



North Bay Village

**REQUEST FOR PROPOSAL
("RFP") 2020-001**

Insurance Broker of Records Medical/Health
And Voluntary Benefits Services

Addendum No. 2

I. Page 12.

This Schedule of Events replaces all previous.

SCHEDULE OF EVENTS

RFP Available on Demandstar www.Demandstar.com and https://northbayvillage-fl.gov/bids	Time: 9 AM Date: Monday June 8, 2020
Non-Mandatory Pre-Bid Zoom Conference Meeting	Time: 9 AM Date: Friday June 12, 2020
Deadline for Written Questions To be sent to ecarrino@nbvillage.com	Time: 11 AM Date: Tuesday June 16, 2020
Q & A Response www.Demandstar.com and https://northbayvillage-fl.gov/bids	Time: 9 AM Date: Friday June 19, 2020
Deadline for Electronic Submittal through www.Demandstar.com	Time: 10 AM Date: Wednesday June 24, 2020
Electronic Proposal Opening through Zoom. <u>Meeting ID:</u> 884 0518 6533 <u>Password:</u> 2020001	Time: 2 PM Date: Wednesday July 1, 2020
Evaluation Committee Receives Responses for Review	Time: 5 PM Date: Wednesday July 1, 2020



Presentation(s) and Interview(s) with Selected Finalist(s) through Zoom. <u>Meeting ID:</u> 884 0518 6533 <u>Password:</u> 2020001	Time: Presentation Time for each proposer will be communicated via an Addendum. Presentation Date: Monday July 6, 2020
Presentation(s) and Interview(s) with Selected Finalist(s) through Zoom. <u>Meeting ID:</u> 884 0518 6533 <u>Password:</u> 2020001	Time: Presentation Time for each proposer will be communicated via an Addendum. Presentation Date: Tuesday July 7, 2020
To be Approved by Commission	Time: TBA Date: Tuesday July 14, 2020
Notice of Intent to Award to be Posted on www.Demandstar.com and https://northbayvillage-fl.gov/bids	Time: 10 AM Date: Wednesday July 15, 2020
Contract Sent to Vendor	Time: 10 AM Date: Monday July 27, 2020
Contract Start Date	August 1, 2020

All other documents, requirements, terms and conditions of the RFP remain the same. All proposers must acknowledge receipt of this Addendum No. 2 and submit a signed copy of this form with their proposal via email at ecarrino@nbvillage.com

Proposer: _____

Name: _____

Title: _____

Date: _____