



North Bay Village Recommendation Memorandum

DATE: November 23, 2020

TO: Honorable Mayor, Vice Mayor and Members of the Village Commission

FROM: Mario Diaz, Chief of Staff to Village Manager

SPONSORED BY:

SUBJECT: *FY 2021 Budget Amendment - Village Manager Dr. Ralph Rosado (Chief of Staff to the Village Manager Mario Diaz)*

RECOMMENDATION

A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AMENDING THE FY 2021 GENERAL OPERATING BUDGET BY TRANSFERRING FUNDS FROM THE GENERAL FUND UNRESERVED FUND BALANCE; AUTHORIZING THE VILLAGE MANAGER TO CARRY OUT THE AIMS OF THIS RESOLUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

BACKGROUND AND ANALYSIS

Due to the public health threat resulting from the Novel Coronavirus Disease (COVID-19) spread, Governor DeSantis issued Executive Order 20-69. This order suspended any Florida Statue requiring an in-person quorum to be present or any requirement for a local government body to meet at a specific public place. On September 30, 2020, Governor DeSantis extended Order 20-69 only through October 31, 2020.

A budget amendment is necessary to pay for additional fees from the unassigned fund balance for the outdoor public meetings. The County confirmed these funds will be reimbursed through the CARES Act as these purchases are being used for COVID related expenses.

Staff looked into several locations and each uncovered a number of challenges that outdoor meetings pose in all locations that the Village was not initially prepared for:

- Obtaining sufficient electrical power to operate all the needed equipment
- Obtaining and extending an internet signal
- Audio & Visual equipment
- Video Streaming equipment
- Tent large enough to protect everyone from the weather
- Outdoor lighting for the meeting area
- Fans for proper airflow
- Tables and chairs for Commission, Charter members, and limited public

In order to hold outdoor meetings and address most of the above shortcomings, the Village purchased the following items:

- Tent
- Work Lights x6
- Air Flow Fans x4
- Dell Laptop
- Video streaming camcorder
- Wireless Microphone System with 12 microphones and XLR Connector
- NETGEAR WiFi Mesh Range Extender EX7000
- Audio Cable
- Monoprice 6Ft Premier Series Cable
- 12 Channels Mixer Mic Line Audio Mixing Console

Staff has also been working to obtain quotes to run the needed conduits from the electrical box at the front of the park to the back of the park and supply the needed power for meetings or any other future needs.

BUDGETARY/FINANCIAL IMPACT (Finance Dept.)

Transfer of \$20,000 from the General Fund Unreserved Fund Balance to the disaster emergency line item 001.19.519.3126. The County confirmed these funds will be reimbursed through the CARES Act as these purchases are being used for COVID related expenses.

PERSONNEL IMPACT

Staff will have to setup each meeting.

RESOLUTION NO. 2020-071

A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AMENDING THE FISCAL YEAR 2021 GENERAL OPERATING BUDGET BY TRANSFERRING FUNDS FROM THE GENERAL FUND UNRESERVED FUND BALANCE; AUTHORIZING THE VILLAGE MANAGER TO CARRY OUT THE AIMS OF THIS RESOLUTION; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Commission for North Bay Village (the “Village”), Florida, adopted a budget for FY 2021; and

WHEREAS, the Village to hold public meetings outdoors due to the potential health threat presented by the Novel Coronavirus Disease (COVID-19).

WHEREAS, a transfer of \$20,000 from the General Fund Unreserved Fund Balance to the disaster emergency line item 001.19.519.3126:

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The above recitals are confirmed, adopted, and incorporated herein and made a part hereof by this reference.

Section 2. Budget Amendment. The Village Manager is hereby authorized to transfer \$20,000 from the General Fund Unreserved Fund Balance to the line items of the budget outlined below for the purpose of holding public outdoor meetings.

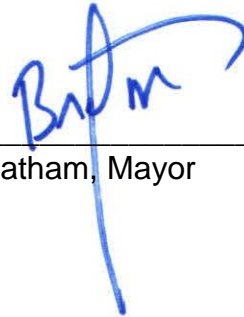
Section 3. Implementation. The Village Manager, Clerk, and Attorney are hereby authorized to take such further action as may be necessary to implement the purpose and provisions of this Resolution.

Section 4. Effective Date. This Resolution shall become effective immediately upon its adoption.

The foregoing Resolution was offered by Commissioner Chervony who moved its adoption. The motion was seconded by Vice Mayor Wilmoth and upon being put to a vote, the vote was as follows:

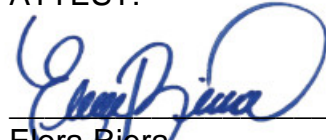
Mayor Brent Latham	<u>YES</u>
Vice Mayor Marvin Wilmoth	<u>YES</u>
Commissioner Richard Chervony	<u>YES</u>
Commissioner Rachel Streitfeld	<u>YES</u>
Commissioner Julianna Strout	<u>YES</u>

PASSED AND ADOPTED on this 23rd day of November, 2020.




Brent Latham, Mayor

ATTEST:



Elora Riera,
Village Clerk

APPROVED AS TO LEGAL SUFFICIENCY:



Weiss Serota Helfman Cole & Bierman, PL
VILLAGE ATTORNEY

