



North Bay Village

1666 Kennedy Causeway, North Bay Village, FL 33141

Tel: (305) 756-7171 | Fax: (305) 756-7722 | www.nbvillage.com

OFFICIAL AGENDA **ADDENDUM**
REGULAR VILLAGE COMMISSION MEETING
VILLAGE HALL
TUESDAY, FEBRUARY 12, 2019
6:30 P.M.

NOTICE IS HEREWITH GIVEN TO ALL INTERESTED PARTIES THAT IF ANY PERSON SHOULD DECIDE TO APPEAL ANY DECISION MADE AT THE FORTHCOMING MEETING OF THE VILLAGE COMMISSION, SUCH PERSON WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, HE OR SHE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE VILLAGE FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.

TO REQUEST THIS MATERIAL IN ACCESSIBLE FORMAT, SIGN LANGUAGE INTERPRETERS, INFORMATION ON ACCESS FOR PERSON WITH DISABILITIES, AND/OR ANY ACCOMMODATION TO REVIEW ANY DOCUMENT OR PARTICIPATE IN ANY VILLAGE-SPONSORED PROCEEDING, PLEASE CONTACT (305) 756-7171 FIVE DAYS IN ADVANCE TO INITIATE YOUR REQUEST. TTY USERS MAY ALSO CALL 711 (FLORIDA RELAY SERVICE).

2.

A. PROCLAMATIONS AND AWARDS

• **Retirement Recognition**

a. **Code Enforcement Supervisor Maurice Murray**

• **Black History Month Proclamation**

a. **Presented by Charles Scott from Congresswoman Frederica S. Wilson's Office**

7. VILLAGE ATTORNEY'S REPORT

A. Weiss Serota Helfman Cole & Bierman Past Due Invoices

14.

A. ANIMAL CONTROL ADVISORY BOARD APPOINTMENTS (Two (2) Additional Applications Added)

15.

G. A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA APPOINTING AN INTERIM VILLAGE MANAGER; SETTING AN EFFECTIVE DATE. (INTRODUCED BY MAYOR BRENT LATHAM AND VICE MAYOR MARVIN WILMOTH)



Proclamation

CODE ENFORCEMENT SUPERVISOR MAURICE MURRAY

February 12, 2019

Whereas, Code Enforcement Supervisor Maurice Murray joined North Bay Village on September 27, 2010 as a Code Enforcement Officer; and

Whereas, after serving seven (7) years as Code Enforcement Officer, Maurice Murray was promoted to Code Enforcement Supervisor; and

Whereas, Mr. Murray's hard work, talent, and leadership has been essential in providing the residents of North Bay Village with the necessary tools to enhance safety, prevent neighborhood deterioration and preserve property values; and

Whereas, Maurice Murray has been instrumental in the Village's implementation of the Short Term Vacation Rental Program and assisting every department with Village Code update; and

Whereas, Maurice Murray has been known as a great team player, a strong leader and for his extraordinary commitment to customer service; and

Whereas, Maurice Murray retires on February 19, 2019 after nearly nine (9) years of commendable dedication to North Bay Village.

Now, Therefore, this Commission does hereby confer upon

Maurice Murray

It's highest commendation for the manner in which he has performed his duties with North Bay Village with special thanks for his professionalism, dedication to service and kindness to the members of the North Bay Village Family.

We, do hereby order and proclaim February 12, 2019 as "**Maurice Murray Day**" in North Bay Village.

In Witness Whereof:

Mayor Brent Latham

Vice Mayor Marvin Wilmoth

Attest:

Graciela Mariot, Interim Village, Clerk

Commissioner Jose Alvarez

Commissioner Andreana Jackson

Date:

Commissioner Julianna Strout



Proclamation

*African American History Month
February 11, 2019*

WHEREAS, the first Africans were brought involuntarily to the shores of the Americas; and

WHEREAS, African-Americans have provided much labor, intellect, creativity, strength and leadership that has made the United States of America a great place to live and a leader in the attainment of freedom and justice in the modern world; and

WHEREAS, the extraordinary role of African-Americans in the Nation as a whole has often been overlooked by both well-meaning individuals and those blinded by a legacy of racism left in the wake of our Nation’s history of slavery and bondage; and

WHEREAS, despite the many obstacles placed in the way of generations of African-Americans, they have proven their ability to keep the dream of freedom and racial justice alive by constantly striving to overcome those who would limit their educational and economic opportunities by restricting their choices and limiting their options through the use of Jim Crow laws, poll taxes and other restrictions; and

WHEREAS, the sacrifices and successes of those many generations of African-Americans led to the establishment of churches known for their religious leadership, the founding of historically black colleges and universities responsible for educating millions throughout the Nation, entrepreneurs who have created thousands of jobs, and flourishing of rich cultural and artistic heritage that has contributed greatly to our Nation and beyond; and

WHEREAS, efforts to restrict the rights of African-Americans have continued to this day and the struggle against racism remains a crucial battle throughout our Nation; and

WHEREAS, the intellect, creativity and leadership of African-Americans throughout history remains a largely untold story and it is important for all residents of our Village to become familiar with it; and

WHEREAS, in 1926, Dr. Carter G. Woodson began officially commemorating African-American history during an annual week of remembrance during the second week of February to coincide with the birthdays of Abraham Lincoln and Frederick Douglas and inspired the creation of Negro History Week, the precursor to Black History Month; and

WHEREAS, Black History Month celebrations raise awareness and have proven to be valuable tools in drawing attention to contributions made by African-Americans to the United States; and

WHEREAS, it is important for the Village Commission, as the legislative body that represents all residents of the Village to commemorate the valuable contributions of African-Americans to the Village and the Nation.

Now, Therefore, I, Brent Latham, do hereby proclaim the National African American History Month in *North Bay Village, Florida*, and urge all public officials, educators, librarians, and all residents to observe this month with appropriate programs, ceremonies, and activities.

In Witness Whereof:

Attest:

Mayor Brent Latham

Graciela Mariot, Interim Village, Clerk

Date:_____

Add On Agenda Item 7A

WEISS SEROTA HELFMAN PASTIRIZA COLE AND BONISKE, P.L.						
	Invoice #	Invoice Date	Total Costs	Amount	CHECK NUMBER	CHECK DATE
General Services						
* Advice on investigation (1)	149608	10/21/2013	\$ 857.36	\$ (18,012.59)	78886	11/1/2013
* American Traffic Solutions /Advice on Investigation (2)	150378	10/25/2013	\$ 2,443.88	\$ (18,085.34)	78886	11/1/2013
Sub Total			\$ 3,301.24	\$ (36,097.93)		
Labor						
Weinstein Civil Rights Litigation	153432	2/19/2014	\$ 559.00			
Sub Total			\$ 559.00			
Teco People Gas-Negotiation of Franchise Agreement	149606	10/21/2013	\$ 150.50	\$ (150.50)	78886	11/1/2013
Teco People Gas-Negotiation of Franchise Agreement	150376	10/25/2013	\$ 1,462.00	\$ (1,462.00)	78886	11/1/2013
Sub Total			\$ 1,612.50	\$ (1,612.50)		
Misc.						
Forfeiture 2004 Mercedes Benz	149607	10/21/2013	\$ 172.00	\$ (172.00)	78886	11/1/2013
Sub Total			\$ 172.00	\$ (172.00)		
Cost Recovery						
Stuart Chase-Special use of Exception	150377	10/25/2013	\$ 742.50	\$ (742.50)	78886	11/1/2013
Indigo Lofts Dev	150375	10/25/2013	\$ 82.50	\$ (82.50)	78886	11/1/2013
Sub Total			\$ 825.00	\$ (825.00)		
Code Enforcement						
North Bay Village Investment Trust	150374	10/25/2013	\$ 312.94			
Sub Total			\$ 312.94	\$ -		
Litigation						
Napela - Red Light Cameras	150372	10/25/2013	\$ 774.96	\$ (774.96)	78886	11/1/2013
Napela - Red Light Cameras	153430	2/19/2014	\$ 731.00			
Napela - Red Light Cameras	164136	4/1/2015	\$ 2,370.00			
Napela - Red Light Cameras	165794	4/24/2015	\$ 442.00			
Isle of Dreams	150373	10/25/2013	\$ 1,698.50	\$ (1,698.50)	78886	11/1/2013
Isle of Dreams	153431	2/19/2014	\$ 1,075.00			
Sub Total			\$ 7,091.46	\$ (2,473.46)		
Grand Total			\$ 13,874.14	\$ (41,180.89)		

Need Back-up from Weiss Serota

Need Back-up from Weiss Serota

Need Back-up from Weiss Serota

Need Back-up from Weiss Serota

Need Back-up from Weiss Serota

Need Back-up from Weiss Serota

\$ 8,791.18 \$ (5,082.96)

* (1) Invoice 149608 in the Aged AR for Weiss Serota is reflected as "Advice on Investigation" in the amount \$857.36 and we paid that invoice for August 2013 General Services in the amount of \$18,012.59 with check#78886

* (2) Invoice 150378 in the Aged AR for Weiss Serota is reflected as "Advice on Investigation" in the amount \$2,169.39 and on "American Traffic Solutions" for \$274.49 and we paid that invoice#150378 for August 2013 General Services in the amount of \$18,012.59 with check#78886

Prepared by Sandra Siefken
January 30, 2019

Add On Agenda Item 7A

North Bay Village, Florida		SUNCOAST UNITED BANK	78886
		11/01/2013	Check
		11/01/2013	00078886 ***\$59811.10
PAY FIFTY-NINE THOUSAND EIGHT HUNDRED ELEVEN AND 10/100 DOLLARS			
to the	WEISS SEROTA HELPMAN		
Order	PASTORIZA COLE & BONISKE, P.L.		
of	2525 PONCE DE LEON BLVD. STE 700		
	CORAL GABLES, FL 33134		
		VOID AFTER 90 DAYS	
#078886# 106700964617050013406#			

112213 3488 888312449>867815397< U3CB

PAY TO THE ORDER OF U.S. CENTURY BANK FOR DEPOSIT ONLY WEISS SEROTA HELPMAN PASTORIZA COLE & BONISKE, P.L. SPENDING ACCOUNT 888312449

Add On Agenda Item 7A

WEISS SEROTA HELFMAN COLE & BIERMAN, P.L.
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Aged Accounts Receivable

by Client/Matter
As of 1/8/2019

Page 1
File: AgedAR

Client Matter	Bill Number	Bill Date	Type	Total	Current	31-60	61-90	91-120	Over 120
0395	North Bay Village								
011	Napela - Potential Class Action Re: Red Light Cameras								
	150372	10/25/2013	Fee	752.50					752.50
			Exp	22.46					22.46
			Total AR	774.96					774.96
	153430	02/19/2014	Fee	731.00					731.00
			Exp	0.00					
			Total AR	731.00					731.00
	164136	04/01/2015	Fee	2,370.00					2,370.00
			Exp	0.00					
			Total AR	2,370.00					2,370.00
	165794	04/24/2015	Fee	442.00					442.00
			Exp	0.00					
			Total AR	442.00					442.00
Matter Total			Fee	4,295.50	0.00	0.00	0.00	0.00	4,295.50
			Exp	22.46	0.00	0.00	0.00	0.00	22.46
			Total AR	4,317.96	0.00	0.00	0.00	0.00	4,317.96
			Prepaid	0.00					
039	Isle of Dreams-Constitutional Challenge to Adult Use								
	150373	10/25/2013	Fee	1,698.50					1,698.50
			Exp	0.00					
			Total AR	1,698.50					1,698.50
	153431	02/19/2014	Fee	1,075.00					1,075.00
			Exp	0.00					
			Total AR	1,075.00					1,075.00
Matter Total			Fee	2,773.50	0.00	0.00	0.00	0.00	2,773.50
			Exp	0.00	0.00	0.00	0.00	0.00	0.00
			Total AR	2,773.50	0.00	0.00	0.00	0.00	2,773.50
			Prepaid	0.00					
053	North Bay Village Investment Trust\Quiet Title Action Re Cod								
	150374	10/25/2013	Fee	64.50					64.50
			Exp	248.44					248.44
			Total AR	312.94					312.94
Matter Total			Fee	64.50	0.00	0.00	0.00	0.00	64.50
			Exp	248.44	0.00	0.00	0.00	0.00	248.44
			Total AR	312.94	0.00	0.00	0.00	0.00	312.94
			Prepaid	0.00					

Add On Agenda Item 7A

WEISS SEROTA HELFMAN COLE & BIERMAN, P.L.
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Aged Accounts Receivable

by Client/Matter
As of 1/8/2019

Page 2
File: AgedAR

Client Matter	Bill Number	Bill Date	Type	Total	Current	31-60	61-90	91-120	Over 120
0395	North Bay Village								
056	Weinstein, Mark - Civil Rights Litigation								
	153432	02/19/2014	Fee	559.00					559.00
			Exp	0.00					
			Total AR	559.00					559.00
Matter Total			Fee	559.00	0.00	0.00	0.00	0.00	559.00
			Exp	0.00	0.00	0.00	0.00	0.00	0.00
			Total AR	559.00	0.00	0.00	0.00	0.00	559.00
			Prepaid	0.00					
060	American Traffic Solutions - Negotiation of Contract								
	150378	10/25/2013	Fee	274.49					274.49
			Exp	0.00					
			Total AR	274.49					274.49
Matter Total			Fee	274.49	0.00	0.00	0.00	0.00	274.49
			Exp	0.00	0.00	0.00	0.00	0.00	0.00
			Total AR	274.49	0.00	0.00	0.00	0.00	274.49
			Prepaid	0.00					
073	Advice On Investigation								
	149608	10/21/2013	Fee	857.36					857.36
			Exp	0.00					
			Total AR	857.36					857.36
	150378	10/25/2013	Fee	2,169.39					2,169.39
			Exp	0.00					
			Total AR	2,169.39					2,169.39
Matter Total			Fee	3,026.75	0.00	0.00	0.00	0.00	3,026.75
			Exp	0.00	0.00	0.00	0.00	0.00	0.00
			Total AR	3,026.75	0.00	0.00	0.00	0.00	3,026.75
			Prepaid	0.00					
075	Indigo Lofts Dev - Cost Recovery								
	150375	10/25/2013	Fee	82.50					82.50
			Exp	0.00					
			Total AR	82.50					82.50
Matter Total			Fee	82.50	0.00	0.00	0.00	0.00	82.50
			Exp	0.00	0.00	0.00	0.00	0.00	0.00
			Total AR	82.50	0.00	0.00	0.00	0.00	82.50
			Prepaid	0.00					
081	TECO People Gas- Negotiation of Franchise Agreement								

Add On Agenda Item 7A

WEISS SEROTA HELFMAN COLE & BIERMAN, P.L.
Run: 1/8/2019 1:32:32 PM

Aged Accounts Receivable

by Client/Matter
As of 1/8/2019

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File: AgedAR

Client Matter	Bill Number	Bill Date	Type	Total	Current	31-60	61-90	91-120	Over 120
0395 North Bay Village									
081 TECO People Gas- Negotiation of Franchise Agreement									
	149606	10/21/2013	Fee	150.50					150.50
			Exp	0.00					
			Total AR	150.50					150.50
	150376	10/25/2013	Fee	1,462.00					1,462.00
			Exp	0.00					
			Total AR	1,462.00					1,462.00
Matter Total			Fee	1,612.50	0.00	0.00	0.00	0.00	1,612.50
			Exp	0.00	0.00	0.00	0.00	0.00	0.00
			Total AR	1,612.50	0.00	0.00	0.00	0.00	1,612.50
			Prepaid	0.00					
082 Cannaday, Alexandra/Slavkock Forfeiture 2004 Mercedes Benz									
	149607	10/21/2013	Fee	172.00					172.00
			Exp	0.00					
			Total AR	172.00					172.00
Matter Total			Fee	172.00	0.00	0.00	0.00	0.00	172.00
			Exp	0.00	0.00	0.00	0.00	0.00	0.00
			Total AR	172.00	0.00	0.00	0.00	0.00	172.00
			Prepaid	0.00					
084 Westgate, Gail and Stuart Chase-Special Use Exception-Cost R									
	150377	10/25/2013	Fee	742.50					742.50
			Exp	0.00					
			Total AR	742.50					742.50
Matter Total			Fee	742.50	0.00	0.00	0.00	0.00	742.50
			Exp	0.00	0.00	0.00	0.00	0.00	0.00
			Total AR	742.50	0.00	0.00	0.00	0.00	742.50
			Prepaid	0.00					
Client Total			Fee	13,603.24	0.00	0.00	0.00	0.00	13,603.24
			Exp	270.90	0.00	0.00	0.00	0.00	270.90
			Total AR	13,874.14	0.00	0.00	0.00	0.00	13,874.14
			Prepaid	0.00					
Report Total			Fee	13,603.24	0.00	0.00	0.00	0.00	13,603.24
			Exp	270.90	0.00	0.00	0.00	0.00	270.90
			Total AR	13,874.14	0.00	0.00	0.00	0.00	13,874.14
			Prepaid	0.00					

Add On Agenda Item 7A

AP-RHIST1

NORTH BAY VILLAGE

Page: 1

01/30/19

Check History Report

02:56 PM

Bank 3 SABADELL UNITED BANK

Sorted By: Bank, G/L Period, Check

Chk No	Chk Date	Chk Type	Vendor Name	Year Period					
Batch	Inv. Date	Due Date	Invoice No	Dist Code	Gross Amount	Deductions	Net	1099	
00078885	11/01/2013	Check	WEISS SEROTA HELFMAN	2014 02					
00001642	10/21/13	11/20/13	149602RR	01	6837.00	.00	6837.00	Y	
01.015.514.5311			Village Attorney-Litigation		6837.00				
			AUG13 RED LIGHT-NEPALA						
Freight					.00				
	10/21/13	11/20/13	149603RR	01	494.50	.00	494.50	Y	
01.015.514.5311			Village Attorney-Litigation		494.50				
			AUG13 JORGE PIEDRA CLAIM						
Freight					.00				
	10/21/13	11/20/13	149604RR	01	8122.00	.00	8122.00	Y	
01.015.514.5311			Village Attorney-Litigation		8122.00				
			AUG13 ISLE OF DREAMS						
Freight					.00				
	10/21/13	11/20/13	149605CR	01	8384.20-	.00	8384.20-	Y	
01.015.514.5311			Village Attorney-Litigation		8384.20-				
			AUG13 NBV INVESTM.TRUST						
Freight					.00				
	10/21/13	11/20/13	149605RR	01	11560.91	.00	11560.91	Y	
01.015.514.5311			Village Attorney-Litigation		11560.91				
			AUG13 NBV INVEST.TRUST						
Freight					.00				
	10/21/13	11/20/13	149606RR	01	150.50	.00	150.50	Y	
01.015.514.5311			Village Attorney-Litigation		150.50				
			AUG13 TECO GAS NEG						
Freight					.00				
	10/21/13	11/20/13	149607RR	01	172.00	.00	172.00	Y	
01.015.514.5311			Village Attorney-Litigation		172.00				
			AUG13 FORFEITURE 2004 MERCEDES						
Freight					.00				
	10/21/13	11/20/13	149608RR	01	18012.59	.00	18012.59	Y	
01.015.514.5310			Village Attorney General		18012.59				
			AUG13 GEN.SERVICES						
Freight					.00				
	10/25/13	11/24/13	150372RR	01	774.96	.00	774.96	Y	
01.015.514.5311			Village Attorney-Litigation		774.96				
			SEP13 RED LIGHT-NAPELA						
Freight					.00				
	10/25/13	11/24/13	150373RR	01	1698.50	.00	1698.50	Y	
01.015.514.5311			Village Attorney-Litigation		1698.50				
			SEP13 ISLE OF DREAMS						
Freight					.00				
	10/25/13	11/24/13	150374CR	01	312.94-	.00	312.94-	Y	
01.015.514.5311			Village Attorney-Litigation		312.94-				
			SEP13 NBV INVESTM.TRUST						
Freight					.00				
	10/25/13	11/24/13	150374RR	01	312.94	.00	312.94	Y	
01.015.514.5311			Village Attorney-Litigation		312.94				
			SEP13 NBV INVESTM.TRUST						
Freight					.00				
	10/25/13	11/24/13	150375RR	01	82.50	.00	82.50	Y	
01.000.229.2231			Escrow-Indigo Loft Cost Recov		82.50				

W/serote
AR \$857.36
? why?

Removed

Add On Agenda Item 7A

AP-RHIST2

NORTH BAY VILLAGE

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01/30/19

Check History Report

02:56 PM

Bank 3 SABADELL UNITED BANK

Sorted By:

Chk No	Chk Date	Chk Type	Vendor Name	Batch	Inv. Date	Due Date	Invoice No	Dist Code	Gross Amount	Deductions	Net	1099
SEP13 INDIGO LOFT												
Freight									.00			
	10/25/13	11/24/13	150376RR	01					1462.00	.00	1462.00	Y
01.015.514.5311	Village Attorney-Litigation								1462.00			
SEP13 TECO GAS NEG.												
Freight									.00			
	10/25/13	11/24/13	150377RR	01					742.50	.00	742.50	Y
01.000.229.2241	Escrow-7800 CBD-CHASE								742.50			
SEP13 CHASE-7800 CENTER BAY												
Freight									.00			
	10/25/13	11/24/13	150378RR	01					18085.34	.00	18085.34	Y
01.015.514.5310	Village Attorney General								18085.34			
SEP13 GEN.SERVICES												
Freight									.00			
Check Total									59811.10	.00	59811.10	
Fund/Bank Total									59811.10	.00	59811.10	

Weiss Scott AL
shows
\$ 274.49
and
\$ 2169.32

Add On Agenda Item 7A

AP-RHIST1

NORTH BAY VILLAGE

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01/30/19

Check History Report

02:56 PM

Bank 3 SABADELL UNITED BANK

Sorted By: Bank, G/L Period, Check

Chk No	Chk Date	Chk Type	Vendor Name	Year Period				
Batch	Inv. Date	Due Date	Invoice No	Dist Code	Gross Amount	Deductions	Net	1099
	Distribution	01	Total		59811.10	.00	59811.10	
	Grand Total				59811.10	.00	59811.10	

Selection Options:

Bank 2 / 99
Vendor WSHPCB / WSHPCB
Check Date 01/30/19 / 01/31/19
Check Number 00078885 / 00078885
Invoice Number / }
Invoice Date 01/30/19 / 01/31/19
Sorted By: Bank, G/L Period, Check
Detail Y

End of Report

Add On Agenda Item 7A

AP-RVHIS2
02/08/19

NORTH BAY VILLAGE
Vendor Purchase Summary

Page: 1
11:29 AM

Vendor Code	Vendor Name	2008	2009	2010	2011	2012	2013
<hr/>							
WSHPCB	WEISS SEROTA HELFMAN	39036.01	24915.33	81389.23	411176.79	539117.37	522638.82

Selection Options:

Vendor WSHPCB / WSHPCB
Year 2008 / 2014

End of Report

Add On Agenda Item 7A

AP-RVHIS2
02/08/19

NORTH BAY VILLAGE
Vendor Purchase Summary

Page: 1
11:30 AM

Vendor Code	Vendor Name	2014	2015	2016	2017	2018	2019
WSHPCB WEISS SEROTA HELFMAN		68613.77	.00	.00	.00	.00	.00

Selection Options:
Vendor WSHPCB / WSHPCB
Year 2014 / 2014

End of Report

Add On Agenda Item 7A

From: [Sandra Siefken](#)
To: [Bert Wrains](#)
Cc: [Graciela Mariot](#); [Lewis Velken](#)
Subject: RE: Weiss Serota Past Due Billing
Date: Friday, February 08, 2019 11:14:13 AM
Attachments: [Weiss Serota Past Due Billing Purchase History.pdf](#)
[image.png](#)

Mr. Wrains

Attached please find Purchase History Summary for Weiss Serota from FY 2008-2014. Please let me know if you need anything else,

2008 \$ 39,036
2009 \$ 24,915
2010 \$ 81,389
2011 \$ 411,177
2012 \$ 539,117
2013 \$ 522,639
2014 \$ 68,614

Sincerely,

Sandra Siefken

Senior Accountant

1666 Kennedy Causeway, #300

North Bay Village, FL 33141

ssiefken@nbvillage.com

Office: 305.756.7171 Ext: 71

www.nbvillage.com |



From: Bert Wrains
Sent: Thursday, February 07, 2019 7:01 PM
To: Sandra Siefken
Cc: Graciela Mariot; ivelken@nbvillage.com
Subject: FW: Weiss Serota Past Due Billing
Importance: High

Sandra,

Can you get this ready for Friday or Monday at the latest.

Add On Agenda Item 7A

Norman wants to have it in his report on Feb 12.

Bert Wrains, Finance Director



1666 Kennedy Causeway Suite 300
North Bay Village, Fl. 33141
bwrains@nbvillage.com
Office 305-756-7171
Cell 954-610-7979

From: Norman Powell
Sent: Thursday, February 07, 2019 6:54 PM
To: Lewis Velken; Graciela Mariot
Cc: Bert Wrains
Subject: Weiss Serota Past Due Billing
Importance: High

Good Afternoon Lewis and Grace,

Please include Weiss Serota's past due invoice(s) in my attorney report section as an action item. Also, please have the finance department provide the back up for the item, including total amount paid each year under their representation agreement.

Thank you.

Norman C. Powell, Esq.,
Village Attorney
Law Offices of Norman C. Powell
1666 J.F. Kennedy Causeway, Suite 420
North Bay Village, Florida 33141
Telephone: 786-275-6923
Facsimile: 786-348-0167
E-mail: npowell@nbvillage.com

Add On Agenda Item 7A

From: [Sandra Siefken](#)
To: [Bert Wrains](#)
Cc: [Graciela Mariot](#); [Lewis Velken](#)
Subject: RE: Weiss Serota Past Due Billing
Date: Friday, February 08, 2019 9:10:04 AM
Attachments: [Weiss Serota Past Due Billing - 10/1/19 - GL PDF](#)
[Weiss Serota Past Due Billing - 10/1/19 - GL PDF](#)
[image.png](#)

I sent an email on January 30th there's a lot of discrepancies and most of the invoices have already been paid.

From: Sandra Siefken
Sent: Wednesday, January 30, 2019 4:59 PM
To: Lewis Velken
Cc: Bert Wrains
Subject: RE: Outstanding AR Weiss Serota

Good Afternoon Mr. Manager

The Aged Accounts Receivable from Weiss Serota is \$13,874.14 for 15 invoices. Our Records indicate that 9 out of the 15 invoices, were already paid with check #78886 on 11/1/2013 with a total of \$5,082.96. I am requesting the copies of the following invoices highlighted in purple, to further investigate and determine if the Village owes them the difference of \$ 8,791.18

Attached please find the spreadsheet with the details.
Sincerely,

Sandra Siefken

Senior Accountant

1666 Kennedy Causeway, #300

North Bay Village, FL 33141

ssiefken@nbvillage.com

Office: 305.756.7171 Ext: 71

www.nbvillage.com |  



From: Bert Wrains
Sent: Thursday, February 07, 2019 7:01 PM
To: Sandra Siefken
Cc: Graciela Mariot; lvelken@nbvillage.com
Subject: FW: Weiss Serota Past Due Billing

Add On Agenda Item 7A

Importance: High

Sandra,

Can you get this ready for Friday or Monday at the latest.

Norman wants to have it in his report on Feb 12.

Bert Wrains, Finance Director



1666 Kennedy Causeway Suite 300

North Bay Village, Fl. 33141

bwains@nbvillage.com

Office 305-756-7171

Cell 954-610-7979

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To: Lewis Velken; Graciela Mariot

Cc: Bert Wrains

Subject: Weiss Serota Past Due Billing

Importance: High

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Village Attorney

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1666 J.F. Kennedy Causeway, Suite 420

North Bay Village, Florida 33141

Telephone: 786-275-6923

Facsimile: 786-348-0167

E-mail: npowell@nbvillage.com

Add On Agenda Item 7A

From: [Bert Wrains](#)
To: lvelken@nbvillage.com
Cc: [Graciela Mariot](#)
Subject: FW: Weiss Serota Past Due Billing
Date: Friday, February 08, 2019 10:20:40 AM
Attachments: [Weiss Serota Invoices - January 2019 - PDF CL.PDF](#)
[Weiss Serota Invoices - January 2019.pdf](#)
[image.png](#)

Lewis,

Did you get any feedback from Norman about the fact that we have paid over \$5,802 of their previous request. We need the additional invoices to see if we may have paid them already. Did you or Norman send our request to WHS?

Bert Wrains, Finance Director



1666 Kennedy Causeway Suite 300
North Bay Village, FL 33141
bwrains@nbvillage.com
Office 305-756-7171
Cell 954-610-7979

From: Sandra Siefken
Sent: Friday, February 08, 2019 9:11 AM
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Bert Wrains, Finance Director

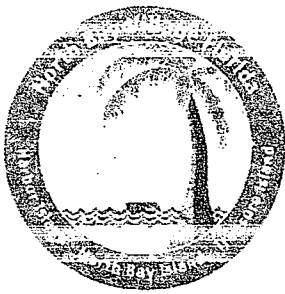


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Add On Agenda Item 14A

North Bay Village

Administrative Offices

1666 Kennedy Causeway, Suite 300 North Bay Village, FL 33141

Tel: (305) 756-7171 Fax: (305) 756-7722 Website: www.nbvillage.com

BOARD/COMMITTEE APPLICATION

NAME FRED J. MURPHY DATE 11 FEB 2019

MAILING ADDRESS 1500 S. TREASURE DR. N. BAY VILLAGE FL 33141

EMAIL FMURPHY@FEAIRCRAFT.COM TELEPHONE # 917 841-7096

VILLAGE RESIDENT: YES ☒ NO ☐

HOW MANY YEARS 21

BUSINESS OWNER: YES ☒ NO ☐

PAST OR PRESENT PRESENT

NAME AND ADDRESS OF BUSINESS FEAM MAINTENANCE/ENGINEERING
657 SOUTH DRIVE SUITE 306 MIAMI SPRINGS FL 33166

HOW LONG HAVE YOU BEEN OPERATING IN THE VILLAGE? N/A (ITS IN MIAMI SPRINGS)

CHECK THE BOARD COMMITTEE YOU WOULD LIKE TO SERVE ON:

ANIMAL CONTROL ADVISORY BOARD

☒

COMMUNITY ENHANCEMENT BOARD

☐

ARTS, CULTURAL & SPECIAL EVENTS BOARD

☐

PLANNING & ZONING BOARD

☐

BUSINESS DEVELOPMENT ADVISORY BOARD

☐

YOUTH & EDUCATION SERVICES BOARD

☐

CITIZENS BUDGET AND OVERSIGHT BOARD

☐

SPECIAL NEEDS ADVISORY BOARD

☐

SIGNAGE REVIEW COMMITTEE

☐

ADVISORY CHARTER REVIEW BOARD

☐

ARE YOU AVAILABLE FOR EVENING MEETINGS?

YES ☒

NO ☐

HAVE YOU EVER SERVED ON A VILLAGE BOARD/COMMITTEE?

YES ☐

NO ☒

HAVE YOU EVER BEEN A VILLAGE EMPLOYEE?

YES ☐

NO ☒

ARE YOU A REGISTERED VOTER?

YES ☒

NO ☐

PLEASE GIVE A SUMMARY OF YOUR WORK AND CIVIC SERVICE EXPERIENCE:

I have owned A Large Aircraft Repair Facility
IN MIAMI For over 21 years. our company employs
NEARLY 1000 people throughout the US. I Am An
Active member of Miami-Dade Beacon Council.

PLEASE COMMENT ON HOW YOU THINK YOUR BACKGROUND QUALIFIES YOU TO SERVE ON THIS BOARD
AND WHAT YOU MAY BE ABLE TO CONTRIBUTE: (use additional page if necessary)

I have lived in North Bay Village for over 20
years. I care deeply about our village and
the quality of life. I care about animals and
their well being yet seek to improve the balance
of their well being and our neighborhood and properties.

(All Board Members are required to disclose their Financial Interest annually. Additionally, at least four hours of Ethics Training are required for all Board members during their term of Office.) Planning & Zoning Board Members complete Form 1, Statement of Financial Interest and other Boards Members complete "Source of Income Statement". Verification of residency and North Bay Village Voter is required (Voter Registration Card/Driver License/ID).



Add On Agenda Item 14A

North Bay Village

Administrative Offices

1666 Kennedy Causeway, Suite 300 North Bay Village, FL 33141

Tel: (305) 756-7171 Fax: (305) 756-7722 Website: www.nbvillage.com

BOARD/COMMITTEE APPLICATION

NAME Bivien Murphy DATE 2-11-2019
 MAILING ADDRESS 1500 S. Treasure Dr North Bay Village, FL 33141
 EMAIL B.Murphy@FEAMCRAFT.com TELEPHONE # 305 216-7872
 VILLAGE RESIDENT: YES ☒ NO ☐ HOW MANY YEARS 21
 BUSINESS OWNER: YES ☒ NO ☐ PAST OR PRESENT Present
 NAME AND ADDRESS OF BUSINESS FEAM 657 South Drive Suite 306
Miami Springs, FL 33166

HOW LONG HAVE YOU BEEN OPERATING IN THE VILLAGE? N/A

CHECK THE BOARD COMMITTEE YOU WOULD LIKE TO SERVE ON:

ANIMAL CONTROL ADVISORY BOARD

☒

COMMUNITY ENHANCEMENT BOARD

☐

ARTS, CULTURAL & SPECIAL EVENTS BOARD

☐

PLANNING & ZONING BOARD

☐

BUSINESS DEVELOPMENT ADVISORY BOARD

☐

YOUTH & EDUCATION SERVICES BOARD

☐

CITIZENS BUDGET AND OVERSIGHT BOARD

☐

SPECIAL NEEDS ADVISORY BOARD

☐

SIGNAGE REVIEW COMMITTEE

☐

ADVISORY CHARTER REVIEW BOARD

☐

ARE YOU AVAILABLE FOR EVENING MEETINGS?

YES ☒

NO ☐

HAVE YOU EVER SERVED ON A VILLAGE BOARD/COMMITTEE?

YES ☐

NO ☒

HAVE YOU EVER BEEN A VILLAGE EMPLOYEE?

YES ☐

NO ☒

ARE YOU A REGISTERED VOTER?

YES ☒

NO ☐

PLEASE GIVE A SUMMARY OF YOUR WORK AND CIVIC SERVICE EXPERIENCE:

WORKED AT FEAM FOR 25 YEARS. I OWN FAMILY OWNED BUSINESS OPERATE
OUT OF MEA. WE PROVIDE SCHOLARSHIPS TO COLLEGE STUDENTS WITH AN INTEREST
IN AVIATION. PART OWNER OF THE MAJORITY OWNED TEAM FOR DRESS FOR SUCCESS
BOARD MEMBER WOMEN BEYOND BARS. WEEKLY ANNOUNCEMENTS/REPORTS FOR NTPR

PLEASE COMMENT ON HOW YOU THINK YOUR BACKGROUND QUALIFIES YOU TO SERVE ON THIS BOARD AND WHAT YOU MAY BE ABLE TO CONTRIBUTE: (use additional page if necessary)

I HAVE SERVED IN MANY FRONTS AND KNOWING TO BE A TEAM PLAYER.
I AM DEDICATED TO THE BEAUTY AND GROWTH OF OUR NEIGHBORHOOD.
I HAVE LIVED IN THE VILLAGE FOR 21 YEARS. I HOPE MY HISTORY AND
KNOWLEDGE WILL BE A RESIDENT IN NBV COUNTS

(All Board Members are required to disclose their Financial Interest annually. Additionally, at least four hours of Ethics Training are required for all Board members during their term of Office.) Planning & Zoning Board Members complete Form 1, Statement of Financial Interest and other Boards Members complete "Source of Income Statement". Verification of residency and North Bay Village Voter is required (Voter Registration Card/Driver License/ID).

Submit Form

Add On Agenda Item 15G

Hon. Kevin A. Burns
P.O.Box 610817
North Miami, Fl. 33261
305-710-3306
kevinaburns@aol.com

February 11.2019

Mayor & City Commissioners
North Bay Village
1666 Kennedy Causeway
North Bay Village, FL 33141

Dear elected officials,

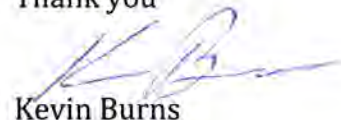
This letter will serve as my notice of interest to be considered as the interim City Manager of North Bay Village. Your village is going thru some challenges daily and I believe I bring the **immediate** skills needed at this time. I have served as an elected official and know first hand what each of you is dealing with at this time.

I would not be an applicant for the permanent position of City Manager. I have dealt with city government here in South Florida representing clients with various issues and know how important stability is to govern. I look forward to working with your outside firm as they undertake their task and the changes they may recommend.

I have submitted a brief resume with this letter, however it only conveys a sample of my experience, knowledge and ability to get things accomplish.

I will attempt to contact each of you before your commission meeting on Tuesday - and that if you have any question of me please call me. I hope to be of service to you during these difficult times in the village.

Thank you



Kevin Burns

KB

Kevin A. Burns

Professional Summary

Multi-tasking Consultant known for successfully implementing projects from concept to completion. Having 15 years experience working daily with public administrations and political bodies in South Florida has perfected my skills to professionally manage numerous challenges as they arise. Motivated real estate professional versed in all aspects of real estate transactions, including managing the development and execution of representation contracts, purchase agreements, closing statements, deeds and leases.

Work History

One Sotheby's International Realty Inc. - Broker Associate

Aventura, FL

01/2010 - Current

Represent buyers and sellers of luxury single-family properties, with a focus on developed and undeveloped commercial properties.

Kevin Burns - Consultant

North Miami, FL

01/2005 - Current

Devise strategies and represent clients when engaging with local municipality for a variety of issues including code violations, zoning changes, predevelopment planning.

KB's Real Christmas Trees - Owner Operator

North Miami, FL

11/1976 - Current

Own and operate the oldest independent real Christmas trees sales location in South Florida.

Wimbish Riteway /Coldwell Bankers Real Estate - Broker Associate

Miami Beach, FL

01/1998 - 01/2010

- Represented buyers and sellers of luxury properties with a focus on developed and undeveloped properties.

City Of North Miami - Mayor

Kevinaburns@aol.com

(305) 710-3306

North Miami, FL 33181

Skills

- Problem Resolution
- Processes and procedures
- Team Leadership & Development
- Strategic Planning
- Project Management
- Client relationships
- Budgeting /Financial Planning

Education

2020

Barry University

Miami, FL

Bachelor of Arts: Pursing A Degree In
Public Administrations

1979

Miami Dade College

Miami, FL

Associate of Arts: Business

Administration/ Speech Communication

1998

Gold Coast Real Estate

North Miami Beach, FL

Required Study And Exam To Practice
Real Estate In Florida

1976

Miami Edison Senior High School

Miami, FL

- Fostered a climate of collaboration between the general public, the city manager and members of city council.
 - Initiated the planning and construction of \$200 million dollars in new school facilities
 - Cultivated close working relationships with other municipalities and governmental agencies.
 - Coordinated city redevelopment efforts and resolved zoning disputes.
 - Researched and updated North Miami's land use ordinances.
-

Accomplishments

While I was Mayor of North Miami I had many successes and was able to accomplish many improvement for the City, such as;

- 1) One of the first Mayors in the United States to sign onto a climate change agreement with the US Conference of Mayors in 2005.
- 2) Revised our building codes to require new green building standards on all projects
- 3) Name as the All American City in 2010 for program i created in prior years.
- 4) Only Mayor in Florida to ever get 5 new schools build at one time thru my initiative with the MDSB

Add On Agenda Item 15G

Edward A. Rojas
4617 NW 109th CT
Doral, Florida 33178

Phone: 786.399.8987

E-mail: rojase.cme@gmail.com

Executive Profile

Strong Executive Leader with outstanding skills including performance analysis (strategic and operating), project management (including capital improvement), quality control, relationship/people management, presentation, highly effective communication skills, team building, organizational, and exceptional work ethic. Bilingual: English/Spanish

Over twenty-six (26) years of managerial and supervisory experience in government and construction/land development sectors, which includes fifteen (15) years of a diverse range of government experience with specific focus on city management, building code administration, project management, budget preparation, statistical analysis, and various regulatory enforcement and interpretations. Throughout the years, developed increasingly responsible experience managing, and developing business strategies between operations, business community, administration and other key constituencies to support strategic objectives, drive cost-effectiveness, develop and satisfy organizational missions, and deliver on excellent customer (internal and external) service.

Experienced in organizational and procedural studies; interpreting and enforcing federal, state and local laws, code, ordinances, and other various complex regulations governing building and zoning, fire, and flood management; procurement management; legislation/agenda preparation; public meeting management; and extensive executive/managerial level experience.

Professional Experience

City Manager
CITY OF DORAL

2014 - 2019

Manager of the 3rd fastest growing city in the state of Florida, for which I prepared and implemented an annual budget ranging from \$53 to \$100 million (across all funds), supervised 500 employees, and handled extensive development of numerous parks, public safety, and rights-of-way infrastructure projects. In addition, the departments I managed had regulator responsibilities and oversight of 1 billion dollars of private development.

Significant accomplishments during my tenure:

- Government Finance Officers Association (GFOA) Award for Excellence 2014-2018 (City) and Distinguished Budget Award (GFOA) 2017 (City).
- Worked with Finance Department to developed a (5) year financial planning budget forecast.

Add On Agenda Item 15G

- Planned and executed \$110 million worth in City projects, which included, without limitation new roads, Storm water and Canal Stabilization infrastructure projects, new parks, new police station, new police substation, new public works facility and a new Emergency Operations Center (EOC).
- Oversaw several City policy plans and studies including: yearly Strategic Plan, Transportation Master Plan, Transit Mobility Master Plan, Parks Master Plan, City of Doral Comprehensive Master Plan, Doral Beautification Master Plan, Economic Development Master Plan, Emergency Management Master Plan, Hurricane Plan, and a Public Affairs Protocol Manual.
- Negotiated numerous complex development agreements and agreements amendments with private developers, Miami-Dade County, and state agencies, for such projects as, without limitation, Downtown Doral, Downtown Doral South, City Place, Midtown Doral, Atrium at Doral, Intercontinental Village, and Sanctuary
- Negotiated Joint Participation Agreements (JPA's) with State and Local Jurisdictions for various road and infrastructure projects.
- Recommended pressing policy initiatives including workforce housing, flood plain resilience, brownfield rehabilitation and reuse initiative, low impact development policies as part of the City Comprehensive Plan
- Pursued the collection of all allowable fees and taxes and maximize financial revenues as necessary to sustain the City and the service levels set by the Council.
- Spearheaded Hurricane Irma response, as well as made the City of Doral a Miami Dade County Divisional Emergency Operations Center.
- Organizational restructuring of the Public Affairs Division, Economic Development Division and Police Department.
- Worked with the Police Department to attain accreditation 2015 and re-certification 2018.
- Worked with the Planning Department to create an Art in Public Places program.
- Facilitated a collective effort that included elected officials, city executives and senior staff to outline and implement Doral's Smart City Strategies.

Building Director/Chief Building Official

2013 - 2014

CITY OF DORAL, DEPARTMENT OF BUILDING

Director and Chief Building Official responsible for the daily operations of a municipal department with over 38 employees and an operational budget of over \$3 Million, for which I planned, organized, scheduled and directed all operations of the Department related to plan review, permitting, inspections, code enforcement, and Capital Improvement Projects. Also responsible for all matters concerning departmental strategic performance goals and objectives, policies and procedures, budget, and personnel management.

Significant accomplishments during my tenure:

- The successful and timely coordination of high-profile developments such as, without limitation, The Miami Herald, Univision, Wal-Mart, Trump International Doral, Park Square, and multiple residential construction projects.

Add On Agenda Item 15G

- Development and implementation of Quarterly Interagency meetings between various municipal agencies (i.e. Miami-Dade County Fire-Rescue, Regulatory & Economic Resources, Water & Sewer) with a goal to develop an open dialogue and implement mutual effective initiatives for our patrons;
- Implementation of a variety of successful Customer Service Initiatives to provide effective services (e.g. Design Professional Meetings, Optional Plan Review and Inspection expedited services, automated Inspection Services Request telephone process by linking phone request directly to permitting system, and Customer Service Training for clerical staff);
- Introduced e-Plan Review link to Miami-Dade County's Building Department allowing customers to submit plans to the County while at the City of Doral Building Department;
- Implemented cost saving "On Demand" scanning initiative saving thousands in scanning related costs;
- Lead City efforts in various Capital Improvement Projects valued over 4 Million dollars;
- Revamped Building procedures (SOP's) and improved the Building Code Effectiveness Grading Rating (rates municipality's building-code adoption and enforcement) resulting in a positive rating change demonstrating an improvement in code enforcement services by the Department; and represented and promoted the relationship between the City and private sector businesses through the coordination of workshops and public relations initiatives.

Building Director

2012 – 2013

TOWN OF SURFSIDE, DEPARTMENT OF BUILDING

Responsible for the daily operations of a municipal department with over 15 employees and an operational budget of over \$1 Million. Plan, organize, schedule and direct all operations of the Department related to plan review, permitting, inspections, code enforcement, and Capital Improvement Projects. Principal in Charge for various Professional Service Agreements for construction management projects. Also responsible for all matters concerning departmental strategic performance goals and objectives, policies and procedures, budget, and personnel management. Code Compliance Officer and designated authority certified to uphold the administration and enforcement of the Florida Building Code for the Town of Surfside.

Significant accomplishments:

- Revamped FEMA Flood Management Program for the municipality and enhancing the Program to achieve a greater rating for its residents by enforcing FEMA requirements.
- Reviewed the business process for records retention and launching a new records retention policy that increased storage capabilities.
- Updated various department-wide policies and procedures, resulting in savings and efficiencies.

Chief Building Inspector/Acting Chief Building Director-Official **CITY OF DORAL, DEPARTMENT OF BUILDING**

2011-2012

Add On Agenda Item 15G

Oversaw the Department's inspectors and plans examiners, including serving as chief building, roofing, and flood plans examiner and supervising Building, and assisted the Chief Building Official/Director with all operational aspects of the department, including: development and management of departmental performance goals and objectives; preparation and oversight of budget; special assignments encompassing quality assurance, quality control, revenue enhancement, efficiency & effectiveness; Federal Emergency Management Agency (FEMA) Flood City Representative; assisted to represent and promote the relationship between the City and private sector businesses; and developed and conducted on-the-job training.

Significant accomplishments:

- Revamped the City's FEMA National Flood Insurance Program – Community Rating System (CRS) response by analyzing existing permitting data and ensuring that key historical data was being captured, thus identified key strategies for improvement in future ratings resulting in potential flood insurance savings to our residents and proposed Amnesty Expired Permit Program to address existing expired permits pending closure.

Building Plans Examiner/Flood Plain Manager **CITY OF DORAL, DEPARTMENT OF BUILDING**

2009-2011

Served as Flood Plain Manager for the City, requiring execution of the City's Flood Plain Ordinance and applicable FEMA regulations. Also reviewed building plans for compliance with the Florida Building Code and other applicable codes; calculated permit fees; assisted residents, contractors and design professional with a variety of building department issues

Additional responsibilities included:

- Prepared CRS reports, maintained Flood Insurance Rate Map (FIRM) files,
- Performed all FEMA mitigation grant proposal submissions, reporting, record keeping, and reimbursement requests;
- Assisted to represent and promote the relationship between the City and private sector businesses; and developed and conducted on-the-job training.
- Development and management of departmental performance goals and objectives.
- Serve as Departmental Liaison in City and Miami-Dade County meetings.
- Oversaw various professional contractors and/or consultants providing services with City projects and large-scale development.

Lead Building Inspector/Roofing Inspector **CITY OF DORAL, DEPARTMENT OF BUILDING**

2005-2009

Responsible for a myriad of building, structural, and roofing inspections, ensuring compliance with Florida Building Code, Miami-Dade County Code, and other related regulations for private and public projects.

Additional responsibilities included:

- Presented code violation cases to the Code Compliance Special Master or Unsafe Structures Board.

Add On Agenda Item 15G

- Conducted after-hours inspections or other permit related inspections.
- Oversight of professional contractors for various City related work, in addition to the oversight of various large-scale construction projects in Doral.
- Liaison to Miami-Dade County Water & Sewer, RER, and Fire-Rescue.

Private Consultant (Owners Rep.) and Private Building Inspector
CAPO GROUP, MIAMI, FLORIDA

2004-2005

Directly responsible for outreach, technical work, work shop coordination, inspections (i.e. General Building, Structural, and Roofing), project management, budgeting, and oversight of project staff. Along with these duties, developed Architectural Plans, developed Standard Operating Procedures, performed cost analysis, managed all procurement contracts, and conducted in-house training for employees.

- Served as Strategic Management & Performance Officer responsible for overseeing data analysis, conduct quality assurance and control in successful project completion of large-scale Bimini Bay Resort and Casino project.

Building Inspector

2003-2005

CITY OF HIALEAH, PLANNING & DEVELOPMENT DEPARTMENT

Inspected public and private projects for the city for compliance with the Florida Building Code. Also generated Fire Damage Assessments and Incident Reports, and enforcement of various codes, ordinance, and regulations. Served as the Principal in Charge for various Professional Services Agreements for engineering and construction management services, provided direct assistance to other municipalities in developing permit related policies and procedures, and assisted in addressing municipal management issues, including special assignments and projects.

Project Manager

2000-2003

H.A. CONTRACTING CORP., MIAMI, FLORIDA

Responsible for the management and coordination of both field and office administrative operations for two government agencies and one county School Board, J.O.C. maintenance contracts in excess of \$10 Million. Handle project budget development, day to day scheduling and staffing issues, ensured compliance with project timeline and budget, and performed quality control services. Highly visible position encompassing written and verbal communication on behalf of the organization. Oversight of key contracts with Palm Beach County, Florida (Central and South) and Broward County School Board.

Assistant Project Manager

1999-2000

ARKBET CONSTRUCTION INC., MIAMI, FLORIDA

Assisted in the administration and coordination of all project documents and exchange of project information as well as Assistant to Senior Superintendent for the construction of three (3) Mid-rise condominium buildings. Responsibilities included plans processing, coordination of field offices, project scheduling, cost estimating and budgeting, value Engineering analysis, project administration, and supervision of personnel.

Add On Agenda Item 15G

Education

Master's Studies in Construction Management,
Florida International University

Miami, Florida
1996 to 2003

Bachelor of Arts in Architecture
University of Florida

Gainesville, Florida
1987 to 1992

License and Certificates:

- Certified Building Code Administrator
- Certified State of Florida Roofing Contractor
- Certified State of Florida General Contractor
- Certified State of Florida Building Inspector (Structural)
- Certified State of Florida Standard Roofing Inspector
- Certified State of Florida Building Plans Examiner
- Certified State of Florida Fire Inspector I
- Certified State of Florida Fire Plan Examiner I
- Certified State of Florida Flood Plain Manager
- LEED: Accredited Professional
- Certified State of Florida Home Inspector

Professional Associations:

- US Green Building Council (USGBC)
- Florida Fire Marshals and Inspectors Association (FFMIA)
- Building Officials Association of Florida (BOAF)
- Association of State Floodplain Managers (ASFPM)
- Miami Dade County City Managers Association (MDCCMA)
- Florida County and City Managers Association (FCCMA)
- International City Managers Association (ICMA)
- Miami Dade County League of Cities

Awards and Recognitions:

- South Florida Building Officials Association, Building Official of the Year 2014
- Miami Dade County City Managers Association President (2017/18)

Management & Leadership Qualifications

- **Judgment and Decision Making** – Considering the relative costs and benefits of potential actions to choose the most appropriate one.
- **Complex Problem Solving** – Identifying complex problems and reviewing related information to develop and evaluate options and implement solutions.
- **Critical Thinking** – Using logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems.
- **Management of Personnel Resources** – Motivating, developing, and directing people as they work, identifying the best people for the job.
- **Management of Financial Resources** – Determining how money will be spent to get the work done, and accounting for these expenditures.

Add On Agenda Item 15G

RALPH ROSADO, PhD, AICP, CNU-A

3340 SW 16 Terrace, Miami, FL 33145

(305) 588-4364

ralph@ralphrosado.com

EDUCATION

PhD, City and Regional Planning, 2015

University of Pennsylvania

University Full-Tuition Fellowship

Dissertation: *What Will the Neighbors Say? How Differences in Planning Culture Yield Distinctive Outcomes in Urban Redevelopment: The Example of the Community Benefits Agreement Trend*

Committee: Eugénie L. Birch (chair), John Landis, Laura Wolf-Powers

Master in Public Affairs & Urban and Regional Planning, 2004

Woodrow Wilson School of Public and International Affairs

Princeton University

Full Tuition Scholarship

Master of Arts in English, 2003

Florida International University

Bachelor of Arts in English, Honors Program Graduate, 1996

Florida International University

Cum Laude, Inducted into FIU's Phi Kappa Phi Academic Honor Society, Leadership Honor Society, Order of Omega Honor Society, Mortar Board Honor Society, English Honor Society, and Golden Key Honor Society

RESEARCH & TEACHING INTERESTS

Affordable Housing, Community and Economic Development, Local Policy-Making, Civic Engagement

ACADEMIC APPOINTMENTS

Miami Urban Future Initiative (MUFI) Research Fellow, 2018-present

- Develop research and insights for building a stronger, more innovative, and more inclusive economy in Greater Miami. MUFI is a joint effort between author and thought leader Richard Florida's Creative Class Group and Florida International University's College of Communication, Architecture + The Arts (CARTA).

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Honors College Fellow, 2018-present

- Create a two-semester sequence that presents Florida International University students with tools for effectuating local-level policy change in South Florida, including policy-based internships in local governments, nonprofits, and advocacy organizations.

Adjunct Faculty Member, Bachelor of Urban and Regional Planning Program, School of Urban and Regional Planning, Florida Atlantic University, 2018-present

Senior Research Fellow, Metropolitan Center, Florida International University, 2014-present

- Advise local governments and nonprofits on economic development and urban planning matters
- Appear on English- and Spanish-language local TV and radio stations, to discuss land-use and sustainability matters
- Serve as member of South Florida Housing Studies Consortium, researching and developing data-driven strategies that promote affordable housing for low- and moderate-income households
- Instructing midcareer government and business professionals on policy-making skills

Adjunct Faculty Member, Masters & Executive Masters in Public Administration Programs, Department of Public Administration, Florida International University, 2014-present

Co-Creator and Co-Instructor, Community Scholars in Affordable Housing Program, in partnership with the University of Miami, the South Florida Community Development Coalition, and Catalyst Miami, 2014-present

Research Assistant to Assistant Professor Laura Wolf-Powers, Department of City and Regional Planning, University of Pennsylvania, 2009

PROFESSIONAL EXPERIENCE

President, Rosado & Associates, 2014-present

- Provide county and municipal governments across the US, nonprofits, and foundations with urban planning, economic development, and grant consulting services
- Clients include Miami-Dade County; the Broward Metropolitan Planning Organization; the City of Charleston, South Carolina; the Miami Foundation; the Health Foundation of South Florida; and over a dozen cities in South Florida

Assistant City Manager, City of North Miami Beach, North Miami Beach, FL, 2014

- Served as second-highest-ranked administrator of a city with over 42,000 residents and a budget in excess of \$110 million
- Oversaw the city's Planning and Zoning, Building, Code Enforcement, Capital Improvements, Business Tax Receipts, Governmental Affairs, and Grants Departments, and its Community Redevelopment Agency

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Executive Director, South Florida Community Development Coalition, Miami, FL, 2012-2014

- Oversaw the daily operations and strategic direction of a nonprofit organization whose members – non-profit developers, lenders, businesses, and individuals — work to ensure that Miami-Dade neighborhoods are livable, safe, and economically vibrant
- Increased membership from 59 to almost 100 institutions
- Helped secure the only Citi Bank “Partners in Progress” Grant awarded in the southern United States, for crafting a Revitalization Strategy for Miami’s Liberty City Neighborhood
- Launched the Economic Community Partnership, a consortium of agencies dedicated to facilitating the funding and creation of small businesses in South Florida

Director of Urban Design and Neighborhood Revitalization, Corzo, Castella, Carballo, Thompson, Salman, PA, Coral Gables, FL, 1998-2000, 2009-2012

- Directed the firm’s city planning and grant writing services, and co-directed the firm’s architecture department, including supervision of over twenty employees
- Oversaw the design of major capital projects, prominent main streets, and downtowns, including the redesign of North Bay Village’s Kennedy (79th Street) Causeway and Riviera Beach’s 28-acre Marina Place
- Secured over \$7 million in federal, state, and county grants for the firm’s clients, for capital improvement projects

Vice President, R&E Construction, Miami, FL, 2004-2009

- Administered land purchases, financing, design, permitting, construction, and sales of over two hundred single-family, multifamily, retail, office and mixed-use units, including supervision of five employees and over eighty subcontractors
- Researched potential project sites, including meeting with local officials, and performing financial analyses

Revitalization Consultant, Urban and Regional Planning Workshop: Revitalizing Journal Square, Jersey City, New Jersey, 2003-2004

- Served as part of a seven-person Princeton University team that assessed demographic, cultural and economic conditions of 24-block Journal Square area of City of Jersey City, NJ
- Presented local elected officials, the Jersey City Economic Development Corporation, and community stakeholders with a final report, a brochure and a PowerPoint presentation, detailing recommendations for revitalization

White House Graduate Intern, United States Department of Housing and Urban Development (HUD), Washington, DC, 2003

- At the invitation of President Bush, facilitated creation of a new federal HUD Office, entitled *America’s Affordable Communities Initiative*, designed to streamline HUD’s housing regulations
- Helped to develop a strategy for how HUD can compel federal, state and local governments to reduce regulations that hamper the construction and renovation of affordable housing
- Served as principal author of a brochure mailed to all 25,000+ US city and county mayors and managers, advising how to reduce local government regulations that impede housing affordability

Director, South Miami Community Redevelopment Agency, South Miami, FL, 2002

- Managed the daily operations of a nonprofit responsible for revitalizing a disadvantaged

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neighborhood

- Oversaw programs to construct or rehabilitate over a dozen homes, renovate area parks, and provide social services

Assistant to the City Manager, City of South Miami, South Miami, FL, 2000-2002

- Secured and administered over \$10 million in grants for capital improvements
- Helped the city manager to oversee all departments, totaling over 80 city employees
- Co-led over one hundred fifty residents, business owners, and city officials during the city's triumphant 2001 effort to be selected an *All-America City*, the US's most prestigious municipal award, bestowed upon only 10 cities nationwide annually

Assistant to the Mayor, City of Sweetwater, Sweetwater, FL, 1997-1998

- Assisted strong mayor in overseeing all city departments
- Secured and administered over \$2.3 million in federal, state, and county grants for capital and social service needs

PROFESSIONAL CERTIFICATIONS

Achieved accreditation by the Congress for the New Urbanism (**CNU-A**), 2011-present

Achieved certification as a City Planner by the American Institute of Certified Planners (**AICP**), 2010-present

Achieved certification as a **Charrette Facilitator** by the National Charrette Institute, 2009-present

AWARDS AND DISTINCTIONS

Selected as an **Early Career Scholar**, Journal of Planning Education and Research, 2018

Recipient, "**Best of Miami**," annual community leadership award, by *Miami Today*, 2016

Co-Recipient, **Public Space Challenge Award**, along with County Commissioner Xavier Suarez, for *Top Them Off!*, an initiative to install covered bus shelters in Miami-Dade County, 2015

Led the team that secured the **Best Grassroots Initiative Award**, by the American Planning Association's (APA) Florida chapter, 2015, and the APA's Miami-Dade/Monroe chapter, 2014, for the citizen-led initiative to create a new park in an underserved area

Served as part of team selected as **Outstanding Public Interest Group**, by the APA Florida chapter, 2015

Served as part of team selected for **Best Comprehensive Plan – Small Jurisdiction**, for the *City of North Miami Beach Downtown Master Plan*, by the APA Florida chapter, 2015

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Led the team that secured the **Best Plan Award**, for the *Sweetwater Town Center Master Plan*, by the Miami-Dade/Monroe Chapter of the American Planning Association, 2014

Named a **Top Latino Leader of Miami**, by *Latino Leaders Magazine*, 2013

Named a **Miami Leader**, one of Miami's Top Nonprofit Executives, by the Miami Foundation, 2012

Led the team that secured the **Henry Flagler Award for Visionary Planning**, for the *Pinecrest Parkway Vision Plan*, by the Miami-Dade/Monroe Chapter of the American Planning Association, 2012

Led the team that secured the **Grassroots Initiative of the Year Award**, for *Bayfront Parkway*, a weeklong Tactical Urbanism installation on Biscayne Boulevard in Downtown Miami, by the Miami-Dade/Monroe Chapter of the American Planning Association, 2012

Led the team that secured the **Best Plan Award**, for the *Key Biscayne Golf Cart Master Plan*, by the Miami-Dade/Monroe Chapter of the American Planning Association, 2011

Served on the team that secured the **Best Implementation of a Plan Award**, for *Revitalization of Downtown South Miami*, by the Miami-Dade/Monroe Chapter of the American Planning Association, 2010

Chosen to participate in the Miami Foundation's selective **Miami Fellows** leadership program, 2008-2010

Completed the Greater Miami Chamber of Commerce's **Leadership Miami** Program, 2004-2005

Selected for the National Congress for Community Economic Development's **Emerging Leaders in Community Development** Program, 2003

Elected as first Hispanic in Princeton University's history to serve as **President** of the university's Graduate Student Government for Public Affairs, 2003

Selected as the City of South Miami's **Manager of the Year**, 2001

Recognized as FIU's **Outstanding Senior of the Year**, 1995

Elected **Vice President** of FIU's Student Government Association, 1994-1995, **Vice President** of Sigma Phi Epsilon Fraternity, 1994-1996, and chosen **Fraternity Member of the Year**, 1995

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PUBLICATIONS

Book Chapters

Rosado, Ralph. “How Community Benefits Agreements Can Promote Inclusive, Equitable Neighborhoods,” Forthcoming in *What Works to Promote Inclusive, Equitable Mixed-Income, Mixed-Use Communities*, Federal Reserve Bank of San Francisco, 2019.

Rosado, Ralph. “Regulatory Barriers to Home Construction and Rehabilitation,” in *The Project for Lean Urbanism*. Center for Applied Transect Studies, 2015. Online.

Brochures/Reports

Principal Author for *Age-Friendly Housing Policies in Miami-Dade County*, Health Foundation of South Florida.

Co-Author, *Affordable Housing Blueprint for Miami-Dade County*, Miami Homes for All, forthcoming.

Greiner, Kevin T., **Ralph Rosado**, Jorge Damian de la Paz, Edward Murray and Robin Bachin. *The Dynamics of Housing Affordability in Miami-Dade County*. South Florida Housing Studies Consortium, 2017.

Principal Author for the Brochure, *America’s Affordable Communities Initiative: Are These Homes Affordable?*, US Department of Housing and Urban Development, 2003.
<https://archives.hud.gov/initiatives/affordablecommunities/regulatoryreform.pdf>

Journal Articles

Rosado, Ralph. “The 100 Great Ideas Campaigns: Using Social Media and Crowdsourcing to Promote Public Participation,” Forthcoming in *Journal of Urban Planning and Development*.

Rosado, Ralph. “Community Benefits Agreements: When Conventional Public Participation Processes Fall Short,” Forthcoming in *Journal of the American Planning Association*.

Popular/Professional Works

Rosado, Ralph. “This Is What Happened When I Went a Month Car-Free in Miami,” *Code for Miami* online journal, July 23, 2016.

Rosado, Ralph. “Fix Our Park!”, *New Tropic*, March 24, 2016.

Rosado, Ralph. “By Growing Jobs, Miami Can Grow Stronger,” *Miami Herald*, September 25, 2013.

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Rosado, Ralph. "Miami Must Lead Our Region to Sustainable Economic Development," *Diario las Americas* and *Miami Herald*, August 6, 2013.

Rosado, Ralph. "A More Accessible, Affordable Miami," *Miami Herald*, December 26, 2012.

Under Review

Rosado, Ralph. *What Will the Neighbors Say? Community Benefits Agreements and Urban Redevelopment*, book length manuscript, under review by University of Pennsylvania Press.

Rosado, Ralph. "50 Years after the Fair Housing Act: The Need for Robust Fair Housing Organizations Persists," under review at *Cityscape*, the journal of the US Department of Housing and Urban Development's Office of Policy Development Research.

GRANTS & FUNDING

Professionally, I have secured over \$21 million in foundation, local, state, and federal funding for a variety of capital improvements and social service projects. Research funding includes:

Knight Foundation. Research Mini-Grant on Civic Organizations. \$2,000. December 2015.

Miami Foundation Grant. Research Mini-Grant on Civic Organizations. \$1,500. February 2011.

PRESENTATIONS

Peer-Reviewed Conference Presentations

Presenter, *Where the Rubber Meets the Road: Legal Insights on Achieving Safer Streets and a Robust Transit System for Miami*. Centers for Disease Control and Prevention, and Complete Streets Miami. Miami, FL. January 11, 2017

Presenter, *Complete Streets for Miami-Dade County*. Dade County Bar Association Conference. Miami, FL. November 5, 2015

Presenter, *Complete Streets for Miami-Dade County*. Best Practices Conference. Miami-Dade County League of Cities. Miami, FL. October 9, 2015.

Moderator, *Get Up & Get Moving!: Advocating for Parks & Open Space Anywhere*. American Planning Association Florida Statewide Conference. West Palm Beach, FL. September 9, 2015

Moderator, *Innovations in Housing Affordability*. American Institute of Architects Statewide Conference. Miami, FL. July 11, 2014

Moderator, *Transit-Oriented Affordable Housing*. American Planning Association National Conference. Atlanta, GA. April 17, 2014

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Moderator, *Princeton University's Students and Alumni of Color Symposium*. Princeton, NJ. November 4, 2012

Moderator, *Workforce Housing Conference*. University of Miami. Miami, FL. October 8, 2012

Panelist, *Tactical Urbanism*. Congress of the New Urbanism Conference. West Palm Beach, FL. May 6, 2012

Presenter, *Sustainable Development Conference*. Columbia University. New York City, NY. April 5, 2012

Presenter, Urban Affairs Association Conference. New Orleans, LA. March 8, 2011

Invited Lectures/Presentations

Moderator, *Community Scholars in Affordable Housing Symposium*. University of Miami, Catalyst Miami, and South Florida Community Development Coalition. Miami, FL. June 8, 2018

Moderator, *Community Scholars in Affordable Housing Symposium*. University of Miami, Catalyst Miami, and South Florida Community Development Coalition. Miami, FL. June 21, 2017

Panelist, *Let's Talk about (Un)affordable Miami*. FIU Metropolitan Center. Miami, FL. May 11, 2016

Moderator, *Community Scholars in Affordable Housing Symposium*. University of Miami, Catalyst Miami, and South Florida Community Development Coalition. Miami, FL. May 28, 2016

Moderator, *The Long Ride to Prosperity: The Microeconomics of Transit and Housing*. Greater Miami Chamber of Commerce. Miami, FL. May 19, 2016

Hosted a Seven-Part Series on Transportation in Miami-Dade, on WLRN (South Florida's National Public Radio affiliate). May 2016

Panelist, *Transportation in Miami Today*. Commercial Real Estate Women of Miami Monthly Convening. April 20, 2016

Keynote Speaker, *Trading Guns for "Guns": Safety & the Built Environment*. National Latino Peace Officers Association Annual Conference. Miami, FL. June 11, 2015

Moderator, *Community Scholars in Affordable Housing Symposium*. University of Miami, Catalyst Miami, and South Florida Community Development Coalition. Miami, FL. June 7, 2015

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Moderator, *Community Scholars in Affordable Housing Symposium*. University of Miami, Catalyst Miami, and South Florida Community Development Coalition. Miami, FL. May 20, 2014

Panelist, *Economic and Community Development Session*. Philanthropy Miami Conference. March 3, 2014

Moderator, *Innovative Housing Solutions Workshop*. South Florida Community Development Coalition. Miami, FL. November 8, 2013

Moderator, *Expanding Networks to Build Communities: Tax Credit Programs Workshop*. South Florida Community Development Coalition. Miami, FL. October 4, 2013

Moderator, *What's New in Workforce Housing?* South Florida Community Development Coalition. Miami, FL. August 4, 2013

Moderator, *Building Productive Partnerships/Affordable Housing Basics*. South Florida Community Development Coalition. Miami, FL. July 7, 2013

Moderator, *Strategic Planning for Nonprofits*. South Florida Community Development Coalition. Miami, FL. May 5, 2013

Moderator, *Nonprofit Corporate Governance*. Best Practices South Florida Community Development Coalition. Miami, FL. May 2, 2013

Moderator, *Dealing with the Media: Public Relations for Nonprofits*. South Florida Community Development Coalition. Miami, FL. March 5, 2013

Moderator, *The Human Resources Element: The Challenges of Motivating and Engaging Employees*. South Florida Community Development Coalition. Miami, FL. February 7, 2013

Moderator, *Cultivating Leadership on the Nonprofit Board*. South Florida Community Development Coalition. Miami, FL. January 11, 2013

SERVICE AND COMMUNITY LEADERSHIP

Founding President/Member, Abuelos (“Grandparents”) Foundation, a 501c3 that offers social programming and performs free home renovations for low-income senior citizens, 2016-president

Member, Hispanic Business Initiative Fund Board of Directors, providing pro-bono business startup assistance to Hispanic entrepreneurs, 2015-2018

Member, Advisory Board, Friends of The Underline Linear Park, 2014-2017

Member, City of Miami’s Homeland Defense/Neighborhood Improvement Bond Program Oversight Board, 2014-2015

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Member, Miami Foundation's *Our Miami: Soul of the City* Advisory Board, 2013-present

Member, Neighborhood Lending Partners' Statewide Board of Directors, helping fund low-income housing, 2013-2017

Chair, Urban Land Institute's Technical Assistance Panel for Liberty City Revitalization Project, 2013

Member, Florida Alliance of Community Development Corporations' Statewide Board of Directors, 2012-2014

Vice Chair, Greater Miami Chamber of Commerce's Downtown Miami Committee, 2012-2014

Member, Beacon Council's Young Leaders Task Force, 2012-2014

Member, Board of Directors, American Planning Association's Miami-Dade/Monroe chapter, 2010-present

Founding President, Neighbors of Schenley Park, the community organization for an unincorporated neighborhood, secured historic designation of neighborhood monuments, and led creation of a new neighborhood park, 2008-2010

Member, Executive Board of the FIU Alumni Association, 2008-2015

Member, Miami-Dade County's Affordable Housing Policy Work Group and Land Use Task Force, 2006

Member, Miami-Dade Human Services Coalition's Affordable Housing within Reach Task Force, 2004-2007

TEACHING

Florida International University

Executive Masters of Public Administration Courses:

Policy Analysis and Program Planning (PAD 6306)

This course presents techniques and tools for the practice of policy analysis and policy making in public, private, and nonprofit organizations, with an emphasis on constructing policies useful to decision-makers in Miami. Fall 2014; Fall 2015; Fall 2016; Fall 2017; Fall 2018

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Neighborhood Revitalization

This two-day summer seminar familiarizes students with the essential knowledge and skills needed to engage in the planning and implementation of inner-city and suburban revitalization efforts. Summer 2014; Summer 2015; Summer 2016; Summer 2017

Masters of Public Administration Courses:

Policy Analysis and Program Planning (PAD 6306)

This “hybrid” course (taught partly in-person and partly online) presents techniques and tools for the practice of policy analysis and policy making in public, private, and nonprofit organizations, with an emphasis on constructing policies useful to decision-makers in Miami. Fall 2016; Spring 2019

Economic Development and Urban Revitalization (PAD 5805)

The course provides a comprehensive overview and “hands-on” perspective of economic development planning and policy making at the local level. Students will be engaged in framing a conceptual understanding and approach to effective economic development, with a focus on South Florida institutions devoted to improving the local economy. Spring 2016; Spring 2017

Urban and Municipal Government Administration (PAD 6807)

This course examines critical urban and municipal issues that local governments and their professional managers need to address. This course is intended to help prepare students to become effective and responsible municipal administrators and managers. Spring 2018; Spring 2019

University of Miami, South Florida Community Development Coalition, and Catalyst Miami

Community Scholars in Affordable Housing

Through this six-month-long continuing-education-style program that I co-created and have co-taught for five years, competitively-selected young and mid-career professionals working in the fields of housing or community development acquire policy and leadership skills so that they can move into positions of authority within the affordable housing field in South Florida. The program received the **Accelerator Award**, in the Housing & Affordability Category, from the Miami Foundation in 2015, for being “the Best Innovation in the Field of Housing & Affordability” in Miami-Dade County. 2014, 2015, 2016, 2017, 2018

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Florida Atlantic University

Bachelor of Urban and Regional Planning

Planning Project (URP 4979)

This hybrid (half in-person, half online) course presents techniques and tools for the practice of analyzing and selecting urban planning options in public, private, and nonprofit organizations, with an emphasis on constructing planning options useful to decision-makers in South Florida. The course initiates a revamping of FAU's writing requirements for planners. Summer 2018

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YVONNE SOLER-MCKINLEY
600 Biltmore Way #901
Coral Gables, Florida 33134

February 11, 2018

Members of the City Manager Selection Committee
City of North Bay Village
1666 Kennedy Causeway, 3rd Floor
North Bay Village FL 33141

Dear Chairperson and Committee Members,

I am Yvonne Soler-McKinley and an applicant for the position of Village Manager of North Bay Village. I feel that I am both uniquely qualified and interested in becoming the next Village Manager of the Village. Please see enclosed resumé for personal history details.

Some of my unique qualifications are as follows: I have been the City Manager of two municipalities in Miami-Dade County (South Miami and Doral); I have private sector experience; and I am fluent in English and Spanish. Additionally, I have worked for Miami-Dade County, which has provided me with much familiarity with the overlying structure of our local governmental system.

In reviewing particular challenges facing the North Bay Village community, I note that your redevelopment initiatives are similar to my experiences in the City of Hialeah, where I was the Director of its Redevelopment Agency. In that position, I took on and successfully completed the downtown redevelopment project.

One of my personal management skills I am proudest of is my ability to communicate with a broad range of people types. In a typical day at the City of Doral, I could be discussing an issue with a Code Enforcement official in the early morning, giving an interview with a reporter later in the morning, having lunch with a citizens group and negotiating an agreement with a redeveloper like Ivanka Trump in the afternoon. Each of these transactions is a consensus-building exercise and involves different people skills along with the awareness of which one is needed at any moment.

I eagerly look forward to discussing the Village Manager opportunity with you in the very near future. I will be out-of-country from March 22nd to April 2nd. In the event that I am needed to answer questions or provide supplemental information during that period, I can be reached by e-mail at ysmckinley@yahoo.com or by phone at (305) 926-5552.

Sincerely,



Yvonne Soler-McKinley

Enc.

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Yvonne Soler-McKinley
600 Biltmore Way #901
Coral Gables, FL 33134
(305) 926-5552

PERSONAL

Dedicated, loyal, outgoing, ethical and hardworking best describe my work ethic throughout my professional career. Solid achievements in public administration, municipal management, public relations and lobbying at the White House, Congress, Local Government Agencies and Board levels. Expertise in conceptualizing and executing innovative strategies that produce results.

EDUCATION

1983	Masters Degree in Public Administration, Florida International University
1981	Bachelor of Arts Degree in International Relations and Economics, Florida International University
1980	Associate Degree in Business, Miami-Dade Community College

PROFESSIONAL EXPERIENCE

Currently:	<i>PRINCIPAL, YSM CONSULTING</i> Government Consulting
2012-2014	<i>EXECUTIVE DIRECTOR, FOUNDATION FOR HUMAN RIGHTS IN CUBA</i> <ul style="list-style-type: none">• Administration of FHRC’s daily operations, fundraising, and organizational development, including PODER, a \$3.4 million grant project funded by USAID.• Facilitation and implementation of the development of current and long- term organizational goals and objectives.• Management and supervision of more than 15 staff for long-term operations planning by formulating comprehensive, integrated annual project work plans and budgets.• Development and justification of annual budget needs for recurring projects and partnerships.
2008-2012	<i>CITY MANAGER, CITY OF DORAL, FLORIDA</i> <ul style="list-style-type: none">• Chief Operating Officer for the City, reporting to the City Council as a strong manager and responsible for the administration and operation of the City of Doral in accordance with the City Charter. Duties and achievements included:• Preparation and presentation of agendas for all City Council meetings.• Preparation and presentation of annual operating and capital budget proposals.• Executive oversight of all operating departments of the City.• Contract Officer/Project Manager for design and construction of a City Hall facility from inception to move-in.• Progressive establishment of financial reserves of 40% of annual budget.
2006-2008	<i>CITY MANAGER, CITY OF SOUTH MIAMI, FLORIDA</i> <ul style="list-style-type: none">• Chief Operating Officer for the City, reporting to the City Commission as a strong manager and responsible for the administration of the City of South Miami in accordance with the City Charter.

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Yvonne Soler-McKinley

600 Biltmore Way #901

Coral Gables, FL 33134

(305) 926-5552

2002-2006

EXECUTIVE DIRECTOR, MIAMI BAYSIDE FOUNDATION

- Prepare Board agenda including issues of interest, program development and policy initiatives.
- Act as liaison between the Board, Project Manager and Tenants Association
- Interface with City of Miami officials, Rouse Management, community leaders, bankers and economic development entities at the county, state and federal level.
- Monitor legislative issues impacting economic development of minority business enterprises.
- Assist in the preparation of the annual financial statement presented to the Board.

1994-2001

EXECUTIVE DIRECTOR, PRESIDENT'S ADVISORY BOARD FOR OFFICE OF CUBA BROADCASTING – Washington, D.C. and Miami, Florida

- Presidential Appointee during the Clinton and Bush Administrations.
- Responsible for developing Board-level program and public relations initiatives promoting the administration's goals for Radio and Television Marti (RTM).
- Developed strategic policy initiatives for broadcast programming to increase the listening and viewing audience in Cuba.
- Extensive interface with high level federal and international officials, including members of Congress.
- Frequently represented the Board Chairman at meetings to assure his views and those of the administration were represented.
- Responsible for monitoring pertinent Congressional foreign policy and budgetary issues and advising the Board of any issues affecting the operation of RTM.
- Prepared the Board's Annual Report to the President, Congress and the Agency.
- Served as the liaison between the Board and the Office of Cuba Broadcasting.
- Co-chaired and developed Strategic Planning Initiative for Office of Cuba Broadcasting that served as a model for the U.S. Information Agency the following year.

* **Federal "Secret" security clearance recertified through 2005**

1985-1993

ADMINISTRATIVE ASSISTANT TO THE METROPOLITAN PLANNING ORGANIZATION SECRETARIAT, MIAMI-DADE COUNTY, FLORIDA

- Presented and defended high-level multi-modal transportation plans and programs sponsored by the Secretariat at public meetings by the Tri-County Commuter Rail Organization, Florida High Speed Rail Transportation Commission, Citizens Transportation Advisory Committee and the Local Coordinating Board for Transportation Disadvantaged.
- Served as primary liaison for the Citizens Transportation Advisory Committee to the Metropolitan Planning Organization and the Miami-Dade County Board of County Commissioners.
- Managed meeting agendas, including development of Board resolutions and supporting documentation for the Metropolitan Planning Organization and the Transportation Planning Council.

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Yvonne Soler-McKinley

600 Biltmore Way #901

Coral Gables, FL 33134

(305) 926-5552

1982-1985

PROJECT MANAGER FOR THE HIALEAH REDEVELOPMENT AGENCY, CITY OF HIALEAH, FLORIDA/SPECIAL ASSISTANT TO THE MAYOR

- Primary representative of the Mayor for City-wide redevelopment initiatives.
- Represented Agency policy before the City Council, the Press and the public.
- Managed all Agency business and special events, including monthly and special Agency meetings, presentations to public interest groups and liaison activities with City Advisory Boards.
- Coordinated all communication between Agency and professional consultants (legal counsel, financial experts, architects and urban planners).

AWARDS

- Nominated for Hispanic Public Administrator of the Year by the Latin Builders Association -- 2012
- Selected to be a member of Class #26 of Leadership Florida -- 2008
- Selected to participate on the 2008 Miami Dade County Charter Review Committee.
- Certificate of Appreciation from the Board of County Commissioners of Miami-Dade County for representation of the Citizens Transportation Advisory Committee, November, 1993.
- Proclamation from the Miami-Dade County Commission naming June 5, 1992, as *Yvonne Faget Soler Day*, in recognition of civic leadership.
- Named in an address by Senator Bob Graham to the U.S. Senate commending forty-six women for their efforts in promoting the first national Women's Hispanic Summit. Congressional Record, February, 1993.
- Selected to Serve on Board of Directors of Pan American Hospital for Bankruptcy Reorganization Process.

ASSOCIATIONS

- Kiwanis Club of Little Havana, 1991-present; first female member.
- Leadership Florida
- Miami Dade Expressway Authority-Board Member

LANGUAGES

Fully bilingual in English and Spanish

REFERENCES

Juan Carlos Bermudez, Mayor, City of Doral, Florida

Yolanda Aguillar, City Manager, City of West Miami, Florida

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LUBELL | ROSEN

ONE COLUMBUS CENTER – SUITE 1410

1 ALHAMBRA

PLAZA CORAL

GABLES, FL 33134

PHONE: (305) 655-3425

FACSIMILE: (305) 442-9047

JUAN CARLOS BERMUDEZ, ESQUIRE

JCB@LUBELLROSEN.COM

February 8, 2018

Honorable Mayor Connie Leon-Kreps
Honorable Vice Mayor Eddie Lim
Honorable Commissioner Jose R. Alvarez
Honorable Commissioner Andreana Jackson
1666 Kennedy Causeway
3rd Floor
North Bay Village, Florida 33141

Dear Mayor Kreps, Vice Mayor Lim, Commissioner Alvarez and Commissioner Jackson,

I write this letter of support and reference for Yvonne Soler McKinley, a candidate for your City Manager position. Yvonne was Doral's City Manager, the last three years of my second term as founding Mayor of Doral. Ms. Soler McKinley did an excellent job as City Manager during the time period we worked together.

Yvonne was effective and efficient in carrying our Council policies in a way where we kept our millage rate one of the lowest in Miami Dade County while the city was able to expand our services and build our Public Works Building and new and original City Hall. Yvonne would be a great asset to any municipality as she is able to work with different personalities and communicate effectively the public policy initiatives of the city council to administrative staff. If you have any questions of me, please do not hesitate to contact me at (305) 389-8134.

Very Truly Yours,

Juan Carlos Bermudez
Lubell|Rosen



Add On Agenda Item 15G

North Bay Village

Administrative Offices
1666 Kennedy Causeway, Suite 300, North Bay Village, FL 33141
Tel: (305) 756-7171 | Fax: (305) 756-7722 | www.nbvillage.com

February _____, 2019

Re: Employment Offer Letter

Dear _____:

This letter summarizes the terms of your appointment to the position of Interim Village Manager for North Bay Village (the "Village"), effective February 12, 2019. The terms and conditions of your employment as Interim Village Manager (including your compensation and benefits) are set forth below:

1. As Interim Village Manager, you agree to perform the duties and exercise the powers as prescribed by the Village Charter and the Village Code, and to perform such other legally permissible and proper duties and functions as assigned to you by the Village Commission from time to time.
2. Your salary shall be _____ dollars (\$_____) per month, which shall be payable in monthly installments at the conclusion of each calendar month during which you are employed by the Village.
3. You will be not be entitled to accrue vacation and sick leave and agree to waive all other employment benefits, including insurance benefits (health, disability and life insurance), car and automobile allowances and will not participate in any retirement plan.
5. Your employment relationship with the Village is at-will, which means that either you or the Village Commission may terminate your employment as Interim Village Manager at any time for any reason or no reason.
6. All other terms and conditions of employment not specifically mentioned in this offer letter will be governed by Village policy applying to unrepresented employees.
7. You agree that these terms will apply for so long as you remain employed as Interim Village Manager, unless such terms are modified by the Village Council at a public meeting.

To indicate your acceptance of this offer, please sign this document in the space designated below and return it to me at your convenience.

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Sincerely yours,

Brent Latham
Mayor, North Bay Village

cc: Village Commission

AGREED TO AND ACCEPTED

this _____ day of _____, 2019

BY: _____

PRINT NAME: _____

Add On Agenda Item 15G



North Bay Village

Administrative Offices

1666 Kennedy Causeway, Suite 300, North Bay Village, FL 33141

Tel: (305) 756-7171 | Fax: (305) 756-7722 | Website: www.nbvillage.com

MEMORANDUM

North Bay Village

DATE: February 11, 2019

TO: Graciela Mariot
Interim Village Clerk

FROM: Brent Latham
Mayor

SUBJECT: Introduction of Resolution

Pursuant to Section 3.08 of the Village Charter, I hereby introduce the following Resolution:

**A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE,
FLORIDA APPOINTING AN INTERIM VILLAGE MANAGER; SETTING AN
EFFECTIVE DATE.**

Accordingly, please place the item on the next available agenda.

BL:gm

Add On Agenda Item 15G

RESOLUTION NO.: _____

**A RESOLUTION OF THE COMMISSION OF NORTH BAY
VILLAGE, FLORIDA APPOINTING AN INTERIM
VILLAGE MANAGER; SETTING AN EFFECTIVE DATE.
(INTRODUCED BY MAYOR BRENT LATHAM)**

WHEREAS, the Village Commission will be recruiting for a new Village Manager, pursuant to Article IV, Section 4.01 of the Village Charter; and

WHEREAS, the Village Commission desires to appoint an Interim Village Manager to assume the responsibilities of the position until a permanent Village Manager is hired.

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE COMMISSION OF NORTH BAY VILLAGE, FLORIDA AS FOLLOWS:

Section 1. **Recitals.** The foregoing Recitals are ratified as being true and correct and are made a specific part of this Resolution.

Section 2. **Appointment.** _____ is hereby appointed as Interim Village Manager pursuant to the terms included in the attached Employment Offer Letter (Exhibit "A"), effective from February 12, 2019 through the first date of employment of a new Village Manager, or as otherwise directed by the Village Commission.

Section 3. **Effective Date.** This Resolution shall take effect immediately upon approval.

The foregoing Resolution was offered by _____, who moved for its adoption. The motion was seconded by Commissioner _____, and upon being put to vote as follows:

FINAL VOTE AT ADOPTION:

Mayor Brent Latham _____
Vice Mayor Marvin Wilmoth _____
Commissioner Jose R. Alvarez _____
Commissioner Julianna Strout _____
Commissioner Andreana Jackson _____

PASS AND ADOPTED this _____ day of February 2019.

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Brent Latham, Mayor

ATTEST:

Graciela Mariot, Interim Village Clerk

**APPROVED AS TO FORM FOR THE USE OF
NORTH BAY VILLAGE:**

Law Offices of Norman C. Powell

By: _____
Norman C. Powell, Village Attorney
North Bay Village Resolution: Appointing an Interim Village Manager