



FY 2022 PROPOSED BUDGET NORTH BAY VILLAGE





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**North Bay Village
Florida**

For the Fiscal Year Beginning

October 01, 2020

Christopher P. Morill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the **North Bay Village, FL** for its Annual Budget for the fiscal year beginning **October 1, 2020**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial guide, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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August 1, 2021

Honorable Mayor, Vice Mayor and Commissioners,

I am pleased to present North Bay Village's Fiscal Year 2022 Proposed Budget.

The Village was incorporated on June 4, 1945 and is a political subdivision of the State of Florida. The Village operates under a Commission-Manager form of government and provides General Government, Public Safety, Utility and Community Services to its residents and business community. The Mayor and four (4) Commissioners are responsible for establishing the Village's policies. The Mayor and Commission appoint the Village Manager, who is the Chief Administrative Officer of the Village and is responsible for implementing policies adopted by the Commission.

This proposed budget includes all of the funds for which the Village is financially accountable. Although Miami-Dade County, Miami-Dade Fire and Rescue, the Miami-Dade Library System, Florida Inland Navigation District, South Florida Water Management District and the Children's Trust levy and collect taxes on property located within the Village's corporate limits, financial information on these taxing authorities is not included in this budget since each has a separate elected governing body, are legally separate and are fiscally independent of the Village. Annual budget reports of these units of government are available upon request from each authority.

The Village consists of an area of approximately .82 square miles, with a population of approximately 9,100 residents. The actual land area is .37 square miles, and the remaining is the waters of Biscayne Bay that surrounds the Village. Noteworthy accomplishments during the current Fiscal Year include:

- Given its status as a coastal community, the Village requires the use of a police marine patrol boat to maintain safety on the water. The Village received a \$150,000 donation for a new patrol boat and is under consideration for a \$60,000 for the purchase of the boat as well.
- Due to the recent rezoning of the Kennedy Causeway as part of the NBV100 process, various new mixed-use, residential, and commercial developments are now in the Village's review and approval process.
- The Village also completed and approved new design criteria for the new and renovated seawalls as well as for the Island Walk project, which will provide for panoramic views of Biscayne Bay and be open to the public. The Village has received approval from the regulatory agencies and is applying to the Florida Department of Environmental Protection (DEP), the Florida Inland Navigation District (FIND) as well as the State legislature for assistance with funding for this project.

As we review the issues relating to the FY 2022 Budget, it is important to note that property values have increased. The overall property assessment value is now about 4%, or \$40 million, over the prior year's final gross taxable value. The increased rate of 5.8747 mills will generate the revenue required to fund the FY 2022 budget. The prior year millage rate was adopted at 5.8500.

Staff and I are working diligently to enhance services while minimizing the financial impact to Village taxpayers. The FY 2022 budget achieves these goals with a slight annual tax increase of approximately \$18 on an assessed property value of \$100,000.

We still face rapidly changing and uncertain times caused by the COVID-19 pandemic. The one thing that I can promise the Commission and the community is that the assumptions underlying the budget I present today will change tomorrow, so adaptability and flexibility have been our guiding principles in preparing this budget. This proposal “bridges” us to the post-pandemic world.

Despite the uncertainty caused by the pandemic, our top priorities are clear. The proposed budget follows the guidance laid out by the Village, while addressing our other ongoing priorities.

I am incredibly proud of our workforce. Our Police Department and Public Works Departments continued services without interruption; more than half of our administrative staff continued to report in person to serve our residents. And in all departments, the innovation and creativity they have shown in reinventing service delivery has been inspiring.

Since the pandemic began, we have used a variety of tools to keep our budget balanced and to respond to the crisis in our community. We eliminated non-union employee pay increases and utilized reserves in a prudent manner. We also offered thousands of dollars in grants to help small business and gift card program for residents to relieve so financial burden caused by the pandemic.

The challenges we face in FY 2022 will undoubtedly linger through FY 2023. Hopefully, we will be past the pandemic before this calendar year ends. However, we face the uncertainty of how segments of our economy will adapt to a post-pandemic world. We will continue to monitor revenue impacts and may be back to the Commission with adjustments in any FY 2022 plan to accommodate the economic circumstances.

The major expense of the General Fund is the cost of the Police Department. This consumes approximately 66.18% of the General Fund budget. This budget unfreezes the part-time Marine Patrol Officer position and a part-time Patrol Officer. Includes (2) new part-time positions, a part-time Code Enforcement Officer and a part-time Patrol Officer. The Police Department does not add new full-time positions, but expands specialized public safety services, community policing, training/police reform, and diversity, while closing in on their accreditation goal.

The FY 2022 reclassifies the Legislative Aide position to a Commission Aide and transfers it from General Government to Village Commission Department.

The FY 2022 Budget will not continue the funding for the International Baccalaureate (IB) Program.

The funding for the STEAM Program at Treasure Island Elementary School and additional funding for school supplies will continue.

Village Staff has taken on the challenge of improving efficiencies and effectiveness related to various initiatives to improve services for our community. The following are a few of those items:

Youth Services: The Children's Trust granted the Village funding for the After-School Program and Summer Camp at TIES. This program has been a big success and will continue for FY 2022 as they have approved the continuation of the program for the next two years. The Police Department will enhance the existing resources of the TIES summer program with elements of the NBV Youth Summer Program to enhance the summer experience for our youth.

Personnel Programs: The staff has implemented personnel manuals as well as a compensation plan for all positions. This standardized compensation between similar positions and utilized in performance or merit-based compensation. The new personnel system was incorporated into the Collective Bargaining Agreement (CBA) contracts where possible. The Village has CBAs in place with two unions. One union (FOP) is for sworn police officers, and their CBA expires September 30, 2022. The other union (FOPA) covers the non-managerial and blue collar workforce, and their CBA also expires September 30, 2022.

Revenue Forecasting

Recent events have made it particularly important to calculate likely changes in revenue sources. The combination of a mix of small (older) and larger (newer) condominiums, along with the Village location on Biscayne Bay, allowed the taxable value to recover from real estate volatility. The Village's current taxable value of approximately \$1.1 billion shows a 75% improvement since the lowest taxable values in 2013. The property tax base increased 1% in 2020, decreased -1% in 2021 and increased 4% for FY 2022.

The FY 2022 budget for General Fund is a total of \$8,808,372 plus the required transfer of \$349,750 to other funds. The major source of revenue to fund the General Fund is the revenue from Ad Valorem taxes.

This Budget includes the Adopted Ad Valorem Millage Rate of 5.8747, which is \$5.8747 per \$1,000 of assessed property within the Village. This millage rate will provide sufficient revenue to fund the budget. The Village Commission sets the adopted Millage Rate prior to August 4 each year and officially notifies the Miami-Dade Property Appraiser of the Adopted Millage Rate and the date, time and place of the two required public hearings on the Village's FY 2022 budget. The Property Appraiser is required to notify all property owners of this information and how much the adopted millage rates will be.

The Debt Service Ad Valorem Millage rate is adopted at 0.9671 mills. This will provide the revenues necessary to pay the debt service on the voter-approved General Obligation Bonds. The General Ad Valorem and the Debt Ad Valorem combined Millages for FY 2022 is 6.8418.

The Village has several important debt-related priorities to consider. Our recommendations at this time are as follows:

- The Village has two General Obligation (GO) bond issues outstanding. They were issued in 2010 and 2011 and will be paid off in December 2031 and June 2028, respectively. The total principal outstanding on the GO bonds as of September 30, 2020 is \$4,569,287.
- The Village in May 2018 issued \$2,350,000 taxable note for the purchase of the Sakura property. The purchase price was \$2,295,000 and had a coupon interest rate of 3.336%. This is a 3-year Note with a balloon payment of \$2,270,000 in July 2021. In May 2021, the note was refinanced for a 15-year term.

Parks and Recreation Improvements: Additionally, we are also recommending issuing the balance of \$3,100,000 of General Obligation bonds approved in 2008 but not yet issued. This debt would pay for the initial improvements to the Treasure Island Elementary School (TIES) Community Park project, which is estimated to cost \$4.722 million. The additional voted debt service millage rate for this project is estimated at 0.3739 mills.

Roadway Improvements: The Village issued in FY 2020 a \$1,500,000 of non-General Obligation debt for roadway improvements. This debt is paid for with CITT funds and will have no impact on the adopted budget as it has been factored in at this time. This loan will be paid off in July 2035.

Water & Sewer Improvements: The Village has seven infrastructure loans through the Florida Department of Environmental Protection. The seven loans are accounted for entirely in the utility fund and are paid from customers' charges for services. We are proposing a rate increase to fund the 2020 debt issuance for sewer improvement project that was completed last year. These loans have various interest rates ranging from 0.9% to 2.99%. The last loan will be paid off in October 2037. The principal outstanding on the water and sewer infrastructure loans as of September 30, 2020 totaled \$3,667,208. Additionally a State Revolving Loan was approved to build an underground sanitary sewer pump station located at 1851 Galleon Street, the payments on the new loan will begin once the project is complete, and this can take up to two years, the design is complete, and we are ready to begin the construction phase.

The Stormwater system will be needing significant capital improvements in the near future, and it is anticipated that rate increases will be necessary in that system to support debt that will need to be issued to pay for those improvements. We will need to undertake a rate study in that system before we can proceed with those projects. The rate increase being proposed for FY 2022 is to pay for the Stormwater master plan and the design of a Stormwater pump for North Bay Island.

The Proposed FY 2022 General Fund, Utility Fund, Special Revenue Funds and Capital Funds budgets are respectfully submitted to the Commission. The FY 2022 budget will be adopted after two required Public Hearings in September 2021.

The FY 2022 General Fund budget is funded with the proposed operating millage rate of 5.8747 mills, and the Village's FY 2022 General Fund proposed expenditures are funded in the amount of \$8,808,372 plus the required transfer of \$349,750. The voter-approved debt service to fully fund the GO debt service for FY 2022 is 0.9671 mills. The overall proposed total millage went from 6.6618 to 6.8418 or an increase of 0.1800 mills.

Especially in this challenging public health and economic climate, I am proud of the work of the Village Commission and Village Staff in ensuring that we provide quality services in a responsible, balanced manner, for the betterment of our shared community.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'Ralph Rosado', is positioned above the printed name.

Ralph Rosado, PhD, AICP
Village Manager

GUIDE TO READERS

The Fiscal Year 2022 Budget for North Bay Village serves four fundamental purposes:

1. Policy Document - as a policy document, the Budget serves to educate the reader about the Village and its policies. The Budget contains organization-wide financial and programmatic policies and goals that address long-term concerns and issues. It also includes short-term financial and operational policies that guide the development of the annual Budget. This Budget document details the services that the Village will provide during the twelve-month period from October 1, 2021 through September 30, 2022.

2. Financial Plan - as a financial plan, the Budget details the costs associated with providing municipal services and how these services will be funded. The General Fund section includes a summary and detailed description of all revenues and expenditures. Specific Fund sections also describe revenues and expenditures. The Budget document explains the underlying assumptions for the revenue estimates and discusses significant revenue trends. In addition, there is a discussion of the Village's accounting structure and budgetary policies.

3. Operations Guide - as an operations guide, the Budget details how departments and funds are organized. The Budget informs the reader of all activities, services and functions carried out by each department. Each departmental budget section includes a description of the department's function, measurable goals, budget highlights, and budgetary appropriation.

4. Communications Device - as a communications device, the Budget provides summary information to aid the reader in interpreting the document. Charts, graphs, tables and text are included to consolidate the information as much as possible. The budget document also includes a detailed table of contents and a glossary of terms to make it easy to locate and understand its contents. Finally, the Budget includes the Budget Message section, which provides readers with a condensed analysis of the fiscal plans of North Bay Village for the upcoming fiscal year.

PROPOSED BUDGET FY 2022

NORTH BAY VILLAGE

Submitted by the Village Manager
to the Mayor & Commission
Fiscal Year 2022

Village Commission

Mayor Brent Latham
Vice Mayor Marvin Wilmoth
Commissioner Dr. Richard Chervony
Commissioner Rachel Streitfeld
Commissioner Julianna Strout



Mayor
Brent Latham



Vice Mayor
Marvin Wilmoth



Commissioner
Richard Chervony



Commissioner
Julianna Strout



Commissioner
Rachel Streitfeld

NORTH BAY VILLAGE

Administrative Officials

Ralph Rosado, PhD, AICP
Village Manager

Elora Riera, CMC
Village Clerk

Haydee S. Sera, Esq.
Village Attorney

Incorporated on August 1, 1945

Administrative Staff

- Carla Gomez, Deputy Village Manager/Human Resources Director
- Angela Atkinson, Chief Financial Officer
- Carlos Noriega, Chief of Police
- Marlon Lobban, Public Works Director
- Marc Jean, Building Official



Village Mission Statement

North Bay Village is committed to serving a diverse community and enhancing the quality of life and experience for all residents, businesses, and visitors.

Village-Wide Goals

- ❖ Provide Transparent and Effective Leadership Through Quality Services to the Community
- ❖ Maintain, Enhance and Preserve the Village's Natural Resources
- ❖ Stimulate Economic Activity and Encourage Business Development
- ❖ Strive to Achieve Better Communication and Public Participation and Collaboration

ADVISORY BOARDS

Planning & Zoning Board

- Dr. Douglas Hornsby, Chair
- Jack Rattner, Vice Chair
- Yuliya (Julie) Sidorevskya
- Ryan Shaw
- Timothy Denis
- Paul Murphy

Business Development Advisory Board

- Joseph L. Patterson, Chair
- Kelcey Grant, Vice Chair
- Nazrul Khan
- Patricia Cruz

Animal Control Advisory Board

- Maria De La Cruz Marquez Arrechea, Chair
- Barbara Silva, Vice Chair
- Ruth Prado, Secretary

Financial Advisory Board

- James Rosenberg, Chair
- Sherry Abramson, Vice Chair
- Pedro Galdamez, Secretary
- Paul Jacob

Community Enhancement Board

- Robert McKnight, Chair
- Cesar Aguado, Vice Chair
- Andy Rotondaro, Secretary
- Rizzy Byckovas
- Virginia Johnson

ADVISORY BOARDS

Sustainability & Resiliency Task Force Board

- Denise O'Brien, Chair
- Neil Krasner, Vice Chair
- Madeline Ley, Secretary
- Brenda Krebs
- Alisha Graham

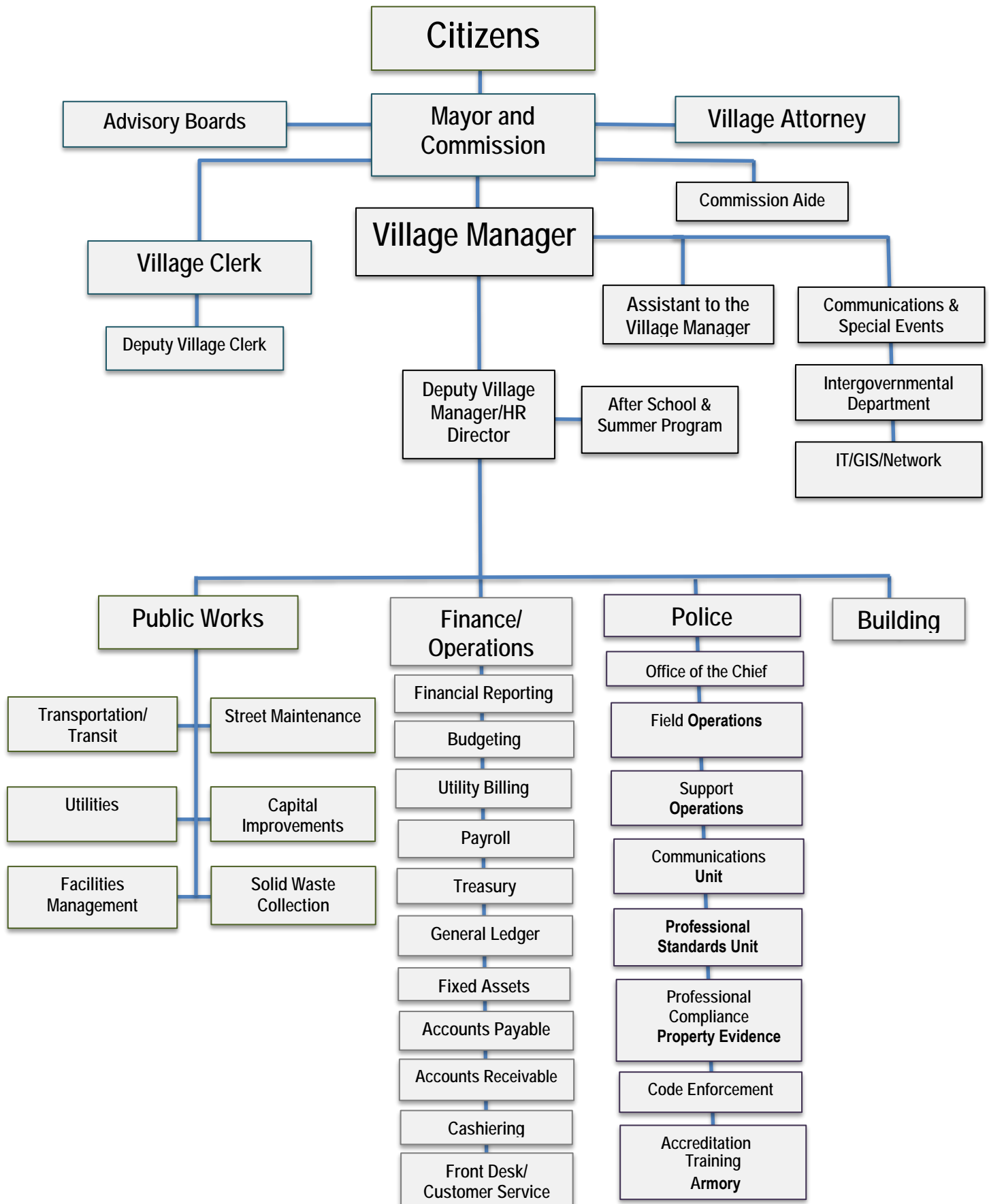
Resident Services Board (Youth & Education Services Board)

- Indira Dejtiar, Chair
- Okan Misirli, Vice Chair
- Lidia Cantave, Secretary
- Sondra Shumaker
- Cristina Mistri

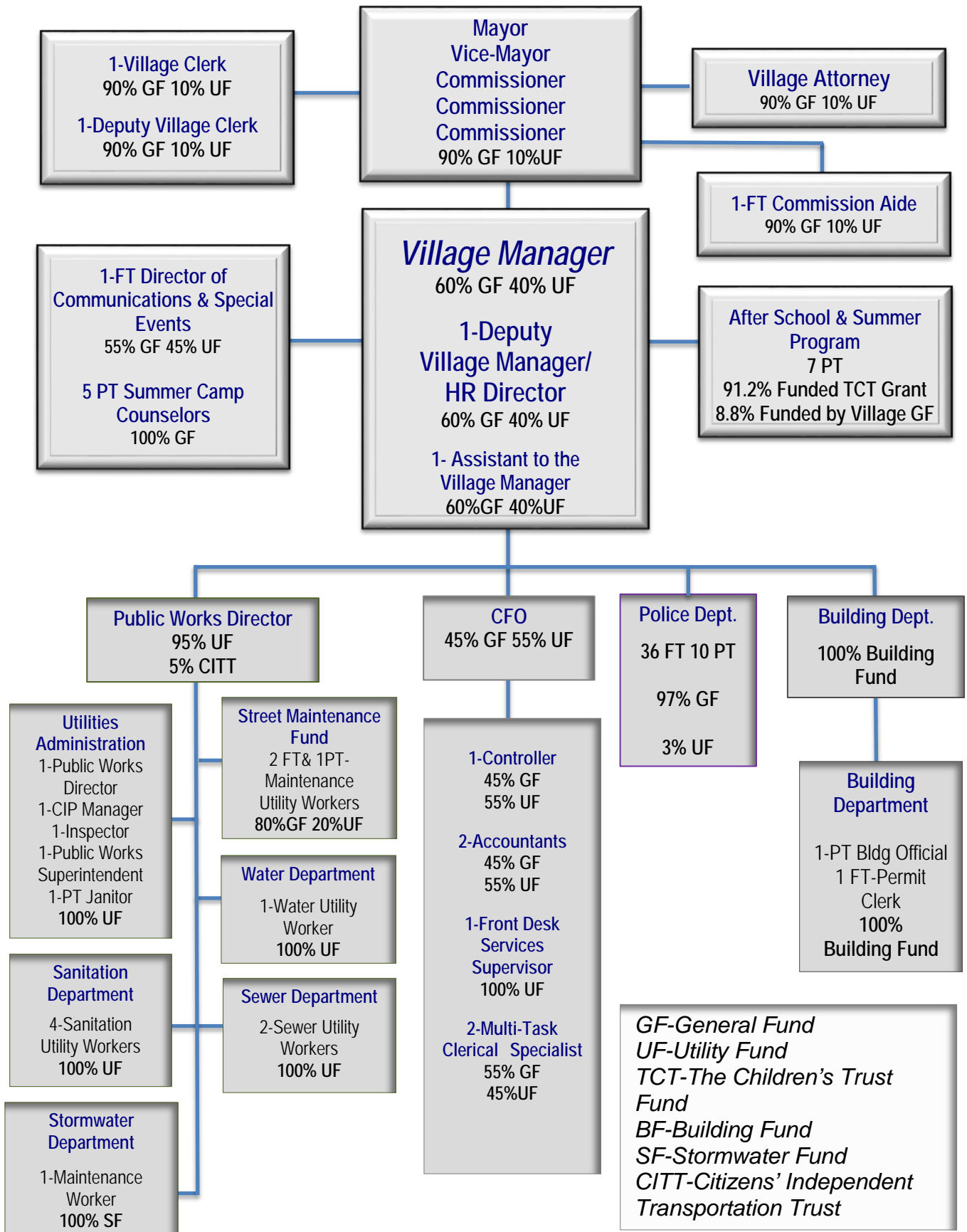
The Heart of the Bay Task Force

- Nick Quay, Chair
- Horacio Gennari, Vice Chair
- Lily Noches, Secretary
- Camila Cisneros
- Kevin Vericker

ORGANIZATIONAL CHART



POSITION FUNDING SOURCES



AUTHORIZED STAFFING LEVELS

<u>GENERAL FUND</u>	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Village Commission Department	5 PT	5 PT	5 PT	5 PT	1 FT 5 PT
Village Manager Department	4 FT	3 FT	3 FT	3 FT	3 FT
Village Clerk Department	2 FT	2 FT	2 FT	2 FT	2 FT
Finance Department	4 FT	4 FT	5 FT	4 FT	4 FT
General Government Department	2 FT 1 PT	4 FT 1 PT	3 FT 1 PT	3 FT	2 FT
Police Department	38 FT 5 PT	39 FT 7 PT	38 FT 7 PT	36 FT 7 PT	36 FT 10 PT
Recreation & Human Services Department	0	0	1	1	1 FT 5 PT
TOTAL GENERAL FUND	62	65	65	61	69
<u>SPECIAL REVENUE FUNDS</u>					
Building	1 FT 1PT	1 FT 1PT	1 FT 1PT	1 FT 1PT	1 FT 1PT
Street Maintenance	2 FT	2 FT	2 FT	2 FT 1PT	2 FT 1PT
After School & Summer	7 PT	7 PT	7 PT	7 PT	7 PT
Transportation	2 PT	2 PT	2 PT	0	0
TOTAL SPECIAL REVENUE FUNDS	13	13	13	12	12
<u>ENTERPRISE FUNDS</u>					
Utility Administration	2 FT 1PT	2 FT 1PT	3 FT 1PT	4 FT 1PT	5 FT 1PT
Water Operation	1 FT	1 FT	1 FT	1 FT	1 FT
Sewer Operation	2 FT	2 FT	2 FT	2 FT	2 FT
Sanitation Department	4 FT	4 FT	4 FT	4 FT	4 FT
Stormwater	1 FT	1 FT	1 FT	1 FT	1 FT
TOTAL ENTERPRISE FUNDS	11	11	12	13	14
<u>TOTAL ALL FUNDS</u>	86	89	90	86	95

Budget Staffing Level Changes

- Village Manager: Eliminate Chief of Staff Position to add an Assistant to the Village Manager
- Village Manager: Reclassify HR Director Position to Deputy Village Manager/HR Director
- Finance Department: Reclassify the Senior Accountant position to a Controller
- General Government: Reclassify the Legislative Aide position to a Commission Aide, and transfer from General Government to Village Commission budget
- Recreation & Human Services Department: Reclassify the Communications & Special Events Coordinator position to Director of Communications & Special Events
- Recreation Department: Add (5) part-time Summer Camp Counselors
- Police Department: Unfreeze (1) part-time Patrol Officer Position
- Police Department: Reclassify (2) full-time Patrol Officers positions to Sergeants
- Police Department: Add (1) part-time Code Enforcement Officer
- Police Department: Add (1) part-time Marine Patrol Officer
- Police Department: Reclassify (1) full-time Patrol Officer Position to Corporal
- Police Department: Reclassify (1) part-time Accreditation Manager position to a part time Major
- Police Department: Reclassify Code Enforcement Supervisor to Code Enforcement Director
- Utilities Administration: Add (1) full-time Engineering Inspector

ALL FUNDS-BUDGET ANALYSIS BY DEPARTMENT FY 2022

FUND	NUMBER OF PERSONNEL	PERSONNEL SERVICES	MATERIALS SUPPLIES AND SERVICES	TOTAL OPERATING BUDGET	CAPITAL OUTLAY & OTHER	PROPOSED BUDGET
GENERAL FUND						
Village Commission Department	1 FT 5 PT	95,702	52,700	148,402	-	148,402
Village Manager Department	3 FT	324,200	11,420	335,620	-	335,620
Village Clerk Department	2 FT	179,327	51,050	230,377	40,000	270,377
Finance Department	4 FT	250,939	13,600	264,539	-	264,539
Legal Services Department	-	-	317,887	317,887	-	317,887
General Government Department	2 FT	87,070	1,094,613	1,181,683	209,124	1,390,807
Police Department	36 FT 10 PT	5,243,796	543,126	5,786,922	42,257	5,829,179
Recreation & Human Svces Dep.	1 FT 5 PT	80,711	170,850	251,561	-	251,561
TOTAL GENERAL FUND	69	6,261,745	2,255,247	8,516,991	291,381	8,808,372
SPECIAL REVENUE FUNDS						
Building	1 FT 1PT	97,071	357,331	454,402	3,500	457,902
Street Maintenance	2 FT 1PT	192,529	229,309	421,839	60,000	481,839
After School & Summer	7 PT	163,032	22,511	185,543	-	185,543
Transportation	-	10,000	35,000	45,000	50,000	95,000
TOTAL SPECIAL REVENUE FUNDS	12	462,632	644,152	1,106,783	113,500	1,220,283
TOTAL CAPITAL PROJECTS FUND	-	-	-	-	9,125,000	9,125,000
ENTERPRISE FUNDS						
Utility Administration	5 FT 1PT	1,693,915	853,225	2,547,141	3,000	2,550,141
Water Operation	1 FT	75,781	776,533	852,314	-	852,314
Sewer Operation	2 FT	192,208	1,588,873	1,781,081	55,000	1,836,081
Sanitation Department	4 FT	319,326	843,667	1,162,993	-	1,162,993
Capital	-	-	-	-	-	-
TOTAL UTILITY FUND	13	2,281,231	4,062,298	6,343,529	58,000	6,401,529
Water Improvements Trust	-	-	-	-	368,733	368,733
Sewer Improvements Trust	-	-	-	-	2,449,054	2,449,054
TOTAL IMPROVEMENTS TRUST	-	-	-	-	2,817,788	2,817,788
Storm Water	1 FT	64,455	164,671	229,126	350,000	579,126
TOTAL STORMWATER	1	64,455	164,671	229,126	350,000	579,126
Debt Service	-	-	-	-	1,136,360	1,136,360
TOTAL DEBT SERVICE	-	-	-	-	1,136,360	1,136,360
TOTAL ALL FUNDS	95	9,070,062	7,126,367	16,196,429	13,892,029	30,088,458

TOTAL PAYROLL COST FY 2022

Occupation	Proposed Earnings	COLA / INCENTIVE	Shift Diff	LON	Add'l Benefits	RET	FICA	W/Comp	Insurance	Employee Total
<u>General Fund-Village Commission</u>										
Mayor	7,800	-	-	-	-	-	597	22	-	8,419
Vice-Mayor	6,300	-	-	-	-	-	482	18	-	6,800
Commissioner	6,300	-	-	-	-	-	482	18	-	6,800
Commissioner	6,300	-	-	-	-	-	482	18	-	6,800
Commissioner	6,300	-	-	-	-	-	482	18	-	6,800
Commission Aide	50,000	950			200	6,296	3,913	143	9,214	70,717
Total Village Commission	83,000	950	-	-	200	6,296	6,437	237	9,214	106,335
<u>General Fund-Village Manager</u>										
Village Manager	155,000	2,945	-	-	32,000	56,331	14,531	400	1,636	262,843
Deputy Village Manager/HR Director	118,554	2,253	-	-	4,500	37,516	9,586	306	16,589	189,304
Assistant to the Village Manager	52,530	998	-	-	200	6,144	4,110	135	10,735	74,853
Total Village Manager	326,084	6,196	-	-	36,700	99,991	28,227	841	28,961	527,000
<u>General Fund-Village Clerk</u>										
Village Clerk	80,340	1,526	-	-	3,600	25,235	6,538	207	11,316	128,763
Deputy Village Clerk	46,350	881	-	-	200	5,424	3,628	119	10,553	67,155
Total Village Clerk	126,690	2,407	-	-	3,800	30,659	10,167	327	21,869	195,918
<u>General Fund-Finance Department</u>										
Chief Financial Officer	118,450	2,251	-	-	-	37,206	9,234	305	16,670	184,116
Controller	95,600	1,816	-	1,500	4,500	31,878	7,911	258	23,385	166,850
Accountant	64,366	1,223	-	1,500	200	7,695	5,148	166	22,768	103,066
Accountant	48,026	912	-	-	200	5,619	3,759	124	22,748	81,389
Total Finance Department	326,443	6,202	-	3,000	4,900	82,398	26,052	854	85,572	535,420
<u>General Fund-General Government</u>										
Multi-Task Clerical Specialist	41,484	788	-	-	200	4,834	3,249	107	10,584	61,247
Multi-Task Clerical Specialist	52,940	1,006	-	-	200	6,169	4,142	136	10,650	75,244
Total General Government	94,424	1,794	-	-	400	11,003	7,391	244	21,235	136,491
<u>General Fund-Police Department</u>										
Exec Assist to the Chief of Police	85,625	1,627	-	1,500	1,100	10,252	6,858	250	23,142	130,353
Dispatch Supervisor	70,964	1,348	-	1,500	680	9,965	5,683	207	10,729	101,076
Dispatcher	48,031	913	1,921	300	5,000	6,400	4,281	156	1,004	68,006
Dispatcher	51,916	986	2,077	1,500	200	6,458	4,321	157	17,444	85,059
Dispatcher	45,733	869	-	-	200	5,329	3,565	130	22,800	78,625
Dispatcher	50,427	958	-	300	200	5,910	3,954	144	10,947	72,841
PSA	50,433	958	2,017	300	200	6,142	4,109	149	10,788	75,096
Records Clerk	47,687	906	-	1,500	200	5,728	3,832	139	15,585	75,578
Code Enforcement Director	82,400	1,566	-	-	200	25,882	6,423	6,563	16,575	139,610
Code Enforcement Officer	69,971	1,329	-	300	200	8,187	5,477	5,597	22,892	113,954
PT Accreditation Coordinator	23,764	452	-	-	-	2,769	1,852	67	-	28,905
PT Code Enforcement Officer-New	28,500	-	-	-	-	3,259	2,180	2,228	-	36,167
(3) School Crossing Guards	23,020	437	-	-	-	2,682	1,795	1,203	-	29,138
Total Non-Sworn Officers	678,472	12,349	6,015	7,200	8,180	98,964	54,332	16,990	151,906	1,034,408
Sub-Total	\$ 1,635,113	\$ 29,899	\$ 6,015	\$ 10,200	\$ 54,180	\$ 329,310	\$ 132,606	\$ 19,492	\$ 318,757	\$ 2,535,572

TOTAL PAYROLL COST FY 2022

Occupation	Proposed Earnings	COLA/ INCENTIVE	MERIT/ STEP INCREASE	Shift Diff	LON	Add'l Benefits	RET	FICA	W/COMP	Insurance	Employee Total
<u>General Fund-Police Department</u>											
Chief of Police	118,289	2,247	3,616	-	500	6,900	38,773	9,972	6,080	2,360	188,738
Deputy Chief	114,997	2,185	3,515	-	-	14,160	37,597	9,669	5,895	1,504	189,522
Lieutenant	112,845	2,144	-	-	1,500	2,180	34,917	8,980	5,475	11,356	179,398
Lieutenant	112,845	2,144	-	-	1,500	1,580	34,917	8,980	5,475	23,398	190,840
Sergeant	97,471	1,852	-	656	1,500	4,600	31,137	8,008	4,882	23,500	173,605
Sergeant	88,409	1,680	-	-	1,500	3,060	27,630	7,106	4,332	11,554	145,271
Sergeant	88,409	1,680	3,604	-	300	2,600	28,136	7,236	4,412	23,175	159,552
Sergeant	80,189	1,524	3,269	539	-	2,360	25,902	6,662	4,061	11,051	135,558
Detective	88,691	1,685	-	-	1,500	1,700	27,596	7,097	4,327	23,265	155,863
Detective	72,898	1,385	2,971	2,971	1,000	440	24,160	6,214	3,788	11,663	127,491
Detective	64,813	1,231	2,642	436	-	2,540	20,828	5,357	3,266	11,111	112,224
Corporal	87,847	1,669	-	3,581	1,500	1,280	28,316	7,283	4,440	16,611	152,527
Corporal	87,847	1,669	-	591	1,500	2,240	27,427	7,054	4,301	16,115	148,744
Corporal	87,847	1,669	-	3,581	1,000	2,360	28,168	7,244	4,417	23,247	159,533
Corporal	57,682	1,096	2,351	-	-	-	18,183	4,676	2,851	11,661	98,501
Patrol Officer-K9	78,095	1,484	3,183	3,183	500	3,200	26,177	6,732	4,105	22,773	149,432
Patrol Officer-NRO	64,189	1,220	2,616	2,616	-	5,960	22,440	5,771	3,519	1,301	109,632
Patrol Officer	84,468	1,605	-	3,443	1,500	6,080	28,500	7,330	4,469	1,821	139,216
Patrol Officer	84,468	1,605	-	3,443	-	440	10,236	6,848	4,175	11,256	122,471
Patrol Officer	84,468	1,605	-	3,443	1,500	5,000	28,500	7,330	4,469	2,057	138,372
Patrol Officer	84,468	1,605	-	3,443	1,500	1,400	27,073	6,963	4,245	23,265	153,962
Patrol Officer	84,468	1,605	-	568	1,500	1,400	26,218	6,743	4,111	11,149	137,761
Patrol Officer	68,919	1,309	2,809	2,809	500	440	22,709	5,841	3,561	23,158	132,056
Patrol Officer	64,189	1,220	2,616	-	-	2,720	20,698	5,323	3,245	11,451	111,462
Patrol Officer	61,720	1,173	2,516	415	-	1,760	20,043	5,155	3,143	23,181	119,105
Patrol Officer	57,682	1,096	2,351	2,351	300	1,040	18,971	4,879	2,975	15,952	107,598
PT Major	62,202	1,182	-	-	-	-	18,869	4,849	176	-	87,279
PT Patrol Officer	46,800	889	1,908	-	-	-	14,753	3,794	2,313	-	70,457
PT Patrol Officer	39,000	741	1,590	-	-	-	12,294	3,162	1,928	-	58,714
PT Officer-New Position	39,000	741	1,590	-	-	-	12,294	3,162	1,928	-	58,714
PT Marine Patrol-Unfreeze	43,637	829	1,779	-	-	-	13,755	3,538	2,157	-	65,695
Total Sworn-Officers	2,408,852	45,768	44,925	38,069	20,600	77,440	757,219	198,958	118,519	368,938	4,079,288
<u>General Fund-Recreation & Human Services Department</u>											
Summer Camp Counselors	18,000	-	-	-	-	-	-	1,377	-	-	19,377
Communications Director	82,400	1,566	-	-	-	-	9,601	6,423	212	11,313	111,516
Total Recreation Dept.	100,400	1,566	-	-	-	-	9,601	7,800	212	11,313	130,893
<u>Building Fund</u>											
Chief Building Official	7,200	-	-	-	-	-	823	551	315	-	8,889
B&Z Permit Clerk	58,382	1,109	-	-	500	200	6,883	4,605	151	15,852	87,681
Total Building Dept.	65,582	1,109	-	-	500	200	7,706	5,155	466	15,852	96,571
Sub-total	\$ 2,574,834	\$ 48,443	\$ 44,925	\$ 38,069	\$ 21,100	\$ 77,640	\$ 774,527	\$ 211,914	\$ 119,198	\$ 396,103	\$ 4,306,752

TOTAL PAYROLL COST FY 2022

Occupation	Proposed Earnings	COLA/INCENTIVE	MERIT/STEP INCREASE	Shift Diff	LON	Add'l Benefits	RET	FICA	W/Comp	Insurance	Employee Total
<u>Street Maintenance Fund</u>											
Maintenance UT Worker	52,962	1,006	-	-	300	200	6,228	4,167	7,538	10,650	83,051
Maintenance UT Worker	41,491	788	-	-	300	200	4,892	3,273	5,911	10,579	67,434
PT Maintenance Worker	27,137	516	-	-	-	200	3,185	2,131	3,876	-	37,044
Total Street Maintenance	121,590	2,310	-	-	600	600	14,305	9,570	17,324	21,230	187,529
<u>After School & Summer Program</u>											
Program Director	54,515	-	-	-	-	4,800	6,783	4,538	278	-	70,913
Clerical Admin & Activity Coord.	21,136	-	-	-	-	-	2,417	1,617	108	-	25,278
ESE Coordinator	18,494	-	-	-	-	-	2,115	1,415	94	-	22,118
Activity Coordinator 1	15,852	-	-	-	-	-	1,813	1,213	81	-	18,958
Activity Coordinator 2	15,852	-	-	-	-	-	1,813	1,213	81	-	18,958
Summer Activity Coordinator	2,846	-	-	-	-	-	325	218	15	-	3,404
Summer Activity Coordinator	2,846	-	-	-	-	-	325	218	15	-	3,404
Total After School & Summer Program	131,541	-	-	-	-	4,800	15,916	10,430	671	-	163,033
<u>Utilities Administration</u>											
Inspector-New	70,000	-	-	-	-	-	8,005	5,355	4,974	11,969	100,303
Public Works Director	113,300	2,153	-	-	-	-	35,588	8,832	8,204	11,430	179,508
Enginner & CIP Manager	77,250	1,468	-	-	-	-	9,001	6,022	199	11,304	105,244
Public Works Superintendent	72,100	1,370	-	-	-	200	8,424	5,636	5,221	22,746	115,697
Front Desk Services Supervisor	69,144	1,314	-	-	1,500	200	9,741	5,520	178	10,668	98,265
Janitorial Services	28,930	550	-	-	-	-	3,371	2,255	1,557	-	36,662
Total Utilities Administration	430,724	6,854	-	-	1,500	400	74,131	33,620	20,333	68,117	635,678
<u>Water Department</u>											
Water UT Worker	48,031	913	-	-	-	200	5,620	3,759	2,573	10,685	71,781
Total Water Department	48,031	913	-	-	-	200	5,620	3,759	2,573	10,685	71,781
<u>Sewer Department</u>											
Sewer UT Worker-Vacant	45,744	869	-	-	-	200	5,353	3,581	2,451	22,749	80,947
Sewer UT Worker	64,366	1,223	-	-	1,500	200	7,695	5,148	3,449	22,682	106,262
Total Sewer Department	110,110	2,092	-	-	1,500	400	13,048	8,729	5,900	45,430	187,208
<u>Sanitation Department</u>											
Sanitation UT Worker	50,437	958	-	-	1,500	200	7,016	4,062	5,049	10,632	79,854
Sanitation UT Worker	48,031	913	-	-	1,500	200	5,791	3,874	4,808	10,602	75,719
Sanitation Truck Driver	48,031	913	-	-	1,500	200	5,791	3,874	4,808	10,996	76,113
Sanitation Truck Driver	45,744	869	-	-	1,500	200	5,525	3,696	4,579	10,529	72,641
Total Sanitation Department	192,243	3,653	-	-	6,000	800	24,123	15,506	19,243	42,758	304,326
<u>StormWater Department</u>											
Maintenance Worker	39,553	752	-	-	-	200	4,632	3,099	5,636	10,584	64,455
Total StormWater Department	39,553	752	-	-	-	200	4,632	3,099	5,636	10,584	64,455
Sub-Total	1,073,792	16,573	-	-	9,600	7,400	151,774	84,713	71,680	198,805	1,614,011
Grand Total	\$ 5,283,740	\$ 94,914	\$ 44,925	\$ 44,084	\$ 40,900	\$ 139,020	\$ 1,255,285	\$ 429,233	\$ 210,370	\$ 913,664	\$ 8,456,135
*Retirement includes: FRS General 10.82% FRS Department Head 31.43% FRS Police 28.89% ICMA REG 13.50% *Additional Benefits Include: Car Allowance, Health Benefit, Educational Incentive, Clothing Allowance *Unemployment Compensation and Overtime are not included in this chart.											

VILLAGE MANAGER MESSAGE

August 1, 2021

Honorable Mayor, Vice Mayor and Village Commissioners:



On behalf of the staff of North Bay Village, we are pleased to present for your consideration the North Bay Village Fiscal Year 2022 Proposed Budget. This budget meets the requirements of State Law and represents an effort to deliver the Village's required services, improvements and infrastructure under sound financial principles.

We still face rapidly changing and uncertain times caused by the COVID-19 pandemic, but the proposed budget "bridges" us to the post-pandemic world. The one thing that I can promise the Commission and the community is that the assumptions underlying the budget presented today will change tomorrow, so adaptability and flexibility have been the guiding principles in preparing this budget. This proposal "bridges" us to the post-pandemic world.

At the Village Commission's urging, staff has worked diligently to achieve three critical goals: enhance services, minimize the financial impact on Village taxpayers, and increase the village's reserves. The FY 2022 budget achieves these goals with a slight annual tax increase of approximately \$18 on a property assessed at \$100,000.

At the July 27th, 2021, Special Commission Meeting, Commission members voted on the Tentative Millage Rate of 5.8747 presented by staff. The debt service millage rate is being proposed at 0.9671 mills to fully fund the FY 2022 Debt Service Fund. Two budget workshops will be held in August, and two budget hearings will be held in September; these four opportunities will allow the Commission to discuss the proposed budget and solicit community feedback. The final millage rate will not be set until the second hearing in September, and the millage rates cannot exceed the rates set on July 27, 2021.

It is important to note that property values have increased over the past year. The overall property assessment is now more than 4%, or \$40 million, over the prior year's final gross taxable value. The FY 2022 General Fund revenue and transfers are proposed at \$9,158,122 as compared to the FY 2021 adopted budget of \$8,878,885.

The Village has undertaken several infrastructure projects including sewer, water, and stormwater repairs. The following are some of the major tasks the Village is undertaking during FY 2022:

1. The Public Works Department will continue with major infrastructure repairs and upgrades to the Village's sewer pump station system. These are funded primarily through the State Revolving Loan Program.
2. The Village will receive additional funding through a State grant and user fees to begin stormwater infrastructure improvements.
3. The Village will continue and complete the repaving of Village streets in FY 2022.
4. With the guidance of the Mayor, Vice Mayor and Commission, the Village continues to demonstrate our commitment to our youth by enhancing the development of educational and recreational projects. This includes adding community events and continuing scholarship programs.
5. The Village will continue with the design and development of a Public Safety or Municipal Complex. Miami-Dade County will contribute all costs associated with the construction of the Fire Rescue portion of the building. Our Village Hall and Police Department currently lease space at an annual cost of \$327,208. Development of this complex should result in a yearly lease reduction for the Village and a long-term solution to our need for additional space.
6. The Village is working to make improvements to park signage, landscaping, and pavilion repairs. Improvements to Village parks are typically funded through grants, remaining General Obligation Bonds and impact fees.
7. We are currently working with Miami-Dade County Public Schools to develop a new community park surrounding Treasure Island Elementary School.
8. We are continuing with the development of the plans and specifications for the Island Walk project.
9. North Bay Village received the top statewide award for the best new master plan by a city with a population under 50,000. Our *NBV100* Master Plan has been selected for an Award of Merit by the Florida American Planning Association (FAPA). Only ten communities across Florida were selected for FAPA urban planning awards this year, and *NBV100* was given the award for the "Best New Comprehensive Plan – Small Jurisdiction" category.
10. Village Staff has taken on the challenge to improve efficiencies and effectiveness as they relate to various initiatives to improve services for our community, including but not limited to:

Youth Services:

The Children's Trust granted the Village funding for the After-School Program and Summer Camp at TIES. This program has been quite successful and has been approved for the next two years. The Police Department will enhance the existing resources of the TIES summer program with elements of the NBV Youth Summer Program to enhance the summer experience for our youth. In addition, the Police Department maintains its partnership with the PAL (Police Athletic League) and will phase-in additional related programming as pandemic protocol evolve and permit.

Personnel Programs:

Village staff continues its process of reviewing and assessing all Village-wide personnel policies and procedures, and our Village's compensation plan is being evaluated to ensure that our positions remain competitive in order to attract and retain a quality workforce. The Village currently has two bargaining units that represent approximately half of the existing workforce. The Village entered into a three-year successor collective bargaining agreement with the Fraternal Order of Police (ratified by the Mayor and Village Commission at the September 10, 2020 Village Commission meeting) and is currently in re-opener talking with them to discuss salaries in this - the third - year of the agreement. The non-sworn employees bargaining agreement was ratified by the Village Commission on October 13, 2020.

Several personnel changes are identified in the budget. These changes include:

- Adding (1) full-time Engineering Inspector Position
- Adding one (1) part-time Code Enforcement position
- Unfreezing one (1) part-time Marine Patrol position
- Unfreezing one (1) part-time Patrol Officer position
- Reclassifying two (2) full-time Police Officer positions to Sergeant
- Reclassifying one (1) full-time Police Officer position to Corporal
- Reclassifying the part-time Accreditation Manager position to a part time Major
- Reclassifying the Code Enforcement Supervisor position to a Code Enforcement Director
- Adding (5) part-time five Summer Camp Counselors
- Reclassifying the Legislative Aide position to a Commission Aide, and transfer from General Government to Village Commission budget
- Eliminating the Chief of Staff position to add an Assistant to the Village Manager
- Reclassifying the Human Resources Director Position to Deputy Village Manager/HR Director
- Reclassifying the Senior Accountant position to a Controller
- Reclassifying the Communications & Special Events Coordinator Position to Director of Communications & Special Events

Other Funds:

The Utility Fund in FY 2018 and FY 2020 included several capital projects, with the majority of these projects being completed. In those years, the Village made extensive repairs to the existing water and sewer systems. In FY 2015, the Village applied for and received three loan commitments from the Florida Department of Environmental Protection for upgrades and repairs to the Village's water and sewer systems. The Utility projects are now substantially completed. This also includes the rehabilitation of Stormwater outfall pipes. In FY 2021 the Village applied for a loan commitment for a Sewer Pump Rehabilitation. The proposed budget includes a new full-time Inspector.

Police:

This Proposed Budget includes an additional part-time Code Enforcement Officer and unfreezing a part-time Patrol Officer, and a part-time Marine Patrol Officer. The Police Department does not include additional full-time positions, but expands areas for specialized public safety services, community policing, training/police reform and diversity, while closing in on their accreditation goal. It is designed to optimize organizational efficiencies, performance, transparency, and accountability through supervisory oversight. It also continues the process for succession and continuity of operations as the organization evolves. The proposed Budget is less than the adopted Police budgets for both FY 2019 and FY 2020. That in itself is noteworthy when considering the numerous components and initiatives being added to our the Agency designed to raise the bar with of law enforcement excellence, in line with industry best practices and the Department's unwavering commitment to achieving CFA Accreditation through an emphasis on professionalism, accountability, transparency and performance.

Transportation:

The Transportation Fund was established to account for the revenues and expenditures for the Citizens' Independent Transportation Trust (CITT) Surtax monies the Village currently receives from CITT. The transit portion of CITT funding will be directed to redesign the bus shelters, and the Village will be able to utilize the transportation portion of the CITT funds for the repaving of Village streets and pay for the street repaving loan debt principal and interest. The Local Option Gas Tax that is levied on gasoline and diesel sales is collected and distributed by the State of Florida. These monies must also be used like the CITT funds, for transportation needs of the Village, and are accounted for in the Streets Fund.

Stormwater:

Like other coastal communities, North Bay Village grapples with concerns related to proper management of its excess stormwater. The Village must maintain and enhance existing facilities while also planning for the future in a comprehensive manner by undertaking a comprehensive stormwater master plan. The budget includes, in descending priority order, projects aimed to address this important need, as follows:

1. **Replacement of Inlet Outfall Structures/Install Discharge Valves.** Until a stormwater master plan is developed, maintenance of the existing system is critical and the best option to address current flooding issues. Continuing to conduct scheduled pipe and drain cleaning, repairing outfalls, installing tidal valves will be

most effective way to address and reduce flooding issues until improvement projects are initiated. This item can include the Mayor's request to install inlet filtration devices.

2. **Stormwater Pump Station (North Bay Island).** A condition assessment and evaluation of the station has been completed and design for improvements to the pump station has been initiated based on the condition assessment recommendation. The evaluation was essentially a stormwater plan for the Island. Understanding the condition of the pump station and flooding potential for the island will help to better understand how to address flooding problems. The assessment report will be used to provide data for the Village's comprehensive stormwater master plan. Once the design of the pump station is complete, construction can be postponed until such time as the master plan is complete and we determine how the station fits into the overall master plan.
3. **Stormwater Master Plan.** The plan will provide a comprehensive understanding of the frequency, severity, duration, and impact of the flooding issue the village currently faces, while offering recommendations the village can use to develop projects. The village can use the plan to identify potential flood hazard and problem areas, prioritize capital improvement projects to help reduce flooding frequency, recommended improvement to enhance water quality and other sustainable goals, while increasing the village's stormwater resilience.

NBV was selected to receive a \$50,000 grant by the Florida Department of Economic Opportunity (DEO), one of the largest DEO grants awarded this year, in support of our Stormwater Master Plan. This grant will be used to address current and future stormwater infrastructure needs.

Debt Service:

The Debt Service Fund was established to account for the General Obligation (GO) Ad Valorem tax revenues and the principal and interest payments on the Village's two (2) General Obligation Bonds. The FY 2021 millage rate was 0.8118 mills, which allowed the Village to fully fund this Debt Service Trust Fund. The amount required to fund the FY 2022 debt service is \$1,136,360 This will require a millage of 0.9671 to fund the FY 2022 GO Bond debt service, which equates to a 0.1553 mill increase.

Proposed Budget:

The proposed FY 2022 General Fund, Utility Fund, Special Revenue Funds, and Capital Funds budgets are respectfully submitted to the Commission.

The FY 2022 General Fund budget is funded with the proposed operating millage rate of 5.8747 mills and the Village's FY 2022 General Fund proposed expenditures include \$8,808,372 and transfers of \$349,750 for a total of \$9,158,122 for all General Fund operating expenditures. The voter-approved debt service to fully fund the GO debt service for FY 2022 is 0.9671 mills. The overall adopted total millage went from 6.6618 to 6.8418 resulting in an increase of 0.1800 mills.

Conclusion

The Fiscal Year 2022 Budget will allow us to continue to provide our residents, families, and guests with high-quality municipal services. The budget also provides the required resources for us to enhance our facilities, infrastructure, and amenities.

I would like to thank our Mayor, Vice Mayor, and Commissioners for their vision and direction throughout this process, and Department Heads and staff for all their hard work. This Budget will enable North Bay Village to continue to be a safe, thriving community.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'Ralph Rosado', is positioned above the printed name.

Ralph Rosado, Ph.D., AICP
Village Manager

FINANCIAL POLICIES AND PROCEDURES

Debt Service

Investment strategies for debt service funds shall have as the primary objective the assurance of investment liquidity adequate to cover the debt service obligation on the required payment date. Securities purchased shall not have a stated final maturity date that exceeds the debt service payment date. Funds shall be managed and invested with the objectives of safety, liquidity and yield (listed in order of priority). The performance of the debt service funds will be measured against the 3-month U.S. Treasury Bill index.

I. Purpose and Objective the purpose of this policy is to establish guidelines governing the amount and type of debt issued by the Village of North Bay Village, the issuance process, and the management of the debt portfolio. The Village, in keeping with its Village-wide goals, must issue debt from time to time in order to make certain improvements and to continue to create a positive atmosphere for its inhabitants.

The adoption of a written debt policy by the Village's Commission and its active use help ensure a consistent approach to debt issuance which will benefit existing and future holders of Village debt. Access to capital markets at reasonable interest rates and credit terms is a fundamental goal that is facilitated through the adoption of appropriate debt policies taking into consideration the amount and types of fixed and variable rate debt given the Village's risk tolerance to market fluctuations, capital market outlook, future capital needs, credit, rating agency considerations, tax implications and industry competition.

II. Scope This policy shall apply to all debt obligations of the Village, whether for the purpose of acquisition or construction of Village assets or the refunding of existing debt.

III. Exceptions Exceptions to this policy will be approved by the Village Commission.

IV. Debt Management Policy

Debt Limits

a. Legal limits- The Village shall incur no debt unless the incurrence of such debt is approved by a majority of the Commission. Any General Obligation debt must be approved by the voters. The legal debt limits are set as follows:

- (i) ***Acquisition of real property*** – *The Commission may acquire property within or without the corporate limits of the Village for any municipal purpose, in fee simple or any lesser interest or estate, by purchase; gift, devise, or lease provided such amount of expenditure for real property shall not exceed twenty (20) percent of the current annual fiscal budget of the Village.*
- (ii) ***Capital improvement projects*** – *The Commission may, through proper procedure, propose, undertake and finance capital improvement projects to fulfill the necessary needs of the Village, provided that the amount of total expenditures for all such projects shall not exceed twenty (20) percent of the current annual budget of the Village in any one fiscal year.*

- (iii) **Excess of 20 percent of annual budget.** *In the event that the Adopted purchase(s) of property and/or total expenditure(s) do exceed twenty (20) percent of the current annual budget of the Village in any fiscal year, then a referendum will be held of the qualified electors of the Village and it shall require a majority of those voting in such election to authorize such projects. Any funds specifically designated for the particular project, which are received from the Federal Government, State, County or from any source, other than municipal taxation, will not be included in calculating the project cost for the purposes of section 3.06, or the Village Charter*
- (iv) **Waiver of referendum.** *This referendum requirement may be waived, however, if the Commission by four affirmative votes, finds and declares that an emergency exists, and that there is a threat to the health, welfare and safety of the citizens so the Village.*
- (v) **Sale and lease of real property.** *The Commission shall not undertake to sell, mortgage, assign or otherwise dispose of or alienate the title to any real property owned by the Village, without first having secured the approval of the qualified electors of the Village, through a majority vote of the qualified electors participating in a regular or special election for such purpose. Such referendum shall state, generally and in substance, the terms and conditions of the Adopted sale, mortgage, assignment or other disposition or alienation of title.*

Except where referendum is otherwise required by Miami-Dade County law, the Commission may lease any real property owned by the Village to any other individual, group, business, corporation or other entity for a period not to exceed one (1) year and may renew the lease each year thereafter that it so desires. Leases for a period longer than one (1) year require approval in a referendum by the qualified electors of the Village. However, nothing contained herein shall preclude the Village, without referendum, from leasing Village real property to a governmental agency for governmental use for a period not to exceed ten (10) years; and except as prohibited by the Florida Constitution Miami-Dade County Charter or statutes of this state or restricted in this Charter.

Independent Audits

At the beginning of each calendar year, or as soon thereafter as practical, the Commission shall designate one or more qualified certified public accountants, who may be the regular auditors of the Village and who, as of the end of the fiscal year, shall make an independent audit of accounts and other evidences of financial transaction of the Village government. They shall submit their report to the Commission no later than at a regularly scheduled April Commission meeting. A copy of the audit shall be made available for inspection in the office of the Village Manager. The accountants shall have no personal interest, direct or indirect, in the fiscal affairs of the Village. Within specifications approved by the Commission the accountants shall post-audit the books and documents kept by or under the direction of the Village Manager and any and all separate or subordinate accounts kept by any other office, department or agency of the Village government. The Commission may also designate one or more qualified certified public accountants to conduct special audits at other times, or monthly or continuing audits as it may consider in the public interest. A copy of such special audits will also be made available for public inspection.

Annual Budget Policies and Procedures

The Village Manager, at least sixty (60) days prior to the beginning of each fiscal year, shall submit to the Commission a budget and an explanatory budget message in the form and with the contents provided by the Village Charter, (Section 7.03). For such purpose, he shall obtain from the head of each office, department or agency of the Village estimates of revenue and expenditure of that office, department or agency detailed by organization units and character and object of expenditure, and such other supporting data as he may request; together with an estimate of all municipal projects pending, or which such department head believes should be undertaken:

- A. Within the budget year, and
- B. Within the five (5) next succeeding years.

In preparing the budget, the Village Manager shall review and revise the estimates as he may deem advisable.

I. Balanced Budget

Each annual budget adopted by the Village Commission shall be a balanced budget in accordance with the Village of North Bay Village Code (Section 35.22). A budget ordinance is balanced when the sum of estimated net revenues and appropriated fund balances is equal to appropriations.

II. Budget Adoption

The Commission shall, by resolution, adopt the budget on or before the thirtieth day of September of each year. If it fails to adopt the budget by this date, the Commission, by resolution, may direct that the amounts appropriated for current operation for the current fiscal year shall be deemed adopted for the ensuing fiscal year for a period of thirty (30) days and renewed by resolution each thirty (30) days with all items in it prorated accordingly, until such time as the Commission adopts a budget for the ensuing fiscal year. A resolution adopting an annual budget shall constitute appropriations of the amounts specified therein as expenditures from the funds indicated. Village Charter Article VII (Section 7.03.L).

III. Specific Appropriation

Except where formal contracting, bidding, or other procedures are required by law as a condition precedent to the expenditures of funds, the Village Manager is authorized to expend Village funds in accordance with the Village's annual adopted budget as it may exist from time to time, including all mid-year adjustments, without further action of the Village Commission.

IV. Budget Amendments

The Village's annual budget may be amended from time to time in the following manner:

(A) Minor amendments. Transfers between line items within a departmental budget, or decreases in line items, not amounting to more than 5% of the total budget of each department, may be made by the Village Manager by written statement describing the transfers and the reasons therefore. A copy of such statement shall be filed with the Village Clerk and delivered to the Mayor and each of the Village Commissioners. A copy shall also be posted at a conspicuous place in Village Hall. The transfers shall become effective 14 days after posting, unless within that time, the Mayor or any Village Commissioner shall notify the Village Clerk that they wish the transfer placed upon the Village Commission

agenda for consideration by the Village Commission. Any transfer considered by the Commission must be approved by majority vote of the Commission.

(B) Other amendments. All other budgetary transfers shall be approved by resolution of the Village Commission.

(C) Nothing in this section shall authorize the Village Manager to expend unanticipated revenues which may accrue to the Village during the course of the fiscal year, unless and until the unanticipated revenues have been budgeted by the Village Commission. (Ord. 84-14, passed 10-23-84)

V. Budget Basis

The budgets of the governmental funds (for example, the General Fund, Street Maintenance, Building Fund, and the Debt Service Fund) are prepared on a modified accrual basis of accounting. This means revenues must be both measurable and available to liquidate liabilities of the current period. Likewise, expenditures generally are recognized when an event or transaction is expected to draw upon current expendable resources. There are no exceptions between the basis of budgeting and the basis of accounting for the governmental funds. Budgets for the proprietary funds and fiduciary funds are Adopted on the accrual basis of accounting, which means transactions and events are recognized as revenues/gains or expenditures/losses when they occur, regardless of the timing of related cash flows. The following are exceptions to the accrual basis of accounting, in the case of proprietary funds:

- Capital outlays are budgeted as expenditures.
- Proceeds from the issuance of debt are considered to be revenues, not an increase in liabilities.
- Principal payments are shown as expenditures rather than reductions of liabilities.

The Village applies all applicable Government Accounting Standards Board (GASB) pronouncements as well as the following pronouncements issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements: Financial Accounting Standards Board (FASB) statements and interpretations, Accounting Principles Board (APB) opinions and Accounting Research Bulletins. During June 1999, GASB issued Statement No. 34. This statement established new accounting and financial reporting standards for state and local governments. The Village implemented the new financial reporting requirements of GASB 34. From a budgetary perspective, the statement requires a budget to actual comparison, showing both the original Adopted budget and the final working budget.

Enterprise Funds

The Utility Fund and Stormwater Fund are budgeted on a full accrual basis. Expenditures are recognized when a commitment is made, but revenues are also recognized when they are earned and obligated to the Village.

Investment Policy

It is the policy of the Village of North Bay Village (the "Village") that all available funds shall be invested in conformance with these legal and administrative guidelines.

Effective cash management is recognized as essential to good fiscal management. An effective cash management and investment policy will be pursued to take advantage of investment interest as viable and material revenue to all operating and capital funds. The

Village's portfolio shall be designed and managed in a manner responsive to the public trust and consistent with state and federal law.

Investments shall be made with the primary objectives in order of importance:

- ❖ Safety,
- ❖ Liquidity, and
- ❖ Risk-appropriate Yield.

To ensure these objectives are attained, the Village will pursue:

- ❖ Preservation of capital and protection of principal,
- ❖ Maintenance of sufficient liquidity to meet operating needs,
- ❖ Security of Village funds and investments,
- ❖ Diversification of investments to avoid unreasonable or avoidable risks, and Optimization of interest earnings.

This Policy is to be authorized by the Village Commission in accordance with Chapter 218, Section 415 of the Florida Statutes.

Annual Investment Policy Review

The Policy shall be subject to revisions consistent with changing laws, regulations, and needs of the Village. The Village Commission shall review the Policy on an annual basis and adopt a resolution stating that it has reviewed the Policy and approves any changes or modifications.

Fund Balance/Retained Earnings Reserves

The Village shall maintain 20% of the current fiscal year general fund and Utility Fund as a reserve fund balance/retained earnings balance. The fund balance/retained earnings may be utilized for the following purposes: unscheduled natural disasters/emergencies, unanticipated capital improvements and infrastructure needs, unforeseen contingent liabilities, acts of God or war, for the emergency health, safety, and welfare needs of the Village. For a more detailed discussion of the Fund Balance/Retained Earnings Reserves please refer to section 35.22 in the Village's Code.

Revenue Policies

1. The Village will attempt to maintain a diversified and stable revenue system as a shelter from short-run fluctuations in any single revenue source.
2. The Village will attempt to obtain additional major revenue sources as a way of ensuring a balanced budget.
3. The Village will establish user charges and fees at a level to recover the full cost (direct and indirect) of providing the service in the Utility Fund, which is self-sustaining.
4. The Village will review fees/charges annually and will design or modify revenue systems to include provisions that automatically allow charges to grow at a rate that keeps pace with the cost of providing the service.
5. The Village will consider market rates and charges levied by other public and private organizations for similar services in establishing fees and charges.

Budget Calendar Fiscal Year 2022

APRIL 8	First departmental budget kick-off meeting to start department budget requests
APRIL 8-30	Village Manager and department heads finalize proposed changes for the FY 2022 budget
MAY 3-MAY 28	Village Manager and Finance finalize proposed FY 2022 budget changes
JUNE 1-4	Review final proposed changes with department heads
JUNE 8	Set-up a date in August to hold a budget workshop on the proposed FY 2022 budget to review general fund budget and ad valorem millage rate. Set the dates for the two (2) public hearings in September.
JULY 1	DR-420 Form received from County Property Appraiser
JULY 27	Adoption of the proposed budget and tentative millage rates
JULY 30	Village Manager submits tentative FY 2022 budget to Commission
NO LATER THAN AUGUST 4	Village notifies Property Appraiser of proposed millage rates and dates for public hearing on FY 2022 budget
AUGUST 24	North Bay Village Budget Workshop for all funds
AUGUST 25	North Bay Village Budget Workshop for CIP
SEPTEMBER 9	School Board of Miami-Dade County final public hearing on FY 2022 budget
SEPTEMBER 13	North Bay Village's first public hearing on the proposed millage tax rate, FY 2022 budget. Adopt tentative millage rates and tentative budget
SEPTEMBER 14	County Commission holds first public hearing on county FY 2022 budget
SEPTEMBER 28	County Commission holds second public hearing on FY 2022 county budget
SEPTEMBER 29	North Bay Village's final public hearing on the final millage tax rate and adoption of the FY 2022 budget
OCTOBER 1, 2021	Implement FY 2022 adopted budget

Notes: The Village cannot hold hearings on September 9th, or 14th because it would conflict with the meetings of the School Board or County Commission. Also, within 15 days of the Village's first hearing, it must hold its second hearing; and within 2 to 5 days of the advertisement.. Hearings cannot be held on Sunday and if held during a weekday must be after 5:00pm. Hearings on Saturdays are permitted and can be held at any time.



CERTIFICATION OF TAXABLE VALUE

[Reset Form](#)
[Print Form](#)

DR-420
R 5/12
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year : 2021	County : MIAMI-DADE
Principal Authority : NORTH BAY VILLAGE	Taxing Authority : CITY OF NORTH BAY VILLAGE

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	\$ 1,090,947,795	(1)
2.	Current year taxable value of personal property for operating purposes	\$ 28,831,101	(2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$ 0	(3)
4.	Current year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$ 1,119,778,896	(4)
5.	Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)	\$ 4,966,566	(5)
6.	Current year adjusted taxable value <i>(Line 4 minus Line 5)</i>	\$ 1,114,812,330	(6)
7.	Prior year FINAL gross taxable value from prior year applicable Form DR-403 series	\$ 1,074,905,255	(7)
8.	Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. If none, enter 0	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Number 0 (8)
9.	Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? If yes, enter the number of DR-420DEBT, Certification of Voted Debt Millage forms attached. If none, enter 0	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Number 1 (9)
Property Appraiser Certification I certify the taxable values above are correct to the best of my knowledge.			
SIGN HERE	Signature of Property Appraiser: Electronically Certified by Property Appraiser	Date : 7/1/2021 1:49 PM	

SECTION II : COMPLETED BY TAXING AUTHORITY

If this portion of the form is not completed in FULL your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.			
10.	Prior year operating millage levy <i>(If prior year millage was adjusted then use adjusted millage from Form DR-422)</i>	5.8500	per \$1,000 (10)
11.	Prior year ad valorem proceeds <i>(Line 7 multiplied by Line 10, divided by 1,000)</i>	\$ 6,288,196	(11)
12.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value <i>(Sum of either Lines 6c or Line 7a for all DR-420TIF forms)</i>	\$ 0	(12)
13.	Adjusted prior year ad valorem proceeds <i>(Line 11 minus Line 12)</i>	\$ 6,288,196	(13)
14.	Dedicated increment value, if any <i>(Sum of either Line 6b or Line 7e for all DR-420TIF forms)</i>	\$ 0	(14)
15.	Adjusted current year taxable value <i>(Line 6 minus Line 14)</i>	\$ 1,114,812,330	(15)
16.	Current year rolled-back rate <i>(Line 13 divided by Line 15, multiplied by 1,000)</i>	5.6406	per \$1000 (16)
17.	Current year proposed operating millage rate	5.8747	per \$1000 (17)
18.	Total taxes to be levied at proposed millage rate <i>(Line 17 multiplied by Line 4, divided by 1,000)</i>	\$ 6,578,365	(18)

Continued on page 2

19.	TYPE of principal authority (check one)	<input type="checkbox"/> County	<input type="checkbox"/> Independent Special District	(19)
		<input checked="" type="checkbox"/> Municipality	<input type="checkbox"/> Water Management District	
20.	Applicable taxing authority (check one)	<input checked="" type="checkbox"/> Principal Authority	<input type="checkbox"/> Dependent Special District	(20)
		<input type="checkbox"/> MSTU	<input type="checkbox"/> Water Management District Basin	
21.	Is millage levied in more than one county? (check one)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	(21)
DEPENDENT SPECIAL DISTRICTS AND MSTUs		STOP HERE - SIGN AND SUBMIT		
22.	Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. <i>(The sum of Line 13 from all DR-420 forms)</i>		\$ 6,288,196	(22)
23.	Current year aggregate rolled-back rate <i>(Line 22 divided by Line 15, multiplied by 1,000)</i>		5.6406 per \$1,000	(23)
24.	Current year aggregate rolled-back taxes <i>(Line 4 multiplied by Line 23, divided by 1,000)</i>		\$ 6,316,225	(24)
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. <i>(The sum of Line 18 from all DR-420 forms)</i>		\$ 6,578,365	(25)
26.	Current year proposed aggregate millage rate <i>(Line 25 divided by Line 4, multiplied by 1,000)</i>		5.8747 per \$1,000	(26)
27.	Current year proposed rate as a percent change of rolled-back rate <i>(Line 26 divided by Line 23, minus 1, multiplied by 100)</i>		4.15 %	(27)
First public budget hearing		Date : 9/13/2021	Time : 5:01 PM EST	Place : 1666 Kennedy Causeway, Suite 101 North Bay Village, FL 33141
S I G N H E R E	Taxing Authority Certification		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.	
	Signature of Chief Administrative Officer :			Date :
	Electronically Certified by Taxing Authority			7/28/2021 7:50 AM
	Title :		Contact Name and Contact Title :	
	Dr. Ralph Rosado, Village Manager		Angela Atkinson, CFO	
	Mailing Address :		Physical Address :	
1666 Kennedy Causeway, Suite 300		1666 Kennedy Causeway, Suite 300		
City, State, Zip :		Phone Number :	Fax Number :	
North Bay Village, FL 33141		3057567171	305756-7722	



CERTIFICATION OF VOTED DEBT MILLAGE

[Reset Form](#)
[Print Form](#)

DR-420DEBT
R 6/10
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year : 2021		County : MIAMI-DADE	
Principal Authority : NORTH BAY VILLAGE		Taxing Authority : CITY OF NORTH BAY VILLAGE	
Levy Description : VOTED DEBT			
SECTION I: COMPLETED BY PROPERTY APPRAISER			
1.	Current year taxable value of real property for operating purposes	\$	1,090,947,795 (1)
2.	Current year taxable value of personal property for operating purposes	\$	28,831,101 (2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$	0 (3)
4.	Current year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$	1,119,778,896 (4)
SIGN HERE	Property Appraiser Certification		I certify the taxable values above are correct to the best of my knowledge.
	Signature of Property Appraiser :		Date :
	Electronically Certified by Property Appraiser		7/1/2021 1:49 PM
SECTION II: COMPLETED BY TAXING AUTHORITY			
5.	Current year proposed voted debt millage rate	0.9671	per \$1,000 (5)
6.	Current year proposed millage voted for 2 years or less under s. 9(b) Article VII, State Constitution	0.0000	per \$1,000 (6)
S I G N H E R E	Taxing Authority Certification		I certify the proposed millages and rates are correct to the best of my knowledge.
	Signature of Chief Administrative Officer :		Date :
	Electronically Certified by Taxing Authority		7/28/2021 7:50 AM
	Title : Dr. Ralph Rosado, Village Manager	Contact Name and Contact Title : Angela Atkinson, CFO	
	Mailing Address : 1666 Kennedy Causeway, Suite 300	Physical Address : 1666 Kennedy Causeway, Suite 300	
	City, State, Zip : North Bay Village, FL 33141	Phone Number : 3057567171	Fax Number : 305756-7722

INSTRUCTIONS

Property appraisers must complete and sign Section I of this form with the DR-420, *Certification of Taxable Value*, and DR-420S, *Certification of School Taxable Value*, and provide it to all taxing authorities levying a

- Voted debt service millage levied under Section 12, Article VII of the State Constitution or
- Millage voted for two years or less under s. 9(b), Article VII of the State Constitution

Section I: Property Appraiser

Use a separate DR-420DEBT for each voted debt service millage that's levied by a taxing authority. The property appraiser should check the Yes box on Line 9 of DR-420, *Certification of Taxable Value*, or Line 8 of DR-420S, *Certification of School Taxable Value*. The property appraiser should provide the levy description and complete Section I, Lines 1 through 4 of this form, for each voted debt service millage levied.

Enter only taxable values that apply to the voted debt service millage indicated.

Sign, date, and forward the form to the taxing authority with the DR-420.

Section II: Taxing Authority

Each taxing authority levying a voted debt service millage requiring this form must provide the proposed voted debt millage rate on Line 5.

If a DR-420DEBT wasn't received for any

- Voted debt service millages or
- Millages voted for two years or less

contact the property appraiser as soon as possible and request a DR-420DEBT.

Sign, date, and return the form to your property appraiser with the DR-420 or DR-420S.

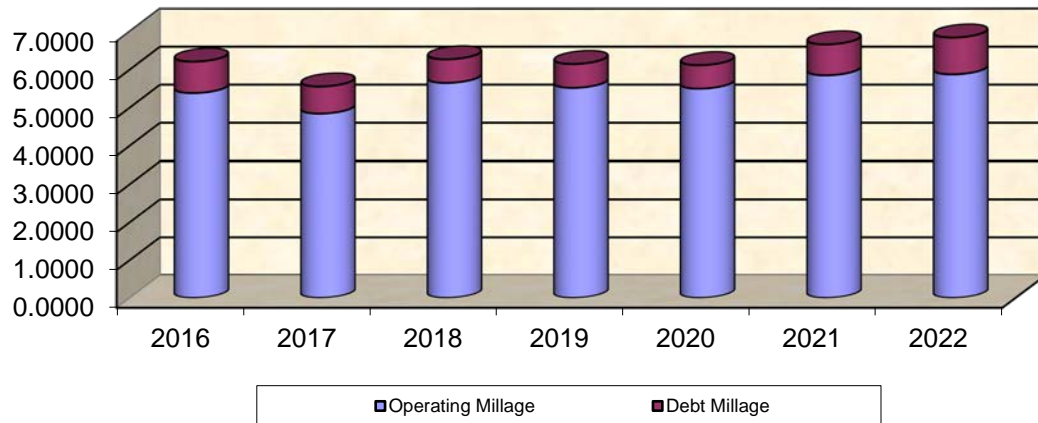
All TRIM forms for taxing authorities are available on our website at <https://dor.myflorida.com/dor/property/trim>

TAX RATE COMPARISON

TAX RATE COMPARISON					TAX ROLL COMPARISON	
Fiscal Year	General Fund	Debt Service	TOTAL		Fiscal Year	Taxable Value
1994	5.6200	0.6700	6.2900		1994	\$ 197,467,210
1995	5.1120	0.6310	5.7430		1995	\$ 205,281,409
1996	5.0730	0.6410	5.7140		1996	\$ 209,085,760
1997	5.1190	0.6540	5.7730		1997	\$ 212,927,190
1998	4.8870	0.6260	5.5130		1998	\$ 221,773,650
1999	4.8870	0.6172	5.5042		1999	\$ 227,572,848
2000	4.8870	0.5680	5.4550		2000	\$ 240,381,315
2001	5.2300	0.5538	5.7838		2001	\$ 248,830,321
2002	5.7642	0.5169	6.2811		2002	\$ 253,254,682
2003	5.7642	0.4481	6.2123		2003	\$ 293,815,457
2004	5.8094	0.4029	6.2123		2004	\$ 324,965,284
2005	5.9250	0.2873	6.2123		2005	\$ 502,503,719
2006	5.9783	0.2340	6.2123		2006	\$ 606,687,342
2007	5.9000	0.1980	6.0980		2007	\$ 726,025,509
2008	4.6697	0.1290	4.7987		2008	\$ 979,310,707
2009	4.6697	0.1290	4.7987		2009	\$ 1,162,487,427
2010	4.2772	0.5215	4.7987		2010	\$ 939,526,353
2011	4.7772	0.5008	5.2780		2011	\$ 691,801,219
2012	4.7772	1.2355	6.0127		2012	\$ 644,791,383
2013	4.7772	1.2355	6.0127		2013	\$ 636,142,982
2014	5.4740	1.0405	6.5145		2014	\$ 669,073,746
2015	5.4740	0.8573	6.3313		2015	\$ 747,944,185
2016	5.3834	0.8254	6.2088		2016	\$ 824,421,583
2017	4.8432	0.7108	5.5540		2017	\$ 959,707,508
2018	5.6500	0.6198	6.2698		2018	\$ 1,032,057,949
2019	5.5200	0.6263	6.1463		2019	\$ 1,079,858,914
2020	5.4992	0.6160	6.1152		2020	\$ 1,090,094,727
2021	5.8500	0.8118	6.6618		2021	\$ 1,074,905,255
2022	5.8747	0.9671	6.8418		2022	\$ 1,114,812,330

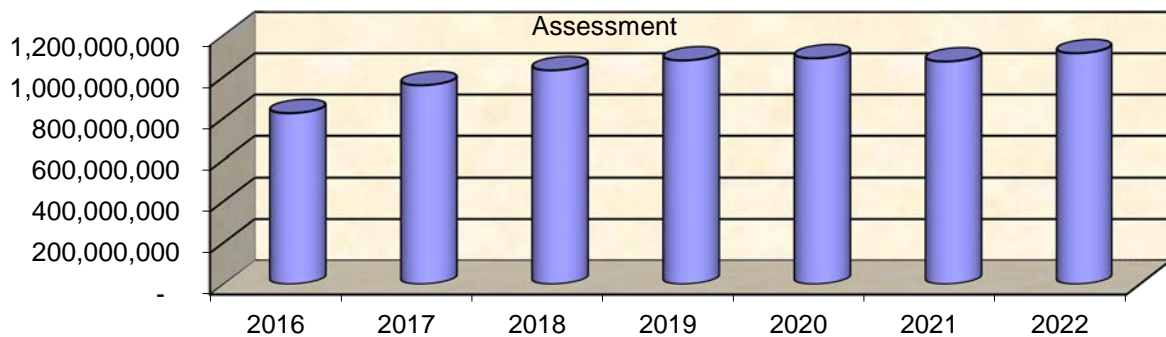
AD VALOREM TAX GRAPHS

7 Year Tax Rates



	2016	2017	2018	2019	2020	2021	2022
Operating Millage	5.3834	4.8432	5.6500	5.5200	5.4992	5.8500	5.8747
Debt Millage	0.8254	0.7108	0.6198	0.6263	0.6160	0.8118	0.9671
Total Millage	6.2088	5.5540	6.2698	6.1463	6.1152	6.6618	6.8418

7 Year Property Assessments



Tax Year	2016	2017	2018	2019	2020	2021	2022
Assessment	824,421,583	959,707,508	1,032,057,949	1,079,858,914	1,090,094,727	1,074,905,255	\$ 1,114,812,330

PROPERTY TAX IMPACT/AVERAGE HOME

OPERATING MILLAGE RATE (\$) FOR A HOME APPRAISED AT \$100,000		
	ADOPTED FY 2021 MILLAGE RATE AT	PROPOSED FY 2022 MILLAGE RATE AT
	5.8500	5.8747
TAXABLE VALUE OF HOME	\$ 100,000	\$ 100,000
DIVIDED BY \$1,000	\$ 100	\$ 100
MULTIPLIED BY MILLAGE RATE	\$ 585	\$ 587
(DECREASE) / INCREASE MUNICIPAL TAX		\$ 2

DEBT MILLAGE RATE (\$) FOR A HOME APPRAISED AT \$100,000		
	ADOPTED FY 2021 DEBT MILLAGE RATE AT	PROPOSED FY 2022 DEBT MILLAGE RATE AT
	0.8118	0.9671
TAXABLE VALUE OF HOME	\$ 100,000	\$ 100,000
DIVIDED BY \$1,000	\$ 100	\$ 100
MULTIPLIED BY MILLAGE RATE	\$ 81	\$ 97
(DECREASE) / INCREASE DEBT MILLAGE		\$ 16

BUDGET SUMMARY

	GENERAL FUND	BUILDING FEE FUND	STREET MAINTENANCE FUND	AFTER SCHOOL & SUMMER FUND	TRANSPORTATION FUND	CAPITAL FUND	WATER SEWER SANITATION	WATER TRUST	SEWER TRUST	STORM WATER FUND	DEBT SERVICE FUND	TOTAL
TAXES: MILLAGE PER \$1,000												
Ad Valorem Taxes 5.8747	6,221,729											6,221,729
Ad Valorem Taxes .9671 (voted debt)											1,024,144	1,024,144
Local Option Gas Tax			122,811									122,811
Sur-Tax - Transportation					342,500							342,500
Franchise Fees	473,900											473,900
Utility Tax Revenue	842,000											842,000
License & Permits	325,408	457,902										783,310
Grant/Intergovernmental Revenue	932,546		79,317	169,252		775,000				50,000		2,006,114
Charges for Services	108,680											108,680
Fine & Forfeitures	151,860				3,000							154,860
Miscellaneous Revenue	102,000		1,500		9,600		4,020					117,120
Debt Proceeds						6,700,000			2,200,000	0		8,900,000
Water/Sewer/Sanitation Revenue							7,015,296					7,015,296
Storm Water Fees										671,431		671,431
TOTAL REVENUES	9,158,122	457,902	203,628	169,252	355,100	7,475,000	7,019,316	0	2,200,000	721,431	1,024,144	28,783,895
Transfers In	0	0	278,211	16,291	55,248	644,176	0	368,733	249,054	0	112,216	1,723,930
Fund Balances/Reserves/Net Assets	2,475,895	0	0	0	623,345	1,642,290	1,770,390	0	0	(90,953)	0	6,420,966
Total Rev., Transfers & Bal	11,634,017	457,902	481,839	185,543	1,033,693	9,761,466	8,789,706	368,733	2,449,054	630,478	1,136,360	36,928,791
EXPENDITURES												
Village Commission Department	148,402											148,402
Village Manager Department	335,620											335,620
Village Clerk Department	270,377											270,377
Finance Department	264,539											264,539
Legal Services Department	317,887											317,887
General Government Department	1,390,807											1,390,807
Police Department	5,829,179											5,829,179
Recreation/Human Services Dept.	251,561											251,561
Building Department		457,902										457,902
Public Works/Maintenance Division			481,839									481,839
After School & Summer				185,543								185,543
Transportation					95,000							95,000
Capital Projects Fund						9,125,000						9,125,000
Utilities Admin/Water/Sewer/Sanitation							6,401,529					6,401,529
Storm Water										579,126		579,126
Debt Service								368,733	249,054		1,136,360	1,754,148
TOTAL EXPENDITURES	8,808,372	457,902	481,839	185,543	95,000	9,125,000	6,401,529	368,733	249,054	579,126	1,136,360	27,888,458
Water Improvement Trust												-
Sewer Improvement Trust									2,200,000			2,200,000
TOTAL CAPITAL IMPROVEMENTS	0	0	0	0	0	0	0	0	2,200,000	0	0	2,200,000
TOTAL EXP & CAP IMPROVEMENTS:	8,808,372	457,902	481,839	185,543	95,000	9,125,000	6,401,529	368,733	2,449,054	579,126	1,136,360	30,088,458
Transfers Out	349,750	0	0	0	756,392	0	617,788	0	0	0	0	1,723,930
Fund Balances/Reserves/Net Assets	2,475,895	0	0	0	182,301	636,466	1,770,390	0	0	51,352	0	5,116,403
Total Appropriated Expenditures	11,634,017	457,902	481,839	185,543	1,033,693	9,761,466	8,789,706	368,733	2,449,054	630,478	1,136,360	36,928,791
THE TENTATIVE, ADOPTED AND / OR FINAL BUDGETS ARE ON FILE IN THE OFFICE OF THE ABOVE MENTIONED TAXING AUTHORITY AS A PUBLIC RECORD												

FUND STRUCTURE

Governmental Funds Group – General Fund

General Fund

Building Fund

Street Maintenance Fund

Non-Major Governmental Funds Group – Special Revenue Funds

After School & Summer Fund

Transportation Fund

Governmental Funds Group – Debt Service Fund

Debt Service Fund – Series 2010 and 2010 Refunding Note

Debt Service Fund – Series 2008 Note

Debt Service Fund – Series 2020 Roadway Improvements Note

Governmental Funds Group – Capital Projects Fund

General Obligation Bonds Capital Projects Fund

Capital Projects Fund

Roadway Improvements Capital Projects Fund

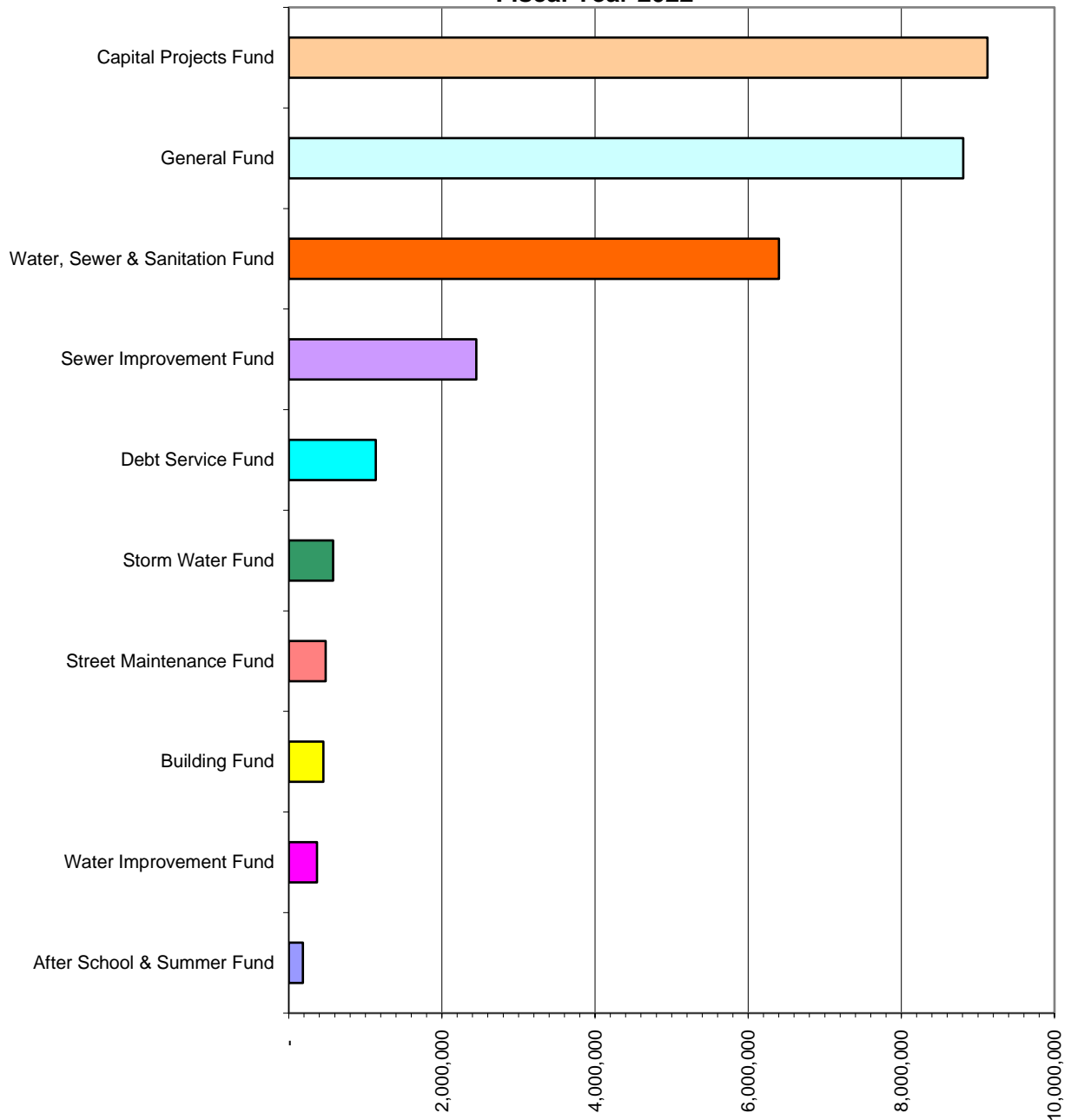
Proprietary Funds Group – Enterprise Funds

Enterprise Fund – Water, Sewer, Sanitation Fund

Water, Sewer & Sanitation Improvements Trust Fund

Enterprise Fund – Storm Water Fund

NORTH BAY VILLAGE
Summary of all Expenditures and Revenues (Balanced Budget)
Fiscal Year 2022



FINANCIAL SUMMARY

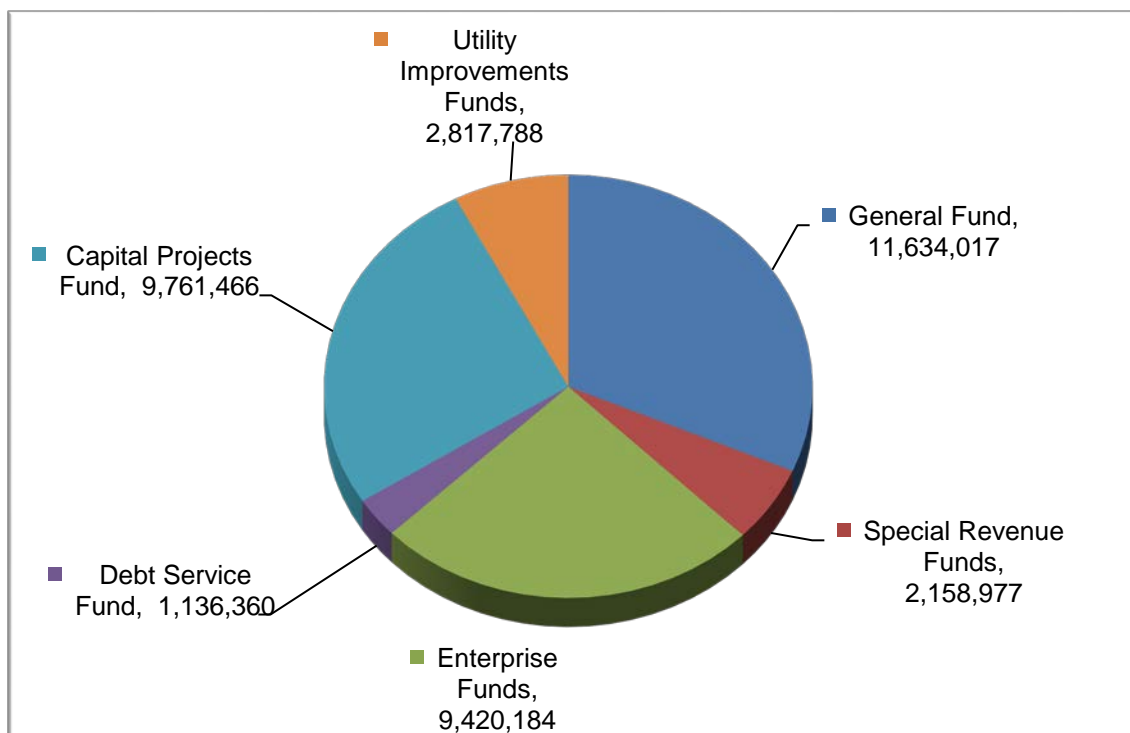
Budget Format

This Budget is prepared to meet the conformity of the Government Finance Officers Association's (GFOA) recommended budget format for municipal governments. This format provides that the budget be a policy document, financial plan, operations guide, and communications device. The budget, as presented, answers all four criteria while at the same time continuing to ensure that the goals established in the budget process are translated into results with resource allocation.

Summary of all funds

The Proposed Fiscal Year 2022 Budget for North Bay Village totals \$36,928,791 including revenues, expenditures, inter-fund transfers and fund balances.

- General Fund totals \$ 11,634,017
- Building Fee Fund \$ 457,902
- Street Maintenance Fund \$ 481,839
- After School and Summer Fund \$185,543
- Transportation Fund \$ 1,033,693
- Capital Projects Fund Infrastructure \$ 9,761,466
- Enterprise Fund-Water Sewer & Sanitation Utility \$ 8,789,706
- Storm Water Fund \$ 630,478
- Water Improvements Trust Fund \$368,733
- Sewer improvements Trust Fund \$ 2,449,054
- Debt Service Fund \$ 1,136,360



FUND BALANCE

General Fund	FY 2021	FY 2022
Beginning Fund Balance	2,548,910	2,475,895
Total Revenues	11,996,410	9,158,122
Transfer to Capital Projects GOB	(226,000)	-
Total Expenditures	(11,297,761)	(8,808,372)
Transfer to Street Maintenance Fund	(336,536)	(278,211)
Transfer to After School & Summer Fund	-	(16,291)
Transfer to Transportation Fund	(55,248)	(55,248)
Transfer to Building Fund	(153,880)	0
Ending Balance for General Fund	2,475,895	2,475,895
Building Fee Fund		
Beginning Fund Balance	(109,541)	-
Total Revenues	329,568	438,402
Transfer from Education Fees	-	3,000
Transfer from Technology Surcharge	10,000	8,500
Transfer from Document Preservation	-	8,000
Transfer from General Fund	153,880	0
Transfer to General Fund	-	0
Total Expenditures	(383,907)	(457,902)
Ending Balance for Building Fee Fund	-	0
Street Maintenance Fund		
Beginning Fund Balance	(53,528)	0
Total Revenues	257,033	203,628
Transfer from General Fund	336,536	278,211
Transfer from Utility Fund	-	-
Transfer from Stormwater Fund	-	-
Total Expenditures	(540,042)	(481,839)
Ending Balance for Street Maintenance Fund	-	-
After School & Summer Fund		
Beginning Fund Balance	10,481	-
Total Revenues	133,623	169,252
Transfer from General Fund	-	16,291
Total Operating Expenditures	(144,104)	(185,543)
Ending Balance for After School & Summer Fund	-	-
Transportation Fund		
Beginning Fund Balance	1,498,953	623,345
Total Revenues	377,890	355,100
Transfer from General Fund	55,248	55,248
Transfer to Capital Improvements Project Fund	(1,111,562)	(644,176)
Transfer to Debt Roadway Improvement Fund	(107,552)	(112,216)
Total Operating Expenditures	(89,631)	(50,000)
Ending Balance for Transportation Fund	623,345	227,301
Debt Funds		
Beginning Fund Balance	-	-
Total Revenues	943,368	1,024,144
Transfer from CITT Transportation Fund	107,552	112,216
Total Expenditures	(1,050,919)	(1,136,360)
Ending Balance for Debt Service Fund	-	-
Sub-Total Ending Fund Balance	\$ 3,099,240	\$ 2,703,196

FUND BALANCE

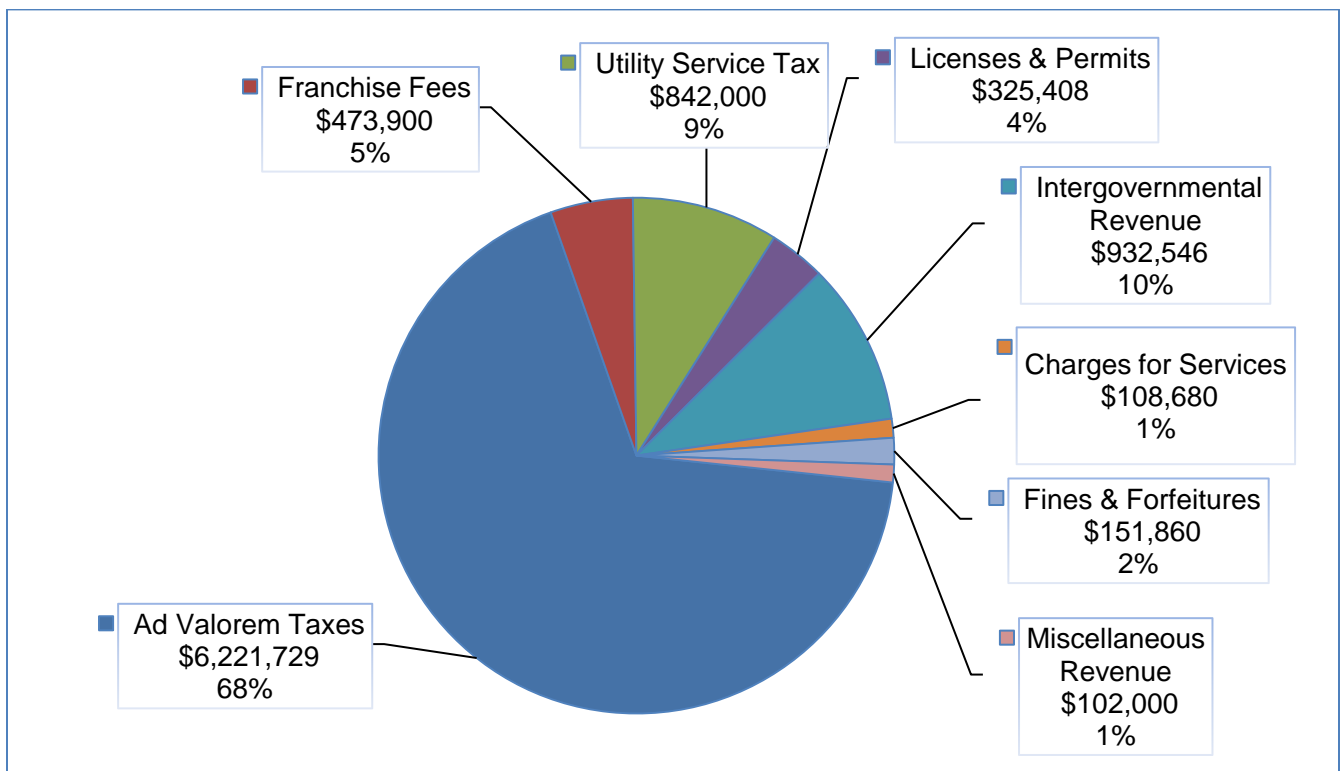
Capital Improvements Projects Fund	FY 2021	FY 2022
Beginning Fund Balance	1,388,869	1,467,290
Total Revenues	243,245	7,475,000
Transfer from Park Impact Fees Fund	45,304	175,000
Transfer from CITT Transportation Fund	1,111,562	644,176
Total Operating Expenditures	(1,321,691)	(9,125,000)
Ending Balance for Capital Fund	1,467,290	636,466
Water/Sewer/Sanitation Fund	FY 2021	FY 2022
Beginning Fund Balance	1,770,390	1,770,390
Total Revenues	6,793,193	7,019,316
Total Expenditures	(6,227,512)	(6,401,529)
Transfer to General Fund/Street Maintenance	-	-
Transfer to Water Improvement Trust Fund	(232,977)	(368,733)
Transfer to Sewer Improvement Trust Fund	(332,704)	(249,054)
Ending Balance for Water/Sewer/Sanitation Fund	1,770,390	1,770,390
Water Improvements Fund	FY 2021	FY 2022
Beginning Fund Balance	-	-
Total Revenues	-	-
Transfer from Water Operations	232,977	368,733
Total Expenditures	(117,977)	(368,733)
Total Capital Improvement	(115,000)	-
Ending Balance for Water Improvements Trust Fund	-	-
Sewer Improvement Fund	FY 2021	FY 2022
Beginning Fund Balance	-	-
Total Revenues	-	2,200,000
Transfer from Sewer Operations	332,704	249,054
Total Expenditures	(257,704)	(249,054)
Sewer Improvement Fund	(75,000)	(2,200,000)
Ending Balance for Sewer Trust Fund	-	-
Stormwater Fund		
Beginning Fund Balance	211,679	(90,953)
Total Revenues	116,002	721,431
Total Expenditures	(418,634)	(579,126)
Transfer to Street Maintenance Fund	-	-
Ending Balance for Stormwater Fund	(90,953)	51,352
Sub-Total Ending Fund Balance	3,146,727	2,458,207
Total Ending Fund Balance	\$ 6,245,966	\$ 5,161,403

SUMMARY OF GENERAL FUND

General Fund Revenues

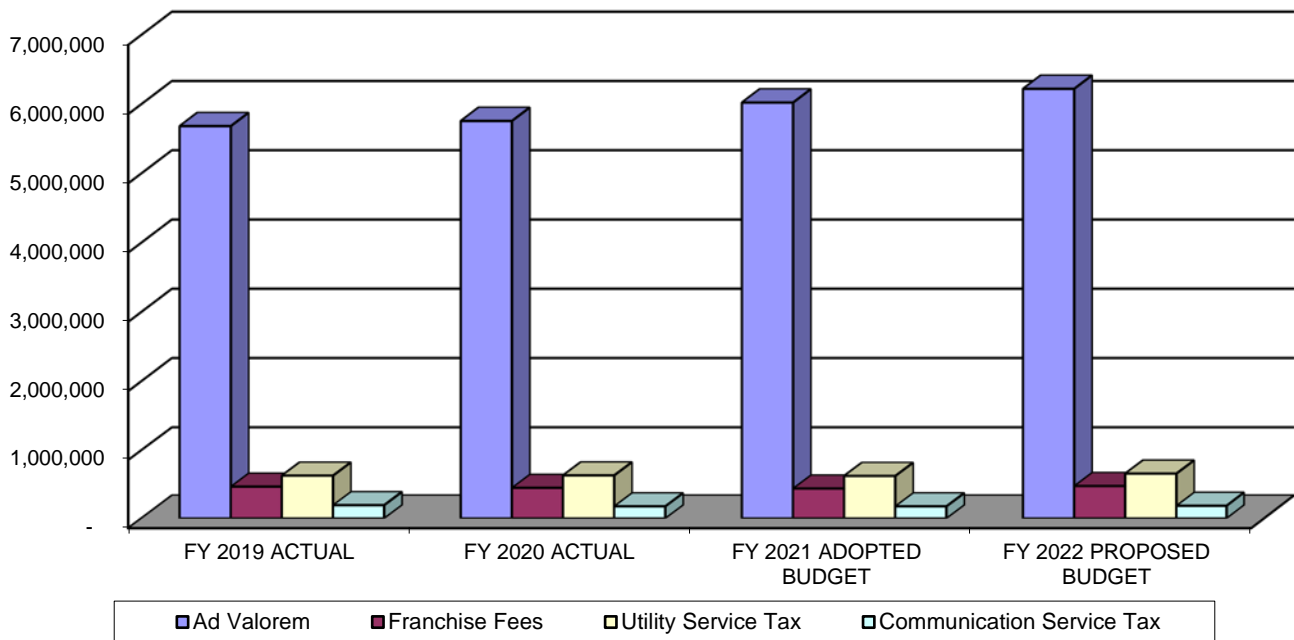
The General Fund is used to account for resources and expenditures that are available for the general operation of the Village government.

The revenues available for allocation in the Fiscal Year 2022 General Fund Budget total \$9,158,122 and represent an increase of \$279,240 from last year's budget.



Locally Levied Taxes

This category includes Ad Valorem Taxes, Franchise Fees, Utility Taxes, and the Communications Service Tax. The total revenue amount anticipated from this category is estimated at \$7,537,629. This amount includes \$6,221,729 from Ad Valorem Taxes based on operating millage rate of 5.8747. The debt millage rate is 0.9671. The operating millage rate increased by 0.0247 mills, and the debt millage increased by 0.1553 mills compared to last fiscal year. Ad Valorem Taxes increased \$198,666 from last year, due to an increase in the millage rate.

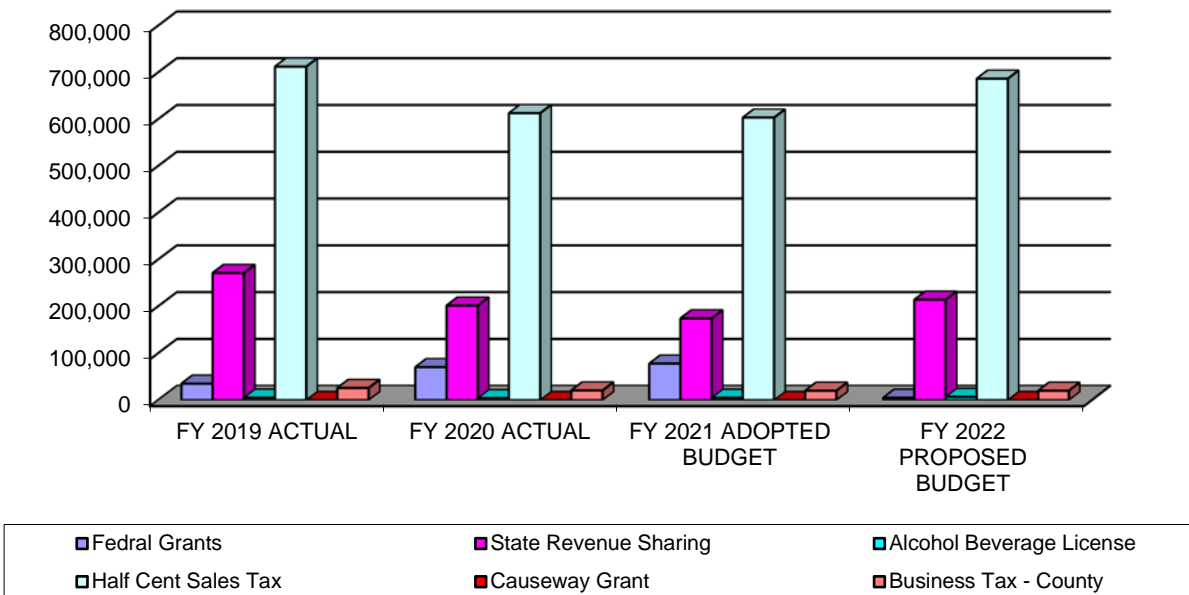


Licenses and Permits

This revenue category represents revenues from Village and County Local Business Tax. Total revenue anticipated to be collected in this category is \$325,408. This amount includes \$ 92,000 from Business Tax Receipts (BTR's), \$223,408 from Bayshore Yacht & Tennis Club & Treasure Isle Care Center parking fees, Harbor Island new parking program and other minor miscellaneous fees.

Intergovernmental Revenues

Total revenues in this category are projected to reach \$932,546 representing an increase of \$52,284 from last year's budget, mainly due to an increase of local ½ cents sales tax and state revenue sharing.



Charges for Services

This category is composed of revenues relating to services provided by the Village, such as Record Research Fee, Passport Fees and Advertising Fees. The total revenue anticipated to be collected in this category is \$108,680 representing an increase of \$8,000 from last year's budget.

Fines and Forfeitures

Revenues projected to be available for allocation from this category total \$151,860. This represents an increase of \$14,860 from last year's budget.

Miscellaneous Revenue

Projected revenues are anticipated to reach \$102,000 and are derived from interest earnings on the Village's general fund balance and other miscellaneous revenues that the Village does not account for in other revenue line items. This category reflects a decrease of (\$13,093) from last year's budget.

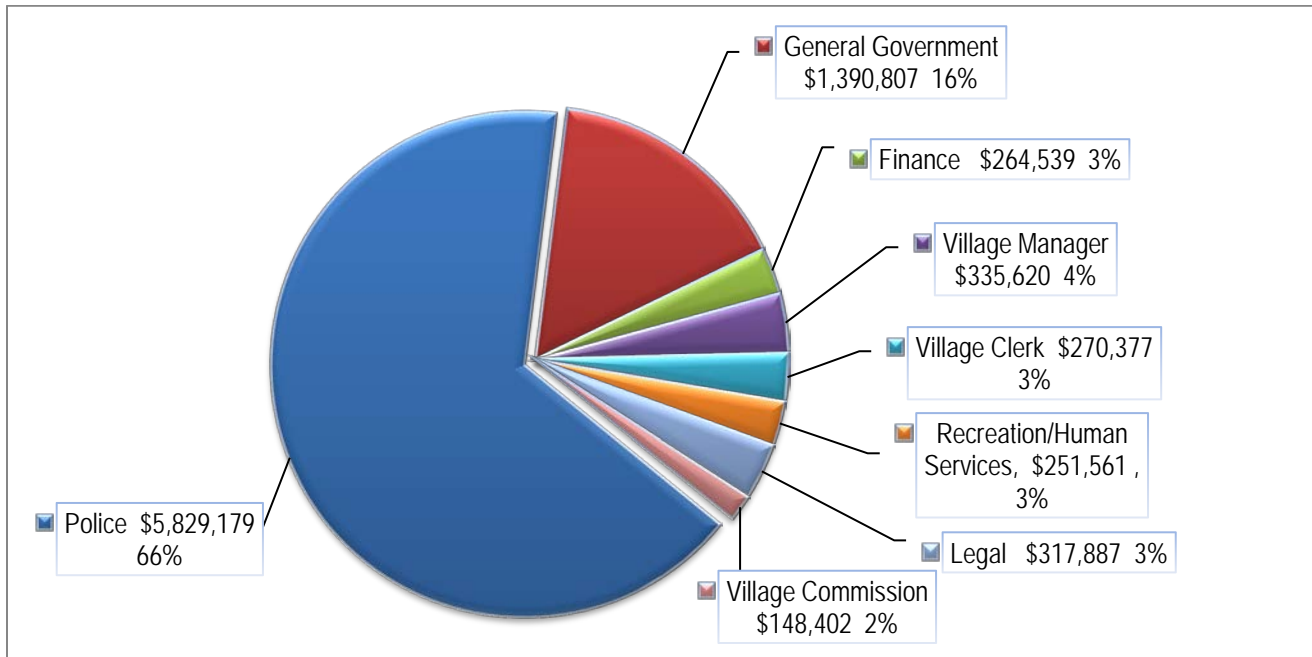
Grants and Other Sources

The Village was awarded a Children's Grant for After School and Summer Camp. These programs will be aimed at serving the elementary school children living within North Bay Village. The goal is to offer the child enriching activities and to alleviate any circumstances that either the child or parents are going through by the child being able to attend the after school and/or summer camp.

The total revenue from the Children's Trust for the grant is \$169,252 and the Village will match the grant with \$16,291 for FY 2022.

General Fund Expenditures

The Fiscal Year 2022 General Fund operating expenditures total \$8,808,372 and are comprised of the following:



Personnel Services

Personnel Services expenditures reflect the salaries and benefits of full and part time employees of the Village. Personnel Services account for \$6,261,745 or 71.1% of total General Fund Budget. This category reflects an increase of \$704,527 from last year's budget.

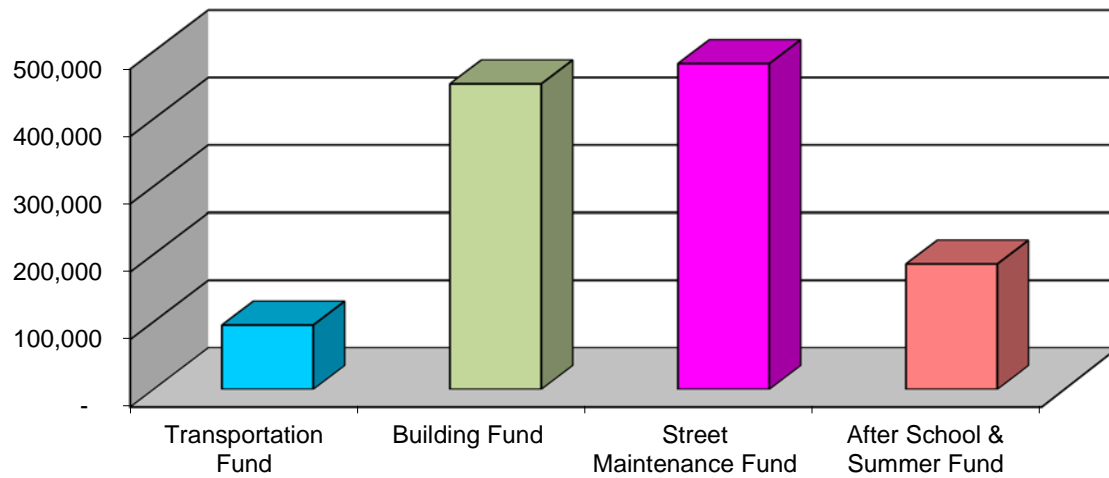
Operating Expenditures

Operating Expenditures represent the general non-personnel services related costs of the Village and at \$2,255,247 represent 25.6% of the General Fund Budget. This category reflects a decrease of (\$110,089) from last year's budget.

Capital Outlay & Other Non-Operating Expenditures

With expenses of \$291,381 Capital Outlay represents 3.3% of the Budget. This category reflects an increase of \$220,872 from last year's budget.

SUMMARY OF SPECIAL REVENUE FUNDS



Building Fee Fund

This fund is used to account for restricted revenues and expenses associated with the Building Department. Fiscal Year 2022 expenditures include Contractual Services for the Building Department, Permit Clerk's Salary and other miscellaneous expenditures for office needs. The total revenue anticipated to be collected in this category for FY 2022 is \$457,902 and represents an increase of \$36,204 from last year's budget.

Street Maintenance Fund

This fund is used to account for restricted local option gas tax revenues and expenditures which are designated by State Statutes for road maintenance and other related expenses. Fiscal Year 2022 expenditures include repair and maintenance of roads, road drainage, street sweeping, signage and safety, re-striping Village's streets and miscellaneous improvements. Total fund expenditures are \$481,839.

Transportation Fund

This fund is used to account for restricted revenues and expenditures associated with a county levied surtax and designated for public transit & transportation purposes. Fiscal Year 2022 budget includes a total amount of \$342,500 and represents an increase of \$16,612 from last year's budget.

After School & Summer Program Fund

This fund is used to account for restricted revenues and expenditures associated with the Children's Trust Grant and serving Treasure Island Elementary School. Fiscal Year 2022 revenue & expenditures include a grant in the amount of \$169,252 which is the same as last year and an annual match in the amount of \$16,291.

CAPITAL PROJECTS FUND

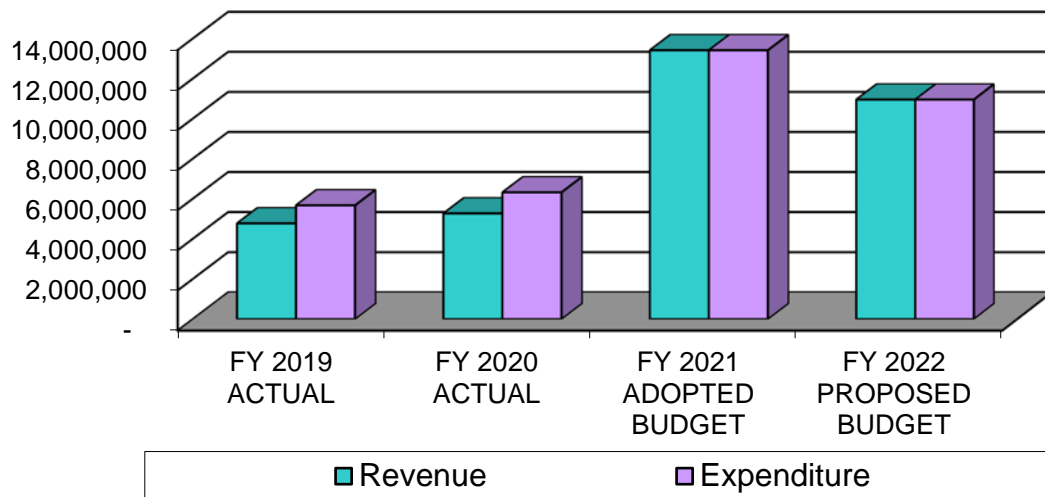
This fund is established to account for restricted funds anticipated from debt proceeds, and grants for the following projects: The budget for Fiscal Year 2022 totals \$9,125,000 and is for TIES community park design and construction phase I, design, permitting for Islandwalk, a kayak launch at Vogel Park and treasure island roadway improvement construction and Harbor island roadway improvement design.

ENTERPRISE FUNDS

Utility Funds - Water, Sewer and Sanitation Fund

This fund is used to account for the revenues and expenditures associated with the provision of water, sewer and sanitation services to the residents of the Village. The revenues available for allocation in the Fiscal Year 2022 Budget are \$7,019,316 and represent an increase of \$541,700 from last year's budget.

**WATER, SEWER AND SANITATION FUND
COMPARISON OF CURRENT FINANCIAL
RESOURCES AND CURRENT EXPENDITURES
FISCAL YEARS 2018-2022**



Storm Water Fund

This fund is used to account for the revenues and expenditures associated with the provision of Stormwater services to the residents of the Village. The revenues available for allocation in the Fiscal Year 2022 budget are \$579,126. The Stormwater system needs significant capital improvements in the near future and a rate increase included in the proposed budget is necessary to support those improvements.

BUDGET SUMMARY-UTILITIES FUND & STORM WATER EXPENDITURES

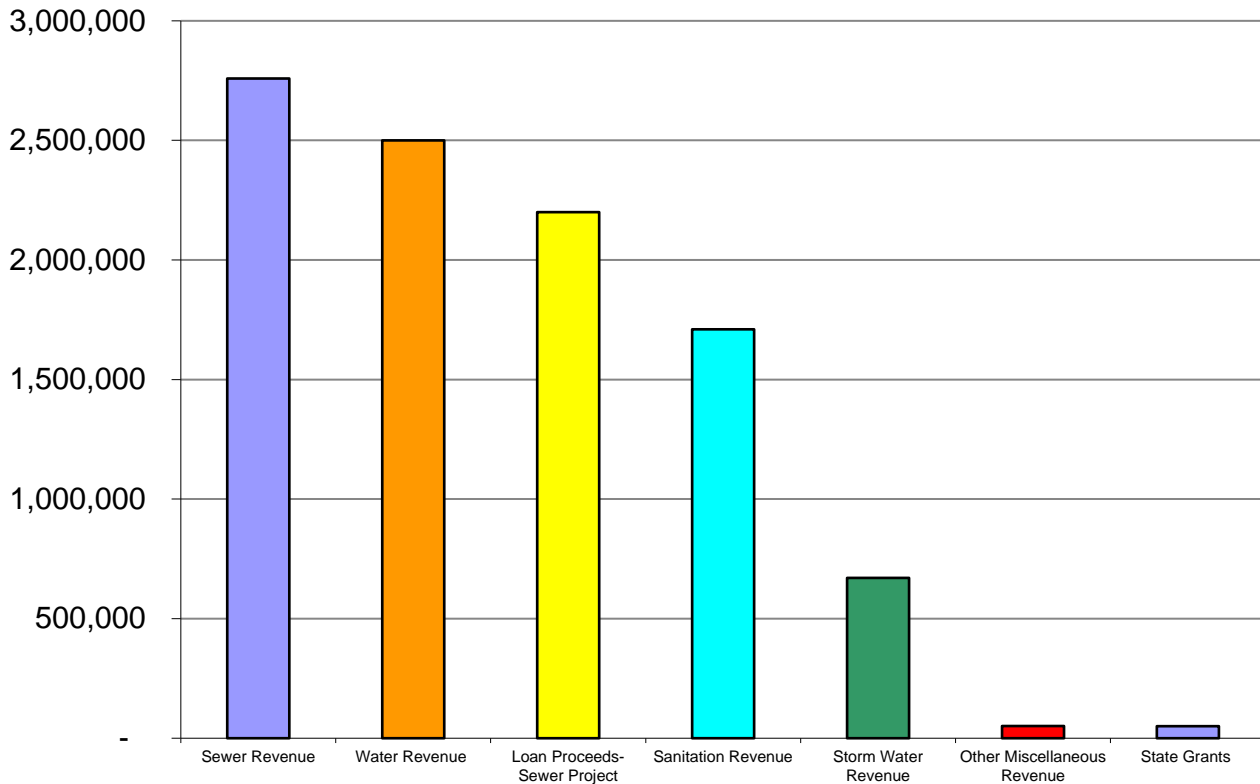
UTILITY FUNDS WATER, SEWER, SANITATION

ACTUAL FY 2019	ACTUAL FY 2020	ADOPTED BUDGET FY 2021	UTILITY FUNDS	PROPOSED BUDGET FY 2022	% OF TOTAL PROPOSED BUDGET	INCREASE/ (DECREASE)
\$ 1,763,088	\$ 2,168,326	\$ 2,244,059	Utilities Administration	\$ 2,550,141	36%	\$ 306,082
716,740	1,322,313	796,239	Water	852,314	12%	56,075
1,553,838	1,481,175	1,483,679	Sewer	1,836,081	26%	352,403
1,223,841	1,368,952	1,140,643	Sanitation	1,162,993	17%	22,350
336,023	338,809	455,511	Transfer to Sewer Improvement Fund	249,054	4%	(206,457)
0	0	531,456	Transfer to Water Improvement Fund	368,733	5%	(162,723)
\$ 5,593,530	\$ 6,679,575	\$ 6,651,586	TOTAL	\$ 7,019,316	100%	\$ 367,730

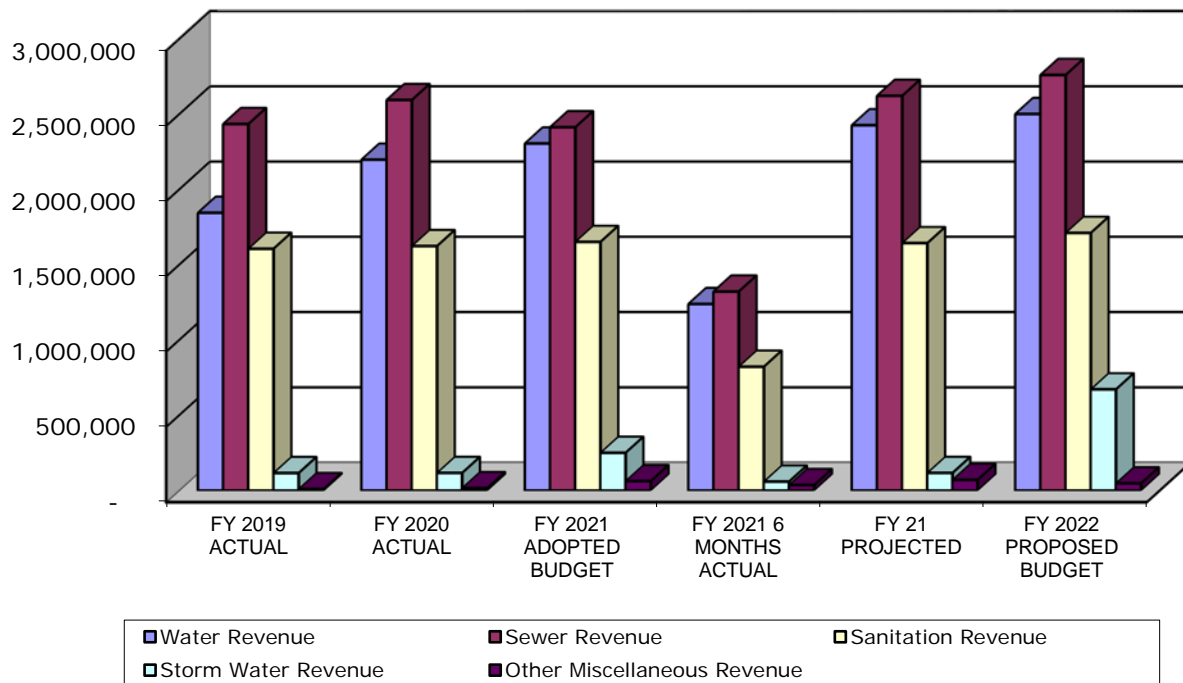
STORMWATER FUND

ACTUAL FY 2019	ACTUAL FY 2020	ADOPTED BUDGET FY 2021	STORMWATER FUND	PROPOSED BUDGET FY 2022	% OF TOTAL PROPOSED BUDGET	INCREASE/ (DECREASE)
\$90,262	\$140,880	\$2,486,025	Storm Water	\$579,126	100%	(\$1,906,899)
-	-	-	Transfer to Street Maintenance	-	0%	0%
\$ 90,262	\$ 140,880	\$ 2,486,025	TOTAL	\$579,126	100%	\$ (1,906,899)

ENTERPRISE FUNDS-REVENUE SUMMARY FY 2022



ENTERPRISE FUNDS REVENUE-SUMMARY FY 2019-2022



DEBT SERVICE FUNDS

North Bay Village Debt Service Funds are used to account for the accumulation of resources, payments of general obligation bond principal, Village's Series 2010 debt interest and Series 2010 Refunding Note Project Fund principal. Ad Valorem taxes in the amount of \$1,024,144 will be levied to fund this year's annual debt service requirement. The Village has several important debt-related priorities to consider.

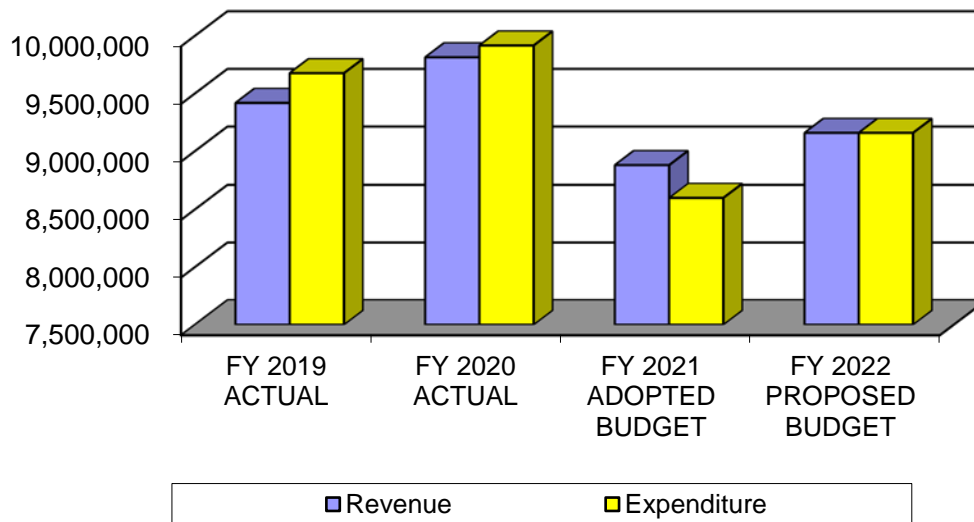
Additionally, we are also recommending issuing the balance of \$3,100,000 of General obligation Bonds approved in 2008, but not yet issued. This debt would pay for the initial improvements to the Treasure Island Elementary School (TIES) Community Park project, which is estimated to cost \$4.722 million. The additional voted debt service millage rate for this project is estimated at 0.3739 mills.

The Village issued \$1,500,000 of non-GO debt for roadway improvements. This debt is paid for with CITT funds and will have no impact on the adopted budget as it has been factored in at this time. Annual transfer of \$112,216 from CITT fund to debt fund to pay for the loan principal and interest.

Other debt has been issued for water and sewer system improvements in the amount of \$10.2 million. That debt is being repaid from revenues generated from those systems. There is no impact to the General Fund.

The Stormwater system needs significant capital improvements in the near future and a rate increase is necessary to pay for the Stormwater master plan and design of North Bay Island pump station, in addition an additional rate increase will also be necessary to support debt that will need to be issued to pay for those improvements. We will need to undertake a rate study.

GENERAL FUND - COMPARISON OF CURRENT REVENUES AND EXPENDITURES



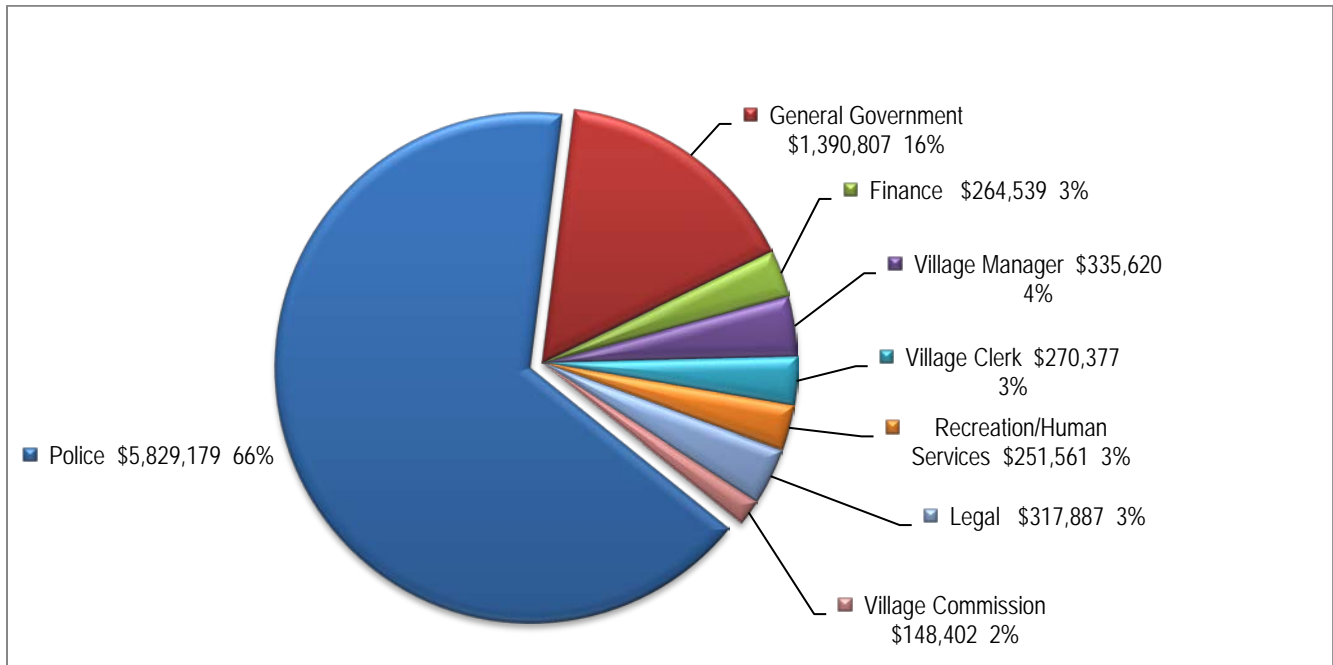
GENERAL FUND REVENUES & EXPENDITURES

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
Ad Valorem Taxes	\$ 5,682,945	\$ 5,757,425	\$ 6,023,062	\$ 5,550,929	\$ 6,093,062	\$ 6,221,729
Franchise Fees	465,276	447,585	437,300	139,106	409,893	473,900
Utility Service Tax	819,767	805,815	798,077	337,252	777,689	842,000
Licenses & Permits	66,200	244,465	387,408	209,013	307,767	325,408
Intergovernmental Revenue	1,051,086	909,278	880,262	390,776	992,150	932,546
General Service	96,000	133,543	100,680	67,300	115,465	108,680
Fines & Forfeitures	215,520	253,208	137,000	113,785	212,416	151,860
Miscellaneous Revenue	124,481	152,206	115,093	204,623	737,968	102,000
Total Operating Revenues	8,521,276	8,703,524	8,878,882	7,012,785	11,996,410	9,158,122
<i>Other Non-Operating Revenues</i>						
Unassigned Fund Balance	995,552	705,186	759,326	705,186	686,311	644,270
Fund Balance required 20%	1,759,352	1,843,724	1,728,928	1,728,928	1,728,928	1,831,624
Interfund Transfer	896,724	1,110,046	-	-	-	-
Total Non-Operating Revenues	3,651,628	3,658,956	2,488,254	2,434,114	2,488,254	2,475,895
TOTAL GENERAL FUND REVENUE	12,172,904	12,362,481	11,367,137	9,446,899	14,484,665	11,634,017
<i>Operating Expenditures</i>						
Village Commission	74,429	61,939	77,054	23,094	70,908	148,402
Village Manager	386,666	538,427	252,813	104,572	251,702	335,620
Village Clerk	234,472	210,685	213,790	95,686	213,488	270,377
Legal Services Department	392,853	387,838	241,015	68,010	312,477	317,887
Finance	481,255	479,436	179,369	68,014	178,142	264,539
General Government	2,027,046	1,482,874	1,498,721	721,570	3,951,779	1,390,807
Police	5,506,875	5,837,263	5,469,344	2,606,446	5,943,683	5,829,179
Recreation & Human Services Department	293,932	331,689	335,752	133,099	375,583	251,561
Total Operating Expenditures	9,397,529	9,330,151	8,267,858	3,820,491	11,297,761	8,808,372
Transfer to Building Fund	-	-	44,698	-	153,880	0
Transfers to After School & Summer Fund	12,442	6,291	7,275	3,638	-	16,291
Transfers to Street Maintenance	210,965	251,796	269,563	134,781	336,536	278,211
Transfers to Transportation Fund	55,248	55,248	55,248	27,624	55,248	55,248
Total Operating & Transfers	9,676,184	9,794,527	8,644,641	3,986,533	12,069,426	9,158,123
Fund Balances/Reserves/Net Assets	2,496,720	2,446,388	2,722,495	5,460,365	2,415,239	2,475,895
Total Non- Operating Expense	2,775,375	3,032,330	3,099,279	5,626,408	3,186,903	2,825,645
TOTAL GENERAL FUND EXPENDITURES	\$ 12,172,904	\$ 12,362,481	\$ 11,367,137	\$ 9,446,899	\$ 14,484,665	\$ 11,634,017

GENERAL FUND REVENUES-DETAIL

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
Ad Valorem Taxes	\$ 5,682,945	\$ 5,757,425	\$ 6,023,062	\$ 5,550,929	\$ 6,093,062	\$ 6,221,729
Franchise - Sanitation	327	529	1,000	-	-	1,000
Utility Tax -Electric	615,743	609,072	610,000	255,149	582,358	645,000
Utility Tax - Gas	10,814	11,802	12,000	5,183	10,723	12,000
Communication Service Tax	193,210	184,941	176,077	76,920	184,608	185,000
Franchise Fee - Electric	436,126	418,392	410,000	126,226	382,049	445,000
Franchise Fee - Gas	10,289	10,165	7,800	5,172	9,344	9,400
Franchise Fee - Solid Waste	-	-	-	-	-	-
Franchise - US Postal Service	18,534	18,499	18,500	7,708	18,500	18,500
Sub - Total	6,967,989	7,010,825	7,258,439	6,027,287	7,280,644	7,537,629
Debt Proceeds	-	-	-	-	2,350,000	-
Sub - Total	-	-	-	-	2,350,000	-
Licenses & Permits						
Impact Fees Administrative	-	3,885	-	679	679	-
Local Business Tax	55,875	83,604	87,000	87,880	91,880	92,000
Registration Fee	1,925	1,500	2,000	600	1,000	1,000
Parking Fees	-	144,676	285,408	116,704	205,408	223,408
Foreclosure Registry	8,400	10,800	12,000	3,150	8,800	8,000
Miscellaneous Permits	-	-	1,000	-	-	1,000
Sub - Total	66,200	244,465	387,408	209,013	307,767	325,408
Intergovernmental Revenues						
County Grant (SRO)	35,088	70,334	77,834	-	87,490	5,000
Other Grants	1,500	-	-	-	-	-
State Revenue Sharing	271,166	201,476	174,135	95,445	185,890	214,068
Alcoholic Beverage License	5,164	4,160	5,000	4,600	8,788	7,000
Local 1/2 Cent Sales Tax	712,273	612,775	603,293	276,334	691,188	686,477
Business Tax - County	25,895	20,533	20,000	14,397	18,794	20,000
Sub - Total	1,051,086	909,278	880,262	390,776	992,150	932,546
Charges For Services						
Administrative Fee for Off-Duty Detail	8,210	3,385	3,000	598	1,794	2,000
Record Research and Review	31,914	33,192	30,000	23,454	42,908	40,000
Passport Fee	21,777	11,900	18,000	6,798	17,596	17,000
Short Term Vacation Rental	12,350	28,250	25,000	34,100	48,457	45,000
Burglar Alarm Revenues	10	30	-	10	30	-
Advertising / Bus Stop	4,680	4,680	4,680	2,340	4,680	4,680
Youth Summer Program-Police	17,059	630	20,000	-	-	-
Sub - Total	96,000	133,543	100,680	67,300	115,465	108,680
Fines & Forfeitures						
Court Fines	82,448	59,439	50,000	13,846	37,692	40,000
Police Education	1,636	1,528	2,000	221	531	1,000
Traffic Safety System	166	85	-	8,275	22,750	-
Code Enforcement Fines	131,270	192,155	85,000	91,443	151,443	110,860
Sub - Total	215,520	253,208	137,000	113,785	212,416	151,860
Miscellaneous Revenues						
Reimbursement-OCDETF	-	-	-	-	17,885	-
Sales of Surplus Equipment & Materials	2,716	-	-	-	-	-
Interest Earnings	31,213	28,629	30,000	13,560	27,120	28,000
Contributions & Donations	5,790	781	-	155,280	170,322	-
Reimbursement-Insurance Claims	6,084	39,699	-	8,956	10,456	-
Reimbursement-School Crossing Guard	838	1,091	1,000	231	231	1,000
Reimbursement-Mileage (take home veh)	21,913	21,307	20,000	10,569	21,138	20,000
Other Financial Assistance-Federal Resource	-	-	-	-	453,761	-
Other Miscellaneous Revenue	49,852	57,473	61,093	15,028	35,056	50,000
Lobbyist Registration Fee	6,075	3,225	3,000	1,000	2,000	3,000
Sub - Total	124,481	152,206	115,093	204,623	737,968	102,000
Transfer in from Utility Fund	871,526	1,083,276	-	-	-	-
Transfer in from Building Fund	25,198	26,770	-	-	-	-
Sub - Total	896,724	1,110,046	-	-	-	-
TOTAL REVENUE	\$ 9,418,000	\$ 9,813,571	\$ 8,878,885	\$ 7,012,785	\$ 11,996,410	\$ 9,158,122

GENERAL FUND EXPENDITURES BY DEPARTMENT



GENERAL FUND EXPENDITURES BY DEPARTMENT

ACTUAL FY 2019	ACTUAL FY 2020	ADOPTED BUDGET FY 2021	GENERAL FUND EXPENDITURES	PROPOSED BUDGET FY 2022	% OF TOTAL PROPOSED BUDGET	INCREASE/ (DECREASE)
\$ 74,429	\$ 61,939	\$ 77,054	Village Commission Department	\$ 148,402	2%	\$ 71,348
386,666	538,427	252,813	Village Manager Department	335,620	4%	82,807
234,472	210,685	213,790	Village Clerk Department	270,377	3%	56,587
481,255	479,436	179,369	Finance Department	264,539	3%	85,170
392,853	387,838	241,015	Legal Services Department	317,887	3%	76,872
2,305,701	1,796,209	1,498,721	General Government Department	1,390,807	15%	(107,913)
5,506,875	5,837,263	5,469,344	Police Department	5,829,179	64%	359,836
293,932	331,689	335,752	Recreation & Human Services Dept.	251,561	3%	(84,192)
0	0	44,698	Transfer to Building Fund	0	0%	(44,698)
12,442	6,291	7,275	Transfers to After School & Summer Fund	16,291	0.2%	9,016
210,965	251,796	269,563	Transfers to Street Maintenance	278,211	3%	8,648
55,248	55,248	55,248	Transfers to Transportation Fund	55,248	1%	0
\$9,954,839	\$10,229,428	\$8,644,641	TOTAL	\$9,158,123	100%	\$513,481

GENERAL FUND-VILLAGE COMMISSION

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Village Commission is the legislative body, which acts as the policy-making entity that establishes legislation through ordinances and resolutions to meet the needs of the residents.

PERFORMANCE INDICATORS

Regular Village Commission meetings are held the second Tuesday of every month at a site determined by the Commission.

Village Commission meetings are noted on the Village's website and the public is always welcome.

Village Commission meetings are also broadcast on North Bay Village TV & streamed live on NBV Website.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The Village Commission consists of five elected officials; Mayor at large, Vice Mayor and three Commissioners; one at large and one representative for each island district, North Bay Island, Treasure Island, Harbor Island.
- ❖ The Village Commission represents the residents and businesses of North Bay Village by formulating Village legislation & policies.
- ❖ Commission activities include regular Commission Meetings the second Tuesday of each month and other meetings necessary to govern the Village of North Bay Village.

DEPARTMENT GOALS

- ☀ *Develop a legislative action plan in the best interest of the residents, businesses and visitors of the Village.*
- ☀ *To act as a responsible governing body serving in the best interests of the Village*

Expenditure Category Summary

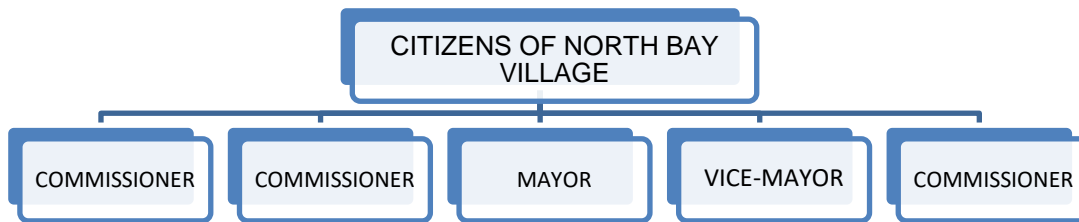
ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
PERSONNEL SERVICES	\$ 35,683	\$ 34,970	\$ 26,714	\$ 10,397	\$ 26,714	\$ 95,702
MATERIALS, SUPPLIES, SERVICES	38,746	26,969	50,340	12,697	44,194	52,700
TOTAL OPERATING BUDGET	74,429	61,939	77,054	23,094	70,908	148,402
CAPITAL	-	-	-	-	-	-
DEBT SERVICE	-	-	-	-	-	-
GRANTS & AIDS	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	-	-	-	-	-	-
TOTAL DEPARTMENT BUDGET	\$ 74,429	\$ 61,939	\$ 77,054	\$ 23,094	\$ 70,908	\$ 148,402

FY 2022 DEPARTMENTAL BUDGET WORKSHEETS

Village Commission

Type	Description	Qty	Cost	Extended Amount	Comment
001.11.511.1100	COMMISSION SALARIES	1	\$ 7,800	\$ 7,800	MAYOR
	COMMISSION SALARIES	1	6,300	6,300	VICE MAYOR
	COMMISSION SALARIES	1	6,300	6,300	COMMISSIONER
	COMMISSION SALARIES	1	6,300	6,300	COMMISSIONER
	COMMISSION SALARIES	1	6,300	6,300	COMMISSIONER
				33,000	
001.11.511.1200	REGULAR SALARY	1	50,000	50,000	COMMISSION AIDE
	COMMISSION AIDE COLA	1	950	950	COMMISSION AIDE
				50,950	
001.11.511.1570	CLOTHING ALLOWANCE	1	200	200	COMMISSION AIDE
001.11.511.2100	FICA	1	597	597	MAYOR
	FICA	1	482	482	VICE MAYOR
	FICA	1	482	482	COMMISSIONER
	FICA	1	482	482	COMMISSIONER
	FICA	1	482	482	COMMISSIONER
	FICA	1	3,913	3,913	COMMISSION AIDE
				6,437	
001.11.511.2200	RETIREMENT CONTRIBUTIONS	1	6,296	6,296	COMMISSION AIDE
001.11.511.2300	HEALTH, DENTAL, LIFE & DISAB.	1	9,214	9,214	COMMISSION AIDE
001.11.511.2400	WORKERS COMP	1	22	22	MAYOR
	WORKERS COMP	4	18	72	COMMISSIONERS W/COMP
	WORKERS COMP	1	143	143	COMMISSION AIDE
				237	
001.11.511.5260	COST ALLOCATION	1	(10,634)	(10,634)	COST ALLOCATION
001.11.511.5345	Travel, Conferences, Meetings & Sponsored Events -Mayor	1	9,500	9,500	MAYOR TRAVEL/CONF/MEETINGS/EVENTS
001.11.511.5341	Travel, Conferences, Meetings & Sponsored Events -Vice Mayor	1	7,000	7,000	VICE MAYOR TRAVEL/CONF/MEETINGS/EVENTS
001.11.511.5342	Travel, Conferences, Meetings & Sponsored Events-At Large Commissioner	1	7,000	7,000	AT LARGE COMM TRAVEL/CONF/MTGS/EVENTS
001.11.511.5343	Travel, Conferences, Meetings & Sponsored Events-TI Commissioner	1	7,000	7,000	TI COMM TRAVEL/CONF/MEETINGS/EVENTS
001.11.511.5344	Travel, Conferences, Meetings & Sponsored Events NBI Commissioner	1	7,000	7,000	NBI COMM TRAVEL/CONF/MEETINGS/EVENTS
				37,500	
001.11.511.5360	CELL PHONE- SERVICE	12	100	1,200	MAYOR
	CELL PHONE- SERVICE	12	100	1,200	VICE MAYOR
	CELL PHONE- SERVICE	12	100	1,200	COMMISSIONER
	CELL PHONE- SERVICE	12	100	1,200	COMMISSIONER
	CELL PHONE- SERVICE	12	100	1,200	COMMISSIONER
	CELL PHONE- SERVICE	12	50	600	COMMISSION AIDE
				6,600	
001.11.511.5405	DUES, SUBSCRIPTIONS,& MEMBERSHIPS	1	890	890	FL LEAGUE OF CITIES-INCLUDES MAGAZINE/AD
		1	350	350	FL LEAGUE OF MAYORS
		1	160	160	MIAMI HERALD
		1	5,200	5,200	MIAMI BEACH CHAMBER OF COMMERCE
		1	2,000	2,000	COMMUNITY DIRECTORY-OPTIMIST CLUB
				8,600	
TOTAL				<u><u>\$ 148,402</u></u>	

GENERAL FUND-VILLAGE COMMISSION



Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
Salaries Commission	\$ 33,470	\$ 32,879	\$ 33,000	\$ 13,750	\$ 33,000	\$ 33,000
Regular Salaries	-	-	-	-	-	51,150
Retirement Contributions	-	-	-	-	-	6,296
Fica	2,119	1,998	2,525	1,052	2,525	6,437
Workers' Compensation	94	94	94	47	94	237
Health, Life, Dental	-	-	-	-	-	9,214
Cost Allocation	-	-	(8,905)	(4,452)	(8,905)	(10,634)
TOTAL PERSONNEL SERVICES	35,683	34,970	26,714	10,397	26,714	95,702
Travel, Conferences & Meetings	25,034	-	-	-	-	-
Telephone	5,886	3,932	6,000	1,460	5,612	6,600
Travel, Conf, Meetings & Sponsored Events-Mayor	-	5,846	9,500	3,976	9,493	9,500
Travel, Conf, Meetings & Sponsored Events-Vice Mayor	-	1,715	7,000	980	6,580	7,000
Travel, Conf, Meetings & Sponsored Events-At Large Comm	-	4,013	7,000	4,644	6,844	7,000
Travel, Conf, Meetings & Sponsored Events-TI Comm	-	2,585	5,750	74	5,750	7,000
Travel, Conf, Meetings & Sponsored Events-NBI Comm	-	122	7,000	49	2,000	7,000
Dues, Subscriptions & Memberships	7,826	8,755	8,090	1,515	7,915	8,600
TOTAL MATERIALS, SUPPLIES, SERVICES	38,746	26,969	50,340	12,697	44,194	52,700
TOTAL OPERATING BUDGET	74,429	61,939	77,054	23,094	70,908	148,402
TOTAL DEPARTMENT BUDGET	\$ 74,429	\$ 61,939	\$ 77,054	\$ 23,094	\$ 70,908	\$ 148,402

GENERAL FUND-OFFICE OF THE VILLAGE MANAGER

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Village Manager is the Chief Executive Officer of the Village, whose primary responsibility is to carry out policies and directives of the Village Commission through the Village Administration and to ensure the proper conduct of the Village's day to day operations.

DEPARTMENT GOALS

- ☀ *Ensure programs, policies and projects are implemented as approved by the Commission.*
- ☀ *Ensure Capital Projects are established and implemented.*
- ☀ *Ensure the FY 2022 Budget and long term plans are Adopted and implemented in accordance with the direction of the Village Commission.*
- ☀ *Continue to improve communications with the residents.*
- ☀ *Coordinate the application of funding for Capital Projects.*

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The Village Manager directs and coordinates the operation of all Village departments. The Village Manager implements policy guidelines established by the Commission. The Village Manager is responsible for making appropriate studies, recommendations, and reports to the Village Commission on all matters of interest or concern to the Village.
- ❖ The Village Manager has the Charter assigned authority to see that all laws and ordinances are enforced, to appoint Village Department Directors with approval of the Commission, and to recommend an annual budget
- ❖ The Village Manager's Office also maintains positive and open relations with the media, Federal, State and County agencies and the general public; and prepares and presents reports to the Commission on the daily operation of the Village.
- ❖ The Village Manager is responsible for the preparation of the annual budget and for overseeing the approved annual budget expenditures.

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
PERSONNEL SERVICES	\$ 316,835	\$ 522,858	\$ 242,393	\$ 102,302	\$ 241,558	\$ 324,200
MATERIALS, SUPPLIES, SERVICES	69,831	15,569	10,420	2,270	10,144	11,420
TOTAL OPERATING BUDGET	386,666	538,427	252,813	104,572	251,702	335,620
CAPITAL	-	-	-	-	-	-
DEBT SERVICE	-	-	-	-	-	-
GRANTS & AIDS	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	-	-	-	-	-	-
TOTAL DEPARTMENT BUDGET	\$ 386,666	\$ 538,427	\$ 252,813	\$ 104,572	\$ 251,702	\$ 335,620

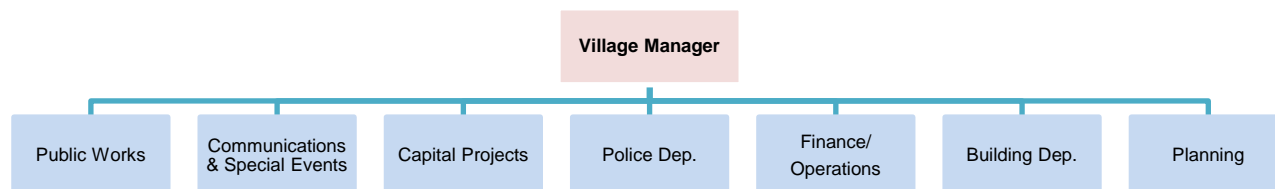
FY 2022 DEPARTMENTAL BUDGET WORKSHEETS

Village Manager

Type	Description	Qty	Cost	Extended Amount	Comment
001.12.512.1200	Regular Salaries	1	\$ 155,000	\$ 155,000	VILLAGE MANAGER
	STIPEND	1	24,800	24,800	VILLAGE MANAGER-STIPEND
	REGULAR SALARY	1	118,554	118,554	DEPUTY VILLAGE MANAGER/HR DIRECTOR
	REGULAR SALARY	1	52,530	52,530	ASSISTANT TO THE VILLAGE MANAGER
	COLA	1	2,945	2,945	VILLAGE MANAGER
	COLA	1	2,253	2,253	DEPUTY VILLAGE MANAGER/HR DIRECTOR
	COLA	1	998	998	ASSISTANT TO THE VILLAGE MANAGER
	CELL PHONE STIPEND	1	900	900	DEPUTY VILLAGE MANAGER/HR DIRECTOR
	COMPENSATED ABSENCES	1	8,000	8,000	COMPENSATED ABSENCES/CASH OUT SICK & VACATION
				365,980	
001.12.512.1507	Clothing Allowance	1	200	200	ASSISTANT TO THE VILLAGE MANAGER
001.12.512.1501	Car Allowance				
	CAR ALLOWANCE	1	7,200	7,200	VILLAGE MANAGER
	CAR ALLOWANCE	1	3,600	3,600	DEPUTY VILLAGE MANAGER/HR DIRECTOR
				10,800	
001.12.512.2100	Fica				
	FICA	1	14,531	14,531	VILLAGE MANAGER
	FICA	1	9,586	9,586	DEPUTY VILLAGE MANAGER/HR DIRECTOR
	FICA	1	4,110	4,110	ASSISTANT TO THE VILLAGE MANAGER
				28,227	
001.12.512.2200	Retirement Contribution				
	RETIREMENT CONTRIBUTION	1	56,331	56,331	VILLAGE MANAGER
	RETIREMENT CONTRIBUTION	1	37,516	37,516	DEPUTY VILLAGE MANAGER/HR DIRECTOR
	RETIREMENT CONTRIBUTION	1	6,144	6,144	ASSISTANT TO THE VILLAGE MANAGER
				99,991	
001.12.512.2300	Health, Dental & Life				
	HEALTH, DENTAL, LIFE & DISAB.	1	1,636	1,636	VILLAGE MANAGER
	HEALTH, DENTAL, LIFE & DISAB.	1	16,589	16,589	DEPUTY VILLAGE MANAGER/HR DIRECTOR
	HEALTH, DENTAL, LIFE & DISAB.	1	10,735	10,735	ASSISTANT TO THE VILLAGE MANAGER
				28,961	
001.12.512.2400	Workers Compensation				
	WORKERS COMP	1	400	400	VILLAGE MANAGER
	WORKERS COMP	1	306	306	DEPUTY VILLAGE MANAGER/HR DIRECTOR
	WORKERS COMP	1	135	135	ASSISTANT TO THE VILLAGE MANAGER
				841	
001.12.512.5260	Cost Allocation	1	(210,800)	(210,800)	COST ALLOCATION
001.12.512.5340	Travel, Conferences & Meetings				
	TRAVEL & CONFERENCES	1	3,500	3,500	VILLAGE MANAGER
		1	2,000	2,000	DEPUTY VILLAGE MANAGER/HR DIRECTOR
				5,500	
001.12.512.5360	Telephone				
	CELL PHONE/DATA	12	80	960	VILLAGE MANAGER
	CELL PHONE/DATA	12	80	960	ASSISTANT TO THE VILLAGE MANAGER
				1,920	
001.12.512.5405	Dues, Subscriptions & Memberships				
	MEMBERSHIP TO VARIOUS ORGANIZATIONS	1	4,000	4,000	MEMBERSHIP TO VARIOUS ORGANIZATIONS
	TOTAL			\$ 335,620	

GENERAL FUND-OFFICE OF THE VILLAGE MANAGER

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Implement and re-enroll all employees into health, dental and vision plans	X			
Hire and train new budgeted positions for FY 2022		X		
Commence Collective Bargaining with the FOP for Sworn Officers for a successor agreement				X
Commence Collective General Employees Officers for a successor agreement				X
Complete re-organization of all employee personnel files & update of all Employee manuals				X
Develop a more robust Employee Safety Training Program			X	
Prepare & Present FY 2023 Budget by July 31, 2022				X



Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
Regular Salaries	\$ 211,233	\$ 349,811	\$ 335,215	\$ 162,708	\$ 352,758	\$ 365,980
Overtime	46	0	0	0	0	0
Car/Clothing Allowance	4,310	14,408	14,400	5,356	11,373	11,000
Fica	15,648	26,648	26,746	10,197	27,856	28,227
Retirement Contributions	32,725	94,387	91,480	39,257	83,942	99,991
Health, Life, Dental	52,128	36,767	39,042	17,029	30,119	28,961
Worker's Compensation	745	837	723	362	723	841
Cost Allocation	0	0	(265,213)	(132,606)	(265,213)	(210,800)
TOTAL PERSONNEL SERVICES	316,835	522,858	242,393	102,302	241,558	324,200
Travel, Conferences & Meetings	8,690	9,255	4,500	665	4,500	5,500
Telephone	3,521	2,029	1,920	839	1,879	1,920
Professional Services	54,242	0	0	0	0	0
Gas and Oil	739	0	0	0	0	0
Special Department Supplies	0	0	0	0	0	0
Dues, Subscriptions & Memberships	2,639	4,285	4,000	765	3,765	4,000
TOTAL MATERIALS, SUPPLIES, SERVICES	69,831	15,569	10,420	2,270	10,144	11,420
TOTAL OPERATING BUDGET	386,666	538,427	252,813	104,572	251,702	335,620
TOTAL DEPARTMENT BUDGET	\$ 386,666	\$ 538,427	\$ 252,813	\$ 104,572	\$ 251,702	\$ 335,620

GENERAL FUND-OFFICE OF THE VILLAGE CLERK

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

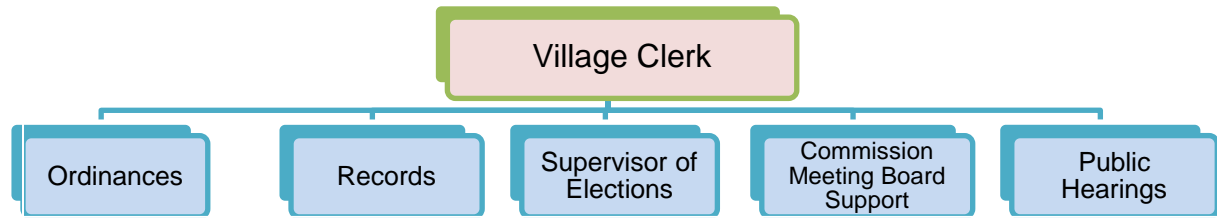
The mission of the Village Clerk's office is to ensure the integrity of the municipal governance process, act as the official resource center and records custodian while providing quality customer service to members of the public, Village Commission and staff by utilizing the best technology to provide documents from the Village's archived official records.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The Village Clerk serves as the Corporate Secretary to the Municipal Corporation, Secretary to the Village Commission, Records Custodian and Supervisor of Elections for North Bay Village.
- ❖ The Village Clerk is responsible for the scheduling, preparation and recording of all Village meetings.
- ❖ The Village Clerk handles all public records requests for the Village in accordance with Florida Statutes and maintains custody of the Village's vital records.
- ❖ The Village Clerk's Office coordinates with the other departments to conduct the business of the Village.

Performance Measures/Indicators	FY 2020 Actual	FY 2021 Actual	FY 2022 Estimated
Public records requests	178	178	300
Public notices posted	49	49	70
Municode codifications	3	2	4
Ordinances processed	12	10	20
Resolutions processed	59	83	150
Lobbyist registrations processed	10	3	8
Commission Meetings	21	19	30
Advisory Board/Task Force meetings	17	42	85

GENERAL FUND-OFFICE OF THE VILLAGE CLERK



DEPARTMENT GOALS

- ✧ Continue to update the Village Code
- ✧ Continue to be responsible for the preparation of all Boards and Committees agendas and agenda packets, attendance at all meetings and the preparation and submittal of all minutes.
- ✧ Continue to process all Public Records Requests within reasonable time.
- ✧ Continue to provide citizens with the most updated documents in an efficient matter.
- ✧ Begin implementation for an Agenda Management software to support transparency and public meeting workflow initiatives.
- ✧ Continue to update the Village Clerk's page and Meeting Calendar with the most current and accurate information.
- ✧ Continue the efforts of the Village wide Records Management plan.
- ✧ Continue to purge documents after retention has been met in accordance with State Law.
- ✧ Continue the digitization of all historic and permanent records in order to access them electronically.
- ✧ Implement a Public Records Management Software to organize, manage and track public records requests.
- ✧ Implement a Lien Search Request Software to organize, manage and process lien search request.

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
PERSONNEL SERVICES	\$ 152,428	\$ 180,631	\$ 145,990	\$ 64,382	\$ 146,135	\$ 179,327
MATERIALS, SUPPLIES, SERVICES	82,044	30,054	67,800	31,303	67,353	51,050
TOTAL OPERATING BUDGET	234,472	210,685	213,790	95,686	213,488	230,377
TOTAL NON-OPERATING BUDGET	-	-	-	-	-	40,000
TOTAL DEPARTMENT BUDGET	\$ 234,472	\$ 210,685	\$ 213,790	\$ 95,686	\$ 213,488	\$ 270,377

GENERAL FUND-OFFICE OF THE VILLAGE CLERK

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
Regular Salaries	\$ 106,129	\$ 124,090	\$ 122,800	\$ 54,742	\$ 122,864	\$ 132,097
Clothing Allowance	400	200	200	200	200	200
Fica Tax	8,318	9,906	9,685	4,393	9,690	10,167
Retirement Contributions	15,367	24,435	25,786	11,496	25,778	30,659
Health, Life, Dental	18,039	18,067	20,283	10,144	20,368	21,869
Workers' Compensation	404	326	283	142	283	327
Cost Allocation	0	0	(36,647)	(18,331)	(36,647)	(19,592)
TOTAL PERSONNEL SERVICES	152,428	180,631	145,990	64,382	146,135	179,327
Professional Services	19,387	3,058	6,000	688	4,877	6,000
Travel, Conferences & Meeting	2,408	837	4,500	0	3,200	4,300
Telephone	886	940	1,200	434	1,017	1,200
Contract Services-Data Processing	3,300	3,531	29,800	26,000	37,098	4,000
Advertising	45,567	10,572	15,000	2,721	10,442	12,000
Ordinance Codification	245	8,809	9,000	275	8,550	9,000
Election Expense	8,815	29	0	0	0	11,000
Office Supplies	0	0	0	0	0	0
Gas & Oil	0	0	0	0	0	0
Special Department Supplies	0	0	0	0	0	0
Dues, Subscriptions & Memberships	1,266	1,219	1,300	735	1,270	3,050
Education & Training	170	1,060	1,000	450	900	500
TOTAL MATERIALS, SUPPLIES, SVCS	82,044	30,054	67,800	31,303	67,353	51,050
TOTAL OPERATING BUDGET	234,472	210,685	213,790	95,686	213,488	230,377
OFFICE EQUIPMENT	0	0	0	0	0	40,000
TOTAL CAPITAL	0	0	0	0	0	40,000
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON OPERATING BUDGET	0	0	0	0	0	40,000
TOTAL DEPARTMENT BUDGET	\$ 234,472	\$ 210,685	\$ 213,790	\$ 95,686	\$ 213,488	\$ 270,377

FY 2022 DEPARTMENTAL BUDGET WORKSHEETS

Village Clerk

Type	Description	Qty	Cost	Extended Amount	Comment
001.13.512.1200	Regular Salaries				
	REG SALARY	1	\$ 80,340	\$ 80,340	VILLAGE CLERK
	REG SALARY	1	46,350	46,350	DEPUTY VILLAGE CLERK
	COLA	1	1,526	1,526	VILLAGE CLERK
	COLA	1	881	881	DEPUTY VILLAGE CLERK
	COMPENSATED ABSENCES	1	3,000	3,000	COMPENSATED ABSENCES/CASH OUT SICK & VACATION
				132,097	
001.13.512.1501	Car Allowance	12	300	3,600	VILLAGE CLERK
001.13.512.1570	Clothing Allowance	1	200	200	DEPUTY VILLAGE CLERK
001.13.512.2100	Fica				
	FICA	1	6,538	6,538	VILLAGE CLERK
	FICA	1	3,628	3,628	DEPUTY VILLAGE CLERK
				10,167	
001.13.512.2200	Retirement Contribution				
	RETIREMENT CONTRIBUTION	1	25,235	25,235	VILLAGE CLERK
	RETIREMENT CONTRIBUTION	1	5,424	5,424	DEPUTY VILLAGE CLERK
				30,659	
001.13.512.2300	Health, Dental & Life				
	HEALTH, DENTAL, LIFE & DISAB.	1	11,316	11,316	VILLAGE CLERK
	HEALTH, DENTAL, LIFE & DISAB.	1	10,553	10,553	DEPUTY VILLAGE CLERK
				21,869	
001.13.512.2400	Workers Compensation				
	WORKERS COMP	1	207	207	VILLAGE CLERK
	WORKERS COMP	1	119	119	DEPUTY VILLAGE CLERK
				327	
001.13.513.5260	Cost Allocation	1	(19,592)	(19,592)	COST ALLOCATION
001.13.512.3120	Ordinance Codification	1	5,000	5,000	TO INCORPORATE NEW LEGISLATION INTO VILLAGE CODE
		1	4,000	4,000	CODIFY REVISIONS TO ENTIRE VILLAGE CODE
				9,000	
001.13.512.3131	Contract Services-Data Processing	1	4,000	4,000	AGENDA MANAGEMENT SOFTWARE-ANNUAL FEE
001.13.512.3160	Professional Services	1	6,000	6,000	DOCUMENT SCANNING/SHREDDING/MAILING
				6,000	
001.13.512.3403	Election Expense				
	GENERAL	1	11,000	11,000	ELECTION EXPENSE
001.13.512.4809	Advertising	12	1,000	12,000	TO PROVIDE REQUIRED LEGAL ADVERTISING
001.13.512.5340	Travel, Conferences & Meetings				
	CONF REGIST/TRV/LODGING	1	3,200	3,200	FACC SUMMER & FALL CONFERENCE (REGISTRATION & LODGING)
		1	1,100	1,100	OTHER CONFERENCES & MEETINGS
				4,300	
001.13.512.5360	Telephone				
	CELL PHONE	12	50	600	VILLAGE CLERK
	CELL PHONE	12	50	600	DEPUTY VILLAGE CLERK
				1,200	
001.13.512.5405	Dues, Subscriptions & Memberships				
	MEMBERSHIP	2	75	150	MIAMI-DADE COUNTY MUNICIPAL CLERKS
		2	175	350	FLORIDA ASSOCIATION OF CITY CLERKS
		2	175	350	INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS
		2	950	1,900	MUNICIPAL CODE CORPORATION-GRL & ULDS
		1	300	300	OTHER DUES & MEMBERSHIPS
				3,050	
001.13.512.5500	Education & Training	1	500	500	TRAINING FOR CERTIFICATION
001.13.512.6410	Office Equipment				
	Proj# GF22-02	1	34,000	34,000	CLOSE CAPTIONING SERVICES SOFTWARE
	Proj# GF22-03	1	6,000	6,000	SOFTWARE
				40,000	

TOTAL

\$ 270,377

GENERAL FUND-FINANCE DEPARTMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of the Finance Department is to account for all financial transactions of the Village using Generally Accepted Accounting Principles to maintain fiscal responsibility, and to provide quality information in a timely manner, while maintaining the highest level of ethical professional standards.

DEPARTMENT GOALS

- ✧ *Monitor and secure funding for voter approved capital projects.*
- ✧ *Ensure grant compliance.*
- ✧ *Review and improve procurement process.*
- ✧ *Reduce accounts receivable and implement performance measures to reflect the difference per year.*
- ✧ *Ensure that Departments and the public have timely and accurate reports.*
- ✧ *Prepare Budget on time and administer carefully during the year.*

DESCRIPTION OF SERVICES AND ACTIVITIES

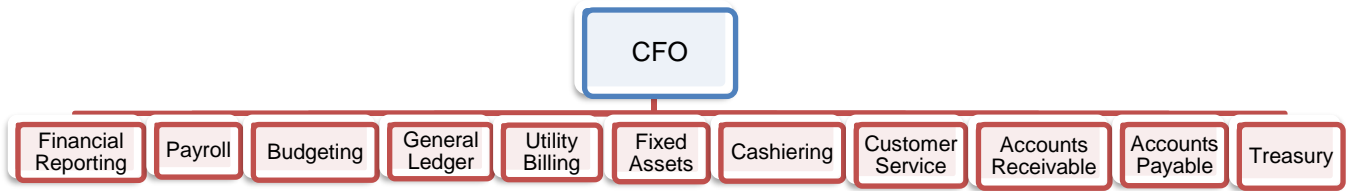
- ❖ The Finance Department processes and records all fiscal activity of the Village, as well as, manages Village computer hardware and network system. All cash receipts are recorded and deposited intact in the bank. Direct deposits of payroll are prepared biweekly in addition to other related functions as required. All Village expenditures are verified, recorded and disbursed weekly.
- ❖ Utility bills are prepared and mailed on a monthly basis. All the above fiscal information and activity is maintained on the Village's current computer system.
- ❖ All checks, bills and financial statements are generated by the Finance Department.

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Complete Annual Financial Report		X		
Complete and Submit for GFOA Annual Distinguished Financial Award			X	
Complete and Submit for GFOA Annual Distinguished Budget Award		X		
Complete bank reconciliations no later than 10 days after end of month for	X	X	X	X

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
PERSONNEL SERVICES	\$ 390,501	\$ 368,010	\$ 173,939	\$ 50,868	\$ 159,756	\$ 250,939
MATERIALS, SUPPLIES, SERVICES	90,754	111,426	5,430	17,146	18,386	13,600
TOTAL OPERATING BUDGET	481,255	479,436	179,369	68,014	178,142	264,539
TOTAL NON-OPERATING BUDGET	0	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	\$ 481,255	\$ 479,436	\$ 179,369	\$ 68,014	\$ 178,142	\$ 264,539

GENERAL FUND-FINANCE DEPARTMENT



Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
Regular Salaries	\$ 279,195	\$ 264,304	\$ 326,676	\$ 141,152	\$ 319,622	\$ 341,545
Overtime	4,786	6,924	-	5,392	7,192	5,000
Car/Clothing Allowance	4,384	3,788	3,600	1,654	3,600	4,000
Fica Tax	20,508	19,092	25,266	10,536	25,277	26,052
Retirement Contributions	41,558	28,698	55,505	20,282	49,298	82,398
Life, Health, Dental Insurance	38,017	44,283	78,297	29,616	70,296	85,572
Workers' Compensation	2,053	921	754	377	754	854
Cost Allocation	-	-	(316,158)	(158,142)	(316,284)	(294,481)
TOTAL PERSONNEL SERVICES	390,501	368,010	173,939	50,868	159,756	250,939
Accounting & Audit	-	-	-	-	-	-
Professional Svc.	87,150	107,632	-	16,100	16,100	-
Travel, Conferences & Meeting	378	2,046	3,430	-	-	9,680
Telephone	1,480	860	-	-	960	1,920
R&M Office Equipment	-	-	-	-	-	-
Office Supplies	-	-	-	-	-	-
Gas & Oil	-	-	-	-	-	-
Special Department Supplies	335	216	200	110	190	360
Dues, Subscriptions & Memberships	445	672	1,300	935	1,135	640
Education & Training	966	-	500	-	-	1,000
TOTAL MATERIALS, SUPPLIES, SERVICES	90,754	111,426	5,430	17,146	18,386	13,600
TOTAL OPERATING BUDGET	481,255	479,436	179,369	68,014	178,142	264,539
Office Equipment	-	-	-	-	-	-
TOTAL CAPITAL	-	-	-	-	-	-
GRANTS & AIDS	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL DEPARTMENT BUDGET	\$ 481,255	\$ 479,436	\$ 179,369	\$ 68,014	\$ 178,142	\$ 264,539

FY 2022 DEPARTMENTAL BUDGET WORKSHEETS

Finance

Type	Description	Qty	Cost	Extended Amount	Comment
001.14.513.1200	Regular Salaries				
	REG SALARY	1	\$ 118,450	\$ 118,450	CHIEF FINANCIAL OFFICER
	REG SALARY	1	95,600	95,600	CONTROLLER
	REG SALARY	1	64,366	64,366	ACCOUNTANT
	REG SALARY	1	48,026	48,026	ACCOUNTANT
	LONGEVITY	1	1,500	1,500	CONTROLLER
	LONGEVITY	1	1,500	1,500	ACCOUNTANT
	PHONE STIPEND	1	900	900	CONTROLLER
	COLA	1	2,251	2,251	CHIEF FINANCIAL OFFICER
	COLA	1	1,816	1,816	CONTROLLER
	COLA	1	1,223	1,223	ACCOUNTANT
	COLA	1	912	912	ACCOUNTANT
	COMPENSATED ABSENCES	1	5,000	5,000	COMPENSATED ABSENCES/CASH OUT SICK & VACATION
				341,545	
001.14.513.1400	Overtime	1	5,000	5,000	OVERTIME FOR ACCOUNTANTS
001.14.513.1501	Car Allowance	1	3,600	3,600	CONTROLLER
001.14.513.1501	Clothing Allowance	2	200	400	(2) ACCOUNTANTS
001.14.513.2100	Fica				
	FICA	1	9,234	9,234	CHIEF FINANCIAL OFFICER
	FICA	1	7,911	7,911	CONTROLLER
	FICA	1	5,148	5,148	ACCOUNTANT
	FICA	1	3,759	3,759	ACCOUNTANT
				26,052	
001.14.513.2200	Retirement Contribution				
	RET CONTR	1	37,206	37,206	CHIEF FINANCIAL OFFICER
	RET CONTR	1	31,878	31,878	CONTROLLER
	RET CONTR	1	7,695	7,695	ACCOUNTANT
	RET CONTR	1	5,619	5,619	ACCOUNTANT
				82,398	
001.14.513.2300	Health, Life, Dental				
	HEALTH, DENTAL, LIFE & DISAB.	1	16,670	16,670	CHIEF FINANCIAL OFFICER
	HEALTH, DENTAL, LIFE & DISAB.	1	23,385	23,385	CONTROLLER
	HEALTH, DENTAL, LIFE & DISAB.	1	22,768	22,768	ACCOUNTANT
	HEALTH, DENTAL, LIFE & DISAB.	1	22,748	22,748	ACCOUNTANT
				85,572	
001.14.513.2400	Workers Compensation				
	W/COMP	1	305	305	CHIEF FINANCIAL OFFICER
	W/COMP	1	258	258	CONTROLLER
	W/COMP	1	166	166	ACCOUNTANT
	W/COMP	1	124	124	ACCOUNTANT
				854	
001.14.513.5260	Cost Allocation	1	(294,481)	(294,481)	COST ALLOCATION
001.14.513.5340	Travel, Conferences & Meetings				
	CONF REG/TRAVEL/LODGING	2	2,000	4,000	FGFOA CONFERENCE (REGISTRATION & LODGING)
	CONF REG/TRAVEL/LODGING	2	2,000	4,000	TYLER USER CONFERENCE (REGISTRATION & LODGING)
	CONF REG/TRAVEL/LODGING	1	1,500	1,500	SCHOOL OF FINANCE CONF (REGISTRATION & LODGING)
	LOCAL MEETINGS	6	30	180	ATTEND LOCAL CHAPTER MEETINGS
				9,680	
001.14.513.5360	Telephone				
	CELL PHONE/DATA	4	480	1,920	CELL PHONE/DATA
				1,920	
001.14.513.5231	Special Department Supplies	1	360	360	PROVIDE 1099'S AS NEEDED/& OTHER
				360	

FY 2022 DEPARTMENTAL BUDGET WORKSHEETS

Finance

Type	Description	Qty	Cost	Extended Amount	Comment
001.14.513.5405	Dues, Subscriptions & Memberships				
	FINANCE STAFF DUES	4	25	100	SFGFOA
		4	60	240	FGFOA ANNUAL DUES
		2	150	300	GFOA ANNUAL DUES
				640	
001.14.513.5500	Education & Training				
	INVESTMENT CE'S	1	1,000	1,000	CONTINUING EDU REQ ON INVESTMENTS
				1,000	
	TOTAL			\$ 264,539	

GENERAL FUND LEGAL DEPARTMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of the Legal Department is to provide guidance and assistance on legislative and administrative actions for effective and ethical deliverance of the public trust.

PERFORMANCE INDICATORS

Evaluate lawsuits to reduce litigations cost.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ Advise Village Commission, Village Manager, and Staff on legal issues.
- ❖ Prepare and recommend ordinances, resolutions and contracts.
- ❖ Prosecute Violations of Village ordinances, act as trial and appellate counsel in litigation matters, and represent the Village in all legal proceedings.
- ❖ Provide the Village with superior contracted legal services that are flexible, multi-specialized, and economically competitive. Deliver legal services that are integrated and supportive of other Village departments.

DEPARTMENT GOALS

- ☀ Practice preventative law with Village Commission and Village Administration to anticipate and avoid legal issues, challenges and litigation before they arise.
- ☀ Assist Village with contractual issues pertaining to completion of pending capital projects and implementation of new capital projects to ensure the Village is adequately legally protected in design, construction, grant and financing transactions from procurement through project completion.
- ☀ Assist Village on all legal issues pertaining to its Comprehensive Plan and Land Development regulations in all Quasi-judicial proceedings.
- ☀ Timely and cost effectively defend all litigation, including administrative labor proceedings, on behalf of the Village, implementing the policy direction of the Village Commission on all litigation matters.
- ☀ Provide guidance to Village Commission, Village Administration and staff on ethics laws, including sunshine law, public records, voting conflicts and gifts.
- ☀ Assist Village Administration with implementation of updated human resources policies and union contracts to ensure Management's ability to effectively manage Village departments.

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
TOTAL MATERIALS, SUPPLIES, SERVICES	\$ 392,853	\$ 387,838	\$ 241,015	\$ 68,010	\$ 312,477	\$ 317,887
TOTAL OPERATING BUDGET	392,853	387,838	241,015	68,010	312,477	317,887
TOTAL NON-OPERATING BUDGET	-	-	-	-	-	-
TOTAL DEPARTMENT BUDGET	\$ 392,853	\$ 387,838	\$ 241,015	\$ 68,010	\$ 312,477	\$ 317,887

GENERAL FUND-LEGAL DEPARTMENT**Expenditure Category Detail**

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
Village Attorney-General	\$225,053	\$ 236,957	\$ 200,644	\$ 66,881	\$ 200,647	\$ 220,708
Village Attorney-Litigation	98,937	26,029	25,000	7,020	38,753	30,000
Labor Negotiations	67,363	100,285	46,250	13,085	90,309	20,000
Other legal issues	-	20,067	20,000	7,214	33,647	75,000
Code Enforcement Special Master	1,500	4,500	7,500	3,000	7,500	7,500
Cost Allocation	-	-	(58,379)	(29,189)	(58,379)	(35,321)
TOTAL MATERIALS, SUPPLIES, SERVICES	392,853	387,838	241,015	68,010	312,477	317,887
TOTAL OPERATING BUDGET	392,853	387,838	241,015	68,010	312,477	317,887
TOTAL DEPARTMENT BUDGET	\$392,853	\$ 387,838	\$ 241,015	\$ 68,010	\$ 312,477	\$ 317,887

FY 2022 DEPARTMENTAL BUDGET WORKSHEETS

Legal Department

Type	Description	Qty	Cost	Extended Amount	Comment
001.15.514.3101	Labor	1	\$ 20,000	\$ 20,000	COLLECTIVE BARGAINING/LABOR EMPLOYMENT
001.15.514.5311	Litigation	1	30,000	30,000	LITIGATION - VILLAGE ATTORNEY
001.15.514.5310	General	12	18,392	220,708	VILLAGE ATTORNEY
001.15.514.3102	Other Issues	1	75,000	75,000	PROVIDE ADDT'L LEGAL SVCES AS NEEDED (BOND CONSTRUCTION/REAL ESTATE MATTERS, CHARTER REVIEW, ETC)
001.15.514.5535	Code Enforcement Special Master	1	7,500	7,500	SPECIAL MAGISTRATE CODE ENFORCEMENT
001.15.514.5620	Cost Allocation	1	(35,321)	(35,321)	COST ALLOCATION
TOTAL				<u><u>\$ 317,887</u></u>	

GENERAL FUND-GENERAL GOVERNMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

This Department is responsible for managing the Village Post Office and all Services that are non-departmental related.

DEPARTMENT GOALS

- ☀ *Improve the availability and operation of public services and facilities.*
- ☀ *Rebrand Village*

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The budget reflects services not assigned to a particular department such as the post office, consulting services, utilities, Village-wide general liability insurance, public relations, citizen boards, general fund contingencies and Hurricane Disaster Emergency.

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Begin employee years of service recognition program	X			
Rebrand Village		X		
Post Office training	X			

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
PERSONNEL SERVICES	\$ 123,019	\$ 199,151	\$ 133,992	\$ 53,754	\$ 133,829	\$ 87,070
MATERIALS, SUPPLIES, SERVICES	1,835,598	1,283,722	1,063,933	627,739	1,442,994	1,094,613
TOTAL OPERATING BUDGET	1,958,617	1,482,874	1,197,926	681,493	1,576,823	1,181,683
CAPITAL	8,362	-	26,000	-	26,000	14,000
DEBT SERVICE	-	121,566	274,795	40,077	2,348,956	195,124
GRANTS & AIDS	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	338,722	313,335	-	-	-	-
TOTAL NON-OPERATING BUDGET	347,084	434,901	300,795	40,077	2,374,956	209,124
TOTAL DEPARTMENT BUDGET	\$ 2,305,701	\$ 1,917,775	\$ 1,498,721	\$ 721,570	\$ 3,951,779	\$ 1,390,807

GENERAL FUND-GENERAL GOVERNMENT

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
Regular Salaries	\$ 88,523	\$ 126,494	\$ 131,245	\$ 55,119	\$ 122,744	\$ 96,218
Overtime	442	2,182	-	1,378	1,878	2,000
Clothing Allowance	400	600	600	400	400	400
FICA	6,859	9,895	10,086	4,376	9,564	7,391
Retirement Contributions	7,367	11,443	13,185	5,690	12,487	11,003
Life, Health & Dental Insurance	17,559	25,672	29,652	12,180	24,345	21,235
Workers' Compensation	461	335	302	151	302	244
Unemployment Compensation	1,408	22,530	-	-	13,186	10,000
Cost Allocation for personnel	-	-	(51,079)	(25,539)	(51,079)	(61,421)
TOTAL PERSONNEL SERVICES	123,019	199,151	133,992	53,754	133,829	87,070
Bank fees	3,623	3,220	4,200	1,424	45,052	4,200
Accounting & Auditing	25,000	29,928	20,000	5,200	20,000	20,000
Professional Services	900,805	271,450	208,000	14,663	359,916	329,815
Advertising	11,016	1,233	2,000	175	550	2,000
Contract Services/Data Processing	84,923	120,669	135,508	62,156	154,312	133,458
Contract Services/Pre-Employment	3,172	1,518	1,000	858	2,517	2,500
Travel, Conferences & Meetings	22,635	10,230	10,500	-	1,560	4,000
Telephone	14,086	12,706	12,000	6,434	12,868	14,500
Postage	10,518	6,467	6,000	1,884	5,268	6,000
Equipment Rental	4,926	6,041	5,912	3,334	6,668	6,183
Building Lease	190,072	204,910	191,655	99,420	191,655	184,667
General Insurance	411,566	369,726	443,402	222,989	437,989	384,282
R & R Equipment/Bldg	24,790	7,436	16,620	4,411	16,323	20,620
Promotions - Public Relations	10,936	900	1,800	-	-	-
Public Relations/Newsletter	16,226	9,975	500	101	479	500
Animal Control	3,940	2,944	5,000	2,776	4,951	7,000
Cost Allocation for operating expenditures	-	-	(82,978)	(41,489)	(82,978)	(110,954)
Legal Settlement Expense	15,000	75,609	-	-	-	-
Office Supplies	30,532	15,196	22,000	2,809	5,618	22,000
Uniforms	3,696	1,589	2,500	2,487	2,487	3,000
Copier Lease	13,349	15,293	12,000	6,935	15,270	15,000
Special Departmental Supplies	28,603	17,470	27,900	10,019	15,038	30,900
Dues, Subscriptions & Memberships	4,579	6,761	10,415	9,898	10,198	11,944
Education & Training	-	3,103	2,000	-	-	3,000
Disaster Emergency	1,605	89,348	-	211,255	211,255	-
Compensation/Personnel	-	-	6,000	-	6,000	-
Reserves	-	-	-	-	-	-
TOTAL MATERIALS, SUPPLIES, SERVICES	1,835,598	1,283,722	1,063,933	627,739	1,442,994	1,094,613
TOTAL OPERATING BUDGET	1,958,617	1,482,874	1,197,926	681,493	1,576,823	1,181,683
Office Equipment	8,362	-	26,000	-	26,000	14,000
TOTAL CAPITAL	8,362	-	26,000	-	26,000	14,000
Debt Principal-Sakura Lot	-	40,000	197,567	-	2,270,000	125,000
Debt Interest-Sakura Lot	-	81,566	77,228	40,077	78,956	70,124
TOTAL DEBT SERVICE	-	121,566	274,795	40,077	2,348,956	195,124
Transfer to After School & Summer Progr	12,442	6,291	-	-	-	-
Transfer to Street Maintenance	210,965	251,796	-	-	-	-
Transfer to Transportation	55,248	55,248	-	-	-	-
TOTAL NON-OPERATING EXPENSES	338,722	313,335	-	-	-	-
TOTAL NON-OPERATING EXPENSES	347,084	434,901	300,795	40,077	2,374,956	209,124
TOTAL DEPARTMENT BUDGET	\$ 2,305,701	\$ 1,917,775	\$ 1,498,721	\$ 721,570	\$ 3,951,779	\$ 1,390,807

FY 2022 DEPARTMENTAL BUDGET WORKSHEETS

General Government

Type	Description	Qty	Cost	Extended Amount	Comments
001.19.519.1200	REGULAR SALARY	1	\$ 52,940	\$ 52,940	MULTI-TASK CLERICAL SPECIALIST
	REGULAR SALARY	1	41,484	41,484	MULTI-TASK CLERICAL SPECIALIST
	COLA	1	1,006	1,006	MULTI-TASK CLERICAL SPECIALIST
	COLA	1	788	788	MULTI-TASK CLERICAL SPECIALIST
				96,218	
001.19.519.1400	OVERTIME	1	2,000	2,000	OVERTIME
001.19.519.1570	CLOTHING ALLOWANCE	1	200	200	MULTI-TASK CLERICAL SPECIALIST
	CLOTHING ALLOWANCE	1	200	200	MULTI-TASK CLERICAL SPECIALIST
				400	
001.19.519.2100	FICA	1	4,142	4,142	MULTI-TASK CLERICAL SPECIALIST
	FICA	1	3,249	3,249	MULTI-TASK CLERICAL SPECIALIST
				7,391	
001.19.519.2200	RETIREMENT CONTRIBUTION	1	6,169	6,169	MULTI-TASK CLERICAL SPECIALIST
	RETIREMENT CONTRIBUTION	1	4,834	4,834	MULTI-TASK CLERICAL SPECIALIST
				11,003	
001.19.519.2300	HEALTH, DENTAL, LIFE & DISAB.	1	10,650	10,650	MULTI-TASK CLERICAL SPECIALIST
	HEALTH, DENTAL, LIFE & DISAB.	1	10,584	10,584	MULTI-TASK CLERICAL SPECIALIST
				21,235	
001.19.519.2400	WORKERS COMP	1	136	136	MULTI-TASK CLERICAL SPECIALIST
	WORKERS COMP	1	107	107	MULTI-TASK CLERICAL SPECIALIST
				244	
001.19.519.5250	Unemployment Compensation	1	10,000	10,000	UNEMPLOYMENT ESTIMATED PAYMENTS
001.19.519.5260	Cost Allocation	1	(61,421)	(61,421)	COST ALLOCATION
001.19.519.3116	Bank/Merchant Fees	1	4,200	4,200	MERCHANT FEES
001.19.519.3131	Contract Services-Data Processing	0.36	80,000	28,800	NETWORK & COMPUTER MTNCE 36%GG 20% PD 36%UT 8%BD
		0.5	114,100	57,050	SOFTWARE LICENSE & UPGRADES-AVAST F.WALL /IDRIVE SMARSH/STVR SOFTWARE/SNAPBLOX/LASERFICHE/SURVEY MONKEY/ADOBE/OFFICE/EXCHANGE/LPR/ADDITIONAL IT SERVICES
		0.5	80,000	40,000	ERP SOFTWARE MAINTENANCE 50%GG 50%UT
		12	634	7,608	INTERNET MODEM
		1	-	-	ANNUAL COST FOR MIFI FOR CAMERAS & LED VILLAGE WIDE
				133,458	
001.19.519.3132	Contract Services - Pre-Employment	1	2,500	2,500	NEW HIRE PHYSICAL EXAM & BACKGROUNDS
001.19.519.3160	Professional Services				
	VILLAGE PLANNER	12	10,500	126,000	VILLAGE PLANNER
	STRATEGIC PLANNING	0.5	25,000	12,500	STRATEGIC PLANNING 50%GG 50% UT
	LOBBYIST-STATE	12	3,750	45,000	STATE LOBBYIST FEES
	LOBBYIST-FEDERAL	12	6,000	72,000	FEDERAL LOBBYIST FEES
	ADP H/R RESOURCES & PAYROLL	0.7	50,000	35,000	ADP HR & PAYROLL FEES 70%GG 30%UT
	GRANT WRITER/ADMIN.	0.5	50,000	25,000	GRANT WRITER/ADMIN (CONTRACTUAL) 50%GG 50%UT
	OTHER PLANNER SERVICES	1	6,815	6,815	EAR PROCESS (NEW PROPERTY RIGHTS ELEMENTS/AMENMDNETS TO COASTAL MGM ELEMENTS)
	COST ALLOCATION STUDY	0.5	15,000	7,500	COST ALLOCATION STUDY
				329,815	

FY 2022 DEPARTMENTAL BUDGET WORKSHEETS

Type	Description	Qty	Cost	Extended Amount	Comments
001.19.519.3200	Accounting and Auditing	0.4	50,000	20,000	GENERAL GOV SHARE OF AUDIT FEES
001.19.519.4201	Postage	1	6,000	6,000	POSTAGE/FEDEX/COURIER SERVICE
001.19.519.4390	Animal Control	1	7,000	7,000	VARIOUS ANIMAL SAFETY AND CONTROL NEEDS
001.19.519.4403	Building Lease	1	34,691	34,691	ANNUAL LEASE SUITE 402 100% GG
	BUILDING LEASE	0.5	292,511	146,256	ANNUAL LEASE SUITE 101/300 50%GG, 40%UT & 10%BD
		12	310	3,720	STORAGE SPACE FOR HURRICANE SUPPLIES
				184,667	
001.19.519.4500	General Insurance				
	W/COMP	0.7	327,741	213,032	65% W/COMP INSURANCE
	GRL LIABILITY INSURANCE	0.7	132,774	86,303	65% GEN LIABILITY INSURANCE
	GRL AUTO INSURANCE	0.7	86,280	56,082	65% AUTOMOBILE INSURANCE
	GRL PROPERTY INSURANCE	0.7	44,408	28,865	65% PROPERTY
				384,282	
001.19.519.4602	R&R Equip. & Bldg.	1	14,000	14,000	REPAIR/REPLACE EQUIPMENT
		4	405	1,620	PHONES MAINTENANCE-DIGITEL QTRLY
		1	5,000	5,000	REPAIRS TO VILLAGE OWNED FACILITIES
				20,620	
001.19.519.4809	Advertising	1	2,000	2,000	EMPLOYMENT/OTHER
001.19.519.4810	Public Relations/Newsletter/Book				
		1	500	500	TIES AGENDA BOOK
				500	
001.19.519.5100	Office Supplies				
	VC/VM/VCik/FD/GG/BD	1	22,000	22,000	ALL DESK SUPPLIES, CHECKS FOR PRINTING
	OFFICE SUPPLIES				COPY & LETTERHEAD BUSINESS CARDS, HOLIDAY CARDS, ALL PAPERS, ETC.
				22,000	
001.19.519.5215	Copy Machine Lease/Supplies	12	1,250	15,000	TOSHIBA COPIER-ADMIN OFFICES
				15,000	
001.19.519.5231	Special Department Supplies	1	24,000	24,000	BOTTLED WATER, CLEANING SUPPLIES, AID KIT, KITCHEN SUPPLIES, COFFEE SERVICE FOR CITY
	VC/VM/VCik/FD/GG/BD				HOLIDAY BONUS \$50x130 (40% UT) 60% GG) & EMPLOYEE REWARD & RECOGNITION
		0.6	11,500	6,900	
				30,900	
001.19.519.5340	Travel, Conferences & Meetings	1	2,000	2,000	FABTO MEETING
		1	2,000	2,000	OTHER EVENTS, CONF AND MEETINGS
				4,000	
001.19.519.5360	Telephone	1	14,500	14,500	ANNUAL TELEPHONE SERVICES
001.19.519.4410	Equipment Rental				
	EQUIPMENT RENTAL	4	255	1,020	MAILING EQUIP-POST OFFICE (NEOPOST)
	EQUIPMENT RENTAL	4	480	1,920	MAILING EQUIP-PITNEY BOWES
	EQUIPMENT RENTAL	4	811	3,243	FOLDER/SORTER-MAILFINANCE
				6,183	
001.19.519.5405	Dues, Subscriptions & Membership				
	MEMBERSHIP/DUES	1	2,028	2,028	OTHER MEMB & DUES, (NOTARY,COSTCO,ETC)
	MEMBERSHIP/DUES	1	5,000	5,000	WELLNESS PROGRAM FOR ALL EMPLOYEES
	MEMBERSHIP/DUES	1	810	810	GFOA CAFR AND BUDGET AWARD ANNUAL DUES
	MEMBERSHIP/DUES	1	2,000	2,000	AMERICAN EXPRESS
	MEMBERSHIP/DUES	1	606	606	ZOOM LICENCES
	MEMBERSHIP/DUES	1	1,500	1,500	MDCLC ANNUAL MEMBERSHIP
				11,944	

FY 2022 DEPARTMENTAL BUDGET WORKSHEETS

General Government

Type	Description	Qty	Cost	Extended Amount	Comments
001.19.519.5555	Uniforms	25	120	3,000	ADMIN STAFF & COMMISSION SHIRTS WITH VILLAGE LOGO (\$120XEMPLOYEE)
001.19.519.5500	Education & Training	1	3,000	3,000	STAFF IN-HOUSE TRAINING
001.19.519.5260	Cost Allocation	1	(110,954)	(110,954)	COST ALLOCATION
001.19.519.6410	Office & Operational Equipment Project # GF22-01	1	14,000	14,000	OFFICE EQUIPMENT-NEW EMAIL SERVER
001.19.519.7100	Debt Principal	1	125,000	125,000	DEBT PRINCIPAL-SAKURA LOT SERIES 2021
001.19.519.7200	Debt Interest	2	35,062	70,124	DEBT INTEREST LOAN SERIES 2021 NOTE-SAKURA LOT (JAN/JUL)
TOTAL				<u><u>\$ 1,390,807</u></u>	

GENERAL FUND-POLICE DEPARTMENT

DEPARTMENT MISSION STATEMENT

The North Bay Village Police Department is committed to providing public safety excellence through efficient and effective services, designed to deter crime and disorder. Through fiscally responsible proactive and comprehensive strategies, we will maximize our community's quality of life and create the safest environment possible.

VISION STATEMENT

Our Police Department will deliver the highest level of efficient and effective community based public safety services through our unwavering commitment to organizational excellence.

DEPARTMENT MISSION STATEMENT

As a proud team of Law Enforcement professionals committed to delivering superior community based police services, we will always adhere to the highest ethical industry standards with an emphasis on accountability and transparency.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The Police Department is entrusted with the responsibility of providing the highest level of public safety services to the community, while maintaining and always increasing the public's trust in our ability to keep them safe. We accomplish this aspect of our mission by maximizing both our internal and external resources to develop strong and effective community partnerships.
- ❖ Through the Department's Field, Support, and Code Enforcement Operations, strategic plans are used to optimize the efficacy and effectiveness of all organizational areas. Using a coordinated approach of comprehensive enforcement, community policing and a progressive vision for the Agency, the Police Department not only meets, but will exceed, the community's public safety expectations.

CORE VALUES: Fairness-Integrity-Respect-Service

DEPARTMENT GOALS

- ✱ *Continue to vigorously pursue CFA (Commission for Florida Law Enforcement Accreditation) accreditation timeline requirements for the Department.*
- ✱ *Continue to develop sound training programs for the Department, to address current requirements, specialized training and police reform areas.*
- ✱ *Phase in youth and school related programs, as well as community based initiatives, to maximize police/citizen engagement and interaction.*
- ✱ *Embrace cultural change and development to maximize organizational efficiencies and effectiveness.*

GENERAL FUND-POLICE DEPARTMENT

Performance Measure #1: CFA Accreditation				
The Police Department will continue the accreditation preparation process in pursuit of eventual CFA Law Enforcement Accreditation.				
CFA Accreditation	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Complete Policies, Directives, and General Orders for all Department SOPs	X	X	X	X
Develop and Implement all required Departmental forms/reports	X	X	X	X
Identify and Collect all proofs for every standard necessary for the Mock and On-Site Inspections	X	X	X	X
Request an Extension to complete the Accreditation Process for CFA				X

Performance Measure #2: Departmental Training				
The Police Department will develop a Training Team to address the developmental and continuing education needs for all required/high liability areas of the Organization.				
Departmental Training	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Establish FY2022 Training Calendar (In-House and Free Training/Schools)	X			
Conduct Annual Firearms & Rifle Qualifications / Descretionary Shooting			X	
Conduct Annual Use of Force / Hate Crimes / Code Enforcement / Narcan Refresher Training, Field Critical Care Training / CPR / AED		X		
Identify training personnel, equipment, and venue locations, for refresher, certification and High-Liability Training	X			

Performance Measure #3: Code Enforcement				
The Village has a comprehensive Short Term Vacation Rental (STVR) Ordinance and the Code Enforcement Team will be responsible for all administrative/enforcement related activities.				
Code Enforcement	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Continue to track all STVRs in the Village and ensure they are in compliance with the ordinance requirements. Ensure that proper enforcement is carried out, and fines and citations are issued for violations	X	X	X	X
Continue to regularly schedule Special Magistrate hearings for all cases that have not achieved compliance	X	X	X	X
Proactively monitor and address code violations in the Village that create conditions of blight, such as property and landscape maintenance, bulk trash, and work without required permits	X	X	X	X
Maintain productive working relationships with local property owners, HOA's, and condo boards to encourage compliance with Village codes while regularly engaging in proactive community outreach and enhancement projects	X	X	X	X

GENERAL FUND-POLICE DEPARTMENT

Performance Measure #4: New Public Safety Enforcement Initiatives				
The Police Department will expand specialized unit resources, and certifications as opportunities become available to further deter and enforce criminal / traffic / parking activity and ordinance violations				
New Public Safety Enforcement Initiatives	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Implement Department wide traffic initiatives with the Traffic Team and Motor Unit designed to deter and control traffic related challenges throughout the Village	X	X	X	X
Expand Marine Patrol coverage to maximize community visibility, conduct enhanced enforcement, and effectively address all maritime related challenges	X	X	X	X
Develop public safety strategies to deter crime and successfully resolve cases, through patrol and proven investigative techniques, to include a crime analysis component	X	X	X	X

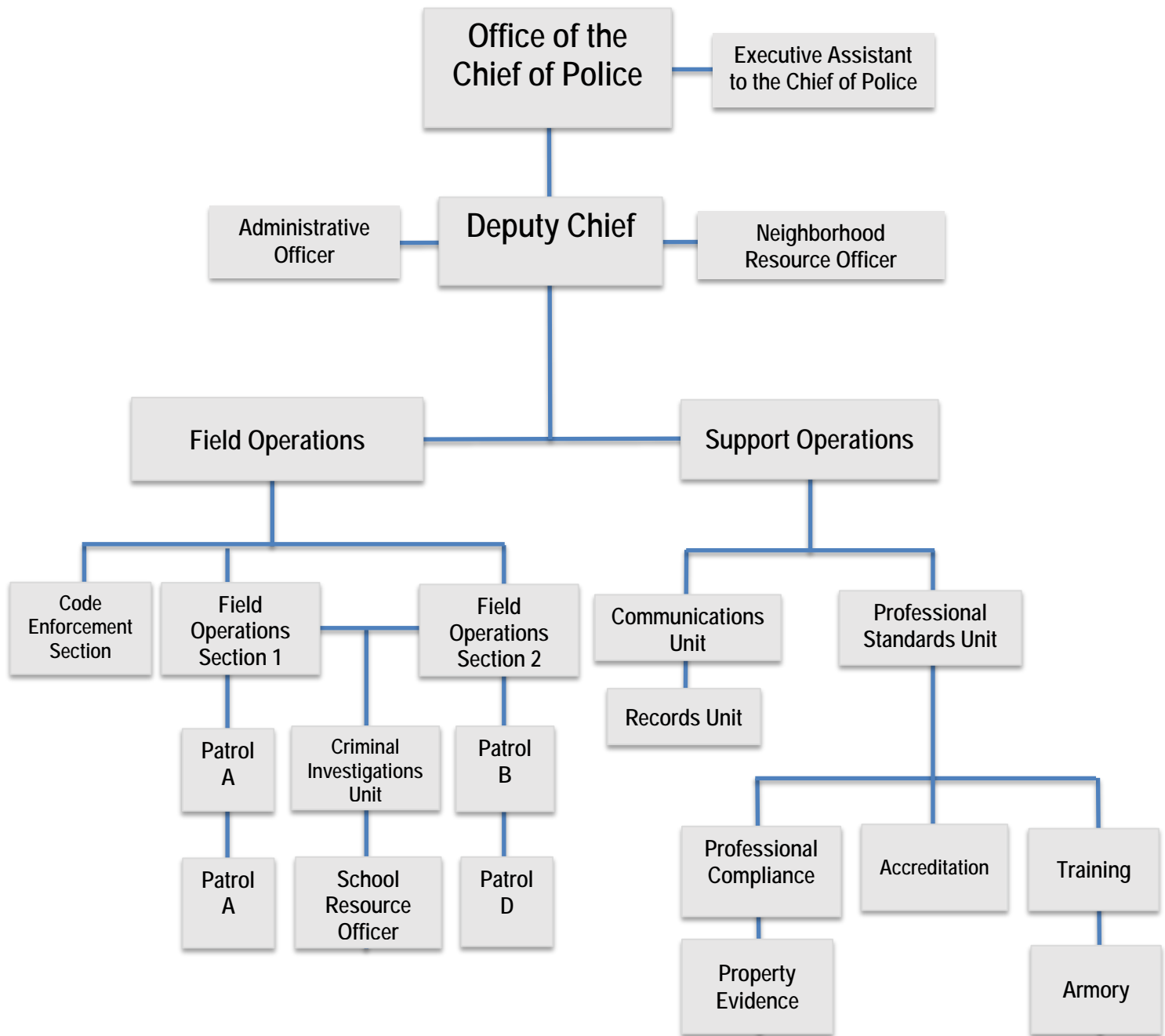
Performance Measure #5: Expand Community Policing Initiatives				
The Police Department will implement additional community policing initiatives, as opportunities become available which will address citizen public safety concerns and also focus on school and youth programs				
Expand Community Policing and Youth Programming Initiatives	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Implement proactive crime prevention strategies to include community surveys, public safety programs and crime watch initiatives (NRO and administrative personnel)	X	X	X	X
Work with the Miami Dade School Board Police Department to implement children/students programs at TIES	X	X	X	X
Promote PAL programming for all eligible age youth groups throughout the Village (NRO and Training Team)	X	X	X	X
Attend any free Crime Prevention Through Environmental Design (CPTED)/Neighborhood Resource Officer (NRO) training and work with neighboring agencies to develop proficiencies in this specialized public safety area (NRO)	X	X	X	X

GENERAL FUND-POLICE DEPARTMENT

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
PERSONNEL SERVICES	\$ 4,816,126	\$ 5,232,694	\$ 4,834,189	\$ 2,284,715	\$ 5,063,903	\$ 5,243,796
MATERIALS, SUPPLIES, SERVICES	648,513	604,569	590,645	298,741	666,803	543,126
TOTAL OPERATING BUDGET	5,464,639	5,837,263	5,424,834	2,583,455	5,730,706	5,786,922
CAPITAL	42,236	-	44,509	22,991	209,824	42,257
DEBT SERVICE	-	-	-	-	-	-
GRANTS & AIDS	-	-	-	-	3,153	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	42,236	-	44,509	22,991	212,977	42,257
TOTAL DEPARTMENT BUDGET	\$ 5,506,875	\$ 5,837,263	\$ 5,469,344	\$ 2,606,446	\$ 5,943,683	\$ 5,829,179

Police Department Organizational Chart



GENERAL FUND-POLICE DEPARTMENT

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
Regular Salaries	\$ 3,142,928	\$ 3,396,930	\$ 3,077,530	\$ 1,488,135	\$ 3,239,652	\$ 3,310,971
Overtime	112,835	73,949	232,000	58,492	150,000	150,000
Education Incentive	20,131	22,950	21,000	10,960	22,430	27,900
Special Off-Duty Detail	0	50,261	0	0	22,750	0
Clothing Allowance	8,760	9,550	6,400	8,000	9,200	9,000
Fica Tax	241,565	262,630	253,179	115,781	263,468	264,764
Retirement Contributions	647,852	818,299	675,093	318,607	733,147	896,223
Health, Life, Dental, Ins.	501,037	465,843	483,152	237,361	472,234	520,843
Workers Compensation	141,018	132,282	121,378	65,150	132,564	142,506
Cost Allocation	0	0	(160,543)	(80,272)	(160,543)	(153,411)
Compensation Personnel	0	0	125,000	62,500	179,000	75,000
TOTAL PERSONNEL SERVICES	4,816,126	5,232,694	4,834,189	2,284,715	5,063,903	5,243,796
Contract Services -Data Processing	2,229	50,393	62,000	71,781	140,294	64,600
Contract Services	9,650	6,612	22,126	16,549	24,155	13,826
Contract Services - Pre-Employment	4,258	570	1,000	1,460	4,505	2,000
Contract Services - Crossing Guards	746	0	0	0	0	0
Travel, Conferences & Meetings	6,857	11,588	1,000	1,143	1,143	5,000
Telephone	19,660	33,263	32,000	11,532	31,714	32,000
Professional Services	28,026	8,526	0	0	0	0
Equipment Rental	27,411	19,189	0	0	0	0
Vehicle Lease	166,803	241,439	262,319	118,960	236,338	224,000
Repair & Maintain -Vehicle/Boat	75,072	59,883	50,000	9,000	40,175	35,000
Repair, Replace & Maintain - Equipment	14,589	9,963	0	0	0	3,000
Repair & Maintenance of Building	6,686	1,889	2,000	0	2,000	2,000
Accreditation	92,500	0	0	0	0	0
Vehicle Rental	12,376	9,064	9,900	2,477	9,906	9,900
Compensation Personnel	0	0	0	0	0	0
Youth Services	7,450	6,417	8,000	2,322	4,322	8,000
Crime Watch	7,754	1,253	4,000	0	4,000	4,000
Investigations	0	0	0	0	0	0
Office Supplies	4,362	6,353	4,500	1,205	4,300	4,500
Uniforms & Accessories	21,802	9,319	12,000	8,029	16,058	6,000
Uniform Cleaning & Maintenance	4,962	4,515	6,000	1,174	2,349	5,000
Copier Lease/Supplies	2,539	6,064	6,800	4,053	9,159	6,800
Gas & Oil	85,667	78,658	75,000	30,022	90,597	90,000
K-9 Operating Expenses	4,319	2,372	5,000	1,690	3,380	3,500
PAL	0	767	5,000	2,000	4,000	5,000
Ammunition	7,852	2,590	8,000	0	5,000	5,000
MDC Radio System-Promissory Note	12,107	0	0	0	0	0
Special Departmental Supplies	8,797	7,440	6,000	3,574	8,138	6,000
Dues, Subscriptions & Memberships	8,108	13,928	3,000	3,885	4,385	3,000
Education & Training	5,930	12,513	5,000	7,885	20,885	5,000
TOTAL MATERIALS, SUPPLIES, SERVICES	648,513	604,569	590,645	298,741	666,803	543,126
TOTAL OPERATING BUDGET	5,464,639	5,837,263	5,424,834	2,583,455	5,730,706	5,786,922
Counter Terrorism Initiative	0	0	0	0	0	0
Office Equipment	0	0	0	3,926	40,759	0
Machinery & Equipment	42,236	0	44,509	19,065	19,065	42,257
Vehicles	0	0	0	0	150,000	0
TOTAL CAPITAL	42,236	0	44,509	22,991	209,824	42,257
TOTAL NON-OPERATING BUDGET	42,236	0	44,509	22,991	212,977	42,257
TOTAL DEPARTMENT BUDGET	\$ 5,506,875	\$ 5,837,263	\$ 5,469,344	\$ 2,606,446	\$ 5,943,683	\$ 5,829,179

FY 2022 DEPARTMENTAL BUDGET WORKSHEETS

Police

Type	Description	Qty	Cost	Extended Amount	Comment
001.21.521.1200	REGULAR SALARY	3	\$ 7,673	\$ 23,020	(3) SCHOOL CROSSING GUARDS
	REGULAR SALARY	1	85,625	85,625	EXECUTIVE ASSIST TO THE CHIEF
	COLA	1	1,627	1,627	EXECUTIVE ASSIST TO THE CHIEF
	LONGEVITY	1	1,500	1,500	EXECUTIVE ASSIST TO THE CHIEF
	REGULAR SALARY	1	50,433	50,433	PSA
	COLA	1	958	958	PSA
	LONGEVITY	1	300	300	PSA
	SHIFT DIFFERENTIAL	0.04	50,433	2,017	PSA
	REGULAR SALARY	1	47,687	47,687	RECORDS CLERK
	COLA	1	906	906	RECORDS CLERK
	LONGEVITY	1	1,500	1,500	RECORDS CLERK
	REGULAR SALARY	1	70,964	70,964	DISPATCH SUPERVISOR
	COLA	1	1,348	1,348	DISPATCH SUPERVISOR
	LONGEVITY	1	1,500	1,500	DISPATCH SUPERVISOR
	REGULAR SALARY	1	48,031	48,031	DISPATCHER
	COLA	1	913	913	DISPATCHER
	SHIFT DIFFERENTIAL	0.04	48,031	1,921	DISPATCHER
	INSURANCE STIPEND	1	4,800	4,800	DISPATCHER
	LONGEVITY	1	300	300	DISPATCHER
	REGULAR SALARY	1	51,916	51,916	DISPATCHER
	COLA	1	986	986	DISPATCHER
	LONGEVITY	1	1,500	1,500	DISPATCHER
	SHIFT DIFFERENTIAL	0.04	51,916	2,077	DISPATCHER
	REGULAR SALARY	1	45,733	45,733	DISPATCHER
	COLA	1	869	869	DISPATCHER
	REGULAR SALARY	1	50,427	50,427	DISPATCHER
	COLA	1	958	958	DISPATCHER
	LONGEVITY	1	300.00	300	DISPATCHER
	REGULAR SALARY	1	82,400	82,400	CODE ENFORCEMENT DIRECTOR
	COLA	1	1,566	1,566	CODE ENFORCEMENT DIRECTOR
	REGULAR SALARY	1	69,971	69,971	CODE ENFORCEMENT OFFICER
	COLA	1	1,329	1,329	CODE ENFORCEMENT OFFICER
	LONGEVITY	1	300	300	CODE ENFORCEMENT OFFICER
	REGULAR SALARY	1	28,500	28,500	PT CODE ENFORCEMENT OFFICER-VACANT
	REGULAR SALARY	1	23,764	23,764	PT ACCREDITATION COORDINATOR
	COLA PT NON-SWORN PERSONNEL	1	889	889	COLA PT NON-SWORN PERSONNEL
	REGULAR SALARY	1	120,537	120,537	CHIEF OF POLICE
	INSURANCE STIPEND	1	4,800	4,800	CHIEF OF POLICE
	LONGEVITY	1	500	500	CHIEF OF POLICE
	STEP INCREASE	1	3,616	3,616	CHIEF OF POLICE
	REGULAR SALARY	1	117,181	117,181	DEPUTY CHIEF
	INSURANCE STIPEND	1	4,800	4,800	DEPUTY CHIEF
	STEP INCREASE	1	3,515	3,515	DEPUTY CHIEF
	REGULAR SALARY	1	114,989	114,989	LIEUTENANT
	LONGEVITY	1	1,500	1,500	LIEUTENANT
	REGULAR SALARY	1	114,989	114,989	LIEUTENANT
	LONGEVITY	1	1,500	1,500	LIEUTENANT
	REGULAR SALARY	1	99,323	99,323	SERGEANT
	SHIFT DIFFERENTIAL	0.02	32,777	656	SERGEANT
	SPECIALTY ASSIGNMENT	1	2,600	2,600	SERGEANT
	LONGEVITY	1	1,500	1,500	SERGEANT
	REGULAR SALARY	1	86,073	86,073	POLICE OFFICER
	INSURANCE STIPEND	1	4,800	4,800	POLICE OFFICER
	SHIFT DIFFERENTIAL	0.04	86,073	3,443	POLICE OFFICER
	LONGEVITY	1	1,500	1,500	POLICE OFFICER
	REGULAR SALARY	1	90,377	90,377	DETECTIVE
	LONGEVITY	1	1,500	1,500	DETECTIVE
	REGULAR SALARY	1	90,089	90,089	SERGEANT
	LONGEVITY	1	300	300	SERGEANT
	STEP INCREASE	1	3,604	3,604	SERGEANT
	REGULAR SALARY	1	89,516	89,516	CORPORAL
	LONGEVITY	1	1,000	1,000	CORPORAL
	SHIFT DIFFERENTIAL	0.04	89,516	3,581	CORPORAL

FY 2022 DEPARTMENTAL BUDGET WORKSHEETS

Type	Description	Qty	Cost	Extended Amount	Comment
	REGULAR SALARY	1	89,516	89,516	CORPORAL
	LONGEVITY	1	1,500	1,500	CORPORAL
	SHIFT DIFFERENTIAL	0.04	89,516	3,581	CORPORAL
	REGULAR SALARY	1	89,516	89,516	CORPORAL
	SHIFT DIFFERENTIAL	0.02	29,540	591	CORPORAL
	LONGEVITY	1	1,500	1,500	CORPORAL
	REGULAR SALARY	1	86,073	86,073	PATROL OFFICER
	INSURANCE STIPEND	1	4,800	4,800	PATROL OFFICER
	SHIFT DIFFERENTIAL	0.04	86,073	3,443	PATROL OFFICER
	LONGEVITY	1	1,500	1,500	PATROL OFFICER
	REGULAR SALARY	1	86,073	86,073	PATROL OFFICER
	SHIFT DIFFERENTIAL	0.04	86,073	3,443	PATROL OFFICER
	REGULAR SALARY	1	65,408	65,408	PATROL OFFICER
	STEP INCREASE	1	2,616	2,616	PATROL OFFICER
	SPECIALTY ASSIGNMENT	1	1,560	1,560	PATROL OFFICER
	REGULAR SALARY	1	66,044	66,044	DETECTIVE
	STEP INCREASE	1	2,642	2,642	DETECTIVE
	SHIFT DIFFERENTIAL	0.02	21,795	436	DETECTIVE
	REGULAR SALARY	1	86,073	86,073	PATROL OFFICER
	SHIFT DIFFERENTIAL	0.02	28,404	568	PATROL OFFICER
	LONGEVITY	1	1,500	1,500	PATROL OFFICER
	REGULAR SALARY	1	86,073	86,073	PATROL OFFICER
	SHIFT DIFFERENTIAL	0.04	86,073	3,443	PATROL OFFICER
	LONGEVITY	1	1,500	1,500	PATROL OFFICER
	REGULAR SALARY	1	65,408	65,408	PATROL OFFICER-NRO
	SHIFT DIFFERENTIAL	0.04	65,408	2,616	PATROL OFFICER-NRO
	STEP INCREASE	1	2,616	2,616	PATROL OFFICER-NRO
	INSURANCE STIPEND	1	4,800	4,800	PATROL OFFICER-NRO
	REGULAR SALARY	1	58,778	58,778	PATROL OFFICER
	STEP INCREASE	1	2,351	2,351	PATROL OFFICER
	LONGEVITY	1	300	300	PATROL OFFICER
	SHIFT DIFFERENTIAL	0.04	58,778	2,351	PATROL OFFICER
	REGULAR SALARY	1	90,089	90,089	SERGEANT
	LONGEVITY	1	1,500	1,500	SERGEANT
	REGULAR SALARY	1	79,579	79,579	PATROL OFFICER-K9
	STEP INCREASE	1	3,183	3,183	PATROL OFFICER-K9
	SHIFT DIFFERENTIAL	0.04	79,579	3,183	PATROL OFFICER-K9
	LONGEVITY	1	500	500	PATROL OFFICER-K9
	SPECIALTY ASSIGNMENT	1	1,560	1,560	PATROL OFFICER-K9
	REGULAR SALARY	1	81,713	81,713	SERGEANT
	STEP INCREASE	1	3,269	3,269	SERGEANT
	SHIFT DIFFERENTIAL	0.02	26,965	539	SERGEANT
	SPECIALTY ASSIGNMENT	1	1,560	1,560	SERGEANT
	REGULAR SALARY	1	70,229	70,229	PATROL OFFICER
	STEP INCREASE	1	2,809	2,809	PATROL OFFICER
	LONGEVITY	1	500	500	PATROL OFFICER
	SHIFT DIFFERENTIAL	0.04	70,229	2,809	PATROL OFFICER
	REGULAR SALARY	1	74,283	74,283	DETECTIVE
	STEP INCREASE	1	2,971	2,971	DETECTIVE
	SHIFT DIFFERENTIAL	0.04	74,283	2,971	DETECTIVE
	LONGEVITY	1	1,000	1,000	DETECTIVE
	REGULAR SALARY	1	62,893	62,893	PATROL OFFICER-TRAFFIC
	STEP INCREASE	1	2,516	2,516	PATROL OFFICER-TRAFFIC
	SHIFT DIFFERENTIAL	0.02	20,755	415	PATROL OFFICER-TRAFFIC
	SPECIALTY ASSIGNMENT	1	1,560	1,560	PATROL OFFICER-TRAFFIC
	REGULAR SALARY	1	58,778	58,778	CORPORAL
	STEP INCREASE	1	2,351	2,351	CORPORAL
	REGULAR SALARY	1	63,384	63,384	PT ACCREDITATION SWORN MAJOR
	REGULAR SALARY	1	44,466	44,466	PT MARINE PATROL OFFICER
	STEP INCREASE	1	1,779	1,779	PT MARINE PATROL OFFICER
	REGULAR SALARY	1	47,689	47,689	PT DETECTIVE
	STEP INCREASE	1	1,908	1,908	PT DETECTIVE
	REGULAR SALARY	1	39,741	39,741	PT PATROL OFFICER
	STEP INCREASE	1	1,590	1,590	PT PATROL OFFICER
	REGULAR SALARY	1	39,741	39,741	PT PATROL OFFICER-NEW POSITION
	STEP INCREASE	1	1,590	1,590	PT PATROL OFFICER-NEW POSITION
				3,299,891	Total Wages

FY 2022 DEPARTMENTAL BUDGET WORKSHEETS

Type	Description	Qty	Cost	Extended Amount	Comment
001.21.521.1400	Overtime	1	150,000	150,000	OVERTIME
				150,000	
001.21.521.1500	Educational Incentives	1	27,900	27,900	EDUCATIONAL INCENTIVE
001.021.521.1200	Cell Phone Allowance	1	11,080	11,080	CELL PHONE ALLOWANCE
001.21.521.1570	Clothing Allowance	1	9,000	9,000	CLOTHING ALLOWANCE
001.21.521.1600	Compensation Personnel	1	75,000	75,000	COMPENSATED ABSENCES/CASH OUT SICK & VACATION-RETIREMENT CASH OUT
001.21.521.2100	Fica	1	59,180	59,180	FICA FOR NON SWORN PERSONNEL
		1	194,109	194,109	FICA FOR SWORN OFFICERS
		1	11,475	11,475	FICA FOR OVERTIME
				264,764	
001.21.521.2200	Retirement Contributions	1	117,832	117,832	NON SWORN PERSONNEL
		1	738,350	738,350	SWORN OFFICERS
		1	40,040	40,040	RETIREMENT-OVERTIME
				896,223	
001.21.521.2300	Health, Life, Dental	1	151,906	151,906	NON SWORN PERSONNEL
	HEALTH, DENTAL, LIFE & DISAB.	1	368,938	368,938	SWORN OFFICERS
				520,843	
001.21.521.2400	Workers Compensation	1	6,996	6,996	WCOMP FOR OVERTIME
	WORKERS' COMP	1	17,167	17,167	NON SWORN PERSONNEL
	WORKERS' COMP	1	118,343	118,343	SWORN OFFICERS
				142,506	
001.21.521.3131	Contract Services - Data Processing	1	64,600	64,600	POWER DMS/ LEXINEXIS/DIBRI & OTHER SOFTWARE
001.21.521.3132	Contract Services - Pre-Employment	1	2,000	2,000	MEDICAL ANNUAL AND EMPLOYMENT REQUIRED TESTING/PHYSICAL EXAMS
001.21.521.3136	Contract Services	1	7,000	7,000	GPS OPERATIONS
		1	5,326	5,326	RADIO CONTRACT MAINTENANCE
		1	1,500	1,500	COURT STANDBY\$1,500
				13,826	
001.21.521.4410	Vehicle Lease	1	159,000	159,000	(20) POLICE VEHICLE LEASE MARKED
		1	65,000	65,000	(8) Police Vehicle Lease Unmarked Lease price includes the cost of all new equipment.
		1	-	-	
				224,000	
001.21.521.4601	Repair & Maintenance Vehicle/Boat	1	35,000	35,000	R&M VEH (INCLUDING THE BOAT)
001.21.521.4602	Repair, Replace & Maintain Equip	1	3,000	3,000	RADIOS BATTERIES/SHOULDER MIC/ANTENNA/INVESTIGATIONS SUPPLIES
001.21.521.5100	Office Supplies	1	4,500	4,500	VARIOUS OFFICE SUPPLIES/INCLUDES CODE IPAD
001.21.521.5205	Gas & Oil	1	90,000	90,000	GAS & OIL POLICE VEHICLES & BOAT
001.21.521.5215	Copy Machine Lease & Supplies	1	6,800	6,800	DISPATCH/ADMIN COPIER
001.21.521.5230	K-9 Operating Expenses	1	3,500	3,500	K-9 OPERATING EXPENSES
001.21.521.5231	Special Departmental Supplies	1	6,000	6,000	PLAQUES/COFFEE/WATER/CLEANING SUPPLIES
001.21.521.5260	Cost Allocation	1	(153,411)	(153,411)	COST ALLOCATION

FY 2022 DEPARTMENTAL BUDGET WORKSHEETS

Type	Description	Qty	Cost	Extended Amount	Comment
001.21.521.5340	Travel, Conferences & Meeting	1	5,000	5,000	POLICE WEEK/HONOR GUARD DETAIL/MDCACP ISLANDS CHIEFS DINNER
001.21.521.5360	Telephone	1	32,000	32,000	T1 TELEPHONE AND EMERGENCY LINES
001.21.521.4604	Repair & Maintenance Building	1	2,000	2,000	E-NOTIFY COURT SUBPOENA PROJECT
001.21.521.5401	Vehicle Rental	12	825	9,900	(1) UNMARKED VEHICLE RENTAL PER MONTH-DEA DETACHED DETECTIVE
001.21.521.5405	Dues, Subscriptions & Memberships	1	3,000	3,000	ANNUAL FOR MDCACP,FPCA/IACP/FLA-PAC/911 CERT/CRIME REPORTS/CODE ENF
001.21.521.5483	Youth Services & Programs	1	8,000	8,000	NAT NIGHT OUT, RED RIBBON DAY, MOVIE NIGHT AND OTHERS
001.21.521.5489	P.A.L	1	5,000	5,000	P.A.L ACTIVITIES
001.21.521.3125	Crime Watch/Community Policing	1	4,000	4,000	HURRICANE PREP,BIKE RODEO,MOTHER'S DAY COFFEE W/CHIEF/OTHER EVENTS
001.21.521.5500	Education & Training	1	5,000	5,000	TRAINING FOR ALL DEPARTMENT
001.21.521.5555	Uniforms	1	6,000	6,000	UNIFORMS
001.21.521.5560	Uniform Cleaning	1	5,000	5,000	DRYCLEANING
001.21.521.5221	Ammunition	1	5,000	5,000	REPLACEMENT, TEAR GAS, TRAINING
001.21.521.6430	Machinery & Equipment	8	2,063	16,500	(8) PANASONIC CF-54 LAPTOPS
Proj# GF22-04		1	25,757	25,757	(24) TASERS - LEASE
Proj# GF22-05				42,257	
TOTAL				<u><u>\$ 5,829,179</u></u>	

GENERAL FUND- RECREATION AND HUMAN SERVICES

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of Recreation & Human Services Department is to enhance the quality of life for residents and visitors of North Bay Village by providing safe public parks and special event activities that are accessible and available to all members of the community.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ This department through the management of the Director of Communications and Special Events, implements community-wide special events and programs for various holidays and observances.

DEPARTMENT GOALS

- ☀ *Continue to improve Village Events in order to promote community Cohesiveness and involvement.*
- ☀ *Promote additional services for all Village residents.*

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Halloween and Winter Wonderland Events	X			
Scholarship program		X		
Spring egg hunt			X	
July the 4 th event				X
NBV 75 th Anniversary event				X

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
PERSONNEL SERVICES	\$ 37,632	\$ 78,825	\$ 92,413	\$ 44,247	\$ 122,322	\$ 80,711
MATERIALS, SUPPLIES, SERVICES	7,678	-	5,000	-	-	7,000
TOTAL OPERATING BUDGET	293,932	331,689	335,752	133,099	375,583	251,561
TOTAL NON-OPERATING BUDGET	-	-	-	-	-	-
TOTAL DEPARTMENT BUDGET	\$ 293,932	\$ 331,689	\$ 335,752	\$ 133,099	\$ 375,583	\$ 251,561

GENERAL FUND- RECREATION AND HUMAN SERVICES

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
Regular Salaries	\$ 33,707	\$ 60,336	\$ 70,000	\$ 34,699	\$ 97,315	\$ 101,966
Fica	2,577	4,611	5,355	2,664	7,445	7,800
Retirement	1,348	5,416	7,000	3,255	7,719	9,601
Health, Life, Dental Ins.	-	8,379	9,898	3,549	9,683	11,313
Workers' Compensation	-	83	161	81	161	212
Cost Allocation	-	-	-	-	-	(50,182)
TOTAL PERSONNEL SERVICES	37,632	78,825	92,413	44,247	122,322	80,711
Contract Services-Data Processing	-	-	-	-	-	10,000
Contract Services-Lighting	45,624	40,000	26,000	24,896	24,896	26,000
Professional Services-for IB Program	97,500	128,798	99,285	29,643	99,285	-
Professional Services-School Nurse	10,738	6,192	6,600	-	6,600	6,600
Lease-Storage	7,230	5,688	6,204	1,986	6,330	6,600
Public Relations/Promotions	-	5,000	-	-	7,000	15,000
Banners/Signage for Special Events	4,750	1,080	3,000	79	3,000	3,000
Halloween Event	7,544	7,248	5,000	5,000	5,000	5,000
Winter Holiday Event	10,423	7,539	7,500	7,500	7,500	7,500
Spring Event	7,830	-	5,000	-	-	5,000
4th of July Event	7,678	-	5,000	-	-	7,000
TIES Contribution-School Supplies	-	2,250	11,000	-	2,000	2,000
NBY Youth Summer Program run by PD	23,717	6,998	20,000	-	20,000	20,000
Travel, Conferences & Meeting	-	-	-	-	-	1,500
Dues, Subscriptions & Memberships	-	-	-	-	-	150
Scholarship Program	2,000	-	2,000	-	2,000	2,000
Advisory Board Annual Event	-	454	500	-	500	500
Public Relations/Newsletter & PSA	-	8,900	10,500	2,048	17,500	16,000
Community Special Events-Senior Programs	2,403	2,280	2,500	-	-	2,500
Community Special Events-Sports Events	-	9,190	5,000	16,700	23,000	8,750
Community Special Events-After School Program at Ties	-	2,460	3,750	1,000	2,000	-
Community Special Events-Sponsored by Commission	28,864	6,788	-	-	5,300	4,000
Community Special Events-Marketing	-	-	5,000	-	4,000	4,000
Community Special Events-STEAM	-	9,500	9,500	-	9,750	9,750
Community Special Events-Music at the Park	-	2,500	10,000	-	7,600	8,000
TOTAL MATERIALS, SUPPLIES, SVCS	256,300	252,864	243,339	88,852	253,261	170,850
TOTAL OPERATING BUDGET	293,932	331,689	335,752	133,099	375,583	251,561
TOTAL NON-OPERATING BUDGET	-	-	-	-	-	-
TOTAL DEPARTMENT BUDGET	\$ 293,932	\$ 331,689	\$ 335,752	\$ 133,099	\$ 375,583	\$ 251,561

FY 2022 DEPARTMENTAL BUDGET WORKSHEETS

Recreation & Human Services

Type	Description	Qty	Cost	Extended Amount	Comment
001.71.571.1200	Regular Salaries	1	\$ 82,400	\$ 82,400	DIR. OF COMMUNICATIONS & SPECIAL EVENTS
	COLA	1	1,566	1,566	DIR. OF COMMUNICATIONS & SPECIAL EVENTS
	Regular Salaries	1	18,000	18,000	SUMMER CAMP COUNSELORS
				101,966	
001.071.571.2100	Fica	1	6,423	6,423	DIR. OF COMMUNICATIONS & SPECIAL EVENTS
	Fica	1	1,377	1,377	SUMMER CAMP COUNSELORS
		1		7,800	
001.71.571.2200	Retirement Contributions	1	9,601	9,601	DIR. OF COMMUNICATIONS & SPECIAL EVENTS
001.71.571.2300	Health, Dental & Life	1	11,313	11,313	DIR. OF COMMUNICATIONS & SPECIAL EVENTS
001.71.571.5240	Workers Compensation	1	212	212	DIR. OF COMMUNICATIONS & SPECIAL EVENTS
001.71.571.5260	Cost Allocation	1	(50,182)	(50,182)	COST ALLOCATION
001.71.571.3131	Contract Services-Data Processing	1	10,000	10,000	(MAILCHIMP, SPROUT, GRAMMARLY, BITLY, CANVA, ARCHIVE SOCIAL, ADOBE, etc.)
001.71.571.3133	Contract Services-Lighting	1	26,000	26,000	HOLIDAY VILLAGE DÉCOR: CONTRACT
001.71.571.3166	Professional Services-IB Program	1	-	-	IB PROGRAM-TIES
001.71.571.3160	Professional Services	1	6,600	6,600	SCHOOL MENTAL HEALTH NURSE-TIES APPROVED BY RESO 2020-042
001.71.571.3167	Community Special Events	1	-	-	AFTER SCHOOL PROGRAM AT TIES (SPONSORED BY STROUT)
001.71.571.4808	Public Relations/Promotions	1	15,000	15,000	Branding-Step & Repeat, Tablecloths, Business Cards, Letterhead, Envelopes, Signage, Reusable bags, Water Bottles, Sunglasses, Stickers, Shirts, Pens, Towels
001.71.571.4810	Public Relations	1	16,000	16,000	PSA's, OUTREACH, MAILERS, VIDEO SERVICES, PAID ADVERTISING, FRAMES
001.71.571.4403	Lease-Storage	12	550	6,600	STORAGE SPACE FOR EVENT SUPPLIES
001.71.571.5231	TIES Contribution-School Support	1	2,000	2,000	TIES CONTRIBUTION FOR SCHOOL SUPPORT
001.71.571.5340	Travel, Conferences & Meetings	1	1,500	1,500	DIRECTOR OF COMMUNICATIONS TRAINING
001.71.571.5405	Dues, Subscriptions & Memberships	1	150	150	S. FLORIDA BUSINESS JOURNAL
001.71.571.5450	Special Events-Banner/Signage	1	3,000	3,000	BANNERS-EVENTS & SIGNAGE & OUTDOOR BULLETING BOARD
001.71.571.5451	Halloween Event	1	5,000	5,000	HALLOWEEN PARTY EVENT
001.71.571.5452	Winter Holiday Event	1	7,500	7,500	WINTER WONDERLAND EVENT
001.71.571.5453	Spring Event	1	5,000	5,000	SPRING EGG HUNT EVENT
001.71.571.5454	4th of July Event	1	7,000	7,000	SUPPLIES FOR 4TH OF JULY PARADE/EVENT
001.71.571.5459	Scholarship Program	1	2,000	2,000	SCHOLARSHIP PROGRAM
001.72.574.5489	NBV Youth Summer Program	1	20,000	20,000	YOUTH SUMMER CAMP PROGRAM (RUN BY POLICE)
001.71.571.5463	Community Special Events (NEW)	1	1,000	1,000	ENVIRONMENTAL CLEAN-UPS
001.71.571.5456	Community Special Events	1	8,750	8,750	AFTER SCHOOL PROGRAMMING CHALLENGE TO CHANGE (SPONSORED BY MAYOR LATHAM)
001.71.571.5460	Community Special Events	1	4,000	4,000	SMALL BUSINESS MARKETING-PSA'S
001.71.571.5458	Community Special Events	1	2,000	2,000	YOGA AT THE PARK
001.71.571.5455	Community Special Events	1	2,500	2,500	SENIOR PROGRAM EVENTS
001.71.571.5463	Community Special Events (NEW)	1	1,000	1,000	PRIDE EVENT
001.71.571.5457	Community Special Events	1	9,750	9,750	STEAM PROGRAM/NO PLACE FOR HATE
001.71.571.5462	Community Special Events	1	500	500	BDB ADVISORY BOARD ACTIVITIES
001.71.571.5490	Community Special Events	1	8,000	8,000	MUSIC AT THE PARK AND ART FESTIVAL
	TOTAL			<u>\$ 251,561</u>	

BUILDING FUND

Detail of Revenues & Expenditures

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
BUILDING FEE FUND						
<i>Operating Revenues</i>						
Building Permit Fees	\$ 314,606	\$ 279,621	\$ 250,000	\$ 108,165	\$ 236,330	\$ 310,000
Electrical Permits	31,567	28,643	30,000	9,319	18,638	30,000
Plumbing Permits	34,085	48,217	35,000	11,515	23,030	35,000
Sign Permits	-	-	-	-	-	-
Mechanical Permits	44,173	29,050	45,000	8,544	17,088	45,000
Structural Permits	-	-	-	-	-	-
Misc Permits	16,947	17,468	2,000	9,945	19,890	2,000
Building Inspection Fees	-	-	-	-	-	-
Plans Review	-	-	-	-	-	-
Other Miscellaneous Revenue	33,608	30,234	15,000	7,296	14,592	16,402
Total Operating Revenues	474,987	433,233	377,000	154,784	329,568	438,402
<i>Non-Operating Revenue</i>						
Fund Balance	(4,221)	(64,434)	-	-	(109,541)	-
Transfer from General Fund	-	-	44,698	33,742	153,880	0
Transfer from Education Fees	-	-	-	-	-	3,000
Transfer from Technology Surcharge	-	-	-	-	10,000	8,500
Transfer from Document Preservation	-	-	-	-	-	8,000
Total Non-Operating Revenue	(4,221)	(64,434)	44,698	33,742	54,339	19,500
TOTAL REVENUE	470,766	368,799	421,698	188,526	383,907	457,902
<i>Expenditures</i>						
Personnel Services	91,016	88,617	93,679	40,526	90,644	97,071
Operating Expenses	418,986	362,953	328,018	148,000	293,263	357,331
Total Operating Expense	510,002	451,570	421,697	188,526	383,907	454,402
<i>Non-Operating Expenses</i>						
Transfer to General Fund	25,198	26,770	-	-	-	-
Capital	-	-	-	-	-	3,500
Debt Service	-	-	-	-	-	-
Total Non-Operating Expenses	25,198	26,770	-	-	-	3,500
Fund Balance/Reserves/Net Assets	(64,434)	(109,541)	0	-	-	-
TOTAL EXPENDITURES	\$ 470,766	\$ 368,799	\$ 421,698	\$ 188,526	\$ 383,907	\$ 457,902

BUILDING FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The primary mission of the Building Department is to provide quality service to the community that is knowledgeable, efficient, comprehensive and helpful to the public. We will demonstrate honesty, integrity and fairness in all aspects of our responsibilities. The intention is to safeguard life, health, property and public welfare by regulating and controlling the construction, quality of materials, use of all buildings and structures within North Bay Village. The department is responsible for the administration and enforcement of the Florida Building Code, the National Electrical Code, and Village adopted laws and ordinances.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The Department enforces the Florida Building Code, the Dade County Code, the National Fire Protection Agency Code, and is responsible for implementing the Village's Zoning and Land Use Regulations. We will make sure that the appropriate permits are issued either to licensed and insured contractors, or to the homeowners directly, in accordance with the Florida Statutes.

DEPARTMENT GOALS

- ✱ *Coordinate and oversee code amendments to ensure consistency throughout the code; with the Village's Master Plan and with the Village's Comprehensive Plan.*
- ✱ *Continue to improve the turnaround time for permit processing.*
- ✱ *Train other user in the CAP-IDT (Electronic Plan Review System) for online submittals.*
- ✱ *Improve online forms for ease of use by customers.*
- ✱ *Continue multi-task clerks training in Building Department tasks.*

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Implement online permit software	X			
Organize & file boxes of files		X		
Destroy old records per records retention rules			X	
Review/Remove expired permit applications in cabinet				X
Scanning/Disposal of large plans (completed projects) to be completed every 6 months		X		

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
PERSONNEL SERVICES	\$ 91,016	\$ 88,617	\$ 93,679	\$ 40,526	\$ 90,644	\$ 97,071
MATERIALS, SUPPLIES, SERVICES	418,986	362,953	328,018	148,000	293,263	357,331
TOTAL OPERATING BUDGET	510,002	451,570	421,697	188,526	383,907	454,402
CAPITAL	-	-	-	-	-	3,500
DEBT SERVICE	-	-	-	-	-	-
GRANTS & AIDS	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	25,198	26,770	-	-	-	-
TOTAL NON-OPERATING BUDGET	50,396	53,540	-	-	-	3,500
TOTAL DEPARTMENT BUDGET	\$ 560,398	\$ 505,110	\$ 421,697	\$ 188,526	\$ 383,907	\$ 457,902

BUILDING FUND



Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
Regular Salaries	\$ 65,644	\$ 64,552	\$ 66,282	\$ 29,396	\$ 66,022	\$ 67,391
Overtime	54	119	500	119	119	500
Fica	4,681	4,696	5,071	2,140	5,060	5,155
Retirement Contributions	4,879	5,366	6,628	2,246	4,881	7,706
Health,Life,Dental, Disability	15,079	13,230	14,777	6,399	14,109	15,852
Workers Compensation	479	453	421	227	453	466
Cost Allocation	-	-	-	-	-	-
TOTAL PERSONNEL SERVICES	91,016	88,617	93,679	40,526	90,644	97,071
Professional Services	351,641	290,320	259,400	111,259	220,483	305,400
Bank Fees	3,239	2,707	2,500	1,525	3,050	3,000
Contract Services-Data Processing	6,494	8,597	8,500	4,320	8,639	8,500
Telephone	2,037	4,112	4,000	1,838	3,775	3,500
Equipment Rental	959	1,375	1,680	409	1,417	1,680
Building Rental/Lease	52,655	51,941	48,438	26,915	51,941	29,251
Office Supplies	1,901	3,888	3,000	1,722	3,944	3,000
Relocation of Village Hall	-	-	-	-	-	-
Special Departmental Supplies	-	-	-	-	-	-
Dues, Subscriptions & Memberships	-	-	-	-	-	-
TOTAL MATERIALS, SUPPLIES, SVCS	418,986	362,953	328,018	148,000	293,263	357,331
TOTAL OPERATING BUDGET	510,002	451,570	421,697	188,526	383,907	454,402
Office Equipment	-	-	-	-	-	3,500
TOTAL CAPITAL	-	-	-	-	-	3,500
TOTAL NON-OPERATING BUDGET	25,198	26,770	-	-	-	3,500
TOTAL DEPARTMENT BUDGET	\$ 535,200	\$ 478,340	\$ 421,697	\$ 188,526	\$ 383,907	\$ 457,902

FY 2022 DEPARTMENTAL BUDGET WORKSHEETS

Building

Type	Description	Qty	Cost	Extended Amount	Comment
111.25.524.1200	Regular Salaries				
	REG SALARY	1	\$ 7,200	\$ 7,200	PT BUILDING OFFICIAL
	REG SALARY	1	58,382	58,382	BUILDING & ZONING PERMIT CLERK
	LON	1	500	500	BUILDING & ZONING PERMIT CLERK
111.25.524.1570	CLOTHING ALLOWANCE	1	200	200	BUILDING & ZONING PERMIT CLERK
				67,391	
111.25.524.1400	Overtime	1	500	500	OVERTIME
111.25.524.2100	Fica				
	FICA	1	551	551	PT BUILDING OFFICIAL
	FICA	1	4,605	4,605	BUILDING & ZONING PERMIT CLERK
				5,155	
111.25.524.2200	Retirement Contributions				
	RET CONTRIB	1	823	823	PT BLDG OFFICIAL
	RET CONTRIB	1	6,883	6,883	BUILDING & ZONING PERMIT CLERK
				7,706	
111.25.524.2300	Health, Dental & Life				
	HEALTH/LIFE/DENTAL	1	15,852	15,852	BUILDING & ZONING PERMIT CLERK
				15,852	
111.25.524.2400	Workers Compensation				
	W/C	1	315	315	PT BUILDING OFFICIAL
	W/C	1	151	151	BUILDING & ZONING PERMIT CLERK
				466	
111.25.524.3131	Contract Service -Data Processing				
	IT	0.08	80,000	6,400	NETWORK & COMPUTER MTNCE 36%GG 20% PD 36%UT 8%BD
	GIS	0.5	4,200	2,100	GIS HOSTING FOR ENERGGOV 50% BD/50% UT
				8,500	
111.25.524.3160	Professional Services	1	10,000	10,000	MICROFILMING BLDG PERMITS
		1	295,400	295,400	CAP GOVERNMENT CONTRACT SERVICES
				305,400	
111.25.524.5215	Copy Machine Lease				
	TOSHIBA COPIER	12	140	1,680	TOSHIBA COPIER ANNUAL RENTAL
				1,680	
111.25.524.4403	Building Rental/Lease				
	CSWY TOWER	0.1	292,511	29,251	ANNUAL LEASE SUITE 101/300 50%GG, 40%UT & 10%BD
				29,251	
111.25.524.5100	Office Supplies				
	VARIOUS SUPPLIES	1	3,000	3,000	VARIOUS OFFICE SUPPLIES
				3,000	
111.25.524.5260	Cost Allocation				
	Cost Allocation	1	-	-	COST ALLOCATION TO GENERAL FUND
111.25.524.5340	Conferences & Meetings	1	3,000	3,000	CONFERENCES & MEETINGS
111.25.524.3116	Bank/Merchant Fees	1	3,000	3,000	MERCHANT FEES
111.25.524.5360	Telephone	1	3,500	3,500	ANNUAL PHONE SVCS
111.25.524.6410	Office Equipment	1	3,500	3,500	COMPUTER & OFFICE EQUIPMENT
	TOTAL			\$ 457,902	

STREET MAINTENANCE FUND

Detail of Revenues & Expenditures

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
STREET MAINTENANCE FUND						
<i>Operating Revenues</i>						
Local Option Gas Tax	\$ 95,467	\$ 83,680	\$ 82,468	\$ 33,834	\$ 81,201	\$ 88,875
Capital Imp Local Opt Gas Tax	38,913	31,482	31,051	12,736	30,565	33,936
Total Operating Revenues	134,380	115,162	113,519	46,569	111,767	122,811
Motor Fuel Tax	68,139	62,616	62,773	29,663	59,326	74,317
Total Intergovernmental Revenues	68,139	62,616	62,773	29,663	59,326	74,317
<i>Non-Operating Revenues</i>						
Transfer from General Fund	210,965	251,796	269,563	134,781	336,536	278,211
Transfer from Utility Fund	52,907	53,208	-	-	-	-
Transfer from Stormwater Fund	12,659	13,020	-	-	-	-
Bulk Trask Pick-up	14,303	7,162	3,000	639	1,278	1,500
Grants-Cswy Maintenance	2,836	709	-	-	1,250	5,000
Contributions & Donations	-	4,000	-	520	520	-
Other Miscellaneous Revenue	11,848	-	1,000	-	82,892	-
Total Non-Operating Revenues	220,152	329,895	273,563	135,940	422,477	284,711
TOTAL REVENUE	422,670	507,673	449,854	212,173	593,569	481,839
Expenditures	140,304	138,705	177,416	72,561	164,052	192,529
Personnel Services	359,559	284,755	197,439	97,975	218,774	229,309
Operating Expenses	499,864	423,460	374,854	170,536	382,826	421,839
<i>Non-Operating Expenses</i>						
Capital	9,415	51,132	75,000	33,162	157,216	60,000
Debt Service	-	-	-	-	-	-
Total Non-Operating Expenses	9,415	51,132	75,000	33,162	157,216	60,000
TOTAL EXPENDITURES	\$ 509,279	\$ 474,592	\$ 449,854	\$ 203,698	\$ 540,042	\$ 481,839

STREET MAINTENANCE FUND- PUBLIC WORKS DEPARTMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

This fund is used to account for Restricted Revenues and expenditures associated with state distributed fuel taxes.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The Public Works Department maintains all Village streets including resurfacing, potholes repair, re-striping, signage, sidewalks and landscaping.

DEPARTMENT GOALS

- ☀ *Ensure sidewalks are maintained to be ADA (American Disability Act) safe.*
- ☀ *Conduct a public property assessment landscape plan.*
- ☀ *Establish agreement with FDOT for debris removal for West Bridge.*
- ☀ *Implement roadway signage replacement programs for all roadways within Village.*
- ☀ *Establish electrical service repair contract to for electrical infrastructure along ROW.*

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Ensure sidewalks are maintained to be ADA (American Disability Act) safe			X	
Conduct a public property landscape assessment plan			X	
Maintain FDOT Bridge # 870084 & 870550 Flat Fixed Bridges (Twin Structures); 870085 & 870551 Flat Fixed Bridges (Twin Structures) and Movable Steel Bridge free of debris	X	X	X	X
Establish electrical service repair contract to for electrical infrastructure along ROW	X			
Implement pavement marking and signage programs for all roadways within Village		X		

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
PERSONNEL SERVICES	\$ 140,304	\$ 138,705	\$ 177,416	\$ 72,561	\$ 90,644	\$ 97,071
MATERIALS, SUPPLIES, SERVICES	359,559	284,755	197,439	97,975	293,263	357,331
TOTAL OPERATING BUDGET	499,864	423,460	374,854	170,536	383,907	454,402
CAPITAL	9,415	51,132	75,000	33,162	157,216	60,000
DEBT SERVICE	-	-	-	-	-	-
GRANTS & AIDS	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	9,415	51,132	75,000	33,162	157,216	60,000
TOTAL DEPARTMENT BUDGET	\$ 509,279	\$ 474,592	\$ 449,854	\$ 203,698	\$ 540,042	\$ 481,839

STREET MAINTENANCE FUND- PUBLIC WORKS DEPARTMENT

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
Regular Salaries	\$ 85,344	\$ 87,146	\$ 116,522	\$ 44,401	\$ 105,090	\$ 124,500
Clothing Allowance	400	400	600	400	400	600
Overtime	8,168	6,281	5,000	1,791	4,583	5,000
Fica Tax	7,263	7,299	8,960	3,621	8,390	9,570
Retirement Contributions	7,807	8,437	11,712	4,694	10,967	14,305
Health, Life, Dental Insurance	20,696	17,315	19,806	9,903	19,806	21,230
Workers' Compensation	10,626	11,828	14,816	7,751	14,816	17,324
TOTAL PERSONNEL SERVICES	140,304	138,705	177,416	72,561	164,052	192,529
Contract Services - Grounds Maint	104,996	108,975	115,000	45,231	108,554	115,000
Temporary Personnel	72,537	81,548	20,000	16,246	32,492	15,000
Electric, Gas and Water	54,135	46,547	44,000	19,109	38,218	42,000
Vehicle Lease	7,903	10,181	9,336	4,345	8,690	15,600
R & M Vehicles	13,614	977	2,000	1,366	2,732	2,000
R & M Equipment	23,697	4,964	16,000	9,997	19,994	15,000
R & M Building	3,336	4,996	10,000	4,472	8,944	15,000
R & M Grounds	70,725	10,112	20,000	19,893	39,786	75,000
Uniforms	1,614	1,443	2,775	938	2,076	2,500
Gasoline, CNG & Oil	3,792	2,271	1,500	992	1,984	3,500
Cost Allocation	-	-	(77,472)	(38,752)	(77,472)	(83,091)
Telephone	1,166	1,194	1,800	129	1,258	1,800
Special Department Supplies	2,043	2,997	5,000	621	4,742	10,000
TOTAL MATERIALS, SUPPLIES, SERVICES	359,559	284,755	197,439	97,975	218,774	229,309
TOTAL OPERATING BUDGET	499,864	423,460	374,854	170,536	382,826	421,839
Other Machinery & Equipment	9,415	-	-	-	-	5,000
Landscape Improvements	-	51,132	75,000	33,162	74,324	35,000
TOTAL CAPITAL	9,415	51,132	75,000	33,162	157,216	60,000
GRANTS & AIDS	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON OPERATING BUDGET	9,415	51,132	75,000	33,162	157,216	60,000
TOTAL DEPARTMENT BUDGET	\$ 509,279	\$ 474,592	\$ 449,854	\$ 203,698	\$ 540,042	\$ 481,839

FY 2022 DEPARTMENTAL BUDGET WORKSHEETS

Street Maintenance

Type	Description	Qty	Cost	Extended Amount	Comment
112.18.541.1200	Regular Salaries				
	REGULAR SALARY	1	\$ 52,962	\$ 52,962	MAINTENANCE UTILITY WORKER
	REGULAR SALARY	1	41,491	41,491	MAINTENANCE UTILITY WORKER
	REGULAR SALARY	1	27,137	27,137	PT MAINTENANCE UTILITY WORKER
	LONGEVITY	1	300	300	MAINTENANCE UTILITY WORKER
	LONGEVITY	1	300	300	MAINTENANCE UTILITY WORKER
	COLA	1	1,006	1,006	MAINTENANCE UTILITY WORKER
	COLA	1	788	788	MAINTENANCE UTILITY WORKER
	COLA	1	516	516	MAINTENANCE UTILITY WORKER
				124,500	
112.18.541.1570	Clothing Allowance	3	200	600	CLOTHING ALLOWANCE-SAFETY SHOES
112.18.541.1400	Overtime	1	5,000	5,000	OVERTIME
112.18.541.2100	Fica				
	FICA	1	4,167	4,167	MAINTENANCE UTILITY WORKER
	FICA	1	3,273	3,273	MAINTENANCE UTILITY WORKER
	FICA	1	2,131	2,131	PT MAINTENANCE UTILITY WORKER
				9,570	
112.18.541.2200	Retirement Contribution				
	RETIREMENT CONTRIBUT	1	6,228	6,228	MAINTENANCE UTILITY WORKER
	RETIREMENT CONTRIBUT	1	4,892	4,892	MAINTENANCE UTILITY WORKER
	RETIREMENT CONTRIBUT	1	3,185	3,185	PT MAINTENANCE UTILITY WORKER
				14,305	
112.18.541.2300	Health, Life, Dental				
	HEALTH, DENTAL & LIFE	1	10,650	10,650	MAINTENANCE UTILITY WORKER
	HEALTH, DENTAL & LIFE	1	10,579	10,579	MAINTENANCE UTILITY WORKER
				21,230	
112.18.541.2400	Workers Compensation				
	WORKERS COMP	1	7,538	7,538	MAINTENANCE UTILITY WORKER
	WORKERS COMP	1	5,911	5,911	MAINTENANCE UTILITY WORKER
	WORKERS COMP	1	3,876	3,876	PT MAINTENANCE UTILITY WORKER
				17,324	
112.18.541.3110	Engineering & Planning	1	-	-	
112.18.541.3138	Contract Services - Grounds Maint	1	115,000	115,000	VILLAGE/WIDE LANDSCAPE MAINT. CONTRACT
112.18.541.4315	Electric, Gas & Water	1	10,000	10,000	MEDIAN LIGHTS -FPL
		1	32,000	32,000	WATER SERVICES ALL VILLAGE BLDGS/IRRIGATION
				42,000	
112.18.541.5260	Cost Allocation	1	(83,091)	(83,091)	COST ALLOCATION
112.18.541.4410	Vehicle Lease	12	1,300	15,600	ANNUAL LEASE FOR 2 PICK-UP TRUCKS
112.18.541.4601	Repair & Maintenance Vehicle	1	2,000	2,000	R&M OF PICK-UP TRUCKS
112.18.541.4602	Repair & Replace Equipment	1	15,000	15,000	REPAIR & REPLACE EQUIPMENT-PARK SIGNS
				15,000	
112.18.541.4604	Repairs & Maintenance of Bldg/Parks	1	15,000	15,000	BUILDING REPAIRS (PARKS/PWKS BLDG)
112.18.541.4605	Repair & Maintenance of Grounds	1	75,000	75,000	CAUSEWAY MEDIAN BEAUTIFICATION/STREET
				75,000	LANDSCAPE IMPROVEMENTS
112.18.541.5205	Gas & Oil	1	3,500	3,500	GAS & OIL FOR PICK-UP TRUCKS
112.18.541.5360	Telephone	12	150	1,800	(3) MAINTENANCE WORKERS CELL PHONE
112.18.541.5231	Special Department Supplies	1	10,000	10,000	SAFETY EQUIP/BARRICADES/SAFETY VESTS
112.18.541.5324	Temporary Personnel	1	15,000	15,000	STREET MAINTENANCE-TEMP PERSONNEL
112.18.541.5555	Uniforms	1	2,500	2,500	UNIFORMS
112.18.541.6308	Roads & Improvements				
	Proj# SMF22-01	1	20,000	20,000	TREASURE ISLAND PARKING STUDY

FY 2022 DEPARTMENTAL BUDGET WORKSHEETS

Street Maintenance

Type	Description	Qty	Cost	Extended Amount	Comment
112.18.541.6430	Machinery & Equipment				
	Proj# SMF22-02	1	5,000	5,000	LANDSCAPE EQUIPMENT
112.18.541.6320	Landscape Improvements				
	Proj# SMF22-03	1	25,000	25,000	MEDIAN ELECTRICAL LIGHTING PROJECT
	Proj# SMF22-04	1	10,000	10,000	MEDIAN ELECTRICAL UPLIGHTING & DÉCOR
				35,000	
	TOTAL			<u><u>\$ 481,839</u></u>	

AFTER SCHOOL & SUMMER PROGRAM FUND

Detail of Revenues & Expenditures

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
AFTER SCHOOL & SUMMER PROGRAM						
<i>Non-Operating Revenue</i>						
Grant from the Children's Trust	\$ 167,271	\$ 130,563	\$ 169,252	\$ 53,269	\$ 133,623	\$ 169,252
Transfer from General Fund	12,442	6,291	7,275	3,638	-	16,291
Fund Balance	7,283	9,016	9,016	4,508	10,481	-
Total Non-Operating Revenues	186,997	145,870	185,543	61,414	144,104	185,543
TOTAL REVENUES	186,997	145,870	185,543	61,414	144,104	185,543
<i>Expenditures</i>						
Personnel Services	155,543	128,363	161,497	55,241	135,295	163,032
Operating Expenses	22,438	7,025	24,046	1,819	8,809	22,511
Total Operating Expense	177,981	135,388	185,543	57,060	144,104	185,543
Fund Balance/Reserves/Net Assets	9,016	10,481	-	4,354	-	-
TOTAL AFTER SCHOOL & SUMMER PROGRAM	\$ 186,997	\$ 145,870	\$ 185,543	\$ 61,414	\$ 144,104	\$ 185,543

AFTER SCHOOL & SUMMER PROGRAM FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

These programs will be aimed at serving the elementary school children living within the Village of North Bay Village with 1st priority for enrollment provided to children who currently live within the Village of North Bay Village, 2nd priority provided to children who already attend Treasure Island Elementary School and 3rd priority offered to families who have the following special circumstances: Military families, migrant families, children of incarcerated parents, abused, neglected and foster children, children affected by natural disasters, children of single or sick parents and low income families. The Village of North Bay Village has a diverse population consisting of Hispanic, Anglo, low income to middle income families.

DESCRIPTION OF SERVICES AND ACTIVITIES

(Include overall intention of program, outline of program activities, target population to be served, etc.)

- ❖ After School/Summer Camp
- ❖ For the After School and Summer Camp Program we intend to serve 60 elementary school children approximate ages 5-11 for each program. Out of those 60, 9 child slots will be for special needs children.
- ❖ Serving elementary school children who live within the Village of North Bay Village and/or those who do not live within the Village but attend Treasure Island Elementary School or those who have "special circumstances".
- ❖ Programs will provide daily nutritious food and a daily schedule of literacy, physical fitness, social skills and family involvement.

DEPARTMENT GOAL

- ☀ Offer the child enriching activities and to alleviate any circumstances that either the child or parents are going through by the child being able to attend the after school and/or summer camp.

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
PERSONAL SERVICES:	\$ 155,543	\$ 128,363	\$ 161,497	\$ 55,241	\$ 135,295	\$ 163,032
MATERIALS, SUPPLIES, SERVICES	22,438	7,025	24,046	1,819	8,809	22,511
TOTAL OPERATING BUDGET	177,981	135,388	185,543	57,060	144,104	185,543
CAPITAL	-	-	-	-	-	-
DEBT SERVICE	-	-	-	-	-	-
GRANTS & AIDS	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	-	-	-	-	-	-
TOTAL DEPARTMENT BUDGET	\$ 177,981	\$ 135,388	\$ 185,543	\$ 57,060	\$ 144,104	\$ 185,543

AFTER SCHOOL & SUMMER FUND

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
Regular Salaries	\$ 134,835	\$ 110,309	\$ 136,698	\$ 47,021	\$ 114,427	\$ 136,341
Fica Tax	10,314	8,388	10,457	3,594	8,754	10,430
Retirement	10,058	9,337	13,670	4,462	11,443	15,591
Workers' Compensation	336	329	329	165	329	328
Unemployment	-	-	343	-	343	342
TOTAL PERSONNEL SERVICES	155,543	128,363	161,497	55,241	135,295	163,032
Professional Services	1,999	-	1,470	-	-	1,680
Accounting & Audit	2,500	2,000	2,500	-	2,500	2,500
Admission to Field Trips	4,900	-	4,900	-	-	4,900
Meals (participants)	3,266	-	3,360	-	-	3,360
Telephone	524	506	540	265	530	540
Building Lease-Storage	-	2,767	3,257	1,344	3,318	3,384
Indirect Costs	5,592	1,388	4,059	210	1,419	1,987
Travel (Participants)	710	-	1,260	-	-	1,260
Office Supplies	531	111	1,000	-	634	1,000
Minor Tools & Equipment	-	-	-	-	-	-
Program Supplies	2,416	25	1,200	-	408	1,200
Advertising	-	-	-	-	-	-
Education & Training	-	228	500	-	-	700
TOTAL MATERIALS, SUPPLIES, SERVICE	22,438	7,025	24,046	1,819	8,809	22,511
TOTAL OPERATING BUDGET	177,981	135,388	185,543	57,060	144,104	185,543
TOTAL DEPARTMENT BUDGET	\$ 177,981	\$ 135,388	\$ 185,543	\$ 57,060	\$ 144,104	\$ 185,543

FY 2022 DEPARTMENTAL BUDGET WORKSHEETS

After School & Summer Program

Type	Description	Qty	Cost	Extended Amount	Comment
114.71.572.1200	Regular Salaries				
	REG SALARY	1	\$ 54,515	\$ 54,515	PROGRAM DIRECTOR-(After School & Summer)
	HEALTH STIPEND	1	4,800	4,800	PROGRAM DIRECTOR-(After School & Summer) <i>NBV Cost</i>
	REG SALARY	1	21,136	21,136	PROGRAM CLERICAL ADMIN/ACTIVITY COORD-(After School & Summer)
	REG SALARY	1	18,494	18,494	ESE COORDINATOR (After School/Summer)
	REG SALARY	1	15,852	15,852	ACTIVITY COORDINATOR 1 (After School & Summer)
	REG SALARY	1	15,852	15,852	ACTIVITY COORDINATOR 2 (After School & Summer)
	REG SALARY	1	2,846	2,846	SUMMER ACTIVITY COORDINATOR 3
	REG SALARY	1	2,846	2,846	SUMMER ACTIVITY COORDINATOR 4
				136,341	
114.71.572.2100	Fica				
	FICA	1	4,538	4,538	PROGRAM DIRECTOR-(After School & Summer)
	FICA	1	1,617	1,617	PROGRAM CLERICAL ADMIN/ACTIVITY COORD-(After School & Summer)
	FICA	1	1,415	1,415	ESE COORDINATOR (After School/Summer)
	FICA	1	1,213	1,213	ACTIVITY COORDINATOR 1 (After School & Summer)
	FICA	1	1,213	1,213	ACTIVITY COORDINATOR 2 (After School & Summer)
	FICA	1	218	218	SUMMER ACTIVITY COORDINATOR 3
	FICA	1	218	218	SUMMER ACTIVITY COORDINATOR 4
				10,430	
114.71.572.2200	Retirement	1	15,591	15,591	RETIREMENT CONTRIBUTION <i>(NBV MATCH)</i>
114.71.572.2400	Workers Compensation				
	WORKERS COMP	1	136	136	PROGRAM DIRECTOR-(After School & Summer)
	WORKERS COMP	1	53	52	PROGRAM CLERICAL ADMIN/ACTIVITY COORD-(After School & Summer)
	WORKERS COMP	1	46	46	ESE COORDINATOR (After School/Summer)
	WORKERS COMP	1	40	40	ACTIVITY COORDINATOR 1 (After School & Summer)
	WORKERS COMP	1	40	40	ACTIVITY COORDINATOR 2 (After School & Summer)
	WORKERS COMP	1	7	7	SUMMER ACTIVITY COORDINATOR 3
	WORKERS COMP	1	7	7	SUMMER ACTIVITY COORDINATOR 4
				328	
114.71.572.2500	Unemployment				
	UNEMPLOYMENT	1	142	142	PROGRAM DIRECTOR-(After School & Summer)
	UNEMPLOYMENT	1	55	55	PROGRAM CLERICAL ADMIN/ACTIVITY COORD-(After School & Summer)
	UNEMPLOYMENT	1	48	48	ESE COORDINATOR (After School/Summer)
	UNEMPLOYMENT	1	41	41	ACTIVITY COORDINATOR 1 (After School & Summer)
	UNEMPLOYMENT	1	41	41	ACTIVITY COORDINATOR 2 (After School & Summer)
	UNEMPLOYMENT	1	7	7	SUMMER ACTIVITY COORDINATOR 3
	UNEMPLOYMENT	1	7	7	SUMMER ACTIVITY COORDINATOR 4
				342	
114.71.572.3156	Indirect Cost	1	1,987	1,987	ADMIN / INDIRECT COSTS FOR AFTER SCHOOL AND SUMMER
114.71.572.3160	Professional Services	7	160	1,120	(2) SOCCER COACHES FOR 1HR PER WEEK FOR 7 WEEKS
	INSTRUCTORS	7	80	560	ZUMBA-1HR PER CLASS /7 WKS
				1,680	
114.71.572.4403	Building Lease	12	282	3,384	PUBLIC STORAGE
				3,384	
114.71.572.3200	Accounting & Auditing	1	2,500	2,500	PROGRAM SPECIFIC AUDIT
114.71.572.5100	Office Supplies				
	OFFICE SUPPLIES	1	1,000	1,000	STANDARD SUPPLIES(PENS*PAPERS*STAPLES*SCISSORS, ETC)
				1,000	

FY 2022 DEPARTMENTAL BUDGET WORKSHEETS

After School & Summer Program

Type	Description	Qty	Cost	Extended Amount	Comment
114.71.572.5231	Program Supplies AFTER SCHOOL	30	30	900	BOOKS, PLAYBOOKS, SPARK RECREATIONAL SUPPLIES, KITS EBP PEACEWORKS (CRAYONS*PAPER, SCISSORS, GLUE), ON-GOING CURRICULA EXPENSE 60 CHILDREN
	SUMMER	30	10	300	PEACEWORKS WORKBOOKS & LESSON PLAN MATERIAL FOR 60 CHILDREN
				1,200	
114.71.572.5340	Travel, Conf & Meetings ADMISSION TO SUMMER (FIELD TRIPS)	7	700	4,900	ADMISSION TO FIELD TRIPS 7 FIELD TRIPS
				4,900	
114.71.572.5340	Meals (participants) SUMMER ONLY: FIELD TRIP LUNCH FOR 60	1	3,360	3,360	FIELD TRIP LUNCH \$8 PER CHILD X 60 CHILDREN X 7 FIELD TRIPS =\$3,360 <i>(Ind Cost \$1,831)</i> Match: Snacks and Lunch is provided by a Miami-Dade County Public School approved vendor in the amount of \$18,240.
				3,360	
114.71.572.5360	Telephone CELL PHONE/AIRCARD	12	45	540	PROGRAM DIRECTOR
114.71.572.5482	Travel (participants) Buses SUMMER CAMP	7	180	1,260	BUS PER TRIP @ \$180 X 7 FIELD TRIPS
114.71.572.5500	Education & Training	1	700	700	MILEAGE REIMB AND OTHER TRAINING RELATED EXPENSES
				700	
	TOTAL			\$ 185,543	

TRANSPORTATION FUND

Detail of Revenues & Expenditures

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
TRANSPORTATION FUND						
<i>Operating Revenues</i>						
SurTax Revenue	\$ 410,158	\$ 310,643	\$ 325,888	\$ 91,144	\$ 359,432	\$ 342,500
Total Operating Revenues	410,158	310,643	325,888	91,144	359,432	342,500
<i>Non-Operating Revenues</i>						
Handicap Parking Fines	5,427	4,095	4,000	2,797	2,797	3,000
Miscellaneous Revenue	4,074	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-
Transfer from General Fund	55,248	55,248	55,248	27,624	55,248	55,248
Fund Balance	1,356,523	1,577,431	268,581	1,498,953	1,498,953	623,345
Total Non-Operating Revenues	1,431,463	1,651,009	328,329	1,539,704	1,572,659	691,193
TOTAL REVENUE	1,841,621	1,961,652	654,217	1,630,848	1,932,091	1,033,693
<i>Expenditures</i>						
Personnel Services	86,909	21,466	10,000	5,002	10,000	10,000
Operating Expenses	177,281	93,910	154,000	24,407	79,631	35,000
Total Operating Expense	264,190	115,376	164,000	29,409	89,631	45,000
<i>Non-Operating Expenses</i>						
Vehicles	-	-	-	-	-	-
Capital Projects	-	35,225	20,000	-	-	50,000
Transfer to Debt Roadway Improvemen	-	-	107,685	-	107,552	112,216
Transfer to Capital Improvements	-	312,099	-	-	1,111,562	644,176
Fund Balance/Reserves/Net Assets	1,577,431	1,498,953	362,532	1,601,439	623,345	182,301
Total Non-Operating Expenses	-	347,324	127,685	-	1,219,114	806,392
TOTAL TRANSPORTATION FUND	\$ 1,841,621	\$ 1,961,652	\$ 654,217	\$ 1,630,848	\$ 1,932,091	\$ 1,033,693

TRANSPORTATION FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

This fund is used to account for revenues and expenditures for the administration and maintenance of the Village's Transportation program.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ Miami-Dade County passed a one-half cent Sales & Use Tax, Rentals, Admission and Other Transactions Chapter 212, Florida Statutes, providing for the use and expenditure of Surtax Proceeds to support, maintain and operate the county transit system.

DEPARTMENT GOALS

- ☀ *Install electric vehicle charging stations.*
- ☀ *Complete roadway improvements on Village Islands promoting traffic calming, walkability, and landscaping*
- ☀ *Upgrade Miami-Dade transit stops along JFK corridor with benches & bus shelters.*

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Install electric vehicle charging stations			X	
Complete roadway improvements on Village Islands promoting traffic calming, walkability, and landscaping				X
Upgrade Miami-Dade transit stops along JFK corridor with benches & bus shelters				X

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
PERSONNEL SERVICES	\$ 86,909	\$ 21,466	\$ 10,000	\$ 5,002	\$ 10,000	\$ 10,000
MATERIALS, SUPPLIES, SERVICES	177,281	93,910	154,000	24,407	79,631	35,000
TOTAL OPERATING BUDGET	264,190	115,376	164,000	29,409	89,631	45,000
CAPITAL	-	35,225	20,000	-	57,787	50,000
DEBT SERVICE	-	-	-	-	-	-
GRANTS & AIDS	-	-	312,099	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	-	347,324	127,685	-	57,787	50,000
TOTAL DEPARTMENT BUDGET	\$ 264,190	\$ 462,699	\$ 291,685	\$ 29,409	\$ 147,418	\$ 95,000

TRANSPORTATION FUND

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
Regular Salaries	\$ 62,676	\$ 9,566	\$ -	\$ -	\$ -	\$ -
Fica	4,795	473	-	-	-	-
Retirement	5,210	523	-	-	-	-
Workers Compensation	4,228	904	-	-	-	-
Cost Allocation	10,000	10,000	10,000	5,002	10,000	10,000
TOTAL PERSONNEL SERVICES	86,909	21,466	10,000	5,002	10,000	10,000
Telephone	1,075	59	-	-	-	-
Street Lights	36,318	24,886	38,000	15,966	32,400	35,000
Professional Services	-	-	-	-	-	-
Engineering & Planning	18,529	65,585	50,000	8,441	45,731	-
Contract Services	91,036	(9,509)	54,000	-	-	-
Repair & Maintenance Vehicle	18,174	8,403	6,000	-	1,500	-
Contrct Services Data Processing	404	2,942	3,000	-	-	-
Uniforms	1,550	868	-	-	-	-
Gas & Oil	6,168	2,161	3,000	-	-	-
Tires	4,027	(1,485)	-	-	-	-
Special Department Supplies	-	-	-	-	-	-
TOTAL MATERIALS, SUPPLIES, SVCS	177,281	93,910	154,000	24,407	79,631	35,000
TOTAL OPERATING BUDGET	264,190	115,376	164,000	29,409	89,631	45,000
Bus Shelters on Kennedy Causeway	-	-	20,000	-	-	50,000
Roads & Streets	-	-	-	-	-	-
Vehicles	-	-	-	-	-	-
Streetscape Improvements	-	35,225	-	-	57,787	-
TOTAL CAPITAL	-	35,225	20,000	-	57,787	50,000
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL DEPARTMENT BUDGET	\$ 264,190	\$ 462,699	\$ 291,685	\$ 29,409	\$ 147,418	\$ 95,000

FY 2022 DEPARTMENTAL BUDGET WORKSHEETS

Transportation

Type	Description	Qty	Cost	Extended Amount	Comment
115.18.541.5260	Cost Allocation	1	\$10,000	\$ 10,000	5% ADMIN FEE ALLOWED BY CITT (PWKS DIR SALARY)
115.18.541.5395	Street Lights	1	35,000	35,000	FPL STREET LIGHTS
115.18.541.3110	Engineering & Planning	1	-	-	
115.18.541.3136	Contract Services	12	-	-	ON-DEMAND TRANSIT OPERATIONS FREEBEE ELECT.SHUTTLE & HOPPER
115.18.541.3136	Contract Services	12	-	-	ON-DEMAND TRANSIT OPERATIONS FREEBEE ELECT.SHUTTLE & HOPPER
115.18.541.3160	Professional Services	1	-	-	PROFESSIONAL SERVICES
115.18.541.4601	Repair & Maintenance Vehicles	1	-	-	MAINTAIN VILLAGE BUS
115.18.541.3131	Contract Services-Data Processir	1	-	-	TRANSIT OPERATIONS IMPROVEMENTS (BUS STOP SIGNAGE, GUIDES, TRACKING SOFTWARE)
115.18.541.5555	Uniforms	1	-	-	UNIFORMS
115.18.541.5205	Gas & Oil	1	-	-	GAS & OIL FOR VILLAGE BUS
115.18.541.5580	Tires	1	-	-	TIRES FOR VILLAGE BUS
115.18.541.5231	Special Dept. Supplies	1	-	-	BUS STOP SIGNAGE/GUIDES/TRACKING SOFTWARE
115.18.541.6431	Vehicles	1	-	-	PURCHASE OF NEW BUS
115.18.541.6308	Roads and Streets				
	Project #: TF22-01	1	25,000	25,000	DESIGN: BUS SHELTERS ON KENNEDY CAUSEWAY
	Project #: TF22-02	1	25,000	25,000	PLANNING & DESIGN ELECTRICAL VEHICLE CHARGING STATIONS
				50,000	
	TOTAL			\$ 95,000	

ENTERPRISE FUND

Detail of Revenues & Expenditures

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
Water Revenue	\$ 1,843,590	\$ 2,196,308	\$ 2,304,000	\$ 1,237,691	\$ 2,425,382	\$ 2,500,000
Sewer Revenue	2,433,595	2,592,842	2,412,000	1,320,329	2,620,658	2,759,296
Sanitation Revenue	1,604,680	1,622,339	1,650,000	821,034	1,642,068	1,710,000
Storm Water Revenue	114,606	115,218	249,043	57,648	115,296	670,431
Service & Late Charges	8,196	14,661	61,096	34,903	69,306	46,000
Total Operating Revenue	6,004,667	6,541,368	6,676,139	3,471,605	6,872,710	7,685,727
Licenses, Permits & Fees						
324.2130 Impact Fees-Water	-	6,673	-	814	814	-
324.2135 Impact Fees-Sewer	-	-	-	2,159	2,159	-
324.2136 Impact Fees-Sewer Lines	-	-	-	3,239	3,239	-
Charges for Licenses, Fees & Permits	-	6,673	-	6,212	6,212	-
Federal Grants	-	-	-	-	-	-
Water Meter Fee	-	-	1,000	-	-	1,000
Interest Earnings	244	116	20	-	-	20
Other Revenue/ State Grants / Stormwater	120,000	340,895	-	-	-	50,000
Other Miscellaneous Revenue	1,664	5,562	50,000	1,486	29,673	3,000
Water Disconnect Fee	180	1,230	1,500	300	600	1,000
Sewer Improvements	-	-	-	-	-	-
Utilities Loan Proceeds-Sewer Projects	-	-	2,275,000	-	-	2,200,000
Utilities Loan Proceeds-Stormwater Projects	-	-	2,235,982	-	-	-
Fund Balance-Utilities	(1,509,916)	(1,812,868)	2,304,337	-	1,770,390	1,770,390
Fund Balance-Stormwater	266,220	304,086	118,981	-	211,679	(90,953)
Total Non-Operating Revenue:	(1,121,608)	(1,154,306)	6,986,820	7,998	2,018,554	3,934,457
TOTAL ENTERPRISE REVENUE	4,883,059	5,387,062	13,662,959	3,479,603	8,891,264	11,620,184
Expenditures						
Utilities Administration	838,655	1,029,486	2,241,059	953,672	2,230,444	2,547,141
Water Operations	716,739	777,158	796,239	342,334	870,191	852,314
Sewer	1,553,838	1,481,175	1,428,679	791,305	1,828,165	1,781,081
Sanitation	1,223,841	1,368,952	1,140,643	546,941	1,240,712	1,162,993
Storm Water	77,603	127,860	239,025	89,330	145,401	229,126
Total Operating Expenses	4,410,676	4,784,630	5,845,644	2,723,582	6,314,913	6,572,655
Transfer from SW to Street Maintenance Fund	12,659	13,020	-	-	-	-
Transfer from UT to General Fund	871,526	1,083,276	-	-	-	-
Transfer from UT to Street Maintenance Fund	52,907	53,208	-	-	-	-
Debt Principal	-	-	967,108	112,491	246,456	515,801
Debt Interest	18,718	23,151	19,859	12,082	129,225	101,986
UT Capital Outlay & other non-oper	-	2,356	58,000	-	58,000	58,000
Capital Improvements- Water	5,287	11,428	-	-	115,000	-
Capital Improvements- Sewer	411,538	460,745	2,275,000	-	75,000	2,200,000
Capital Improvement -Stormwater	-	-	2,247,000	16,140	273,233	350,000
Fund Balances/Reserves/Net Assets	(900,252)	(1,044,752)	2,250,348	615,308	1,679,437	1,821,741
Total Non- Operating Expense	472,383	602,432	7,817,315	756,021	2,576,351	5,047,529
TOTAL ENTERPRISE EXPENSES	\$ 4,883,059	\$ 5,387,062	\$ 13,662,959	\$ 3,479,603	\$ 8,891,264	\$ 11,620,184

ENTERPRISE FUND-UTILITIES ADMINISTRATION

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of the Utilities Administration Department is to provide management and technical support and administer policy throughout its divisions.

DESCRIPTION OF SERVICES & ACTIVITIES

- ❖ Provide administrative and decision making duties for above mentioned divisions, so that the Public Works Department can operate efficiently.

DEPARTMENT GOALS

- ☀ Update fixed asset inventory.

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Update fixed asset inventory	X			

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
PERSONNEL SERVICES	\$ 357,299	\$ 494,644	\$ 1,534,993	\$ 699,023	\$ 1,459,014	\$ 1,693,915
MATERIALS, SUPPLIES, SERVICES	481,356	534,842	706,065	254,649	771,430	853,225
TOTAL OPERATING BUDGET	838,655	1,029,486	2,241,059	953,672	2,230,444	2,547,141
CAPITAL	-	2,356	3,000	-	3,000	3,000
DEBT SERVICE	0.30	-	-	-	-	-
GRANTS & AIDS	52,907	53,208	-	-	-	-
OTHER NON-OPERATING EXPENSES	924,433	1,136,484	-	-	-	-
TOTAL NON-OPERATING BUDGET	977,340	1,192,048	3,000	-	3,000	3,000
TOTAL DEPARTMENT BUDGET	\$ 1,815,995	\$ 2,221,534	\$ 2,244,059	\$ 953,672	\$ 2,233,444	\$ 2,550,141

ENTERPRISE FUND-UTILITIES ADMINISTRATION

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
Regular Salaries	\$ 224,308	\$ 299,236	\$ 375,251	\$ 137,579	\$ 317,726	\$ 504,078
Clothing Allowance	-	400	400	400	400	400
Car Allowance	1,147	3,007	-	-	-	-
FICA Tax	16,211	21,471	28,760	10,385	24,337	33,620
Retirement Contribution	112,121	134,428	59,094	22,394	52,267	74,131
Life, Dental & Health Insurance	11,677	43,814	46,673	15,653	39,468	68,117
Workers Compensation	1,835	2,288	2,182	1,091	2,182	20,333
Cost Allocation	(10,000)	(10,000)	1,022,635	511,521	1,022,635	993,237
TOTAL PERSONNEL SERVICES	357,299	494,644	1,534,993	699,023	1,459,014	1,693,915
Bank Fees	25,974	21,652	20,000	10,985	21,970	20,000
Professional Services	59,366	111,613	124,500	35,118	137,736	160,000
Accounting and Auditing	22,500	31,428	30,000	7,800	30,000	30,000
Engineering & Planning	20,690	24,320	125,000	31,313	125,000	50,000
Contract Services-Data processing	63,411	81,878	88,800	45,061	125,798	145,850
Contract Services-Pre-Employment	519	1,202	1,000	90	690	1,000
Telephone	13,846	17,604	19,000	8,462	18,924	20,000
Postage	9,244	4,996	5,000	1,884	4,768	5,000
Vehicle Lease	20,282	10,723	10,200	2,988	10,200	16,200
Building Lease	52,655	51,941	48,438	28,148	70,296	117,004
General Insurance	128,296	123,650	147,801	74,437	148,874	206,921
Depreciation - Equipment	14,224	12,809	-	-	-	-
Depreciation - Improvements O/T Bldg.	-	-	-	-	-	-
Repairs & Maintenance of Building	22,992	14,465	25,000	2,178	25,000	10,000
Repairs & Maintenance of Office Equipme	1,237	109	250	-	250	250
Repairs & Maintenance of Vehicles	1,174	2,810	3,000	131	2,762	3,000
Uniforms	965	398	1,259	484	1,268	2,000
Gasoline, CNG & Oil	2,449	3,608	4,000	568	1,363	5,000
Office Supplies	4,607	1,171	2,000	903	1,806	2,000
Special Department Supplies	11,666	4,919	6,000	2,263	4,526	8,000
Dues, Subscriptions & Memberships	1,369	5,030	3,500	520	2,540	23,500
Education & Training	3,891	5,207	4,500	(310)	890	4,500
Equipment Rental	-	3,309	3,000	1,626	2,952	3,000
Contingency	-	-	33,817	-	33,817	20,000
TOTAL MATERIALS, SUPPLIES, SVCS	481,356	534,842	706,065	254,649	771,430	853,225
TOTAL OPERATING BUDGET	838,655	1,029,486	2,241,059	953,672	2,230,444	2,547,141
Office Equipment	-	2,356	3,000	-	3,000	3,000
Improvements other than Buildings	-	-	-	-	-	-
TOTAL CAPITAL OUTLAYS	-	2,356	3,000	-	3,000	3,000
Transfer to General Fund	871,526	1,083,276	-	-	-	-
OTHER NON-OPERATING EXPENSES	924,433	1,136,484	-	-	-	-
TOTAL NON-OPERATING BUDGET	924,433	1,138,840	3,000	-	3,000	3,000
TOTAL DEPARTMENT BUDGET	\$ 1,763,088	\$ 2,168,326	\$ 2,244,059	\$ 953,672	\$ 2,233,444	\$ 2,550,141

FY 2022 DEPARTMENTAL BUDGET WORKSHEETS

Utilities Administration

Type	Description	Qty	Cost	Extended Amount	Comment
430.30.533.1200	Regular Salaries				
	REG SALARY	1	\$ 113,300	\$ 113,300	PUBLIC WORKS DIRECTOR
	REG SALARY	1	72,100	72,100	PUBLIC WORKS SUPERINTENDENT
	REG SALARY	1	69,144	69,144	FRONT DESK SERVICES SUPERVISOR
	REG SALARY	1	77,250	77,250	ENGINEERING OPERATIONS MANAGER
	REG SALARY	1	28,930	28,930	PT CUSTODIAL
	LONGEVITY	1	1,500	1,500	FRONT DESK SERVICES SUPERVISOR
	COLA	1	2,153	2,153	PUBLIC WORKS DIRECTOR
	COLA	1	1,370	1,370	PUBLIC WORKS SUPERINTENDENT
	COLA	1	1,314	1,314	FRONT DESK SERVICES SUPERVISOR
	COLA	1	1,468	1,468	ENGINEERING OPERATIONS MANAGER
	COLA	1	550	550	PT CUSTODIAL
	COMPENSATED ABSENCES	1	65,000	65,000	COMPENSATED ABSENCES FOR RETIREEE
				504,078	
430.30.533.1570	Clothing Allowance	1	400	400	CLOTHING ALLOWANCE
430.30.533.2100	Fica	1	8,832	8,832	PUBLIC WORKS DIRECTOR
	FICA	1	6,022	6,022	ENGINEERING OPERATIONS MANAGER
	FICA	1	5,636	5,636	PUBLIC WORKS SUPERINTENDENT
	FICA	1	5,520	5,520	FRONT DESK SERVICES SUPERVISOR
	FICA	1	2,255	2,255	PT CUSTODIAL
				33,620	
430.30.533.2200	Retirement Contributions	1	35,588	35,588	PUBLIC WORKS DIRECTOR
	RETIREMENT CONTRIBUT	1	9,001	9,001	ENGINEERING OPERATIONS MANAGER
	RETIREMENT CONTRIBUT	1	8,424	8,424	PUBLIC WORKS SUPERINTENDENT
	RETIREMENT CONTRIBUT	1	9,741	9,741	FRONT DESK SERVICES SUPERVISOR
	RETIREMENT CONTRIBUT	1	3,371	3,371	PT CUSTODIAL
				74,131	
430.30.533.2300	Health, Life, Dental	1	11,430	11,430	PUBLIC WORKS DIRECTOR
	HEALTH/LIFE/DENTAL/DISABILITY	1	11,304	11,304	ENGINEERING OPERATIONS MANAGER
	HEALTH/LIFE/DENTAL/DISABILITY	1	22,746	22,746	PUBLIC WORKS SUPERINTENDENT
	HEALTH/LIFE/DENTAL/DISABILITY	1	10,668	10,668	FRONT DESK SERVICES SUPERVISOR
				68,117	
430.30.533.2400	Workers Compensation	1	8,204	8,204	PUBLIC WORKS DIRECTOR
	WORKERS COMP	1	199	199	ENGINEERING OPERATIONS MANAGER
	WORKERS COMP	1	5,221	5,221	PUBLIC WORKS SUPERINTENDENT
	WORKERS COMP	1	178	178	FRONT DESK SERVICES SUPERVISOR
	WORKERS COMP	1	1,557	1,557	PT CUSTODIAL
				20,333	
430.30.533.3116	Bank/Merchant Fees	1	20,000	20,000	MERCHANT FEES
430.30.533.3160	Professional Services	0.3	50,000	15,000	ADP HR & PAYROLL FEES 70%GG 30%UT
		0.5	25,000	12,500	STRATEGIC PLANNING 50%GG 50% UT
		1	100,000	100,000	ADMIN SPECIALIST
		0.5	50,000	25,000	GRANT WRITER/ADMIN (CONTRACTUAL) 50%GG 50%UT
		0.5	15,000	7,500	COST ALLOCATION STUDY 50% GG & 50% UT
				160,000	
430.30.533.3110	Engineering & Planning	1	50,000	50,000	ENGINEERING SERVICES /PLANNING
430.30.533.5260	Cost Allocation	1	1,003,237	1,003,237	COST ALLOCATION
430.30.533.5260	Cost Allocation	1	(10,000)	(10,000)	CITT 5 % ALLOWED
430.30.533.3200	Accounting & Auditing	0.6	50,000	30,000	UTILITY FUND SHARE OF AUDIT FEES
430.30.533.3132	Contract Services - Pre-Employment	1	1,000	1,000	NEW HIRE AND VACCINES

FY 2022 DEPARTMENTAL BUDGET WORKSHEETS

Utilities Administration

Type	Description	Qty	Cost	Extended Amount	Comment
430.30.533.3131	Contract Services - Data Processing	0.36	\$80,000	\$ 28,800	NETWORK & COMPUTER MTNCE 36%GG 20% PD 36%UT 8%BD
		0.5	80,000	40,000	SOFTWARE MAINTENANCE 50%GG 50%UT-TYLER SOFTWARE LICENSE & UPGRADES-AVAST F.WALL /IDRIVE SMARSH/STVR
		0.5	114,100	57,050	SOFTWARE/SNAPBLOX/LASERFICHE/SURVEY MONKEY/ADOBE/OFFICE/EXCHANGE/LPR/ADDITIONAL IT SERVICES
		1	20,000	20,000	GIS HOSTING 50%UT/50% BD /ENERGOV/TYLER
				145,850	
430.30.533.5360	Telephone				
	CELL PHONE VERIZON	12	500	6,000	UT EMPLOYEES MONTHLY CELL PHONE EXPENSE
	UT ADMIN % OF PHONE BILL	1	14,000	14,000	ANNUAL PHONE SVCES
				20,000	
430.30.533.4201	Postage	1	5,000	5,000	POSTAGE
430.30.533.4400	Building Lease	0.40	292,511	117,004	ANNUAL LEASE SUITE 101/300 50%GG, 40%UT & 10%BD
430.30.533.4500	General Insurance				
	GENERAL LIABILITY INS.	0.35	132,774	46,471	35% GENERAL LIABILITY
	GENERAL AUTO INS.	0.35	86,280	30,198	35% AUTOMOBILE INSURANCE
	GENERAL PROPERTY INS.	0.35	44,408	15,543	35% PROPERTY
	WORKER'S COMP	0.35	327,741	114,709	35% W/COMP INSURANCE
				206,921	
430.30.533.4604	Repair & Maintenance Building				
	BUILDING MAINTENANCE	1	10,000	10,000	BUILDING MAINTENANCE
				10,000	
430.30.533.4606	Repair & Maintenance Office Equipment				
	R&M OFFICE EQUIPMENT	1	250	250	R&M OFFICE MAINTENANCE
430.30.533.4601	Repair & Maintenance of Vehicles	1	3,000	3,000	PICK-UP TRUCKS REPAIRS
430.30.533.5555	Uniforms	1	2,000	2,000	SHIRTS W/LOGO
430.30.533.5205	Gas & Oil				
	GAS & OIL	1	5,000	5,000	PICK-UP TRUCKS
				5,000	
430.30.533.5100	Office Supplies				
	Office Supplies	1	2,000	2,000	DEPARTMENTS SHARE OF SUPPLIES
430.30.533.5231	Special Department Supplies				
	SPECIAL DEPT SUPPLIES	2	700	1,400	UTILITY BILLS & ENVELOPES
	SPECIAL DEPT SUPPLIES	0.4	11,500	4,600	HOLIDAY BONUS \$50x130 (40% UT) 60% GG) & EMPLOYEE REWARD & RECOGNITION
	SPECIAL DEPT SUPPLIES	1	2,000	2,000	OTHER SUPPLIES
				8,000	
430.30.533.5405	Dues, Subscriptions & Memberships	1	20,000	20,000	SAMPLING & TESTING PERMITTING
430.30.533.5405	Dues, Subscriptions & Memberships	1	3,500	3,500	ANNUAL OPERATING LICENSE FL DEPT HEALTH/GPS OPER.DEP WT PRG 358
430.30.533.5500	Education & Training	1	4,500	4,500	EDU/TRAINING PWKS EMPLOYEES
				4,500	
430.30.533.5400	Equipment Rental				
	GPS	12	250	3,000	GPS SYSTEM FOR PWKS TRUCKS-MONTHLY
430.30.533.9000	Contingency				
	CONTINGENCY FOR EMERGENCY	1	20,000	20,000	TO ENSURE OPERATIONS IN CASE OF EMERGENCY
430.30.533.6410	Office Equipment				
	OFFICE EQUIPMENT	1	3,000	3,000	FINANCIAL SOFTWARE UPGRADES
				3,000	
430.30.533.4410	Vehicle Lease	12	1,350	16,200	LEASE VEHICLES-(3) VEHICLES
	LEASE PURCHASE			16,200	
	TOTAL			2,550,141	

ENTERPRISE FUND-WATER DEPARTMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of the Water Service Division is to operate the water facility and to maintain Village owned water lines and water meters in a reliable, efficient, and cost effective manner while keeping the water system free from known health and environmental risks.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The Water Division monitors water purchased from Miami-Dade Water & Sewer Authority, measures water consumption through residential and commercial water meters and changes and repairs water meters/pipes. Federally mandated water tests are conducted and meter readings are provided to the Finance Department for monthly billing.

DEPARTMENT GOALS

- ☀ Create an inventory of smart water meters and boxes.
- ☀ Establish a preventive maintenance program on water valves & fire hydrants.
- ☀ Establish a water valve replacement schedule.
- ☀ Maintain a quality water distribution system by conducting necessary testing.
- ☀ Increase the efficiency of water sales.

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
To provide the purest water to the residents by performing annual tests	X			
Create an inventory of smart water meters and boxes	X			
Establish a preventive maintenance program on water valves & fire hydrants	X			

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
PERSONNEL SERVICES	\$ 67,146	\$ 134,036	\$ 84,220	\$ 33,748	\$ 85,479	\$ 75,781
MATERIALS, SUPPLIES, SERVICES	649,593	643,122	712,019	308,586	784,712	776,533
TOTAL OPERATING BUDGET	716,739	777,158	796,239	342,334	870,191	852,314
CAPITAL	-	-	-	-	-	-
DEBT SERVICE	0.21	-	-	-	-	-
GRANTS & AIDS	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	545,155	-	-	-	-
TOTAL NON-OPERATING BUDGET	0.21	545,155	-	-	-	-
TOTAL DEPARTMENT BUDGET	\$ 716,740	\$ 1,322,313	\$ 796,239	\$ 342,334	\$ 870,191	\$ 852,314

ENTERPRISE FUND-WATER DEPARTMENT

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
Regular Salaries	\$ 36,830	\$ 44,359	\$ 48,031	\$ 17,248	\$ 45,484	\$ 48,944
Overtime	3,135	1,876	4,000	1,476	7,952	4,000
Clothing Allowance	200	200	200	200	200	200
Fica Tax	2,678	3,451	3,690	1,293	4,103	3,759
Retirement Contribution	11,048	65,970	4,823	1,892	4,462	5,620
Health, Life, Dental & Disability Ins.	10,515	16,178	21,180	10,491	20,982	10,685
Workers Compensation	2,741	2,002	2,296	1,148	2,296	2,573
TOTAL PERSONNEL SERVICES	67,146	134,036	84,220	33,748	85,479	75,781
Professional Services	-	-	-	-	-	-
Water Purchases	627,816	586,855	650,000	289,675	725,234	727,160
R & M Vehicles	25	1,420	2,500	-	2,360	2,500
R & M Equipment	504	500	4,400	1,137	3,274	4,400
R & M Water Lines	2,858	40,000	40,000	14,675	40,350	25,000
Uniforms	1,280	771	1,000	93	686	1,000
Gasoline, CNG & Oil	964	1,614	1,500	1,044	2,688	3,000
Vehicle Lease	5,337	5,337	6,346	1,923	5,769	7,200
Minor Tools and Equipment	-	232	273	-	273	273
Special Department Supplies	10,810	6,393	6,000	39	4,078	6,000
TOTAL MATERIALS, SUPPLIES, SERVICE	649,593	643,122	712,019	308,586	784,712	776,533
TOTAL OPERATING BUDGET	716,739	777,158	796,239	342,334	870,191	852,314
Water Meters	-	-	-	-	-	-
TOTAL CAPITAL OUTLAYS	-	-	-	-	-	-
Transfer to Water Improvements Trust Fund	-	545,155	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	545,155	-	-	-	-
TOTAL NON-OPERATING BUDGET	0.21	545,155	-	-	-	-
TOTAL DEPARTMENT BUDGET	\$ 716,740	\$ 1,322,313	\$ 796,239	\$ 342,334	\$ 870,191	\$ 852,314

FY 2022 DEPARTMENTAL BUDGET WORKSHEETS

Water Operations

Type	Description	Qty	Cost	Extended Amount	Comment
430.31.533.1200	Regular Salaries				
	REGULAR SALARY	1	\$48,031	\$ 48,031	WATER UTILITY WORKER
	COLA	1	913	913	WATER UTILITY WORKER
				48,944	
430.31.533.1400	Overtime				
	OVERTIME	1	4,000	4,000	OVERTIME
430.31.533.1570	Clothing Allowance	1	200	200	CLOTHING ALLOWANCE
430.31.533.2100	Fica				
	FICA	1	3,759	3,759	WATER UTILITY WORKER
				3,759	
430.31.533.2200	Retirement Contribution				
	FRS CONTRIBUTION	1	5,620	5,620	WATER UTILITY WORKER
				5,620	
430.31.533.2300	Health, Life, Dental	1	10,685	10,685	WATER UTILITY WORKER
	HEALTH, DENTAL & LIFE			10,685	
430.31.533.2400	Workers Compensation				
	WORKERS COMP	1	2,573	2,573	WATER UTILITY WORKER
				2,573	
430.31.533.5375	Water Purchases				
	WATER PURCHASES	1	727,160	727,160	WATER PURCHASES FROM MIAMI-DADE COUNTY
430.31.533.4601	Repair & Maintenance Vehicles	1	2,500	2,500	R&M FOR VAN & WRAPPING
	R&M VEHICLES			2,500	
430.31.533.4602	Repair & Maintenance Equipment				
	R&M EQUIPMENT	1	4,400	4,400	REPLACEMENT OF EQUIPMENT
430.31.533.4609	Repair & Maintenance Water Lines				
	WATER LINE REPAIRS	1	25,000	25,000	EMERGENCY REPAIRS TO WATER LINES
430.31.533.5555	Uniforms				
	UNIFORMS	1	1,000	1,000	CLEANING OF UNIFORMS
				1,000	
430.31.533.5205	Gas & Oil				
	GAS & OIL	1	3,000	3,000	GAS & OIL FOR VAN
430.31.533.4410	Vehicle Lease				
	Vehicle Lease	12	600	7,200	VAN LEASE
430.31.533.5220	Minor Tools & Equip				
	MINOR TOOLS/EQUIPMENT	1	273	273	TOOLS & EQUIP
430.31.533.5231	Special Department Supplies	1	6,000	6,000	WT VALVES/FITTINGS/BACTERIA SAMPLE
	TOTAL			852,314	

ENTERPRISE FUND-SEWER DEPARTMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Mission of the Sewer Service Division is to operate and maintain the wastewater collection system which includes the main station, lift stations, and their related infrastructures in a safe, reliable, efficient, and environmentally safe manner.

DEPARTMENT GOALS

- ☀ *Ensure reserves funding for future needs of sewer utility systems.*
- ☀ *Establish a sewer inspection, cleaning and replacement schedule.*
- ☀ *Reduce infiltration and inflow of storm water into the sewer system.*
- ☀ *Ensure sewer capacity and transmission for current demand and future growth.*
- ☀ *Maintain a quality sewer transmission system.*
- ☀ *Increase the efficiency of sewer sales.*

DESCRIPTION OF SERVICES & ACTIVITIES

- ❖ Maintain the Village-wide sanitary sewer system. Sewage is pumped from three branch lift stations to the main pumping facility where it is re-pumped to Miami-Dade regional treatment plant (WASA). The Sewer Division provides funding to support necessary Village equipment and personnel, as well as to cover the cost to the City of Miami for the transmission of the sewage.

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Establish a sewer inspection, preventive Maintenance schedule	X			
Evaluate the infiltration and inflow of storm water into the sewer system		X		
Reduce infiltration and inflow of storm water into the sewer system				X

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
PERSONNEL SERVICES	\$ 223,037	\$ 200,117	\$ 190,525	\$ 90,139	\$ 226,369	\$ 192,208
MATERIALS, SUPPLIES, SERVICES	1,330,801	1,281,058	1,238,154	701,166	1,601,796	1,588,873
TOTAL OPERATING BUDGET	1,553,838	1,481,175	1,428,679	791,305	1,828,165	1,781,081
CAPITAL	-	0.29	55,000	-	55,000	55,000
DEBT SERVICE	-	-	-	-	-	-
GRANTS & AIDS	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	336,023	338,809	-	-	-	-
TOTAL NON-OPERATING BUDGET	336,023	338,809	55,000	-	55,000	55,000
TOTAL DEPARTMENT BUDGET	\$1,889,861	\$1,819,984	\$ 1,483,679	\$ 791,305	\$ 1,883,165	\$ 1,836,081

ENTERPRISE FUND-SEWER DEPARTMENT**Expenditure Category Detail**

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
Regular Salaries	\$ 124,916	\$ 125,639	\$ 125,602	\$ 59,258	\$ 143,738	113,702
Overtime	12,092	5,182	5,000	1,410	3,620	5,000
Fica	9,559	9,067	9,639	4,438	11,303	8,729
Retirement Contribution	41,969	25,455	12,600	6,107	31,337	13,048
Health, Life, Dental, Disability Ins.	27,747	28,712	31,423	15,596	30,111	45,430
Workers' Compensation	6,354	5,662	5,860	2,930	5,860	5,900
TOTAL PERSONNEL SERVICES	223,037	200,117	190,525	90,139	226,369	192,208
Engineering & Planning	11,800	14,552	40,000	11,627	39,254	-
Temporary Personnel	-	-	1,000	-	-	1,000
Electric, Gas & WT	51,487	49,378	56,000	21,376	42,752	56,000
Sewerage Disposal	978,345	988,925	929,610	651,246	1,359,032	1,325,329
R & M Vehicles	2,885	2,709	2,500	2,500	3,742	2,500
R & M Equipment	19,237	56,270	10,000	2,258	7,516	10,000
R & M Building	98,924	547	2,000	704	1,595	2,000
R & M Lift Stations	144,057	90,000	75,000	2,377	52,377	50,000
R & M Sewer Lines	4,088	59,863	75,000	600	51,688	50,000
Uniforms	1,506	1,486	2,000	739	1,478	2,000
Gasoline, CNG & Oil	3,522	4,757	5,000	3,120	6,240	5,000
Tires	-	-	-	-	-	-
Chemicals	-	-	600	-	600	600
Minor Tools & Equipment	32	400	700	-	700	700
Special Department Supplies	7,938	1,069	1,000	242	1,068	1,000
Vehicle Lease	6,954	11,064	12,744	4,377	8,754	12,744
Contingency	-	-	25,000	-	25,000	70,000
TOTAL MATERIALS, SUPPLIES, SVCS	1,330,801	1,281,058	1,238,154	701,166	1,601,796	1,588,873
TOTAL OPERATING BUDGET	1,553,838	1,481,175	1,428,679	791,305	1,828,165	1,781,081
Transfers to Sewer Trust	336,023	338,809	-	-	-	-
TOTAL OTHER NON-OPERATING EXPE	336,023	338,809	-	-	-	-
TOTAL NON OPERATING BUDGET	336,023	338,809	55,000	-	55,000	55,000
TOTAL DEPARTMENT BUDGET	\$ 1,889,861	\$ 1,819,984	\$ 1,483,679	\$ 791,305	\$ 1,883,165	1,836,081

FY 2022 DEPARTMENTAL BUDGET WORKSHEETS

Sewer Operations

Type	Description	Qty	Cost	Extended Amount	Comment
430.35.535.1200	Regular Salaries				
	REGULAR SALARY	1	\$ 64,366	\$ 64,366	SEWER UTILITY WORKER
	REGULAR SALARY	1	45,744	45,744	SEWER UTILITY WORKER
	LONGEVITY	1	1,500	1,500	SEWER UTILITY WORKER
	COLA	1	1,223	1,223	SEWER UTILITY WORKER
	COLA	1	869	869	SEWER UTILITY WORKER
				113,702	
430.35.535.1400	Overtime	1	5,000	5,000	TO COVER VACATION, SICK TIME
430.35.535.1570	Clothing Allowance	2	200	400	CLOTHING ALLOWANCE/BOOT STIPEND
430.35.535.2100	FICA				
	FICA	1	5,148	5,148	SEWER UTILITY WORKER
	FICA	1	3,581	3,581	SEWER UTILITY WORKER
				8,729	
430.35.535.2200	Retirement Contribution				
	FRS CONTRIBUTION	1	7,695	7,695	SEWER UTILITY WORKER
	FRS CONTRIBUTION	1	5,353	5,353	SEWER UTILITY WORKER
				13,048	
430.35.535.2300	Health, Life, Dental				
	HEALTH, LIFE	1	22,682	22,682	SEWER UTILITY WORKER
	HEALTH, LIFE	1	22,749	22,749	SEWER UTILITY WORKER
				45,430	
430.35.535.2400	Workers Compensation				
	WORKERS COMP	1	3,449	3,449	SEWER UTILITY WORKER
	WORKERS COMP	1	2,451	2,451	SEWER UTILITY WORKER
				5,900	
430.35.535.3110	Engineering & Planning	1	-	-	ENGINEERING
430.35.535.5324	Temporary Personnel	1	1,000	1,000	TO COVER FOR VAC, SICKNESS ETC.
430.35.535.4315	Electric, Gas & Water	1	56,000	56,000	UTILITIES FOR VILLAGE OWNED FACILITIES
430.35.535.5390	Sewage Disposal	1	1,325,329	1,325,329	COST TO DISPOSE SEWAGE INCREASE
430.35.535.4601	Repair & Maintenance Vehicles	1	2,500	2,500	R&M VEHICLES
430.35.535.4602	Repair & Maintenance Equipment	1	10,000	10,000	MAINTAIN ELEC PANELS & PUMP EQUIP
430.35.535.4604	Repair & Maintenance Building	1	2,000	2,000	R&M TO MAIN STATION
430.35.535.4607	Repair & Maintenance Lift Stations	1	50,000	50,000	R&M LIFT STATION
430.35.535.4608	Repair & Maintenance Sewer Lines	1	50,000	50,000	EMERGENCY REPAIR TO SEWER LINES
430.35.535.5555	Uniforms	1	2,000	2,000	UNIF CLEANING SUMMER SHIRTS
				2,000	
430.35.535.5205	Gas & Oil	1	5,000	5,000	SEWER TRUCKS GAS & OIL
430.35.535.5202	Chemicals	1	600	600	ODOR REDUCTION, LINE CLEANING
430.35.535.5220	Minor Tools & Equip	1	700	700	MINOR TOOLS & EQUIPMENT
430.35.535.5231	Special Department Supplies	1	1,000	1,000	SPECIAL SUPPLIES
430.35.535.4410	Vehicle Lease	12	673	8,076	(1) PICK-UP TRUCK LEASE PAYMENT
		12	389	4,668	(1) PICK-UP TRUCK LEASE PAYMENT
				12,744	
430.35.535.6430	Machinery & Equipment	1	30,000	30,000	MACHINERY & EQUIPMENT
430.35.535.9000	Contingency	1	70,000	70,000	FUNDS FOR UNUSUAL OR UNEXPECTED NEEDS
430.35.535.6300	Improvements Other than Bldg				
Proj# UF22-01		1	25,000	25,000	SSS CYCLE 4 REPORT & SMOKE TEST
TOTAL				\$ 1,836,081	

ENTERPRISE FUND-SANITATION DEPARTMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of the Sanitation Division is to collect solid waste from Village customers for transfer to the county land fill in a timely, safe and cost effective manner, while protecting the environment.

DESCRIPTION OF SERVICES & ACTIVITIES

- ❖ The Sanitation Division is responsible for pick up and disposal of solid wastes, which includes garbage (food and household waste), trash (tree and limbs) and white goods (discarded appliances). Recycling products are collected by a private hauler hired by the Village.

DEPARTMENT GOALS

- ✱ Create an inventory and replacement schedule for vehicles.
- ✱ To provide waste hauling services to the Village as economically and efficient as possible.
- ✱ To optimize the routes as needed throughout the year.
- ✱ Create an inventory and replacement schedule for dumpsters.

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Create an inventory and replacement schedule for vehicles			X	
Create an inventory and replacement schedule for dumpsters	X			

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
PERSONNEL SERVICES	\$ 370,311	\$ 592,730	\$ 307,450	\$ 152,448	\$ 337,091	\$ 319,326
MATERIALS, SUPPLIES, SERVICES	853,530	776,222	833,192	394,493	903,620	843,667
TOTAL OPERATING BUDGET	1,223,841	1,368,952	1,140,643	546,941	1,240,712	1,162,993
CAPITAL	-	-	-	-	-	-
DEBT SERVICE	-	-	-	-	-	-
GRANTS & AIDS	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	-	-	-	-	-	-
TOTAL DEPARTMENT BUDGET	\$ 1,223,841	\$ 1,368,952	\$ 1,140,643	\$ 546,941	\$ 1,240,712	\$ 1,162,993

ENTERPRISE FUND-SANITATION DEPARTMENT

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
Regular Salaries	\$ 200,012	\$ 204,791	\$ 198,243	\$ 90,333	\$ 191,787	\$ 201,896
Overtime	12,650	14,206	10,000	12,006	24,012	15,000
Clothing Allowance	800	800	800	800	800	800
Fica	15,242	16,027	15,227	7,826	16,570	15,506
Retirement Contribution	75,980	299,685	21,577	11,273	24,429	24,123
Life, Health, Dental, Disability Ins.	45,012	39,072	44,436	20,763	44,326	42,758
Workers' Compensation	20,615	18,149	17,167	9,447	35,167	19,243
TOTAL PERSONNEL SERVICES	370,311	592,730	307,450	152,448	337,091	319,326
Temporary Personnel	158,558	108,358	105,000	60,959	140,000	100,000
Solid Waste Disposal	388,645	379,417	422,406	181,655	447,228	425,000
Recycling Service Contract	84,905	104,583	110,400	56,621	109,874	113,280
R & M Vehicles	60,497	40,000	40,000	21,445	47,890	50,000
R & M Equipment	48,683	35,000	35,000	19,017	48,034	35,000
Uniforms	3,314	2,650	3,700	1,749	3,498	3,700
Gasoline, CNG & Oil	22,082	15,403	25,000	9,705	19,410	25,000
Tires	65	874	-	-	-	-
Chemicals	-	-	3,000	-	-	3,000
Special Department Supplies	93	990	1,000	-	1,000	1,000
Education & Training	-	307	1,000	-	-	1,000
TOTAL MATERIALS, SUPPLIES, SERVICES	853,530	776,222	833,192	394,493	903,620	843,667
TOTAL OPERATING BUDGET	1,223,841	1,368,952	1,140,643	546,941	1,240,712	1,162,993
Lease Purchase Principal	-	-	-	-	-	-
Lease Purchase Interest	-	-	-	-	-	-
TOTAL DEBT SERVICE	-	-	-	-	-	-
Transfers to Sanitation Improvements	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON OPERATING BUDGET	-	-	-	-	-	-
TOTAL DEPARTMENT BUDGET	\$ 1,223,841	\$ 1,368,952	\$ 1,140,643	\$ 546,941	\$ 1,240,712	\$ 1,162,993

FY 2022 DEPARTMENTAL BUDGET WORKSHEETS

Sanitation Operations

Type	Description	Qty	Cost	Extended Amount	Comment
430.37.534.1200	Regular Salaries				
	REGULAR SALARY	1	\$ 45,744	\$ 45,744	SANITATION TRUCK DRIVER
	REGULAR SALARY	1	48,031	48,031	SANITATION TRUCK DRIVER
	REGULAR SALARY	1	50,437	50,437	SANITATION UTILITY WORKER
	REGULAR SALARY	1	48,031	48,031	SANITATION UTILITY WORKER
	LONGEVITY	1	1,500	1,500	SANITATION TRUCK DRIVER
	LONGEVITY	1	1,500	1,500	SANITATION TRUCK DRIVER
	LONGEVITY	1	1,500	1,500	SANITATION UTILITY WORKER
	LONGEVITY	1	1,500	1,500	SANITATION UTILITY WORKER
				201,896	
430.37.534.1400	Overtime	1	15,000	15,000	OVERTIME
430.37.534.1570	Clothing Allowance	4	200	800	SAFETY SHOES FOR 4 EMPL \$200 EACH
430.37.534.2100	Fica				
	FICA	1	3,696	3,696	SANITATION TRUCK DRIVER
	FICA	1	3,874	3,874	SANITATION TRUCK DRIVER
	FICA	1	4,062	4,062	SANITATION UTILITY WORKER
	FICA	1	3,874	3,874	SANITATION UTILITY WORKER
				15,506	
430.37.534.2200	Retirement Contributions				
	FRS CONTRIBUTION	1	5,525	5,525	SANITATION TRUCK DRIVER
	FRS CONTRIBUTION	1	5,791	5,791	SANITATION TRUCK DRIVER
	FRS CONTRIBUTION	1	7,016	7,016	SANITATION UTILITY WORKER
	FRS CONTRIBUTION	1	5,791	5,791	SANITATION UTILITY WORKER
				24,123	
430.37.534.2300	Health, Life, Dental				
	HEALTH, LIFE	1	10,529	10,529	SANITATION TRUCK DRIVER
	HEALTH, LIFE	1	10,996	10,996	SANITATION TRUCK DRIVER
	HEALTH, LIFE	1	10,632	10,632	SANITATION UTILITY WORKER
	HEALTH, LIFE	1	10,602	10,602	SANITATION UTILITY WORKER
				42,758	
430.37.534.2400	Workers Compensation				
	WORKER COMP	1	4,579	4,579	SANITATION TRUCK DRIVER
	WORKER COMP	1	4,808	4,808	SANITATION TRUCK DRIVER
	WORKER COMP	1	5,049	5,049	SANITATION UTILITY WORKER
	WORKER COMP	1	4,808	4,808	SANITATION UTILITY WORKER
				19,243	
430.37.534.5316	Professional Services		-	-	
430.37.534.5324	Temporary Personnel	1	100,000	100,000	TEMPORARY PERSONNEL
430.37.534.5380	Solid Waste Disposal				
	SOLID WASTE DISPOSAL	1	425,000	425,000	DISPOSAL FEES
				425,000	
430.37.534.4304	Recycling Services				
	SINGLE FAMILY HOMES	12	1,200	14,400	RECYCLING SINGLE FAMILY HOMES
	COMM'L/MULTI-FAMILY	12	8,240	98,880	RECYCLING COMM'L/MULTI-FAM
				113,280	
430.37.534.4601	Repair & Maintenance Vehicles				
	R&M VEHICLES	1	50,000	50,000	R&M SANITATION & TRASH TRUCKS
430.37.534.4602	Repair & Maintenance Equipment				
	R&M EQUIPMENT	1	35,000	35,000	DUMPSTER REPAIRS
430.37.534.5555	Uniforms				
	UNIFORMS	1	3,700	3,700	CLEANING OF UNIFORMS FOR 4 EMPL
				3,700	
430.37.534.5205	Gas & Oil	1	25,000	25,000	DIESEL FOR SANIT & TRASH TRUCKS
430.37.534.5202	Chemicals	1	3,000	3,000	CLEAN TRUCKS/DUMPSTERS
430.37.534.5231	Special Department Supplies	1	1,000	1,000	SAFETY VESTS, GLOVES & EQUIPM

FY 2022 DEPARTMENTAL BUDGET WORKSHEETS

Type	Description	Qty	Cost	Extended Amount	Comment
430.37.534.5500	Education & Training	1	1,000	1,000	TRAINING / CDL SAFETY CLASSES
430.37.534.4410	Vehicle Lease	12	7,224	86,687	LEASE TRASH TRUCK W/CLAM SHELL PICK-UP ARM LEASE (2) REAR PACKER GARBAGE TRUCKS W/CABLE MODIFICATIONS
				86,687	
	TOTAL			<u>\$1,162,993</u>	

ENTERPRISE FUND-STORMWATER FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Storm Water Division was established in response to the Federal EPA Mandate to reduce storm water pollution from entering into Biscayne Bay.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ All municipalities within Miami-Dade County have to obtain a National Pollutant Discharge Elimination System (NPDES) permit. These are federal regulations requiring local governments to institute management programs that will reduce and eliminate the harmful pollutants associated with storm water runoff into a natural body of water.

DEPARTMENT GOALS

- ☀ *Develop a stormwater master plan.*
- ☀ *Ensure reserves funding for future needs of storm water utility systems.*
- ☀ *Upgrade Storm water inlets, lines and outfalls as needed.*
- ☀ *Maintain a quality storm water transmission system.*
- ☀ *Continue maintaining a street sweeping program.*

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Develop a stormwater master plan		X		
Start to upgrade Storm water inlets, lines and outfalls as needed		X		
Maintain a quality storm water transmission system			X	
North Bay Island stormwater pump station improvements			X	

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
PERSONNEL SERVICES	\$ 5,462	\$ 45,783	\$ 70,385	\$ 30,900	\$ 63,996	\$ 64,455
MATERIALS, SUPPLIES, SERVICES	72,141	82,077	168,640	58,430	81,405	164,671
TOTAL OPERATING BUDGET	77,603	127,860	239,025	89,330	145,401	229,126
CAPITAL	(0.47)	-	2,247,000	16,140	273,233	350,000
DEBT SERVICE	-	-	-	-	-	-
GRANTS & AIDS	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	12,659	13,020	-	-	-	-
TOTAL NON-OPERATING BUDGET	12,659	13,020	2,247,000	16,140	273,233	350,000
TOTAL DEPARTMENT BUDGET	\$ 90,263	\$ 140,880	\$ 2,486,025	\$ 105,470	\$ 418,634	\$ 579,126

ENTERPRISE FUND-STORMWATER FUND

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
Regular Salaries	\$ -	\$ 29,394	\$ 37,634	\$ 17,605	\$ 37,210	\$ 40,304
FICA Tax	-	2,262	2,894	1,535	3,195	3,099
Retirement Contribution	-	2,687	3,783	2,008	4,177	4,632
Life, Health, Dental, Disability Ins.	-	5,183	21,088	4,881	9,872	10,584
Workers' Compensation	5,462	5,816	4,786	2,393	4,786	5,636
TOTAL PERSONNEL SERVICES	5,462	45,783	70,385	30,900	63,996	64,455
Storm Water Compliance	4,192	3,409	10,000	212	3,111	10,000
Electric, Gas & Water	3,087	509	1,400	74	848	1,400
Depreciation of Equipment	36,893	36,893	-	-	-	-
R & M Equipment	-	1,897	2,500	300	2,600	5,000
R & M Lines	5,160	12,849	25,000	5,367	10,734	34,622
R & M of Grounds	19,074	4,596	24,000	1,860	3,720	15,000
Contingency	-	8,684	9,000	-	-	-
TOTAL MATERIALS, SUPPLIES, SERVICES	72,141	82,077	168,640	58,430	81,405	164,671
TOTAL OPERATING BUDGET	77,603	127,860	239,025	89,330	145,401	229,126
Storm Drains	(0)	-	2,097,000	16,140	123,233	-
TOTAL CAPITAL	(0)	-	2,247,000	16,140	273,233	350,000
Transfer to Street Maintenance	12,659	13,020	-	-	-	-
Transfer to Street Maintenance	12,659	13,020	-	-	-	-
TOTAL OTHER NON-OPERATING EXPENSES	12,659	13,020	-	-	-	-
TOTAL NON OPERATING BUDGET	12,659	13,020	2,247,000	16,140	273,233	350,000
TOTAL DEPARTMENT BUDGET	\$ 90,262	\$ 140,880	\$ 2,486,025	\$ 105,470	\$ 418,634	\$ 579,126

FY 2022 DEPARTMENTAL BUDGET WORKSHEETS

Stormwater

Type	Description	Qty	Cost	Extended Amount	Comment
440.36.538.1200	Regular Salaries				
	REGULAR WAGES	1	\$ 39,553	\$ 39,553	MAINTENANCE WORKER-NEW VACANT
	COLA	1	752	752	MAINTENANCE WORKER-NEW VACANT
				40,304	
430.36.538.1570	Clothing Allowance	1	200	200	SAFETY SHOES
440.36.538.2100	Fica				
	FICA	1	3,099	3,099	MAINTENANCE WORKER-NEW VACANT
				3,099	
440.36.538.2200	Retirement Contributions				
	FRS CONTRIBUTION	1	4,632	4,632	MAINTENANCE WORKER-NEW VACANT
				4,632	
440.36.538.2300	Health, Life, Dental				
	HEALTH, LIFE, DENTAL	1	10,584	10,584	MAINTENANCE WORKER-NEW VACANT
				10,584	
440.36.538.2400	Workers Compensation				
	WORKER COMP	1	5,636	5,636	MAINTENANCE WORKER-NEW VACANT
				5,636	
440.36.538.5260	Cost Allocation	1	26,649	26,649	COST ALLOCATION TO STREET MAINTENANCE
440.36.538.6321	Stormwater Master Plan	1	350,000	350,000	STORMWATER MASTER PLAN / SEA LEVEL RISE PLANNING/T.I. PUMP STATION DESIGN/NBI CIS PUMP STATION/INLINE VALVE DESIGN/CEI
440.36.538.3134	Contract Services - Storm Water	1	10,000	10,000	NPDES INTERLOCAL AGREEMENT \$10,000
				10,000	
440.36.538.3136	Contract Services	1	72,000	72,000	FLOOD PLAIN MANAGER SERVICES/CRC
440.36.538.4315	Electric, Gas & Water	1	1,400	1,400	ELECTRIC SEWER PUMP STATION
440.36.538.4602	Repair & Maintenance Equipment	1	5,000	5,000	R&M STORMWATER EQUIP
440.36.538.4609	Repair & Maintenance of Storm Drain Lines	1	34,622	34,622	R&M DRAIN LINES
440.36.538.4605	Repair & Maintenance of Grounds	1	15,000	15,000	CONTRACT SERVICES STREET SWEEPING
440.36.538.6307	Storm Drains System	1	-	-	STORMWATER PUMP SYSTEM AT NORTH BAY ISLAND UNFUNDED
440.36.538.6307	Villagewide Stormwater Infrastructure Rehabilitation	1	-	-	REPLACEMENT OF INLET OUTFALL STRUCTURES/INSTALL DISCHARGE VALVES UNFUNDED
	TOTAL			\$ 579,126	

ENTERPRISE FUND-WATER IMPROVEMENTS TRUST FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Water Improvement Division has been established to maintain the Village's water mains and laterals. The Division is primarily financed by a transfer from the water division of the Village's Utility Fund. By setting aside a relatively small amount of funds each fiscal year, the Village will be in a better position to address its future water system needs. In 1997, the Village estimated the cost for future improvements for the water laterals would be approximately \$150,000. This established a reserve to fund the cost of repairs over a 5 year period.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ Replacement of existing water mains, which deteriorate throughout the years and eventually cause low water pressure.
- ❖ Funds are used to increase the water pressure and replace damaged water mains and laterals.
- ❖ Upgrade water meters.

DEPARTMENT GOALS

- ☀ *Establish a meter and valve replacement program.*
- ☀ *Maintain a quality water distribution system.*

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Establish a meter and valve replacement program		X		
Establish Lateral Replacement Program		X		

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MATERIALS, SUPPLIES, SERVICES	11,696	11,428	-	-	-	-
TOTAL OPERATING BUDGET	11,696	11,428	-	-	-	-
 CAPITAL	 260	 -	 -	 -	 115,000	 -
DEBT SERVICE	36,896	0	531,456	-	117,977	368,733
GRANTS & AIDS	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	37,156	0	531,456	-	232,977	368,733
 TOTAL DEPARTMENT BUDGET	 \$ 48,852	 \$ 11,428	 \$ 531,456	 \$ -	 \$ 232,977	 \$ 368,733

ENTERPRISE FUND-WATER IMPROVEMENTS TRUST FUND

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
Depreciation -Water Lines	\$ 11,696	\$ 11,428	\$ -	\$ -	\$ -	\$ -
Water Meters	-	-	-	-	-	-
TOTAL MATERIALS, SUPPLIES, SERVICES	11,696	11,428	-	-	-	-
 TOTAL OPERATING BUDGET	 11,696	 11,428	 -	 -	 -	 -
 Meters & Service Line Replacement	 (260)	 -	 -	 -	 115,000	 -
Water Transmission & Distribution Project	260	-	-	-	-	-
TOTAL CAPITAL	260	-	-	-	115,000	-
 Loan Principal	 0	 0	 531,456	 -	 10,642	 368,733
Loan Interest	36,896	-	-	-	107,335	77,947
DEBT SERVICE	36,896	0	531,456	-	117,977	368,733
GRANTS & AIDS	-	-	-	-	-	-
 TOTAL NON OPERATING BUDGET	 \$ 37,156	 \$ 0	 \$ 531,456	 \$ -	 \$ 232,977	 \$ 368,733

FY 2022 DEPARTMENTAL BUDGET WORKSHEETS

Water Improvement Trust

Type	Description	Qty	Cost	Extended Amount	Comment
360.31.533.7100	Debt Service	1	\$ 181,118	\$ 181,118	DEBT PRINCIPAL LOAN 130400
		1	109,668	109,668	DEBT PRINCIPAL LOAN 130420
				290,786	
360.31.533.7200	Debt Interest	1	54,836	54,836	DEBT INTEREST LOAN 130400
		1	23,111	23,111	DEBT PRINCIPAL LOAN 130420
				77,947	
TOTAL				<u>\$ 368,733</u>	

ENTERPRISE FUND-SEWER IMPROVEMENTS TRUST FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Sewer Improvements Division funds provide for sewer upgrades, primarily financed by the State of Florida low interest (under 3%) loan program.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The Division's funds are used for engineering services, loan repayments, and contingency items. Funding is also provided to eliminate infiltration from ground water and exfiltration that contaminates ground water.

DEPARTMENT GOALS

- ☀ Initiate improvements to wastewater pump station.

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Initiate improvements to wastewater pump station	X			

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MATERIALS, SUPPLIES, SERVICES	411,538	460,745	-	-	-	-
TOTAL OPERATING BUDGET	411,538	460,745	-	-	-	-
CAPITAL	-	-	2,275,000	-	75,000	2,200,000
DEBT SERVICE	18,718	23,151	455,511	124,573	257,704	249,054
GRANTS & AIDS	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	18,718	23,151	2,730,511	124,573	332,704	2,449,054
TOTAL DEPARTMENT BUDGET	\$ 430,256	\$ 483,896	\$ 2,730,511	\$ 124,573	\$ 332,704	\$ 2,449,054

ENTERPRISE FUND-SEWER IMPROVEMENTS TRUST FUND**Expenditure Category Detail**

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
TOTAL PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Depreciation Equipment	411,538	400,450	-	-	-	-
Bank Fees	-	60,295	-	-	-	-
TOTAL MATERIALS, SUPPLIES, SERVICES	411,538	460,745	-	-	-	-
TOTAL OPERATING BUDGET	411,538	460,745	-	-	-	-
Sewer Mains Clnng, Videoing & Rehab	-	-	75,000	-	75,000	-
Sewer Improvement Project	-	-	2,200,000	-	-	2,200,000
West Bound Sewer Transmission	-	-	-	-	-	-
TOTAL CAPITAL	-	-	2,275,000	-	75,000	2,200,000
Loan Principal	0.03	0.45	435,652	112,491	235,814	225,015
Loan Interest	18,718	23,151	19,859	12,082	21,890	24,040
TOTAL DEBT SERVICE	18,718	23,151	455,511	124,573	257,704	249,054
TOTAL NON OPERATING BUDGET	18,718	23,151	2,730,511	124,573	332,704	2,449,054
TOTAL DEPARTMENT BUDGET	\$ 430,256	\$ 483,896	\$ 2,730,511	\$ 124,573	\$ 332,704	\$ 2,449,054

FY 2022 DEPARTMENTAL BUDGET WORKSHEETS

Sewer Improvement Trust

Type	Description	Qty	Cost	Extended Amount	Comment
365.60.535.6304	Lift Stations	1	\$ 2,200,000	\$ 2,200,000	LIFT STATION REPLACEMENT
365.35.535.6531	Sewer Improvements Project	1	-	-	SEWER PIPE REHABILITATION PROGRAM
365.504.535.6302	Sewer Improvements	1	-	-	PLACING EASTBOUND FORCEMAIN OUT OF SVCE/REPAIR/ABANDON
365.35.535.7100	Debt Principal				
	DEBT PRINCIPAL	1	2,425	2,425	DEBT PRINCIPAL LOAN 130410 (2) OCT/APR
	DEBT PRINCIPAL	1	141,716	141,716	DEBT PRINCIPAL LOAN 130411 (2) OCT/APR
	DEBT PRINCIPAL	1	9,662	9,662	DEBT PRINCIPAL LOAN 130460 (2) NOV/MAY
	DEBT PRINCIPAL	1	54,334	54,334	DEBT PRINCIPAL LOAN 803060 (2) NOV/MAY
	DEBT PRINCIPAL	1	16,878	16,878	DEBT PRINCIPAL LOAN 803061 (2) FEB/AUG
				225,015	
365.35.535.7200	Debt Interest				
	DEBT INTEREST	1	826	826	DEBT INTEREST LOAN 130410 (2) OCT/APR
	DEBT INTEREST	1	3,968	3,968	DEBT INTEREST LOAN 130411 (2) OCT/APR
	DEBT INTEREST	1	3,833	3,833	DEBT INTEREST LOAN 130460 (2) NOV/MAY
	DEBT INTEREST	1	11,190	11,190	DEBT INTEREST LOAN 803060 (2) NOV/MAY
	DEBT INTEREST	1	4,223	4,223	DEBT INTEREST LOAN 803061 (2) FEB/AUG
				24,040	
TOTAL				<u><u>\$ 2,449,054</u></u>	

DEBT SERVICE FUND

Detail of Revenues & Expenditures

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
G/O Bond Ad Valorem Debt Service Tax	\$ 642,938	\$ 651,563	\$ 887,800	\$ 639,886	\$ 835,816	\$ 1,024,144
Loan Debt Proceeds	-	-	-	-	-	-
Rent Proceeds-Sakura Lot	62,400	-	-	-	-	-
Transfer in from General Fund	60,067	-	-	-	-	-
Transfer in from Transportation Fund	-	-	-	-	107,552	112,216
Fund Balance	-	(62,138)	(51,984)	-	-	-
TOTAL FUND REVENUE	765,405	589,425	835,816	639,886	943,368	1,136,360
<i>Expenditures</i>						
OPERATING BUDGET	62,138	-	-	-	-	-
DEBT SERVICE	765,405	641,409	835,816	242,608	943,368	1,136,360
Fund Balance/Reserves/Net Assets	(62,138)	(51,984)	0.34	397,278	-	-
TOTAL DEPARTMENT BUDGET	\$ 765,405	\$ 589,425	\$ 835,816	\$ 639,886	\$ 943,368	\$ 1,136,360

DEBT SERVICE FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

This Fund accounts for revenues and debt service expenditures associated with the Village's General Obligation Debt Refunding Notes.

DESCRIPTION OF SERVICES & ACTIVITIES

- ❖ This fund will continue to account for payments of debt service expenditure on Village General Government and Capital Improvements.

DEPARTMENT GOALS

- ☀ *Ensure timely payment of Debt Service.*
- ☀ *To ensure the Debt and Investment Policies are updated and remain current.*
- ☀ *Issue the balance of \$3,100,000 of General obligation bonds approved in 2008, but not yet issued. This debt would pay for the initial improvements to the Treasure Island Elementary School (TIES) Community Park project, which is estimated to cost \$4.722 million.*

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
CAPITAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DEBT SERVICE	765,405	641,409	835,816	242,608	943,368	1,136,360
TRANSFER TO CAPITAL PROJECTS FUND	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	765,405	641,409	835,816	242,608	943,368	1,136,360
TOTAL DEPARTMENT BUDGET	\$ 827,543	\$ 641,409	\$ 835,816	\$ 242,608	\$ 943,368	\$ 1,136,360

DEBT SERVICE FUND**Expenditure Category Detail**

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
G/O Bonds Interest	\$ 277,548	\$ 178,552	\$ 147,840	\$ 139,751	\$ 147,840	\$ 145,287
Debt Principal-Roadway Improvement Loan	-	-	-	-	90,000	95,000
Debt Interest-Roadway Improvement Loan	-	-	-	-	17,552	17,216
TOTAL DEBT SERVICE	765,405	641,409	835,816	242,608	943,368	1,136,360
TOTAL NON OPERATING BUDGET	765,405	641,409	835,816	242,608	943,368	1,136,360
TOTAL DEPARTMENT BUDGET	\$ 827,543	\$ 641,409	\$ 835,816	\$ 242,608	\$ 943,368	\$ 1,136,360

FY 2022 DEPARTMENTAL BUDGET WORKSHEETS

Debt Service Roadway Improvement Fund

Type	Description	Qty	Cost	Extended Amount	Comment
<i>Revenue</i>					
215.000.381.3815	Transfer in from CITT Fund	1	\$(112,216)	\$ (112,216)	FUNDING SOURCE-CITT
<i>Expenditure</i>					
215.18.517.7100	Debt Principal	1	95,000	95,000	PRINCIPAL ANNUAL DEBT \$1.5M LOAN STREET PAVING
215.18.517.7200	Debt Interest	1	17,216	17,216	INTEREST ON \$1.5M LOAN FOR STREET PAVING
TOTAL				<u>\$ 112,216</u>	

FY 2022 DEPARTMENTAL BUDGET WORKSHEETS

Debt Service Fund -GOB

Type	Description	Qty	Cost	Extended Amount	Comment
250.000.311.3110	Real & Personal Property				
	REALPRO	1	\$ (1,024,144)	\$ (1,024,144)	% ADV TAX DEBT MILLAGE RATE
250.19.517.7100	Debt Principal				
	Mills 0.0971	1	102,857	102,857	SERIES 2008 VOTER APPROVED BOND FOR CONSTRUCTION OF A LANDSCAPING AND AESTHETIC IMPROVEMENTS TO JF KENNEDY CAUSEWAY
	Mills 0.3588	1	380,000	380,000	SERIES 2010 REFUNDING NOTE (PROJ FUND) FOR PARKS & RECREATIONAL OPPORTUNITIES
	Mills 0.3739	1	396,000	396,000	SERIES 2008/IMPROVEMENTS TO TIES
				878,857	
250.19.517.7200	Debt Interest				
	Mills 0.0984	2	52,124	104,247	SERIES 2010 REFUNDING NOTE-PROJ FUND. DEC/JUN
	Mills 0.0203	1	21,497	21,497	SERIES 2008 DEC/JUN
	Mills 0.0185	1	19,543	19,543	SERIES 2008 DEC/JUN
				145,287	
	TOTAL			\$ 1,024,144	

CAPITAL PROJECTS FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of the Capital Projects fund is to account for the revenue and expenditures associated with large capital projects that will enhance Village infrastructure and beautify the Village.

DESCRIPTION OF SERVICES & ACTIVITIES

- ❖ Provide specified enhancements that will improve the quality and standard of life in North Bay Village

DEPARTMENT GOALS

- ☀ *Develop a Capital Improvements Program (CIP).*
- ☀ *Update and coordinate implementation of Capital Projects over the next five years.*
- ☀ *Administer competitive consultant's selection processes related to capital projects.*
- ☀ *Coordinate grant processes for capital projects.*
- ☀ *Assist in creating marketing materials for Village initiatives and projects.*

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Update and coordinate implementation of Capital Projects over the next 5 years	X	X	X	X
Maintain Capital Improvement Program	X	X	X	X
Administer competitive consultant's selection processes related to capital projects.	X	X	X	X
Coordinate grant processes for capital projects.	X	X	X	X
Assist in creating marketing materials for Village initiatives and projects.	X	X	X	X

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -
MATERIALS, SUPPLIES, SERVICES	-	33,000	-	-	-
TOTAL OPERATING BUDGET	-	33,000	-	-	-
CAPITAL	485,655	611,957	635,000	17,412	1,321,691
DEBT SERVICE	-	-	-	-	-
GRANTS & AIDS	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	485,655	611,957	635,000	17,412	1,321,691
TOTAL IMPROVEMENT EXPENDITURES	\$ 485,655	\$ 644,957	\$ 635,000	\$ 17,412	\$ 1,321,691

CAPITAL PROJECTS FUND

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 6 MONTHS ACTUAL	FY 2021 PROJECTED ACTUAL	FY 2022 PROPOSED BUDGET
Bank fees	\$ -		\$ -	\$ -	\$ -	\$ -
Cost of Issuance	-	-	-	-	-	-
Professional Services	-	33,000	-	-	-	-
TOTAL MATERIALS, SUPPLIES, SERVICES	-	33,000	-	-	-	-
TOTAL OPERATING BUDGET	-	33,000	-	-	-	-
City Hall and Public Safety Facility	123,519	5,858	50,000	-	-	-
Park Improvements-Kayak Launch	-	-	-	-	80,837	300,000
Park Improvements	-	232,909	-	-	-	10,000
Park Improvements-TIES	60,759	1,342	375,000	-	-	3,100,000
Building Improvements-1841 GS	-	-	-	-	-	15,000
Roadway Capital Improvements	-	312,099	-	-	1,077,887	2,100,000
Islandwalk Plaza	301,377	59,750	210,000	17,412	54,939	3,600,000
Roads & Streets Improvements (ADA Sidewalk)	-	-	-	-	108,028	-
TOTAL CAPITAL	485,655	611,957	635,000	17,412	1,321,691	9,125,000
OTHER NON-OPERATING EXPENSES						
Transfer to General Fund	-	-	-	-	-	-
TOTAL NON OPERATING BUDGET	485,655	611,957	635,000	17,412	1,321,691	9,125,000
TOTAL DEPARTMENT BUDGET	\$ 485,655	\$ 611,957	\$ 635,000	\$ 17,412	\$ 1,321,691	\$ 9,125,000

FY 2022 DEPARTMENTAL BUDGET WORKSHEETS

Roadway Capital Improvement Fund

Type	Description	Qty	Cost	Extended Amount	Comment
Revenue					
315.000.381.3815	Transfer in from CITT Fund	1	\$ (644,176)	\$ (644,176)	FUNDING SOURCE-CITT
315.00.389.3890	Appropriation of Fund Balance	1	(1,467,290)	(1,467,290)	APPROPRIATION OF FUND BALANCE
Expenditure					
315.18.541.6308	Roads & Streets Improvements				
	RCP22-01	1	2,000,000	2,000,000	T.I. ROADWAY IMPR. PROJECT-CONSTRUCTION
	RCP22-02	1	100,000	100,000	H.I. ROADWAY PROJECT-DESIGN
				2,100,000	
	TOTAL			<u>\$ 2,100,000</u>	

FY 2022 DEPARTMENTAL BUDGET WORKSHEETS

Capital Projects Funds

Type	Description	Qty	Cost	Extended Amount	Comment
Capital Project Fund 320					
320.61.630.6200	PARK IMPROVEMENTS				
	Project# CP22-03	1	\$ 10,000	\$ 10,000	PARK IMPROVEMENTS
320.61.630.6202	PARK IMPROVEMENTS				
	Project # CP21-01	1	100,000	100,000	KAYAK LAUNCH AT VOGEL PARK DESIGN****
	Project # CP22-01	1	200,000	200,000	KAYAK LAUNCH AT VOGEL PARK CONSTRUCTION*****
				300,000	
320.61.630.6203	BUILDING				
	Project# CP21-03	1	3,600,000	3,600,000	DESIGN: ISLANDWALK PROJECT (NORTH & BRIDGE CONNECTOR) (TOTAL PROJECT \$3,600,000)**
320.61.630.6205	BUILDING				
	Project# CP22-04	1	15,000	15,000	SPACE STUDY-1841 GALLEON STREET

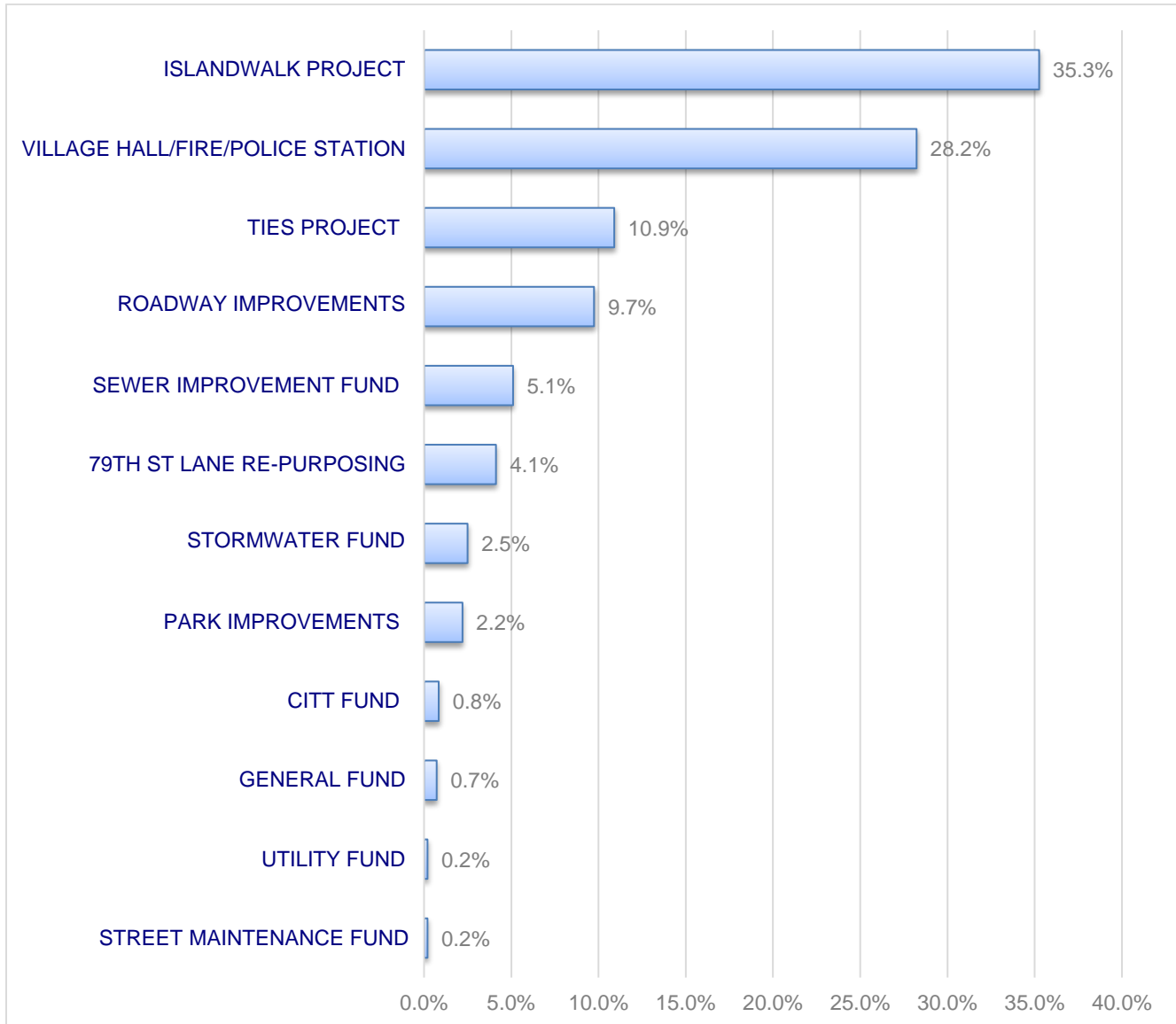
Capital Project Fund-GOB Fund 325

325.61.630.6201	PARK IMPROVEMENTS				
	Project# CP21-02	1	396,454	396,454	TIES COMMUNITY PARK DESIGN @
	Project# CP22-02	1	2,703,546	2,703,546	TIES COMMUNITY PARK CONSTRUCTION PHASE I @
				3,100,000	
TOTAL				\$ 7,025,000	

Funding Sources

Transfer from Park Improvement Fund	175,000
**FIND - NBV Match, Reimb Grant that is not reimbursable until construction contract	100,000
**FIND - NBV Match, Reimb Grant that is not reimbursable until construction contract	100,000
**FIND - NBV Match, Reimb Grant that is not reimbursable until construction contract	425,000
*****FIND -NBV Match, FRDAP can be used as part of match	100,000
FRDAP - VOGEL DESIGN - No Match, only portion can be used for Design	7,500
****FRDAP - VOGEL CONSTRUCTION - No Match	42,500
@General Obligation Bond - TIES	3,100,000
Financing for Projects that are not fully funded	3,600,000
Total Revenue	\$7,650,000

NORTH BAY VILLAGE, FLORIDA FIVE-YEAR CAPITAL IMPROVEMENTS PROGRAM FY 2021-22 THROUGH FY 2025-26



CAPITAL IMPROVEMENTS

**NORTH BAY VILLAGE, FLORIDA
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM
FY 2021-22 THROUGH FY 2025-26**

GENERAL FUND

PROJECT	DESCRIPTION	Cost of Five-Year Program	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
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GENERAL GOVERNMENT & INFORMATION SERVICES

GF22-01	Network Server Equipment	\$ 19,000	\$ 14,000	\$ -	\$ -	\$ 5,000	\$ -
GF23-01	Computer Equipment	20,000	-	5,000	5,000	5,000	5,000
GF23-02	CCTV Equipment	13,600	-	13,600	-	-	-
GENERAL GOVERNMENT & INFORMATION SERVICES TOTAL		52,600	14,000	18,600	5,000	10,000	5,000

VILLAGE CLERK

GF22-02	Closed Captioning Software	170,000	34,000	34,000	34,000	34,000	34,000
GF22-03	Public Record Request Software	6,000	6,000	-	-	-	-
GF23-03	Lien Search Software	6,000	-	6,000	-	-	-
VILLAGE CLERK TOTAL		182,000	40,000	40,000	34,000	34,000	34,000

POLICE & CODE COMPLIANCE

GF22-04	Tasers (24)	50,757	25,757	-	-	25,000	-
GF22-05	(8) Panasonic CF-54 Laptops	26,500	16,500	-	5,000	-	5,000
POLICE & CODE COMPLIANCE TOTAL		77,257	42,257	-	5,000	25,000	5,000

TOTAL GENERAL FUND

\$ 311,857	\$ 96,257	\$ 58,600	\$ 44,000	\$ 69,000	\$ 44,000
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CAPITAL IMPROVEMENTS

PROJECT	DESCRIPTION	Cost of Five-Year Program	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
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STREETS PROJECTS

SMF22-02	Landscaping Equipment	\$ 15,000	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000
SMF22-03	Median Electrical Lighting Project	25,000	25,000	-	-	-	-
SMF22-04	Median Electrical Uplighting Décor Project	10,000	10,000	-	-	-	-
SMF23-01	Local Street Sign Replacement	15,000	-	15,000	-	-	-
STREETS TOTAL		65,000	40,000	15,000	5,000	-	5,000

TRAFFIC CONTROL PROJECTS

SMF22-01	Treasure Island Parking Study	20,000	20,000	-	-	-	-
TRAFFIC CONTROL TOTAL		20,000	20,000	-	-	-	-

TOTAL STREET MAINTENANCE FUND	\$85,000	\$60,000	\$15,000	\$5,000	\$-	\$5,000
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PROJECTED FUNDING

Cash Carried Forward	\$-	\$-	\$148,465	\$316,875	\$500,744
1 to 6 Cents Local Option Fuel Tax	88,875	93,319	97,985	102,884	108,028
1 to 5 Cents Local Option Fuel Tax	33,936	35,633	37,414	39,285	41,249
Motor Fuel Tax	74,317	78,033	81,934	86,031	90,333
Hillsborough County CIT	-	-	-	-	-
Grant for Causeway Maintenance- FDOT	5,000	-	-	-	-
Other Revenue	1,500	1,545	1,591	1,639	1,688
Federal Earmark	-	-	-	-	-
Transfer from General Fund	278,211	280,993	283,803	286,641	289,507
Less: Non-capital Use for Maintenance	(421,839)	(326,057)	(329,318)	(332,611)	(335,937)
Less: Engineering Overhead	-	-	-	-	-
TOTAL FUNDING AVAILABLE	60,000	163,465	321,875	500,744	695,613
BALANCE AVAILABLE AT SEPTEMBER 30	\$ -	\$ 148,465	\$ 316,875	\$ 500,744	\$ 690,613

*Grant to be awarded by FDOTL for Treasure Island ADA Phase II

CAPITAL IMPROVEMENTS

NORTH BAY VILLAGE, FLORIDA FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM FY 2021-22 THROUGH FY 2025-26

CITIZEN'S INDEPENDENT TRANSPORTATION TRUST FUND (CITT)

PROJECT	DESCRIPTION	Cost of Five-Year Program	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
ADA IMPROVEMENTS							
TF23-01	Treasure Island ADA Improvements (Phase II) - Construction *	\$ 207,000	\$ -	\$ 207,000	\$ -	\$ -	\$ -
ADA IMPROVEMENTS TOTAL		207,000	-	207,000	-	-	-
TRANSIT IMPROVEMENTS							
TF22-01	Causeway Bus Shelters - Design & Construction	105,000	25,000	20,000	20,000	20,000	20,000
TF22-02	Electrical Vehicle Charging Station(s)	50,000	25,000	-	25,000	-	-
TRANSIT IMPROVEMENTS TOTAL		155,000	50,000	20,000	45,000	20,000	20,000
TOTAL CITIZEN'S INDEPENDENT TRANSPORTATION TRUST FUND		\$362,000	\$50,000	\$227,000	\$45,000	\$20,000	\$ 20,000

PROJECTED FUNDING

Cash Carried Forward	\$623,345	\$182,301	\$373,938	\$613,855	\$895,867
Surtax	342,500	359,625	377,606	396,487	416,311
Less Non-Capital Use for Maintenance	(45,000)	(47,250)	(49,613)	(52,093)	(54,698)
Transfer to Roadway Improvements Capital Projects Fund	(644,176)	-	-	-	-
Transfer to Debt Service - Roadway Improvements Capital Projects Fund	(112,216)	(110,056)	(109,896)	(108,736)	(112,576)
Transfer from General Fund (MOU)	55,248	55,248	55,248	55,248	55,248
Other Revenues	12,600	13,230	13,892	14,586	15,315
FDOTL *	-	150,000	-	-	-
TOTAL FUNDING AVAILABLE	232,301	603,098	661,175	919,347	1,215,467
BALANCE AVAILABLE AT SEPTEMBER 30	\$ 182,301	\$ 376,098	\$ 616,175	\$ 899,347	\$ 1,195,467

*Grant to be awarded by FDOTL for Treasure Island ADA Phase II

CAPITAL IMPROVEMENTS

NORTH BAY VILLAGE, FLORIDA FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM FY 2021-22 THROUGH FY 2025-26

CAPITAL PROJECTS FUND							
PROJECT	DESCRIPTION	Cost of Five-Year Program	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
CAPITAL PROJECTS							
CP23-01	Kennedy Causeway Complete Streets Study - Lane re-purposing Design	\$ 277,441	\$ -	\$ 277,441	\$ -	\$ -	\$ -
CP25-01	Kennedy Causeway Complete Streets Study - Lane re-purposing Construction	1,500,000	-	-	-	1,500,000	-
CP23-02	Island Walk (Baywalk) North Plaza - Construction*	1,600,000	-	1,600,000	-	-	-
CP21-03	Island Walk (Baywalk) Phase I & Island Walk Connector - Design**	3,600,000	3,600,000	-	-	-	-
CP25-02	Island Walk (Baywalk) Phase I & Island Walk Connector - Construction***	20,000,000	-	-	-	10,000,000	10,000,000
CP21-01	Vogel Park Marine Facility- Design****	100,000	100,000	-	-	-	-
CP22-01	Vogel Park Marine Facility- Construction*****	200,000	200,000	-	-	-	-
CP21-02	Treasure Island Elementary School Community Park - Design@	396,454	396,454	-	-	-	-
CP22-02	Treasure Island Elementary School Community Park - Construction@	4,325,546	2,703,546	1,622,000	-	-	-
CP22-04	Space Study for Galleon Street Property	15,000	15,000	-	-	-	-
CP23-03	Demolition & Temporary Facilities	100,000	-	100,000	-	-	-
CP24-01	Schonberger Park Restrooms - Design	50,000	-	-	50,000	-	-
CP25-03	Schonberger Park Restrooms - Construction	125,000	-	-	-	125,000	-
CP25-04	Civic Park Dock - Design	100,000	-	-	-	100,000	-
CP26-01	Civic Park Dock - Construction	150,000	-	-	-	-	150,000
CP23-04	Village Hall Facility (Fire/Police Station/Village Hall) @@	12,171,285	-	12,171,285	-	-	-
CP22-03	Park Improvements	110,000	10,000	25,000	25,000	25,000	25,000
CAPITAL PROJECTS TOTAL		44,820,726	7,025,000	15,795,726	75,000	11,750,000	10,175,000
TOTAL CAPITAL PROJECTS FUND		\$44,820,726	\$7,025,000	\$15,795,726	\$75,000	\$11,750,000	\$10,175,000
PROJECTED FUNDING							
	Cash Carried Forward		\$-	\$625,000	\$-	\$-	\$-
	Transfer From Park Improvement Fund		175,000	-	-	-	-
	* FDOTLAP - No Match Required, NBV responsible for anything over \$1M		-	1,000,000	-	-	-
	** FIND - NBV Match, Reimb Grant that is not reimbursable until construction contract		100,000	-	-	-	-
	** FIND - NBV Match, Reimb Grant that is not reimbursable until construction contract		100,000	-	-	-	-
	** FIND - NBV Match, Reimb Grant that is not reimbursable until construction contract		425,000	-	-	-	-
	*** TPO - Transportation Planning Organization Miami-Dade - Funds not available until FY26		-	-	-	-	706,574
	***** FIND -NBV Match, FRDAP can be used as part of match		100,000	-	-	-	-
	**** FRDAP - VOGEL DESIGN - No Match, only portion can be used for Design		7,500	-	-	-	-
	***** FRDAP - VOGEL CONSTRUCTION - No Match		42,500	-	-	-	-
	@ General Obligation Bond - TIES		3,100,000	-	-	-	-
	@ @ Miami-Dade County - Fire Station		-	4,670,000	-	-	-
	@ @ General Obligation Bond - Village Hall		-	7,501,285	-	-	-
	Financing for Projects that are not fully funded		3,600,000	1,999,441	75,000	1,750,000	9,468,426
	Special Assessment for Island Walk		-	-	-	10,000,000	-
TOTAL FUNDING AVAILABLE			7,650,000	15,795,726	75,000	11,750,000	10,175,000
BALANCE AVAILABLE AT SEPTEMBER 30			\$ 625,000	\$ -	\$ -	\$ -	\$ -

CAPITAL IMPROVEMENTS

NORTH BAY VILLAGE, FLORIDA FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM FY 2021-22 THROUGH FY 2025-26

ROADWAY IMPROVEMENT CAPITAL PROJECT FUND

PROJECT	DESCRIPTION	Cost of Five-Year Program	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
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ROADWAY IMPROVEMENTS							
RCP22-01	Treasure Island Roadway Improvement Project - Construction	\$ 2,000,000	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -
RCP22-02	Harbor Island Roadway Improvement Project - Design & Construction	1,100,000	100,000	-	1,000,000	-	-
RCI21-03	North Bay Island Roadway Improvement Project	1,100,000	-	-	-	100,000	1,000,000
ROADWAY IMPROVEMENTS TOTAL		4,200,000	2,100,000	-	1,000,000	100,000	1,000,000

TOTAL ROADWAY IMPROVEMENT CAPITAL PROJECT FUND	\$4,200,000	\$2,100,000	\$-	\$1,000,000	\$100,000	\$1,000,000
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PROJECTED FUNDING

Cash Carried Forward	\$1,467,290	\$11,466	\$11,466	\$(988,534)	\$(1,088,534)
Surtax	-	-	-	-	-
Less Non-Capital Use for Maintenance	-	-	-	-	-
Transfer from CITT Fund	644,176	-	-	-	-
TOTAL FUNDING AVAILABLE	2,111,466	11,466	11,466	(988,534)	(1,088,534)
BALANCE AVAILABLE AT SEPTEMBER 30	\$ 11,466	\$ 11,466	\$ (988,534)	\$ (1,088,534)	\$ (2,088,534)

CAPITAL IMPROVEMENTS

NORTH BAY VILLAGE, FLORIDA FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM FY 2021-22 THROUGH FY 2025-26

UTILITY FUND							
PROJECT	DESCRIPTION	Cost of Five-Year Program	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
UTILITIES ADMINISTRATION							
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
UTILITIES ADMINISTRATION TOTAL		-	-	-	-	-	-
SEWER UTILITY PROJECTS							
UF22-01	SSES Cycle Smoke Testing	25,000	25,000	-	-	-	-
SEWER TOTAL		25,000	25,000	-	-	-	-
SANITATION PROJECTS							
UF23-01	Solid Waste Asset Study	60,000	-	60,000	-	-	-
SANITATION TOTAL		85,000	25,000	60,000	-	-	-
TOTAL UTILITY FUND		\$85,000	\$25,000	\$60,000	\$-	\$-	\$-
PROJECTED FUNDING							
Cash Carried Forward			\$1,770,390	\$1,770,453	\$1,955,188	\$2,311,404	\$2,851,616
Water & Sewer Revenues			5,305,296	5,570,561	5,849,089	6,141,543	6,448,620
Sanitation Revenues			1,710,000	1,795,500	1,885,275	1,979,539	2,078,516
Other Non-Operating Revenues			4,020	4,221	4,432	4,654	4,886
Transfer to Water Improvement Fund			(368,733)	(368,733)	(368,733)	(368,733)	(368,733)
Transfer to Sewer Improvement Fund			(249,054)	(249,054)	(249,054)	(249,054)	(249,054)
Less Non-Capital Use for Maintenance			(3,506,342)	(3,611,532)	(3,719,878)	(3,831,475)	(3,946,419)
Less Non-Capital Use for Operating			(2,775,124)	(2,858,377)	(2,944,129)	(3,032,452)	(3,123,426)
Less Non-Capital Use for Engineering/Planning			(95,000)	(97,850)	(100,786)	(103,809)	(106,923)
TOTAL FUNDING AVAILABLE			1,795,453	1,955,188	2,311,404	2,851,616	3,589,083
BALANCE AVAILABLE AT SEPTEMBER 30			\$ 1,770,453	\$ 1,955,188	\$ 2,311,404	\$ 2,851,616	\$ 3,589,083

CAPITAL IMPROVEMENTS

NORTH BAY VILLAGE, FLORIDA FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM FY 2021-22 THROUGH FY 2025-26

WATER IMPROVEMENT FUND

PROJECT	DESCRIPTION	Cost of Five-Year Program	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
DISTRIBUTION SYSTEM - WATER MAINS							
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	DISTRIBUTION SYSTEM - WATER MAINS TOTAL	-	-	-	-	-	-
TOTAL WATER IMPROVEMENT FUND		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECTED FUNDING

Cash Carried Forward	\$ -	\$ -	\$ -	\$ -	\$ -
Impact Fees	-	-	-	-	-
Federal Project	-	-	-	-	-
Transfer From Utility Fund	368,733	368,733	368,733	368,733	368,733
State Revolving Loan Debt & Interest Annual Payment	(368,733)	(368,733)	(368,733)	(368,733)	(368,733)
TOTAL FUNDING AVAILABLE	-	-	-	-	-
BALANCE AVAILABLE AT SEPTEMBER 30	\$ -	\$ -	\$ -	\$ -	\$ -

CAPITAL IMPROVEMENTS

NORTH BAY VILLAGE, FLORIDA FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM FY 2021-22 THROUGH FY 2025-26

SEWER IMPROVEMENT FUND

PROJECT	DESCRIPTION	Cost of Five-Year Program	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
WASTEWATER PUMP STATIONS							
SI21-01	Wastewater Pump Station Improvements All 4 pumps - Construction	\$ 2,200,000	\$ 2,200,000	\$ -	\$ -	\$ -	\$ -
WASTEWATER PUMP STATIONS TOTAL		2,200,000	2,200,000	-	-	-	-
SEWER LATERAL SYSTEMS							
	Treasure Island Sewer Lateral Linings - Design	-	-	-	-	-	-
SI23-01	Treasure Island Sewer Lateral Linings - Construction	1,100,000	-	100,000	1,000,000	-	-
SEWER LATERAL SYSTEMS TOTAL		1,100,000	-	100,000	1,000,000	-	-
TOTAL SEWER IMPROVEMENT FUND		\$2,200,000	\$2,200,000	\$100,000	\$1,000,000	\$-	\$-

PROJECTED FUNDING

Cash Carried Forward	\$-	\$-	\$-	\$-	\$-
Impact Fees	-	-	-	-	-
State Revolving Loan* - Approved in June 2021	2,200,000	-	-	-	-
State Revolving Loans for Design & Construction will be needed**	-	100,000	1,000,000	-	-
Less Engineering Overhead	-	-	-	-	-
Transfer From Utility Fund	249,054	249,054	249,054	249,054	249,054
State Revolving Loan Debt & Interest Annual Payment	(249,054)	(249,054)	(249,054)	(249,054)	(249,054)
TOTAL FUNDING AVAILABLE	2,200,000	100,000	1,000,000	-	-
BALANCE AVAILABLE AT SEPTEMBER 30	\$ -	\$ -	\$ -	\$ -	\$ -

* A State Revolving Loan from FDEP was approved for the Wastewater Pump Station Improvement Project for all pump stations in the Village.

** Financing, through a State Revolving Loan, will need to be obtained to fund the Sewer Lateral Project. Funding must be approved prior to work being started on the Design and Construction phases of the project.

CAPITAL IMPROVEMENTS

NORTH BAY VILLAGE, FLORIDA FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM FY 2021-22 THROUGH FY 2025-26

STORMWATER FUND

PROJECT	DESCRIPTION	Cost of Five-Year Program	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
STORMWATER							
SW23-01	Inlet and Catch Basin Filters	\$ 275,000	\$ -	\$ 275,000	\$ -	\$ -	\$ -
SW22-01	Stormwater Master Plan	350,000	350,000	-	-	-	-
SW23-02	North Bay Island Stormwater Pump Station - Construction	300,000	-	300,000	-	-	-
SW24-01	Treasure Island Stormwater Pump Station - Construction	150,000	-	-	150,000	-	-
STORMWATER TOTAL		1,075,000	350,000	575,000	150,000	-	-
TOTAL STORMWATER FUND		\$1,075,000	\$350,000	\$575,000	\$150,000	-	-

PROJECTED FUNDING

Cash Carried Forward	(\$90,953)	\$50,352	\$110,783	\$389,134	\$810,193
Stormwater Fees	116,000	116,000	116,000	116,000	116,000
Stormwater Fee Increase	554,431	555,431	555,431	555,431	555,431
Other Non-Operating Revenues	-	-	-	-	-
Less Non-Capital Use for Maintenance	(229,126)	(236,000)	(243,080)	(250,372)	(257,883)
State Grant - DEO*	50,000	-	-	-	-
State Appropriation***	-	200,000	-	-	-
TOTAL FUNDING AVAILABLE	400,352	685,783	539,134	810,193	1,223,741
BALANCE AVAILABLE AT SEPTEMBER 30	\$ 50,352	\$ 110,783	\$ 389,134	\$ 810,193	\$ 1,223,741

* \$50,000 award by the Florida Department of Economic Opportunity for the Stormwater Master Plan.

** NBI Stormwater Pump Station Design expected to take 8-10 months, with the construction expected to take 9-12 months.

*** The Legislative Appropriation by FDEP for the NBI Pump Station is currently for the construction phase of the project. Public Works is looking into being able to apply the appropriation to the design phase of the project.

CENSUS

Miscellaneous Statistics

General Information

Date of incorporation	1945
Form of Government	Commission - Manager
Area in square miles	2.2

Culture & Recreation

Tot Lot & Community Park (West Drive)	2
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Fire Protection

Number of Stations	1
Number of fire personnel	7
Number of calls answered (Approximate)	1,440
Number of inspections conducted (Approximate)	360

Police Protection

Number of Stations	1
Chief	1
Deputy Chief	1
Detectives	3
Lieutenants	2
Sergeants	4
Corporals	4
Patrol Officers	11FT & 5PT

Number of Violations:

Arrest	523
Traffic violations	2,240
Parking violations	1,676

Sewage System

Miles of sanitary sewers	5.6
Daily average treatment in gallons	1.2 MGD

Water System

Miles of water mains	5.6
Number of service connections	725
Number of fire hydrants	57

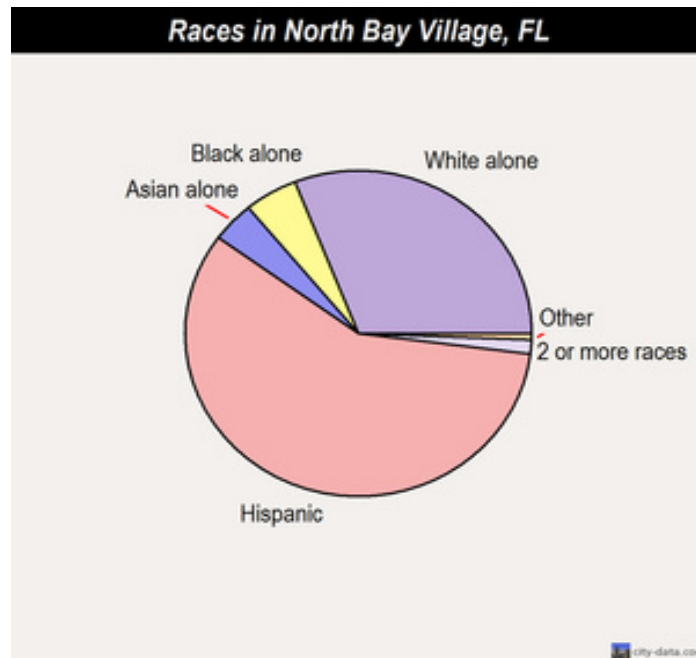
Post Office

Station	1
Postal Workers	1 FT

Education

Number of Elementary Schools	1
Number of Students	701
Number of Teachers	57

Races in North Bay Village, FL (2019)



Hispanic	63.1%	5,726
White alone	30.1%	2,731
Black alone	2.5%	227
Asian alone	2.2%	200
Two or more races	1.6%	145
Other race alone	0.5%	45

For population 25 years and over in North Bay Village:

- **High school or higher:** 93.3%
- **Bachelor's degree or higher:** 45.9%
- **Graduate or professional degree:** 17.7%
- **Unemployed:** 7.1%
- **Mean travel time to work (commute):** 28.9 minutes

NORTH BAY VILLAGE-ADDITIONAL DATA

Village History

Prior to 1940, most of what is now North Bay Village lay beneath the waters of Biscayne Bay. The only dry land was Broadcast Key, a five-acre island from which pioneer radio station WIOD began broadcasting in 1926. Today, television station WSVN-TV maintains its headquarters at this same site, now joined with Treasure Island.

In 1940, dredging and bulk-heading created North Bay Island. By 1941, palm-lined streets had been laid out, and 12 homes had been built and occupied. Today, the island has grown into a lush neighborhood of attractive single-family residences.

During the mid-1940's, dredging and filling created Harbor Island and Treasure Island. Harbor Island is composed primarily of multi-family buildings. Treasure Island, whose street names were drawn from Robert Louis Stevenson's novel Treasure Island, is a mixture of single family dwellings on the westerly end and multi-family dwellings on the eastern end.

North Bay Village was incorporated in 1945. Harbor and Treasure Islands were annexed several years later. Broadcast Key, also known as Cameo Island, was annexed in 1963. During its early years, North Bay Village was primarily a haven for winter residents. The Village became widely known for its popular restaurants and nightclubs, which attracted celebrities like Frank Sinatra and Judy Garland.

Most of today's residents live here year-round. North Bay Village continues to be home to several of South Florida's most popular restaurants, as well as a variety of business enterprises, apartment buildings, condominiums and 390 single-family homes.

GLOSSARY

- A -

Account. A term used to identify an individual asset, liability, expenditure control, revenue control, encumbrance control, or fund balance.

Accounting System. The total structure of records and procedures which discover, record, classify, summarize, and report information on the financial position and results of operations of a government or any of its funds, fund types, balanced account groups, or organizational components.

Accrual Basis of Accounting. The method which records revenues when earned (whether or not cash is then received) and records expenditures when goods or services are received (whether or not cash is disbursed at that time)

Ad Valorem Tax. Property taxes calculated as a percentage of the value of real or personal property. The percentage is expressed in mills (thousandths of dollars).

Appropriation. The authorization by the governing body to make payments or incur obligations for specific purposes.

Appropriated Fund Balance. The amount of surplus funds available to finance operations of that fund in a subsequent year or years.

Assessed Value. A valuation set upon real estate by County Property Appraiser as a basis for levying real property taxes (Ad Valorem Tax).

Asset. Resources owned or held by a government, which have monetary value.

- B -

Balanced Budget - State of Florida definition. Occurs when planned expenditures equal anticipated revenues. In Florida, it is a requirement that all budgets be balanced.

Balanced Budget - Village of North Bay Village definition. Occurs when current operating expenditures equal current revenues and appropriated fund balance.

Balance Sheet. The basic financial statement, which discloses the assets, liabilities, and equities of an entity at a specified date in conformity with Generally Accepted Accounting Principals (GAAP).

Bond. A written promise to pay a designated sum of money (the principal) at a specific date in the future, along with periodic interest at a specific rate. The payment on bonds are identified as Debt Service. Bonds are generally used to obtain long-term financing for capital improvements.

Bond Funds. Resources derived from issuance of bonds for specific purposes and related Federal project grants used to finance capital expenditures.

Bond Rating. A rating (made by an established bond rating company) from a schedule of grades indicating the probability of timely repayment of principal and interest on bonds issued.

Budget (capital). A fiscal year budget for capital expenditures, i.e. items or projects of significant value with a probable life of one or more years, and the means of financing them.

GLOSSARY

Budget (operating). A plan of financial operation embodying an estimate of Adopted expenditures for a given fiscal year and the Adopted means of financing them (revenue estimates). The term is also used for the officially authorized maximum expenditure under which a government and its departments operate.

Budget Basis. The specific method used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAAP, cash, or modified accrual.

Budget Document (Program and Financial Plan). The official written statement prepared by the Village staff reflecting the decisions made by the Commission in their budget deliberations.

Budget Message. A general discussion of the Adopted budget written by the Village Manager to the Village Commission.

Budget Schedule. The schedule of key dates which a government follows in the preparation and adoption of the budget.

- C -

Capital Improvement Program. A projection of capital (long-lived and significant) expenditures over the coming five years. The method of financing is also indicated.

Capital Improvement Fund. An account used to segregate a portion of the government's equity to be used for future capital program expenditures.

Capital Outlay. Expenditures on fixed assets, which have a value of \$750 or more and have a useful economic lifetime of more than one year; or assets of any value if the nature of the item is such that it must be controlled for custody purposes as a fixed asset.

Capital Project. Major construction, acquisition, or renovation activities, which add value to a government's physical assets

or significantly increase their useful life. Also called capital improvement.

Consumer Price Index (CPI). A statistical description of price levels provided by the U.S. Department of labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

Contingency Account. An appropriation of money set aside for unexpected expenses.

Contractual Services. Services rendered to a government by private firms, individuals, or other governmental agencies. In North Bay Village, a number of services are provided on a contractual basis.

- D -

Debt Service Fund. Fund used to account for the accumulation of resources for and payment of general long term debt principal, interest, and related costs. The payment of principal and interest on borrowed funds.

Department. A major administrative segment of the Village, which indicates overall management responsibility for an operation or a group of related operations within a functional area. A department usually has more than one program and may have more than one fund.

Disbursement. The expenditure of monies from an account.

Distinguished Budget Presentation Awards Program. A voluntary award program administered by the Government Finance Officers Association (GFOA) to encourage governments to prepare effective budget documents.

- E -

Employee (or Fringe), Benefits. Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government's share of costs for Social Security and the deferred compensation, medical, and life insurance plans.

GLOSSARY

Encumbrance. Commitments of funds for contracts and services to be performed. When encumbrances are recorded, available appropriations are correspondingly reduced.

Enterprise Fund. Funds established to account for operations, which are financed and operated in a manner similar to private enterprises. The intent is that the expense of providing services to the public on a continuing basis (including depreciation) be financed or recovered primarily through user fees.

Estimated Revenues. Projections of funds to be received during the fiscal year.

Expenditure. The cost of goods delivered or services provided, including operating expenses, capital outlays, and debt service. Includes such things as paying salaries of police, fire and others, purchasing materials, electricity, water and gas and making long-term debt payments.

- F -

Financial Policy. A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investments. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year. The 12-month period to which the annual budget applies. The Village's fiscal year begins October 1st and ends on September 30th.

Fixed Assets. Assets of long-term character that are intended to continue to be held or used, such as land, building, machinery, furniture, and other equipment.

Franchise. A special privilege granted by a government permitting the continuing use of public property, such as Village streets, and usually involving the elements of monopoly and regulation.

Franchise Fees. Fees levied by the Village in return for granting a privilege, which permits the continual use of public property such as Village streets, and usually involves the elements of monopoly and regulation.

Fund. An independent fiscal and accounting entity with a self-balancing set of accounts. Funds are established to attain certain objectives or to simply segregate activities. Examples are the General Fund and the Enterprise Fund - Water & Sewer Utility.

Fund Balance. The excess of entity's assets over liabilities for a fund. A negative fund balance is sometimes called a deficit.

- G -

Generally Accepted Accounting Principles (GAAP). Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

General Fund. The fund that is available for any legal authorized purpose and which is therefore used to account for all revenues and all activities except those required to be accounted for in another fund.

General Ledger. A book, file, or other device, which contains the accounts needed to reflect the financial position and the results of operations of an entity. In double entry bookkeeping, the debits and credits in the general ledger are equals.

General Obligation Bonds. Bonds for the payment of which the full faith and credit of the issuing government are pledged. The Village currently has one series of General Obligations Bonds outstanding.

Goal. An attainable target for an organization. An organization's vision of the future.

Grant. A contribution by one governmental unit to another. The contribution is usually made to aid in the support of a specified function (for example recreation), but it is sometimes also for general purposes.

GLOSSARY

- O -

- I -

Infrastructure. The physical assets of a government (e.g., streets, water, sewer, public buildings and parks).

Inter-fund Transfer. Funds transferred from one fund to another.

Intergovernmental Revenue. Funds received from federal, state, and other local governmental sources in the form of shared revenues.

- L -

Liabilities. Debts or other legal obligation arising out of transactions in the past, which must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.

Line Item. A specific item defined by detail in a separate account in the financial records. Revenue and expenditure Justifications are reviewed, anticipated and appropriated at this level.

- M -

Mil of Tax. A rate of tax equal to \$1 for each \$1,000 of assessed property value. For instance, if a property has a taxable value of \$250,000 and the millage rate is 1, then the tax amount would be \$250.

Millage Rate. One mil equals \$1 of tax for each \$1,000 of property value. The millage rate is the total number of mills of tax assessed against this value.

Modified Accrual Accounting. A basis of accounting in which revenues are recorded when collectable within the current period or soon enough thereafter to be used to pay liabilities of the current period, and expenditures are recognized when the related liability is incurred.

Objective. A specific, measurable and observable activity which advances the organization toward its goal.

Objects of Expenditure. Expenditure classifications based upon the types or categories of goods and services purchased.

Obligations. Amounts which a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

Operating Revenue. Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earning, and grant revenues. Operating revenues are used to pay for day to day services.

Ordinance. A formal legislative enactment by a government. A law.

- P -

Personnel Services. Expenditures for salaries, wages, and related employee benefits.

Policy. A plan, course of action or guiding principle, designed to set parameters for decisions and actions.

Productivity. A measure of the service output of Village programs compared to the per unit of resource input invested.

Programs and Objectives. The descriptions of the structure, purposes, activities, tasks and volumes or frequencies of each organizational unit shown in the budget. The period spans the fiscal year.

Property Tax Rate. A tax based on the value of the property. It is also called an Ad Valorem tax. The tax is determined by multiplying the taxable value of the property by the millage rate.

- R -

Reserve. An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

Revenue. Money that the Village receives from a variety of sources such as taxes, fees and charges, grants, etc. that it uses to pay for service delivery and other items.

Risk Management. The identification and control of risk and liabilities incurred by a local government to conserve resources from accidental loss.

Rollback Millage Rate. The millage necessary to raise the same amount of Ad Valorem tax revenue as the previous year, excluding taxes from new construction. It represents the millage rate level for no tax increase.

- S -

Special Assessment. A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties. Some tax-exempt property in the affected area will also have to pay the special assessment. In Weston there are currently special assessments for the Indian Trace and Bonaventure

Surplus. The use of the term "surplus" in governmental accounting is generally discouraged because it creates a potential for misleading inference. Undesignated fund balance is used instead. The concept of "net worth" in commercial accounting is comparable to "fund balance" in government accounting. That portion of the fund balance, which is not reserved for specific purposes or obligations is called the undesignated fund balance: it is the true "surplus".

Tax Base. Total assessed valuation of real property within the Village.

Tax Levy. The total amount to be raised by general property taxes for purposes specified in the Tax Levy Ordinance.

Tax Rate. The amount of tax levied for each \$1,000 of assessed valuation.

Taxing Limit. The maximum rate at which the Village may levy a tax, which for Florida municipalities is 10 mills, or \$10 per thousand dollars of assessed value.

Truth-in-Millage (TRIM). A statement sent to all taxpayers in Florida advising them of the changes in the specific amounts of taxes they may be required to pay in the upcoming year and providing them with information on public hearing dates during which these tax levies will be decided (section 200.065

-U -

Undesignated Fund Balance. That portion of the fund balance available for use in subsequent budgets

User Fees. Charges for specific services provided only to those paying such charges

Utility Taxes. Municipal charges levied by the Village on every purchase of a public service within its corporate limits. Public service levied by the Village of North Bay Village include electric and gas service utility taxes.

