



North Bay Village

Administrative Offices

1666 Kennedy Causeway, Suite 300 North Bay Village, FL 33141

Tel: (305) 756-7171 Fax: (305) 756-7722 Website: www.nbvillage.com

OFFICIAL AGENDA **FINAL BUDGET PUBLIC HEARING**

VILLAGE HALL
1666 KENNEDY CAUSEWAY, SUITE #101
NORTH BAY VILLAGE, FL 33141

TUESDAY, SEPTEMBER 25, 2018
6:30 P.M.

NOTICE IS HEREWITH GIVEN TO ALL INTERESTED PARTIES THAT IF ANY PERSON SHOULD DECIDE TO APPEAL ANY DECISION MADE AT THE FORTHCOMING MEETING OF THE VILLAGE COMMISSION, SUCH PERSON WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, HE OR SHE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE VILLAGE FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.

TO REQUEST THIS MATERIAL IN ACCESSIBLE FORMAT, SIGN LANGUAGE INTERPRETERS, INFORMATION ON ACCESS FOR PERSON WITH DISABILITIES, AND/OR ANY ACCOMMODATION TO REVIEW ANY DOCUMENT OR PARTICIPATE IN ANY VILLAGE-SPONSORED PROCEEDING, PLEASE CONTACT (305) 756-7171 FIVE DAYS IN ADVANCE TO INITIATE YOUR REQUEST. TTY USERS MAY ALSO CALL 711 (FLORIDA RELAY SERVICE).

1. CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

2. PUBLIC HEARING ON THE FINAL MILLAGE AND FINAL ANNUAL BUDGET FOR FISCAL YEAR 2019.

3. RESOLUTIONS

A. A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, MIAMI-DADE COUNTY, FLORIDA, ADOPTING THE LEVYING OF AD VALOREM TAXES FOR NORTH BAY VILLAGE FOR FISCAL YEAR 2019; PROVIDING FOR AN EFFECTIVE DATE. (INTRODUCED BY INTERIM VILLAGE MANAGER LEWIS VELKEN)

1.) Commission Action

B. A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, OF MIAMI-DADE COUNTY, FLORIDA, ADOPTING THE FINAL ANNUAL BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019; PROVIDING FOR AN EFFECTIVE DATE. (INTRODUCED BY INTERIM VILLAGE MANAGER LEWIS VELKEN)

1.) Commission Action

4. ADJOURNMENT

Agenda Item 3A

RESOLUTION NO: _____

A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, MIAMI-DADE COUNTY, FLORIDA, ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR NORTH BAY VILLAGE FOR FISCAL YEAR 2019; PROVIDING FOR AN EFFECTIVE DATE. (INTRODUCED BY INTERIM VILLAGE MANAGER LEWIS VELKEN)

WHEREAS, North Bay Village of Miami-Dade County, Florida, on September 25th, 2018, adopted Fiscal Year 2019 Final Millage Rates following a public hearing as required by Florida Statute 200.65; and

WHEREAS, North Bay Village of Miami-Dade County, Florida, held a Public Hearing as required by Florida Statute 200.065; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within North Bay Village of Miami-Dade County, Florida, has been certified by the County Property Appraiser to North Bay Village as \$1,079,858,914.

NOW, THEREFORE, BE IT RESOLVED by North Bay Village of Miami-Dade County, Florida, that:

Section 1. Recitals. The above Recitals are true and correct and incorporated herein by this reference.

Section 2. Adopted Final Millage. The Fiscal Year 2019 final operating millage rate for North Bay Village is 5.52 mills, which is greater than the rolled- back rate of 5.4051 mills by 2.13%.

Section 3. Adopted Proposed Voted Debt Service Millage. The Fiscal Year 2019 proposed voted debt service millage for North Bay Village is .6263.

Section 4. Effective Date. This Resolution will take effect immediately upon its adoption.

The motion to adopt the tentative Millage Rate and Debt Service Millage Rate was offered by _____, seconded by _____.

Agenda Item 3A

FINAL VOTE AT ADOPTION:

Mayor Connie Leon-Kreps _____
Vice Mayor Andreana Jackson _____
Commissioner Jose Alvarez _____
Commissioner Laura Cattabriga _____
Commissioner Eddie Lim _____

DULY ADOPTED at a Public Hearing this 25th day of September 2018.

TIME ADOPTED: _____

NORTH BAY VILLAGE

Mayor Connie Leon-Kreps

ATTEST:

Graciela Mariot
Interim Village Clerk

**APPROVED AS TO FORM FOR THE USE OF
NORTH BAY VILLAGE:**

Norman C. Powell, Esq.
Village Attorney

North Bay Village Resolution: Final Millage Rate for Fiscal Year 2019.

Agenda Item 3A



North Bay Village

Administrative Offices

1666 Kennedy Causeway, Suite 300 North Bay Village, FL 33141

Tel: (305) 756-7171 Fax: (305) 756-7722 Website: www.nbvillage.com

MEMORANDUM NORTH BAY VILLAGE

DATE: September 21, 2018

TO: Yvonne P. Hamilton, CMC
Village Clerk

FROM: Lewis Velken *LVK*
Interim Village Manager

SUBJECT: Introduction of Resolution

Pursuant to Section 3.08 of the Village Charter, I hereby introduce the following Resolution:

A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, MIAMI-DADE COUNTY, FLORIDA, ADOPTING THE LEVYING OF AD VALOREM TAXES FOR NORTH BAY VILLAGE FOR FISCAL YEAR 2019; PROVIDING FOR AN EFFECTIVE DATE. (INTRODUCED BY INTERIM VILLAGE MANAGER LEWIS VELKEN)

Accordingly, please place the item on the next available agenda.

/yph

Agenda Item 3B

RESOLUTION NO: _____

A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, OF MIAMI-DADE COUNTY, FLORIDA, ADOPTING THE FINAL ANNUAL BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019; PROVIDING FOR AN EFFECTIVE DATE. (INTRODUCED BY INTERIM VILLAGE MANAGER LEWIS VELKEN)

WHEREAS, North Bay Village of Miami-Dade County, Florida, on September 25th, 2018, held a Public Hearing as required by Florida Statute 200.065; and

WHEREAS, North Bay Village of Miami-Dade County, Florida, set forth the appropriations and revenue estimate for the General Fund Budget for Fiscal Year 2019 in the amount of \$9,117,966; and

WHEREAS, the amount of funds available from taxation and other non-ad valorem revenues equals to total appropriations for expenditures and reserves.

NOW, THEREFORE, BE IT RESOLVED by North Bay Village of Miami-Dade County, Florida, that:

Section 1. Recitals. The above Recitals are true and correct and incorporated herein by this reference.

Section 2. Final Budget Adoption. The Final Annual Budget of North Bay Village, Florida, for the Fiscal Year commencing October 1, 2018, and ending September 30, 2018 is hereby approved and adopted, a copy of which is attached hereto and incorporated herein by this reference.

Section 3. Effective Date. This Resolution shall take effect immediately upon its adoption.

The motion to adopt the Final Budget for Fiscal Year 2019 was offered by _____, seconded by _____.

FINAL VOTE AT ADOPTION:

Mayor Connie Leon-Kreps	_____
Vice Mayor Andreana Jackson	_____
Commissioner Jose Alvarez	_____
Commissioner Laura Cattabriga	_____
Commissioner Eddie Lim	_____

DULY ADOPTED at a Public Hearing this 25th day of September 2018.

TIME ADOPTED: _____

Agenda Item 3B

NORTH BAY VILLAGE

Mayor Connie Leon-Kreps

ATTEST:

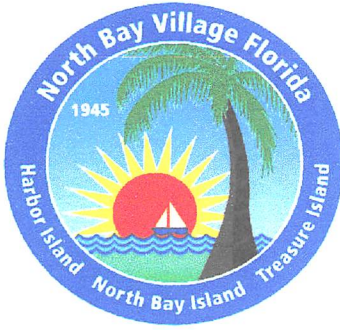
Graciela Mariot
Interim Village Clerk

APPROVED AS TO FORM FOR THE USE OF NORTH BAY VILLAGE:

Norman C. Powell, Esq.
Village Attorney

North Bay Village Resolution: Final Budget for Fiscal Year 2019.

Agenda Item 3B



North Bay Village

Administrative Offices


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MEMORANDUM NORTH BAY VILLAGE

DATE: September 21, 2018

TO: Yvonne P. Hamilton, CMC
Village Clerk

FROM: Lewis Velken 
Interim Village Manager

SUBJECT: Introduction of Resolution

Pursuant to Section 3.08 of the Village Charter, I hereby introduce the following Resolution:

A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, OF MIAMI-DADE COUNTY, FLORIDA, ADOPTING THE FINAL ANNUAL BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019; PROVIDING FOR AN EFFECTIVE DATE. (INTRODUCED BY INTERIM VILLAGE MANAGER LEWIS VELKEN)

Accordingly, please place the item on the next available agenda.

/yph

Mayor
Connie Leon-Kreps

Vice Mayor
Andreanna Jackson

Commissioner
Jose R. Alvarez

Commissioner
Laura Cattabriga

Commissioner
Eddie Lim

**NORTH BAY VILLAGE
FY 2018-2019**

FY 2019 Budget Presentation



**SEPTEMBER 25, 2018
FINAL BUDGET HEARING**

**LOCATION: VILLAGE HALL
1666 KENNEDY CAUSEWAY
NORTH BAY VILLAGE, FL 33141**

Agenda Item 3B

NORTH BAY VILLAGE
 FY 2018-2019

FY 2019 Budget Presentation

FY 2019 VILLAGE MANAGER PROPOSED BUDGET GENERAL FUND COMPARISON OF REVENUES AND EXPENDITURES

1	REVENUES	FY 17-2018 ADOPTED BUDGET 5.6500	Increase/ (Decrease)	FY 18-2019 PROPOSED BUDGET 5.5200
a.	Ad Valorem Taxes	\$ 5,567,386	\$ 95,394	\$ 5,662,780
b.	Franchise Fees	\$ 398,205	\$ -	\$ 398,205
c.	Utility Service Tax	\$ 800,798	\$ (11,862)	\$ 788,936
d.	Licenses & Permits	\$ 94,500	\$ 5,000	\$ 99,500
e.	Intergovernmental Revenue	\$ 926,352	\$ 21,501	\$ 947,853
f.	Charges for General Services	\$ 88,680	\$ (25,000)	\$ 63,680
g.	Fines & Forfeitures	\$ 117,000	\$ 5,000	\$ 122,000
h.	Miscellaneous Revenue	\$ 91,500	\$ 46,788	\$ 138,288
i.	Total Operating Revenues	\$ 8,084,421	\$ 136,821	\$ 8,221,242
j.	Interfund Transfer	\$ 870,413	\$ 26,310	\$ 896,724
k.	TOTAL GENERAL FUND REVENUE	\$ 8,954,835	\$ 163,131	\$ 9,117,966

**Fringe Benefits for F/T Employees Include (Health, Dental, Life Insurance, Pension Plan, Workers Compensation)*

FY 2019 Budget Presentation

FY 2018-19 VILLAGE MANAGER PROPOSED BUDGET GENERAL FUND COMPARISON OF REVENUES AND EXPENDITURES

2	EXPENDITURES	FY 17-2018 ADOPTED BUDGET	Increase/ (Decrease)	FY 18-2019 PROPOSED BUDGET
a.	Village Commission	\$ 68,158	\$ 9,011	\$ 77,169
b.	Village Manager	\$ 428,653	\$ (31,285)	\$ 397,368
c.	Village Clerk	\$ 285,399	\$ 4,948	\$ 290,347
d.	Legal Services Department	\$ 204,000	\$ 84,000	\$ 288,000
e.	Finance	\$ 464,665	\$ 3,307	\$ 467,972
f.	General Government	\$ 1,288,991	\$ 47,765	\$ 1,336,756
g.	Police	\$ 5,381,382	\$ 122,868	\$ 5,504,250
h.	Recreation & Human Services	\$ 254,600	\$ 180,300	\$ 434,900
i.	Transfers to After School & Summer Fund	\$ 10,000	\$ 2,442	\$ 12,442
j.	Transfers to Street Maintenance	\$ 175,207	\$ 78,306	\$ 253,513
k.	Transfers to Transportation Fund	\$ 55,248	\$ -	\$ 55,248
l.	TOTAL GENERAL FUND EXPENDITURES (Sub-Total)	\$ 8,616,303	\$ 501,663	\$ 9,117,966
m.	Revenues over (under) Expenditures	\$ 338,532	\$ (338,532)	\$ 0
Total		\$ 8,954,835	\$ 163,131	\$ 9,117,966

FY 2019 Budget Presentation

2018-2019 VILLAGE MANAGER PROPOSED BUDGET

GENERAL FUND DEPARTMENTS			
<i>DETAIL OF INCREASE OR DECREASE BY DEPARTMENT:</i>			
VILLAGE COMMISSION	FY 2017-2018 ADOPTED BUDGET	INCREASE/ (DECREASE)	FY 2018-2019 PROPOSED BUDGET
4 VILLAGE COMMISSION DEPARTMENT			
a. Commissioners Salary (Including Fica & Workers Compensation)	\$ 35,608	\$ 11	\$ 35,619
b. Increase Conferences and Meetings (Sponsored by Vice Mayor Andreana Jackson)	\$ 16,000	\$ 9,000	\$ 25,000
c. Dues, Subscriptions & Memberships - No Change	\$ 9,250	\$ -	\$ 9,250
d. Telephone Services-No Change	\$ 7,300	\$ -	\$ 7,300
Village Commission Sub-Total	\$ 68,158	\$ 9,011	\$ 77,169

Agenda Item 3B

NORTH BAY VILLAGE
FY 2018-2019

FY 2019 Budget Presentation

VILLAGE MANAGER		FY 2017-2018 ADOPTED BUDGET	INCREASE/ (DECREASE)	FY 2018-2019 PROPOSED BUDGET
5 VILLAGE MANAGER DEPARTMENT				
a.	Village Manager Salary (Including Fica & Fringe Benefits)	\$ 104,523	\$ 98,246	\$ 202,769
b.	Assistant Village Manager Salary (Including Fica & Fringe Benefits)- <u>Eliminate Position</u>	\$ 140,962	\$ (140,962)	\$ -
c.	HR Coordinator Salary (Including Fica & Fringe Benefits) <u>Removed Procurement Title</u>	\$ 85,325	\$ 19,789	\$ 105,114
d.	Executive Assist. To V. Manager & Commission Salary (Including Fica & Fringe Benefits)	\$ 87,983	\$ (7,673)	\$ 80,310
e.	Overtime	\$ 3,500	\$ (3,500)	\$ -
f.	Travel, Conferences & Meetings	\$ 1,500	\$ 1,500	\$ 3,000
g.	Dues, Subscriptions & Memberships	\$ 1,500	\$ 1,000	\$ 2,500
h.	Services for (Iphones/Data Cards/Ipads)	\$ 3,360	\$ 315	\$ 3,675
Village Manager Sub-Total		\$ 428,653	\$ (31,285)	\$ 397,368

Agenda Item 3B

**NORTH BAY VILLAGE
FY 2018-2019**

FY 2019 Budget Presentation

VILLAGE CLERK		FY 2017-2018 ADOPTED BUDGET	INCREASE/ (DECREASE)	FY 2018-2019 PROPOSED BUDGET
6 VILLAGE CLERK DEPARTMENT				
a.	Village Clerk Salary (Including Fica & Fringe Benefits)	\$ 156,537	\$ (15,427)	\$ 141,110
b.	Deputy Village Clerk Salary (Including Fica & Fringe Benefits)	\$ 70,232	\$ 10,455	\$ 80,687
c.	Add Election Expense	\$ -	\$ 15,000	\$ 15,000
d.	Reduce Membership for FL Records Mgmt Association	\$ 350	\$ (80)	\$ 270
e.	Advertising-No Change	\$ 28,000	\$ -	\$ 28,000
f.	Reduce Ordinance Codification	\$ 14,000	\$ (5,000)	\$ 9,000
g.	Other Operating Expenses (Telephone, Dues, Memberships, Meetings, Education & Training, etc)-No Change	\$ 16,280	\$ -	\$ 16,280
Village Clerk Sub-Total		\$ 285,399	\$ 4,948	\$ 290,347

Agenda Item 3B

**NORTH BAY VILLAGE
FY 2018-2019**

FY 2019 Budget Presentation

FINANCE		FY 2017-2018 ADOPTED BUDGET	INCREASE/ (DECREASE)	FY 2018-2019 PROPOSED BUDGET
7 FINANCE DEPARTMENT				
a.	Finance Director Salary (Including Fica and Fringe Benefits)	\$ 160,720	\$ 3,745	\$ 164,465
b.	Senior Accountant Salary (Including Fica & Fringe Benefits)	\$ 122,878	\$ (5,090)	\$ 117,788
c.	(2) Accountant Salaries (Including Fica & Fringe Benefits)	\$ 168,357	\$ 4,652	\$ 173,009
d.	Overtime -No Change	\$ 2,000	\$ -	\$ 2,000
e.	Other Operating Expenses (Telephone, Dues, Memberships, Meetings, Education & Training, etc)-No Change	\$ 10,710	\$ -	\$ 10,710
Finance Sub-Total		\$ 464,665	\$ 3,307	\$ 467,972

FY 2019 Budget Presentation

LEGAL SERVICES		FY 2017-2018 ADOPTED BUDGET	INCREASE/ (DECREASE)	FY 2018-2019 PROPOSED BUDGET
8 LEGAL SERVICES DEPARTMENT				
a.	Village Attorney Annual Contract	\$ 120,000	\$ 84,000	\$ 204,000
b.	Additional Legal Services (including labor, arbitration, litigation)	\$ 84,000	\$ -	\$ 84,000
Legal Services Sub-Total		\$ 204,000	\$ 84,000	\$ 288,000

Agenda Item 3B

**NORTH BAY VILLAGE
FY 2018-2019**

FY 2019 Budget Presentation

GENERAL GOVERNMENT		FY 2017-2018 ADOPTED BUDGET	INCREASE/ (DECREASE)	FY 2018-2019 PROPOSED BUDGET
9 GENERAL GOVERNMENT DEPARTMENT				
a.	(2) Multi-Clerical Specialist (Including Fica & Fringe Benefits) <u>Eliminate Postal Clerk Position to add (1) Multi-Clerical Specialist</u>	\$ 59,044	\$ 66,107	\$ 125,151
b.	(1) Postal Clerk Salary (Including Fica & Fringe Benefits) <u>Eliminate Postal Clerk Position to add (1) Multi-Clerical Specialist</u>	\$ 54,231	\$ (54,231)	\$ -
c.	ADD (1) FT Procurement Specialist \$28.04 p/h (Including Fica, Retirement, W/Comp)	\$ -	\$ 78,685	\$ 78,685
d.	ADD (1) PT Records Clerk Salary \$25 p/h (Including Fica, Retirement, W/Comp)	\$ -	\$ 43,563	\$ 43,563
e.	Replace Non-Capital Equipment-Transfer funding from Capital Line Item Equipment	\$ 1,500	\$ 6,500	\$ 8,000
f.	Reduce Capital Equipment	\$ 6,500	\$ (6,500)	\$ -
g.	Reduce Lobbyist Fees	\$ 70,000	\$ (25,000)	\$ 45,000
h.	Reduce Code Red	\$ 5,000	\$ (5,000)	\$ -
i.	Storage Space for Hurricane Supplies-No Change	\$ 5,052	\$ -	\$ 5,052
j.	Reduce-New Menorah	\$ 1,500	\$ (1,500)	\$ -
k.	Building Lease - No Change	\$ 206,228	\$ -	\$ 206,228
l.	Liability, Automobile, General, Property, WC Insurance	\$ 382,437	\$ (52,500)	\$ 329,937
m.	Grant Writer-(67% Allocated to General Gov)/(33% Allocated to Utilities) <i>Total {Contract \$36,000}</i> (No Change)	\$ 24,000	\$ -	\$ 24,000

Continue on next page
Page 15 of 39

Agenda Item 3B

**NORTH BAY VILLAGE
FY 2018-2019**

FY 2019 Budget Presentation

GENERAL GOVERNMENT		FY 2017-2018 ADOPTED BUDGET	INCREASE/ (DECREASE)	FY 2018-2019 PROPOSED BUDGET
n.	Contract Services for Village Planner-No Change	\$ 50,000	\$ -	\$ 50,000
o.	Contract Services for Strategic Planning	\$ -	\$ 36,000	\$ 36,000
p.	Software Maintenance & Renewals (Spyware hunter, Firewall, Anti-Virus, rdrive, GIS, Tyler, Energov, Smarsh and others)	\$ 54,132	\$ 22,041	\$ 76,173
q.	Network & Computer Maintenance Contract from \$75,000 to \$80,000 {36% allocated to General Fund}	\$ 27,000	\$ 1,800	\$ 28,800
r.	{Social Media Contract \$43,000 } plus additional social media expenses \$7,300 }	\$ 85,000	\$ (34,700)	\$ 50,300
s.	Promotional advertising, marketing costs	\$ 50,000	\$ (50,000)	\$ -
t.	Auditing Fee- 50% Allocated to General Gov Total {Contract \$41,000} (No Change)	\$ 20,500	\$ -	\$ 20,500
u.	Developing and Hosting of Village Website	\$ 10,000	\$ (8,900)	\$ 1,100
v.	ADP H/R and Payroll Fees-75% Allocated to General Gov Total & 25% UT {Contract \$48,000} (No Change)	\$ 36,000	\$ -	\$ 36,000

Continue on next page

Agenda Item 3B

**NORTH BAY VILLAGE
FY 2018-2019**

FY 2019 Budget Presentation

GENERAL GOVERNMENT		FY 2017-2018 ADOPTED BUDGET	INCREASE/ (DECREASE)	FY 2018-2019 PROPOSED BUDGET
w.	Office Supplies	\$ 25,000	\$ 5,000	\$ 30,000
x.	Special Department Supplies (Cleaning & Kitchen)	\$ 25,000	\$ 5,000	\$ 30,000
y.	Employee Annual Incentive	\$ 3,900	\$ -	\$ 3,900
z.	New Telephone System (50% Allocated to General Gov)/(50% to Utilities) Approx Total \$35,000	\$ -	\$ 17,500	\$ 17,500
aa.	Other Expenses (Telephone, Dues, Memberships, Meetings, Office Equip, Postage, PT Office Clerk, etc)-No Change	\$ 90,867	\$ -	\$ 90,867
bb.	Transfer to Transportation Fund-(CITT)	\$ 55,248	\$ -	\$ 55,248
cc.	Transfer to Street Maintenance Fund-(GAS TAX)	\$ 175,207	\$ 78,307	\$ 253,513
dd.	Transfer to after School & Summer Program-(GRANT)	\$ 10,000	\$ 2,442	\$ 12,442
General Government Sub-Total		\$ 1,533,346	\$ 124,614	\$ 1,657,960

Agenda Item 3B

**NORTH BAY VILLAGE
FY 2018-2019**

FY 2019 Budget Presentation

POLICE		FY 2017-2018 ADOPTED BUDGET	INCREASE/ (DECREASE)	FY 2018-2019 PROPOSED BUDGET
10 POLICE DEPARTMENT				
a.	Police Chief Salary (Including Fica & Fringe Benefits)	\$ 169,072	\$ 2,754	\$ 171,826
b.	(2) Lieutenant Salaries (Including Fica & Fringe Benefits)	\$ 317,376	\$ 30,815	\$ 348,191
c.	(3) Sergeant Salaries (Including Fica & Fringe Benefits)	\$ 434,541	\$ 24,488	\$ 459,029
d.	(4) Detective Salaries (Including Fica & Fringe Benefits)	\$ 511,109	\$ 43,024	\$ 554,133
e.	(3) Corporal Salaries (Including Fica & Fringe Benefits)	\$ 364,491	\$ 47,595	\$ 412,086
f.	(14) Patrol Officer Salaries (Including Fica & Fringe Benefits)	\$ 1,621,514	\$ 57,358	\$ 1,678,872
g.	(4) P/T Patrol Officer Salary (Including Fica, FRS, W/Comp) (1) Boat Patrol & (3) Patrol	\$ 222,082	\$ (9,424)	\$ 212,658

Continue on next page

Agenda Item 3B

**NORTH BAY VILLAGE
FY 2018-2019**

FY 2019 Budget Presentation

POLICE		FY 2017-2018 ADOPTED BUDGET	INCREASE/ (DECREASE)	FY 2018-2019 PROPOSED BUDGET
h.	(1) PT Accreditation & Counter-Terrorism Administrator- Eliminate Position	\$ 47,266	\$ (47,266)	\$ -
i.	(1) Executive Assistant to the Chief of Police Salary (Including Fica and Fringe Benefits)	\$ 132,505	\$ (7,789)	\$ 124,716
j.	(1) Supervisor (5) Dispatcher Salaries (including Fica & Fringe Benefits)	\$ 433,960	\$ (19,032)	\$ 414,928
k.	(1) Supervisor (2) Code Enforcement Salaries (including Fica & Fringe Benefits)	\$ 178,881	\$ 94,060	\$ 272,941
l.	(1) Records Clerk Salary (including Fica & Fringe Benefits)- Eliminate Position	\$ 71,754	\$ (71,754)	\$ -
m.	(1) PSA Salary (including Fica & Fringe Benefits)	\$ 68,450	\$ (6,733)	\$ 61,717
o.	Overtime	\$ 25,000	\$ (10,000)	\$ 15,000
p.	FICA,FRS,W/Comp for Overtime expense	\$ 13,465	\$ (2,457)	\$ 11,008

Continue on next page

Agenda Item 3B

**NORTH BAY VILLAGE
FY 2018-2019**

FY 2019 Budget Presentation

POLICE		FY 2017-2018 ADOPTED BUDGET	INCREASE/ (DECREASE)	FY 2018-2019 PROPOSED BUDGET
q.	School Crossing Guards (3) (Including Fringes)	\$ 36,000	\$ (8,230)	\$ 27,770
r.	(13) 2018 Patrol Vehicle Lease - No Change	\$ 122,244	\$ -	\$ 122,244
s.	(1) Police Chief / (1) Code Enforcement / (1) Motorcycle (Vehicle Lease)- No Change	\$ 31,459	\$ -	\$ 31,459
t.	(4) New 2019 Police Vehicle Lease	\$ -	\$ 33,552	\$ 33,552
u.	Patrol Vehicle Lease Cap Cost Reduction Annual Cost (FY 2018)	\$ 54,792	\$ (54,792)	\$ -
v.	Gasoline & Oil	\$ 100,000	\$ 10,000	\$ 110,000
w.	Repairs & Maintenance of Vehicle/Boat	\$ 36,000	\$ 19,000	\$ 55,000
x.	Compensated Absences/Cash out sick & Vacation-No Change	\$ 33,700	\$ -	\$ 33,700
y.	GPS Operation	\$ 16,000	\$ (6,000)	\$ 10,000
z.	Software Maintenance-No Change	\$ 24,000	\$ -	\$ 24,000
aa.	(15) Tasers -Annual Lease	\$ -	\$ 5,000	\$ 5,000
bb.	Police Radio Contract Maintenance-Annual Fee	\$ -	\$ 3,100	\$ 3,100
cc.	Accreditation-Professional Consultant	\$ -	\$ 75,000	\$ 75,000

Continue on next page

Agenda Item 3B

**NORTH BAY VILLAGE
FY 2018-2019**

FY 2019 Budget Presentation

POLICE		FY 2017-2018 ADOPTED BUDGET	INCREASE/ (DECREASE)	FY 2018-2019 PROPOSED BUDGET
ee.	Boat Dockage Fees	\$ 4,800	\$ 400	\$ 5,200
ff.	Body Armor Helmets (3)	\$ 2,100	\$ -	\$ 2,100
gg.	State of the Art-Lightweight Vest (4)	\$ 3,000	\$ 1,000	\$ 4,000
hh.	Active Shooter Vest (3)	\$ 2,400	\$ (2,400)	\$ -
ii.	Ballistic Shields (2)	\$ 5,600	\$ (5,600)	\$ -
jj.	Assault Patrol Rifles (8)	\$ 20,800	\$ (20,800)	\$ -
kk.	Sunpass Operations for unmarked Vehicles	\$ 10,000	\$ (10,000)	\$ -
ll.	E-Crash/E-Citation Hardware-Traffic Enforcement & Crash (State Mandate)	\$ 77,500	\$ (71,500)	\$ 6,000
mm.	Law Enforcement Surveillance Program	\$ 12,500	\$ 29,500	\$ 42,000
nn.	Vehicle Rental (1) Unmarked Vehicle for DEA Detached Detective-No Change	\$ 10,104	\$ -	\$ 10,104
oo.	(7) Island Events and Leo Awards Event	\$ 4,000	\$ 3,000	\$ 7,000
pp.	Other Recurring Operating Expenses (Telephone, Supplies, Repairs, etc) -No Change	\$ 159,917	\$ -	\$ 159,917
Police Sub-Total		\$ 5,378,382	\$ 125,868	\$ 5,504,250

Agenda Item 3B

**NORTH BAY VILLAGE
FY 2018-2019**

FY 2019 Budget Presentation

RECREATION & HUMAN SERVICES	FY 2017-2018 ADOPTED BUDGET	INCREASE/ (DECREASE)	FY 2018-2019 PROPOSED BUDGET
11 RECREATION & HUMAN SERVICES DEPARTMENT			
a. PAL Summer Program	\$ 10,000	\$ 10,000	\$ 20,000
b. Halloween Event	\$ 6,500	\$ 1,000	\$ 7,500
c. Winter Holiday Event / Tree Lighting	\$ 7,000	\$ 500	\$ 7,500
d. Spring Event	\$ 7,000	\$ 500	\$ 7,500
e. 4th of July Event	\$ 7,500	\$ 2,500	\$ 10,000
f. Fireworks for 4th of July	\$ -	\$ 50,000	\$ 50,000
g. Recreation Activities Specialist - Contractual Services	\$ -	\$ 70,000	\$ 70,000
h. TIES Contribution for Security and Custodian Services	\$ -	\$ 12,000	\$ 12,000
i. Special Events-Banner/Signage - No Change	\$ 17,500	\$ -	\$ 17,500
j. Recreation Programs for Village Residents	\$ 5,000	\$ 20,000	\$ 25,000
k. IB Program (TIES) -No Change	\$ 130,000	\$ -	\$ 130,000
l. Visiting Nurse (TIES) - Funded by the Children's Trust and Paid to TIES	\$ -	\$ (2,800)	\$ (2,800)
m. Mental Health Nurse (TIES) <i>Approved by Commission 6/12/18</i>	\$ -	\$ 6,600	\$ 6,600
n. Contract Services-Holiday Lighting	\$ 46,000	\$ -	\$ 46,000
o. Paddle Board Event	\$ -	\$ 10,000	\$ 10,000
p. Other Operating Expenses -No Change	\$ 18,100	\$ -	\$ 18,100
Recreation & Human Services Sub-Total	\$ 254,600	\$ 180,300	\$ 434,900
Total General Fund Proposed Budget	\$ 8,617,203	\$ 500,763	\$ 9,117,966

FY 2019 Budget Presentation

GOVERNMENTAL FUND - DEBT SERVICE FUND

DETAIL OF INCREASE OR DECREASE BY DEPARTMENT:

DEBT SERVICE FUND		FY 2017-2018 ADOPTED BUDGET	INCREASE/ (DECREASE)	FY 2018-2019 PROPOSED BUDGET
12 DEBT SERVICE				
a.	Debt & Interest Payments for Series 2010 Project Fund	\$ 642,918	\$ (491)	\$ 642,427
b.	Debt Payments -Series 2018 Sakura lot. No Impact on Ad Valorem as the Lease Income for FY 2019 is \$144,000 (MANDATORY)	\$ -	\$ 135,000	\$ 135,000
Sub-Total Debt Service Fund		\$ 642,918	\$ 134,509	\$ 777,427

FY 2019 Budget Presentation

SPECIAL REVENUE FUNDS

DETAIL OF INCREASE OR DECREASE BY DEPARTMENT:

BUILDING	FY 2017-2018 ADOPTED BUDGET	INCREASE/ (DECREASE)	FY 2018-2019 PROPOSED BUDGET
13 BUILDING DEPARTMENT			
a. (1) Building & Zoning Clerk (Including Fringe Benefits)	\$ 77,739	\$ 4,627	\$ 82,366
b. (1) Part-Time Building Official (Including Fringe Benefits)	\$ 8,066	\$ -	\$ 8,066
c. Building Department Contracted Services (70% of revenue collected)	\$ 407,400	\$ -	\$ 407,400
d. Network & Computer Maintenance Contract from \$75,000 to \$95,000 <i>{{(36%GG)}/{(36%UT)}/ (8%BD) /{(20%FF)}</i>	\$ 6,000	\$ 400	\$ 6,400
e. Building Lease - No Change	\$ 53,119	\$ -	\$ 53,119
f. Other Operating Expenses (Telephone, Supplies, IT, etc)-No Change	\$ 17,827	\$ 400	\$ 18,227
g. Interfund Transfer	\$ 28,770	\$ 1,168	\$ 29,937
Building Department Sub-Total	\$ 598,921	\$ 6,594	\$ 605,515

Agenda Item 3B

**NORTH BAY VILLAGE
FY 2018-2019**

FY 2019 Budget Presentation

SPECIAL REVENUE FUNDS				
STREET MAINTENANCE		FY 2017-2018 ADOPTED BUDGET	INCREASE/ (DECREASE)	FY 2018-2019 PROPOSED BUDGET
14 STREET MAINTENANCE DEPARTMENT				
a.	(2) F/T Maintenance Worker Salaries (Including Fica & Fringe Benefits)	\$ 121,699	\$ 4,888	\$ 126,587
b.	Overtime-No Change	\$ 5,000	\$ -	\$ 5,000
c.	(2) Vehicle Lease for current workers	\$ 6,870	\$ 2,376	\$ 9,246
d.	Temporary Personnel (People Ready)	\$ 42,000	\$ 25,000	\$ 67,000
g.	Gas & Oil	\$ 5,000	\$ -	\$ 5,000
h.	Uniforms	\$ 1,800	\$ (400)	\$ 1,400

Continue on next page

FY 2019 Budget Presentation

STREET MAINTENANCE		FY 2017-2018 ADOPTED BUDGET	INCREASE/ (DECREASE)	FY 2018-2019 PROPOSED BUDGET
Landscape Maintenance Contract <u><i>Included Services:</i></u> <i>*Maintenance Services (30) visits per year</i> <i>*Irrigation system wet check (12) times per year</i> <i>*Fertilization (3) times per year</i> i. <i>*Palm Trimming (2) times per year</i> <i>*Royal palm bug treatment to (55) royal palms (3) times per year</i> <i>*Phoenix palm disease treatment to (25) Phoenix palms (3) times per year</i>		\$ 104,000	\$ 2,631	\$ 106,631

Continue on next page

Agenda Item 3B

**NORTH BAY VILLAGE
FY 2018-2019**

FY 2019 Budget Presentation

STREET MAINTENANCE		FY 2017-2018 ADOPTED BUDGET	INCREASE/ (DECREASE)	FY 2018-2019 PROPOSED BUDGET
j.	Repair & Maintenance of Grounds -include a 2 year floral change at 3 island entrances & <u>(BULBOUTS MAINTENANCE \$50,000)</u>	\$ 50,000	\$ 100,000	\$ 150,000
k.	Median Maintenance for Annexation plus clean-up of 36" behind sidewalk	\$ -	\$ 2,800	\$ 2,800
l.	Other Operating Expenses (Telephone, Gas, Repairs, etc) -No Change	\$ 55,400	\$ -	\$ 55,400
m.	{{(10) TRASH BINS & (2) BENCHES-APPROVED BY COMMISSION 5/10/16} + {(14) TRASH BINS /(7) BENCHES APPROVED 9/26/17}	\$ 32,000	\$ (32,000)	\$ -
Street Maintenance Department Sub-Total		\$ 423,769	\$ 105,296	\$ 529,065

FY 2019 Budget Presentation

SPECIAL REVENUE FUNDS					
AFTER SCHOOL & SUMMER PROGRAM		FY 2017-2018 ADOPTED BUDGET	INCREASE/ (DECREASE)	FY 2018-2019 PROPOSED BUDGET	
15 AFTER SCHOOL & SUMMER PROGRAM (GRANT)					
a.	Increase Village Contribution Merit for After School & Summer Program Staff	\$ 10,000	\$ 2,442	\$	12,442
b.	Childrens Trust Grant - No Change	\$ 169,252	\$ -	\$	169,252
After School & Summer Program Sub-Total		\$ 179,252	\$ 2,442	\$	181,694

FY 2019 Budget Presentation

SPECIAL REVENUE FUNDS					
(CITT) TRANSPORTATION DEPARTMENT		FY 2017-2018 ADOPTED BUDGET	INCREASE/ (DECREASE)	FY 2018-2019 PROPOSED BUDGET	
16 TRANSPORTATION CITT (1/2 PENNY TRANSPORTATION TAX)					
a.	(2) Part-Time Bus Drivers (Salary Including Fica/Retirement/W/Comp)	\$ 84,372	\$ 1,536	\$	85,908
b.	Other Operating Expenses -No Change	\$ 77,950	\$ -	\$	77,950
(CITT) Transportation Fund Department Sub-Total		\$ 162,322	\$ 1,536	\$	163,858

FY 2019 Budget Presentation

CAPITAL PROJECTS

DETAIL OF INCREASE OR DECREASE BY DEPARTMENT:

CAPITAL PROJECTS	FY 2017-2018 ADOPTED BUDGET	INCREASE/ (DECREASE)	FY 2018-2019 PROPOSED BUDGET
17 CAPITAL PROJECTS			
a. Resurface Street, Sidewalks & Street Signs (CITT)	\$ 1,222,345	\$ (160,543)	\$ 1,061,802
b. Financial Advisor	\$ 35,000	\$ (35,000)	\$ -
c. Land Acquisition including Sakura Lot	\$ 2,310,000	\$ (2,310,000)	\$ -
d. Preliminary Space Design for Municipal Complex	\$ 50,000	\$ -	\$ 50,000
e. Boardwalk Project (Design & Permitting)	\$ 160,000	\$ -	\$ 160,000
f. Purchase Open Space Land on North Bay Island	\$ 770,000	\$ (770,000)	\$ -
g. Park Improvements	\$ 300,000	\$ -	\$ 300,000
Capital Projects Sub-Total	\$ 4,847,345	\$ (3,275,543)	\$ 1,571,802

FY 2019 Budget Presentation

ENTERPRISE FUNDS

DETAIL OF INCREASE OR DECREASE BY DEPARTMENT:

ENTERPRISE FUNDS	FY 2017-2018 ADOPTED BUDGET	INCREASE/ (DECREASE)	FY 2018-2019 PROPOSED BUDGET	
18 UTILITIES ADMINISTRATION				
a.	Current Salary and Fringe Benefits for Utility Maintenance & Administration Employees	\$ 203,482	\$ 5,503	\$ 208,985
b.	Public Works Director Salary (Including Fica & Fringe Benefits (\$42.66 p/h))	\$ -	\$ -	\$ -
c.	Reduce Professional Services-Eliminate contracted Public Works Director	\$ 156,000	\$ (156,000)	\$ -
d.	Professional Services-Administrative Services	\$ 30,000	\$ (1,000)	\$ 29,000
e.	Engineering & Planning Services for Utilities	\$ -	\$ 75,000	\$ 75,000
f.	Building Lease - No Change	\$ 53,119	\$ -	\$ 53,119
g.	Auditing Fee- <u>50% Allocated to Utilities</u> Total {Contract \$41,000} (No Change)	\$ 20,500	\$ -	\$ 20,500
h.	Grant Writer-(67% General Gov)/ <u>(33% Utilities)</u> Total {Contract \$36,000} (No Change)	\$ 12,000	\$ -	\$ 12,000
i.	Liability, Automobile, General, Property, W/C Insurance	\$ 127,479	\$ (17,500)	\$ 109,979

Continue on next page

Agenda Item 3B

**NORTH BAY VILLAGE
FY 2018-2019**

FY 2019 Budget Presentation

ENTERPRISE FUNDS		FY 2017-2018 ADOPTED BUDGET	INCREASE/ (DECREASE)	FY 2018-2019 PROPOSED BUDGET
j.	Repair Public Works Building (Roof, Fencing)	\$ 50,000	\$ (50,000)	\$ -
k.	Network & Computer Maintenance Contract from \$75,000 to \$95,000 <i>{{(36%GG) / (36%UT) / (8%BD) / (20%FF}}</i>	\$ 27,000	\$ 1,800	\$ 28,800
l.	Software (Spyware hunter, Firewall, Anti-Virus, rdrive, GIS, Tyler, Energov and others)-No Change	\$ 50,000	\$ -	\$ 50,000
m.	ADP H/R and Payroll Fees- <u>(25% Allocated to Utilities)</u> & (75% Gen Gov) Total {Contract \$48,000} (No Change)	\$ 12,000	\$ -	\$ 12,000
n.	Bank/Merchant Fees (Credit Card Processing Fees)	\$ 8,000	\$ 8,000	\$ 16,000
o.	Gasoline for Pick-up Trucks	\$ 2,000	\$ 2,000	\$ 4,000
p.	Office Supplies	\$ -	\$ 2,000	\$ 2,000
q.	Vehicle Lease (3) Pick-up Trucks	\$ 20,500	\$ -	\$ 20,500
r.	Land for New Public Works Facilities-(1/9/2018 Approved Resolution 2018-002 directing the Village Manager to explore the acquisition of land to relocate Public Works Facilities)	\$ -	\$ 2,100,000	\$ 2,100,000
s.	New Telephone System (50% Allocated to General Gov)/(50% to Utilities) Approx Total \$35,000	\$ -	\$ 17,500	\$ 17,500
t.	Other Operating Expenses (Uniforms, postage, education, training, repairs, etc)-No Change	\$ 85,626	\$ -	\$ 85,626
u.	Interfund Transfer to General Fund	\$ 841,644	\$ 25,143	\$ 866,787
v.	Interfund Transfer to Street Maintenance	\$ 42,377	\$ 10,530	\$ 52,907
Sub-Total Utilities Administration		\$ 1,741,728	\$ 2,022,975	\$ 3,764,703

Agenda Item 3B

**NORTH BAY VILLAGE
FY 2018-2019**

FY 2019 Budget Presentation

ENTERPRISE FUNDS		FY 2017-2018 ADOPTED BUDGET	INCREASE/ (DECREASE)	FY 2018-2019 PROPOSED BUDGET
19 WATER OPERATIONS				
a.	Water Maintenance Worker Salary (Including Fringe Benefits)	\$ 74,898	\$ (3,378)	\$ 71,520
b.	Increase County fees for water, cost -pass-through Estimated 5%	\$ 721,000	\$ -	\$ 721,000
c.	Water Line Repairs	\$ 60,000	\$ 20,000	\$ 80,000
d.	Vehicle Lease	\$ 5,474	\$ 295	\$ 5,769
e.	Other Operating Expenses -No Change	\$ 15,560	\$ -	\$ 15,560
Sub-Total Water Operations		\$ 876,932	\$ 16,917	\$ 893,849

FY 2019 Budget Presentation

ENTERPRISE FUNDS		FY 2017-2018 ADOPTED BUDGET	INCREASE/ (DECREASE)	FY 2018-2019 PROPOSED BUDGET
20 SEWER OPERATIONS				
a.	(2) Sewer Utility Workers Salary (Including Fringe Benefits)	\$ 169,039	\$ 6,992	\$ 176,031
b.	Increase County fees for sanitation, cost -pass-through Estimated 5%	\$ 900,000	\$ -	\$ 900,000
c.	Sewer Line Emergency Repairs -Based on History	\$ 65,000	\$ 35,000	\$ 100,000
d.	Lift Stations Line Emergency Repairs - Based on YTD History	\$ 80,000	\$ 10,000	\$ 90,000
e.	Vehicle Lease	\$ 6,873	\$ -	\$ 6,873
f.	Other Operating Expenses -No Change	\$ 160,593	\$ -	\$ 160,593
Sub-Total Sewer Operations		\$ 1,381,505	\$ 51,992	\$ 1,433,497

Agenda Item 3B

**NORTH BAY VILLAGE
FY 2018-2019**

FY 2019 Budget Presentation

ENTERPRISE FUNDS	FY 2017-2018 ADOPTED BUDGET	INCREASE/ (DECREASE)	FY 2018-2019 PROPOSED BUDGET
21 SANITATION OPERATIONS			
a. (4) Sanitation Utility Workers Salary (Including Fringe Benefits)	\$ 295,650	\$ (6,682)	\$ 288,969
b. Temporary Personnel	\$ 110,000	\$ -	\$ 110,000
c. Increase Tipping Fees by 3% (Solid Waste Disposal)	\$ 399,282	\$ 10,821	\$ 410,103
d. Recycling Fees	\$ 92,400	\$ 18,000	\$ 110,400
e. Vehicle Lease (Garbage Truck) -No Change	\$ 86,687	\$ -	\$ 86,687
f. Repairs & Maintenance of Vehicles	\$ 25,000	\$ (5,000)	\$ 20,000
g. Garbage Dumpster Maintenance & Repairs-No Change	\$ 20,000	\$ -	\$ 20,000
h. Other Operating Expenses -No Change	\$ 44,117	\$ -	\$ 44,117
Sub-Total Sanitation Operations	\$ 1,073,136	\$ 17,139	\$ 1,090,275

Agenda Item 3B

**NORTH BAY VILLAGE
FY 2018-2019**

FY 2019 Budget Presentation

ENTERPRISE FUNDS		FY 2017-2018 ADOPTED BUDGET	INCREASE/ (DECREASE)	FY 2018-2019 PROPOSED BUDGET
22 STORMWATER				
a.	Personnel Services (Including Fica & Fringe Benefits)	\$ 62,876	\$ 14,579	\$ 77,455
b.	Contract Services Street Sweeping	\$ 24,000	\$ -	\$ 24,000
c.	Storm Drain System	\$ 1,800,000	\$ (1,800,000)	\$ -
d.	Interfund Transfer	\$ 12,170	\$ 489	\$ 12,659
e.	Other Operating Expenses -No Change	\$ 13,530	\$ -	\$ 13,530
Sub-Total Stormwater		\$ 1,912,576	\$ (1,784,932)	\$ 127,644

FY 2019 Budget Presentation

ENTERPRISE FUNDS		FY 2017-2018 ADOPTED BUDGET	INCREASE/ (DECREASE)	FY 2018-2019 PROPOSED BUDGET
23 WATER IMPROVEMENT TRUST FUND				
a.	Water Transmission & Distribution Project DW13040	\$ 4,400,000	\$ (4,400,000)	\$ -
b.	Water Meters & Service Line Replacement Project DW 13042	\$ 4,700,000	\$ (4,700,000)	\$ -
Sub-Total Water Improvement Trust Fund		\$ 9,100,000	\$ (9,100,000)	\$ -

FY 2019 Budget Presentation

ENTERPRISE FUNDS		FY 2017-2018 ADOPTED BUDGET	INCREASE/ (DECREASE)	FY 2018-2019 PROPOSED BUDGET
24 SEWER IMPROVEMENT TRUST				
a.	Replace Sanitary Sewer Lines Project #WW13041	\$ 3,900,000	\$ (3,900,000)	\$ -
b.	Replace Lift Stations Project #WW13041	\$ 900,000	\$ (900,000)	\$ -
c.	Placing Eastbound Forcemain Out of Service Repair/Abandon	\$ 8,000,000	\$ (8,000,000)	\$ -
d.	State Revolving Loan Debt & Interest Annual Payment	\$ 948,771	\$ (67,593)	\$ 881,178
Sub-Total Sewer Improvement Trust Fund		\$ 13,748,771	\$ (12,867,593)	\$ 881,178

FY 2019 Budget Presentation

ENTERPRISE FUNDS	FY 2017-2018 ADOPTED BUDGET	INCREASE/ (DECREASE)	FY 2018-2019 PROPOSED BUDGET
25 SANITATION IMPROVEMENT TRUST			
a. No Change	\$ -	\$ -	\$ -
Sub-Total Sanitation Improvement Trust Fund	\$ -	\$ -	\$ -
<hr/>			
GRAND TOTAL FOR ALL FUNDS	\$ 45,306,378	\$ (24,167,905)	\$ 21,138,474