



## North Bay Village

Administrative Offices

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**REVISED**  
**OFFICIAL AGENDA**  
**REGULAR VILLAGE COMMISSION MEETING**

**VILLAGE HALL**  
**1666 KENNEDY CAUSEWAY, #101**  
**NORTH BAY VILLAGE, FL 33141**

**TUESDAY, MAY 9, 2017**  
**7:30 P.M.**

NOTICE IS HEREWITH GIVEN TO ALL INTERESTED PARTIES THAT IF ANY PERSON SHOULD DECIDE TO APPEAL ANY DECISION MADE AT THE FORTHCOMING MEETING OF THE VILLAGE COMMISSION, SUCH PERSON WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, HE OR SHE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE VILLAGE FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.

TO REQUEST THIS MATERIAL IN ACCESSIBLE FORMAT, SIGN LANGUAGE INTERPRETERS, INFORMATION ON ACCESS FOR PERSON WITH DISABILITIES, AND/OR ANY ACCOMMODATION TO REVIEW ANY DOCUMENT OR PARTICIPATE IN ANY VILLAGE-SPONSORED PROCEEDING, PLEASE CONTACT (305) 756-7171 FIVE DAYS IN ADVANCE TO INITIATE YOUR REQUEST. TTY USERS MAY ALSO CALL 711 (FLORIDA RELAY SERVICE).

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**1. CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**2. A. PROCLAMATIONS AND AWARDS**

1. Ms. Sissy Shute, North Bay Village Star Award
2. National Foster Care Month (*Mayor Connie Leon-Kreps*)
3. TIES High Impact Teachers

**B. SPECIAL PRESENTATIONS**

1. Legislative Update - The Honorable House Representative David Richardson (*Mayor Connie Leon-Kreps*)
2. Human Trafficking Group – Victor Williams, Special Agent ICE/HIS/SAC, Miami, FL (*Commissioner Andreana Jackson*)

**C. ADDITIONS AND DELETIONS**

**3. GOOD & WELFARE**

**4. GRANT WRITER'S REPORT**

5. **ADVISORY BOARD REPORTS**

- A. ANIMAL CONTROL ADVISORY BOARD
- B. BUSINESS DEVELOPMENT ADVISORY BOARD
- C. CITIZENS BUDGET & OVERSIGHT BOARD
- D. COMMUNITY ENHANCEMENT BOARD
- E. PLANNING & ZONING BOARD

6. **VILLAGE COMMISSION'S REPORT**

7. **VILLAGE ATTORNEY'S REPORT**

8. **VILLAGE MANAGER'S REPORTS**

9. **CONSENT AGENDA:** (Matters on the Consent Agenda are self-explanatory and are not expected to require discussion or review. Items will be adopted by one motion. If discussion is desired by any member of the Commission, that item must be removed from the Consent Agenda and will be considered separately.)

- A. A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, RESOLVING THE MATTER OF CODE ENFORCEMENT FINES IMPOSED AGAINST KARINA GONZALEZ OF 7928 WEST DR #504, NORTH BAY VILLAGE, FLORIDA; AUTHORIZING THE APPROPRIATE VILLAGE OFFICIALS TO TAKE ALL ACTIONS NECESSARY TO IMPLEMENT THE SETTLEMENT; TO EXECUTE AND FILE ANY REQUIRED DOCUMENTS WITH THE CLERK OF COURT; AND PROVIDING FOR AN EFFECTIVE DATE. (INTRODUCED BY VILLAGE ATTORNEY ROBERT L. SWITKES)

The proposed Resolution will settle a Code Enforcement Case against Karina Gonzalez with payment of \$1,000, under Citation No. 2558 for performing floor laminating without the required permit.

- B. A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, RESOLVING THE MATTER OF CODE ENFORCEMENT FINES IMPOSED AGAINST BAYVIEW VILLAGES AT 7915 EAST DRIVE, NORTH BAY VILLAGE, FLORIDA; AUTHORIZING THE APPROPRIATE VILLAGE OFFICIALS TO TAKE ALL ACTIONS NECESSARY TO IMPLEMENT THE SETTLEMENT; TO EXECUTE AND FILE ANY REQUIRED DOCUMENTS WITH THE CLERK OF COURT; AND PROVIDING FOR AN EFFECTIVE DATE. (INTRODUCED BY VILLAGE ATTORNEY ROBERT L. SWITKES)

The proposed Resolution will settle the case against Bay View Villages for payment of \$36,405, under Citation Nos. 2405, 2406, and 2407 for outside storage, dumpsters not enclosed, and junk vehicles on the property.

- C. A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, RELATING TO THE PUBLIC WELFARE, AUTHORIZING THE VILLAGE MANAGER, ON BEHALF OF THE NORTH BAY VILLAGE POLICE DEPARTMENT, TO ENTER INTO A LAW ENFORCEMENT MUTUAL AID AGREEMENT WITH THE CITY OF FORT LAUDERDALE; SETTING AN EFFECTIVE DATE. (INTRODUCED BY VILLAGE MANAGER FRANK K. ROLLASON)**

The proposed Resolution will allow the rendering of assistance between both municipalities during a law enforcement emergency.

- D. A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, PLEDGING TO INCREASE THE UTILITY RATES NECESSARY TO FUND THE DEBT SERVICES ON THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (FDEP) LOANS FOR THE WATER MAIN REHABILITATION PROJECT AND THE WATER METER REPLACEMENT PROJECT; AND SETTING AN EFFECTIVE DATE. (INTRODUCED BY VILLAGE MANAGER FRANK K. ROLLASON)**

The proposed Resolution provides assurance to the Florida Department of Environmental Protection (FDEP) that the Village will raise the water and sewer rates in an amount sufficient to repay the loans from FDEP for utility infrastructure improvements.

- E. A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AWARDED SCHOLARSHIPS TO GRADUATING HIGH SCHOOL SENIORS IN THE VILLAGE; SETTING AN EFFECTIVE DATE. (INTRODUCED BY VILLAGE MANAGER FRANK K. ROLLASON)**

The proposed Resolution will approve the award of three (3) \$1,000 scholarships and authorize the remainder of \$2,500 to be allocated in the FY 18/19 Budget.

- 1.) Commission Action**

10. **ORDINANCES FOR FIRST READING AND RESOLUTIONS**

- A. A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, APPROVING AN AGREEMENT WITH BELLTOWER CONSULTING GROUP, LLC FOR THE PURPOSE OF PROVIDING PROFESSIONAL GRANT WRITING SERVICES; AUTHORIZING VILLAGE OFFICIALS TO TAKE ALL NECESSARY STEPS TO IMPLEMENT THE TERMS OF THE AGREEMENT; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE AGREEMENT; SETTING AN EFFECTIVE DATE. (INTRODUCED BY VILLAGE MANAGER FRANK K. ROLLASON)**

The proposed Resolution will extend an agreement with BellTower Consulting, Group for grant writing services.

**1.) Commission Action**

- B. A RESOLUTION OF THE COMMISSION OF NORTH BY VILLAGE, FLORIDA, ACCEPTING THE RECOMMENDATION OF THE VILLAGE MANAGER, AND AWARDING BID NO. NBV 2017-001 FOR THE WATER METER REPLACEMENT PROGRAM TO SANCHEZ ARANGO CONSTRUCTION; AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO THE RELATED CONTRACTS PURSUANT TO THE SCOPE OF SERVICES OUTLINED IN THE BID DOCUMENTS; AND SETTING AN EFFECTIVE DATE. (INTRODUCED BY VILLAGE MANAGER FRANK K. ROLLASON)**

The proposed Resolution seeks to award a bid to Sanchez Arango for the Village's Water Meter Replacement Project, which will include replacement of water meters, replacement of meter boxes, and installation of service lines associated with related valves and fittings as necessary.

**1.) Commission Action**

- C. A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, APPROVING THE PROJECT AGREEMENT WITH KIMLEY-HORN & ASSOCIATES, INC. (WORK AUTHORIZATION NO. 17-02) FOR THE WATER METER REPLACEMENT PROGRAM CONSTRUCTION PHASE SERVICES; AUTHORIZING VILLAGE OFFICIALS TO TAKE ALL NECESSARY STEPS TO IMPLEMENT THE TERMS OF THE PROJECT AGREEMENT; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE PROJECT AGREEMENT; AND PROVIDING FOR AN EFFECTIVE DATE. (INTRODUCED BY VILLAGE MANAGER FRANK K. ROLLASON)**

Kimley-Horn & Associates, Inc. prepared a Facilities Plan and associated construction documents for implementing the Village Water Meter Replacement Program. This proposed Resolution will allow the company to continue to provide engineering services for the construction phase, for a lump sum payment of \$313,700.

**1.) Commission Action**

- D. A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, APPROVING WORK AUTHORIZATION NO. 17-03 WITH KIMLEY-HORN AND ASSOCIATES, INC. FOR ADDITIONAL CONSTRUCTION PHASE SERVICES FOR THE SANITARY SEWER REHABILITATION PROGRAM; TO INCLUDE, BUT NOT LIMITED TO PROGRESS MEETINGS, PROGRAM EVALUATION, PUBLIC INVOLVEMENT ASSISTANCE, RESIDENT PROJECT REPRESENTATIVE, SHOP DRAWING REVIEW, CONTRACT CLARIFICATION, REVIEW OF PAY APPLICATIONS, COORDINATION WITH SRF PROGRAM, AND PROJECT CERTIFICATION AND CLOSE-OUT AT A LUMP-SUM COMPENSATION OF \$66,400; SETTING AN EFFECTIVE DATE (*INTRODUCED BY VILLAGE MANAGER FRANK K. ROLLASON*)**

Kimley-Horn & Associates, Inc. prepared a Facilities Plan and associated construction documents for implementing the Sanitary Sewer Rehabilitation Program. This proposed Resolution will allow the company to continue to provide engineering services for the construction phase.

**1.) Commission Action**

- E. A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AUTHORIZING THE VILLAGE MANAGER TO NEGOTIATE THE PURCHASE OF TWO VACANT PARCELS OF LAND AT 7631 AND 7701 COQUINA DRIVE, NORTH BAY VILLAGE; FURTHER AUTHORIZING THE VILLAGE MANAGER TO OBTAIN A CURRENT LAND SURVEY AND AN INDEPENDENT APPRAISAL OF BOTH PARCELS; SUBMITTING THE CONTRACT PROPOSAL TO THE VILLAGE COMMISSION FOR CONSIDERATION; AND SETTING AN EFFECTIVE DATE. (*INTRODUCED BY VILLAGE MANAGER FRANK K. ROLLASON*)**

The proposed Resolution will authorize the Village Manager to enter into discussions with the owner of the properties, Mrs. Phyllis Sepe, regarding the purchase of the lands for a potential park on North Bay Island.

**1.) Commission Action**

- F. A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, APPROVING THE RECOMMENDATION OF THE COMMUNITY ENHANCEMENT BOARD FOR INSTALLATION OF “NO DUMPING SIGNAGE” THROUGHOUT THE VILLAGE; AUTHORIZING THE VILLAGE MANAGER TO CARRY OUT THE AIMS OF THIS RESOLUTION; AND SETTING AN EFFECTIVE DATE. (INTRODUCED BY VILLAGE MANAGER FRANK K. ROLLASON)**

The proposed Resolution will approve the installation of “No Dumping” signs at the entrance to North Bay Island, on Galleon Street (across from the Public Works Building adjacent to 1801 South Treasure Drive), at East Treasure Drive (adjacent to Caribbean Towers at the green area, 7545 East Treasure Drive), at the Bulb Out on North Treasure Drive and Hispanola Avenue, and at the corner of 1455 N. Treasure Drive.

**1.) Commission Action**

- G. A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, APPROVING A CONTRACT RENEWAL WITH GOMEZ BARKER ASSOCIATES, INC. FOR PROFESSIONAL CONSULTING AND LOBBYING SERVICES BEFORE THE LEGISLATURE OF THE STATE OF FLORIDA; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE AGREEMENT; AUTHORIZING THE EXPENDITURE OF BUDGETED FUNDS; AND SETTING AN EFFECTIVE DATE. (INTRODUCED BY VILLAGE MANAGER FRANK K. ROLLASON)**

The proposed Resolution calls for the renewal of a contract for lobbying services before the State of Florida for funding assistance for various Village infrastructure projects.

**1.) Commission Action**

- H. A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, APPROVING A CONTRACT RENEWAL WITH FRANCO GOVERNMENT RELATIONS, INC. FOR FEDERAL LOBBYING CONSULTING SERVICES; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE AGREEMENT; AUTHORIZING THE EXPENDITURE OF BUDGETED FUNDS; AND SETTING AN EFFECTIVE DATE. (INTRODUCED BY VILLAGE MANAGER FRANK K. ROLLASON)**

The proposed Resolution will allow the continuance of services by Franco Government as the Village federal lobbyist to pursue funding and legislative issues in Washington, D.C.

**1.) Commission Action**

- I. A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, APPROVING THE PROPOSAL FROM WOLFBURG ALVAREZ & PARTNERS TO ASSIST THE VILLAGE IN THE PREPARATION OF A RFQ (REQUEST FOR QUALIFICATIONS) FOR A CONSTRUCTION MANAGER AT RISK; AUTHORIZING ACCEPTANCE OF THE PROPOSAL; AUTHORIZING THE EXPENDITURE OF BUDGETED FUNDS; AND SETTING AN EFFECTIVE DATE. (INTRODUCED BY VILLAGE MANAGER FRANK K. ROLLASON)**

The proposed Resolution will approve additional services with Wolfberg Alvarez to assist the Village in preparing the RFQ documents for a Construction Manager at Risk for the New Municipal Complex at a lump sum cost of \$14,500.

**1.) Commission Action**

- J. A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA ACCEPTING THE RECOMMENDATION OF THE VILLAGE MANAGER TO AWARD RFP NO. NBV 2017-002 TO PRO SERVICE GROUP, LLC FOR FIRE HYDRANT REPLACEMENT, MAILBOX RELOCATION, AND PARKING SPACE INSTALLATION AT HARBOR ISLAND; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE RELATED AGREEMENT PURSUANT TO THE SCOPE OF SERVICE OUTLINED IN THE RFP; AND PROVIDING FOR AN EFFECTIVE DATE. (INTRODUCED BY VILLAGE MANAGER FRANK K. ROLLASON)**

The proposed Resolution will approve the Village Manager's recommendation for award of RFP No. 2017-002 to Pro Service Group to replace a fire hydrant, mail box relocation and parking space installation at West Drive, Harbor Island- specifically remove the fire hydrant from the east side of the street in front of 7904 West Drive; reinstall the fire hydrant at the bulb out on the east side of the street in front of 7904 West Drive; set up concrete pad to relocate mail box on the east side of the street in front of 7910 West Drive; remove mail box and relocate to concrete pad; demolish mail box drive through and remove mail box island; and install five (5) parking spaces and appropriate striping.

**1.) Commission Action**

- K. A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, APPROVING A THREE-YEAR CONTRACT WITH SFM SERVICES, INC. TO PROVIDE LANDSCAPING MAINTENANCE SERVICES FOR THE VILLAGE; AUTHORIZING THE EXPENDITURE OF \$4,018 FROM THE UNRESERVED FUND BALANCE; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE CONTRACT; AUTHORIZING THE VILLAGE OFFICIALS TO IMPLEMENT THE TERMS AND CONDITIONS OF THE CONTRACT; AUTHORIZING THE EXPENDITURE OF BUDGETED FUNDS; AND PROVIDING FOR AN EFFECTIVE DATE. (INTRODUCED BY VILLAGE MANAGER FRANK K. ROLLASON)**

The proposed Resolution will authorize an agreement with SFM Services, Inc. for landscaping services and approval of \$4,018 from the Unreserved Fund Balance to cover the additional cost for the remainder of the FY 2017.

**1.) Commission Action**

**11. PUBLIC HEARINGS ITEMS INCLUDING ORDINANCES FOR SECOND**

**READING:** Please be advised that if you wish to comment upon any of these quasi-judicial items, please inform the Mayor when she requests public comments. An opportunity for persons to speak on each item will be made available after the applicant and staffs have made their presentations on each item. All testimony, including public testimony and evidence, will be made under oath or affirmation. Additionally, each person who gives testimony may be subject to cross-examination. If you refuse either to be cross-examined or to be sworn, your testimony will be given its due weight. The general public will not be permitted to cross-examine witnesses, but the public may request the Commission to ask questions of staff or witnesses on their behalf. Persons representing organizations must present evidence of their authority to speak for the organization. Further, details of the quasi-judicial procedures may be obtained from the Village Clerk.

- A. A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, APPROVING MODIFICATION TO A SPECIAL USE EXCEPTION GRANTED TO BAYSHORE YACHT & TENNIS CLUB CONDOMINIUM ASSOCIATION, PURSUANT TO SECTION 152.105(C)(9) OF THE NORTH BAY VILLAGE CODE OF ORDINANCES, TO CONSTRUCT A PARKING LOT AT 7904 WEST DRIVE, HARBOR ISLAND, NORTH BAY VILLAGE, FLORIDA; PROVIDING FINDINGS, PROVIDING FOR GRANTING THE REQUEST; PROVIDING FOR CONDITIONS; PROVIDING FOR APPEAL; PROVIDING FOR VIOLATION OF CONDITIONS; AND PROVIDING FOR AN EFFECTIVE DATE. (INTRODUCED BY VILLAGE MANAGER FRANK K. ROLLASON)**

**1.) Commission Action**



**B. A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, APPROVING AN APPLICATION BY CARLOS MEGIAS FOR A SPECIAL USE EXCEPTION, PURSUANT TO SECTION 152.098 OF THE NORTH BAY VILLAGE CODE OF ORDINANCES, TO OPERATE A GUIDED BOAT TOUR BUSINESS FROM THE MARINA AT 1819 KENNEDY CAUSEWAY, IN THE CL, LIMITED COMMERCIAL ZONING DISTRICT; PROVIDING FOR CONDITIONS; FINDINGS; AND AN EFFECTIVE DATE. (INTRODUCED BY VILLAGE MANAGER FRANK K. ROLLASON)**

**1.) Commission Action**

**C. AN ORDINANCE OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AMENDING CHAPTER 151, ENTITLED "BUILDINGS" BY AMENDING SECTION 151.11 TO REQUIRE CONDOMINIUM ASSOCIATION APPROVAL FOR WORK PERFORMED INSIDE A CONDOMINIUM UNIT; PROVIDING FOR SEVERABILITY, CONFLICT, INCLUSION IN THE VILLAGE CODE; AND AN EFFECTIVE DATE. (INTRODUCED BY MAYOR CONNIE LEON-KREPS) – SECOND READING**

**1.) Commission Action**

**12. UNFINISHED BUSINESS**

**13. NEW BUSINESS**

**A. APPOINTMENT OF ADVISORY BOARD MEMBERS**

- 1. ANIMAL CONTROL ADVISORY BOARD**
- 2. COMMUNITY ENHANCEMENT BOARD**

**1.) Commission Action**

**B. DISCUSSION REGARDING COMMERCIAL ADVERTISING BOAT (COMMISSIONER ANDREANA JACKSON)**

**14. APPROVAL OF MINUTES – COMMISSION MEETINGS**

- A. REGULAR COMMISSION MEETING - MARCH 28, 2017**
- B. REGULAR COMMISSION MEETING – MARCH 14, 2017**
- C. REGULAR COMMISSION MEETING – FEBRUARY 28, 2017**

**1.) Commission Action**

**15. ADJOURNMENT**