



North Bay Village

Administrative Offices

1666 Kennedy Causeway, Suite 300 North Bay Village, FL 33141

Tel: (305) 756-7171 Fax: (305) 756-7722 Website: www.nbvillage.com

OFFICIAL AGENDA
REGULAR VILLAGE COMMISSION MEETING
VILLAGE HALL
1666 KENNEDY CAUSEWAY, #101
NORTH BAY VILLAGE, FL 33141

TUESDAY, OCTOBER 10, 2017
7:30 P.M.

NOTICE IS HEREWITH GIVEN TO ALL INTERESTED PARTIES THAT IF ANY PERSON SHOULD DECIDE TO APPEAL ANY DECISION MADE AT THE FORTHCOMING MEETING OF THE VILLAGE COMMISSION, SUCH PERSON WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, HE OR SHE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE VILLAGE FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.

TO REQUEST THIS MATERIAL IN ACCESSIBLE FORMAT, SIGN LANGUAGE INTERPRETERS, INFORMATION ON ACCESS FOR PERSON WITH DISABILITIES, AND/OR ANY ACCOMMODATION TO REVIEW ANY DOCUMENT OR PARTICIPATE IN ANY VILLAGE-SPONSORED PROCEEDING, PLEASE CONTACT (305) 756-7171 FIVE DAYS IN ADVANCE TO INITIATE YOUR REQUEST. TTY USERS MAY ALSO CALL 711 (FLORIDA RELAY SERVICE).

1. CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

2. A. PROCLAMATIONS AND AWARDS

1. **65th Anniversary of North Bay Village Recognition by the International City/County Management Association (ICMA)**
2. **Star Award – Dr. Joshua Furman**

B. SPECIAL PRESENTATIONS

1. **Jenny Patrizia**
Mini Health Fair/Chen Senior Medical
(Introduce by Vice Mayor Eddie Lim)
2. **Anamarie Garces/Urban Health Partnerships, Inc.**
Countywide Complete Streets Collaboration
Julian Guevara, Miami-Dade County, Municipal Coordinator
(Introduced by Mayor Connie Leon Kreps)

- C. **ADDITIONS AND DELETIONS**
- 3. **GOOD & WELFARE**
- 4. **GRANT WRITER'S REPORT**
- 5. **ADVISORY BOARD REPORTS**
 - A. ANIMAL CONTROL ADVISORY BOARD
 - B. BUSINESS DEVELOPMENT ADVISORY BOARD
 - C. CITIZENS BUDGET & OVERSIGHT BOARD
 - D. COMMUNITY ENHANCEMENT BOARD
 - E. PLANNING & ZONING BOARD
- 6. **VILLAGE COMMISSION'S REPORT**
- 7. **VILLAGE ATTORNEY'S REPORT**
- 8. **VILLAGE MANAGER'S REPORTS**
- 9. **CONSENT AGENDA:** (Matters on the Consent Agenda are self-explanatory and are not expected to require discussion or review. Items will be adopted by one motion. If discussion is desired by any member of the Commission, that item must be removed from the Consent Agenda and will be considered separately.)
 - A. A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, APPROVING THE PROJECT AGREEMENT WITH KIMLEY-HORN & ASSOCIATES, INC. (WORK AUTHORIZATION NO. 17-08) TO PROVIDE PROFESSIONAL ENGINEERING SERVICES TO CONVERT EXISTING CAD FILES AND AS-BUILT DATA FOR THE VILLAGE'S SANITARY SEWER COLLECTION SYSTEM TO GIS FORMAT FOR COORDINATION AND SUBMITTAL TO THE MIAMI-DADE COUNTY DEPARTMENT OF REGULATORY AND ECONOMIC RESOURCES; AUTHORIZING VILLAGE OFFICIALS TO TAKE ALL NECESSARY STEPS TO IMPLEMENT THE TERMS OF THE PROJECT AGREEMENT; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE PROJECT AGREEMENT; AND PROVIDING FOR AN EFFECTIVE DATE. (*INTRODUCED BY VILLAGE MANAGER FRANK K. ROLLASON*)

The proposed Resolution will allow Kimley-Horn & Associates, Inc. to prepare a Geographic Information System (GIS) map for the entire Waste Wastewater Collection Transmission System (WCTS) using software compatible with the GIS system used by Miami-Dade County, and a program for keeping the data current in this system, including as-built drawings and information, in an electronic format compatible with the GIS system used by Miami-Dade County.

- B. A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA AUTHORIZING AN AGREEMENT WITH DIBRI, INC. FOR COMPUTER NETWORK SUPPORT SERVICES; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE AGREEMENT; AUTHORIZING EXPENDITURE OF BUDGETED FUNDS; DIRECTING VILLAGE OFFICIALS TO DO ALL THINGS NECESSARY TO CARRY OUT THE AIM OF THIS RESOLUTION; AND SETTING AN EFFECTIVE DATE. (INTRODUCED BY VILLAGE MANAGER FRANK K. ROLLASON)**

The proposed Resolution will renew an agreement with DiBri, Inc. to provide computer network support services to the Village.

- 1.) Commission Action**

10. ORDINANCES FOR FIRST READING AND RESOLUTIONS

- A. AN ORDINANCE OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AMENDING CHAPTER 97, ENTITLED "PARKS AND RECREATION" BY AMENDING SECTION 97.11 TO PROHIBIT AN ADULT FROM ENTERING A TODDLER PARK WITHOUT A CHILD; PROVIDING FOR SEVERABILITY, CONFLICT, INCLUSION IN THE VILLAGE CODE; AND AN EFFECTIVE DATE. (INTRODUCED BY COMMISSIONER ANDREANA JACKSON)**

The proposed Ordinance will prohibit persons over the age of 18 from being in designated play area in a Village park, unless the adult is supervising and/or accompanying children under the age of 8.

- 1.) Commission Action**

- B. AN ORDINANCE OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AMENDING CHAPTER 151, SECTION 151.101 OF THE NORTH BAY VILLAGE CODE OF ORDINANCES ENTITLED "PROPERTY ADDRESSES" TO PROVIDE FOR ADDRESS NUMBERS ON SEAWALLS; PROVIDING FOR REPEAL, SEVERABILITY, INCLUSION IN THE CODE AND AN EFFECTIVE DATE. (INTRODUCED BY VILLAGE MANAGER FRANK K. ROLLASON)**

The proposed Resolution will allow for property addresses to be affixed to the seawalls for identification purposes by North Bay Village Police Marine Patrol Unit, when necessary.

1.) Commission Action

- C. A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, RECOGNIZING FLORIDA CITY GOVERNMENT WEEK, OCTOBER 23-29, 2017, AND ENCOURAGING ALL CITIZENS TO SUPPORT THE CELEBRATION AND CORRESPONDING ACTIVITIES; AND SETTING AN EFFECTIVE DATE. (INTRODUCED BY MAYOR CONNIE LEON-KREPS)**

The proposed Resolution encourages all citizens, city government officials, and employees to participate in events that recognize and celebrate Florida City Government Week.

1.) Commission Action

- D. A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, APPROVING PARTICIPATION IN THE MIAMI BEACH CHAMBER OF COMMERCE ACTIVITIES AS OUTLINED IN THE “NORTH BAY VILLAGE BUSINESS COMMUNITY DEVELOPMENT AND PROMOTION PROGRAM”; APPROPRIATING BUSINESS DEVELOPMENT FUNDING; DESIGNATING A LIAISON TO THE BUSINESS DEVELOPMENT ADVISORY BOARD; AND SETTING AN EFFECTIVE DATE. (INTRODUCED BY VICE MAYOR EDDIE LIM)**

The proposed Resolution will approve North Bay Village participation in the Miami Beach Chamber of Commerce (MBCC) program geared towards helping to grow and develop the business community; appoint Vice Mayor Lim as the liaison to the Business Development Advisory Board; and appropriate \$10,000 in the FY 2018 Budget for business development activities.

1.) Commission Action

- E. A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, ACCEPTING THE INVITATION FROM THE CITIZENS BUDGET & OVERSIGHT BOARD TO ATTEND ITS WORKSHOP CALLED FOR THE PURPOSE OF DISCUSSING THE VILLAGE'S LONG TERM CAPITAL COMMITMENTS AND DEVELOPMENT PRIORITIES; AND SETTING AN EFFECTIVE DATE. (INTRODUCED BY MAYOR CONNIE LEON KREPS)**

The proposed Resolution calls for the Commission's attendance at a meeting to be held by the Citizens Budget & Oversight Board to discuss the impact of the capital projects on the Village and the residents.

1.) Commission Action

- F. A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, APPROVING THE REQUEST OF THE ANIMAL CONTROL ADVISORY BOARD TO CONDUCT A CAMPAIGN TO MICROCHIP DOGS IN THE VILLAGE; AND SETTING AN EFFECTIVE DATE. (INTRODUCED BY MAYOR CONNIE LEON KREPS)**

The proposed Resolution seeks permission for the Animal Control Advisory Board to hold a campaign to have dogs in the Village implanted with microchips.

1.) Commission Action

- G. A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, ADOPTING THE MIAMI-DADE COUNTY COMPLETE STREETS DESIGN GUIDELINES AND DIRECTING NORTH BAY VILLAGE'S DESIGNEE TO INCORPORATE THE COMPLETE STREETS DESIGN GUIDELINES INTO THE EVERYDAY OPERATIONS OF DEPARTMENTS RESPONSIBLE FOR TRANSPORTATION, PUBLIC WORKS, PLANNING, DESIGN, CONSTRUCTION, OPERATIONS AND MAINTENANCE OF LOCAL ROADS; SETTING AN EFFECTIVE DATE. (INTRODUCED BY MAYOR CONNIE LEON KREPS)**

The proposed Resolution will adopt the "Complete Streets Design Guidelines" to utilize design standards to make streets safe for all users, including those who walk, ride bikes and use public transportation.

1.) Commission Action

11. PUBLIC HEARINGS ITEMS INCLUDING ORDINANCES FOR SECOND

READING: Please be advised that if you wish to comment upon any of these quasi-judicial items, please inform the Mayor when she requests public comments. An opportunity for persons to speak on each item will be made available after the applicant and staffs have made their presentations on each item. All testimony, including public testimony and evidence, will be made under oath or affirmation. Additionally, each person who gives testimony may be subject to cross-examination. If you refuse either to be cross-examined or to be sworn, your testimony will be given its due weight. The general public will not be permitted to cross-examine witnesses, but the public may request the Commission to ask questions of staff or witnesses on their behalf. Persons representing organizations must present evidence of their authority to speak for the organization. Further, details of the quasi-judicial procedures may be obtained from the Village Clerk.

12. UNFINISHED BUSINESS

13. NEW BUSINESS

A. 2018 ADVISORY CHARTER REVIEW BOARD (*MAYOR CONNIE LEON-KREPS*)

1.) Commission Action

B. CITIZENS CRIME WATCH 42ND ANNUAL AWARDS CEREMONY

1.) Commission Action

C. DONATION OF TWO (2) RETIRED POLICE CARS TO THE VILLAGE OF EL PORTAL (*Commissioner Jose Alvarez*)

1.) Commission Action

14. APPROVAL OF MINUTES – COMMISSION MEETINGS

A. REGULAR COMMISSION MEETING – JULY 11, 2017

B. BUDGET WORKSHOP – JUNE 20, 2017

1.) Commission Action

15. ADJOURNMENT



Certificate of Recognition




The Florida City & County Management
Association Celebrates With

The City of North Bay Village

on the 65th anniversary of your city's recognition by
the International City/County Management
Association (ICMA)

of its operation under the commission-manager form of government.

Awarded October 10, 2017



Jim Hanson, President, FCCMA
Town Manager, Town of Orange Park



To: North Bay Village Mayor & Village Commission
From: LaKeesha Morris, MSW
Date Submitted: October 2, 2017
Reporting Period: September 1 – September 30, 2017

Grants Submitted this Reporting Period:

1. Florida Emergency Management – Flood Mitigation Assistance

- a. Date Submitted:** September 29, 2017
- b. Amount Requested:** \$200,000
- c. Match Required:** 25%
- d. Project Summary:** Funding was requested to support the Village’s extensive stormwater improvements (i.e. flex valves for outfall pipes).

Grants “Under Construction”

The following grants are currently open and being considered by the Village.

No grants are currently under construction. The Village will be required to submit a new application for the After-School Program to The Children’s Trust. It is expected that the request for proposal will be released in late October or early November.

Grant Updates

In addition to applying for the above-mentioned grants, BellTower has continued supporting the Village in seeking Local Agency Program Certification (LAP). During the month of September, the Village submitted the final draft of the updated ADA Plan. FDOT has approved the draft and requested that the new plan be uploaded to the Village’s website along with the Title VI Non-Discrimination Policy that was approved during the July Commission Meeting. Village staff continues to go through required trainings and bi-weekly meetings with FDOT.

Secondly during the month of September, LaKeesha completed quarterly reports for active grants. This included:

- Florida Inland Navigation District – Baywalk South Construction Project
- Florida Inland Navigation District – Boardwalk Design Project
- South Florida Water Management District – Stormwater Rehabilitation Project (Flex valves)

Overview of Active Grants for FY2017-18

| Funding Source | Project Title | Funding Amount Awarded | Contract Period | Current Status of Grant |
|--|--|-------------------------------|------------------------|-----------------------------------|
| Florida Department of Law Enforcement – JAG (County) | North Bay Village Portable AED Project | \$2,457.00 | 7/1/2016 - 6/30/2017 | Completed |
| Florida Department of Law Enforcement – JAG (Direct) | North Bay Village Portable AED Project | \$1,115.00 | 10/1/2016 - 9/30/2017 | Completed |
| FDOT-University of South Florida | High Visibility Enforcement (JFK) | \$2,000.00 | 4/8/2017 - 5/31/2017 | Completed |
| Florida Inland Navigation District | Baywalk/Boardwalk Planning and Design | \$100,000.00 | 10/1/2016 - 9/30/2018 | In-Progress |
| Florida Inland Navigation District | Baywalk Plaza Area Phase IIA (Construction) | \$200,000.00 | 10/1/2015 - 9/30/2017 | In-Progress - Extension Requested |
| South Florida Water Management District | North Bay Village Outfall Improvement Project | \$150,000.00 | 10/1/2016 - 9/30/2018 | In-Progress |
| The Children’s Trust | Our Kids Our Treasure Youth Program | \$169,256.28 | 8/1/16 – 7/31/17 | Completed |
| Florida Department of Environmental Protection (TMDL Grant) | North Bay Village Storm Water Improvements & Catch Basins | \$150,000.00 | 7/1/2016 - 6/30/2021 | In-Progress |
| Florida Department of Transportation | Baywalk Plaza Area (Northside) Construction | \$1,000,000.00 | Proposed FY2018-19 | Pending Village LAP Certification |
| Florida Department of Environmental Protection (Legislative Appropriation) | LP13044: North Bay Village Storm Water Phase II Improvements | \$225,000.00 | 6/1/2016 - 12/31/2019 | In Final Year |
| Total: | | \$1,999,828.28 | | |

VILLAGE MANAGER'S REPORT
TO
THE MAYOR AND MEMBERS OF THE VILLAGE COMMISSION
OCTOBER 10, 2017

1. FINANCE DEPARTMENT OVERVIEW:

- a. Tyler/Energov Project is moving forward with staff input and training. This module will allow Building, Code Enforcement, and BTR program to have input capability and access as well as allow the public to apply for Building Permits and BTRs through the internet. The Building Department is required to be on-line in 2018 for allowing access for applications as well as the display of all permit issued. This will allow the Village to come into compliance.
- b. The Financial Advisor, PFM, is on-board and has been meeting with Bert and Finance Staff to compile data and conduct analysis with the intent to present to the Commission at the November 14th Commission meeting. They are also scheduled to meet with the Budget Oversight Advisory Board on October 16th.

2. POLICE DEPARTMENT OVERVIEW:

- a. Village recently received \$130,000 in Fed Forfeitures.
- b. Two officers were sent as a part of a State Emergency Deployment in response to Hurricane Irma to Collier County for a week.
- c. Dept hosted a Narcotics Interdiction Training Class for area-wide law enforcement agencies on Sept 29th.
- d. Provided Honor Guard Details at the annual PBA Blue Mass at St Patrick's Church on Miami Beach on Sept 29th and in Kissimmee on Aug 24 for slain police officers.
- e. Conducted Back to School Event on Aug 18th with over 100 children receiving book bags, school supplies, refreshments and door prizes.
- f. The new state of the art automatic rifles were received and successfully tested – training and issuance of the weapons will take place shortly.

3. PUBLIC WORKS DEPARTMENT OVERVIEW:

- a. Sanitary Sewer Rehabilitation Work and Testing continues.
- b. Water Main Rehabilitation Work continues
- c. Water Meter Replacement Program is in its infant stages, but moving forward.
- d. Two new garbage trucks have been received and place in service on 9/29 – Trash truck should be here any day.

4. MANAGER'S REPORT:

- a. Limebikes Project – Manager and Deputy Manager met with Limebikes' Rep on 9/25 and toured Village for likely locations. Received a draft 90-Day Trial Period Proposal on 9/29 and sent to Village Attorney for his review.
- b. Sepe Lots – have not had a response to our proposal to Ms. Sepe since it was given on 7/18. I am told she is still considering. There was no cash offer made. The ball is in her court to come back with the minimum she would accept from the Village to purchase both lots.
- c. Sakura Site – Contract Offer was made on 9/7. Awaiting response. Appraisal was received on 9/21 and sent to Commission. Due diligence on-going.
- d. Automated Phone System Activation – our current phone system is capable to provide an automated answering and routing system. Bert is heading up that project whereby the phone will be answered via this system and calls routed to the appropriate department/individual during working hours between 8am and 5pm.
- e. PIO Workshop – need a date from the Commission to schedule the workshop. As we have two Commission Meetings in October – maybe in early November or on a Saturday? Open for suggestions.



North Bay Village

Administrative Offices

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Tel: (305) 756-7171 Fax: (305) 756-7722 Website:

www.nbvillage.com

NORTH BAY VILLAGE RECOMMENDATION MEMORANDUM

DATE: October 10, 2017

TO: Mayor Connie Leon-Kreps
Vice Mayor Eddie Lim
Commissioner Jose R. Alvarez
Commissioner Dr. Douglas N. Hornsby
Commissioner Andreana Jackson

RECOMMENDED BY MANAGER: Frank K. Rollason, Village Manager

PRESENTED BY: Frank K. Rollason, Village Manager

SUBJECT: Kimley-Horn & Associates, Inc. – Work Authorization No. 17-08 – Sanitary Sewer GIS Conversion

RECOMMENDATION:

It is recommended that the Village Commission approve the attached Resolution authorizing the Village Manager to execute the attached Kimley-Horn & Associates, Inc., proposed Work Authorization No. 17-08 entitled Sanitary Sewer GIS Conversion for a lump sum amount of \$28,200.00.

BACKGROUND:

In order to comply with the requirements of the Miami Dade County's Department of Regulatory and Economic Resources (RER), Environmental Resources Management, the Village has requested Kimley-Horn & Associates, Inc. (Kimley-Horn), to provide engineering services to address the conversion of existing CAD files and as-built data for the Village's Sanitary Sewer Collection System to a GIS format for submittal to RER. Kimley-Horn, as the Engineer of Record for the Village, has submitted the attached proposal to include the following Scope of Services: address the conversion of the available electronic CAD files and existing as-built information associated with the Village's Sanitary Sewer Collection System into GIS as well as to update the GIS database to include all data provided as part of the ongoing Sanitary Sewer Rehabilitation Program for a lump sum payment of \$28,200.00. Compliance of these requirements is essential to the Village in order to avoid enforcement action.

Mayor
Connie Leon-Kreps

Vice Mayor
Eddie Lim

Commissioner
Jose R. Alvarez

Commissioner
Dr. Douglas N. Hornsby

Commissioner
Andreana Jackson

FINANCIAL IMPACT:

Funding source for this item is included in the State Revolving Fund.

Account No. 365-35-535-6531

\$28,200

PERSONNEL IMPACT:

None


CONTACT:

Raymond Rammo, Acting Public Works Director



North Bay Village
Administrative Offices
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Tel: (305) 756-7171 Fax: (305) 756-7722 Website:
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MEMORANDUM
North Bay Village

DATE: September 27, 2017
TO: Yvonne P. Hamilton, CMC
Village Clerk
FROM: Frank K. Rollason 
Village Manager
SUBJECT: Introduction of Resolution

Pursuant to Section 3.08 of the Village Charter, I hereby introduce the following Resolution:

A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, APPROVING THE PROJECT AGREEMENT WITH KIMLEY-HORN & ASSOCIATES, INC. (WORK AUTHORIZATION NO. 17-08) TO PROVIDE PROFESSIONAL ENGINEERING SERVICES TO CONVERT EXISTING CAD FILES AND AS-BUILT DATA FOR THE VILLAGE'S WASTERWATER COLLECTION TRANSMISSION SYSTEM TO GIS FORMAT FOR COORDINATION AND SUBMITTAL TO THE MIAMI-DADE COUNTY DEPARTMENT OF REGULATORY AND ECONOMIC RESOURCES; AUTHORIZING VILLAGE OFFICIALS TO TAKE ALL NECESSARY STEPS TO IMPLEMENT THE TERMS OF THE PROJECT AGREEMENT; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE PROJECT AGREEMENT; AND PROVIDING FOR AN EFFECTIVE DATE.

Accordingly, please place the item on the next available agenda.

FKR:yph

Mayor
Connie Leon-Kreps

Vice Mayor
Eddie Lim

Commissioner
Jose R. Alvarez

Commissioner
Dr. Douglas N. Hornsby

Commissioner
Andreana Jackson

RESOLUTION NO. _____

A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, APPROVING THE PROJECT AGREEMENT WITH KIMLEY-HORN & ASSOCIATES, INC. (WORK AUTHORIZATION NO. 17-08) TO PROVIDE PROFESSIONAL ENGINEERING SERVICES TO CONVERT EXISTING CAD FILES AND AS-BUILT DATA FOR THE VILLAGE'S WASTERWATER COLLECTION TRANSMISSION SYSTEM TO GIS FORMAT FOR COORDINATION AND SUBMITTAL TO THE MIAMI-DADE COUNTY DEPARTMENT OF REGULATORY AND ECONOMIC RESOURCES; AUTHORIZING VILLAGE OFFICIALS TO TAKE ALL NECESSARY STEPS TO IMPLEMENT THE TERMS OF THE PROJECT AGREEMENT; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE PROJECT AGREEMENT; AND PROVIDING FOR AN EFFECTIVE DATE. (INTRODUCED BY VILLAGE MANAGER FRANK K. ROLLASON)

WHEREAS, North Bay Village retained the services of Kimley-Horn and Associates, Inc. ("Kimley-Horn") to provide professional engineering services to the Village pursuant to a Continuing Services Agreement dated April 11, 2006; and; and

WHEREAS, pursuant to Section 24-42.2(10)(g) of the Miami-Dade County Code, the Village is required to have a Geographic Information System (GIS) map for the entire Wastewater Collection Transmission System (WCTS) using software compatible with the GIS system used by Miami-Dade County, and a program for keeping the data current in this system, including as-built drawings and information, in an electronic format compatible with the GIS system used by Miami-Dade County, which shall be submitted to the department annually; and

WHEREAS, Kimley-Horn & Associates, Inc. has submitted a proposal to the Village for professional engineering services to convert the existing CAD files and as-built data for the Village's WCTS to a GIS format in compliance with Section 24-42.2(10)(g) of the Miami-Dade County Code at a lump sum payment of \$28,200.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The above Recitals are true and correct and incorporated herein by this reference.

Section 2. Approval of the Project Agreement. The Project Agreement attached here to as Exhibit 1 (Work Authorization No. 17-08) between North Bay Village and Kimley-Horn & Associates, Inc. to convert the existing CAD files and as-built data for the Village's Sanitary Sewer Collection System to a GIS format at a lump sum payment of \$28,200 is hereby approved.

Section 3. Authorization of Village Officials. The Village Manager and/or his designee and the Village Attorney are authorized to take all actions necessary to implement the terms and conditions of the Project Agreement.

Section 4. Execution of the Project Agreement. The Village Manager is authorized to execute the Project Agreement on behalf of the Village, to execute any required agreements and/or documents to implement the terms and conditions of the Project Agreement, subject to the approval as to form and legality by the Village Attorney.

Section 5. Effective Date. This Resolution shall take effect immediately upon adoption.

The foregoing Resolution was offered by _____, who moved for its adoption. This motion was seconded by _____, and upon being put to a vote, the vote was as follows:

FINAL VOTE AT ADOPTION:

| | |
|-------------------------------------|-------|
| Mayor Connie Leon-Kreps | _____ |
| Vice Mayor Eddie Lim | _____ |
| Commissioner Jose R. Alvarez | _____ |
| Commissioner Dr. Douglas N. Hornsby | _____ |
| Commissioner Andreana Jackson | _____ |

PASSED AND ADOPTED this 10th day of October 2017.

Connie Leon-Kreps, Mayor

ATTEST:

Yvonne P. Hamilton, CMC
Village Clerk

**APPROVED AS TO FORM FOR THE USE OF
NORTH BAY VILLAGE:**

Robert L. Switkes & Associates, P.A.
Village Attorney

North Bay Village/Resolution/Kimley Horn & Associates, Inc.-Sanitary Sewer GIS Conversion - Phase Services- Work
Authorization 17-02

PROJECT AGREEMENT

Between

NORTH BAY VILLAGE

And

KIMLEY-HORN AND ASSOCIATES, INC.

For

Work Authorization No. 17-08

Sanitary Sewer GIS Conversion

PROJECT AGREEMENT

Between

NORTH BAY VILLAGE

And

KIMLEY-HORN AND ASSOCIATES, INC.

For

Work Authorization No. 17-08

Sanitary Sewer GIS Conversion

Pursuant to the provisions contained in the "Continuing Services Agreement for Professional Engineering Services" (hereinafter referred to "CONTINUING SERVICES AGREEMENT") between the NORTH BAY VILLAGE (hereinafter referred to as "VILLAGE") and KIMLEY-HORN AND ASSOCIATES, INC. (KHA), (hereinafter referred to as "CONSULTANT") dated April 11, 2006, this Project Agreement authorizes the CONSULTANT to provide the services as set forth below.

The VILLAGE and the CONSULTANT agree as follows:

SECTION 1. SCOPE OF SERVICES

1.1 The CONSULTANT shall provide professional services associated with converting existing CAD files and as-built data for the VILLAGE's Sanitary Sewer collection system to a GIS format for coordination and submittal to the Miami-Dade County Department of Regulatory and Economic Resources (DRER) as described in the "Project Description" attached as Exhibit "1."

1.2 The "Scope of Services" and tasks to be provided by the CONSULTANT for this Project are those services and tasks as listed in Exhibit "2."

1.3 The VILLAGE may request changes that would increase, decrease, or otherwise modify the Scope of Services. Such changes must be contained in a written change order executed by the parties in accordance with the provisions of the Continuing Services Agreement, prior to any deviation from the terms of the Project Agreement, including the initiation of any extra work.

SECTION 2. DELIVERABLES

As part of the Scope of Services the CONSULTANT shall provide to the VILLAGE the following Deliverables:

See "Scope of Services" as listed in Exhibit "2."

SECTION 3. TERM/TIME OF PERFORMANCE/DAMAGE

3.1 **Term.** This Project Agreement shall commence on the date this instrument is fully executed by all parties and shall continue in full force and effect until the project is completed, unless otherwise terminated pursuant to Section 6 or other applicable provisions of this Project Agreement. The VILLAGE Manager, in his sole discretion, may extend the term of this Agreement through written notification to the CONSULTANT. Such extension shall not exceed 90 days. No further extensions of this Agreement shall be effective unless authorized by the VILLAGE Commission

3.2 **Commencement.** The CONSULTANT'S services under this Project Agreement and the time frames applicable to this Project Agreement shall commence upon the date provided in a written Notification of Commencement ("Commencement Date") provided to the CONSULTANT from the VILLAGE. The CONSULTANT shall not incur any expenses or obligations for payment to third parties prior to the issuance of the Notification of Commencement. The CONSULTANT must receive written notice from the VILLAGE Manager prior to the beginning the performance of services.

3.3 **Contract Time.** Upon receipt of the Notification of Commencement, the CONSULTANT shall commence services to the VILLAGE on the Commencement Date, and shall continuously perform services to the VILLAGE, without interruption, in accordance with the time frames set forth above. The number of calendar days from the Commencement Date, through the date set forth in the Project Schedule for completion of the Project or the date of actual completion of the Project, whichever shall last occur, not to exceed one hundred fifty (150) days from the Commencement Date, shall constitute the Contract Time.

3.4 All limitations of time set forth in this Agreement are of the essence.

SECTION 4. AMOUNT, BASIS AND METHOD OF COMPENSATION

4.1 **Lump Sum Compensation.** VILLAGE agrees to pay the CONSULTANT as compensation for performance of all services as related to the Project a Lump Sum of **\$28,200.00**. It is understood that the method of compensation is that of Lump Sum which means that the CONSULTANT shall perform all services set forth for total compensation in the amount stated above. Said Lump Sum includes compensation for all fees, expenses, and out-of-pocket costs of the CONSULTANT.

4.2 **Reimbursables.** It is acknowledged and agreed to by the CONSULTANT that the lump sum set forth in Section 4.1 includes Direct Expenses and describes the maximum extent of, VILLAGE'S obligation to reimburse the CONSULTANT for direct, nonsalary expenses, but does not constitute a limitation of any sort, upon the CONSULTANT's obligation to incur such expenses in the performance of services hereunder.

SECTION 5. BILLING AND PAYMENTS TO THE CONSULTANT

5.1 Invoices

5.1.1 **Lump Sum Compensation.** The CONSULTANT shall submit invoices which are identified by the specific project number on a monthly basis in a timely manner. These invoices shall identify the nature of the work performed, the phase of work, and the estimated percent of work accomplished in accordance with the Payment Schedule as shown on Exhibit "3", attached hereto and made a part of this Agreement. Invoices for each phase shall not exceed the amounts allocated to said phase.

5.2 **Disputed Invoices.** In the event that all or a portion of an invoice submitted to the VILLAGE for payment to the CONSULTANT is disputed, or additional backup documentation is required, the VILLAGE shall notify the CONSULTANT within fifteen (15) working days of receipt of the invoice of such objection, modification or additional documentation request. The CONSULTANT shall provide the VILLAGE with a written response and any additional information requested by the VILLAGE within five (5) working days of the date of the VILLAGE'S notice. The VILLAGE may request additional information, including but not limited to, all invoices, time records, expense records, accounting records, and payment records of the CONSULTANT. The VILLAGE, at its sole discretion, may pay to the CONSULTANT the undisputed portion of the invoice. The parties shall endeavor to resolve the dispute in a mutually agreeable fashion.

5.3 **Suspension of Payment.** In the event that the VILLAGE becomes credibly informed that any representations of the CONSULTANT, provided pursuant to Subparagraph 5.1, are wholly or partially inaccurate, or in the event that the CONSULTANT is not in compliance with any term or condition of this Project Agreement, the VILLAGE may withhold payment of sums then or in the future otherwise due to the CONSULTANT until the inaccuracy, or other breach of Project Agreement, and the cause thereof, is corrected to the VILLAGE'S reasonable satisfaction.

5.4 **Final Payment.** Submission of the CONSULTANT'S invoice for final payment and reimbursement shall constitute the CONSULTANT'S representation to the VILLAGE that, upon receipt from the VILLAGE of the amount invoiced, all obligations of the CONSULTANT to others, including its consultants, incurred in connection with the Project, shall be paid in full. The CONSULTANT shall deliver to the VILLAGE all documents requested by the VILLAGE evidencing payments to any and all subcontractors, and all final specifications, plans, or other documents as dictated in the Scope of Services and Deliverable. Acceptance of final payment shall constitute a waiver of any and all claims against the VILLAGE by the CONSULTANT.

SECTION 6. TERMINATION/SUSPENSION

6.1 **For Cause.** This Agreement may be terminated by either party upon three (3) calendar days' written notice to the other party should such other party fail substantially to perform in accordance with its material terms through no fault of the party initiating the termination. In the event that the CONSULTANT abandons this Agreement or causes it to be terminated by the VILLAGE, the CONSULTANT shall indemnify the VILLAGE against any loss pertaining to this termination. In the event that the CONSULTANT is terminated by the VILLAGE for cause and it is subsequently determined by a court of competent jurisdiction that such termination was without cause, such termination shall thereupon be deemed a termination for convenience under Section 6.2 of this Project Agreement and the provision of Section 6.2 shall apply.

6.2 **For Convenience.** This Agreement may be terminated by the VILLAGE for convenience upon five (5) calendar days' written notice to the CONSULTANT. In the event of termination, the CONSULTANT shall incur no further obligations in connection with the Project and shall, to the extent possible terminate any outstanding Subconsultant obligations. The CONSULTANT shall be compensated for all services performed to the satisfaction of the VILLAGE and reimbursable expenses incurred prior to the date of termination. In such event, the CONSULTANT shall promptly submit to the VILLAGE its invoice for final payment and reimbursement which invoice shall comply with the provisions of Paragraph 5.1. Under no circumstances shall the VILLAGE make any payment of profit to the CONSULTANT for services which have not been performed.

6.3 **Assignment upon Termination.** Upon termination of this Project Agreement, the work product of the CONSULTANT shall become the property of the VILLAGE and the CONSULTANT shall, within ten (10) working days of receipt of written direction from the VILLAGE, transfer to either the VILLAGE or its authorized designee, a copy of all work product in its possession, including but not limited to, designs, specifications, drawings, studies, reports and all other documents and data in the possession of the CONSULTANT pertaining to this Project Agreement. Upon the VILLAGE'S request, the CONSULTANT shall additionally assign its rights, title and interest under any subcontractor's agreements to the VILLAGE.

6.4 **Suspension for Convenience.** The VILLAGE shall have the right at any time to direct the CONSULTANT to suspend its performance, or any designated part thereof, for any reason whatsoever or without reason, for a cumulative period of up to 30 calendar days. If any such suspension is directed by the VILLAGE, the CONSULTANT shall immediately comply with same. In the event the VILLAGE directs a suspension of performance as provided for herein, through no fault of the CONSULTANT, the VILLAGE shall pay to the CONSULTANT as full compensation for such suspension the CONSULTANT'S reasonable cost, actually incurred and paid, of demobilization and remobilization.

SECTION 7. PERSONNEL ASSIGNED TO PROJECT

7.1 The CONSULTANT shall assign only qualified personnel to perform any services concerning this Project. At the time of execution of this Agreement, the parties anticipate that the following named individuals will perform those supervisory or primary functions indicated:

| NAME | FUNCTION |
|-----------------------|------------------------------|
| <u>Gary R Ratay</u> | <u>Project Manager</u> |
| <u>Erin Emmons</u> | <u>Professional Engineer</u> |
| <u>Eric Blazewicz</u> | <u>Engineer</u> |
| <u>Shanda Layne</u> | <u>Administrative</u> |
| <u>Casey Crozier</u> | <u>Administrative</u> |

So long as the individuals named above remain actively employed or retained by the CONSULTANT, they shall perform the functions indicated next to their names. Furthermore, the VILLAGE reserves the right to reject any proposed substitution for any of the above-named individuals, and the VILLAGE shall have the further right to require that any individual assigned to the Project by the CONSULTANT be removed from the Project and reassigned for good cause.

SECTION 8. INCORPORATION OF CONTINUING SERVICES AGREEMENT

All terms and conditions of the "Continuing Service Agreement" between the VILLAGE and the CONSULTANT dated April 11, 2006, not specifically modified by this Project Agreement shall remain in full force and effect and are incorporated into and made a part of this Project Agreement by this reference as though set forth in full.

SECTION 9. SEVERABILITY

If any provision of this Project Agreement or its application to any person or situation shall to any extent, be invalid or unenforceable, the remainder of this Project Agreement, and the application of such provisions to persons or situations other than those to which it shall have been held invalid or unenforceable shall not be affected thereby, and shall continue in full force and effect, and be enforced to the fullest extent permitted by law.

[THE REST OF THIS PAGE INTENTIONALLY LEFT BLANK.]

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement on the respective dates under each signature: The VILLAGE, signing by and through its _____, attested to by its VILLAGE Clerk, duly authorized to execute same, and by the CONSULTANT, by and through its Senior Associate, duly authorized officer to execute same.

ATTEST:

NORTH BAY VILLAGE

Village Clerk

By: _____

Date: _____

APPROVED AS TO FORM:

Village Attorney

ATTEST:

KIMLEY-HORN AND ASSOCIATES, INC.

Secretary

By: _____
Gary R. Ratay, P.E.

Print Name

Date: _____

(CORPORATE SEAL)

WITNESSES:

Print Name: _____

Print Name: _____

Exhibit “1”

Project Description

North Bay Village, as a utility owner in Miami-Dade County, must comply with requirements of the Miami-Dade County Code of Ordinances (“MDC Code”) for Wastewater Collection and Transmission System (“WCTS”) as enforced by the Miami-Dade County Department of Regulatory and Economic Resources (DRER), a Division of the Department of Environmental Resources Management (DERM). The CONSULTANT is pleased to submit this proposal associated with converting existing CAD files and as-built data for the VILLAGE’s sanitary sewer collection system to a GIS format in compliance with Sec. 24-42.2(10)(g) of the MDC Code for submittal to DRER. The sanitary sewer collection system is limited to sanitary main line and sanitary manhole information. This scope of services does not include addressing sanitary lateral information.

Exhibit “2”

Scope of Services

The scope of services will be completed by the CONSULTANT and the following tasks will be performed in close coordination with VILLAGE staff.

Task 1 – GIS Data Conversion

The CONSULTANT will provide the services set forth below under this task:

- Convert available electronic CAD files and existing as-built information associated with the VILLAGE’s sanitary sewer collection system into GIS.
- Adjust the electronic files to be consistent with the Miami-Dade County standards.
- Populate the GIS attribute information as detailed in the existing as-built information.
- Submit draft electronic GIS files to the VILLAGE for one (1) round of review and comment.
- Review and update the GIS files per VILLAGE comments prior to submitting to Miami-Dade County.
- Submit draft electronic GIS files to Miami-Dade County for one (1) round of review and comment.
- Attend one (1) meeting with the VILLAGE and Miami-Dade County to discuss submitted GIS files.
- Address County comments.
- Submit final electronic GIS files to the VILLAGE for submittal to Miami-Dade County.

Task 2 – GIS Data Update

The VILLAGE is currently completing their Sanitary Sewer Rehabilitation Program. As part of that program, the Contactor is required to provide updated survey data to confirm/update the existing as-built information referenced above. The CONSULTANT will provide the services set forth below after receiving the updated survey data under this task:

- Populate the attribute information in the GIS database with the updated survey data provided as part of the Sanitary Sewer Rehabilitation Program.
- Develop draft maps based on the updated survey information and submit those maps to the VILLAGE for one (1) round of review and comment.
- Review and update the GIS files per VILLAGE comments prior to submitting to Miami-Dade County.
- Submit draft electronic GIS files to Miami-Dade County for one (1) round of review and comment.
- Attend one (1) meeting with the VILLAGE and Miami-Dade County to discuss submitted GIS files.
- Address County comments.

- Submit final electronic GIS files to the VILLAGE for submittal to Miami-Dade County.

No surveying services or data collection beyond those tasks specifically listed in Tasks 1 and 2 are included. Should additional field survey or data collection be required, the CONSULTANT prepare a fee, scope and schedule for the work at the time the services are requested.

DELIVERABLES

- Draft electronic GIS files for both Tasks 1 and 2
- Final electronic GIS files for both Tasks 1 and 2

SCHEDULE

The CONSULTANT will provide our services as expeditiously as practicable. It is anticipated that the Task 1 Scope of Services will be completed by December 15, 2017 assuming a Notice to Proceed date no later than October 1, 2017. Completion of Task 2 is subject to receipt of updated as-built information as part of the Sanitary Sewer Rehabilitation Program.

Exhibit "3"

Payment Schedule

The CONSULTANT will complete this scope of services outlined in Tasks 1 and 2 for the lump sum fee of **\$28,200.00**. The following task items represent a breakdown of the lump sum amount for reference:

| Task | Description | Labor Fee |
|--------------------------------|---------------------------|--------------------|
| 1 | GIS Data Conversion | \$21,100.00 |
| 2 | GIS Data Update | \$7,100.00 |
| TOTAL LUMP SUM FEE..... | | \$28,200.00 |



North Bay Village

Administrative Offices

1666 Kennedy Causeway, Suite 300 North Bay Village, FL
33141

Tel: (305) 756-7171 Fax: (305) 756-7722 Website:

www.nbvillage.com

NORTH BAY VILLAGE
RECOMMENDATION MEMORANDUM

DATE: September 12, 2017

TO: Mayor Connie Leon Kreps
Vice-Mayor Eddie Lim
Commissioner Jose R. Alvarez
Commissioner Douglas N. Hornsby, M.D.
Commissioner Andreana Jackson

RECOMMENDED BY STAFF: Frank Rollason, Village Manager

PRESENTED BY STAFF: Bert Wrains, Finance Director, CGFO

SUBJECT: Contract for IT hardware and software maintenance and support

BACKGROUND:

The Village has been utilizing the services of the firm Dibri, Inc to maintain the Villages hardware and software over the past five (5) years. The company has provided the Village with one of the principles of the firm, Johnny Saavedra that carries out these tasks. Johnny has been providing these services to the police department, as well as the Village administrative offices. Johnny helps the Village maintain the police CIS computer system as well as the TYLER software system and our e-mail system. In addition the contract includes maintenance of the police lap top computers, dispatch recording equipment, the new LED signs and the Village's security cameras around town.

Dibri has provided the Village hardware and software maintenance and services since 2010. We formalized the working relationship with a formal agreement approved by the Village Commission in Oct 2014. The current contract provides for a minimum of 4 hours per day Monday through Friday. It provides for unlimited assistance by phone or remote. Dibri will provide back-up services when Johnny is not available. The services being provided under this contract as daily work, has been increased as the Village has increased our computer system requirements. This also includes several items that were not in the current contract and have been included in the monthly contract price, which will reduce the overtime cost in FY 2018. The FY 2018 budget contains the same total cost for computer services as FY 2017.

Mayor
Connie Leon-Kreps

Vice Mayor
Eddie Lim

Commissioner
Jose R. Alvarez

Commissioner
Dr. Douglas N. Hornsby

Commissioner
Andreana Jackson

The enclosed contract is being recommended to be awarded as a sole source contract. The Village has been receiving a high level of service from Dibri and it would be extremely difficult to replace the services being provided at the contract price. Dibri has extreme detail working knowledge of all the Village's computer and phone systems. It would cause a major cost and disruption of services to replace the services that Dibri provides via an RFP.

FINANCIAL/BUDGET IMPACT:

The agreement is for 4 hours per day 5 days a week of actual on site assistance. The agreement is for \$5,600 per 4 week period or \$7,000 for the 5 week periods. This is a total of \$70,000 and has been included in the FY 2018 budget for computer services. If Dibri is required to be on-site at other times then the Village is charged \$70 per hour, unless it is emergency services on a legal holiday or after normal business hours. The rate for emergency services is \$105.00 per hour. The FY 2018 budget was prepared based on utilizing this contract rate for the entire year and there are sufficient funds budgeted to cover this contract.


PERSONNEL IMPACT:

None.



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MEMORANDUM
North Bay Village

DATE: August 29, 2017
TO: Yvonne P. Hamilton, CMC
Village Clerk
FROM: Frank K. Rollason
Village Manager 
SUBJECT: Introduction of Resolution

Pursuant to Section 3.08 of the Village Charter, I hereby introduce the following Resolution:

A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA AUTHORIZING AN AGREEMENT WITH DIBRI, INC. FOR COMPUTER NETWORK SUPPORT SERVICES; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE AGREEMENT; AUTHORIZING EXPENDITURE OF BUDGETED FUNDS; DIRECTING VILLAGE OFFICIALS TO DO ALL THINGS NECESSARY TO CARRY OUT THE AIM OF THIS RESOLUTION; AND SETTING AN EFFECTIVE DATE.

Accordingly, please place the item on the next available agenda.

FKR:yph

Mayor
Connie Leon-Kreps

Vice Mayor
Eddie Lim

Commissioner
Jose R. Alvarez

Commissioner
Dr. Douglas N. Hornsby

Commissioner
Andreana Jackson

RESOLUTION NO: _____

A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA AUTHORIZING AN AGREEMENT WITH DIBRI, INC. FOR COMPUTER NETWORK SUPPORT SERVICES; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE AGREEMENT; AUTHORIZING EXPENDITURE OF BUDGETED FUNDS; DIRECTING VILLAGE OFFICIALS TO DO ALL THINGS NECESSARY TO CARRY OUT THE AIM OF THIS RESOLUTION; AND SETTING AN EFFECTIVE DATE. (INTRODUCED BY VILLAGE MANAGER FRANK K. ROLLASON)

WHEREAS, DiBri, Inc. has been performing computer network support services to the Village; and

WHEREAS, the Commission of North Bay Village has determined that it is in the best interest of the Village to enter into an agreement with DiBri, Inc. to provide information technology (IT) support.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The above Recitals are true and correct and incorporated herein by this reference.

Section 2. Authorization of Village Officials. The Village Manager is authorized to enter into an agreement with DiBri, Inc. for the scope of services outlined in the agreement attached hereto as Exhibit 1, subject to the approval as to form and legality by the Village Attorney.

Section 3. Authorization of Fund Expenditure. The Village Manager is authorized to expend the necessary funds to implement the terms of the agreement with DiBri, Inc.

Section 4. Effective Date. This Resolution shall take effect immediately upon adoption.

The foregoing Resolution was offered by _____ who moved for its adoption. This motion was seconded by _____, and upon being put to a vote, the vote was as follows:

FINAL VOTE AT ADOPTION:

Mayor Connie Leon-Kreps _____
Vice Mayor Eddie Lim _____
Commissioner Dr. Douglas N. Hornsby _____
Commissioner Jose R. Alvarez _____
Commissioner Andreana Jackson _____

PASSED AND ADOPTED this 10th day of October 2017.

Connie Leon-Kreps, Mayor

ATTEST:

Yvonne P. Hamilton, CMC
Village Clerk

**APPROVED AS TO FORM FOR THE USE OF
NORTH BAY VILLAGE:**

Robert L. Switkes & Associates, P.A.

North Bay Village Resolution: Agreement with DiBri, Inc.

NETWORK SERVICES CONTRACTOR AGREEMENT

is Network Services Agreement (this "Agreement") is entered into between DIBRI INC., a Florida corporation, with its principal place of business located at 14264 Southwest 8th Street, Miami, Florida 33134 ("DiBri"), and the city of NORTH BAY VILLAGE, A Florida municipal corporation organized and existing under and by virtue of the laws of the State of Florida, 1666 Kennedy Causeway, North Bay Village, Florida 33141 (the "Village"), to become effective upon the execution of the signature block below. DiBri and the Village are collectively referred to in this Agreement as the "Parties" and either DiBri or the Village may be referred to separately in this Agreement as a "Party."

NOW THEREFORE, in consideration of the mutual covenants set forth herein, and for other good and valuable consideration received, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

TERMS

1. **Description of Services.** Beginning on _____, 2017, DiBri will work under the direction of the Village Manager or his/her designee and will provide the following services to the Village and Police Department:

- Support LANs, WANs, network segments, Internet, and intranet systems;
- Maintain system efficiency;
- Maintain full encryption systems Police
- Maintain CJIS certification for Police;
- Open source help for Police;
- Ensure design of system allows all components to work properly together;
- Troubleshoot problems reported by users;
- Make recommendations for future upgrades;
- Maintain network and system security;
- Analyze and isolate issues;
- Monitor networks to ensure security and availability to specific users;
- Evaluate and modify system's performance;
- Identify user needs;
- Maintain integrity of the network, server deployment, and security;
- Ensure network connectivity throughout the LAN/WAN infrastructure design and deploy networks;
- Perform network address assignment;
- Assign routing protocols and routing table configuration;
- Assign configuration of authentication and authorization of directory services;
- Maintain network facilities in individual machines, personal computers and printers;

- Maintain network servers such as file servers, VPN gateways, and intrusion detection systems;
 - Administer servers, desktop computers, printers, routers, switches, firewalls, phones, etc.;
 - Administrator access control, CCTV systems, audio video systems, and security systems; and
 - Ensure compliance with all private and governmental regulations.
- Notes: "All user remote support " and all server maintenances, patches viewing of log etc., will be done remotely after-hours.
at no charge to contract hours leaving the administrator available for any user request and workstation maintenance during the work day hours.

2. **Emergency Services.** Emergency service hours will be provided at the contract hours and/or hourly contract rate.

Emergency services during legal holidays or after-hours will be billed at 1 1/2 times the hourly contract. DiBri shall submit a separate invoice for the additional work at 1 1/2 times the hourly rate. Unlimited phone and/or remote support will be provided at normal contract hours as per agreement of twenty (20) hours per week with the exception of Legal Holidays and after hour emergency calls.

3. **Payment of Services.** The Village will pay compensation to DiBri for the IT and Network Services in the amount of five thousand six hundred dollars (\$5,600.00) per four (4) week calendar month and seven thousand dollars (\$7,000.00) per five (5) week calendar month for twenty (20) hours per week collectively. The total hours of work for a four-week calendar month shall be eighty (80) hours, and the total hours of work for a five (5) week calendar month shall be one hundred (100) hours. Any additional hours over twenty (20) hours for a single week may be billed at the contract rate of seventy dollars (\$70.00) per hour unless the additional work falls under Emergency Services in Section 2 of the Agreement. Payment is to be made monthly for a total of eighty (80) hours for a four (4) week month or one hundred (100) hours for five (5) week month combined with any additional hours over the initial twenty (20) hours per week agreement. This schedule of compensation may be amended at any time if agreed to by both Parties but will require Village Commission if it exceeds the current amount in the contract. If the schedule of compensation is less than the current amount in the contract, the Village Manager may approve the changes. DiBri will invoice the entire upcoming 4 or 5 week month on the 3rd day of each month for full payment by the 15th day of the month.

- Equipment, licenses, software, hardware and/or labor intensive work shall be submitted to the Village Manager or designee in a proposal format for approval and will require 100% payment for any equipment purchased to perform the work in advance and 50% of proposal amount in advance for labor work. This applies to changed orders that are approved by the Village Manager. "Labor intensive work" includes installation of systems on new or existing Village property, wiring, door access, cameras, and televisions.

4. **Term/Termination.** This Agreement shall terminate automatically two (2) years from the date this Agreement is executed. This Agreement may be extended for one year if the terms, conditions and compensation are approved by the Parties and put in writing prior to the expiration date. The Village Manager may approve the one-year extension if it within the amounts budget for this item. If a budget amendment is required the extension will require Village Commission approval. Either Party may cancel this Agreement at any time with sixty (60) days written notice to the other Party. The Village will compensate DiBri for work performed under the terms of this Agreement during the sixty (60) days. However, the Village reserves the right to remove DiBri during the sixty (60) day period but will compensate DiBri at the twenty (20) hours per week rate during the remaining portion of the sixty (60) day period.

5. **Relationship of Parties.** It is understood by the Parties that employees of DiBri are independent contractors and not employees of the Village. The Village will not provide any benefits, including health insurance benefits.

- Employees of DiBri will follow the employee policies issued by DiBri.
- Three employees will be assigned to this Agreement: (1) Juan Saavedra (2) Chris Fiolia, (3) Rigo Berto Rodriguez (4) Roger Rodriguez and (5) Jorge Santos

6. **Insurance.** DiBri will carry in its name liability insurance in the amounts listed below for the term on this Agreement and will provide the Village with proof of its insurance documents.

- Liability insurance limits of one million dollars (\$1,000,000.00);
- Automobile bodily injury limits & property damage as per State of Florida minimum requirements).

7. **Work Product Ownership.** Any patentable or copyrightable works, ideas, discoveries, inventions, and products developed in whole or in part by DiBri, or any employee of DiBri, in connection with the services shall be exclusive property of the Village. Upon request, DiBri shall assign all necessary documents to confirm or perfect the exclusive ownership of the Work Product.

8. **Ownership of Social Media Contracts.** Any social media contract, including "followers" or "friends" that are acquired through accounts (including, but not limited to e-mail addresses, blogs, Twitter, Facebook, YouTube, Instagram, or other social media networks) used or created on behalf of the Village are the property of the Village.

9. **Confidentiality.** DiBri will neither at any time nor in any manner, either directly or indirectly, use for personal benefit or financial gain, or divulge, disclose or communicate in any manner any information that is the property of the Village. DiBri will protect such information and treat it as strictly confidential. This provision shall continue to be effective after the termination of this Agreement. Upon termination of this Agreement, DiBri will return to the Village all records, notes, documentation and other items that were used, created, or controlled by DiBri during the term of the Agreement.

10. **Non-Compete Agreement.** A non-compete agreement is void in this Agreement since the sole livelihood of the employees of DiBri is IT and Networking. DiBri is free to service similar clients during the term of this Agreement so long as services appointments to other clients do not conflict with the service times agreed upon in this Agreement to the Village.

11. **Merger.** This Agreement contains the entire agreement of the Parties, and there are no other promises or conditions in any other agreement whether oral or written.

12. **Severability.** If any provisions of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable.

THE UNDERSIGNED HAVE CAREFULLY READ THIS AGREEMENT, KNOW AND UNDERSTAND ITS CONTENTS, FREELY AND VOLUNTARILY AGREE TO ABIDE BY ITS TERMS, AND HAVE NOT BEEN COERCED INTO SIGNING IT.

IN WITNESS OF THIS AGREEMENT, DiBri and the Village have caused their duly authorized representatives to execute this Agreement.

 GLENY SAAVEDRA as president and on behalf of DiBri, Inc.

 FRANK ROLLASON on behalf of North Bay Village.

This Agreement is effective as of the date first above written _____.

ORDINANCE NO. _____

AN ORDINANCE OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AMENDING CHAPTER 97, ENTITLED "PARKS AND RECREATION" BY AMENDING SECTION 97.11 TO PROHIBIT AN ADULT FROM ENTERING A TODDLER PARK WITHOUT A CHILD; PROVIDING FOR SEVERABILITY, CONFLICT, INCLUSION IN THE VILLAGE CODE; AND AN EFFECTIVE DATE. (INTRODUCED BY COMMISSIONER ANDREANA JACKSON)

WHEREAS, Chapter 97 of the North Bay Village Code of Ordinances sets forth regulations and guidelines relating to parks and other Village recreation facilities; and

WHEREAS, many public parks provide play space for children thereby fostering child development, social interaction skills, and opportunities for physical exercise; and

WHEREAS, play areas for children are not designed to be used by adults, except for circumstances where adults are accompanying the children utilizing these play areas; and

WHEREAS, play areas for children are intended to furnish and provide age appropriate recreational play equipment and open space to accommodate the needs and play behavior of minor children in the Village who are supervised by parents, guardians, caretakers, or other appropriate adults; and

WHEREAS, in order to provide for the safest play areas for children and minors in North Bay Village, and to maximize play area equipment available for children and minors for whom the Village's play equipment and play areas are specifically designed, the North Bay Village Commission has determined that is necessary to establish regulations and guidelines for such play areas;

WHEREAS, NOW, THEREFORE, BE IT ENACTED BY THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA:

Section 1. Recitals. The foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are made a specific part of this Ordinance.

Section 2. Code Amendment. Chapter 97 of the North Bay Village Code of Ordinances, entitled "Parks and Recreation" is hereby amended by revising Section 97.11 as follows:

Section 97.11

§ 97.11 – Toddler Park.

No child over the age of eight shall be permitted in the Toddler Park. Any child under four years of age shall have proper supervision.

No person above the age of eighteen (18) years shall be permitted to enter or remain in any area within a Village park that contains playground equipment for use by children and has been posted with signs identifying the designated area as a children’s play area, unless the adult is supervising and/or accompanying child(ren) under the age of eight (8) who is/are then visiting the play area.

Section 3. Severability. If any section, subsection, clause or provision of this Ordinance is declared invalid or unconstitutional by a court of competent jurisdiction, the remainder shall not be affected by such invalidity.

Section 4. Conflict. All sections or parts of sections of the North Bay Village Code of Ordinances in conflict herewith are intended to be repealed to the extent of such conflict.

Section 5. Inclusion in the Code of Ordinances. It is the intention of the Commission of North Bay Village, Florida; and it is hereby ordained that the provisions of this Ordinance shall become and made a part of the North Bay Village Code of Ordinances; that the sections of this Ordinance may be renumbered or re-lettered to accomplish such intentions; and the word “Ordinance” may be changed to “Section” or other appropriate word.

Section 6. Effective Date. This Ordinance shall be effective upon final adoption on second reading.

The foregoing Ordinance was offered by _____, who moved for its approval on first reading. This motion was seconded by _____, and upon being put to a vote, the vote was as follows:

THE VOTES WERE AS FOLLOWS:

| | |
|----------------------------------|-------|
| Mayor Connie Leon-Kreps | _____ |
| Vice Mayor Eddie Lim | _____ |
| Commissioner Jose R. Alvarez | _____ |
| Commissioner Dr. Douglas Hornsby | _____ |
| Commissioner Andreana Jackson | _____ |

APPROVED ON FIRST READING during a regular session of the North Bay Village Commission Meeting this ____ day of _____.

The foregoing Ordinance was offered by _____, who moved for its enactment. This motion was seconded by _____ and upon being put to a vote, the vote was as follows:

FINAL VOTE ON ADOPTION:

Mayor Connie Leon-Kreps _____
Vice Mayor Eddie Lim _____
Commissioner Jose R. Alvarez _____
Commissioner Dr. Douglas Hornsby _____
Commissioner Andrea Jackson _____

PASSED AND ENACTED by the Commission of North Bay Village this ____ day of _____ 2017.

Connie Leon-Kreps
Mayor

ATTEST:

Yvonne Hamilton, CMC, Village Clerk

**APPROVED AS TO FORM FOR THE USE OF
NORTH BAY VILLAGE ONLY:**

Village Attorney
Robert L. Switkes & Associates, P.A.

North Bay Village Ordinance: Prohibiting Adults from entering Tot Park without a child.



North Bay Village
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Tel: (305) 756-7171 Fax: (305) 756-7722 Website:
www.nbvillage.com

MEMORANDUM
North Bay Village

DATE: September 27, 2017
TO: Yvonne P. Hamilton, CMC
Village Clerk
FROM: Commissioner Andreana Jackson
SUBJECT: Introduction of Ordinance

Pursuant to Section 3.08 of the Village Charter, I hereby introduce the following Ordinance:

AN ORDINANCE OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AMENDING CHAPTER 97, ENTITLED "PARKS AND RECREATION" BY AMENDING SECTION 97.11 TO PROHIBIT AN ADULT FROM ENTERING A TODDLER PARK WITHOUT A CHILD; PROVIDING FOR SEVERABILITY, CONFLICT, INCLUSION IN THE VILLAGE CODE; AND AN EFFECTIVE DATE.

Accordingly, please place the item on the next available agenda.

AJ:yph

Mayor
Connie Leon-Kreps

Vice Mayor
Eddie Lim

Commissioner
Jose R. Alvarez

Commissioner
Dr. Douglas N. Hornsby

Commissioner
Andreana Jackson

ORDINANCE NO. _____

AN ORDINANCE OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AMENDING CHAPTER 151, SECTION 151.101 OF THE NORTH BAY VILLAGE CODE OF ORDINANCES ENTITLED "PROPERTY ADDRESSES" TO PROVIDE FOR ADDRESS NUMBERS ON SEAWALLS; PROVIDING FOR REPEAL, SEVERABILITY, INCLUSION IN THE CODE AND AN EFFECTIVE DATE. (INTRODUCED BY VILLAGE MANAGER FRANK K. ROLLASON)

WHEREAS, provisions requiring Property Addresses to be visible from the streets are currently in effect under Section 151.101 of the Village Code of Ordinances; and

WHEREAS, changes to these Code provisions are desired, including the requirement for Address Numbers to be affixed to seawalls, in order to facilitate a provision of adequate public safety and emergency response services from the waterside, and

WHEREAS, the Village Commission finds that adoption of this Ordinance is in the best interest of the residents of North Bay Village.

NOW, THEREFORE, BE IT ENACTED BY THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, as follows:

Chapter 151, Section 151.101 of the North Bay Village Code of Ordinances entitled "Property Addresses" is hereby amended, as indicated by underlining and strikethrough below:

§ 151.101 - Property addresses.

A.

Posting and maintenance of assigned property addresses. It shall be the duty of the owner of any dwelling unit, building or place of business to which a number has been assigned, to display such number in numeral form in accordance with the following standards:

(1)

All Address nNumbers assigned to a property shall be clearly legible and shall be visible from the streets, alleys, roadways., and waterways., ~~except single-family residence addresses must be visible only from the street and roadways.~~

- (2) Property ~~n~~Numbers that are to be visible from ~~any~~ distance up to 100 feet from the centerline of the street, ~~or~~ roadway, or alleyway fronting the property and shall be no less than three inches high in height for single-family dwellings and ~~not~~ no less than six inches high in height for commercial and multi-family buildings. Address Numbers on seawalls shall be no less than eight inches in height and be of a reflective material.
- (3) Numerals shall be placed on a sharply contrasting background if placed on a freestanding address display stand or shall be of a sharply contrasting color if placed on the building wall or other structure.
- (4) Property numbers shall be placed in such a location mounted on a permanent structure or freestanding address display stand so as to be visible from the centerline of the street or roadway or alley facing the numerals.
- (5) Commercial structures with waterfront frontage shall be subject to the following:
- a.
- Commercial structures with waterfront frontage shall display above or next to the street number the name of the business occupying the structure for identification from the waterway. The location, type style of lettering, mounting standards and visibility requirements of the displayed business name and address number shall be the same as those established for residential waterfront address in this section; provided, however, such displayed name and address numbers shall be in accordance with the zoning code, and the numbers for commercial and multi-family dwellings shall be no less than six inches high. Request for adjustments to the standards established in this subsection for waterfront structures shall be made in an acceptable application to the Building Official and indicate the standards to be adjusted and the proposed adjustment.
- (6) It shall be the duty of the owner to maintain the numbers of his buildings as herein provided in good condition.
- (7) The word "owner" as used in this section shall include owners of the fee, lessee and agent in charge.
- (8) It shall be unlawful for any person to tamper with, deface or take down numbers placed on any property in accordance with this section, except for repairs or replacement of such numbers.

Section 1: Recitals Adopted. Each of the above stated recitals is true and correct and incorporated herein by this reference.

Section 2: Village Code Amended. Chapter 151, Section 151.101 of the North Bay Village Code of Ordinances, entitled "Property Addresses" is hereby amended as indicated below:

Section 3: Repeal. Each of the above stated recitals is true and correct and incorporated herein by this reference.

Section 4: Severability. The provisions of this Ordinance are declared to be non-severable and if any section, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid or unconstitutional, such decision shall render this Ordinance void in its entirety.

Section 5: Inclusion in the Code. It is the intention of the Village Commission, and it is hereby ordained that the provisions of this Ordinance shall become and be made a part of the Code of North Bay Village; that the sections of this Ordinance may be renumbered or re-lettered to accomplish such intentions; and that the word "Ordinance" shall be changed to "Section" or other appropriate word.

Section 6: Effective Date. This Ordinance shall be effective immediately upon adoption on second reading.

The foregoing Ordinance was offered by _____, who moved for its approval on first reading. This motion was seconded by _____, and upon being put to a vote, the vote was as follows:

THE VOTES WERE AS FOLLOW:

Mayor Connie Leon-Kreps _____
Vice Mayor Eddie Lim _____
Commissioner Jose R. Alvarez _____
Commissioner Dr. Douglas N. Hornsby _____
Commissioner Andrea Jackson _____

APPROVED ON FIRST READING during a regular session of the North Bay Village Commission Meeting this ____ day of _____ 2017.

The foregoing Ordinance was offered by _____, who moved for its enactment. This motion was seconded by _____ and upon being put to a vote, the vote was as follows:

FINAL VOTE ON ADOPTION:

Mayor Connie Leon-Kreps _____
Vice Mayor Eddie Lim _____
Commissioner Jose R. Alvarez _____
Commissioner Dr. Douglas N. Hornsby _____
Commissioner Andrea Jackson _____

PASSED AND ENACTED by the Commission of North Bay Village this ____ day of _____ 2017.

Connie Leon-Kreps
Mayor

ATTEST:

Yvonne Hamilton, CMC, Village Clerk

APPROVED AS TO FORM FOR THE USE OF
NORTH BAY VILLAGE ONLY:

Village Attorney
Robert L. Switkes & Associates, P.A.

North Bay Village Ordinance: Property Addresses including on Seawalls.



North Bay Village
Administrative Offices
1666 Kennedy Causeway, Suite 300 North Bay Village, FL 33141
Tel: (305) 756-7171 Fax: (305) 756-7722 Website:
www.nbvillage.com

MEMORANDUM
North Bay Village

DATE: May 9, 2017
TO: Yvonne P. Hamilton, CMC
Village Clerk
FROM: Frank K. Rollason
Village Manager
SUBJECT: Introduction of Ordinance

Pursuant to Section 3.08 of the Village Charter, I hereby introduce the following Ordinance:

AN ORDINANCE OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AMENDING CHAPTER 151, SECTION 151.101 OF THE NORTH BAY VILLAGE CODE OF ORDINANCES ENTITLED "PROPERTY ADDRESSES" TO PROVIDE FOR ADDRESS NUMBERS ON SEAWALLS; PROVIDING FOR REPEAL, SEVERABILITY, INCLUSION IN THE CODE AND AN EFFECTIVE DATE.

Accordingly, please place the item on the next available agenda.

FKR:yph

38A

Mayor
Connie Leon-Kreps

Vice Mayor
Eddie Lim

Commissioner
Jose R. Alvarez

Commissioner
Dr. Douglas N. Hornsby

Commissioner
Andreana Jackson



OFFICIAL NOTICE
OF
PROPOSED VILLAGE ORDINANCE

PLEASE BE ADVISED THAT THE VILLAGE MANAGER HAS PROPOSED AN AMENDMENT TO CHAPTER 151, SECTION 151.101 ENTITLED "PROPERTY ADDRESSES" TO PROVIDE FOR THE REQUIREMENT THAT PROPERTY ADDRESS BE DISPLAYED ON THE SEAWALL FOR THOSE BUSINESSES AND RESIDENTIAL PROPERTIES THAT ABUTT A SEAWALL IN NORTH BAY VILLAGE. THIS IS ITEM NO. 10.D ON THE AGENDA AND WILL BE CONSIDERED BY THE VILLAGE COMMISSION FOR FIRST READING AT THE SEPTEMBER 19, 2017 COMMISSION MEETING. ANY RESIDENT OR BUSINESS OWNER MAY BE PRESENT AT THIS MEETING TO MAKE COMMENTS IN FAVOR OR OPPOSED TO THIS PROPOSED AMENDMENT.

SEA ADVERTIDO QUE EL ADMINISTRADOR DE NORTH BAY VILLAGE PROPORCIONÓ UNA ENMIENDA AL CAPÍTULO 151, SECCIÓN 151.101, DE "DIRECCIONES DE PROPIEDAD" PARA PROPORCIONAR LA EXIGIBILIDAD DE QUE LA DIRECCIÓN DE LA PROPIEDAD SE MOSTRARÁ EN ROMPEOLAS PARA LAS EMPRESAS Y PROPIEDADES RESIDENCIALES QUE ESTAN AL LADO DE LAS ROMPEOLAS EN NORTH BAY VILLAGE. ESTO ES EL ARTÍCULO NO. 10.D EN LA AGENDA Y SERÁ CONSIDERADA POR LA COMISIÓN DE NORTH BAY VILLAGE PARA LA PRIMERA LECTURA EN LA REUNIÓN DE LA COMISIÓN DEL 19 DE SEPTIEMBRE DE 2017. CUALQUIER RESIDENTE O PROPIETARIO DE NEGOCIO PUEDE ESTAR PRESENTE EN ESTA REUNIÓN PARA HACER COMENTARIOS EN FAVOR O OPUESTE A ESTA ENMIENDA PROPUESTA

Frank Rollason

From: Jenice Rosado
Sent: Wednesday, September 13, 2017 10:27 AM
To: Frank Rollason

City of Miami Beach does not have home address on sea walls yet but they are trying to get it passed like us.

Jenice Rosado
Sent from my iPhone

Frank Rollason

From: Jenice Rosado
Sent: Wednesday, September 13, 2017 10:25 AM
To: Frank Rollason
Subject: Fwd: QUESTIONS ON PROPERTY STREET NUMBER ON SEAWALLS?
Attachments: Ordinance 2013-415.pdf; ATT10741.htm

Jenice Rosado
Sent from my iPhone

Begin forwarded message:

From: Clayton Parker <cparker@sibfl.net>
Date: July 28, 2017 at 2:40:43 PM EDT
To: Frank Rollason <FRollason@nbvillage.com>
Cc: Jenice Rosado <jrosado@nbvillage.com>, Evelyn Herbello <EHerbello@nbvillage.com>
Subject: RE: QUESTIONS ON PROPERTY STREET NUMBER ON SEAWALLS?

Hello Frank, Yes we do have a small marine Patrol and I've attached the Ordinance requiring address identification on the water side of our properties. Let me know if I can be of further assistance

Best Regards,

Clayton L. Parker
Building Official
City of Sunny Isles Beach
Tel: 305-792-1783
cparker@sibfl.net

-----Original Message-----

From: Frank Rollason [<mailto:FRollason@nbvillage.com>]
Sent: Friday, July 28, 2017 7:32 AM
To: Clayton Parker <cparker@sibfl.net>
Cc: Jenice Rosado <jrosado@nbvillage.com>; Evelyn Herbello <EHerbello@nbvillage.com>
Subject: QUESTIONS ON PROPERTY STREET NUMBER ON SEAWALLS?

Clayton, good morning. A couple of questions - does Sunny Isles operate a Police Marine Patrol? Does Sunny Isles require that property owners place the street number of their property on the face of the seawall for those properties located on the water?

We are considering such an ordinance to assist our Marine Patrol Officers in identifying a property when on routine patrol and/or responding to a call.

Thanks, Frank.

Frank Rollason

From: Jenice Rosado
Sent: Wednesday, September 13, 2017 10:26 AM
To: Frank Rollason
Subject: Fwd: Home addresses on sea wall

Jenice Rosado
Sent from my iPhone

Begin forwarded message:

From: "Maher, Clarke" <cmaher@icvps.org>
Date: July 28, 2017 at 9:13:03 PM EDT
To: Jenice Rosado <jrosado@nbvillage.com>, "marktaxis@miamibeachfl.gov" <marktaxis@miamibeachfl.gov>, "buildingdepartment@bayharbourislandsfl.gov" <buildingdepartment@bayharbourislandsfl.gov>, "rdaniel@townofsurfsidefl.gov" <rdaniel@townofsurfsidefl.gov>, "mdelarosa@balharbourfl.gov" <mdelarosa@balharbourfl.gov>, "david.allen@townofsurfsidefl.gov" <david.allen@townofsurfsidefl.gov>, "rherbello@goldenbeach.us" <rherbello@goldenbeach.us>, "Lima, Marilane" <mlima@icvps.org>
Subject: Re: Home addresses on sea wall

Jenice, Indian Creek pondered this idea many years ago and due to the privacy factor that our residents are afforded, placing house numbers on the seawall would allow potential criminal elements easy access to identifying the exact home. We therefore chose not to apply the numbers.

Clarke P. Maher
Chief of Police
Indian Creek Village



From: Jenice Rosado <jrosado@nbvillage.com>
Date: Friday, July 28, 2017 at 3:07 PM
To: "marktaxis@miamibeachfl.gov" <marktaxis@miamibeachfl.gov>, "buildingdepartment@bayharbourislandsfl.gov" <buildingdepartment@bayharbourislandsfl.gov>, "rdaniel@townofsurfsidefl.gov" <rdaniel@townofsurfsidefl.gov>, "rdaniel@townofsurfsidefl.gov" <rdaniel@townofsurfsidefl.gov>, "mdelarosa@balharbourfl.gov" <mdelarosa@balharbourfl.gov>

Frank Rollason

From: Jenice Rosado
Sent: Wednesday, September 13, 2017 10:26 AM
To: Frank Rollason
Subject: Fwd: Home addresses on sea wall

Jenice Rosado
Sent from my iPhone

Begin forwarded message:

From: Rudy Herbello <RHerbello@goldenbeach.us>
Date: July 28, 2017 at 3:16:10 PM EDT
To: Jenice Rosado <jrosado@nbvillage.com>
Subject: RE: Home addresses on sea wall

Hi flaca; Yes we do and I'm pretty sure that we have an ordinance addressing this concern.

Thank you,

Rudy Herbello
Chief of Police
Golden Beach Police Department
1 Golden Beach Dr.
Golden Beach, FL 33160
(305) 936-2444-Office
(305) 932-2045-Fax
(FBI LEEDA, S.P.I, MPA and BS)

RHerbello@GoldenBeach.US

[www. GoldenBeach.US](http://www.GoldenBeach.US)

" A Town of Excellence" – The Town of Golden Beach is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. E-mail messages are covered under such laws and thus subject to possible disclosure.

From: Jenice Rosado [<mailto:jrosado@nbvillage.com>]
Sent: Friday, July 28, 2017 2:43 PM
To: marktaxis@miamibeachfl.gov; buildingdepartment@bayharbourislandsfl.gov;
rdaniel@townofsurfsidefl.gov; rdaniel@townofsurfsidefl.gov; mdelarosa@balharbourfl.gov;

Frank Rollason

From: Jenice Rosado
Sent: Wednesday, September 13, 2017 10:26 AM
To: Frank Rollason
Subject: Fwd: Home addresses on sea wall

Jenice Rosado
Sent from my iPhone

Begin forwarded message:

From: David Allen <david.allen@townofsurfsidefl.gov>
Date: July 28, 2017 at 2:54:23 PM EDT
To: Jenice Rosado <jrosado@nbvillage.com>
Subject: RE: Home addresses on sea wall

Hello Jenice,

Hope you are well. We do not require it along the seawall but we do have the number and name of the buildings in the rear along the beach for that same purpose.

David Allen
Chief of Police
Surfside Police Department
9293 Harding Avenue
Surfside, FL 33154
Email: david.allen@townofsurfsidefl.gov
Web Site: www.townofsurfsidefl.gov
Office: (305) 861-4862 Ext. 208
FAX: (305) 861-8960



From: Jenice Rosado [<mailto:jrosado@nbvillage.com>]
Sent: Friday, July 28, 2017 2:43 PM
To: marktaxi@miamibeachfl.gov; buildingdepartment@bayharbourislandsfl.gov; rdaniel@townofsurfsidefl.gov; rdaniel@townofsurfsidefl.gov; mdelarosa@balharbourfl.gov; David Allen; rherbello@goldenbeach.us; cmaher@icvps.org; village@icvps.org
Subject: Home addresses on sea wall

Good Afternoon –

RESOLUTION NO. _____

A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, RECOGNIZING FLORIDA CITY GOVERNMENT WEEK, OCTOBER 23-29, 2017, AND ENCOURAGING ALL CITIZENS TO SUPPORT THE CELEBRATION AND CORRESPONDING ACTIVITIES; AND SETTING AN EFFECTIVE DATE. (INTRODUCED BY MAYOR CONNIE LEON-KREPS)

WHEREAS, city government is the government closest to most citizens, and the one with the most direct daily impact upon its residents; and

WHEREAS, municipal government provides services and programs that enhance the quality of life for residents, making their city their home; and

WHEREAS, city government is administered for and by its citizens, and is dependent upon public commitment to and understanding of its many responsibilities; and

WHEREAS, city government officials and employees share the responsibility to pass along the understanding of public services and their benefits; and

WHEREAS, Florida City Government Week offers an important opportunity for elected officials and city staff to spread the word to all citizens of Florida that they can shape and influence this branch of government; and

WHEREAS, the Florida League of Cities and its member cities have joined together to teach citizens about municipal government through a variety of activities.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF NORTH BAY VILLAGE AS FOLLOWS:

Section 1. That North Bay Village encourages all citizens, city government officials and employees to participate in events that recognize and celebrate Florida City Government Week.

Section 2. That North Bay Village encourages educational partnerships between city government and schools, as well as civic groups and others organizations.

Section 3. That North Bay Village supports and encourages all Florida city governments to actively promote and sponsor Florida City Government Week.

Section. This Resolution shall take effect immediately upon approval.

The motion to adopt the foregoing Resolution was offered by _____ who moved for its adoption, seconded by _____.

FINAL VOTE AT ADOPTION:

Mayor Connie Leon Kreps _____
Vice Mayor Eddie Lim _____
Commissioner Jose R. Alvarez _____
Commissioner Dr. Douglas N. Hornsby _____
Commissioner Andreana Jackson _____

PASSED AND ADOPTED this 10th day of October 2017.

Connie Leon-Kreps
Mayor

ATTEST:

Yvonne P. Hamilton, CMC
Village Clerk

**APPROVED AS TO FORM FOR THE USE OF
NORTH BAY VILLAGE:**

Robert L. Switkes & Associates, P.A.
Village Attorney

North Bay Village Resolution: Citizens Budget & Oversight Board Resolution Capital Projects Workshop.



North Bay Village

Administrative Offices

1666 Kennedy Causeway, Suite 300 North Bay Village, FL 33141

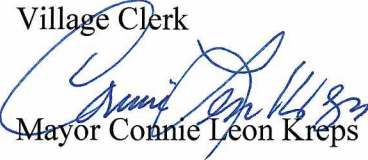
Tel: (305) 756-7171 Fax: (305) 756-7722 Website:

www.nbvillage.com

MEMORANDUM
North Bay Village

DATE: September 27, 2017

TO: Yvonne P. Hamilton, CMC
Village Clerk

FROM: 
Mayor Connie Leon Kreps

SUBJECT: Introduction of Resolution

Pursuant to Section 3.08 of the Village Charter, I hereby introduce the following Resolution:

A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, RECOGNIZING FLORIDA CITY GOVERNMENT WEEK, OCTOBER 23-29, 2017, AND ENCOURAGING ALL CITIZENS TO SUPPORT THE CELEBRATION AND CORRESPONDING ACTIVITIES; AND SETTING AN EFFECTIVE DATE.

Accordingly, please place the item on the next available agenda.

CLK:yph

Mayor
Connie Leon-Kreps

Vice Mayor
Eddie Lim

Commissioner
Jose R. Alvarez

Commissioner
Dr. Douglas N. Hornsby

Commissioner
Andreana Jackson

RESOLUTION NO. _____

A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, APPROVING PARTICIPATION IN THE MIAMI BEACH CHAMBER OF COMMERCE ACTIVITIES AS OUTLINED IN THE “NORTH BAY VILLAGE BUSINESS COMMUNITY DEVELOPMENT AND PROMOTION PROGRAM”; APPROPRIATING BUSINESS DEVELOPMENT FUNDING; DESIGNATING A LIAISON TO THE BUSINESS DEVELOPMENT ADVISORY BOARD; AND SETTING AN EFFECTIVE DATE. (INTRODUCED BY VICE MAYOR EDDIE LIM)

WHEREAS, the Business Development Advisory Board recommends that the Village Commission approves the participation of North Bay Village Authorities/Business Owners/Residents in Miami Beach Chamber of Commerce program as outlined in “Exhibit A” attached hereto.

WHEREAS, at its meeting held on July 24, 2017, Jerry Libbin, Executive Director of the Miami Beach Chamber of Commerce attended the Business Development Advisory Board Meeting to provide guidance for growth and development of North Bay Village businesses; and

WHEREAS, Mr. Libbin proposed certain program activities outlined in the document entitled “North Bay Village Business Community Development and Program” attached hereto as Exhibit A; and

WHEREAS, the goal of the Business Development Advisory Board is to allow North Bay Village residents to participate in these activities by showcasing their businesses, provide Miami Beach Chamber of Commerce members with increased exposure to the community, highlight the Village, and promote a sense of unity and community among the residents; and

WHEREAS, in that Vice Mayor Eddie Lim is already the Liaison for the Miami Beach Chamber of Commerce, the Business Development Advisory Board recommends that he be designated as the Liaison between the Village Commission and the Business Development Advisory Board; and

WHEREAS, The Business Development Advisory Board further recommends that the Village Commission appropriate \$10,000 in the FY 2018 budget to support activities of the Business Development Advisory Board.

WHEREAS, the Village Commission finds that a “Business Community Development and Promotion Program” will foster the economic development of the Village.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA AS FOLLOWS:

Section 1. Recitals. The above Recitals are true and correct and incorporated herein by this reference.

Section 2. Approval of Village Commission. The Village Commission hereby approves the following:

1. Participation of the North Bay Village Authorities/Business Owners/Residents in Miami Beach Chamber of Commerce program as outlined in “Exhibit A” attached hereto.

2. That \$10,000 be appropriated in the FY 2018 budget to support activities of the Business Development Advisory Board.

3. That Vice Mayor Eddie Lim is hereby designated as the liaison between the Village Commission and the Business Development Advisory Board.

Section 3. Authorization of Village Manager. The Village Manager is authorized to work with the Business Development Advisory Board to carry out the aims of this Resolution.

Section 4. Effective Date. This Resolution shall take effect immediately upon approval.

The motion to adopt the foregoing Resolution was offered by _____, seconded by _____.

FINAL VOTE AT ADOPTION:

Mayor Connie Leon-Kreps _____
Vice Mayor Eddie Lim _____
Commissioner Jose Alvarez _____
Commissioner Dr. Douglas N. Hornsby _____
Commissioner Andreana Jackson _____

PASSED AND ADOPTED this 10th day of October 2017.

Connie Leon-Kreps
Mayor

ATTEST:

Yvonne P. Hamilton, CMC
Village Clerk

**APPROVED AS TO FORM FOR THE USE OF
NORTH BAY VILLAGE:**

Robert L. Switkes & Associates, P.A.
Village Attorney

North Bay Village Resolution: Business Development Advisory Board: "North Bay Village Business Community Development and Promotion Program".



North Bay Village
Administrative Offices
1666 Kennedy Causeway, Suite 300 North Bay Village, FL 33141
Tel: (305) 756-7171 Fax: (305) 756-7722 Website:
www.nbvillage.com

MEMORANDUM
North Bay Village

DATE: August 29, 2017
TO: Yvonne P. Hamilton, CMC
Village Clerk
FROM: Vice Mayor Eddie Lim
SUBJECT: Introduction of Resolution

Pursuant to Section 3.08 of the Village Charter, I hereby introduce the following Resolution:

A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, APPROVING PARTICIPATION IN THE MIAMI BEACH CHAMBER OF COMMERCE ACTIVITIES AS OUTLINED IN THE "NORTH BAY VILLAGE BUSINESS COMMUNITY DEVELOPMENT AND PROMOTION PROGRAM"; APPROPRIATING BUSINESS DEVELOPMENT FUNDING; DESIGNATING A LIAISON TO THE BUSINESS DEVELOPMENT ADVISORY BOARD; AND SETTING AN EFFECTIVE DATE.

Accordingly, please place the item on the next available agenda.

EL:yph

Mayor
Connie Leon-Kreps

Vice Mayor
Eddie Lim

Commissioner
Jose R. Alvarez

Commissioner
Dr. Douglas N. Hornsby

Commissioner
Andreana Jackson



MIAMI BEACH
CHAMBER OF COMMERCE



North Bay Village Business Community Development and Promotion Program

Objective: Leverage the extensive experience and service offerings of the Miami Beach Chamber of Commerce to help North Bay Village grow and develop its business community.

Proposed Program Activities:

1. **Business Charrette:** Working with appointed members of the North Bay Village community, MBCC will help organized and host a charrette with local businesses to identify:
 - a. Existing attitudes about doing business in NBV
 - b. Issues and concerns
 - c. Opportunities for future growth and development

2. **North Bay Village Month:** MBCC will work with NBV to devote a month's worth of activities and promotions specifically to NBV. This would include initiatives and events such as:
 - a. Special promotion of NBV events on MBCC Webpage and Social Media Forums
 - b. Hosting of events such as Friday Coffee with the Chamber exclusively at NBV establishments
 - c. Hosting the Monthly General Members Chamber Dinner at an NBV restaurant
 - d. Hosting one of the small business education seminars in North Bay Village

Goal: To allow NBV businesses to participate in, and showcase their businesses; provide MBCC members with increase exposure to our community and highlight our wonderful Village; promote a sense of unity and community among our businesses.

3. **Miami Beach Community Newspapers Content Placement:** MBCC will give North Bay Village the opportunity to create content for the Chamber's pages in the Community Newspaper. Content may include coverage of events, achievements or initiatives that effect our community.

Current Distribution is from on Miami Beach, but the MBCC is willing to arrange drop off points in NBV to make the publication accessible to NBV residents.

4. **MBCC Social Media Support:** MBCC can support NBV's social media efforts in the following ways:
 - a. The Chamber has staff and expertise that can be available to help NBV develop its social media and use it more effectively.
 - b. NBV can be given access to time with the create team and marketing staff
 - c. MBCC will showcase all NBV/MBCC joint events on their social media and internet sites.
5. **Annual Hero's Breakfast:** Each year, the MBCC hosts a Hero's breakfast to honor outstanding public servants such as first responders. MBCC invites NBV to contribute one local honoree to the group and sponsor a thank you gift.
6. **Real Estate Council Meetings:** On the second Tuesday of each month, the MBCC holds a Real Estate Council Meeting. Representatives of NBV can be invited to come to meetings to learn about real estate issues, projects and concerns in the greater Miami Beach area.

In addition to these specific activities, the Chamber welcomes an expanded relationship with representatives from North Bay Village and our businesses. The Chamber will gladly look for ways to sponsor individual events in NBV, share promotional resources for appropriate programs and support our efforts to facilitate the creation of a more robust local business community.

RESOLUTION NO. _____

A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, ACCEPTING THE INVITATION FROM THE CITIZENS BUDGET & OVERSIGHT BOARD TO ATTEND ITS WORKSHOP CALLED FOR THE PURPOSE OF DISCUSSING THE VILLAGE'S LONG TERM CAPITAL COMMITMENTS AND DEVELOPMENT PRIORITIES; AND SETTING AN EFFECTIVE DATE. (INTRODUCED BY MAYOR CONNIE LEON KREPS)

WHEREAS, pursuant to Section 32.72 of the Village Code, the Citizens Budget & Oversight Board is charged with examining and analyzing the Village budget; and

WHEREAS, the Village has certain long term Capital Projects, which has an impact on the budget; and

WHEREAS, the Citizens Budget & Oversight Board voted, by a majority of the five members present at its meeting on August 22, 2017, to schedule and host a Capital Budget Workshop in early October to specifically discuss the long-term Capital Budget Commitments and Village Development priorities; and

WHEREAS, the Citizens Budget & Oversight Board understands that it is necessary for the Village Commission to be present at this workshop to share in the dialogue regarding the overall impact the capital projects will have on the Village and its residents; and

WHEREAS, the Village Commission finds that the Capital Budget Workshop to be hosted by the Citizens Budget & Oversight Board is in the best interest of the community.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA AS FOLLOWS:

Section 1. Recitals. The above Recitals are true and correct and incorporated herein by this reference.

Section 2. Commission Action. The Village Commission hereby accepts the invitation from the Citizens Budget & Oversight Board to attend a Capital Budget Workshop to be hosted and scheduled by the Board in early October.

Section 3. Effective Date. This Resolution shall take effect immediately upon approval.

The motion to adopt the foregoing Resolution was offered by _____, seconded by _____.

FINAL VOTE AT ADOPTION:

| | |
|-------------------------------------|-------|
| Mayor Connie Leon-Kreps | _____ |
| Vice Mayor Eddie Lim | _____ |
| Commissioner Jose Alvarez | _____ |
| Commissioner Dr. Douglas N. Hornsby | _____ |
| Commissioner Andreana Jackson | _____ |

PASSED AND ADOPTED this 10th day of October 2017.

Connie Leon-Kreps
Mayor

ATTEST:

Yvonne P. Hamilton, CMC
Village Clerk

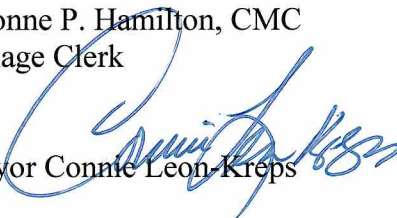
**APPROVED AS TO FORM FOR THE USE OF
NORTH BAY VILLAGE:**

Robert L. Switkes & Associates, P.A.
Village Attorney



North Bay Village
Administrative Offices
1666 Kennedy Causeway, Suite 300 North Bay Village, FL 33141
Tel: (305) 756-7171 Fax: (305) 756-7722 Website:
www.nbvillage.com

MEMORANDUM
North Bay Village

DATE: September 21, 2017
TO: Yvonne P. Hamilton, CMC
Village Clerk
FROM: Mayor Connie Leon-Kreps 
SUBJECT: Introduction of Resolution

Pursuant to Section 3.08 of the Village Charter, I hereby introduce the following Resolution:

A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, ACCEPTING THE INVITATION FROM THE CITIZENS BUDGET & OVERSIGHT BOARD TO ATTEND ITS WORKSHOP CALLED FOR THE PURPOSE OF DISCUSSING THE VILLAGE'S LONG TERM CAPITAL COMMITMENTS AND DEVELOPMENT PRIORITIES; AND SETTING AN EFFECTIVE DATE.

Accordingly, please place the item on the next available agenda.

CLK:yph

Mayor
Connie Leon-Kreps

Vice Mayor
Eddie Lim

Commissioner
Jose R. Alvarez

Commissioner
Dr. Douglas N. Hornsby

Commissioner
Andreana Jackson

RESOLUTION NO. _____

A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, APPROVING THE REQUEST OF THE ANIMAL CONTROL ADVISORY BOARD TO CONDUCT A CAMPAIGN TO MICROCHIP DOGS IN THE VILLAGE; AND SETTING AN EFFECTIVE DATE. (INTRODUCED BY MAYOR CONNIE LEON-KREPS)

WHEREAS: the Animal Control Advisory Board addresses matters relating to animal control within the Village; and

WHEREAS, the Board has decided that it is in the best interest and safety of the Village and its residents to microchip dogs, so that they can be easily identified when running at large or stolen; and

WHEREAS, at its meeting held on August 14, 2017, the Animal Control Advisory Board voted, by a unanimous decision, to request approval from the Village Commission to conduct a campaign to get at least 100 dogs planted with microchips.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA AS FOLLOWS:

Section 1. Recitals. The above Recitals are true and correct and incorporated herein by this reference.

Section 2. Commission Action. The Village Commission approves the request by the Animal Control to conduct a dog microchipping campaign in coordination with Village Staff.

Section 3. Effective Date. This Resolution shall take effect immediately upon approval.

The motion to adopt the foregoing Resolution was offered by _____, seconded by _____.

FINAL VOTE AT ADOPTION:

Mayor Connie Leon-Kreps _____
Vice Mayor Eddie Lim _____
Commissioner Jose Alvarez _____
Commissioner Dr. Douglas N. Hornsby _____
Commissioner Andreana Jackson _____

PASSED AND ADOPTED this 10th day of October 2017.

Connie Leon-Kreps
Mayor

ATTEST:

Yvonne P. Hamilton, CMC
Village Clerk

**APPROVED AS TO FORM FOR THE USE OF
NORTH BAY VILLAGE:**

Robert L. Switkes & Associates, P.A.
Village Attorney

North Bay Village Resolution: Animal Control Advisory Board –Microchipping Dogs



North Bay Village

Administrative Offices

1666 Kennedy Causeway, Suite 300 North Bay Village, FL 33141

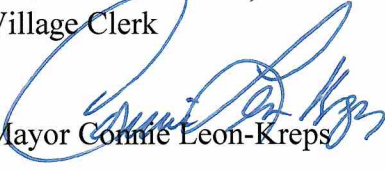
Tel: (305) 756-7171 Fax: (305) 756-7722 Website:

www.nbvillage.com

MEMORANDUM
North Bay Village

DATE: September 21, 2017

TO: Yvonne P. Hamilton, CMC
Village Clerk

FROM: Mayor  Connie Leon-Kreps

SUBJECT: Introduction of Resolution

Pursuant to Section 3.08 of the Village Charter, I hereby introduce the following Resolution:

A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, APPROVING THE REQUEST OF THE ANIMAL CONTROL ADVISORY BOARD TO CONDUCT A CAMPAIGN TO MICROCHIP DOGS IN THE VILLAGE; AND SETTING AN EFFECTIVE DATE.

Accordingly, please place the item on the next available agenda.

CLK:yph

Mayor
Connie Leon-Kreps

Vice Mayor
Eddie Lim

Commissioner
Jose R. Alvarez

Commissioner
Dr. Douglas N. Hornsby

Commissioner
Andreana Jackson

RESOLUTION NO. _____

A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, ADOPTING THE MIAMI-DADE COUNTY COMPLETE STREETS DESIGN GUIDELINES AND DIRECTING THE VILLAGE MANAGER TO INCORPORATE THE COMPLETE STREETS DESIGN GUIDELINES INTO THE EVERYDAY OPERATIONS OF DEPARTMENTS RESPONSIBLE FOR TRANSPORTATION, PUBLIC WORKS, PLANNING, DESIGN, CONSTRUCTION, OPERATIONS AND MAINTENANCE OF LOCAL ROADS; SETTING AN EFFECTIVE DATE. (INTRODUCED BY MAYOR CONNIE LEON KREPS)

WHEREAS, the Commission of NORTH BAY VILLAGE, Florida, recognizes that NORTH BAY VILLAGE’S growing population will require the efficient use of all public right-of-ways that balances all modes of transportation and meets the needs of people of all ages and all abilities; and

WHEREAS, the Commission of NORTH BAY VILLAGE recognizes the importance of being proactive in developing a greener, healthier, aesthetically pleasing, dynamic, vibrant, and cosmopolitan community; and

WHEREAS, the Commission of NORTH BAY VILLAGE desires to create livable, safe and connected streets with an efficient, multimodal transportation network that promotes the health and mobility of all citizens and visitors of all ages and abilities while reducing the negative impacts on the environment; and

WHEREAS, the Commission of NORTH BAY VILLAGE will work with Miami-Dade County in adding bicycle and pedestrian facilities to capital improvement projects when possible; and

WHEREAS, through a grant funded by the Centers for Disease Control and the Florida Department of Health in Miami-Dade, Miami–Dade County developed a set of Complete Street Design Guidelines specifically for use by the County and its 34 municipalities; and

WHEREAS, Section 335.065 of the Florida Statutes states that bicycle and pedestrian ways shall be established in conjunction with the new construction, reconstruction, resurfacing, restoration, rehabilitation, traffic operating intersection improvements, or other change of any state transportation facility, and special emphasis shall be given to projects in or within 1 mile of an urban area; and

WHEREAS, municipalities across Miami-Dade County are planning, designing constructing Complete Streets that accommodate residents’ preference for walkable, bikable and livable communities; and

WHEREAS, adoption of the “Miami-Dade Complete Streets Design Guidelines” will empower a collaboration of all engineers and planners to design, construct and operate roads in a way that balances all modes of transportation within a context sensitive approach that takes Street Typology and Land Use types into consideration when planning street enhancements.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, that:

Section 1. The COMMISSION OF NORTH BAY VILLAGE hereby recognizes the importance of adopting the “Miami-Dade Complete Streets Design Guidelines” that encourage a countywide planning, design, construction, operation and maintenance of streets for all users, including pedestrians, bicyclists, motorists, and public transit riders, and people of all ages and abilities, including children, youth, families, older adults, and individuals with disabilities.

Section 2. The COMMISSION OF NORTH BAY VILLAGE further affirms that “Complete Streets” infrastructure addressing the needs of all users should be incorporated into all planning, design, approval, and implementation processes for any construction, reconstruction, retrofit, maintenance, alteration, or repair of streets, bridges, or other portions of the transportation network, including pavement resurfacing, restriping, and signalization operations if the safety and convenience of users can be improved within the scope of the work.

Section 3. The COMMISSION OF NORTH BAY VILLAGE further resolves that all appropriate departments should endorse the “Miami-Dade Complete Streets Design Guidelines” and adjust any impacted standards so that they are consistent with the recommendations set forth in the Guidelines.

Section 4. The COMMISSION OF NORTH BAY VILLAGE hereby adopts the “Complete Streets Design Guidelines” and directs the Village Manager to incorporate the Complete Streets Design Guidelines into the everyday operations of departments responsible for transportation, public works, planning, design, construction, operations, and maintenance of local roads.

Section 5. Effective Date. This Resolution shall take effect immediately upon adoption.

The motion to adopt the foregoing Resolution was offered by _____, seconded by _____.

FINAL VOTE AT ADOPTION:

| | |
|-------------------------------------|-------|
| Mayor Connie Leon-Kreps | _____ |
| Vice Mayor Eddie Lim | _____ |
| Commissioner Jose R. Alvarez | _____ |
| Commissioner Dr. Douglas N. Hornsby | _____ |
| Commissioner Andreana Jackson | _____ |

PASSED and ADOPTED this 10th day of October 2017.

MAYOR CONNIE LEON-KREPS

ATTEST:

YVONNE P. HAMILTON, CMC
Village Clerk

APPROVED AS TO FORM:

Robert L. Switkes & Associates, P.A.
Village Attorney

North Bay Village Resolution Endorsing Complete Streets Design Guidelines.



North Bay Village

Administrative Offices

1666 Kennedy Causeway, Suite 300 North Bay Village, FL 33141

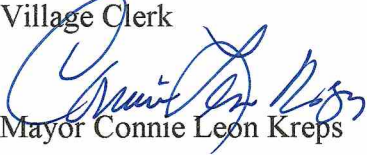
Tel: (305) 756-7171 Fax: (305) 756-7722 Website:

www.nbvillage.com

MEMORANDUM
North Bay Village

DATE: October 3, 2017

TO: Yvonne P. Hamilton, CMC
Village Clerk

FROM: 
Mayor Connie Leon Kreps

SUBJECT: Introduction of Resolution

Pursuant to Section 3.08 of the Village Charter, I hereby introduce the following Resolution:

A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, ADOPTING THE MIAMI-DADE COUNTY COMPLETE STREETS DESIGN GUIDELINES AND DIRECTING THE VILLAGE MANAGER TO INCORPORATE THE COMPLETE STREETS DESIGN GUIDELINES INTO THE EVERYDAY OPERATIONS OF DEPARTMENTS RESPONSIBLE FOR TRANSPORTATION, PUBLIC WORKS, PLANNING, DESIGN, CONSTRUCTION, OPERATIONS AND MAINTENANCE OF LOCAL ROADS; SETTING AN EFFECTIVE DATE.

Accordingly, please place the item on the next available agenda.

CLK:yph

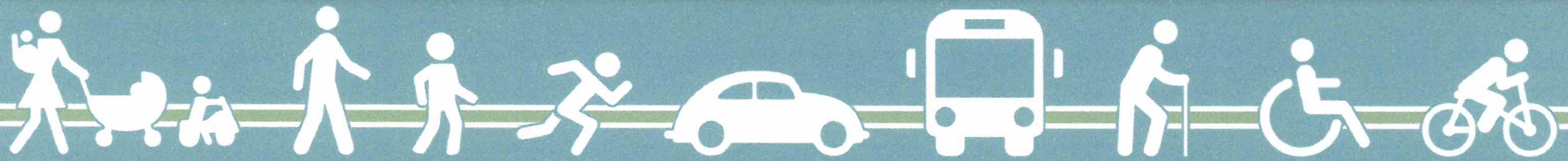
Mayor
Connie Leon-Kreps

Vice Mayor
Eddie Lim

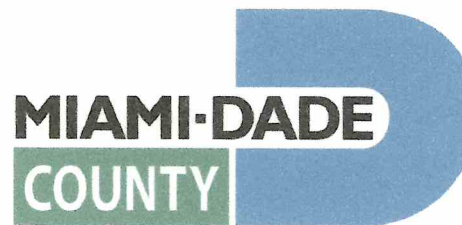
Commissioner
Jose R. Alvarez


Commissioner
Dr. Douglas N. Hornsby

Commissioner
Andreana Jackson



Complete Streets Design Guidelines





To provide County
and municipal
government
practitioners and
developers with
design guidance to
implement
Complete Streets

Purpose

Support

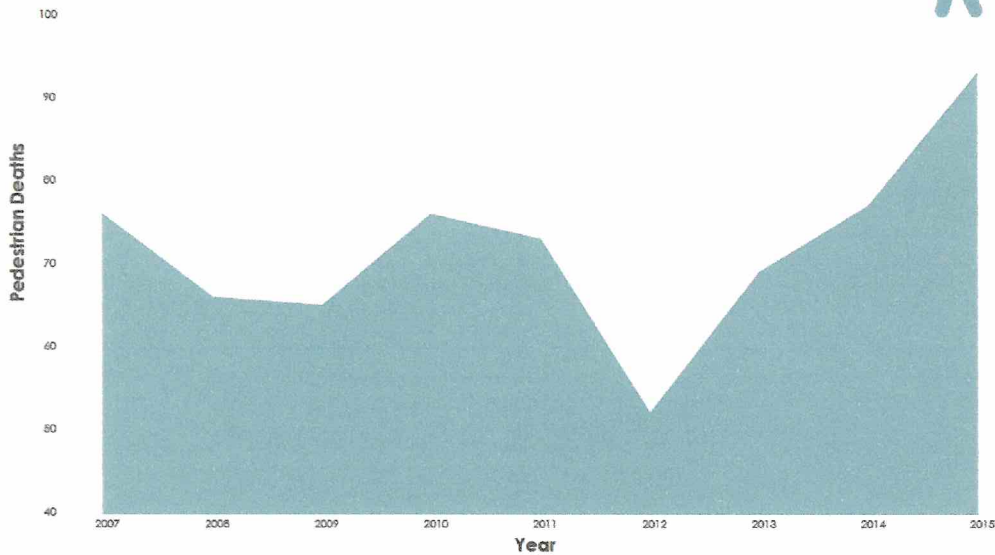




Support

Pedestrian Fatalities

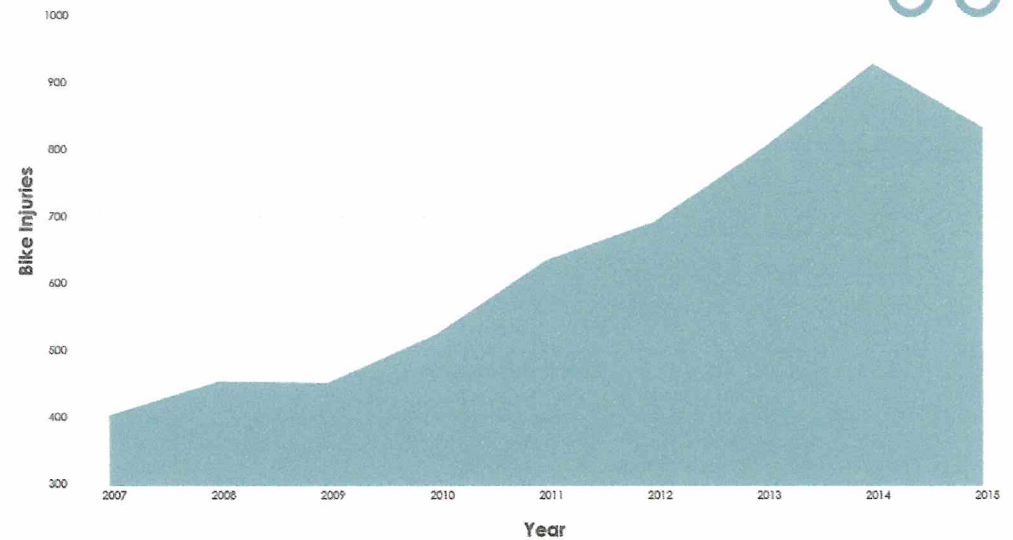
People Injured While Walking
in Crashes with Motor Vehicles in Miami-Dade County
2007-2015



Data: Florida DHSMV

Bicyclist Injuries

People Injured While Biking
in Crashes with Motor Vehicles in Miami-Dade County
2007-2015



Data: Florida DHSMV



Support

If hit by a person driving at:

% risk of person dying:

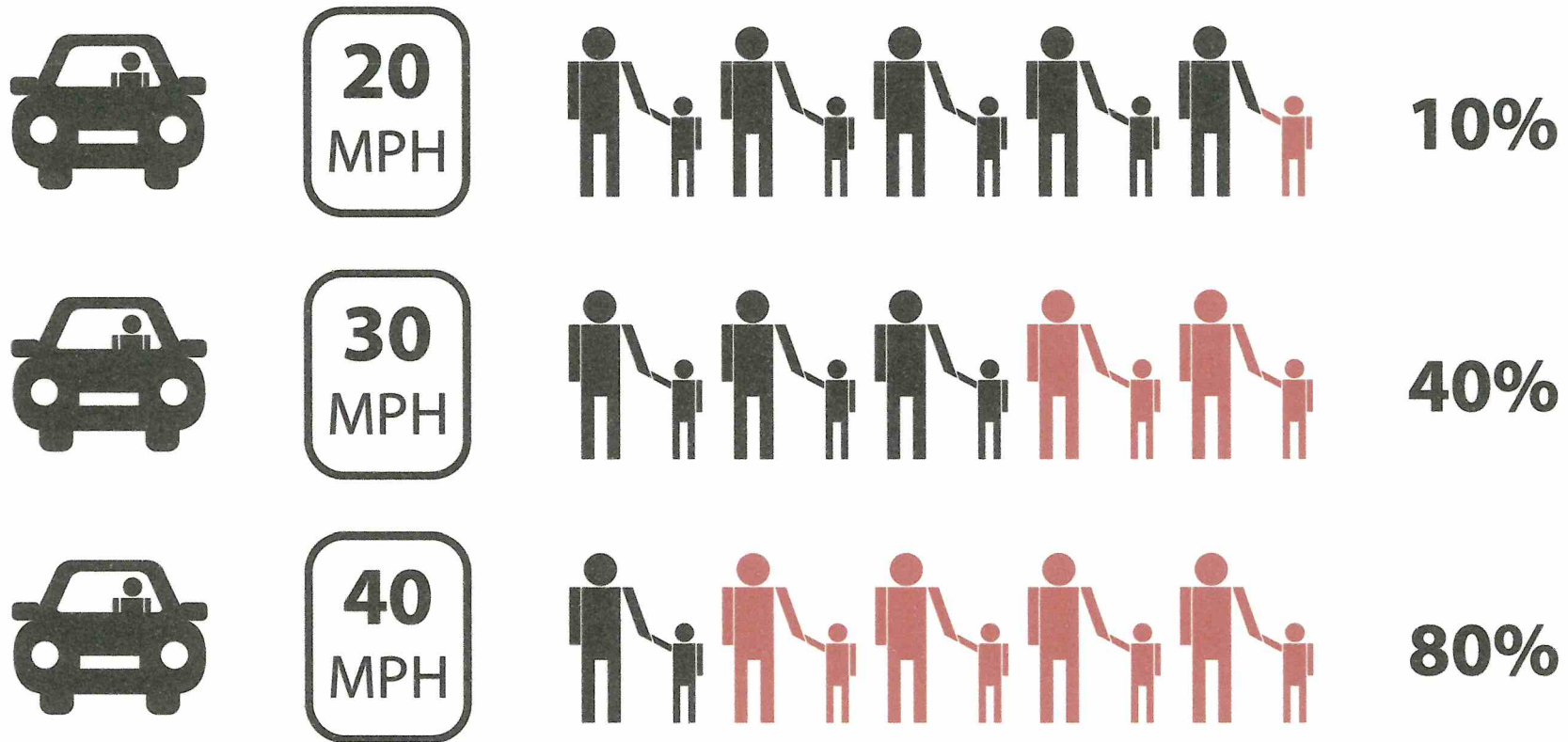


FIGURE 2-1 FATALITY RATES BY IMPACT SPEED/MIAMI-DADE COMPLETE STREETS DESIGN GUIDELINES DRAFT

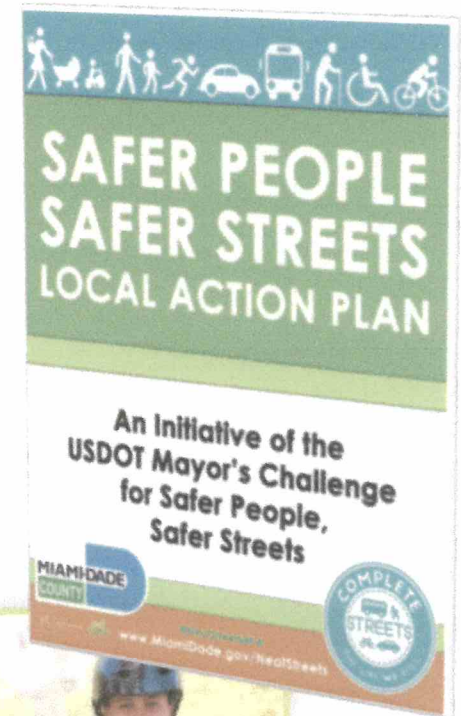


Safer People, Safer Streets

Vision: A more livable Miami-Dade through the realization of healthier, safer streets accommodating all modes of transportation.

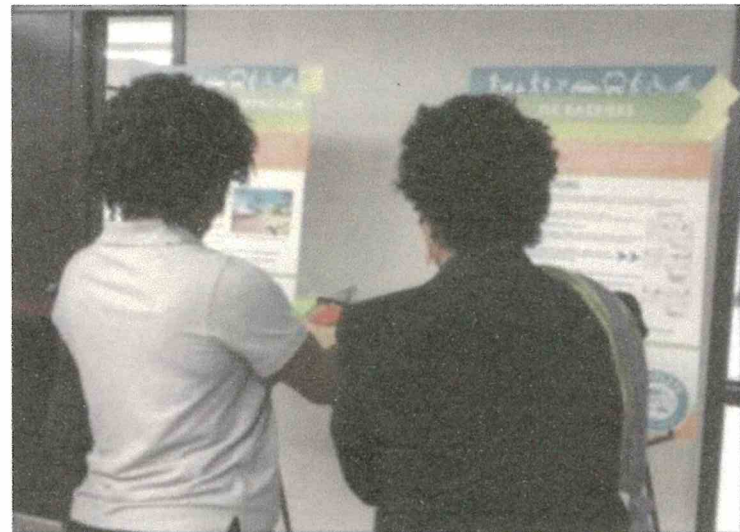
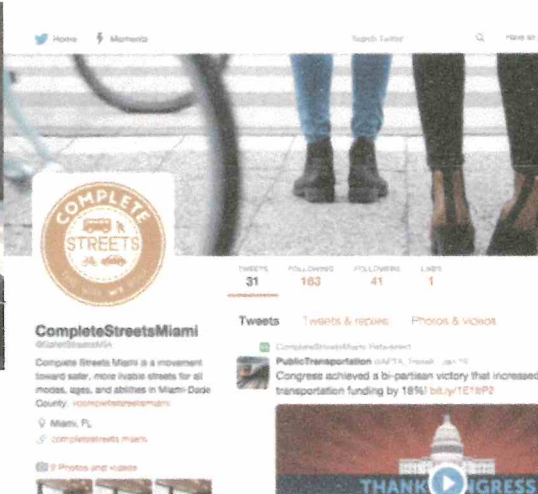
Outcomes:

1. Measurable reduction in bicycle and pedestrian crashes countywide
2. Overall increase in bicycling, pedestrian and transit activity





Outreach and Education





SPSS Outcomes

- Specific action plan to guide implementation
- Commitment by partners to focus on safety
- Winner of USDOT Award! (September 16, 2016)
- **Complete Streets Design Guidelines are a direct outcome of the action plan**





Complete Streets

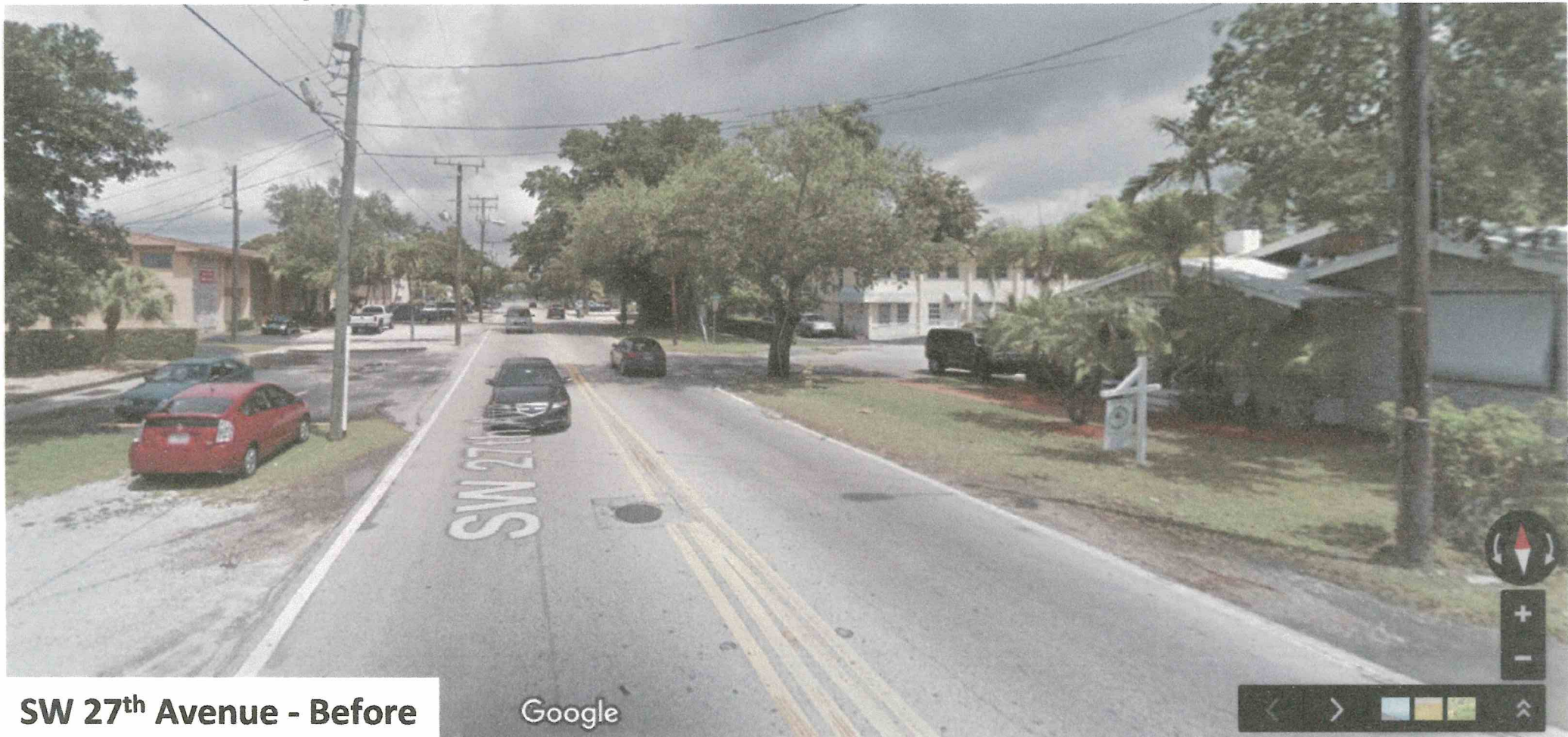
- Designing for All Modes, All People, All Ages





Complete Streets

- Examples in Miami-Dade



SW 27th Avenue - Before

Google



Complete Streets

- Examples in Miami-Dade



SW 27th Avenue - After

Google



Complete Streets

- Examples in Miami-Dade



Red Road – Before



Complete Streets

- Examples in Miami-Dade



Red Road – After



Proactive Street Design

- Recognizes that the way we design our streets impacts the behavior of street users
 - **Safety of all users** as the fundamental theme
 - **Guide users** through physical and environmental cues
 - **Manage speed**
 - **Encourage walking, bicycling, and public transit use**
 - **Embrace the unique place characteristics** around the street





Some of the Ways to Use Guidelines

- **As a template** for local jurisdictions to adopt and/or update their own engineering standards
- **As an engineering guide** to look up dimensions and criteria that provide for a Complete Streets approach
- **As a resource** for incorporating Complete Streets design guidance into roadway design projects
- **As a unifying theme** for incorporating Complete Streets elements into land development projects with a street design component
- **As a planning guide** for street typology
- **As a launching pad** to advance an age-friendlier and healthier community



Typology

- Complete Street designs should be context-sensitive
- A new set of Street Types and Land Use Types were developed to classify Miami-Dade's streets based on context and character
- Supplements the conventional functional classification system
- Recognizes that street types are not necessarily continuous along the entire length of a street



Street Types

- Thoroughfare
- Feeder Road
- Civic Street
- Neighborhood Street
- Service Way
- Paseo

TABLE 2-4 FEEDER ROAD CHARACTERISTICS

| | |
|--------------------------|---|
| Typology Code | FR |
| Typology Name | Feeder Road |
| Description | <ul style="list-style-type: none"> ■ Main roads ■ Potential median ■ Connects both urban centers and urban centers with neighborhoods ■ Connects thoroughfares to civic streets |
| Through Lanes | 2-4 |
| Target Speed | 20-30 mph |
| Block Length | 1/16 – 1/8 mile (300-660 ft) |
| ADT (2-way) | 5-25k |
| Flow | 1 or 2 way |
| On-Street Parking | Rare |
| Examples | <ul style="list-style-type: none"> ■ Miami Avenue ■ W 60th Street |



Land Use Types

- Urban Center
- Urban
- Residential Suburban
- Suburban Commercial/
Mixed-Use
- Institutional
- Industrial
- Parks and Open Space
- Agriculture and Natural

TABLE 2-17 URBAN CENTER
CHARACTERISTICS

| | |
|------------------------------------|---|
| Typology Code | UC |
| Typology Name | Urban Center |
| Characteristics | <ul style="list-style-type: none"> ■ Moderate to high intensity unified areas ■ Concentration of different urban functions ■ Range from larger downtowns to urban centers ■ Include business, employment, civic, and/or high- or moderate-density residential |
| Typical Zoning Designations | |
| Typical Buildings | Buildings are tall and dense. Wide sidewalks provide space for both through movement and gathering/café space. Buildings abut the sidewalk. |
| Examples | <ul style="list-style-type: none"> ■ Downtown Miami ■ Dadeland ■ Brickell |



Cross-Section Elements

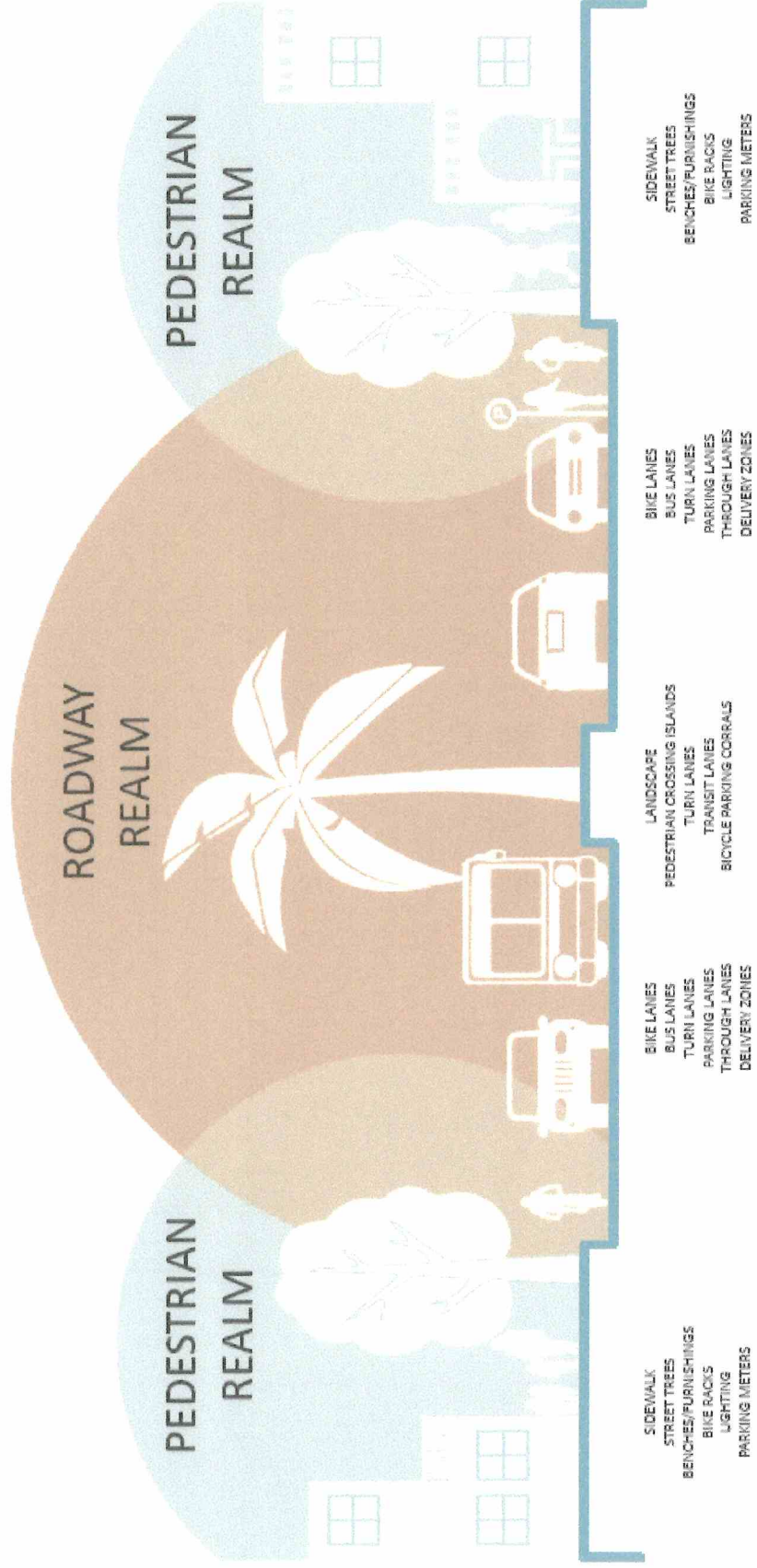
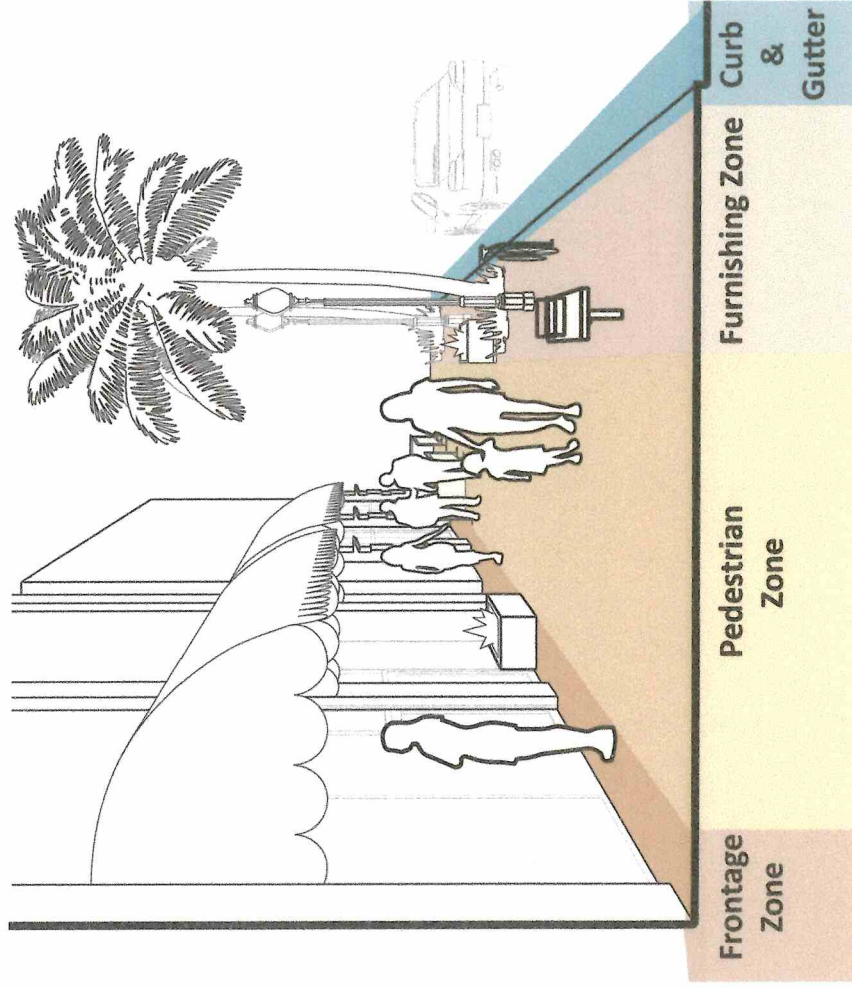


Figure 2-1 Cross-section elements



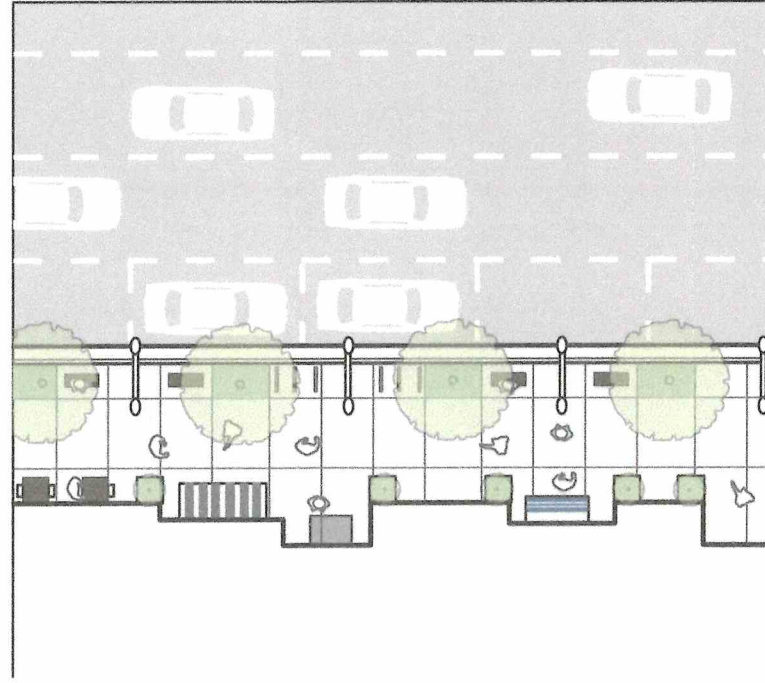
Sidewalks

- Dimensions for each zone by Street Typology and Land Use
- Tree Spacing
- Lighting Spacing

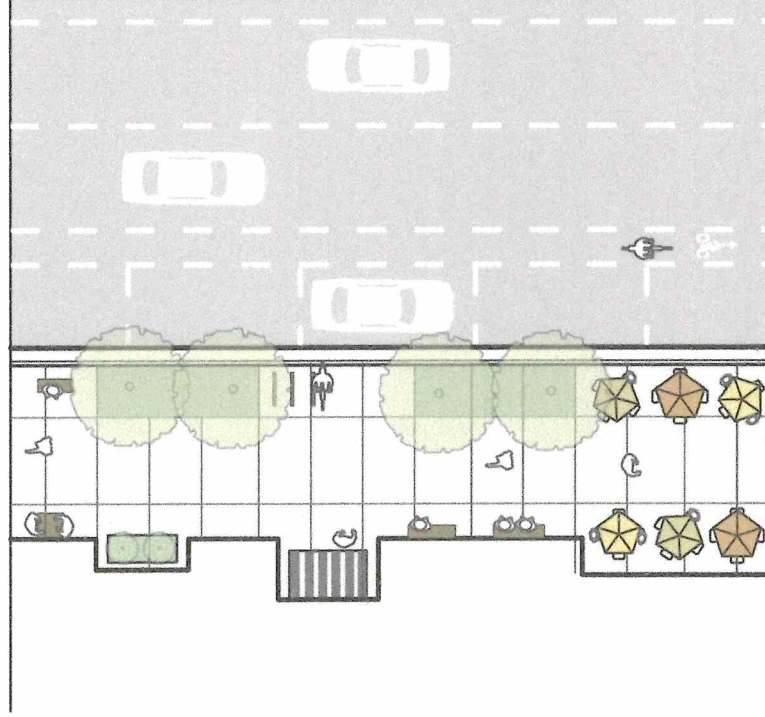




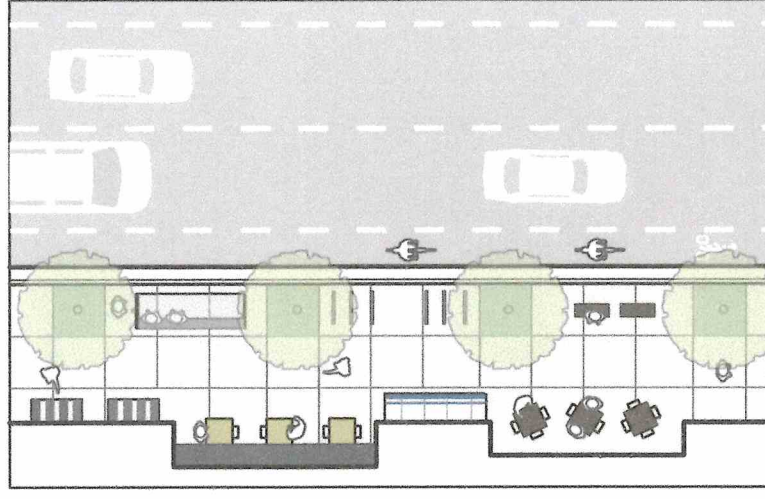
Sidewalks



Civic Street in a Mixed-Use Context



Feeder Road in an Urban Center Context



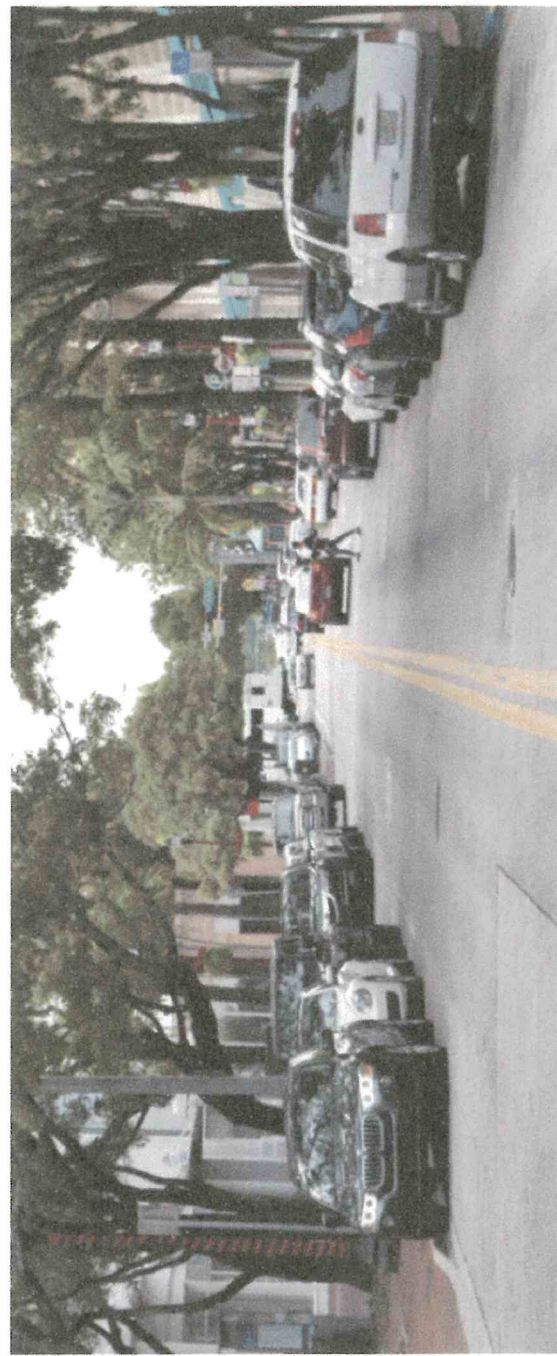
Thoroughfare in a Mixed-Use Context



Traveled Way – Lane Widths

TABLE 4-2 RECOMMENDED LANE WIDTHS BY LANE TYPE

| Lane Type | Recommended Width |
|----------------|-------------------|
| Through Lane | 10' |
| Bus/Truck Lane | 11' |
| Turn Lane | 10' |
| Parking Lane | 8' |





Traveled Way – Transit & Bicycle Facilities

TABLE 4-3 RECOMMENDED BIKE FACILITY DIMENSIONS

| Element | Recommended | | | Minimum | | |
|-----------------------|-------------|---|-------|---|--------|--------|
| | Lane | Buffer | Lane | Lane | Buffer | Buffer |
| Cycle Track | 7' | 3' (next to parked cars) | 5' | 3' (next to parked cars) | | |
| Two-way Cycle Track | 12' | 3' (next to parked cars) | 8' | 3' (next to parked cars) | | |
| Raised Cycle Track | 6.5' | 1' (for vertical element) 3' (next to parked cars) | 5' | 1' (for vertical element) 3' (next to parked cars) | | |
| Buffered Bike Lane | 4' | 3' | 4' 4" | 20" | | |
| Bike Lane | 6' | n/a | 4' | n/a | | |
| Contra-Flow Bike Lane | 6' | 3' | 5' | 6" | | |

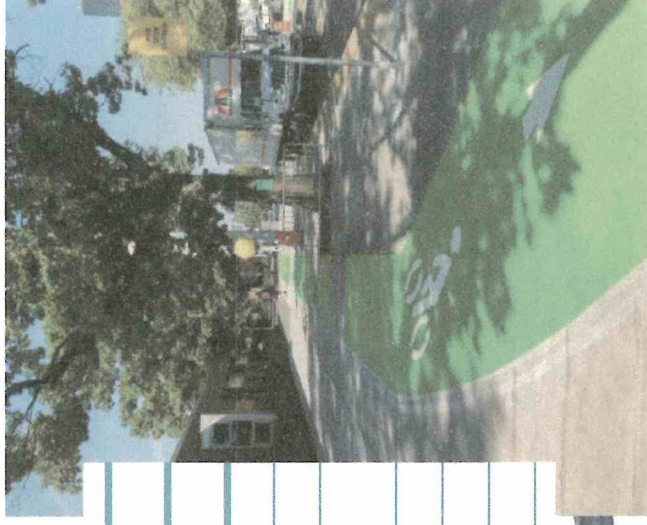


TABLE 4-4 RECOMMENDED TRANSIT FACILITY DIMENSIONS

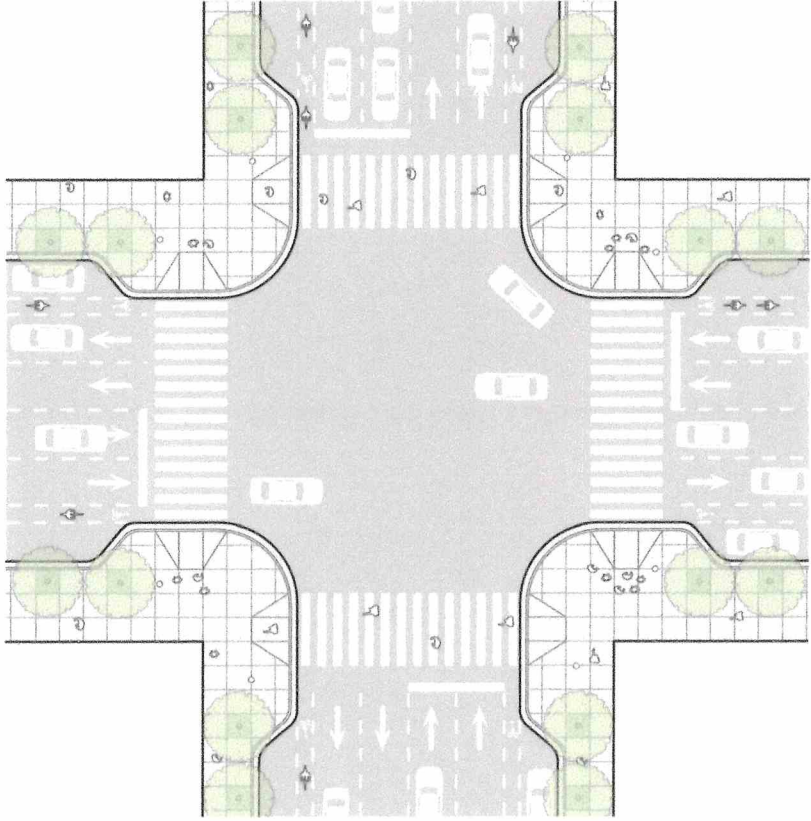
| Lane Type | Minimum Recommended Width |
|---------------------------------|---------------------------|
| Curb Lane | 11' |
| Offset Lane (bulb-out stations) | 10' |
| Dedicated Median lane | 11' |
| Combined Bike/Bus Lane | 12' |



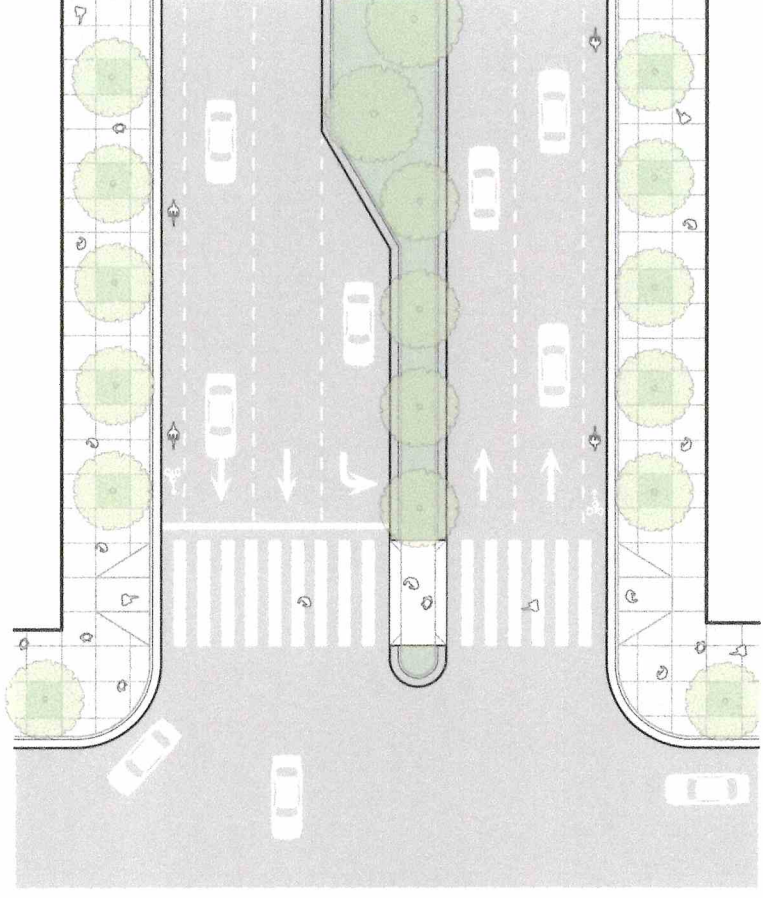


Intersections

- Intersections should be efficient for all users



INTERSECTION WITH CURB EXTENSIONS

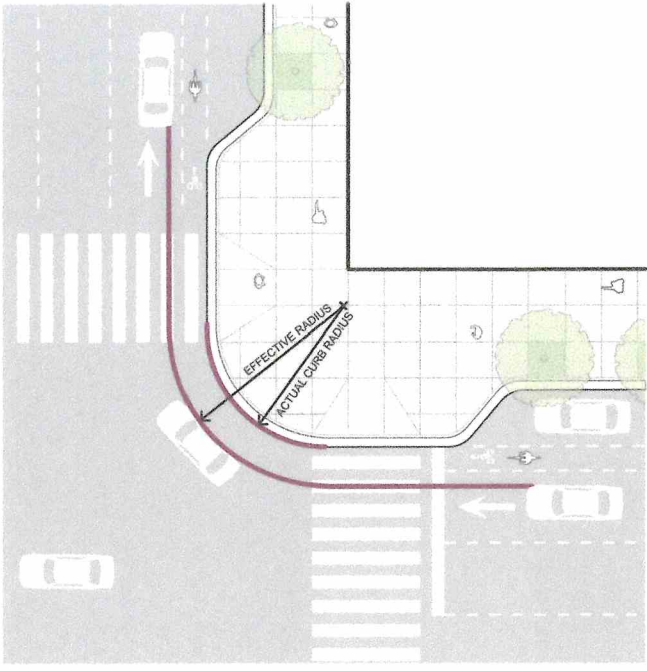


MEDIAN NOSE / PEDESTRIAN REFUGE



Intersections

- Curb radius design should be context specific



EFFECTIVE VS ACTUAL CURB RADIUS

TABLE 5-1 RECOMMENDED CURB RADII

| | Land Use Context | Actual Curb Radius | Curb Radius (the vehicular path) ⁽²⁾ | Effective Curb Radius (the vehicular path) ⁽²⁾ |
|------------------------|--|--------------------|---|---|
| Minimum ⁽¹⁾ | All intersection corners without vehicle turns | 5' | N/A | N/A |
| | UC, UR | 5' | 10' | 10' |
| | RS, MC, I, P IN, AN | 15' 30' | 20' 35' | 20' 35' |
| Maximum | All intersection corners without vehicle turns | 5' | N/A | N/A |
| | UC, UR | 20' | 25' ⁽³⁾ | 25' ⁽³⁾ |
| | RS, MC, I, P ⁽⁴⁾ IN, AN ⁽⁵⁾ | 30' 45' | 35' 50' | 35' 50' |

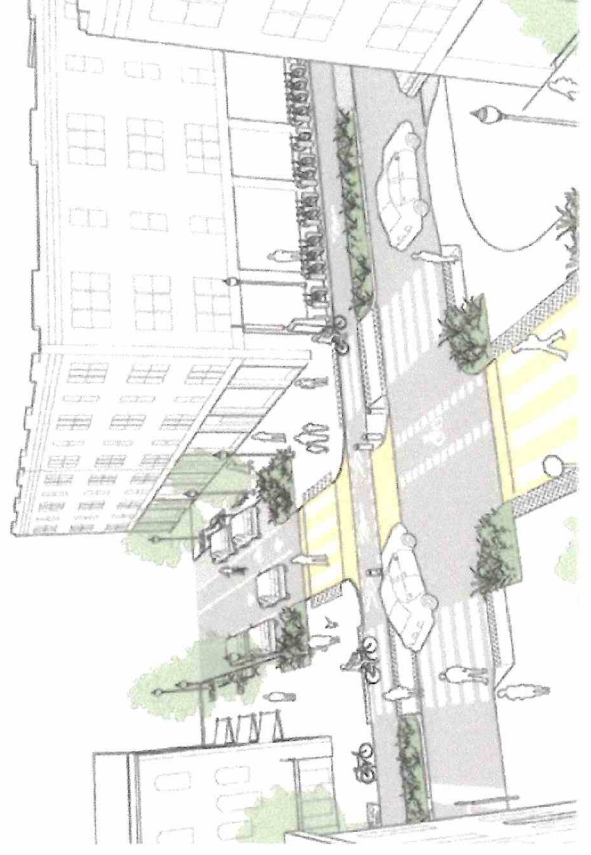
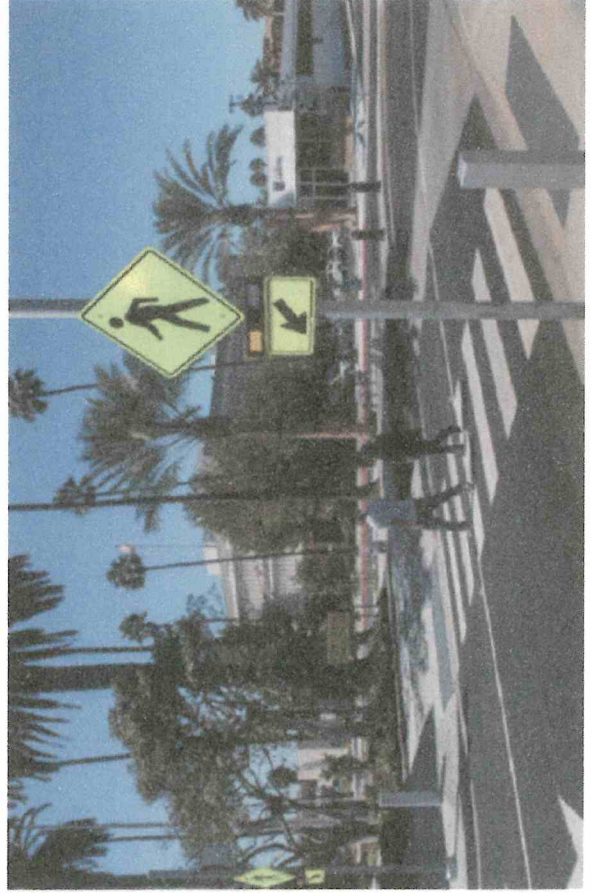
(1) Minimum is generally desirable except where circumstances warrant a wider curb radii.

(2) Bicycle lanes and parking lanes may increase the effective curb radius.



Intersections

- Intersections can be calmed





Next Steps

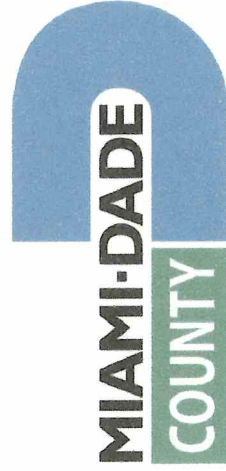
- North Bay Village Commission adopts Complete Streets Guidelines
- North Bay Village utilizes guidelines as a model for their local roads
- North Bay Village counts on the County transit system to collaborate with FDOT on advancing Complete Streets along the causeway
- North Bay Village advances initiatives that compliment Complete Streets principals

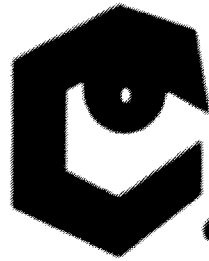


Thank you!



Complete Streets Design Guidelines





CITIZENS'

CRIME WATCH OF MIAMI-DADE CO., INC.

*Committed to preventing and reducing crime
for over 42 years in our community*

**Save the date to Celebrate its
42nd Annual Awards Ceremony**



Friday, September 22, 2017 at 6:00 PM

6:00 PM RECEPTION • 7:00 PM AWARDS • PRESENTATION & DINNER

DoubleTree by Hilton Miami Airport & Convention Cent

Blessed are the Peacemakers for they are our protecto

Keynote Speaker:

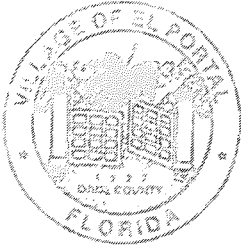
**Amos Rojas
US Marshal
Southern District of Florida**

Master of Cer

**DJ Kenny V
Morning
102.7 The I**

Honorary Event Chair:

**Jose "Pepe" Diaz
Miami-Dade Board of County Commission**



Village of El Portal

500 Northeast 87th Street
 El Portal, Florida 33138-3517
 Telephone (305) 795-7880
 Fax (305) 795-7884

August 31, 2017

Mr. Frank Rollason,
 Village Manager, North Bay Village
 1666 Kennedy Causeway, 3rd Floor
 North Bay Village, FL 33141

Dear Mr. Rollason:

I hope this letter finds you in good health and spirits. My name is Christia E. Alou. I am the Interim Village Manager for the Village of El Portal. I am excited to write to you because I know that as a Sister City Village to El Portal it is so important that we continue our excellent relationship and work together to ensure our communities continue to thrive. I understand that you have two extra police vehicles that you would like to donate to the Village of El Portal. We would greatly appreciate the two police vehicles from North Bay Village. Please contact me at (305)795-7880 or villageemanager@villageofelportal.org to coordinate.

Thank you for your support and for the vehicles.

Sincerely,

Christia E. Alou, Esq.
 Interim Village Manager
 Village of El Portal



North Bay Village

Administrative Offices

1666 Kennedy Causeway, Suite 300 North Bay Village, FL 33141

Tel: (305) 756-7171 Fax: (305) 756-7722 Website: www.nbvillage.com

OFFICIAL MINUTES **REGULAR VILLAGE COMMISSION MEETING**

VILLAGE HALL
1666 KENNEDY CAUSEWAY, #101
NORTH BAY VILLAGE, FL 33141

TUESDAY, JULY 11, 2017
7:30 P.M.

1. CALL TO ORDER

Mayor Connie Leon-Kreps called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Commissioner Jose R. Alvarez
Vice Mayor Eddie Lim
Mayor Connie Leon-Kreps
Commissioner Andreana Jackson

Commissioner Dr. Douglas N. Hornsby was absent.

ALSO PRESENT:

Village Manager Frank K. Rollason
Finance Director Bert Wrains
Police Chief Carlos Noriega
Village Attorney Robert L. Switkes
Assistant Village Attorney David Acosta
Deputy Village Clerk Jenorgen Guillen

Deputy Village Manager/HR Director Jenice Rosado was absent.

NEW OATH OF OFFICE – MEMBERS OF THE COMMISSION

Mayor Connie Leon-Kreps moved to table the New Oath of Office stating that Commissioner Dr. Douglas N. Hornsby is under investigation and his position on the dais is not settled. Commissioner Jose Alvarez seconded the motion.

The Mayor opened the floor to public comments. There being no speakers, she closed the floor to public comments.

The motion carried 4-0 roll on a roll call vote. The vote was as follows: Vice Mayor Eddie Lim, Commissioner Jose Alvarez, Commissioner Andreana Jackson, and Mayor Connie Leon Kreps all voting Yes. Commissioner Dr. Douglas N. Hornsby was absent.

2. A. PROCLAMATIONS AND AWARDS

Deputy Village Clerk Jenorgen Guillen was presented with a plaque in recognition of her services to the Village, upon her resignation.

B. SPECIAL PRESENTATIONS

1. Presentation of FY 2017 Audit Report/Keefe McCullough

Cindy Calvert, of Keefe McCullough, presented the FY 2017 Audit Report.

2. Dalia Villar, Treasure Island Principal/Update on TIES IB Program

Principal Villar provided an update on the IB Program and the school's academic status.

The Mayor opened the floor to public comments.

Kevin Vericker, of 7520 Hispanola Avenue, addressed the Commission.

There being no other speakers, the Mayor closed the floor to public comments.

C. ADDITIONS AND DELETIONS

Mayor Connie Leon-Kreps moved to amend the agenda to hear Items 9A and 13A after the Consent Agenda. Vice Mayor Eddie Lim seconded the motion, which carried 4-0. Commissioner Dr. Douglas N. Hornsby was absent.

3. GOOD & WELFARE

Holger Piening, of 1700 South Treasure Drive, Dr. Paul & Mrs. Maria Norris, of 1690 South Treasure Drive, and Kevin Vericker, of 7520 Hispanola Avenue, addressed the Commission.

The Mayor recognized former Commissioner Richard Chervony, who was present at the meeting.

4. GRANT WRITER'S REPORT

North Bay Village Grant Writer Lakeesha Morris was not present. The grant report was included in the agenda package.

5. ADVISORY BOARD REPORTS

A. ANIMAL CONTROL ADVISORY BOARD

A report was not provided.

B. BUSINESS DEVELOPMENT ADVISORY BOARD

A report was not provided.

C. CITIZENS BUDGET & OVERSIGHT BOARD

A report was not provided.

D. COMMUNITY ENHANCEMENT BOARD

A report was not provided.

E. PLANNING & ZONING BOARD

A report was not provided.

6. VILLAGE COMMISSION'S REPORT

Mayor Connie Leon-Kreps, Vice Mayor Eddie Lim, and Commissioner Andreana Jackson all provided verbal reports.

7. VILLAGE ATTORNEY'S REPORT

The Village Attorney gave an oral report.

8. VILLAGE MANAGER'S REPORTS

The Village Manager gave the financial report and the public safety report. He requested permission to conduct due diligence on the Sakura lot at 1335 Kennedy Causeway for potential purchase.

Commissioner Andreana Jackson moved to authorize the Village Manager to proceed with due diligence on the Sakura lot at 1335 Kennedy Causeway for potential purchase, and Commissioner Jose Alvarez seconded the motion.

The Mayor opened the floor to public comments. There being no speakers, she closed the floor to public comments.

The motion carried 4-0 on a roll call vote. The vote was as follows: Mayor Connie Leon Kreps, Vice Mayor Eddie Lim, Commissioner Jose Alvarez, and Commissioner Andreana Jackson all voting Yes. Commissioner Dr. Douglas N. Hornsby was absent.

The Village Manager discussed the remainder of the items listed in his Manager's Report, which was included in the agenda package.

The Mayor removed Item 9A from the Consent Agenda, to be discussed as a regular item.

9. **CONSENT AGENDA: (Matters on the Consent Agenda are self-explanatory and are not expected to require discussion or review. Items will be adopted by one motion. If discussion is desired by any member of the Commission, that item must be removed from the Consent Agenda and will be considered separately.)**

- A. **A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, APPROVING THE TITLE VI NONDISCRIMINATION POLICY AND PLAN; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE. (INTRODUCED BY VILLAGE MANAGER FRANK K. ROLLASON)**

The Deputy Village Clerk read the Resolution by title.

The Mayor opened the floor to public comments.

Former Commissioner Richard Chervony, of 7601 Center Bay Drive and Kevin Vericker, of 7520 Hispanola Avenue, addressed the Commission.

The Mayor closed the floor to public comments.

Commissioner Andreana Jackson moved to approve the Resolution with the inclusion of "sexual orientation" and "transgender identity" in the list of classes in the policy, and Vice Mayor Eddie Lim seconded the motion. The motion carried 4-0. The vote was as follows: Mayor Connie Leon Kreps, Vice Mayor Eddie Lim, Commissioner Jose Alvarez, and Commissioner Andreana Jackson all voting Yes. Commissioner Dr. Douglas N. Hornsby was absent.

13. **NEW BUSINESS**

FY 2018 GENERAL OPERATING BUDGET

- A. **A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA DETERMINING THE PROPOSED MILLAGE RATES AND SETTING THE DATE, TIME AND PLACE OF PUBLIC HEARINGS TO ADOPT THE TENTATIVE AND FINAL MILLAGE AND BUDGET FOR FISCAL YEAR 2017-18 AS REQUIRED BY LAW; DIRECTING THE VILLAGE CLERK TO FILE SAID RESOLUTION WITH THE PROPERTY APPRAISER OF MIAMI-DADE COUNTY; AND PROVIDING FOR AN EFFECTIVE DATE. (INTRODUCED BY VILLAGE MANAGER FRANK K. ROLLASON)**

The Deputy Village Clerk read the Resolution by title.

Village Manager Frank K. Rollason explained the objective of the meeting to review the budget and eliminate and/or include items that were addressed at the June 20th Workshop, without a decision; set the Budget Hearing Dates; and the proposed Millage Rates.

The Finance Director Bert Wrains discussed some of the items, which included deco bikes, purchase of two (2) Medjool Palms for the entrances to Adventure Avenue and Hispanola Avenue, and changing the Part Time Code Enforcement Officer to Full Time.

The Mayor suggested that the budget review be continued at a separate meeting.

Commissioner Andreana Jackson moved to approve a proposed millage rate of 5.8542 mills, which is 5.8542 per \$1,000 of assessed property within North Bay Village, which is more than the rolled back rate of 4.4760 mills by 1.3782 or 30.79%; setting the Tentative Budget Hearing for September 12, 2017 at 6:00 p.m.; and the Final Budget Hearing for September 26, 2017 at 7:00 p.m. Vice Mayor Eddie Lim seconded the motion.

The Mayor opened the floor to public comments.

Raul Toro, of 7536 Hispanola Avenue, addressed the Commission.

The Mayor closed the floor to public comments.

The motion carried 4-0. The vote was as follows: Mayor Connie Leon Kreps, Vice Mayor Eddie Lim, Commissioner Jose Alvarez, and Commissioner Andreana Jackson all voting Yes. Commissioner Dr. Douglas N. Hornsby was absent.

The Mayor recessed the meeting at 10:10 p.m. The meeting reconvened at 10:20 p.m.

11. **PUBLIC HEARINGS ITEMS INCLUDING ORDINANCES FOR SECOND**

READING: Please be advised that if you wish to comment upon any of these quasi-judicial items, please inform the Mayor when she requests public comments. An opportunity for persons to speak on each item will be made available after the applicant and staffs have made their presentations on each item. All testimony, including public testimony and evidence, will be made under oath or affirmation. Additionally, each person who gives testimony may be subject to cross-examination. If you refuse either to be cross-examined or to be sworn, your testimony will be given its due weight. The general public will not be permitted to cross-examine witnesses, but the public may request the Commission to ask questions of staff or witnesses on their behalf. Persons representing organizations must present evidence of their authority to speak for the organization. Further, details of the quasi-judicial procedures may be obtained from the Village Clerk.

- A. **A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, APPROVING AN EXTENSION OF A SPECIAL USE EXCEPTION GRANTED UNDER RESOLUTION 2015-27 AND EXTENDED UNDER RESOLUTION 2016-39 TO BRICK VILLAGE 79, LLC FOR DEVELOPMENT OF A MIXED-USE RESIDENTIAL AND COMMERCIAL STRUCTURE IN THE CG (GENERAL COMMERCIAL) ZONING DISTRICT, AT 1601 KENNEDY CAUSEWAY; PURSUANT TO FLORIDA STATUTE 252.363 AND FLORIDA EXECUTIVE ORDERS 16-149, 16-193, 16-233, 16-288, AND 17-43; SETTING AN EFFECTIVE DATE. (INTRODUCED BY VILLAGE MANAGER FRANK K. ROLLASON)**
- B. **A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, APPROVING AN EXTENSION OF A SPECIAL USE EXCEPTION GRANTED BY RESOLUTION 2015-28 AND EXTENDED BY RESOLUTION NO. 2016-40 TO BRICK VILLAGE 79, LLC FOR THE PROPERTY LOCATED AT 1601 KENNEDY CAUSEWAY, TO ALLOW UP TO TWENTY PERCENT OF THE DEVELOPMENT'S REQUIRED PARKING SPACES TO BE DESIGNED SPECIFICALLY FOR COMPACT VEHICLES; PURSUANT TO FLORIDA STATUTE 252.363 AND FLORIDA EXECUTIVE ORDERS 16-149, 16-193, 16-233, 16-288, AND 17-43; SETTING AN EFFECTIVE DATE. (INTRODUCED BY VILLAGE MANAGER FRANK K. ROLLASON)**
- C. **A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, EXTENDING APPROVAL OF A SITE PLAN GRANTED BY RESOLUTION NO. 2015-26 TO BRICK VILLAGE 79, LLC, FOR DEVELOPMENT OF A 75 UNIT, 22 STORY MIXED-USE COMMERCIAL STRUCTURE AT 1601 KENNEDY CAUSEWAY IN THE CG (GENERAL COMMERCIAL) ZONING DISTRICT; PURSUANT TO FLORIDA STATUTE 252.363 AND FLORIDA EXECUTIVE ORDERS 16-149, 16-193, 16-233, 16-288, AND 17-43; PROVIDING FOR CONDITIONS; AND SETTING AN EFFECTIVE DATE. (INTRODUCED BY VILLAGE MANAGER FRANK K. ROLLASON)**

The Deputy Village Clerk read the Resolution by title.

The Mayor inquired about the deadlines for the developments under the Governor's Order. Village Planner Jim LaRue explained that the deadline for this project is June 13, 2018.

Mr. LaRue described the requests before the Commission. He informed the Commission that the property owner made a commitment to install fencing on the property.

The Village Attorney swore in those individuals who indicated that they would testify and advised on the process of the quasi-judicial proceeding, pursuant to Chapter 29 of the Village Code.

Steven Herzberg, Esq., Vazquez & Associates, 701 Brickell Avenue, Suite 2000, Miami, Florida 33131, was present on behalf of the applicant. He explained the Governor's Emergency Orders regarding extension for developments, and agreed to install fencing on the property and a seawall barrier to obstruct people from going behind the building.

Commissioner Andreana Jackson moved the item to the floor, and Commissioner Jose Alvarez seconded the motion.

The Mayor opened the Public Hearing. There being no speakers, she closed the public hearing.

The motion to approve the requests carried 4-0 on a roll call vote. The vote was as follows: Mayor Connie Leon-Kreps, Vice Mayor Eddie Lim, Commissioner Jose Alvarez, and Commissioner Andreana Jackson all voting Yes.

12. **UNFINISHED BUSINESS**

- A. **A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, ACCEPTING THE RECOMMENDATION OF THE VILLAGE MANAGER AND AWARDED RFP NO. 2017-003 FOR ROOF REPAIRS TO 1841 GALLEON STREET FACILITY TO THERMA SEAL SYSTEMS, LLC; AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO THE RELATED CONTRACT PURSUANT TO THE SCOPE OF SERVICES OUTLINED IN THE RFP DOCUMENTS; AND SETTING AN EFFECTIVE DATE. (INTRODUCED BY VILLAGE MANAGER FRANK K. ROLLASON)**

The Deputy Village Clerk read the Resolution by title.

Commissioner Andreana Jackson moved the item to the floor, and Commissioner Jose Alvarez seconded the motion.

The Village Manager presented the item to the Commission.

The Mayor brought to the Village Manager's attention that the gate at the Public Works Yard remains open.

Vice Mayor Eddie Lim requested that the Village Manager look at the warrantee on the roof and having gutters installed.

The Mayor opened the floor to public comments.

Raul Toro, of 7536 Hispanola Avenue, addressed the Commission.

There being no further speakers, the Mayor closed the floor to public comments.

The motion carried 4-0. The vote was as follows: Mayor Connie Leon-Kreps, Vice Mayor Eddie Lim, Commissioner Jose Alvarez, and Commissioner Jackson all voting Yes.

- B. A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, ACCEPTING THE RECOMMENDATION OF THE VILLAGE MANAGER AND AWARING RFP NO. 2017-004 FOR CLEANING OF THE MAIN WET WELL AT 1851 GALLEON STREET TO ENVIROWASTE SERVICES GROUP, INC.; AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO THE RELATED CONTRACT PURSUANT TO THE SCOPE OF SERVICES OUTLINED IN THE RFP DOCUMENTS; AND SETTING AN EFFECTIVE DATE. (INTRODUCED BY VILLAGE MANAGER FRANK K. ROLLASON)**

The Deputy Village Clerk read the Resolution by title.

Village Manager Frank K. Rollason and Acting Public Works Director Ray Rammo made a brief presentation to the Commission.

Commissioner Andreana Jackson moved the item to the floor, and Vice Mayor Eddie Lim seconded the motion.

The Mayor opened the floor to public comments. There being no speakers, she closed the floor to public comments.

The motion to adopt the Resolution carried 4-0 on a roll call vote. The vote was as follows: Mayor Connie Leon Kreps, Vice Mayor Eddie Lim, Commissioner Jose Alvarez, and Commissioner Andreana Jackson all voting Yes.

10. **ORDINANCES FOR FIRST READING AND RESOLUTIONS**

- A. **A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, RESOLVING THE MATTER OF CODE ENFORCEMENT FINES IMPOSED AGAINST BAYVIEW VILLAGES AT 7915 EAST DRIVE, NORTH BAY VILLAGE, FLORIDA; AUTHORIZING THE APPROPRIATE VILLAGE OFFICIALS TO TAKE ALL ACTIONS NECESSARY TO IMPLEMENT THE SETTLEMENT; TO EXECUTE AND FILE ANY REQUIRED DOCUMENTS WITH THE CLERK OF COURT; AND PROVIDING FOR AN EFFECTIVE DATE. (INTRODUCED BY VILLAGE ATTORNEY ROBERT L. SWITKES)**

The Deputy Village Clerk read the Resolution by title.

Village Attorney Robert L. Switkes and Code Enforcement Officer Maurice Murray presented the items to the Commission.

Vice Mayor Eddie Lim moved to reduce the fines to \$25,000 and Commissioner Jose Alvarez seconded the motion.

Victor Fonseca, property owner of 7915 East Drive and Danilo Damolin, addressed the Commission.

The Mayor opened the floor to public comments.

Raul Toro, of 7536 Hispanola Avenue, addressed the Commission.

The motion to approve the Resolution with a fine reduction from \$40,450 to \$25,000 carried 4-0 on a roll call vote. The vote was as follows: Commissioner Jose Alvarez, Commissioner Andreana Jackson, Mayor Connie Leon Kreps, and Vice Mayor Eddie Lim all voting Yes.

- B. **A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AUTHORIZING THE PURCHASE OF A TRAILER-MOUNTED JET RODDER, FROM SOUTHERN SEWER EQUIPMENT OF FORT PIERCE, FLORIDA, UNDER THE PIGGYBACK PURCHASE PROVISION PURSUANT TO SECTION 36.25(J) OF THE VILLAGE CODE; AUTHORIZING EXECUTION OF THE AGREEMENT; AUTHORIZING THE APPROPRIATE VILLAGE OFFICIALS TO TAKE ALL NECESSARY STEPS TO IMPLEMENT THE TERM OF THIS RESOLUTION; AUTHORIZING THE EXPENDITURE OF BUDGETED FUNDS; AND SETTING AN EFFECTIVE DATE. (INTRODUCED BY VILLAGE MANAGER FRANK K. ROLLASON)**

The Deputy Village Clerk read the Resolution by title.

Commissioner Andreana Jackson moved to approve the Resolution, and Vice Mayor Eddie Lim seconded the motion.

The Mayor opened the floor to public comments. There being no speakers she closed the floor to public comments

The motion to approve the Resolution was adopted by a 4-0 roll call vote. The vote was as follows: Mayor Connie Leon Kreps, Vice Mayor Eddie Lim, Commissioner Jose Alvarez, and Commissioner Andreana Jackson all voting Yes.

C. VOTING DELEGATE AT FLORIDA LEAGUE OF CITIES ANNUAL CONFERENCE

Commissioner Andreana Jackson moved to nominate the Mayor as the North Bay Village Voting Delegate at the Florida League of Cities Conference in August 2017, and Vice Mayor Eddie Lim seconded the motion.

The Mayor opened the floor to public comments. There being no speakers, she closed the floor to public comments.

The motion carried 4-0 on a roll call vote. The vote was as follows: Mayor Connie Leon Kreps, Vice Mayor Eddie Lim, Commissioner Jose Alvarez, and Commissioner Andreana Jackson all voting Yes.

14. APPROVAL OF MINUTES – COMMISSION MEETINGS

- A. SPECIAL COMMISSION MEETING – JUNE 7, 2017**
- B. REGULAR COMMISSION MEETING – MAY 9, 2017**
- C. REGULAR COMMISSION MEETING - MARCH 28, 2017**
- D. REGULAR COMMISSION MEETING – MARCH 14, 2017**
- E. REGULAR COMMISSION MEETING – FEBRUARY 28, 2017**

Commissioner Andreana Jackson moved to approve the Minutes as submitted. Vice Mayor Eddie Lim seconded the motion, which carried 4-0 on a roll call vote. The vote was as follows: Mayor Connie Leon Kreps, Vice Mayor Eddie Lim, Commissioner Jose Alvarez, and Commissioner Andreana Jackson all voting Yes.

15. **ADJOURNMENT**

There being no other business to come before the Commission, the meeting adjourned at 11:27 p.m.

Prepared by: Yvonne P. Hamilton
Village Clerk

Adopted by North Bay Village on

this _____ day of _____ 2017.

Connie Leon-Kreps, Mayor

(Note: The Minutes are not a verbatim record of the meeting. A copy of the audio recording is available at the Village Clerk's Office until the time for disposition in accordance with the Records Disposition and other Public Records Law.)



North Bay Village

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OFFICIAL MINUTES VILLAGE COMMISSION BUDGET WORKSHOP TUESDAY, JUNE 20, 2017 6:30 P.M.

1. CALL TO ORDER

Mayor Connie Leon Kreps called the Workshop to order at 6:42 p.m.

Present at Roll Call were: Commissioner Jose Alvarez, Mayor Connie Leon Kreps, Commissioner Dr. Douglas N. Hornsby, and Commissioner Andreana Jackson.

Vice Mayor Eddie Lim arrived at 7:25 p.m.

Also Present were: Village Manager Frank K. Rollason, Deputy Village Manager HR Director Jenice Rosado, Village Attorney Robert L. Switkes, Finance Director Bert Wrains, Police Chief Carlos Noriega, Assistant Public Works Director Ray Rammo, and Village Clerk Yvonne P. Hamilton.

2. PRESENTATION BY THE ADMINISTRATION OF PROPOSED UPDATES AND CHANGES FOR THE FY 2017-2018 BUDGET.

Village Manager Frank K. Rollason explained the process for the budget workshop. He informed the Commission that the Village Charter requires the proposed Budget to be submitted no later than August 1st. However, his intention is to distribute it by July 1st, so that the Commission can provide their input, since voting will not occur at this workshop. He noted that a copy of the proposed budget was also provided to the Citizens Budget & Oversight Board for their comments. He noted that the budget worksheets for the current year have been provided, as suggested by resident Alvin Blake.

Finance Director Bert Wrains described the Mandatory Additional expenses and the Village Manager's recommended items.

There was discussion as to whether other publications, such as *Miami New Times* and *Miami Daily Business* could be utilized at a lower cost.

Mr. Wrains explained the commitment to order the police vehicles by July 6th in order to receive a 4% savings.

Vice Mayor Eddie Lim attended the meeting at this time.

3. **QUESTIONS AND COMMENTS FROM MEMBERS OF THE VILLAGE COMMISSION.**

There was discussion on the item to change the part time Code Enforcement Officer to full time. This item will be addressed in the next budget agenda.

Eliminate funding for bicycles for TIES student, Youth Services Events, and the Paddle Board Event and considered funding through donations.

Look at the amount paid to the Miami Beach Chamber of Commerce as to whether the Village has to be a Pillar Member.

Include funding to planting Madjool Palms at the entrance to Adventure Avenue and Hispanola Avenue and beautification of East Treasure Drive with palm trees.

Eliminate the cost for Police Boat Radar.

4. **COMMENTS FROM THE CITIZENS BUDGET & OVERSIGHT BOARD.**

Carlos Rodriguez, Vice Chair of the Citizens Budget & Oversight Board reported on the board's support for a significant allocation in the budget for public communication, a full time Public Information Officer and its discussion regarding 70% of the Budget being allocated to the Police Department.

5. **PUBLIC COMMENTS**

The Mayor opened the floor to public comments.

Kevin Vericker, of 7520 Hispanola Avenue, spoke about the lack of social media for the Village and problems with biking on the causeway.

Raul Toro, of 7536 Hispanola Avenue, suggested the removal of two police cars and purchase of two motorcycles.

Dr. Paul Norris, of 1690 South Treasure Drive, questioned the need for the number of police vehicles being purchased; the Village supporting City Bikes if City Bank is not investing in the program; and he expressed his favor to lower taxes.

The Mayor closed the floor to public comments.

6. **FOLLOWUP QUESTIONS AND COMMENTS FROM MEMBERS OF THE VILLAGE COMMISSION.**

The Commission will take action on the following items at the next meeting: Paddle Board Event, History Book of North Bay Village, Village-wide Special Promotions, Mural for Treasure Island Elementary School, Aventura Marketing Council, changing part-time Code Enforcement Officer to full time, and full time Public Information Officer to handle marketing and social media.

The cost for Pelican Harbor Annual Event will be reduced and the cost for Citi Bikes will be eliminated.

7. **FINAL COMMENTS AND QUESTIONS FROM THE ADMINISTRATION**

The Village Manager informed the Commission that a maximum millage rate will be proposed at the July 11th Commission Meeting.

Mayor Connie Leon Kreps suggested a millage rate close to 5.0 mills.

The Village Manager advised the Commission that it was not feasible to keep the current millage rate. He spoke of the importance of development to increase the tax base, which will save the Village. He encouraged the Commission of its responsibility to convince the residents of the necessity for development to build the tax base to support the community, so that they do not assume all cost for replacement of the collapsing infrastructure. He suggested raising taxes, saving money and looking at incentives to bring people to the Village, in order to start building up the community.

8. **ADJOURNMENT**

There being no other business to come before the Commission, the meeting adjourned at 9:40 p.m.

Prepared by: Yvonne P. Hamilton
Village Clerk

Adopted by North Bay Village on
this _____ day of _____ 2017.

Connie Leon-Kreps, Mayor

(Note: The Minutes are not a verbatim record of the meeting. A copy of the audio recording is available at the Village Clerk's Office until the time for disposition in accordance with the Records Disposition and other Public Records Law.)