



North Bay Village, FL

**APPROVED**  
MAR 30 2026  
By *Mrs 3/31/26*

# Budget Adjustment Register Adjustment Detail

Packet: GLPKT32786 - BA0000598 COVER LEASES FOR PW OFFICE TRAILER/SHOWE

<b>Adjustment Number</b>	<b>Budget Code</b>	<b>Description</b>	<b>Adjustment Date</b>
BA0000598	Budget 2025-2026	BA0000598 COVER LEASES-PW OFFICE TRAILER/SHOWER	3/27/2026

**Summary Description:**

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
<u>430-30-533-4403</u>	Building Lease	BA0000598 COVER LEASES-PW OFFICE TRAILER	171,099.00	31,000.00	202,099.00
October: 2,583.33	January: 2,583.33	April: 2,583.33	July: 2,583.33		
November: 2,583.33	February: 2,583.33	May: 2,583.33	August: 2,583.33		
December: 2,583.33	March: 2,583.33	June: 2,583.33	September: 2,583.37		
<u>430-37-534-6430</u>	Machinery & Equipment	BA0000598 COVER LEASES-PW OFFICE TRAILER	386,000.00	-31,000.00	355,000.00
October: -2,583.33	January: -2,583.33	April: -2,583.33	July: -2,583.33		
November: -2,583.33	February: -2,583.33	May: -2,583.33	August: -2,583.33		
December: -2,583.33	March: -2,583.33	June: -2,583.33	September: -2,583.37		

Budget Adjustment Register

GLPKT32786 - BA0000598 COVER LEASES FOR PW OFFICE TRAILER/SHOWE

**Budget Code Summary**

Budget	Budget Description	Account
2025-2026	Budget 2025-2026	<a href="#">430-30-533-4403</a>
		<a href="#">430-37-534-6430</a>

Account Description	Before	Adjustment	After
Building Lease	171,099.00	31,000.00	202,099.00
Machinery & Equipment	386,000.00	-31,000.00	355,000.00
<b>2025-2026 Total:</b>	<b>557,099.00</b>	<b>0.00</b>	<b>557,099.00</b>
<b>Grand Total:</b>	<b>557,099.00</b>	<b>0.00</b>	<b>557,099.00</b>

**Fund Summary**

Fund	Before	Adjustment	After
Budget Code:2025-2026 - Budget 2025-2026 Fiscal: 2025-2026			
430	557,099.00	0.00	557,099.00
<b>Budget Code 2025-2026 Total:</b>	<b>557,099.00</b>	<b>0.00</b>	<b>557,099.00</b>
<b>Grand Total:</b>	<b>557,099.00</b>	<b>0.00</b>	<b>557,099.00</b>




**Budget Amendment Form**


<b>Department</b> Public Works	<b>Date</b> 3/27/2026
<b>Fund(s) to be changed:</b> SANITATION & UTILITIES	


GL Account	GL Line Item	Transfer to:	Transfer from:
<a href="#">430-37-534-6430</a>	MACHINERY & EQUIPMENT		\$ 31,000.00
<a href="#">430-30-533-4403</a>	BUILDING LEASES	\$ 31,000.00	
<b>TOTAL (Columns must be equal)</b>		<b>\$ 31,000.00</b>	<b>\$ 31,000.00</b>

**Description:**

TO COVER LEASES FOR THE PUBLIC WORKS OFFICE TRAILER AND SHOWER TRAILER UNTIL NEW PUBLIC WORKS BUILDING IS READY.

Department Director:  Date: 03/27/2026

Chief Financial Officer:  Date: 3/31/26

Village Manager:  Date: 3/20/26

## Jane Feary

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**From:** Steven Buckland  
**Sent:** Friday, March 27, 2026 2:54 PM  
**To:** Jane Feary  
**Cc:** Mayte Gamiotea  
**Subject:** BA

Jane,

Please do the following BA and then process the payment to A/C Electrical

Amount: \$10,000

From: 430-31-533-3110 Engineering & Planning

To: 430-30-533-4604 Repair & Maintenance Building

Please do a BA to fund the shower and office trailer rentals until the warehouse is done.

Amount: \$31,000

From: 430-37-534-6430 Machinery & Equipment

To: 430-30-533-4403 Building Lease

Other BA's will follow next week after finance finishes the rollover process.

Steven P Buckland  
Public Works Director, North Bay Village  
Cell: 954-214-8530

**PORTABLE RESTROOM TRAILERS, LLC**  
Mobile Restroom Trailers

*COPY  
OPENS*

*3/24  
Still Need  
Need  
BA*



**BILL TO**  
North Bay Village PW Department  
1666 Kennedy Causeway  
Suite 300  
North Bay Village, FL 33141

**SHIP TO**  
North Bay Village PW Department  
1400 79th St Causeway  
North Bay Village, FL 33141

**INVOICE 9898**

**DATE** 02/24/2026 **TERMS** Net 28

**DUE DATE** 03/24/2026

**SALESPERSON**  
Ivy Hartzok

**PO:**  
mo 4/7 to 5/5/26

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	(1) 3 Station Portable Shower Trailer Rental - New rental rate is \$3,880 per month (1 month = 4 weeks = 28 days) - month-to-month rental extension, will automatically renew monthly until notified by lessee. Please notify us within 5 days of receiving the new invoice for the following month. This invoice covers mo 4/7 to 5/5/26	1	3,880.00	3,880.00
	Pumper Service/Trash Pump - \$350 per service, min. 1x per quarter (prorated to 1 month = \$116.67/mo) - prescheduled weekdays -	1	116.67	116.67

\*\*Lessee to have Licensed Plumber connect unit directly to Sewer

\*See Rental Extension Addendum dated 10/13/25. Month-to-month extension begins 11/18/25, continuing until cancelled  
\*\*\*Sales Tax Exempt\*\*\*  
Wiring/ACH info to be provided upon request  
Please see the remittance address below for sending checks.

**SUBTOTAL** 3,996.67  
**TAX** 0.00  
**TOTAL** 3,996.67

**TOTAL DUE** **\$3,996.67**

**Ways to pay**

BANK

[View and pay](#)

**SHOWER TRAILER PW FIELD**  
*#430.30.533.4403*

Portable Restroom Trailers, LLC  
6414 W. Wilkinson Blvd. Suite#141 Belmont, NC 28012  
(877) 600-8645

**APPROVED**  
Public Works Department  
North Bay Village  
*[Signature]*



5700 Las Positas Road  
Livermore CA 94551

NORTH BAY VILLAGE  
1666 JOHN F KENNEDY CAUSEWAY  
MIAMI BEACH FL 33141

3/2  
MARI

# INVOICE

ACCOUNT NO	INVOICE NO	INVOICE DATE
R1041877	2871637	25-FEB-2026
INVOICE AMT	TERMS	CONTRACT
\$1,126.83	NET DUE UPON RECEIPT	240043125
CUSTOMER PO		
na		
NOTE		
<b>Questions about this invoice?</b> <b>Contact Name:</b> Joyce Marks <b>Email:</b> Joyce.Marks@mgrc.com <b>Phone:</b> 832-462-6859 <b>Fax:</b> <b>For Returns, Service or Other Inquiries:</b> 863-965-3700		

Item & Description	Tax	Charge
<b>Site Location: 1400 79th Street Causeway, Miami Beach, FL 33141</b>		
Office, 12x44 DBPR (Item8564) (Bldg ID # 27030 / E-Code 193941)		
Rent 02/25/2026 to 03/26/2026	N	969.90
Security Door Bars 02/25/2026 to 03/26/2026	N	2.12
Security Screens 02/25/2026 to 03/26/2026	N	2.12
Steps 02/25/2026 to 03/26/2026	N	84.80

*Approved*

*COPY*

*PAID*

Effortlessly make payments, download, access invoices and more with our new customer portal.

ACTIVATE YOUR ACCOUNT BY VISITING [mobilemodular.com/customerhub](http://mobilemodular.com/customerhub)




<b>REMIT TO</b> <b>Mobile Modular</b> <b>P.O. Box 45043</b> <b>San Francisco CA 94145-5043</b>	<b>Total:</b>	\$1,058.94
	<b>Personal Property Expense:</b>	\$67.89
	<b>Total Tax:</b>	\$0.00
	<b>Remit Total:</b>	<b>\$1,126.83</b>

Thank you for the opportunity to serve you. We appreciate your business.  
 This transaction is subject to the terms and conditions of McGrath RentCorp or Mobile Modular Management Corporation