



NORTH BAY VILLAGE

CHARTER REVIEW BOARD MEETING MINUTES

DECEMBER 4, 2023 | 6:00 PM

1666 Kennedy Causeway #101 North Bay Village, FL 33141

Meeting ID: 814 0447 2380 | Passcode: 795449

1. OPENING ITEMS

A. Call to Order

The Regular Meeting of the Advisory Charter Review Board was called to order in the Commission Chambers at 6:00 P.M.

B. Roll Call

Board Members:

Sherry Abramson

Kip Dugal

Helena Gil

Alisha Graham

Paul Jacob

Eddie Lim

Indira Shakti

Board Liaisons

Dr. Richard Chervony, Vice Mayor (Commission Liaison)

Alba L. Chang, Village Clerk

Haydee Sera, Village Attorney

2. NEW BUSINESS

2A. An Introduction to the Charter Review Board

o Duties of Charter Review Board

o Review of Proposed Meeting Schedule

Village Attorney Sera explained the process for reviewing the Village Charter; discussed the Board's role in reviewing and assessing the Village Charter, and subsequently vote on amendments for recommendation to the Village Commission.

At this time the Board Members introduced themselves to each other and shared their background.

2.B Selection of a Chair

ACTION: Board Member Shakti made a motion to Nominate Paul Jacob as the Board Chair. Mr. Jacob declined the nomination due to work obligations.

ACTION: Board Member Lim made a motion to nominate Kip Dugal as Chair. Board Member Graham seconded the motion, and it passed by unanimous voice vote.

2.C Selection of a Vice Chair

ACTION: Board Member Lim made a motion to nominate Board Member Shakti as Vice Chair. Board Member Jacob seconded the motion, and it passed by unanimous voice vote.

Village Clerk Chang performed the oath of office to the Charter Review Board.

2.D Review of Public Records, Sunshine, and Ethics Laws

Village Attorney Sera provided a brief overview of public records, Sunshine, and ethics laws.

3. PUBLIC COMMENTS

Pilar Somoza, 7510 Miami View Dr.

Marlee Brody, 1301 Miami View Dr.

It was the consensus of the Board to approve the proposed meeting dates as presented by Staff.

4. NEXT BOARD MEETING - Monday, January 8, 2024

Vice Mayor Chervony announced the next Board meeting will be held on January 8, 2024.

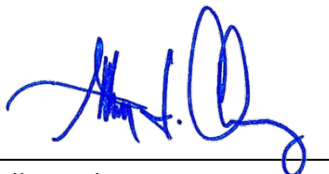
5. ADJOURNMENT

There being no further business to discuss the meeting was adjourned at 6:43 P.M.



Kip Dugal,
Chair

Respectfully Submitted,



Alba L. Chang
Village Clerk



NORTH BAY VILLAGE

CHARTER REVIEW BOARD MEETING MINUTES

JANUARY 8, 2024 | 6:00 PM

1666 Kennedy Causeway #101 North Bay Village, FL 33141

Meeting ID: 898 3203 3824

Passcode: 816412

1. OPENING ITEMS

A. Call to Order

The Regular Meeting of the Advisory Charter Review Board was called to order in the Commission Chambers at 6:02 P.M.

B. Roll Call

Board Members:

Sherry Abramson arrived late at 6:18 p.m.

Kip Dugal

Helena Gil

Alisha Graham

Paul Jacob

Eddie Lim

Indira Shakti

Board Liaisons

Dr. Richard Chervony, Vice Mayor (Commission Liaison)

Haydee Sera, Village Attorney

Ralph Rosado, Village Manager

Alba L. Chang, Village Clerk

2. NEW BUSINESS

2.A Approval of the December 4, 2023, Meeting Minutes

ACTION: Chair Dugal made a motion to approve the meeting minutes. Board Member Graham seconded the motion, and it passed by unanimous voice vote.

2.B Discussion and Review of the Village Charter

Village Attorney Haydee Sera stated that her recommendations pertained to meeting notices. Certain sections in the Charter mandate the Village to advertise in a general circulating newspaper.

The following sections received no comments or suggestions during the meeting:

- Legislative History
- Preamble
- Definitions
- Citizen's Bill of Rights (this section mirrors the County Bill of Rights)
- Article I – Creation
- Article II Corporate Limits

Article III – Village Commission

§3.04 Compensation

Board Member Lim proposed a change to the compensation of the Village Commission.

ACTION: Board Member Lim made a motion to increase the Commission compensation to:

- \$2,000 for Commissioner a month (\$24,000 annually)
- \$3,000 for Mayor a month (\$36,000 annually)

Board Member Graham seconded the motion.

The Board requested staff to provide information on the salaries of elected officials in surrounding cities.

ACTION: Chair Dugal made a motion to table the current motion to increase the Village Commission Compensation to the next meeting. Board Member Jacobs seconded the motion, and it passed by unanimous voice vote.

Section 3.02 C - 20% of Operating budget.

Section 3.02 D – Waiver of Referendum

Board Member Jacobs made a motion for Staff to conduct research and review best practices observed in other cities. He further recommended exploring a tiered option for specific matters and emphasized the need for clarification on what would constitute an emergency.

Vice Chair Shakti seconded the motion, and the motion passed by unanimous voice vote.

3.06 – Advertising of Notices

Board Member Jacobs suggested that the Charter refer to online publication.

Village Attorney Sera highlighted the recent changes in State Law, allowing for online publication. She proposed that notices be provided in accordance with Chapter 50 of the Florida Statutes.

The consensus among attendees was to incorporate the recommended changes to align with state law.

3.02 E – Sale and Lease of Real Property.

Board Member Abramson proposed that any future agreements or licenses for Village-owned property should necessitate a referendum. Subsequently, a discussion ensued regarding the formulation of criteria to determine the circumstances under which a voter referendum would be triggered, specifically addressing the types of property that can be leased or used.

There was a consensus among the Board for the Village Attorney to provide language for the inclusion of long-term leases/licenses pertaining to Village-owned property.

Village Attorney Sera clarified that the presence of the Miami-Dade County Fire Department at Village Hall is permitted by Charter (§3.04) because it qualifies as a government agency.

ACTION: Board Member Abramson made a motion to include licenses and operation agreements in Section 3.02 E for a duration exceeding 10 years, or alternatively, include a specified percentage. Board Member Graham seconded the motion, and it passed by unanimous voice vote.

§ 3.08 B – Emergency Ordinances

Board Member Jacobs proposed an update to the Village Charter to align with meeting procedures. The suggestion was to publish ordinances one week before a meeting.

3.09 E - Meeting Time limits

Vice Chair Shakti emphasized the need for a meeting time cap as she felt that the public would not be available during the late hours of the evenings.

Village Attorney Sera clarified that the Village Commission adopted a Resolution outlining meeting procedures. According to this resolution, agendas and supporting documents for Commission Meetings must be published one week before the meeting. Additionally, the resolution grants the Village Commission the discretion to extend meeting time as needed.

3. PUBLIC COMMENTS

- Pilar Somoza - 7510 West Drive
- David Mendenhall - 7510 West Drive

4. NEXT BOARD MEETING – February 5, 2024, at 6:00 PM

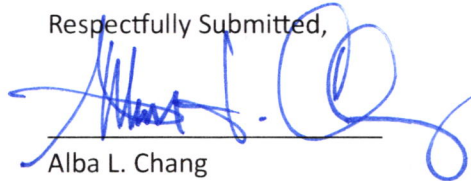
5. ADJOURNMENT

Chair Dugal made a motion to adjourn the meeting. Vice Chair Shakti seconded the motion, and it passed by unanimous voice vote.

There being no further business to address meeting was adjourned at 7:41 p.m.

Kip Dugal,
Chair

Respectfully Submitted,



Alba L. Chang
Village Clerk



NORTH BAY VILLAGE

CHARTER REVIEW BOARD MEETING MINUTES

FEBRUARY 5, 2024 | 6:00 PM

1666 Kennedy Causeway #101 North Bay Village, FL 33141

Meeting ID: 822 8051 9005 | Passcode: 200115

1. OPENING ITEMS

A. Call to Order

The regular meeting of the Charter Review Board was called to order in the Commission Chambers at 6:05 p.m.

B. Roll Call

Board Members:

Sherry Abramson
Kip Dugal
Helena Gil
Alisha Graham
Paul Jacob
Indira Shakti

Absent

Eddie Lim

Board Liaisons

Dr. Richard Chervony, Vice Mayor (Commission Liaison)
Haydee Sera, Village Attorney
Ralph Rosado, Village Manager
Alba L. Chang, Village Clerk

2. APPROVAL OF MINUTES

2.A Approval of the January 8, 2024 Meeting Minutes

ACTION: Chair Dugal made a motion to approve the meeting minutes. Board Member Jacob seconded the motion, and it passed by unanimous voice vote.

3. UNFINISHED BUSINESS

3.A Update and Review of Sections 3.02 - 3.04 of the Village Charter

Village Attorney Haydee Sera stated that per the Board's request, Staff conducted research regarding the salaries of the Village Commission.

Further information was gathered on borrowing and expenditure practices in other cities.

Discussion ensued regarding Section 3.02 of the Village Charter concerning borrowing.

Village Attorney Sera provided research findings from Key Biscayne and the Town of Cutler Bay, highlighting their debt cap requirement in their Charters. Notably, the current Village Charter addresses expenditure rather than debt cap.

The Village Code mandates a 20% general fund reserve, as specified in Section 35.22 of the Village Code.

Mr. Jeff De Carlo expressed that he had not encountered a provision like this before, suggesting that limiting the Village's debt may be more appropriate than imposing a spending cap.

He explained that Both Charters (Key Biscayne and Town of Cutler Bay) stipulate that the total debt should not exceed 1% of the property as certified by the Miami Dade County Property Appraiser. Figures regarding the assessed value and potential impact will be provided by the next meeting.

Discussion continued regarding defining debt service and the need for clarity within the Village's Charter.

Chair Dugal raised questions regarding Section 3.02 A-B, pondering if the 20% could serve as the debt cap.

There was a brief discussion on the different types of debts, such as General Obligation bonds requiring voter approval, while others, like water and sewer debt, may not require a referendum. There was a comparison with other cities, highlighting the potential for a recommendation to establish a debt limit or amend it through an ordinance.

Village Attorney Sera stated that the Board will need to guide goals and objectives as it relates to the section.

Update on Section 3.02 E – Sale and Lease of Municipal Property

Ms. Sera conducted initial research and will provide more information at the next meeting. It was noted that while the City of South Miami has a similar language, they did not require a referendum.

Board Member Jacob expressed concerns regarding the Board's purview in recommending matters that have already been approved by the Village Commission.

- *Update on Section 3.04 Compensation*

At the last Board Meeting Board Member Lim provided a recommendation to raise the salaries for elected officials.

The Village Clerk presented data from the 2018 Ethics Commission survey and an informal survey from neighboring municipalities. Chair Dugal highlighted that Village elected officials' compensation was last been adjusted in 2006.

During the January 8th Board Meeting Board Member Eddie Lim proposed the following salary.
\$36,000 for Mayor
\$24,000 for Commissioners

Board Member Jacob suggested a cost-of-living increase (COLA) but expressed concerns about voter approval, citing the Village's Manager-Commission form of government.

Village Attorney Sera mentioned that the Board could propose to voters that the salary be established by ordinance, potentially set by the Commission.

Board Member Abramson expressed concern about potential conflict.

Vice Mayor Chervony highlighted the benefit of Commissioners joining the health benefit plan at individual cost, emphasizing their commitment to community improvement.

Board Member Graham inquired about the last approved salary amounts.

Vice Chair Shakti proposed setting a percentage of the general fund amount. She noted that the adopted budget allocates 0.04% of the budget to Village Commission salaries.

Village Attorney Sera referenced the last failed ballot question from 2018 on the proposed compensation as follow:

\$9,000 for Commissioners
\$10,500 for Mayor

She recommended providing both a specific number and/or a percentage in the budget with a cap. The percentage would need to be determined.

Board Member Jacob proposed any increase in compensation could be based on the adopted budget, specifically out of the Commission budget and the increase could not exceed \$500 annually.

Vice Chair Shakti emphasized that salaries should not fall below the current adopted salary.

The minimum salary should not go below the current rate, and the increase should not exceed \$500 annually.

4. DISCUSSION ITEMS

4.A Discussion and Review of the Village Charter

- * **Article IV. Administrative**
- * **Article V. Elections**
- * **Article VI. Boards**
- * **Article VII Finance and Taxation**
- * **Article VIII. Borrowing for Municipal Projects**

4.01 F. Removal of the Village Manager

Board Member Jacob proposed that removing the Village Manager be done in two separate sessions to allow for a cooling period.

ACTION: Board Member Jacobs made a motion to provide a provision that any consideration to remove the Village Manager be discussed in two separate meetings. Board Member Abramson seconded the motion, and it passed by unanimous voice vote.

4.02 - Village Clerk

Village Clerk Chang made a recommendation to include language similar to the Town of Cutler Bay as it relates to staff that work directly with the Office of the Village Clerk.

The Village Clerk shall be responsible for appointing, hiring, promoting, supervising, and removing of all employees of the office of the Village Clerk as authorized by the Village Commission in the annual budget or as otherwise provided by resolution or ordinance.

ACTION: Vice Chair Shakti made a motion to accept the Village Clerk's recommendation and include the suggested language. Board Member Graham seconded the motion, and it passed by unanimous voice vote.

Article V – Elections

Village Attorney Sera stated that residency requirements for the Village Commission mandate that candidates must be residents of their respective islands before submitting their qualifying papers. Recently, there was litigation from the City of Miami concerning residency requirements in the City Charter. Village Attorney Sera recommended including the proposed language as "immediate

and continuous residency" as the intended requirement. The proposal was for candidates to have lived at their residence continuously for one year.

ACTION: Board Member Graham made a motion to accept the Village Attorney's recommendation and include the suggested text to update residency requirements. Chair Dugal seconded the motion, and it passed by unanimous voice vote.

Board Member Jacob suggested a 4-year term for the Mayor so it aligns with all the Commissioners.

There was a discussion on the possible charter amendment of the Mayor term of office.

ACTION: Board Member Jacob made a motion to extend the term of the Mayor to 4 years. Vice Chair Shakti seconded the motion, and it failed on a 2-4 vote.

Qualifying period for General Election

Village Attorney Sera explained the Village's current process of setting the qualifying period is via resolution and it is approved by the Village Commission. She explained other cities have their qualifying period set in their Charter via a calculation such as 75 days prior to but not less than 30 days before an election. It would be the Board's discretion to explore and create a calculation.

ACTION: Board Member Abramson made a motion for staff to explore a formula to set the qualifying period in the Charter for 14 days. Chair Dugal seconded the motion, and it passed by unanimous voice vote.

5.05 - Nominating Petitions

The Village Attorney stated that it is recommended to update the form for the DOB and/or voter registration to be added to the nominating petitions.

ACTION: Board Member Graham made a motion to move forward as recommended and include the date of birth and/or Voter registration number on the nominating petition. Board member Jacob seconded the motion, and it passed by unanimous voice vote.

Section 5.10 Poll Watcher and 5.11 of the Charter.

Staff are recommending the removal of obsolete language and adding provisions to comply with state election laws.

ACTION: Board Member Abramson made a motion to accept staff recommendations and provide language to comply with state law. Board Member Jacob seconded the motion, and it passed by unanimous voice vote.

6.01 - Advisory Boards

There was a discussion on why business owners are permitted to be appointed to the Village advisory Boards.

Board Member Abramson suggested excluding business owners from participating on residents advisory boards.

Board Member Jacob stated that they have more financial interest in the Village. They are only making recommendations.

Village Attorney Sera stated there is no state requirement to have a Civil Service Board. The Charter reads that the Village *may* have one. The duties of the Civil Service Board are being handled by the union through the collective bargaining agreement.

ACTION: Board Member Graham made a motion to table the item and bring back the relevant ordinance on advisory boards. Vice Chari Shakti seconded the motion, and it passed by unanimous voice vote.

6.02 Civil Service Board

There was a consensus to leave the section as is and add language for NBV voters.

Board Member Abramson would like clarification that they are registered voters of the Village.

Chair Dugal can the ordinance clarify the provision of registered voters of North Bay Village. Village Attorney Sera responded yes; it can be updated via ordinance.

There were no recommendations for Section 6.02

6.03 Planning and Zoning Board

Chapter 7

There were no recommended changes.

Line 343- Reimbursement of Commissioner's Legal Fees.

Board Member Graham asked how many times that provision has been exercised. She requested to see a report of the last reimbursement. The Village Attorney responded that in the last fiscal year only \$50,000 had been budgeted for.

Vice Mayor Chervony stated that in the last 3 years, he has signed checks amounting to \$23,000 for legal fees.

Village Attorney clarified that the section is limited to civil actions.

Board Member Graham suggested that the vote be 4/5 for Commission Reimbursement Fees.

There was consensus to table discussion to the next Board meeting.

Vice Mayor Chervony conveyed that a Commissioner had suggested to the Charter Review Board the possibility of putting the potential name change to "Miami Bay Islands" on the ballot.

However, there was no agreement reached to discuss altering the Village's name.

ACTION: Chair Dugal proposed maintaining the Village Name unchanged, a motion seconded by Board Member Abramson, and the motion passed by unanimous voice vote.

5. PUBLIC COMMENTS

Pillar Somoza – 7510 West Drive.


6. NEXT BOARD MEETING - February 15, 2024, at 6:00 p.m.

7. ADJOURNMENT

8.

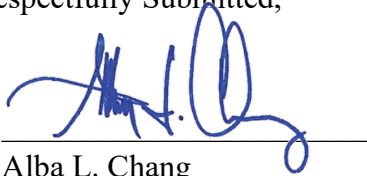
Chair Dugal made a motion to adjourn the meeting. Vice Chair Shakti seconded the motion, and it passed by unanimous voice vote.

There being no further business to address the meeting was adjourned at 9:01 p.m.



Kip Dugal,
Chair

Respectfully Submitted,



Alba L. Chang
Village Clerk



**NORTH BAY VILLAGE
CHARTER REVIEW BOARD MEETING MINUTES
FEBRUARY 15, 2024 | 6:00 PM
1666 Kennedy Causeway #101 North Bay Village, FL 33141
Meeting ID: 833 8735 8336 | Passcode: 056199**

1. OPENING ITEMS

A. Call to Order

The Regular Meeting of the Advisory Charter Review Board was called to order in the Commission Chambers at 6:04 P.M.

B. Roll Call

Board Members:

Sherry Abramson arrived late at 6:18 p.m.

Kip Dugal

Alisha Graham

Paul Jacob

Absent

Helena Gil

Eddie Lim

Indira Shakti

Board Liaisons

Dr. Richard Chervony, Vice Mayor (Commission Liaison)

Haydee Sera, Village Attorney

Ralph Rosado, Village Manager

Alba L. Chang, Village Clerk

2. UNFINISHED BUSINESS

2A Review of Sections 3.02(A-D), Limitations of Powers of the Commission (Acquisition of Real Property; Capital Improvement Projects; Excess of 20% of Current Total Operating Budget; Waiver of Referendum)

Village Attorney Sera addressed the unfinished business from the last Board meeting. Jeff DeCarlo was available to address any questions regarding the commencement of line 265 on the Charter, Section 3.08 a, b, c, regarding the expenditure cap. Ms. Sera asked if the Board intended to establish an expenditure cap. She provided the Code from the Town of Cutler Bay as a reference for how debt caps are calculated.

Chair Dugal suggested moving the item to the next board meeting to allow for feedback from other members.

Board Member Jacobs inquired about the legal implications of removing lines 265-290 of the Charter. The proposal was to replace this section with language similar to that of Key Biscayne and the Town of Cutler Bay.

The Board reached a consensus to defer item 2A to the next Board meeting for further discussion.

2B Review of Section 3.02(E), Limitations of Power of the Commission (Sale and Lease of Real Property)

The Village Attorney updated the Board as requested by Board Member Abramson to include a provision regarding the sale and lease of real property. The legal Team conducted research on other cities' Charters concerning this matter. The Town of Cutler Bay and the Village of Pinecrest require a referendum for any lease exceeding 5 years, while South Miami mandates a supermajority vote for certain leases involving real property.

Line 291-297 (of the Village Charter) pertains to the sale and lease of property, with Section 298 providing language on exceptions.

At the last Board meeting, the Board reference Sections 302-303 recommended extending leases/agreements, but the Board suggested extending beyond concessions agreements and software license agreements, such as agreements with yoga instructors or construction agreements. Board Member Abramson emphasized the need to streamline approval processes, citing concerns over the approval of AFA agreements for 30 years. Village Attorney Sera did *not* recommend making changes to existing provisions, with Chair Dugal recommending maintaining the language as is.

ACTION: Chair Dugal made a motion to maintain the language as is for Section 3.02. Board Member Jacobs seconded the motion, and it passed by a 3-1 poll vote with Board Member Abramson opposed.

2C Review of Section 3.04, Compensation

The Village Clerk conducted a survey of the salaries of elected officials in surrounding cities. The Board proposed a percentage increase with a cap on compensation. However, Village Attorney

Sera expressed concern regarding the percentage increase to the adopted budget. At line 384, the current compensation stands at \$6,300 for Commissioners and \$7,800 for the Mayor. It was recommended to adjust these figures based on the Consumer Price Index (CPI), suggesting an annual cost of living adjustment without an increase in compensation.

At this time Village Attorney Sera laid the motion taken at the January 8, 2024, Board Meeting made by Board Member Lim and seconded by Board Member Graham to increase the Village Commission as follows:

- \$24,000 for Commissioners
- \$36,000 for Mayor

Upon poll vote, the motion failed 3-1 with Board Member Abramson, Board Member Graham, Board Member Jacob voting against, and Chair Dugal voting for.

ACTION: Board Member Jacob made a motion to keep the current compensation for elected officials with the following conditions:

- Add an annual cost of living adjustment (COLA).
- Compensation cannot be decreased.

Board Member Abramson seconded the motion, and it passed by unanimous poll vote.

2D Review of Section 6.01, Advisory Boards

During the February 5, 2024, meeting, the Board requested a copy of the ordinance concerning Advisory Boards. Board Member Abramson expressed concerns regarding residents and business owners in the Village. Section 32.08 of the Code specifies that the Planning & Zoning Board must consist of one member from each Island and two at-large members, and they must be registered voters of the Village.

Village Attorney Sera suggested that an ordinance could establish a limit on the number of business owners. No recommendations for changes were put forward.

DISCUSSION ITEMS

3A Discussion and Review of Article X. Charter Amendment and Transition

Village Attorney Sera had no recommendation for this section of the Charter.

3B Discussion and Review of Article IX. General Provisions

Board Member proposed adding language to section 9.07 to permit the existing single-family homes in Treasure Island to retain their current zoning regulations.

ACTION: Board Member Abramson made a motion to recommend a provision for future zoning relating to single-family homes in Treasure Island to retain their zoning regulations for the RS-2 zoning only. Chair Dugal seconded the motion, and it passed by unanimous poll vote.

4. PUBLIC COMMENTS

Pilar Somoza - 7510 West Drive

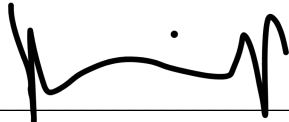
Mr. Mendenhall - 7510 West Drive

5. NEXT BOARD MEETING - March 4, 2024

Vice Mayor Chervony provided clarification on comments made during the previous Board Meeting regarding the Village's expenses for rebranding. It was clarified that the cost incurred for the rebranding amounted to \$5,000. This cost was specifically allocated for the creation of the Seal, logo, and stationery as part of the rebranding process.

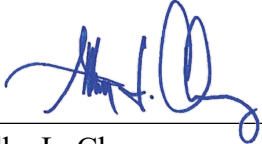
6. ADJOURNMENT

There being no further business to discuss the meeting was adjourned at 7:27 p.m.



Kip Dugal,
Chair

Respectfully Submitted,



Alba L. Chang
Village Clerk



**NORTH BAY VILLAGE
CHARTER REVIEW BOARD MEETING MINUTES
MARCH 4, 2024 | 6:00 PM
1666 Kennedy Causeway #101 North Bay Village, FL 33141
Meeting ID: 826 2341 5675 | Passcode: 040778**

1. OPENING ITEMS

A. Call to Order

The Regular Meeting of the Advisory Charter Review Board was called to order in the Commission Chambers at 6:05 P.M.

B. Roll Call

Board Members:

Sherry Abramson (Joined via Zoom)

Kip Dugal

Helena Gil

Eddie Lim

Indira Shakti

Absent

Alisha Graham

Paul Jacob

Board Liaisons

Dr. Richard Chervony, Vice Mayor (Commission Liaison)

Haydee Sera, Village Attorney

Ralph Rosado, Village Manager

Alba L. Chang, Village Clerk

2. APPROVAL OF MINUTES

2.A Approval of the Following Meeting Minutes:

* February 05, 2024 - Charter Review Board

* February 15, 2024 - Charter Review Board

ACTION: Chair Dugal made a motion to approve the February 5, 2024, meeting minutes as presented. Vice Chair Shakti seconded the motion, and it passed by unanimous voice vote.

ACTION: Chair Dugal made a motion to approve the February 15, 2024, subject to the following correction:

Correction of Page 3 of the meeting minutes, the vote taken for Item 2C (Compensation) shall be corrected to reflect that Chair Dugal voted in favor of the proposed amendment.

Vice Chair Shakti seconded the motion, and it passed by unanimous voice vote.

3. UNFINISHED BUSINESS

3.A Review of Sections 3.02(A-D), Limitations of Powers of the Commission (Acquisition of Real Property; Capital Improvement Projects; Excess of 20% of Current Total Operating Budget; Waiver of Referendum)

Village Attorney Sera clarified lines 271-301 of the Village Charter would be new language to mirror the language from the Village of Key Biscayne.

The Town of Cutler Bay language provides a cap amount of 3% for discussion purposes. The Village's existing language was not clear, it was recommended to clarify to debt unless it's approved by the Village Commission. The total debt should not exceed the annual 3% of the total assessed value of all property or 15% of the general fund expenditures for the fiscal year.

Jeff De Carlo clarified that a 1% cap would equate to \$14.5 Million and suggested excluding the \$60 Million debt that voters have already authorized. Village Attorney Sera explained that not excluding voted debt would already reach the debt cap proposed. The proposed language also excludes general obligation debt, as outlined in line 293 under the definitions of debt.

4. DISCUSSION ITEMS

4.A Discussion and Review of the Final Report and Recommendations on the Proposed Charter Amendments

Village Attorney Sera presented a comprehensive overview of the final report, including the Charter Review Board meeting minutes, suggested language revisions, and ballot questions.

1. Compensation adjustments with Consumer Price Index (CPI) adjustment.

The proposed language, mentioned in line 423 of the report, proposes an adjustment based on the Consumer Price Index (CPI) to allow for potential increases but prohibits any decreases in compensation.

2. Public Notice Requirements

A recent update to Florida State law now permits municipalities to issue public notices on a website that is accessible to the public. The proposed amendment would allow public notices to be posted on a website if the cost of online advertising is lower than that of newspaper advertising.

3. Notice prior to Removal of the Village Manager

The proposed amendment would allow for the removal of the Village Manager without cause through two distinct meetings held at least 48 hours apart.

4. Employees of the Village Clerk's Office.

The proposed amendment would provide clarification to give the Village Clerk responsibility for the Clerk's Office personnel.

5. Residency Requirement

The proposed amendment would include the words "continuous" and "immediately" in the residency requirements section of the Charter.

6. Qualifying Period

The proposed amendment would specify for the qualifying period to be outlined in the Village Charter to be 10 business days.

7. Form of Nominating Petition

The proposed amendment would include the date of birth (DOB) or voter registration number to the nominating petition.

8. Treasure Island Zoning

The proposed language would add Treasure Island to Section 9.07 of the Charter to include Treasure Island.

9. Limit on Village Debt

The proposed language would establish a formula for limiting Village Debt.

10. Non-substantive and Technical Updates

The proposed section is being added to rectify any obsolete language or conflicts with State law.

Chair Dugal inquired if the Village could make a publication on the proposed Charter amendments.

Village Attorney Sera explained that State law was recently amended and clarified how the Village can publish the proposed amendments. However, the Village can conduct educational outreach for Village Voters.

Board Member Lim asked for the Board to reconsider the Commission Compensation as follows:

- Commissioners \$12,000
- Mayor \$24,000

ACTION: Chair Dugal made a Motion to reconsider the Village Commission Compensation Board Member Lim seconded the motion and the motion failed 2-3 by poll vote. Chair Dugal and Board Member Lim voted in favor. Board Member Abramson, Board Member Gil, and Vice Chair Shakti voted against it.

Item 4A - Final Report to the Village Commission

ACTION: Chair Dugal made a motion to approve the Final Report to the Village Commission as presented. Vice Chair Shakti seconded the motion, and it passed by unanimous voice vote.

5. PUBLIC COMMENTS

Pillar Somoza - 7510 Miami View Drive

6. NEXT BOARD MEETING

7. ADJOURNMENT

There being no further business to discuss the meeting was adjourned at 7:10 p.m.

These are the minutes of the last meeting held by the 2024 Charter Review Board. Therefore, these are the official final minutes.”