



Addendum 2

RFQ2025-006 Village Hall/Public Safety Complex & Miami-Dade Fire Station No. 27

Questions Submission Deadline: July 21, 2025

Questions & Answers:

1. Bid Bond/Bid Security related questions:

- A. Form 1 Response Checklist (Form 1) indicates N/A next to Form 10 Bid Security/Bid Bond.

Answer: Form 10 does not need to be completed and the Village is not requesting a bid bond or bid security during the RFQ stage. The bid bond will be required for Step 2.

- B. Please confirm whether we are required to provide a bid bond or bid security in the form of a certified cashier's check and if we need to complete Form 10.

Answer: See answer for Question 1A

- C. As noted in Tab J, can you confirm that a Bid Bond is required to be submitted during the initial RFQ?

Answer: See answer for Question 1A

- D. Additionally, the RFQ-Tab J states that each response must be accompanied by a bid bond. Is this referring to a later steps in the solicitation when pricing is considered or will a bid bond be needed for this step.

Answer: See answer for Question 1A

- E. On page 7, Tab J Bid Bond/Bid Security. The box waiving the requirement for Bid Bond/Bid Security is not checked but on Form 1 – Response Checklist, there is a



N/A on the line for Form 10. Bid Bond/Bid Security. Can you please clarify is a bid bond/bid security is required as part of our submittal.

Answer: See answer for Question 1A

- F. Please confirm if the Bid Bond/Bid Security is required with Tab J as Form# 1 Response Checklist page 22 of the RFQ indicated it is not applicable.

Answer: See answer for Question 1A

- G. The checklist indicates “N/A” for the Bid Bond/Bid Security; however, the body of the RFQ does not state that this requirement is waived. Could you please confirm whether a Bid Bond or Bid Security is required for this proposal? If so, what form(s) of submission are acceptable?

Answer: See answer for Question 1A

2. Questions on number of pages for Letter of Content & the entire RFQ:

- A. Tab D-Project Approach states in the last paragraph that ‘The Letter of Intent’ shall not exceed five (5) pages’. Please confirm if this is referring to the approach section and if the correct page limit is five pages.

Answer: There is a typo on Tab D for Project Approach. The last paragraph should have stated the Project Approach shall not be in excess of five (5) pages. To clarify, the following page limits apply:

- Tab C- Letter of Intent- 3 pages
- Tab D- Project Approach- 5 pages (timeline can be in addition to the 5 pages- see question 9)

- B. Please confirm the maximum number of pages allowed for the Letter of Content as Tab C indicates 3 pages and Tab D indicates 5 pages.

Answer: See answer for Question 2A



- C. Please confirm that the page limit for Tab C (Letter of Intent) is three (3) pages, and for Tab D (Project Approach) is five (5) pages. Tab D currently states, “The Letter of Intent shall not exceed five (5) pages in single-space, 12-point regular typeface font (e.g. Arial, Times New Roman, Calibri),” which appears to be inconsistent with the instructions under Tab C.

Answer: See answer for Question 2A

- D. Please confirm the maximum amount of pages allowed in the RFQ submission package excluding tab separators.

Answer: There is no overall page limit for the RFQ. Tab C and Tab D have a page limit. See answer for Question 2A

- 3. It was discussed in the pre-bid meeting that anticipated project budget would not be released but with bonding being a requirement for this project, understanding an approximate range of the construction costs can help dictate if forms should or are able to pursue the solicitation based on availability capacity. Please advise this information can be provided.**

Answer: See answer for Question 1A and see answer to question A.1 in Addendum #1.

- 4. Will Tab H: Special considerations be scored?**

Answer: Tab H is not individually scored as a standalone evaluation criterion. However, any information provided under Tab H may support the Evaluation Committee’s understanding of the Respondent’s unique qualifications or resources and may indirectly inform scoring under other categories such as “Project Approach” or “Qualifications/Experience

- 5. Does Section 2 require a response or acknowledgement within the RFQ submission?**



Answer: No formal response is required for Section 2. However, Respondents are expected to review and understand the scope of services described therein. Acknowledgement of this understanding may be reflected in the narrative provided under Tab D: Project Approach.

6. Can additional professional licenses and certifications be attached to Form 2 as an additional sheet if more lines are required for our response?

Answer: Respondents may attach additional sheets to Form 2 to list all relevant licenses and certifications. Please ensure the attachments are clearly labeled and referenced in the main form for clarity.

7. Several sections of the RFQ (including Tabs E and F, as well as Form 8) reference providing subcontractor information. Since this phase of the solicitation is for qualifications only, please confirm that listing subcontractors is not required at this time.

Answer: Correct. While listing subcontractors is not mandatory at the RFQ (qualifications) stage, the Village encourages respondents to identify key intended subcontractors who will play a significant role in delivering the project. This helps the Village better understand the proposed project team and evaluate the overall qualifications and capacity of the Respondent.

8. Please confirm whether the second phase of the solicitation process will be a hard bid or if it will involve a response to a Request for Proposals (RFP), resulting in the selection of a single firm to negotiate a Guaranteed Maximum Price (GMP).

Answer: The second phase of the solicitation process will be conducted through a Request for Proposals (RFP), not a hard bid. The Village will issue an RFP to short-listed respondents following the RFQ evaluation. This RFP phase will include detailed instructions and evaluation criteria, and the selected firm will be invited to negotiate a Guaranteed Maximum Price (GMP) as part of the final contract.



- 9. Tab D references including an “intended implementation schedule.” If a schedule is required, please confirm whether it is included within or executed from the page limit for Tab D.**

Answer: The RFQ requests that respondents include an “intended implementation schedule” as part of the Project Approach narrative in Tab D. This schedule is intended to demonstrate your understanding of the project’s scope, phasing, and timeline alignment. The timeline can be in addition to the 5 page limit.

- 10. Tab G requires submission of an audited financial statement, including an Opinion Letter, Balance Sheet, Income Statement, and Statement of Changes in Cash Flow. Please confirm whether a reviewed financial statement that includes all four required components is acceptable in lieu of an audited statement.**

Answer: A current reviewed financial statement that includes an opinion letter, balance sheet, income statement, and statement of changes in cash flow will be accepted. However, please also include a previously audited financial statement if available.

- 11. Are the reference letters required to be from the same clients or firms listed in Form 9, or may they be from other relevant projects or entities?**

Answer: Reference letters may be from other relevant projects or entities and are not required to match the clients listed in Form 9. However, all references—whether listed in Form 9 or provided as letters—should reflect the Respondent’s qualifications and experience relevant to the scope of this RFQ.

- 12. Addendum 1, Section B – Important Dates, Item 1, states: “The Question and Answer Deadline Date: The release of the Q&A: July 20, 2025 @ 3:00PM.” July 20th is a Sunday. Please confirm whether this is the deadline for submitting questions or the anticipated release date for the Village’s responses.**

Answer: This was a typo. The deadline to submit questions is Monday, July 21, 2025, as previously stated in the RFQ. The Village will respond to questions submitted by prospective respondents by July 30, 2025.



13. For client references listed under Tab L, does Form 9 also apply to this section?

Answer: See answer to Question 11

14. Pre-Response Meeting Recording: Please confirm if a recording is available for the pre-response meeting held on July 15th, and kindly provide access to the file or indicates how it may be obtained.

Answer: A recording of the July 15th pre-response meeting is available. Interested Respondents may request access by contacting the Village's Procurement Office at procurement@nbvillage.com.

15. Bid Documentation: Please provide any additional relevant documentation associated with this solicitation, such as meeting minutes, presentation materials, sign-in sheets, or other supporting documents shared during or after the pr-response meeting.

Answer: See answer to Question 14. All other relevant material has been uploaded to Demand Star.

16. Design Services Requirement: Please confirm whether design services are expected as part of the scope of work for this solicitation, or if the project will be strictly construction only.

Answer: Design services are not part of the scope of this RFQ.

IMPORTANT DATES

1. The RFQ Closing Date:

The RFQ Closing Date is Wednesday, August 6, 2025 @ 1:00PM

2. Evaluation of RFQ Submittals Date:

Evaluation of RFQ Submittals Date is TBD



3. **Presentations by Top Ranked Respondents (if requested by the Evaluation Committee Date:**
Presentations by Top Ranked Respondents (if requested by the Evaluation Committee Date is TBD
4. **Village Manager issues Recommendation to Commission Date:**
Village Manager issues Recommendation to Commission Date is September 9, 2025 @ 11:59 PM
5. **Commission Meeting to Select Short-Listed Respondents Date:**
Commission Meeting to Select Short-Listed Respondents Date is September 16, 2025 @ 6:00PM