

## **Position Description**

### **Maintenance Utility Worker**

**Classification Identification:** Non-Exempt / Union

**Pay Grade:** Two (2)

#### ***General Purpose***

Under close or general supervision, performs routine maintenance and repair services to streets, storm drain utility, maintenance equipment and related public facilities.

#### ***Essential Duties and Responsibilities***

- Maintains grounds and landscape areas in order to ensure that grounds and landscape areas are presentable, clean and safe.
- Maintains and repairs storm drain system to reduce street flooding.
- Performs a variety of facility maintenance work on public properties in order to ensure a clean and safe environment for the public, City employees, and to minimize major repair/replacement costs and/or extend the useful life of equipment/fixtures.
- Inspects, cleans gutters, storm drains, sidewalks, etc. in order to provide a clean and safe environment for the public. This includes cleaning blocked drains and removing debris from storm drain structures. Cleaning and repairing damaged pipe.
- Prepares a variety of log sheets in order to document work activities, track equipment usage and provide summary information to management.
- Maintains a variety of maintenance and construction related equipment in order to ensure that the equipment operates safely and appropriately when needed.
- Supports Sanitation Division, as needed.
- Performs related work, as required.
- Complies with City regulations.

#### ***Required Knowledge, Skills and Abilities***

- Ability to read, understand and follow instructions/guidelines associated with a variety of general maintenance work.
- Ability to learn to perform a variety of work activities associated with general maintenance work.
- Ability to multi-task.
- Ability to communicate effectively orally and in writing.
- Ability to bend, stoop, reach and/or climb to complete assigned work activities.
- Ability to work outdoors in a variety of temperature/weather conditions.
- Ability to lift, carry, push and/or pull up to 30 pounds without assistance.
- Ability to work with limited supervision.
- Ability to operate a variety of motor vehicles.

#### ***Desired Minimum Qualification***

- High School Diploma or GED.
- Must possess a valid State of Florida driver's license and CDL class A or B license.

- Three (3) years experience performing full-time street, stormwater utility, building and/or grounds maintenance work.
- Minimum requirements may be waived by the City Manager.