



## North Bay Village Memorandum

**DATE:** June 18, 2019

**TO:** Mario Diaz, Chief of Staff, Office of the Village Mgr., North Bay Village

**FROM:** Jose Olivo, Chairperson, Evaluation Committee

**SUBJECT:** Committee Evaluation of RFQ No. 2019-002  
Consulting Services for Land Development Regulations Update

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A Request for Qualifications (RFQ) titled "Consulting Services for Land Development Regulations Update" was issued on April 30, 2019 for the purpose of developing a Village-wide Master Plan on Land Development Regulations. As a result of the RFQ advertisement, six (6) firms submitted proposals which were opened on June 11, 2019. Following the bid opening, an Evaluation Committee composed of five (5) voting members was tasked with evaluating and scoring submitted proposals at a publicly noticed meeting held on Monday, June 17, 2019 at Village Hall. All written proposals submitted by the six (6) firms were reviewed and evaluated by the Evaluation Committee following the evaluation guidelines in the solicitation. During the evaluation meeting, the Committee conducted a discussion and review of each proposal submitted. At the end of the discussion and review period, each committee member finalized their evaluations and submitted their scoresheets to the meeting Chairperson, a non-voting member to determine the final tally of scores and ranking of firms, with the first being the firm with the highest number of points out of a maximum of 500 points. Firms were ranked as follows:

|                                  |            |
|----------------------------------|------------|
| 1. Bermello, Ajamil & Partners   | 457 points |
| 2. KCI Technologies, Inc.        | 450 points |
| 3. DPZ CoDesign                  | 444 points |
| 4. The Corradino Group           | 416 points |
| 5. Dover, Kohl & Partners        | 409 points |
| 6. Calvin, Giordano & Associates | 345 points |

The Evaluation Committee was composed of the following members:

- Mr. Javier Betancourt, AICP, Exec. Director, Citizens' Independent Transportation Trust (CITT),
- Luciana L. Gonzalez, Principal, Land Use / Government Consulting & Commercial Real Estate Transactions.
- Amanda Sanfilippo, Curator and Artist Manager for Miami Dade County's Art in Public Places Program
- Neal Schafers, ASLA, Miami Downtown Development Authority
- Rachel Streitfeld, Esq., Bright Side Legal (North Bay Village resident)

Attached please find committee member score sheets, composite score sheet and signed Conflict of Interest Disclosure Form.

END

**North Bay Village  
EVALUATION OF PROPOSAL  
RFQ # 2019-002**

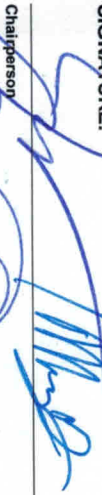
**Consulting Services For Land Development Regulations Update**

|  | Maximum Points Per Member | Maximum Total Points (5 Members) | Bermello Ajamil & Partners | Calvin, Giordano & Associates | The Corradino Group | Dover, Kohl & Partners | DPZ CODESIGN | KCI Technologies, Inc. |
|--|---------------------------|----------------------------------|----------------------------|-------------------------------|---------------------|------------------------|--------------|------------------------|
| The quality and effectiveness of consultant's past projects of similar scope | 30                        | 150                              | 138                        | 99                            | 121                 | 128                    | 134          | 122                    |
| The firm's proposed project methodology and approach                         | 25                        | 125                              | 118                        | 89                            | 107                 | 105                    | 116          | 112                    |
| The knowledge, skills, experience and diversity of the proposed team         | 25                        | 125                              | 122                        | 87                            | 106                 | 101                    | 112          | 121                    |
| The firm's proposed work schedule  | 20                        | 100                              | 79                         | 70                            | 82                  | 75                     | 82           | 95                     |
| <b>TOTAL POINTS</b>  | <b>100</b>                | <b>500</b>                       | <b>① 457</b>               | <b>345</b>                    | <b>416</b>          | <b>409</b>             | <b>⑤ 444</b> | <b>② 450</b>           |

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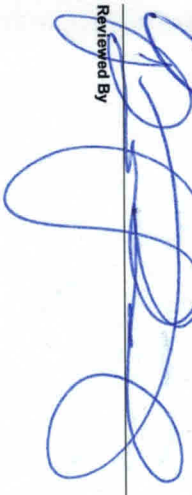
*JOSE OLIVERA / Mario Diaz*

SIGNATURE:



Chairperson

Reviewed By



*RACHEL K. STUEBEL*

**North Bay Village  
EVALUATION OF PROPOSAL  
RFQ # 2019-002**

**Consulting Services For Land Development Regulations Update**

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| The knowledge, skills, experience and diversity of the proposed team         | 25                        | 125                              | 122                       | 87                            | 106                 | 101                    | 112          | 121                    |
| The firm's proposed work schedule  | 20                        | 100                              | 79                        | 70                            | 82                  | 75                     | 82           | 95                     |
| <b>TOTAL POINTS</b>  | <b>100</b>                | <b>500</b>                       | <b>457</b>                | <b>345</b>                    | <b>416</b>          | <b>409</b>             | <b>444</b>   | <b>450</b>             |

PRINT NAME:

*Jase Ocilio/Mario Diaz*

*Amanda Sanfrippo Long*

SIGNATURE: *[Signature]*  
Chairperson: *[Signature]*  
Reviewed By: *[Signature]*

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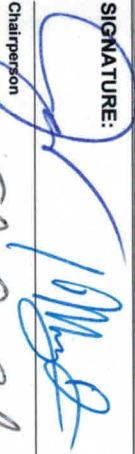
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EVALUATION OF PROPOSAL  
RFQ # 2019-002**

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| The knowledge, skills, experience and diversity of the proposed team         | 25                        | 125                              | 122                        | 87                            | 106                 | 101                    | 112          | 121                    |
| The firm's proposed work schedule  | 20                        | 100                              | 79                         | 70                            | 82                  | 75                     | 82           | 95                     |
| <b>TOTAL POINTS</b>  | <b>100</b>                | <b>500</b>                       | <b>457</b>                 | <b>345</b>                    | <b>416</b>          | <b>409</b>             | <b>444</b>   | <b>450</b>             |

1 BA  
 2 KCI  
 3 DPZ  
 4 Corradino  
 5 Dover Kohl  
 6 Calvin Giordano  
 5  
 3  
 2

SIGNATURE: \_\_\_\_\_

Chairperson  


PRINT NAME: JOSE OLIVERA MARIANO DIAZ

Reviewed By



NEAL SHARERS

North Bay Village  
EVALUATION OF PROPOSAL  
RFQ # 2019-002

Consulting Services For Land Development Regulations Update

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|--|---------------------------|----------------------------------|----------------------------|-------------------------------|---------------------|------------------------|--------------|------------------------|
| The quality and effectiveness of consultant's past projects of similar scope | 30                        | 150                              | 138                        | 99                            | 121                 | 128                    | 134          | 122                    |
| The firm's proposed project methodology and approach                         | 25                        | 125                              | 118                        | 89                            | 107                 | 105                    | 116          | 112                    |
| The knowledge, skills, experience and diversity of the proposed team         | 25                        | 125                              | 122                        | 87                            | 106                 | 101                    | 112          | 121                    |
| The firm's proposed work schedule  | 20                        | 100                              | 79                         | 70                            | 82                  | 75                     | 82           | 95                     |
| <b>TOTAL POINTS</b>  | <b>100</b>                | <b>500</b>                       | <b>457</b>                 | <b>345</b>                    | <b>416</b>          | <b>409</b>             | <b>444</b>   | <b>450</b>             |

SIGNATURE:  /   
 Chairperson  
 PRINT NAME: JOSE OLIVERO / Maria Diaz ① ⑥ ④ ⑤ ③ ②  
JAVIER BETAUCOURT

Reviewed By 

**North Bay Village  
EVALUATION OF PROPOSAL  
RFQ # 2019-002**

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|--|---------------------------|----------------------------------|----------------------------|-------------------------------|---------------------|------------------------|--------------|------------------------|
| The quality and effectiveness of consultant's past projects of similar scope | 30                        | 150                              | 138                        | 99                            | 121                 | 128                    | 134          | 122                    |
| The firm's proposed project methodology and approach                         | 25                        | 125                              | 118                        | 89                            | 107                 | 105                    | 116          | 112                    |
| The knowledge, skills, experience and diversity of the proposed team         | 25                        | 125                              | 122                        | 87                            | 106                 | 101                    | 112          | 121                    |
| The firm's proposed work schedule  | 20                        | 100                              | 79                         | 70                            | 82                  | 75                     | 82           | 95                     |
| <b>TOTAL POINTS</b>  | <b>100</b>                | <b>500</b>                       | <b>457</b>                 | <b>345</b>                    | <b>416</b>          | <b>409</b>             | <b>444</b>   | <b>450</b>             |

PRINT NAME:

*José Olivero / Mario Diaz*

*Luciana L. González*

Chairperson

Reviewed By

SIGNATURE: *[Handwritten Signature]*

**North Bay Village  
EVALUATION OF PROPOSAL  
RFQ # 2019-002**

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|  | Maximum Points | Bermello Ajamil & Partners | Calvin, Giordano & Associates | The Corradino Group | Dover, Kohl & Partners | DPZ CODESIGN | KCI Technologies, Inc. |
|--|----------------|----------------------------|-------------------------------|---------------------|------------------------|--------------|------------------------|
| The quality and effectiveness of consultant's past projects of similar scope | 30             | 25                         | 17                            | 23                  | 22                     | 24           | 20                     |
| The firm's proposed project methodology and approach                         | 25             | 23                         | 15                            | 20                  | 19                     | 18           | 20                     |
| The knowledge, skills, experience and diversity of the proposed team         | 25             | 22                         | 18                            | 22                  | 22                     | 21           | 22                     |
| The firm's proposed work schedule  | 20             | 15                         | 10                            | 15                  | 13                     | 10           | 14                     |
| <b>TOTAL POINTS</b>  | <b>100</b>     | <b>85</b>                  | <b>60</b>                     | <b>80</b>           | <b>76</b>              | <b>73</b>    | <b>76</b>              |

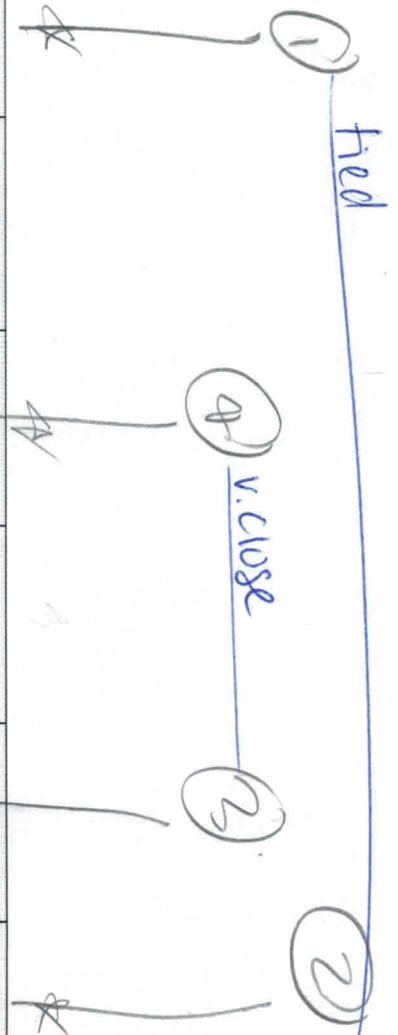
SIGNATURE: *Lucrecia Hernandez*  
Committee Member

PRINT NAME: *Lucrecia L. Gonzalez*

Reviewed By

**North Bay Village  
EVALUATION OF PROPOSAL  
RFQ # 2019-002**

Consulting Services For Land Development Regulations Update



|  | Maximum Points | Bernello Ajamil & Partners | Calvin, Giordano & Associates | The Corradino Group | Dover, Kohl & Partners | DPZ CODESIGN | KCI Technologies, Inc. |
|--|----------------|----------------------------|-------------------------------|---------------------|------------------------|--------------|------------------------|
| The quality and effectiveness of consultant's past projects of similar scope | 30             | 30                         | 20                            | 25                  | 28                     | 27           | 27                     |
| The firm's proposed project methodology and approach                         | 25             | 24                         | 20                            | 24                  | 18                     | 24           | 25                     |
| The knowledge, skills, experience and diversity of the proposed team         | 25             | 25                         | 20                            | 22                  | 20                     | 25           | 25                     |
| The firm's proposed work schedule  | 20             | 18                         | 18                            | 20                  | 12                     | 18           | 20                     |
| <b>TOTAL POINTS</b>  | <b>100</b>     | <b>0 97</b>                | <b>0 78</b>                   | <b>0 91</b>         | <b>0 78</b>            | <b>0 94</b>  | <b>0 97</b>            |

PRINT NAME:

Amanda Sanfilippo Long

ASFP

Committee Member  
Reviewed By



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|--|----------------|----------------------------|-------------------------------|---------------------|------------------------|--------------|------------------------|
| The quality and effectiveness of consultant's past projects of similar scope | 30             | 30                         | 22                            | 22                  | 24                     | 30           | 28                     |
| The firm's proposed project methodology and approach                         | 25             | 25                         | 17                            | 20                  | 20                     | 25           | 25                     |
| The knowledge, skills, experience and diversity of the proposed team         | 25             | 25                         | 15                            | 20                  | 17                     | 23           | 25                     |
| The firm's proposed work schedule  | 20             | 10                         | 10                            | 10                  | 14                     | 10           | 20                     |
| <b>TOTAL POINTS</b>  | <b>100</b>     | <b>90</b>                  | <b>84</b>                     | <b>92</b>           | <b>95</b>              | <b>94</b>    | <b>98</b>              |

SIGNATURE:   
Committee Member

PRINT NAME: Karen Speitzfeld PS

PS

Reviewed By

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EVALUATION OF PROPOSAL**

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|--|----------------|----------------------------|-------------------------------|---------------------|----------------------------|-----------------|------------------------|
| The quality and effectiveness of consultant's past projects of similar scope | 30             | 30                         | 20                            | 25                  | 28                         | 30              | 27                     |
| The firm's proposed project methodology and approach                         | 25             | 25                         | 20                            | 22                  | 24                         | 24              | 24                     |
| The knowledge, skills, experience and diversity of the proposed team         | 25             | 25                         | 15                            | 20                  | 20                         | 20              | 25                     |
| The firm's proposed work schedule  | 20             | 18                         | 15                            | 18                  | 16                         | 18              | 20                     |
| <b>TOTAL POINTS</b>  | 100            | 98 <sup>0</sup>            | 70 <sup>0</sup>               | 85 <sup>0</sup>     | <del>85</del> <sup>0</sup> | 92 <sup>0</sup> | 96 <sup>0</sup>        |

(1) (6) (5) (4) (3) (2)

PRINT NAME: JAVIER BETAUSCOULT

SIGNATURE: 

Committee Member

~~85~~  
88  
MB

Reviewed By

**North Bay Village  
EVALUATION OF PROPOSAL  
RFQ # 2019-002**

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|--|----------------|----------------------------|-------------------------------|---------------------|------------------------|--------------|------------------------|
| The quality and effectiveness of consultant's past projects of similar scope | 30             | 23                         | 20                            | 26                  | 26                     | 23           | 20                     |
| The firm's proposed project methodology and approach                         | 25             | 21                         | 17                            | 21                  | 24                     | 25           | 18                     |
| The knowledge, skills, experience and diversity of the proposed team         | 25             | 25                         | 19                            | 22                  | 22                     | 23           | 24                     |
| The firm's proposed work schedule  | 20             | 18                         | 17                            | 19                  | 20                     | 20           | 21                     |
| <b>TOTAL POINTS</b>  | <b>100</b>     | <b>087</b>                 | <b>073</b>                    | <b>088</b>          | <b>092</b>             | <b>091</b>   | <b>083</b>             |

SIGNATURE: \_\_\_\_\_  
PRINT NAME: \_\_\_\_\_

Committee Member *Neal C. Schapers* 6-17-19

NEAL SCHAPEERS

Reviewed By