



# **North Bay Village**

## **OFFICIAL AGENDA SPECIAL COMMISSION MEETING VILLAGE HALL TUESDAY, JULY 9, 2019 4:30 P.M.**

NOTICE IS HEREWITH GIVEN TO ALL INTERESTED PARTIES THAT IF ANY PERSON SHOULD DECIDE TO APPEAL ANY DECISION MADE AT THE FORTHCOMING MEETING OF THE VILLAGE COMMISSION, SUCH PERSON WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, HE OR SHE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE VILLAGE FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.

TO REQUEST THIS MATERIAL IN ACCESSIBLE FORMAT, SIGN LANGUAGE INTERPRETERS, INFORMATION ON ACCESS FOR PERSON WITH DISABILITIES, AND/OR ANY ACCOMMODATION TO REVIEW ANY DOCUMENT OR PARTICIPATE IN ANY VILLAGE-SPONSORED PROCEEDING, PLEASE CONTACT (305) 756-7171 FIVE DAYS IN ADVANCE TO INITIATE YOUR REQUEST. TTY USERS MAY ALSO CALL 711 (FLORIDA RELAY SERVICE).

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- 1. Opening Items**
  - A. Call to Order**
  - B. Roll Call**
- 2. Adoption of the Proposed Budget, Tentative Millage Rates and Dates for Two (2) Public Hearings in September**
- 3. Public Comments**
- 4. Adjournment**



ITEM NO.

## North Bay Village Recommendation Memorandum

**DATE:** July 9, 2019

**TO:** Mayor Brent Latham  
Vice-Mayor Marvin Wilmoth  
Commissioner Jose Alvarez  
Commissioner Andreana Jackson  
Commissioner Julianna Strout

**THROUGH:** Village Manager Ralph Rosado

**FROM:** Bert Wrains, Finance Director

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**SUBJECT:** Adoption of the Proposed Budget, Tentative Millage Rates and Dates for Two (2) Public Hearings in September.

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### **BACKGROUND:**

The Village Manager held a workshop with the Village Commission on June 11, 2019 to review the FY 2020 Budget items. The changes that the Commission discussed along with the additional items that were increased or decreased are presented in the Revised FY 2020 Proposed Budget. The Village is required to follow the provisions of Florida Statutes (TRIM) and this requires the tentative millage rates and public hearing dates be established by resolution and submitted to the Miami Dade Property Appraiser's Office by August 4, 2019.

It is recommended that the millage rate be set at .50 mills about the rate necessary to fund the proposed budget to allow for any changes that may occur before the September 12, 2019 first Public Hearing. The Millage Rate can always be lowered at the first or second public hearing in September. However, without considerable cost and staff time, the Millage Rate cannot be raised above the Tentative Rate adopted on July 9, 2019. The millage needed to fund the budget at this time is 5.6009 or .0809 mills. This is \$ .08 per \$1,000 of taxable value or \$24.27 on a \$300,000 taxable value property. The .50 (or .4991) mills added at this time will show the rate at 6.1 mills.

**FINANCIAL and BUDGETARY IMPACT**

This will be the first step is reviewing and adopting the Final Millage for the Fiscal Year 2020 Budget. The Final Millage will be adopted at the second advertised Public Hearing on Tuesday September 24, 2019.

**PERSONNEL IMPACT**

The FY 2020 budget has several personnel changes from the Adopted FY 2019 Budget. The General Fund FY 2020 Budget provides for an increase of 1 new Police Officer, 1 Human Resources Director, 1 Deputy Village Clerk. The FY 2020 Budget provides for the reduction of 1 Dispatcher, 1 Code Officer, 1 PSA and 1 Human Resource Coordinator. All of the positions created in the FY 2019 Budget will be filled by September 30, 2019.

**RECOMMENDATION**

It is recommended that the Village Commission adopt the attached resolution that approves the Proposed FY 2020 Budget, approves the Tentative Millage Rates for the General Fund and Debt Service and sets the dates for the 2 Public Hearings in September. The General Fund Proposed millage rate has a ½ mill (.4991) extra in it because the millage rate adopted now, cannot be raised later but it can be reduced at either public hearing in September 2019.

The Tentative Millage rates are:

	<u>FY 2019</u>	<u>FY 2020</u>
General Fund:	5.5200 Mills	6.1000 Mills
Debt Service:	<u>.6263</u> Mills	<u>.6187</u> Mills
Total Millage	6.1463 Mills	6.7187 Mills

**NORTH BAY VILLAGE  
FY 2019-2020**

# *PRESENTATION*



**PROPOSED BUDGET FY 2020  
MEETING: JULY 9, 2019**

**LOCATION: VILLAGE HALL  
1666 KENNEDY CAUSEWAY  
NORTH BAY VILLAGE, FL 33141**



NORTH BAY VILLAGE  
FY 2019-2020

FY 2020 Budget Presentation

FY 2020 VILLAGE MANAGER PROPOSED BUDGET

GENERAL FUND COMPARISON OF REVENUES AND EXPENDITURES

1	REVENUES	FY 2018-2019 ADOPTED BUDGET 5.5200	FY 2018-2019 YEAR END PROJECTED ACTUAL	FY 2019-2020 PROPOSED BUDGET	Increase/ (Decrease)
a.	Ad Valorem Taxes	\$ 5,662,780	\$ 5,843,840	\$ 5,715,960	\$ 53,180
b.	Franchise Fees	\$ 398,205	\$ 406,474	\$ 407,024	\$ 8,819
c.	Utility Service Tax	\$ 788,936	\$ 809,391	\$ 801,000	\$ 12,064
d.	Licenses & Fees	\$ 99,500	\$ 95,190	\$ 97,500	\$ (2,000)
e.	Intergovernmental Revenue	\$ 947,853	\$ 953,289	\$ 956,383	\$ 8,530
f.	Charges for General Services	\$ 63,680	\$ 81,232	\$ 100,680	\$ 37,000
g.	Fines & Forfeitures	\$ 122,000	\$ 169,436	\$ 147,000	\$ 25,000
h.	Miscellaneous Revenue	\$ 138,288	\$ 137,739	\$ 124,000	\$ (14,288)
i.	<b>Total Operating Revenues</b>	<b>\$ 8,221,242</b>	<b>\$ 8,496,591</b>	<b>\$ 8,349,547</b>	<b>\$ 128,305</b>
j.	Interfund Transfer	\$ 896,724	\$ 896,724	\$ 1,093,886	\$ 197,162
k.	<b>TOTAL GENERAL FUND REVENUE</b>	<b>\$ 9,117,966</b>	<b>\$ 9,393,315</b>	<b>\$ 9,443,433</b>	<b>\$ 325,467</b>

**NORTH BAY VILLAGE  
FY 2019-2020**

**FY 2020 Budget Presentation**

**FY 2019-20 VILLAGE MANAGER PROPOSED BUDGET  
GENERAL FUND COMPARISON OF REVENUES AND EXPENDITURES**

<b>2</b>	<b>EXPENDITURES</b>	<b>FY 2018-2019 ADOPTED BUDGET</b>	<b>FY 2018-2019 YEAR END PROJECTED ACTUAL</b>	<b>FY 2019-2020 PROPOSED BUDGET</b>	<b>Increase/ (Decrease)</b>
a.	Village Commission	\$ 77,169	\$ 76,231	\$ 77,169	\$ -
b.	Village Manager	\$ 397,368	\$ 383,826	\$ 579,486	\$ 182,118
c.	Village Clerk	\$ 280,067	\$ 256,551	\$ 256,110	\$ (23,957)
d.	Legal Services Department	\$ 288,000	\$ 371,513	\$ 310,250	\$ 22,250
e.	Finance	\$ 467,972	\$ 489,425	\$ 563,334	\$ 95,362
f.	General Government	\$ 1,347,036	\$ 2,078,962	\$ 1,370,695	\$ 23,659
g.	Police	\$ 5,504,250	\$ 5,342,235	\$ 5,578,399	\$ 74,149
h.	Recreation & Human Services	\$ 434,900	\$ 347,897	\$ 491,343	\$ 56,443
i.	Transfers to After School & Summer Fund	\$ 12,442	\$ 14,942	\$ 16,291	\$ 3,849
j.	Transfers to Street Maintenance	\$ 253,513	\$ 229,057	\$ 228,870	\$ (24,643)
k.	Transfers to Transportation Fund	\$ 55,248	\$ 55,248	\$ 55,248	\$ -
<b>l.</b>	<b>TOTAL GENERAL FUND EXPENDITURES (Sub- Total)</b>	<b>\$ 9,117,966</b>	<b>\$ 9,645,887</b>	<b>\$ 9,527,194</b>	<b>\$ 409,228</b>
m.	Revenues over (under) Expenditures	\$ 0	\$ (252,571)	\$ (83,761)	\$ (83,761)
	<b>Total</b>	<b>\$ 9,117,966</b>	<b>\$ 9,393,315</b>	<b>\$ 9,443,433</b>	<b>\$ 325,467</b>

**NORTH BAY VILLAGE  
FY 2019-2020**

**FY 2020 Budget Presentation**

<b>MILLAGE RATE CALCULATION</b>	
<b>3</b>	
a.	<b>FY 2018-2019 ADOPTED MILLAGE RATE</b> <b>5.5200</b>
b.	Total Revenues less Ad Valorem 2,633,587
c.	Interfund Transfer 1,093,886
d.	Ad Valorem needed @ 95% 5,799,721
e.	<b>TOTAL REVENUES</b> <b>9,527,194</b>
f.	<b>TOTAL EXPENDITURES</b> <b>9,527,194</b>
g.	Total Taxable Value \$1,090,000,000
h.	95% Taxable Value \$1,035,500,000
i.	95% Taxable Divided by \$1,000 \$1,035,500
j.	<b>FY 2019-2020 PROPOSED MILLAGE RATE</b> <b>5.6009</b>

**NORTH BAY VILLAGE  
FY 2019-2020**

**FY 2020 Budget Presentation**

2019-2020 VILLAGE MANAGER PROPOSED BUDGET

**GENERAL FUND DEPARTMENTS**

**DETAIL OF INCREASE OR DECREASE BY DEPARTMENT:**

<b>VILLAGE COMMISSION</b>		<b>FY 2018-2019 ADOPTED BUDGET</b>	<b>FY 2018-2019 YEAR END PROJECTED ACTUAL</b>	<b>FY 2019-2020 PROPOSED BUDGET</b>	<b>INCREASE/ (DECREASE)</b>
<b>4</b>	<b>VILLAGE COMMISSION DEPARTMENT</b>				
a.	Commissioners Salary (Including Fica & Workers Compensation)	\$ 35,619	\$ 35,388	\$ 35,619	\$ -
b.	Conferences and Meetings-No Change	\$ 25,000	\$ 25,877	\$ 25,000	\$ -
c.	Dues, Subscriptions & Memberships - No Change	\$ 9,250	\$ 9,181	\$ 9,250	\$ -
d.	Telephone Services-No Change	\$ 7,300	\$ 5,784	\$ 7,300	\$ -
<b>Village Commission Sub-Total</b>		<b>\$ 77,169</b>	<b>\$ 76,231</b>	<b>\$ 77,169</b>	<b>\$ -</b>



**NORTH BAY VILLAGE  
FY 2019-2020**

**FY 2020 Budget Presentation**

<b>VILLAGE MANAGER</b>		<b>FY 2018-2019 ADOPTED BUDGET</b>	<b>FY 2018-2019 YEAR END PROJECTED ACTUAL</b>	<b>FY 2019-2020 PROPOSED BUDGET</b>	<b>INCREASE/ (DECREASE)</b>
<b>5</b>	<b>VILLAGE MANAGER DEPARTMENT</b>				
a.	Village Manager Salary	\$ 128,750	\$ 80,552	\$ 155,000	\$ 26,250
b.	HR Director Salary	\$ -	\$ 25,000	\$ 90,000	\$ 90,000
c.	HR Coordinator Salary	\$ 66,618	\$ 50,728	\$ -	\$ (66,618)
d.	Reclassify Executive Assistant to Village Manager & Commission Salary to Chief of Staff	\$ 59,191	\$ 29,276	\$ 88,132	\$ 28,941
e.	Fica & Fringe Benefit Cost for the Department	\$ 133,634	\$ 120,836	\$ 220,254	\$ 86,620
f.	Professional Services	\$ -	\$ 66,431	\$ -	\$ -
g.	Travel, Conferences & Meetings	\$ 3,000	\$ 5,549	\$ 17,500	\$ 14,500
h.	Dues, Subscriptions & Memberships	\$ 2,500	\$ 1,960	\$ 5,000	\$ 2,500
i.	Telephone	\$ 3,675	\$ 3,493	\$ 3,600	\$ (75)
<b>Village Manager Sub-Total</b>		<b>\$ 397,368</b>	<b>\$ 383,826</b>	<b>\$ 579,486</b>	<b>\$ 182,118</b>

**A&M Recommendations:**

- a. 3.1, 3.39, 3.40 a, 3.40 b, 3.42 b
- b. 2.1, 2.2, 2.3, 2.4, 2.5, 2.6, 3.4
- c. N/A
- d. 3.42 a

**NORTH BAY VILLAGE  
FY 2019-2020**

**FY 2020 Budget Presentation**

<b>VILLAGE CLERK</b>		<b>FY 2018-2019 ADOPTED BUDGET</b>	<b>FY 2018-2019 YEAR END PROJECTED ACTUAL</b>	<b>FY 2019-2020 PROPOSED BUDGET</b>	<b>INCREASE/ (DECREASE)</b>
<b>6</b>	<b>VILLAGE CLERK DEPARTMENT</b>				
a.	Village Clerk Salary	\$ 93,600	\$ 87,523	\$ 80,340	\$ (13,260)
b.	Deputy Village Clerk Salary	\$ -	\$ 12,305	\$ 49,222	\$ 49,222
c.	Records Clerk Salary (Transfer to Police Dept.)	\$ 45,615	\$ 11,404	\$ -	\$ (45,615)
d.	Fica & Fringe Benefit Cost for the Department	\$ 72,302	\$ 49,493	\$ 80,717	\$ 8,415
e.	Election Expense	\$ 15,000	\$ 8,815	\$ -	\$ (15,000)
f.	Professional Services	\$ 10,000	\$ 25,872	\$ 10,000	\$ -
g.	Legal Advertising	\$ 28,000	\$ 45,387	\$ 15,000	\$ (13,000)
h.	Ordinance Codification	\$ 9,000	\$ 7,800	\$ 9,000	\$ -
i.	Dues, Subscriptions & Memberships	\$ 750	\$ 450	\$ 1,300	\$ 550
j.	Telephone	\$ 1,200	\$ 852	\$ 2,400	\$ 1,200
k.	Contract Services-Agenda Management Program	\$ -	\$ 3,300	\$ 3,531	\$ 3,531
l.	Other Operating Expenses (Conferences, Meetings, Education & Training, etc.)	\$ 4,600	\$ 3,350	\$ 4,600	\$ -
<b>Village Clerk Sub-Total</b>		<b>\$ 280,067</b>	<b>\$ 256,551</b>	<b>\$ 256,110</b>	<b>\$ (23,957)</b>

**A&M Recommendations:**

- a. 3.46, 3.47, 3.48 a, 3.48 b, 3.48 c

<b>FINANCE</b>		<b>FY 2018-2019 ADOPTED BUDGET</b>	<b>FY 2018-2019 YEAR END PROJECTED ACTUAL</b>	<b>FY 2019-2020 PROPOSED BUDGET</b>	<b>INCREASE/ (DECREASE)</b>
<b>7</b>	<b>FINANCE DEPARTMENT</b>				
a.	Chief Financial Officer Salary	\$ 113,251	\$ 114,950	\$ 114,950	\$ 1,699
b.	Senior Accountant Salary	\$ 85,625	\$ 86,909	\$ 86,909	\$ 1,284
c.	Accountant Salary	\$ 59,211	\$ 60,099	\$ 60,099	\$ 888
d.	Procurement Manager Salary	\$ 58,329	\$ 15,500	\$ 62,000	\$ 3,671
e.	Fica & Fringe Benefit Cost for the Department	\$ 149,622	\$ 115,187	\$ 197,489	\$ 47,867
f.	Accountant Salary- Fund 6 months for FY 2020	\$ 47,553	\$ -	\$ 23,777	\$ (23,776)
g.	Temporary Personnel	\$ -	\$ 85,632	\$ -	\$ -
h.	Overtime	\$ 2,000	\$ 6,176	\$ 5,000	\$ 3,000
i.	Telephone	\$ 1,200	\$ 1,462	\$ 3,600	\$ 2,400
j.	Other Operating Expenses (Dues, Memberships, Meetings, Education & Training, etc.)-No Change	\$ 9,510	\$ 3,510	\$ 9,510	\$ -
<b>Finance Sub-Total</b>		<b>\$ 526,301</b>	<b>\$ 489,425</b>	<b>\$ 563,334</b>	<b>\$ 37,033</b>

**A&M Recommendations:**

- a. 1.2, 1.4, 1.5, 1.7, 1.8, 1.9, 1.10, 1.11
- b. 1.4, 1.9, 1.10
- c. 1.7, 1.8
- d. 1.6

<b>LEGAL SERVICES</b>		<b>FY 2018-2019 ADOPTED BUDGET</b>	<b>FY 2018-2019 YEAR END PROJECTED ACTUAL</b>	<b>FY 2019-2020 PROPOSED BUDGET</b>	<b>INCREASE/ (DECREASE)</b>
<b>8 LEGAL SERVICES DEPARTMENT</b>					
a.	Village Attorney Annual Contract	\$ 204,000	\$ 221,000	\$ 219,000	\$ 15,000
b.	Labor-Collective Bargaining /Labor Employment	\$ 8,500	\$ 8,500	\$ 46,250	\$ 37,750
c.	Litigation	\$ 37,750	\$ 85,140	\$ 25,000	\$ (12,750)
d.	Additional Legal Services (Bond Construction, Real Estate Matters, etc.)	\$ 37,750	\$ 56,873	\$ 20,000	\$ (17,750)
<b>Legal Services Sub-Total</b>		<b>\$ 288,000</b>	<b>\$ 371,513</b>	<b>\$ 310,250</b>	<b>\$ 22,250</b>

**A&M Recommendations:**

- a. 3.54, 3.53a, 3.53b

**NORTH BAY VILLAGE  
FY 2019-2020**

**FY 2020 Budget Presentation**

<b>GENERAL GOVERNMENT</b>		<b>FY 2018-2019 ADOPTED BUDGET</b>	<b>FY 2018-2019 YEAR END PROJECTED ACTUAL</b>	<b>FY 2019-2020 PROPOSED BUDGET</b>	<b>INCREASE/ (DECREASE)</b>
<b>9</b>	<b>GENERAL GOVERNMENT DEPARTMENT</b>				
a.	(2) Multi-Clerical Specialist Salary	\$ 88,368	\$ 71,182	\$ 91,937	\$ 3,569
b.	(1) PT Office Clerk Salary	\$ 13,095	\$ 6,547	\$ 13,095	\$ -
c.	(1) Administrative Aide Salary	\$ 37,490	\$ 19,307	\$ 38,615	\$ 1,125
d.	Fica & Fringe Benefit Cost for the Department	\$ 74,743	\$ 43,602	\$ 62,238	\$ (12,505)
e.	Temporary Personnel	\$ -	\$ 26,492	\$ -	\$ -
f.	Lobbyist Fees	\$ 45,000	\$ 45,000	\$ 45,000	\$ -
g.	Storage Space for Hurricane Supplies	\$ 5,052	\$ 4,376	\$ 4,177	\$ (875)
h.	Non-capital equipment	\$ 8,000	\$ 8,235	\$ 8,000	\$ -
i.	Building Lease	\$ 206,228	\$ 203,928	\$ 214,383	\$ 8,156
j.	Liability, Automobile, General, Property, WC Insurance	\$ 329,937	\$ 369,211	\$ 367,028	\$ 37,091
k.	Grant Writer - <b>(67% Allocated to General Gov.)</b> / (33% Allocated to Utilities) Total {Contract \$36,000} (No Change)	\$ 24,000	\$ 24,000	\$ 24,000	\$ -

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**NORTH BAY VILLAGE  
FY 2019-2020**

**FY 2020 Budget Presentation**

<b>GENERAL GOVERNMENT</b>		<b>FY 2018-2019 ADOPTED BUDGET</b>	<b>FY 2018-2019 YEAR END PROJECTED ACTUAL</b>	<b>FY 2019-2020 PROPOSED BUDGET</b>	<b>INCREASE/ (DECREASE)</b>
l.	Contract Services for Village Planner	\$ 50,000	\$ 78,000	\$ 50,000	\$ -
m.	Contract Services for Strategic Planning (Eliminated)	\$ 36,000	\$ 200,000	\$ -	\$ (36,000)
o.	Network & Computer Maintenance-Contract \$80,000 No Change (36% allocated to Gen Fund, 36% UT Fund, 8% Bldg., 20% Police FF)	\$ 28,800	\$ 28,800	\$ 28,800	\$ -
p.	Network, Software Maintenance & Renewals (Spyware hunter, Firewall, Anti-Virus, rdrive, GIS, Tyler, Energov, Smarsh, Snapblox, laserfiche and others)	\$ 84,832	\$ 92,632	\$ 94,332	\$ 9,500
q.	{Social Media Contract \$30,000} plus additional social media expenses \$20,300} Eliminated	\$ 50,300	\$ 53,129	\$ -	\$ (50,300)
r.	Legislative Session Travel	\$ -	\$ 7,335	\$ 10,800	\$ 10,800
s.	Pelican Harbor Annual Event	\$ 1,000	\$ 5,000	\$ -	\$ (1,000)
t.	Miami-Dade League of Cities Annual Gala	\$ 3,500	\$ 3,000	\$ -	\$ (3,500)
u.	Auditing Fee- <u>50% Allocated to General Gov Total</u> {Contract \$50,000}	\$ 20,500	\$ 25,000	\$ 19,000	\$ (1,500)
v.	Hosting of Village Website/Rebranding	\$ 1,100	\$ 1,800	\$ 11,800	\$ 10,700
w.	ADP H/R and Payroll Fees-75% Allocated to General Gov Total & 25% UT {Contract \$50,000}	\$ 36,000	\$ 37,157	\$ 37,500	\$ 1,500

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**A&M Recommendations:**

**o. 1.7, 1.4, 3.20, 3.5a**

**p. 3.20, 3.5a**

**w. 1.7, 3.8b**

**NORTH BAY VILLAGE  
FY 2019-2020**

**FY 2020 Budget Presentation**

<b>GENERAL GOVERNMENT</b>		<b>FY 2018-2019 ADOPTED BUDGET</b>	<b>FY 2018-2019 YEAR END PROJECTED ACTUAL</b>	<b>FY 2019-2020 PROPOSED BUDGET</b>	<b>INCREASE/ (DECREASE)</b>
x.	Office Supplies	\$ 30,000	\$ 36,600	\$ 30,000	\$ -
y.	Special Department Supplies (Cleaning & Kitchen)	\$ 30,000	\$ 29,300	\$ 30,000	\$ -
z.	Employee Annual Incentive	\$ 3,900	\$ 3,900	\$ 3,900	\$ -
aa.	Bank Merchant Fees	\$ 1,200	\$ 3,702	\$ 4,200	\$ 3,000
bb.	Telephone System (50% Allocated to General Gov)/(50% to Utilities) Approx. Total \$35,000-Eliminated	\$ 17,500	\$ 17,500	\$ -	\$ (17,500)
cc.	Advertising-Employment/Budget/Other	\$ -	\$ 11,065	\$ 2,500	\$ 2,500
dd.	Sakura LOT-Debt Service (Debt & Principal)	\$ -	\$ -	\$ 117,228	\$ 117,228
ee.	Assessment Evaluation (A&M Report)	\$ -	\$ 551,000	\$ -	\$ -
ff.	Other Expenses (Telephone, Dues, Memberships, Office Equipment, Postage, Uniforms, Equipment Rental, etc.)-No Change	\$ 62,162	\$ 72,162	\$ 62,162	\$ -
gg.	Transfer to Transportation Fund-(CITT)	\$ 55,248	\$ 55,248	\$ 55,248	\$ -
hh.	Transfer to Street Maintenance Fund-(GAS TAX)	\$ 253,513	\$ 229,057	\$ 228,870	\$ (24,643)
ii.	Transfer to after School & Summer Program-(GRANT)	\$ 12,442	\$ 14,942	\$ 16,291	\$ 3,849
<b>General Government Sub-Total</b>		<b>\$ 1,609,910</b>	<b>\$ 2,378,209</b>	<b>\$ 1,671,104</b>	<b>\$ 61,194</b>

**NORTH BAY VILLAGE  
FY 2019-2020**

**FY 2020 Budget Presentation**

	<b>POLICE</b>	<b>FY 2018-2019 ADOPTED BUDGET</b>	<b>FY 2018-2019 YEAR END PROJECTED ACTUAL</b>	<b>FY 2019-2020 PROPOSED BUDGET</b>	<b>INCREASE/ (DECREASE)</b>
<b>10</b>	<b>POLICE DEPARTMENT</b>				
a.	Police Chief Salary	\$ 118,289	\$ 49,287	\$ 118,289	\$ -
b.	(2) Lieutenant Salaries	\$ 207,665	\$ 229,218	\$ 221,265	\$ 13,600
c.	(3) Sergeant Salaries	\$ 269,980	\$ 285,769	\$ 282,128	\$ 12,148
d.	(3) Detective Salaries-Reduced from 4 to 3 Detectives	\$ 318,014	\$ 248,231	\$ 251,205	\$ (66,809)
d.	Add (1) F/T Patrol Officer Salary-VACANT	\$ -	\$ -	\$ 56,551	\$ 56,551
e.	(3) Corporal Salaries	\$ 244,869	\$ 255,888	\$ 255,888	\$ 11,019
f.	(15) Patrol Officer Salaries-Increase from 14 to 15 Patrol Officers	\$ 988,114	\$ 1,090,382	\$ 1,058,563	\$ 70,449
g.	(4) P/T Patrol Officer Salary {(1) Boat Patrol & (3) Patrol}	\$ 149,582	\$ 122,306	\$ 157,738	\$ 8,156
h.	Fica & Fringe Benefit Cost for Sworn Personnel in the Police Department	\$ 1,540,281	\$ 1,499,453	\$ 1,588,867	\$ 48,586

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**A&M Recommendations:**

- a. 3.8a, 3.8b, 3.9, 3.29, 3.30
- b. 3.25, 3.27



**NORTH BAY VILLAGE  
FY 2019-2020**

**FY 2020 Budget Presentation**

	<b>POLICE</b>	<b>FY 2018-2019 ADOPTED BUDGET</b>	<b>FY 2018-2019 YEAR END PROJECTED ACTUAL</b>	<b>FY 2019-2020 PROPOSED BUDGET</b>	<b>INCREASE/ (DECREASE)</b>
i.	(1) Executive Assistant to the Chief of Police Salary	\$ 84,378	\$ 85,644	\$ 88,194	\$ 3,816
j.	(1) Supervisor (4) Dispatcher Salaries - Eliminate (1) dispatcher	\$ 280,064	\$ 245,213	\$ 255,697	\$ (24,367)
k.	(1) Supervisor (1) Code Enforcement Salaries-Eliminate 1 Code Enforcement Officer	\$ 190,420	\$ 151,371	\$ 128,748	\$ (61,672)
l.	(1) Records Clerk Salary-Transferred from Village Clerk's Office	\$ -	\$ 34,724	\$ 46,299	\$ 46,299
m.	(1) PSA Salary -Freeze Salary	\$ 41,880	\$ 13,960	\$ -	\$ (41,880)
n.	Overtime-Increase. Eliminated Dispatcher Position	\$ 15,000	\$ 20,518	\$ 25,000	\$ 10,000
o.	(3) PT School Crossing Guards Salaries	\$ 22,680	\$ 23,020	\$ 23,711	\$ 1,031
p.	Fica & Fringe Benefit Cost for Non Sworn Personnel in the Police Department	\$ 293,658	\$ 249,856	\$ 296,972	\$ 3,314

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**NORTH BAY VILLAGE  
FY 2019-2020**

**FY 2020 Budget Presentation**

	<b>POLICE</b>	<b>FY 2018-2019 ADOPTED BUDGET</b>	<b>FY 2018-2019 YEAR END PROJECTED ACTUAL</b>	<b>FY 2019-2020 PROPOSED BUDGET</b>	<b>INCREASE/ (DECREASE)</b>
q.	(18) Patrol Vehicle Lease	\$ 155,796	\$ 153,796	\$ 155,796	\$ -
r.	(1) Police Chief / (1) Code Enforcement / (1) Motorcycle (Vehicle Lease)	\$ 31,459	\$ 30,509	\$ 36,459	\$ 5,000
s.	(5) New 2019 Police Vehicle Lease	\$ -	\$ -	\$ 46,860	\$ 46,860
t.	Vehicle Rental (1) Unmarked Vehicle for DEA Detached Detective-No Change	\$ 10,104	\$ 10,688	\$ 9,900	\$ (204)
u.	Gasoline & Oil	\$ 110,000	\$ 95,478	\$ 110,000	\$ -
v.	Repairs & Maintenance of Vehicle/Boat	\$ 55,000	\$ 87,142	\$ 55,000	\$ -
w.	GPS Operation	\$ 10,000	\$ 11,000	\$ 12,000	\$ 2,000
x.	Software Maintenance	\$ 24,000	\$ 13,000	\$ 17,600	\$ (6,400)
y.	(21) Tasers -Annual Lease -from 15 to 21	\$ 5,000	\$ 5,000	\$ 7,000	\$ 2,000
z.	Police Radio Contract Maintenance-Annual Fee	\$ 3,100	\$ 3,100	\$ 3,100	\$ -
aa.	Accreditation-Eliminate Consultant & add a PT Accreditation Manager in-house	\$ 75,000	\$ 90,000	\$ 60,000	\$ (15,000)

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**A&M Recommendations:**

q. 3.30

u. 3.25

**NORTH BAY VILLAGE  
FY 2019-2020**

**FY 2020 Budget Presentation**

	<b>POLICE</b>	<b>FY 2018-2019 ADOPTED BUDGET</b>	<b>FY 2018-2019 YEAR END PROJECTED ACTUAL</b>	<b>FY 2019-2020 PROPOSED BUDGET</b>	<b>INCREASE/ (DECREASE)</b>
bb.	Boat Dockage Fees	\$ 5,200	\$ 5,200	\$ 5,200	\$ -
cc.	Body Armor Helmets (3)	\$ 2,100	\$ 2,100	\$ 2,100	\$ -
dd.	State of the Art-Lightweight Vest (4)	\$ 4,000	\$ 4,000	\$ 4,000	\$ -
ee.	Telephone	\$ 17,700	\$ 21,600	\$ 20,000	\$ 2,300
ff.	Court Standby Program	\$ 1,000	\$ 1,467	\$ 1,500	\$ 500
gg.	Uniforms	\$ 10,840	\$ 10,840	\$ 16,500	\$ 5,660
hh.	Compensated Absences/Cash out sick & Vacation	\$ 33,700	\$ 38,700	\$ 35,000	\$ 1,300
ii.	Repairs & Maintenance-E-Crash/E-Citation Annual Maintenance and others	\$ 11,500	\$ 11,500	\$ 5,500	\$ (6,000)
jj.	(7) Island Events and Leo Awards Event	\$ 7,000	\$ 4,000	\$ 7,000	\$ -
kk.	P.A.L	\$ -	\$ -	\$ 5,000	\$ 5,000
ll.	Tires-Move expense to P.A.L	\$ 5,000	\$ -	\$ -	\$ (5,000)
mm.	MDC 1995 MHZ Radio System-Promissory Note	\$ 12,107	\$ 12,107	\$ -	\$ (12,107)
nn.	Law Enforcement Surveillance Program	\$ 42,000	\$ 42,000	\$ -	\$ (42,000)
oo.	Other Recurring Operating Expenses (Supplies, Repairs, etc.) - No Change	\$ 107,769	\$ 84,169	\$ 107,769	\$ -
<b>Police Sub-Total</b>		<b>\$ 5,504,250</b>	<b>\$ 5,342,235</b>	<b>\$ 5,578,399</b>	<b>\$ 74,150</b>

**NORTH BAY VILLAGE  
FY 2019-2020**

**FY 2020 Budget Presentation**

<b>RECREATION &amp; HUMAN SERVICES</b>		<b>FY 2018-2019 ADOPTED BUDGET</b>	<b>FY 2018-2019 YEAR END PROJECTED ACTUAL</b>	<b>FY 2019-2020 PROPOSED BUDGET</b>	<b>INCREASE/ (DECREASE)</b>
<b>11</b>	<b>RECREATION &amp; HUMAN SERVICES DEPARTMENT</b>				
a.	Communications/Special Events Coordinator Salary	\$ 70,000	\$ 15,000	\$ 70,000	\$ -
b.	Communications/Special Events Coordinator - Fica & Fringe Benefits	\$ -	\$ 10,335	\$ 24,639	\$ 24,639
c.	Police-Youth Summer Program	\$ 20,000	\$ 20,000	\$ 20,000	\$ -
d.	Halloween Event	\$ 7,500	\$ 7,554	\$ 10,000	\$ 2,500
e.	Winter Holiday Event	\$ 7,500	\$ 10,443	\$ 7,500	\$ -
f.	Spring Event	\$ 7,500	\$ 7,829	\$ 7,500	\$ -
g.	4th of July Event	\$ 10,000	\$ 12,000	\$ 15,000	\$ 5,000
h.	Fireworks for 4th of July	\$ 50,000	\$ -	\$ -	\$ (50,000)
i.	TIES Contribution for Security and Custodian Services	\$ 12,000	\$ 12,000	\$ 12,000	\$ -
j.	TIES Contribution for School Supplies	\$ -	\$ -	\$ 8,000	\$ 8,000
k.	Special Events-Banner/Signage - No Change	\$ 17,500	\$ 12,500	\$ 17,500	\$ -
l.	Recreation Programs for Village Residents (add for 5K)	\$ 20,000	\$ 25,890	\$ 25,000	\$ 5,000
m.	IB Program (TIES) -No Change	\$ 130,000	\$ 130,000	\$ 130,000	\$ -
n.	Senior Program Events (Dominoes)	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
o.	Mental Health Nurse (TIES)-No change	\$ 6,600	\$ 6,600	\$ 6,000	\$ (600)
p.	NBV 75th Anniversary Celebration	\$ -	\$ -	\$ 50,000	\$ 50,000
q.	Miami Beach Soccer Match	\$ -	\$ -	\$ 10,000	\$ 10,000
r.	Contract Services-Holiday Lighting	\$ 46,000	\$ 45,624	\$ 46,000	\$ -
s.	Paddle Board Event	\$ 10,000	\$ 10,000	\$ 10,000	\$ -
t.	Lease Storage for Event Supplies	\$ 4,300	\$ 6,122	\$ 6,204	\$ 1,904
u.	Other Operating Expenses -No Change	\$ 11,000	\$ 11,000	\$ 11,000	\$ -
	<b>Recreation &amp; Human Services Sub-Total</b>	<b>\$ 434,900</b>	<b>\$ 347,897</b>	<b>\$ 491,343</b>	<b>\$ 56,443</b>

**Total General Fund Proposed Budget**

**\$ 9,117,965    \$ 9,645,887    \$ 9,527,194    \$ 409,230**

GOVERNMENTAL FUND - DEBT SERVICE FUND

DETAIL OF INCREASE OR DECREASE BY DEPARTMENT:

DEBT SERVICE FUND		FY 2018-2019 ADOPTED BUDGET	FY 2018-2019 YEAR END PROJECTED ACTUAL	FY 2019-2020 PROPOSED BUDGET	INCREASE/ (DECREASE)
<b>12 DEBT SERVICE</b>					
a.	Debt & Interest Payments for Series 2010 Project Fund	\$ 642,427	\$ 642,427	\$ 641,409	\$ (1,018)
b.	Debt Payments -Series 2018 Sakura lot. Transfer to General Fund	\$ 135,000	\$ 135,000	\$ -	\$ (135,000)
<b>Sub-Total Debt Service Fund</b>		<b>\$ 777,427</b>	<b>\$ 777,427</b>	<b>\$ 641,409</b>	<b>\$ (136,018)</b>

**A&M Recommendations:**

a. 1.10

SPECIAL REVENUE FUNDS

DETAIL OF INCREASE OR DECREASE BY DEPARTMENT:

BUILDING	FY 2018-2019 ADOPTED BUDGET	FY 2018-2019 YEAR END PROJECTED ACTUAL	FY 2019-2020 PROPOSED BUDGET	INCREASE/ (DECREASE)
<b>13 BUILDING DEPARTMENT</b>				
a. (1) Building & Zoning Clerk	\$ 56,392	\$ 57,238	\$ 60,099	\$ 3,707
b. (1) Part-Time Building Official	\$ 7,200	\$ 7,200	\$ 7,200	\$ -
c. Fica & Fringe Benefit Cost for the Department	\$ 26,840	\$ 26,840	\$ 30,435	\$ 3,595
d. Building Department Contracted Services (70% of revenue collected for the Building Department)	\$ 407,400	\$ 301,000	\$ 379,400	\$ (28,000)
e. Network & Computer Maintenance Contract \$80,000 {{(36%GG)/(36%UT) <b>(8%BD)</b> /(20%FF)}}	\$ 6,400	\$ 6,400	\$ 6,400	\$ -
f. Building Lease	\$ 53,119	\$ 53,119	\$ 55,220	\$ 2,101
g. Training for Building & Zoning Clerk	\$ -	\$ -	\$ 3,000	\$ 3,000
h. Merchant Fees	\$ 947	\$ 2,947	\$ 3,000	\$ 2,053
i. Other Operating Expenses (Telephone, Supplies, IT, etc.)-No Change	\$ 17,280	\$ 17,280	\$ 17,280	\$ -
j. Interfund Transfer	\$ 29,937	\$ 29,937	\$ 33,048	\$ 3,111
<b>Building Department Sub-Total</b>	<b>\$ 605,515</b>	<b>\$ 501,961</b>	<b>\$ 595,082</b>	<b>\$ (10,433)</b>

**A&M Recommendations:**

a. 3.1, 3.3, 3.5a

g. 3.4

**SPECIAL REVENUE FUNDS**

<b>STREET MAINTENANCE</b>		<b>FY 2018-2019 ADOPTED BUDGET</b>	<b>FY 2018-2019 YEAR END PROJECTED ACTUAL</b>	<b>FY 2019-2020 PROPOSED BUDGET</b>	<b>INCREASE/ (DECREASE)</b>
<b>14 STREET MAINTENANCE DEPARTMENT</b>					
a.	(2) F/T Maintenance Worker Salaries	\$ 80,535	\$ 81,743	\$ 85,830	\$ 5,295
b.	Fica & Fringe Benefit Cost for the Department	\$ 46,153	\$ 46,153	\$ 51,132	\$ 4,979
c.	Overtime-No Change	\$ 5,000	\$ 7,965	\$ 5,000	\$ -
d.	(2) Vehicle Lease for current workers	\$ 9,246	\$ 9,246	\$ 9,336	\$ 90
e.	Telephone-Street Maintenance Workers Village Cell Phone	\$ -	\$ 1,353	\$ 1,353	\$ 1,353
f.	Temporary Personnel (People Ready)	\$ 67,000	\$ 64,950	\$ 57,000	\$ (10,000)
g.	Uniforms	\$ 1,400	\$ 1,476	\$ 1,400	\$ -
h.	Water Expense for all Irrigation Village Water Meters	\$ 30,000	\$ 46,987	\$ 30,000	\$ -
i.	Landscape Maintenance Contract	\$ 106,631	\$ 105,346	\$ 113,355	\$ 6,724

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**NORTH BAY VILLAGE  
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<b>STREET MAINTENANCE</b>		<b>FY 2018-2019 ADOPTED BUDGET</b>	<b>FY 2018-2019 YEAR END PROJECTED ACTUAL</b>	<b>FY 2019-2020 PROPOSED BUDGET</b>	<b>INCREASE/ (DECREASE)</b>
j.	Repair & Maintenance of Grounds -include a 2 year floral change at 3 island entrances	\$ 100,000	\$ 91,451	\$ 100,000	\$ -
k.	Bulb-Out Maintenance (Transfer expense to Impact Fees)	\$ 50,000	\$ 18,500	\$ -	\$ (50,000)
l.	Median Maintenance for Annexation plus clean-up of 36" behind sidewalk	\$ 2,800	\$ -	\$ 10,000	\$ 7,200
m.	Median Lights -Expense not allowed in CITT Fund	\$ -	\$ 13,680	\$ 14,000	\$ 14,000
n.	Special Department Supplies-Safety Equipment, Barricades, Safety Vest, Cones, tools etc.	\$ 2,800	\$ 2,608	\$ 3,000	\$ 200
o.	Tires-Trash Truck expense transferred to Sanitation Department	\$ 2,500	\$ 1,890	\$ -	\$ (2,500)
p.	Gas & Oil-Trash Truck Expense Transferred to Sanitation Department	\$ 5,000	\$ 4,435	\$ 1,500	\$ (3,500)
q.	Repair & Maintenance of Vehicles-Trash Truck expense transferred to Sanitation Department	\$ 4,000	\$ 4,181	\$ 1,000	\$ (3,000)
r.	Repairs & Maintenance of Building	\$ 11,000	\$ 4,134	\$ 5,000	\$ (6,000)
s.	Other Operating Expense-Repair & Maintenance of Equipment -No Change	\$ 5,000	\$ 1,560	\$ 5,000	\$ -
<b>Street Maintenance Department Sub-Total</b>		<b>\$ 529,065</b>	<b>\$ 507,658</b>	<b>\$ 493,906</b>	<b>\$ (35,160)</b>



**NORTH BAY VILLAGE  
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SPECIAL REVENUE FUNDS					
AFTER SCHOOL & SUMMER PROGRAM	FY 2017-2018 ADOPTED BUDGET	FY 2018-2019 YEAR END PROJECTED ACTUAL	FY 2019-2020 PROPOSED BUDGET	INCREASE/ (DECREASE)	
<b>15 AFTER SCHOOL &amp; SUMMER PROGRAM (GRANT)</b>					
a. Increase Village Contribution Merit for After School & Summer Program Staff	\$ 12,442	\$ 12,442	\$ 16,291	\$ 3,849	
b. Children's Trust Grant - No Change	\$ 169,252	\$ 169,252	\$ 169,252	\$ -	
<b>After School &amp; Summer Program Sub-Total</b>	<b>\$ 181,694</b>	<b>\$ 181,694</b>	<b>\$ 185,543</b>	<b>\$ 3,849</b>	

**SPECIAL REVENUE FUNDS**

<b>(CITT) TRANSPORTATION DEPARTMENT</b>		<b>FY 2018-2019 ADOPTED BUDGET</b>	<b>FY 2018-2019 YEAR END PROJECTED ACTUAL</b>	<b>FY 2019-2020 PROPOSED BUDGET</b>	<b>INCREASE/ (DECREASE)</b>
<b>16 TRANSPORTATION CITT (1/2 PENNY TRANSPORTATION TAX)</b>					
a.	(2) Part-Time Bus Drivers	\$ 61,791	\$ 62,412	\$ 62,717	\$ 926
b.	Fica & Fringe Benefit Cost for the Department	\$ 14,041	\$ 14,621	\$ 15,917	\$ 1,876
c.	Cost Allocation 5% Admin Fee Allowed by CITT	\$ 10,000	\$ 10,000	\$ 10,000	\$ -
d.	Repair & Maintenance of Vehicles (Village Bus)	\$ 4,000	\$ 17,024	\$ 10,000	\$ 6,000
e.	Telephone-Bus Drivers Village Cell Phone	\$ -	\$ 1,236	\$ 1,440	\$ 1,440
f.	Tires- Transfer expense to R&M of Vehicles	\$ 1,500	\$ 3,416	\$ -	\$ (1,500)
g.	Street Lights- Transfer to ST Maintenance Fund	\$ 52,000	\$ 35,794	\$ 38,000	\$ (14,000)
h.	Repair & Maintenance of Grounds	\$ 10,000	\$ -	\$ -	\$ (10,000)
i.	Engineering & Planning-Roadway Resurfacing Design	\$ -	\$ -	\$ 110,000	\$ 110,000
j.	FREEBIE Elect Shuttle, stop amenities, guides, signs, etc.	\$ -	\$ -	\$ 135,000	\$ 135,000
k.	Bus Shelter on Kennedy Causeway	\$ -	\$ -	\$ 20,000	\$ 20,000
l.	Treasure Island & Kennedy Causeway ADA Pedestrian Improvements	\$ -	\$ -	\$ 100,000	\$ 100,000
m.	Parking Improvements-Harbor Island	\$ -	\$ -	\$ 25,000	\$ 25,000
n.	Other Operating Expenses -No Change	\$ 11,350	\$ 25,048	\$ 11,350	\$ -
<b>(CITT) Transportation Fund Department Sub-Total</b>		<b>\$ 164,682</b>	<b>\$ 169,551</b>	<b>\$ 539,425</b>	<b>\$ 374,743</b>

**CAPITAL PROJECTS**

**DETAIL OF INCREASE OR DECREASE BY DEPARTMENT:**

<b>CAPITAL PROJECTS</b>		<b>FY 2018-2019 ADOPTED BUDGET</b>	<b>FY 2018-2019 YEAR END PROJECTED ACTUAL</b>	<b>FY 2019-2020 PROPOSED BUDGET</b>	<b>INCREASE/ (DECREASE)</b>
<b>17 CAPITAL PROJECTS</b>					
a.	Resurface Street, Sidewalks & Street Signs (CITT)	\$ 1,060,802	\$ 85,000	\$ 1,500,000	\$ 439,198
b.	Preliminary Space Design for Municipal Complex	\$ 50,000	\$ 84,058	\$ 350,000	\$ 300,000
c.	Boardwalk Project (Design & Permitting)	\$ 160,000	\$ 30,289	\$ 200,000	\$ 40,000
d.	Dog Park Harbor Island (Village Hall Vacant Lot)	\$ -	\$ -	\$ 120,000	\$ 120,000
e.	Baywalk Plaza Project (North & Bridge Conn.)	\$ -	\$ 239,465	\$ 1,000,000	\$ 1,000,000
f.	Kayak Launch Vogel Park	\$ -	\$ -	\$ 200,000	\$ 200,000
g.	Parks Facility Improvements	\$ 300,000	\$ -	\$ 50,000	\$ (250,000)
<b>Capital Projects Sub-Total</b>		<b>\$ 1,570,802</b>	<b>\$ 438,812</b>	<b>\$ 3,420,000</b>	<b>\$ 1,849,198</b>

ENTERPRISE FUNDS

DETAIL OF INCREASE OR DECREASE BY DEPARTMENT:

ENTERPRISE FUNDS		FY 2018-2019 ADOPTED BUDGET	FY 2018-2019 YEAR END PROJECTED ACTUAL	FY 2019-2020 PROPOSED BUDGET	INCREASE/ (DECREASE)
<b>18 UTILITIES ADMINISTRATION</b>					
a.	Public Works Director Salary	\$ -	\$ 54,291	\$ 130,298	\$ 130,298
b.	Public Works Superintendent Salary	\$ 66,155	\$ 67,147	\$ 70,677	\$ 4,522
c.	Front Desk Services Supervisor Salary	\$ 68,122	\$ 69,144	\$ 69,144	\$ 1,022
d.	PT Janitorial Services	\$ 23,752	\$ 23,752	\$ 28,930	\$ 5,178
e.	Fica & Fringe Benefit Cost for the Department	\$ 50,958	\$ 67,245	\$ 118,354	\$ 67,396
f.	Professional Services-Administrative Services	\$ 29,000	\$ 29,000	\$ 29,000	\$ -
g.	Engineering & Planning Services for Utilities	\$ 75,000	\$ 16,737	\$ 75,000	\$ -
h.	Building Lease	\$ 53,119	\$ 53,119	\$ 55,220	\$ 2,101
i.	Auditing Fee- <b>50% Allocated to Utilities</b> Total {Contract \$50,000}	\$ 20,500	\$ 25,000	\$ 19,000	\$ (1,500)
j.	Grant Writer-(67% General Gov )/( <b>33% Utilities</b> )Total {Contract \$36,000} (No Change)	\$ 12,000	\$ 12,000	\$ 12,000	\$ -
k.	Liability, Automobile, General, Property, W/C Insurance	\$ 109,979	\$ 124,979	\$ 122,343	\$ 12,364

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<b>ENTERPRISE FUNDS</b>		<b>FY 2018-2019 ADOPTED BUDGET</b>	<b>FY 2018-2019 YEAR END PROJECTED ACTUAL</b>	<b>FY 2019-2020 PROPOSED BUDGET</b>	<b>INCREASE/ (DECREASE)</b>
i.	Repair Public Works Building	\$ -	\$ 19,141	\$ 25,000	\$ 25,000
m.	Network & Computer Maintenance Contract {(36%GG)/(36%UT)/(8%BD)/(20%FF)}	\$ 28,800	\$ 28,800	\$ 28,800	\$ -
n.	Software (Spyware hunter, Firewall, Anti-Virus, rdrive, GIS, Tyler, Energov, Itron and others)	\$ 50,000	\$ 55,890	\$ 50,000	\$ -
o.	ADP H/R and Payroll Fees- <u>(25% Allocated to Utilities)</u> & (75% Gen Gov) Total {Contract \$48,000} (No Change)	\$ 12,000	\$ 12,000	\$ 12,500	\$ 500
p.	Bank/Merchant Fees (Credit Card Processing Fees)	\$ 16,000	\$ 25,582	\$ 16,000	\$ -
q.	Gasoline for Pick-up Trucks	\$ 4,000	\$ 2,624	\$ 4,000	\$ -
r.	Office Supplies	\$ 2,000	\$ 5,626	\$ 2,000	\$ -
s.	Public Works Director-APWA Conference	\$ -	\$ -	\$ 2,000	\$ 2,000
t.	Vehicle Lease-Reduce from (3) Pick-up Trucks-to (2) Pick-up Trucks	\$ 20,500	\$ 14,700	\$ 10,740	\$ (9,760)
u.	Land for New Public Works Facilities-(1/9/2018 Approved Resolution 2018-002 directing the Village Manager to explore the acquisition of land to relocate Public Works Facilities)	\$ 2,100,000	\$ -	\$ -	\$ (2,100,000)
v.	New Telephone System (50% Allocated to General Gov)/ <u>(50% to Utilities)</u> , Approx. Total \$35,000	\$ 17,500	\$ 17,500	\$ -	\$ (17,500)
w.	Other Operating Expenses (Uniforms, postage, education, training, repairs, etc.)-No Change	\$ 85,626	\$ 85,626	\$ 85,626	\$ -
x.	Interfund Transfer to General Fund	\$ 866,787	\$ 866,787	\$ 1,061,345	\$ 194,558
y.	Interfund Transfer to Street Maintenance	\$ 52,907	\$ 52,907	\$ 49,391	\$ (3,516)
<b>Sub-Total Utilities Administration</b>		<b>\$ 3,764,705</b>	<b>\$ 1,729,595</b>	<b>\$ 2,077,366</b>	<b>\$ (1,687,339)</b>

**NORTH BAY VILLAGE  
FY 2019-2020**

**FY 2020 Budget Presentation**

<b>ENTERPRISE FUNDS</b>		<b>FY 2018-2019 ADOPTED BUDGET</b>	<b>FY 2018-2019 YEAR END PROJECTED ACTUAL</b>	<b>FY 2019-2020 PROPOSED BUDGET</b>	<b>INCREASE/ (DECREASE)</b>
<b>19 WATER OPERATIONS</b>					
a.	Water Maintenance Worker Salary	\$ 48,713	\$ 33,416	\$ 42,697	\$ (6,016)
b.	Overtime	\$ 4,000	\$ 3,135	\$ 4,000	\$ -
c.	Fica & Fringe Benefit Cost for the Department	\$ 22,807	\$ 15,804	\$ 35,610	\$ 12,803
d.	Water Purchase-Miami-Dade County	\$ 721,000	\$ 637,294	\$ 721,000	\$ -
e.	Repairs & Maintenance of Vehicles	\$ 500	\$ 1,850	\$ 2,500	\$ 2,000
f.	Water Line Repairs	\$ 80,000	\$ 25,000	\$ 40,000	\$ (40,000)
g.	Vehicle Lease	\$ 5,769	\$ 5,841	\$ 5,769	\$ -
h.	Other Operating Expenses - No Change	\$ 11,060	\$ 9,711	\$ 11,060	\$ -
<b>Sub-Total Water Operations</b>		<b>\$ 893,849</b>	<b>\$ 732,051</b>	<b>\$ 862,636</b>	<b>\$ (31,213)</b>

**NORTH BAY VILLAGE  
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<b>ENTERPRISE FUNDS</b>		<b>FY 2017-2018 ADOPTED BUDGET</b>	<b>FY 2018-2019 YEAR END PROJECTED ACTUAL</b>	<b>FY 2019-2020 PROPOSED BUDGET</b>	<b>INCREASE/ (DECREASE)</b>
<b>20 SEWER OPERATIONS</b>					
a.	(2) Sewer Utility Workers Salary	\$ 112,917	\$ 115,011	\$ 117,337	\$ 4,420
b.	Overtime	\$ 5,000	\$ 17,018	\$ 5,000	\$ -
c.	Fica & Fringe Benefit Cost for the Department	\$ 58,515	\$ 58,515	\$ 63,573	\$ 5,058
d.	Increase County fees for sanitation, cost -pass-through Estimated 3.2%	\$ 900,000	\$ 910,220	\$ 929,610	\$ 29,610
e.	Sewer Line Emergency Repairs	\$ 100,000	\$ 13,137	\$ 50,000	\$ (50,000)
f.	Lift Stations Line Emergency Repairs	\$ 90,000	\$ 158,511	\$ 90,000	\$ -
g.	Sanitary Sewer Pipe Rehabilitation	\$ -	\$ -	\$ 100,000	\$ 100,000
h.	Repairs & Maintenance of Vehicles	\$ 500	\$ 1,850	\$ 2,500	\$ 2,000
i.	Uniforms	\$ 840	\$ 1,259	\$ 1,300	\$ 460
j.	Vehicle Lease	\$ 6,876	\$ 6,872	\$ 12,744	\$ 5,868
k.	Contingency	\$ 47,350	\$ 98,923	\$ 45,000	\$ (2,350)
l.	Other Operating Expenses -No Change	\$ 111,500	\$ 106,500	\$ 111,500	\$ -
<b>Sub-Total Sewer Operations</b>		<b>\$ 1,433,498</b>	<b>\$ 1,487,814</b>	<b>\$ 1,528,564</b>	<b>\$ 95,066</b>

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<b>ENTERPRISE FUNDS</b>		<b>FY 2018-2019 ADOPTED BUDGET</b>	<b>FY 2018-2019 YEAR END PROJECTED ACTUAL</b>	<b>FY 2019-2020 PROPOSED BUDGET</b>	<b>INCREASE/ (DECREASE)</b>
<b>21</b>	<b>SANITATION OPERATIONS</b>				
a.	(4) Sanitation Utility Workers Salary	\$ 177,315	\$ 179,975	\$ 186,499	\$ 9,184
b.	Overtime	\$ 10,000	\$ 12,940	\$ 10,000	\$ -
c.	Fica & Fringe Benefit Cost for the Department	\$ 101,802	\$ 102,202	\$ 107,327	\$ 5,525
d.	Temporary Personnel	\$ 110,000	\$ 170,411	\$ 110,000	\$ -
e.	Increase Tipping Fees by 3% (Solid Waste Disposal)	\$ 410,103	\$ 418,185	\$ 422,406	\$ 12,303
f.	Recycling Fees	\$ 110,400	\$ 106,784	\$ 110,400	\$ -
g.	Vehicle Lease (Garbage Truck) -No Change	\$ 86,687	\$ 86,687	\$ 86,687	\$ -
h.	Repairs & Maintenance of Vehicles -Garbage/Trash Trucks	\$ 20,000	\$ 21,723	\$ 40,000	\$ 20,000
i.	Gasoline & Diesel-Garbage/Trash Trucks	\$ 22,000	\$ 28,030	\$ 25,000	\$ 3,000
j.	Tires-Transfer expense to R & M Vehicles	\$ 15,000	\$ 2,950	\$ -	\$ (15,000)
k.	Garbage Dumpster Maintenance & Repairs	\$ 20,000	\$ 49,955	\$ 35,000	\$ 15,000
l.	Other Operating Expenses -No Change	\$ 6,968	\$ 5,378	\$ 6,968	\$ -
<b>Sub-Total Sanitation Operations</b>		<b>\$ 1,090,274</b>	<b>\$ 1,185,220</b>	<b>\$ 1,140,287</b>	<b>\$ 50,012</b>



**NORTH BAY VILLAGE  
FY 2019-2020**

**FY 2020 Budget Presentation**

<b>ENTERPRISE FUNDS</b>		<b>FY 2018-2019 ADOPTED BUDGET</b>	<b>FY 2018-2019 YEAR END PROJECTED ACTUAL</b>	<b>FY 2019-2020 PROPOSED BUDGET</b>	<b>INCREASE/ (DECREASE)</b>
<b>22 STORMWATER</b>					
a.	Utility Worker Salary	\$ 41,600	-	\$ 41,600	\$ -
b.	Fica & Fringe Benefit Cost for the Department	\$ 35,855	-	\$ 39,471	\$ 3,616
c.	Contract Services Street Sweeping	\$ 24,000	4,000	\$ 24,000	\$ -
d.	Stormwater Pump System at Treasure Island	\$ -	-	\$ 200,000	\$ 200,000
e.	Stormwater Master Plan/Sea Level Rise Planning	\$ -	-	\$ 50,000	\$ 50,000
f.	Repair & Maintenance of Storm Drain Lines	\$ 8,000	8,000	\$ 15,000	\$ 7,000
g.	Interfund Transfer	\$ 12,659	12,659	\$ 13,696	\$ 1,037
h.	Other Operating Expenses -No Change	\$ 17,700	17,700	\$ 17,700	\$ -
<b>Sub-Total Stormwater</b>		<b>\$ 139,814</b>	<b>\$ 42,359</b>	<b>\$ 401,467</b>	<b>\$ 261,654</b>

**NORTH BAY VILLAGE  
FY 2019-2020**

**FY 2020 Budget Presentation**

<b>ENTERPRISE FUNDS</b>		<b>FY 2018-2019 ADOPTED BUDGET</b>	<b>FY 2018-2019 YEAR END PROJECTED ACTUAL</b>	<b>FY 2019-2020 PROPOSED BUDGET</b>	<b>INCREASE/ (DECREASE)</b>
<b>23 WATER IMPROVEMENT TRUST FUND</b>					
a.	State Revolving Loan Debt & Interest Annual Payment	\$ 531,456	\$ 531,456	\$ 531,456	\$ -
<b>Sub-Total Water Improvement Trust Fund</b>		<b>\$ 531,456</b>	<b>\$ 531,456</b>	<b>\$ 531,456</b>	<b>\$ -</b>
<b>24 SEWER IMPROVEMENT TRUST</b>					
d.	State Revolving Loan Debt & Interest Annual Payment	\$ 349,722	\$ 349,722	\$ 349,722	\$ -
<b>Sub-Total Sewer Improvement Trust Fund</b>		<b>\$ 349,722</b>	<b>\$ 349,722</b>	<b>\$ 349,722</b>	<b>\$ -</b>
<b>GRAND TOTAL FOR ALL FUNDS</b>		<b>\$ 21,150,469</b>	<b>\$ 18,281,207</b>	<b>\$ 22,294,058</b>	<b>\$ 1,143,590</b>

## Alvarez and Marsal's North Bay Village Organizational Assessment

#	Department	Recommendation	Priority?	Impact	Implementation
3.39	Village Manager	Adopt all policies, including those of the finance department, through the Village Commission resolution process	Yes	Low	Difficult
3.41	Village Manager	Seek bids for contracts >5 years old such as telephone system and USPS contract	Yes	High	Easy
3.40 a	Village Manager	Review Charter to confirm Roles and Responsibilities of Manager align with Commission expectations and conduct annual review process	Yes	Low	Easy
3.40 b	Village Manager	Work with Commission, Clerk, Attorney and staff to set clear communication chain of command	No	Low	Difficult
3.40 c	Village Manager	Post monthly activity reports to the website for greater transparency into Village activities	No	Low	Easy
3.42 a	Village Manager	Identify lead on implementation recommendations outlined by A&M and approved by the Commission	No	High	Difficult
3.42 b	Village Manager	Engage Manager in the budget and procurement processes	No	Low	Easy

## Alvarez and Marsal's North Bay Village Organizational Assessment

#	Department	Recommendation	Priority?	Impact	Implementation
1.1	Finance	Create enhanced centralized financial management function with new Chief Finance Officer role	Yes	High	Difficult
1.10	Finance	Separate tax levy issued for debt service from the General Fund	Yes	Low	Easy
1.11	Finance	Consider opportunities to outsource Finance functions	Yes	Low	Difficult
1.2	Finance	Establish policies to govern the Village's core financial management functions	Yes	High	Moderate
1.3	Finance	Adopt all policies, including those of the finance department, through the Village Commission resolution process	Yes	Low	Easy
1.4	Finance	Optimize the use of Tyler system to support financial management functions	Yes	Low	Moderate
1.5	Finance	Restructure procurement processes to reduce to improve controls on Village purchases	Yes	High	Difficult
1.6	Finance	Identify an appropriately trained procurement staff person to manage the Village's purchasing processes	Yes	High	Moderate
1.7	Finance	Enhance use of ADP to reduce the number of manual payroll processes	Yes	High	Easy
1.8	Finance	Increase cash management practices to provide additional security for village funds	Yes	Low	Easy
1.9	Finance	Expand the annual budget process to drive collaboration and increased analysis of requests	Yes	Low	Moderate

## Alvarez and Marsal's North Bay Village Organizational Assessment

#	Department	Recommendation	Priority?	Impact	Implementation
2.1	Human Resources	Hire HR Director	Yes	High	Difficult
2.2	Human Resources	Clarify reporting lines and chain of command across Village employees	Yes	High	Easy
2.3	Human Resources	Establish required training and process for identifying employee and department specific trainings	Yes	High	Moderate
2.4	Human Resources	Follow a consistent procedure for recruiting employees and track applicants through each stage of the process	Yes	Low	Easy
2.5	Human Resources	Review job descriptions annually to ensure employees are completing required task and key functions are appropriately assigned	Yes	High	Easy
2.6	Human Resources	Expand the current performance evaluation process to include goal setting and a mid-year review	Yes	High	Moderate
2.7	Human Resources	Manage benefits administration to ensure costs are reasonable and that negotiated broker rates are competitive	Yes	Low	Moderate

## Alvarez and Marsal's North Bay Village Organizational Assessment

#	Department	Recommendation	Priority?	Impact	Implementation
3.14	Police	Review current staff allocation between divisions and reallocate to meet ICMA 'Rule of 60' between patrol and support	Yes	High	Easy
3.9	Police	Work with CIS vendor to move towards a more paperless Department	Yes	Low	Difficult
3.8 a	Police	Segregate actions of entering and approving timesheets		Low	Easy
3.8 b	Police	Ensure all Department employees are trained on ADP	No	Low	Easy
3.25	Fleet Management	Define fuel purchase policy based on vehicle type and to limit potential to fuel non Village vehicles	Yes	High	Easy
3.27	Fleet Management	Monitor and track quality of fleet service from Miami Beach.	No	Low	Easy
3.29	Fleet Management	Encourage training and development of Fleet Manager	No	Low	Easy
3.30	Fleet Management	Continue to track usage by miles and hours driven to better understand vehicle utilization and then evaluate pooled vehicles for potential savings and unit reductions	Yes	High	Easy
3.26 a	Fleet Management	Develop SOPs	No	Low	Easy
3.26 b	Fleet Management	Prepare monthly/annual fleet reports for Commission and upload to the website	No	Low	Easy

## Alvarez and Marsal's North Bay Village Organizational Assessment

#	Department	Recommendation	Priority?	Impact	Implementation
3.16	Code Enforcement	Name new Division Head	No	Low	Easy
3.17	Code Enforcement	Develop SOPs	No	Low	Easy
3.19	Code Enforcement	Review Codes to ensure they are current and applicable for North Bay Village	No	Low	Easy
3.20	Code Enforcement	Establish direct telephone line to Code Enforcement	No	Low	Easy
3.22	Code Enforcement	Evaluate moving Code into the Building Department	Yes	High	Easy
3.23	Code Enforcement	Better capture KPIs to understand Division performance	No	Low	Easy
3.18 a	Code Enforcement	Provide monthly reports to Commission and upload to website	No	Low	Easy
3.18 b	Code Enforcement	Technology assessment to establish ability to submit / track violations on the website	No	Low	Difficult

## Alvarez and Marsal's North Bay Village Organizational Assessment

#	Department	Recommendation	Priority?	Impact	Implementation
3.31	Public Works	Hire a Professional Engineer (PE) certified Public Works Director	Yes	High	Easy
3.33	Public Works	ID & capture KPIs and provide monthly reports to Commission and upload to website	No	Low	Easy
3.34	Public Works	Evaluate potential to eliminate minibus service	Yes	High	Difficult
3.38	Public Works	Obtain bids from 3rd parties to provide sanitation service	Yes	High	Easy
3.32 a	Public Works	Develop SOPs for each function of the Department	No	Low	Easy
3.47	Clerk	Obtain bids to transition to electronic-based agenda packet preparations and other appropriate Village business reliant on heavy use of paper	Yes	High	Difficult
3.46	Clerk	Develop SOPs for document management	Yes	High	Easy
3.48 a	Clerk	Review Charter to confirm roles and responsibilities of clerk align with Commission expectations and conduct annual review process	Yes	Low	Easy
3.48 b	Clerk	Better integrate Clerk into Budget and Procurement processes.	No	Low	Easy
3.48 c	Clerk	Track KPIs and workload to provide Commission reports and upload to website	No	Low	Easy
3.54	Attorney	Clarify spending authority of the attorney that does not require commission approval	No	Low	Easy
3.53 a	Attorney	Review Charter to confirm Roles and Responsibilities of Attorney align with Commission expectations and conduct annual review process	Yes	Low	Easy
3.53 b	Attorney	Provide monthly activity reports for Commission review and posting to website	No	Low	Easy



## Alvarez and Marsal's North Bay Village Organizational Assessment

#	Department	Recommendation	Priority?	Impact	Implementation
3.1	Building	Identify a Building Department Head and integrate into the management, budget and procurement processes	Yes	High	Easy
3.3	Building	Develop SOPs and communication plan between staff and consultants	No	Low	Easy
3.4	Building	Enhance training and development opportunities for staff	No	Low	Easy
3.2	Building	Fleet Management	Yes	Low	Easy
3.5 a	Building	Technology assessment to build out more data capture and tracking of project status on the website	Yes	Low	Difficult
3.5 b	Building	Provide monthly KPI reports to Commission and upload to website for transparency	No	Low	Easy

\* For more detailed information and context related to the recommendations, please see Alvarez & Marsal's North Bay Village Organizational Assessment dated April 5, 2019



# DEPARTMENTAL BUDGET WORKSHEETS



# FY 2020 PROPOSED BUDGET

# FY 2020 DEPARTMENTAL BUDGET WORKSHEETS

7/2/2019

## Village Commission

Type	Description	Qty	Cost	Extended Amount	Comment
001.11.511.1100	<b>Commission Salaries</b>				
	REGULAR SALARY	1	7,800	7,800	MAYOR
	REGULAR SALARY	1	6,300	6,300	VICE MAYOR
	REGULAR SALARY	1	6,300	6,300	COMMISSIONER
	REGULAR SALARY	1	6,300	6,300	COMMISSIONER
	REGULAR SALARY	1	6,300	6,300	COMMISSIONER
				<b>33,000</b>	
001.11.511.2100	<b>Fica</b>				
	FICA	1	597	597	MAYOR
	FICA	1	482	482	VICE MAYOR
	FICA	1	482	482	COMMISSIONER
	FICA	1	482	482	COMMISSIONER
	FICA	1	482	482	COMMISSIONER
				<b>2,525</b>	
001.11.511.2400	<b>Workers Compensation</b>				
	WORKERS COMP	1	22	22	MAYOR
	WORKERS COMP	4	18	72	COMMISSIONERS W/COMP
				<b>94</b>	
001.11.511.5340	<b>Travel, Conferences &amp; Meetings</b>				
	CONF REGIS/TRAVEL/MTGS	1	25,000	25,000	\$5,000 FOR EACH
		2	650	1,300	VETERAN'S PARADE EVENT
				<b>26,300</b>	
001.11.511.5360	<b>Telephone</b>				
	CELL PHONE- SERVICE	12	100	1,200	MAYOR
	CELL PHONE- SERVICE	12	100	1,200	VICE MAYOR
	CELL PHONE- SERVICE	12	100	1,200	COMMISSIONER
	CELL PHONE- SERVICE	12	100	1,200	COMMISSIONER
	CELL PHONE- SERVICE	12	100	1,200	COMMISSIONER
				<b>6,000</b>	
001.11.511.5405	<b>Dues, Subscriptions &amp; Memberships</b>				
		1	1,035	1,035	FL LEAGUE OF CITIES-INCLUDES MAGAZINE/AD
		1	100	100	NALEO
		1	350	350	FL LEAGUE OF MAYORS
		1	290	290	SISTER CITIES INTERNATIONAL
		1	475	475	AVENTURA MARKETING
		1	5,200	5,200	MIAMI BEACH CHAMBER OF COMMERCE
		1	300	300	MIAMI SHORES CHAMBER OF COMMERCE
		1	1,500	1,500	COMMUNITY DIRECTORY-OPTIMIST CLUB
				<b>9,250</b>	
	<b>TOTAL</b>			<b>77,169</b>	

# FY 2020 DEPARTMENTAL BUDGET WORKSHEETS

7/2/2019

## Village Manager

Type	Description	Qty	Cost	Extended Amount	Comment
001.12.512.1200	<b>Regular Salaries</b>	1	155,000	155,000	VILLAGE MANAGER
	STIPEND	1	20,000	20,000	VILLAGE MANAGER-STIPEND
	REGULAR SALARY	1	90,000	90,000	HR DIRECTOR-VACANT
	REGULAR SALARY	1	88,132	88,132	CHIEF OF STAFF TO THE VILLAGE MANAGER
	COLA	1	4,650	4,650	VILLAGE MANAGER
	COLA	1	2,700	2,700	HR DIRECTOR-VACANT
	COLA	1	2,644	2,644	CHIEF OF STAFF TO THE VILLAGE MANAGER
				<b>363,126</b>	
001.12.512.1501	<b>Car Allowance</b>				
	CAR ALLOWANCE	1	7,200	7,200	VILLAGE MANAGER
	CAR ALLOWANCE	1	3,600	3,600	HR DIRECTOR-VACANT
	CAR ALLOWANCE	1	3,600	3,600	CHIEF OF STAFF TO THE VILLAGE MANAGER
				<b>14,400</b>	
001.12.512.2100	<b>Fica</b>				
	FICA	1	14,294	14,294	VILLAGE MANAGER
	FICA	1	7,367	7,367	HR DIRECTOR-VACANT
	FICA	1	7,220	7,220	CHIEF OF STAFF TO THE VILLAGE MANAGER
				<b>28,881</b>	
001.12.512.2200	<b>Retirement Contribution</b>				
	RETIREMENT CONTRIBUTION	1	46,848	46,848	VILLAGE MANAGER
	RETIREMENT CONTRIBUTION	1	24,145	24,145	HR DIRECTOR-VACANT
	RETIREMENT CONTRIBUTION	1	23,662	23,662	CHIEF OF STAFF TO THE VILLAGE MANAGER
				<b>94,655</b>	
001.12.512.2300	<b>Health, Dental &amp; Life</b>				
	HEALTH, DENTAL, LIFE & DISAB	1	1,118	1,118	VILLAGE MANAGER
	HEALTH, DENTAL, LIFE & DISAB	1	25,169	25,169	HR DIRECTOR-VACANT
	HEALTH, DENTAL, LIFE & DISAB	1	25,169	25,169	CHIEF OF STAFF TO THE VILLAGE MANAGER
				<b>51,456</b>	
001.12.512.2400	<b>Workers Compensation</b>				
	WORKERS COMP	1	404	404	VILLAGE MANAGER
	WORKERS COMP	1	235	235	HR DIRECTOR-VACANT
	WORKERS COMP	1	230	230	CHIEF OF STAFF TO THE VILLAGE MANAGER
				<b>868</b>	
001.12.512.5340	<b>Travel, Conferences &amp; Meetings</b>				
	TRAVEL & CONFERENCES	1	5,000	5,000	VILLAGE MANAGER
		1	12,500	12,500	INT'L CITY MGRS ASSOC. & STAFF CONF.
				<b>17,500</b>	
001.12.512.5360	<b>Telephone</b>				
	CELL PHONE/DATA	12	100	1,200	VILLAGE MANAGER
	CELL PHONE/DATA	12	100	1,200	HR DIRECTOR
	CELL PHONE/DATA	12	100	1,200	CHIEF OF STAFF TO THE VILLAGE MANAGER
				<b>3,600</b>	
001.12.512.5405	<b>Dues, Subscriptions &amp; Memberships</b>				
	MEMBERSHIP TO VARIOUS ORGANIZATIONS	1	5,000	5,000	FLORIDA LEAGUE OF CITIES/ICMA/APA/SHRM
	<b>TOTAL</b>			<b>579,486</b>	

# FY 2020 DEPARTMENTAL BUDGET WORKSHEETS

7/2/2019

## Village Clerk

Type	Description	Qty	Extended Amount	Comment
001.13.512.120C	<b>Regular Salaries</b>			
	REG SALARY	1	80,340	VILLAGE CLERK
	REG SALARY	1	49,222	DEPUTY VILLAGE CLERK-VACANT
	COLA	1	2,410	VILLAGE CLERK
	COLA	1	1,477	DEPUTY VILLAGE CLERK-VACANT
			<b>133,448</b>	
001.13.512.1501	<b>Car Allowance</b>	12	300	VILLAGE CLERK
001.13.512.210C	<b>Fica</b>			
	FICA	1	6,606	VILLAGE CLERK
	FICA	1	3,878	DEPUTY VILLAGE CLERK-VACANT
			<b>10,484</b>	
001.13.512.220C	<b>Retirement Contribution</b>			
	RETIREMENT CONTRIBUTION	1	21,650	VILLAGE CLERK
	RETIREMENT CONTRIBUTION	1	4,268	DEPUTY VILLAGE CLERK-VACANT
			<b>25,918</b>	
001.13.512.230C	<b>Health, Dental &amp; Life</b>			
	HEALTH, DENTAL, LIFE & DISAB.	1	11,550	VILLAGE CLERK
	HEALTH, DENTAL, LIFE & DISAB.	1	24,941	DEPUTY VILLAGE CLERK-VACANT
			<b>36,491</b>	
001.13.512.240C	<b>Workers Compensation</b>			
	WORKERS COMP	1	209	VILLAGE CLERK
	WORKERS COMP	1	128	DEPUTY VILLAGE CLERK-VACANT
			<b>338</b>	
001.13.512.312C	<b>Ordinance Codification</b>			
		1	5,000	TO INCORPORATE NEW LEGISLATION INTO VILLAGE CODE
		1	4,000	CODIFY REVISIONS TO ENTIRE VILLAGE CODE
			<b>9,000</b>	
001.13.512.3131	<b>Contract Services-Data Processing</b>	1	3,531	AGENDA MANAGEMENT PROGRAM-ANNUAL FEE
001.13.512.316C	<b>Professional Services</b>	1	10,000	DOCUMENT SCANNING AND SHREDDING
			<b>10,000</b>	
001.13.512.340C	<b>Election Expense</b>			
	GENERAL	1	-	ELECTION EXPENSE
001.13.512.480C	<b>Advertising</b>	12	1,250	TO PROVIDE REQUIRED LEGAL ADVERTISING
001.13.512.534C	<b>Travel, Conferences &amp; Meetings</b>			
	CONF REGIST/TRV/LODGING	1	1,200	IIMC CONF ERENCE (REGISTRATION & LODGING)
		1	1,200	FACC CONFERENCE (REGISTRATION & LODGING)
		1	1,200	OTHER CONFERENCES & MEETINGS
			<b>3,600</b>	
001.13.512.536C	<b>Telephone</b>			
	CELL PHONE	12	100	VILLAGE CLERK
	CELL PHONE	12	100	DEPUTY VILLAGE CLERK
			<b>2,400</b>	
001.13.512.540C	<b>Dues, Subscriptions &amp; Meetings</b>			
	MEMBERSHIP	2	50	MIAMI-DADE COUNTY MUNICIPAL CLERKS
		2	150	FLORIDA ASSOCIATION OF CITY CLERKS
		2	200	INTERNATIONAL INSTITUTE OF MUNICIPAL CLERK
		1	500	OTHER DUES & MEMBERSHIPS
			<b>1,300</b>	
001.13.512.563C	<b>Education &amp; Training</b>			
	UPDATE ON CURRENT MATTERS	1	1,000	TRAINING FOR CERTIFICATION
			<b>1,000</b>	
	<b>TOTAL</b>		<b>256,110</b>	

# FY 2020 DEPARTMENTAL BUDGET WORKSHEETS

7/2/2019

## Finance

Type	Description	Qty	Cost	Extended Amount	Comment
001.14.513.1200	<b>Regular Salaries</b>				
	REG SALARY	1	114,950	114,950	CHIEF FINANCIAL OFFICER
	REG SALARY	1	86,909	86,909	SENIOR ACCOUNTANT
	REG SALARY	1	60,099	60,099	ACCOUNTANT
	REG SALARY	1	23,777	23,777	ACCOUNTANT - 6 MONTHS
	REG SALARY	1	62,000	62,000	PROCUREMENT MANAGER-VACANT
	INSURANCE STIPEND	12	400	4,800	CHIEF FINANCIAL OFFICER
	LONGEVITY	1	300	300	CHIEF FINANCIAL OFFICER
	LONGEVITY	1	1,000	1,000	SENIOR ACCOUNTANT
	LONGEVITY	1	1,000	1,000	ACCOUNTANT
	COLA	1	3,448	3,448	CHIEF FINANCIAL OFFICER
	COLA	1	2,607	2,607	SENIOR ACCOUNTANT
	COLA	1	1,803	1,803	ACCOUNTANT
	COLA	1	713	713	ACCOUNTANT - 6 MONTHS
	COLA	1	1,860	1,860	PROCUREMENT MANAGER-VACANT
				<b>365,267</b>	
001.14.513.1400	<b>Overtime</b>	1	5,000	<b>5,000</b>	OVERTIME
001.14.513.1501	<b>Car Allowance</b>	1	3,600	3,600	CHIEF FINANCIAL OFFICER
		1	3,600	3,600	PROCUREMENT MANAGER-VACANT
				<b>7,200</b>	
001.14.513.2100	<b>Fica</b>				
	FICA	1	9,723	9,723	CHIEF FINANCIAL OFFICER
	FICA	1	6,925	6,925	SENIOR ACCOUNTANT
	FICA	1	4,812	4,812	ACCOUNTANT
	FICA	1	1,873	1,873	ACCOUNTANT - 6 MONTHS
	FICA	1	5,161	5,161	PROCUREMENT MANAGER-VACANT
				<b>28,494</b>	
001.14.513.2200	<b>Retirement Contribution</b>				
	RET CONTR	1	31,867	31,867	CHIEF FINANCIAL OFFICER
	RET CONTR	1	7,619	7,619	SENIOR ACCOUNTANT
	RET CONTR	1	5,295	5,295	ACCOUNTANT
	RET CONTR	1	2,061	2,061	ACCOUNTANT - 6 MONTHS
	RET CONTR	1	16,914	16,914	PROCUREMENT MANAGER-VACANT
				<b>63,756</b>	
001.14.513.2300	<b>Health, Life, Dental</b>				
	HEALTH, DENTAL, LIFE & DISAB.	1	1,500	1,500	CHIEF FINANCIAL OFFICER
	HEALTH, DENTAL, LIFE & DISAB.	1	15,067	15,067	SENIOR ACCOUNTANT
	HEALTH, DENTAL, LIFE & DISAB.	1	25,078	25,078	ACCOUNTANT
	HEALTH, DENTAL, LIFE & DISAB.	1	12,494	12,494	ACCOUNTANT - 6 MONTHS
	HEALTH, DENTAL, LIFE & DISAB.	1	25,516	25,516	PROCUREMENT MANAGER-VACANT
				<b>79,655</b>	
001.14.513.2400	<b>Workers Compensation</b>				
	W/COMP	1	292	292	CHIEF FINANCIAL OFFICER
	W/COMP	1	206	206	SENIOR ACCOUNTANT
	W/COMP	1	142	142	ACCOUNTANT
	W/COMP	1	56	56	ACCOUNTANT - 6 MONTHS
	W/COMP	1	155	155	ACCOUNTANT - 6 MONTHS
				<b>851</b>	
001.14.513.5340	<b>Travel, Conferences &amp; Meetings</b>				
	CONF REG/TRAVEL/LODGING	2	450	900	FGFOA CONFERENCE (REGISTRATION & LODGING)
	CONF REG/TRAVEL/LODGING	2	2,000	4,000	TYLER USER CONFERENCE (REGISTRATION & LODGING)
	CONF REG/TRAVEL/LODGING	2	850	1,700	SCHOOL OF FINANCE CONF (REGISTRATION & LODGING)
	LOCAL MTS	12	30	360	ATTEND LOCAL CHAPTER MEETINGS
				<b>6,960</b>	
001.14.513.5360	<b>Telephone</b>				
	CELL PHONE ALLOWANCE	12	100	1,200	CHIEF FINANCIAL OFFICER CELL PHONE STIPEND
	CELL PHONE ALLOWANCE	12	100	1,200	SENIOR ACCOUNTANT CELL PHONE STIPEND
	CELL PHONE ALLOWANCE	12	100	1,200	PROCUREMENT MANAGER CELL PHONE STIPEND
				<b>3,600</b>	
001.14.513.5231	<b>Special Department Supplies</b>				
	1099'S	1	250	250	PROVIDE 1099'S AS NEEDED
				<b>250</b>	

# FY 2020 DEPARTMENTAL BUDGET WORKSHEETS

7/2/2019

**Finance**

Type	Description	Qty	Cost	Extended Amount	Comment
001.14.513.5405	<b>Dues, Subscriptions &amp; Memberships</b>				
	FINANCE STAFF DUES	4	160	640	SFGFOA
		4	65	260	FGFOA ANNUAL DUES
		4	100	400	ANNUAL DUES
				<b>1,300</b>	
001.14.513.5500	<b>Education &amp; Training</b>				
	INVESTMENT CE'S	1	1,000	1,000	CONTINUING EDU REQ ON INVESTMENTS
				<b>1,000</b>	
	<b>TOTAL</b>			<b>563,334</b>	

# FY 2020 DEPARTMENTAL BUDGET WORKSHEETS

7/2/2019

**Legal**

Type	Description	Qty	Cost	Extended Amount	Comment
001.15.514.3101	Labor	1	46,250	<b>46,250</b>	COLLECTIVE BARGAINING/LABOR EMPLOYMENT
001.15.514.3102	Litigation	1	25,000	<b>25,000</b>	LITIGATION - VILLAGE ATTORNEY
001.15.514.5310	General	12	18,250	<b>219,000</b>	VILLAGE ATTORNEY
001.15.514.5311	Other Issues	1	20,000	<b>20,000</b>	PROVIDE ADDT'L LEGAL SVCES AS NEEDED (BOND CONSTRUCTION/REAL ESTATE MATTERS, ETC)
<b>TOTAL</b>				<b>310,250</b>	



# FY 2020 DEPARTMENTAL BUDGET WORKSHEETS

7/2/2019

## General Government

Type	Description	Qty	Cost	Extended Amount	Comments
001.19.519.1200	<b>Regular Salaries</b>				
	REGULAR SALARY	1	47,089	47,089	MULTI-TASK CLERICAL SPECIALIST
	REGULAR SALARY	1	44,847	44,847	MULTI-TASK CLERICAL SPECIALIST-VACANT
	REGULAR SALARY	1	38,615	38,615	ADMINISTRATIVE AIDE
	REGULAR SALARY	1	13,095	13,095	OFFICE CLERK
	COLA	1	1,413	1,413	MULTI-TASK CLERICAL SPECIALIST
	COLA	1	1,345	1,345	MULTI-TASK CLERICAL SPECIALIST-VACANT
	COLA	1	1,158	1,158	ADMINISTRATIVE AIDE
	COLA	1	393	393	OFFICE CLERK
				<b>147,955</b>	
001.19.519.2100	<b>Fica</b>				
	FICA	1	3,710	3,710	MULTI-TASK CLERICAL SPECIALIST
	FICA	1	3,534	3,534	MULTI-TASK CLERICAL SPECIALIST-VACANT
	FICA	1	3,043	3,043	ADMINISTRATIVE AIDE
	FICA	1	1,032	1,032	OFFICE CLERK
				<b>11,319</b>	
001.19.519.2200	<b>Retirement</b>				
	FRS CONTRIBUTION	1	4,083	4,083	MULTI-TASK CLERICAL SPECIALIST
	FRS CONTRIBUTION	1	3,888	3,888	MULTI-TASK CLERICAL SPECIALIST-VACANT
	FRS CONTRIBUTION	1	3,348	3,348	ADMINISTRATIVE AIDE
	FRS CONTRIBUTION	1	1,121	1,121	OFFICE CLERK
				<b>12,440</b>	
001.19.519.2300	<b>Health, Life, Dental</b>				
	HEALTH, DENTAL, LIFE & DISAB.	1	11,363	11,363	MULTI-TASK CLERICAL SPECIALIST
	HEALTH, DENTAL, LIFE & DISAB.	1	11,201	11,201	MULTI-TASK CLERICAL SPECIALIST-VACANT
	HEALTH, DENTAL, LIFE & DISAB.	1	11,266	11,266	ADMINISTRATIVE AIDE
				<b>33,830</b>	
001.19.519.2400	<b>Workers Compensation</b>				
	WORKERS COMP	1	112	112	MULTI-TASK CLERICAL SPECIALIST
	WORKERS COMP	1	106	106	MULTI-TASK CLERICAL SPECIALIST-VACANT
	WORKERS COMP	1	91	91	ADMINISTRATIVE AIDE
	WORKERS COMP	1	31	31	OFFICE CLERK
				<b>340</b>	
001.19.519.3116	<b>Bank/Merchant Fees</b>	1	4,200	<b>4,200</b>	MERCHANT FEES
001.19.519.3131	<b>Contract Services - Data</b>	0.36	80,000	28,800	NETWORK & COMPUTER MTNCE 36%GG 36%UT 8%BD 20%FF
		1	48,200	48,200	SOFTWARE LICENSE & UPGRADES-AVAST F.WALL /IDRIVE SMARSH/STVR SOFTWARE/SNAPBLOX/LASERFICHE
		0.5	80,000	40,000	SOFTWARE MAINTENANCE 50%GG 50%UT
		12	294	3,532	INTERNET MODEM-ATLANTIC BROADBAND
		0.33	7,800	2,600	GIS HOSTING FOR ENERGOV {1/3 (GF/BLG/UT)}
				<b>123,132</b>	
001.19.519.3132	<b>Contract Services - Medical</b>	1	500	<b>500</b>	NEW HIRE PHYSICAL EXAM
001.19.519.3160	<b>Professional Services</b>				
	VILLAGE PLANNER	1	50,000	50,000	VILLAGE PLANNER
	PIO/SOCIAL MEDIA SPECIALIST	1	-	-	{SOCIAL MEDIA SPECIALIST-ADDT'L SOCIAL MEDIA EXPENSES transfer \$5,300 to software
	LOBBYIST	12	3,750	45,000	LOBBYIST FEES
	STRATEGIC PLANNING	1	-	-	STRATEGIC PLANNING
	ADP H/R RESOURCES & PAYROLL	0.75	50,000	37,500	ADP H/R AND PAYROLL FEES 75%GG 25%UT
	GRANT WRITER/ADMIN.	0.67	36,000	24,000	GRANT WRITER/ ADMINISTRATOR (CONTRACTUAL)
	OTHER	1	1,500	1,500	OTHER-FINGERPRINTS NEW EMPLOYEES
				<b>158,000</b>	

# FY 2020 DEPARTMENTAL BUDGET WORKSHEETS

7/2/2019

Type	Description	Qty	Cost	Extended Amount	Comments
001.19.519.3200	<b>Accounting and Auditing</b>	0.5	38,000	<b>19,000</b>	GENERAL GOV PORTION AUDIT FEE 50%
001.19.519.4201	<b>Postage</b>	1	6,000	<b>6,000</b>	POSTAGE/FEDEX/COURIER SERVICE
001.19.519.4390	<b>Animal Control</b>	1	5,000	<b>5,000</b>	VARIOUS ANIMAL SAFETY AND CONTROL NEEDS
001.19.519.4403	<b>Building Lease</b>				ANNUAL LEASE OCT19-SEPT20 SUITE 101 & 103
	BUILDING LEASE	0.66	324,823	214,383	66% GG, 17% UT & 17%BD / INCLUDES \$5,000 FOR AC
		12	348	4,177	STORAGE SPACE FOR HURRICANE SUPPLIES
				<b>218,561</b>	
001.19.519.4500	<b>General Insurance</b>				
	W/COMP	0.75	278,166	208,625	75% W/COMP INSURANCE
	GRL LIABILITY INSURANCE	0.75	96,197	72,148	75% GEN LIABILITY INSURANCE
	GRL AUTO INSURANCE	0.75	75,566	56,675	75% AUTOMOBILE INSURANCE
	GRL PROPERTY INSURANCE	0.75	39,441	29,581	75% PROPERTY
				<b>367,028</b>	
001.19.519.4602	<b>R&amp;R Equip. &amp; Bldg.</b>				
		1	8,000	8,000	REPAIR/REPLACE EQUIPMENT
		4	405	1,620	PHONES MAINTENANCE-DIGITEL QTRLY
		1	5,000	5,000	REPAIRS TO VILLAGE OWNED FACILITIES
				<b>14,620</b>	
001.19.519.4809	<b>Advertising</b>	1	2,500	<b>2,500</b>	EMPLOYMENT/OTHER
001.19.519.4808	<b>Public Relations/Promotions</b>	4	450	1,800	BROADCAST SERVICES TVTN CHN 77
				<b>1,800</b>	
001.19.519.4810	<b>Public Relations/Newsletter/Book</b>	1	11,800	11,800	HOSTING OF VILLAGE WEB PAGE/REBRANDING
		1	500	500	TIES AGENDA BOOK
				<b>12,300</b>	
001.19.519.5100	<b>Office Supplies</b>				
	VC/VM/VCIK/FD/GG/BD/UT depts.	1	30,000	30,000	ALL DESK SUPPLIES, CHECKS FOR PRINTING
	OFFICE SUPPLIES				COPY & LETTERHEAD BUSINESS CARDS, HOLIDAY CARDS, ALL PAPERS, ETC.
				<b>30,000</b>	
001.19.519.5215	<b>Copy Machine Lease/Supplies</b>	12	1,000	12,000	TOSHIBA COPIER-ADMIN OFFICES
				<b>12,000</b>	
001.19.519.5231	<b>Special Department Supplies</b>	1	30,000	30,000	BOTTLED WATER, CLEANING SUPPLIES, AID KIT, KITCHEN SUPPLIES, COFFEE SERVICE FOR CITY
	VC/VM/VCIK/FD/GG/BD/UT depts.	0.6	6,500	3,900	HOLIDAY BONUS \$50x130 (40% UT) 60% GG)
				<b>33,900</b>	
001.19.519.5340	<b>Travel, Conferences &amp; Meetings</b>	1	-	-	MDC LEAGUE -ANNUAL GALA
		1	1,500	1,500	BOARD APPRECIATION ANNUAL EVENT
		1	-	-	PELICAN HBR ANNUAL EVENT
		1	500	500	OPTIMIST ANNUAL EVENT
		1	3,000	3,000	OTHER EVENTS, CONF AND MEETINGS
		1	10,800	10,800	LEGISLATIVE SESSION TRAVEL
				<b>15,800</b>	
001.19.519.5360	<b>Telephone</b>	1	9,000	<b>9,000</b>	ANNUAL TELEPHONE SERVICES
001.19.519.4410	<b>Equipment Rental</b>				
	EQUIPMENT RENTAL	4	195	780	MAILING EQUIP-POST OFFICE (NEOPOST)
	EQUIPMENT RENTAL	4	472	1,889	MAILING EQUIP-PITNEY BOWES
	EQUIPMENT RENTAL	4	811	3,243	FOLDER/SORTER-MAILFINANCE
				<b>5,912</b>	
001.19.519.5405	<b>Dues, Subscriptions &amp; Membership</b>				
	MEMBERSHIP/DUES	1	2,000	2,000	OTHER MEMBERSHIPS & DUES, (NOTARY, ETC)
	MEMBERSHIP/DUES	1	800	800	GFOA CAFR AND BUDGET AWARD ANNUAL DUES
	MEMBERSHIP/DUES	1	130	130	COSTCO
	MEMBERSHIP/DUES	1	1,400	1,400	MUNICIPAL CODE CORP
	MEMBERSHIP/DUES	1	1,500	1,500	MDCLC ANNUAL MEMBERSHIP
				<b>5,830</b>	
001.19.519.5458	<b>Special Promotions</b>	1	-	-	VILLAGE MARKETING-PENS, GIVEAWAYS

# FY 2020 DEPARTMENTAL BUDGET WORKSHEETS

7/2/2019

## General Government

Type	Description	Qty	Cost	Extended Amount	Comments
001.19.519.5555	<b>Uniforms</b>	25	100	<b>2,500</b>	ADMIN STAFF & COMMISSION SHIRTS WITH VILLAGE LOGO (\$100Xperson)
001.19.519.7100	<b>Debt Principal</b>	1	40,000	<b>40,000</b>	DEBT PRINCIPAL-SAKURA LOT
001.19.519.7200	<b>Debt Interest</b>	2	38,614	<b>77,228</b>	DEBT INTEREST LOAN SERIES 2018 NOTE-SAKURA LOT (JAN/JUL)
<b>TOTAL</b>				<b>1,370,694</b>	

# FY 2020 DEPARTMENTAL BUDGET WORKSHEETS

7/2/2019

**Police**

Type	Description	Qty	Cost	Extended Amount	Comment
001.21.521.1200	<b>Regular Salaries</b>				
	REGULAR SALARY	3	8,141	24,422	(3) SCHOOL CROSSING GUARDS
	REGULAR SALARY	1	88,194	88,194	EXECUTIVE ASSIST TO THE CHIEF
	COLA	1	2,646	2,646	EXECUTIVE ASSIST TO THE CHIEF
	LONGEVITY	1	1,000	1,000	EXECUTIVE ASSIST TO THE CHIEF
	REGULAR SALARY	1	-	-	PSA-FREEZE POSITION
	COLA	1	-	-	PSA-FREEZE POSITION
	LONGEVITY	1	-	-	PSA-FREEZE POSITION
	REGULAR SALARY	1	46,299	46,299	RECORDS CLERK
	COLA	1	1,389	1,389	RECORDS CLERK
	LONGEVITY	1	1,000	1,000	RECORDS CLERK
	REGULAR SALARY	1	73,051	73,051	DISPATCH SUPERVISOR
	COLA	1	2,192	2,192	DISPATCH SUPERVISOR
	LONGEVITY	1	1,000	1,000	DISPATCH SUPERVISOR
	REGULAR SALARY	1	42,711	42,711	DISPATCHER
	COLA	1	1,281	1,281	DISPATCHER
	SHIFT DIFFERENTIAL	0.04	42,711	1,708	DISPATCHER
	REGULAR SALARY	1	54,512	54,512	DISPATCHER
	COLA	1	1,635	1,635	DISPATCHER
	LONGEVITY	1	500	500	DISPATCHER
	SHIFT DIFFERENTIAL	0.04	54,512	2,180	DISPATCHER
	REGULAR SALARY	1	42,711	42,711	DISPATCHER
	SHIFT DIFFERENTIAL	0.04	42,711	1,708	DISPATCHER
	COLA	1	1,281	1,281	DISPATCHER
	INSURANCE STIPEND	1	4,800	4,800	DISPATCHER
	REGULAR SALARY	1	42,711	42,711	DISPATCHER
	COLA	1	1,281	1,281	DISPATCHER
	REGULAR SALARY	1	76,671	76,671	CODE ENFORCEMENT SUPERVISOR
	COLA	1	2,300	2,300	CODE ENFORCEMENT SUPERVISOR
	REGULAR SALARY	1	52,077	52,077	CODE ENFORCEMENT OFFICER-VACANT
	COLA	1	1,562	1,562	CODE ENFORCEMENT OFFICER-VACANT
	REGULAR SALARY	1	118,289	118,289	CHIEF OF POLICE
	INSURANCE STIPEND	1	4,800	4,800	CHIEF OF POLICE
	REGULAR SALARY	1	113,952	113,952	LIEUTENANT
	STEP INCREASE	1	4,558	4,558	LIEUTENANT
	LONGEVITY	1	1,000	1,000	LIEUTENANT
	REGULAR SALARY	1	113,952	113,952	LIEUTENANT
	STEP INCREASE	1	4,558	4,558	LIEUTENANT
	LONGEVITY	1	1,000	1,000	LIEUTENANT
	REGULAR SALARY	1	98,427	98,427	SERGEANT
	LONGEVITY	1	1,000	1,000	SERGEANT
	REGULAR SALARY	1	93,739	93,739	SERGEANT
	INSURANCE STIPEND	1	4,800	4,800	SERGEANT
	STEP INCREASE	1	3,750	3,750	SERGEANT
	SHIFT DIFFERENTIAL	0.04	93,739	3,750	SERGEANT
	LONGEVITY	1	1,000	1,000	SERGEANT
	REGULAR SALARY	1	98,426	98,426	SERGEANT
	LONGEVITY	1	1,000	1,000	SERGEANT
	REGULAR SALARY	1	89,561	89,561	DETECTIVE
	LONGEVITY	1	1,000	1,000	DETECTIVE
	REGULAR SALARY	1	89,561	89,561	DETECTIVE
	LONGEVITY	1	1,000	1,000	DETECTIVE
	REG SAL	1	79,619	79,619	DETECTIVE
	STEP INCREASE	1	3,185	3,185	DETECTIVE
	REG SAL	1	87,855	87,855	CORPORAL
	SHIFT DIFFERENTIAL	0.04	87,855	3,514	CORPORAL
	LONGEVITY	1	1,000	1,000	CORPORAL
	REGULAR SALARY	1	87,855	87,855	CORPORAL
	SHIFT DIFFERENTIAL	0.02	87,855	1,757	CORPORAL
	LONGEVITY	1	1,000	1,000	CORPORAL

# FY 2020 DEPARTMENTAL BUDGET WORKSHEETS

7/2/2019

Type	Description	Qty	Cost	Extended Amount	Comment
	REGULAR SALARY	1	87,855	87,855	CORPORAL
	LONGEVITY	1	1,000	1,000	CORPORAL
	REG SAL	1	85,296	85,296	PATROL OFFICER
	INSURANCE STIPEND	1	4,800	4,800	PATROL OFFICER
	SHIFT DIFFERENTIAL	0.04	85,296	3,412	PATROL OFFICER
	LONGEVITY	1	1,000	1,000	PATROL OFFICER
	REGULAR SALARY	1	89,135	89,135	PATROL OFFICER
	SHIFT DIFFERENTIAL	0.04	89,135	3,565	PATROL OFFICER
	LONGEVITY	1	1,000	1,000	PATROL OFFICER
	REGULAR SALARY	1	58,248	58,248	PATROL OFFICER
	STEP INCREASE	1	2,330	2,330	PATROL OFFICER
	REGULAR SALARY	1	58,248	58,248	PATROL OFFICER
	STEP INCREASE	1	2,330	2,330	PATROL OFFICER
	REGULAR SALARY	1	85,296	85,296	PATROL OFFICER
	SHIFT DIFFERENTIAL	0.02	85,296	1,706	PATROL OFFICER
	LONGEVITY	1	1,000	1,000	PATROL OFFICER
	REGULAR SALARY	1	85,296	85,296	PATROL OFFICER
	SHIFT DIFFERENTIAL	0.04	85,296	3,412	PATROL OFFICER
	LONGEVITY	1	1,000	1,000	PATROL OFFICER
	REGULAR SALARY	1	85,335	85,335	PATROL OFFICER
	LONGEVITY	1	1,000	1,000	PATROL OFFICER
	SHIFT DIFFERENTIAL	0.02	85,335	1,707	PATROL OFFICER
	INSURANCE STIPEND	1	4,800	4,800	PATROL OFFICER
	REGULAR SALARY	1	58,248	58,248	PATROL OFFICER
	SHIFT DIFFERENTIAL	0.02	58,248	1,165	PATROL OFFICER
	REGULAR SALARY	1	85,296	85,296	PATROL OFFICER
	LONGEVITY	1	1,000	1,000	PATROL OFFICER
	REGULAR SALARY	1	70,107	70,107	PATROL OFFICER
	STEP INCREASE	1	2,804	2,804	PATROL OFFICER
	SHIFT DIFFERENTIAL	0.04	70,107	2,804	PATROL OFFICER
	LONGEVITY	1	300	300	PATROL OFFICER
	REGULAR SALARY	1	67,411	67,411	PATROL OFFICER
	STEP INCREASE	1	2,696	2,696	PATROL OFFICER
	SHIFT DIFFERENTIAL	0.04	67,411	2,696	PATROL OFFICER
	REGULAR SALARY	1	64,818	64,818	PATROL OFFICER
	STEP INCREASE	1	2,593	2,593	PATROL OFFICER
	REGULAR SALARY	1	62,325	62,325	PATROL OFFICER
	STEP INCREASE	1	2,493	2,493	PATROL OFFICER
	LONGEVITY	1	300	300	PATROL OFFICER
	REGULAR SALARY	1	64,818	64,818	PATROL OFFICER
	STEP INCREASE	1	2,593	2,593	PATROL OFFICER
	SHIFT DIFFERENTIAL	0.04	64,818	2,593	PATROL OFFICER
	LONGEVITY	1	500	500	PATROL OFFICER
	REGULAR SALARY	1	70,444	70,444	PATROL OFFICER
	STEP INCREASE	1	2,818	2,818	PATROL OFFICER
	INSURANCE STIPEND	1	4,800	4,800	PATROL OFFICER
	REGULAR SALARY	1	58,248	58,248	PATROL OFFICER-VACANT
	STEP INCREASE	1	2,330	2,330	PATROL OFFICER-VACANT
	REGULAR SALARY	1	44,731	44,731	PT PATROL OFFICER-BOAT PATROL
	STEP INCREASE	1	1,789	1,789	PT PATROL OFFICER-BOAT PATROL
	REGULAR SALARY	1	40,197	40,197	PT PATROL OFFICER
	STEP INCREASE	1	1,608	1,608	PT PATROL OFFICER
	REGULAR SALARY	1	40,197	40,197	PT PATROL OFFICER
	STEP INCREASE	1	1,608	1,608	PT PATROL OFFICER
	REGULAR SALARY	1	36,258	36,258	PT PATROL OFFICER-VACANT
	STEP INCREASE	1	1,450	1,450	PT PATROL OFFICER-VACANT
				<b>3,160,538</b>	Total Wages
001.21.521.1400	<b>Overtime</b>	1	25,000	25,000	NON-SWORN PERSONNEL OVERTIME
001.21.521.1405	<b>Court Standby</b>	1	-	-	COURT STANDBY (MOVED TO OPERATING EXPENSE ACCOUNT 3136)
001.21.521.1500	<b>Educational Incentives</b>	1	23,040	<b>23,040</b>	EDUCATIONAL INCENTIVE

# FY 2020 DEPARTMENTAL BUDGET WORKSHEETS

7/2/2019

Type	Description	Qty	Cost	Extended Amount	Comment
001.21.521.1570	<b>Clothing Allowance</b>	1	9,022	<b>9,022</b>	CLOTHING ALLOWANCE (5x\$600) & (27x\$200 Shoes)
001.21.521.2100	<b>Fica</b>	1	43,821	43,821	FICA FOR NON SWORN PERSONNEL
		1	197,871	197,871	FICA FOR SWORN OFFICERS
		1	1,913	1,913	FICA FOR OVERTIME
				<b>243,605</b>	
001.21.521.2200	<b>Retirement Contributions</b>	1	52,093	52,093	NON SWORN PERSONNEL
		1	631,618	631,618	SWORN OFFICERS
		1	2,118	2,118	RETIREMENT-OVERTIME
				<b>685,828</b>	
001.21.521.2300	<b>Health, Life, Dental</b>	1	148,132	148,132	NON SWORN PERSONNEL
	HEALTH, DENTAL, LIFE & DISAB.	1	432,726	432,726	SWORN OFFICERS
				<b>580,857</b>	
001.21.521.2400	<b>Workers Compensation</b>	1	8,162	8,162	WCOMP FOR OVERTIME
	WORKERS' COMP	1	10,558	10,558	NON SWORN PERSONNEL
	WORKERS' COMP	1	109,670	109,670	SWORN OFFICERS
				<b>128,390</b>	
001.21.521.3131	<b>Contract Services - Data Processing</b>	1	17,600	<b>17,600</b>	POWER DMS AND LEXIPOL
001.21.521.3132	<b>Contract Services - Medical</b>	1	2,500	2,500	MEDICAL ANNUAL AND EMPLOYMENT
				<b>2,500</b>	REQUIRED TESTING/PHYSICAL EXAMS
001.21.521.3136	<b>Contract Services - Court Standby</b>	1	1,500	<b>1,500</b>	COURT STANDBY PROGRAM
001.21.521.3136	<b>Contract Services</b>	1	6,000	<b>6,000</b>	DCC PEST CONTROL & BOAT DOCKAGE FEES
001.21.521.4410	<b>Vehicle Lease</b>	1	155,796	155,796	(18) PATROL VEHICLE LEASE
		1	46,860	46,860	(5) NEW Police Vehicle Lease \$781 per month/\$9,372 Annual per vehicle. Lease price includes the cost of all new equipment.
		1	36,459	36,459	POLICE CHIEF, CODE ENFORCEMENT, MOTORCYCLE, K9 UNIT
				<b>239,115</b>	
001.21.521.4601	<b>Repair &amp; Maintenance Vehicle/Boat</b>	1	55,000	55,000	R&M VEH (INCLUDING THE BOAT)
				<b>55,000</b>	
001.21.521.4602	<b>Repair, Replace &amp; Maintain Equip</b>	1	5,500	5,500	R&R MACHIN & EQUIP.(RADIOS/LASER/DIVE GEAR,ETC)
				<b>5,500</b>	
001.21.521.4606	<b>MDC 1995 MHZ Radio System-Promissory Note</b>	1	-	-	MDC 1995 MHZ Radio System-Promissory Note
001.21.521.5100	<b>Office Supplies</b>	1	4,500	<b>4,500</b>	VARIOUS OFFICE SUPPLIES
001.21.521.5205	<b>Gas &amp; Oil</b>	1	110,000	<b>110,000</b>	GAS & OIL POLICE VEHICLES & BOAT
001.21.521.5215	<b>Copy Machine Lease &amp; Supplies</b>	1	4,000	<b>4,000</b>	DISPATCH COPIER
001.21.521.5231	<b>Special Departmental Supplies</b>	1	9,420	<b>9,420</b>	PLAQUES/COFFEE/WATER/CLEANING SUPPLIES/DOG EXPENSES \$5,000
001.21.521.5340	<b>Travel, Conferences &amp; Meeting</b>	1	7,000	<b>7,000</b>	\$4,000 ANNUAL EVENT 7 ISLAND CHIEFS EVENT/\$3,000 LEO AWARDS
001.21.521.5360	<b>Telephone</b>	1	20,000	<b>20,000</b>	T1 LINES GF.& CELLPHONE STIPEND(PER CONTRACT)
001.21.521.5400	<b>Equipment Rental</b>	1	12,000	12,000	GPS OPERATIONS
		1	7,000	7,000	(21) TASERS - LEASE
		1	3,100	3,100	RADIO CONTRACT MAINTENANCE
				<b>22,100</b>	

# FY 2020 DEPARTMENTAL BUDGET WORKSHEETS

7/2/2019

Type	Description	Qty	Cost	Extended Amount	Comment
001.21.521.4604	<b>Repair &amp; Maintenance Building</b>	1	2,000	2,000	E-NOTIFY COURT SUBPOENA PROJECT
		1	14,500	14,500	RENOVATE TRAINING ROOM
		1	25,000	25,000	SECURITY ROOM/ACCREDITATION REQUIREMENT
				<b>41,500</b>	
001.21.521.5401	<b>Vehicle Rental</b>	12	825	<b>9,900</b>	(1) UNMARKED VEHICLE RENTAL \$842 PER MONTH-DEA DETACHED DETECTIVE
001.21.521.5405	<b>Dues, Subscriptions &amp; Memberships</b>	1	2,050	2,050	ANNUAL FOR DCCAP,FPCA, IACP, CRIME WATCH/ KIWANIS CLUB
		1	1,000	1,000	FL ACCREDITATION COMMISSION-APPLICATION FEE
		1	5,000	5,000	OFFICERS FITNESS PROGR-FEES PAID PER PARTICIPATION
				<b>8,050</b>	
001.21.521.5483	<b>Youth Services</b>	1	8,000	<b>8,000</b>	NAT NIGHT OUT, RED RIBBON DAY, MOVIE NIGHT,OTHERS
001.21.521.5489	<b>P.A.L</b>	1	5,000	<b>5,000</b>	P.A.L ACTIVITIES
001.21.521.3125	<b>Crime Watch/Community Policing</b>	1	4,000	<b>4,000</b>	HURRICANE PREP,BIKE RODEO,MOTHER'S DAY COFFEE W/CHIEF/OTHER EVENTS
001.21.521.3120	<b>Accreditation</b>	1	60,000	<b>60,000</b>	ELIMINATE CONSULTANT & ADD 1 PT ACCREDITATION MANAGER IN-HOUSE
001.21.521.5500	<b>Education &amp; Training</b>	1	11,000	<b>11,000</b>	TRAINING -INCLUDING CODE ENFORCEMENT
001.21.521.5555	<b>Uniforms</b>	1	16,500	16,500	UNIFORMS
				<b>16,500</b>	
001.21.521.5560	<b>Uniform Cleaning</b>	1	6,000	<b>6,000</b>	DRYCLEANING
001.21.521.5580	<b>Tires</b>	1	-	-	TIRES-MOVE EXPENSE TO REPAIRS & MAINTENANCE OF VEHICLES
001.21.521.5221	<b>Ammunition</b>	1	8,000	<b>8,000</b>	REPLACEMENT, TEAR GAS, TRAINING
001.21.521.5702	<b>Compensation Personnel</b>	1	35,000	<b>35,000</b>	COMPENSATED ABSENCES/CASH OUT SICK & VACATION
001.21.521.6405	<b>Counter Terrorism Initiative</b>	1	6,100	<b>6,100</b>	{{(3)BODY ARMOR HELMETS \$700=\$2,100} {{(4) STATE OF THE ART VESTS \$1,000= \$4,000}
001.21.521.6430	<b>Machinery &amp; Equipment</b>	1	-	-	LAW ENFORCEMENT SURVEILLANCE PROGRAM
		1	-	-	E-Crash/E-Citation Hardware-Traffic Enforcement & Crash (State Mandate) Annual Maintenance TRF TO SOFTWARE
				<b>0</b>	
<b>TOTAL</b>				<b>5,579,565</b>	

# FY 2020 DEPARTMENTAL BUDGET WORKSHEETS

7/2/2019

## Recreation & Human Services

Type	Description	Qty	Cost	Extended Amount	Comment
001.71.574.1200	Regular Salary (Plus Benefits )	1	94,639	<b>94,639</b>	RECREATION ACTIVITIES SPECIALIST
001.71.574.3133	Contract Services-Lighting	1	46,000	<b>46,000</b>	HOLIDAY VILLAGE DÉCOR:CONTRACT/TRAIN
001.71.574.3160	Professional Services	1	130,000	130,000	IB PROGRAM
		1	6,000	6,000	SCHOOL MENTAL HEALTH NURSE
		1	12,000	12,000	TIES-CONTRIBUTION FOR CUSTODIAN & SECURITY SERVICES
				<b>148,000</b>	
001.71.574.4403	Lease-Storage	12	517	<b>6,204</b>	STORAGE SPACE FOR EVENT SUPPLIES
001.71.574.5231	TIES Contribution-School Supplies	1	8,000	<b>8,000</b>	TIES CONTRIBUTION FOR SCHOOL SUPPLIES
		1	-	-	OTHER EVENTS
001.71.574.5450	Special Events-Banner/Signage	1	17,500	<b>17,500</b>	BANNERS-4 EVENTS & SIGNAGE
001.71.574.5451	Halloween Event	1	10,000	<b>10,000</b>	SUPPLIES FOR HALLOWEEN PARTY
001.71.574.5452	Winter Holiday Event	1	7,500	<b>7,500</b>	WINTER WONDERLAND EVENT
001.71.574.5453	Spring Event	1	7,500	<b>7,500</b>	SPRING EGG HUNT EVENT
001.71.574.5454	4th of July Event	1	-	-	4TH OF JULY FIREWORKS
001.71.574.5454	4th of July Event	1	15,000	<b>15,000</b>	SUPPLIES FOR 4TH OF JULY PARADE OR EVENT
001.71.574.5490	Community Special Events	1	50,000	<b>50,000</b>	75TH ANNIVERSARY CELEBRATION
001.71.574.5491	Community Special Events	1	5,000	<b>5,000</b>	SENIOR PROGRAMS-DOMINOES
001.71.574.5459	Scholarship Program	1	5,500	<b>5,500</b>	SCHOLARSHIP PROGRAM
001.71.574.5489	Summer Program	1	20,000	<b>20,000</b>	POLICE YOUTH SUMMER CAMP PROGRAM
001.71.574.5490	Community Special Events	1	10,000	<b>10,000</b>	SOCCER MATCH
001.71.574.5490	Community Special Events	1	25,000	<b>25,000</b>	RECREATION PROGRAMS
001.71.574.5490	Community Special Events	1	5,500	<b>5,500</b>	NORMANDY POOL \$500/BDB ADVISORY BOARD ACTIVITIES \$5,000
001.71.574.5490	Community Special Events	1	10,000	<b>10,000</b>	PADDLE BOARD EVENT
	<b>TOTAL</b>			<b>491,343</b>	



# FY 2020 DEPARTMENTAL BUDGET WORKSHEETS

7/2/2019

## Building

Type	Description	Qty	Cost	Extended Amount	Comment
111.25.524.1200	<b>Regular Salaries</b>				
	REG SALARY	1	7,200	7,200	PT BUILDING OFFICIAL
	REG SALARY	1	60,099	60,099	BUILDING & ZONING PERMIT CLERK
	COLA	1	1,803	1,803	BUILDING & ZONING PERMIT CLERK
	LON	1	500	500	BUILDING & ZONING PERMIT CLERK
	CLOTHING ALLOWANCE	1	200	200	BUILDING & ZONING PERMIT CLERK
				<b>69,802</b>	
111.25.524.1400	<b>Overtime</b>	1	500	<b>500</b>	OVERTIME
111.25.524.2100	<b>Fica</b>				
	FICA	1	551	551	PT BUILDING OFFICIAL
	FICA	1	4,789	4,789	BUILDING & ZONING PERMIT CLERK
				<b>5,340</b>	
111.25.524.2200	<b>Retirement Contributions</b>				
	RET CONTRIB	1	5,270	5,270	BUILDING & ZONING PERMIT CLERK
				<b>5,270</b>	
111.25.524.2300	<b>Health, Dental &amp; Life</b>				
	HEALTH/LIFE/DENTAL	1	16,866	16,866	BUILDING & ZONING PERMIT CLERK
				<b>16,866</b>	
111.25.524.2400	<b>Workers Compensation</b>				
	W/C	1	315	315	PT BUILDING OFFICIAL
	W/C	1	142	142	BUILDING & ZONING PERMIT CLERK
				<b>458</b>	
111.25.524.3131	<b>Contract Service -Data Processing</b>				
	IT	0.08	80,000	6,400	NETWORK & COMPUTER MTNCE 36%GG 36%UT 8%BD 20%FF
	GIS	0.33	7800	2,600	GIS HOSTING FOR ENERGOV INTEGRATION {1/3 (GF/BLG/UT)}
				<b>9,000</b>	
111.25.524.3160	<b>Professional Services</b>				
		1	7,000	7,000	MICROFILMING BLDG PERMITS
		1	379,400	379,400	CAP GOVERNMENT CONTRACT SERVICES
				<b>386,400</b>	
111.25.524.4410	<b>Equipment Rental</b>				
	TOSHIBA COPIER	12	140	1,680	TOSHIBA ID#F6887 COPIER ANNUAL RENTAL
				<b>1,680</b>	
111.25.524.4403	<b>Building Rental/Lease</b>				
	CSWY TOWER	0.17	324,823	55,220	LEASE FOR BD OFFICE JUL18-JUN19
				<b>55,220</b>	
111.25.524.5100	<b>Office Supplies</b>				
	VARIOUS SUPPLIES	1	4,000	4,000	VARIOUS OFFICE SUPPLIES
				<b>4,000</b>	
111.25.524.5340	<b>Conferences &amp; Meetings</b>				
		1	3,000	<b>3,000</b>	BLDG CLERK LODGING, AIRFARE,REG TRAINING
111.25.524.5314	<b>Bank/Merchant Fees</b>				
		1	3,000	<b>3,000</b>	MERCHANT FEES
111.25.524.5360	<b>Telephone</b>				
		1	1,500	<b>1,500</b>	ANNUAL PHONE SVCES
	<b>TOTAL</b>			<b>562,034</b>	

# FY 2020 DEPARTMENTAL BUDGET WORKSHEETS

7/2/2019

## Street Maintenance

Type	Description	Qty	Cost	Extended Amount	Comment
112.18.541.1200	<b>Regular Salaries</b>				
	REGULAR SALARY	1	47,089	47,089	MAINTENANCE UTILITY WORKER
	REGULAR SALARY	1	38,740	38,740	MAINTENANCE UTILITY WORKER
	COLA	1	1,413	1,413	MAINTENANCE UTILITY WORKER
	COLA	1	1,162	1,162	MAINTENANCE UTILITY WORKER
				<b>88,405</b>	
112.18.541.1570	<b>Clothing Allowance</b>	2	200	400	CLOTHING ALLOWANCE-SAFETY SHOES
112.18.541.1400	<b>Overtime</b>	1	5,000	5,000	OVERTIME
112.18.541.2100	<b>Fica</b>				
	FICA	1	3,726	3,726	MAINTENANCE UTILITY WORKER
	FICA	1	3,068	3,068	MAINTENANCE UTILITY WORKER
				<b>6,794</b>	
112.18.541.2200	<b>Retirement Contribution</b>				
	RETIREMENT CONTRIBUT	1	4,099	4,099	MAINTENANCE UTILITY WORKER
	RETIREMENT CONTRIBUT	1	3,376	3,376	MAINTENANCE UTILITY WORKER
				<b>7,475</b>	
112.18.541.2300	<b>Health, Life, Dental</b>				
	HEALTH, DENTAL & LIFE	1	11,363	11,363	MAINTENANCE UTILITY WORKER
	HEALTH, DENTAL & LIFE	1	11,292	11,292	MAINTENANCE UTILITY WORKER
				<b>22,654</b>	
112.18.541.2400	<b>Workers Compensation</b>				
	WORKERS COMP	1	6,161	6,161	MAINTENANCE UTILITY WORKER
	WORKERS COMP	1	5,073	5,073	MAINTENANCE UTILITY WORKER
				<b>11,234</b>	
112.18.541.3138	<b>Contract Services - Grounds Maint</b>	1	113,355	113,355	VILLAGE/WIDE LANDSCAPE MAINT. CONTRACT
112.18.541.4315	<b>Electric, Gas &amp; Water</b>				
		1	14,000	14,000	MEDIAN LIGHTS -FPL
		1	30,000	30,000	WATER SERVICES ALL VILLAGE BLDGS/IRRIGATION
				<b>44,000</b>	
112.18.541.4410	<b>Vehicle Lease</b>	12	778	9,336	ANNUAL LEASE FOR 2 PICK-UP TRUCKS
112.18.541.4601	<b>Repair &amp; Maintenance Vehicle</b>	1	1,000	1,000	R&M OF PICK-UP TRUCKS) {TRASH TRUCK EXPENSE TRANSFERRED TO SANITATION}
112.18.541.4602	<b>Repair &amp; Replace Equipment</b>	1	5,000	5,000	R&M OF BOBCAT/ BACK HOE ATTACH/ PRESS CLNR CSWY LIGHTING REPAIR
112.18.541.4604	<b>Repairs &amp; Maintenance of Building</b>	1	5,000	5,000	BUILDING REPAIRS (PARKS/PWKS BLDG)
112.18.541.4605	<b>Repair &amp; Maintenance ROW</b>				
		1	10,000	10,000	MEDIAN MTNCE FOR ANNEXATION PLUS CLEAN-UP OF 36" BEHIND SIDEWALK
		1	100,000	100,000	STREET LANDSCAPE IMPROVEMENT AND MEDIAN BEAUTIFICATION
				<b>110,000</b>	
112.18.541.5205	<b>Gas &amp; Oil</b>	1	1,500	1,500	GAS & OIL FOR PICK-UP TRUCKS
112.18.541.5360	<b>Telephone</b>	12	113	1,353	(2) MAINTENANCE WORKERS CELL PHONE
112.18.541.5231	<b>Special Department Supplies</b>	1	3,000	3,000	SAFETY EQUIP/BARRICADES/SAFETY VESTS
112.18.541.5324	<b>Temporary Personnel</b>	1	57,000	57,000	STREET MAINTENANCE-TEMP PERSONNEL
112.18.541.5555	<b>Uniforms</b>	1	1,400	1,400	UNIFORMS
112.18.541.5580	<b>Tires</b>	1	-	-	TIRES FOR TRASH TRK/BOBCAT
	<b>TOTAL</b>			<b>493,906</b>	

# FY 2020 DEPARTMENTAL BUDGET WORKSHEETS

7/2/2019

## After School & Summer Program

Type	Description	Qty	Cost	Extended Amount	Comment
114.71.572.1200	<b>Regular Salaries</b>				
	REG SALARY	1	53,577	53,577	PROGRAM DIRECTOR-(After School & Summer)
	HEALTH STIPEND	1	4,800	4,800	PROGRAM DIRECTOR-(After School & Summer) <i>NBV Cost</i>
	REG SALARY	1	20,828	20,828	PROGRAM CLERICAL ADMIN/ACTIVITY COORD-(After School & Summer)
	REG SALARY	1	18,223	18,223	ESE COORDINATOR (After School/Summer)
	REG SALARY	1	15,620	15,620	ACTIVITY COORDINATOR 1 (After School & Summer)
	REG SALARY	1	15,620	15,620	ACTIVITY COORDINATOR 2 (After School & Summer)
	REG SALARY	1	4,437	4,437	SUMMER ACTIVITY COORDINATOR 3
	REG SALARY	1	3,656	3,656	SUMMER ACTIVITY COORDINATOR 4
				<b>136,761</b>	
114.71.572.2100	<b>Fica</b>				
	FICA	1	4,466	4,466	PROGRAM DIRECTOR-(After School & Summer)
	FICA	1	1,593	1,593	PROGRAM CLERICAL ADMIN/ACTIVITY COORD-(After School & Summer)
	FICA	1	1,394	1,394	ESE COORDINATOR (After School/Summer)
	FICA	1	1,195	1,195	ACTIVITY COORDINATOR 1 (After School & Summer)
	FICA	1	1,195	1,195	ACTIVITY COORDINATOR 2 (After School & Summer)
	FICA	1	339	339	SUMMER ACTIVITY COORDINATOR 3
	FICA	1	280	280	SUMMER ACTIVITY COORDINATOR 4
				<b>10,462</b>	
114.71.572.2200	<b>Retirement</b>	1	11,512	<b>11,512</b>	RETIREMENT CONTRIBUTION <i>(NBV MATCH)</i>
114.71.572.2400	<b>Workers Compensation</b>				
	WORKERS COMP	1	134	134	PROGRAM DIRECTOR-(After School & Summer)
	WORKERS COMP	1	52	51	PROGRAM CLERICAL ADMIN/ACTIVITY COORD-(After School & Summer)
	WORKERS COMP	1	46	46	ESE COORDINATOR (After School/Summer)
	WORKERS COMP	1	39	39	ACTIVITY COORDINATOR 1 (After School & Summer)
	WORKERS COMP	1	39	39	ACTIVITY COORDINATOR 2 (After School & Summer)
	WORKERS COMP	1	11	11	SUMMER ACTIVITY COORDINATOR 3
	WORKERS COMP	1	9	9	SUMMER ACTIVITY COORDINATOR 4
				<b>329</b>	
114.71.572.2500	<b>Unemployment</b>				
	UNEMPLOYMENT	1	139	139	PROGRAM DIRECTOR-(After School & Summer)
	UNEMPLOYMENT	1	54	54	PROGRAM CLERICAL ADMIN/ACTIVITY COORD-(After School & Summer)
	UNEMPLOYMENT	1	47	47	ESE COORDINATOR (After School/Summer)
	UNEMPLOYMENT	1	41	41	ACTIVITY COORDINATOR 1 (After School & Summer)
	UNEMPLOYMENT	1	41	41	ACTIVITY COORDINATOR 2 (After School & Summer)
	UNEMPLOYMENT	1	12	12	SUMMER ACTIVITY COORDINATOR 3
	UNEMPLOYMENT	1	10	10	SUMMER ACTIVITY COORDINATOR 4
				<b>343</b>	
114.71.572.3156	<b>Indirect Cost</b>	1	<b>6,763</b>	<b>6,763</b>	ADMIN / INDIRECT COSTS FOR AFTER SCHOOL AND SUMMER
114.71.572.3160	<b>Professional Services</b>	7	140	980	(2) SOCCER COACHES FOR 1HR PER WEEK FOR 7 WEEKS
	INSTRUCTORS	7	70	490	ZUMBA-1HR PER CLASS /7 WKS
				<b>1,470</b>	
114.71.572.4403	<b>Building Lease</b>	12	217	2,603	PUBLIC STORAGE <i>(NBV MATCH ) NEW EXPENSE FY 2020</i>
				<b>2,603</b>	
114.71.572.3200	<b>Accounting &amp; Auditing</b>	1	2,000	<b>2,000</b>	PROGRAM SPECIFIC AUDIT
114.71.572.5100	<b>Office Supplies</b>				
	OFFICE SUPPLIES	1	1,000	1,000	STANDARD SUPPLIES( PENS*PAPERS*STAPLES*SCISSORS, ETC)
				<b>1,000</b>	

# FY 2020 DEPARTMENTAL BUDGET WORKSHEETS

7/2/2019

## After School & Summer Program

Type	Description	Qty	Cost	Extended Amount	Comment
114.71.572.5231	<b>Program Supplies</b> AFTER SCHOOL	30	30	900	BOOKS, PLAYBOOKS, SPARK RECREATIONAL SUPPLIES, KITS EBP PEACEWORKS (CRAYONS*PAPER, SCISSORS, GLUE), ON-GOING CURRICULA EXPENSE 60 CHILDREN
	SUMMER	30	10	300	PEACEWORKS WORKBOOKS & LESSON PLAN MATERIAL FOR 60 CHILDREN
				<b>1,200</b>	
114.71.572.5340	<b>Travel, Conf &amp; Meetings</b> ADMISSION TO SUMMER (FIELD TRIPS)	7	700	4,900	ADMISSION TO FIELD TRIPS 7 FIELD TRIPS (NBV MATCH)
				<b>4,900</b>	
114.71.572.5340	<b>Meals (participants)</b> SUMMER ONLY: FIELD TRIP LUNCH FOR 60	1	3,360	3,360	FIELD TRIP LUNCH \$8 PER CHILD X 60 CHILDREN X 7 FIELD TRIPS =\$3,360 (NBV MATCH \$2,108)  Match: Snacks and Lunch is provided by a Miami-Dade County Public School approved vendor in the amount of \$18,240.
				<b>3,360</b>	
114.71.572.5360	<b>Telephone</b> CELL PHONE/AIRCARD	12	90	1,080	PROGRAM DIRECTOR-(NBV MATCH )
114.71.572.5482	<b>Travel (participants) Buses</b> SUMMER CAMP	7	180	1,260	BUS PER TRIP @ \$180 X 7 FIELD TRIPS
114.71.572.5635	<b>Education &amp; Training</b>	1	500	500	MILEAGE REIMB AND OTHER TRAINING RELATED EXPENSES NBV MATCH
				<b>500</b>	
	<b>TOTAL</b>			<b>185,543</b>	

# FY 2020 DEPARTMENTAL BUDGET WORKSHEETS

7/2/2019

## Transportation

Type	Description	Qty	Cost	Extended Amount	Comment
115.18.541.1200	<b>Regular Salaries</b>	1	30,892	30,892	BUS DRIVER
	Regular Salaries	1	31,826	31,826	BUS DRIVER
	COLA	1	955	955	BUS DRIVER
	COLA	1	927	927	BUS DRIVER
				<b>64,599</b>	
115.18.541.2100	<b>Fica</b>				
	FICA	1	2,434	2,434	BUS DRIVER
	FICA	1	2,508	2,508	BUS DRIVER
				<b>4,942</b>	
115.18.541.2400	<b>Workers Compensation</b>				
	WORKER COMP	1	1,801	1,801	BUS DRIVER
	WORKER COMP	1	1,855	1,855	BUS DRIVER
				<b>3,656</b>	
115.18.541.2200	<b>Retirement</b>	2	2,719	<b>5,438</b>	RETIREMENT CONTRIBUTION -FRS
115.18.541.5260	<b>Cost Allocation</b>	1	10,000	<b>10,000</b>	5% ADMIN FEE ALLOWED BY CITT (PWKS DIR SALARY)
115.18.541.5395	<b>Street Lights</b>	1	38,000	<b>38,000</b>	FPL STREET LIGHTS
430.30.533.3110	<b>Engineering &amp; Planning</b>	1	110,000	<b>110,000</b>	ROADWAY RESURFACING DESIGN / CEI.
115.18.541.3136	<b>Contract Services</b>	1	135,000	<b>135,000</b>	FREEBIE ELECT. SHUTTLE, STOP AMENITIES, GUIDES, SIGNS, ETC.
115.18.541.3160	<b>Professional Services</b>	1	-	-	PROFESSIONAL SERVICES
115.18.541.4601	<b>Repair &amp; Maintenance Vehicles</b>	1	10,000	<b>10,000</b>	MAINTAIN VILLAGE BUS
115.18.541.5433	<b>Telephone</b>	1	1,440	<b>1,440</b>	TELEPHONE -CELL PHONE BUS DRIVERS
115.18.541.4605	<b>Repair &amp; Maintenance Grounds</b>	1	-	-	MAINTAIN PUBLIC AREAS/STREETS
115.18.541.5555	<b>Uniforms</b>	1	1,350	<b>1,350</b>	UNIFORMS(\$15 x 50)+( \$150 X 4 )
115.18.541.5205	<b>Gas &amp; Oil</b>	1	10,000	<b>10,000</b>	GAS & OIL FOR VILLAGE BUS
115.18.541.5580	<b>Tires</b>	1	-	-	TIRES FOR VILLAGE BUS
115.18.541.6431	<b>Vehicles</b>	1	-	-	PURCHASE OF NEW BUS
115.18.541.6308	<b>Roads and Streets</b>				
		1	1,500,000	1,500,000	PAVEMENT RESURFACING OF NORTH BAY VILLAGE STREETS (TOTAL PROJECT \$3,500,000)
		1	20,000	20,000	BUS SHELTERS ON KENNEDY CAUSEWAY
		1	100,000	100,000	TREASURE ISLAND & KENNEDY CSWY ADA PEDESTRIAN IMPROVEMENTS
		1	25,000	25,000	PARKING IMPROVEMENTS HARBOR ISLAND
				<b>1,645,000</b>	
	<b>TOTAL</b>			<b>2,039,425</b>	

# FY 2020 DEPARTMENTAL BUDGET WORKSHEETS

7/2/2019

## Capital Projects

Type	Description	Qty	Cost	Extended Amount	Comment
325.60.630.6201	LAND ACQUISITION	1	-	-	LAND ACQUISITION
325.60.630.6201	PUBLIC SAFETY/FIRE COMPLEX	1	350,000	<b>350,000</b>	CONSTRUCTION PLAN OF THIS CAPITAL EXPENDITURE THAT WILL ALLOW THE DESIGN AND CONSTRUCTION OF A FIRE COMPLEX AND POLICE STATION, AT THE PRESENT SITE OR NEW LOCATION. (TOTAL PROJECT APPROXIMATELY
325.61.630.6201	BAYWALK PLAZA PROJECT	1	1,000,000	<b>1,000,000</b>	BAYWALK PROJECT (NORTH & BRIDGE CONNECTION) (TOTAL PROJECT \$3,500,000)
325.61.630.6202	BOARDWALK PROJECT	1	200,000	<b>200,000</b>	DESIGN, PERMITTING AND DEVELOPMENT (TOTAL PROJECT \$6,000,000)
325.71.572.6200	PARK IMPROVEMENTS	1	120,000	120,000	DOG PARK AT HARBOR ISLAND (VILLAGE HALL-VACANT LOT)
		1	50,000	50,000	PARKS FACILITY IMPROVEMENTS
		1	200,000	200,000	KAYAK LAUNCH AT VOGEL PARK
				<b>370,000</b>	
<b>Improvements Other than Buildings</b>					
25.202.574.6321	UNDERGROUND UTILITIES	1	-	-	DESIGN, IMPLEMENTATION & CONSTRUCTION OF UNDERGROUND UTILITIES (TOTAL PROJECT \$30M)
				-	
<b>TOTAL</b>				<b>1,920,000</b>	

# FY 2020 DEPARTMENTAL BUDGET WORKSHEETS

7/2/2019

## Utilities Administration

Type	Description	Qty	Cost	Extended Amount	Comment
430.30.533.1200	<b>Regular Salaries</b>				
	REG SALARY	1	130,298	130,298	PUBLIC WORKS DIRECTOR
	REG SALARY	1	70,677	70,677	PUBLIC WORKS SUPERINTENDENT
	REG SALARY	1	69,144	69,144	FRONT DESK SERVICES SUPERVISOR
	REG SALARY	1	28,930	28,930	PT CUSTODIAL
	HEALTH STIPEND	1	4,800	4,800	PUBLIC WORKS DIRECTOR
	HEALTH STIPEND	1	4,800	4,800	PUBLIC WORKS SUPERINTENDENT
	LONGEVITY	1	1,000	1,000	FRONT DESK SERVICES SUPERVISOR
	COLA	1	3,909	3,909	PUBLIC WORKS DIRECTOR
	COLA	1	2,120	2,120	PUBLIC WORKS SUPERINTENDENT
	COLA	1	2,074	2,074	FRONT DESK SERVICES SUPERVISOR
				<b>317,752</b>	
430.30.533.2100	<b>Fica</b>				
	FICA	1	10,909	10,909	PUBLIC WORKS DIRECTOR
	FICA	1	5,951	5,951	PUBLIC WORKS SUPERINTENDENT
	FICA	1	5,540	5,540	FRONT DESK SERVICES SUPERVISOR
	FICA	1	2,280	2,280	PT CUSTODIAL
				<b>24,680</b>	
430.30.533.2200	<b>Retirement Contributions</b>				
	RETIREMENT CONTRIBUT	1	35,755	35,755	PUBLIC WORKS DIRECTOR
	RETIREMENT CONTRIBUT	1	6,549	6,549	PUBLIC WORKS SUPERINTENDENT
	RETIREMENT CONTRIBUT	1	9,776	9,776	FRONT DESK SERVICES SUPERVISOR
	RETIREMENT CONTRIBUT	1	2,508	2,508	PT CUSTODIAL
				<b>54,588</b>	
430.30.533.2300	<b>Health, Life, Dental</b>				
	HEALTH/LIFE/DENTAL/DISABILITY	1	1,175	1,175	PUBLIC WORKS DIRECTOR
	HEALTH/LIFE/DENTAL/DISABILITY	1	889	889	PUBLIC WORKS SUPERINTENDENT
	HEALTH/LIFE/DENTAL/DISABILITY	1	11,380	11,380	FRONT DESK SERVICES SUPERVISOR
				<b>13,444</b>	
430.30.533.2400	<b>Workers Compensation</b>				
	WORKERS COMP	1	309	309	PUBLIC WORKS DIRECTOR
	WORKERS COMP	1	167	167	PUBLIC WORKS SUPERINTENDENT
	WORKERS COMP	1	164	164	FRONT DESK SERVICES SUPERVISOR
		1	1,430	1,430	PT CUSTODIAL
				<b>2,070</b>	
430.30.533.3116	<b>Bank/Merchant Fees</b>	1	16,000	16,000	MERCHANT FEES
430.30.533.3160	<b>Professional Services</b>	0.25	50,000	12,500	ADP HUMAN RESOURCES & PAYROLL FEES 75%GG 25%UT
		1	29,000	29,000	ADMIN SPECIALIST
		0.33	36,000	12,000	GRANT WRITER/ ADMINISTRATOR (CONTRACTUAL)
				<b>53,500</b>	
430.30.533.3110	<b>Engineering &amp; Planning</b>	1	75,000	75,000	ENGINEERING SERVICES /PLANNING
430.30.533.5260	<b>Cost Allocation</b>	1	(10,000)	(10,000)	CITT 5 % ALLOWED
430.30.533.3200	<b>Accounting &amp; Auditing</b>	0.5	38,000	19,000	UTILITY FUND SHARE OF AUDIT FEES
430.30.533.3132	<b>Contract Services - Medical</b>	1	1,000	1,000	NEW HIRE AND VACCINES
430.30.533.3131	<b>Contract Services - Data Processing</b>				
	IT	0.36	80,000	28,800	NETWORK & COMPUTER MTNCE 36%GG 36%UT 8%BD 20%FF
	TYLER	0.5	80,000	40,000	SOFTWARE MAINTENANCE 50%GG 50%UT-TYLER
	GIS	1	10,000	10,000	\$7,400 GIS MAINTENANCE/\$2,600 HOSTING FOR ENERGOV INTEGRATION
				<b>78,800</b>	
430.30.533.5360	<b>Telephone</b>				
	CELL PHONE VERIZON	12	800	9,600	UT EMPLOYEES MONTHLY CELL PHONE EXPENSE
	UT ADMIN % OF PHONE BILL	1	9,000	9,000	ANNUAL PHONE SVCES
				<b>18,600</b>	
430.30.533.4201	<b>Postage</b>	1	5,000	5,000	POSTAGE
430.30.533.5370	<b>Electric, Gas &amp; Water</b>	1	-	0	WATER,SEWER & ELECTRIC SERVICE FOR V.HALL 50% UT 50%GG

# FY 2020 DEPARTMENTAL BUDGET WORKSHEETS

7/2/2019

## Utilities Administration

Type	Description	Qty	Extended Amount	Comment
430.30.533.4400	<b>Building Lease</b>	0.17	324,823	<b>55,220</b> ANNUAL LEASE FOR ALL DEPTS
430.30.533.4500	<b>General Insurance</b>			
	GENERAL LIABILITY INS.	0.25	96,197	24,049 25% GENERAL LIABILITY
	GENERAL AUTO INS.	0.25	75,566	18,892 25% AUTOMOBILE INSURANCE
	GENERAL PROPERTY INS.	0.25	39,441	9,860 25% PROPERTY
	WORKER'S COMP	0.25	278,166	69,542 25% W/COMP INSURANCE
				<b>122,343</b>
430.30.533.4604	<b>Repair &amp; Maintenance Building</b>			
	BUILDING MAINTENANCE	1	18,000	18,000 BUILDING MAINTENANCE
				25,000 RENOVATIONS TO PWKS BLDG
				<b>43,000</b>
430.30.533.4606	<b>Repair &amp; Maintenance Office Equipment</b>			
	R&M OFFICE EQUIPMENT	1	250	<b>250</b> R&M OFFICE MAINTENANCE
430.30.533.4601	<b>Repair &amp; Maintenance of Vehicles</b>	1	2,000	<b>2,000</b> PICK-UP TRUCKS REPAIRS
430.30.533.5555	<b>Uniforms</b>	1	886	<b>886</b> SAFETY SHOES (\$200), SHIRTS W/LOGO
430.30.533.5205	<b>Gas &amp; Oil</b>			
	GAS & OIL	1	4,000	4,000 PICK-UP TRUCKS
				<b>4,000</b>
430.30.533.5100	<b>Office Supplies</b>			
	Office Supplies	1	2,000	<b>2,000</b> DEPARTMENTS SHARE OF SUPPLIES
430.30.533.5231	<b>Special Department Supplies</b>			
	SPECIAL DEPT SUPPLIES	2	700	1,400 UTILITY BILLS & ENVELOPES
	SPECIAL DEPT SUPPLIES	0.4	6,500	2,600 HOLIDAY BONUS \$50x130 (40% UT) 60% GG)
	SPECIAL DEPT SUPPLIES	1	2,000	2,000 OTHER SUPPLIES
				<b>6,000</b>
430.30.533.5405	<b>Dues, Subscriptions &amp; Memberships</b>			
	DUES, MEMBERSHIPS	1	3,500	<b>3,500</b> ANNUAL OPERATING LICENSE FL DEPT HEALTH/GPS OPER. DEP WT PRG 358
430.30.533.5500	<b>Education &amp; Training</b>			
	EDUCATION/TRAINING	1	4,500	4,500 EDU/TRAINING PWKS EMPLOYEES
		1	2,000	2,000 P. WORKS DIRECTOR APWA CONFERENCE
				<b>6,500</b>
430.30.533.9000	<b>Contingency</b>			
	CONTINGENCY FOR EMERGENC\	1	33,817	<b>33,817</b> TO ENSURE OPERATIONS IN CASE OF EMERGENCY
430.30.533.6410	<b>Office Equipment</b>	0.5	-	0
	OFFICE EQUIPMENT	1	3,000	3,000 REPLACE PHONE SYSTEM FINANCIAL SOFTWARE UPGRADES
				<b>3,000</b>
430.30.533.4410	<b>Vehicle Lease</b>	12	895	10,740 LEASE VEHICLES-(2) PICK-UP TRUCK
	LEASE PURCHASE			<b>10,740</b>
430.30.533.6201	<b>Buildings /Land</b>	1	-	-
				PURCHASE OF LAND FOR PUBLIC WORKS FACILITY
<b>TOTAL</b>				<b>966,290</b>



# FY 2020 DEPARTMENTAL BUDGET WORKSHEETS

7/2/2019

## Water Operations

Type	Description	Qty	Cost	Extended Amount	Comment
430.31.533.1200	<b>Regular Salaries</b>				
	REGULAR SALARY	1	42,697	42,697	WATER UTILITY WORKER
	COLA	1	1,281	1,281	WATER UTILITY WORKER
				<b>43,978</b>	
430.31.533.1400	<b>Overtime</b>				
	OVERTIME	1	4,000	<b>4,000</b>	OVERTIME
430.31.533.1570	<b>Clothing Allowance</b>	1	200	<b>200</b>	CLOTHING ALLOWANCE
430.31.533.2100	<b>Fica</b>				
	FICA	1	3,380	3,380	WATER UTILITY WORKER
				<b>3,380</b>	
430.31.533.2200	<b>Retirement Contribution</b>				
	FRS CONTRIBUTION	1	3,719	3,719	WATER UTILITY WORKER
				<b>3,719</b>	
430.31.533.2300	<b>Health, Life, Dental</b>	1	24,928	24,928	WATER UTILITY WORKER
	HEALTH, DENTAL & LIFE			<b>24,928</b>	
430.31.533.2400	<b>Workers Compensation</b>				
	WORKERS COMP	1	2,102	2,102	WATER UTILITY WORKER
				<b>2,102</b>	
430.31.533.5375	<b>Water Purchases</b>				
	WATER PURCHASES	1	721,000	<b>721,000</b>	WATER PURCHASES FROM MIAMI-DADE COUNTY
430.31.533.4601	<b>Repair &amp; Maintenance Vehicles</b>	1	2,500	2,500	R&M FOR NEW VAN
	R&M VEHICLES			<b>2,500</b>	
430.31.533.4602	<b>Repair &amp; Maintenance Equipment</b>	1	500	<b>500</b>	REPLACEMENT OF EQUIPMENT
	R&M EQUIPMENT				
430.31.533.4609	<b>Repair &amp; Maintenance Water Lines</b>	1	40,000	<b>40,000</b>	EMERGENCY REPAIRS TO WATER LINES
	WATER LINE REPAIRS				
430.31.533.5555	<b>Uniforms</b>				
	UNIFORMS	1	810	810	CLEANING OF UNIFORMS
				<b>810</b>	
430.31.533.5205	<b>Gas &amp; Oil</b>				
	GAS & OIL	1	3,500	<b>3,500</b>	GAS & OIL FOR VAN
430.31.533.4410	<b>Vehicle Lease</b>				
	Vehicle Lease	12	481	<b>5,769</b>	VAN LEASE
430.31.533.5220	<b>Minor Tools &amp; Equip</b>	1	250	<b>250</b>	TOOLS & EQUIP
	MINOR TOOLS/EQUIPMENT				
430.31.533.5231	<b>Special Department Supplies</b>	1	6,000	<b>6,000</b>	WT VALVES/FITTINGS/BACTERIA SAMPLE
	<b>TOTAL</b>			<b>862,636</b>	

# FY 2020 DEPARTMENTAL BUDGET WORKSHEETS

7/2/2019

## Sewer Operations

Type	Description	Qty	Cost	Extended Amount	Comment
430.35.535.1200	<b>Regular Salaries</b>				
	REGULAR SALARY	1	60,099	60,099	SEWER UTILITY WORKER
	REGULAR SALARY	1	57,237	57,237	SEWER UTILITY WORKER
	LONGEVITY	1	1,000	1,000	SEWER UTILITY WORKER
	LONGEVITY	1	1,000	1,000	SEWER UTILITY WORKER
	COLA	1	1,803	1,803	SEWER UTILITY WORKER
	COLA	1	1,717	1,717	SEWER UTILITY WORKER
				<b>122,857</b>	
430.35.535.1400	<b>Overtime</b>	1	5,000	<b>5,000</b>	TO COVER VACATION, SICK TIME
430.35.535.1570	<b>Clothing Allowance</b>	2	200	<b>400</b>	CLOTHING ALLOWANCE/BOOT STIPEND
430.35.535.2100	<b>FICA</b>				
	FICA	1	4,827	4,827	SEWER UTILITY WORKER
	FICA	1	4,602	4,602	SEWER UTILITY WORKER
				<b>9,429</b>	
430.35.535.2200	<b>Retirement Contribution</b>				
	FRS CONTRIBUTION	1	5,312	5,312	SEWER UTILITY WORKER
	FRS CONTRIBUTION	1	5,000	5,000	SEWER UTILITY WORKER
				<b>10,312</b>	
430.35.535.2300	<b>Health, Life, Dental</b>				
	HEALTH, LIFE	1	11,728	11,728	SEWER UTILITY WORKER
	HEALTH, LIFE	1	20,407	20,407	SEWER UTILITY WORKER
				<b>32,135</b>	
430.35.535.2400	<b>Workers Compensation</b>				
	WORKERS COMP	1	2,959	2,959	SEWER UTILITY WORKER
	WORKERS COMP	1	2,818	2,818	SEWER UTILITY WORKER
				<b>5,777</b>	
430.35.535.3110	<b>Engineering &amp; Planning</b>	1	40,000	<b>40,000</b>	ENGINEERING SERVICES
430.35.535.5324	<b>Temporary Personnel</b>	1	1,000	<b>1,000</b>	TO COVER FOR VAC, SICKNESS ETC.
430.35.535.4315	<b>Electric, Gas &amp; Water</b>	1	48,000	<b>48,000</b>	UTILITIES FOR VILLAGE OWNED FACILITIES
430.35.535.5390	<b>Sewage Disposal</b>	1	<b>929,610</b>	<b>929,610</b>	COST TO DISPOSE SEWAGE
430.35.535.4601	<b>Repair &amp; Maintenance Vehicles</b>	1	2,500	<b>2,500</b>	R&M VEHICLES
430.35.535.4602	<b>Repair &amp; Maintenance Equipment</b>	1	10,000	<b>10,000</b>	MAINTAIN ELEC PANELS & PUMP EQUIP
430.35.535.4604	<b>Repair &amp; Maintenance Building</b>	1	2,000	<b>2,000</b>	R&M TO MAIN STATION
430.35.535.4607	<b>Repair &amp; Maintenance Lift Stations</b>	1	90,000	<b>90,000</b>	R&M LIFT STATION
430.35.535.4608	<b>Repair &amp; Maintenance Sewer Lines</b>	1	50,000	<b>50,000</b>	EMERGENCY REPAIR TO SEWER LINES
430.35.535.5555	<b>Uniforms</b>	1	1,300	1,300	UNIF CLEANING SUMMER SHIRTS
				<b>1,300</b>	
430.35.535.5205	<b>Gas &amp; Oil</b>	1	8,200	<b>8,200</b>	SEWER TRUCKS GAS & OIL
430.35.535.5202	<b>Chemicals</b>	1	600	<b>600</b>	ODOR REDUCTION, LINE CLEANING
430.35.535.5220	<b>Minor Tools &amp; Equip</b>	1	700	<b>700</b>	MINOR TOOLS & EQUIPMENT
430.35.535.5231	<b>Special Department Supplies</b>	1	1,000	<b>1,000</b>	SPECIAL SUPPLIES
430.35.535.4410	<b>Vehicle Lease</b>	12	673	8,076	(1) PICK-UP TRUCK LEASE PAYMENT
		12	389	4,668	(1) PICK-UP TRUCK LEASE PAYMENT
				<b>12,744</b>	
430.35.535.6430	<b>Machinery &amp; Equipment</b>	1	100,000	<b>100,000</b>	SANITARY SEWER PIPE REHAB PROGRAM
430.35.535.9000	<b>Contingency</b>	1	45,000	<b>45,000</b>	FUNDS FOR UNUSUAL OR UNEXPECTED NEEDS
	<b>TOTAL</b>			<b>1,528,564</b>	

# FY 2020 DEPARTMENTAL BUDGET WORKSHEETS

7/2/2019

## Sanitation Operations

Type	Description	Qty	Cost	Extended Amount	Comment
430.37.534.1200	<b>Regular Salaries</b>				
	REGULAR SALARY	1	42,711	42,711	SANITATION TRUCK DRIVER
	REGULAR SALARY	1	44,847	44,847	SANITATION TRUCK DRIVER
	REGULAR SALARY	1	49,497	49,497	SANITATION UTILITY WORKER
	REGULAR SALARY	1	49,444	49,444	SANITATION UTILITY WORKER
	LONGEVITY	1	1,000	1,000	SANITATION TRUCK DRIVER
	LONGEVITY	1	1,000	1,000	SANITATION TRUCK DRIVER
	LONGEVITY	1	1,000	1,000	SANITATION UTILITY WORKER
	LONGEVITY	1	1,000	1,000	SANITATION UTILITY WORKER
	COLA	1	1,281	1,281	SANITATION TRUCK DRIVER
	COLA	1	1,345	1,345	SANITATION TRUCK DRIVER
	COLA	1	1,485	1,485	SANITATION UTILITY WORKER
	COLA	1	1,483	1,483	SANITATION UTILITY WORKER
				<b>196,094</b>	
430.37.534.1400	<b>Overtime</b>	1	<b>10,000</b>	<b>10,000</b>	OVERTIME
430.37.534.1570	<b>Clothing Allowance</b>	4	200	<b>800</b>	SAFETY SHOES FOR 4 EMPL \$200 EACH
430.37.534.2100	<b>Fica</b>				
	FICA	1	3,457	3,457	SANITATION TRUCK DRIVER
	FICA	1	3,626	3,626	SANITATION TRUCK DRIVER
	FICA	1	3,992	3,992	SANITATION UTILITY WORKER
	FICA	1	3,988	3,988	SANITATION UTILITY WORKER
				<b>15,062</b>	
430.37.534.2200	<b>Retirement Contributions</b>				
	FRS CONTRIBUTION	1	3,804	3,804	SANITATION TRUCK DRIVER
	FRS CONTRIBUTION	1	3,989	3,989	SANITATION TRUCK DRIVER
	FRS CONTRIBUTION	1	6,943	6,943	SANITATION UTILITY WORKER
	FRS CONTRIBUTION	1	4,388	4,388	SANITATION UTILITY WORKER
				<b>19,124</b>	
430.37.534.2300	<b>Health, Life, Dental</b>				
	HEALTH, LIFE	1	11,228	11,228	SANITATION TRUCK DRIVER
	HEALTH, LIFE	1	11,705	11,705	SANITATION TRUCK DRIVER
	HEALTH, LIFE	1	11,344	11,344	SANITATION UTILITY WORKER
	HEALTH, LIFE	1	11,314	11,314	SANITATION UTILITY WORKER
				<b>45,591</b>	
430.37.534.2400	<b>Workers Compensation</b>				
	WORKER COMP	1	3,929	3,929	SANITATION TRUCK DRIVER
	WORKER COMP	1	4,125	4,125	SANITATION TRUCK DRIVER
	WORKER COMP	1	4,553	4,553	SANITATION UTILITY WORKER
	WORKER COMP	1	4,548	4,548	SANITATION UTILITY WORKER
				<b>17,154</b>	
430.37.534.5324	<b>Temporary Personnel</b>	1	110,000	<b>110,000</b>	TEMPORARY PERSONNEL
430.37.534.5380	<b>Solid Waste Disposal</b>				
	SOLID WASTE DISPOSAL	1	422,406	422,406	DISPOSAL FEES
				<b>422,406</b>	
430.37.534.4304	<b>Recycling Services</b>				
	SINGLE FAMILY HOMES	12	1,200	14,400	RECYCLING SINGLE FAMILY HOMES
	COMM'L/MULTI-FAMILY	12	8,000	96,000	RECYCLING COMM'L/MULTI-FAM
				<b>110,400</b>	
430.37.534.4601	<b>Repair &amp; Maintenance Vehicles</b>				
	R&M VEHICLES	1	40,000	<b>40,000</b>	R&M SANITATION & TRASH TRUCKS
430.37.534.4602	<b>Repair &amp; Maintenance Equipment</b>				
	R&M EQUIPMENT	1	35,000	<b>35,000</b>	DUMPSTER REPAIRS
430.37.534.5555	<b>Uniforms</b>				
	UNIFORMS	1	1,968	1,968	CLEANING OF UNIFORMS FOR 4 EMPL
				<b>1,968</b>	
430.37.534.5205	<b>Gas &amp; Oil</b>	1	25,000	<b>25,000</b>	DIESEL FOR SANIT & TRASH TRUCKS
430.37.534.5580	<b>Tires</b>	1	-	-	TIRE & REPAIRS (MOVED TO R&M VEHICLES)
430.37.534.5202	<b>Chemicals</b>	1	3,000	<b>3,000</b>	CLEAN TRUCKS/DUMPSTERS
430.37.534.5231	<b>Special Department Supplies</b>	1	1,000	<b>1,000</b>	SAFETY VESTS, GLOVES & EQUIPM

# FY 2020 DEPARTMENTAL BUDGET WORKSHEETS

7/2/2019

Type	Description	Qty	Cost	Extended Amount	Comment
430.37.534.5500	Education & Training	1	1,000	1,000	TRAINING / CDL SAFETY CLASSES
430.37.534.4410	Vehicle Lease	12	7,224	86,687	LEASE TRASH TRUCK W/CLAM SHELL PICK-UP ARM LEASE (2) REAR PACKER GARBAGE TRUCKS W/CABLE MODIFICATIONS
				<b>86,687</b>	
	<b>TOTAL</b>			<b>1,140,287</b>	

# FY 2020 DEPARTMENTAL BUDGET WORKSHEETS

7/2/2019

## Stormwater

Type	Description	Qty	Cost	Extended Amount	Comment
440.36.538.1200	<b>Regular Salaries</b>				
	REGULAR WAGES	1	41,600	41,600	MAINTENANCE WORKER-NEW VACANT
	COLA	1	1,248	1,248	MAINTENANCE WORKER-NEW VACANT
				<b>42,848</b>	
430.36.538.1570	<b>Clothing Allowance</b>	1	200	<b>200</b>	SAFETY SHOES
440.36.538.2100	<b>Fica</b>				
	FICA	1	3,293	3,293	MAINTENANCE WORKER-NEW VACANT
				<b>3,293</b>	
440.36.538.2200	<b>Retirement Contributions</b>				
	FRS CONTRIBUTION	1	3,624	3,624	MAINTENANCE WORKER-NEW VACANT
				<b>3,624</b>	
440.36.538.2300	<b>Health, Life, Dental</b>				
	HEALTH, LIFE, DENTAL	1	25,116	25,116	MAINTENANCE WORKER-NEW VACANT
				<b>25,116</b>	
440.36.538.2400	<b>Workers Compensation</b>				
	WORKER COMP	1	5,990	5,990	MAINTENANCE WORKER-NEW VACANT
				<b>5,990</b>	
440.36.538.3160	<b>Professional Services</b>	1	50,000	<b>50,000</b>	STORMWATER MASTER PLAN / SEA LEVEL RISE PLANNING
440.36.538.3134	<b>Contract Services - Storm Water Compliance</b>	1	6,000	6,000	NPDES INTERLOCAL AGREEMENT
	CONTRACT SERVICES			<b>6,000</b>	
440.36.538.4315	<b>Electric, Gas &amp; Water</b>	1	200	<b>200</b>	ELECTRIC SEWER PUMP STATION
440.36.538.4602	<b>Repair &amp; Maintenance Equipment</b>	1	2,500	<b>2,500</b>	R&M STORMWATER EQUIP
440.36.538.4609	<b>Repair &amp; Maintenance of Storm Drain Lines</b>	1	15,000	<b>15,000</b>	R&M DRAIN LINES
440.36.538.4605	<b>Repair &amp; Maintenance of Grounds</b>	1	24,000	<b>24,000</b>	CONTRACT SERVICES STREET SWEEPING
440.36.538.9000	<b>Contingency</b>	1	9,000	<b>9,000</b>	TO PROVIDE FOR ANY EMERGENCIES
440.36.538.6307	<b>Storm Drains System</b>	1	200,000	<b>200,000</b>	STORMWATER PUMP SYSTEM AT TREASURE ISLAND
				<b>387,771</b>	
	<b>TOTAL</b>				

# FY 2020 DEPARTMENTAL BUDGET WORKSHEETS

7/2/2019

## Debt Service

Type	Description	Qty	Cost	Extended Amount	Comment
250.19.517.7100	<b>Debt Principal</b>	1	102,857	102,857	SERIES 2010 DECEMBER
		1	360,000	360,000	SERIES 2010 REFUNDING NOTE (PROJ FUND) JUN
				<b>462,857</b>	
250.19.517.7200	<b>Debt Interest</b>				
		2	64,847	129,695	SERIES 2010 REFUNDING NOTE-PROJ FUND. DEC/JUN
		2	24,429	48,858	SERIES 2010 DEC/JUN
				<b>178,552</b>	
	<b>TOTAL</b>			<b>641,409</b>	

# FY 2020 DEPARTMENTAL BUDGET WORKSHEETS

7/2/2019

## Water Improvement Trust

Type	Description	Qty	Cost	Extended Amount	Comment
360.31.533.6529	Water Transmission & Distrib.	1	-	-	WATER TRANSMISSION AND DISTRIBUTION PROJECT # DW13040
360.31.533.6440	Water Meters & Service Lines	1	-	-	METERS AND SERVICE LINE REPLACEMENT PROJECT # DW13042
360.31.533.7100	Debt Service	1	272,120	272,120	DEBT PRINCIPAL/INTEREST LOAN 130400
		1	259,336	259,336	DEBT PRINCIPAL/INTEREST LOAN 130420
				<b>531,456</b>	
	TOTAL			<b>531,456</b>	

# FY 2020 DEPARTMENTAL BUDGET WORKSHEETS

7/2/2019

## Sewer Improvement Trust

Type	Description	Qty	Cost	Extended Amount	Comment
365.60.535.6304	<b>Lift Stations</b>	1	-	-	REPLACE LIFT STATIONS PROJ#WW13041
365.35.535.6531	<b>Sewer Improvements Project</b>	1	-	-	REPLACE SANITARY SEWER LINES PROJ#WW13041
65.504.535.6302	<b>Sewer Improvements</b>	1	-	-	PLACING EASTBOUND FORCEMAIN OUT OF SVCE/REPAIR/ABANDON
365.35.535.7100	<b>Debt Principal/Interest</b>				
	DEBT PRINCIPAL	1	249,298	249,298	DEBT PRINCIPAL LOAN 130410/130411
	DEBT PRINCIPAL	1	52,287	52,287	DEBT PRINCIPAL LOAN 803060 (2) NOV/MAY
	DEBT PRINCIPAL	1	16,250	16,250	DEBT PRINCIPAL LOAN 803061 (2) FEB/AUG
				<b>317,835</b>	
365.35.535.7200	<b>Debt Interest</b>				
	DEBT INTEREST	1	13,707	13,707	DEBT INTEREST LOAN 130400/130410/130411
	DEBT INTEREST	1	13,237	13,237	DEBT INTEREST LOAN 803060 (2) NOV/MAY
	DEBT INTEREST	1	4,943	4,943	DEBT INTEREST LOAN 803061 (2) FEB/AUG
				<b>31,888</b>	
	<b>TOTAL</b>			<b>349,722</b>	



# FY 2020 DEPARTMENTAL BUDGET WORKSHEETS

7/2/2019

## Federal Forfeiture Fund 107

Account / Description	AMOUNT
<b>Personnel Costs</b>	
107.21.521.1200 Regular Salaries	
107.21.521.1400 Overtime	<b>200,000</b>
107.21.521.2100 Fica	<b>15,300</b>
107.21.521.2200 Retirement Contributions	<b>49,000</b>
<b>Personnel Costs TOTAL</b>	<b>264,300</b>
<b>Operating</b>	
107.21.521.3125 Crime Watch/Community Policing	<b>3,000</b>
107.21.521.3131 Contract Services - Data Processing	<b>15,000</b>
107.21.521.3162 Confidential Information	<b>500</b>
107.21.521.3500 Investigations	<b>15,000</b>
107.21.521.4315 Electric, Gas & Water	<b>4,000</b>
107.21.521.4602 Repair & Maintenance Equipment	<b>27,855</b>
107.21.521.4603 Repair & Maintenance of Office Equipment	<b>1,000</b>
107.21.521.4604 Repair & Maintenance Building	<b>8,000</b>
107.21.521.5215 Copy Machine Supplies	<b>3,000</b>
107.21.521.5221 Ammunition	<b>6,000</b>
107.21.521.5231 Special Department Supplies	<b>5,000</b>
107.21.521.5340 Travel, Conferences & Meetings	<b>6,000</b>
107.21.521.5360 Telephone	<b>40,000</b>
107.21.521.5401 Vehicle Rental	<b>11,000</b>
107.21.521.5500 Education & Training	<b>15,000</b>
107.21.521.5555 Uniforms	<b>4,000</b>
<b>Operating TOTAL</b>	<b>164,355</b>
<b>TOTAL LETF BUDGET</b>	<b>428,655</b>

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA DETERMINING THE PROPOSED MILLAGE RATES AND SETTING THE DATE, TIME AND PLACE OF PUBLIC HEARINGS TO ADOPT THE TENTATIVE AND FINAL MILLAGE AND BUDGET FOR FISCAL YEAR 2019-2020 AS REQUIRED BY LAW; DIRECTING THE VILLAGE CLERK TO FILE SAID RESOLUTION WITH THE PROPERTY APPRAISER OF MIAMI-DADE COUNTY; AND PROVIDING FOR AN EFFECTIVE DATE. (INTRODUCED BY INTERIM VILLAGE MANAGER LEWIS VELKEN)**

**WHEREAS**, on July 1, 2019, Pedro J. Garcia, Property Appraiser of Miami-Dade County, Florida (the "Property Appraiser") served upon North Bay Village, Florida (the "Village"), a Certification of Taxable Value (the "Certification") certifying to the Village its 2019 taxable value; and

**WHEREAS**, the provisions of Section 200.065, Florida Statutes, require that the Village, within thirty-five (35) days of service of the Certification, furnish to the Property Appraiser the proposed millage rate, the current year rolled-back rate and the date, time and place at which public hearings will be held to consider the proposed millage rate and the tentative budget.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA AS FOLLOWS:**

**Section 1. Recitals.** The foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are made a specific part of this Resolution.

**Section 2. Declaration of Proposed Millage Rate.** The proposed millage rate for North Bay Village for Fiscal Year 2019-2020 is declared to be 6.1000 mills, which is \$6.10 per \$1,000 of assessed property within North Bay Village, which is .7260 mills more than the rolled back rate of 5.3740 mills or 13.51%.

**Section 3. Computation of Rolled-back rate.** The current year rolled-back rate as computed pursuant to Section 200.065, Florida Statutes, is 5.3740, which is \$5.37 per \$1,000 of assessed property within North Bay Village which is more than the rolled back rate of mills by .7260 mills or 13.51%.

**Section 4. Declaration of Proposed Debt-Service Millage Rate.** The proposed Debt Service Millage is .6187.

**Section 5. Schedule of Millage and Budget Hearings.** The proposed date, time and place of the first and second public hearings are set by the Village Commission as follows:

<b><u>FIRST PUBLIC HEARING:</u></b>	<b><u>TIME</u></b>	<b><u>PLACE</u></b>
Thursday, September 12, 2018	6:30 PM	Village Hall 1666 Kennedy Causeway, #101 North Bay Village, FL 33141
<b><u>SECOND PUBLIC HEARING:</u></b>		
Tuesday, September 24, 2018	6:30 PM	Village Hall 1666 Kennedy Causeway, #101 North Bay Village, FL 33141

The Village Commission will conduct a public hearing on the proposed general fund millage rate first. At the conclusion of the General Fund millage rate hearing, the Commission will conduct a public hearing on the Debt Service millage rate. These

items will be followed by a public hearing on the Annual Budget. The Budget may be discussed during the hearing, but the millage rate must be voted on first.

In the event that the Board of County Commissioners of Miami-Dade County, Florida or School Board schedule any County Budget Hearing on a date set for a Village Budget Hearing, the Village Manager is authorized to change the date of either or both the Budget Hearings.

**Section 6. Authorization of Village Clerk.** The Village Clerk is directed to submit the original Certification of Taxable Value and a certified copy of this Resolution to the Property Appraiser on or before August 4, 2018.

**Section 7. Effective Date.** This Resolution shall take effect immediately upon its adoption.

THIS SPACE INTENTIONALLY LEFT BLANK

The foregoing Resolution was offered by \_\_\_\_\_ who moved its adoption. The motion was seconded by \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Mayor Brent Latham	_____
Vice Mayor Marvin Wilmoth	_____
Commissioner Jose R. Alvarez	_____
Commissioner Andreana Jackson	_____
Commissioner Julianna Strout	_____

**PASSED AND ADOPTED** this \_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Brent Latham, Mayor

ATTEST:

\_\_\_\_\_  
Elora Riera, CMC  
Village Clerk

APPROVED AS TO LEGAL SUFFICIENCY:

\_\_\_\_\_  
Weiss Serota Helfman Cole & Bierman, PL  
VILLAGE ATTORNEY