



FY 2018 ADOPTED BUDGET





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**North Bay Village
Florida**

For the Fiscal Year Beginning

October 1, 2016

Christopher P. Morill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the **North Bay Village, FL** for its Annual Budget for the fiscal year beginning **October 1, 2016**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial guide, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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Transmittal Letter

Honorable Mayor and Commissioners,

Transmitted herein please find the Adopted FY 2018 Annual Budget as required by the Village Charter. It was adopted after two public hearings in September, and it is effective October 1, 2017. This transmittal letter will bring the budget together and focus on the all funds budget as it relates to the current level of services provided by the Village as well as to the services that will be needed in the future.

The Village is on the north eastern shore of Miami-Dade County in South Florida, and has to deal with issues and situations that occur in surrounding Miami and Miami Beach areas. We have to plan for the growth in the general area that may affect the Village as well as plan for the growth in the services provided to our residents and businesses.

The major expense of the General Fund is the cost of police services. This consumes approximately 64.24% of the General Fund budget. This adopted budget does not increase the number of full time sworn officers above the 27 approved in FY 2017 budget. The only personnel change in the police department is to eliminate one vacant P/T Code Enforcement Officer and change the current P/T Code Officer to a full-time position.

The Commission approved adding a motorcycle unit and a K-9 unit to the Police Departments FY 2017 budget. These two new programs will be operated utilizing existing Full-Time patrol officers.

The FY 2018 adopted budget includes additional funding for many of the recreation and community involvement programs. These include continued funding for PAL program, bike rodeo, movie night out, senior programs, and crime watch events. The FY 2018 budget also continues the funding for the International Baccalaureate (IB) Program at Treasure Island Elementary School, increased landscaping and a full time media specialist/PIO position.

Revenue Forecasting

North Bay Village taxable property has grown back to about 82.5% of the value that the Village had in 2009. It has been a slow but steady climb back. South Florida is showing to be an excellent location for real estate investments as well as North Bay Village being an ideal location in South Florida. The property tax base increased 10.2% in 2016, 16.4% in FY 2017 and 8.1% for FY 2018. Based on the major mixed use developments that the Commission has approved over the past 4 years, this trend should continue for several years as this new development continues through the development process.

The FY 2018 adopted expenses for General Fund is a total of \$8,372,848 plus the required transfer of \$240,455 to other funds. The major source of funding for the General Fund is revenue from Ad Valorem taxes. This one revenue source generates over 69% of the total General Fund revenues.

Florida is experiencing a similar growth pattern and the State shared revenues are about 11% of the General Fund revenues. The majority of the Village's revenues after property taxes are the franchise fees and utility taxes 15%. These have been on a slight increase over the past 5 years and are projected to continue at a moderate growth over next the few years. FP&L was approved for three small rate increases over the next 4 years. These increases have an effect on the increase in franchise fees and utility taxes.

This Budget includes the adopted Ad Valorem Millage rate at 5.6500 which includes an addition 0.4085 mills for additional expenses and 0.3983 for reserves. The current year Rollback Rate is 4.4760 mills. One mill is equal to \$1.00 of taxes per \$1,000 of property taxable value. The millage rate of 5.6500 will provide sufficient revenue to fund the recommended items in this adopted budget. The Village Commission set the Tentative Millage Rate prior to August 4 and officially notified the Miami Dade Property Appraiser of the Tentative Millage Rate and the date, time and place of the two required public hearings on the Village's FY 2018 budget. The Property Appraiser notified all property owners of this information and how much the tentative millage rates will cost each property owner.

The Debt Service Ad Valorem Millage rate is adopted at 0.6198 mills. This will provide the revenues necessary to pay the debt service on the voter approved General Obligation bonds. The General Ad Valorem and the Debt Ad Valorem combined Millages for FY 2018 is at 6.2698.

5.5540

North Bay Village operates the water distribution and sewer collection systems in the Village. We receive services from Miami Dade for fresh water production and sewage disposal. The Village was developed in the 1950's and the water and sewer systems have not been well maintained nor had any major improvements over the past several years. Although, multiple extensive repairs have recently taken place.

The Village has experienced a high rate of equipment and facility failures over the past 2-3 years. The Village is in the process of undertaking a complete renovation of the water and sewer lines as well as a water meter replacement program; The cost of these 3 projects will be in the area of \$12.8 million. These projects will be funded through 20 year low interest loans from the Florida Department of Environmental Protection, (FDEP). The first sewer project contract was awarded in December 2016 and the 2 water project contracts were awarded in the Spring of 2017. The loans for these 3 projects will be paid back through increased utility system user fees. However, the Village may have some actual dollar cost reductions due to reduced inflow and infiltration and more efficient water and sewer systems.

In FY 2015 the Village undertook a major rebuilding of the two (2) stormwater deep injection well systems and will be moving on to rebuilding the stormwater outfall lines next. This project is funded initially with a direct grant of \$600,000 from the State of Florida and we were awarded an additional \$225,000 in a State grant in FY 2016, plus \$150,000 grant from the South Florida Water Management District. The Village will be seeking additional grants to complete the stormwater repairs and upgrades.

The Village is moving forward with the construction of a New Village Hall on the same property where the previous facility was located. The Old Village Hall was torn down in 2013 to make way for the new Village Hall. The voters have approved \$7.9 million dollars in General Obligation debt for a new Village Hall. The Commission has appointed an architect to start the design of the New Village Hall, including Police and Fire Facilities.

The voters approved issuing \$9.4 million for parks, open space development, and \$7.9 million for the New Village Hall/Police/Fire Facilities. The Village has spent \$6.1 million for the purchase and development of new parks. These two projects total over \$17.3 million and along with the \$24,761,347 in water, sewer, and stormwater projects the Village is undertaking over \$ 42 million in capital improvements over the next 2 to 3 years. The Parks and Village Hall Debt are voter approved GO debt and will increase the Debt Service millage on the annual property tax bill.

In FY 2016, the Village Commission approved increases in the water and sewer consumption charges which will go to increase the financial stability of the Utility System of the Village. When the projects being financed with the State Revolving Loans are completed, the Village may have to look at rate increases to meet the new debt services. However, since the system is experiencing inflow and infiltration issues the correction of these problems may lead to some reductions in the operating costs of the utility system. These reduced expenses could help to hold down the necessary rate increases.

The Village's General Fund Reserves have been going through a slow recovery over the past 4 years. The General Fund Reserves had been used in the past, to supplement some of the increased annual costs. The Village Charter requires a Restricted Reserve in the amount 20% of the current years General Fund expenditures. The remaining Reserves are classified as Unassigned. The General Fund Reserves have increased over the past 3 years from \$1,765,881 in FY 2014, to \$2,158,000 in FY 2015, to \$2,465,832 in FY 2016, with \$1,282,999 in the 20% Restricted Reserves.

The FY 2015 and the FY 2016 budgets did not use any of these reserves to fund the budget. Some of the Unrestricted Reserves were used in FY 2016 in the settlement of the red light camera litigation. In FY 2017 the Commission approved up to \$750,000 from the restricted reserves for Hurricane Irma's expenses.

The adopted FY 2018 Budget provides for the increased readiness in the police department through training and new equipment as well as a major increase in the community activity programs. The Police Department will be entering its second year of the 3 year State Accreditation Process.

The Village is installing the new software to meet the State mandate for more customer access via on-line building permit system. The Village's new web site will be fully operational by December 2017.

The Village has gone into a more cost effective program of leasing police vehicles vs full cost replacement. The Village will be leasing over 25 vehicles in our fleet including marked and unmarked police vehicles. We will also be leasing garbage trucks and public works pick-ups. This program evens out the annual cost of vehicle replacements.

We have a very exciting year ahead of us and this adopted budget provides for an increase in programs and activities.

This FY 2018 adopted budget is respectfully submitted for your consideration.



Frank Rollason, Village Manager
October 1, 2017

GUIDE TO READERS

The Fiscal Year 2018 Budget for North Bay Village serves four fundamental purposes:

1. Policy Document - as a policy document, the Budget serves to educate the reader about the Village and its policies. The Budget contains organization-wide financial and programmatic policies and goals that address long-term concerns and issues. It also includes short-term financial and operational policies that guide the development of the annual Budget. This Budget document details the services that the Village will provide during the twelve-month period from October 1, 2017 through September 30, 2018.

2. Financial Plan - as a financial plan, the Budget details the costs associated with providing municipal services and how these services will be funded. The General Fund section includes a summary and detailed description of all revenues and expenditures. Specific Fund sections also describe revenues and expenditures. The Budget document explains the underlying assumptions for the revenue estimates and discusses significant revenue trends. In addition, there is a discussion of the Village's accounting structure and budgetary policies.

3. Operations Guide - as an operations guide, the Budget details how departments and funds are organized. The Budget informs the reader of all activities, services and functions carried out by each department. Each departmental budget section includes a description of the department's function, measurable goals, budget highlights, and budgetary appropriation.

4. Communications Device - as a communications device, the Budget provides summary information to aid the reader in interpreting the document. Charts, graphs, tables and text are included to consolidate the information as much as possible. The budget document also includes a detailed table of contents and a glossary of terms to make it easy to locate and understand its contents. Finally, the Budget includes the Budget Message section, which provides readers with a condensed analysis of the fiscal plans of North Bay Village for the upcoming fiscal year.

ADOPTED BUDGET FY 2018

NORTH BAY VILLAGE Submitted by the Village Manager to the Mayor & Commission Fiscal Year 2018

Village Commission

- Mayor – Connie Leon-Kreps (Term expires Nov. 2018)
Vice Mayor – Eddie Lim (Term expires Nov. 2018)
Commissioner-Jose Alvarez (Term expires Nov. 2020)
Commissioner – Dr. Douglas Hornsby (Term expires Nov. 2018)
Commissioner-Andreana Jackson (Term expires Nov. 2020)



NORTH BAY VILLAGE

Administrative Officials

Frank K. Rollason
Village Manager

Jenice Rosado
Deputy Village Manager/Human Resources

Yvonne P. Hamilton
Village Clerk

Robert L. Switkes
Village Attorney,
Law Offices of Robert L. Switkes
& Associates, P.A.

Incorporated on May 16, 1945

Administrative Staff

- Bert Wrains, Finance Director
- Carlos Noriega, Police Chief
- Raul Rodriguez, Building Official
- Raymond Rammo, Acting Public Works Director

Village Mission Statement

The Village Commission will work to serve the diverse community and enhance the quality of life for all inhabitants of this “Three Island Paradise” by preserving our natural resources, stimulating economic activity, maintaining a safe environment, and improving the appearance of the Village through effective and transparent leadership.

Village-Wide Goals

- ❖ Provide a Professional Village Government: Financially Responsible with Personal Customer Service.
- ❖ Develop a Strong Sense of Community Identity and Pride.
- ❖ Maintain our Beautiful and Quaint Village on the Bay.
- ❖ Strive to Create an On-going Great Place to Live for all Generations.

ADVISORY BOARDS

Planning & Zoning Board

- J.F. Bud Farrey, Chair
- Marvin Wilmoth, Vice Chair
- Doris O'Hare
- Dr. Paul Norris
- Aniley Perez

Business Development Advisory Board

- Miguel Barbagallo
- Carlos G. Rodriguez
- Kokoa Woodget
- Laura Cattabriga
- Vacant

Animal Control Advisory Board

- Cecilia Veloz, Chair
- Kokoa Woodget, Vice Chair
- Maria De La Cruz Marquez Arrechea
- Sarah Mauer
- Ruth Prado
- Javier D. Andreu-EX OFFICIO

Citizens Budget & Oversight

- Laura Cattabriga, Chair
- Carlos G. Rodriguez, Vice Chair
- Mary Kramer
- Kokoa Woodget
- Dr. Paul Norris

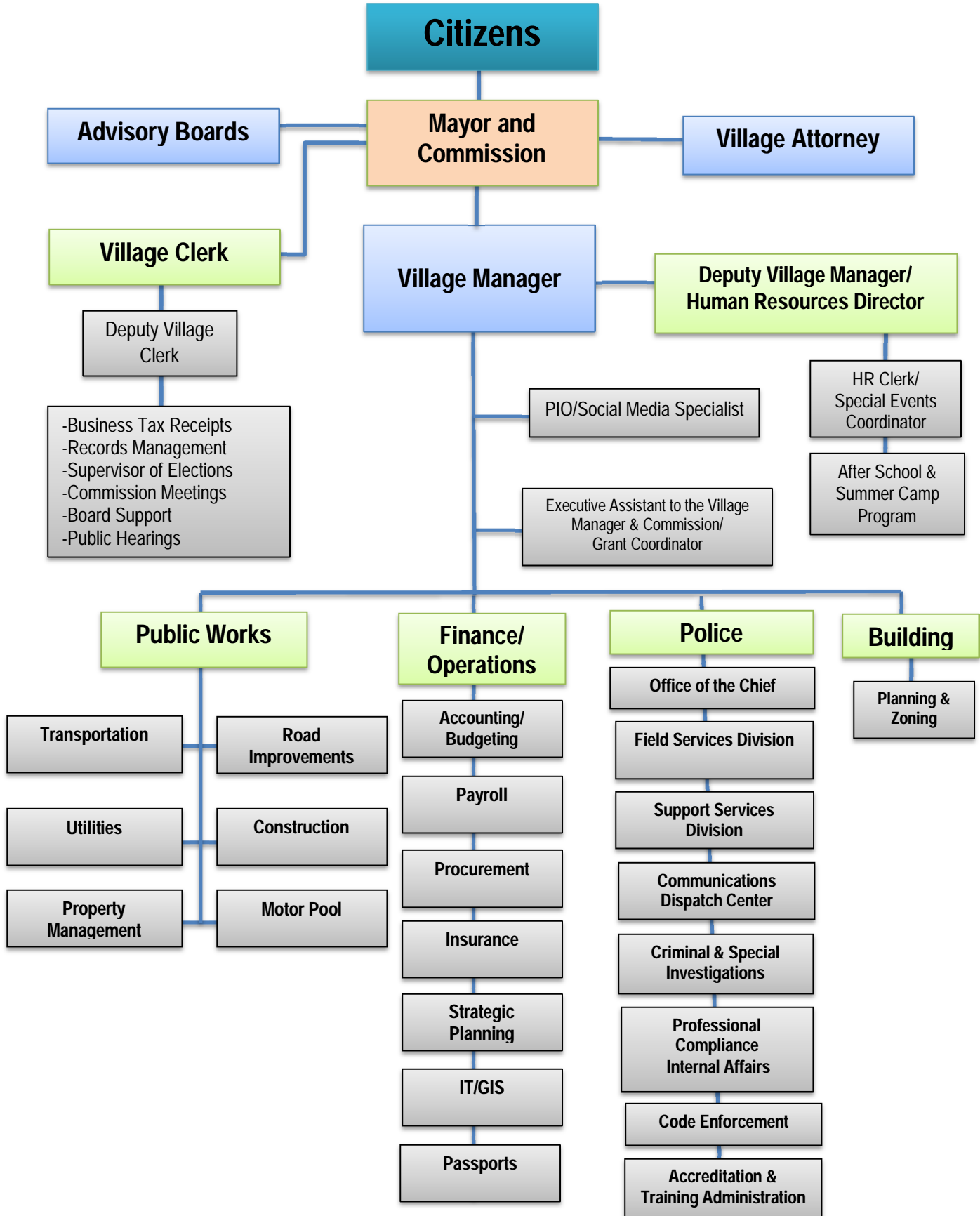
Community Enhancement Board

- Kokoa Woodget, Chair
- Ana Watson, Vice Chair
- Dora Echeverry
- John "Johnnie Walker"
- Aniley Perez

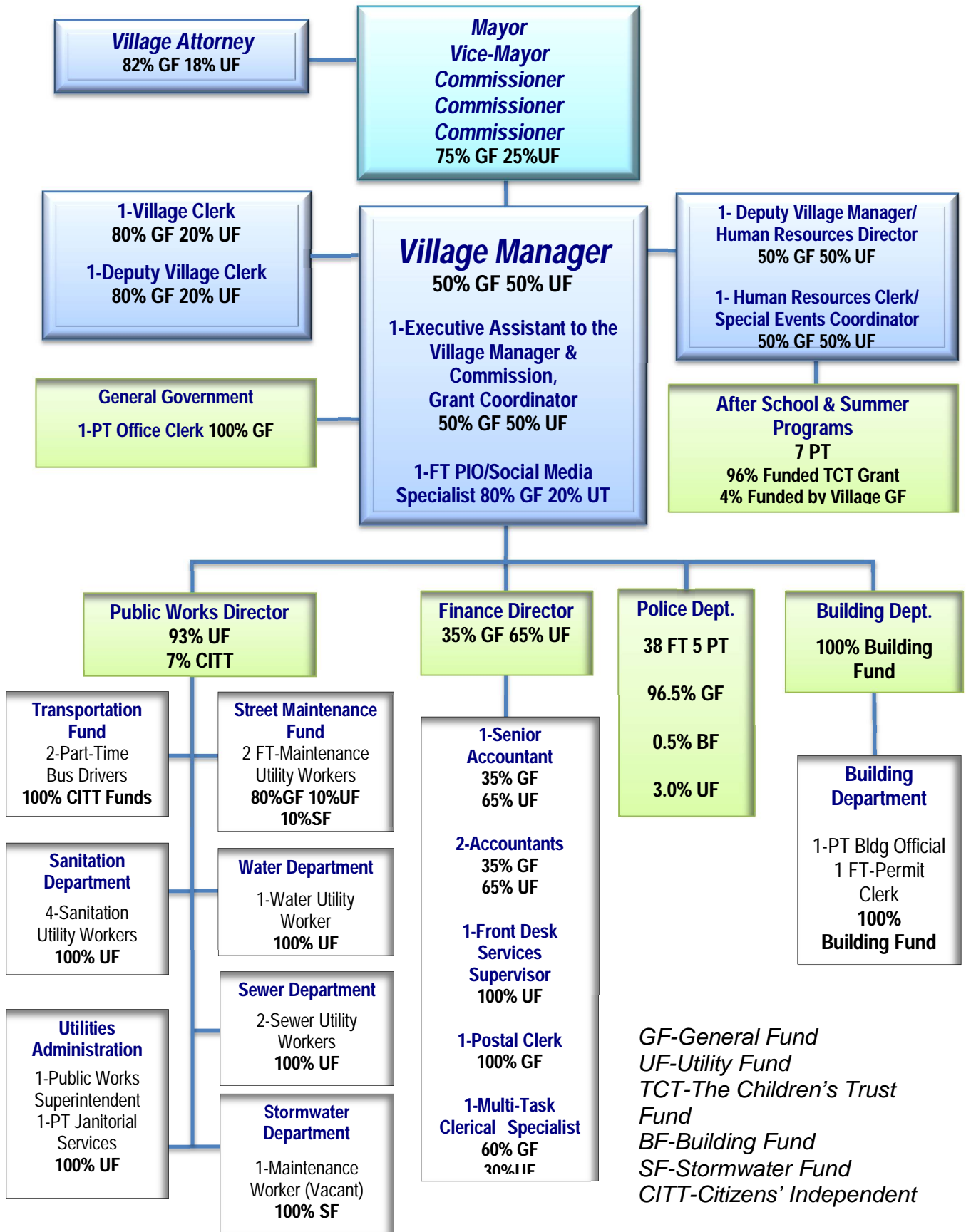
Arts, Cultural & Special Events Board

- John "Johnnie Walker"
- Aniley Perez
- Vacant
- Vacant
- Vacant

ORGANIZATIONAL CHART



POSITION FUNDING SOURCES



GF-General Fund
 UF-Utility Fund
 TCT-The Children's Trust Fund
 BF-Building Fund
 SF-Stormwater Fund
 CITT-Citizens' Independent

AUTHORIZED STAFFING LEVELS

GENERAL FUND	FY 2014	FY 2015	FY2016	FY 2017	FY 2018
Village Commission Department	5 PT	5 PT	5 PT	5 PT	5 PT
Village Manager Department	4 FT	4 FT	4 FT	4 FT	4 FT
Village Clerk Department	3 FT	2 FT	2 FT	2 FT	2 FT
Finance Department	4 FT	4 FT	4 FT	4 FT	4 FT
General Government Department	1 FT 3 PT	2 FT 1 PT	1 FT 1 PT	2 FT 1 PT	3 FT 1 PT
Police Department	31 FT 4 PT	33 FT 4 PT	37 FT 7 PT	37 FT 7 PT	38 FT 5 PT
Recreation & Human Services Department	1 PT	0	0	0	0
TOTAL GENERAL FUND	56	55	61	62	62
SPECIAL REVENUE FUNDS					
Building	1 FT 1PT	2 FT 1PT	2 FT 1PT	1 FT 1PT	1 FT 1PT
Street Maintenance	2 FT	2 FT	2 FT	2 FT	2 FT
After School & Summer	8 PT	8 PT	8 PT	7 PT	7 PT
Transportation	2 PT	2 PT	2 PT	2 PT	2 PT
TOTAL SPECIAL REVENUE FUNDS	14	15	15	13	13
ENTERPRISE FUNDS					
Utility Administration	3 FT	3 FT	2 FT 1PT	2 FT 1PT	2 FT 1PT
Water Operation	1 FT	1 FT	1 FT	1 FT	1 FT
Sewer Operation	2 FT	2 FT	2 FT	2 FT	2 FT
Sanitation Department	4 FT	4 FT	4 FT	4 FT	4 FT
Storm Water	0 FT	1 FT	1 FT	1 FT	1 FT
TOTAL UTILITY FUNDS	10	11	11	11	11
TOTAL ALL FUNDS	80	81	87	86	86
<u>Budget Staffing Level Changes</u>					
General Department: Add a Social Media Specialist/PIO					
Police Department: Eliminate Part-Time Code Enforcement Officer and change the current PT to a FT Code Enforcement Officer					

ALL FUNDS-BUDGET ANALYSIS BY DEPARTMENT FY 2018

FUND	NUMBER OF PERSONNEL	PERSONNEL SERVICES	MATERIALS SUPPLIES AND SERVICES	TOTAL OPERATING BUDGET	CAPITAL OUTLAY & OTHER	TOTAL ADOPTED BUDGET
GENERAL FUND						
Village Commission Department	5 PT	35,608	32,550	68,158	-	68,158
Village Manager Department	4 FT	422,293	6,360	428,653	-	428,653
Village Clerk Department	2 FT	226,769	58,630	285,399	-	285,399
Finance Department	4 FT	453,955	10,710	464,665	-	464,665
Legal Services Department	-	-	204,000	204,000	-	204,000
General Government Department	3 FT 1 PT	127,616	1,154,875	1,282,491	6,500	1,288,991
Police Department	38 FT 5 PT	4,611,466	643,016	5,254,482	123,900	5,378,382
Recreation & Human Svces Dep.	-	-	254,600	254,600	-	254,600
Compensated Absences	-	-	-	-	-	-
TOTAL GENERAL FUND	62	5,877,707	2,364,741	8,242,448	130,400	8,372,848
SPECIAL REVENUE FUNDS						
Building	1 FT 1PT	86,305	483,846	570,151	-	570,151
Street Maintenance	2 FT	126,699	297,070	423,769	-	423,769
After School & Summer	7 PT	151,514	27,738	179,252	-	179,252
Transportation	2 PT	84,372	77,950	162,322	1,222,345	1,384,667
TOTAL SPECIAL REVENUE FUNDS	13	448,890	886,604	1,335,494	1,222,345	2,557,839
TOTAL CAPITAL	-	-	35,000	35,000	3,590,000	3,625,000
ENTERPRISE FUNDS						
Utility Administration	2 FT 1PT	193,482	661,225	854,707	3,000	857,707
Water Operation	1 FT	78,898	798,034	876,932	-	876,932
Sewer Operation	2 FT	169,039	1,212,466	1,381,505	-	1,381,505
Sanitation Department	4 FT	295,650	690,798	986,449	86,687	1,073,136
Compensation for on-going union negotiations	-	-	-	-	-	-
TOTAL UTILITY FUND	10	737,070	3,362,524	4,099,594	89,687	4,189,280
Water Improvements Trust	-	-	-	-	9,100,000	9,100,000
Sewer Improvements Trust	-	-	-	-	13,748,771	13,748,771
Sanitation Improvements Trust	-	-	-	-	-	-
TOTAL IMPROVEMENTS TRUST	-	-	-	-	22,848,771	22,848,771
Storm Water	1 FT	62,876	49,700	112,576	1,800,000	1,912,576
TOTAL STORMWATER	1	62,876	49,700	112,576	1,800,000	1,912,576
Debt Service	-	-	-	-	642,918	642,918
TOTAL DEBT SERVICE	-	-	-	-	642,918	642,918
TOTAL ALL FUNDS	86	7,126,543	6,698,569	13,825,112	30,324,121	44,149,233

TOTAL PAYROLL COST FY 2018

Occupation	Proposed Earnings	COLA / INCENTIVE	Shift Diff	LON	Add'l Benefits	RET	FICA	W/Comp	Insurance	Employee Total
General Fund-Village Commission										
Mayor	7,800	-	-	-	-	-	597	20	-	8,416
Vice-Mayor	6,300	-	-	-	-	-	482	16	-	6,798
Commissioner	6,300	-	-	-	-	-	482	16	-	6,798
Commissioner	6,300	-	-	-	-	-	482	16	-	6,798
Commissioner	6,300	-	-	-	-	-	482	16	-	6,798
Total Village Commission	33,000	-	-	-	-	-	2,525	83	-	35,608
General Fund-Village Manager										
Village Manager	96,000	-	-	-	-	-	7,344	243	936	104,523
Deputy Village Manager/HR	95,535	-	-	300	3,600	22,582	7,607	242	11,097	140,962
Executive Assist. to Village Mgr & Commission	66,113	992	-	-	-	5,315	5,134	170	10,260	87,983
HR Clerk/Special Events Coord.	53,010	795	-	500	-	4,301	4,154	136	22,428	85,325
Total Village Manager	310,658	1,787	-	800	3,600	32,197	24,239	790	44,722	418,793
General Fund-Village Clerk										
Village Clerk	106,750	-	-	1,000	-	28,940	8,243	270	11,334	156,537
Deputy Village Clerk-Vacant	51,812	-	-	-	-	4,104	3,964	131	10,222	70,232
Total Village Clerk	158,562	-	-	1,000	-	33,044	12,206	401	21,556	226,769
General Fund-Finance Department										
Finance Director	113,251	-	-	300	8,400	27,695	9,329	329	1,416	160,720
Senior Accountant	84,360	1,265	-	1,000	-	6,861	6,627	235	22,531	122,878
Accountant	58,336	875	-	1,000	-	4,769	4,606	162	22,463	92,212
Accountant	45,708	686	-	-	-	3,674	3,549	127	22,401	76,145
Total Finance Department	301,655	2,826	-	2,300	8,400	42,999	24,111	853	68,811	451,955
General Fund-General Government										
Multi-Task Clerical Specialist	41,458	622	-	-	-	3,333	3,219	106	10,305	59,044
Post Office Clerk	37,604	564	-	-	-	3,023	2,920	97	10,023	54,231
Office Clerk	13,095	196	-	-	-	-	1,017	34	-	14,341
Total General Government	92,157	1,382	-	-	-	6,356	7,156	237	20,329	127,616
General Fund-Police Department										
Exec Assist to the Chief of Police	79,517	-	-	1,000	3,600	19,103	6,435	213	22,637	132,505
Dispatch Supervisor	64,315	965	-	1,000	-	8,948	5,070	168	10,221	90,687
Dispatcher	59,431	891	2,377	1,000	-	8,599	4,873	161	10,064	87,397
Dispatcher	52,913	794	2,117	500	-	4,461	4,309	142	17,864	83,099
Dispatcher	39,484	592	1,579	-	-	3,299	3,187	105	10,080	58,327
Dispatcher	38,901	584	1,556	-	4,800	3,631	3,507	116	547	53,641
Dispatcher	38,901	584	-	-	-	3,127	3,021	100	15,077	60,809
Records Clerk	47,188	708	-	1,000	-	3,873	3,741	124	15,122	71,754
Code Enforcement Supervisor	73,339	1,100	-	500	4,800	6,315	6,100	202	679	93,034
Code Enforcement	60,075	901	-	-	-	4,829	4,665	154	15,223	85,847
PSA	43,531	653	1,741	300	-	3,661	3,536	117	14,909	68,450
PT Accreditation & Counter-Terrorism	40,808	-	-	-	-	3,232	3,122	103	-	47,266
Total Non-Sworn Officers	638,403	7,771	9,370	5,300	13,200	73,078	51,564	1,705	132,423	932,816
Sub-Total	1,534,435	13,766	9,370	9,400	25,200	187,674	121,801	4,070	287,840	2,193,557

TOTAL PAYROLL COST FY 2018

Occupation	Proposed Earnings	INCENTIVE	MERIT/STEP INCREASE	Shift Diff	LON	Add'l Benefits	RET	FICA	W/COMP	Insurance	Employee Total
General Fund-Police Department											
Chief of Police	118,289	-	-	-	-	6,000	27,526	9,416	5,619	2,221	169,072
Lieutenant	97,413	4,384	3,054	-	1,000	1,280	24,631	8,098	4,832	11,054	155,745
Lieutenant	93,667	4,215	2,936	-	1,000	680	23,693	7,789	4,648	23,003	161,631
Sergeant	87,507	3,938	-	-	1,000	1,760	21,512	7,072	4,220	22,983	149,992
Sergeant	87,507	3,938	-	-	1,000	1,640	21,512	7,072	4,220	10,696	137,585
Sergeant	83,340	3,750	2,613	-	1,000	1,160	21,107	6,939	4,141	22,915	146,964
Detective	79,625	3,583	-	-	1,000	800	19,595	6,442	3,844	22,888	137,777
Detective	79,625	3,583	-	-	1,000	800	19,595	6,442	3,844	22,887	137,777
Detective	79,625	3,583	-	-	1,000	1,880	19,595	6,442	3,844	15,623	131,593
Detective	62,929	2,832	1,973	-	-	2,000	15,761	5,182	3,092	10,194	103,962
Corporal	78,108	3,515	-	1,632	1,000	440	19,606	6,446	3,846	15,595	130,189
Corporal	78,108	3,515	-	-	1,000	1,640	19,226	6,321	3,772	14,456	128,039
Patrol Officer	75,833	3,413	-	3,170	1,000	5,000	19,411	6,749	4,027	1,958	120,561
Patrol Officer	75,833	3,413	-	3,170	500	1,400	19,295	6,343	3,785	15,601	129,339
Patrol Officer	75,833	3,413	-	1,585	1,000	440	19,042	6,260	3,736	18,749	130,058
Patrol Officer	75,833	3,413	-	-	1,000	680	18,673	6,139	3,663	21,396	130,797
Patrol Officer	75,833	3,413	-	-	1,000	1,760	18,673	6,139	3,663	11,003	121,484
Patrol Officer	75,833	3,413	-	1,585	500	6,560	6,441	6,589	3,932	1,410	106,263
Patrol Officer	75,833	3,413	-	3,170	1,000	1,400	19,411	6,381	3,808	22,887	137,303
Patrol Officer	75,833	3,413	-	3,170	1,000	5,840	19,411	6,749	4,027	1,374	120,816
Patrol Officer	75,833	3,413	-	1,585	1,000	1,400	19,042	6,260	3,736	10,578	122,847
Patrol Officer	75,833	3,413	-	3,170	1,000	440	19,411	6,381	3,808	18,320	131,776
Patrol Officer	57,627	2,593	1,807	2,409	-	1,400	14,994	4,929	2,941	18,308	107,008
Patrol Officer	55,411	2,493	1,737	2,316	-	560	14,418	4,740	2,828	10,494	94,997
Patrol Officer	55,411	2,493	1,737	-	-	560	13,879	4,563	2,723	10,494	91,859
Patrol Officer	55,411	2,493	1,737	-	-	1,160	13,879	4,563	2,723	10,494	92,459
Patrol Officer	51,786	2,330	1,623	2,165	500	200	13,591	4,468	2,666	10,881	90,210
PT Patrol Officer	41,154	2,139	-	-	-	-	10,074	3,312	1,976	-	58,657
PT Patrol Officer	37,346	3,463	-	-	-	-	9,496	3,122	1,863	-	55,289
PT Patrol Officer	38,466	2,343	-	-	-	-	9,496	3,122	1,863	-	55,289
PT Patrol Officer	36,258	2,768	-	-	-	-	9,081	2,985	1,782	-	52,874
Total Sworn-Officers	2,212,947	98,077	19,217	29,126	19,500	48,880	541,078	183,452	109,472	378,464	3,640,214
Building Fund											
Chief Building Official	7,200	-	-	-	-	-	-	551	315	-	8,066
B&Z Permit Clerk	52,913	794	-	-	500	-	4,293	4,147	136	14,956	77,739
Total Building Depar	60,113	794	-	-	500	-	4,293	4,698	451	14,956	85,805
Sub-total	2,273,060	98,871	19,217	29,126	20,000	48,880	545,371	188,150	109,923	393,420	3,726,018

TOTAL PAYROLL COST FY 2018

Occupation	Proposed Earnings	COLA/INCENTIVE	MERIT/STEP INCREASES	Shift Diff	LON	Add'l Benefits	RET	FICA	W/Comp	Insurance	Employee Total
Street Maintenance Fund											
Maintenance UT Worker	39,484	592	-	-	1,000	-	3,253	3,142	4,532	10,065	62,069
Maintenance UT Worker	37,604	564	-	-	1,000	-	3,102	2,996	4,316	10,048	59,630
Total Street Maintenance	77,088	1,156	-	-	2,000	-	6,355	6,139	8,848	20,113	121,699
After School & Summer Program											
Program Director	53,692	-	-	-	-	4,800	-	4,475	265	-	63,232
Clerical Admin & Activity Coord.	22,933	-	-	-	-	-	-	1,754	113	-	24,801
Activity Coordinator 1	16,188	-	-	-	-	-	-	1,238	80	-	17,506
Summer Activity Coordinator	3,720	-	-	-	-	-	-	285	18	-	4,023
Activity Coordinator 2	16,188	-	-	-	-	-	-	1,238	80	-	17,506
Summer Activity Coordinator	3,720	-	-	-	-	-	-	285	18	-	4,023
Activity Coordinator/Meals Coordi	18,886	-	-	-	-	-	-	1,445	93	-	20,424
Total After School & Summer Program	135,327	-	-	-	-	4,800	-	10,720	669	-	151,515
Transportation Fund											
PT Bus Driver	30,598	-	-	-	-	-	2,423	2,341	1,824	-	37,186
PT Bus Driver	30,598	-	-	-	-	-	2,423	2,341	1,824	-	37,186
Total Transportation Fund	61,195	-	-	-	-	-	4,847	4,681	3,648	-	74,372
Utilities Administration											
Public Works Superintendent	64,198	963	-	-	-	4,800	5,541	5,352	165	1,110	82,128
Front Desk Services Supervisor	66,630	999	-	-	1,000	-	9,265	5,250	171	10,168	93,484
Janitorial Services	23,055	-	-	-	-	-	1,826	1,764	1,225	-	27,870
Total Utilities Administration	153,883	1,962	-	-	1,000	4,800	16,632	12,366	1,561	11,278	203,482
Water Department											
Water UT Worker	48,260	724	-	-	1,000	-	3,959	3,824	2,365	14,766	74,898
Total Water Department	48,260	724	-	-	1,000	-	3,959	3,824	2,365	14,766	74,898
Sewer Department											
Sewer UT Worker	58,336	875	-	-	1,000	-	4,769	4,606	2,859	10,545	82,991
Sewer UT Worker	50,393	756	-	-	1,000	-	4,130	3,989	2,470	18,310	81,048
Total Sewer Department	108,729	1,631	-	-	2,000	-	8,899	8,596	5,329	28,855	164,039
Sanitation Department											
Sanitation Truck Driver	51,722	776	-	-	1,000	-	7,188	4,093	4,920	10,140	79,839
Sanitation UT Worker	48,045	721	-	-	1,000	-	6,685	3,807	4,570	10,115	74,943
Sanitation Truck Driver	39,484	592	-	-	1,000	-	3,253	3,142	3,756	10,433	61,661
Sanitation UT Worker	45,708	686	-	-	1,000	-	3,754	3,626	4,348	10,087	69,208
Total Sanitation Department	184,959	2,774	-	-	4,000	-	20,880	14,668	17,594	40,775	285,650
StormWater Department											
New Vacant-Maintenance Worker	31,500	473	-	-	-	-	2,532	2,446	3,615	22,310	62,876
Total StormWater Department	31,500	473	-	-	-	-	2,532	2,446	3,615	22,310	62,876
Sub-Total	800,942	8,720	-	-	10,000	9,600	64,104	63,439	43,630	138,097	1,138,532
Grand Total	4,608,436	121,358	19,217	38,496	39,400	83,680	797,149	373,389	157,623	819,358	7,058,107
*Retirement includes: FRS General 7.92% FRS Department Head 22.71% FRS Police/CMA REG 23.27% 13.50% *Additional Benefits Include: Car Allowance, Health Benefit, Educational Incentive, Clothing Allowance *Unemployment Compensation and Overtime are not included in this chart.											

VILLAGE MANAGER MESSAGE

October 1, 2017

Honorable Mayor and Village Commissioners:

I am pleased to present North Bay Village's FY 2018 Adopted Budget. This budget is a result of a preliminary review by staff, along with discussions with experts on the various issues that will affect our community during the next fiscal year. The Commission held two Public Hearings for community input on the FY 2018 budget. It was recommended and approved by the Commission to adopt a millage rate of 5.6500 mills to fully fund the FY 2018 general fund budget. The Commission also adopted the debt service millage rate at 0.6198 mills.

As we review the issues relating to the FY 2018 Budget, it was clear that the property values are improving over the past four years. The property value increase over the prior year's final gross taxable value was \$75 million or about 8.1%. The rolled back rate of 4.4760 mills would generate the same amount of revenue as the FY 2017 budget. The FY 2017 millage rate was adopted at 4.8432.

Staff and I met with the Village Elected Officials and residents. Many of which expressed the need to enhance the level of services for the Village residents, property owners and businesses while minimizing the financial impact to the community. The FY 2018 budget achieves these goals with a moderate tax increase.

The Village completed several sewer and stormwater repairs and improvements. The following are major areas in which the Village will be involved during the FY 2018 budget year:

1. Continue with the design and development of the New Village Hall/Police/Fire complex.
2. Continue with the development of the plans and specifications for the Boardwalk, and continuation of the Bay Walk Plaza.
3. The continued improvements at Village Parks through grants and impact fees and the purchase of additional land for parks, when available.
4. Continued development of the educational and recreational projects for the youth of the Village including the International Baccalaureate Program (IB), the basketball court at TIES, scholarships, and other recreation equipment for senior programs.
5. Explore business development activities through development of a marketing plan promoting North Bay Village.

6. Follow up on the FP&L, AT&T, and Atlantic Broadband underground utility plan based on the previous voter approval.

7. Implement major repairs and upgrades to the Villages water and sewer system. This will be funded primarily through the State Revolving Loan Program (SRL). The stormwater infrastructure improvements are being accomplished through State and local grants, as well as user fees.

8. Complete the second year of the implementation of the Florida accreditation of the Village's police department.

The staff will be working on these projects during the FY 2018 budget year. Also, there are several items that should have an impact on the efficiency of our staff and providing services to our citizens. The following are a few of those items:

Youth Services:

The Children's Trust granted the Village funding for the After School Program and Summer Camp at Treasure Island Elementary School. This program has been a big success and will continue for FY 2018 as they have approved continuation of the program for another year and include additional funding to serve a larger base. The police department will continue with the summer program for the youth as well as started implementing some of the PAL program elements.

Dr. Paul Vogel Park:

The park construction has been completed. If the Village is successful in securing additional grant funds and with the use of impact fees we should be able to expand the park facilities by adding other facilities in the park, including new artificial turf. An improved shade structure for the playground equipment module was installed in FY 2017.

Personnel Programs:

The Village implemented a revised personnel system three years ago, and updated it as late as July 2017. The staff has implemented personnel manuals as well as a Compensation Plan for all positions. This has standardized compensation between similar positions and was utilized in a performance or merit based compensation plan. The new personnel system has been incorporated into the new CBA contracts where possible.

The Village finalized the negotiations with the Collective Bargaining Agreement (CBA) with the blue collar and clerical employees. The Village has approved a CBA for the uniformed police officers that will be effective through September 30, 2019. The new CBA for the General and Blue Collar employees contains some title changes but no new employees.

The only changes in personnel are the conversion of a part time code enforcement officer to a full time position, elimination of the second part time code enforcement officer position and adding a full time media specialist/PIO position.

In the past three annual budgets some of the police department expenses have been paid utilizing State and Federal forfeiture funds. However, currently the shared revenue from these sources is not as large as in past years. The remaining forfeiture funds will be utilized as efficiently as possible, however, some of the expenses may have to be absorbed back into the General Fund.

There are no new capital projects requested for FY 2018. We are continuing the current projects, including a New Village Hall which will include police and fire stations, continuation of the Bay Walk Plaza and Boardwalk projects as funds are available. We are underway with major rehabilitation and upgrades to the Village's water, sewer and storm water infrastructure.

The FY 2018 General Fund revenue and transfers are adopted at \$8,954,835 as compared to FY 2017 budget of \$6,892,833. The funding for the additional expenses is to be achieved primarily through the increase in property values which generates more revenue while increasing the millage rate to 5.6500 mills.

Other Funds:

The Utility Fund in FY 2015 and FY 2016 had several capital projects. These have been mostly completed. In FY 2016 and FY 2017 the Village had a large amount of repairs to the existing water and sewer systems. In FY 2015 the Village applied for and received three loan commitments from the Florida Department of Environmental Protection for upgrade and repairs to the Villages water and sewer system. The Utility projects have been designed and are currently in the construction phases. The 3 projects should be completed by the end of 2017 or early 2018. The 2015 Florida legislature provided a 100% grant of \$600,000 for restoring the Village's 2 deep injection wells for storm water disposal. The 2016 Florida Legislature approved an additional \$225,000 for improvements to the stormwater outfall systems. Also, we have secured a grant from the South Florida Water Management District (SFWMD) in the amount of \$150,000 for improvements to the stormwater discharge infrastructure. The Storm Water Fund is planning on additional work on the storm drain discharge outlets. The Village grant writer has applied for several grants to assist the Village with the funding for this project.

Transportation:

The Transportation Fund was established to account for the revenues and expenditures for the CITT surtax monies the Village receives from the Citizens Independent Transportation Trust (CITT). The transit and transportation needs of the Village will be developed within this fund. The Village received a new 2016 bus for our Village residents and used the CITT funds for this purchase. When the water and sewer

projects are completed the Village will be able to utilize some of the CITT funds for the repaving portions of the streets that will be torn up in conjunction with underground infrastructure work.

The Local Option Gas Tax that is levied on gasoline and diesel sales is collected and distributed by the State of Florida. These monies must also be used like the CITT funds, for transportation needs of the Village and are accounted for in the Streets Fund.

Debt Service:

The Debt Service Fund was established to account for the General Obligation (GO) Ad Valorem tax revenues and the principle and interest payments on the Village's two (2) General Obligation bonds. The FY 2017 millage rate was 0.7108 mills which allowed the Village to fully fund this Debt Service Trust Fund. The amount required to fund FY 2018 debt service is \$642,918 This will require a millage of 0.6198 to fund the FY 2018 GO Bond debt service, which equates to a (0.0910) mill reduction.

Adopted Budget:

The Adopted FY 2018 General Fund, Utility Fund, Special Revenue Funds and Capital Funds budgets was respectfully submitted to the Commission. The FY 2018 budget was adopted after two required Public Hearings in September 2017.

The FY 2017 General Fund budget was funded with the Adopted millage rate of 4.8432 mills. The Village's FY 2018 General Fund expenditures are funded in the amount of \$ 8,372,848 and the proposed operating millage rate is established at 5.6500 mills for FY 2018. The voter approved debt service for FY 2017 was 0.7108 mills and the millage rate to fully fund the GO debt service for FY 2018 is 0.6198 mills. The overall total millage went from 5.5540 to 6.2698 or an increase of 0.7158 mills.

Respectfully Submitted,



Frank Rollason,
Village Manager

FINANCIAL POLICIES AND PROCEDURES

Debt Service

Investment strategies for debt service funds shall have as the primary objective the assurance of investment liquidity adequate to cover the debt service obligation on the required payment date. Securities purchased shall not have a stated final maturity date that exceeds the debt service payment date. Funds shall be managed and invested with the objectives of safety, liquidity and yield (listed in order of priority). The performance of the debt service funds will be measured against the 3-month U.S. Treasury Bill index.

I. Purpose and Objective the purpose of this policy is to establish guidelines governing the amount and type of debt issued by the Village of North Bay Village, the issuance process, and the management of the debt portfolio. The Village, in keeping with its Village-wide goals, must issue debt from time to time in order to make certain improvements and to continue to create a positive atmosphere for its inhabitants.

The adoption of a written debt policy by the Village’s Commission and its active use help ensure a consistent approach to debt issuance which will benefit existing and future holders of Village debt. Access to capital markets at reasonable interest rates and credit terms is a fundamental goal that is facilitated through the adoption of appropriate debt policies taking into consideration the amount and types of fixed and variable rate debt given the Village’s risk tolerance to market fluctuations, capital market outlook, future capital needs, credit, rating agency considerations, tax implications and industry competition.

II. Scope This policy shall apply to all debt obligations of the Village, whether for the purpose of acquisition or construction of Village assets or the refunding of existing debt.

III. Exceptions Exceptions to this policy will be approved by the Village Commission.

IV. Debt Management Policy

Debt Limits

a. Legal limits- The Village shall incur no debt unless the incurrence of such debt is approved by a majority of the Commission. Any General Obligation debt must be approved by the voters. The legal debt limits are set as follows:

- (i) *Acquisition of real property – The commission may acquire property within or without the corporate limits of the Village for any municipal purpose, in fee simple or any lesser interest or estate, by purchase; gift, devise, or lease provided such amount of expenditure for real property shall not exceed twenty (20) percent of the current annual fiscal budget of the Village.*
- (ii) *Capital improvement projects – The commission may, through proper procedure, propose, undertake and finance capital improvement projects to fulfill the necessary needs of the Village, provided that the amount of total expenditures for all such projects shall not exceed twenty (20) percent of the current annual budget of the Village in any one fiscal year.*
- (iii) *Excess of 20 percent of annual budget. In the event that the Adopted purchase (s) of property and/or total expenditure(s) do exceed twenty (20) percent of the current annual*

budget of the Village in any fiscal year, then a referendum will be held of the qualified electors of the Village and it shall require a majority of those voting in such election to authorize such projects. Any funds specifically designated for the particular project, which are received from the Federal Government, State, County or from any source, other than municipal taxation, will not be included in calculating the project cost for the purposes of section 3.06, or the Village Charter

- (iv) *Waiver of referendum. This referendum requirement may be waived, however, if the commission by four affirmative votes, finds and declares that an emergency exists, and that there is a threat to the health, welfare and safety of the citizens so the Village.*
- (v) *Sale and lease of real property. The commission shall not undertake to sell, mortgage, assign or otherwise dispose of or alienate the title to any real property owned by the Village, without first having secured the approval of the qualified electors of the Village, through a majority vote of the qualified electors participating in a regular or special election for such purpose. Such referendum shall state, generally and in substance, the terms and conditions of the Adopted sale, mortgage, assignment or other disposition or alienation of title.*

Except where referendum is otherwise required by Miami-Dade County law, the commission may lease any real property owned by the Village to any other individual, group, business, corporation or other entity for a period not to exceed one (1) year and may renew the lease each year thereafter that it so desires. Leases for a period longer than one (1) year require approval in a referendum by the qualified electors of the Village. However, nothing contained herein shall preclude the Village, without referendum, from leasing Village real property to a governmental agency for governmental use for a period not to exceed ten (10) years; and except as prohibited by the Florida Constitution Miami-Dade County Charter or statutes of this state or restricted in this Charter.

Independent audits

At the beginning of each calendar year, or as soon thereafter as practical, the Commission shall designate one or more qualified certified public accountants, who may be the regular auditors of the Village and who, as of the end of the fiscal year, shall make an independent audit of accounts and other evidences of financial transaction of the Village government. They shall submit their report to the Commission no later than at a regularly scheduled April Commission meeting. A copy of the audit shall be made available for inspection in the office of the Village Manager. The accountants shall have no personal interest, direct or indirect, in the fiscal affairs of the Village. Within specifications approved by the Commission the accountants shall post-audit the books and documents kept by or under the direction of the Village Manager and any and all separate or subordinate accounts kept by any other office, department or agency of the Village government. The Commission may also designate one or more qualified certified public accountants to conduct special audits at other times, or monthly or continuing audits as it may consider in the public interest. A copy of such special audits will also be made available for public inspection.

Annual Budget Policies and Procedures

The Village Manager, at least sixty (60) days prior to the beginning of each fiscal year, shall submit to the Commission a budget and an explanatory budget message in the form and with the contents provided by the Village Charter, (Section 7.03). For such purpose, he shall obtain from the head of each office, department or agency of the Village estimates of revenue and expenditure of that office, department or agency detailed by organization units and character and

object of expenditure, and such other supporting data as he may request; together with an estimate of all municipal projects pending, or which such department head believes should be undertaken:

- A. Within the budget year, and
- B. Within the five (5) next succeeding years.

In preparing the budget, the Village Manager shall review and revise the estimates as he may deem advisable.

I. Balanced Budget

Each annual budget adopted by the Village Commission shall be a balanced budget in accordance with the Village of North Bay Village Code (Section 35.22). A budget ordinance is balanced when the sum of estimated net revenues and appropriated fund balances is equal to appropriations.

II. Budget Adoption

The Commission shall, by resolution, adopt the budget on or before the thirtieth day of September of each year. If it fails to adopt the budget by this date, the Commission, by resolution, may direct that the amounts appropriated for current operation for the current fiscal year shall be deemed adopted for the ensuing fiscal year for a period of thirty (30) days and renewed by resolution each thirty (30) days with all items in it prorated accordingly, until such time as the Commission adopts a budget for the ensuing fiscal year. A resolution adopting an annual budget shall constitute appropriations of the amounts specified therein as expenditures from the funds indicated. Village Charter Article VII (Section 7.03.L).

III. Specific Appropriation

Except where formal contracting, bidding, or other procedures are required by law as a condition precedent to the expenditures of funds, the Village Manager is authorized to expend Village funds in accordance with the Village's annual adopted budget as it may exist from time to time, including all mid-year adjustments, without further action of the Village Commission.

IV. Budget Amendments

The Village's annual budget may be amended from time to time in the following manner:

(A) Minor amendments. Transfers between line items within a departmental budget, or decreases in line items, not amounting to more than 5% of the total budget of each department, may be made by the Village Manager by written statement describing the transfers and the reasons therefore. A copy of such statement shall be filed with the Village Clerk and delivered to the Mayor and each of the Village Commissioners. A copy shall also be posted at a conspicuous place in Village Hall. The transfers shall become effective 14 days after posting, unless within that time, the Mayor or any Village Commissioner shall notify the Village Clerk that they wish the transfer placed upon the Village Commission agenda for consideration by the Village Commission. Any transfer considered by the Commission must be approved by majority vote of the Commission.

(B) Other amendments. All other budgetary transfers shall be approved by resolution of the Village Commission.

(C) Nothing in this section shall authorize the Village Manager to expend unanticipated revenues which may accrue to the Village during the course of the fiscal year, unless and until the unanticipated revenues have been budgeted by the Village Commission. (Ord. 84-14, passed 10-23-84)

V. Budget Basis

The budgets of the governmental funds (for example, the General Fund, Street Maintenance, Building Fund, and the Debt Service Fund) are prepared on a modified accrual basis of accounting. This means revenues must be both measurable and available to liquidate liabilities of the current period. Likewise, expenditures generally are recognized when an event or transaction is expected to draw upon current expendable resources. There are no exceptions between the basis of budgeting and the basis of accounting for the governmental funds. Budgets for the proprietary funds and fiduciary funds are Adopted on the accrual basis of accounting, which means transactions and events are recognized as revenues/gains or expenditures/losses when they occur, regardless of the timing of related cash flows. The following are exceptions to the accrual basis of accounting, in the case of proprietary funds:

- Capital outlays are budgeted as expenditures.
- Proceeds from the issuance of debt are considered to be revenues, not an increase in liabilities.
- Principal payments are shown as expenditures rather than reductions of liabilities.

The Village applies all applicable Government Accounting Standards Board (GASB) pronouncements as well as the following pronouncements issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements: Financial Accounting Standards Board (FASB) statements and interpretations, Accounting Principles Board (APB) opinions and Accounting Research Bulletins. During June 1999, GASB issued Statement No. 34. This statement established new accounting and financial reporting standards for state and local governments. The Village implemented the new financial reporting requirements of GASB 34. From a budgetary perspective, the statement requires a budget to actual comparison, showing both the original Adopted budget and the final working budget.

Enterprise Funds

The Utility Fund and Stormwater Fund are budgeted on a full accrual basis. Expenditures are recognized when a commitment is made, but revenues are also recognized when they are earned and obligated to the Village.

Investment Policy

It is the policy of the Village of North Bay Village (the "Village") that all available funds shall be invested in conformance with these legal and administrative guidelines.

Effective cash management is recognized as essential to good fiscal management. An effective cash management and investment policy will be pursued to take advantage of investment interest as viable and material revenue to all operating and capital funds. The Village's portfolio shall be designed and managed in a manner responsive to the public trust and consistent with state and federal law.

Investments shall be made with the primary objectives in order of importance:

- ❖ Safety,
- ❖ Liquidity, and
- ❖ Risk-appropriate Yield.

To ensure these objectives are attained, the Village will pursue:

- ❖ Preservation of capital and protection of principal,
- ❖ Maintenance of sufficient liquidity to meet operating needs,
- ❖ Security of Village funds and investments,
- ❖ Diversification of investments to avoid unreasonable or avoidable risks, and Optimization of interest earnings.

This Policy is to be authorized by the Village Commission in accordance with Chapter 218, Section 415 of the Florida Statutes.

Annual Investment Policy Review

The Policy shall be subject to revisions consistent with changing laws, regulations, and needs of the Village. The Village Commission shall review the Policy on an annual basis and adopt a resolution stating that it has reviewed the Policy and approves any changes or modifications.

Fund Balance/Retained Earnings Reserves

The Village shall maintain 20% of the current fiscal year general fund and Utility Fund as a reserve fund balance/retained earnings balance. The fund balance/retained earnings may be utilized for the following purposes: unscheduled natural disasters/emergencies, unanticipated capital improvements and infrastructure needs, unforeseen contingent liabilities, acts of God or war, for the emergency health, safety, and welfare needs of the Village. For a more detailed discussion of the Fund Balance/Retained Earnings Reserves please refer to section 35.22 in the Village's Code.

Revenue Policies

1. The Village will attempt to maintain a diversified and stable revenue system as a shelter from short-run fluctuations in any single revenue source.
2. The Village will attempt to obtain additional major revenue sources as a way of ensuring a balanced budget.
3. The Village will establish user charges and fees at a level to recover the full cost (direct and indirect) of providing the service in the Utility Fund, which is self-sustaining.
4. The Village will review fees/charges annually and will design or modify revenue systems to include provisions that automatically allow charges to grow at a rate that keeps pace with the cost of providing the service.
5. The Village will consider market rates and charges levied by other public and private organizations for similar services in establishing fees and charges.

Budget Calendar Fiscal Year 2018

May 17	Distributed budget documents to departments
MAY 18-25	Village Manager and Department Heads finalize proposed changes for the FY 2018 Budget
JUNE 1-12	Village Manager and Finance finalize proposed budget changes
JUNE 6	Review final proposed changes with department heads
JUNE 20	Village Commission holds a workshop on the proposed budget FY 2018 changes from the FY 2017 budget.
JULY 1	DR-420 Form received from County Property Appraiser
JULY 25	Proposed budget submitted to Village Commission
JULY 26	School Board First Budget Public Hearing and Tentative Adoption of FY 2018 Millage Levy and Annual Budget
JULY 11	North Bay Village's special budget meeting on preliminary FY 2018 budget and a regular Commission meeting to consider and adopt the Tentative Millage rate and set the Public Hearing dates and time
AUGUST 4	Final submission of DR-420 forms to County Property Appraiser a. Submit tentative millage rate b. Submit the current roll back rate c. Submit time, date and place of public hearings
SEPTEMBER 5	County first budget hearing
SEPTEMBER 6	School Board Final Budget Public Hearing and Adoption of FY 2018 Millage Levy and Annual Budget
SEPTEMBER 12	North Bay Village's first public hearing on the PROPOSED millage tax rate, FY 2018 budget. Adopt tentative Millage Rates and tentative budget
SEPTEMBER 19	County final budget hearing
SEPTEMBER 26	North Bay Village's final public hearing on the final millage tax rate and adoption of the FY 2018 budget
OCTOBER 1, 2017	FY 2018 Annual budget starts



CERTIFICATION OF TAXABLE VALUE

Reset Form

Print Form

DR-420
R. 5/12
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year: 2017	County: MIAMI-DADE
Principal Authority: NORTH BAY VILLAGE	Taxing Authority: CITY OF NORTH BAY VILLAGE

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	\$	1,014,979,408	(1)
2.	Current year taxable value of personal property for operating purposes	\$	22,260,645	(2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$	0	(3)
4.	Current year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$	1,037,240,053	(4)
5.	Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)	\$	4,182,104	(5)
6.	Current year adjusted taxable value <i>(Line 4 minus Line 5)</i>	\$	1,033,057,949	(6)
7.	Prior year FINAL gross taxable value from prior year applicable Form DR-403 series	\$	954,741,137	(7)
8.	Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. If none, enter 0	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Number 0 (8)
9.	Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? If yes, enter the number of DR-420DEBT, Certification of Voted Debt Millage forms attached. If none, enter 0	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Number 1 (9)


Property Appraiser Certification	I certify the taxable values above are correct to the best of my knowledge.		
SIGN HERE	Signature of Property Appraiser:	Date:	
	Electronically Certified by Property Appraiser	6/30/2017 3:19 PM	

SECTION II : COMPLETED BY TAXING AUTHORITY

If this portion of the form is not completed in FULL your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.

10.	Prior year operating millage levy <i>(If prior year millage was adjusted then use adjusted millage from Form DR-422)</i>	4.8432	per \$1,000	(10)
11.	Prior year ad valorem proceeds <i>(Line 7 multiplied by Line 10, divided by 1,000)</i>	\$	4,624,002	(11)
12.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value <i>(Sum of either Lines 6c or Line 7a for all DR-420TIF forms)</i>	\$	0	(12)
13.	Adjusted prior year ad valorem proceeds <i>(Line 11 minus Line 12)</i>	\$	4,624,002	(13)
14.	Dedicated increment value, if any <i>(Sum of either Line 6b or Line 7e for all DR-420TIF forms)</i>	\$	0	(14)
15.	Adjusted current year taxable value <i>(Line 6 minus Line 14)</i>	\$	1,033,057,949	(15)
16.	Current year rolled-back rate <i>(Line 13 divided by Line 15, multiplied by 1,000)</i>		4.4760 per \$1000	(16)
17.	Current year proposed operating millage rate		5.8542 per \$1000	(17)
18.	Total taxes to be levied at proposed millage rate <i>(Line 17 multiplied by Line 4, divided by 1,000)</i>	\$	6,072,211	(18)

Continued on page 2

19.	TYPE of principal authority (check one)	<input type="checkbox"/> County	<input type="checkbox"/> Independent Special District	(19)	
		<input checked="" type="checkbox"/> Municipality	<input type="checkbox"/> Water Management District		
20.	Applicable taxing authority (check one)	<input checked="" type="checkbox"/> Principal Authority	<input type="checkbox"/> Dependent Special District	(20)	
		<input type="checkbox"/> MSTU	<input type="checkbox"/> Water Management District Basin		
21.	Is millage levied in more than one county? (check one)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	(21)	
DEPENDENT SPECIAL DISTRICTS AND MSTUs			STOP HERE - SIGN AND SUBMIT		
22.	Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. <i>(The sum of Line 13 from all DR-420 forms)</i>		\$ 4,624,002	(22)	
23.	Current year aggregate rolled-back rate <i>(Line 22 divided by Line 15, multiplied by 1,000)</i>	4.4760	per \$1,000	(23)	
24.	Current year aggregate rolled-back taxes <i>(Line 4 multiplied by Line 23, divided by 1,000)</i>	\$ 4,642,686		(24)	
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. <i>(The sum of Line 18 from all DR-420 forms)</i>	\$ 6,072,211		(25)	
26.	Current year proposed aggregate millage rate <i>(Line 25 divided by Line 4, multiplied by 1,000)</i>	5.8542	per \$1,000	(26)	
27.	Current year proposed rate as a percent change of rolled-back rate <i>(Line 26 divided by Line 23, minus 1, multiplied by 100)</i>		30.79 %	(27)	
First public budget hearing		Date : 9/12/2017	Time : 6:00 PM EST	Place : 1666 Kennedy Causeway Suite 101, North Bay Village, Florida 33141	
S I G N H E R E	Taxing Authority Certification		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.		
	Signature of Chief Administrative Officer :			Date :	
	Title : VILLAGE MANAGER		Contact Name and Contact Title : BERT WRAINS, , FINANCE DIRECTOR		
	Mailing Address : 1666 KENNEDY CAUSEWAY		Physical Address : 1666 KENNEDY CAUSEWAY		
	City, State, Zip : NORTH BAY VILLAGE, FL 33141		Phone Number : 305/756-7171	Fax Number : 305/756-7722	

Instructions on page 3



CERTIFICATION OF VOTED DEBT MILLAGE

Reset Form

Print Form

DR-420DEBT
R. 6/10
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year : 2017	County : MIAMI-DADE
Principal Authority : NORTH BAY VILLAGE	Taxing Authority : CITY OF NORTH BAY VILLAGE

Levy Description :
VOTED DEBT

SECTION I: COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	\$	1,014,979,408	(1)
2.	Current year taxable value of personal property for operating purposes	\$	22,260,645	(2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$	0	(3)
4.	Current year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$	1,037,240,053	(4)

SIGN HERE	Property Appraiser Certification	I certify the taxable values above are correct to the best of my knowledge.		
	Signature of Property Appraiser :	Date :		
	Electronically Certified by Property Appraiser	6/30/2017 3:19 PM		

SECTION II: COMPLETED BY TAXING AUTHORITY

5.	Current year proposed voted debt millage rate	0.6198	per \$1,000	(5)
6.	Current year proposed millage voted for 2 years or less under s. 9(b) Article VII, State Constitution	0.0000	per \$1,000	(6)

S I G N H E R E	Taxing Authority Certification	I certify the proposed millages and rates are correct to the best of my knowledge.		
	Signature of Chief Administrative Officer :	Date :		
	Title : VILLAGE MANAGER	Contact Name and Contact Title : BERT WRAINS , FINANCE DIRECTOR		
	Mailing Address : 1666 KENNEDY CAUSEWAY	Physical Address : 1666 KENNEDY CAUSEWAY		
	City, State, Zip : NORTH BAY VILLAGE, FL 33141	Phone Number : 305/756-7171	Fax Number : 305/756-7722	

INSTRUCTIONS

Property appraisers must complete and sign Section I of this form with the DR-420, *Certification of Taxable Value*, and DR-420S, *Certification of School Taxable Value*, and provide it to all taxing authorities levying a

- Voted debt service millage levied under Section 12, Article VII of the State Constitution or
- Millage voted for two years or less under s. 9(b), Article VII of the State Constitution

Section I: Property Appraiser

Use a separate DR-420DEBT for each voted debt service millage that's levied by a taxing authority. The property appraiser should check the Yes box on Line 9 of DR-420, *Certification of Taxable Value*, or Line 8 of DR-420S, *Certification of School Taxable Value*. The property appraiser should provide the levy description and complete Section I, Lines 1 through 4 of this form, for each voted debt service millage levied.

Enter only taxable values that apply to the voted debt service millage indicated.

Sign, date, and forward the form to the taxing authority with the DR-420.

Section II: Taxing Authority

Each taxing authority levying a voted debt service millage requiring this form must provide the proposed voted debt millage rate on Line 5.

If a DR-420DEBT wasn't received for any

- Voted debt service millages or
- Millages voted for two years or less

contact the property appraiser as soon as possible and request a DR-420DEBT.

Sign, date, and return the form to your property appraiser with the DR-420 or DR-420S.

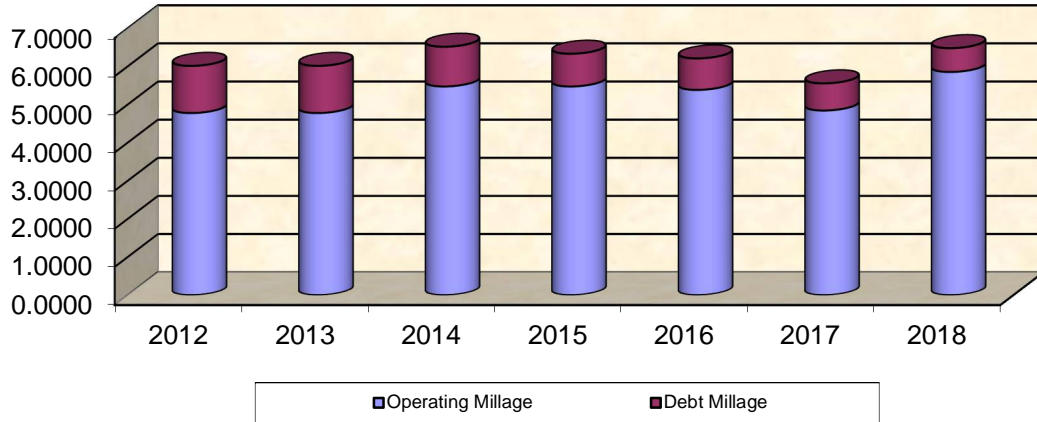
All TRIM forms for taxing authorities are available on our website at <http://dor.myflorida.com/dor/property/trim>

TAX RATE COMPARISON

TAX RATE COMPARISON				TAX ROLL COMPARISON	
Fiscal Year	General Fund	Debt Service	TOTAL	Fiscal Year	Taxable Value
1991	4.4730	0.7810	5.2540	1991	\$ 198,315,763
1992	4.9900	0.7960	5.7860	1992	\$ 201,500,493
1993	5.4000	0.6800	6.0800	1993	\$ 200,341,476
1994	5.6200	0.6700	6.2900	1994	\$ 197,467,210
1995	5.1120	0.6310	5.7430	1995	\$ 205,281,409
1996	5.0730	0.6410	5.7140	1996	\$ 209,085,760
1997	5.1190	0.6540	5.7730	1997	\$ 212,927,190
1998	4.8870	0.6260	5.5130	1998	\$ 221,773,650
1999	4.8870	0.6172	5.5042	1999	\$ 227,572,848
2000	4.8870	0.5680	5.4550	2000	\$ 240,381,315
2001	5.2300	0.5538	5.7838	2001	\$ 248,830,321
2002	5.7642	0.5169	6.2811	2002	\$ 253,254,682
2003	5.7642	0.4481	6.2123	2003	\$ 293,815,457
2004	5.8094	0.4029	6.2123	2004	\$ 324,965,284
2005	5.9250	0.2873	6.2123	2005	\$ 502,503,719
2006	5.9783	0.2340	6.2123	2006	\$ 606,687,342
2007	5.9000	0.1980	6.0980	2007	\$ 726,025,509
2008	4.6697	0.1290	4.7987	2008	\$ 979,310,707
2009	4.6697	0.1290	4.7987	2009	\$ 1,162,487,427
2010	4.2772	0.5215	4.7987	2010	\$ 939,526,353
2011	4.7772	0.5008	5.2780	2011	\$ 691,801,219
2012	4.7772	1.2355	6.0127	2012	\$ 644,791,383
2013	4.7772	1.2355	6.0127	2013	\$ 636,142,982
2014	5.4740	1.0405	6.5145	2014	\$ 669,073,746
2015	5.4740	0.8573	6.3313	2015	\$ 747,944,185
2016	5.3834	0.8254	6.2088	2016	\$ 824,421,583
2017	4.8432	0.7108	5.5540	2017	\$ 959,707,508
2018	5.6500	0.6198	6.2698	2018	\$ 1,032,057,949

AD VALOREM TAX GRAPHS

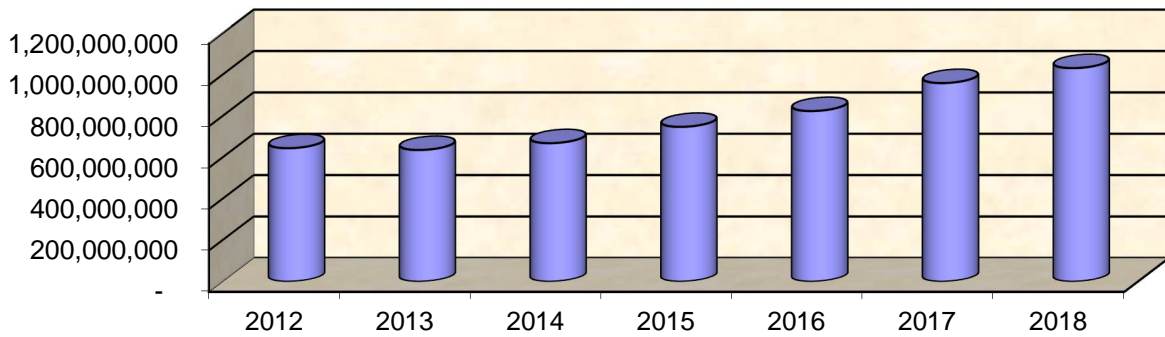
7 Year Tax Rates



	2012	2013	2014	2015	2016	2017	2018
Operating Millage	4.7772	4.7772	5.4740	5.4740	5.3834	4.8432	5.6500
Debt Millage	1.2355	1.2355	1.0405	0.8573	0.8254	0.7108	0.6198
Total Millage	6.0127	6.0127	6.5145	6.3313	6.2088	5.5540	6.2698

7 Year Property Assessments

Assessment



Tax Year	2012	2013	2014	2015	2016	2017	2018
Assessment	644,791,383	636,142,982	669,073,746	747,944,185	824,421,583	959,707,508	1,032,057,949

PROPERTY TAX IMPACT/AVERAGE HOME

OPERATING MILLAGE RATE (\$) FOR A HOME APPRAISED AT \$250,000		
	ADOPTED FY 2017 MILLAGE RATE AT	ADOPTED FY 2018 MILLAGE RATE AT
	4.8432	5.6500
TAXABLE VALUE OF HOME	\$ 250,000	\$ 250,000
DIVIDED BY \$1,000	\$ 250	\$ 250
MULTIPLIED BY MILLAGE RATE	\$ 1,211	\$ 1,413
(DECREASE) / INCREASE MUNICIPAL TAX		\$ 202

DEBT MILLAGE RATE (\$) FOR A HOME APPRAISED AT \$250,000		
	ADOPTED FY 2017 DEBT MILLAGE RATE	ADOPTED FY 2018 DEBT MILLAGE RATE
	0.7108	0.6198
TAXABLE VALUE OF HOME	\$ 250,000	\$ 250,000
DIVIDED BY \$1,000	\$ 250	\$ 250
MULTIPLIED BY MILLAGE RATE	\$ 178	\$ 155
(DECREASE) / INCREASE DEBT MILLAGE		\$ (23)

BUDGET SUMMARY

	GENERAL FUND	BUILDING FEE FUND	STREET MAINTENANCE FUND	AFTER SCHOOL & SUMMER FUND	TRANSPORTATION FUND	CAPITAL FUND	WATER SEWER SANITATION	WATER TRUST	SEWER TRUST	STORM WATER FUND	DEBT SERVICE FUND	TOTAL
TAXES: MILLAGE PER \$1,000												
Ad Valorem Taxes 5.6500	5,567,386											5,567,386
Ad Valorem Taxes 0.6198 (voted debt)											642,918	642,918
Local Option Gas Tax			121,912									121,912
Sur-Tax - Transportation					335,000							335,000
Franchise Fees	398,205											398,205
Utility Tax Revenue	800,798											800,798
License & Permits	94,500	598,921										693,421
Grant/Intergovernmental Revenue	926,352		70,103	169,252								1,940,076
Charges for Services	88,680											88,680
Fine & Forfeitures	117,000											117,000
Miscellaneous Revenue	91,500				2,000		2,073					97,573
Debt Proceeds						2,871,774		9,100,000	12,800,000			24,771,774
Water/Sewer/Sanitation Revenue							6,020,000					6,020,000
Water Improvements Trust												-
Sewer Improvement Trust												-
Storm Water Fees										122,000		122,000
TOTAL REVENUES	8,084,421	598,921	194,015	169,252	337,000	2,871,774	6,022,073	9,100,000	12,800,000	896,368	642,918	41,716,742
Transfers In	870,413	0	229,754	10,000	55,248	0	0	0	948,771	0	0	2,114,186
Fund Balances/Reserves/Net Assets	2,425,319	0	0	0	992,419	753,226	0	0	0	1,028,378	0	5,199,342
Total Rev., Transfers & Bal	11,380,154	598,921	423,769	179,252	1,384,667	3,625,000	6,022,073	9,100,000	13,748,771	1,924,746	642,918	49,030,270
EXPENDITURES												
Village Commission Department	68,158											68,158
Village Manager Department	428,653											428,653
Village Clerk Department	285,399											285,399
Finance Department	464,665											464,665
Legal Services Department	204,000											204,000
General Government Department	1,288,991											1,288,991
Police Department	5,378,382											5,378,382
Recreation/Human Services Dept.	254,600											254,600
Building Department		570,151										570,151
Public Works/Maintenance Division			423,769									423,769
After School & Summer				179,252								179,252
Transportation					1,384,667							1,384,667
Capital Projects Fund						3,625,000						3,625,000
Utilities Admin/Water/Sewer/Sanitation							4,189,280					4,189,280
Storm Water										1,912,576		1,912,576
Debt Service									948,771		642,918	1,591,689
Compensated Absences	0											-
TOTAL EXPENDITURES	8,372,848	570,151	423,769	179,252	1,384,667	3,625,000	4,189,280	0	948,771	1,912,576	642,918	22,249,233
Water Improvement Trust								9,100,000				9,100,000
Sewer Improvement Trust									12,800,000			12,800,000
Sanitation Improvement Trust												0
TOTAL CAPITAL IMPROVEMENTS	0	0	0	0	0	0	0	9,100,000	12,800,000	0	0	21,900,000
TOTAL EXP & CAP IMPROVEMENTS:	8,372,848	570,151	423,769	179,252	1,384,667	3,625,000	4,189,280	9,100,000	13,748,771	1,912,576	642,918	44,149,233
Transfers Out	240,455	28,770	0	0	0	0	1,832,792	0	0	12,170	0	2,114,186
Fund Balances/Reserves/Net Assets	2,766,851	(0)	0	0	0	0	0	0	0	0	0	2,766,851
Total Appropriated Expenditures	11,380,154	598,921	423,769	179,252	1,384,667	3,625,000	6,022,073	9,100,000	13,748,771	1,924,746	642,918	49,030,270
THE TENTATIVE, ADOPTED AND / OR FINAL BUDGETS ARE ON FILE IN THE OFFICE OF THE ABOVE MENTIONED TAXING AUTHORITY AS A PUBLIC RECORD												

FUND STRUCTURE

Governmental Funds Group – General Fund

General Fund

Building Fund

Street Maintenance Fund

Non-Major Governmental Funds Group – Special Revenue Funds

After School & Summer Fund

Transportation Fund

Governmental Funds Group – Debt Service Fund

Debt Service Fund – Series 2010 and 2010 Refunding Note

Governmental Funds Group – Capital Projects Fund

Capital Projects Fund

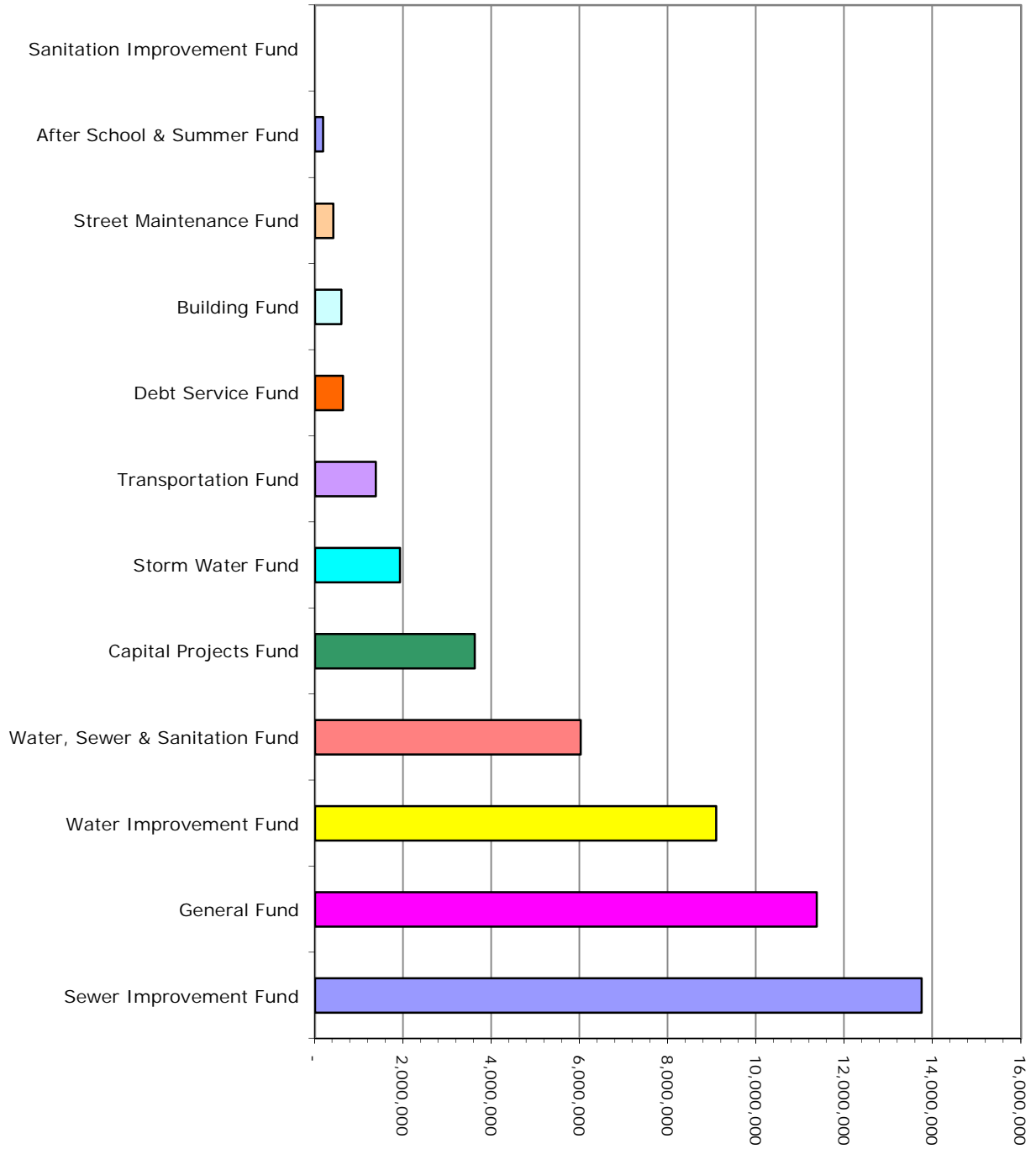
Proprietary Funds Group – Enterprise Funds

Enterprise Fund – Water, Sewer, Sanitation Fund

Water, Sewer & Sanitation Improvements Trust Fund

Enterprise Fund – Storm Water Fund

NORTH BAY VILLAGE
Summary of all Expenditures and Revenues (Balanced Budget)
Fiscal Year 2018



FINANCIAL SUMMARY

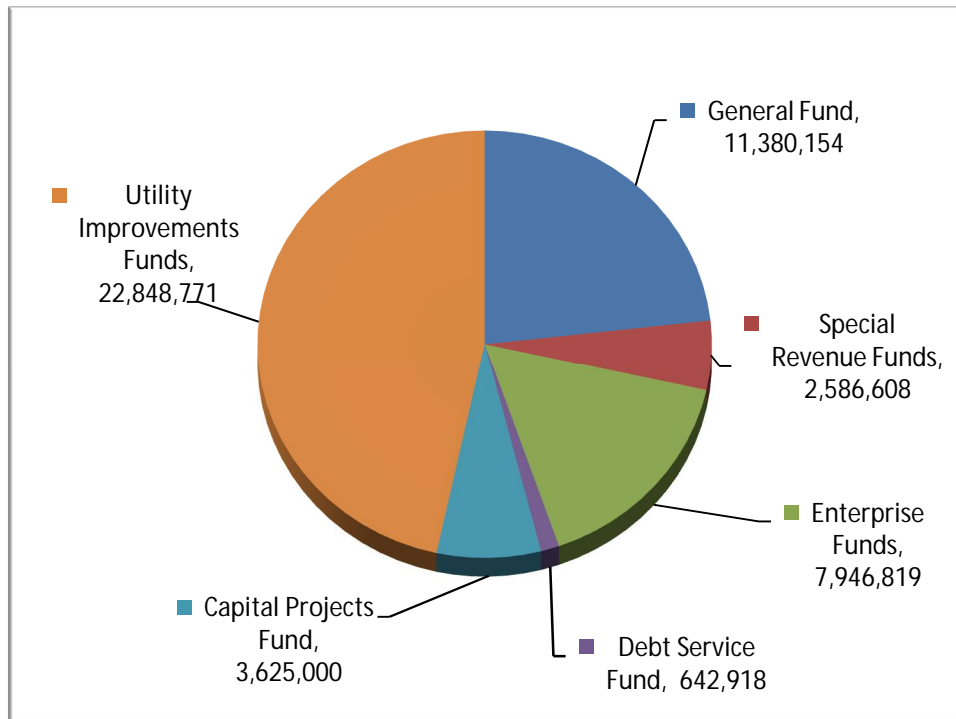
Budget Format

This Budget is prepared to meet the conformity of the Government Finance Officers Association's (GFOA) recommended budget format for municipal governments. This format provides that the budget be a policy document, financial plan, operations guide, and communications device. The budget, as presented, answers all four criteria while at the same time continuing to ensure that the goals established in the budget process are translated into results with resource allocation.

Summary of all funds

The Adopted Fiscal Year 2018 budget for North Bay Village totals \$49,030,270 including revenues, expenditures, inter-fund transfers and fund balances.

- General Fund totals \$ 11,380,154
- Building Fee Fund \$ 598,921
- Street Maintenance Fund \$ 423,769
- After School and Summer Fund \$ 179,252
- Transportation Fund \$ 1,384,667
- Capital Projects Fund Infrastructure \$ 3,625,000
- Enterprise Fund-Water Sewer & Sanitation Utility \$ 6,022,073
- Storm Water Fund \$ 1,924,746
- Water Improvements Trust Fund \$9,100,000
- Sewer improvements Trust Fund \$ 13,748,771
- Debt Service Fund \$ 642,918



Fund Balance

General Fund	FY 2017	FY 2018
Beginning Fund Balance	2,465,832	2,425,319
Total Revenues	6,999,551	8,084,421
Transfer from Utility Fund	790,443	870,413
Total Expenditures	(7,639,049)	(8,372,848)
Transfer to Street Maintenance Fund	(129,782)	(175,207)
Transfer to After School & Summer Fund	(6,428)	(10,000)
Transfer to Transportation Fund	(55,248)	(55,248)
Transfer to Capital Fund	0	0
Ending Balance for General Fund	2,425,319	2,766,851
Building Fee Fund		
Beginning Fund Balance	(94,610)	0
Total Revenues	578,036	598,921
Transfer to General Fund	(21,742)	(28,770)
Total Expenditures	(461,684)	(570,151)
Ending Balance for Building Fee Fund	0	(0)
Street Maintenance Fund		
Beginning Fund Balance	0	0
Total Revenues	183,345	194,015
Transfer from General Fund	129,782	175,207
Transfer from Utility Fund	36,525	42,377
Transfer from Stormwater Fund	11,077	12,170
Total Expenditures	(360,728)	(423,769)
Ending Balance for Street Maintenance Fund	0	0
After School & Summer Fund		
Beginning Fund Balance	-	-
Total Revenues	169,252	169,252
Transfer from General Fund	6,428	10,000
Total Operating Expenditures	(175,680)	(179,252)
Ending Balance for After School & Summer Fund	0	0
Transportation Fund		
Beginning Fund Balance	830,056	992,419
Total Revenues	320,000	337,000
Transfer from General Fund	55,248	55,248
Total Operating Expenditures	(143,502)	(162,322)
Total Non-Operating Expenditures	(69,383)	(1,222,345)
Ending Balance for Transportation Fund	992,419	0
Debt Service Fund		
Beginning Fund Balance	0	0
Total Revenues	648,059	642,918
Total Expenditures	(648,059)	(642,918)
Ending Balance for Debt Service Fund	0	0
Sub-Total Ending Fund Balance	3,417,738	2,766,851

Fund Balance

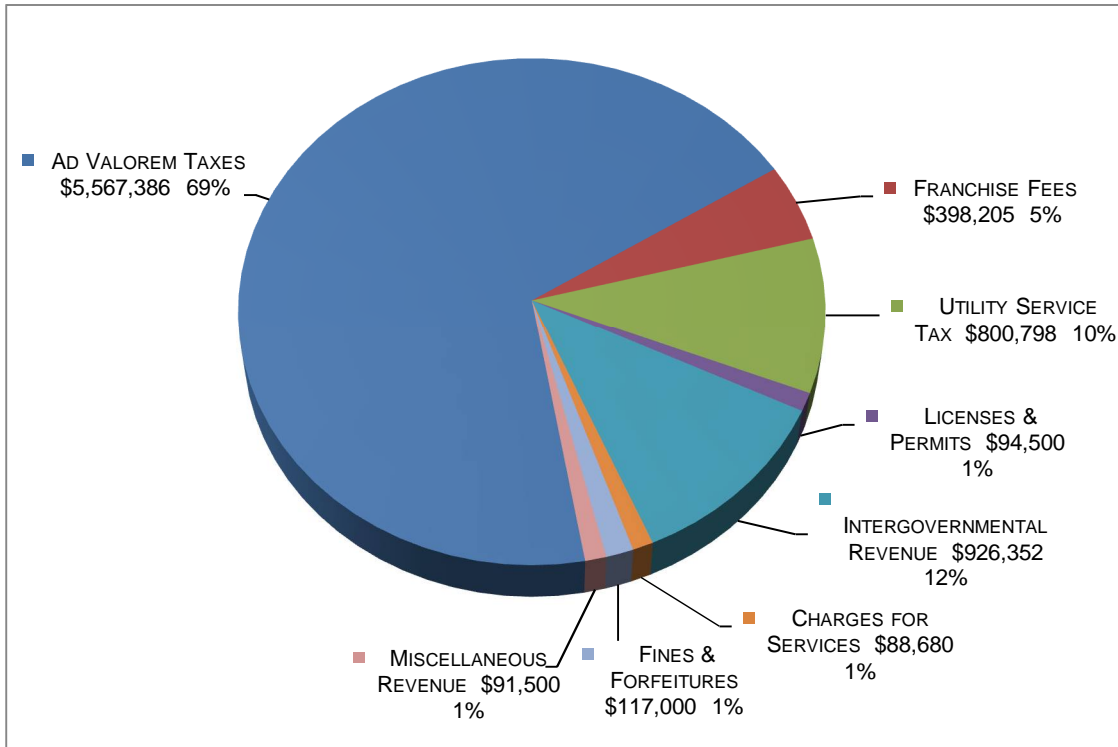
Capital Fund		
Beginning Fund Balance	1,111,562	753,226
Total Revenues	48,624	-
Transfer from Park Improvements	61,000	-
Debt Proceeds	0	2,871,774
Total Operating Expenditures	(467,961)	(3,625,000)
Ending Balance for Capital Fund	753,226	0
Water/Sewer/Sanitation Fund		
Beginning Fund Balance	79,815	-
Total Revenues	6,871,440	6,022,073
Total Expenditures	(3,738,456)	(4,189,280)
Transfer to General Fund/Street Maintenance	(790,443)	(884,021)
Transfer to Water Improvement Trust Fund	(79,880)	0
Transfer to Sanitation Improvement Trust Fund	(65,000)	0
Transfer to Sewer Improvement Trust Fund	(2,277,475)	(948,771)
Ending Balance for Water/Sewer/Sanitation Fund	-	0
Water Trust Fund		
Beginning Fund Balance	0	0
Total Revenues	0	9,100,000
Transfer from Water Operations	79,880	0
Total Capital Improvement	(79,880)	(9,100,000)
Ending Balance for Water Improvements Trust Fund	0	0
Sewer Trust Fund		
Beginning Fund Balance	0	0
Total Revenues	0	12,800,000
Transfer from Sewer Operations	2,277,475	948,771
Total Expenditures	(2,277,475)	(948,771)
Total Capital Improvements	0	(12,800,000)
Ending Balance for Sewer Trust Fund	0	0
Sanitation Trust Fund		
Beginning Fund Balance	0	0
Total Revenues	0	0
Transfer from Sanitation Operations	65,000	-
Total Expenditures	(65,000)	-
Ending Balance for Sanitation Improvement Trust Fund	0	0
Stormwater Fund		
Beginning Fund Balance	625,526	1,028,378
Total Revenues	489,280	896,368
Total Expenditures	(86,428)	(1,912,576)
Transfer to Street Maintenance Fund	0	(12,170)
Ending Balance for Stormwater Fund	1,028,378	0
Sub-Total Ending Fund Balance	1,781,604	0
Total Ending Fund Balance	5,199,342	2,766,851

Summary of General Fund

General Fund Revenues

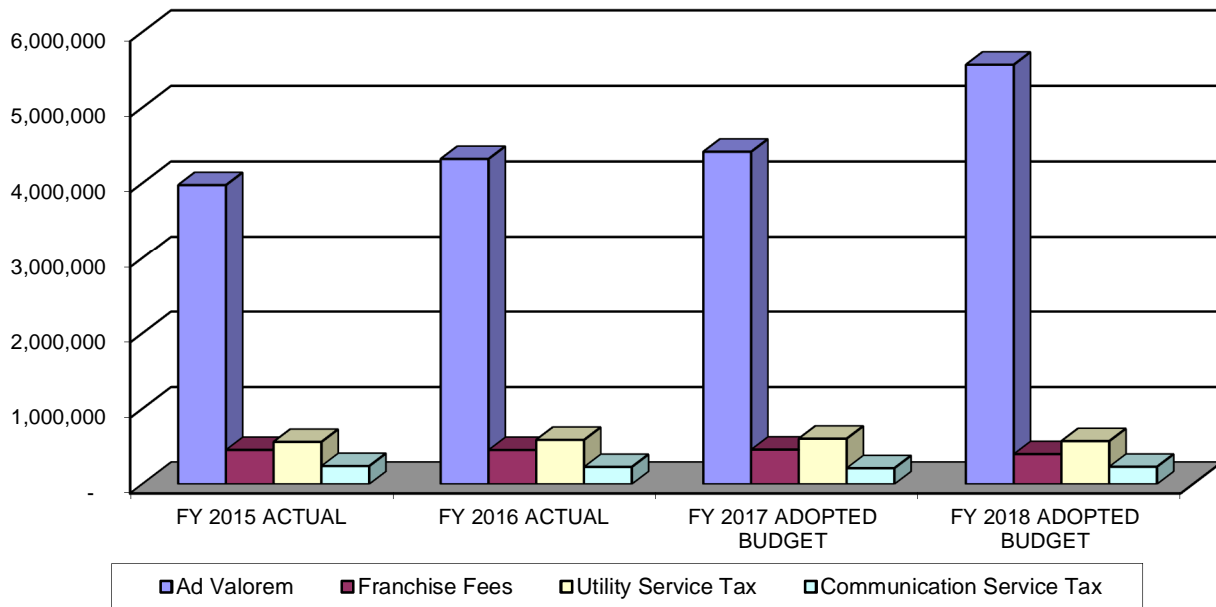
The General Fund is used to account for resources and expenditures that are available for the general operation of the Village government.

The revenues available for allocation in the 2018 Fiscal Year General Fund Adopted Budget total \$ 8,084,421 and represent an increase of \$ 1,191,588 from last year's budget.



Locally Levied Taxes

This category includes Ad Valorem Taxes, Franchise Fees, Utility Taxes, and the Communications Service Tax. The total revenue amount anticipated from this category is estimated at \$ 6,766,389. This amount includes \$ 5,567,386 from Ad Valorem Taxes based on operating millage rate of 5.6500. The adopted debt millage rate is 0.6198. The adopted operating millage rate increased by 0.8068 mills, and the debt millage decreased by (0.0910) mills compared to last fiscal year. Ad Valorem Taxes increased \$ 1,151,733 from last year, due to an increase in assessed property value and millage rate.

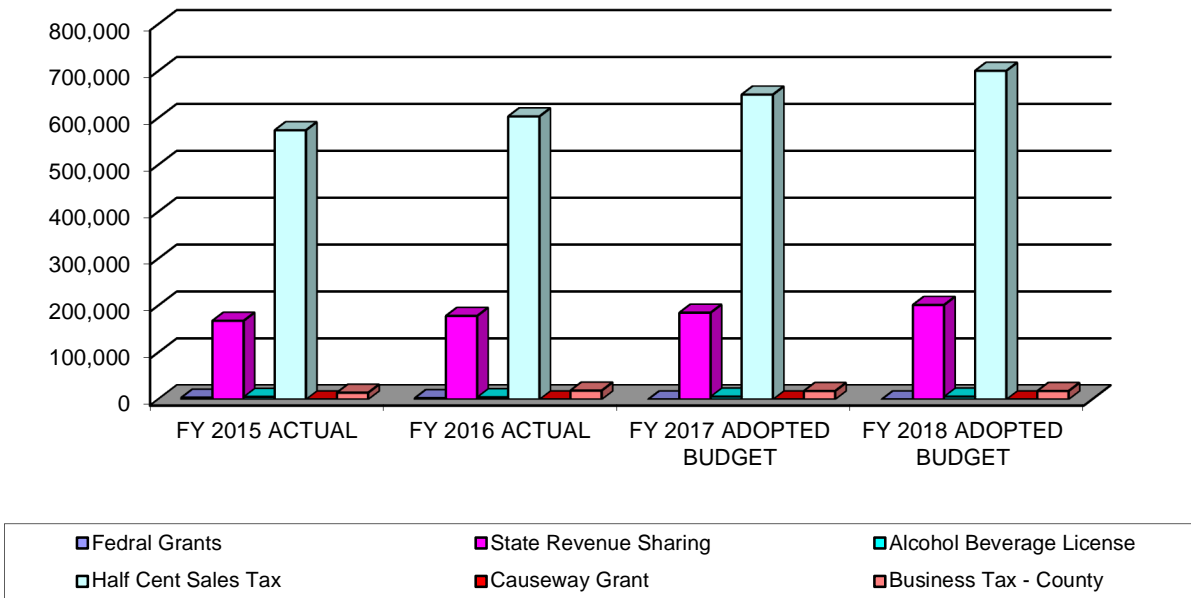


Licenses and Permits

This revenue category represents revenues from Village and County Local Business Tax. Total revenue anticipated to be collected in this category is \$ 94,500.

Intergovernmental Revenues

Total revenues in this category are projected to reach \$ 926,352 representing an increase of \$ 67,352 from last year’s budget.



Charges for Services

This category is composed of revenues relating to services provided by the Village, such as Record Research Fee, Passport Fees and Advertising Fees. The total revenue anticipated to be collected in this category is \$ 88,680 representing an increase of \$ 16,000 from last year’s budget.

Fines and Forfeitures

Revenues projected to be available for allocation from this category total \$117,000. This represents an increase of \$20,000 from last year’s budget.

Miscellaneous Revenue

Projected revenues are anticipated to reach \$91,500 and are derived from interest earnings on the Village's general fund balance and other miscellaneous revenues that the Village does not account for in other revenue line items. This category reflects an increase of \$10,000 from last year's budget.

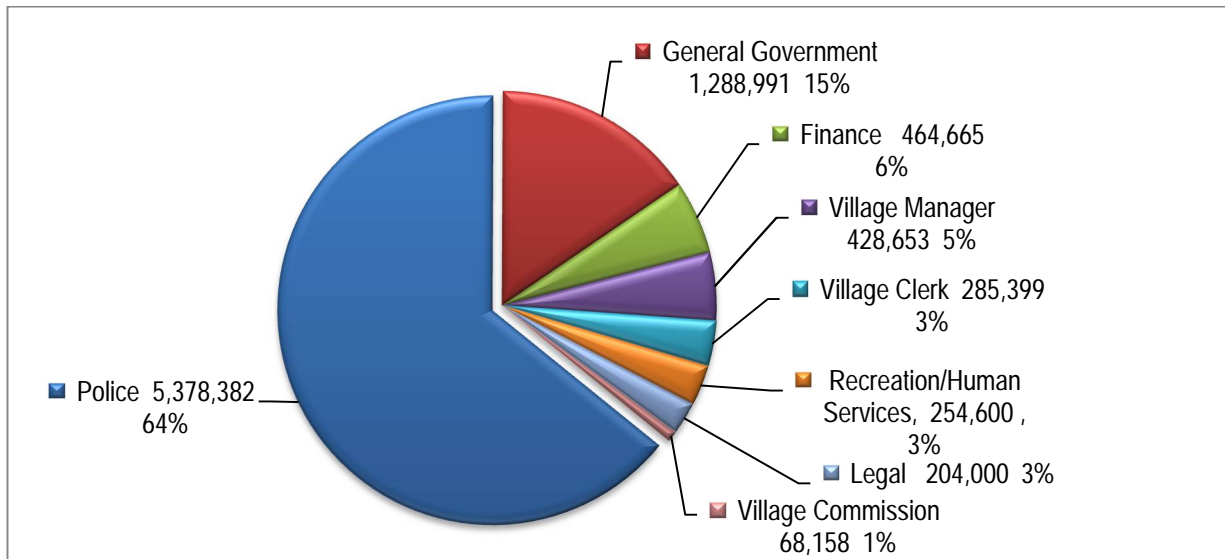
Grants and Other Sources

The Village was awarded a Children's Grant for After School and Summer Camp. These programs will be aimed at serving the elementary school children living within North Bay Village. The goal is to offer the child enriching activities and to alleviate any circumstances that either the child or parents are going through by the child being able to attend the after school and/or summer camp.

The Village will match the grant with \$10,000 and the total revenue from the Children's Trust for the grant is \$ 169,252.

General Fund Expenditures

The estimated Fiscal Year 2018 General Fund operating expenditures total \$8,372,848 and are comprised of the following:



Personnel Services

Personnel Services expenditures reflect the salaries and benefits of full and part time employees of the Village. Personnel Services account for \$5,877,707 or 70% of total General Fund Budget. This category reflects an increase of \$333,223 from last year's budget.

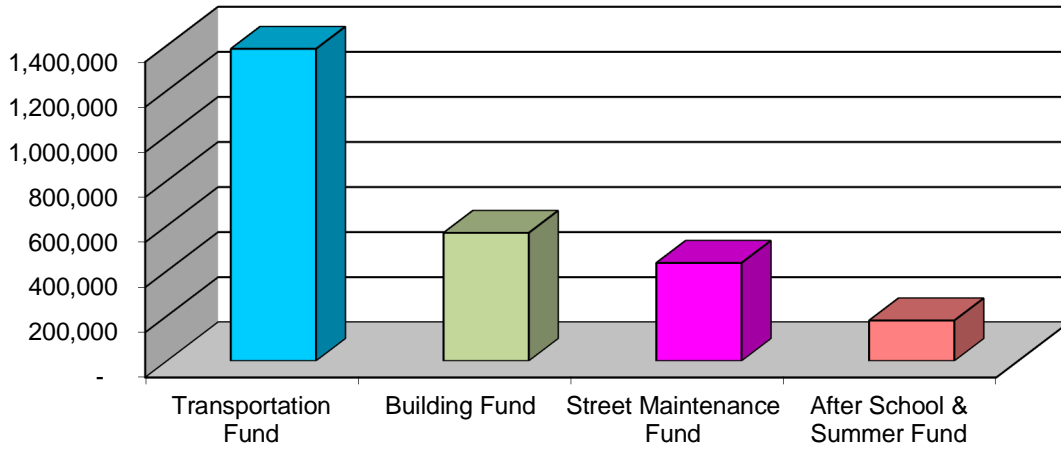
Operating Expenditures

Operating Expenditures represent the general non-personnel services related costs of the Village and at \$2,364,741 represent 28% of the General Fund Budget. This category reflects an increase of \$ 584,082 from last year's budget.

Capital Outlay

With expenses of \$130,400 Capital Outlay represents 1.6% of the Budget. This category reflects a decrease of \$ (34,050) from last year's budget.

SUMMARY OF SPECIAL REVENUE FUNDS



Building Fee Fund

This fund is used to account for restricted revenues and expenses associated with the Building Department. Fiscal Year 2018 proposed expenditures include Contractual Services for the Building Department, Permit Clerk's Salary and other miscellaneous expenditures for office needs. The total revenue anticipated to be collected in this category for FY 2018 is \$598,921 and represents an increase of \$24,156 from last year's budget.

Street Maintenance Fund

This fund is used to account for restricted local option gas tax revenues and expenditures which are designated by State Statutes for road maintenance and other related expenses. Fiscal Year 2018 adopted expenditures include repair and maintenance of roads, road drainage, street sweeping, signage and safety, re-striping Village's streets and miscellaneous improvements. Total fund expenditures are \$423,769

Transportation Fund

This fund is used to account for restricted revenues and expenditures associated with a county levied surtax and designated for public transit & transportation purposes. Fiscal Year 2018 adopted revenue & expenditures include a total amount of \$1,384,667 This represents an increase of \$55,332 from last year's budget.

After School & Summer Program Fund

This fund is used to account for restricted revenues and expenditures associated with the Children's Trust Grant and serving Treasure Island Elementary School. Fiscal Year 2018 adopted revenue & expenditures include a grant in the amount of \$169,252 and an annual match in the amount of \$10,000 which represent an increase of \$3,572 from last year's budget.

Capital Projects Fund

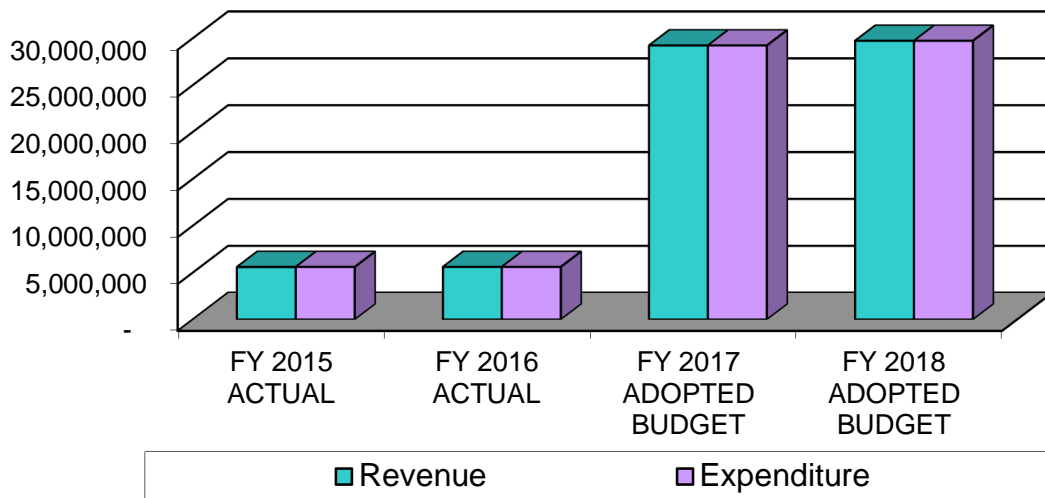
This fund is established to account for restricted funds anticipated from debt proceeds for the following project: The new Village Hall/Police/Fire Complex. The adopted budget for Fiscal Year 2018 totals \$ 3,625,000 and is primarily for Village Hall.

Enterprise Funds

Utility Funds - Water, Sewer and Sanitation Fund

This fund is used to account for the revenues and expenditures associated with the provision of water, sewer and sanitation services to the residents of the Village. The revenues available for allocation in the 2018 Fiscal Year Adopted Budget are \$6,022,073 and represent an increase of \$491,049 from last year's budget.

WATER, SEWER AND SANITATION FUND
COMPARISON OF CURRENT FINANCIAL
RESOURCES AND CURRENT EXPENDITURES
FISCAL YEARS 2015-2018



Storm Water Fund

This fund is used to account for the revenues and expenditures associated with the provision of Stormwater services to the residents of the Village. The revenues available for allocation in the 2018 Fiscal Year adopted budget are \$ 1,912,576

BUDGET SUMMARY-UTILITIES FUND & STORM WATER EXPENDITURES

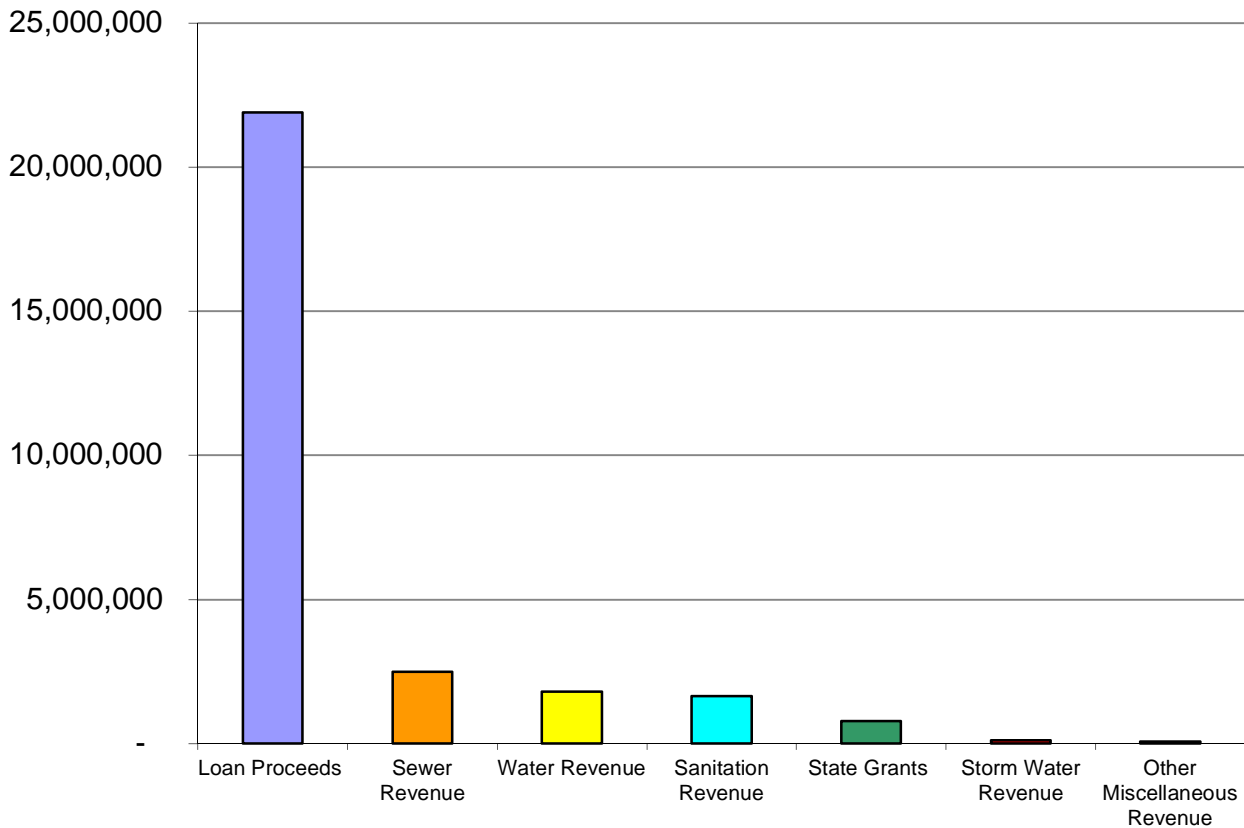
UTILITY FUNDS WATER, SEWER, SANITATION

ACTUAL FY 2015	ACTUAL FY 2016	ADOPTED BUDGET FY 2017	UTILITY FUNDS	ADOPTED BUDGET FY 2018	% OF TOTAL ADOPTED BUDGET	INCREASE/ (DECREASE)
1,504,520	1,539,342	809,860	Utilities Administration	857,707	14%	47,847
955,378	749,678	870,951	Water	876,932	15%	5,981
1,727,226	1,618,312	1,685,237	Sewer	1,381,505	23%	(303,732)
982,221	1,039,704	1,015,790	Sanitation	1,073,136	18%	57,346
0	0	0	Transfer to General Fund	841,644	14%	841,644
0	0	0	Transfer to Street Maintenance Fund	42,377	1%	42,377
215,731	201,659	201,325	Transfer to Sewer Improvement Fund	948,771	16%	747,446
0	0	65,000	Transfer to Water Improvement Fund	0	0%	(65,000)
5,385,076	5,148,696	4,648,163	TOTAL	6,022,072	100%	1,373,909

STORMWATER FUND

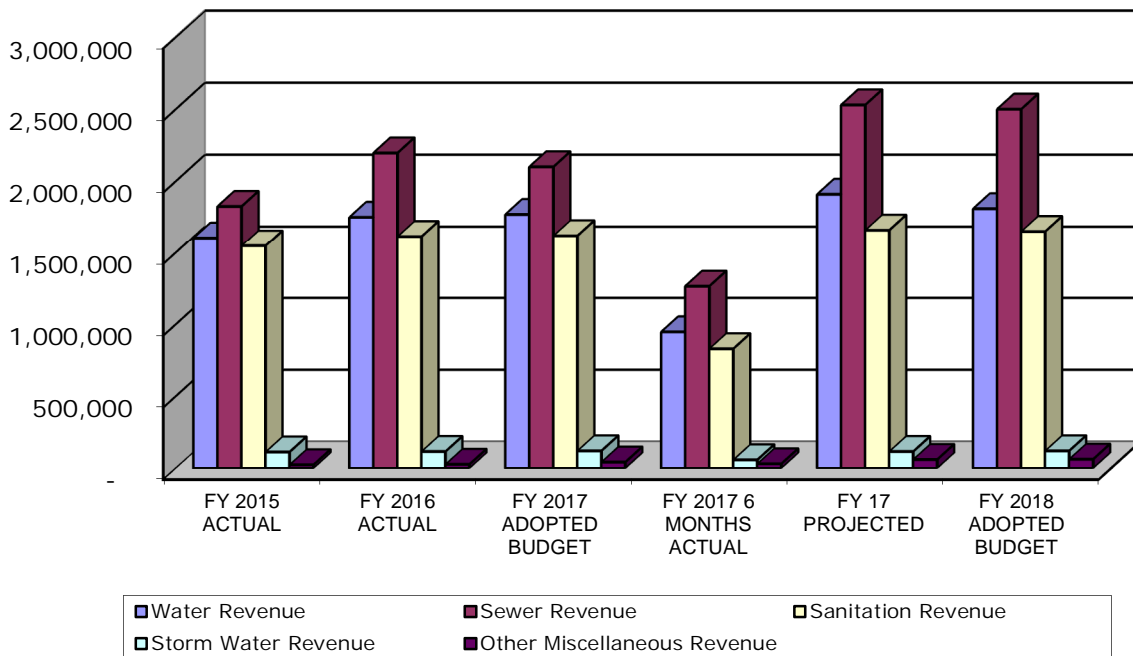
ACTUAL FY 2015	ACTUAL FY 2016	ADOPTED BUDGET FY 2017	STORMWATER FUND	ADOPTED BUDGET FY 2018	% OF TOTAL ADOPTED BUDGET	INCREASE/ (DECREASE)
722,191	112,659	1,909,118	Storm Water	1,912,576	99%	3,458
0	0	0	Transfer to Street Maintenance	12,170	1%	12,170
722,191	112,659	1,909,118	TOTAL	1,924,746	100%	15,628

ENTERPRISE FUNDS-REVENUE SUMMARY FY 2017



ENTERPRISE FUNDS REVENUE-SUMMARY 2015-2018

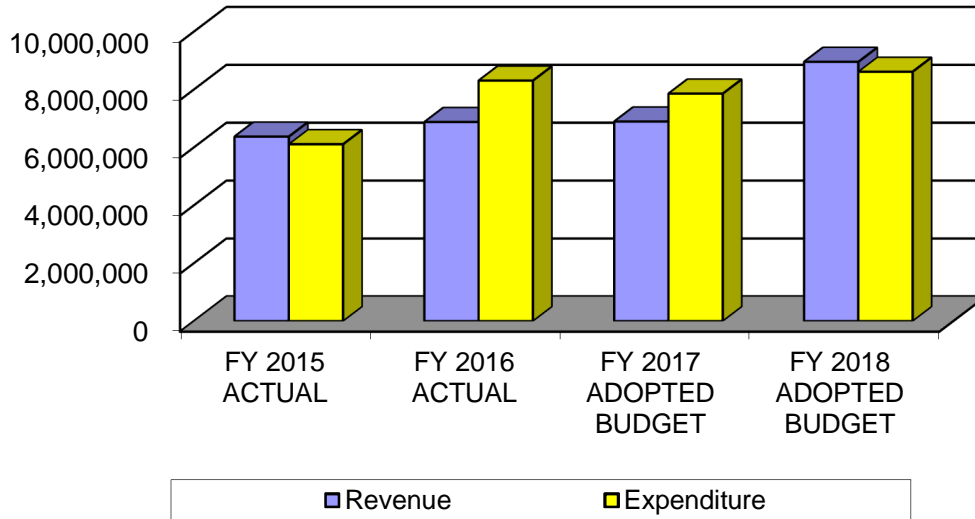
ENTERPRISE FUNDS
Summary 2015 - 2018



Debt Service Fund

The Village of North Bay Village Debt Service Funds are used to account for the accumulation of resources, payments of general obligation bond principal, Village's Series 2010 debt interest and Series 2010 Refunding Note Project Fund principal. Ad Valorem taxes in the amount of \$ 642,918 will be levied to fund this year's annual debt service requirement.

GENERAL FUND - COMPARISON OF CURRENT REVENUES AND EXPENDITURES



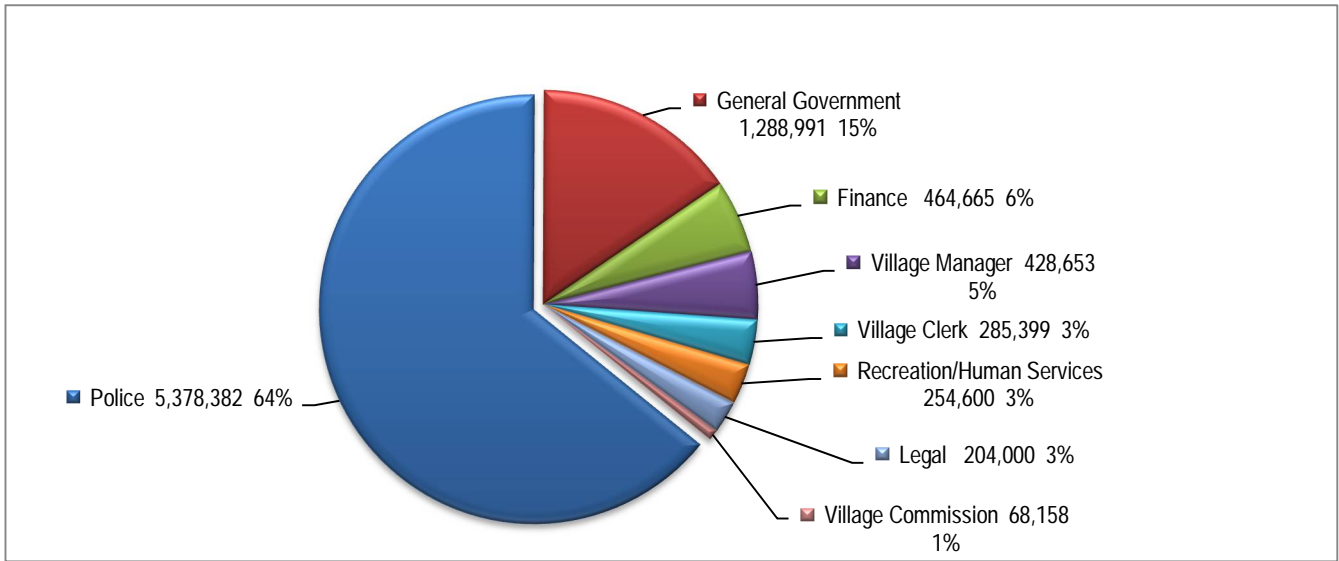
GENERAL FUND REVENUES & EXPENDITURES

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
Ad Valorem Taxes	3,974,468	4,320,745	4,415,653	3,633,909	4,477,628	5,567,386
Franchise Fees	453,853	452,528	457,500	151,567	376,574	398,205
Utility Service Tax	799,982	814,427	815,000	340,693	755,309	800,798
Licenses & Permits	75,791	79,467	94,500	58,757	88,400	94,500
Intergovernmental Revenue	765,497	832,986	859,000	356,673	866,169	926,352
General Service	61,461	77,206	72,680	27,587	69,987	88,680
Fines & Forfeitures	86,858	110,818	97,000	44,851	214,264	117,000
Miscellaneous Revenue	154,952	186,427	81,500	72,243	151,219	91,500
Total Operating Revenues	6,372,861	6,874,604	6,892,833	4,686,280	6,999,551	8,084,421
Other Non-Operating Revenues						
Unassigned Fund Balance	653,681	1,182,833	980,309	1,056,593	1,056,593	750,750
Fund Balance required 20%	1,112,200	1,282,999	1,532,577	1,143,773	1,527,810	1,674,570
Interfund Transfer	-	-	790,443	395,222	790,443	870,413
Appropriation of Fund Balance	-	-	126,240	126,240	126,240	-
Total Non-Operating Revenues	1,765,881	2,465,832	3,429,569	2,721,828	3,501,086	3,295,733
TOTAL GENERAL FUND REVENUE	8,138,742	9,340,436	10,322,402	7,408,107	10,500,637	11,380,154
Village Commission	40,504	46,189	66,082	23,531	60,515	68,158
Village Manager	203,727	204,784	416,340	192,932	410,453	428,653
Village Clerk	217,254	194,005	298,617	136,237	296,054	285,399
Legal Services Department	153,184	194,185	204,000	94,683	220,866	204,000
Finance	147,316	151,132	443,723	205,725	442,258	464,665
General Government	1,052,582	1,808,059	1,089,300	625,029	1,065,168	1,288,991
Police	4,089,421	4,499,266	4,897,724	2,211,036	4,897,136	5,378,382
Recreation & Human Svces Dep.	204,566	198,268	247,100	110,370	246,599	254,600
Total Operating Expenditures	6,108,554	7,295,888	7,662,886	3,599,543	7,639,049	8,372,848
Transfers to After School & Summer Fund	19,938	23,334	6,428	3,214	6,428	10,000
Transfers to Street Maintenance	121,871	931,479	132,008	66,004	129,782	175,207
Transfers to Transportation Fund	55,248	55,248	55,248	27,624	55,248	55,248
Total Operating & Transfers	6,305,612	8,305,949	7,856,570	3,696,385	7,830,506	8,613,303
Fund Balances/Reserves/Net Assets	2,030,187	2,044,547	2,465,832	3,711,722	2,670,130	2,766,851
Total Non- Operating Expense	2,227,245	3,054,608	2,659,516	3,808,564	2,861,588	3,007,306
TOTAL GENERAL FUND EXPENDITURES	8,335,799	10,350,496	10,322,402	7,408,107	10,500,637	11,380,154

GENERAL FUND REVENUES-DETAIL

Locally Levied Taxes	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
Locally Levied Taxes						
Ad Valorem Taxes	3,974,468	4,320,745	4,415,653	3,633,909	4,477,628	5,567,386
Franchise - Sanitation	1,272	774	1,000	276	1,400	1,000
Utility Tax - Electric	541,260	571,681	583,000	233,183	534,000	550,000
Utility Tax - Gas	18,738	14,965	20,000	7,749	12,931	20,000
Communication Service Tax	239,984	227,782	212,000	99,762	208,378	230,798
Franchise Fee - Electric	420,796	421,858	420,000	138,066	346,768	360,705
Franchise Fee - Gas	13,286	11,397	18,000	5,517	9,907	18,000
Franchise - US Postal Service	18,499	18,499	18,500	7,708	18,499	18,500
Sub - Total	5,228,302	5,587,701	5,688,153	4,126,170	5,609,512	6,766,389
Licenses & Permits						
Impact Fees Administrative	0	0	0	0	0	0
Local Business Tax	38,987	60,692	72,000	47,757	72,000	75,000
Registration Fee	1,829	2,025	3,000	1,150	1,800	3,000
Foreclosure Registry	33,300	15,900	18,000	9,000	14,600	15,000
Miscellaneous Permits	0	0	0	850	0	1,000
Miscellaneous Permits	1,676	850	1,000	850	0	1,000
Variance Fees	0	0	500	0	0	500
Sub - Total	75,791	79,467	94,500	58,757	88,400	94,500
Intergovernmental Revenues						
Federal Grants	3,751	2,730	0	8,000	27,730	0
State Revenue Sharing	167,787	178,125	185,000	84,325	177,503	201,538
Alcoholic Beverage License	5,457	4,699	6,000	0	9,788	6,000
Local 1/2 Cent Sales Tax	574,061	603,513	650,000	253,499	630,122	700,814
Business Tax - County	14,440	18,920	18,000	10,849	21,025	18,000
Sub - Total	765,497	832,986	859,000	356,673	866,169	926,352
Charges For Services						
Record Research and Review	42,066	54,974	50,000	16,932	35,864	53,000
Passport Fee	14,600	15,825	18,000	7,075	14,150	18,000
Short Term Vacation Rental	0	1,600	0	1,200	2,400	3,000
Burglar Alarm Revenues	115	60	0	40	50	0
Advertising / Bus Stop	4,680	4,747	4,680	2,340	4,680	4,680
Sub - Total	61,461	77,206	72,680	27,587	69,987	88,680
Fines & Forfeitures						
Court Fines	45,606	59,841	50,000	13,323	66,804	55,000
Police Education	1,701	1,680	2,000	504	1,410	2,000
Traffic Safety System	0	1,072	0	249	98	0
Traffic Fines to ATS/STATE	2,303	0	0	0	(98)	0
Code Enforcement Hearing	37,248	48,225	45,000	30,775	146,050	60,000
Sub - Total	86,858	110,818	97,000	44,851	214,264	117,000
Miscellaneous Revenues						
Interest Earnings	40,903	41,522	35,000	20,207	40,414	40,000
Contributions & Donations for P.A.L Summer F	0	0	0	0	2,703	0
Reimbursement-Insurance Claims	38,077	56,219	0	31,665	43,329	0
Reimbursement-School Crossing Guard	484	624	1,000	127	755	1,000
Reimbursement-Mileage (take home veh)	17,759	17,160	18,000	7,844	16,688	18,000
Reimbursement -Icma Pension	40,054	0	0	0	0	0
Other Miscellaneous Revenue	14,949	68,652	25,000	11,250	27,500	30,000
Lobbyist Registration Fee	2,725	2,250	2,500	1,150	2,300	2,500
Sub - Total	154,952	186,427	81,500	72,243	151,219	91,500
Other Non-Operating Revenue						
Transfer in from Utility Fund	0	0	768,701	384,350	768,701	841,644
Transfer in from Building Fund	0	0	21,742	10,871	21,742	28,770
Sub - Total	0	0	790,443	395,222	790,443	870,413
TOTAL REVENUE	6,372,861	6,874,604	7,683,276	5,081,501	7,789,994	8,954,835

GENERAL FUND EXPENDITURES BY DEPARTMENT



GENERAL FUND EXPENDITURES BY DEPARTMENT

ACTUAL FY 2015	ACTUAL FY 2016	ADOPTED BUDGET FY 2017	GENERAL FUND EXPENDITURES	ADOPTED BUDGET FY 2018	TOTAL ADOPTED BUDGET	INCREASE/ (DECREASE)
40,504	46,189	66,082	Village Commission Department	68,158	1%	2,076
203,727	204,784	416,340	Village Manager Department	428,653	5%	12,313
217,254	194,005	298,617	Village Clerk Department	285,399	3%	(13,218)
147,316	151,132	443,723	Finance Department	464,665	5%	20,942
153,184	194,185	204,000	Legal Services Department	204,000	2%	0
1,052,582	1,808,059	1,089,300	General Government Department	1,288,991	15%	199,691
4,089,421	4,499,266	4,897,724	Police Department	5,378,382	62%	480,657
204,566	198,268	247,100	Recreation & Human Services Dept.	254,600	3%	7,500
19,938	23,334	6,428	Transfers to After School & Summer Fund	10,000	0.1%	3,572
121,871	931,479	132,008	Transfers to Street Maintenance	175,207	2%	43,199
55,248	55,248	55,248	Transfers to Transportation Fund	55,248	1%	0
6,305,612	8,305,949	7,856,570	TOTAL	8,613,303	100%	756,733

GENERAL FUND-VILLAGE COMMISSION

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Village Commission is the legislative body, which acts as the policy-making entity that establishes legislation through ordinances and resolutions to meet the needs of the residents.

PERFORMANCE INDICATORS

Regular Village Commission meetings are held the second Tuesday of every month at a site determined by the Commission.

Village Commission meetings are noted on the Village's website and the public is always welcome.

Village Commission meetings are also broadcast on North Bay Village TV & streamed live on NBV Website.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The Village Commission consists of five elected officials; Mayor at large, Vice Mayor and three commissioners; one at large and one representative for each island district, North Bay Island, Treasure Island, Harbor Island.
- ❖ The Village Commission represents the residents and businesses of North Bay Village by formulating Village legislation & policies.
- ❖ Commission activities include regular Commission Meetings the second Tuesday of each month and other meetings necessary to govern the Village of North Bay Village.

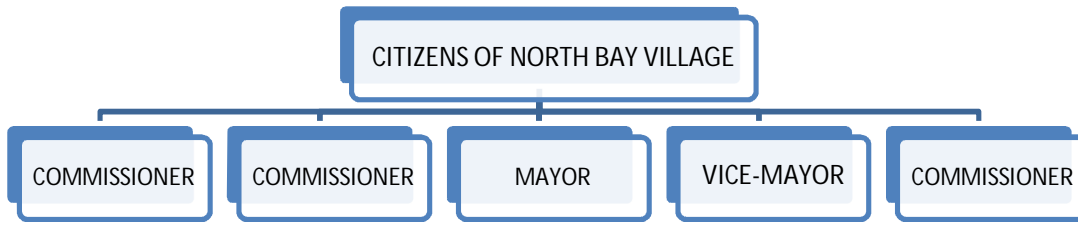
DEPARTMENT GOALS

- ✨ *Develop a legislative action plan in the best interest of the residents, businesses and visitors of the Village.*
- ✨ *To act as a responsible governing body serving in the best interests of the Village*

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
PERSONNEL SERVICES	36,357	35,904	35,607	15,174	35,106	35,608
MATERIALS, SUPPLIES, SERVICES	4,147	10,286	30,475	8,358	25,410	32,550
TOTAL OPERATING BUDGET	40,504	46,189	66,082	23,531	60,515	68,158
CAPITAL	0	0	0	0	0	0
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	0	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	40,504	46,189	66,082	23,531	60,515	68,158

GENERAL FUND-VILLAGE COMMISSION



Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
Salaries Commission	33,725	33,275	33,000	14,037	32,575	33,000
Fica	2,546	2,546	2,525	1,074	2,448	2,525
Workers' Compensation	87	83	83	62	83	83
TOTAL PERSONNEL SERVICES	36,357	35,904	35,607	15,174	35,106	35,608
Cost Allocation	(15,600)	(15,600)	0	0	0	0
Travel, Conferences & Meetings	11,769	12,086	17,300	4,260	12,520	17,300
Telephone	6,475	7,163	5,400	2,887	5,776	6,000
Special Promotions	0	0	0	0	0	0
Office Supplies	0	0	0	0	0	0
Special Department Supplies	0	0	0	0	0	0
Dues, Subscriptions & Memberships	1,503	6,637	7,775	1,211	7,114	9,250
TOTAL MATERIALS, SUPPLIES, SERVICES	4,147	10,286	30,475	8,358	25,410	32,550
TOTAL OPERATING BUDGET	40,504	46,189	66,082	23,531	60,515	68,158
TOTAL DEPARTMENT BUDGET	40,504	46,189	66,082	23,531	60,515	68,158

GENERAL FUND-OFFICE OF THE VILLAGE MANAGER

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Village Manager is the Chief Executive Officer of the Village, whose primary responsibility is to carry out policies and directives of the Village Commission through the Village Administration and to ensure the proper conduct of the Village's day to day operations.

DEPARTMENT GOALS

- ✦ *Ensure programs, policies and projects are implemented as approved by the Commission.*
- ✦ *Ensure Capital Projects are established and implemented.*
- ✦ *Ensure the FY 2018 Budget and long term plans are Adopted and implemented in accordance with the direction of the Village Commission.*
- ✦ *Continue to improve communications with the residents.*
- ✦ *Coordinate the application of funding for Capital Projects.*

DESCRIPTION OF SERVICES AND ACTIVITIES

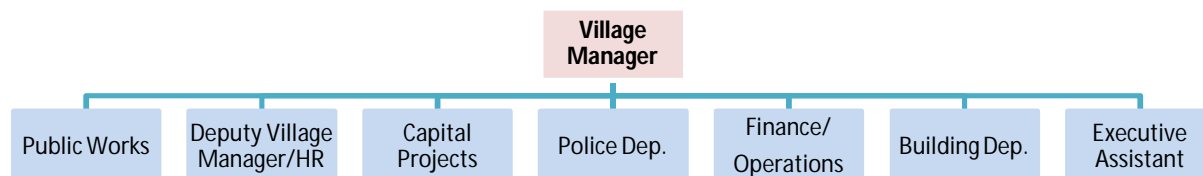
- ❖ The Village Manager directs and coordinates the operation of all Village departments. The Village Manager implements policy guidelines established by the Commission. The Village Manager is responsible for making appropriate studies, recommendations, and reports to the Village Commission on all matters of interest or concern to the Village.
- ❖ The Village Manager has the Charter assigned authority to see that all laws and ordinances are enforced, to appoint Village Department Directors with approval of the Commission, and to recommend an annual budget
- ❖ The Village Manager's Office also maintains positive and open relations with the media, Federal, State and County agencies and the general public; and prepares and presents reports to the commission on the daily operation of the Village.
- ❖ The Village Manager is responsible for the preparation of the annual budget and for overseeing the approved annual budget expenditures.

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED	FY 17 6 MONTHS	FY 17 PROJECTED	FY 18 ADOPTED
PERSONNEL SERVICES	197,611	198,993	409,980	191,183	405,463	422,293
MATERIALS, SUPPLIES, SERVICES	6,116	5,791	6,360	1,749	4,990	6,360
TOTAL OPERATING BUDGET	203,727	204,784	416,340	192,932	410,453	428,653
CAPITAL	0	0	0	0	0	0
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	0	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	203,727	204,784	416,340	192,932	410,453	428,653

GENERAL FUND-OFFICE OF THE VILLAGE MANAGER

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Maintain Expenditures within the approved FY 2018 Budget	X	X	X	X
New Harbor Island Parking Plan		X		
Complete FOP Labor Contract Negotiations for Civilians	X			
Complete POLICE FOP Labor Contract	X		X	
Fill approved vacant budgeted personnel positions	X			
Prepare & Present FY 2019 Budget by July, 2018				X



Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
Regular Salaries	295,928	300,208	304,869	141,955	303,910	313,245
Overtime	1,504	1,613	3,500	621	1,346	3,500
Car Allowance	3,641	3,628	3,600	1,648	3,600	3,600
Fica	22,342	22,656	23,598	10,699	22,467	24,239
Retirement Contributions	27,806	28,152	29,946	14,136	30,273	32,197
Health, Life, Dental	43,679	40,009	43,707	21,554	43,107	44,722
Worker's Compensation	711	727	760	570	760	790
Cost Allocation	(198,000)	(198,000)	0	0	0	0
TOTAL PERSONNEL SERVICES	197,611	198,993	409,980	191,183	405,463	422,293
Travel, Conferences & Meetings	1,304	1,431	1,500	4	1,500	1,500
Telephone	4,038	4,063	3,360	1,155	2,311	3,360
Office Supplies	0	0	0	0	0	0
Dues, Subscriptions & Memberships	774	297	1,500	590	1,179	1,500
TOTAL MATERIALS, SUPPLIES, SERVICES	6,116	5,791	6,360	1,749	4,990	6,360
TOTAL OPERATING BUDGET	203,727	204,784	218,520	192,932	410,453	428,653
TOTAL DEPARTMENT BUDGET	203,727	204,784	416,340	192,932	410,453	428,653

GENERAL FUND-OFFICE OF THE VILLAGE CLERK

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Village Clerk ensures the integrity of municipal governance through the preparation, management, and distribution related to the Village Commission and Advisory Board agendas. This includes: preparation of agenda packages; preparation of Minutes for approval, all necessary arrangements to ensure legal, open, and effective meetings. Any person has access to all the above-mentioned documents of Village Government as it relates to Commission/Advisory Board Meetings. The Village Clerk department oversees the management and maintenance of the Commission Adopted Resolutions and Ordinances and causes the ordinances to be printed in the Municipal Code and in an up-to-date online code found on municode.com. The online code provides information to elected officials, Village staff, and all other members of the public. The Village Clerk's Office compiles application packets for Commission appointed Boards/Committees; acts as Records Liaison Manager, Supervisor of Village Elections, and Clerk to the Code Enforcement Special Master. In addition, the Village Clerk is the keeper of lobbyist registration, bid openings, municipal records, supervises the issuance of passports, and performs other assignments as directed by the Village Charter and the Village Commission. Pursuant to the Village Charter, the Village Clerk shall work with the Village Manager to ensure the effective management of the Village.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The Village Clerk prepares and distributes the agendas for the Village Commission, Planning & Zoning Board and various Advisory Boards established by the Commission.
- ❖ Attends meetings and prepares Minutes.
- ❖ Provides for public notice of all meetings subject to the Sunshine Law and provides legal advertising-publication and posting of notices, as necessary.
- ❖ Serves as the local Supervisor of Elections, in conjunction and coordination with the county Supervisor of Elections.
- ❖ Maintains custody of municipal records, including Ordinances, Resolutions, contracts and agreements; and promulgates procedures for the orderly management, retention and destruction of said records in accordance with state law. Serves as the State records management liaison officer.
- ❖ Respond to zoning inquiries.
- ❖ Administers the publication, maintenance and distribution of the Village Code of Ordinances and supplements thereto.
- ❖ Writes Ordinances and Resolutions and prepares Proclamations as necessary.
- ❖ Scan long-term records, research records upon request, coordinate records disposition, destruction in accordance with State law.
- ❖ Serves as Clerk to the Code Enforcement Special Master. Distribute "Notices to Appear before the Special Master", attendance at meetings, and prepare "Orders of Enforcement".
- ❖ Issue Business Tax Receipts.
- ❖ Serves as Financial Coordinator Liaison.

DEPARTMENT GOALS

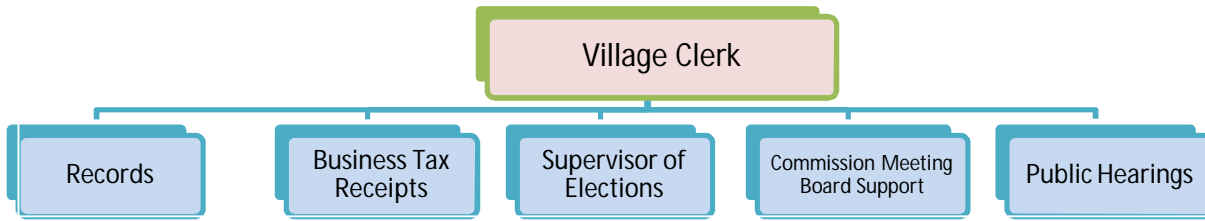
- ✦ *Coordinate the 2018 Revisions to the Village Charter*
- ✦ *Develop a “Voter’s Guide” for the 2018 General/Special Election*
- ✦ *Update the Village Code*

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Assist with creating a Charter Review Board and submitting Charter Revisions to the electors for the 2018 Village Election	X			
Continue to implement and maintain an electronic records management system through scanning and disposing of documents that have reached their retention period in accordance with State law	X	X	X	X
Continue to update the Village Code	X	X	X	X
Develop a “Voter’s Guide” for the 2018 General/Special Election		X		

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
PERSONNEL SERVICES	160,974	162,082	231,987	113,853	230,211	226,769
MATERIALS, SUPPLIES, SERVICES	56,280	31,923	66,630	22,384	65,843	58,630
TOTAL OPERATING BUDGET	217,254	194,005	298,617	136,237	296,054	285,399
TOTAL NON-OPERATING BUDGET	0	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	217,254	194,005	298,617	136,237	296,054	285,399

GENERAL FUND-OFFICE OF THE VILLAGE CLERK



Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
Regular Salaries	163,785	171,702	165,544	83,002	164,878	159,562
Car Allowance	3,489	0	0	0	0	0
Fica Tax	12,940	13,283	12,664	6,421	12,345	12,206
Retirement Contributions	27,382	28,986	32,377	13,516	31,366	33,044
Health, Life, Dental	21,259	19,708	20,990	10,606	21,211	21,556
Workers' Compensation	419	403	411	308	411	401
Cost Allocation	(68,299)	(72,000)	0	0	0	0
TOTAL PERSONNEL SERVICES	160,974	162,082	231,987	113,853	230,211	226,769
Professional Services	0	0	10,000	0	0	10,000
Travel, Conferences & Meeting	1,542	2,027	3,600	1,218	3,436	3,600
Telephone	1,049	1,499	1,200	477	1,145	1,200
R&M Office Equipment	0	0	0	0	0	0
Advertising	41,426	24,261	18,000	14,377	34,755	28,000
Ordinance Codification	4,298	3,441	22,000	1,955	22,000	14,000
Election Expense	7,055	0	10,000	3,780	3,780	0
Office Supplies	0	0	0	0	0	0
Gas & Oil	0	0	0	0	0	0
Special Department Supplies	0	0	0	0	0	0
Dues, Subscriptions & Memberships	910	695	830	576	726	830
Education & Training	0	0	1,000	0	0	1,000
TOTAL MATERIALS, SUPPLIES, SVCS	56,280	31,923	66,630	22,384	65,843	58,630
TOTAL OPERATING BUDGET	217,254	194,005	298,617	136,237	296,054	285,399
OFFICE EQUIPMENT	0	0	0	0	0	0
TOTAL CAPITAL	0	0	0	0	0	0
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON OPERATING BUDGET	0	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	217,254	194,005	298,617	136,237	296,054	285,399

GENERAL FUND-FINANCE DEPARTMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of the Finance Department is to account for all financial transactions of the Village using Generally Accepted Accounting Principles to maintain fiscal responsibility, and to provide quality information in a timely manner, while maintaining the highest level of ethical professional standards.

DEPARTMENT GOALS

- ☀ *Monitor and secure funding for voter approved capital projects.*
- ☀ *Ensure grant compliance.*
- ☀ *Review and improve procurement process.*
- ☀ *Reduce accounts receivable and implement performance measures to reflect the difference per year.*
- ☀ *Ensure that Departments and the public have timely and accurate reports.*
- ☀ *Prepare Budget on time and administer carefully during the year.*

DESCRIPTION OF SERVICES AND ACTIVITIES

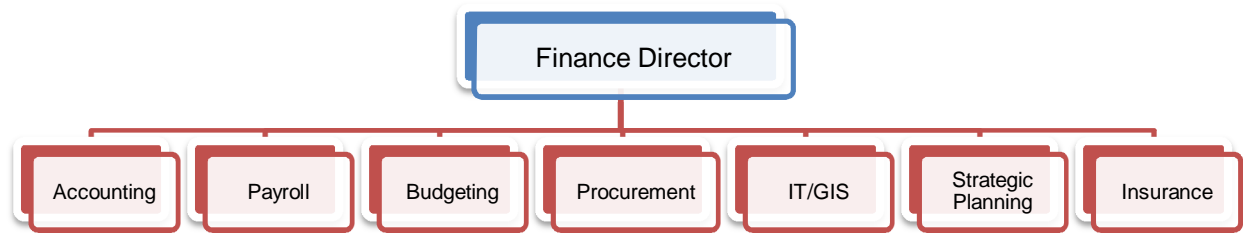
- ❖ The Finance Department processes and records all fiscal activity of the Village, as well as, manages Village computer hardware and network system. All cash receipts are recorded and deposited intact in the bank. Direct deposits of payroll are prepared biweekly in addition to other related functions as required. All Village expenditures are verified, recorded and disbursed weekly.
- ❖ Utility bills are prepared and mailed on a monthly basis. All the above fiscal information and activity is maintained on the Village's current computer system.
- ❖ All checks, bills and financial statements are generated by the Finance Department.

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Complete Annual Financial Report		X		
CAFR Preparation		X		
Review and Evaluate our computer system enhancement every six months		X		X

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
PERSONNEL SERVICES	140,711	140,618	433,413	203,477	432,431	453,955
MATERIALS, SUPPLIES, SERVICES	6,604	10,514	10,310	2,248	9,827	10,710
TOTAL OPERATING BUDGET	147,316	151,132	443,723	205,725	442,258	464,665
CAPITAL	0	0	0	0	0	0
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	0	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	147,316	151,132	443,723	205,725	442,258	464,665

GENERAL FUND-FINANCE DEPARTMENT



Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
Regular Salaries	290,066	299,369	296,850	138,111	296,530	311,581
Overtime	1,020	2,720	2,000	1,712	3,424	2,000
Car Allowance	3,614	3,628	3,600	1,648	3,600	3,600
Fica Tax	20,379	21,391	22,984	9,819	21,719	24,111
Retirement Contributions	36,251	37,741	39,733	17,612	38,412	42,999
Life, Health, Dental Insurance	69,825	62,966	67,434	33,968	67,936	68,811
Workers' Compensation	758	803	811	608	811	853
Cost Allocation	(281,201)	(288,000)	0	0	0	0
TOTAL PERSONNEL SERVICES	140,711	140,618	433,413	203,477	432,431	453,955
Accounting & Audit	0	0	0	0	0	0
Professional Svc.	0	0	0	0	0	0
Travel, Conferences & Meeting	3,338	6,470	6,560	1,211	5,704	6,960
Telephone	1,633	1,597	1,200	816	1,633	1,200
R&M Office Equipment	0	0	0	0	0	0
Office Supplies	0	0	0	0	0	0
Gas & Oil	0	0	0	0	0	0
Special Department Supplies	0	0	250	0	250	250
Dues, Subscriptions & Memberships	840	1,055	1,300	220	1,240	1,300
Education & Training	793	1,393	1,000	0	1,000	1,000
TOTAL MATERIALS, SUPPLIES, SERVICES	6,604	10,514	10,310	2,248	9,827	10,710
TOTAL OPERATING BUDGET	147,316	151,132	443,723	205,725	442,258	464,665
Office Equipment	0	0	0	0	0	0
TOTAL CAPITAL	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	147,316	151,132	443,723	205,725	442,258	464,665

GENERAL FUND LEGAL DEPARTMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of the Legal Department is to provide guidance and assistance on legislative and administrative actions for effective and ethical deliverance of the public trust.

PERFORMANCE INDICATORS

Evaluate lawsuits to reduce litigations cost.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ Advise Village Commission, Village Manager, and Staff on legal issues.
- ❖ Prepare and recommend ordinances, resolutions and contracts.
- ❖ Prosecute Violations of Village ordinances, act as trial and appellate counsel in litigation matters, and represent the Village in all legal proceedings.
- ❖ Provide the Village with superior contracted legal services that are flexible, multi-specialized, and economically competitive. Deliver legal services that are integrated and supportive of other Village departments.

DEPARTMENT GOALS

- ✱ Practice preventative law with Village Commission and Village Administration to anticipate and avoid legal issues, challenges and litigation before they arise.
- ✱ Assist Village with contractual issues pertaining to completion of pending capital projects and implementation of new capital projects to ensure the Village is adequately legally protected in design, construction, grant and financing transactions from procurement through project completion.
- ✱ Assist Village on all legal issues pertaining to its Comprehensive Plan and Land Development regulations in all Quasi judicial proceedings.
- ✱ Timely and cost effectively defend all litigation, including administrative labor proceedings, on behalf of the Village, implementing the policy direction of the Village Commission on all litigation matters.
- ✱ Provide guidance to Village Commission, Village Administration and staff on ethics laws, including sunshine law, public records, voting conflicts and gifts.
- ✱ Assist Village Administration with implementation of updated human resources policies and union contracts to ensure Management's ability to effectively manage Village departments.

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
TOTAL MATERIALS, SUPPLIES, SERVICES	153,184	194,185	204,000	94,683	220,866	204,000
TOTAL OPERATING BUDGET	153,184	194,185	204,000	94,683	220,866	204,000
TOTAL NON-OPERATING BUDGET	0	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	153,184	194,185	204,000	94,683	220,866	204,000

GENERAL FUND-LEGAL DEPARTMENT

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
Village Attorney-General	121,412	120,781	120,000	60,000	120,000	120,000
Village Attorney-Litigation	12,459	43,700	37,750	23,735	63,470	37,750
Labor Attorney-Negotiations	15,000	17,500	8,500	0	8,500	8,500
Labor Attorney-Other legal issues	41,563	50,605	37,750	10,948	28,896	37,750
Cost Allocation	(37,250)	(38,400)	0	0	0	0
TOTAL MATERIALS, SUPPLIES, SERVICES	153,184	194,185	204,000	94,683	220,866	204,000
TOTAL OPERATING BUDGET	153,184	194,185	204,000	94,683	220,866	204,000
TOTAL DEPARTMENT BUDGET	153,184	194,185	204,000	94,683	220,866	204,000

GENERAL FUND-GENERAL GOVERNMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

This Department is responsible for managing the Village Post Office and all Services that are non-departmental related.

DEPARTMENT GOALS

- ✦ *Improve the availability and operation of public services and facilities.*
- ✦ *Launch a use friendly Village website.*

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The budget reflects services not assigned to a particular department such as the post office, consulting services, utilities, Village-wide general liability insurance, public relations, citizen boards, general fund contingencies and Hurricane Disaster Emergency.

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Begin employee years of service recognition program	X			
Finalize new Village website		X		

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
PERSONNEL SERVICES	84,634	64,970	108,961	29,436	108,634	127,616
MATERIALS, SUPPLIES, SERVICES	762,904	729,875	973,840	593,067	951,979	1,154,875
TOTAL OPERATING BUDGET	847,537	794,845	1,082,800	622,502	1,060,614	1,282,491
CAPITAL	7,987	3,154	6,500	2,527	4,554	6,500
OTHER NON-OPERATING EXPENSES	197,057	1,010,061	0	0	0	0
TOTAL NON-OPERATING BUDGET	205,045	1,013,214	6,500	2,527	4,554	6,500
TOTAL DEPARTMENT BUDGET	1,052,582	1,808,059	1,089,300	625,029	1,065,168	1,288,991

GENERAL FUND-GENERAL GOVERNMENT

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
Regular Salaries	62,220	47,194	81,696	21,175	81,475	93,539
Overtime	325	779	0	70	105	0
FICA	4,839	3,709	6,250	1,644	6,104	7,156
Retirement Contributions	7,085	3,516	5,159	1,598	5,114	6,356
Life, Health & Dental Insurance	8,295	9,099	15,694	4,857	15,715	20,329
Workers' Compensation	1,026	122	162	92	122	237
Unemployment Compensation	844	550	0	0	0	0
TOTAL PERSONNEL SERVICES	84,634	64,970	108,961	29,436	108,634	127,616
Cost Allocation	(96,000)	(96,000)	0	0	0	0
Bank fees	1,114	1,031	1,000	569	1,138	1,200
Accounting & Auditing	22,500	18,750	20,500	20,900	20,900	20,500
Professional Services	197,529	216,035	178,731	73,750	185,404	266,000
Traffic Fines due to ATS	916	0	0	0	0	0
Contract Services/Data Processing	83,526	49,815	78,532	34,582	69,164	81,132
Contractual Service Medical	1,096	1,928	500	359	718	500
Travel, Conferences & Meetings	2,716	4,676	8,062	3,345	7,845	7,662
Telephone	7,374	9,541	9,000	3,692	8,384	9,000
Postage	7,526	7,110	6,000	2,480	4,960	6,000
Equipment Rental	10,290	13,759	5,829	2,452	5,912	5,912
Building Lease	194,965	195,814	200,508	114,569	196,404	211,280
General Insurance	210,969	205,032	190,412	159,726	202,017	382,437
R & R Equipment	15,533	12,350	13,120	8,100	13,100	19,620
Promotions - Public Relations	4,354	7,533	51,800	1,700	23,400	51,800
Promotions - Newsletter	16,685	6,915	10,000	4,765	9,530	10,400
Special Promotions	1,250	1,810	0	0	0	0
Animal Control	1,250	4,930	5,000	1,275	4,775	5,000
Village Hall Relocation Expenses	5,600	0	0	0	0	0
Office Supplies	25,135	30,649	25,000	15,206	25,411	25,000
Uniforms	588	3,242	2,500	829	2,500	2,500
Copier Lease	0	125	6,276	3,581	7,163	9,372
Special Departmental Supplies	39,835	23,361	28,540	12,903	29,805	28,900
Dues, Subscriptions & Memberships	8,151	11,471	10,606	5,166	10,331	10,660
Education & Training	0	0	0	0	0	0
TOTAL MATERIALS, SUPPLIES, SERVICES	762,904	729,875	973,840	593,067	951,979	1,154,875
TOTAL OPERATING BUDGET	847,537	794,845	1,082,800	622,502	1,060,614	1,282,491
Office Equipment	7,987	3,154	6,500	2,527	4,554	6,500
TOTAL CAPITAL	7,987	3,154	6,500	2,527	4,554	6,500
Transfer to After School & Summer Program	19,938	23,334	0	0	0	0
Transfer to Building Fund	0	0	0	0	0	0
Transfer to Street Maintenance	121,871	931,479	0	0	0	0
Transfer to Transportation	55,248	55,248	0	0	0	0
TOTAL NON-OPERATING EXPENSES	205,045	1,013,214	6,500	2,527	4,554	6,500
TOTAL DEPARTMENT BUDGET	1,052,582	1,808,059	1,089,300	625,029	1,065,168	1,288,991

GENERAL FUND-POLICE DEPARTMENT

DEPARTMENT BUDGET MESSAGE

The North Bay Village Police Department is committed to providing public safety excellence through efficient and effective services, designed to deter crime and disorder. Through fiscally responsible proactive and comprehensive strategies to include community policing, intelligence led policing and specialized operations, we will maximize our community's quality of life as well as perception of safety.

VISION STATEMENT

North Bay Village will deliver the highest level of community based public safety services through our unwavering commitment to a "Best Practices" philosophy in pursuit of organizational excellence.

DEPARTMENT MISSION STATEMENT

We are a team of Law Enforcement Professionals delivering superior community based police services with an emphasis on service, accountability and transparency. As proud members of this public safety organization, we will adhere to a specific code of ethical conduct in order to uphold the highest industry standards, commit to continuous self-improvement and always strive to secure the public's trust.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The Police Department is entrusted with the responsibility of providing the highest level of public safety services to its community, while ensuring to maintain and grow the public's trust in our ability to keep them safe. This will be done by maximizing both our internal and external resources to develop strong and effective community partnerships.
- ❖ Through the Department's Patrol, Criminal Investigation, Communications and Code Enforcement areas, strategic plans will be used to optimize the efficiency and effectiveness of all operational areas. Through a coordinated approach to comprehensive enforcement, community policing and a fresh new vision for the organization, the Police Department will not only meet, but exceed, public safety expectations with the community.

CORE VALUES:

- *Fairness**
- *Integrity**
- *Respect**
- *Service**

DEPARTMENT GOALS

- ✦ *Pursue CFA (Commission for Florida Law Enforcement Accreditation) accreditation timeline requirements for the Department.*
- ✦ *Continue to implement specialized police operational assignments and positions for various areas of the Department.*
- ✦ *Continue to create a structured training programs for the Department as well as the community, to address current needs at all levels.*
- ✦ *Advance youth and school related programs, as well as community base initiatives to maximize police/citizen engagement and interaction.*

GENERAL FUND-POLICE DEPARTMENT

Performance Measure #1: CFA Accreditation					
Projected Budget Impact \$2,500					
The Police Department will initiate the three year process to pursue and achieve State Accreditation.					
CFA Accreditation	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Achieve Y/N
Apply to start the process with the Commission for Florida Law Enforcement Accreditation	X				
Begin the process of meeting with the CFA Program Manager and local accredited agencies		X			
Start updating our NBVPD Policies and Procedures (beginning with the high liability areas)	X				

Performance Measure #2: Departmental Training					
Projected Budget Impact - \$77,500					
The Police Department will be putting together a Training Team to address the needs for all preparation and developmental areas of the Organization.					
Departmental Training	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Achieve Y/N
Comprehensively identify all Organization Training needs	X				
Develop a Training Calendar		X			
Transform the first floor of 1841 Galleon Street building into a Training classroom		X			

Performance Measure #3: Code Enforcement					
The Village has adopted a new Short Term Vacation Rental (STVR) Ordinance and the Code Enforcement Team will be responsible for all administrative/enforcement related activities.					
Code Enforcement	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Achieve Y/N
Track all STVRs in the Village and ensure they are in compliance with the ordinance application requirements	X				
Track all the STVR violations and ensure that they follow the steps outlined with any infractions and fines		X			
Attend any administrative hearing and assist with the prosecution of any STVR violations					

GENERAL FUND-POLICE DEPARTMENT

Performance Measure #4: New Public Safety Enforcement Initiatives

Projected Budget Impact-\$62,500

The Police Department will be adding new Specialized Units as well as Certifications to enhance the resources available to further deter and enforce criminal/traffic/parking activity and ordinance violations

New Public Safety Enforcement Initiatives	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Achieve Y/N
Pursue and implement a K-9 Unit			X		
Obtain a motorcycle and initiate a Motor Officer Unit/Detail		X			
Pursue and obtain an Animal Control enforcement certification from the Florida Animal Control Association (FACA)	X				

Performance Measure #5: Expand Community Policing Initiatives

Projected Budget Impact-\$62,500

The Police Department will implement additional community policing initiatives, which will focus on youth programs

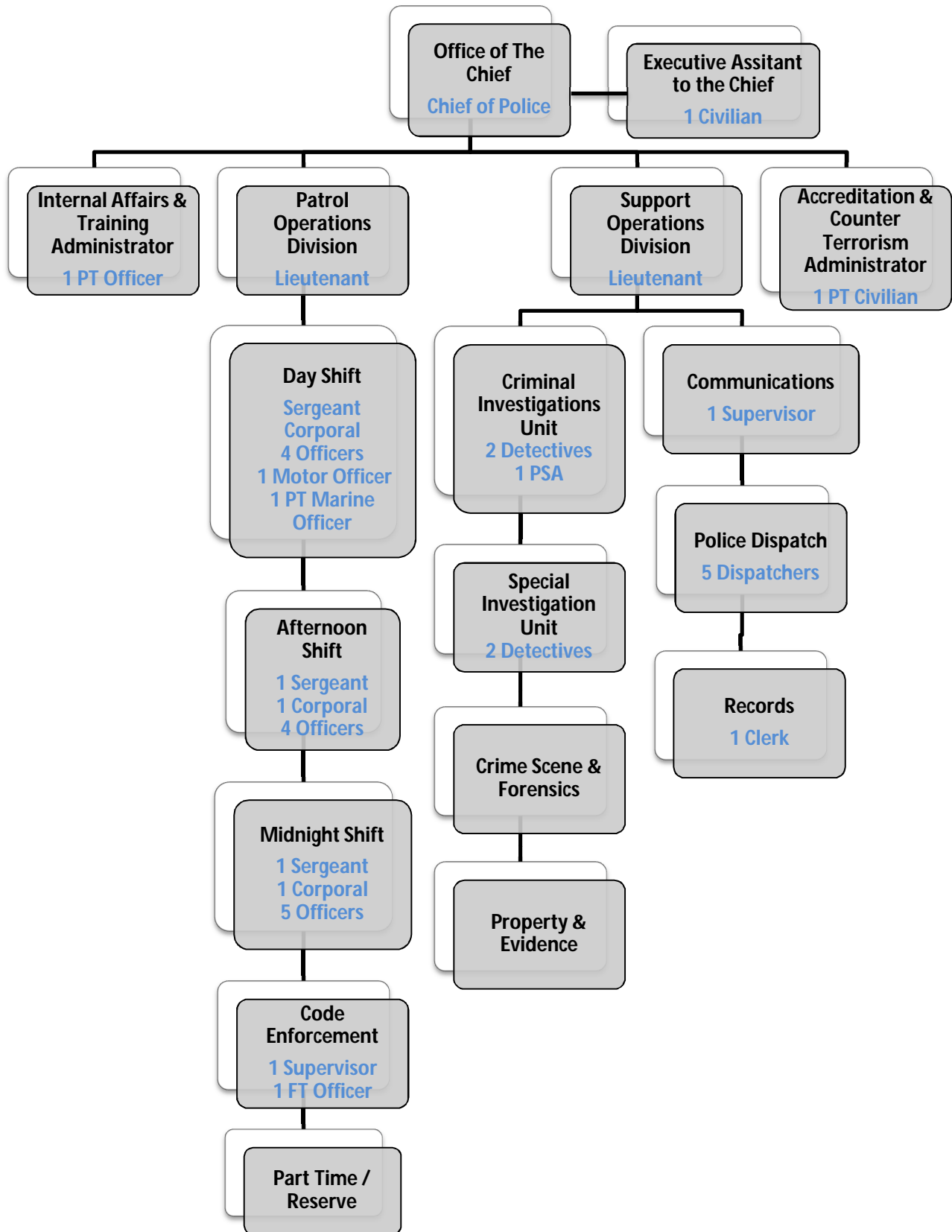
Expand Community Policing Initiatives	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Achieve Y/N
Launch the new North Bay Village Branch of the Miami Beach PAL		X			
Implement the Police Department's Kids Summer Program		X			
Expand the Police Department's Youth Services Events			X		

GENERAL FUND-POLICE DEPARTMENT

Expenditure Category Summary

<u>ACCOUNT DESCRIPTION</u>	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
PERSONNEL SERVICES	3,823,311	3,964,418	4,383,822	2,017,996	4,421,396	4,611,466
MATERIALS, SUPPLIES, SERVICES	254,420	352,011	448,061	180,880	429,899	643,016
TOTAL OPERATING BUDGET	4,077,731	4,316,429	4,831,883	2,198,876	4,851,294	5,254,482
CAPITAL	11,690	182,837	65,841	12,160	45,841	123,900
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	11,690	182,837	65,841	12,160	45,841	123,900
TOTAL DEPARTMENT BUDGET	4,089,421	4,499,266	4,897,724	2,211,036	4,897,136	5,378,382

Police Department Organizational Chart



GENERAL FUND-POLICE DEPARTMENT

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
Regular Salaries	2,543,052	2,625,350	2,920,654	1,249,128	2,806,964	3,068,513
Overtime	31,848	68,881	23,106	26,090	52,180	25,000
Education Incentive	19,750	20,787	22,200	10,543	22,086	21,480
Car Allowance	3,614	3,628	3,600	1,648	3,600	3,600
Clothing Allowance	3,550	3,000	8,000	6,450	7,900	8,200
Fica Tax	191,491	206,399	225,812	98,540	221,294	236,929
Retirement Contributions	464,349	525,078	574,696	255,704	576,395	619,974
Health, Life, Dental, Ins.	502,044	424,825	500,162	229,597	508,445	510,887
Workers Compensation	159,614	182,469	105,592	140,295	222,532	116,883
Cost Allocation	(96,000)	(96,000)	0	0	0	0
TOTAL PERSONNEL SERVICES	3,823,311	3,964,418	4,383,822	2,017,996	4,421,396	4,611,466
Contract Services -Data Processing	0	1,728	4,200	4,200	4,200	24,000
Contract Services	720	660	5,600	2,360	4,720	5,600
Contract Services - Medical	6,495	6,327	5,000	1,840	4,180	2,500
Contract Services - Crossing Guards	33,602	34,982	36,000	18,534	36,000	36,000
Travel, Conferences & Meetings	4,769	4,983	7,000	4,467	12,933	4,000
Court Standby	634	552	1,000	611	1,222	1,000
Telephone	6,199	12,073	17,700	8,295	16,589	17,700
Electricity & Gas	0	127	0	0	0	0
Confidential Informant	0	0	0	0	0	0
Vehicle Lease	0	787	22,000	2,565	8,493	208,495
Repair & Maintain -Vehicle/Boat	36,980	73,596	45,000	30,029	60,059	46,000
Repair, Replace & Maintain - Equipment	1,061	21,681	36,409	2,095	4,191	5,500
R & M - Radios & Radar	693	3,501	0	0	0	0
R & M Building	20,769	15,926	0	80	80	41,500
R & M - Office Equipment	0	0	0	0	0	0
Compensation Personnel	0	0	33,700	0	33,700	33,700
Youth Services	2,215	5,985	6,000	1,793	5,986	12,000
P.A.L. Program	0	9,444	0	0	0	0
Investigations	0	581	0	276	276	0
Office Supplies	3,927	7,905	4,500	1,020	5,040	4,500
Uniforms & Accessories	13,982	28,277	55,540	30,929	61,859	10,840
Uniform Cleaning & Maintenance	3,806	2,989	6,000	1,926	3,851	6,000
Copy Machine Supplies	185	2,115	4,000	1,597	4,193	4,000
Gas & Oil	99,881	85,700	100,000	40,010	96,023	100,000
Tires	9,985	7,391	7,500	0	3,690	5,000
MDC Radio System-Promissory Note	0	0	12,107	0	12,107	12,107
Special Departmental Supplies	5,427	11,935	4,000	4,003	8,006	9,420
Dues, Subscriptions & Memberships	1,588	1,234	8,550	7,210	14,419	8,050
Education & Training	1,502	11,533	15,255	14,311	22,622	11,000
TOTAL MATERIALS, SUPPLIES, SERVICES	254,420	352,011	437,061	178,150	424,439	627,016
TOTAL OPERATING BUDGET	4,077,731	4,316,429	4,831,883	2,198,876	4,851,294	5,254,482
Counter Terrorism Initiative	0	0	0	0	0	33,900
K-9 Support Unit	0	0	0	0	0	0
Machinery & Equipment	11,690	92,201	65,841	12,160	45,841	90,000
Vehicles	0	90,636	0	0	0	0
TOTAL CAPITAL	11,690	182,837	65,841	12,160	45,841	123,900
TOTAL NON-OPERATING BUDGET	11,690	182,837	65,841	12,160	45,841	123,900
TOTAL DEPARTMENT BUDGET	4,089,421	4,499,266	4,897,724	2,211,036	4,897,136	5,378,382

GENERAL FUND- RECREATION AND HUMAN SERVICES

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of Recreation & Human Services Department is to enhance the quality of life for residents and visitors of North Bay Village by providing safe public parks and special event activities that are accessible and available to all members of the community.

DEPARTMENT GOALS

- ✧ Continue to improve Village Events in order to promote community Cohesiveness and involvement.
- ✧ Promote additional services for all Village residents.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ This department through the management of the Special Events Coordinator plans and implements community-wide special events and programs for various holidays and observances.
- ❖ Provide funding for the Treasure Island Elementary School (TIES) International Baccalaureate Program (IB).

PERFORMANCE INDICATORS

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Halloween and Winter Wonderland Events	X			
Scholarship program		X		
Spring egg hunt			X	
July the 4 th event				X

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
PERSONNEL SERVICES	0	0	0	0	0	0
MATERIALS, SUPPLIES, SERVICES	5,766	7,295	7,500	99	7,500	7,500
TOTAL OPERATING BUDGET	204,566	198,268	247,100	110,370	246,599	249,100
CAPITAL	0	0	0	0	0	0
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	5,500
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	0	0	0	0	0	5,500
TOTAL DEPARTMENT BUDGET	204,566	198,268	247,100	110,370	246,599	254,600

GENERAL FUND- RECREATION AND HUMAN SERVICES

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
Regular Salaries	0	0	0	0	0	0
Fica	0	0	0	0	0	0
Workers' Compensation	0	0	0	0	0	0
TOTAL PERSONNEL SERVICES	0	0	0	0	0	0
Contract Services-Lighting	37,862	0	40,000	49,276	49,276	46,000
Professional Services	136,600	126,255	141,800	39,500	141,800	137,800
Lease-Storage	0	2,449	4,300	1,736	3,472	4,300
Special Events-Banners/Signage	598	5,143	17,500	2,610	10,221	17,500
Halloween Event	5,147	4,213	6,500	4,629	4,629	6,500
Winter Holiday Event	7,251	44,813	7,000	6,764	7,623	7,000
Spring Event	5,842	6,100	7,000	3,289	6,578	7,000
4th of July Event	5,766	7,295	7,500	99	7,500	7,500
Scholarship Program	5,500	2,000	5,500	0	5,500	5,500
PAL Summer Program	0	0	10,000	2,467	10,000	10,000
Community Special Aid	0	0	0	0	0	5,500
TOTAL MATERIALS, SUPPLIES, SVCS	204,566	198,268	247,100	110,370	246,599	249,100
TOTAL OPERATING BUDGET	204,566	198,268	247,100	110,370	246,599	254,600
Other Machinery & Equipment	0	0	0	0	0	0
TOTAL CAPITAL	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	0	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	204,566	198,268	247,100	110,370	246,599	254,600

BUILDING FUND

Detail of Revenues & Expenditure

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
BUILDING FEE FUND						
<i>Operating Revenues</i>						
Building Permit Fees	653,637	489,260	400,000	185,263	379,095	420,000
Electrical Permits	91,040	35,243	70,000	13,231	33,231	60,000
Plumbing Permits	68,972	26,682	50,000	32,199	55,813	55,000
Sign Permits	0	0	0	0	0	0
Mechanical Permits	76,285	19,629	50,000	14,749	27,280	45,000
Structural Permits	0	0	0	0	0	0
Misc Permits	2,050	0	0	0	0	0
Building Inspection Fees	0	0	0	0	0	0
Plans Review	0	0	0	0	0	0
Other Miscellaneous Revenue	16,086	25,603	4,764	14,245	28,106	18,921
Total Operating Revenues	908,069	596,418	574,764	259,688	523,525	598,921
<i>Non-Operating Revenue</i>						
Fund Balance	0	0	0	0	0	0
Transfer from Education Fees	0	0	0	0	20,564	0
Transfer from Technology Surcharge	0	0	0	0	33,947	0
Total Non-Operating Revenue	0	0	0	0	54,511	0
TOTAL REVENUE	908,069	596,418	574,764	259,688	578,036	598,921
<i>Expenditures</i>						
Personnel Services	111,668	196,907	80,543	56,921	103,426	86,305
Operating Expenses	618,135	494,120	472,479	138,781	358,258	483,846
Total Operating Expense	729,803	691,028	553,022	195,703	461,684	570,151
<i>Non-Operating Expenses</i>						
Transfer to General Fund	56,000	0	21,742	10,871	21,742	28,770
Capital	1,013	0	0	0	0	0
Debt Service	0	0	0	0	0	0
Total Non-Operating Expenses	57,013	0	21,742	10,871	21,742	28,770
Fund Balance/Reserves/Net Assets	121,253	(94,610)	0	53,114	0	(0)
TOTAL EXPENDITURES	908,069	596,418	574,764	259,688	483,426	598,921

BUILDING FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Building Department serves to protect the health, safety and welfare of the public; and to enhance the general quality of life through interpretation and enforcement of the Florida Building Code, as well as other applicable regulations governing construction and land use.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The Division enforces the Florida Building Code, the Dade County Codes, the National Fire Protection agency code, and is responsible for implementing the Village's Zoning and Land Use Regulations.

DEPARTMENT GOALS

- ✱ *Coordinate and oversee code amendments to ensure consistency throughout the code; with the Village's Master Plan and with the Village's Comprehensive Plan.*
- ✱ *Continue to improve the turnaround time for permit processing.*
- ✱ *Implement new permit software.*
- ✱ *Improve forms for ease of use by customers.*

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Implement new permit software	X			
Organize & File Boxes of files		X		
Destroy old records per records retention rules			X	

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
PERSONNEL SERVICES	111,668	196,907	80,543	56,921	103,426	86,305
MATERIALS, SUPPLIES, SERVICES	618,135	494,120	472,479	138,781	358,258	483,846
TOTAL OPERATING BUDGET	729,803	691,028	553,022	195,703	461,684	570,151
CAPITAL	1,013	0	0	0	0	0
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	56,000	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	113,013	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	842,816	691,028	553,022	195,703	461,684	570,151

BUILDING FUND



Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
Regular Salaries	77,399	94,499	56,647	37,180	69,385	61,406
Overtime	25	203	500	259	269	500
Fica	5,380	6,621	4,334	2,620	4,868	4,698
Retirement Contributions	5,010	6,410	3,718	2,590	7,292	4,293
Health,Life,Dental, Disability	23,404	28,672	14,934	13,966	21,202	14,956
Workers Compensation	449	503	410	308	410	451
Cost Allocation	0	60,000	0	0	0	0
TOTAL PERSONNEL SERVICES	111,668	196,907	80,543	56,921	103,426	86,305
Professional Services	553,368	421,680	406,000	102,459	279,902	414,000
Bank Fees	1,114	1,031	1,088	798	2,393	947
Contract Services-Data Processing	5,665	8,447	6,000	3,249	19,498	8,600
Telephone	1,098	1,427	1,500	557	1,115	1,500
Equipment Rental	1,640	1,289	1,680	807	1,614	1,680
Building Rental/Lease	50,924	52,597	52,211	30,403	52,119	53,119
Office Supplies	4,308	4,957	4,000	508	1,617	4,000
Relocation of Village Hall	0	0	0	0	0	0
Special Departmental Supplies	19	359	0	0	0	0
Dues, Subscriptions & Memberships	0	0	0	0	0	0
TOTAL MATERIALS, SUPPLIES, SVCS	618,135	494,120	472,479	138,781	358,258	483,846
TOTAL OPERATING BUDGET	729,803	691,028	553,022	195,703	461,684	570,151
Office Equipment	1,013	0	0	0	0	0
TOTAL CAPITAL	1,013	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	57,013	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	786,816	691,028	553,022	195,703	461,684	570,151

STREET MAINTENANCE FUND

Detail of Revenues & Expenditures

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
STREET MAINTENANCE FUND						
<i>Operating Revenues</i>						
Local Option Gas Tax	85,260	84,364	90,000	35,929	86,230	87,862
Capital Imp Local Opt Gas Tax	32,810	32,680	34,000	14,080	33,792	34,050
Total Operating Revenues	118,070	117,044	124,000	50,009	120,022	121,912
<i>Intergovernmental Revenues</i>						
Motor Fuel Tax	56,712	55,359	56,808	27,032	54,064	67,270
Total Intergovernmental Revenues	56,712	55,359	56,808	27,032	54,064	67,270
<i>Non-Operating Revenues</i>						
Transfer from General Fund	121,871	931,479	132,008	66,004	129,782	175,207
Transfer from Utility Fund	0	0	36,525	18,263	36,525	42,377
Transfer from Stormwater Fund	0	0	11,077	5,539	11,077	12,170
Grants-Cswy Maintenance	2,124	2,832	2,833	1,417	2,833	2,833
Other Miscellaneous Revenue	2,655	4,943	2,000	5,426	6,426	2,000
Total Non-Operating Revenues	126,650	939,254	184,443	96,648	186,642	234,586
TOTAL REVENUE	301,432	1,111,657	365,251	173,689	360,728	423,769
<i>Expenditures</i>						
Personnel Services	227,668	218,850	249,481	101,988	244,874	297,070
Operating Expenses	301,432	289,684	365,251	161,577	360,728	423,769
<i>Non-Operating Expenses</i>						
Capital	0	55,660	0	0	0	0
Debt Service	0	0	0	0	0	0
Total Non-Operating Expenses	0	55,660	0	0	0	0
TOTAL EXPENDITURES	301,432	345,344	365,251	161,577	360,728	423,769

STREET MAINTENANCE FUND- PUBLIC WORKS DEPARTMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

This fund is used to account for Restricted Revenues and expenditures associated with state distributed fuel taxes.

DESCRIPTION OF SERVICES AND ACTIVITIES

❖ The Public Works Department maintains all Village streets including resurfacing, potholes repair, re-striping, and signage and landscaping.

DEPARTMENT GOALS

- ☀ *Ensure Streets are designed to be ADA (American Disability Act) safe.*
- ☀ *Establish and adopt public property landscape plan.*
- ☀ *Enhance and expand roadside maintenance and mowing.*
- ☀ *Implement stripping and signage programs for all roadways within Village.*
- ☀ *Implement a community outreach, anti-littering program.*
- ☀ *Continue implementing and enhancing Village's beautification program.*
- ☀ *Implement a community outreach, anti-littering program.*
- ☀ *To review existing infrastructure evaluate needs for future Capital Improvements projects.*

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Ensure Streets are designed to be ADA (American Disability Act) safe		X		
Establish and adopt public property landscape plan.		X		
Enhance and expand roadside maintenance and mowing		X		
Continue implementing and enhancing Village's beautification program			X	
To review existing infrastructure evaluate needs for future Capital Improvements projects			X	
Implement stripping and signage programs for all roadways within Village				X
Implement a community outreach, anti-littering program				X

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
PERSONNEL SERVICES	73,763	70,835	115,771	59,589	103,426	86,305
MATERIALS, SUPPLIES, SERVICES	227,668	218,850	249,481	101,988	358,258	483,846
TOTAL OPERATING BUDGET	301,432	289,684	365,251	161,577	461,684	570,151
CAPITAL	0	55,660	0	0	0	0
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	0	55,660	0	0	0	0
TOTAL DEPARTMENT BUDGET	301,432	345,344	365,251	161,577	360,728	423,769

STREET MAINTENANCE FUND- PUBLIC WORKS DEPARTMENT

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
Regular Salaries	75,012	75,124	73,029	35,988	72,258	80,245
Overtime	8,042	5,783	5,000	2,442	4,883	5,000
Fica Tax	6,423	6,261	5,587	2,974	5,901	6,139
Retirement Contributions	6,094	5,929	5,492	2,890	5,780	6,355
Health, Life, Dental Insurance	20,443	18,265	19,547	9,958	19,916	20,113
Workers' Compensation	7,750	7,473	7,117	5,338	7,117	8,848
Cost Allocation	(50,000)	(48,000)	0	0	0	0
TOTAL PERSONNEL SERVICES	73,763	70,835	115,771	59,589	115,855	126,699
Contract Services - Grounds Maint	72,072	91,039	96,050	38,443	99,982	104,000
Temporary Personnel	36,242	38,394	36,500	20,767	41,534	42,000
Electric, Gas and Water	26,549	33,362	21,000	16,052	38,524	30,000
Vehicle Lease	0	7,494	6,870	3,436	6,873	6,870
R & M Vehicles	5,696	3,204	4,000	0	0	4,000
R & M Equipment	39,869	3,812	17,000	2,990	5,981	37,000
R & M Building	1,774	219	11,000	2,260	5,000	11,000
R & M Grounds	36,065	34,331	40,000	16,343	40,686	50,000
Uniforms	1,429	1,461	1,161	471	942	1,800
Gasoline, CNG & Oil	3,413	2,686	10,500	706	1,411	5,000
Tires	2,265	335	2,500	520	1,040	2,500
Minor tools and equipment	20	133	100	0	100	100
Special Department Supplies	2,091	2,104	2,800	0	2,800	2,800
TOTAL MATERIALS, SUPPLIES, SERVICES	227,668	218,850	249,481	101,988	244,874	297,070
TOTAL OPERATING BUDGET	301,432	289,684	365,251	161,577	360,728	423,769
Vehicles	0	0	0	0	0	0
Other Machinery & Equipment	0	55,660	0	0	0	0
TOTAL CAPITAL	0	55,660	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON OPERATING BUDGET	0	55,660	0	0	0	0
TOTAL DEPARTMENT BUDGET	301,432	345,344	365,251	161,577	360,728	423,769

AFTER SCHOOL & SUMMER PROGRAM FUND

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
AFTER SCHOOL & SUMMER PROGRAM						
<i>Non-Operating Revenue</i>						
Grant from the Children's Trust	126,390	134,892	169,252	48,810	169,252	169,252
Transfer from General Fund	19,938	23,334	6,428	3,214	6,428	10,000
Fund Balance	12,105	13,859	0	0	0	0
Total Non-Operating Revenues	158,433	172,086	175,680	52,024	175,680	179,252
TOTAL REVENUES	158,433	172,086	175,680	52,024	175,680	179,252
<i>Expenditures</i>						
Personnel Services	119,992	145,303	150,089	54,807	150,089	151,514
Operating Expenses	24,496	26,783	25,591	2,612	25,591	27,738
Total Operating Expense	144,488	172,086	175,680	57,419	175,680	179,252
Fund Balance/Reserves/Net Assets	13,945	0	0	(5,395)	0	0
TOTAL AFTER SCHOOL & SUMMER PROGRAM	158,433	172,086	175,680	52,024	175,680	179,252

AFTER SCHOOL & SUMMER PROGRAM FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

These programs will be aimed at serving the elementary school children living within the Village of North Bay Village with 1st priority for enrollment provided to children who currently live within the Village of North Bay Village, 2nd priority provided to children who already attend Treasure Island Elementary School and 3rd priority offered to families who have the following special circumstances: Military families, migrant families, children of incarcerated parents, abused, neglected and foster children, children affected by natural disasters, children of single or sick parents and low income families. The Village of North Bay Village has a diverse population consisting of Hispanic, Anglo, low income to middle income families.

DESCRIPTION OF SERVICES AND ACTIVITIES

(Include overall intention of program, outline of program activities, target population to be served, etc.)

- ❖ After School/Summer Camp
- ❖ For the After School and Summer Camp Program we intend to serve 50 elementary school children approximate ages 5-11 for each program. Out of those 50, 9 child slots will be for special needs children.
- ❖ Serving elementary school children who live within the Village of North Bay Village and/or those who do not live within the Village but attend Treasure Island Elementary School or those who have "special circumstances".
- ❖ Programs will provide daily nutritious food and a daily schedule of literacy, physical fitness, social skills and family involvement.

DEPARTMENT GOAL

- ☀ Offer the child enriching activities and to alleviate any circumstances that either the child or parents are going through by the child being able to attend the after school and/or summer camp.

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
PERSONAL SERVICES:	119,992	145,303	150,089	54,807	150,089	151,514
MATERIALS, SUPPLIES, SERVICES	24,496	26,783	25,591	2,612	25,591	27,738
TOTAL OPERATING BUDGET	144,488	172,086	175,680	57,419	175,680	179,252
CAPITAL	0	0	0	0	0	0
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	0	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	144,488	172,086	175,680	57,419	175,680	179,252

AFTER SCHOOL & SUMMER FUND

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
Regular Salaries	111,189	131,587	138,784	50,680	138,784	140,127
Fica Tax	8,506	12,249	10,617	3,877	10,617	10,720
Workers' Compensation	297	337	334	251	334	310
Unemployment	0	1,130	354	0	354	357
TOTAL PERSONNEL SERVICES	119,992	145,303	150,089	54,807	150,089	151,514
Professional Services	2,814	3,175	1,225	0	1,225	1,225
Accounting & Audit	0	2,500	2,000	0	2,000	2,000
Admission to Field Trips	5,915	6,831	5,460	0	5,460	5,460
Meals (participants)	0	0	2,512	0	2,512	3,360
Telephone	2,078	613	1,094	313	1,094	1,094
Background Screening	0	0	303	0	303	303
Indirect Costs	4,641	4,381	2,353	274	2,353	4,352
Travel (Participants)	2,007	2,040	2,800	0	2,800	2,100
Office Supplies	1,624	477	2,394	0	2,394	2,394
Minor Tools & Equipment	0	0	0	0	0	0
Program Supplies	4,894	4,973	4,200	1,763	4,200	4,200
Advertising	0	1,111	0	0	0	0
Education & Training	524	682	1,250	261	1,250	1,250
TOTAL MATERIALS, SUPPLIES, SERVIC	24,496	26,783	25,591	2,612	25,591	27,738
TOTAL OPERATING BUDGET	144,488	172,086	175,680	57,419	175,680	179,252
TOTAL DEPARTMENT BUDGET	144,488	172,086	175,680	57,419	175,680	179,252

TRANSPORTATION FUND

Detail of Revenues & Expenditures

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
TRANSPORTATION FUND						
<i>Operating Revenues</i>						
SurTax Revenue	298,278	313,027	320,000	77,296	320,000	335,000
Total Operating Revenues	298,278	313,027	320,000	77,296	320,000	335,000
Handicap Parking Fines	5,875	591	0	0	0	0
Miscellaneous Revenue	0	0	2,000	0	0	2,000
Transfer from General Fund	55,248	55,248	55,248	27,624	55,248	55,248
Fund Balance	510,806	721,711	952,087	830,056	830,056	992,419
Total Non-Operating Revenues	571,929	777,550	1,009,335	857,680	885,304	1,049,667
TOTAL REVENUE	870,207	1,090,577	1,329,335	934,976	1,205,304	1,384,667
<i>Expenditures</i>						
Personnel Services	60,424	75,281	82,885	40,010	81,712	84,372
Operating Expenses	88,072	88,066	75,760	25,957	61,790	77,950
Total Operating Expense	148,497	163,347	158,645	65,966	143,502	162,322
<i>Non-Operating Expenses</i>						
Vehicles	0	0	0	0	0	0
Capital Projects	12,397	97,175	1,062,345	2,572	69,383	1,222,345
Debt Service	0	0	0	0	0	0
Transfer to Capital Project Fund	0	0	0	0	0	0
Fund Balance/Reserves/Net Assets	709,313	830,056	108,345	866,437	992,419	0
Total Non-Operating Expenses	12,397	97,175	1,062,345	2,572	69,383	1,222,345
TOTAL TRANSPORTATION FUND	870,207	1,090,577	1,329,335	934,976	1,205,304	1,384,667

TRANSPORTATION FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

This fund is used to account for revenues and expenditures for the administration and maintenance of the Village's Transportation program.

DEPARTMENT GOALS

- ✦ Update commuter bus route to meet public needs outside NBV by the end of the 1st quarter.
- ✦ Initiate street and sidewalks compliance by the end of the 4th Quarter.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ Miami-Dade County passed a one-half cent Sales & Use Tax, Rentals, Admission and Other Transactions Chapter 212, Florida Statutes, providing for the use and expenditure of Surtax Proceeds to support, maintain and operate the county transit system.

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Perform assessment of the Village right-of-ways to determine the necessity of roadway improvements and sidewalk replacement throughout the Village		X		
Establish and adopt capital projects which includes: Street Resurfacing, Re-striping, Curb ramps, Landscaping, Crosswalks, Traffic calming devices and Street Lights via Kimley-Horn & Associates		X		
Expansion of Mini Bus to locations outside Village		X		

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
PERSONNEL SERVICES	60,424	75,281	82,885	40,010	81,712	84,372
MATERIALS, SUPPLIES, SERVICES	88,072	88,066	75,760	25,957	61,790	77,950
TOTAL OPERATING BUDGET	148,497	163,347	158,645	65,966	143,502	162,322
CAPITAL	12,397	97,175	1,062,345	2,572	69,383	1,222,345
TOTAL NON-OPERATING BUDGET	12,397	97,175	1,062,345	2,572	69,383	1,222,345
TOTAL DEPARTMENT BUDGET	160,894	260,522	1,220,990	68,538	212,885	1,384,667

TRANSPORTATION FUND

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
Regular Salaries	42,066	54,505	60,320	28,175	59,350	61,195
Fica	3,218	4,170	4,614	2,155	4,511	4,681
Retirement	3,085	4,003	4,536	2,119	4,438	4,847
Workers Compensation	2,055	2,604	3,414	2,561	3,414	3,648
Cost Allocation	10,000	10,000	10,000	5,000	10,000	10,000
TOTAL PERSONNEL SERVICES	60,424	75,281	82,885	40,010	81,712	84,372
Street Lights	44,031	44,546	50,000	22,711	45,421	52,000
Vehicle Rental	0	2,172	0	0	0	0
Repair & Maintenance Vehicle	10,427	20,843	4,000	318	635	4,000
Repair & Maintenance of Grounds	23,134	12,126	10,000	150	9,300	10,000
Uniforms	628	1,021	1,160	436	871	1,350
Gas & Oil	9,111	5,598	10,000	2,318	5,562	10,000
Tires	741	1,385	500	0	0	500
Special Department Supplies	0	375	100	25	0	100
TOTAL MATERIALS, SUPPLIES, SVCS	88,072	88,066	75,760	25,957	61,790	77,950
TOTAL OPERATING BUDGET	148,497	163,347	158,645	65,966	143,502	162,322
Storm Drains	0	0	0	0	0	0
Roads & Streets	12,397	6,000	1,062,345	2,572	69,383	1,222,345
Vehicles	0	91,175	0	0	0	0
Streetscape Improvements	0	0	0	0	0	0
TOTAL CAPITAL	12,397	97,175	1,062,345	2,572	69,383	1,222,345
Transfer to Capital Fund	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	12,397	97,175	1,062,345	2,572	69,383	1,222,345
TOTAL DEPARTMENT BUDGET	160,894	260,522	1,220,990	68,538	212,885	1,384,667

ENTERPRISE FUND

Detail of Revenues & Expenditures

	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
Water Revenue	1,603,788	1,749,357	1,769,003	947,109	1,909,219	1,809,000
Sewer Revenue	1,824,794	2,196,256	2,100,000	1,264,823	2,529,646	2,500,000
Sanitation Revenue	1,548,049	1,614,211	1,620,000	829,578	1,659,155	1,650,000
Storm Water Revenue	112,102	115,334	120,000	57,734	115,468	120,000
Service & Late Charges	23,105	26,212	42,000	29,965	59,930	62,000
Total Operating Revenue	5,111,838	5,701,369	5,651,003	3,129,209	6,273,418	6,141,000
Licenses, Permits & Fees						
324.2130 Impact Fees-Water	871	0	0	0	0	0
324.2135 Impact Fees-Sewer	1,834	0	0	0	0	0
324.2136 Impact Fees-Sewer Lines	2,752	0	0	0	0	0
Charges for Licenses, Fees & Permits	5,457	0	0	0	0	0
Water Meter Fee	500	113	1,000	653	1,306	1,000
Interest Earnings	339	50	20	0	0	20
Other Revenue/ State Grants / Stormwater	593,775	0	1,124,926	0	372,644	774,368
Other Miscellaneous Revenue	1,413	21,988	500	1,155	2,889	1,053
Water Disconnect Fee	1,680	900	500	880	1,260	1,000
Sewer Improvements	0	0	0	0	0	0
Water/Sewer/Swater Loan Proceeds	0	0	21,900,000	359,110	628,220	21,900,000
Appropriation of Fund Balance-Utilities	0	0	0	0	79,815	0
Appropriation of Fund Balance-Stormwater	0	0	673,269	0	625,526	1,028,378
Total Non-Operating Revenue:	603,163	23,052	23,700,215	361,799	1,711,660	23,705,819
TOTAL ENTERPRISE REVENUE	5,715,001	5,724,421	29,351,218	3,491,008	7,985,078	29,846,819
Expenditures						
Utilities Administration	1,504,520	1,539,342	806,860	323,596	744,693	854,707
Water Operations	943,443	749,678	870,951	338,844	909,937	876,932
Sewer	1,727,226	1,618,312	1,615,237	732,625	1,705,268	1,381,505
Sanitation	982,221	974,704	960,790	578,768	1,166,001	986,449
Storm Water	128,416	112,659	109,118	19,679	37,854	112,576
0	0	0	0	0	0	0
Total Operating Expenses	5,285,826	4,994,696	4,362,956	1,993,512	4,563,754	4,212,170
Transfer from SW to Street Maintenance F	0	0	0	0	0	12,170
Transfer from UT to General Fund	0	0	768,701	384,350	768,701	841,644
Transfer from UT to Street Maintenance F	0	0	36,525	18,263	36,525	42,377
Debt Principal	0	0	302,343	34,944	302,343	999,497
Debt Interest	0	28,782	31,616	1,853	31,616	35,961
UT Capital Outlay & other non-oper	0	0	1,873,000	0	51,574	1,803,000
Capital Improvements- Water	0	0	9,100,000	4,940	79,880	9,100,000
Capital Improvements- Sewer	0	222,961	12,800,000	171,619	1,998,516	12,800,000
Capital Improvement -Sanitation	0	0	65,000	0	65,000	0
Fund Balances/Reserves/Net Assets	429,175	477,982	0	875,989	76,092	0
Total Non- Operating Expense	429,175	729,725	24,988,262	1,497,495	3,421,324	25,634,649
TOTAL ENTERPRISE EXPENSES	5,715,001	5,724,421	29,351,218	3,491,008	7,985,078	29,846,819

ENTERPRISE FUND-UTILITIES ADMINISTRATION

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of the Utilities Administration Department is to provide management and technical support and administer policy throughout its divisions.

DESCRIPTION OF SERVICES & ACTIVITIES

- ❖ Provide administrative and decision making duties for above mentioned divisions, so that the Public Works Department can operate efficiently

DEPARTMENT GOALS

- ✨ *Renovation of Galleon Street Facility by the end of the 4th quarter.*

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Research into methods to improve efficiency	X	X	X	X

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
PERSONNEL SERVICES	932,565	962,598	174,148	80,358	171,624	193,482
MATERIALS, SUPPLIES, SERVICES	571,955	576,745	632,712	243,238	573,069	661,225
TOTAL OPERATING BUDGET	1,504,520	1,539,342	806,860	323,596	744,693	854,707
CAPITAL	0	0	3,000	0	3,000	3,000
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	0	0	3,000	0	3,000	3,000
TOTAL DEPARTMENT BUDGET	1,504,520	1,539,342	809,860	323,596	747,693	857,707

ENTERPRISE FUND-UTILITIES ADMINISTRATION

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
Regular Salaries	124,022	148,452	146,088	67,189	144,378	161,645
Overtime	34	95	0	88	175	0
Car Allowance	0	0	0	0	0	0
FICA Tax	8,386	10,214	11,176	5,064	11,058	12,366
Retirement Contribution	11,595	22,400	14,634	6,736	14,086	16,632
Life, Dental & Health Insurance	20,478	10,021	10,976	5,326	10,651	11,278
Workers Compensation	1,699	1,416	1,275	956	1,275	1,561
Cost Allocation	766,350	770,000	(10,000)	(5,000)	(10,000)	(10,000)
TOTAL PERSONNEL SERVICES	932,565	962,598	174,148	80,358	171,624	193,482
Bank Fees	8,914	8,251	8,000	6,382	12,764	8,000
Professional Services	231,944	176,048	197,244	41,834	197,244	210,000
Accounting and Auditing	28,250	21,250	20,500	17,150	19,025	20,500
Contract Services-Janitorial	0	0	0	0	0	0
Contract Services-Data processing	65,533	50,029	74,400	28,226	56,452	77,000
Contract Services-Medical	35	230	1,000	100	200	1,000
Telephone	18,112	20,097	18,600	7,287	14,575	18,600
Postage	6,370	6,843	5,000	3,500	7,000	5,000
Vehicle Lease	0	14,735	20,500	9,784	19,561	20,500
Building Lease	53,900	52,841	52,211	30,403	51,406	53,119
General Insurance	69,258	65,926	63,471	52,938	70,584	127,479
Depreciation - Equipment	9,435	3,485	0	0	0	0
Depreciation - Improvements O/T Bldg.	37,862	131,938	0	0	0	0
Repairs & Maintenance of Building	26,323	10,895	120,000	31,384	60,220	68,000
Repairs & Maintenance of Office Equipment	14	1,212	250	6,337	12,675	250
Repairs & Maintenance of Vehicles	2,621	2,054	1,000	1,237	2,475	1,000
Uniforms	161	1,530	960	0	0	960
Gasoline, CNG & Oil	1,870	2,786	2,000	848	1,697	2,000
Special Department Supplies	6,098	4,747	5,760	3,390	5,551	6,000
Dues, Subscriptions & Memberships	0	0	3,500	25	3,500	3,500
Education & Training	5,255	1,847	4,500	1,914	3,828	4,500
Contingency	0	0	33,817	0	33,817	33,817
TOTAL MATERIALS, SUPPLIES, SVCS	571,955	576,745	632,712	243,238	573,069	661,225
TOTAL OPERATING BUDGET	1,504,520	1,539,342	806,860	323,596	744,693	854,707
Office Equipment	0	0	3,000	0	3,000	3,000
TOTAL CAPITAL OUTLAYS	0	0	3,000	0	3,000	3,000
Compensation & Benefits	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	0	0	3,000	0	3,000	3,000
TOTAL DEPARTMENT BUDGET	1,504,520	1,539,342	809,860	323,596	747,693	857,707

ENTERPRISE FUND-WATER DEPARTMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of the Water Service Division is to operate the water facility and to maintain Village owned water lines and water meters in a reliable, efficient, and cost effective manner while keeping the water system free from known health and environmental risks.

DESCRIPTION OF SERVICES AND ACTIVITIES

❖ The Water Division monitors water purchased from Miami-Dade Water & Sewer Authority, measures water consumption through residential and commercial water meters and changes and repairs water meters/pipes. Federally mandated water tests are conducted and meter readings are provided to the Finance Department for monthly billing.

DEPARTMENT GOALS

- ✱ Create an inventory and replacement schedule for water meters.
- ✱ Create an inventory and replacement schedule for water meter box.
- ✱ Establish an equipment replacement schedule.
- ✱ Maintain a quality water distribution system.
- ✱ Increase the efficiency of water sales.

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
To provide the purest water to the residents by performing annual tests	X			
Create an inventory and replacement schedule for water meters via Kimley Horn & Associates		X		

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
PERSONNEL SERVICES	82,750	74,988	72,877	38,578	78,419	78,898
MATERIALS, SUPPLIES, SERVICES	860,693	674,690	798,074	300,267	831,518	798,034
TOTAL OPERATING BUDGET	943,443	749,678	870,951	338,844	909,937	876,932
CAPITAL	1,081	0	0	0	0	0
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	10,854	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	11,935	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	955,378	749,678	870,951	338,844	909,937	876,932

ENTERPRISE FUND-WATER DEPARTMENT

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
Regular Salaries	49,014	48,142	46,962	22,554	46,986	49,984
Overtime	8,239	3,066	4,000	3,762	7,525	4,000
Car Allowance	0	0	0	0	0	0
Fica Tax	4,137	3,711	3,593	1,926	4,170	3,824
Retirement Contribution	4,201	6,286	3,532	1,979	4,017	3,959
Health, Life, Dental & Disability Ins.	15,238	11,802	12,810	6,870	13,740	14,766
Workers Compensation	1,920	1,981	1,981	1,486	1,981	2,365
TOTAL PERSONNEL SERVICES	82,750	74,988	72,877	38,578	78,419	78,898
Professional Services	0	320	0	320	640	0
Water Purchases	733,239	553,943	721,000	229,734	689,203	721,000
R & M Vehicles	2,108	0	500	0	500	500
R & M Equipment	1,464	1,130	500	0	500	500
R & M Water Lines	114,439	104,495	60,000	58,761	117,523	60,000
Uniforms	906	920	850	537	1,073	810
Gasoline, CNG & Oil	2,362	1,782	3,500	797	1,594	3,500
Vehicle Lease	0	5,368	5,474	2,835	5,671	5,474
Minor Tools and Equipment	0	144	250	0	250	250
Special Department Supplies	6,175	6,588	6,000	7,282	14,564	6,000
TOTAL MATERIALS, SUPPLIES, SERVICES	860,693	674,690	798,074	300,267	831,518	798,034
TOTAL OPERATING BUDGET	943,443	749,678	870,951	338,844	909,937	876,932
Water Meters	1,081	0	0	0	0	0
TOTAL CAPITAL OUTLAYS	1,081	0	0	0	0	0
Transfer to Water Improvements Trust Fund	10,854	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	10,854	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	11,935	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	955,378	749,678	870,951	338,844	909,937	876,932

ENTERPRISE FUND-SEWER DEPARTMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Mission of the Sewer Service Division is to operate and maintain the wastewater collection system which includes the main station, lift stations, and their related infrastructures in a safe, reliable, efficient, and environmentally safe manner.

DEPARTMENT GOALS

- ☀ *Ensure reserves funding for future needs of sewer utility systems.*
- ☀ *Establish a Sewer Cleaning and replacement schedule.*
- ☀ *Reduce infiltration and inflow of storm water into the sewer system.*
- ☀ *Ensure sewer capacity and transmission for current demand and future growth.*
- ☀ *Maintain a quality sewer transmission system.*
- ☀ *Increase the efficiency of sewer sales.*

DESCRIPTION OF SERVICES & ACTIVITIES

- ❖ Maintain the Village-wide sanitary sewer system. Sewage is pumped from three branch lift stations to the main pumping facility where it is re-pumped to Miami-Dade regional treatment plant (WASA). The Sewer Division provides funding to support necessary Village equipment and personnel, as well as to cover the cost to the City of Miami for the transmission of the sewage.

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Establish a Sewer Preventive Maintenance schedule				X
Evaluate the infiltration and inflow of storm water into the sewer system				X
Reduce infiltration and inflow of storm water into the sewer system				X

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
PERSONNEL SERVICES	159,807	153,816	153,063	72,985	151,966	169,039
MATERIALS, SUPPLIES, SERVICES	1,567,419	1,464,496	1,462,174	659,641	1,553,302	1,212,466
TOTAL OPERATING BUDGET	1,727,226	1,618,312	1,615,237	732,625	1,705,268	1,381,505
CAPITAL	0	0	70,000	0	0	0
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	215,731	201,659	201,325	100,830	201,659	0
TOTAL NON-OPERATING BUDGET	215,731	201,659	271,325	100,830	201,659	0
TOTAL DEPARTMENT BUDGET	1,942,957	1,819,971	1,886,562	833,455	1,906,927	1,381,505

ENTERPRISE FUND-SEWER DEPARTMENT

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
Regular Salaries	103,633	103,975	102,107	48,467	103,933	112,360
Overtime	3,948	529	5,000	743	1,487	5,000
Fica	7,935	7,733	7,811	3,639	8,065	8,596
Retirement Contribution	7,895	12,833	7,678	3,701	7,769	8,899
Health, Life, Dental, Disability Ins.	32,214	24,431	26,152	13,198	26,397	28,855
Workers' Compensation	4,183	4,315	4,315	3,236	4,315	5,329
TOTAL PERSONNEL SERVICES	159,807	153,816	153,063	72,985	151,966	169,039
Engineering & Planning	2,801	0	40,000	0	40,000	40,000
Temporary Personnel	0	0	1,000	0	1,000	1,000
Electric, Gas & WT	49,093	46,664	48,000	22,568	45,137	48,000
Sewerage Disposal	1,078,490	1,350,436	1,045,000	628,390	1,297,254	900,000
R & M Vehicles	5,487	0	500	0	0	500
R & M Equipment	61,807	2,795	60,000	1,461	27,192	10,000
R & M Building	699	943	2,000	0	0	2,000
R & M Lift Stations	331,457	4,956	100,000	893	41,786	80,000
R & M Sewer Lines	30,665	48,411	100,000	900	41,800	65,000
Uniforms	1,455	1,545	1,320	602	1,205	1,240
Gasoline, CNG & Oil	4,114	2,937	8,200	1,068	2,135	8,200
Tires	595	0	0	0	0	0
Chemicals	38	0	600	0	600	600
Minor Tools & Equipment	260	904	700	0	700	700
Special Department Supplies	457	276	1,000	320	640	1,000
Vehicle Lease	0	4,630	6,876	3,438	6,874	6,876
Contingency	0	0	46,978	0	46,978	47,350
TOTAL MATERIALS, SUPPLIES, SVCS	1,567,419	1,464,496	1,462,174	659,641	1,553,302	1,212,466
TOTAL OPERATING BUDGET	1,727,226	1,618,312	1,615,237	732,625	1,705,268	1,381,505
Transfers to Sewer Trust	215,731	201,659	201,325	100,830	201,659	0
TOTAL OTHER NON-OPERATING EXPEN	215,731	201,659	201,325	100,830	201,659	0
TOTAL NON OPERATING BUDGET	215,731	201,659	271,325	100,830	201,659	0
TOTAL DEPARTMENT BUDGET	1,942,957	1,819,971	1,886,562	833,455	1,906,927	1,381,505

ENTERPRISE FUND-SANITATION DEPARTMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of the Sanitation Division is to collect solid waste from Village customers for transfer to the county land fill in a timely, safe and cost effective manner, while protecting the environment.

DESCRIPTION OF SERVICES & ACTIVITIES

❖ The Sanitation Division is responsible for pick up and disposal of solid wastes, which includes garbage (food and household waste), trash (tree and limbs) and white goods (discarded appliances). Recycling products are collected by a private hauler hired by the Village.

DEPARTMENT GOALS

- ✱ Create an inventory and replacement schedule for vehicles.
- ✱ To provide waste hauling services to the Village as economically and efficient as possible.
- ✱ To optimize the routes as needed throughout the year.
- ✱ Create an inventory and replacement schedule for dumpsters.

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Implement Multi-Residential Recycling Program		X		
Create an inventory and replacement schedule for vehicles			X	

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
PERSONNEL SERVICES	286,693	299,241	279,721	136,580	277,626	295,650
MATERIALS, SUPPLIES, SERVICES	695,529	675,463	681,069	442,187	888,375	690,798
TOTAL OPERATING BUDGET	982,221	974,704	960,790	578,768	1,166,001	986,449
CAPITAL	0	0	0	0	0	0
DEBT SERVICE	0	0	55,000	0	55,000	86,687
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	65,000	0	0	0	0
TOTAL NON-OPERATING BUDGET	0	65,000	55,000	0	55,000	86,687
TOTAL DEPARTMENT BUDGET	982,221	1,039,704	1,015,790	578,768	1,221,001	1,073,136

ENTERPRISE FUND-SANITATION DEPARTMENT

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
Regular Salaries	181,709	188,206	180,376	83,898	179,098	191,734
Overtime	4,174	7,441	10,000	4,212	8,424	10,000
Car Allowance	0	0	0	0	0	0
Fica	20,670	14,704	13,799	6,643	13,701	14,668
Retirement Contribution	20,814	35,349	19,494	9,479	19,979	20,880
Life, Health, Dental, Disability Ins.	41,428	36,998	39,508	19,940	39,880	40,775
Workers' Compensation	17,898	16,544	16,544	12,408	16,544	17,594
TOTAL PERSONNEL SERVICES	286,693	299,241	279,721	136,580	277,626	295,650
Temporary Personnel	117,320	115,181	110,000	62,302	124,603	110,000
Solid Waste Disposal	345,414	336,779	369,193	251,151	502,301	399,282
Recycling Service Contract	93,918	101,404	87,600	56,911	113,821	92,400
R & M Vehicles	59,442	61,361	50,000	42,419	84,838	25,000
R & M Equipment	34,369	19,924	20,000	11,285	22,571	20,000
Uniforms	2,848	3,642	2,276	2,128	4,256	2,116
Gasoline, CNG & Oil	27,102	21,950	22,000	8,274	18,548	22,000
Tires	9,931	10,475	15,000	7,154	14,309	15,000
Chemicals	4,822	4,391	3,000	564	1,128	3,000
Special Department Supplies	311	306	1,000	0	1,000	1,000
Education & Training	50	50	1,000	0	1,000	1,000
TOTAL MATERIALS, SUPPLIES, SERVICES	695,529	675,463	681,069	442,187	888,375	690,798
TOTAL OPERATING BUDGET	982,221	974,704	960,790	578,768	1,166,001	986,449
Lease Purchase Principal	0	0	55,000	0	55,000	86,687
Lease Purchase Interest	0	0	0	0	0	0
TOTAL DEBT SERVICE	0	0	55,000	0	55,000	86,687
Transfers to Sanitation Improvements	0	65,000	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	65,000	0	0	0	0
TOTAL NON OPERATING BUDGET	0	65,000	55,000	0	55,000	86,687
TOTAL DEPARTMENT BUDGET	982,221	1,039,704	1,015,790	578,768	1,221,001	1,073,136

ENTERPRISE FUND-STORMWATER FUND

DESCRIPTION OF SERVICES AND ACTIVITIES

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Storm Water Division was established in response to the Federal EPA Mandate to reduce storm water pollution from entering into Biscayne Bay.

- ❖ All municipalities within Miami-Dade County have to obtain a National Pollutant Discharge Elimination System (NPDES) permit. These are federal regulations requiring local governments to institute management programs that will reduce and eliminate the harmful pollutants associated with storm water runoff into a natural body of water.

DEPARTMENT GOALS

- ✱ Ensure reserves funding for future needs of storm water utility systems.
- ✱ Upgrade Storm water inlets, lines and outfalls as needed.
- ✱ Rehabilitate the North Bay Island and Treasure Island Deep Injection Wells.
- ✱ Create an inventory and replacement schedule for Deep Injection Pumps.
- ✱ Maintain a quality storm water transmission system

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Obtain funding for future needs of storm water utility systems Legislative/Bonds				X
Start to upgrade Storm water inlets, lines and outfalls as needed				X
Maintain a quality storm water transmission system			X	
Rehabilitate the North Bay Island and Treasure Island Deep Injection Well			X	

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
PERSONNEL SERVICES	13,332	15,096	59,418	8,255	15,006	62,876
MATERIALS, SUPPLIES, SERVICES	115,084	97,563	49,700	11,424	22,848	49,700
TOTAL OPERATING BUDGET	128,416	112,659	109,118	19,679	37,854	112,576
CAPITAL	593,775	0	1,800,000	22,031	48,574	1,800,000
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	593,775	0	1,800,000	22,031	48,574	1,800,000
TOTAL DEPARTMENT BUDGET	722,192	112,659	1,909,118	41,710	86,428	1,912,576

ENTERPRISE FUND-STORMWATER FUND

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
Regular Salaries	0	0	30,000	0	0	31,973
Overtime	0	0	0	0	0	0
FICA Tax	0	0	2,295	0	0	2,446
Retirement Contribution	0	0	2,256	0	0	2,532
Life, Health, Dental, Disability Ins.	0	0	21,861	0	0	22,310
Workers' Compensation	3,332	3,096	3,006	2,255	3,006	3,615
Cost Allocation	10,000	12,000	0	6,000	12,000	0
TOTAL PERSONNEL SERVICES	13,332	15,096	59,418	8,255	15,006	62,876
Storm Water Compliance	3,694	3,857	6,000	3,992	7,983	6,000
Electric, Gas & Water	619	2,265	200	1,192	2,385	200
Depreciation of Equipment	30,816	43,936	0	0	0	0
R & M Equipment	0	1,635	2,500	0	0	2,500
R & M Lines	0	7,726	8,000	0	0	8,000
R & M of Streets	29,548	0	24,000	0	0	24,000
Contingency	0	0	9,000	0	0	9,000
TOTAL MATERIALS, SUPPLIES, SERVI	115,084	97,563	49,700	11,424	22,848	49,700
TOTAL OPERATING BUDGET	128,416	112,659	109,118	19,679	37,854	112,576
Storm Drains	593,775	0	1,800,000	22,031	48,574	1,800,000
TOTAL CAPITAL	593,775	0	1,800,000	22,031	48,574	1,800,000
TOTAL NON OPERATING BUDGET	593,775	0	1,800,000	22,031	48,574	1,800,000
TOTAL DEPARTMENT BUDGET	722,191	112,659	1,909,118	41,710	86,428	1,912,576

ENTERPRISE FUND-WATER IMPROVEMENTS TRUST FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Water Improvement Division has been established to maintain the Village's water mains and laterals. The Division is primarily financed by a transfer from the water division of the Village's Utility Fund. By setting aside a relatively small amount of funds each fiscal year, the Village will be in a better position to address its future water system needs. In 1997, the Village estimated the cost for future improvements for the water laterals would be approximately \$150,000. This established a reserve to fund the cost of repairs over a 5 year period.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ Replacement of existing water mains, which deteriorate throughout the years and eventually cause low water pressure.
- ❖ Funds are used to increase the water pressure and replace damaged water mains and laterals.
- ❖ Upgrade water meters.

DEPARTMENT GOALS

- ✦ *Establish a meter replacement program.*
- ✦ *Maintain a quality water distribution system.*

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Establish a meter replacement program via Kimley-Horn & Associates		X		
Establish Lateral Replacement Program via Kimley-Horn & Associates		X		

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
PERSONNEL SERVICES	0	0	0	0	0	0
MATERIALS, SUPPLIES, SERVICES	5,505	0	0	0	0	0
TOTAL OPERATING BUDGET	5,505	0	0	0	0	0
 CAPITAL	 5,283	 0	 9,100,000	 4,940	 79,880	 9,100,000
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	5,283	0	9,100,000	4,940	79,880	9,100,000
 TOTAL DEPARTMENT BUDGET	 10,788	 0	 9,100,000	 4,940	 79,880	 9,100,000

ENTERPRISE FUND-WATER IMPROVEMENTS TRUST FUND

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
Depreciation -Water Lines	5,505	0	0	0	0	0
Water Meters	0	0	0	0	0	0
TOTAL MATERIALS, SUPPLIES, SERVICES	5,505	0	0	0	0	0
 TOTAL OPERATING BUDGET	 5,505	 0	 0	 0	 0	 0
Meters & Service Line Replacement	6,236	0	4,700,000	2,470	24,940	4,700,000
Water Transmission & Distribution Project	5,283	0	4,400,000	2,470	54,940	4,400,000
TOTAL CAPITAL	5,283	0	9,100,000	4,940	79,880	9,100,000
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON OPERATING BUDGET	5,283	0	9,100,000	4,940	79,880	9,100,000
 TOTAL DEPARTMENT BUDGET	 10,788	 0	 9,100,000	 4,940	 79,880	 9,100,000

ENTERPRISE FUND-SEWER IMPROVEMENTS TRUST FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Sewer Improvements Division funds provide for sewer upgrades, primarily financed by the State of Florida low interest (under 3%) loan program.

DESCRIPTION OF SERVICES AND ACTIVITIES

❖ The Division's funds are used for engineering services, loan repayments, and contingency items. Funding is also provided to eliminate infiltration from ground water and exfiltration that contaminates ground water.

DEPARTMENT GOALS

- ✱ *Maintain a quality sewer transmission system.*
- ✱ *Reduce infiltration and inflow.*
- ✱ *Ensure sewer capacity and transmission for current demand and future growth.*
- ✱ *Complete Sewer Main Project.*

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Prepare Remediation Action Plan for Sewer I&I project via Kimley-Horn & Associates			X	
Start repairs of sewer lines				X

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
PERSONNEL SERVICES	0	0	0	0	0	0
MATERIALS, SUPPLIES, SERVICES	315,149	222,961	0	0	0	0
TOTAL OPERATING BUDGET	315,149	222,961	0	0	0	0
CAPITAL	35,558	0	12,800,000	171,619	1,998,516	12,800,000
DEBT SERVICE	40,344	28,782	278,959	36,797	278,959	948,771
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	75,902	28,782	13,078,959	208,415	2,277,475	13,748,771
TOTAL DEPARTMENT BUDGET	391,051	251,743	13,078,959	208,415	2,277,475	13,748,771

ENTERPRISE FUND-SEWER IMPROVEMENTS TRUST FUND

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
Depreciation Equipment	315,149	222,961	0	0	0	0
TOTAL MATERIALS, SUPPLIES, SERVICES	315,149	222,961	0	0	0	0
TOTAL OPERATING BUDGET	315,149	222,961	0	0	0	0
Sewer Mains Cng, Videoing & Rehab	2,950	0	3,900,000	171,619	1,616,388	3,900,000
Sewer Improvement Project	32,608	0	900,000	0	382,128	900,000
West Bound Sewer Transmission	0	0	8,000,000	0	0	8,000,000
TOTAL CAPITAL	35,558	0	12,800,000	171,619	1,998,516	12,800,000
Loan Principal	0	0	247,343	34,944	247,343	912,810
Loan Interest	40,344	28,782	31,616	1,853	31,616	35,961
TOTAL DEBT SERVICE	40,344	28,782	278,959	36,797	278,959	948,771
TOTAL NON OPERATING BUDGET	75,902	28,782	13,078,959	208,415	2,277,475	13,748,771
TOTAL DEPARTMENT BUDGET	391,051	251,743	13,078,959	208,415	2,277,475	13,748,771

ENTERPRISE FUND-SANITATION IMPROVEMENTS TRUST FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

Sanitation provides funds for repair and replacement of equipment as needed.

DEPARTMENT GOALS

- ☀ *Continue allocating funds for future replacements of our sanitation trucks.*

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ This account Funds the cost of repairing and replacing equipment to keep Sanitation trucks in good working order.

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
PERSONNEL SERVICES	0	0	0	0	0	0
MATERIALS, SUPPLIES, SERVICES	0	0	0	0	0	0
TOTAL OPERATING BUDGET	0	0	0	0	0	0
CAPITAL	0	0	0	0	0	0
DEBT SERVICE	0	0	65,000	0	3,000	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	0	0	65,000	0	3,000	0
TOTAL DEPARTMENT BUDGET	0	0	65,000	0	3,000	0

ENTERPRISE FUND-SANITATION IMPROVEMENTS TRUST FUND

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
Other Machinery & Equipment	0	0	0	0	0	0
TOTAL CAPITAL	0	0	0	0	0	0
TOTAL DEBT	0	0	65,000	0	65,000	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	0	0	65,000	0	65,000	0
TOTAL DEPARTMENT BUDGET	0	0	65,000	0	65,000	0

DEBT SERVICE FUND

Detail of Revenues & Expenditures

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
DEBT SERVICE FUND						
G/O Bond Ad Valorem Debt Service Tax	597,931	652,848	648,059	560,279	648,059	642,918
Interest Earnings	0	0	0	0	0	0
Appropriation of Fund Balance	59,356	0	0	0	0	0
TOTAL FUND REVENUE	657,287	652,848	648,059	560,279	648,059	642,918
<i>Expenditures</i>						
OPERATING BUDGET	0	0	0	0	0	0
DEBT SERVICE	657,287	652,848	648,059	216,435	648,059	642,918
Fund Balance/Reserves/Net Assets	(59,356)	0	0	343,844	0	0
TOTAL DEPARTMENT BUDGET	597,931	652,848	648,059	560,279	648,059	642,918

DEBT SERVICE FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

This Fund accounts for revenues and debt service expenditures associated with the the Village's two 2010 General Obligation Debt Refunding Notes.

DESCRIPTION OF SERVICES & ACTIVITIES

- ❖ This fund will continue to account for payments of debt service expenditure on Village General Government and Capital Improvements.

DEPARTMENT GOALS

- ☀ *Ensure timely payment of Debt Service.*
- ☀ *To ensure the Debt and Investment Policies are updated and remain current.*

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
CAPITAL	0	0	0	0	0	0
DEBT SERVICE	657,287	652,848	648,059	216,435	648,059	642,918
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	657,287	652,848	648,059	216,435	648,059	642,918
TOTAL DEPARTMENT BUDGET	657,287	652,848	648,059	216,435	648,059	642,918

DEBT SERVICE FUND

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
G/O Bonds Principal	402,857	412,857	422,857	102,857	422,857	432,857
G/O Bonds Interest	254,430	239,991	225,202	113,578	225,202	210,061
G/O Bonds Miscellaneous Fees	0	0	0	0	0	0
TOTAL DEBT SERVICE	657,287	652,848	648,059	216,435	648,059	642,918
TOTAL NON OPERATING BUDGET	657,287	652,848	648,059	216,435	648,059	642,918
TOTAL DEPARTMENT BUDGET	657,287	652,848	648,059	216,435	648,059	642,918

CAPITAL PROJECTS FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of the Capital Projects fund is to account for the revenue and expenditures associated with large capital projects that will enhance Village infrastructure and beautify the Village.

DESCRIPTION OF SERVICES & ACTIVITIES

- ❖ Provide specified enhancements that will improve the quality and standard of life in North Bay Village

DEPARTMENT GOALS

- ✱ *Develop a Capital Improvements Program (CIP).*
- ✱ *Coordinate implementation of 12 Capital Projects totaling \$31 million in public investment over the next five years.*
- ✱ *Administer competitive consultant's selection processes related to capital projects.*
- ✱ *Coordinate grant processes for capital projects.*
- ✱ *Assist in creating marketing materials for Village initiatives and projects.*

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Coordinate implementation of Capital Projects totaling \$31 million in public investment over the next ten years				X
Prepare Invitation for Architectural & Engineering Services for Village Public Safety/Municipal Complex		X		
Complete Design & Permit plans of Baywalk Project Plaza via Kimley-Horn & Associates				X

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
PERSONNEL SERVICES	0	0	0	0	0	0
MATERIALS, SUPPLIES, SERVICES	0	0	0	0	0	35,000
TOTAL OPERATING BUDGET	0	0	0	0	0	35,000
CAPITAL	85,345	57,379	1,381,000	33,523	467,961	3,590,000
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	85,345	57,379	1,381,000	33,523	467,961	3,625,000
TOTAL IMPROVEMENT EXPENDITURES	85,345	57,379	1,381,000	33,523	467,961	3,625,000

CAPITAL PROJECTS FUND

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 15 ACTUAL	FY 16 ACTUAL	FY 17 ADOPTED BUDGET	FY 17 6 MONTHS ACTUAL	FY 17 PROJECTED ACTUAL	FY 18 ADOPTED BUDGET
City Hall and Public Safety Facility	25,068	52,150	1,080,000	10,008	20,016	2,360,000
Park Improvements	0	0	61,000	0	42,339	1,070,000
Street Scape Improvements	0	(16,743)	0	0	0	0
Baywalk Plaza Phase I	60,277	6,447	200,000	7,800	200,000	0
Boardwalk Project	0	15,525	40,000	15,715	205,606	160,000
TOTAL CAPITAL	85,345	57,379	1,381,000	33,523	467,961	3,590,000
OTHER NON-OPERATING EXPENSES						
Transfer to General Fund	0	0	0	0	0	0
TOTAL NON OPERATING BUDGET	85,345	57,379	1,381,000	33,523	467,961	3,590,000
TOTAL DEPARTMENT BUDGET	85,345	57,379	1,381,000	33,523	467,961	3,590,000

CAPITAL SUMMARY

FUNDING SOURCE FUND	FY 2018 DESCRIPTION	Prior Years	2018	2019	2020	2021	2022
115-TRANSPORTATION FUND							
	Name: Resurfacing of North Bay Village Streets	51,818	1,222,345	50,000	50,000	50,000	50,000
	TOTAL TRANSPORTATION FUND CAPITAL IMPROVEMENTS	51,818	1,222,345	50,000	50,000	50,000	50,000
325-CAPITAL IMPROVEMENTS FUND							
	Name: Public Safety / Municipal Complex	32,967	2,360,000	9,000,000	27,000,000	0	0
	Name: Parks Facility	5,423,956	1,070,000	400,000	4,200,000	0	0
	Name: Baywalk Plaza Project	0	0	200,000	200,000	400,000	0
	Name: Boardwalk Linear Park	0	40,000	3,960,000	0	0	0
	Name: Underground Utility Lines Project	0	0	5,700,000	9,100,000	0	0
	TOTAL CAPITAL IMPROVEMENTS FUND	5,456,923	3,470,000	19,260,000	40,500,000	400,000	0
430-UTILITY FUND							
	Name: 1841 Galleon St. Renovations to Public Works Building	15,000	50,000	0	0	0	0
	TOTAL CAPITAL IMPROVEMENTS FUND	15,000	50,000	0	0	0	0
440-STORM WATER FUND							
	Name: Deep Well Injection System & Outfall Lines Projects	633,737	1,800,000	50,000	50,000	50,000	50,000
	TOTAL STORM WATER IMPROVEMENTS FUND	633,737	1,800,000	50,000	50,000	50,000	50,000
360-WATER IMPROVEMENTS FUND							
	Name: Water Meter and Service Line Replacement	0	4,700,000	0	0	0	0
	Name: Water Transmission & Distribution Project	0	4,400,000	0	0	0	0
	TOTAL WATER IMPROVEMENTS FUND CAPITAL IMPROVEMENTS	0	9,100,000	0	0	0	0
365-SEWER IMPROVEMENTS FUND							
	Name: Lift Station	0	900,000	0	0	0	0
	Name: Sanitary Sewer Project	0	3,900,000	0	0	0	0
	Name: Eastbound Forcemain: Out of Service/Repair/Replace	0	8,000,000	0	0	0	0
	TOTAL SEWER IMPROVEMENTS FUND CAPITAL IMPROVEMENTS	0	12,800,000	0	0	0	0
TOTAL ALL FUND CAPITAL IMPROVEMENTS		6,172,478	28,562,345	19,360,000	40,600,000	500,000	100,000

CAPITAL IMPROVEMENTS

Name: Resurfacing of North Bay Village Streets		AMOUNT		1,474,163		
DESCRIPTION:						
FY 2018 Milling Resurfacing of all streets and replacement of speed humps						
IMPACT OF CAPITAL IMPROVEMENTS ON GENERAL FUND OPERATING BUDGET:						
There is no effect on the General Fund Operating Budget because the funding source for this project derives from the Citizen Independent Transportation Trust (CITT) Funded by Department of Transportation and LOGT Local Capital Improvements Gas Tax. No property tax increase was required to fund this project.						
FUNDING SOURCES:	Prior Years	2018	2019	2020	2021	2022
Balance Forward	0	0	0	0	0	0
CIP LOGT (Local Opt Gas Tax)	29,600	733,407	30,000	30,000	30,000	30,000
CITT Fund - Surtax	22,218	488,938	20,000	20,000	20,000	20,000
						0
TOTAL	51,818	1,222,345	50,000	50,000	50,000	50,000
Planning and Design	0	0	0	0	0	0
Construction	51,818	1,222,345	50,000	50,000	50,000	50,000
Speed Humps	0	0	0	0	0	0
TOTAL	51,818	1,222,345	50,000	50,000	50,000	50,000
PROJECT BALANCE	0	0	0	0	0	0

CAPITAL IMPROVEMENTS

Name: Public Safety / Municipal Complex		AMOUNT					38,392,967
DESCRIPTION:							
Construction of a facility to house Village administrative offices, Commission Chambers, the Police Department, a Fire Rescue Station and a community room, consolidated on Village-owned property located at the former municipal facilities site on the Kennedy Causeway. The proposed complex will be constructed to LEED certification standards to deliver a green, energy efficient "landmark" building to serve Village and County administrative and public safety functions.							
DESCRIPTION:							
The revenues for this project derived from the 2008 General Obligation Bond. The annual Debt Service mileage rate has increased to be able to fund the first phase of this project. The Village will save money on Office Rent.							
FUNDING SOURCES:	Prior Years	2018	2019	2020	2021	2022	
Balance Forward	0	50,000	0	0	0	0	
Debt Proceeds	82,967	2,310,000	9,000,000	27,000,000	0	0	
	0	0	0	0	0	0	
TOTAL	82,967	2,360,000	9,000,000	27,000,000	0	0	
APPROPRIATION / COST CENTER							
Planning & Design	32,967	50,000	550,000	550,000	0	0	
Land Acquisition	0	2,310,000	0	0	0	0	
Construction	0	0	8,000,000	26,000,000	0	0	
Construction Administration	0	0	450,000	450,000	0	0	
TOTAL	32,967	2,360,000	9,000,000	27,000,000	0	0	
PROJECT BALANCE	50,000	0	0	0	0	0	
<i>*Plus \$4,600,000 from County Fire Rescue Bonds, 2009 Sale.</i>							

CAPITAL IMPROVEMENTS

Name: 1841 Galleon St. Renovations to Public Works Building		AMOUNT					\$ 65,000
DESCRIPTION:							
Renovate 1841 Galleon Street Police Dispatch Center and Public Works. Repair Building, Roof, Fencing. New Streetside Picket Fence & Dumpster enclosure							
IMPACT OF CAPITAL IMPROVEMENTS ON GENERAL FUND OPERATING BUDGET:							
There is no effect on the General Fund Operating Budget because the the funding source for this project derives from utility Fund.							
FUNDING SOURCES:	Prior Years	2018	2019	2020	2021	2022	
Balance Forward	0	0	0	0	0	0	0
General Fund	15,000	0	0	0	0	0	0
Utility Fund	0	50,000	0	0	0	0	0
TOTAL	30,000	50,000	0	0	0	0	0
APPROPRIATION / COST CENTER							
Construction	15,000	50,000	0	0	0	0	0
	0	0	0	0	0	0	0
TOTAL	15,000	50,000	0	0	0	0	0
PROJECT BALANCE	0	0	0	0	0	0	0

CAPITAL IMPROVEMENTS

Name: Parks Facility		AMOUNT		11,863,956		
DESCRIPTION:						
Continued park development of a .51 acre waterfront parcel, acquired by the Village for park purposes in September 2008. Improvements were made to open the park to the public in April 2009. Proposed improvements during the next phase of the park's development include seawall repairs. Purchase of open space land on North Bay Island.						
IMPACT OF CAPITAL IMPROVEMENTS ON GENERAL FUND OPERATING BUDGET:						
There is no effect on the General Fund Operating Budget because the funding source for this project derives from Miami-Dade General Obligation Bond.						
FUNDING SOURCES:						
	Prior Years	2018	2019	2020	2021	2022
Balance Forward	0	770,000	0	0	0	0
Debt Proceeds	6,193,956	0	0	4,200,000	0	0
Village Parks Trust Fund	0	0	200,000	0	0	0
FIND Grant	0	0	200,000	0	0	0
STATE DEP Grant	0	0	0	0	0	0
TOTAL	6,193,956	770,000	400,000	4,200,000	0	0
APPROPRIATION / COST CENTER						
Land Acquisition	4,508,494	770,000	0	2,500,000	0	0
Soft Cost	358,759	0	0	0	0	0
Construction	531,073	300,000	0	1,700,000	0	0
Construction Administration	25,630	0	0	0	0	0
Dock Design	0	0	400,000	0	0	0
TOTAL	5,423,956	1,070,000	400,000	4,200,000	0	0
PROJECT BALANCE	770,000	0	0	0	0	0

CAPITAL IMPROVEMENTS

Name: Underground Utility Lines Project		AMOUNT				14,800,000	
DESCRIPTION:							
Underground construction of electric, phone and cable lines throughout the Village is under consideration, in accordance with the general obligation bond program authorized in 2006 by a voters' referendum for this purpose.							
IMPACT OF CAPITAL IMPROVEMENTS ON GENERAL FUND OPERATING BUDGET:							
There will be an effect on the Debt Fund Budget because the Debt Service Millage rate will increase to be able to fund this project.							
FUNDING SOURCES:	Prior Years	2018	2019	2020	2021	2022	
Balance Forward	0	0	0	0	0	0	0
G.O. Bonds Authorized '06	0	0	5,700,000	9,100,000	0	0	0
TOTAL	0	0	5,700,000	9,100,000	0	0	0
APPROPRIATION / COST CENTER							
Preliminary Engineering	0	0	100,000	9,100,000	0	0	0
Design & Engineering	0	0	600,000	0	0	0	0
Construction	0	0	5,000,000	0	0	0	0
TOTAL	0	0	5,700,000	9,100,000	0	0	0
PROJECT BALANCE	0	0	0	0	0	0	0

CAPITAL IMPROVEMENTS

Name: Deep Well Injection System & Outfall Lines Projects		AMOUNT		2,633,737		
DESCRIPTION:						
This project involves the repairs to the stormwater deep well injection system located in West Treasure Dr. and in Bay Terrace. Rehabilitation of the pumps, electrical panel and controls. The Bay Terrace well will be rehabilitated as well. Outfall Lines Replacement and Flapper Valve Installation. Stormdrain Outfall Linings and Tide-Flex Valves.						
IMPACT OF CAPITAL IMPROVEMENTS ON GENERAL FUND OPERATING BUDGET:						
There is no effect on the General Fund Operating Budget because the funding source for this project derives from revenues generated by the Stormwater Fund and Department of Environmental Protection Grant LP13043. No property tax increase is required to fund this project.						
FUNDING SOURCES:						
	Prior Years	2018	2019	2020	2021	2022
Balance Forward	0	0	0	0	0	0
Debt Proceeds	0	124,368	0	0	0	0
LP 13043	633,737	0	0	0	0	0
Operations	0	0	50,000	50,000	50,000	50,000
TOTAL	633,737	1,800,000	50,000	50,000	50,000	50,000
APPROPRIATION / COST CENTER						
Deepwell Injection wells	633,737	0	0	0	0	0
Outfall Lines Tide-Flex Valves	0	475,000	0	0	0	0
Rehab of NBI Stormwater Pump	0	800,000	50,000	50,000	50,000	50,000
TOTAL	633,737	1,800,000	50,000	50,000	50,000	50,000
PROJECT BALANCE	0	0	0	0	0	0

CAPITAL IMPROVEMENTS

Name: Water Transmission & Distribution Project		AMOUNT					4,400,000
DESCRIPTION:							
Project DW13040: Repair and replacement of deficient water distribution piping and system components based on water losses identified as part of a water leak analysis. Will improve system performance, minimize water system losses, reduce loss of Village revenue, address public health risk components, establish design parameters for the facilities improvement.							
IMPACT OF CAPITAL IMPROVEMENTS ON GENERAL FUND OPERATING BUDGET:							
There is no effect on the General Fund Operating Budget because the funding source for this project derives from State of Florida Revolving Loan Program.							
FUNDING SOURCES:	Prior Years	2018	2019	2020	2021	2022	
Balance Forward	0	0	0	0	0	0	0
State Revolving Loan Fund	0	4,400,000	0	0	0	0	0
TOTAL	0	4,400,000	0	0	0	0	0
APPROPRIATION / COST CENTER							
Design	0	240,000	0	0	0	0	0
Construction	0	4,160,000	0	0	0	0	0
TOTAL	0	4,400,000	0	0	0	0	0
PROJECT BALANCE	0	0	0	0	0	0	0

CAPITAL IMPROVEMENTS

Name: Water Meter and Service Line Replacement		AMOUNT		4,700,000			
DESCRIPTION:							
Project DW13042: Replace the Village's water meter and water service connections. The project includes replacing all 603 water meters and associated water service connections. All new meters are proposed to be AMR devices.							
IMPACT OF CAPITAL IMPROVEMENTS ON GENERAL FUND OPERATING BUDGET:							
There is no effect on the General Fund Operating Budget because the funding source for this project derives from State of Florida Revolving Loan Program.							
FUNDING SOURCES:							
	Prior Years	2018	2019	2020	2021	2022	
Balance Forward	0	0	0	0	0	0	0
State Revolving Loan Fund	0	4,700,000	0	0	0	0	0
TOTAL	0	4,700,000	0	0	0	0	0
APPROPRIATION / COST CENTER							
Design	0	240,000	0	0	0	0	0
Construction	0	4,460,000	0	0	0	0	0
TOTAL	0	4,700,000	0	0	0	0	0
PROJECT BALANCE	0	0	0	0	0	0	0

CAPITAL IMPROVEMENTS

Name: Baywalk Plaza Project		AMOUNT		800,000		
DESCRIPTION:						
Design and development of a linear park along the Biscayne Bay waterfront. The project will include public access point for resident and visitors as ROW is acquired.						
IMPACT OF CAPITAL IMPROVEMENTS ON GENERAL FUND OPERATING BUDGET:						
There is no financial impact on the General Fund Operating Budget because the funding source for this project derives from revenues generated by the Park Improvement Fund and FIND Grants. No property tax increase is required to fund this project.						
FUNDING SOURCES:	Prior Years	2018	2019	2020	2021	2022
Balance Forward	0	0	0	0	0	0
Village Match (Parks Trust Fund)		0	100,000	100,000	200,000	0
FIND Grant Phase I 50%	0	0	0	0	0	0
Find Grant Phase II			100,000	100,000	200,000	0
TOTAL	0	0	200,000	200,000	400,000	0
APPROPRIATION / COST CENTER						
Design/Permitting	0	0	200,000	200,000	0	0
Construction	0	0	0	0	400,000	0
TOTAL	0	0	200,000	200,000	400,000	0
PROJECT BALANCE	0	0	0	0	0	0

CAPITAL IMPROVEMENTS

Name: Lift Station		AMOUNT					900,000
DESCRIPTION:							
The Village's wastewater collection system consists of approximately 30,000 feet of sanitary sewers, 170 manholes, three local pump stations, one master pump station, and approximately 14,000 feet of force mains. Based on the Village's sanitary sewer collection system, the age and condition of the pumps and control panels, we are replacing several of the Village's wastewater pumps, control panels, and generator systems.							
IMPACT OF CAPITAL IMPROVEMENTS ON GENERAL FUND OPERATING BUDGET:							
There is no effect on the General Fund Operating Budget because the funding source for this project derives from State of Florida Revolving Loan Program.							
FUNDING SOURCES:							
	Prior Years	2018	2019	2020	2021	2022	
Balance Forward	0	0	0	0	0	0	0
State Revolving Loan Fund	0	900,000	0	0	0	0	0
	0	0	0	0	0	0	0
TOTAL	0	900,000	0	0	0	0	0
TOTAL							
Equipment	0	900,000	0	0	0	0	0
TOTAL	0	900,000	0	0	0	0	0
PROJECT BALANCE	0	0	0	0	0	0	0

CAPITAL IMPROVEMENTS

Name: Sanitary Sewer Project		AMOUNT					3,900,000
DESCRIPTION:							
Project DW13041: Evaluation of approximately 116,400 linear feet of the existing sewer system by televising the sewer mains and cleaning of 34,100 linear feet consists of repairing and replacing segments of sanitary sewer piping through sanitary sewer lining, point repairs, lateral replacement, and grouting based on evaluation of field investigations as well as replacing wastewater pumps and control systems. Completion of this rehabilitation plan will address inflow and infiltration issues to improve system performance and greatly reduce the public health risks, environmental impacts, and groundwater contamination associated with a deficient sanitary sewer system.							
IMPACT OF CAPITAL IMPROVEMENTS ON GENERAL FUND OPERATING BUDGET:							
There is no effect on the General Fund Operating Budget because the funding source for this project derives from State of Florida Revolving Loan Program.							
FUNDING SOURCES:							
	Prior Years	2018	2019	2020	2021	2022	
Balance Forward	0	0	0	0	0	0	
State Revolving Loan Fund	0	3,900,000	0	0	0	0	
TOTAL	0	3,900,000	0	0	0	0	
APPROPRIATION / COST CENTER							
Phase 1: Facilities Plan	0	100,000	0	0	0	0	
Phase 2: Development of Specifications and Biddable Docs	0	160,000	0	0	0	0	
Construction	0	3,640,000			0		
TOTAL	0	3,900,000	0	0	0	0	
PROJECT BALANCE	0	0	0	0	0	0	

CAPITAL IMPROVEMENTS

Name: Boardwalk Linear Park		AMOUNT					4,120,000
DESCRIPTION:							
The Village is proposing to construct a public overwater boardwalk and transient dock project along with several transient day-use only slips on the northern edge of Treasure Island and east towards the bridge leading to Miami Beach.							
IMPACT OF CAPITAL IMPROVEMENTS ON GENERAL FUND OPERATING BUDGET:							
There is no effect on the General Fund Operating Budget because the the funding source for this project derives from Impact fees and FIND Grant.							
FUNDING SOURCES:							
	Prior Years	2018	2019	2020	2021	2022	
Balance Forward	0	0	0	0	0	0	0
Miami-Dade Transit	0	0	0	0	0	0	0
Grant	0	80,000	1,980,000	0	0	0	0
Impact Fees	0	80,000	1,980,000	0	0	0	0
	0		0	0	0	0	0
TOTAL	0	160,000	3,960,000	0	0	0	0
APPROPRIATION / COST CENTER							
Underwater Survey	0	160,000	0	0	0	0	0
Construction Administration	0	0	0	0	0	0	0
Construction	0	0	3,960,000	0	0	0	0
TOTAL	0	160,000	3,960,000	0	0	0	0
PROJECT BALANCE	0	0	0	0	0	0	0

CENSUS

Miscellaneous Statistics

General Information

Date of incorporation	1945
Form of Government	Commission - Manager
Area in square miles	2.2

Culture & Recreation

Tot Lot & Community Park (West Drive)	2
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Fire Protection

Number of Stations	1
Number of fire personnel	7
Number of calls answered (Approximate)	1,440
Number of inspections conducted (Approximate)	360

Police Protection

Number of Stations	1
Chief	1
Detectives	4
Lieutenants	2
Sergeants	3
Corporals	3
Patrol Officers	14FT & 4PT

Number of Violations:

Arrest	338
Traffic violations	2,389
Parking violations	2,710

Sewage System

Miles of sanitary sewers	5.6
Daily average treatment in gallons	1.2 MGD

Water System

Miles of water mains	5.6
Number of service connections	725
Number of fire hydrants	57

Post Office

Station	1
Postal Workers	1 FT

Education

Number of Elementary Schools	1
Number of Students	701
Number of Teachers	57

North Bay Village demographics profile

Population in April 1, 2016 (estimated) 8,949

Population change since 2010: +25.4% (*ranked top 9 in FL by percent change in population from 2010-2016*)

Population in 2014: 7,871 (100% urban, 0% rural).

Population change since 2000: +16.9%

Males: 4,175 (53.0%)

Females: 3,696 (47.0%)

Median resident age: 39.6 years

Florida median age: 41.8 years

Zip codes: 33141

Estimated median household income in 2015: \$49,805 (it was \$34,354 in 2000)

North Bay Village: \$49,805

FL: \$49,426

Estimated per capita income in 2015: \$31,765 (it was \$21,017 in 2000)

North Bay Village city income, earnings, and wages data

Estimated median house or condo value in 2015: \$297,993 (it was \$94,300 in 2000)

North Bay Village: \$297,993

FL: \$179,800

Mean prices in 2015: All housing units: \$371,926;

Detached houses: \$399,331;

Townhouses or other attached units: \$279,319;

In 2-unit structures: \$278,822;

In 3-to-4-unit structures: \$190,261;

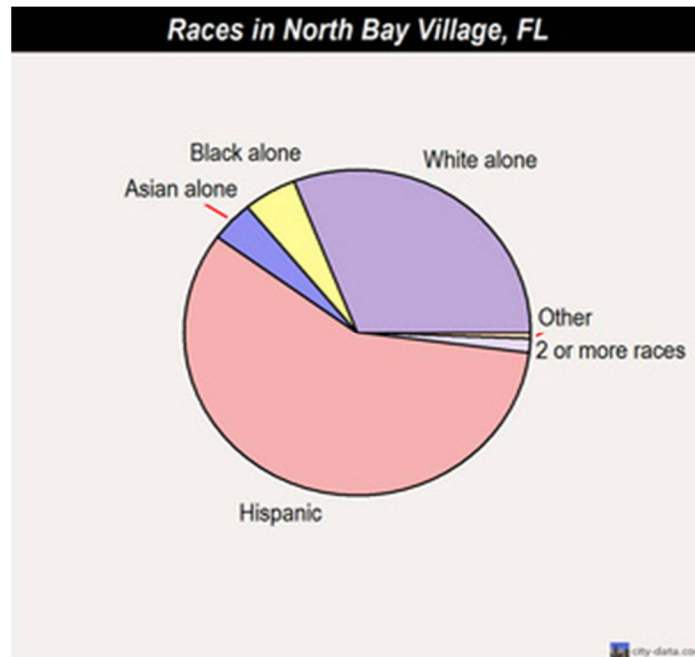
In 5-or-more-unit structures: \$370,267;

Mobile homes: \$57,659;

Occupied boats, RVs, vans, etc.: \$154,031

Median gross rent in 2015: \$1,633.

Races in North Bay Village, FL (2010)



Hispanic	58.0%	4,139
White alone	31.0%	2,211
Black alone	5.0%	355
Asian alone	4.0%	288
Two or more races	1.4%	100
Other race alone	0.5%	37
American Indian alone	0.08%	6
Native Hawaiian and Other Pacific Islander alone	0.01%	1

For population 25 years and over in North Bay Village:

- **High school or higher:** 91.6%
- **Bachelor's degree or higher:** 41.0%
- **Graduate or professional degree:** 15.5%
- **Unemployed:** 7.1%
- **Mean travel time to work (commute):** 29.4 minutes

For population 15 years and over in North Bay Village city:

- **Never married:** 35.6%
- **Now married:** 38.2%
- **Separated:** 3.4%
- **Widowed:** 3.3%
- **Divorced:** 19.4%

4,105 residents are foreign born (44.9% Latin America).

This city: 52.3%

Florida: 19.7%

Median real estate property taxes paid for housing units with mortgages in 2015: \$2,592 (0.8%)

Median real estate property taxes paid for housing units with no mortgage in 2015: \$3,110 (1.1%)

NORTH BAY VILLAGE-ADDITIONAL DATA

Village History

Prior to 1940, most of what is now North Bay Village lay beneath the waters of Biscayne Bay. The only dry land was Broadcast Key, a five-acre island from which pioneer radio station WIOD began broadcasting in 1926. Today, television station WSVN-TV maintains its headquarters at this same site, now joined with Treasure Island.

In 1940, dredging and bulk-heading created North Bay Island. By 1941, palm-lined streets had been laid out, and 12 homes had been built and occupied. Today, the island has grown into a lush neighborhood of attractive single-family residences.

During the mid 1940's, dredging and filling created Harbor Island and Treasure Island. Harbor Island is composed primarily of multi-family buildings. Treasure Island, whose street names were drawn from Robert Louis Stevenson's novel Treasure Island, is a mixture of single family dwellings on the westerly end and multi-family dwellings on the eastern end.

North Bay Village was incorporated in 1945. Harbor and Treasure Islands were annexed several years later. Broadcast Key, also known as Cameo Island, was annexed in 1963. During its early years, North Bay Village was primarily a haven for winter residents. The Village became widely known for its popular restaurants and nightclubs, which attracted celebrities like Frank Sinatra and Judy Garland.

Most of today's residents live here year-round. North Bay Village continues to be home to several of South Florida's most popular restaurants, as well as a variety of business enterprises, apartment buildings, condominiums and 390 single-family homes.

GLOSSARY

- A -

Account. A term used to identify an individual asset, liability, expenditure control, revenue control, encumbrance control, or fund balance.

Accounting System. The total structure of records and procedures which discover, record, classify, summarize, and report information on the financial position and results of operations of a government or any of its funds, fund types, balanced account groups, or organizational components.

Accrual Basis of Accounting. The method which records revenues when earned (whether or not cash is then received) and records expenditures when goods or services are received (whether or not cash is disbursed at that time)

Ad Valorem Tax. Property taxes calculated as a percentage of the value of real or personal property. The percentage is expressed in mills (thousandths of dollars).

Appropriation. The authorization by the governing body to make payments or incur obligations for specific purposes.

Appropriated Fund Balance. The amount of surplus funds available to finance operations of that fund in a subsequent year or years.

Assessed Value. A valuation set upon real estate by County Property Appraiser as a basis for levying real property taxes (Ad Valorem Tax).

Asset. Resources owned or held by a government, which have monetary value.

- B -

Balanced Budget - State of Florida definition. Occurs when planned expenditures equal anticipated revenues. In Florida, it is a requirement that all budgets be balanced.

Balanced Budget - Village of North Bay Village definition. Occurs when current operating expenditures equal current revenues and appropriated fund balance.

Balance Sheet. The basic financial statement, which discloses the assets, liabilities, and equities of an entity at a specified date in conformity with Generally Accepted Accounting Principals (GAAP).

Bond. A written promise to pay a designated sum of money (the principal) at a specific date in the future, along with periodic interest at a specific rate. The payment on bonds are identified as Debt Service. Bonds are generally used to obtain long-term financing for capital improvements.

Bond Funds. Resources derived from issuance of bonds for specific purposes and related Federal project grants used to finance capital expenditures.

Bond Rating. A rating (made by an established bond rating company) from a schedule of grades indicating the probability of timely repayment of principal and interest on bonds issued.

Budget (capital). A fiscal year budget for capital expenditures, i.e. items or projects of significant value with a probable life of one or more years, and the means of financing them.

GLOSSARY

Budget (operating). A plan of financial operation embodying an estimate of Adopted expenditures for a given fiscal year and the Adopted means of financing them (revenue estimates). The term is also used for the officially authorized maximum expenditure under which a government and its departments operate.

Budget Basis. The specific method used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAAP, cash, or modified accrual.

Budget Document (Program and Financial Plan). The official written statement prepared by the Village staff reflecting the decisions made by the Commission in their budget deliberations.

Budget Message. A general discussion of the Adopted budget written by the Village Manager to the Village Commission.

Budget Schedule. The schedule of key dates which a government follows in the preparation and adoption of the budget.

- C -

Capital Improvement Program. A projection of capital (long-lived and significant) expenditures over the coming five years. The method of financing is also indicated.

Capital Improvement Fund. An account used to segregate a portion of the government's equity to be used for future capital program expenditures.

Capital Outlay. Expenditures on fixed assets, which have a value of \$750 or more and have a useful economic lifetime of more than one year; or assets of any value if the nature of the item is such that it must be controlled for custody purposes as a fixed asset.

Capital Project. Major construction, acquisition, or renovation activities, which add value to a government's physical assets

or significantly increase their useful life. Also called capital improvement.

Consumer Price Index (CPI). A statistical description of price levels provided by the U.S. Department of labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

Contingency Account. An appropriation of money set aside for unexpected expenses.

Contractual Services. Services rendered to a government by private firms, individuals, or other governmental agencies. In North Bay Village, a number of services are provided on a contractual basis.

- D -

Debt Service Fund. Fund used to account for the accumulation of resources for and payment of general long term debt principal, interest, and related costs. The payment of principal and interest on borrowed funds.

Department. A major administrative segment of the Village, which indicates overall management responsibility for an operation or a group of related operations within a functional area. A department usually has more than one program and may have more than one fund.

Disbursement. The expenditure of monies from an account.

Distinguished Budget Presentation Awards Program. A voluntary award program administered by the Government Finance Officers Association (GFOA) to encourage governments to prepare effective budget documents.

- E -

Employee (or Fringe), Benefits. Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government's share of costs for Social Security and the deferred compensation, medical, and life insurance plans.

GLOSSARY

Encumbrance. Commitments of funds for contracts and services to be performed. When encumbrances are recorded, available appropriations are correspondingly reduced.

Enterprise Fund. Funds established to account for operations, which are financed and operated in a manner similar to private enterprises. The intent is that the expense of providing services to the public on a continuing basis (including depreciation) be financed or recovered primarily through user fees.

Estimated Revenues. Projections of funds to be received during the fiscal year.

Expenditure. The cost of goods delivered or services provided, including operating expenses, capital outlays, and debt service. Includes such things as paying salaries of police, fire and others, purchasing materials, electricity, water and gas and making long-term debt payments.

- F -

Financial Policy. A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investments. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year. The 12-month period to which the annual budget applies. The Village's fiscal year begins October 1st and ends on September 30th.

Fixed Assets. Assets of long-term character that are intended to continue to be held or used, such as land, building, machinery, furniture, and other equipment.

Franchise. A special privilege granted by a government permitting the continuing use of public property, such as Village streets, and usually involving the elements of monopoly and regulation.

Franchise Fees. Fees levied by the Village in return for granting a privilege, which permits the continual use of public property such as Village streets, and usually involves the elements of monopoly and regulation.

Fund. An independent fiscal and accounting entity with a self-balancing set of accounts. Funds are established to attain certain objectives or to simply segregate activities. Examples are the General Fund and the Enterprise Fund - Water & Sewer Utility.

Fund Balance. The excess of entity's assets over liabilities for a fund. A negative fund balance is sometimes called a deficit.

- G -

Generally Accepted Accounting Principles (GAAP). Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

General Fund. The fund that is available for any legal authorized purpose and which is therefore used to account for all revenues and all activities except those required to be accounted for in another fund.

General Ledger. A book, file, or other device, which contains the accounts needed to reflect the financial position and the results of operations of an entity. In double entry bookkeeping, the debits and credits in the general ledger are equal.

General Obligation Bonds. Bonds for the payment of which the full faith and credit of the issuing government are pledged. The Village currently has one series of General Obligations Bonds outstanding.

Goal. An attainable target for an organization. An organization's vision of the future.

Grant. A contribution by one governmental unit to another. The contribution is usually made to aid in the support of a specified function (for example recreation), but it is sometimes also for general purposes.

GLOSSARY

- O-

- I -

Infrastructure. The physical assets of a government (e.g., streets, water, sewer, public buildings and parks).

Inter-fund Transfer. Funds transferred from one fund to another.

Intergovernmental Revenue. Funds received from federal, state, and other local governmental sources in the form of shared revenues.

- L -

Liabilities. Debts or other legal obligation arising out of transactions in the past, which must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.

Line Item. A specific item defined by detail in a separate account in the financial records. Revenue and expenditure Justifications are reviewed, anticipated and appropriated at this level.

- M -

Mil of Tax. A rate of tax equal to \$1 for each \$1,000 of assessed property value. For instance, if a property has a taxable value of \$250,000 and the millage rate is 1, then the tax amount would be \$250.

Millage Rate. One mil equals \$1 of tax for each \$1,000 of property value. The millage rate is the total number of mills of tax assessed against this value.

Modified Accrual Accounting. A basis of accounting in which revenues are recorded when collectable within the current period or soon enough thereafter to be used to pay liabilities of the current period, and expenditures are recognized when the related liability is incurred.

Objective. A specific, measurable and observable activity which advances the organization toward its goal.

Objects of Expenditure. Expenditure classifications based upon the types or categories of goods and services purchased.

Obligations. Amounts which a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

Operating Revenue. Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earning, and grant revenues. Operating revenues are used to pay for day to day services.

Ordinance. A formal legislative enactment by a government. A law.

-P-

Personnel Services. Expenditures for salaries, wages, and related employee benefits.

Policy. A plan, course of action or guiding principle, designed to set parameters for decisions and actions.

Productivity. A measure of the service output of Village programs compared to the per unit of resource input invested.

Programs and Objectives. The descriptions of the structure, purposes, activities, tasks and volumes or frequencies of each organizational unit shown in the budget. The period spans the fiscal year.

Property Tax Rate. A tax based on the value of the property. It is also called an Ad Valorem tax. The tax is determined by multiplying the taxable value of the property by the millage rate.

- R -

Reserve. An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

Revenue. Money that the Village receives from a variety of sources such as taxes, fees and charges, grants, etc. that it uses to pay for service delivery and other items.

Risk Management. The identification and control of risk and liabilities incurred by a local government to conserve resources from accidental loss.

Rollback Millage Rate. The millage necessary to raise the same amount of Ad Valorem tax revenue as the previous year, excluding taxes from new construction. It represents the millage rate level for no tax increase.

- S -

Special Assessment. A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties. Some tax-exempt property in the affected area will also have to pay the special assessment. In Weston there are currently special assessments for the Indian Trace and Bonaventure

Surplus. The use of the term "surplus" in governmental accounting is generally discouraged because it creates a potential for misleading inference. Undesignated fund balance is used instead. The concept of "net worth" in commercial accounting is comparable to "fund balance" in government accounting. That portion of the fund balance, which is not reserved for specific purposes or obligations is called the undesignated fund balance: it is the true "surplus".

Tax Base. Total assessed valuation of real property within the Village.

Tax Levy. The total amount to be raised by general property taxes for purposes specified in the Tax Levy Ordinance.

Tax Rate. The amount of tax levied for each \$1,000 of assessed valuation.

Taxing Limit. The maximum rate at which the Village may levy a tax, which for Florida municipalities is 10 mills, or \$10 per thousand dollars of assessed value.

Truth-in-Millage (TRIM). A statement sent to all taxpayers in Florida advising them of the changes in the specific amounts of taxes they may be required to pay in the upcoming year and providing them with information on public hearing dates during which these tax levies will be decided (section 200.065

-U -

Undesignated Fund Balance. That portion of the fund balance available for use in subsequent budgets

User Fees. Charges for specific services provided only to those paying such charges

Utility Taxes. Municipal charges levied by the Village on every purchase of a public service within its corporate limits. Public service levied by the Village of North Bay Village include electric and gas service utility taxes.

