



North Bay
Village



FY 2021 ADOPTED BUDGET NORTH BAY VILLAGE



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

North Bay Village

Florida

For the Fiscal Year Beginning

October 1, 2019

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the **North Bay Village, FL** for its Annual Budget for the fiscal year beginning **October 1, 2019**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial guide, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

Table of Contents

1. Introduction

Transmittal letter	A-D
Guide to Readers.....	1
Village Government	2
Administrative Staff.....	3
Mission Statement	4
Village-Wide Goals	4
Advisory Boards	5
Organizational Chart.....	7
Position Funding Sources.....	8
Authorized Staffing Levels	9
All Funds-Budget Analysis by Dept.	10
Total Payroll Cost	11

2. Budget Message

Village Manager Message	14
Financial Policies and Procedures.....	20
Budget Calendar	25
Certification of Taxable Value.....	26
Certification of Voted Millage	28
Tax Rate Comparison.....	29
Ad Valorem Tax Graphs	30
Property Tax Impact/Average Home	31

3. Budget and Funds Summary

Budget Summary	32
Fund Structure	33
Summary of Funds Chart.....	34

4. Financial Summary

Budget Format	35
Summary of all Funds.....	35
Fund Balances.....	36
Summary of General Fund	
General Fund Revenues.....	38
• Locally Levied Taxes	39
• Licenses and Permits.....	39
• Intergovernmental Revenues.....	40
• Charges for Services	40
• Fines and Forfeitures	40
• Miscellaneous Revenue.....	41
• Grants & Other Sources.....	41

General Fund Expenditures	42
• Personnel Services	42
• Operating Expenditures	42
• Capital Outlay	42
Summary of Special Revenue Funds	43
• Building Fee Fund.....	44
• Street Maintenance Fund.....	44
• Transportation Fund.....	44
• After School & Summer Program Fund	44
Summary of Capital Projects Fund	45
Summary of Enterprise Funds	45
• Water, Sewer & Sanitation	45
• Stormwater Fund	46
• Revenue Summary	47
• Summary of Debt Service Fund.....	48

5. General Fund Detail

Comparison of Current Revenues and Expenditures	49
Revenues and Expenditures	50
Revenues Detail.....	51
Expenditures by Department.....	52
Village Commission.....	53
Village Manager	55
Village Clerk	57
Finance Department.....	60
Legal Department.....	62
General Government.....	64
Police Department.....	66
Recreation & Human Services	72

6. Building Fee Fund Detail

Building Fee Fund Details of Revenues & Expenditures	74
--	----

7. Street Maintenance Fund Detail

Street Maintenance Fund Details of Revenues & Expenditures	77
--	----

8. After School & Summer Fund Detail

After School & Summer Fund Details of Revenues & Expenditures.....	80
--	----

9. Transportation Fund Detail

Transportation Fund Details of Revenues & Expenditures83

10. Enterprise Funds Detail

Enterprise Fund Details of Revenues & Expenditures86
 Utilities Administration87
 Water Department89
 Sewer Department.....91
 Sanitation Department93
 Stormwater Fund95
 Water Improvements Trust Fund97
 Sewer Improvements Trust Fund99

11. Debt Service Fund Detail

Debt Service Detail of Revenues & Expenditures101

13. Capital Improvements

 Capital Projects Fund104
 Capital Improvements Summary106
 Capital Improvements Detail.....107

14. Census

 Census.....115
 Additional data119

15. Glossary

 Glossary.....120

October 1, 2020

Honorable Mayor, Vice Mayor and Commissioners,

I am pleased to present North Bay Village's Fiscal Year 2021 Adopted Budget. This budget is a result of a preliminary review by staff, feedback from residents and other experts on the various issues that likely affect our community during the next fiscal year and policy guidance from the Village Commission. In December 2019, COVID-19 emerged and has spread around the world, resulting business and social disruption. The coronavirus was declared a Public Health Emergency of International Concern by the World Health Organization on January 30, 2020 and subsequently a Pandemic on March 9, 2020. In addition, on March 13, 2020 the President of the United States proclaimed the COVID-19 outbreak to be a National Emergency. The Village took steps to ensure the safety of its residents in addition to the fiscal viability of its operations during this time of uncertainty.

The Commission held a workshop for community input on the budget. The Commission adopted a millage rate of 5.8500 mills and a debt service millage rate at 0.8118 mills to fund the general fund budget.

As we review the issues relating to the FY 2021 Budget, it is important to note that property values have decreased. The overall property assessment value is now about -1% or -\$6 million under the prior year's final gross taxable value. The increased rate of 5.8500 mills will generate a much-needed reserve over the FY 2021 budget. The prior year millage rate was adopted at 5.4992.

Staff and I are working diligently to enhance services while minimizing the financial impact to Village taxpayers. The FY 2021 budget achieves these goals with a slight annual tax increase of approximately \$18 on an assessed property value of \$100,000.

The major expense of the General Fund is the cost of the Police Department. This consumes approximately 66.15% of the General Fund budget. This budget eliminates one Police Officer full-time position, and one Marine Patrol part-time position. The adopted budget also recommends adding an part-time Accreditation Coordinator consultant by reducing the hours of the part-time Accreditation Manager to fund both positions; this will not generate a financial impact. The Village receives monies from the disposition of property seized and forfeited during the course of certain criminal investigations. Examples of such property are illicit cash, vehicles, vessels and real property used in the commission of or purchased with proceeds from certain specified criminal acts. The Village is also able to seek reimbursement for certain eligible expenditures that result from those investigations. These complex, long-term investigations are a continuous process (usually in concert with our criminal justice partners); however the disposition of the forfeitures is a laborious process as it wends its way through the courts. Though there are a significant number of forfeiture actions in process, we are anticipating that the currently available Forfeiture Funds will be depleted by the end of Fiscal Year 2020. Traditionally (for at least the last ten years), overtime and other expenses of the North Bay Village Police Department have been budgeted from forfeiture proceeds; these expenditures have now been absorbed back into the general fund, generating a financial impact on the General Fund. The Department has experienced a large overtime expense due to court attendance

overtime as a result of our significant increase in enforcement activity, and manpower shortages resulting from worker's compensation injuries, FMLA demands mostly due to COVID-19 and required minimum staffing for daily operations. In addition, in the current fiscal year, the Department's responsibilities have increased as it has been tasked with addressing multiple Village (non-police) special events and initiatives, and has also been directed to expand and create new Police Department initiatives in response to community needs and demands. These additional responsibilities have also had an impact on staffing and its associated costs.

The FY 2021 eliminates a part-time Office Clerk in the General Government Department.

The FY 2021 budget continues the funding for the International Baccalaureate (IB) Program at a reduced rate, the STEAM Program at Treasure Island Elementary School and additional funding for school supplies.

The Village is surrounded by the beautiful waters of Biscayne Bay, requiring the use of a police marine patrol boat to increase the safety services we provide on the water. The commission approved the Police Department adding a motorcycle unit in the FY 2018 budget. These two programs will continue to be operated utilizing existing full-time patrol officers.

Village Staff has taken on the challenge of improving efficiencies and effectiveness related to various initiatives to improve services for our community. The following are a few of those items:

Youth Services: The Children's Trust granted the Village funding for the After-School Program and Summer Camp at TIES. This program has been a big success and will continue for FY 2021 as they have approved the continuation of the program for the next three years. The Police Department will enhance the existing resources of the TIES summer program with elements of the NBV Youth Summer Program to enhance the summer experience for our youth.

Personnel Programs: The staff has implemented personnel manuals as well as a compensation plan for all positions. This standardized compensation between similar positions and utilized in performance or merit-based compensation. The new personnel system was incorporated into the Collective Bargaining Agreement contracts where possible. Negotiations with the Fraternal order of Police have ended and the contract will be ratified at the next Commission Meeting to obtain a successor bargaining agreement.

Revenue Forecasting:

Recent events have made it particularly important to calculate likely changes in revenue sources. The combination of a mix of small (older) and larger (newer) condominiums along with the Village location on Biscayne Bay allowed the taxable value to recover from real estate volatility from 2011 through 2019. The Village's current taxable value of approximately \$ 1.80 billion shows a 68% improvement since the lowest taxable values in 2013. The property tax base increased 5% in 2019, 1% in 2020 and decreased -1% for FY 2021. Based on the current situation, due to the uncertainty caused by the

COVID-19 pandemic we are anticipating a bigger decrease for at least one more fiscal year.

Recent impacts to economic activity from efforts to prevent the spread of COVID-19 have resulted in significant reductions in the amount of sales tax collections for the months of April through July 2020 and likely through the next year. County and Municipal Revenue Sharing Programs are both funded in part with a percentage of sales tax. The unanticipated drop in tax revenue has created the need to adjust the standard monthly amount of the County and Municipal Revenue Sharing distributions to minimize or eliminate the impact of over-distributed funds to local governments.

The FY 2021 budget for General Fund budget is a total of \$8,267,858 plus the required transfer of \$376,785 to other funds. The major source of revenue to fund the General Fund is the revenue from Ad Valorem taxes.

This Budget includes the Adopted Ad Valorem Millage Rate of 5.8500. One mill is equal to \$1.00 of taxes per \$1,000 of property taxable value. The millage rate of 5.8500 will provide sufficient revenue to fund the budget. The Village Commission sets the adopted Millage Rate prior to August 4 each year and officially notifies the Miami-Dade Property Appraiser of the Adopted Millage Rate and the date, time and place of the two required public hearings on the Village's FY 2021 budget. The Property Appraiser is required to notify all property owners of this information and how much the adopted millage rates will be.

The Debt Service Ad Valorem Millage rate is adopted at 0.8118 mills. This will provide the revenues necessary to pay the debt service on the voter-approved General Obligation bonds. The General Ad Valorem and the Debt Ad Valorem combined Millages for FY 2021 is 6.6618.

The Village has several important debt-related priorities to consider. Our recommendations at this time are as follows:

Parks and Recreation Improvements: Additionally, we are also recommending issuing the balance of \$3,040,000 of General Obligation bonds approved in 2008, but not yet issued. This debt would pay for the initial improvements to the Treasure Island Elementary School (TIES) Community Park project, which is estimated to cost \$4.722 million. The additional voted debt service millage rate for this project is estimated at \$0.2000 mills.

Roadway Improvements: The Village issued \$1,500,000 of non-General Obligation debt for roadway improvements. This debt is paid for with CITT funds and will have no impact on the adopted budget as it has been factored in at this time. This debt closed in July 2020.

Water & Sewer Improvements: Other debt has been issued for water and sewer system improvements. That debt is being repaid from revenues generated from those systems. There is no impact to the General Fund, and the budget includes the debt service for these issues:

Type	Purpose and Issue Date	Amount Authorized
State Revolving Fund (SRF)		
Revenue Bond, SRF	Utility Improvements, 2009	698,886
Revenue Bond, SRF	Utility Improvements, 2014	230,431
Revenue Bond, SRF	Utility Improvements, 2017	2,226,722
Revenue Bond, SRF	Utility Improvements, 2018	2,505,494
Revenue Bond, SRF	Utility Improvements, 2018	962,332
TOTAL		<u>\$ 6,623,865</u>

The stormwater system will be needing significant capital improvements in the near future, and it is anticipated that rate increases will be necessary in that system to support debt that will need to be issued to pay for those improvements. We will need to undertake a rate study in that system before we can proceed with those projects.

The Adopted FY 2021 General Fund, Utility Fund, Special Revenue Funds and Capital Funds budgets are respectfully submitted to the Commission. The FY 2021 budget will be adopted after two required Public Hearings in September 2020.

The FY 2021 General Fund budget is funded with the adopted operating millage rate of 5.8500 mills, and the Village's FY 2021 General Fund adopted expenditures are funded in the amount of \$8,267,858 plus the required transfer of \$376,785. The voter-approved debt service to fully fund the GO debt service for FY 2021 is 0.8118 mills. The overall adopted total millage went from 6.1152 to 6.6618 or an increase of 0.5466 mills.

Especially in this challenging public health and economic climate, I am proud of the work of the Village Commission and Village Staff in ensuring that we provide quality services in a responsible, balanced manner, for the betterment of our shared community.

Respectfully Submitted,



Ralph Rosado
Village Manager

GUIDE TO READERS

The Fiscal Year 2021 Budget for North Bay Village serves four fundamental purposes:

1. Policy Document - as a policy document, the Budget serves to educate the reader about the Village and its policies. The Budget contains organization-wide financial and programmatic policies and goals that address long-term concerns and issues. It also includes short-term financial and operational policies that guide the development of the annual Budget. This Budget document details the services that the Village will provide during the twelve-month period from October 1, 2020 through September 30, 2021.

2. Financial Plan - as a financial plan, the Budget details the costs associated with providing municipal services and how these services will be funded. The General Fund section includes a summary and detailed description of all revenues and expenditures. Specific Fund sections also describe revenues and expenditures. The Budget document explains the underlying assumptions for the revenue estimates and discusses significant revenue trends. In addition, there is a discussion of the Village's accounting structure and budgetary policies.

3. Operations Guide - as an operations guide, the Budget details how departments and funds are organized. The Budget informs the reader of all activities, services and functions carried out by each department. Each departmental budget section includes a description of the department's function, measurable goals, budget highlights, and budgetary appropriation.

4. Communications Device - as a communications device, the Budget provides summary information to aid the reader in interpreting the document. Charts, graphs, tables and text are included to consolidate the information as much as possible. The budget document also includes a detailed table of contents and a glossary of terms to make it easy to locate and understand its contents. Finally, the Budget includes the Budget Message section, which provides readers with a condensed analysis of the fiscal plans of North Bay Village for the upcoming fiscal year.

**ADOPTED BUDGET
FY 2021**

NORTH BAY VILLAGE
Submitted by the Village Manager
to the Mayor & Commission
Fiscal Year 2021

Village Commission

Mayor Brent Latham
Vice Mayor Marvin Wilmoth
Commissioner Jose Alvarez
Commissioner Rachel Streitfeld
Commissioner Julianna Strout



Mayor
Brent Latham



Vice Mayor
Marvin Wilmoth



Commissioner
Jose Alvarez



Commissioner
Rachel Streitfeld



Commissioner
Julianna Strout

NORTH BAY VILLAGE

Administrative Officials

Ralph Rosado, PhD, AICP
Village Manager

Elora Riera, CMC
Village Clerk

Daniel A. Espino, Esq.
Village Attorney

Incorporated on August 1, 1945

Administrative Staff

- Chris Wallace, Interim Chief Financial Officer
- Carlos Noriega, Chief of Police
- Marlon Lobban, Public Works Director
- Carla Gomez, Human Resources Director
- Marc Jean, Building Official
- Mario Diaz, Chief of Staff to the Village Manager

Village Mission Statement

North Bay Village is committed to serving a diverse community and enhancing the quality of life and experience for all residents, businesses, and visitors.

Village-Wide Goals

- ❖ Provide Transparent and Effective Leadership Through Quality Services to the Community
- ❖ Maintain, Enhance and Preserve the Village's Natural Resources
- ❖ Stimulate Economic Activity and Encourage Business Development
- ❖ Strive to Achieve Better Communication and Public Participation and Collaboration

ADVISORY BOARDS

Planning & Zoning Board

- Dr. Douglas Hornsby, Chair
- Dr. Richard Chervony
- Doris O'Hare
- J.F. (Bud) Farrey
- Timothy Denis
- Richard Holben
- Kip Dugal

Business Development Advisory Board

- Timothy Dennis, Chair
- Nick Quay, Vice Chair
- Denise O'Brien
- Diana Helliwell
- James Rosenberg

Animal Control Advisory Board

- Cecilia Veloz, Chair
- Svenn Bechman
- Maria De La Cruz Marquez Arrechea
- Maria Gabriela Ramirez
- Ruth Prado

Financial Advisory Board

- Jack Rattner, Chair
- James Rosenberg, Vice Chair
- Dr. Richard Chervony, Secretary
- Paul Crespo
- Pedro Galdamez

Community Enhancement Board

- Robert McKnight, Chair/Secretary
- Ryan Shaw, Vice Chair
- Dr. Douglas Hornsby
- Cesar Aguado
- Robbyn Jimenez

ADVISORY BOARDS

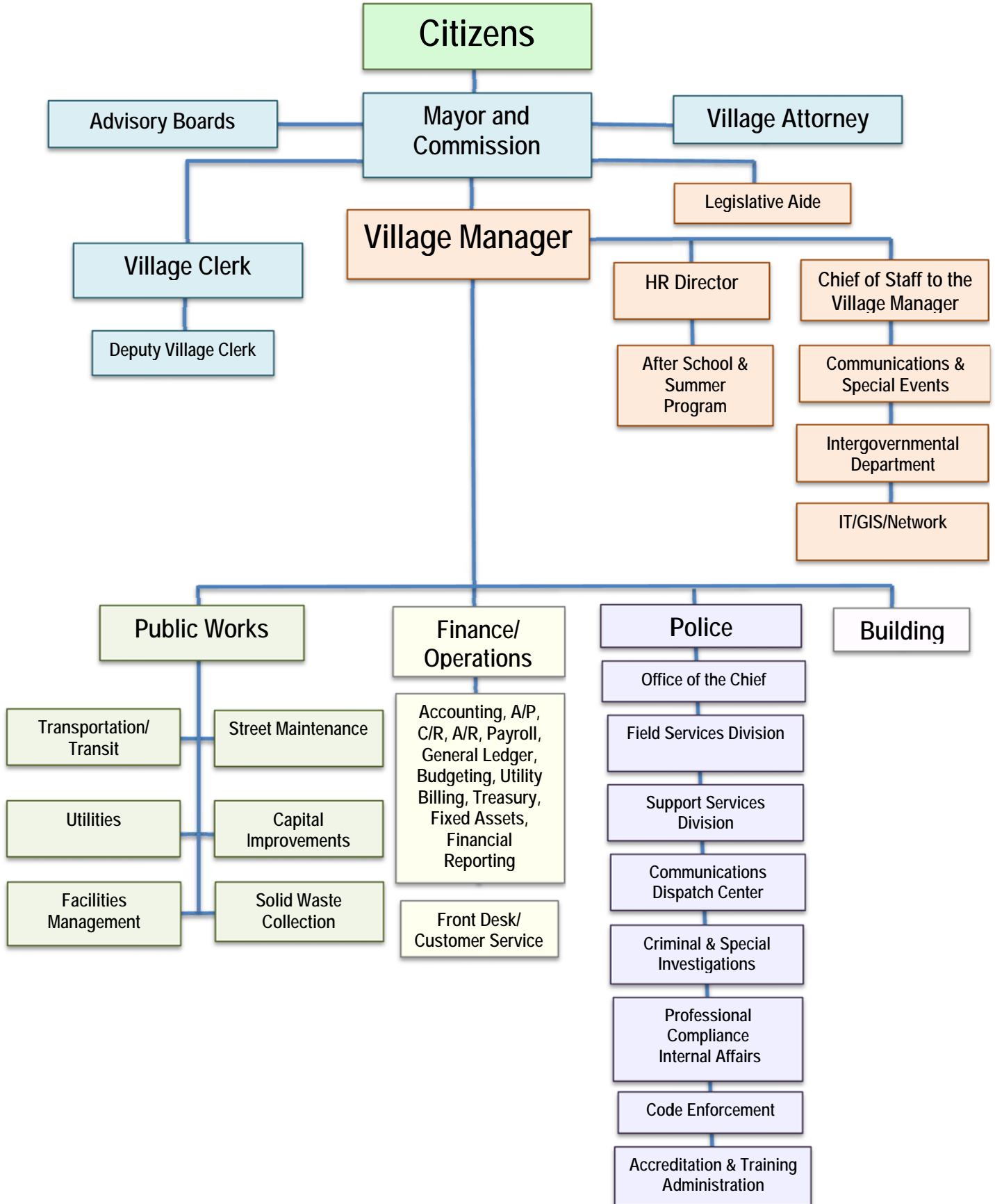
Sustainability & Resiliency Task Force Board

- Denise O'Brien, Chair
- Neil Krasner, Vice Chair
- Dr. Richard Chervony, Secretary
- Scott Greenwald
- Nick Quay
- Ryan Steckbeck

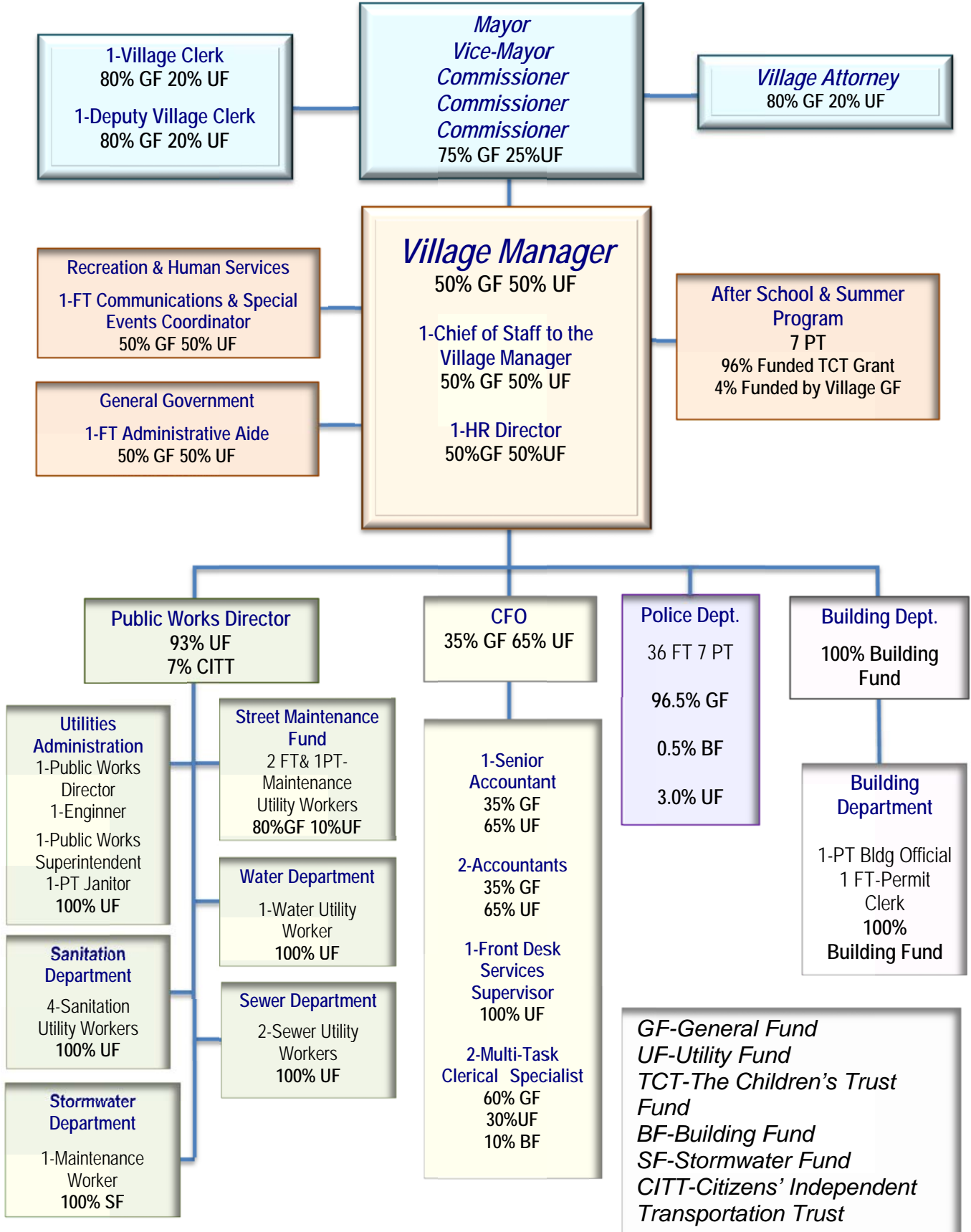
Resident Services Board (Youth & Education Services Board)

- Indira Dejtjar, Chair
- Lidia Cantave, Vice Chair
- Kevin Vericker, Secretary
- Sondra Shumaker
- Priscilla Salvador

ORGANIZATIONAL CHART



POSITION FUNDING SOURCES



AUTHORIZED STAFFING LEVELS

GENERAL FUND	FY 2017	FY 2018	FY2019	FY 2020	FY 2021
Village Commission Department	5 PT	5 PT	5 PT	5 PT	5 PT
Village Manager Department	4 FT	4 FT	3 FT	3 FT	3 FT
Village Clerk Department	2 FT	2 FT	2 FT	2 FT	2 FT
Finance Department	4 FT	4 FT	4 FT	5 FT	4 FT
General Government Department	2 FT 1 PT	2 FT 1 PT	4 FT 1 PT	3 FT 1 PT	3 FT
Police Department	37 FT 7 PT	38 FT 5 PT	39 FT 7 PT	38 FT 7 PT	36 FT 7 PT
Recreation & Human Services Department	0	0	0	1	1
TOTAL GENERAL FUND	62	62	65	65	61
SPECIAL REVENUE FUNDS					
Building	1 FT 1PT	1 FT 1PT	1 FT 1PT	1 FT 1PT	1 FT 1PT
Street Maintenance	2 FT 1PT	2 FT	2 FT	2 FT	2 FT 1PT
After School & Summer	7 PT	7 PT	7 PT	7 PT	7 PT
Transportation	2 PT	2 PT	2 PT	2 PT	0
TOTAL SPECIAL REVENUE FUNDS	14	13	13	13	12
ENTERPRISE FUNDS					
Utility Administration	2 FT 1PT	2 FT 1PT	2 FT 1PT	3 FT 1PT	3 FT 1PT
Water Operation	1 FT	1 FT	1 FT	1 FT	1 FT
Sewer Operation	2 FT	2 FT	2 FT	2 FT	2 FT
Sanitation Department	4 FT	4 FT	4 FT	4 FT	4 FT
Storm Water	1 FT	1 FT	1 FT	1 FT	1 FT
TOTAL ENTERPRISE FUNDS	11	11	11	12	12
TOTAL ALL FUNDS	87	86	89	90	85

Budget Staffing Level Changes

- General Government: Eliminate PT Office Clerk**
- General Government: Change Administrative Aide to a Legislative Aide Position**
- Finance Department: Freeze Procurement Manager**
- Street Maintenance Fund: Add (1) PT Maintenance Worker**
- Police Department: Add (1) PT Accreditation Coordinator**
- Police Department: Freeze (1) FT Police Officer**
- Police Department: Freeze (1) PT Marine Patrol Officer**
- Police Department: Freeze (1) FT Sergeant**
- Transportation Fund: Eliminate (2) PT Bus Drivers**

ALL FUNDS-BUDGET ANALYSIS BY DEPARTMENT FY 2021

FUND	NUMBER OF PERSONNEL	PERSONNEL SERVICES	MATERIALS SUPPLIES AND SERVICES	TOTAL OPERATING BUDGET	CAPITAL OUTLAY & OTHER	TOTAL ADOPTED BUDGET
GENERAL FUND						
Village Commission Department	5 PT	26,714	50,340	77,054	-	77,054
Village Manager Department	3 FT	242,393	10,420	252,813	-	252,813
Village Clerk Department	2 FT	145,990	67,800	213,790	-	213,790
Finance Department	4 FT	173,939	5,430	179,369	-	179,369
Legal Services Department	-	-	241,015	241,015	-	241,015
General Government Department	3 FT	133,992	1,063,933	1,197,926	300,795	1,498,721
Police Department	36 FT 7 PT	4,709,189	715,645	5,424,834	44,509	5,469,344
Recreation & Human Svces Dep.	1	92,413	243,339	335,752	-	335,752
TOTAL GENERAL FUND	61	5,524,631	2,397,922	7,922,553	345,304	8,267,858
SPECIAL REVENUE FUNDS						
Building	1 FT 1PT	93,679	328,018	421,697	-	421,697
Street Maintenance	2 FT 1PT	177,416	197,439	374,854	75,000	449,854
After School & Summer	7 PT	161,497	24,046	185,543	-	185,543
Transportation	-	10,000	154,000	164,000	127,685	291,685
TOTAL SPECIAL REVENUE FUNDS	12	442,592	703,503	1,146,095	202,685	1,348,780
TOTAL CAPITAL PROJECTS FUND	-	-	-	-	635,000	635,000
ENTERPRISE FUNDS						
Utility Administration	3 FT 1PT	1,534,994	706,065	2,241,059	3,000	2,244,059
Water Operation	1 FT	84,220	712,019	796,239	-	796,239
Sewer Operation	2 FT	190,525	1,238,154	1,428,679	55,000	1,483,679
Sanitation Department	4 FT	307,450	833,192	1,140,643	-	1,140,643
Capital	-	-	-	-	-	-
TOTAL UTILITY FUND	11	2,117,189	3,489,431	5,606,619	58,000	5,664,619
Water Improvements Trust	-	-	-	-	531,456	531,456
Sewer Improvements Trust	-	-	-	-	2,730,511	2,730,511
Sanitation Improvements Trust	-	-	-	-	-	-
TOTAL IMPROVEMENTS TRUST	-	-	-	-	3,261,967	3,261,967
Storm Water	1 FT	70,385	168,640	239,025	2,247,000	2,486,025
TOTAL STORMWATER	1	70,385	168,640	239,025	2,247,000	2,486,025
Debt Service	-	-	-	-	835,816	835,816
TOTAL DEBT SERVICE	-	-	-	-	835,816	835,816
TOTAL ALL FUNDS	85	8,154,796	6,759,496	14,914,292	7,585,772	22,500,064

TOTAL PAYROLL COST FY 2021

Occupation	Proposed Earnings	COLA / INCENTIVE	Shift Diff	LON	Add'l Benefits	RET	FICA	W/Comp	Insurance	Employee Total
General Fund-Village Commission										
Mayor	7,800	-	-	-	-	-	597	22	-	8,419
Vice-Mayor	6,300	-	-	-	-	-	482	18	-	6,800
Commissioner	6,300	-	-	-	-	-	482	18	-	6,800
Commissioner	6,300	-	-	-	-	-	482	18	-	6,800
Commissioner	6,300	-	-	-	-	-	482	18	-	6,800
Total Village Commission	33,000	-	-	-	-	-	2,525	94	-	35,619
General Fund-Village Manager										
Village Manager	147,250	-	-	-	27,200	45,642	13,345	339	1,636	235,413
HR Director	81,500	-	-	-	4,500	22,487	6,579	187	15,515	130,768
Chief of Staff to the Village Manager	85,565	-	-	-	3,600	23,351	6,821	197	21,891	141,425
Total Village Manager	314,315	-	-	-	35,300	91,480	26,746	723	39,042	507,606
General Fund-Village Clerk										
Village Clerk	78,000	-	-	-	3,600	21,286	6,242	179	10,317	119,625
Deputy Village Clerk	45,000	-	-	-	-	4,500	3,442	103	9,966	63,012
Total Village Clerk	123,000	-	-	-	3,600	25,786	9,685	283	20,283	182,637
General Fund-Finance Department										
Chief Financial Officer-Vacant	130,000	-	-	-	-	35,477	9,945	299	21,040	196,761
Procurement Manager-Freeze	-	-	-	-	-	-	-	-	-	-
Senior Accountant	86,909	-	-	1,000	3,600	9,241	7,069	210	14,942	122,972
Accountant	64,366	-	-	1,500	-	6,607	5,054	149	21,202	98,878
Accountant	41,600	-	-	-	-	4,180	3,198	96	21,112	70,186
Total Finance Department	322,876	-	-	2,500	3,600	55,505	25,266	754	78,297	488,797
General Fund-General Government										
Multi-Task Clerical Specialist	39,515	-	-	-	-	3,972	3,038	91	9,872	56,489
Multi-Task Clerical Specialist	51,946	-	-	-	-	5,215	3,989	119	9,939	71,208
Legislative Aide-Vacant	39,784	-	-	-	-	3,998	3,059	92	9,841	56,775
PT-Office Clerk-Eliminated	-	-	-	-	-	-	-	-	-	-
Total General Government	131,245	-	-	-	-	13,185	10,086	302	29,652	184,471
General Fund-Police Department										
Exec Assist to the Chief of Police	85,625	-	-	1,500	900	8,713	6,734	202	21,576	125,250
Dispatch Supervisor	70,964	-	-	1,000	-	9,715	5,542	167	10,017	97,405
Dispatcher	45,744	-	1,830	-	-	4,757	3,639	109	9,901	65,981
Dispatcher	52,954	-	2,118	1,000	-	5,607	4,290	129	16,241	82,339
Dispatcher	48,031	-	1,921	-	4,800	5,475	4,189	126	687	65,229
Dispatcher	45,744	-	-	-	-	4,574	3,499	105	10,236	64,158
PSA	50,433	-	2,017	300	-	5,275	4,035	121	9,902	72,083
Records Clerk	47,224	-	-	1,500	-	4,872	3,727	112	14,510	71,946
Code Enforcement Supervisor	71,386	-	-	-	-	7,139	5,461	4,612	15,095	103,692
Code Enforcement Officer	67,939	-	-	300	-	6,824	5,220	4,408	21,326	106,017
PT Accreditation Manager	60,391	-	-	-	-	6,039	4,620	139	-	71,189
School Crossing Guards	23,020	-	-	-	-	2,302	1,761	976	-	28,059
Total Non-Sworn Officers	669,455	-	7,886	5,600	5,700	71,293	52,718	11,207	129,490	953,349
Sub-Total	1,593,891	-	7,886	8,100	48,200	257,248	127,025	13,363	296,765	2,352,479

TOTAL PAYROLL COST FY 2021

Occupation	Proposed Earnings	INCENTIVE	MERIT/STEP INCREASE	Shift Diff	LON	Add'l Benefits	RET	FICA	W/COMP	Insurance	Employee Total
General Fund-Police Department											
Chief of Police	118,289	-	-	-	300	6,900	30,389	9,508	5,270	1,504	172,160
Deputy Chief	114,997	-	-	-	-	7,260	29,510	9,233	5,118	574	166,692
Lieutenant	112,845	-	-	-	1,500	2,180	28,177	8,816	4,886	10,644	169,050
Lieutenant	112,845	-	-	-	1,500	1,580	28,177	8,816	4,886	21,832	179,638
Sergeant-Freeze	-	-	-	-	-	-	-	-	-	-	-
Sergeant	97,471	-	-	643	1,500	2,300	24,576	7,689	4,262	21,934	160,375
Sergeant	84,468	-	-	3,379	1,500	6,680	23,166	7,248	4,017	1,821	132,279
Detective	88,691	-	-	-	1,500	900	22,272	6,968	3,862	21,700	145,894
Detective	88,691	-	-	-	1,500	1,700	22,272	6,968	3,862	21,699	146,693
Detective	82,000	-	3,280	-	300	2,900	21,144	6,616	3,667	21,609	141,516
Corporal	87,872	-	-	3,515	1,500	1,280	22,858	7,152	3,964	15,537	143,677
Corporal	87,872	-	-	580	1,500	2,240	22,140	6,927	3,839	15,041	140,139
Corporal	87,872	-	-	3,515	1,000	2,360	22,735	7,114	3,943	15,343	143,882
Patrol Officer-SRO	84,468	-	-	-	1,500	3,320	21,401	6,696	3,711	10,843	131,939
Patrol Officer-K9	75,092	-	3,004	3,004	300	3,200	20,283	6,346	3,517	21,207	135,953
Patrol Officer-Motor	72,204	-	2,888	477	-	2,360	18,858	5,900	3,270	10,340	116,297
Patrol Officer	84,468	-	-	3,379	1,000	440	21,723	6,797	3,767	16,683	138,257
Patrol Officer	84,468	-	-	3,379	1,500	5,000	23,019	7,202	3,992	2,057	130,616
Patrol Officer	84,468	-	-	3,379	1,500	1,400	21,845	6,835	3,788	21,699	144,915
Patrol Officer	84,468	-	-	557	1,500	1,400	21,156	6,619	3,669	10,437	129,806
Patrol Officer	61,720	-	2,469	407	-	200	15,794	4,942	2,739	21,615	109,885
Patrol Officer	72,204	-	2,888	2,888	300	1,040	19,139	5,988	3,319	14,877	122,644
Patrol Officer	66,756	-	2,670	2,670	1,000	440	17,872	5,592	3,099	10,951	111,051
Patrol Officer	66,756	-	2,670	2,670	500	440	17,750	5,554	3,078	21,592	121,010
Patrol Officer	61,720	-	2,469	-	-	1,160	15,694	4,910	2,722	10,739	99,414
Patrol Officer	61,720	-	2,469	2,469	-	1,160	16,298	5,099	2,826	984	93,025
Patrol Officer	61,720	-	2,469	407	-	1,040	15,794	4,942	2,739	10,400	99,510
PT Patrol Officer	45,900	-	1,836	-	-	-	11,671	3,652	2,024	-	65,083
PT Patrol Officer	10,056	-	402	-	-	-	2,557	800	443	-	14,258
Patrol Officer-Freeze	-	-	-	-	-	-	-	-	-	-	-
PT Marine Patrol-Freeze	-	-	-	-	-	-	-	-	-	-	-
Total Sworn-Officers	2,242,101	-	29,514	37,318	22,700	60,880	578,270	180,931	100,281	353,662	3,605,657
General Fund-Recreation & Human Services Department											
Communications & Special Events Coordinator	70,000	-	-	-	-	-	7,000	5,355	161	9,898	92,413
Total Recreation Dept.	70,000	-	-	-	-	-	7,000	5,355	161	9,898	92,413
Building Fund											
Chief Building Official	7,200	-	-	-	-	-	720	551	287	-	8,757
B&Z Permit Clerk	58,382	-	-	-	500	200	5,908	4,520	134	14,777	84,422
Total Building Dept.	65,582	-	-	-	500	200	6,628	5,071	421	14,777	93,179
Sub-total	2,377,683	-	29,514	37,318	23,200	61,080	591,898	191,357	100,863	378,337	3,791,250

TOTAL PAYROLL COST FY 2021

Occupation	Proposed Earnings	COLA/INCENTIVE	MERIT/STEP INCREASE	Shift Diff	LON	Add'l Benefits	RET	FICA	W/Comp	Insurance	Employee Total
Street Maintenance Fund											
Maintenance UT Worker	48,031	-	-	-	-	200	4,823	3,690	6,101	9,939	72,784
Maintenance UT Worker	41,491	-	-	-	-	200	4,169	3,189	5,274	9,867	64,190
Total Street Maintenance	89,522	-	-	-	-	400	8,992	6,879	11,375	19,806	136,974
After School & Summer Program											
Program Director	54,515	-	-	-	-	4,800	5,932	4,538	278	-	70,062
Clerical Admin & Activity Coord.	21,136	-	-	-	-	-	2,114	1,617	108	-	24,974
ESE Coordinator	18,494	-	-	-	-	-	1,849	1,415	94	-	21,853
Activity Coordinator 1	15,852	-	-	-	-	-	1,585	1,213	81	-	18,731
Activity Coordinator 2	15,852	-	-	-	-	-	1,585	1,213	81	-	18,731
Summer Activity Coordinator	3,383	-	-	-	-	-	338	259	17	-	3,997
Summer Activity Coordinator	2,666	-	-	-	-	-	267	204	14	-	3,150
Total After School & Summer Program	131,898	-	-	-	-	4,800	13,936	10,457	673	-	161,498
Utilities Administration											
Public Works Director	110,000	-	-	-	300	-	30,019	8,415	253	10,076	159,064
Enginner-Vacant	95,000	-	-	-	-	-	9,500	7,268	219	10,208	122,194
Public Works Superintendent	70,677	-	-	-	300	200	7,118	5,445	163	16,432	100,334
Front Desk Services Supervisor	69,144	-	-	-	1,500	200	9,564	5,420	159	9,956	95,942
Janitorial Services	28,930	-	-	-	-	-	2,893	2,213	1,389	-	35,425
Total Utilities Administration	373,751	-	-	-	2,100	400	59,094	28,760	2,182	46,673	512,959
Water Department											
Water UT Worker	48,031	-	-	-	-	200	4,823	3,690	2,296	21,180	80,220
Total Water Department	48,031	-	-	-	-	200	4,823	3,690	2,296	21,180	80,220
Sewer Department											
Sewer UT Worker	61,301	-	-	-	1,500	200	6,300	4,820	2,930	10,307	87,358
Sewer UT Worker	61,301	-	-	-	1,500	200	6,300	4,820	2,930	21,116	98,167
Total Sewer Department	122,602	-	-	-	3,000	400	12,600	9,639	5,860	31,423	185,525
Sanitation Department											
Sanitation UT Worker	50,437	-	-	-	1,500	200	6,887	3,989	4,504	9,920	77,436
Sanitation UT Worker	48,031	-	-	-	1,500	200	4,973	3,804	4,289	9,890	72,688
Sanitation Truck Driver	48,031	-	-	-	1,500	200	4,973	3,804	4,289	14,822	77,620
Sanitation Truck Driver	45,744	-	-	-	1,500	200	4,744	3,629	4,085	9,804	69,706
Total Sanitation Department	192,243	-	-	-	6,000	800	21,577	15,227	17,167	44,436	297,450
StormWater Department											
Maintenance Worker	37,634	-	-	-	-	200	3,783	2,894	4,786	21,088	70,385
Total StormWater Department	37,634	-	-	-	-	200	3,783	2,894	4,786	21,088	70,385
Sub-Total	995,681	-	-	-	11,100	7,200	124,806	77,547	44,339	184,605	1,445,011
Grand Total	5,017,551	-	29,514	45,204	42,100	119,060	978,736	399,791	162,059	859,708	7,653,723
*Retirement includes:	FRS General	FRS Department Head	FRS Police	ICMA REG							
10/1/20-9/30/21	10.00%	27.29%	24.45%	13.50%							
*Additional Benefits Include: Car Allowance, Health Benefit, Educational Incentive, Clothing Allowance											
*Unemployment Compensation and Overtime are not included in this chart.											

VILLAGE MANAGER MESSAGE

October 1, 2020

Honorable Mayor, Vice Mayor and Village Commissioners:

I present the North Bay Village Fiscal Year 2021 Adopted Budget. This was a collaborative effort between the Commission, staff, and feedback from residents and other stakeholders on the various issues that will likely affect our community during the next fiscal year.

At the Village Commission's urging, staff has worked diligently to achieve three critical goals: enhance services, minimize the financial impact on Village taxpayers, and increase the village's reserves. The FY 2021 budget achieves these goals with a slight annual tax increase of approximately \$54 on a property assessed at \$100,000.

The Commission held the final public hearing on September 21th to discuss the budget and solicit community feedback. The Commission adopted a millage rate of 5.8500 mills and a debt service millage rate at 0.8118 mills to fully fund the FY 2021 General Fund budget. It is important to note that property values have decreased over the past year. The overall property assessment is now less than 1%, or \$6 million, over the prior year's final gross taxable value.

The FY 2021 General Fund revenue and transfers are adopted at \$8,878,882 as compared to the FY 2020 adopted budget of \$9,544,458.

The Village has undertaken several infrastructure projects including sewer, water, and stormwater repairs. The following are some of the major tasks the Village is undertaking during FY 2021:

1. The Public Works Department will continue with major infrastructure repairs and upgrades to the Village's sewer pump station system. These are funded primarily through the State Revolving Loan Program (SRLP).
2. The Village will receive additional funding through a State grant and user fees to begin stormwater infrastructure improvements.
3. The Village will continue and complete the repaving of all Village streets in FY 2021.
4. With the guidance of the Mayor and Commission, the Village continues to demonstrate our commitment to our youth by enhancing the development of educational and recreational projects. This includes supporting the International Baccalaureate (IB) Program, increasing Village contributions to Treasure Island Elementary School (TIES), adding community events,

continuing scholarship programs, and increasing funding for after-school recreational programs.

5. The Village will continue with the design and development of a Public Safety or Municipal Complex. Miami-Dade County will contribute all costs associated with the construction of the Fire Rescue portion of the building. Our Village Hall and Police Department currently lease space at an annual cost of \$324,823. Development of this complex should result in a yearly lease reduction for the Village and a long-term solution to our need for additional space.
6. The Village is working to make improvements to park signage, landscaping, and pavilion repairs. Improvements to the Village parks are typically funded through grants, remaining GO bonds and impact fees.
7. We are currently working with Miami-Dade County Public Schools to develop a new community park surrounding TIES.
8. We are continuing with the development of the plans and specifications for the Island Walk project.

Village Staff has taken on the challenge to improve efficiencies and effectiveness as they relate to various initiatives to improve services for our community, including but not limited to:

Youth Services:

The Children's Trust granted the Village funding for the After-School Program and Summer Camp at TIES. This program has been a huge success and has been approved for the next three years. The Police Department will enhance the existing resources of the TIES summer program with elements of the NBV Youth Summer Program to enhance the summer experience for our youth.

Personnel Programs:

Village staff has begun reviewing and assessing all Village-wide personnel policies and procedures. In addition, the Village's compensation plan is being evaluated to ensure that our positions remain competitive in order to attract and retain a quality workforce. The Village currently has two bargaining units that represent approximately half of the existing workforce. The Village has reached a three-year successor collective bargaining agreement with the Fraternal Order of Police. The collective bargaining agreement was ratified by the Mayor and Village Commission at the September 10, 2020 Village Commission meeting. The non-sworn employees bargaining agreement will be presented for Village Commission ratification on October 13, 2020.

Several personnel changes are identified in the budget. These changes include:

- Freezing one (1) Procurement Manager Position
- Adding a Part-Time Accreditation Coordinator
- Freezing one (1) Part-Time Marine Patrol Position
- Freezing one (1) Patrol Officer position
- Freezing one (1) Sergeant Position
- Eliminating (2) Part-Time Bus Drivers Position
- Eliminating Part-Time Office Clerk position
- Replacing the Administrative Aide position with a Legislative Aide, with no financial impact to the Budget.

Other Funds:

The Utility Fund in FY 2018 and FY 2020 included several capital projects, with the majority of these projects being completed. In those years, the Village made extensive repairs to the existing water and sewer systems. In FY 2015, the Village applied for and received three loan commitments from the Florida Department of Environmental Protection for upgrades and repairs to the Village's water and sewer systems. The Utility projects are now substantially completed. This also includes the rehabilitation of stormwater outfall pipes.

Police:

In the past four annual budgets, some of the Police Department expenses have been paid utilizing State and Federal forfeiture funds. Currently, the shared revenue from these sources is not as large as in past years; therefore the expenditures have been absorbed back into the General Fund.

Transportation:

The Transportation Fund was established to account for the revenues and expenditures for the Citizens' Independent Transportation Trust (CITT) Surtax monies the Village currently receives from CITT. The transit and transportation needs of the Village will continue to support our on-demand service. With the water and sewer projects substantially completed, the Village will be able to utilize a portion of the CITT funds for the repaving of Village streets. The Local Option Gas Tax that is levied on gasoline and diesel sales is collected and distributed by the State of Florida. These monies must also be used like the CITT funds, for transportation needs of the Village, and are accounted for in the Streets Fund.

Storm Water:

Like other coastal communities, North Bay Village grapples with concerns related to proper management of its excess stormwater. The village must maintain and enhance existing facilities while also planning for the future in a comprehensive manner by undertaking a comprehensive stormwater master plan. The budget includes, in descending priority order, projects aimed to address this important need, as follows:

1. **Replacement of Inlet Outfall Structures/Install Discharge Valves.** Until a stormwater master plan is developed, maintenance of the existing system is critical and the best option to address current flooding issues. Continuing to conduct scheduled pipe and drain cleaning, repairing outfalls, installing tidal valves will be most effective way to address and reduce flooding issues until improvement projects are initiated. This item can include the mayor's request to install inlet filtration devices.
2. **Stormwater Pump Station (North Bay Island).** A condition assessment and evaluation of the station is currently underway. The evaluation will essentially be a stormwater plan for the Island. Understanding the condition of the pump station and flooding potential for the island will help to better understand how to address flooding problems. The assessment report can also be used to provide data for the Village's comprehensive stormwater master plan. Once the assessment of the pump station is complete, design and construction can be postponed until such time as the master plan is complete and we determine how the station fits into the overall master plan.
3. **Stormwater Master Plan.** The plan will provide a comprehensive understanding of the frequency, severity, duration, and impact of the flooding issue the village currently faces, while offering recommendations the village can use to develop projects. The village can use the plan to identify potential flood hazard and problem areas, prioritize capital improvement projects to help reduce flooding frequency, recommended improvement to enhance water quality and other sustainable goals, while increasing the village's stormwater resilience.

Debt Service:

The Debt Service Fund was established to account for the General Obligation (GO) Ad Valorem tax revenues and the principal and interest payments on the Village's two (3) General Obligation bonds. The FY 2020 millage rate was 0.6187 mills, which allowed the Village to fully fund this Debt Service Trust Fund. The amount required to fund the FY 2021 debt service is \$835,816 This will require a millage of 0.8118 to fund the FY 2021 GO Bond debt service, which equates to a 0.1958 mill increase.

Adopted Budget:

The Adopted FY 2021 General Fund, Utility Fund, Special Revenue Funds, and Capital Funds budgets are respectfully submitted to the Commission.

The FY 2021 General Fund budget is funded with the adopted operating millage rate of 5.8500 mills and the Village's FY 2021 General Fund adopted expenditures include \$8,267,858 and transfers of \$376,785 Total \$8,644,643 for all General Fund operating

expenditures. The voter-approved debt service to fully fund the GO debt service for FY 2021 is 0.8118 mills. The overall adopted total millage went from 6.1152 to 6.6618 resulting in an increase of 0.5466 mills.

Major Budget Changes:

The adopted millage rate is 5.8500.

The budget presentation does not include a Cost of Living Adjustments (COLA).

- Eliminating COLA for FY 2021 represents savings of \$115,782
- No Merits for Senior and Mid Management represents savings of \$52,940
- Retirement savings of \$45,442
- Village Attorney 10% fee reduction represents savings of \$18,356
- Adding back the Accountant position to the budget represents an increase of \$34,571
- Replacing the Administrative Aide position with a Legislative Aide, with no financial impact to the Budget.
- Eliminating the P/T Office Clerk Position represents savings of \$13,095
- Freezing a P/T Marine Patrol Position represents savings of \$43,637
- Freezing a F/T Patrol Officer Position represents savings of \$98,638
- Freezing a F/T Sergeant Position represents savings of \$159,660
- Freezing a Procurement Manager represents savings of \$105,654
- Travel, Conference & Meetings for staff was reduced and represents a savings of \$23,300
- Building Lease rent reduction of \$49,330
- Police overtime represents an increase of \$207,000
- (2) New Patrol Officer Vehicle Leases represents an increase of \$26,800
- Gasoline for all vehicles represents savings of \$46,700
- Public Works Administrative Assistant represents an increase of \$ 71,000
- Engineering & Planning Services represents an increase of \$77,500 for the enterprise fund

- Holiday Lights represents savings of \$20,000
- Annual Membership for Miami Beach Chambers of Commerce represents savings of \$1,100
- Senior Management cell phone stipend reduction represents annual savings of \$1,500
- Public Works Director salary, including Fica & Fringes represents savings of \$32,800
- Boat dockage fees represents savings in the amount of \$5,200

Conclusion

The 2021 Fiscal Year Budget is a financial plan which will continue to provide our residents, families, and guests with high quality municipal services. Our programs, special events, and safety enhance life in our Village. The budget also provides the required resources for us to enhance the great parks, facilities, infrastructure, and other amenities that make our community so desirable.

Once again I would like to say thank you to our Mayor, Vice Mayor, and Commissioners for their vision and direction throughout this process and all the hard work of our Department Heads and staff. With the effective work of our Finance Department and that of each Department, the Village aims to maintain fiscal strength and stability. This Budget will enable North Bay Village to continue to be a thriving and safe community that cherishes its location, unites in its diversity, and evolves to meet the continuous challenges that success brings.

Respectfully Submitted,



Ralph Rosado, Ph.D., AICP
Village Manager

FINANCIAL POLICIES AND PROCEDURES

Debt Service

Investment strategies for debt service funds shall have as the primary objective the assurance of investment liquidity adequate to cover the debt service obligation on the required payment date. Securities purchased shall not have a stated final maturity date that exceeds the debt service payment date. Funds shall be managed and invested with the objectives of safety, liquidity and yield (listed in order of priority). The performance of the debt service funds will be measured against the 3-month U.S. Treasury Bill index.

I. Purpose and Objective the purpose of this policy is to establish guidelines governing the amount and type of debt issued by the Village of North Bay Village, the issuance process, and the management of the debt portfolio. The Village, in keeping with its Village-wide goals, must issue debt from time to time in order to make certain improvements and to continue to create a positive atmosphere for its inhabitants.

The adoption of a written debt policy by the Village's Commission and its active use help ensure a consistent approach to debt issuance which will benefit existing and future holders of Village debt. Access to capital markets at reasonable interest rates and credit terms is a fundamental goal that is facilitated through the adoption of appropriate debt policies taking into consideration the amount and types of fixed and variable rate debt given the Village's risk tolerance to market fluctuations, capital market outlook, future capital needs, credit, rating agency considerations, tax implications and industry competition.

II. Scope This policy shall apply to all debt obligations of the Village, whether for the purpose of acquisition or construction of Village assets or the refunding of existing debt.

III. Exceptions Exceptions to this policy will be approved by the Village Commission.

IV. Debt Management Policy

Debt Limits

a. Legal limits- The Village shall incur no debt unless the incurrence of such debt is approved by a majority of the Commission. Any General Obligation debt must be approved by the voters. The legal debt limits are set as follows:

- (i) *Acquisition of real property – The commission may acquire property within or without the corporate limits of the Village for any municipal purpose, in fee simple or any lesser interest or estate, by purchase; gift, devise, or lease provided such amount of expenditure for real property shall not exceed twenty (20) percent of the current annual fiscal budget of the Village.*
- (ii) *Capital improvement projects – The commission may, through proper procedure, propose, undertake and finance capital improvement projects to fulfill the necessary needs of the Village, provided that the amount of total expenditures for all such projects shall not exceed twenty (20) percent of the current annual budget of the Village in any one fiscal year.*
- (iii) *Excess of 20 percent of annual budget. In the event that the Adopted purchase (s) of property and/or total expenditure(s) do exceed twenty (20) percent of the current annual budget of the Village in any fiscal year, then a referendum will be held of the qualified*

electors of the Village and it shall require a majority of those voting in such election to authorize such projects. Any funds specifically designated for the particular project, which are received from the Federal Government, State, County or from any source, other than municipal taxation, will not be included in calculating the project cost for the purposes of section 3.06, or the Village Charter

- (iv) *Waiver of referendum. This referendum requirement may be waived, however, if the commission by four affirmative votes, finds and declares that an emergency exists, and that there is a threat to the health, welfare and safety of the citizens so the Village.*
- (v) *Sale and lease of real property. The commission shall not undertake to sell, mortgage, assign or otherwise dispose of or alienate the title to any real property owned by the Village, without first having secured the approval of the qualified electors of the Village, through a majority vote of the qualified electors participating in a regular or special election for such purpose. Such referendum shall state, generally and in substance, the terms and conditions of the Adopted sale, mortgage, assignment or other disposition or alienation of title.*

Except where referendum is otherwise required by Miami-Dade County law, the commission may lease any real property owned by the Village to any other individual, group, business, corporation or other entity for a period not to exceed one (1) year and may renew the lease each year thereafter that it so desires. Leases for a period longer than one (1) year require approval in a referendum by the qualified electors of the Village. However, nothing contained herein shall preclude the Village, without referendum, from leasing Village real property to a governmental agency for governmental use for a period not to exceed ten (10) years; and except as prohibited by the Florida Constitution Miami-Dade County Charter or statutes of this state or restricted in this Charter.

Independent audits

At the beginning of each calendar year, or as soon thereafter as practical, the Commission shall designate one or more qualified certified public accountants, who may be the regular auditors of the Village and who, as of the end of the fiscal year, shall make an independent audit of accounts and other evidences of financial transaction of the Village government. They shall submit their report to the Commission no later than at a regularly scheduled April Commission meeting. A copy of the audit shall be made available for inspection in the office of the Village Manager. The accountants shall have no personal interest, direct or indirect, in the fiscal affairs of the Village. Within specifications approved by the Commission the accountants shall post-audit the books and documents kept by or under the direction of the Village Manager and any and all separate or subordinate accounts kept by any other office, department or agency of the Village government. The Commission may also designate one or more qualified certified public accountants to conduct special audits at other times, or monthly or continuing audits as it may consider in the public interest. A copy of such special audits will also be made available for public inspection.

Annual Budget Policies and Procedures

The Village Manager, at least sixty (60) days prior to the beginning of each fiscal year, shall submit to the Commission a budget and an explanatory budget message in the form and with the contents provided by the Village Charter, (Section 7.03). For such purpose, he shall obtain from the head of each office, department or agency of the Village estimates of revenue and expenditure of that office, department or agency detailed by organization units and character and

object of expenditure, and such other supporting data as he may request; together with an estimate of all municipal projects pending, or which such department head believes should be undertaken:

- A. Within the budget year, and
- B. Within the five (5) next succeeding years.

In preparing the budget, the Village Manager shall review and revise the estimates as he may deem advisable.

I. Balanced Budget

Each annual budget adopted by the Village Commission shall be a balanced budget in accordance with the Village of North Bay Village Code (Section 35.22). A budget ordinance is balanced when the sum of estimated net revenues and appropriated fund balances is equal to appropriations.

II. Budget Adoption

The Commission shall, by resolution, adopt the budget on or before the thirtieth day of September of each year. If it fails to adopt the budget by this date, the Commission, by resolution, may direct that the amounts appropriated for current operation for the current fiscal year shall be deemed adopted for the ensuing fiscal year for a period of thirty (30) days and renewed by resolution each thirty (30) days with all items in it prorated accordingly, until such time as the Commission adopts a budget for the ensuing fiscal year. A resolution adopting an annual budget shall constitute appropriations of the amounts specified therein as expenditures from the funds indicated. Village Charter Article VII (Section 7.03.L).

III. Specific Appropriation

Except where formal contracting, bidding, or other procedures are required by law as a condition precedent to the expenditures of funds, the Village Manager is authorized to expend Village funds in accordance with the Village's annual adopted budget as it may exist from time to time, including all mid-year adjustments, without further action of the Village Commission.

IV. Budget Amendments

The Village's annual budget may be amended from time to time in the following manner:

(A) Minor amendments. Transfers between line items within a departmental budget, or decreases in line items, not amounting to more than 5% of the total budget of each department, may be made by the Village Manager by written statement describing the transfers and the reasons therefore. A copy of such statement shall be filed with the Village Clerk and delivered to the Mayor and each of the Village Commissioners. A copy shall also be posted at a conspicuous place in Village Hall. The transfers shall become effective 14 days after posting, unless within that time, the Mayor or any Village Commissioner shall notify the Village Clerk that they wish the transfer placed upon the Village Commission agenda for consideration by the Village Commission. Any transfer considered by the Commission must be approved by majority vote of the Commission.

(B) Other amendments. All other budgetary transfers shall be approved by resolution of the Village Commission.

(C) Nothing in this section shall authorize the Village Manager to expend unanticipated revenues which may accrue to the Village during the course of the fiscal year, unless and until the unanticipated revenues have been budgeted by the Village Commission. (Ord. 84-14, passed 10-23-84)

V. Budget Basis

The budgets of the governmental funds (for example, the General Fund, Street Maintenance, Building Fund, and the Debt Service Fund) are prepared on a modified accrual basis of accounting. This means revenues must be both measurable and available to liquidate liabilities of the current period. Likewise, expenditures generally are recognized when an event or transaction is expected to draw upon current expendable resources. There are no exceptions between the basis of budgeting and the basis of accounting for the governmental funds. Budgets for the proprietary funds and fiduciary funds are Adopted on the accrual basis of accounting, which means transactions and events are recognized as revenues/gains or expenditures/losses when they occur, regardless of the timing of related cash flows. The following are exceptions to the accrual basis of accounting, in the case of proprietary funds:

- Capital outlays are budgeted as expenditures.
- Proceeds from the issuance of debt are considered to be revenues, not an increase in liabilities.
- Principal payments are shown as expenditures rather than reductions of liabilities.

The Village applies all applicable Government Accounting Standards Board (GASB) pronouncements as well as the following pronouncements issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements: Financial Accounting Standards Board (FASB) statements and interpretations, Accounting Principles Board (APB) opinions and Accounting Research Bulletins. During June 1999, GASB issued Statement No. 34. This statement established new accounting and financial reporting standards for state and local governments. The Village implemented the new financial reporting requirements of GASB 34. From a budgetary perspective, the statement requires a budget to actual comparison, showing both the original Adopted budget and the final working budget.

Enterprise Funds

The Utility Fund and Stormwater Fund are budgeted on a full accrual basis. Expenditures are recognized when a commitment is made, but revenues are also recognized when they are earned and obligated to the Village.

Investment Policy

It is the policy of the Village of North Bay Village (the "Village") that all available funds shall be invested in conformance with these legal and administrative guidelines.

Effective cash management is recognized as essential to good fiscal management. An effective cash management and investment policy will be pursued to take advantage of investment interest as viable and material revenue to all operating and capital funds. The Village's portfolio shall be designed and managed in a manner responsive to the public trust and consistent with state and federal law.

Investments shall be made with the primary objectives in order of importance:

- ❖ Safety,
- ❖ Liquidity, and
- ❖ Risk-appropriate Yield.

To ensure these objectives are attained, the Village will pursue:

- ❖ Preservation of capital and protection of principal,
- ❖ Maintenance of sufficient liquidity to meet operating needs,
- ❖ Security of Village funds and investments,
- ❖ Diversification of investments to avoid unreasonable or avoidable risks, and Optimization of interest earnings.

This Policy is to be authorized by the Village Commission in accordance with Chapter 218, Section 415 of the Florida Statutes.

Annual Investment Policy Review

The Policy shall be subject to revisions consistent with changing laws, regulations, and needs of the Village. The Village Commission shall review the Policy on an annual basis and adopt a resolution stating that it has reviewed the Policy and approves any changes or modifications.

Fund Balance/Retained Earnings Reserves

The Village shall maintain 20% of the current fiscal year general fund and Utility Fund as a reserve fund balance/retained earnings balance. The fund balance/retained earnings may be utilized for the following purposes: unscheduled natural disasters/emergencies, unanticipated capital improvements and infrastructure needs, unforeseen contingent liabilities, acts of God or war, for the emergency health, safety, and welfare needs of the Village. For a more detailed discussion of the Fund Balance/Retained Earnings Reserves please refer to section 35.22 in the Village's Code.

Revenue Policies

1. The Village will attempt to maintain a diversified and stable revenue system as a shelter from short-run fluctuations in any single revenue source.
2. The Village will attempt to obtain additional major revenue sources as a way of ensuring a balanced budget.
3. The Village will establish user charges and fees at a level to recover the full cost (direct and indirect) of providing the service in the Utility Fund, which is self-sustaining.
4. The Village will review fees/charges annually and will design or modify revenue systems to include provisions that automatically allow charges to grow at a rate that keeps pace with the cost of providing the service.
5. The Village will consider market rates and charges levied by other public and private organizations for similar services in establishing fees and charges.

Budget Calendar Fiscal Year 2021

NOV 1	Distribute monthly budget reports to departments every 1st of the month
MAY 18-25	Village Manager and Department Heads finalize proposed changes for the Budget
JUNE 1-12	Village Manager and Finance finalize proposed budget changes
JUNE 6	Review final proposed changes with department heads
JUNE 20	Village Commission holds a workshop on the proposed budget FY 2022 changes from the FY 2021 budget.
JULY 1	DR-420 Form received from County Property Appraiser
JULY 24	Proposed budget submitted to Village Commission
JULY 27	School Board First Budget Public Hearing and Tentative Adoption of FY 2022 Millage Levy and Annual Budget
JULY 13	North Bay Village's special budget meeting on preliminary FY 2021 budget and a regular Commission meeting to consider and adopt the Tentative Millage rate and set the Public Hearing dates and time
AUGUST 4	Final submission of DR-420 forms to County Property Appraiser a. Submit tentative millage rate b. Submit the current roll back rate c. Submit time, date and place of public hearings
SEPTEMBER 4	County first budget hearing
SEPTEMBER 7	School Board Final Budget Public Hearing and Adoption of FY 2022 Millage Levy and Annual Budget
SEPTEMBER 10	North Bay Village's first public hearing on the proposed millage tax rate, FY 2022 budget. Adopt tentative Millage Rates and tentative budget
SEPTEMBER 18	County final budget hearing
SEPTEMBER 24	North Bay Village's final public hearing on the final millage tax rate and adoption of the FY 2022 budget
OCTOBER 1, 2021	FY 2022 Annual budget starts



CERTIFICATION OF TAXABLE VALUE


Reset Form

Print Form

DR-420
R.5/12
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year : 2020	County : MIAMI-DADE
Principal Authority : NORTH BAY VILLAGE	Taxing Authority : CITY OF NORTH BAY VILLAGE
SECTION I : COMPLETED BY PROPERTY APPRAISER	
1. Current year taxable value of real property for operating purposes	\$ 1,053,457,191 (1)
2. Current year taxable value of personal property for operating purposes	\$ 30,314,692 (2)
3. Current year taxable value of centrally assessed property for operating purposes	\$ 0 (3)
4. Current year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$ 1,083,771,883 (4)
5. Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)	\$ 21,578,312 (5)
6. Current year adjusted taxable value <i>(Line 4 minus Line 5)</i>	\$ 1,062,193,571 (6)
7. Prior year FINAL gross taxable value from prior year applicable Form DR-403 series	\$ 1,080,588,301 (7)
8. Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. If none, enter 0	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Number 0 (8)
9. Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? If yes, enter the number of DR-420DEBT, <i>Certification of Voted Debt Millage</i> forms attached. If none, enter 0	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Number 1 (9)
Property Appraiser Certification I certify the taxable values above are correct to the best of my knowledge.	
SIGN HERE	Signature of Property Appraiser:
	Electronically Certified by Property Appraiser
Date : 7/1/2020 3:23 PM	
SECTION II : COMPLETED BY TAXING AUTHORITY	
If this portion of the form is not completed in FULL your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.	
10. Prior year operating millage levy <i>(If prior year millage was adjusted then use adjusted millage from Form DR-422)</i>	5.4992 per \$1,000 (10)
11. Prior year ad valorem proceeds <i>(Line 7 multiplied by Line 10, divided by 1,000)</i>	\$ 5,942,371 (11)
12. Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value <i>(Sum of either Lines 6c or Line 7a for all DR-420TIF forms)</i>	\$ 0 (12)
13. Adjusted prior year ad valorem proceeds <i>(Line 11 minus Line 12)</i>	\$ 5,942,371 (13)
14. Dedicated increment value, if any <i>(Sum of either Line 6b or Line 7e for all DR-420TIF forms)</i>	\$ 0 (14)
15. Adjusted current year taxable value <i>(Line 6 minus Line 14)</i>	\$ 1,062,193,571 (15)
16. Current year rolled-back rate <i>(Line 13 divided by Line 15, multiplied by 1,000)</i>	5.5944 per \$1000 (16)
17. Current year proposed operating millage rate	5.8500 per \$1000 (17)
18. Total taxes to be levied at proposed millage rate <i>(Line 17 multiplied by Line 4, divided by 1,000)</i>	\$ 6,340,066 (18)

Continued on page 2

19.	TYPE of principal authority (check one)	<input type="checkbox"/> County	<input type="checkbox"/> Independent Special District	(19)	
		<input checked="" type="checkbox"/> Municipality	<input type="checkbox"/> Water Management District		
20.	Applicable taxing authority (check one)	<input checked="" type="checkbox"/> Principal Authority	<input type="checkbox"/> Dependent Special District	(20)	
		<input type="checkbox"/> MSTU	<input type="checkbox"/> Water Management District Basin		
21.	Is millage levied in more than one county? (check one)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	(21)	
DEPENDENT SPECIAL DISTRICTS AND MSTUs			STOP HERE - SIGN AND SUBMIT		
22.	Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. <i>(The sum of Line 13 from all DR-420 forms)</i>	\$	5,942,371	(22)	
23.	Current year aggregate rolled-back rate <i>(Line 22 divided by Line 15, multiplied by 1,000)</i>		5.5944 per \$1,000	(23)	
24.	Current year aggregate rolled-back taxes <i>(Line 4 multiplied by Line 23, divided by 1,000)</i>	\$	6,063,053	(24)	
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. <i>(The sum of Line 18 from all DR-420 forms)</i>	\$	6,340,066	(25)	
26.	Current year proposed aggregate millage rate <i>(Line 25 divided by Line 4, multiplied by 1,000)</i>		5.8500 per \$1,000	(26)	
27.	Current year proposed rate as a percent change of rolled-back rate <i>(Line 26 divided by Line 23, minus 1, multiplied by 100)</i>		4.57 %	(27)	
First public budget hearing		Date : 9/8/2020	Time : 6:30 PM EST	Place : 1666 Kennedy Cswy #101, North Bay Village, FL 33141 or https://northbayvillage-fl.gov (virtual meeting)	
S I G N H E R E	Taxing Authority Certification		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.		
	Signature of Chief Administrative Officer :			Date :	
	Title : Dr. Ralph Rosado, Village Manager		Contact Name and Contact Title : Chris Wallace , Interim CFO		
	Mailing Address : 1666 Kennedy Causeway, Suite 300		Physical Address : 1666 Kennedy Causeway, Suite 300		
	City, State, Zip : North Bay Village, FL 33141		Phone Number : 3057567171		Fax Number : 305/756-7722



CERTIFICATION OF VOTED DEBT MILLAGE

Reset Form

Print Form

DR-420DEBT
R. 6/10
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year : 2020	County : MIAMI-DADE												
Principal Authority : NORTH BAY VILLAGE	Taxing Authority : CITY OF NORTH BAY VILLAGE												
Levy Description : VOTED DEBT													
SECTION I: COMPLETED BY PROPERTY APPRAISER													
1. Current: year taxable value of real property for operating purposes	\$ 1,053,457,191 (1)												
2. Current: year taxable value of personal property for operating purposes	\$ 30,314,692 (2)												
3. Current: year taxable value of centrally assessed property for operating purposes	\$ 0 (3)												
4. Current: year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$ 1,083,771,883 (4)												
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td rowspan="3" style="width: 10%; text-align: center; vertical-align: middle;">SIGN HERE</td> <td colspan="2">Property Appraiser Certification I certify the taxable values above are correct to the best of my knowledge.</td> </tr> <tr> <td>Signature of Property Appraiser : Electronically Certified by Property Appraiser</td> <td>Date : 7/1/2020 3:23 PM</td> </tr> </table>		SIGN HERE	Property Appraiser Certification I certify the taxable values above are correct to the best of my knowledge.		Signature of Property Appraiser : Electronically Certified by Property Appraiser	Date : 7/1/2020 3:23 PM							
SIGN HERE	Property Appraiser Certification I certify the taxable values above are correct to the best of my knowledge.												
	Signature of Property Appraiser : Electronically Certified by Property Appraiser		Date : 7/1/2020 3:23 PM										
	SECTION II: COMPLETED BY TAXING AUTHORITY												
5. Current: year proposed voted debt millage rate	1.0787 per \$1,000 (5)												
6. Current: year proposed millage voted for 2 years or less under s. 9(b) Article VII, State Constitution	0.0000 per \$1,000 (6)												
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td rowspan="5" style="width: 10%; text-align: center; vertical-align: middle;">S I G N H E R E</td> <td colspan="2">Taxing Authority Certification I certify the proposed millages and rates are correct to the best of my knowledge.</td> </tr> <tr> <td>Signature of Chief Administrative Officer :</td> <td>Date :</td> </tr> <tr> <td>Title : Dr. Ralph Rosado, Village Manager</td> <td>Contact Name and Contact Title : Chris Wallace , Interim CFO</td> </tr> <tr> <td>Mailing Address : 1666 Kennedy Causeway, Suite 300</td> <td>Physical Address : 1666 Kennedy Causeway, Suite 300</td> </tr> <tr> <td>City, State, Zip : North Bay Village, FL 33141</td> <td>Phone Number : 3057567171</td> <td>Fax Number : 305/756-7722</td> </tr> </table>		S I G N H E R E	Taxing Authority Certification I certify the proposed millages and rates are correct to the best of my knowledge.		Signature of Chief Administrative Officer :	Date :	Title : Dr. Ralph Rosado, Village Manager	Contact Name and Contact Title : Chris Wallace , Interim CFO	Mailing Address : 1666 Kennedy Causeway, Suite 300	Physical Address : 1666 Kennedy Causeway, Suite 300	City, State, Zip : North Bay Village, FL 33141	Phone Number : 3057567171	Fax Number : 305/756-7722
S I G N H E R E	Taxing Authority Certification I certify the proposed millages and rates are correct to the best of my knowledge.												
	Signature of Chief Administrative Officer :		Date :										
	Title : Dr. Ralph Rosado, Village Manager		Contact Name and Contact Title : Chris Wallace , Interim CFO										
	Mailing Address : 1666 Kennedy Causeway, Suite 300		Physical Address : 1666 Kennedy Causeway, Suite 300										
	City, State, Zip : North Bay Village, FL 33141	Phone Number : 3057567171	Fax Number : 305/756-7722										

INSTRUCTIONS

Property appraisers must complete and sign Section I of this form with the DR-420, *Certification of Taxable Value*, and DR-420S, *Certification of School Taxable Value*, and provide it to all taxing authorities levying a

- Voted debt service millage levied under Section 12, Article VII of the State Constitution or
- Millage voted for two years or less under s. 9(b), Article VII of the State Constitution

Section I: Property Appraiser

Use a separate DR-420DEBT for each voted debt service millage that's levied by a taxing authority. The property appraiser should check the Yes box on Line 9 of DR-420, *Certification of Taxable Value*, or Line 8 of DR-420S, *Certification of School Taxable Value*. The property appraiser should provide the levy description and complete Section I, Lines 1 through 4 of this form, for each voted debt service millage levied.

Enter only taxable values that apply to the voted debt service millage indicated.

Sign, date, and forward the form to the taxing authority with the DR-420.

Section II: Taxing Authority

Each taxing authority levying a voted debt service millage requiring this form must provide the proposed voted debt millage rate on Line 5.

If a DR-420DEBT wasn't received for any

- Voted debt service millages or
- Millages voted for two years or less

contact the property appraiser as soon as possible and request a DR-420DEBT.

Sign, date, and return the form to your property appraiser with the DR-420 or DR-420S.

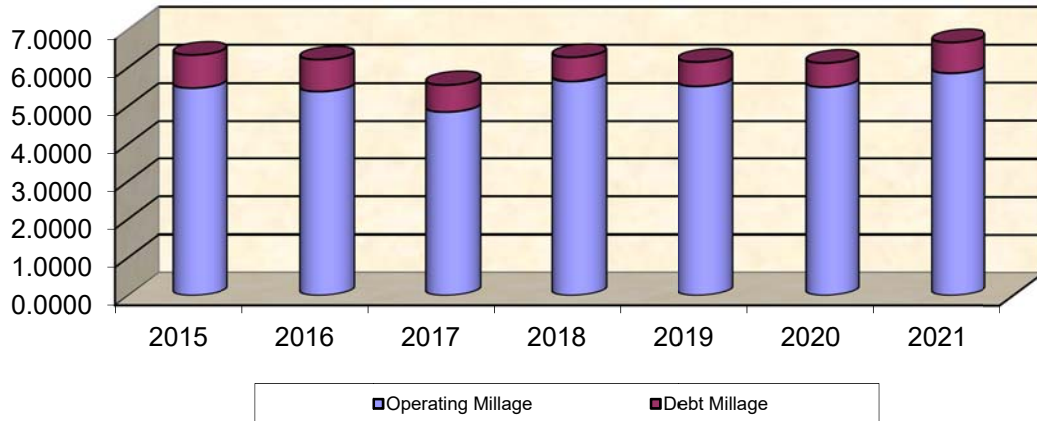
All TRIM forms for taxing authorities are available on our website at <http://dor.myflorida.com/dor/property/trim>

TAX RATE COMPARISON

TAX RATE COMPARISON				TAX ROLL COMPARISON	
Fiscal Year	General Fund	Debt Service	TOTAL	Fiscal Year	Taxable Value
1993	5.4000	0.6800	6.0800	1993	\$ 200,341,476
1994	5.6200	0.6700	6.2900	1994	\$ 197,467,210
1995	5.1120	0.6310	5.7430	1995	\$ 205,281,409
1996	5.0730	0.6410	5.7140	1996	\$ 209,085,760
1997	5.1190	0.6540	5.7730	1997	\$ 212,927,190
1998	4.8870	0.6260	5.5130	1998	\$ 221,773,650
1999	4.8870	0.6172	5.5042	1999	\$ 227,572,848
2000	4.8870	0.5680	5.4550	2000	\$ 240,381,315
2001	5.2300	0.5538	5.7838	2001	\$ 248,830,321
2002	5.7642	0.5169	6.2811	2002	\$ 253,254,682
2003	5.7642	0.4481	6.2123	2003	\$ 293,815,457
2004	5.8094	0.4029	6.2123	2004	\$ 324,965,284
2005	5.9250	0.2873	6.2123	2005	\$ 502,503,719
2006	5.9783	0.2340	6.2123	2006	\$ 606,687,342
2007	5.9000	0.1980	6.0980	2007	\$ 726,025,509
2008	4.6697	0.1290	4.7987	2008	\$ 979,310,707
2009	4.6697	0.1290	4.7987	2009	\$1,162,487,427
2010	4.2772	0.5215	4.7987	2010	\$ 939,526,353
2011	4.7772	0.5008	5.2780	2011	\$ 691,801,219
2012	4.7772	1.2355	6.0127	2012	\$ 644,791,383
2013	4.7772	1.2355	6.0127	2013	\$ 636,142,982
2014	5.4740	1.0405	6.5145	2014	\$ 669,073,746
2015	5.4740	0.8573	6.3313	2015	\$ 747,944,185
2016	5.3834	0.8254	6.2088	2016	\$ 824,421,583
2017	4.8432	0.7108	5.5540	2017	\$ 959,707,508
2018	5.6500	0.6198	6.2698	2018	\$1,032,057,949
2019	5.5200	0.6263	6.1463	2019	\$1,079,858,914
2020	5.4992	0.6160	6.1152	2020	\$1,090,094,727
2021	5.8500	0.8118	6.6618	2021	\$1,083,771,883

AD VALOREM TAX GRAPHS

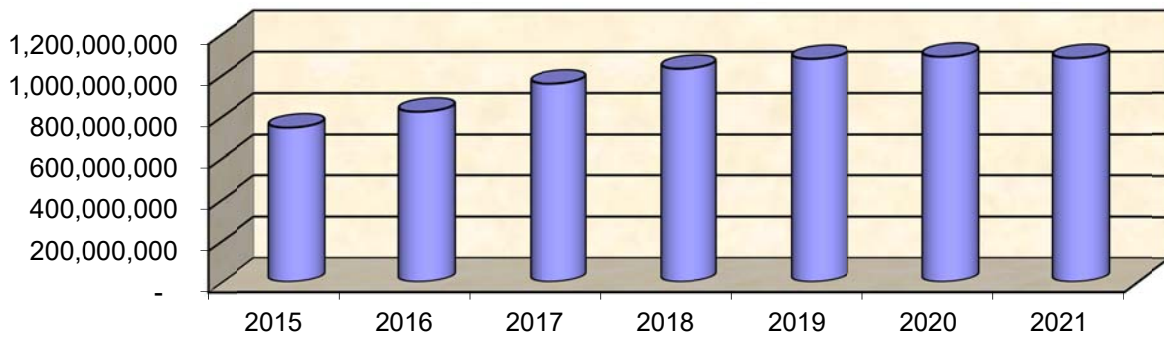
7 Year Tax Rates



	2015	2016	2017	2018	2019	2020	2021
Operating Millage	5.4740	5.3834	4.8432	5.6500	5.5200	5.4992	5.8500
Debt Millage	0.8573	0.8254	0.7108	0.6198	0.6263	0.6187	0.8118
Total Millage	6.3313	6.2088	5.5540	6.2698	6.1463	6.1179	6.6618

7 Year Property Assessments

Assessment



Tax Year	2015	2016	2017	2018	2019	2020	2021
Assessment	747,944,185	824,421,583	959,707,508	1,032,057,949	1,079,858,914	1,090,094,727	1,083,771,883

PROPERTY TAX IMPACT/AVERAGE HOME

OPERATING MILLAGE RATE (\$) FOR A HOME APPRAISED AT \$100,000		
	ADOPTED FY 2020 MILLAGE RATE AT	ADOPTED FY 2021 MILLAGE RATE AT
	5.4992	5.8500
TAXABLE VALUE OF HOME	\$ 100,000	\$ 100,000
DIVIDED BY \$1,000	\$ 100	\$ 100
MULTIPLIED BY MILLAGE RATE	\$ 550	\$ 585
(DECREASE) / INCREASE MUNICIPAL TAX		\$ 35

DEBT MILLAGE RATE (\$) FOR A HOME APPRAISED AT \$100,000		
	ADOPTED FY 2020 DEBT MILLAGE RATE AT	ADOPTED FY 2021 DEBT MILLAGE RATE AT
	0.6187	0.8118
TAXABLE VALUE OF HOME	\$ 100,000	\$ 100,000
DIVIDED BY \$1,000	\$ 100	\$ 100
MULTIPLIED BY MILLAGE RATE	\$ 62	\$ 81
(DECREASE) / INCREASE DEBT MILLAGE		\$ 19

BUDGET SUMMARY

	GENERAL FUND	BUILDING FEE FUND	STREET MAINTENANCE FUND	AFTER SCHOOL & SUMMER FUND	TRANSPORTATION FUND	CAPITAL FUND	WATER SEWER SANITATION	WATER TRUST	SEWER TRUST	STORM WATER FUND	DEBT SERVICE FUND	TOTAL
TAXES: MILLAGE PER \$1,000												
Ad Valorem Taxes 5.8500	6,023,062											6,023,062
Ad Valorem Taxes .8118 (voted debt)											835,816	835,816
Local Option Gas Tax			113,519									113,519
Sur-Tax - Transportation					325,888							325,888
Franchise Fees	437,300											437,300
Utility Tax Revenue	798,077											798,077
License & Permits	387,408	377,000										764,408
Grant/Intergovernmental Revenue	880,262		62,773	169,252								1,112,286
Charges for Services	100,680											100,680
Fine & Forfeitures	137,000				4,000							141,000
Miscellaneous Revenue	115,093		4,000		500		51,520					171,113
Debt Proceeds						576,385			2,275,000	2,235,982		5,087,367
Water/Sewer/Sanitation Revenue							6,427,096					6,427,096
Storm Water Fees										250,043		250,043
TOTAL REVENUES	8,878,882	377,000	180,292	169,252	330,388	576,385	6,478,616	0	2,275,000	2,486,025	835,816	22,587,656
Transfers In	0	44,698	269,563	7,277	55,248	0	0	531,456	455,511	0	0	1,363,752
Fund Balances/Reserves/Net Assets	2,488,255	0	0	9,014	268,581	58,615	2,304,337	0	0	118,981	0	5,247,783
Total Rev., Transfers & Bal	11,367,137	421,698	449,854	185,543	654,217	635,000	8,782,953	531,456	2,730,511	2,605,006	835,816	29,199,191
EXPENDITURES												
Village Commission Department	77,054											77,054
Village Manager Department	252,813											252,813
Village Clerk Department	213,790											213,790
Finance Department	179,369											179,369
Legal Services Department	241,015											241,015
General Government Department	1,498,721											1,498,721
Police Department	5,469,344											5,469,344
Recreation/Human Services Dept.	335,752											335,752
Building Department		421,697										421,697
Public Works/Maintenance Division			449,854									449,854
After School & Summer				185,543								185,543
Transportation					291,685							291,685
Capital Projects Fund						635,000						635,000
Utilities Admin/Water/Sewer/Sanitation							5,664,619					5,664,619
Storm Water										2,486,025		2,486,025
Debt Service								531,456	455,511		835,816	1,822,783
TOTAL EXPENDITURES	8,267,858	421,697	449,854	185,543	291,685	635,000	5,664,619	531,456	455,511	2,486,025	835,816	20,225,064
Water Improvement Trust												-
Sewer Improvement Trust									2,275,000			2,275,000
TOTAL CAPITAL IMPROVEMENTS	0	0	0	0	0	0	0	0	2,275,000	0	0	2,275,000
TOTAL EXP & CAP IMPROVEMENTS:	8,267,858	421,697	449,854	185,543	291,685	635,000	5,664,619	531,456	2,730,511	2,486,025	835,816	22,500,064
Transfers Out	376,785	0	0	0	0	0	986,967	0	0	0	0	1,363,752
Fund Balances/Reserves/Net Assets	2,722,494	0	0	0	362,532	0	2,131,367	0	0	118,981	0	5,335,375
Total Appropriated Expenditures	11,367,137	421,698	449,854	185,543	654,217	635,000	8,782,953	531,456	2,730,511	2,605,006	835,816	29,199,191

THE TENTATIVE, ADOPTED AND / OR FINAL BUDGETS ARE ON FILE IN THE OFFICE OF THE ABOVE MENTIONED TAXING AUTHORITY AS A PUBLIC RECORD

FUND STRUCTURE

Governmental Funds Group – General Fund

General Fund

Building Fund

Street Maintenance Fund

Non-Major Governmental Funds Group – Special Revenue Funds

After School & Summer Fund

Transportation Fund

Governmental Funds Group – Debt Service Fund

Debt Service Fund – Series 2010 and 2010 Refunding Note

Governmental Funds Group – Capital Projects Fund

Capital Projects Fund

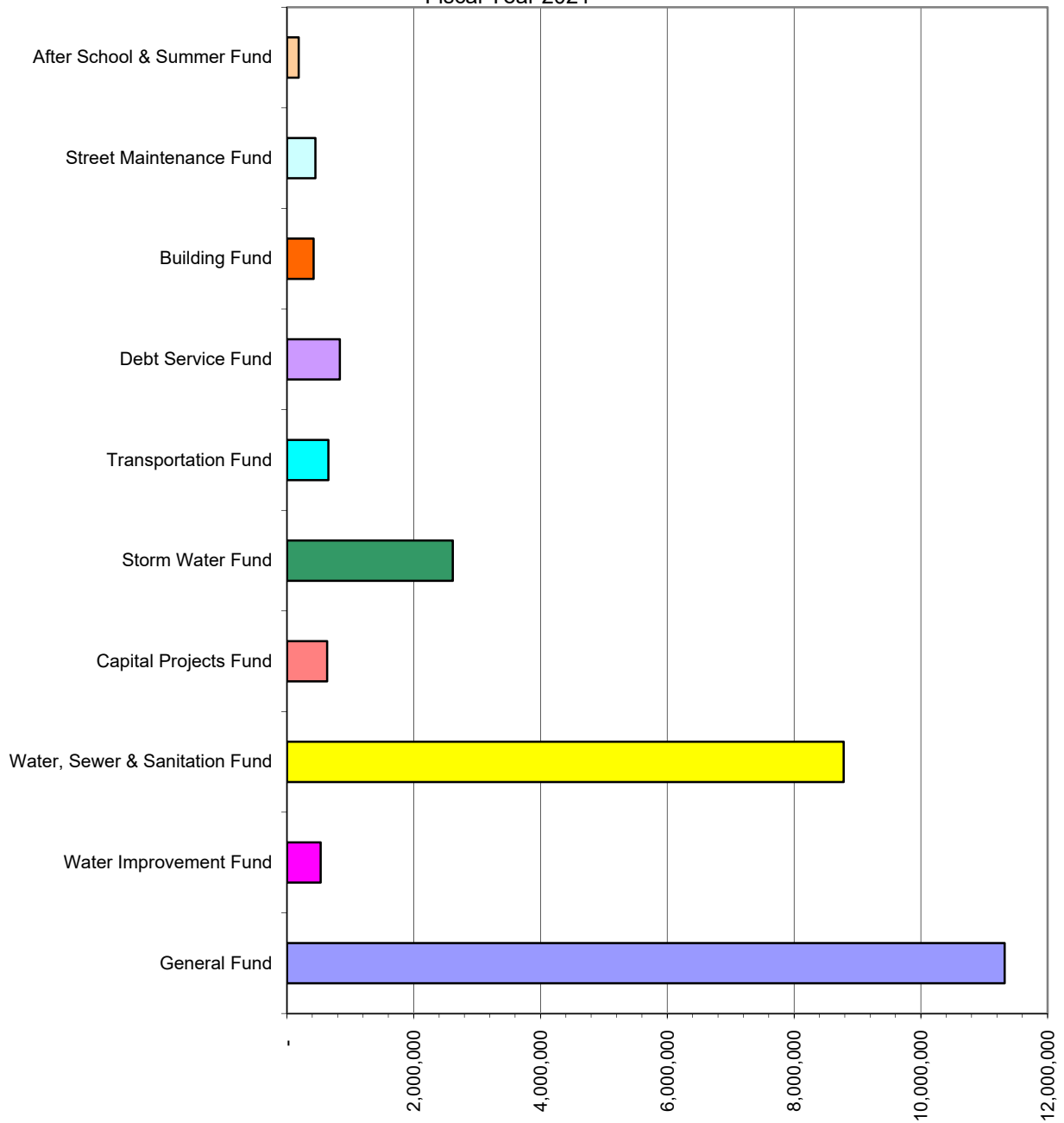
Proprietary Funds Group – Enterprise Funds

Enterprise Fund – Water, Sewer, Sanitation Fund

Water, Sewer & Sanitation Improvements Trust Fund

Enterprise Fund – Storm Water Fund

NORTH BAY VILLAGE
Summary of all Expenditures and Revenues (Balanced Budget)
Fiscal Year 2021



FINANCIAL SUMMARY

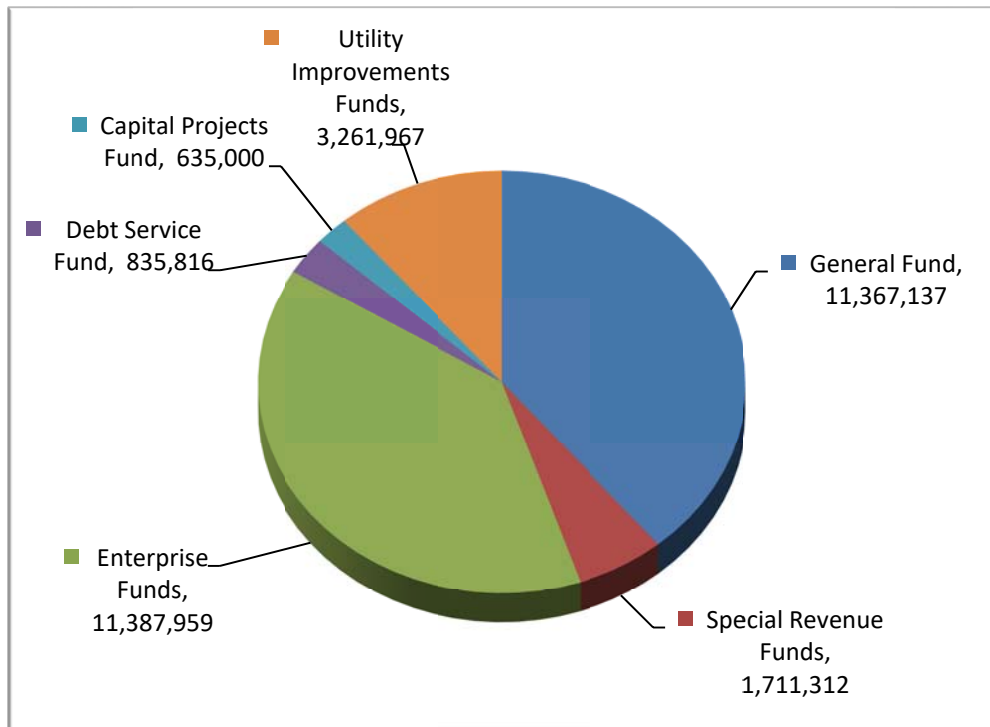
Budget Format

This Budget is prepared to meet the conformity of the Government Finance Officers Association's (GFOA) recommended budget format for municipal governments. This format provides that the budget be a policy document, financial plan, operations guide, and communications device. The budget, as presented, answers all four criteria while at the same time continuing to ensure that the goals established in the budget process are translated into results with resource allocation.

Summary of all funds

The Adopted Fiscal Year 2021 budget for North Bay Village totals \$29,199,191 including revenues, expenditures, inter-fund transfers and fund balances.

- General Fund totals \$ 11,367,137
- Building Fee Fund \$ 421,698
- Street Maintenance Fund \$ 449,854
- After School and Summer Fund \$185,543
- Transportation Fund \$ 654,217
- Capital Projects Fund Infrastructure \$ 635,000
- Enterprise Fund-Water Sewer & Sanitation Utility \$ 8,782,953
- Storm Water Fund \$ 2,605,006
- Water Improvements Trust Fund \$531,456
- Sewer improvements Trust Fund \$ 2,730,511
- Debt Service Fund \$ 835,816



Fund Balance

General Fund	FY 2020	FY 2021
Beginning Fund Balance	2,603,863	2,488,255
Total Revenues	8,544,761	8,878,882
Transfer from Other Funds	1,084,959	-
Total Expenditures	(9,309,693)	(8,267,858)
Transfer to Street Maintenance Fund	(271,665)	(269,563)
Transfer to After School & Summer Fund	(6,291)	(7,277)
Transfer to Transportation Fund	(55,248)	(55,248)
Transfer to Building Fund	(102,431)	(44,698)
Ending Balance for General Fund	2,488,255	2,722,494
Building Fee Fund		
Beginning Fund Balance	(64,434)	0
Total Revenues	435,639	377,000
Transfer to/from General Fund	75,661	44,698
Total Expenditures	(446,866)	(421,697)
Ending Balance for Building Fee Fund	0	0
Street Maintenance Fund		
Beginning Fund Balance	0	0
Total Revenues	187,628	180,292
Transfer from General Fund	271,665	269,563
Transfer from Utility Fund	53,212	-
Transfer from Stormwater Fund	13,017	-
Total Expenditures	(525,522)	(449,854)
Ending Balance for Street Maintenance Fund	0	0
After School & Summer Fund		
Beginning Fund Balance	9,014	9,014
Total Revenues	123,717	169,252
Transfer from General Fund	6,291	7,277
Total Operating Expenditures	(130,007)	(185,543)
Ending Balance for After School & Summer Fund	9,014	0
Transportation Fund		
Beginning Fund Balance	1,578,043	268,581
Total Revenues	1,850,943	330,388
Transfer from General Fund	55,248	55,248
Total Operating Expenditures	(215,652)	(164,000)
Total Non-Operating Expenditures	(3,000,000)	(127,685)
Ending Balance for Transportation Fund	268,581	362,532
Debt Service Fund		
Beginning Fund Balance	0	0
Total Revenues	641,409	835,816
Total Expenditures	(641,409)	(835,816)
Ending Balance for Debt Service Fund	0	0
Sub-Total Ending Fund Balance	2,765,850	3,085,027

Fund Balance

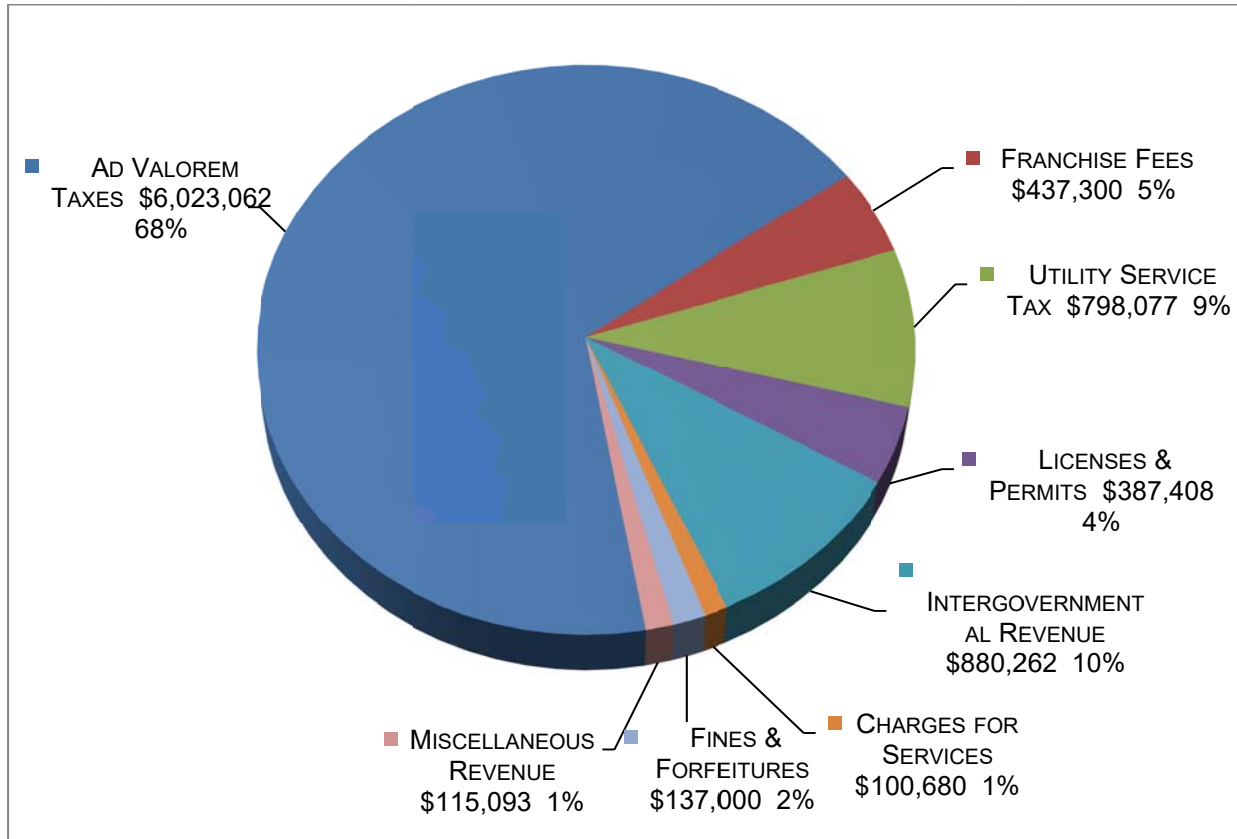
<i>Capital Fund</i>	FY 2020	FY 2021
Beginning Fund Balance	170,830	58,615
Total Revenues	190,107	0
Transfer from Debt Service Fund	0	0
Debt Proceeds	0	576,385
Total Operating Expenditures	(302,322)	(635,000)
Ending Balance for Capital Fund	58,615	0
<i>Water/Sewer/Sanitation Fund</i>		
Beginning Fund Balance	(1,812,868)	2,304,337
Total Revenues	10,476,060	6,478,616
Total Expenditures	(4,078,399)	(5,664,619)
Transfer to General Fund/Street Maintenance	(1,111,402)	0
Transfer to Water Improvement Trust Fund	(630,857)	(531,456)
Transfer to Sanitation Improvement Trust Fund	0	0
Transfer to Sewer Improvement Trust Fund	(538,197)	(455,511)
Ending Balance for Water/Sewer/Sanitation Fund	2,304,337	2,131,367
<i>Water Improvements Fund</i>		
<i>Beginning Fund Balance</i>	-	-
Total Revenues	-	-
Transfer from Water Operations	630,857	531,456
Total Expenditures	-	(531,456)
Total Capital Improvement	(630,857)	-
Ending Balance for Water Improvements Trust Fund	-	-
<i>Sewer Improvement Fund</i>		
Beginning Fund Balance	-	-
Total Revenues	-	2,275,000
Transfer from Sewer Operations	538,197	455,511
Total Expenditures	(349,722)	(455,511)
Total Capital Improvements	(188,475)	(2,275,000)
Ending Balance for Sewer Trust Fund	-	-
<i>Stormwater Fund</i>		
Beginning Fund Balance	304,083	118,981
Total Revenues	341,236	2,486,025
Total Expenditures	(513,320)	(2,486,025)
Transfer to Street Maintenance Fund	(13,017)	-
Ending Balance for Stormwater Fund	118,981	118,981
Sub-Total Ending Fund Balance	2,481,933	2,250,348
Total Ending Fund Balance	5,247,783	5,335,375

Summary of General Fund

General Fund Revenues

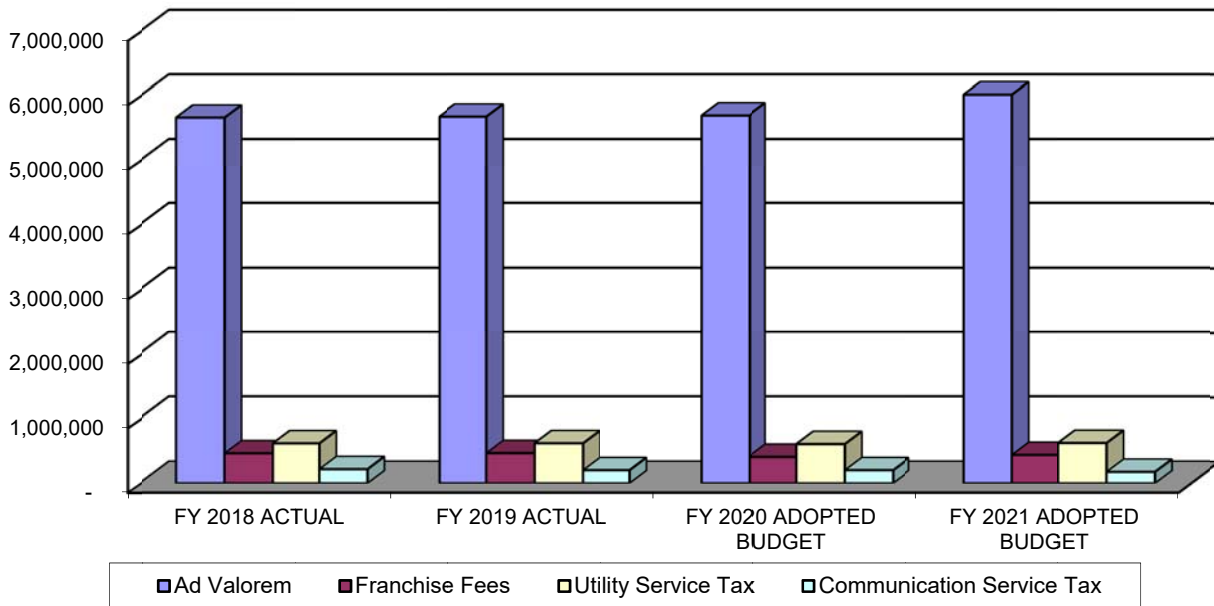
The General Fund is used to account for resources and expenditures that are available for the general operation of the Village government.

The revenues available for allocation in the 2021 Fiscal Year General Fund Budget total \$8,878,882 and represent an increase of \$449,825 from last year's budget.



Locally Levied Taxes

This category includes Ad Valorem Taxes, Franchise Fees, Utility Taxes, and the Communications Service Tax. The total revenue amount anticipated from this category is estimated at \$7,258,439. This amount includes \$6,023,062 from Ad Valorem Taxes based on operating millage rate of 5.8500. The debt millage rate is 0.8118. The operating millage rate increased by 0.3508 mills, and the debt millage increased by 0.1958 mills compared to last fiscal year. Ad Valorem Taxes increased \$322,339 from last year, due to an increase in the millage rate.

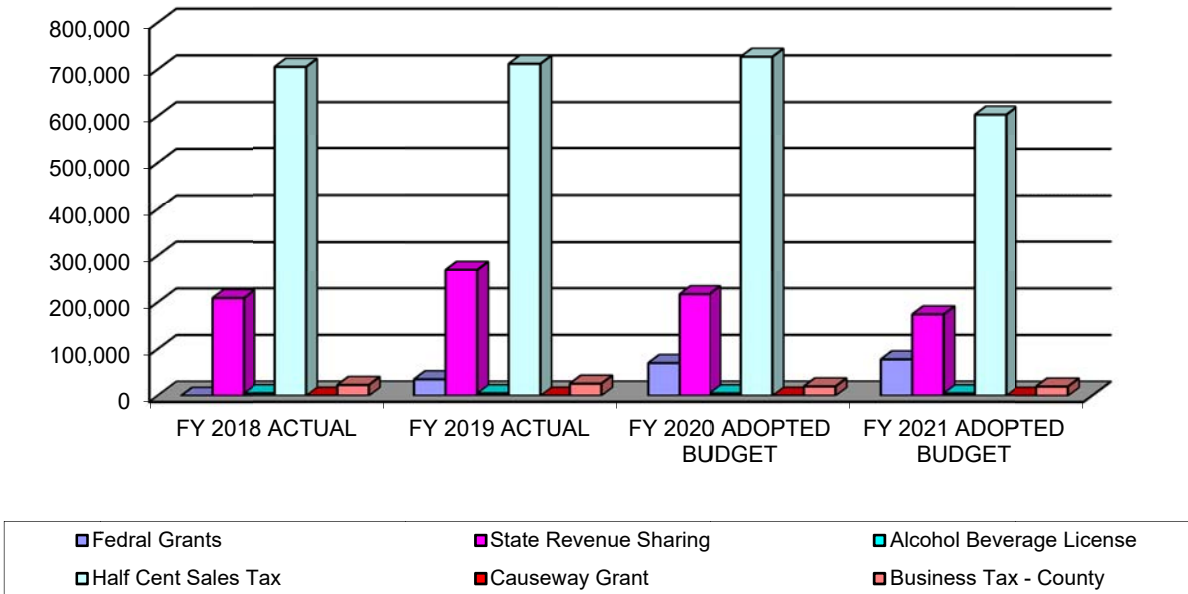


Licenses and Permits

This revenue category represents revenues from Village and County Local Business Tax. Total revenue anticipated to be collected in this category is \$387,408. This amount includes \$87,000 from Business Tax Receipts (BTR's), \$285,408 from Bayshore Yacht & Tennis Club & Treasure Isle Care Center parking fees and other minor miscellaneous fees.

Intergovernmental Revenues

Total revenues in this category are projected to reach \$880,262 representing a decrease of -\$159,377 from last year's budget, mainly due to a 35% reduction of local ½ cents sales tax impacted by COVID-19 pandemic.



Charges for Services

This category is composed of revenues relating to services provided by the Village, such as Record Research Fee, Passport Fees and Advertising Fees. The total revenue anticipated to be collected in this category is \$100,680 representing an increase of \$0 from last year's budget.

Fines and Forfeitures

Revenues projected to be available for allocation from this category total \$137,000. This represents a decrease of -\$10,000 from last year's budget.

Miscellaneous Revenue

Projected revenues are anticipated to reach \$115,093 and are derived from interest earnings on the Village's general fund balance and other miscellaneous revenues that the Village does not account for in other revenue line items. This category reflects a decrease of -\$11,898 from last year's budget.

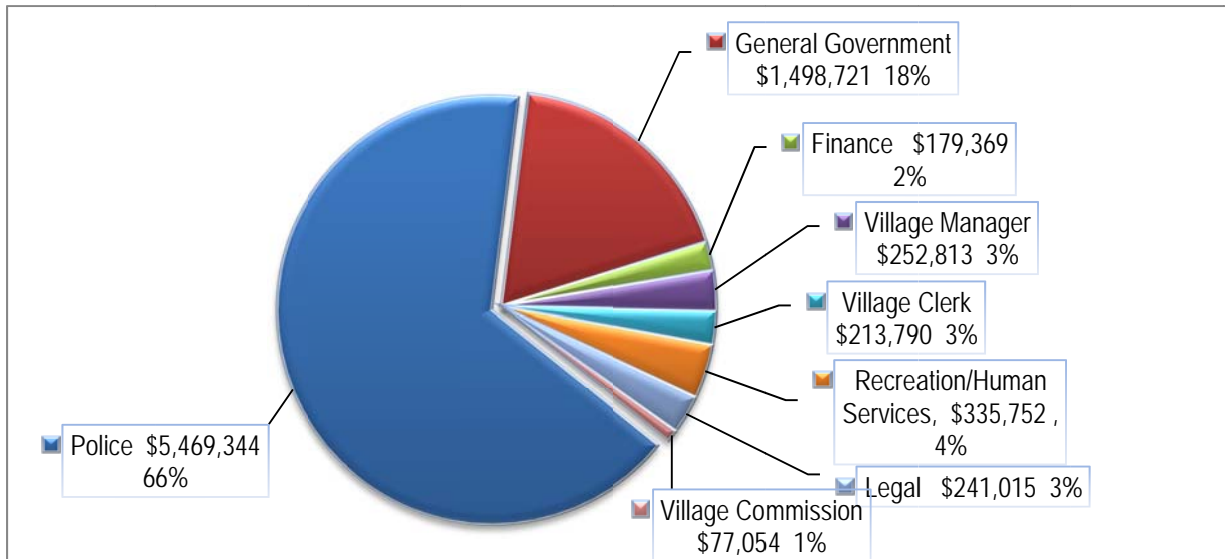
Grants and Other Sources

The Village was awarded a Children's Grant for After School and Summer Camp. These programs will be aimed at serving the elementary school children living within North Bay Village. The goal is to offer the child enriching activities and to alleviate any circumstances that either the child or parents are going through by the child being able to attend the after school and/or summer camp.

The total revenue from the Children's Trust for the grant is \$169,252 and the Village will match the grant with \$7,277 for FY 2021.

General Fund Expenditures

The Fiscal Year 2021 General Fund operating expenditures total \$8,267,858 and are comprised of the following:



Personnel Services

Personnel Services expenditures reflect the salaries and benefits of full and part time employees of the Village. Personnel Services account for \$5,524,631 or 66.8% of total General Fund Budget. This category reflects a decrease of -\$917,703 from last year's budget.

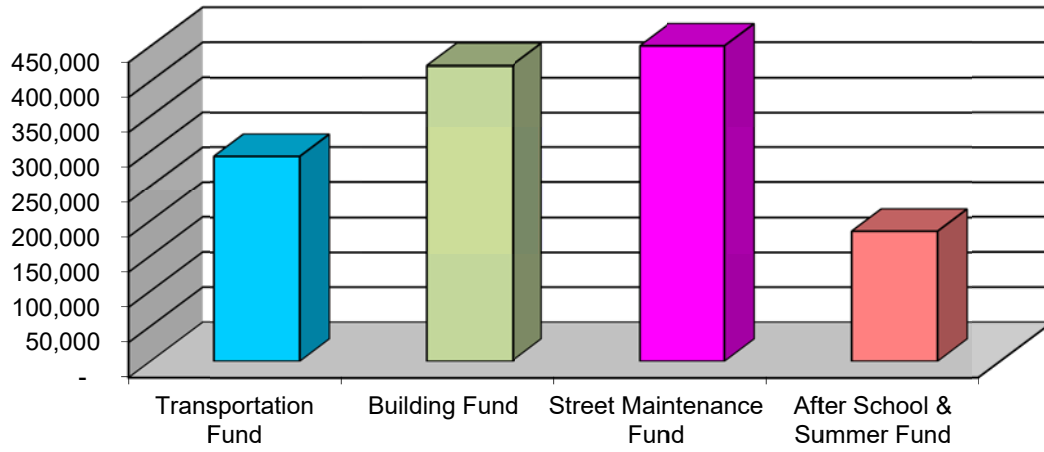
Operating Expenditures

Operating Expenditures represent the general non-personnel services related costs of the Village and at \$2,397,922 represent 29.0% of the General Fund Budget. This category reflects a decrease of -\$181,894 from last year's budget.

Capital Outlay & Other Non-Operating Expenditures

With expenses of \$345,304 Capital Outlay represents 4.2% of the Budget. This category reflects an increase of \$ 339,204 from last year's budget.

SUMMARY OF SPECIAL REVENUE FUNDS



Building Fee Fund

This fund is used to account for restricted revenues and expenses associated with the Building Department. Fiscal Year 2021 expenditures include Contractual Services for the Building Department, Permit Clerk's Salary and other miscellaneous expenditures for office needs. The total revenue anticipated to be collected in this category for FY 2021 is \$421,698 and represents a decrease of -\$177,616 from last year's budget.

Street Maintenance Fund

This fund is used to account for restricted local option gas tax revenues and expenditures which are designated by State Statutes for road maintenance and other related expenses. Fiscal Year 2021 expenditures include repair and maintenance of roads, road drainage, street sweeping, signage and safety, re-striping Village's streets and miscellaneous improvements. Total fund expenditures are \$449,854

Transportation Fund

This fund is used to account for restricted revenues and expenditures associated with a county levied surtax and designated for public transit & transportation purposes. Fiscal Year 2021 budget includes a total amount of \$325,888 and represents a decrease of -\$20,000 from last year's budget.

After School & Summer Program Fund

This fund is used to account for restricted revenues and expenditures associated with the Children's Trust Grant and serving Treasure Island Elementary School. Fiscal Year 2021 revenue & expenditures include a grant in the amount of \$169,252 which is the same as last year and an annual match in the amount of \$ 7,277 which represents a decrease of \$-9,014 from last year's match amount.

Capital Projects Fund

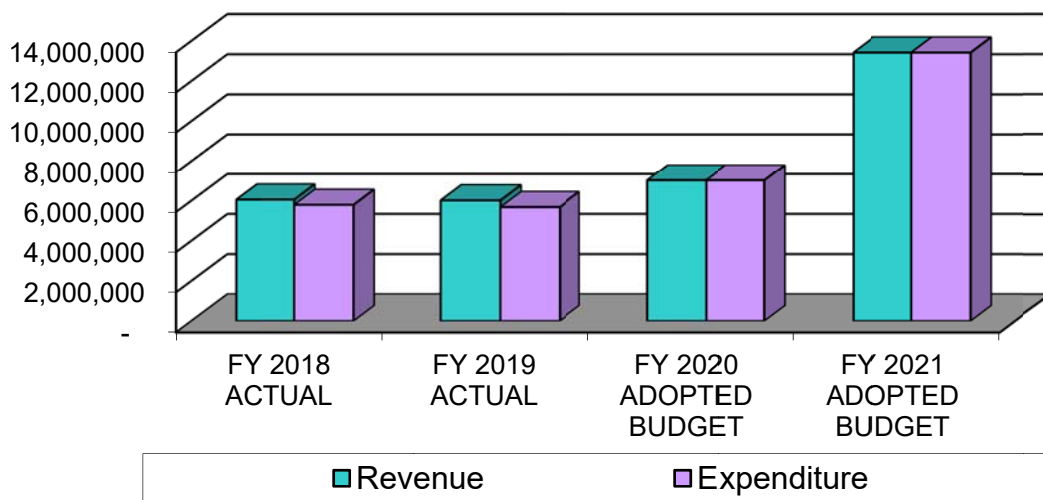
This fund is established to account for restricted funds anticipated from debt proceeds, and grants for the following projects: The budget for Fiscal Year 2021 totals \$635,000 and is for new Public Safety/Fire Complex, TIES community park design and construction phase I, design and permitting for Islandwalk, and a kayak launch at Vogel Park.

Enterprise Funds

Utility Funds - Water, Sewer and Sanitation Fund

This fund is used to account for the revenues and expenditures associated with the provision of water, sewer and sanitation services to the residents of the Village. The revenues available for allocation in the 2021 Fiscal Year Budget are \$6,478,616 and represent an increase of \$467,096 from last year's budget.

**WATER, SEWER AND SANITATION FUND
COMPARISON OF CURRENT FINANCIAL
RESOURCES AND CURRENT EXPENDITURES
FISCAL YEARS 2017-2021**



Storm Water Fund

This fund is used to account for the revenues and expenditures associated with the provision of stormwater services to the residents of the Village. The revenues available for allocation in the 2021 Fiscal Year budget are \$ 2,486,025. The stormwater system will be needing significant capital improvements in the near future and it is anticipated that rate increases will be necessary in that system to support debt that will need to be issued to pay for those improvements. We will need to undertake a rate study in that system before we can proceed with those projects.

BUDGET SUMMARY-UTILITIES FUND & STORM WATER EXPENDITURES

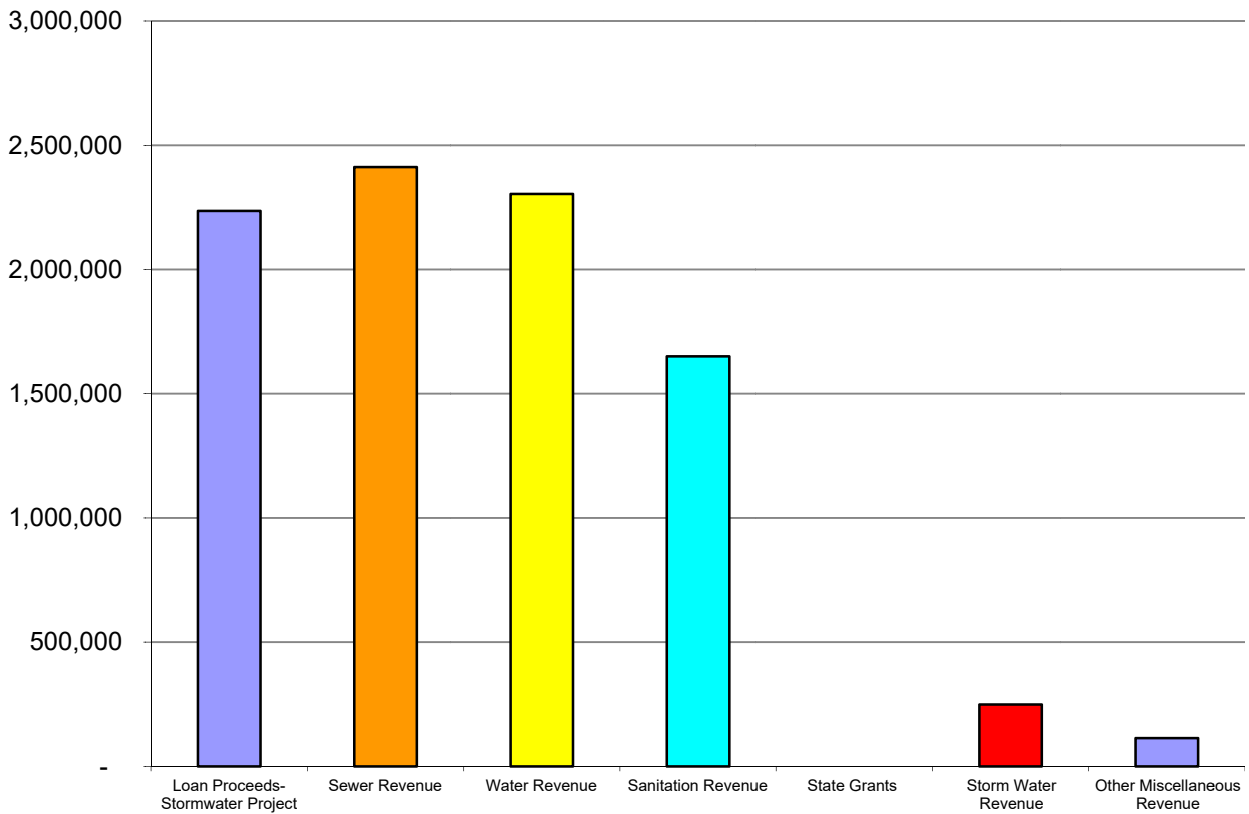
UTILITY FUNDS WATER, SEWER, SANITATION

ACTUAL FY 2018	ACTUAL FY 2019	ADOPTED BUDGET FY 2020	UTILITY FUNDS	ADOPTED BUDGET FY 2021	% OF TOTAL ADOPTED BUDGET	INCREASE/ (DECREASE)
1,900,239	1,763,088	1,070,247	Utilities Administration	2,244,059	34%	1,173,812
925,518	716,739	856,813	Water	796,239	12%	(60,574)
1,566,387	1,553,838	1,421,386	Sewer	1,483,679	22%	62,292
1,144,499	1,223,841	1,127,514	Sanitation	1,140,643	17%	13,129
0	0	1,058,190	Transfer to General Fund	0	0%	(1,058,190)
0	0	53,212	Transfer to Street Maintenance Fund	0	0%	(53,212)
948,771	336,023	349,722	Transfer to Sewer Improvement Fund	455,511	7%	105,789
0	0	531,456	Transfer to Water Improvement Fund	531,456	8%	0
6,485,414	5,593,530	6,468,541	TOTAL	6,651,586	100%	183,046

STORMWATER FUND

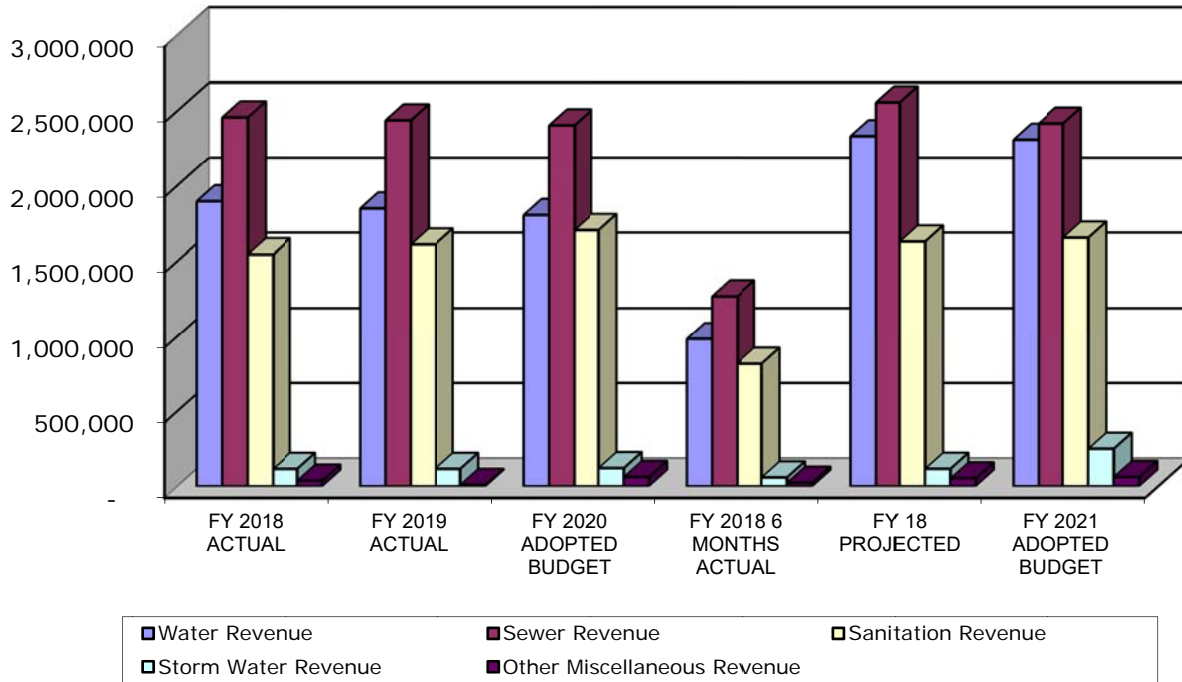
ACTUAL FY 2018	ACTUAL FY 2019	ADOPTED BUDGET FY 2020	STORMWATER FUND	ADOPTED BUDGET FY 2021	% OF TOTAL ADOPTED BUDGET	INCREASE/ (DECREASE)
79,474	90,262	457,857	Storm Water	2,486,025	100%	2,028,168
0	0	0	Transfer to Street Maintenance	0	0%	0
79,474	90,262	457,857	TOTAL	2,486,025	100%	2,028,168

ENTERPRISE FUNDS-REVENUE SUMMARY FY 2021



ENTERPRISE FUNDS REVENUE-SUMMARY 2018-2021

ENTERPRISE FUNDS
Summary 2018 - 2021



Debt Service Fund

The Village of North Bay Village Debt Service Funds are used to account for the accumulation of resources, payments of general obligation bond principal, Village's Series 2010 debt interest and Series 2010 Refunding Note Project Fund principal. Ad Valorem taxes in the amount of \$ 835,816 will be levied to fund this year's annual debt service requirement. The Village has several important debt-related priorities to consider. The recommendation at this time is to refinance Sakura Loan. This will free up \$194,456 from the adopted General Fund budget and will increase the voted debt service millage rate by an estimated 0.39 mills. Voters previously approved \$7.9 million in General Obligation debt and none of that has been issued to date. We would issue the full amount of the approved GO debt to save on issuance costs.

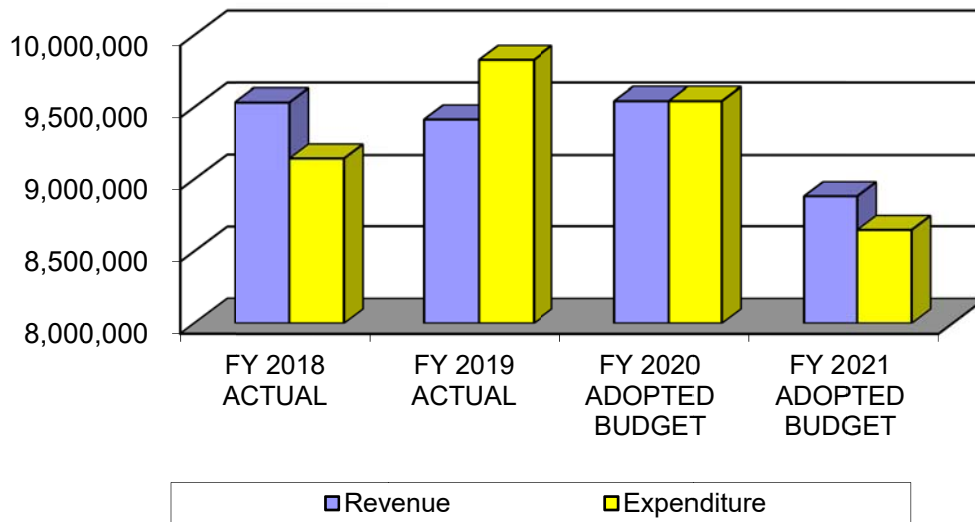
Additionally, we are also recommending issuing the balance of \$3,040,000 of General obligation bonds approved in 2008, but not yet issued. This debt would pay for the initial improvements to the Treasure Island Elementary School (TIES) Community Park project, which is estimated to cost \$4.722 million. The additional voted debt service millage rate for this project is estimated at 0.2000 mills. Roadway Improvements

The Village issued \$1,500,000 of non-GO debt for roadway improvements. This debt is paid for with CITT funds and will have no impact on the adopted budget as it has been factored in at this time.

Other debt has been issued for water and sewer system improvements in the amount of \$6.6 million. That debt is being repaid from revenues generated from those systems. There is no impact to the General Fund.

The stormwater system will be needing significant capital improvements in the near future and it is anticipated that rate increases will be necessary in that system to support debt that will need to be issued to pay for those improvements. We will need to undertake a rate study in that system before we can proceed with those projects.

GENERAL FUND - COMPARISON OF CURRENT REVENUES AND EXPENDITURES



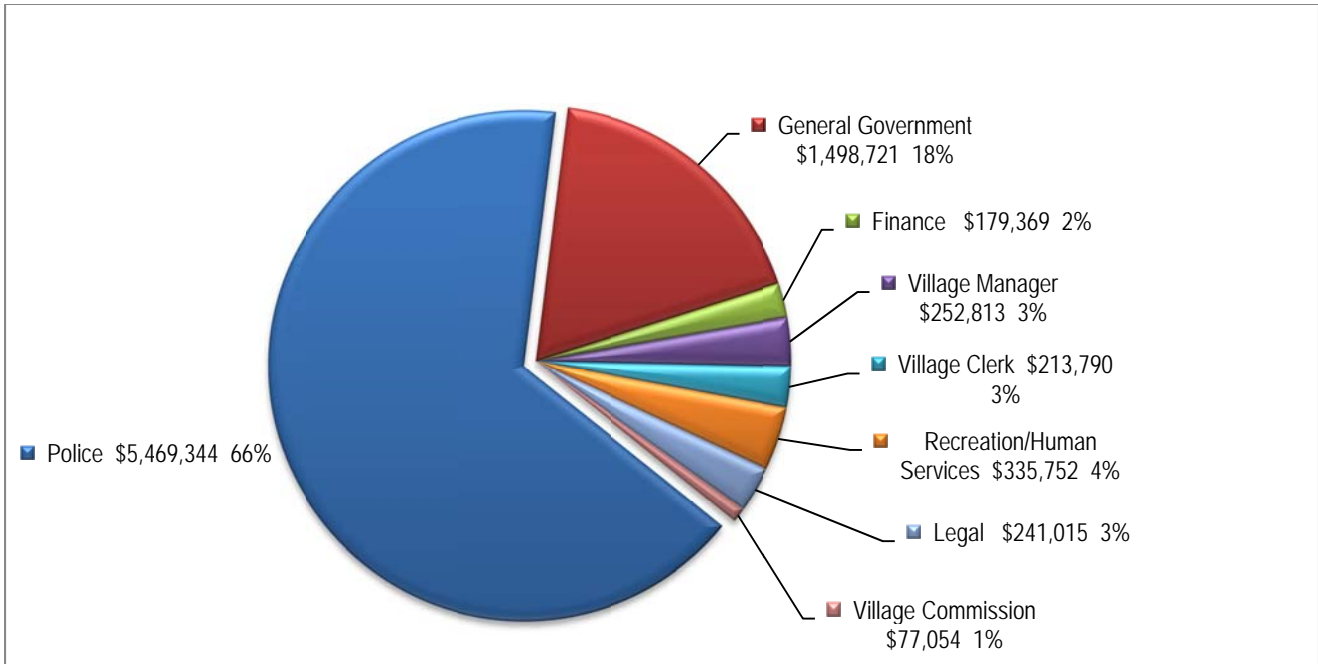
GENERAL FUND REVENUES & EXPENDITURES

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
Ad Valorem Taxes	5,667,670	5,682,945	5,700,724	5,079,122	5,733,082	6,023,062
Franchise Fees	462,328	465,276	407,024	147,188	383,697	437,300
Utility Service Tax	834,401	819,767	807,000	333,037	810,632	798,077
Licenses & Permits	79,062	66,200	100,000	93,283	241,132	387,408
Intergovernmental Revenue	949,232	1,051,086	1,039,639	491,809	898,838	880,262
General Service	69,302	96,000	100,680	54,325	84,773	100,680
Fines & Forfeitures	143,867	215,520	147,000	135,596	246,990	137,000
Miscellaneous Revenue	458,482	124,481	126,991	56,822	145,617	115,093
Total Operating Revenues	8,664,344	8,521,276	8,429,057	6,391,182	8,544,761	8,878,882
Other Non-Operating Revenues						
Unassigned Fund Balance	977,913	1,253,735	831,664	760,139	760,139	759,326
Fund Balance required 20%	1,674,570	1,759,352	1,843,724	1,843,724	1,843,724	1,728,929
Interfund Transfer	870,414	896,724	1,115,401	557,701	1,084,959	-
Total Non-Operating Revenues	3,522,897	3,909,811	3,790,789	3,161,563	3,688,822	2,488,255
TOTAL GENERAL FUND REVENUE	12,187,241	12,431,087	12,219,846	9,552,745	12,233,583	11,367,137
Operating Expenditures						
Village Commission	62,560	74,429	78,369	30,287	73,460	77,054
Village Manager	387,172	386,666	547,290	226,596	535,523	252,813
Village Clerk	460,734	234,472	234,835	88,049	216,932	213,790
Legal Services Department	303,026	392,853	310,250	153,608	418,229	241,015
Finance	479,044	481,255	591,651	245,653	491,248	179,369
General Government	1,421,406	1,966,979	1,353,086	688,883	1,615,948	1,498,721
Police	5,531,126	5,506,875	5,573,770	2,641,176	5,619,584	5,469,344
Recreation & Human Services Department	261,220	293,932	456,227	153,231	338,770	335,752
Reserves for accrued liability costs	-	-	73,142	-	-	-
Total Operating Expenditures	8,906,287	9,337,461	9,218,620	4,227,482	9,309,693	8,267,858
Transfer to Building Fund	-	-	-	-	102,431	44,698
Transfers to After School & Summer Fund	10,000	12,442	16,291	5,430	6,291	7,277
Transfers to Street Maintenance	175,207	210,965	254,299	125,898	271,665	269,563
Transfers to Transportation Fund	55,248	55,248	55,248	27,624	55,248	55,248
Total Operating & Transfers	9,146,742	9,827,225	9,617,600	4,386,435	9,745,328	8,644,643
Fund Balances/Reserves/Net Assets	3,040,499	2,603,863	2,675,388	5,166,310	2,488,255	2,722,494
Total Non- Operating Expense	3,280,954	3,093,626	3,001,226	5,325,263	2,923,889	3,099,280
TOTAL GENERAL FUND EXPENDITURES	12,187,241	12,431,087	12,219,846	9,552,745	12,233,583	11,367,137

GENERAL FUND REVENUES-DETAIL

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
Ad Valorem Taxes	5,667,670	5,682,945	5,700,724	5,079,122	5,733,082	6,023,062
Franchise - Sanitation	1,349	327	1,000	-	-	1,000
Utility Tax -Electric	603,785	615,743	590,000	248,865	613,965	610,000
Utility Tax - Gas	12,660	10,814	15,000	6,129	11,146	12,000
Communication Service Tax	217,957	193,210	202,000	78,043	185,521	176,077
Franchise Fee - Electric	428,987	436,126	375,524	133,880	355,090	410,000
Franchise Fee - Gas	13,458	10,289	12,000	5,402	9,629	7,800
Franchise Fee - Solid Waste	-	-	-	163	478	-
Franchise - US Postal Service	18,534	18,534	18,500	7,743	18,500	18,500
Sub - Total	6,964,399	6,967,989	6,914,748	5,559,347	6,927,411	7,258,439
Licenses & Permits						
Local Business Tax	66,812	55,875	87,000	76,321	79,321	87,000
Registration Fee	1,750	1,925	2,000	1,025	1,550	2,000
Parking Fees	-	-	-	7,701	144,676	285,408
Foreclosure Registry	10,500	8,400	10,000	4,350	11,700	12,000
Miscellaneous Permits	-	-	1,000	-	-	1,000
Sub - Total	79,062	66,200	100,000	93,283	241,132	387,408
Intergovernmental Revenues						
County Grant (SRO)	-	35,088	70,000	70,337	70,337	77,834
Other Grants	5,824	1,500	-	-	-	-
State Revenue Sharing	209,502	271,166	217,397	104,761	200,568	174,135
Alcoholic Beverage License	5,276	5,164	5,000	-	4,160	5,000
Local 1/2 Cent Sales Tax	705,644	712,273	727,242	302,697	601,745	603,293
Business Tax - County	22,986	25,895	20,000	14,014	22,028	20,000
Sub - Total	949,232	1,051,086	1,039,639	491,809	898,838	880,262
Charges For Services						
Administrative Fee for Off-Duty Detail	3,265	8,210	3,000	1,978	3,956	3,000
Record Research and Review	30,848	31,914	35,000	15,942	31,217	30,000
Passport Fee	14,480	21,777	18,000	7,105	11,210	18,000
Short Term Vacation Rental	450	12,350	20,000	26,950	33,050	25,000
Burglar Alarm Revenues	70	10	-	10	30	-
Advertising / Bus Stop	4,680	4,680	4,680	2,340	4,680	4,680
Youth Summer Program-Police	15,509	17,059	20,000	-	630	20,000
Sub - Total	69,302	96,000	100,680	54,325	84,773	100,680
Fines & Forfeitures						
Court Fines	76,367	82,448	60,000	37,748	60,496	50,000
Police Education	1,371	1,636	2,000	958	1,799	2,000
Traffic Safety System	263	166	-	85	85	-
Traffic Fines to ATS/STATE	-	-	-	-	-	-
Code Enforcement Fines	65,866	131,270	85,000	96,805	184,610	85,000
Sub - Total	143,867	215,520	147,000	135,596	246,990	137,000
Miscellaneous Revenues						
Sales of Surplus Equipment & Materials	33,651	2,716	-	-	-	-
Interest Earnings	40,779	31,213	40,000	13,780	25,560	30,000
Contributions & Donations Youth Program	1,220	5,790	-	59	799	-
Reimbursement-Insurance Claims	16,413	6,084	-	10,634	39,634	-
Reimbursement-School Crossing Guard	910	838	1,000	695	1,390	1,000
Reimbursement-Mileage (take home veh)	20,229	21,913	23,000	9,313	20,126	20,000
Hurricane/Disaster Emergency Relief	306,600	-	-	-	-	-
Other Miscellaneous Revenue	35,630	49,852	59,991	19,791	55,007	61,093
Lobbyist Registration Fee	3,050	6,075	3,000	2,550	3,100	3,000
Sub - Total	458,482	124,481	126,991	56,822	145,617	115,093
Transfer in from Utility Fund	841,644	871,526	1,083,276	541,638	1,083,276	-
Transfer in from Building Fund	28,770	25,198	32,121	16,061	32,121	-
Sub - Total	870,414	896,724	1,115,397	557,699	1,115,397	-
TOTAL REVENUE	9,534,758	9,418,000	9,544,458	6,948,881	9,660,158	8,878,882

GENERAL FUND EXPENDITURES BY DEPARTMENT



GENERAL FUND EXPENDITURES BY DEPARTMENT

ACTUAL FY 2018	ACTUAL FY 2019	ADOPTED BUDGET FY 2020	GENERAL FUND EXPENDITURES	ADOPTED BUDGET FY 2021	% OF TOTAL ADOPTED BUDGET	INCREASE/ (DECREASE)
62,560	74,429	78,369	Village Commission Department	77,054	1%	(1,315)
387,172	386,666	547,290	Village Manager Department	252,813	3%	(294,477)
460,734	234,472	234,835	Village Clerk Department	213,790	2%	(21,045)
479,044	481,255	591,651	Finance Department	179,369	2%	(412,282)
303,026	392,853	310,250	Legal Services Department	241,015	3%	(69,235)
1,661,861	2,305,701	1,353,086	General Government Department	1,498,721	17%	145,635
5,531,126	5,506,875	5,573,770	Police Department	5,469,344	63%	(104,426)
261,220	293,932	456,227	Recreation & Human Services Dept.	335,752	4%	(120,475)
0	0	0	Transfer to Building Fund	44,698	1%	44,698
10,000	12,442	16,291	Transfers to After School & Summer Fund	7,277	0.1%	(9,014)
175,207	210,965	254,299	Transfers to Street Maintenance	269,563	3%	15,264
55,248	55,248	55,248	Transfers to Transportation Fund	55,248	1%	0
9,387,197	10,165,947	9,544,458	TOTAL	8,644,643	100%	(899,815)

GENERAL FUND-VILLAGE COMMISSION

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Village Commission is the legislative body, which acts as the policy-making entity that establishes legislation through ordinances and resolutions to meet the needs of the residents.

PERFORMANCE INDICATORS

Regular Village Commission meetings are held the second Tuesday of every month at a site determined by the Commission.

Village Commission meetings are noted on the Village's website and the public is always welcome.

Village Commission meetings are also broadcast on North Bay Village TV & streamed live on NBV Website.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The Village Commission consists of five elected officials; Mayor at large, Vice Mayor and three commissioners; one at large and one representative for each island district, North Bay Island, Treasure Island, Harbor Island.
- ❖ The Village Commission represents the residents and businesses of North Bay Village by formulating Village legislation & policies.
- ❖ Commission activities include regular Commission Meetings the second Tuesday of each month and other meetings necessary to govern the Village of North Bay Village.

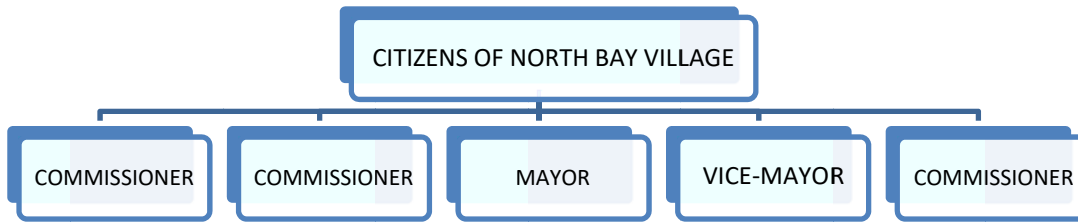
DEPARTMENT GOALS

- ✨ *Develop a legislative action plan in the best interest of the residents, businesses and visitors of the Village.*
- ✨ *To act as a responsible governing body serving in the best interests of the Village*

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
PERSONNEL SERVICES	35,366	35,683	35,619	15,148	35,296	26,714
MATERIALS, SUPPLIES, SERVICES	27,194	38,746	42,750	15,139	38,164	50,340
TOTAL OPERATING BUDGET	62,560	74,429	78,369	30,287	73,460	77,054
CAPITAL	0	0	0	0	0	0
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	0	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	62,560	74,429	78,369	30,287	73,460	77,054

GENERAL FUND-VILLAGE COMMISSION



Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
Salaries Commission	32,775	33,470	33,000	14,250	33,000	33,000
Fica	2,507	2,119	2,525	851	2,202	2,525
Workers' Compensation	83	94	94	47	94	94
Cost Allocation	0	0	0	0	0	(8,905)
TOTAL PERSONNEL SERVICES	35,366	35,683	35,619	15,148	35,296	26,714
Telephone	6,840	5,886	6,000	1,806	4,621	6,000
Travel, Conf, Meetings & Sponsored Events-Mayor	0	0	7,500	2,898	7,296	9,500
Travel, Conf, Meetings & Sponsored Events-Vice Mayor	0	0	5,000	613	4,876	7,000
Travel, Conf, Meetings & Sponsored Events-At Large Comm	0	0	5,000	580	4,580	7,000
Travel, Conf, Meetings & Sponsored Events-TI Comm	0	0	5,000	828	3,155	5,750
Travel, Conf, Meetings & Sponsored Events-NBI Comm	0	0	5,000	122	4,744	7,000
Dues, Subscriptions & Memberships	3,434	7,826	9,250	8,292	8,892	8,090
TOTAL MATERIALS, SUPPLIES, SERVICES	27,194	38,746	42,750	15,139	38,164	50,340
TOTAL OPERATING BUDGET	62,560	74,429	78,369	30,287	73,460	77,054
TOTAL DEPARTMENT BUDGET	62,560	74,429	78,369	30,287	73,460	77,054

GENERAL FUND-OFFICE OF THE VILLAGE MANAGER

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Village Manager is the Chief Executive Officer of the Village, whose primary responsibility is to carry out policies and directives of the Village Commission through the Village Administration and to ensure the proper conduct of the Village's day to day operations.

DEPARTMENT GOALS

- ☀ *Ensure programs, policies and projects are implemented as approved by the Commission.*
- ☀ *Ensure Capital Projects are established and implemented.*
- ☀ *Ensure the FY 2021 Budget and long term plans are Adopted and implemented in accordance with the direction of the Village Commission.*
- ☀ *Continue to improve communications with the residents.*
- ☀ *Coordinate the application of funding for Capital Projects.*

DESCRIPTION OF SERVICES AND ACTIVITIES

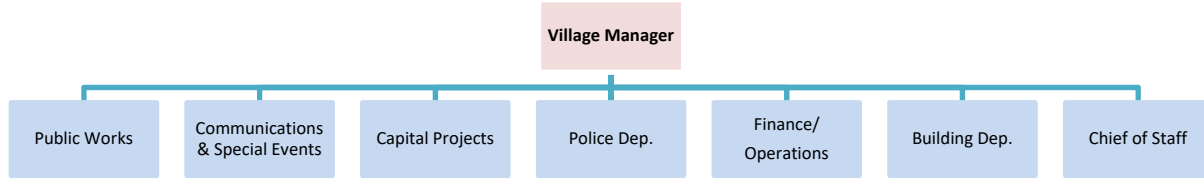
- ❖ The Village Manager directs and coordinates the operation of all Village departments. The Village Manager implements policy guidelines established by the Commission. The Village Manager is responsible for making appropriate studies, recommendations, and reports to the Village Commission on all matters of interest or concern to the Village.
- ❖ The Village Manager has the Charter assigned authority to see that all laws and ordinances are enforced, to appoint Village Department Directors with approval of the Commission, and to recommend an annual budget
- ❖ The Village Manager's Office also maintains positive and open relations with the media, Federal, State and County agencies and the general public; and prepares and presents reports to the commission on the daily operation of the Village.
- ❖ The Village Manager is responsible for the preparation of the annual budget and for overseeing the approved annual budget expenditures.

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
PERSONNEL SERVICES	352,740	316,835	523,690	215,043	514,591	242,393
MATERIALS, SUPPLIES, SERVICES	34,431	69,831	23,600	11,553	20,932	10,420
TOTAL OPERATING BUDGET	387,172	386,666	547,290	226,596	535,523	252,813
CAPITAL	0	0	0	0	0	0
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	0	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	387,172	386,666	547,290	226,596	535,523	252,813

GENERAL FUND-OFFICE OF THE VILLAGE MANAGER

Performance Measures/Indicators	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.
Maintain Expenditures within the approved FY 2021 Budget	X	X	X	X
New Harbor Island Parking Plan		X		
Complete FOP Labor Contract Negotiations for Civilians	X			
Complete POLICE FOP Labor Contract	X		X	
Fill approved vacant budgeted personnel positions	X			
Prepare & Present FY 2022 Budget by July, 2021				X



Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
Regular Salaries	245,690	211,233	350,982	157,947	347,090	335,215
Overtime	691	46	0	0	0	0
Car/Clothing Allowance	4,263	4,310	14,400	6,482	14,230	14,400
Fica	18,345	15,648	27,952	12,286	27,641	26,746
Retirement Contributions	33,472	32,725	91,610	19,126	87,698	91,480
Health, Life, Dental	49,488	52,128	37,909	18,784	37,096	39,042
Worker's Compensation	790	745	837	418	836	723
Cost Allocation	0	0	0	0	0	(265,213)
TOTAL PERSONNEL SERVICES	352,740	316,835	523,690	215,043	514,591	242,393
Travel, Conferences & Meetings	1,025	8,690	15,000	9,005	14,005	4,500
Telephone	3,810	3,521	3,600	1,220	2,199	1,920
Professional Services	27,186	54,242	0	0	0	0
Gas and Oil	315	739	0	0	0	0
Special Department Supplies	0	0	0	0	0	0
Dues, Subscriptions & Memberships	2,095	2,639	5,000	1,328	4,728	4,000
TOTAL MATERIALS, SUPPLIES, SERVICES	34,431	69,831	23,600	11,553	20,932	10,420
TOTAL OPERATING BUDGET	387,172	386,666	218,520	226,596	535,523	252,813
TOTAL DEPARTMENT BUDGET	387,172	386,666	547,290	226,596	535,523	252,813

GENERAL FUND-OFFICE OF THE VILLAGE CLERK

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of the Village Clerk's office is to ensure the integrity of the municipal governance process, act as the official resource center and records custodian while providing quality customer service to members of the public, Village Commission and staff by utilizing the best technology to provide documents from the Village's archived official records.

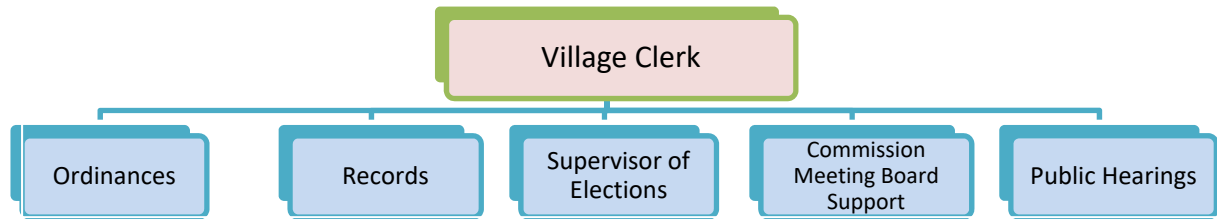
DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The Village Clerk serves as the Corporate Secretary to the Municipal Corporation, Secretary to the Village Commission, Records Custodian and Supervisor of Elections for North Bay Village.
- ❖ The Village Clerk is responsible for the scheduling, preparation and recording of all Village meetings.
- ❖ The Village Clerk handles all public records requests for the Village in accordance with Florida Statutes and maintains custody of the Village's vital records.
- ❖ The Village Clerk's Office coordinates with the other departments to conduct the business of the Village.

Performance Measures/Indicators	FY 19-20 Actual	FY 20-21 Estimated
Public records requests	178	300
Public notices posted	49	70
Municode codifications	3	4
Ordinances processed	12	15
Resolutions processed	59	70
Lobbyist registrations processed	10	15
Board meeting minutes completed	17	70

Approximation from prior Village Clerk

GENERAL FUND-OFFICE OF THE VILLAGE CLERK



DEPARTMENT GOALS

- ✱ Continue to Update the Village Code
- ✱ Continue to be responsible for the preparation of all Boards and Committees agendas and agenda packets, attendance at all meetings and the preparation and submittal of all minutes.
- ✱ Continue to process all Public Records Requests within reasonable time.
- ✱ Continue to provide citizens with the most updated documents in an efficient matter.
- ✱ Begin implementation for an Agenda Management software to support transparency and public meeting workflow initiatives.
- ✱ Continue to update the Village Clerk's page and Meeting Calendar with the most current and accurate information.
- ✱ Continue the efforts of the Village wide Records Management plan.
- ✱ Continue to purge documents after retention has been met in accordance with State Law.
- ✱ Continue the digitization of all historic and permanent records in order to access them electronically.
- ✱ Implement a Public Records Management Software to organize, manage and track public records requests.

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
PERSONNEL SERVICES	377,589	152,428	187,804	81,091	176,908	145,990
MATERIALS, SUPPLIES, SERVICES	83,144	82,044	47,031	6,958	40,024	67,800
TOTAL OPERATING BUDGET	460,734	234,472	234,835	88,049	216,932	213,790
TOTAL NON-OPERATING BUDGET	0	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	460,734	234,472	234,835	88,049	216,932	213,790

GENERAL FUND-OFFICE OF THE VILLAGE CLERK

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
Regular Salaries	296,205	106,129	128,950	55,418	121,198	123,000
Car/Clothing Allowance	0	4,171	3,600	1,817	3,600	3,600
Fica Tax	16,209	8,318	10,140	4,432	9,547	9,685
Retirement Contributions	45,843	15,367	25,392	10,664	23,833	25,786
Health, Life, Dental	18,932	18,039	19,395	8,597	18,403	20,283
Workers' Compensation	401	404	326	163	326	283
Cost Allocation	0	0	0	0	0	(36,647)
TOTAL PERSONNEL SERVICES	377,589	152,428	187,804	81,091	176,908	145,990
Professional Services	30,992	19,387	10,000	732	4,964	6,000
Travel, Conferences & Meeting	325	2,408	4,800	836	2,236	4,500
Telephone	1,204	886	2,400	298	881	1,200
Contract Services-Data Processing	0	3,300	3,531	0	13,531	29,800
Advertising	37,872	45,567	15,000	1,271	12,542	15,000
Ordinance Codification	11,880	245	9,000	2,972	3,972	9,000
Election Expense	(263)	8,815	0	0	0	0
Office Supplies	0	0	0	0	0	0
Gas & Oil	0	0	0	0	0	0
Special Department Supplies	0	0	0	0	0	0
Dues, Subscriptions & Memberships	755	1,266	1,300	699	1,198	1,300
Education & Training	379	170	1,000	150	700	1,000
TOTAL MATERIALS, SUPPLIES, SVCS	83,144	82,044	47,031	6,958	40,024	67,800
TOTAL OPERATING BUDGET	460,734	234,472	234,835	88,049	216,932	213,790
OFFICE EQUIPMENT	0	0	0	0	0	0
TOTAL CAPITAL	0	0	0	0	0	0
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON OPERATING BUDGET	0	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	460,734	234,472	234,835	88,049	216,932	213,790

GENERAL FUND-FINANCE DEPARTMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of the Finance Department is to account for all financial transactions of the Village using Generally Accepted Accounting Principles to maintain fiscal responsibility, and to provide quality information in a timely manner, while maintaining the highest level of ethical professional standards.

DEPARTMENT GOALS

- ☀ *Monitor and secure funding for voter approved capital projects.*
- ☀ *Ensure grant compliance.*
- ☀ *Review and improve procurement process.*
- ☀ *Reduce accounts receivable and implement performance measures to reflect the difference per year.*
- ☀ *Ensure that Departments and the public have timely and accurate reports.*
- ☀ *Prepare Budget on time and administer carefully during the year.*

DESCRIPTION OF SERVICES AND ACTIVITIES

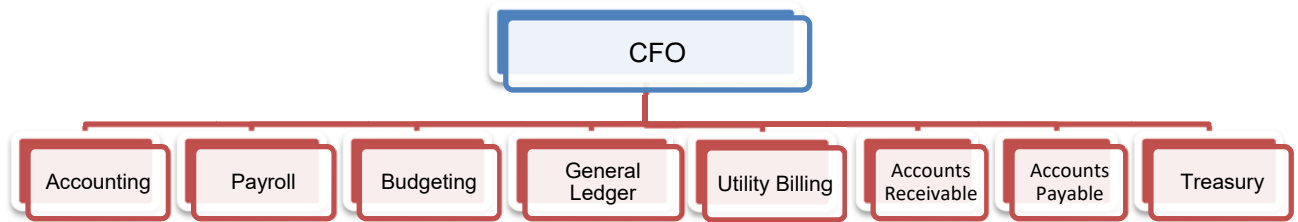
- ❖ The Finance Department processes and records all fiscal activity of the Village, as well as, manages Village computer hardware and network system. All cash receipts are recorded and deposited intact in the bank. Direct deposits of payroll are prepared biweekly in addition to other related functions as required. All Village expenditures are verified, recorded and disbursed weekly.
- ❖ Utility bills are prepared and mailed on a monthly basis. All the above fiscal information and activity is maintained on the Village's current computer system.
- ❖ All checks, bills and financial statements are generated by the Finance Department.

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Complete Annual Financial Report		X		
CAFR Preparation		X		
Review and Evaluate our computer system enhancement every six months		X		X
Complete bank reconciliations no later than 10 days after end of month for	X	X	X	X

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
PERSONNEL SERVICES	472,204	390,501	579,741	190,769	366,956	173,939
MATERIALS, SUPPLIES, SERVICES	6,840	90,754	11,910	54,883	124,292	5,430
TOTAL OPERATING BUDGET	479,044	481,255	591,651	245,653	491,248	179,369
TOTAL NON-OPERATING BUDGET	0	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	479,044	481,255	591,651	245,653	491,248	179,369

GENERAL FUND-FINANCE DEPARTMENT



Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
Regular Salaries	328,533	279,195	396,378	140,288	261,271	326,676
Overtime	5,598	4,786	5,000	3,174	4,596	0
Car/Clothing Allowance	4,216	4,384	6,000	1,718	3,600	3,600
Fica Tax	23,723	20,508	30,782	9,917	20,614	25,266
Retirement Contributions	45,595	41,558	71,244	16,057	30,912	55,505
Life, Health, Dental Insurance	63,686	38,017	69,416	19,154	45,041	78,297
Workers' Compensation	853	2,053	921	461	922	754
Cost Allocation	0	0	0	0	0	(316,158)
TOTAL PERSONNEL SERVICES	472,204	390,501	579,741	190,769	366,956	173,939
Accounting & Audit	0	0	0	0	0	0
Professional Svc.	0	87,150	0	51,739	119,041	0
Travel, Conferences & Meeting	4,553	378	6,960	2,016	2,516	3,430
Telephone	1,272	1,480	2,400	600	860	0
R&M Office Equipment	0	0	0	0	0	0
Office Supplies	0	0	0	0	0	0
Gas & Oil	0	0	0	0	0	0
Special Department Supplies	0	335	250	216	216	200
Dues, Subscriptions & Memberships	980	445	1,300	312	1,124	1,300
Education & Training	35	966	1,000	0	535	500
TOTAL MATERIALS, SUPPLIES, SERVICES	6,840	90,754	11,910	54,883	124,292	5,430
TOTAL OPERATING BUDGET	479,044	481,255	591,651	245,653	491,248	179,369
Office Equipment	0	0	0	0	0	0
TOTAL CAPITAL	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	479,044	481,255	591,651	245,653	491,248	179,369

GENERAL FUND LEGAL DEPARTMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of the Legal Department is to provide guidance and assistance on legislative and administrative actions for effective and ethical deliverance of the public trust.

PERFORMANCE INDICATORS

Evaluate lawsuits to reduce litigations cost.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ Advise Village Commission, Village Manager, and Staff on legal issues.
- ❖ Prepare and recommend ordinances, resolutions and contracts.
- ❖ Prosecute Violations of Village ordinances, act as trial and appellate counsel in litigation matters, and represent the Village in all legal proceedings.
- ❖ Provide the Village with superior contracted legal services that are flexible, multi-specialized, and economically competitive. Deliver legal services that are integrated and supportive of other Village departments.

DEPARTMENT GOALS

- ✱ Practice preventative law with Village Commission and Village Administration to anticipate and avoid legal issues, challenges and litigation before they arise.
- ✱ Assist Village with contractual issues pertaining to completion of pending capital projects and implementation of new capital projects to ensure the Village is adequately legally protected in design, construction, grant and financing transactions from procurement through project completion.
- ✱ Assist Village on all legal issues pertaining to its Comprehensive Plan and Land Development regulations in all Quasi-judicial proceedings.
- ✱ Timely and cost effectively defend all litigation, including administrative labor proceedings, on behalf of the Village, implementing the policy direction of the Village Commission on all litigation matters.
- ✱ Provide guidance to Village Commission, Village Administration and staff on ethics laws, including sunshine law, public records, voting conflicts and gifts.
- ✱ Assist Village Administration with implementation of updated human resources policies and union contracts to ensure Management's ability to effectively manage Village departments.

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
TOTAL MATERIALS, SUPPLIES, SERVICES	303,026	392,853	310,250	153,608	418,229	241,015
TOTAL OPERATING BUDGET	303,026	392,853	310,250	153,608	418,229	241,015
TOTAL NON-OPERATING BUDGET	0	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	303,026	392,853	310,250	153,608	418,229	241,015

GENERAL FUND-LEGAL DEPARTMENT

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
Village Attorney-General	185,790	225,053	219,000	88,555	215,476	200,644
Village Attorney-Litigation	81,654	98,937	25,000	16,121	39,563	25,000
Labor Negotiations	0	67,363	46,250	43,212	137,750	46,250
Other legal issues	35,582	0	20,000	2,720	19,440	20,000
Code Enforcement Special Master	0	1,500	0	3,000	6,000	7,500
Cost Allocation	0	0	0	0	0	(58,379)
TOTAL MATERIALS, SUPPLIES, SERVICES	303,026	392,853	310,250	153,608	418,229	241,015
TOTAL OPERATING BUDGET	303,026	392,853	310,250	153,608	418,229	241,015
TOTAL DEPARTMENT BUDGET	303,026	392,853	310,250	153,608	418,229	241,015

GENERAL FUND-GENERAL GOVERNMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

This Department is responsible for managing the Village Post Office and all Services that are non-departmental related.

DEPARTMENT GOALS

- ✳ *Improve the availability and operation of public services and facilities.*
- ✳ *Rebrand Village*

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The budget reflects services not assigned to a particular department such as the post office, consulting services, utilities, Village-wide general liability insurance, public relations, citizen boards, general fund contingencies and Hurricane Disaster Emergency.

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Begin employee years of service recognition program	X			
Rebrand Village		X		

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
PERSONNEL SERVICES	124,736	123,019	198,215	88,334	184,490	133,992
MATERIALS, SUPPLIES, SERVICES	1,171,522	1,835,598	1,037,644	600,549	1,309,891	1,063,933
TOTAL OPERATING BUDGET	1,296,258	1,958,617	1,235,858	688,883	1,494,381	1,197,926
CAPITAL	0	8,362	0	0	0	26,000
DEBT SERVICE	0	0	117,228	0	121,566	274,795
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	365,602	338,722	0	0	0	0
TOTAL NON-OPERATING BUDGET	365,602	347,084	117,228	0	121,566	300,795
TOTAL DEPARTMENT BUDGET	1,661,861	2,305,701	1,353,086	688,883	1,615,948	1,498,721

GENERAL FUND-GENERAL GOVERNMENT

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
Regular Salaries	89,242	88,523	145,783	58,772	124,197	131,245
Overtime	146	442	0	1,793	2,293	0
Clothing Allowance	400	400	0	600	600	600
FICA	6,923	6,859	11,152	4,668	9,722	10,086
Retirement Contributions	7,159	7,367	12,257	5,181	12,709	13,185
Life, Health & Dental Insurance	20,426	17,559	28,687	12,865	26,059	29,652
Workers' Compensation	237	461	335	168	335	302
Unemployment Compensation	203	1,408	0	4,287	8,574	0
Cost Allocation for personnel	0	0	0	0	0	(51,079)
TOTAL PERSONNEL SERVICES	124,736	123,019	198,215	88,334	184,490	133,992
Bank fees	3,451	3,623	4,200	1,656	3,847	4,200
Accounting & Auditing	20,250	25,000	19,000	13,250	29,128	20,000
Professional Services	360,341	900,805	140,750	112,000	249,821	208,000
Advertising	0	11,016	2,500	534	2,067	2,000
Contract Services/Data Processing	64,269	84,923	123,132	64,420	121,840	135,508
Contract Services/Pre-Employment	3,093	3,172	500	1,029	2,058	1,000
Travel, Conferences & Meetings	5,697	22,635	15,800	10,011	10,011	10,500
Telephone	14,114	14,086	9,000	6,205	12,410	12,000
Postage	5,862	10,518	6,000	2,270	6,040	6,000
Equipment Rental	4,408	4,926	5,912	3,090	6,180	5,912
Building Lease	202,380	190,072	218,561	106,637	205,189	191,655
General Insurance	310,150	411,566	366,839	209,647	399,647	443,402
R & R Equipment/Bldg	28,683	24,790	14,620	10,777	16,554	16,620
Promotions - Public Relations	36,338	10,936	1,800	900	1,800	1,800
Public Relations/Newsletter	13,069	16,226	12,300	9,533	14,533	500
Animal Control	2,890	3,940	5,000	1,844	4,888	5,000
Cost Allocation for operating expenditures	0	0	0	0	0	(82,978)
Legal Settlement Expense	0	15,000	0	0	75,000	0
Office Supplies	38,371	30,532	30,000	10,181	20,362	22,000
Uniforms	4,190	3,696	2,500	1,027	2,054	2,500
Copier Lease	10,949	13,349	12,000	5,253	11,906	12,000
Special Departmental Supplies	25,911	28,603	33,900	12,099	19,198	27,900
Dues, Subscriptions & Memberships	16,807	4,579	8,330	8,284	8,584	10,415
Education & Training	299	0	5,000	2,816	3,632	2,000
Hurricane Disaster Emergency	0	1,605	0	7,086	83,142	0
Compensation/Personnel	0	0	0	0	0	6,000
Reserves	0	0	0	0	0	0
TOTAL MATERIALS, SUPPLIES, SERVICES	1,171,522	1,835,598	1,037,644	600,549	1,309,891	1,063,933
TOTAL OPERATING BUDGET	1,296,258	1,958,617	1,235,858	688,883	1,494,381	1,197,926
Office Equipment	0	8,362	0	0	0	26,000
TOTAL CAPITAL	0	8,362	0	0	0	26,000
Debt Principal-Sakura Lot	0	0	40,000	0	40,000	197,567
Debt Interest-Sakura Lot	0	0	77,228	0	81,566	77,228
TOTAL DEBT SERVICE	0	0	117,228	0	121,566	274,795
Transfer to After School & Summer Program	10,000	12,442	0	0	0	0
Transfer to Street Maintenance	175,207	210,965	0	0	0	0
Transfer to Transportation	55,248	55,248	0	0	0	0
TOTAL NON-OPERATING EXPENSES	365,602	338,722	0	0	0	0
TOTAL NON-OPERATING EXPENSES	365,602	347,084	117,228	0	121,566	300,795
TOTAL DEPARTMENT BUDGET	1,661,861	2,305,701	1,353,086	688,883	1,615,948	1,498,721

GENERAL FUND-POLICE DEPARTMENT

DEPARTMENT BUDGET MESSAGE

The North Bay Village Police Department is committed to providing public safety excellence through efficient and effective services, designed to deter crime and disorder. Through fiscally responsible proactive and comprehensive strategies, especially during this financial and economic challenging period caused by this COVID-19 pandemic crisis, we will maximize our community's quality of life and create the safest environment possible.

VISION STATEMENT

Our Police Department will deliver the highest level of efficient and effective community based public safety services through our unwavering commitment to organizational excellence.

DEPARTMENT MISSION STATEMENT

As a proud team of Law Enforcement professionals committed to delivering superior community based police services, we will always adhere to the highest ethical industry standards with an emphasis on accountability and transparency.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The Police Department is entrusted with the responsibility of providing the highest level of public safety services to its community, while ensuring to maintain and grow the public's trust in our ability to keep them safe. This will be done by maximizing both our internal and external resources to develop strong and effective community partnerships.
- ❖ Through the Department's Patrol, Criminal Investigation, Communications and Code Enforcement areas, strategic plans will be used to optimize the efficiency and effectiveness of all operational areas. Through a coordinated approach to comprehensive enforcement, community policing and a fresh new vision for the organization, the Police Department will not only meet, but exceed, public safety expectations with the community.

CORE VALUES:

Fairness-Integrity-Respect-Service

DEPARTMENT GOALS

- ✦ *Continue to vigorously pursue CFA (Commission for Florida Law Enforcement Accreditation) accreditation timeline requirements for the Department.*
- ✦ *Continue to maintain sound training program for the department, to address current requirements and select specialized training.*
- ✦ *Phase in youth and school related programs, as well as community based initiatives, to maximize police/citizen engagement and interaction.*
- ✦ *Make organization changes with personnel, shifts, schedules, etc. to maximize organizational efficiencies and effectiveness.*

GENERAL FUND-POLICE DEPARTMENT

Performance Measure #1: CFA Accreditation				
The Police Department will complete the accreditation preparation process and achieve State Accreditation.				
CFA Accreditation	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Maintain the Accreditation Coordinator Position.	X			
Set up and complete the mock and on-site CFA Assesments/Inspections		X		
Obtain the Accreditation designation at a CFA conference TBD.		X	X	X

Performance Measure #2: Departmental Training				
The Police Department will be putting together a Training Team to address the needs for all preparation and developmental areas of the Organization.				
Departmental Training	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Comprehensively identify all Organizational Training needs to include any areas related to Pandemics.	X	X	X	X
Develop a Training Plan.		X		
Identify/purchase equipment for needs and venue with training.	X			X

Performance Measure #3: Code Enforcement				
The Village has adopted a new Short Term Vacation Rental (STVR) Ordinance and the Code Enforcement Team will be responsible for all administrative/enforcement related activities.				
Code Enforcement	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Continue to track all STVRs in the Village and ensure they are in compliance with the ordinance application requirements and ensure that they follow the steps outlined with infractions and fines are followed.	X	X	X	X
Work closely with the Village Attorney to pursue repeat /chronic violations through all legal means at our disposal.	X	X	X	X
Attend any administrative hearings and assist with the prosecution of any STVR violations.	X		X	

GENERAL FUND-POLICE DEPARTMENT

Performance Measure #4: New Public Safety Enforcement Initiatives				
The Police Department will be adding new Specialized Units as well as certifications to enhance the resources available to further deter and enforce criminal/traffic/parking activity and ordinance violations.				
New Public Safety Enforcement Initiatives	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Work closely with the new Village Communications Department to continue to promote Police Department and Village initiatives.	X	X	X	X
Conduct more strategic traffic and K-9 training initiatives to increase related enforcement.	X	X	X	X
Continue to implement STVR related initiatives to address all chronic Code Enforcement areas, including STVRs, letter, etc.	X	X	X	X

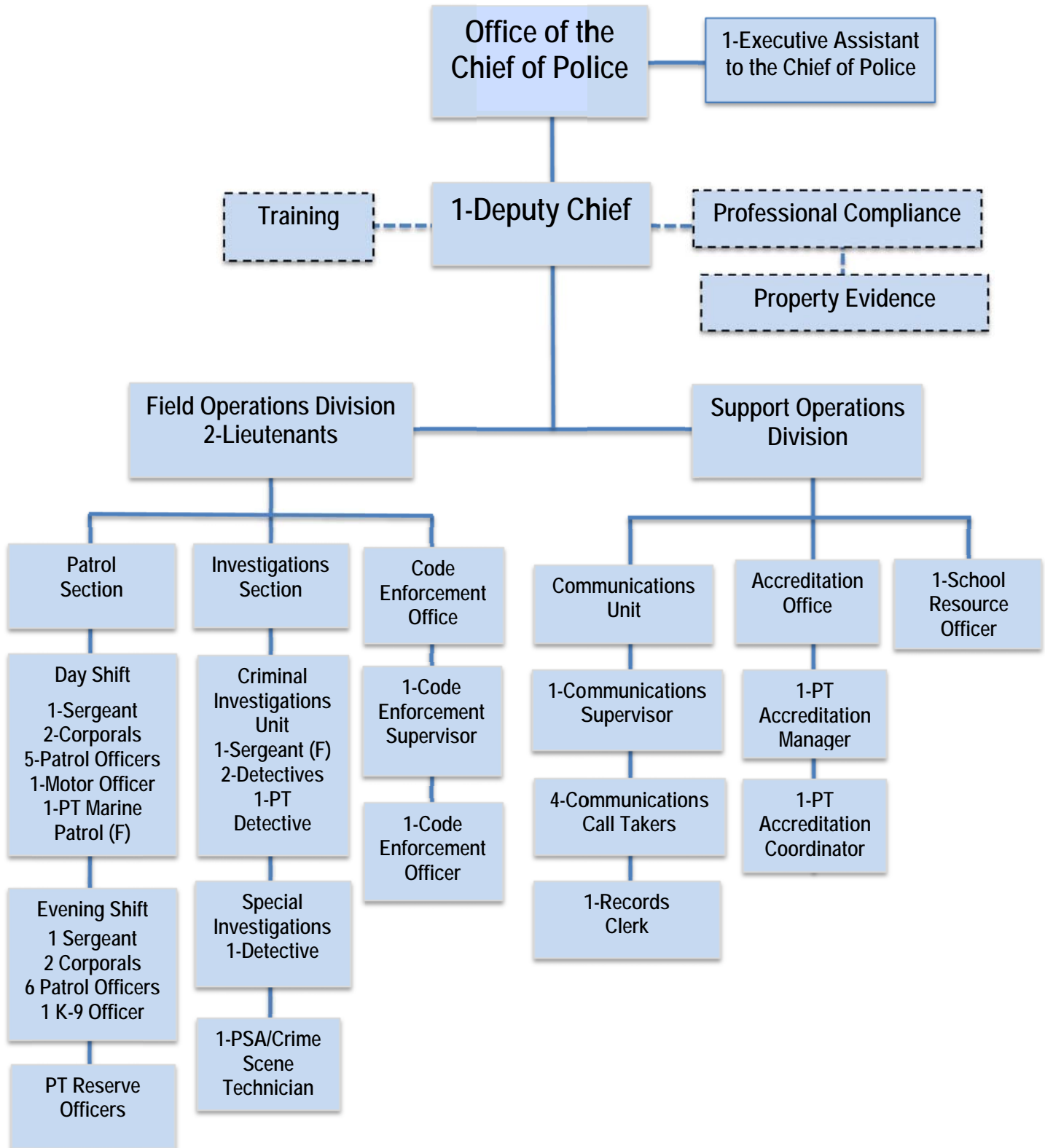
Performance Measure #5: Expand Community Policing Initiatives				
The Police Department will implement additional community policing initiatives, which will focus on youth programs.				
Expand Community Policing Initiatives	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Re-establish the North Bay Village Branch of the Miami Beach PAL	X			
Implement new Police Department Kids sports and PAL Program	X	X	X	X
Expand the Police Department's Youth Services/Events	X	X	X	X

GENERAL FUND-POLICE DEPARTMENT

Expenditure Category Summary

<u>ACCOUNT DESCRIPTION</u>	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
PERSONNEL SERVICES	4,681,093	4,816,126	4,917,266	2,358,396	4,960,112	4,709,189
MATERIALS, SUPPLIES, SERVICES	710,012	648,513	650,404	282,780	659,472	715,645
TOTAL OPERATING BUDGET	5,391,105	5,464,639	5,567,670	2,641,176	5,619,584	5,424,834
CAPITAL	140,021	42,236	6,100	0	0	44,509
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	140,021	42,236	6,100	0	0	44,509
TOTAL DEPARTMENT BUDGET	5,531,126	5,506,875	5,573,770	2,641,176	5,619,584	5,469,344

Police Department Organizational Chart



GENERAL FUND-POLICE DEPARTMENT

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
Regular Salaries	3,124,732	3,142,928	3,269,733	1,568,267	3,280,657	3,077,530
Overtime	32,835	112,835	25,000	38,331	76,661	232,000
Education Incentive	21,701	20,131	24,720	11,740	23,480	21,000
Car Allowance	3,616	524	0	0	0	0
Clothing Allowance	11,239	8,236	9,022	8,400	9,600	6,400
Fica Tax	233,500	241,565	252,388	119,395	259,365	253,179
Retirement Contributions	610,336	647,852	695,769	321,783	711,044	675,093
Health, Life, Dental, Ins.	518,314	501,037	511,217	225,771	466,887	483,152
Workers Compensation	124,820	141,018	129,417	64,709	132,417	121,378
Cost Allocation	0	0	0	0	0	(160,543)
TOTAL PERSONNEL SERVICES	4,681,093	4,816,126	4,917,266	2,358,396	4,960,112	4,709,189
Contract Services -Data Processing	16,242	2,229	17,600	33,320	60,719	62,000
Contract Services	40,080	9,650	7,500	4,289	7,500	22,126
Contract Services - Pre-Employment	3,599	4,258	2,500	320	520	1,000
Contract Services - Crossing Guards	18,278	746	0	0	0	0
Travel, Conferences & Meetings	15,318	6,857	7,000	6,444	11,448	1,000
Telephone	17,541	19,660	20,000	13,631	32,262	32,000
Professional Services	0	28,026	0	8,176	8,601	0
Equipment Rental	9,096	27,411	24,320	16,702	23,702	0
Vehicle Lease	193,619	166,803	230,114	91,875	230,114	262,319
Repair & Maintain -Vehicle/Boat	68,704	75,072	55,000	24,948	74,844	50,000
Repair, Replace & Maintain - Equipment	20,848	14,589	5,500	7,134	10,234	0
Repair & Maintenance of Building	931	6,686	41,500	1,515	5,030	2,000
Accreditation	23,000	92,500	0	0	0	0
Vehicle Rental	9,116	12,376	9,900	3,296	9,888	9,900
Compensation Personnel	0	0	35,000	0	35,000	125,000
Youth Services	10,743	7,450	8,000	2,892	4,892	8,000
Crime Watch	0	7,754	4,000	1,853	3,706	4,000
Investigations	0	0	0	0	0	0
Office Supplies	3,572	4,362	4,500	3,324	5,648	4,500
Uniforms & Accessories	28,081	21,802	16,500	6,489	9,977	12,000
Uniform Cleaning & Maintenance	4,568	4,962	6,000	2,554	5,908	6,000
Copier Lease/Supplies	2,340	2,539	4,000	403	3,806	6,800
Gas & Oil	122,012	85,667	110,000	34,847	79,069	75,000
K-9 Operating Expenses	7,057	4,319	5,000	449	898	5,000
PAL	0	0	5,000	468	468	5,000
Ammunition	8,513	7,852	8,000	2,590	3,590	8,000
MDC Radio System-Promissory Note	36,321	12,107	0	0	0	0
Special Departmental Supplies	14,965	8,797	4,420	3,744	6,788	6,000
Dues, Subscriptions & Memberships	8,172	8,108	8,050	9,413	13,826	3,000
Education & Training	27,298	5,930	11,000	2,105	11,034	5,000
TOTAL MATERIALS, SUPPLIES, SERVICES	710,012	648,513	650,404	282,780	659,472	715,645
TOTAL OPERATING BUDGET	5,391,105	5,464,639	5,567,670	2,641,176	5,619,584	5,424,834
Counter Terrorism Initiative	22,194	0	6,100	0	0	0
K-9 Support Unit	0	0	0	0	0	0
Machinery & Equipment	117,828	42,236	0	0	0	44,509
Vehicles	0	0	0	0	0	0
TOTAL CAPITAL	140,021	42,236	6,100	0	0	44,509
TOTAL NON-OPERATING BUDGET	140,021	42,236	6,100	0	0	44,509
TOTAL DEPARTMENT BUDGET	5,531,126	5,506,875	5,573,770	2,641,176	5,619,584	5,469,344

GENERAL FUND- RECREATION AND HUMAN SERVICES

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of Recreation & Human Services Department is to enhance the quality of life for residents and visitors of North Bay Village by providing safe public parks and special event activities that are accessible and available to all members of the community.

DEPARTMENT GOALS

- ✧ Continue to improve Village Events in order to promote community Cohesiveness and involvement.
- ✧ Promote additional services for all Village residents.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ This department through the management of the Special Events Coordinator plans and implements community-wide special events and programs for various holidays and observances.
- ❖ Provide funding for the Treasure Island Elementary School (TIES) International Baccalaureate Program (IB).

PERFORMANCE INDICATORS

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Halloween and Winter Wonderland Events	X			
Scholarship program		X		
Spring egg hunt			X	
July the 4 th event				X
NBV 75 th Anniversary event				X

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
PERSONNEL SERVICES	11,776	37,632	94,023	28,197	75,169	92,413
MATERIALS, SUPPLIES, SERVICES	12,145	7,678	10,000	0	0	5,000
TOTAL OPERATING BUDGET	261,220	293,932	456,227	153,231	338,770	335,752
CAPITAL	0	0	0	0	0	0
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	261,220	293,932	456,227	153,231	338,770	335,752

GENERAL FUND- RECREATION AND HUMAN SERVICES

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
Regular Salaries	10,940	33,707	72,271	21,289	56,595	70,000
Overtime	0	0	0	0	0	0
Fica	837	2,577	5,529	1,649	4,217	5,355
Retirement	0	1,348	6,083	1,820	5,640	7,000
Health, Life, Dental Ins.	0	0	9,974	3,439	8,551	9,898
Workers' Compensation	0	0	166	0	166	161
TOTAL PERSONNEL SERVICES	11,776	37,632	94,023	28,197	75,169	92,413
Contract Services-Lighting	45,449	45,624	46,000	40,000	40,000	26,000
Professional Services-for IB Program	130,000	97,500	130,000	32,327	130,000	99,285
Professional Services	6,967	10,738	11,500	13,692	11,692	6,600
Lease-Storage	5,446	7,230	6,204	3,688	6,188	6,204
Banners/Signage for Special Events	0	4,750	10,000	1,080	1,280	3,000
Halloween Event	7,625	7,544	10,000	7,248	7,248	5,000
Winter Holiday Event	8,740	10,423	7,500	7,539	7,539	7,500
Spring Event	6,370	7,830	7,500	0	0	5,000
4th of July Event	12,145	7,678	10,000	0	0	5,000
TIES Contribution-School Supplies	5,000	0	5,500	2,250	3,250	11,000
NBY Youth Summer Program run by PD	21,700	23,717	20,000	0	8,961	20,000
Scholarship Program	0	2,000	3,000	0	2,000	2,000
Advisory Board Annual Event	0	0	1,000	454	454	500
Public Relations/Newsletter & PSA	0	0	10,000	5,000	10,900	10,500
Community Special Events-Senior Programs	0	2,403	5,000	2,151	2,271	2,500
Community Special Events-75th Anniversary	0	0	40,000	0	0	0
Community Special Events-After School Program at Ties	0	0	15,000	3,900	11,017	8,750
Community Special Events-Sponsored by Commission	0	28,864	10,000	3,205	8,800	0
Community Special Events-PSA Marketing	0	0	5,000	0	0	5,000
Community Special Events-STEAM Program	0	0	9,000	0	9,500	9,500
Community Special Events-Music at the Park	0	0	0	2,500	2,500	10,000
TOTAL MATERIALS, SUPPLIES, SVCS	249,443	256,300	362,204	125,034	263,600	243,339
TOTAL OPERATING BUDGET	261,220	293,932	456,227	153,231	338,770	335,752
Other Machinery & Equipment	0	0	0	0	0	0
TOTAL CAPITAL	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	0	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	261,220	293,932	456,227	153,231	338,770	335,752

BUILDING FUND

Detail of Revenues & Expenditure

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
BUILDING FEE FUND						
<i>Operating Revenues</i>						
Building Permit Fees	520,861	314,606	400,000	161,144	283,114	250,000
Electrical Permits	36,629	31,567	50,000	9,217	23,434	30,000
Plumbing Permits	31,951	34,085	35,000	13,361	51,721	35,000
Sign Permits	0	0	0	0	0	0
Mechanical Permits	66,603	44,173	55,000	22,824	28,648	45,000
Structural Permits	0	0	0	0	0	0
Misc Permits	15,318	16,947	2,000	7,000	18,000	2,000
Building Inspection Fees	0	0	0	0	0	0
Plans Review	0	0	0	0	0	0
Other Miscellaneous Revenue	34,194	33,608	18,981	22,861	30,722	15,000
Total Operating Revenues	705,555	474,987	560,981	236,407	435,639	377,000
<i>Non-Operating Revenue</i>						
Fund Balance	0	(4,221)	35,333	(64,434)	(64,434)	0
Transfer from General Fund	0	0	0	0	102,431	44,698
Transfer from Education Fees	5,031	0	3,000	3,000	0	0
Transfer from Technology Surcharge	21,984	0	0	0	0	0
Total Non-Operating Revenue	27,015	(4,221)	38,333	(61,434)	37,997	44,698
TOTAL REVENUE	732,570	470,766	599,314	174,973	473,636	421,698
<i>Expenditures</i>						
Personnel Services	86,152	91,016	93,981	40,526	90,644	93,679
Operating Expenses	573,089	418,986	463,800	148,000	356,222	328,018
Total Operating Expense	659,241	510,002	557,781	188,526	446,866	421,697
<i>Non-Operating Expenses</i>						
Transfer to/from General Fund	28,770	25,198	32,121	16,061	26,770	0
Capital	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0
Total Non-Operating Expenses	28,770	25,198	32,121	16,061	26,770	0
Fund Balance/Reserves/Net Assets	44,559	(64,434)	9,412	(29,614)	0	0
TOTAL EXPENDITURES	732,570	470,766	599,314	174,973	473,636	421,698

BUILDING FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Building Department serves to protect the health, safety and welfare of the public; and to enhance the general quality of life through interpretation and enforcement of the Florida Building Code, as well as other applicable regulations governing construction and land use.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The Division enforces the Florida Building Code, the Dade County Codes, the National Fire Protection agency code, and is responsible for implementing the Village's Zoning and Land Use Regulations.

DEPARTMENT GOALS

- ✱ *Coordinate and oversee code amendments to ensure consistency throughout the code; with the Village's Master Plan and with the Village's Comprehensive Plan.*
- ✱ *Continue to improve the turnaround time for permit processing.*
- ✱ *Implement new permit software.*
- ✱ *Improve forms for ease of use by customers.*

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Implement online permit software	X			
Organize & File Boxes of files		X		
Destroy old records per records retention rules			X	

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
PERSONNEL SERVICES	86,152	91,016	93,981	40,526	90,644	93,679
MATERIALS, SUPPLIES, SERVICES	573,089	418,986	463,800	148,000	356,222	328,018
TOTAL OPERATING BUDGET	659,241	510,002	557,781	188,526	446,866	421,697
CAPITAL	0	0	0	0	0	0
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	28,770	25,198	0	0	0	0
TOTAL NON-OPERATING BUDGET	57,540	50,396	0	0	0	0
TOTAL DEPARTMENT BUDGET	716,781	560,398	557,781	188,526	446,866	421,697

BUILDING FUND



Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
Regular Salaries	61,491	65,644	67,974	29,396	66,022	66,282
Overtime	19	54	500	119	119	500
Fica	4,361	4,681	5,200	2,140	5,060	5,071
Retirement Contributions	4,368	4,879	5,116	2,246	4,881	6,628
Health,Life,Dental, Disability	15,262	15,079	14,738	6,399	14,109	14,777
Workers Compensation	451	479	453	227	453	421
Cost Allocation	0	0	0	0	0	0
TOTAL PERSONNEL SERVICES	86,152	91,016	93,981	40,526	90,644	93,679
Professional Services	474,388	351,641	386,400	111,259	283,442	259,400
Bank Fees	3,074	3,239	3,000	1,525	3,050	2,500
Contract Services-Data Processing	36,858	6,494	9,000	4,320	8,639	8,500
Telephone	1,354	2,037	1,500	1,838	3,775	4,000
Equipment Rental	1,790	959	1,680	409	1,417	1,680
Building Rental/Lease	53,449	52,655	55,220	26,915	51,941	48,438
Office Supplies	2,177	1,901	4,000	1,722	3,944	3,000
Relocation of Village Hall	0	0	0	0	0	0
Special Departmental Supplies	0	0	0	0	0	0
Dues, Subscriptions & Memberships	0	0	0	0	0	0
TOTAL MATERIALS, SUPPLIES, SVCS	573,089	418,986	463,800	148,000	356,222	328,018
TOTAL OPERATING BUDGET	659,241	510,002	557,781	188,526	446,866	421,697
Office Equipment	0	0	0	0	0	0
TOTAL CAPITAL	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	28,770	25,198	0	0	0	0
TOTAL DEPARTMENT BUDGET	688,011	535,200	557,781	188,526	446,866	421,697

STREET MAINTENANCE FUND

Detail of Revenues & Expenditures

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
STREET MAINTENANCE FUND						
<i>Operating Revenues</i>						
Local Option Gas Tax	84,364	100,667	96,397	37,934	84,041	82,468
Capital Imp Local Opt Gas Tax	32,680	35,376	37,180	14,368	29,484	31,051
Total Operating Revenues	117,044	136,043	133,577	52,302	113,525	113,519
<i>Intergovernmental Revenues</i>						
Motor Fuel Tax	55,359	65,111	75,483	32,558	62,116	62,773
Total Intergovernmental Revenues	55,359	65,111	75,483	32,558	62,116	62,773
<i>Non-Operating Revenues</i>						
Transfer from General Fund	931,479	175,207	251,797	125,898	271,665	269,563
Transfer from Utility Fund	0	42,377	53,212	26,606	53,212	0
Transfer from Stormwater Fund	0	12,170	13,017	6,509	13,017	0
Bulk Trask Pick-up	943	18,577	3,000	6,019	7,219	3,000
Grants-Cswy Maintenance	2,832	2,836	0	709	709	0
Contributions & Donations	0	0	0	4,000	4,000	0
Other Miscellaneous Revenue	0	0	2,032	0	59	1,000
Total Non-Operating Revenues	935,254	251,167	323,058	169,741	349,881	273,563
TOTAL REVENUE	1,107,657	452,320	532,118	254,601	525,522	449,854
<i>Expenditures</i>						
Expenditures	132,085	140,304	135,173	64,241	132,628	177,416
Personnel Services	391,954	359,559	251,945	114,786	272,990	197,439
Operating Expenses	524,039	499,863	387,118	179,027	405,618	374,854
<i>Non-Operating Expenses</i>						
Capital	2,000	9,415	145,000	9,952	119,904	75,000
Debt Service	0	0	0	0	0	0
Total Non-Operating Expenses	2,000	9,415	145,000	9,952	119,904	75,000
TOTAL EXPENDITURES	526,039	509,278	532,118	188,979	525,522	449,854

STREET MAINTENANCE FUND- PUBLIC WORKS DEPARTMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

This fund is used to account for Restricted Revenues and expenditures associated with state distributed fuel taxes.

DESCRIPTION OF SERVICES AND ACTIVITIES

❖ The Public Works Department maintains all Village streets including resurfacing, potholes repair, re-striping, signage, sidewalks and landscaping.

DEPARTMENT GOALS

- ✱ *Ensure sidewalks are maintained to be ADA (American Disability Act) safe.*
- ✱ *Conduct a public property assessment landscape plan.*
- ✱ *Implement roadside maintenance and mowing.*
- ✱ *Implement pavement marking and signage programs for all roadways within Village.*
- ✱ *Review existing infrastructure and evaluate needs for future Capital Improvements projects.*

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Ensure sidewalks are maintained to be ADA (American Disability Act) safe	X	X	X	X
Conduct a public property landscape assessment plan		X		
Implement roadside maintenance and mowing	X			
Review existing infrastructure and evaluate needs for future Capital Improvements projects		X	X	
Implement pavement marking and signage programs for all roadways within Village		X		

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
PERSONNEL SERVICES	132,085	140,304	135,173	64,241	90,644	93,679
MATERIALS, SUPPLIES, SERVICES	391,954	359,559	251,945	114,786	356,222	328,018
TOTAL OPERATING BUDGET	524,039	499,863	387,118	179,027	446,866	421,697
CAPITAL	2,000	9,415	145,000	9,952	119,904	75,000
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	2,000	9,415	145,000	9,952	119,904	75,000
TOTAL DEPARTMENT BUDGET	526,039	509,278	532,118	188,979	525,522	449,854

STREET MAINTENANCE FUND- PUBLIC WORKS DEPARTMENT

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
Regular Salaries	78,292	85,344	85,795	40,031	84,120	116,522
Clothing Allowance	517	400	400	400	400	600
Overtime	8,836	8,168	5,000	3,104	5,208	5,000
Fica Tax	6,752	7,263	6,594	3,352	6,834	8,960
Retirement Contributions	7,023	7,807	7,255	3,687	7,733	11,712
Health, Life, Dental Insurance	21,817	20,696	19,226	8,215	17,430	19,806
Workers' Compensation	8,848	10,626	10,904	5,452	10,904	14,816
TOTAL PERSONNEL SERVICES	132,085	140,304	135,173	64,241	132,628	177,416
Contract Services - Grounds Maint	104,746	104,996	113,355	45,481	104,746	115,000
Temporary Personnel	53,996	72,537	57,000	24,092	79,820	20,000
Electric, Gas and Water	88,035	54,135	44,000	23,141	46,282	44,000
Vehicle Lease	8,483	7,903	9,336	5,301	10,601	9,336
R & M Vehicles	517	13,614	1,000	327	4,454	2,000
R & M Equipment	7,816	23,697	5,000	2,528	4,997	16,000
R & M Building	14,871	3,336	5,000	4,996	4,996	10,000
R & M Grounds	102,310	70,725	10,000	5,852	10,046	20,000
Uniforms	1,467	1,614	1,400	546	1,392	2,775
Gasoline, CNG & Oil	3,086	3,792	1,500	1,302	1,626	1,500
Cost Allocation	0	0	0	0		(77,472)
Telephone	0	1,166	1,353	478	1,048	1,800
Special Department Supplies	3,776	2,043	3,000	741	2,982	5,000
TOTAL MATERIALS, SUPPLIES, SERVICES	391,954	359,559	251,945	114,786	272,990	197,439
TOTAL OPERATING BUDGET	524,039	499,863	387,118	179,027	405,618	374,854
Other Machinery & Equipment	2,000	9,415	0	0	0	0
Landscape Improvements	0	0	145,000	9,952	119,904	75,000
TOTAL CAPITAL	2,000	9,415	145,000	9,952	119,904	75,000
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON OPERATING BUDGET	2,000	9,415	145,000	9,952	119,904	75,000
TOTAL DEPARTMENT BUDGET	526,039	509,278	532,118	188,979	525,522	449,854

AFTER SCHOOL & SUMMER PROGRAM FUND

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
AFTER SCHOOL & SUMMER PROGRAM						
<i>Non-Operating Revenue</i>						
Grant from the Children's Trust	148,401	167,271	169,252	48,061	123,717	169,252
Transfer from General Fund	10,520	12,442	16,291	5,430	6,291	7,277
Fund Balance	0	7,281	0	0	0	9,014
Total Non-Operating Revenues	158,921	0	185,543	53,492	130,008	185,543
TOTAL REVENUES	158,921	0	185,543	53,492	130,008	185,543
<i>Expenditures</i>						
Personnel Services	141,200	155,543	159,407	62,176	119,722	161,497
Operating Expenses	15,850	22,437	26,136	4,814	10,285	24,046
Total Operating Expense	157,051	177,980	185,543	66,990	130,007	185,543
Fund Balance/Reserves/Net Assets	1,870	9,014	0	(13,499)	0	0
TOTAL AFTER SCHOOL & SUMMER PROGRAM	158,921	186,994	185,543	53,492	130,008	185,543

AFTER SCHOOL & SUMMER PROGRAM FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

These programs will be aimed at serving the elementary school children living within the Village of North Bay Village with 1st priority for enrollment provided to children who currently live within the Village of North Bay Village, 2nd priority provided to children who already attend Treasure Island Elementary School and 3rd priority offered to families who have the following special circumstances: Military families, migrant families, children of incarcerated parents, abused, neglected and foster children, children affected by natural disasters, children of single or sick parents and low income families. The Village of North Bay Village has a diverse population consisting of Hispanic, Anglo, low income to middle income families.

DESCRIPTION OF SERVICES AND ACTIVITIES

(Include overall intention of program, outline of program activities, target population to be served, etc.)

- ❖ After School/Summer Camp
- ❖ For the After School and Summer Camp Program we intend to serve 60 elementary school children approximate ages 5-11 for each program. Out of those 60, 9 child slots will be for special needs children.
- ❖ Serving elementary school children who live within the Village of North Bay Village and/or those who do not live within the Village but attend Treasure Island Elementary School or those who have "special circumstances".
- ❖ Programs will provide daily nutritious food and a daily schedule of literacy, physical fitness, social skills and family involvement.

DEPARTMENT GOAL

- ☀ Offer the child enriching activities and to alleviate any circumstances that either the child or parents are going through by the child being able to attend the after school and/or summer camp.

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
PERSONAL SERVICES:	141,200	155,543	159,407	62,176	119,722	161,497
MATERIALS, SUPPLIES, SERVICES	15,850	22,437	26,136	4,814	10,285	24,046
TOTAL OPERATING BUDGET	157,051	177,980	185,543	66,990	130,007	185,543
CAPITAL	0	0	0	0	0	0
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	0	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	157,051	177,980	185,543	66,990	130,007	185,543

AFTER SCHOOL & SUMMER FUND

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
Regular Salaries	129,976	134,835	136,761	53,598	102,656	136,698
Fica Tax	9,943	10,314	10,462	4,078	7,853	10,457
Retirement	970	10,058	11,512	4,336	8,541	13,670
Workers' Compensation	311	336	329	165	329	329
Unemployment	0	0	343	0	343	343
TOTAL PERSONNEL SERVICES	141,200	155,543	159,407	62,176	119,722	161,497
Professional Services	1,364	1,999	1,470	0	0	1,470
Accounting & Audit	2,000	2,500	2,000	0	2,000	2,500
Admission to Field Trips	6,740	4,900	4,900	0	0	4,900
Meals (participants)	0	3,266	3,360	0	0	3,360
Telephone	732	524	1,080	216	618	540
Building Lease-Storage	0	0	2,603	1,628	3,257	3,257
Indirect Costs	662	5,592	6,763	2,759	3,610	4,059
Travel (Participants)	1,445	710	1,260	0	0	1,260
Office Supplies	1,777	531	1,000	111	400	1,000
Minor Tools & Equipment	0	0	0	0	0	0
Program Supplies	1,130	2,416	1,200	25	400	1,200
Advertising	0	0	0	0	0	0
Education & Training	0	0	500	75	0	500
TOTAL MATERIALS, SUPPLIES, SERVICE	15,850	22,437	26,136	4,814	10,285	24,046
TOTAL OPERATING BUDGET	157,051	177,980	185,543	66,990	130,007	185,543
TOTAL DEPARTMENT BUDGET	157,051	177,980	185,543	66,990	130,007	185,543

TRANSPORTATION FUND

Detail of Revenues & Expenditures

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
TRANSPORTATION FUND						
<i>Operating Revenues</i>						
SurTax Revenue	372,344	410,158	345,888	91,553	330,538	325,888
Total Operating Revenues	372,344	410,158	345,888	91,553	330,538	325,888
Handicap Parking Fines	5,444	5,427	4,000	5,427	10,855	4,000
Miscellaneous Revenue	0	4,074	0	0	0	0
Debt Proceeds	0	0	0	0	1,500,000	0
Transfer from General Fund	55,248	55,248	55,248	27,624	55,248	55,248
Fund Balance	1,037,677	1,357,135	1,808,391	1,578,043	1,578,043	268,581
Total Non-Operating Revenues	1,098,369	1,432,075	1,875,639	1,615,869	3,153,695	328,329
TOTAL REVENUE	1,470,713	1,842,233	2,221,527	1,707,422	3,484,234	654,217
<i>Expenditures</i>						
Personnel Services	85,095	86,909	87,795	21,466	22,370	10,000
Operating Expenses	28,483	177,282	305,790	47,116	193,282	154,000
Total Operating Expense	113,578	264,190	393,585	68,582	215,652	164,000
<i>Non-Operating Expenses</i>						
Vehicles	0	0	0	0	0	0
Capital Projects	0	0	3,064,000	45,339	3,000,000	20,000
Debt Service	0	0	0	0	0	107,685
Transfer to Capital Project Fund	0	0	0	0	0	0
Fund Balance/Reserves/Net Assets	1,357,135	1,578,043	(1,236,058)	1,593,502	268,581	362,532
Total Non-Operating Expenses	0	0	3,064,000	45,339	3,000,000	127,685
TOTAL TRANSPORTATION FUND	1,470,713	1,842,233	2,221,527	1,707,422	3,484,234	654,217

TRANSPORTATION FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

This fund is used to account for revenues and expenditures for the administration and maintenance of the Village's Transportation program.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ Miami-Dade County passed a one-half cent Sales & Use Tax, Rentals, Admission and Other Transactions Chapter 212, Florida Statutes, providing for the use and expenditure of Surtax Proceeds to support, maintain and operate the county transit system.

DEPARTMENT GOALS

- ✱ *Install electric vehicle charging stations.*
- ✱ *Maintain transit on-demand service.*
- ✱ *Upgrade Miami-Dade transit stops along JFK corridor with benches & bus shelters.*

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Install electric vehicle charging stations			X	
Maintain transit on-demand service	X	X	X	X
Upgrade Miami-Dade transit stops along JFK corridor with benches & bus shelters			X	X

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
PERSONNEL SERVICES	85,095	86,909	87,795	21,466	22,370	10,000
MATERIALS, SUPPLIES, SERVICES	28,483	177,282	305,790	47,116	193,282	154,000
TOTAL OPERATING BUDGET	113,578	264,190	393,585	68,582	215,652	164,000
CAPITAL	0	0	3,064,000	45,339	3,000,000	20,000
DEBT SERVICE	0	0	0	0	0	107,685
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	0	0	3,064,000	45,339	3,000,000	127,685
TOTAL DEPARTMENT BUDGET	113,578	264,190	3,457,585	113,920	3,215,652	291,685

TRANSPORTATION FUND

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
Regular Salaries	61,771	62,676	63,909	9,566	9,566	0
Fica	4,725	4,795	4,889	473	473	0
Retirement	4,950	5,210	5,380	523	523	0
Workers Compensation	3,648	4,228	3,617	904	1,809	0
Cost Allocation	10,000	10,000	10,000	10,000	10,000	10,000
TOTAL PERSONNEL SERVICES	85,095	86,909	87,795	21,466	22,370	10,000
Telephone	0	1,075	1,440	59	59	0
Street Lights	(5,509)	36,318	38,000	17,836	35,672	38,000
Professional Services	0	0	0	0	0	0
Engineering & Planning	0	18,529	100,000	1,875	56,875	50,000
Contract Services	0	91,036	135,000	16,264	83,628	54,000
Repair & Maintenance Vehicle	20,823	18,174	10,000	6,725	8,225	6,000
Repair & Maintenance of Grounds	1,380	404	10,000	1,838	3,677	3,000
Uniforms	1,202	1,550	1,350	642	642	0
Gas & Oil	7,588	6,168	10,000	1,877	4,505	3,000
Tires	2,869	4,027	0	0	0	0
Special Department Supplies	130	0	0	0	0	0
TOTAL MATERIALS, SUPPLIES, SVCS	28,483	177,282	305,790	47,116	193,282	154,000
TOTAL OPERATING BUDGET	113,578	264,190	393,585	68,582	215,652	164,000
Bus Shelters on Kennedy Causeway	0	0	0	0	0	20,000
Roads & Streets	0	0	3,064,000	45,339	3,000,000	0
Vehicles	0	0	0	0	0	0
Streetscape Improvements	0	0	0	0	0	0
TOTAL CAPITAL	0	0	3,064,000	45,339	3,000,000	20,000
TOTAL NON-OPERATING BUDGET	0	0	3,064,000	45,339	3,000,000	127,685
TOTAL DEPARTMENT BUDGET	113,578	264,190	3,457,585	113,920	3,215,652	291,685

ENTERPRISE FUND

Detail of Revenues & Expenditures

	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
Water Revenue	1,891,591	1,843,590	1,800,000	978,983	2,327,309	2,304,000
Sewer Revenue	2,453,300	2,433,595	2,400,000	1,263,489	2,552,865	2,412,000
Sanitation Revenue	1,539,970	1,604,680	1,700,000	812,912	1,624,347	1,650,000
Storm Water Revenue	114,718	114,606	120,000	57,623	115,246	249,043
Service & Late Charges	36,299	8,196	61,000	22,710	51,421	61,096
Total Operating Revenue	6,035,878	6,004,667	6,081,000	3,135,718	6,671,187	6,676,139
Licenses, Permits & Fees						
324.2130 Impact Fees-Water	1,400	0	0	6,673	6,673	0
324.2135 Impact Fees-Sewer	1,984	0	0	0	0	0
324.2136 Impact Fees-Sewer Lines	2,976	0	0	0	0	0
Charges for Licenses,Fees & Permits	6,360	0	0	6,673	6,673	0
Federal Grants	0	0	0	115,895	115,895	0
Water Meter Fee	0	0	1,000	0	0	1,000
Interest Earnings	180	0	20	0	0	20
Other Revenue/ State Grants / Stormwater	0	120,000	200,000	225,000	225,000	0
Other Miscellaneous Revenue	2,462	1,664	50,000	490	980	50,000
Water Disconnect Fee	1,060	180	1,500	1,080	2,160	1,500
Sewer Improvements	0	0	0	0	0	0
Utilities Loan Proceeds-Sewer Projects	0	0	1,600,000	1,897,863	3,795,401	2,275,000
Utilities Loan Proceeds-Stormwater Projects	0	0	0	0	0	2,235,982
Appropriation of Fund Balance-Utilities	0	0	(1,576,798)	0	(1,812,868)	2,304,337
Appropriation of Fund Balance-Stormwater	0	0	782,453	0	304,083	118,981
Total Non-Operating Revenue:	135,208	121,844	1,058,175	2,247,001	2,637,324	6,986,820
TOTAL ENTERPRISE REVENUE	6,171,087	6,126,511	7,139,175	5,382,719	9,308,511	13,662,959
Expenditures						
Utilities Administration	973,841	838,655	1,067,247	462,589	986,077	2,241,059
Water Operations	918,842	716,739	856,813	271,594	729,058	796,239
Sewer	1,566,387	1,553,838	1,421,386	506,025	1,303,808	1,428,679
Sanitation	1,144,499	1,223,841	1,127,514	514,424	1,059,456	1,140,643
Storm Water	67,304	77,603	257,857	35,609	184,084	239,025
Total Operating Expenses	4,670,872	4,410,676	4,730,817	1,790,241	4,262,483	5,845,644
Transfer from SW to Street Maintenance Fund	12,170	12,659	13,017	6,509	13,017	0
Transfer from UT to General Fund	841,644	871,526	1,058,190	529,095	1,058,190	0
Transfer from UT to Street Maintenance Fund	42,377	52,907	53,212	26,606	53,212	0
Debt Principal	0	0	849,291	159,911	317,835	967,108
Debt Interest	21,829	18,718	31,888	9,723	31,888	19,859
UT Capital Outlay & other non-oper	6,676	(0)	3,000	0	0	58,000
Capital Improvements- Water	5,287	11,696	0	253,417	630,857	0
Capital Improvements- Sewer	300,042	411,538	1,600,000	88,475	188,475	2,275,000
Capital Improvement -Stormwater	0	0	200,000	329,236	329,236	2,247,000
Fund Balances/Reserves/Net Assets	145,043	336,791	(1,400,239)	2,189,507	2,423,319	2,250,348
Total Non- Operating Expense	1,375,068	1,715,835	2,408,358	3,592,478	5,046,028	7,817,315
TOTAL ENTERPRISE EXPENSES	6,045,940	6,126,511	7,139,175	5,382,719	9,308,511	13,662,959

ENTERPRISE FUND-UTILITIES ADMINISTRATION

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of the Utilities Administration Department is to provide management and technical support and administer policy throughout its divisions.

DESCRIPTION OF SERVICES & ACTIVITIES

- ❖ Provide administrative and decision making duties for above mentioned divisions, so that the Public Works Department can operate efficiently

DEPARTMENT GOALS

- ✱ Update fixed asset inventory.
- ✱ Renovation of Galleon Street Facility to improve building functionality and storage of equipment and materials.

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Update fixed asset inventory	X			
Renovation of Galleon Street Facility to improve building functionality and storage of equipment and materials				X

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
PERSONNEL SERVICES	312,663	357,299	533,830	180,352	402,555	1,534,994
MATERIALS, SUPPLIES, SERVICES	661,178	481,356	533,417	282,237	583,522	706,065
TOTAL OPERATING BUDGET	973,841	838,655	1,067,247	462,589	986,077	2,241,059
CAPITAL	0	0	3,000	0	2,800	3,000
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	42,377	52,907	0	0	0	0
OTHER NON-OPERATING EXPENSE	884,021	924,433	0	0	0	0
TOTAL NON-OPERATING BUDGET	926,398	977,340	3,000	0	2,800	3,000
TOTAL DEPARTMENT BUDGET	1,900,239	1,815,995	1,070,247	462,589	988,877	2,244,059

ENTERPRISE FUND-UTILITIES ADMINISTRATION

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
Regular Salaries	237,948	224,308	410,730	128,360	290,416	375,651
Overtime	0	0	0	0	0	0
Car Allowance	1,523	1,147	3,600	1,622	3,600	0
FICA Tax	15,361	16,211	31,696	9,563	22,492	28,760
Retirement Contribution	46,885	112,121	62,031	22,188	48,071	59,094
Life, Dental & Health Insurance	19,385	11,677	33,485	22,475	45,688	46,673
Workers Compensation	1,561	1,835	2,288	1,144	2,288	2,182
Cost Allocation	(10,000)	(10,000)	(10,000)	(5,000)	(10,000)	1,022,635
TOTAL PERSONNEL SERVICES	312,663	357,299	533,830	180,352	402,555	1,534,994
Bank Fees	24,651	25,974	16,000	12,200	20,400	20,000
Professional Services	91,046	59,366	47,750	42,609	105,218	124,500
Accounting and Auditing	22,250	22,500	19,000	13,250	19,000	30,000
Engineering & Planning	0	20,690	75,000	26,780	73,560	125,000
Contract Services-Data processing	56,985	63,411	78,800	57,633	95,594	88,800
Contract Services-Pre-Employment	1,067	519	1,000	1,054	1,054	1,000
Telephone	18,264	13,846	18,600	7,784	17,568	19,000
Postage	6,500	9,244	5,000	2,357	4,714	5,000
Vehicle Lease	17,265	20,282	10,740	3,735	10,200	10,200
Building Lease	53,449	52,655	55,220	26,914	51,941	48,438
General Insurance	94,947	128,296	122,280	70,848	141,696	147,801
Depreciation - Equipment	13,532	14,224	0	0	0	0
Depreciation - Improvements O/T Bldg.	50,316	0	0	0	0	0
Repairs & Maintenance of Building	55,879	22,992	25,000	4,646	19,292	25,000
Repairs & Maintenance of Office Equipmen	7,759	1,237	250	109	219	250
Repairs & Maintenance of Vehicles	1,150	1,174	2,000	2,785	4,770	6,000
Uniforms	2,068	965	960	134	268	1,259
Gasoline, CNG & Oil	4,223	2,449	4,000	1,625	3,901	4,000
Office Supplies	1,915	4,607	2,000	674	1,348	2,000
Special Department Supplies	8,699	11,666	6,000	4,687	5,874	6,000
Dues, Subscriptions & Memberships	1,050	1,369	3,500	0	3,080	3,500
Education & Training	1,853	3,891	6,500	2,413	3,826	4,500
Hurricane/Disaster Emergency	126,309	0	0	0	0	0
Contingency	0	0	33,817	0	0	33,817
TOTAL MATERIALS, SUPPLIES, SVCS	661,178	481,356	533,417	282,237	583,522	706,065
TOTAL OPERATING BUDGET	973,841	838,655	1,067,247	462,589	986,077	2,241,059
Office Equipment	0	0	3,000	0	2,800	3,000
Buildings	0	0	0	0	0	0
TOTAL CAPITAL OUTLAYS	0	0	3,000	0	2,800	3,000
Transfer to General Fund	841,644	871,526	0	0	0	0
OTHER NON-OPERATING EXPENSES	884,021	924,433	0	0	0	0
TOTAL NON-OPERATING BUDGET	926,398	924,433	3,000	0	2,800	3,000
TOTAL DEPARTMENT BUDGET	1,900,239	1,763,088	1,070,247	462,589	988,877	2,244,059

ENTERPRISE FUND-WATER DEPARTMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of the Water Service Division is to operate the water facility and to maintain Village owned water lines and water meters in a reliable, efficient, and cost effective manner while keeping the water system free from known health and environmental risks.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The Water Division monitors water purchased from Miami-Dade Water & Sewer Authority, measures water consumption through residential and commercial water meters and changes and repairs water meters/pipes. Federally mandated water tests are conducted and meter readings are provided to the Finance Department for monthly billing.

DEPARTMENT GOALS

- ✱ Create an inventory of smart water meters and boxes.
- ✱ Establish a preventive maintenance program on water valves & fire hydrants.
- ✱ Establish a water valve replacement schedule.
- ✱ Maintain a quality water distribution system by conducting necessary testing.
- ✱ Increase the efficiency of water sales.

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
To provide the purest water to the residents by performing annual tests	X			
Create an inventory of smart water meters and boxes	X			
Establish a preventive maintenance program on water valves & fire hydrants	X			

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
PERSONNEL SERVICES	75,900	67,146	76,484	28,302	71,156	84,220
MATERIALS, SUPPLIES, SERVICES	842,942	649,593	780,329	243,292	657,902	712,019
TOTAL OPERATING BUDGET	918,842	716,739	856,813	271,594	729,058	796,239
CAPITAL	6,676	0	0	0	0	0
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	6,676	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	925,518	716,739	856,813	271,594	729,058	796,239

ENTERPRISE FUND-WATER DEPARTMENT

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
Regular Salaries	44,976	36,830	41,884	17,443	41,752	48,031
Overtime	8,117	3,135	4,000	420	1,841	4,000
Clothing Allowance	0	200	200	200	200	200
Fica Tax	4,095	2,678	3,219	1,382	3,350	3,690
Retirement Contribution	7,976	11,048	3,542	1,530	3,644	4,823
Health, Life, Dental & Disability Ins.	8,371	10,515	21,636	6,326	18,368	21,180
Workers Compensation	2,365	2,741	2,002	1,001	2,002	2,296
TOTAL PERSONNEL SERVICES	75,900	67,146	76,484	28,302	71,156	84,220
Professional Services	0	0	0	0	0	0
Water Purchases	704,472	627,816	721,000	219,584	603,453	650,000
R & M Vehicles	25	25	2,500	0	2,360	2,500
R & M Equipment	1,130	504	500	0	500	4,400
R & M Water Lines	121,263	2,858	40,000	18,128	37,679	40,000
Uniforms	758	1,280	810	292	584	1,000
Gasoline, CNG & Oil	3,279	964	3,500	748	1,996	1,500
Vehicle Lease	6,347	5,337	5,769	2,884	5,768	6,346
Minor Tools and Equipment	0	0	250	0	250	273
Special Department Supplies	5,668	10,810	6,000	1,656	5,311	6,000
TOTAL MATERIALS, SUPPLIES, SERVICES	842,942	649,593	780,329	243,292	657,902	712,019
TOTAL OPERATING BUDGET	918,842	716,739	856,813	271,594	729,058	796,239
Water Meters	6,676	0	0	0	0	0
TOTAL CAPITAL OUTLAYS	6,676	0	0	0	0	0
Transfer to Water Improvements Trust Fund	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	6,676	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	925,518	716,739	856,813	271,594	729,058	796,239

ENTERPRISE FUND-SEWER DEPARTMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Mission of the Sewer Service Division is to operate and maintain the wastewater collection system which includes the main station, lift stations, and their related infrastructures in a safe, reliable, efficient, and environmentally safe manner.

DEPARTMENT GOALS

- ☀ *Ensure reserves funding for future needs of sewer utility systems.*
- ☀ *Establish a sewer inspection, cleaning and replacement schedule.*
- ☀ *Reduce infiltration and inflow of storm water into the sewer system.*
- ☀ *Ensure sewer capacity and transmission for current demand and future growth.*
- ☀ *Maintain a quality sewer transmission system.*
- ☀ *Increase the efficiency of sewer sales.*

DESCRIPTION OF SERVICES & ACTIVITIES

❖ Maintain the Village-wide sanitary sewer system. Sewage is pumped from three branch lift stations to the main pumping facility where it is re-pumped to Miami-Dade regional treatment plant (WASA). The Sewer Division provides funding to support necessary Village equipment and personnel, as well as to cover the cost to the City of Miami for the transmission of the sewage.

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Establish a sewer inspection, preventive Maintenance schedule	X			
Evaluate the infiltration and inflow of storm water into the sewer system		X		
Reduce infiltration and inflow of storm water into the sewer system				X

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
PERSONNEL SERVICES	218,101	223,037	178,732	82,864	178,047	190,525
MATERIALS, SUPPLIES, SERVICES	1,348,286	1,330,801	1,242,654	423,161	1,125,761	1,238,154
TOTAL OPERATING BUDGET	1,566,387	1,553,838	1,421,386	506,025	1,303,808	1,428,679
CAPITAL	0	0	0	0	0	55,000
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	948,771	336,023	0	0	0	0
TOTAL NON-OPERATING BUDGET	948,771	336,024	0	0	0	55,000
TOTAL DEPARTMENT BUDGET	2,515,158	1,889,862	1,421,386	506,025	1,303,808	1,483,679

ENTERPRISE FUND-SEWER DEPARTMENT

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
Regular Salaries	115,196	124,916	120,455	54,745	119,853	125,602
Overtime	34,624	12,092	5,000	2,036	4,873	5,000
Fica	11,115	9,559	9,245	4,089	9,572	9,639
Retirement Contribution	22,531	41,969	10,112	4,843	10,410	12,600
Health, Life, Dental, Disability Ins.	28,906	27,747	27,858	13,920	27,277	31,423
Workers' Compensation	5,329	6,354	5,662	2,831	5,662	5,860
TOTAL PERSONNEL SERVICES	218,101	223,037	178,732	82,864	178,047	190,525
Engineering & Planning	31,630	11,800	40,000	0	38,000	40,000
Temporary Personnel	0	0	1,000	0	0	1,000
Electric, Gas & WT	44,324	51,487	48,000	27,748	55,496	56,000
Sewerage Disposal	1,020,540	978,345	929,610	305,576	910,218	929,610
R & M Vehicles	211	2,885	2,500	2,527	5,055	2,500
R & M Equipment	6,559	19,237	10,000	3,745	7,491	10,000
R & M Building	653	98,924	2,000	0	891	2,000
R & M Lift Stations	83,789	144,057	90,000	60,436	60,436	75,000
R & M Sewer Lines	145,667	4,088	50,000	14,613	29,226	75,000
Uniforms	1,330	1,506	1,300	505	1,209	2,000
Gasoline, CNG & Oil	4,088	3,522	8,200	1,790	3,579	5,000
Tires	0	0	0	0	0	0
Chemicals	0	0	600	0	600	600
Minor Tools & Equipment	162	32	700	83	700	700
Special Department Supplies	1,381	7,938	1,000	0	584	1,000
Vehicle Lease	7,951	6,954	12,744	6,100	12,200	12,744
Contingency	0	0	45,000	0	0	25,000
TOTAL MATERIALS, SUPPLIES, SVCS	1,348,286	1,330,801	1,242,654	423,161	1,125,761	1,238,154
TOTAL OPERATING BUDGET	1,566,387	1,553,838	1,421,386	506,025	1,303,808	1,428,679
Transfers to Sewer Trust	948,771	336,023	0	0	0	0
TOTAL OTHER NON-OPERATING EXPENSE	948,771	336,023	0	0	0	0
TOTAL NON OPERATING BUDGET	948,771	336,024	0	0	0	55,000
TOTAL DEPARTMENT BUDGET	2,515,158	1,889,862	1,421,386	506,025	1,303,808	1,483,679

ENTERPRISE FUND-SANITATION DEPARTMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of the Sanitation Division is to collect solid waste from Village customers for transfer to the county land fill in a timely, safe and cost effective manner, while protecting the environment.

DESCRIPTION OF SERVICES & ACTIVITIES

❖ The Sanitation Division is responsible for pick up and disposal of solid wastes, which includes garbage (food and household waste), trash (tree and limbs) and white goods (discarded appliances). Recycling products are collected by a private hauler hired by the Village.

DEPARTMENT GOALS

- ✱ Create an inventory and replacement schedule for vehicles.
- ✱ To provide waste hauling services to the Village as economically and efficient as possible.
- ✱ To optimize the routes as needed throughout the year.
- ✱ Create an inventory and replacement schedule for dumpsters.

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Create an inventory and replacement schedule for vehicles			X	
Create an inventory and replacement schedule for dumpsters	X			

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED 6 MONTHS BUDGET	FY 2020 PROJECTED ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
PERSONNEL SERVICES	323,074	370,311	291,053	146,084	298,950	307,450
MATERIALS, SUPPLIES, SERVICES	821,425	853,530	836,460	368,340	760,506	833,192
TOTAL OPERATING BUDGET	1,144,499	1,223,841	1,127,514	514,424	1,059,456	1,140,643
CAPITAL	0	0	0	0	0	0
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	0	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	1,144,499	1,223,841	1,127,514	514,424	1,059,456	1,140,643

ENTERPRISE FUND-SANITATION DEPARTMENT

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
Regular Salaries	194,786	200,012	191,383	93,102	192,365	198,243
Overtime	15,178	12,650	10,000	7,516	15,031	10,000
Clothing Allowance	800	800	800	800	800	800
Fica	15,964	15,242	14,702	7,622	15,927	15,227
Retirement Contribution	38,034	75,980	18,700	9,886	17,322	21,577
Life, Health, Dental, Disability Ins.	40,718	45,012	38,734	18,628	40,444	44,436
Workers' Compensation	17,594	20,615	16,733	8,531	17,062	17,167
TOTAL PERSONNEL SERVICES	323,074	370,311	291,053	146,084	298,950	307,450
Temporary Personnel	164,544	158,558	110,000	47,186	84,372	105,000
Solid Waste Disposal	373,051	388,645	422,406	171,519	393,381	422,406
Recycling Service Contract	111,104	84,905	110,400	52,821	100,225	110,400
R & M Vehicles	27,659	60,497	40,000	24,225	38,451	40,000
R & M Equipment	23,244	48,683	35,000	16,843	33,686	35,000
Uniforms	3,198	3,314	1,968	887	1,774	3,700
Gasoline, CNG & Oil	27,681	22,082	25,000	9,010	16,020	25,000
Tires	431	65	0	0	0	0
Chemicals	1,300	0	3,000	0	0	3,000
Special Department Supplies	1,812	93	1,000	550	1,000	1,000
Education & Training	50	0	1,000	0	1,000	1,000
TOTAL MATERIALS, SUPPLIES, SERVICE	821,425	853,530	836,460	368,340	760,506	833,192
TOTAL OPERATING BUDGET	1,144,499	1,223,841	1,127,514	514,424	1,059,456	1,140,643
Lease Purchase Principal	0	0	0	0	0	0
Lease Purchase Interest	0	0	0	0	0	0
TOTAL DEBT SERVICE	0	0	0	0	0	0
Transfers to Sanitation Improvements	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON OPERATING BUDGET	0	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	1,144,499	1,223,841	1,127,514	514,424	1,059,456	1,140,643

ENTERPRISE FUND-STORMWATER FUND

DESCRIPTION OF SERVICES AND ACTIVITIES

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Storm Water Division was established in response to the Federal EPA Mandate to reduce storm water pollution from entering into Biscayne Bay.

- ❖ All municipalities within Miami-Dade County have to obtain a National Pollutant Discharge Elimination System (NPDES) permit. These are federal regulations requiring local governments to institute management programs that will reduce and eliminate the harmful pollutants associated with storm water runoff into a natural body of water.

DEPARTMENT GOALS

- ✱ *Develop a stormwater master plan.*
- ✱ *Ensure reserves funding for future needs of storm water utility systems.*
- ✱ *Upgrade Storm water inlets, lines and outfalls as needed.*
- ✱ *Maintain a quality storm water transmission system.*
- ✱ *Continue maintaining a street sweeping program.*

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Develop a stormwater master plan		X		
Start to upgrade Storm water inlets, lines and outfalls as needed		X		
Maintain a quality storm water transmission system			X	
North Bay Island stormwater pump station improvements			X	

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
PERSONNEL SERVICES	3,615	5,462	76,157	14,815	45,361	70,385
MATERIALS, SUPPLIES, SERVICES	63,689	72,141	181,700	20,795	138,724	168,640
TOTAL OPERATING BUDGET	67,304	77,603	257,857	35,609	184,084	239,025
CAPITAL	0	(0)	200,000	329,236	329,236	2,247,000
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	12,170	12,659	0	0	0	0
TOTAL NON-OPERATING BUDGET	12,170	12,659	200,000	329,236	329,236	2,247,000
TOTAL DEPARTMENT BUDGET	79,475	90,262	457,857	364,845	513,320	2,486,025

ENTERPRISE FUND-STORMWATER FUND

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
Regular Salaries	0	0	41,600	9,506	29,053	37,634
FICA Tax	0	0	3,198	719	2,223	2,894
Retirement Contribution	0	0	3,519	805	2,417	3,783
Life, Health, Dental, Disability Ins.	0	0	21,824	877	5,852	21,088
Workers' Compensation	3,615	5,462	5,816	2,908	5,816	4,786
TOTAL PERSONNEL SERVICES	3,615	5,462	76,157	14,815	45,361	70,385
Storm Water Compliance	4,024	4,192	6,000	3,409	6,308	10,000
Electric, Gas & Water	2,217	3,087	200	509	1,218	1,400
Depreciation of Equipment	35,960	36,893	0	0	0	0
R & M Equipment	0	0	2,500	0	2,500	2,500
R & M Lines	20,513	5,160	15,000	10,939	21,878	25,000
R & M of Grounds	0	19,074	24,000	3,028	24,000	24,000
Contingency	0	0	9,000	2,910	7,820	9,000
TOTAL MATERIALS, SUPPLIES, SERVICES	63,689	72,141	181,700	20,795	138,724	168,640
TOTAL OPERATING BUDGET	67,304	77,603	257,857	35,609	184,084	239,025
Storm Drains	0	(0)	200,000	329,236	329,236	2,097,000
TOTAL CAPITAL	0	(0)	200,000	329,236	329,236	2,247,000
Transfer to Street Maintenance	12,170	12,659	0	0	0	0
Transfer to Street Maintenance	12,170	12,659	0	0	0	0
TOTAL OTHER NON-OPERATING EXPENSES	12,170	12,659	0	0	0	0
TOTAL NON OPERATING BUDGET	12,170	12,659	200,000	329,236	329,236	2,247,000
TOTAL DEPARTMENT BUDGET	79,474	90,262	457,857	364,845	513,320	2,486,025

ENTERPRISE FUND-WATER IMPROVEMENTS TRUST FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Water Improvement Division has been established to maintain the Village's water mains and laterals. The Division is primarily financed by a transfer from the water division of the Village's Utility Fund. By setting aside a relatively small amount of funds each fiscal year, the Village will be in a better position to address its future water system needs. In 1997, the Village estimated the cost for future improvements for the water laterals would be approximately \$150,000. This established a reserve to fund the cost of repairs over a 5 year period.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ Replacement of existing water mains, which deteriorate throughout the years and eventually cause low water pressure.
- ❖ Funds are used to increase the water pressure and replace damaged water mains and laterals.
- ❖ Upgrade water meters.

DEPARTMENT GOALS

- ✦ *Establish a meter and valve replacement program.*
- ✦ *Maintain a quality water distribution system.*

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Establish a meter and valve replacement program		X		
Establish Lateral Replacement Program		X		

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
PERSONNEL SERVICES	0	0	0	0	0	0
MATERIALS, SUPPLIES, SERVICES	5,031	11,696	0	0	0	0
TOTAL OPERATING BUDGET	5,031	11,696	0	0	0	0
CAPITAL	5,163	0	0	253,417	630,857	0
DEBT SERVICE	0	36,896	531,456	0	0	531,456
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSE	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	5,163	36,896	531,456	253,417	630,857	531,456
TOTAL DEPARTMENT BUDGET	10,194	48,592	531,456	253,417	630,857	531,456

ENTERPRISE FUND-WATER IMPROVEMENTS TRUST FUND

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
Depreciation -Water Lines	5,031	11,696	0	0	0	0
Water Meters	0	0	0	0	0	0
TOTAL MATERIALS, SUPPLIES, SERVICES	5,031	11,696	0	0	0	0
 TOTAL OPERATING BUDGET	 5,031	 11,696	 0	 0	 0	 0
Meters & Service Line Replacement	1,914	(260)	0	9,288	386,728	0
Water Transmission & Distribution Project	5,163	260	0	244,129	244,129	0
TOTAL CAPITAL	5,163	0	0	253,417	630,857	0
 DEBT SERVICE	 0	 36,896	 531,456	 0	 0	 531,456
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON OPERATING BUDGET	5,163	36,896	531,456	253,417	630,857	531,456
 TOTAL DEPARTMENT BUDGET	 10,194	 48,592	 531,456	 253,417	 630,857	 531,456

ENTERPRISE FUND-SEWER IMPROVEMENTS TRUST FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Sewer Improvements Division funds provide for sewer upgrades, primarily financed by the State of Florida low interest (under 3%) loan program.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The Division's funds are used for engineering services, loan repayments, and contingency items. Funding is also provided to eliminate infiltration from ground water and exfiltration that contaminates ground water.

DEPARTMENT GOALS

- ☀ *Initiate improvements to wastewater pump station.*

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Initiate improvements to wastewater pump station	X			

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
PERSONNEL SERVICES	0	0	0	0	0	0
MATERIALS, SUPPLIES, SERVICES	300,042	411,538	0	0	0	0
TOTAL OPERATING BUDGET	300,042	411,538	0	0	0	0
CAPITAL	0	0	1,600,000	88,475	188,475	2,275,000
DEBT SERVICE	21,829	18,718	349,722	169,633	349,722	455,511
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	21,829	18,718	1,949,722	258,108	538,197	2,730,511
TOTAL DEPARTMENT BUDGET	321,871	430,256	1,949,722	258,108	538,197	2,730,511

ENTERPRISE FUND-SEWER IMPROVEMENTS TRUST FUND

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
TOTAL PERSONNEL SERVICES	0	0	0	0	0	0
Depreciation Equipment	298,990	411,538	0	0	0	0
Bank Fees	1,052	0	0	0	0	0
TOTAL MATERIALS, SUPPLIES, SERVICES	300,042	411,538	0	0	0	0
TOTAL OPERATING BUDGET	300,042	411,538	0	0	0	0
Sewer Mains Clnng, Videoing & Rehab	0	0	100,000	0	100,000	75,000
Sewer Improvement Project	0	0	1,500,000	88,475	88,475	2,200,000
West Bound Sewer Transmission	0	0	0	0	0	0
TOTAL CAPITAL	0	0	1,600,000	88,475	188,475	2,275,000
Loan Principal	0	0	317,835	159,911	317,835	435,652
Loan Interest	21,829	18,718	31,888	9,723	31,888	19,859
TOTAL DEBT SERVICE	21,829	18,718	349,722	169,633	349,722	455,511
TOTAL NON OPERATING BUDGET	21,829	18,718	1,949,722	258,108	538,197	2,730,511
TOTAL DEPARTMENT BUDGET	321,871	430,256	1,949,722	258,108	538,197	2,730,511

DEBT SERVICE FUND

Detail of Revenues & Expenditures

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
G/O Bond Ad Valorem Debt Service Tax	621,520	642,938	641,409	575,216	641,409	835,816
Loan Debt Proceeds	2,350,000	0	0	0	0	0
Rent Proceeds-Sakura Lot	48,480	62,400	0	0	0	0
Transfer in from General Fund	0	60,067	0	0	0	0
Fund Balance	0	0	0	0	0	0
TOTAL FUND REVENUE	3,020,000	765,405	641,409	575,216	641,409	835,816
<i>Expenditures</i>						
OPERATING BUDGET	62,138	0	0	0	0	0
DEBT SERVICE	2,948,684	765,405	641,409	242,608	641,409	835,816
Fund Balance/Reserves/Net Assets	9,179	0	0	332,608	0	0
TOTAL DEPARTMENT BUDGET	3,020,000	765,405	641,409	575,216	641,409	835,816

DEBT SERVICE FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

This Fund accounts for revenues and debt service expenditures associated with the Village's General Obligation Debt Refunding Notes.

DESCRIPTION OF SERVICES & ACTIVITIES

- ❖ This fund will continue to account for payments of debt service expenditure on Village General Government and Capital Improvements.

DEPARTMENT GOALS

- ☀ *Ensure timely payment of Debt Service.*
- ☀ *To ensure the Debt and Investment Policies are updated and remain current.*
- ☀ *Refinance the Sakura Loan with voters previously approved debt of \$7.9 million.*
- ☀ *Issue the balance of \$3,040,000 of General obligation bonds approved in 2008, but not yet issued. This debt would pay for the initial improvements to the Treasure Island Elementary School (TIES) Community Park project, which is estimated to cost \$4.722 million.*

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
CAPITAL	0	0	0	0	0	0
DEBT SERVICE	653,059	765,405	641,409	242,608	641,409	835,816
TRANSFER TO CAPITAL PROJECTS FUND	2,295,625	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	2,948,684	765,405	641,409	242,608	641,409	835,816
TOTAL DEPARTMENT BUDGET	3,010,822	765,405	641,409	242,608	641,409	835,816

DEBT SERVICE FUND

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
G/O Bonds Principal	432,857	487,857	462,857	102,857	462,857	687,976
G/O Bonds Interest	220,202	277,548	178,552	139,751	178,552	147,840
G/O Bonds Miscellaneous Fees	0	0	0	0	0	0
TOTAL DEBT SERVICE	653,059	765,405	641,409	242,608	641,409	835,816
TOTAL NON OPERATING BUDGET	2,948,684	765,405	641,409	242,608	641,409	835,816
TOTAL DEPARTMENT BUDGET	<u>3,010,822</u>	<u>765,405</u>	<u>641,409</u>	<u>242,608</u>	<u>641,409</u>	<u>835,816</u>

CAPITAL PROJECTS FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of the Capital Projects fund is to account for the revenue and expenditures associated with large capital projects that will enhance Village infrastructure and beautify the Village.

DESCRIPTION OF SERVICES & ACTIVITIES

- ❖ Provide specified enhancements that will improve the quality and standard of life in North Bay Village

DEPARTMENT GOALS

- ✨ *Develop a Capital Improvements Program (CIP).*
- ✨ *Update and coordinate implementation of Capital Projects over the next five years.*
- ✨ *Administer competitive consultant's selection processes related to capital projects.*
- ✨ *Coordinate grant processes for capital projects.*
- ✨ *Assist in creating marketing materials for Village initiatives and projects.*

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Update and coordinate implementation of Capital Projects over the next 5 years	X	X	X	X

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ADOPTED BUDGET	FY2020 6 MONTHS ACTUAL	FY2020 PROJECTED ACTUAL	FY2021 ADOPTED BUDGET
PERSONNEL SERVICES	0	0	0	0	0	0
MATERIALS, SUPPLIES, SERVICES	15,315	0	0	0	0	0
TOTAL OPERATING BUDGET	15,315	0	0	0	0	0
CAPITAL	2,981,259	485,655	1,416,300	229,278	302,322	635,000
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	2,981,259	485,655	1,416,300	229,278	302,322	635,000
TOTAL IMPROVEMENT EXPENDITURES	2,996,574	485,655	1,416,300	229,278	302,322	635,000

CAPITAL PROJECTS FUND

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 6 MONTHS ACTUAL	FY 2020 PROJECTED ACTUAL	FY 2021 ADOPTED BUDGET
City Hall and Public Safety Facility	2,500	123,519	50,000	4,848	5,848	50,000
Park Improvements	1,530	60,759	266,300	224,431	234,431	375,000
Capital Outlay for Land	2,295,625	0	0	0	0	0
Islandwalk Plaza	681,604	301,377	1,100,000	0	62,044	210,000
	0	0	0	0	0	0
TOTAL CAPITAL	2,981,259	485,655	1,416,300	229,278	302,322	635,000
OTHER NON-OPERATING EXPENSES						
Transfer to General Fund	0	0	0	0	0	0
TOTAL NON OPERATING BUDGET	2,981,259	485,655	1,416,300	229,278	302,322	635,000
TOTAL DEPARTMENT BUDGET	2,981,259	485,655	1,416,300	229,278	302,322	635,000

CAPITAL SUMMARY

FUNDING SOURCE	FY 2021						
FUND	DESCRIPTION	Prior Years	2021	2022	2023	2024	2025
112-STREET MAINTENANCE FUND							
		0	0	100,000	50,000	50,000	50,000
		0	75,000	45,000	0		0
	TOTAL STREET MAINTENANCE FUND CAPITAL	0	75,000	145,000	50,000	50,000	50,000
115-TRANSPORTATION FUND							
	Name: Pavement Resurfacing of North Bay Village Streets	3,000,000	0	30,000	30,000	30,000	30,000
	Name: Bus Shelters on Kennedy Causeway	0	20,000	75,000	0	0	0
	Name: Treasure Island & Kennedy Cswy ADA Pedestrian Improvements	0	0	195,000	0	0	0
	Traffic Study	0	50,000	25,000	0	0	0
	Name: On-Demand Transit Operations (FREEBIE)	64,600	54,000	135,000	135,000	135,000	135,000
	Name: Downtown Express Transit Operations (Engineering & Planning)	58,200	0	100,000	100,000	100,000	100,000
	Name: Transit operations & Improvements (bus stop signage, guides, tracking software)	0	3,000	10,000	10,000	10,000	10,000
	TOTAL TRANSPORTATION FUND CAPITAL	3,122,800	127,000	570,000	275,000	275,000	275,000
325-CAPITAL PROJECTS FUND							
	Name: Public Safety / Municipal Complex	141,757	50,000	7,558,243	0	0	0
	Name: Parks Facility	6,056,971	100,000	0	0	0	0
	Name: Islandwalk Plaza Project	1,391,474	30,000	200,000	2,500,000	0	0
	Name: Boardwalk Linear Park	69,993	150,000	100,000	1,500,000	1,500,000	1,500,000
	Name: Underground Utility Lines Project	0	0	7,500,000	7,500,000	7,500,000	7,500,000
	Name: Kayak Launch	0	100,000	0	0	0	0
	TOTAL CAPITAL PROJECTS FUND	7,660,195	430,000	15,358,243	11,500,000	9,000,000	9,000,000
430-UTILITY FUND							
	Name: 1841 Galleon St. Renovations to Public Works Building	15,000	25,000	0	0	0	0
	TOTAL CAPITAL IMPROVEMENTS FUND	15,000	25,000	0	0	0	0
440-STORM WATER FUND							
	Name: Stormwater Pump Station	996,227	1,175,000	910,000	612,000	50,000	50,000
	TOTAL STORM WATER IMPROVEMENTS FUND	996,227	1,175,000	910,000	612,000	50,000	50,000
360-WATER IMPROVEMENTS FUND							
	Name: Watermain Replacement Program	0	0	0	0	0	100,000
	Name: Water Valve Replacement Program	0	0	50,000	50,000	50,000	150,000
	TOTAL WATER IMPROVEMENTS FUND CAPITAL IMPROVEMENTS	0	0	50,000	50,000	50,000	0
365-SEWER IMPROVEMENTS FUND							
	Sewer Pump Stations Rehabilitation	0	75,000	250,000	250,000	250,000	250,000
	Lift Stations Replacement	0	2,200,000	0	0	0	0
	TOTAL SEWER IMPROVEMENTS FUND CAPITAL IMPROVEMENTS	0	2,275,000	250,000	250,000	250,000	250,000
TOTAL ALL FUND CAPITAL IMPROVEMENTS		11,794,221	4,107,000	17,283,243	12,737,000	9,675,000	9,775,000

CAPITAL IMPROVEMENTS

Name: Pavement Resurfacing of North Bay Village Streets		AMOUNT		3,120,000		
DESCRIPTION:						
Milling Resurfacing of all North Bay Village streets.						
IMPACT OF CAPITAL IMPROVEMENTS ON GENERAL FUND OPERATING BUDGET:						
There is no effect on the General Fund Operating Budget because the funding source for this project derives from the Citizen Independent Transportation Trust (CITT) Funded by Department of Transportation and LOGT Local Capital Improvements Gas Tax. No property tax increase was required to fund this project.						
FUNDING SOURCES:	Prior Years	2021	2022	2023	2024	2025
Balance Forward	0	0	0	0	0	0
CIP LOGT (Local Opt Gas Tax)	29,600	0	12,000	12,000	12,000	12,000
CITT Fund - Surtax	2,970,400	0	18,000	18,000	18,000	18,000
						0
TOTAL	3,000,000	0	30,000	30,000	30,000	30,000
Planning and Design	102,000	0	0	0	0	0
Construction	2,898,000	0	30,000	30,000	30,000	30,000
TOTAL	3,000,000	0	30,000	30,000	30,000	30,000
PROJECT BALANCE	0	0	0	0	0	0

CAPITAL IMPROVEMENTS

Name: Public Safety / Municipal Complex		AMOUNT					7,750,000
DESCRIPTION:							
Construction of a facility to house Village Police Department and County Fire Rescue Station consolidated on Village-owned property located at the former Sakura Property site on the Kennedy Causeway. The proposed complex will include LEED certified practices to serve Village and County public safety functions.							
DESCRIPTION:							
The revenues for this project derived from the 2008 General Obligation Bond. The annual Debt Service mileage rate has increased to be able to fund the first phase of this project. The Village will save money on Office Rent.							
FUNDING SOURCES:	Prior Years	2021	2022	2023	2024	2025	
Balance Forward	0	0	7,558,243	0	0	0	0
GO Bond \$7,600,000	141,757	7,608,243	0	0	0	0	0
Unfunded	0	0	0	0	0	0	0
TOTAL	141,757	7,608,243	7,558,243	0	0	0	0
APPROPRIATION / COST CENTER							
Planning & Design	141,757	50,000	0	0	0	0	0
Land Acquisition	0	0	0	0	0	0	0
Construction	0	0	7,558,243	0	0	0	0
Construction Administration	0	0	0	0	0	0	0
TOTAL	141,757	50,000	7,558,243	0	0	0	0
PROJECT BALANCE	0	7,558,243	0	0	0	0	0
<i>*Plus \$4,600,000 from County Fire Rescue Bonds, 2009 Sale.</i>							

CAPITAL IMPROVEMENTS

Name: Parks Facility		AMOUNT					6,256,971
DESCRIPTION:							
Continued park development of a .51 acre waterfront parcel, acquired by the Village for park purposes in September 2008. Improvements were made to open the park to the public in April 2009. For FY 2021 improvements during the next phase of the park's development includes a design and construction of a Kayak Launch in Vogel Park.							
IMPACT OF CAPITAL IMPROVEMENTS ON GENERAL FUND OPERATING BUDGET:							
There is no effect on the General Fund Operating Budget because the funding source for this project derives from Miami-Dade General Obligation Bond and a matching FRDAP grant.							
FUNDING SOURCES:	Prior Years	2021	2022	2023	2024	2025	
Balance Forward	0	100,000	50,000	50,000	50,000	50,000	
Debt Proceeds	6,156,971	0	0	0	0	0	
Village Parks Trust Fund	0	0	0	0	0	0	
FIND Grant	0	0	0	0	0	0	
FRDAP Grant	0	50,000	0	0	0	0	
TOTAL	6,156,971	150,000	50,000	50,000	50,000	50,000	
APPROPRIATION / COST CENTER							
Land Acquisition	4,508,494	0	0	0	0	0	
Soft Cost	358,759	0	0	0	0	0	
Construction	929,718	0	0	0	0	0	
Dog Park-Design and Construction	260,000	0	0	0	0	0	
Vogel Park-Kayak Launch	0	100,000	0	0	0	0	
TOTAL	6,056,971	100,000	0	0	0	0	
PROJECT BALANCE	100,000	50,000	50,000	50,000	50,000	50,000	

CAPITAL IMPROVEMENTS

Name: Underground Utility Lines Project		AMOUNT					30,000,000
DESCRIPTION:							
Underground construction of electric, phone and cable lines throughout the Village is under consideration, in accordance with the general obligation bond program authorized in 2006 by a voters' referendum for this purpose.							
IMPACT OF CAPITAL IMPROVEMENTS ON GENERAL FUND OPERATING BUDGET:							
There will be an effect on the Debt Fund Budget because the Debt Service Millage rate will increase to be able to fund this project.							
FUNDING SOURCES:	Prior Years	2021	2022	2023	2024	2025	
Balance Forward	0	0	0	0	0	0	0
G.O. Bonds Authorized '06	0	0	7,500,000	7,500,000	7,500,000	7,500,000	7,500,000
TOTAL	0	0	7,500,000	7,500,000	7,500,000	7,500,000	7,500,000
APPROPRIATION / COST CENTER							
Preliminary Engineering	0	0	100,000		0		0
Design & Engineering	0	0	600,000	0	0		0
Construction	0	0	6,800,000	7,500,000	7,500,000		7,500,000
TOTAL	0	0	7,500,000	7,500,000	7,500,000	7,500,000	7,500,000
PROJECT BALANCE	0	0	0	0	0	0	0

CAPITAL IMPROVEMENTS

Name: 1841 Galleon St. Renovations to Public Works Building		AMOUNT					40,000
DESCRIPTION:							
Renovate 1841 Galleon Street Police Dispatch Center and Public Works. Repair Building, Roof, Fencing. New Streetside Picket Fence & Dumpster enclosure							
IMPACT OF CAPITAL IMPROVEMENTS ON GENERAL FUND OPERATING BUDGET:							
There is no effect on the General Fund Operating Budget because the the funding source for this project derives from utility Fund.							
FUNDING SOURCES:							
	Prior Years	2021	2022	2023	2024	2025	
Balance Forward	0	0	0	0	0	0	
General Fund	15,000	0	0	0	0	0	
Utility Fund	0	25,000	0	0	0	0	
TOTAL	15,000	25,000	0	0	0	0	
APPROPRIATION / COST CENTER							
Construction	15,000	25,000	0	0	0	0	
TOTAL	15,000	25,000	0	0	0	0	
PROJECT BALANCE	0	0	0	0	0	0	

CAPITAL IMPROVEMENTS

Name: Stormwater Pump Station **AMOUNT 3,793,227**

DESCRIPTION:

This project involves development of flood control pump station located in West Treasure Dr.

IMPACT OF CAPITAL IMPROVEMENTS ON GENERAL FUND OPERATING BUDGET:

There is no effect on the General Fund Operating Budget because the funding source for this project derives from revenues generated by the Stormwater Fund and Department of Environmental Protection Grants appropriations. The stormwater system will be needing significant capital improvements in the near future and it is anticipated that rate increases will be necessary in that system to support debt that will need to be issued to pay for those improvements. We will need to undertake a rate study in that system before we can proceed with those projects.

FUNDING SOURCES:	Prior Years	2021	2022	2023	2024	2025
Balance Forward	0	0	1,210,982	450,982	0	0
Debt Proceeds	0	2,235,982	0	0	0	0
LP 13043	563,747	0	0	0	0	0
Operations	312,480	150,000	150,000	150,000	50,000	50,000
State Grant -SFWMD	120,000	0	0	0	0	0
TOTAL	996,227	2,385,982	1,360,982	600,982	50,000	50,000
APPROPRIATION / COST CENTER						
Deepwell Injection wells	996,227	0	0	0	0	0
Village Wide Stormwater Improvements	0	0	50,000	30,000	50,000	50,000
Stormwater Pump System	0	1,025,000	860,000	582,000	0	0
0	0	0	0	0	0	0
Master Plan/Sea Level Rise Planning	0	150,000	0	0	0	0
TOTAL	996,227	1,175,000	910,000	612,000	50,000	50,000
PROJECT BALANCE	0	1,210,982	450,982	(11,018)	0	0

CAPITAL IMPROVEMENTS

Name: Islandwalk Plaza Project		AMOUNT 4,121,474				
DESCRIPTION:						
Design and development of a linear park along the Biscayne Bay waterfront. The project will include public access point for resident and visitors as ROW is acquired.						
IMPACT OF CAPITAL IMPROVEMENTS ON GENERAL FUND OPERATING BUDGET:						
There is no financial impact on the General Fund Operating Budget because the funding source for this project derives from revenues generated by the Park Improvement Fund and FIND Grants. No property tax increase is required to fund this project. Baywalk South Plaza was completed in FY 2019. Currently awarded \$1 Million FDOT grant for construction of North Plaza. Applied for \$100,000 FIND grant to design the bridge connector. Decision expected in November 2020.						
FUNDING SOURCES:	Prior Years	2021	2022	2023	2024	2025
Balance Forward	0	0	0	0	0	0
FDOT	0	15,000	0	0	0	0
Impact Fees	295,000	0	0	0	0	0
FIND Grant Phase I	597,468	0	100,000	0	0	0
Find Grant Phase I	180,000	15,000	100,000	0	0	0
Capital Improvements Bond Proceeds	319,006	0	0	2,500,000	0	0
TOTAL	1,391,474	30,000	200,000	2,500,000	0	0
APPROPRIATION / COST CENTER						
Design/Permitting	323,604	0	0	0	0	0
Construction Phase I	1,067,870	0	0	0	0	0
		30,000	200,000	2,500,000		0
TOTAL	1,391,474	30,000	200,000	2,500,000	0	0
PROJECT BALANCE	0	0	0	0	0	0

CAPITAL IMPROVEMENTS

Name: Sewer Improvements Projects		AMOUNT					3,025,000
DESCRIPTION:							
The Village's wastewater collection system consists of approximately 30,000 feet of sanitary sewers, 170 manholes, three local pump stations, one master pump station, and approximately 14,000 feet of force mains. Based on the Village's sanitary sewer collection system, the age and condition of the pumps and control panels, we are replacing several of the Village's wastewater pumps, control panels, and generator systems.							
IMPACT OF CAPITAL IMPROVEMENTS ON GENERAL FUND OPERATING BUDGET:							
There is no effect on the General Fund Operating Budget because the funding source for this project derives from State of Florida Revolving Loan Program.							
FUNDING SOURCES:	Prior Years	2021	2022	2023	2024	2025	
Balance Forward	0	0	0	0	0	0	0
State Revolving Loan Fund	0	2,275,000	250,000	250,000	250,000	250,000	250,000
TOTAL	0	2,275,000	250,000	250,000	250,000	250,000	250,000
APPROPRIATION / COST CENTER							
Sewer Pump Stations Rehabilitation	0	75,000	250,000	250,000	250,000	250,000	250,000
Lift Stations Replacement	0	2,200,000	0	0	0	0	0
TOTAL	0	2,275,000	250,000	250,000	250,000	250,000	250,000
PROJECT BALANCE	0	0	0	0	0	0	0

CENSUS

Miscellaneous Statistics

General Information

Date of incorporation	1945
Form of Government	Commission - Manager
Area in square miles	2.2

Culture & Recreation

Tot Lot & Community Park (West Drive)	2
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Fire Protection

Number of Stations	1
Number of fire personnel	7
Number of calls answered (Approximate)	1,440
Number of inspections conducted (Approximate)	360

Police Protection

Number of Stations	1
Chief	1
Detectives	3
Lieutenants	2
Sergeants	3
Corporals	3
Patrol Officers	15FT & 4PT

Number of Violations:

Arrest	620
Traffic violations	3,362
Parking violations	1,790

Sewage System

Miles of sanitary sewers	5.6
Daily average treatment in gallons	1.2 MGD

Water System

Miles of water mains	5.6
Number of service connections	725
Number of fire hydrants	57

Post Office

Station	1
Postal Workers	1 FT

Education

Number of Elementary Schools	1
Number of Students	701
Number of Teachers	57

North Bay Village demographics profile

Population in June 4, 2020 (estimated) 9,074

Population change since 2010: +26.8% (*ranked top 9 in FL by percent change in population from 2010-2020*)

Males: 4,809 (53.0%)

Females: 4,625 (47.0%)

Median resident age: 39.6 years

Florida median age: 41.8 years

Zip codes: 33141

Estimated median household income in 2019: \$55,000 (it was \$34,354 in 2000)

North Bay Village: \$55,000

FL: \$53,267

Estimated per capita income: \$33,369 (it was \$21,017 in 2000)

North Bay Village city income, earnings, and wages data

Estimated median house or condo value in 2017: \$239,998 (it was \$94,300 in 2000)

North Bay Village: \$239,998

FL: \$214,000

Mean prices in 2017: All housing units: \$412,171;

Detached houses: \$452,188;

Townhouses or other attached units: \$290,267;

In 2-unit structures: \$240,090;

In 3-to-4-unit structures: \$296,848;

In 5-or-more-unit structures: \$387,365;

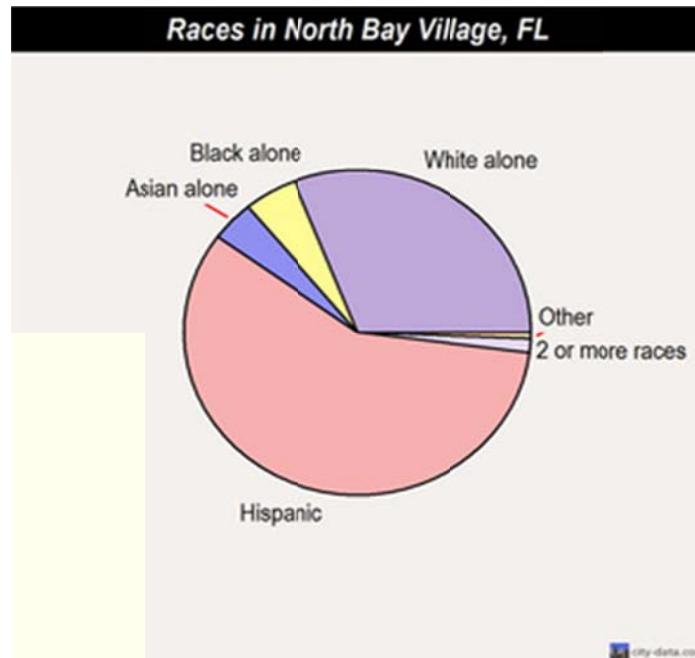
Mobile homes: \$113,644;

Occupied boats, RVs, vans, etc.: \$154,031

Median gross rent in 2017: \$1,835.

Read more: <http://www.city-data.com/city/North-Bay-Village-Florida.html#ixzz4vt6m976S>

Races in North Bay Village, FL (2019)



Hispanic	63.1%	5,726
White alone	30.1%	2,731
Black alone	2.5%	227
Asian alone	2.2%	200
Two or more races	1.6%	145
Other race alone	0.5%	45

For population 25 years and over in North Bay Village:

- **High school or higher:** 93.3%
- **Bachelor's degree or higher:** 45.9%
- **Graduate or professional degree:** 17.7%
- **Unemployed:** 7.1%
- **Mean travel time to work (commute):** 28.9 minutes

For population 15 years and over in North Bay Village city:

- **Never married:** 35.5%
- **Now married:** 41.6%
- **Separated:** 1.8%
- **Widowed:** 3.5%
- **Divorced:** 17.6%

4,278 residents are foreign born (42.6% Latin America).

This city: 52.7%

Florida: 100%

Median real estate property taxes paid for housing units with mortgages in 2017: \$2,746 (0.7%)

Median real estate property taxes paid for housing units with no mortgage in 2017: \$3,283 (1.1%)

NORTH BAY VILLAGE-ADDITIONAL DATA

Village History

Prior to 1940, most of what is now North Bay Village lay beneath the waters of Biscayne Bay. The only dry land was Broadcast Key, a five-acre island from which pioneer radio station WIOD began broadcasting in 1926. Today, television station WSVN-TV maintains its headquarters at this same site, now joined with Treasure Island.

In 1940, dredging and bulk-heading created North Bay Island. By 1941, palm-lined streets had been laid out, and 12 homes had been built and occupied. Today, the island has grown into a lush neighborhood of attractive single-family residences.

During the mid-1940's, dredging and filling created Harbor Island and Treasure Island. Harbor Island is composed primarily of multi-family buildings. Treasure Island, whose street names were drawn from Robert Louis Stevenson's novel Treasure Island, is a mixture of single family dwellings on the westerly end and multi-family dwellings on the eastern end.

North Bay Village was incorporated in 1945. Harbor and Treasure Islands were annexed several years later. Broadcast Key, also known as Cameo Island, was annexed in 1963. During its early years, North Bay Village was primarily a haven for winter residents. The Village became widely known for its popular restaurants and nightclubs, which attracted celebrities like Frank Sinatra and Judy Garland.

Most of today's residents live here year-round. North Bay Village continues to be home to several of South Florida's most popular restaurants, as well as a variety of business enterprises, apartment buildings, condominiums and 390 single-family homes.

GLOSSARY

- A -

Account. A term used to identify an individual asset, liability, expenditure control, revenue control, encumbrance control, or fund balance.

Accounting System. The total structure of records and procedures which discover, record, classify, summarize, and report information on the financial position and results of operations of a government or any of its funds, fund types, balanced account groups, or organizational components.

Accrual Basis of Accounting. The method which records revenues when earned (whether or not cash is then received) and records expenditures when goods or services are received (whether or not cash is disbursed at that time)

Ad Valorem Tax. Property taxes calculated as a percentage of the value of real or personal property. The percentage is expressed in mills (thousandths of dollars).

Appropriation. The authorization by the governing body to make payments or incur obligations for specific purposes.

Appropriated Fund Balance. The amount of surplus funds available to finance operations of that fund in a subsequent year or years.

Assessed Value. A valuation set upon real estate by County Property Appraiser as a basis for levying real property taxes (Ad Valorem Tax).

Asset. Resources owned or held by a government, which have monetary value.

- B -

Balanced Budget - State of Florida definition. Occurs when planned expenditures equal anticipated revenues. In Florida, it is a requirement that all budgets be balanced.

Balanced Budget - Village of North Bay Village definition. Occurs when current operating expenditures equal current revenues and appropriated fund balance.

Balance Sheet. The basic financial statement, which discloses the assets, liabilities, and equities of an entity at a specified date in conformity with Generally Accepted Accounting Principals (GAAP).

Bond. A written promise to pay a designated sum of money (the principal) at a specific date in the future, along with periodic interest at a specific rate. The payment on bonds are identified as Debt Service. Bonds are generally used to obtain long-term financing for capital improvements.

Bond Funds. Resources derived from issuance of bonds for specific purposes and related Federal project grants used to finance capital expenditures.

Bond Rating. A rating (made by an established bond rating company) from a schedule of grades indicating the probability of timely repayment of principal and interest on bonds issued.

Budget (capital). A fiscal year budget for capital expenditures, i.e. items or projects of significant value with a probable life of one or more years, and the means of financing them.

GLOSSARY

Budget (operating). A plan of financial operation embodying an estimate of Adopted expenditures for a given fiscal year and the Adopted means of financing them (revenue estimates). The term is also used for the officially authorized maximum expenditure under which a government and its departments operate.

Budget Basis. The specific method used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAAP, cash, or modified accrual.

Budget Document (Program and Financial Plan). The official written statement prepared by the Village staff reflecting the decisions made by the Commission in their budget deliberations.

Budget Message. A general discussion of the Adopted budget written by the Village Manager to the Village Commission.

Budget Schedule. The schedule of key dates which a government follows in the preparation and adoption of the budget.

- C -

Capital Improvement Program. A projection of capital (long-lived and significant) expenditures over the coming five years. The method of financing is also indicated.

Capital Improvement Fund. An account used to segregate a portion of the government's equity to be used for future capital program expenditures.

Capital Outlay. Expenditures on fixed assets, which have a value of \$750 or more and have a useful economic lifetime of more than one year; or assets of any value if the nature of the item is such that it must be controlled for custody purposes as a fixed asset.

Capital Project. Major construction, acquisition, or renovation activities, which add value to a government's physical assets

or significantly increase their useful life. Also called capital improvement.

Consumer Price Index (CPI). A statistical description of price levels provided by the U.S. Department of labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

Contingency Account. An appropriation of money set aside for unexpected expenses.

Contractual Services. Services rendered to a government by private firms, individuals, or other governmental agencies. In North Bay Village, a number of services are provided on a contractual basis.

- D -

Debt Service Fund. Fund used to account for the accumulation of resources for and payment of general long term debt principal, interest, and related costs. The payment of principal and interest on borrowed funds.

Department. A major administrative segment of the Village, which indicates overall management responsibility for an operation or a group of related operations within a functional area. A department usually has more than one program and may have more than one fund.

Disbursement. The expenditure of monies from an account.

Distinguished Budget Presentation Awards Program. A voluntary award program administered by the Government Finance Officers Association (GFOA) to encourage governments to prepare effective budget documents.

- E -

Employee (or Fringe), Benefits. Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government's share of costs for Social Security and the deferred compensation, medical, and life insurance plans.

GLOSSARY

Encumbrance. Commitments of funds for contracts and services to be performed. When encumbrances are recorded, available appropriations are correspondingly reduced.

Enterprise Fund. Funds established to account for operations, which are financed and operated in a manner similar to private enterprises. The intent is that the expense of providing services to the public on a continuing basis (including depreciation) be financed or recovered primarily through user fees.

Estimated Revenues. Projections of funds to be received during the fiscal year.

Expenditure. The cost of goods delivered or services provided, including operating expenses, capital outlays, and debt service. Includes such things as paying salaries of police, fire and others, purchasing materials, electricity, water and gas and making long-term debt payments.

- F -

Financial Policy. A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investments. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year. The 12-month period to which the annual budget applies. The Village's fiscal year begins October 1st and ends on September 30th.

Fixed Assets. Assets of long-term character that are intended to continue to be held or used, such as land, building, machinery, furniture, and other equipment.

Franchise. A special privilege granted by a government permitting the continuing use of public property, such as Village streets, and usually involving the elements of monopoly and regulation.

Franchise Fees. Fees levied by the Village in return for granting a privilege, which permits the continual use of public property such as Village streets, and usually involves the elements of monopoly and regulation.

Fund. An independent fiscal and accounting entity with a self-balancing set of accounts. Funds are established to attain certain objectives or to simply segregate activities. Examples are the General Fund and the Enterprise Fund - Water & Sewer Utility.

Fund Balance. The excess of entity's assets over liabilities for a fund. A negative fund balance is sometimes called a deficit.

- G -

Generally Accepted Accounting Principles (GAAP). Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

General Fund. The fund that is available for any legal authorized purpose and which is therefore used to account for all revenues and all activities except those required to be accounted for in another fund.

General Ledger. A book, file, or other device, which contains the accounts needed to reflect the financial position and the results of operations of an entity. In double entry bookkeeping, the debits and credits in the general ledger are equals.

General Obligation Bonds. Bonds for the payment of which the full faith and credit of the issuing government are pledged. The Village currently has one series of General Obligations Bonds outstanding.

Goal. An attainable target for an organization. An organization's vision of the future.

Grant. A contribution by one governmental unit to another. The contribution is usually made to aid in the support of a specified function (for example recreation), but it is sometimes also for general purposes.

GLOSSARY

- O -

- I -

Infrastructure. The physical assets of a government (e.g., streets, water, sewer, public buildings and parks).

Inter-fund Transfer. Funds transferred from one fund to another.

Intergovernmental Revenue. Funds received from federal, state, and other local governmental sources in the form of shared revenues.

- L -

Liabilities. Debts or other legal obligation arising out of transactions in the past, which must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.

Line Item. A specific item defined by detail in a separate account in the financial records. Revenue and expenditure Justifications are reviewed, anticipated and appropriated at this level.

- M -

Mil of Tax. A rate of tax equal to \$1 for each \$1,000 of assessed property value. For instance, if a property has a taxable value of \$250,000 and the millage rate is 1, then the tax amount would be \$250.

Millage Rate. One mil equals \$1 of tax for each \$1,000 of property value. The millage rate is the total number of mills of tax assessed against this value.

Modified Accrual Accounting. A basis of accounting in which revenues are recorded when collectable within the current period or soon enough thereafter to be used to pay liabilities of the current period, and expenditures are recognized when the related liability is incurred.

Objective. A specific, measurable and observable activity which advances the organization toward its goal.

Objects of Expenditure. Expenditure classifications based upon the types or categories of goods and services purchased.

Obligations. Amounts which a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

Operating Revenue. Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earning, and grant revenues. Operating revenues are used to pay for day to day services.

Ordinance. A formal legislative enactment by a government. A law.

- P -

Personnel Services. Expenditures for salaries, wages, and related employee benefits.

Policy. A plan, course of action or guiding principle, designed to set parameters for decisions and actions.

Productivity. A measure of the service output of Village programs compared to the per unit of resource input invested.

Programs and Objectives. The descriptions of the structure, purposes, activities, tasks and volumes or frequencies of each organizational unit shown in the budget. The period spans the fiscal year.

Property Tax Rate. A tax based on the value of the property. It is also called an Ad Valorem tax. The tax is determined by multiplying the taxable value of the property by the millage rate.

- R -

Reserve. An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

Revenue. Money that the Village receives from a variety of sources such as taxes, fees and charges, grants, etc. that it uses to pay for service delivery and other items.

Risk Management. The identification and control of risk and liabilities incurred by a local government to conserve resources from accidental loss.

Rollback Millage Rate. The millage necessary to raise the same amount of Ad Valorem tax revenue as the previous year, excluding taxes from new construction. It represents the millage rate level for no tax increase.

- S -

Special Assessment. A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties. Some tax-exempt property in the affected area will also have to pay the special assessment. In Weston there are currently special assessments for the Indian Trace and Bonaventure

Surplus. The use of the term "surplus" in governmental accounting is generally discouraged because it creates a potential for misleading inference. Undesignated fund balance is used instead. The concept of "net worth" in commercial accounting is comparable to "fund balance" in government accounting. That portion of the fund balance, which is not reserved for specific purposes or obligations is called the undesignated fund balance: it is the true "surplus".

Tax Base. Total assessed valuation of real property within the Village.

Tax Levy. The total amount to be raised by general property taxes for purposes specified in the Tax Levy Ordinance.

Tax Rate. The amount of tax levied for each \$1,000 of assessed valuation.

Taxing Limit. The maximum rate at which the Village may levy a tax, which for Florida municipalities is 10 mills, or \$10 per thousand dollars of assessed value.

Truth-in-Millage (TRIM). A statement sent to all taxpayers in Florida advising them of the changes in the specific amounts of taxes they may be required to pay in the upcoming year and providing them with information on public hearing dates during which these tax levies will be decided (section 200.065

-U -

Undesignated Fund Balance. That portion of the fund balance available for use in subsequent budgets

User Fees. Charges for specific services provided only to those paying such charges

Utility Taxes. Municipal charges levied by the Village on every purchase of a public service within its corporate limits. Public service levied by the Village of North Bay Village include electric and gas service utility taxes.

