



## **ADDENDUM NO. 1**

April 16, 2025

**RFP#2025-003**

### **North Bay Village Financial Auditing Services**

**Bid Opening Date: Wednesday, April 23, 2025 @ 3:30PM (EST)**

1. Regarding page 11 of 64 of the RPF, please confirm that this RFP is for the September 30, 2024, yearend which is due to the State of Florida Auditor General by June 30, 2025.

**Answer: Yes**

2. How many years has the Village been using the current auditors?

**Answer: 2019-2023**

3. What was the fee for the ACFR preparation assistance provide by the external auditor in FY2023?

**Answer: \$65,300**

4. Were there any “out-of-scope” services performed by the current auditor during their tenure? If so, what were the related services and corresponding fees?

**Answer: No**

5. What ERP software is the Village currently using? Does the Village intend to update their current ERP platform in the near future?

**Answer: ERP 10 Tyler (No changes to be made)**

6. Please provide a copy of the current audit contract.

**Answer: (Enclosed)**

7. Please provide a copy of the most recent “Letter to Those Charged with Governance” issued by the auditor.

**Answer: (Enclosed)**

8. Does the Village plan to issue new debt in the upcoming fiscal year?

**Answer: No**

9. Has the Village completed the FY2023 audit? If so, please make the ACFR available.

**Answer: Yes**

10. The RFP price proposal form calls for a Florida State Loan (FSL) Audit. Please provide a copy of the most recent FSL Audit performed.

**Answer: (Enclosed)**

11. What were the fees paid for the most recent FSL audit?

**Answer: \$10,500**

12. The RFP price proposal form calls for The Children's Trust Program(TCT) Audit. Please provide a copy of the most recent TCT Audit performed.

**Answer: Yes**

13. What were the fees paid for the most recent TCT audit?

**Answer: \$10,500**

14. Were there any audit adjustments required for the 2023 audit? If so, please indicate the nature of each adjustment.

**Answer: No**

15. How many employees are currently employed within the Village's accounting department?

**Answer: 5**

16. The RFP includes a sample contract which omits, certain required language set forth by the U.S Generally Accepted Auditing Standards (GAAS), Government Auditing Standards, the Federal Uniform Guidance, the Florida Single Audit Act, and Chapter 10,550 of the Florida Auditor General. Such verbiage is standard and can be provided as an exhibit or engagement letter upon award. Please confirm an exhibit or engagement letter will be executed.

**Answer: If awarded a contract pursuant to the RFP, the Successful Proposer should be prepared to execute the Professional Services Agreement in substantially the form provided in the RFP. However, the Village is open to negotiating and modifying terms contained in the Professional Services Agreement to the extent necessitated by law, rules, regulations, and/or professional auditing industry standards.**

**The Village will *NOT* be executing any exhibit or engagement letter, though inclusion of such an engagement letter or exhibit may be incorporated into the final agreement with the Successful Proposer.**

17. Section 12.1 of the RFP contract includes an indemnification clause which can be interpreted to contradict the AICPA Code of Professional Conduct/Independence Rules ((ET sec. 1.228.020)). Please confirm the language can be tailored to allow the auditor to comply with the AICPA Code of Professional Conduct/Independence Rules.

**Answer:** To address AICPA Code of Professional Conduct/Independence Rules, the Village has revised the existing indemnification clause contained under Section 12.1 of the Sample Professional Services Agreement to clarify that the Consultant will not be held liable for damages, losses, or costs arising from lawsuits, claims, or settlements that are solely related to the Village's grossly negligent actions, including from any known misrepresentation by the Village's officers, agents, and employees. Paragraph 8 has also been modified to clarify termination procedures in the event of an impairment of the Consultant's independence in providing auditing services.

The Village may, at its discretion, negotiate further modifications if necessary to comply with AICPA Code of Professional Conduct Independence Rules with the Successful Proposer.

18. The RFP includes a sample contract which includes provisions which are not allowed in an independent auditor contract (e.g., workpapers are to be turned over to the Village). Please confirm, that the Village is open to tailoring the audit contract to allow a CPA Firm to adhere to the AICPA Rules and Regulations and remain Independent.

**Answer:** To address AICPA Rules and Regulations, the Village has revised Paragraph 16 of the Sample Professional Services Agreement to provide that Work Product audit documentation, such as work papers, shall not become the Property of the Village to the extent that the such Work Product audit documentation would undermine the independence or validity of auditing services, subject to the requirements of Chapter 119, Florida Statutes.

#### **A. IMPORTANT DATES**

1. The Question & Answer Deadline Date:

***The release of the Q&A: Wednesday, April 16, 2025 @ 3:30PM***

2. The Bid Closing Date:

***The Bid Closing Date is Wednesday, April 23, 2025 @ 3:30PM***

3. Evaluation of Bid Submittals Date:

***Evaluation of Bid Submittals on Friday, May 2, 2025***

4. Village Manager issues Recommendation to Commission Date:  
*Village Manager issues Recommendation to Commission on Tuesday, May 13, 2025\**
5. Commission Meeting to Award RFP to Contractor and Approve Agreement(s) Date:  
*Commission Meeting to award RFP to Contractor and Approve Agreement(s) on Tuesday, May 20, 2025*

**Note: \* Date is subject to change**





CABALLERO FIERMAN  
LLERENA + GARCIA LLP  
accountants | advisors

August 27, 2024

To Honorable Mayor, Village Commission and Village Manager  
North Bay Village, Florida  
1666 Kennedy Causeway, Suite 300  
North Bay Village, FL 33141

Re: Engagement letter with Caballero Fierman Llerena & Garcia, LLP ("We", "our" or "us")

We are pleased to confirm our understanding of the services we are to provide for North Bay Village, Florida (the "Village") for the fiscal year ended September 30, 2023 (with an option to renew for the fiscal year ending September 30, 2024).

#### **Audit Scope and Objectives**

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of the Village as of and for the fiscal year ended September 30, 2023. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Village's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Village's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Budgetary Comparison Schedules
- 3) Schedule of the Village's Proportionate Share of the Net Pension Liability – FRS and HIS
- 4) Schedule of the Village's Contributions – FRS and HIS
- 5) Schedule of the Village's Total OPEB Liability and Related Ratios

We have also been engaged to report on supplementary information other than RSI that accompanies the Village's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditors' report on the financial statements.

- 1) Schedule of Expenditures of Federal Awards and State Financial Assistance
- 2) Combining and Individual Fund Financial Statements and Schedules

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

- 1) Introductory Section
- 2) Statistical Section



The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditors' report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and Chapter 10.550, Rules of the Auditor General.

#### **Auditors' Responsibilities for the Audit of the Financial Statements and Single Audit**

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; the provisions of the Uniform Guidance and Chapter 10.550, Rules of the Auditor General, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance and Chapter 10.550, Rules of the Auditor General, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.



We have identified the following significant risk of material misstatement as part of our audit planning:

- Management override of controls

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of financial statements does not relieve you of your responsibilities.

#### **Audit Procedures—Internal Control**

We will obtain an understanding of the Village and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance and Chapter 10.550, Rules of the Auditor General, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program and state project. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance and Chapter 10.550, Rules of the Auditor General.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, the Uniform Guidance, and Chapter 10.550, Rules of the Auditor General.

#### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Village's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance and Chapter 10.550, Rules of the Auditor General require that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal and state statutes, regulations, and the terms and conditions of federal awards and state projects applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* and the *State Projects Compliance Supplement* (collectively, the "Compliance Supplements"), for the types of compliance requirements that could have a direct and material effect on each of the Village's major programs. For federal programs and state projects that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplements identify as being subject to audit. The purpose of these procedures will be to express an opinion on the Village's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance and Chapter 10.550, Rules of the Auditor General.



### **Other Services**

We will also assist in preparing the financial statements and related notes of the Village in conformity with accounting principles generally accepted in the United States of America based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

### **Employment Eligibility**

Effective January 1, 2021, Section 448.095, Florida Statutes, requires all contractors entering into a contract with the Plan to register with the E-Verify system operated by the United States Department of Homeland Security to verify the employment eligibility of all of its newly hired employees. Accountant/auditor meets the definition of "Contractor" as defined in Section 448.095, Florida Statutes. Accountant/auditor verifies that it has registered with and uses the E-Verify system.

### **Responsibilities of Management for the Financial Statements and Single Audit**

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards and state financial assistance, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal and state statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards and state financial assistance, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance and Chapter 10.550, Rules of the Auditor General; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards and state financial assistance; federal award programs and state projects; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees



who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance and Chapter 10.550, Rules of the Auditor General, it is management's responsibility to evaluate and monitor noncompliance with federal and state statutes, regulations, and the terms and conditions of federal awards and state projects; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan (if any).

You are responsible for identifying all federal awards and state projects received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards and state financial assistance (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance and Chapter 10.550, Rules of the Auditor General. You agree to include our report on the schedule of expenditures of federal awards and state financial assistance in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards and state financial assistance. You also agree to make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards and state financial assistance in accordance with the Uniform Guidance and Chapter 10.550, Rules of the Auditor General; (2) you believe the schedule of expenditures of federal awards and state financial assistance, including its form and content, is stated fairly in accordance with the Uniform Guidance and Chapter 10.550, Rules of the Auditor General; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards and state financial assistance.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

#### **Engagement Administration, Fees, and Other**

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.



At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to the Village; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Caballero Fierman Llerena & Garcia, LLP and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the applicable oversight agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Caballero Fierman Llerena & Garcia, LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the applicable oversight agency. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Andrew S. Fierman, CPA is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to them.

Our fee for these services will be \$65,300. If a Federal or Florida Single Audit is required, the fees would be \$10,500 for a Federal Single Audit (up to two major programs) and \$10,500 for a Florida Single Audit (up to two major programs). Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. If the Village desires to exercise the renewal option for the fiscal year ending September 30, 2024, the fee will be \$68,500. If a Federal or Florida Single Audit is required for the fiscal year ending September 30, 2024 (option year), the fees would be \$11,000 for a Federal Single Audit (up to two major programs) and \$11,000 for a Florida Single Audit (up to two major programs).

These fees are based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered as work progresses and are payable on presentation. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination.

Our audit engagement ends on delivery of our audit report. Any follow-up services that might be required will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

As a result of the services we provide to you pursuant to this engagement letter, and/or as a result of our prior or future services to the Village, we may be required or requested to provide information or documents to you or a third-party in connection with a legal, arbitration or administrative proceeding (including a grand jury investigation) in which we are not a party. If this occurs, our efforts in complying with such requests or demands will be deemed part of this



engagement and we shall be entitled to compensation for our time and reimbursement for our reasonable out-of-pocket expenditures (including legal fees of counsel of our own choosing) in complying with such request or demand. This is not intended, however, to relieve us of our duty to observe the confidentiality requirements of our profession.

The Village hereby indemnifies Caballero Fierman Llerena & Garcia, LLP and its partners, principals, and employees, and holds them harmless from all claims, liabilities, losses, and costs arising in circumstances where there has been a known misrepresentation by a member of the Village's management, regardless of whether such person was acting in the Village's interest. This indemnification will survive termination of this letter of engagement.

The parties to this engagement agree that any dispute that may arise regarding the meaning, performance, or enforcement of this engagement will be submitted to mediation, either prior to the filing of any legal action, or upon service of any lawsuit, upon written request of any party to the engagement. The party requesting mediation shall select the mediation provider from the list of mediation training providers approved by the Florida Supreme Court. The mediation shall be conducted in accordance with the Commercial Mediation Rules of the American Arbitration Association or such other rules as may be agreed upon by the parties. The results of this mediation shall not be binding upon either party. Costs of any mediation proceeding shall be shared equally by both parties. The parties shall be responsible for their own legal fees incurred during the mediation. The venue of the mediation shall be in Miami-Dade County, Florida.

If mediation is unsuccessful, and/or if any legal proceedings are filed, by entering into this engagement, the Village and we each expressly agree and acknowledge that Circuit Court for the Eleventh Judicial Circuit of Florida in and for Miami-Dade County, in Miami, Florida, and the United States District Court for the Southern District of Florida, in Miami, Florida, shall each have exclusive and sole jurisdiction for any action arising from, from relating to or in connection with this engagement letter, or any course of conduct, course of dealing, statement or actions by us or the Village and their respective employees, representatives, or agents. You expressly acknowledge that you voluntarily submit to personal jurisdiction in the State of Florida for any such legal action.

**WE AND THE VILLAGE EACH HEREBY KNOWINGLY, VOLUNTARILY AND INTENTIONALLY WAIVE ANY RIGHT EITHER MAY HAVE TO A TRIAL BY JURY IN RESPECT TO ANY LITIGATION OR LEGAL PROCEEDINGS BASED HEREON, OR ARISING OUT OF, UNDER OR IN CONNECTION WITH THIS ENGAGEMENT LETTER OR ANY COURSE OF CONDUCT, COURSE OF DEALING, STATEMENT (WHETHER VERBAL OR WRITTEN) OR ACTIONS OF EITHER US OR THE VILLAGE.**

The provisions of the immediately preceding last two paragraphs of this engagement letter are each a material inducement for us to accept this engagement in accordance with the provisions of this engagement letter. The terms and provisions of this engagement letter, any course of conduct, course of dealing and/or action on our part and/or by the Village and our relationship with the Village shall be governed by the laws of the State of Florida. In any litigation brought either by us or the Village, the prevailing party shall be entitled to an award of its reasonable attorneys' fees and costs incurred, including through all appeals.

Our audit is intended for the benefit of the Village. The audit will not be planned or conducted in contemplation of reliance by any third party or with respect to any specific transaction. Therefore, items of possible interest to a third party will not be specifically addressed and matters may exist that would be assessed differently by a third party, possibly in connection with a specific transaction.

If you intend to publish or otherwise reproduce the financial statements together with our report (or otherwise make reference to our Firm) in a document that contains other information, you agree to provide us with a draft of the document to read and comment on before it is printed and distributed. Furthermore, you agree that the terms of this engagement do not encompass an undertaking by us (1) to consent, by means of separate letter or otherwise, to the inclusion of our auditor's report on the financial statements referred to above in a filing with a Federal or state regulatory agency or otherwise reissue our report for purposes of a securities offering or other financing transaction, or (2) to acknowledge reliance on our report by others.

With regard to the electronic dissemination of the audited financial statements, including financial statements published electronically on a website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document. Further, you hereby authorize Caballero Fierman Llerena & Garcia, LLP to electronically submit to your employees or to others as you may request or as may be necessary to perform our engagement, any financial statements, workpapers, and other information related to our services under this agreement. By your signature below, you acknowledge and agree to hold Caballero Fierman Llerena & Garcia, LLP harmless from any damages, claims, liabilities, losses, and costs (including legal fees of counsel of our own choosing) whatsoever that might be caused by the electronic transmission or submission of this data.



We acknowledge your right to terminate our services at any time, and you acknowledge our right to resign at any time (including instances where in our judgment, our independence has been impaired or we can no longer rely on the integrity of management), subject in either case to our right to payment for all direct or indirect charges incurred through the date of termination or resignation or thereafter as circumstances and this engagement agreement may require.

This engagement letter reflects the entire agreement between us relating to the services covered by this letter. It replaces and supersedes any previous proposals, correspondence and understandings, whether written or oral. If any portion of this agreement is held to be void, invalid or otherwise unenforceable, in whole or in part, the remaining portions of this agreement shall remain in effect. The agreements of the Village and Caballero Fierman Llerena & Garcia, LLP contained in this engagement letter shall survive the completion or termination of this engagement.

#### **Reporting**

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Honorable Mayor, Village Commission and Village Manager. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditors' report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Village's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Village's internal control and compliance. The Uniform Guidance and Chapter 10.550, Rules of the Auditor General report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance and Chapter 10.550, Rules of the Auditor General. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of continued service to the Village and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

#### **This engagement letter is renewable**

Very truly yours,



Andrew S. Fierman, CPA  
Partner  
Caballero Fierman Llerena & Garcia, LLP

#### **RESPONSE:**

This letter correctly sets forth the understanding of the Village.

By: 

Title: CITY MANAGER

Date: 9/6/2024



**PROFESSIONAL SERVICES AGREEMENT**

**BETWEEN**

**NORTH BAY VILLAGE**

**AND**

**[INSERT NAME]**

**THIS AGREEMENT** (this “Agreement”) is made effective as of the \_\_\_\_\_ day of \_\_\_\_\_, 2025 (the “Effective Date”), by and between **NORTH BAY VILLAGE, FLORIDA**, a Florida municipal corporation, (the “Village”) and **[INSERT NAME] [type of entity] [if out of state entity, add and confirm that the entity is: authorized to do business in Florida]** (hereinafter, the “Consultant”).

**WHEREAS**, the Village is in need of financial auditing services (the “Services”), all as set forth in greater detail in the Scope of Services attached hereto as Exhibit “A”; and

**WHEREAS**, on **[DATE]**, the Village Commission adopted Resolution No. 2025-\_\_\_\_\_, establishing an Auditor Selection Committee (the “Committee”) to competitively procure the Services in accordance with Section 218.391, Florida Statutes; and

**WHEREAS**, on March 28, 2025, the Village issued Request for Proposals No. 2025-003 (the “RFP”) for the Services, which RFP is incorporated herein by reference as though fully set forth; and

**WHEREAS**, the Consultant submitted a proposal in response to the RFP which is attached hereto as Exhibit “B”; and

**WHEREAS**, on **[DATE]**, the Village Commission adopted Resolution No. 2025-\_\_\_\_\_, selecting the Consultant for the provision of the Services; and

**WHEREAS**, the Village desires to engage the Consultant to perform the Services and provide the deliverables as specified below.

**NOW, THEREFORE**, in consideration of the mutual covenants and conditions contained herein, the Village and the Consultant agree as follows:

**1. Scope of Services.**

1.1. Consultant shall provide the Services for the Village’s annual financial audits, as required pursuant to Section 218.39, Florida Statutes, and on an as-needed basis for other Village auditing projects as set forth in further detail in Exhibit “A” and in accordance with the Proposal attached hereto as Exhibit “B,” and the Engagement Letter attached hereto as Exhibit “C,” which Exhibits are incorporated herein by reference (the “Services”).

1.2. Consultant shall furnish all reports, documents, and information obtained pursuant to this Agreement, and recommendations during the term of this Agreement (hereinafter "Deliverables") to the Village.

1.3. The Consultant shall abide by the terms and requirements of the RFP, as though fully set forth herein.

## **2. Term/Commencement Date.**

2.1. The term of this Agreement shall be from the Effective Date through three (3) years thereafter, unless earlier terminated in accordance with Paragraph 8. Additionally, the Village Manager may renew this Agreement for two additional one-year periods on the same terms as set forth herein upon written notice to the Consultant.

2.2. Consultant agrees that time is of the essence and Consultant shall complete the Services within the term of this Agreement, unless extended by the Village Manager.

## **3. Compensation and Payment.**

3.1. Compensation for Services provided by Consultant shall be in accordance with the Proposal attached hereto as Exhibit "A."

3.2. Consultant shall deliver an invoice to Village no more often than once per month detailing Services completed and the amount due to Consultant under this Agreement. Fees shall be paid in arrears each month, pursuant to Consultant's invoice, which shall be based upon the percentage of work completed for each task invoiced. The Village shall pay the Consultant in accordance with the Florida Prompt Payment Act after approval and acceptance of the Services by the Village Manager.

## **4. Subconsultants.**

4.1. The Consultant shall be responsible for all payments to any subconsultants and shall maintain responsibility for all work related to the Services.

4.2. Consultant may only utilize the services of a particular subconsultant with the prior written approval of the Village Manager, which approval may be granted or withheld in the Village Manager's sole and absolute discretion.

## **5. Village's Responsibilities.**

5.1. Village shall make available any maps, plans, existing studies, reports, staff and representatives, and other data pertinent to the Services and in possession of the Village, and provide criteria requested by Consultant to assist Consultant in performing the Services.

5.2. Upon Consultant's request, Village shall reasonably cooperate in arranging access to public information that may be required for Consultant to perform the Services.

**6. Consultant's Responsibilities; Representations and Warranties.**

6.1. The Consultant shall exercise the same degree of care, skill and diligence in the performance of the Services as is ordinarily provided by a consultant under similar circumstances. If at any time during the term of this Agreement or within two (2) years from the completion of this Agreement, it is determined that the Consultant's Deliverables or Services are incorrect, not properly rendered, defective, or fail to conform to Village requests, the Consultant shall at Consultant's sole expense, immediately correct its Deliverables or Services.

6.2. The Consultant hereby warrants and represents that at all times during the term of this Agreement it shall maintain in good standing all required licenses, certifications and permits required under Federal, State and local laws applicable to and necessary to perform the Services for Village as an independent contractor of the Village. Consultant further warrants and represents that it has the required knowledge, expertise, and experience to perform the Services and carry out its obligations under this Agreement in a professional and first class manner.

6.3. The Consultant represents that is an entity validly existing and in good standing under the laws of Florida. The execution, delivery and performance of this Agreement by Consultant have been duly authorized, and this Agreement is binding on Consultant and enforceable against Consultant in accordance with its terms. No consent of any other person or entity to such execution, delivery and performance is required.

**7. Conflict of Interest.**

7.1. To avoid any conflict of interest or any appearance thereof, Consultant shall not, for the term of this Agreement, provide any consulting services to any private sector entities (developers, corporations, real estate investors, etc.), with any current, or foreseeable, adversarial issues in the Village.

**8. Termination.**

8.1. The Village Manager, without cause, may terminate this Agreement upon five (5) calendar days' written notice to the Consultant, or immediately with cause.

8.2. Upon receipt of the Village's written notice of termination, Consultant shall immediately stop work on the project unless directed otherwise by the Village Manager.

8.3. In the event of termination by the Village, the Consultant shall be paid for all work accepted by the Village Manager up to the date of termination, provided that the Consultant has first complied with the provisions of Paragraph 8.4.

**8.4.** The Consultant shall transfer all books, records, reports, working drafts, documents, maps, and data pertaining to the Services and the project to the Village, in a hard copy and electronic format within fourteen (14) days from the date of the written notice of termination or the date of expiration of this Agreement.

**8.5.** Subject to a fifteen (15) calendar day opportunity to cure, the Consultant may terminate this Agreement if, in the Consultant's professional judgment and in accordance with the AICPA Code of Professional Conduct, applicable law, or other applicable professional auditing standards, circumstances arise which could impair the Consultant's independence or the Consultant can no longer rely on the integrity of management or circumstances arise which delay or prohibit the Consultant from performing services in accordance with professional auditing standards or the terms of this Agreement to the Consultant's satisfaction. If the Village fails to cure within the cure period, this Agreement shall be terminated immediately.

## **9. Insurance.**

**9.1.** Consultant shall secure and maintain throughout the duration of this agreement insurance of such types and in such amounts not less than those specified below as satisfactory to Village, naming the Village as an Additional Insured, underwritten by a firm rated A-X or better by A.M. Best and qualified to do business in the State of Florida. The insurance coverage shall be primary insurance with respect to the Village, its officials, employees, agents, and volunteers naming the Village as additional insured. Any insurance maintained by the Village shall be in excess of the Consultant's insurance and shall not contribute to the Consultant's insurance. The insurance coverages shall include at a minimum the amounts set forth in this section and may be increased by the Village as it deems necessary or prudent.

9.1.1. Commercial General Liability coverage with limits of liability of not less than a \$1,000,000 per Occurrence combined single limit for Bodily Injury and Property Damage. This Liability Insurance shall also include Completed Operations and Product Liability coverages and eliminate the exclusion with respect to property under the care, custody and control of Consultant. The General Aggregate Liability limit and the Products/Completed Operations Liability Aggregate limit shall be in the amount of \$2,000,000 each.

9.1.2. Workers Compensation and Employer's Liability insurance, to apply for all employees for statutory limits as required by applicable State and Federal laws. The policy(ies) must include Employer's Liability with minimum limits of \$1,000,000.00 each accident. No employee, subcontractor or agent of the Consultant shall be allowed to provide Services pursuant to this Agreement who is not covered by Worker's Compensation insurance. In order for this requirement to be waived, Consultant must provide proof of exemption from such laws. Information regarding eligibility for an exemption from the State of Florida Workers' Compensation Law is available at:

<https://www.myfloridacfo.com/Division/wc/PublicationsFormsManualsReports/Brochures/Key-Coverage-and-Eligibility.pdf>.

Exemptions may be applied for online through the Florida Department of Financial Services, Division of Workers' Compensation at:

<https://www.myfloridacfo.com/Division/wc/Employer/Exemptions/default.htm>.

9.1.3. Business Automobile Liability with minimum limits of \$1,000,000 per occurrence, combined single limit for Bodily Injury and Property Damage. Coverage must be afforded on a form no more restrictive than the latest edition of the Business Automobile Liability policy, without restrictive endorsements, as filed by the Insurance Service Office, and must include Owned, Hired, and Non-Owned Vehicles.

9.1.4. Professional Liability Insurance in an amount of not less than \$1,000,000.00 per occurrence, single limit. If Professional Liability Insurance is required, the Village shall select this box: ☒.

**9.2. Certificate of Insurance.** Certificates of Insurance shall be provided to the Village, reflecting the Village as an Additional Insured (except with respect to Professional Liability Insurance and Worker's Compensation Insurance), no later than ten (10) days after award of this Agreement and prior to the execution of this Agreement by Village and prior to commencing Services. Each certificate shall include no less than (30) thirty-day advance written notice to Village prior to cancellation, termination, or material alteration of said policies or insurance. The Consultant shall be responsible for assuring that the insurance certificates required by this Section remain in full force and effect for the duration of this Agreement, including any extensions or renewals that may be granted by the Village. The Certificates of Insurance shall not only name the types of policy(ies) provided, but also shall refer specifically to this Agreement and shall state that such insurance is as required by this Agreement. The Village reserves the right to inspect and return a certified copy of such policies, upon written request by the Village. If a policy is due to expire prior to the completion of the Services, renewal Certificates of Insurance shall be furnished thirty (30) calendar days prior to the date of their policy expiration. Each policy certificate shall be endorsed with a provision that not less than thirty (30) calendar days' written notice shall be provided to the Village before any policy or coverage is cancelled or restricted. Acceptance of the Certificate(s) is subject to approval of the Village.

**9.3. Additional Insured.** Except with respect to Professional Liability Insurance and Worker's Compensation Insurance, the Village is to be specifically included as an Additional Insured for the liability of the Village resulting from Services performed by or on behalf of the Consultant in performance of this Agreement. The Consultant's insurance, including that applicable to the Village as an Additional Insured, shall apply on a primary basis and any other insurance maintained by the Village shall be in excess of and shall not contribute to the Consultant's insurance.

The Consultant's insurance shall contain a severability of interest provision providing that, except with respect to the total limits of liability, the insurance shall apply to each Insured or Additional Insured (for applicable policies) in the same manner as if separate policies had been issued to each.

**9.4. Deductibles.** All deductibles or self-insured retentions must be declared to and be reasonably approved by the Village. The Consultant shall be responsible for the payment of any deductible or self-insured retentions in the event of any claim.

**9.5.** The provisions of this section shall survive termination of this Agreement.

**10. Nondiscrimination.** During the term of this Agreement, Consultant shall not discriminate against any of its employees or applicants for employment because of their race, color, religion, sex, or national origin, and will abide by all Federal and State laws regarding nondiscrimination.

**11. Attorneys Fees and Waiver of Jury Trial.**

**11.1.** In the event of any litigation arising out of this Agreement, the prevailing party shall be entitled to recover its attorneys' fees and costs, including the fees and expenses of any paralegals, law clerks and legal assistants, and including fees and expenses charged for representation at both the trial and appellate levels.

**11.2. IN THE EVENT OF ANY LITIGATION ARISING OUT OF THIS AGREEMENT, EACH PARTY HEREBY KNOWINGLY, IRREVOCABLY, VOLUNTARILY AND INTENTIONALLY WAIVES ITS RIGHT TO TRIAL BY JURY.**

**12. Indemnification.**

**12.1.** Consultant shall indemnify and hold harmless the Village, its officers, agents and employees, from and against any and all demands, claims, losses, suits, liabilities, causes of action, judgment or damages, arising from Consultant's performance or non-performance of any provision of this Agreement, including, but not limited to, liabilities arising from contracts between the Consultant and third parties made pursuant to this Agreement. Consultant shall reimburse the Village for all its expenses including reasonable attorneys' fees and costs incurred in and about the defense of any such claim or investigation and for any judgment or damages arising from Consultant's performance or non-performance of this Agreement. Nothing herein shall be interpreted to require the Consultant to indemnify the Village for damages, losses, or costs arising from lawsuits, claims, or settlements that are solely related to the Village's grossly negligent actions, including from any known misrepresentation by the Village's officers, agents, and employees.

**12.2.** Nothing herein is intended to serve as a waiver of sovereign immunity by the Village nor shall anything included herein be construed as consent to be sued

by third parties in any matter arising out of this Agreement or any other contract. The Village is subject to section 768.28, Florida Statutes, as may be amended from time to time.

**12.3.** The provisions of this section shall survive termination of this Agreement.

**13. Notices/Authorized Representatives.** Any notices required by this Agreement shall be in writing and shall be deemed to have been properly given if transmitted by hand-delivery, by registered or certified mail with postage prepaid return receipt requested, or by a private postal service, addressed to the parties (or their successors) at the addresses listed on the signature page of this Agreement or such other address as the party may have designated by proper notice.

**14. Governing Law and Venue.** This Agreement shall be construed in accordance with and governed by the laws of the State of Florida. Venue for any proceedings arising out of this Agreement shall be proper exclusively in Miami-Dade County, Florida.

**15. Entire Agreement/Modification/Amendment.**

**15.1.** This writing contains the entire Agreement of the parties and supersedes any prior oral or written representations. No representations were made or relied upon by either party, other than those that are expressly set forth herein.

**15.2.** No agent, employee, or other representative of either party is empowered to modify or amend the terms of this Agreement, unless executed with the same formality as this document.

**16. Ownership and Access to Records and Audits.**

**16.1.** Consultant acknowledges that all non-confidential audit workpapers, analyses, reports, compiled information, and all similar or related information (whether patentable or not) which relate to Services to the Village which are conceived, developed or made by Consultant during the term of this Agreement ("Work Product") belong to the Village. Consultant shall promptly disclose such Work Product to the Village and perform all actions reasonably requested by the Village (whether during or after the term of this Agreement) to establish and confirm such ownership (including, without limitation, assignments, powers of attorney and other instruments). Notwithstanding anything contained herein and subject to Chapter 119, Florida Statutes, Work Product in the form of audit documentation, including work papers, shall remain the property of the Consultant in accordance with applicable professional standards. Based on the sole and absolute discretion of the Consultant and subject to Chapter 119, Florida Statutes, the Consultant shall provide access to such Work Product, provided such access does not undermine the independence or the validity of the audit process.

**16.2.** Consultant agrees to keep and maintain public records in Consultant's possession or control in connection with Consultant's performance under this Agreement. The Village Manager or her designee shall, during the term of this

Agreement and for a period of seven (7) years from the date of termination of this Agreement, have access to and the right to examine and audit any records of the Consultant involving transactions related to this Agreement. Consultant additionally agrees to comply specifically with the provisions of Section 119.0701, Florida Statutes. Consultant shall ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed, except as authorized by law, for the duration of the Agreement, and following completion of the Agreement until the records are transferred to the Village.

- 16.3.** Upon request from the Village's custodian of public records, Consultant shall provide the Village with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided by Chapter 119, Florida Statutes, or as otherwise provided by law.
- 16.4.** Unless otherwise provided by law, any and all non-confidential workpapers, including but not limited to reports, surveys, and other data and documents provided or created in connection with this Agreement are and shall remain the property of the Village.
- 16.5.** Upon completion of this Agreement or in the event of termination by either party, any and all public records relating to the Agreement in the possession of the Consultant shall be delivered by the Consultant to the Village Manager, at no cost to the Village, within seven (7) days. All such records stored electronically by Consultant shall be delivered to the Village in a format that is compatible with the Village's information technology systems. Once the public records have been delivered upon completion or termination of this Agreement, the Consultant shall destroy any and all duplicate public records that are exempt or confidential and exempt from public records disclosure requirements.
- 16.6.** Any compensation due to Consultant shall be withheld until all records are received as provided herein.
- 16.7.** Consultant's failure or refusal to comply with the provisions of this section shall result in the immediate termination of this Agreement by the Village.
- 16.8.** Notice Pursuant to Section 119.0701(2)(a), Florida Statutes. **IF THE CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS: ALBA L. CHANG, CMC, 1666 KENNEDY CAUSEWAY, SUITE 300, NORTH BAY VILLAGE, FL 33141, 305-756-7171, VILLAGECLERK@NBVILLAGE.COM.**



- 17. Nonassignability.** This Agreement shall not be assignable by Consultant unless such assignment is first approved by the Village Manager. The Village is relying upon the apparent qualifications and expertise of the Consultant, and such firm's familiarity with the Village's area, circumstances and desires.
- 18. Severability.** If any term or provision of this Agreement shall to any extent be held invalid or unenforceable, the remainder of this Agreement shall not be affected thereby, and each remaining term and provision of this Agreement shall be valid and be enforceable to the fullest extent permitted by law.
- 19. Independent Contractor.** The Consultant and its employees, volunteers and agents shall be and remain an independent contractor and not an agent or employee of the Village with respect to all of the acts and services performed by and under the terms of this Agreement. This Agreement shall not in any way be construed to create a partnership, association or any other kind of joint undertaking, enterprise or venture between the parties.
- 20. Compliance with Laws.** The Consultant shall comply with all applicable laws, ordinances, rules, regulations, and lawful orders of public authorities in carrying out Services under this Agreement, and in particular shall obtain all required permits from all jurisdictional agencies to perform the Services under this Agreement at its own expense.
- 21. Waiver.** The failure of either party to this Agreement to object to or to take affirmative action with respect to any conduct of the other which is in violation of the terms of this Agreement shall not be construed as a waiver of the violation or breach, or of any future violation, breach or wrongful conduct.
- 22. Survival of Provisions.** Any terms or conditions of either this Agreement that require acts beyond the date of the term of the Agreement, shall survive termination of the Agreement, shall remain in full force and effect unless and until the terms or conditions are completed and shall be fully enforceable by either party.
- 23. Prohibition of Contingency Fees.** The Consultant warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the Consultant, to solicit or secure this Agreement, and that it has not paid or agreed to pay any person(s), company, corporation, individual or firm, other than a bona fide employee working solely for the Consultant, any fee, commission, percentage, gift, or any other consideration, contingent upon or resulting from the award or making of this Agreement.
- 24. State Required Affidavits.** By entering into this Agreement, the Consultant agrees to review and comply with the following state affidavit requirements:
- 24.1. Public Entity Crimes Affidavit.** Consultant shall comply with Section 287.133, Florida Statutes (Public Entity Crimes Statute), notification of which is hereby incorporated herein by reference, including execution of any required affidavit.

**24.2. Scrutinized Companies.** Consultant certifies that it is not on the Scrutinized Companies that Boycott Israel List or engaged in a boycott of Israel. Pursuant to section 287.135, Florida Statutes, the Village may immediately terminate this Agreement at its sole option if the Consultant is found to have submitted a false certification; or if the Consultant is placed on the Scrutinized Companies that Boycott Israel List or is engaged in the boycott of Israel during the term of the Agreement. If this Agreement is for more than one million dollars, the Consultant certifies that it is also not on the Scrutinized Companies with Activities in Sudan, Scrutinized Companies with Activities in the Iran Terrorism Sectors List, Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or engaged with business operations in Cuba or Syria as identified in Section 287.135, Florida Statutes. Pursuant to Section 287.135, Florida Statutes, the Village may immediately terminate this Agreement at its sole option if the Consultant is found to have submitted a false certification; or if the Consultant is placed on the Scrutinized Companies with Activities in Sudan List, Scrutinized Companies with Activities in the Iran Terrorism Sectors List, Scrutinized Companies with Activities in Iran Petroleum Energy Sector List, or engaged with business operations in Cuba or Syria during the term of the Agreement.

**24.3. E-Verify Affidavit.** In accordance with Section 448.095, Florida Statutes, the Village requires all contractors doing business with the Village to register with and use the E-Verify system to verify the work authorization status of all newly hired employees. The Village will not enter into a contract unless each party to the contract registers with and uses the E-Verify system. The contracting entity must provide of its proof of enrollment in E-Verify. For instructions on how to provide proof of the contracting entity's participation/enrollment in E-Verify, please visit: <https://www.e-verify.gov/faq/how-do-i-provide-proof-of-my-participationenrollment-in-e-verify>. By entering into this Agreement, the Consultant acknowledges that it has read Section 448.095, Florida Statutes; will comply with the E-Verify requirements imposed by Section 448.095, Florida Statutes, including but not limited to obtaining E-Verify affidavits from subcontractors; and has executed the required affidavit attached hereto and incorporated herein.

**24.4. Noncoercive Conduct Affidavit.** Pursuant to Section 787.06, Florida Statutes, a nongovernmental entity executing, renewing, or extending a contract with a governmental entity is required to provide an affidavit, signed by an officer or a representative of the nongovernmental entity under penalty of perjury, attesting that the nongovernmental entity does not use coercion for labor or services as defined in Section 787.06(2)(a), Florida Statutes. By entering into this Agreement, the Consultant acknowledges that it has read Section 787.06, Florida Statutes, and will comply with the requirements therein, and has executed the required affidavit attached hereto and incorporated herein.

**24.5. Prohibition on Contracting with Entities of Foreign Concern.** Pursuant to Section 287.138, Florida Statutes (which is expressly incorporated herein by reference), a governmental entity may not knowingly enter into a contract with an

entity which would give access to an individual's personal identifying information if (a) the entity is owned by the government of a foreign country of concern; (b) the government of a foreign country of concern has a controlling interest in the entity; or (c) the entity is organized under the laws of or has its principal place of business in a foreign country of concern. By entering into this Agreement, the Consultant acknowledges that it has read Section 287.138, Florida Statutes, and complies with the requirements therein, and has executed the required affidavit attached hereto and incorporated herein.

**25. Counterparts.** This Agreement may be executed in several counterparts, each of which shall be deemed an original and such counterparts shall constitute one and the same instrument.

**26. Non-Exclusive Agreement.** The Village reserves the right to procure or acquire similar services from another provider while this Agreement is in full force and effect.

**27. Most Favored Nation.** If during the term of this Agreement, Consultant enters into an agreement with another municipality or county ("Other Governmental Entity"), the terms of which agreement include more favorable terms with the Other Governmental Entity than this Agreement, then upon written request of the Village, Consultant shall negotiate and enter into a new agreement with the Village which shall include the more favorable compensation terms extended to the Other Governmental Entity. Consultant shall notify the Village within 30 days if it enters into an agreement with an Other Governmental Entity that has more favorable terms than this Agreement and the Village shall have the right to receive the more favorable terms immediately.

**28. Termination Due To Lack of Funding.** This Agreement is subject to the condition precedents that: (i) Village funds are available, appropriated and budgeted, for the Services annually for each year of the Term; (ii) the Village secures and obtains any necessary proceeds, grants or loans for the accomplishment of the Services pursuant to any borrowing legislation adopted by the Village Commission relative to the Services; and (iii) the Village Commission enacts legislation or other necessary resolutions, which awards and authorizes the execution of this Agreement and the annual appropriation and budgeting for the Services. The Village represents to Consultant that the Village has adopted a resolution authorizing execution of this Agreement, if required by applicable law.

**29. Background Checks.** Prior to the execution of this Agreement, the Consultant shall furnish the Village with a copy of a screening and background check, including a criminal background check for Consultant, its officials, agents, employees or subcontractors providing Services under this Agreement. The Consultant shall be responsible for updating the Village in writing with any additions and deletions of the individuals authorized to provide Services under this Agreement. In the event that additional individuals are authorized to perform such Services, the Consultant shall furnish the Village with a copy of a screening and background check, including a criminal background check, prior to such individual commencing such Services. It shall be in the Village Manager's complete and sole discretion as to whether the type

of check and the results are acceptable. If compliance with this section is required, the Village shall select this box: ☐.

**30. Conflicts; Order of Priority.** This document without exhibits is referred to as the “Base Agreement.” In the event of a conflict between the terms of this Agreement and any exhibits or attachments hereto, or any documents incorporated herein by reference, the conflict shall be resolved in the following order of priorities and the more stringent criteria for performance of the Services shall apply:

**30.1.** First Priority: Base Agreement;

**30.2.** Second Priority: Exhibit A – Scope of Services.

**[Remainder of page intentionally left blank. Signature pages follow.]**

**IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be executed the day and year as first stated above.

**NORTH BAY VILLAGE**

By: \_\_\_\_\_  
Frank Rollason  
Village Manager

Attest:

By: \_\_\_\_\_  
Alba L. Chang, CMC  
Village Clerk

Approved as to form and legal sufficiency:

By: \_\_\_\_\_  
Weiss Serota Helfman Cole & Bierman, P.L.  
Village Attorney

**Addresses for Notice:**

North Bay Village  
Attn: Frank Rollason  
Village Manager  
1666 Kennedy Causeway, 3<sup>rd</sup> Floor  
North Bay Village, FL 33141  
305-758-7171 (telephone)  
Villagemanager@nbvillage.com (email)

**With a copy to:**

Weiss Serota Helfman Cole & Bierman, P.L.  
Attn: Haydee Sera, Esq.  
North Bay Village Attorney  
2800 Ponce de Leon Boulevard, 12<sup>th</sup> Floor  
Coral Gables, FL 33134  
hsera@wsh-law.com (email)

**CONSULTANT**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Entity: \_\_\_\_\_

Note: If the entity is an LLC and the Operating Agreement requires more than one Managers' signature, this Agreement must be executed by all Managers required by the Operating Agreement.

**Addresses for Notice:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_(telephone)  
\_\_\_\_\_(email)

**With a copy to:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_(telephone)  
\_\_\_\_\_(email)

## E-VERIFY AFFIDAVIT

In accordance with Section 448.095, Florida Statutes, the Village requires all contractors doing business with the Village to register with and use the E-Verify system to verify the work authorization status of all newly hired employees. The Village will not enter into a contract unless each party to the contract registers with and uses the E-Verify system.

**The contracting entity must provide of its proof of enrollment in E-Verify.** For instructions on how to provide proof of the contracting entity's participation/enrollment in E-Verify, please visit: <https://www.e-verify.gov/faq/how-do-i-provide-proof-of-my-participationenrollment-in-e-verify>

By signing below, the contracting entity acknowledges that it has read Section 448.095, Florida Statutes and will comply with the E-Verify requirements imposed by it, including but not limited to obtaining E-Verify affidavits from subcontractors.

☐ **Check here to confirm proof of enrollment in E-Verify has been attached to this Affidavit.**

In the presence of:

Signed, sealed and delivered by:

\_\_\_\_\_  
Witness #1 Print Name: \_\_\_\_\_

\_\_\_\_\_  
Print Name: \_\_\_\_\_

\_\_\_\_\_  
Witness #2 Print Name: \_\_\_\_\_

\_\_\_\_\_  
Title: \_\_\_\_\_

\_\_\_\_\_  
Entity Name: \_\_\_\_\_

### ACKNOWLEDGMENT

State of Florida

County of \_\_\_\_\_

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, by \_\_\_\_\_ (name of person) as \_\_\_\_\_ (type of authority) for \_\_\_\_\_ (name of party on behalf of whom instrument is executed).

\_\_\_\_\_  
Notary Public (Print, Stamp, or Type as Commissioned)

\_\_\_\_\_  
Personally known to me; or

\_\_\_\_\_  
Produced identification (Type of Identification: \_\_\_\_\_)

\_\_\_\_\_  
Did take an oath; or

\_\_\_\_\_  
Did not take an oath

**AFFIDAVIT ATTESTING TO  
NONCOERCIVE CONDUCT FOR LABOR OR SERVICES**

Effective July 1, 2024, Section 787.06, Florida Statutes, a nongovernmental entity executing, renewing, or extending a contract with a governmental entity is required to provide an affidavit, signed by an officer or a representative of the nongovernmental entity under penalty of perjury, attesting that the nongovernmental entity does not use coercion for labor or services as defined in Section 787.06(2)(a), Florida Statutes.

By signing below, **I hereby affirm under penalty of perjury that:**

1. I have read Section 787.06, Florida Statutes, and understand that this affidavit is provided in compliance with the requirement that, upon execution, renewal, or extension of a contract between a nongovernmental entity and a governmental entity, the nongovernmental entity must attest to the absence of coercion in labor or services.
2. I am an officer or representative of \_\_\_\_\_, a nongovernmental entity.
3. \_\_\_\_\_ does not use coercion for labor or services as defined in the relevant section of the law.

In the presence of:

**Under penalties of perjury, I declare  
that I have read the foregoing and the  
facts stated in it are true:**

\_\_\_\_\_  
Witness #1 Print Name: \_\_\_\_\_

\_\_\_\_\_  
Print Name: \_\_\_\_\_

\_\_\_\_\_  
Title: \_\_\_\_\_

\_\_\_\_\_  
Witness #2 Print Name: \_\_\_\_\_

\_\_\_\_\_  
Entity Name: \_\_\_\_\_

**OATH OR AFFIRMATION**

State of Florida

County of \_\_\_\_\_

Sworn to (or affirmed) and subscribed before me by means of ☐ physical presence or ☐ online notarization, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_ (name of person) as \_\_\_\_\_ (type of authority) for \_\_\_\_\_ (name of party on behalf of whom instrument is executed).

\_\_\_\_\_  
Notary Public (Print, Stamp, or Type as Commissioned)

\_\_\_\_\_  
Personally known to me; or

\_\_\_\_\_  
Produced identification (Type of Identification: \_\_\_\_\_)

\_\_\_\_\_  
Did take an oath; or

\_\_\_\_\_  
Did not take an oath

**AFFIDAVIT REGARDING PROHIBITION ON CONTRACTING WITH  
ENTITIES OF FOREIGN COUNTRIES OF CONCERN**

Pursuant to Section 287.138, Florida Statutes (which is expressly incorporated herein by reference), a governmental entity may not knowingly enter into a contract with an entity which would give access to an individual's personal identifying information if (a) the entity is owned by the government of a foreign country of concern; (b) the government of a foreign country of concern has a controlling interest in the entity; or (c) the entity is organized under the laws of or has its principal place of business in a foreign country of concern.

This affidavit must be completed by an officer or representative of an entity submitting a bid, proposal, or reply to, or entering into, renewing, or extending, a contract with a governmental entity which would grant the entity access to an individual's personal identifying information.

1. \_\_\_\_\_ ("entity") does not meet any of the criteria in paragraphs (2)(a)-(c) of Section 287.138, F.S.

In the presence of:

**Under penalties of perjury, I declare that I have read the foregoing and the facts stated in it are true:**

Witness #1 Print Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Witness #2 Print Name: \_\_\_\_\_

Entity Name: \_\_\_\_\_

**OATH OR AFFIRMATION**

State of Florida

County of \_\_\_\_\_

Sworn to (or affirmed) and subscribed before me by means of ☐ physical presence or ☐ online notarization, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_ (name of person) as \_\_\_\_\_ (type of authority) for \_\_\_\_\_ (name of party on behalf of whom instrument is executed).

\_\_\_\_\_  
Notary Public (Print, Stamp, or Type as Commissioned)

\_\_\_\_\_  
Personally known to me; or

\_\_\_\_\_  
Produced identification (Type of Identification: \_\_\_\_\_)

\_\_\_\_\_  
Did take an oath; or

\_\_\_\_\_  
Did not take an oath



**EXHIBIT A**  
**SCOPE OF SERVICES**

The Scope of Services are those contained in the Proposal dated \_\_\_\_\_, 2024, attached hereto and incorporated herein by reference.

**OR**

The Scope of Services set forth herein shall collectively be referred to as the “Services.” Specifically, Consultant’s Services shall include, but not be limited to, the following:



## Accountants Advisors

February 28, 2025

Honorable Mayor and Members of the Village Commission  
1666 John F Kennedy Causeway  
North Bay Village, Florida 33141

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of North Bay Village, Florida (the "Village") for the fiscal year ended September 30, 2023. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards* and the Uniform Guidance, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated August 27, 2024. Professional standards also require that we communicate to you the following information related to our audit.

### Significant Audit Matters

#### *Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Village are described in Note 1 to the financial statements. As described in Note 1 to the financial statements, the City changed accounting policies related to subscription-based information technology arrangements by adopting Statement of Governmental Accounting Standards (GASB Statement) No. 96, *Subscription-Based Information Technology Arrangements*, in 2023. We noted no transactions entered into by the Village during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the Village's financial statements were:

Management's estimate of collectability of accounts receivable and postretirement obligations. We evaluated the key factors and assumptions used to develop the allowance in determining that it is reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting the financial statements were:

- The disclosure of the deposits and investments in Note 3 to the financial statements.
- The disclosure of long-term debt in Note 7 to the financial statements.
- The disclosure of commitments and contingencies in Note 11 to the financial statements.

The financial statement disclosures are neutral, consistent, and clear.

#### *Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit other than delays in receipt of information which delayed completion of the audit.

#### *Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. A list of material misstatements detected as a result of audit procedures and corrected by management can be found in the accompanying Appendix A to this letter.

### *Disagreements with Management*

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditors' report. We are pleased to report that no such disagreements arose during the course of our audit.

### *Management Representations*

We have requested certain representations from management that are included in the management representation letter dated February 28, 2025.

### *Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Village's financial statements or a determination of the type of auditors' opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

### *Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Village's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

During our audit for the fiscal year ended September 30, 2023 we identified one (1) significant deficiency and one (1) instance of noncompliance. These matters are further discussed in the Schedule of Findings and Questioned Costs.

### Other Matters

We applied certain limited procedures to Management's Discussion and Analysis, the Budgetary Comparison Schedules and the GASB – required supplementary information (RSI) for pensions and OPEB, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on Combining Non-major Fund Financial Statements and the Schedule of Expenditures of Federal Awards, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We were not engaged to report on Introductory Section and the Statistical Section, which accompany the financial statements but are not RSI. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

### Restriction on Use

This information is intended solely for the use of the Village Commission and management of the Village and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

*Caballero Fierman Llerena & Garcia, LLP*



## APPENDIX A

|  |   | <u>Debit</u>             | <u>Credit</u>            |
|--|---|--------------------------|--------------------------|
| To record prior period adjustment to remove retainage payable cleared up in the current year |   |                          |                          |
| 325-61-630-6201  | Buildings-Island Walk Project           | 76,099.00                |                          |
| 325-00-284-2700  | Fund Balance-Unassigned                 |                          | 76,099.00                |
| Total  |   | <u><b>76,099.00</b></u>  | <u><b>76,099.00</b></u>  |
| To reclassify capital outlay to improvements other than buildings                            |   |                          |                          |
| 365-00-164-9000  | Improvements Other Than Buildings       | 214,581.00               |                          |
| 365-60-535-6304  | Lift Stations                           |                          | 214,581.00               |
| Total  |   | <u><b>214,581.00</b></u> | <u><b>214,581.00</b></u> |
| To record change in unavailable revenues (Gov-Wide)  |   |                          |                          |
| 950-00-223-0600  | Deferred Inflows - Unavailable Revenues | 100,000.00               |                          |
| 950-00-312-3126  | SurTax - Transportation                 | 1,311.00                 |                          |
| 950-00-223-0600  | Deferred Inflows - Unavailable Revenues |                          | 1,311.00                 |
| 950-00-334-3344  | State Grant                             |                          | 100,000.00               |
| Total  |   | <u><b>101,311.00</b></u> | <u><b>101,311.00</b></u> |
| To recognize FY2022 unavailable CITT revenue in FY2023                                       |   |                          |                          |
| 115-00-223-0600  | Deferred Inflows - Unavailable Revenue  | 52,127.00                |                          |
| 115-00-312-3126  | SurTax - Transportation                 |                          | 52,127.00                |
| Total  |   | <u><b>52,127.00</b></u>  | <u><b>52,127.00</b></u>  |



## NORTH BAY VILLAGE, FL



Annual Comprehensive Financial  
Report for the Fiscal Year Ended

September 30, 2023

**ANNUAL COMPREHENSIVE FINANCIAL REPORT**  
**NORTH BAY VILLAGE, FLORIDA**  
**FOR THE FISCAL YEAR ENDED**  
**SEPTEMBER 30, 2023**

**Prepared By**  
**The Finance Department**

**NORTH BAY VILLAGE, FLORIDA**  
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# INTRODUCTORY SECTION

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# North Bay Village

## Administrative Offices

1666 Kennedy Causeway, Suite 300 North Bay Village, FL 33141

Tel: (305) 756-7171 Fax: (305) 756-7722 Website:

[www.nbvillage.com](http://www.nbvillage.com)

February 28, 2025

The Honorable Mayor Rachel Streitfeld and  
The Members of the Village Commission, and  
The Citizens of North Bay Village

In accordance with Section 11.45, and Section 218.39 Florida Statutes and Section 4.01 of North Bay Village, Florida's ("the Village") Charter, submitted herewith is the Village's Annual Comprehensive Financial Report (the "ACFR") for the fiscal year ended September 30, 2023.

The financial statements included in this report conform to generally accepted accounting principles in the United States ("GAAP") as prescribed by the Governmental Accounting Standards Board ("GASB"). The Village is responsible for the accuracy of the data and the completeness and fairness of the presentation, including all disclosures. The financial statements have been audited by Caballero Fierman Llerena & Garcia, LLP. The independent auditors have issued an unmodified opinion that this report fairly presents the financial position of the Village and complies with all reporting standards noted above.

The contents of this report are aimed at compliance with GASB pronouncements, including Statement No. 34, requiring the preparation of government-wide financial statements on a full accrual basis of accounting for all funds and including Management's Discussion and Analysis.

## THE REPORTING ENTITY AND ITS SERVICES

The Village was incorporated on June 4, 1945, and is a political subdivision of the State of Florida. The Village operates under a Commission-Manager form of government and provides General Government, Public Safety, Utility and Community Services to its residents and business community. The Mayor and four (4) Commissioners are responsible for establishing the Village's policies. The Mayor and Commission appoint the Village Manager who is the Chief Administrative Officer of the Village and is responsible for implementing policies adopted by the Commission.

This report includes all of the funds for which the Village is financially accountable. Although Miami-Dade County, Miami-Dade Fire and Rescue, Miami-Dade Library, Florida Inland Navigation District, South Florida Water Management District and the Children's Trust levy and collect taxes on property located within the Village's corporate limits, financial information on these taxing authorities is not included in this report since each has a separate elected governing body, are legally separate and are fiscally independent of the Village. Annual financial reports of these units of government are available upon request from each authority.

The Village consists of an area of approximately .80 square miles, with a population of 7,930 residents. The actual land area is .37 square miles, and the remaining is the waters of Biscayne Bay that surrounds the Village. Currently there are various new mixed-use, residential, and commercial developments in the Village's review and approval process. One of the attractions for new development is that North Bay Village is a 3-island paradise surrounded by Biscayne Bay. The Village is working on a Bay Walk as well as the Boardwalk project to provide public access and show off the beautiful views of Biscayne Bay.

### Fiscal Year 2023

The combination of a mix of small (older) and larger (newer) condominiums along with the Village location on Biscayne Bay has allowed the taxable value to recover from the most recent real estate volatility. The Village's current taxable value of approximately \$1.31 billion shows 96.6% improvement since the lowest taxable values in 2012.

### **MAJOR INITIATIVES**

The Village, in 2023 continued to work on major repairs and improvements to the Village's infrastructure.

- The Village was awarded \$1.55 million by the Florida Inland Navigation District for the construction of the Island Walk North Plaza and for the construction of the Vogel Park Marine Facility.
- Construction started on the Island Walk North Plaza, a project funded by the Florida Department of Transportation and the Florida Inland Navigation District, along with funds from the Village.
- Pursued grants for the redevelopment of Schonberger Park and for the acquisition of 7560 West Treasure Drive as part of the Village's Stormwater Master Plan.
- Construction started on improvements to the wastewater pump station on the Village's Galleon Street property estimated to be completed by Summer 2024, funded by the Clean Water State Revolving Loan Fund from the Florida Department of Environmental Protection and from state appropriations.
- Construction for Phase II of the Village-wide sidewalk installation, replacement, and repairs estimated underway.
- Ongoing - Rehabilitation of Sewer Manholes and Laterals with construction estimated to be completed by December 2023.

In August 2023, the Village also initiated a new Parks and Recreation program, offering free youth sports and activities to residents and students at Treasure Island Elementary School.

In addition, the following major capital improvements are in process at the end of fiscal year 2023 and should be completed in 2024 and 2025.

- The design and permitting phase are underway for Phase III of the ADA Sidewalk Improvement Project. This project is being funded from monies from the Florida Department of Transportation and state appropriations.
- A new municipal complex to provide for a permanent home for Village government and a public safety complex (to include a fire station operated by Miami-Dade County) has moved into the design phase. An RFP to select a contractor is anticipated to be published in the Spring of 2025.



- An RFP was prepared for the development and operation of a sports complex and academy, recreational facilities, municipal office, and other amenities (“Galleon/TIES”). This will be a public-private partnership and will house the Police Department, Dispatch, and Code. It was published in November 2021 and awarded in 2023.

## **FINANCIAL INFORMATION**

### **Internal Accounting Control**

Management of the Village is responsible for establishing and maintaining internal controls designed to ensure that adequate accounting data is compiled to allow for the preparation of financial statements in conformity with GAAP. Internal control is designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that: (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

All internal control evaluations occurred within the above framework. We believe that the Village’s internal accounting controls adequately safeguard assets and provide reasonable assurance of proper recording of financial transactions.

### **Budgetary Control**

An annual appropriated budget is adopted for all governmental funds except for the Federal Forfeiture Fund, State Forfeiture Fund, Police Improvement Trust Fund (Special Revenue Funds) and Parks Improvement Fund (Capital Project Fund). In accordance with Village Ordinance, appropriations are legally controlled at the Department level. Encumbrance accounting, under which purchase orders and other commitments for the expenditure of funds are recorded in the accounting records, is utilized throughout the fiscal year.

### **Overview of Financial Activity**

The accompanying financial statements reflect that the Village has continued to expand its services to meet the demands of its residential and business communities. A summary of the major financial activities is included in the Management Discussion and Analysis Section of this report.

### **Fund Balances**

Fund balances classified as restricted are those with externally enforceable limitations on use. Fund balances classified as committed can only be used for specific purposes determined by formal action of the Village Commission through an ordinance. Commitments can only be changed or lifted by the Village Commission through an ordinance. Assigned fund balances are amounts that the Village intends to use for a specific purpose but are neither restricted nor committed. Unassigned fund balance can be viewed as the net resources available at the end of the year.

### **Retirement Programs**

The Village contributes to the Florida Retirement system (FRS) which is the basic defined benefit pension plan for most Village employees. The FRS contributions are based on employee classifications. The Village also contributes to a defined contribution plan for 2 employees that remained when the Village converted to the FRS. The plans currently cover all full-time and part-time employees of the Village. Under these plans, the Village contributes between 10.82% and 29.01% to the FRS. The employees covered by the FRS System contribute 3.0% of salary. The employees covered by the defined contribution plan contribute 5.5 % of salary through a bi-weekly payroll deduction and the Village contributes 13.5 %.

### Labor Contracts

The Village has Collective Bargaining Agreements (CBA) with two unions. A new agreement for the union for sworn police officers (FOP) was approved and the new CBA expires September 30, 2025. The other union (FOPA) covers the non-managerial and blue-collar work force. The new FOPA contract expires September 30, 2025.

### Financing Programs and Debt Administration

The Village currently has thirteen outstanding long-term debt issues. The Village has seven water and sewer infrastructure loans through the Florida Department of Environmental Protection (DEP). The seven loans are accounted for entirely in the Utility Fund and are paid from customer charges for services. These loans have various interest rates ranging from .09% to 2.99%. The last loan will be paid off in October 2037. The principal outstanding on the water and sewer infrastructure loans as of September 30, 2023, totaled \$9,286,897.

The Village has four General Obligation (GO) bond issues outstanding. They were issued in 2010, 2011, 2022 and 2023 and will be paid off in December 2031, June 2028, June 2032, and June 2038, respectively. The total principal outstanding on the GO bonds as of September 30, 2023, is \$13,820,716.

The Village in May 2018 issued a \$2,350,000 taxable note for the purchase of the Sakura property. The purchase price was \$2,295,000 and had a coupon interest rate of 3.336%. This was a 3 year note with a balloon payment of \$2,270,000 in July 2021. In May 2021, the note was refinanced for a 15-year term. The new note bears interest of 2.984% and is payable semiannually while principal ranging from \$125,000 to \$190,000 is payable annually on July 1 of each year through July 1, 2036. The note is secured by all non-ad valorem revenues which are legally available to make debt payments when due. The outstanding principal balance as of September 30, 2023, is \$2,095,000.

In fiscal year ended September 30, 2020, the Village borrowed \$1,500,000 relating to a Road Improvement Revenue Note, Series 2020, for the purpose of financing the costs of improvements to the Village's roadways and paying costs of issuance of the note. The note bears interest of 1.221% and is payable semiannually while principal ranging from \$90,000 to \$110,000 is payable annually on July 1 of each year through July 1, 2035, when the remaining balance of \$1,500,000 is due. The note is secured by all non-ad valorem revenues which are legally available to make debt payments when due. The outstanding principal balance as of September 30, 2023, is \$1,220,000.

## **OTHER INFORMATION**

### Independent Audit

In accordance with Section 11.45(3) (a) (4), Florida Statutes, and 4.1 of the Village Charter, the Village engaged the firm of Caballero Fierman Llerena & Garcia, LLP, to perform the independent audit of the Village's accounts and records. The independent auditors' reports are included in the Financial Section.

### Acknowledgements

The preparation of this report could not have been completed without the efficient and dedicated services of the entire Finance Department. We express our appreciation to all members of the Department who assisted and contributed to its preparation. We also wish to thank the Village Mayor and Commission for their interest and support in planning and conducting the Village's financial operations in a responsible and progressive manner.

Respectfully submitted,



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Frank Rollason, Village Manager



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Mayte D Gamiotea, Chief Financial Officer



Government Finance Officers Association

Certificate of  
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Reporting

Presented to

**North Bay Village  
Florida**

For its Annual Comprehensive  
Financial Report  
For the Fiscal Year Ended

September 30, 2022

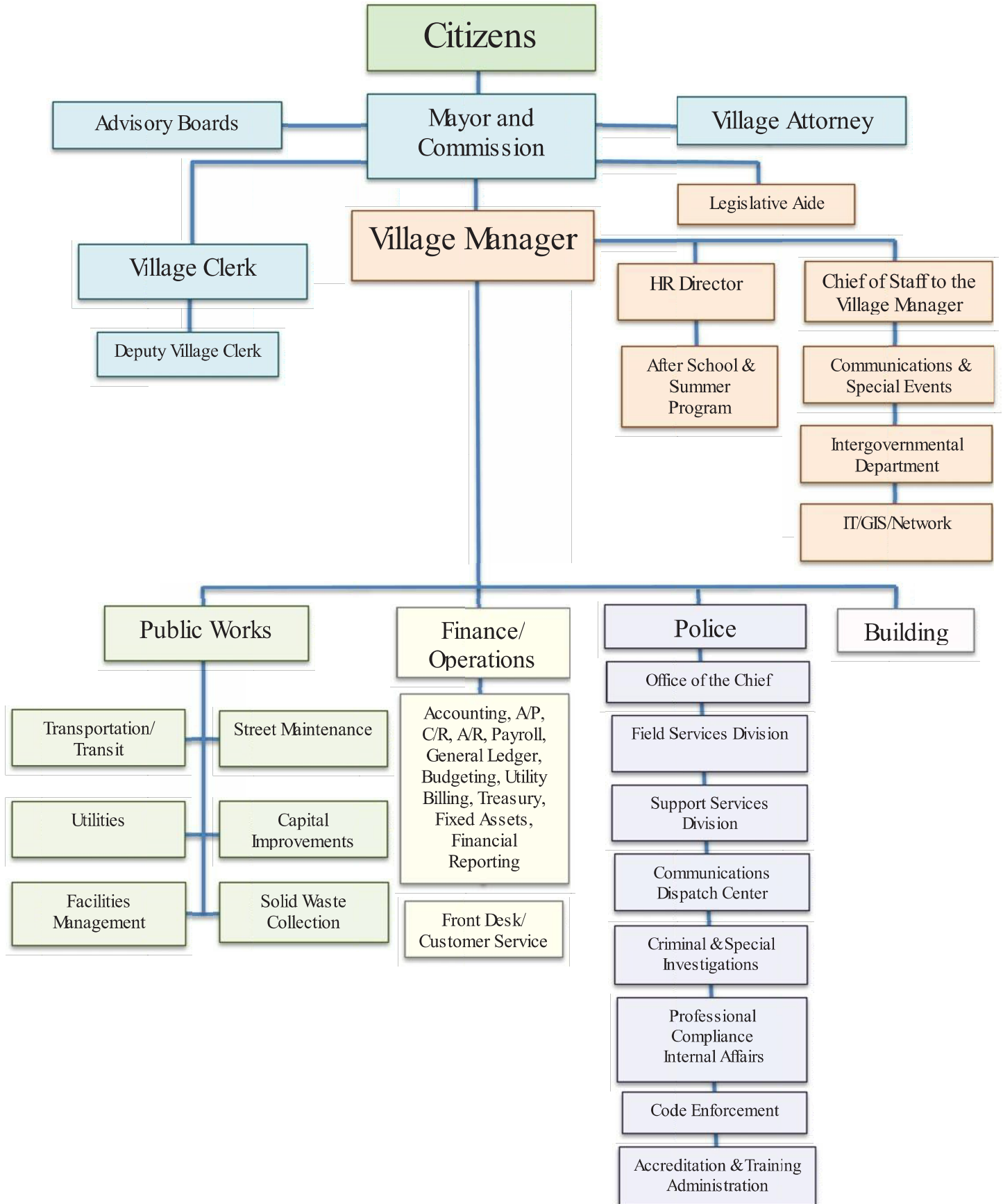
*Christopher P. Morill*

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Executive Director/CEO



## ORGANIZATIONAL CHART



**NORTH BAY VILLAGE, FLORIDA**  
**LIST OF ELECTED AND PRINCIPAL OFFICIALS**  
**SEPTEMBER 30, 2023**

| <u>Title</u>            | <u>Name</u>       |
|-------------------------|-------------------|
| Mayor                   | Rachel Streitfeld |
| Vice Mayor              | Goran Cuk         |
| Commissioner            | Richard Chervony  |
| Commissioner            | Andy Daro         |
| Commissioner            | Doris Acosta      |
| Village Manager         | Frank Rollason    |
| Village Clerk           | Alba Chang        |
| Village Attorney        | Haydee Sera       |
| Chief Financial Officer | Mayte Gamiotea    |
| Police Chief            | Carlos Noriega    |

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## FINANCIAL SECTION

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## INDEPENDENT AUDITORS' REPORT

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Accountants  
Advisors

## INDEPENDENT AUDITORS' REPORT

Honorable Mayor and Members of the Village Commission  
North Bay Village, Florida

### Report on the Audit of the Financial Statements

#### **Opinions**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of North Bay Village, Florida (the Village) as of and for the fiscal year ended September 30, 2023, and the related notes to the financial statements, which collectively comprise the Village's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Village as of September 30, 2023, and the respective changes in financial position and, where applicable, cash flows thereof for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Basis for Opinions**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Village and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Village's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

#### **Auditors' Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Village's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, the budgetary comparison schedules, the Schedules of the Village's Net Pension Liabilities and Contributions, and the Schedule of Changes in the Village's Total OPEB Liability and Related Ratios on pages 4–9 and 45–52 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### ***Supplementary Information***

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Village's basic financial statements. The accompanying combining and individual nonmajor fund financial statements and Schedule of Expenditures of Federal Awards, as required by *Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

### ***Other Information***

Management is responsible for the other information included in the annual report. The other information comprises the introductory and statistical sections but does not include the basic financial statements and our auditors' report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

**Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated February 28, 2025, on our consideration of the Village's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Village's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Village's internal control over financial reporting and compliance.

*Caballero Fierman Llerena & Garcia, LLP*

Caballero Fierman Llerena & Garcia, LLP  
Miami, Florida  
February 28, 2025

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**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**(Required Supplementary Information)**

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**NORTH BAY VILLAGE, FLORIDA**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**SEPTEMBER 30, 2023**

As management of the North Bay Village, Florida (the "Village"), we offer readers of the accompanying financial statements this narrative overview and analysis of the financial activities of the Village for the fiscal year ended September 30, 2023.

**Financial Highlights**

The assets and deferred outflows of resources of the Village exceeded its liabilities and deferred inflows of resources at the close of the most recent fiscal year by \$23,110,873 (total net position). Governmental activities net position amounted to \$10,401,554, and business-type net position amounted to \$12,709,319. Net position increased by \$5,705,347, during the current fiscal year. The increase in total net position was the result of an increase in the Village's cash position of \$10,059,988 and in capital assets net of depreciation of \$639,333 that outpaced an increase in total liabilities of \$5,407,964 (from various activities, but mostly attributed to pension-related items and the issuance of debt).

For the fiscal year ended September 30, 2023, the Village's governmental activities revenues and expenses were \$19,289,118, and \$13,702,610, respectively. Transfers out to business-type activities amounted to \$1,320,145. As a result, governmental net position increased by \$4,266,363 before taking into account the \$38,337 adjustment to the prior period's net position for corrections of errors in accounting for leases and for retainage payables. This increase in net position, when compared to the prior year's increase of \$2,582,253, is reflective of increases in grants and contributions received along with increases in tax revenues and investment income (due to favorable market conditions) of \$4,143,997 that exceeded the increase in expenses of the governmental activities of \$1,531,436 and an increase in the transfers to the business-type activities of \$928,451.

For the fiscal year ended September 30, 2023, the Village's business-type activities revenues and expenses were \$8,108,043, and \$7,989,204, respectively. As a result, combined with transfers in from governmental activities of \$1,320,145, business-type activities net position increased by \$1,438,984. The current year increase in net position was primarily the result of a \$193,168 increase in capital grants and contributions combined with an increase of \$928,451 in transfers from the Village's governmental activities funds, offset by an increase in current year expenses of \$699,123.

At the close of the current fiscal year, the Village's governmental funds reported combined fund balances of \$24,994,812, an increase of \$11,922,414, in comparison with the prior year. Approximately 32% of this amount (\$8,121,422) is unrestricted and spendable. This amount represents 81% of the fiscal year's General Fund expenditures, or 9½ months of operations. This is more than double the balance as of the end of the prior year.

**Overview of the Financial Statements**

This discussion and analysis are intended to serve as an introduction to the Village's basic financial statements. The Village's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, 3) and notes to the basic financial statements. This report also contains supplementary information in addition to the basic financial statements.

**Government-wide financial statements** - The government-wide financial statements, which consist of the following two statements described below, were designed to provide readers with a broad overview of the Village's finances, in a manner similar to a private-sector business.

The statement of net position presents information on all the Village's assets, liabilities, and deferred inflows/outflows of resources, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Village is improving or deteriorating. This statement represents full accrual accounting, including the recording (net of depreciation) of infrastructure such as roads and streets.

The statement of activities presents information showing how the Village's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes, earned but unused vacation leave, and long-term obligations in the governmental funds) of the government-wide financial statements distinguish functions of the Village that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the Village include general

**NORTH BAY VILLAGE, FLORIDA**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**SEPTEMBER 30, 2023**

government, public safety, building, planning, and zoning, public works and parks and recreation. The business type activities of the Village include water, sanitation, sewer, and storm water operations. The government-wide financial statements can be found on pages 10 and 11 of this report.

**Fund financial statements** - A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Village, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All the funds of the Village can be divided into two categories: governmental funds and proprietary funds.

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike government-wide financial statements, governmental financial statements focus on near-term inflows and outflows of spendable resources, as well as balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term funding and financing requirements. Governmental funds use a modified accrual basis of accounting. It recognizes revenues when they become available and measurable and, with a few exceptions, records expenditures when liabilities are incurred.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the Village's near-term funding and financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Village maintains eighteen individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund, the American Recovery Plan Act (ARPA) Fund, the Capital Projects GOB Fund and the Capital Projects GOB 2022 Parks Project, which are considered Major Funds. Data from the other fourteen governmental funds are combined into a single aggregated presentation. Individual fund data for each of these other major governmental funds is provided in the form of combining statements in the combining and individual fund statements and schedules section of this report.

The governmental fund financial statements can be found on pages 12 through 15 of this report.

**Proprietary funds** - The Village maintains one type of proprietary fund referred to as an enterprise fund. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements and are used to account for water, sewer, sanitation, and stormwater operations.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the utility operations and the storm water operations. Proprietary funds utilize full accrual accounting. The proprietary fund financial statements can be found on pages 16 through 18 of this report.

**Notes to the basic financial statements** - The notes provide additional, important, and expansive information that is essential for a full understanding of the data provided in the government-wide and fund financial statements. Readers should not overlook this important section of the financial statements. The notes to the basic financial statements can be found on pages 19 through 44 of this report.

**Other information** - In addition to the basic financial statements and accompanying notes, this report also presents required supplementary information concerning the Village's General Fund and American Recovery Plan Act (ARPA) Fund budgetary schedules and progress in funding its obligation to provide OPEB benefits to its employees and the Village's pension liability and its contributions to fund that liability. Required supplementary information can be found on pages 45 through 47 of this report.

The combining statements referred to earlier in connection with non-major governmental funds are presented immediately following the required supplementary information. Combining and individual fund statements and schedules can be found on pages 53 through 56 of this report.

**NORTH BAY VILLAGE, FLORIDA**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**SEPTEMBER 30, 2023**

**Government-Wide Financial Analysis**

**Net position** - As noted earlier, net position over time may serve as a useful indicator of the Village's financial position. In the case of the Village, total assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$23,110,873, at the close of September 30, 2023. Governmental activities net position totaled \$10,401,554, and business-type activities net position totaled \$12,709,319. The following table presents a condensed statement of net position as compared to the prior year:

|                                  | Governmental Activities |                     | Business-Type Activities |                      | Total                |                      |
|----------------------------------|-------------------------|---------------------|--------------------------|----------------------|----------------------|----------------------|
|                                  | 2023                    | 2022                | 2023                     | 2022                 | 2023                 | 2022                 |
| Current and other assets         | \$ 27,072,394           | \$ 17,055,736       | \$ 6,876,214             | \$ 6,593,146         | \$ 33,948,608        | \$ 23,648,882        |
| Restricted assets                | 1,472,191               | 1,468,226           | 517,209                  | 505,582              | 1,989,400            | 1,973,808            |
| Capital assets, net              | 14,193,388              | 13,987,393          | 18,241,343               | 17,808,005           | 32,434,731           | 31,795,398           |
| Total assets                     | <u>42,737,973</u>       | <u>32,511,355</u>   | <u>25,634,766</u>        | <u>24,906,733</u>    | <u>68,372,739</u>    | <u>57,418,088</u>    |
| Deferred outflows of resources   | <u>2,299,668</u>        | <u>2,576,897</u>    | <u>376,681</u>           | <u>405,623</u>       | <u>2,676,349</u>     | <u>2,982,520</u>     |
| Current and other liabilities    | 6,100,981               | 7,257,282           | 2,485,219                | 2,488,679            | 8,586,200            | 9,745,961            |
| Long-term liabilities            | 27,581,892              | 20,318,050          | 10,646,395               | 11,342,512           | 38,228,287           | 31,660,562           |
| Total liabilities                | <u>33,682,873</u>       | <u>27,575,332</u>   | <u>13,131,614</u>        | <u>13,831,191</u>    | <u>46,814,487</u>    | <u>41,406,523</u>    |
| Deferred inflows of resources    | <u>953,214</u>          | <u>1,339,392</u>    | <u>170,514</u>           | <u>210,830</u>       | <u>1,123,728</u>     | <u>1,550,222</u>     |
| Net investment in capital assets | 6,710,170               | 6,049,864           | 8,327,805                | 7,982,938            | 15,037,975           | 14,032,802           |
| Restricted                       | 16,675,781              | 9,086,678           | -                        | -                    | 16,675,781           | 9,086,678            |
| Unrestricted (deficit)           | (12,984,397)            | (8,963,014)         | 4,381,514                | 3,287,397            | (8,602,883)          | (5,675,617)          |
| Total net position               | <u>\$ 10,401,554</u>    | <u>\$ 6,173,528</u> | <u>\$ 12,709,319</u>     | <u>\$ 11,270,335</u> | <u>\$ 23,110,873</u> | <u>\$ 17,443,863</u> |

By far, the largest portion of the Village's net position reflects its investment in capital assets (e.g., land, buildings, machinery, equipment, vehicles, and infrastructure), net of depreciation and less any related outstanding debt that was used to acquire those assets (\$15,037,975). The Village uses these capital assets to provide a variety of services to its citizens. Accordingly, these assets are not available for future spending. Although the Village's investment in capital assets is reported net of related debt, it should be noted that the resources used to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion (\$16,675,781) of the Village's net position represents resources that are subject to external restrictions on how they may be used. Of that amount, \$11,043,375 must be used for certain capital projects; \$3,250,866 must be used for certain transportation-related activities; \$264,601 must be used for certain law enforcement activities; and \$52,649, must be used for various recreation and human services activities. The remaining balance of (\$8,602,883) represents a deficit net position. This deficit net position is mainly the result of the Governmental Accounting Standards Board's requirements for reporting of the net pension liability. The Village is a member of the Florida Retirement System (FRS) and presents the Village's portion of the net pension liability for FRS on its government wide financial statements.

**NORTH BAY VILLAGE, FLORIDA**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**SEPTEMBER 30, 2023**

**Changes in net position** - Governmental activities and business-type activities increased the Village's net position by \$5,705,347, from the previous fiscal year. The relevant revenue and expense categories and their effect on net position are summarized in the table below. The information presented in this table will be used in the subsequent discussion of governmental and business-type activities:

|   | Governmental Activities |                     | Business-Type Activities |                      | Total                |                      |
|---|-------------------------|---------------------|--------------------------|----------------------|----------------------|----------------------|
|   | 2023                    | 2022                | 2023                     | 2022                 | 2023                 | 2022                 |
| <b>Revenues:</b>                        |                         |                     |                          |                      |                      |                      |
| Program revenues:                       |                         |                     |                          |                      |                      |                      |
| Charges for services                    | \$ 1,773,396            | \$ 2,522,205        | \$ 7,834,235             | \$ 7,866,543         | \$ 9,607,631         | \$ 10,388,748        |
| Operating grants and contributions      | 3,071,469               | 1,858,690           | -                        | -                    | 3,071,469            | 1,858,690            |
| Capital grants and contributions        | 1,445,511               | 499,818             | 244,168                  | 51,000               | 1,689,679            | 550,818              |
| General revenues:                       |                         |                     |                          |                      |                      |                      |
| Property taxes                          | 8,251,135               | 7,327,998           | -                        | -                    | 8,251,135            | 7,327,998            |
| Other taxes and fees                    | 2,776,544               | 2,647,839           | -                        | -                    | 2,776,544            | 2,647,839            |
| Interest income                         | 134,546                 | 4,122               | 29,640                   | 1,977                | 164,186              | 6,099                |
| Other general revenues                  | 1,836,517               | 284,449             | -                        | 176                  | 1,836,517            | 284,625              |
| <b>Total revenues</b>                   | <b>19,289,118</b>       | <b>15,145,121</b>   | <b>8,108,043</b>         | <b>7,919,696</b>     | <b>27,397,161</b>    | <b>23,064,817</b>    |
| <b>Expenses:</b>                        |                         |                     |                          |                      |                      |                      |
| General government                      | 2,844,138               | 3,167,123           | -                        | -                    | 2,844,138            | 3,167,123            |
| Public safety                           | 8,352,880               | 6,466,389           | -                        | -                    | 8,352,880            | 6,466,389            |
| Public works                            | 642,273                 | 804,346             | -                        | -                    | 642,273              | 804,346              |
| Building, planning and zoning           | 753,462                 | 859,978             | -                        | -                    | 753,462              | 859,978              |
| Recreation and human services           | 688,294                 | 520,723             | -                        | -                    | 688,294              | 520,723              |
| Interest                                | 421,563                 | 352,615             | -                        | -                    | 421,563              | 352,615              |
| Utility                                 | -                       | -                   | 7,563,731                | 6,697,064            | 7,563,731            | 6,697,064            |
| Stormwater utility                      | -                       | -                   | 425,473                  | 593,017              | 425,473              | 593,017              |
| <b>Total expenses</b>                   | <b>13,702,610</b>       | <b>12,171,174</b>   | <b>7,989,204</b>         | <b>7,290,081</b>     | <b>21,691,814</b>    | <b>19,461,255</b>    |
| Change in net position before transfers | 5,586,508               | 2,973,947           | 118,839                  | 629,615              | 5,705,347            | 3,603,562            |
| Transfers between funds                 | (1,320,145)             | (391,694)           | 1,320,145                | 391,694              | -                    | -                    |
| Increase (decrease) in net position     | 4,266,363               | 2,582,253           | 1,438,984                | 1,021,309            | 5,705,347            | 3,603,562            |
| Net position- beginning                 | 6,173,528               | 3,591,275           | 11,270,335               | 10,249,026           | 17,443,863           | 13,840,301           |
| Prior period adjustment                 | (38,337)                | -                   | -                        | -                    | (38,337)             | -                    |
| Net position- beginning, as restated    | 6,135,191               | 3,591,275           | 11,270,335               | 10,249,026           | 17,405,526           | 13,840,301           |
| Net position- ending                    | <u>\$ 10,401,554</u>    | <u>\$ 6,173,528</u> | <u>\$ 12,709,319</u>     | <u>\$ 11,270,335</u> | <u>\$ 23,110,873</u> | <u>\$ 17,443,863</u> |

**Governmental activities** - During the current fiscal year, net position for governmental activities increased \$4,266,363 from the prior fiscal year. The major reason for the incline was an increase in grants and contributions in addition to increases in recurring revenues. Of the increase in revenues, \$2,158,472 came from State and Federal grant contributions and should not be considered recurring revenues. The Village saw increases in expenses for public safety and recreation, with expenses in general government, public works and building, planning and zoning declining.

**Business-type Activities** - For the Village's business-type activities, the results for the current fiscal year are again positive; however, the change in net position before transfers was 81% less than the prior year. Of the \$118,839 increase to net position before transfers, \$244,168, came from State and Federal grant contributions to the Stormwater and Utility Systems and should not be considered recurring revenues.

**NORTH BAY VILLAGE, FLORIDA**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**SEPTEMBER 30, 2023**

**Financial Analysis of the Governmental Funds**

**Governmental funds** - The focus of the Village's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Village's financing requirements. In particular, unassigned fund balance may serve as a useful measure of the Village's net resources available for spending as they represent the portion of fund balance which has not yet been limited to use for a particular purpose by either an external party, the Village itself, or a group or individual that has been delegated authority to assign resources for use for particular purposes by the Village Commission.

As of the end of the current fiscal year, the Village's governmental funds reported combined ending fund balances of \$24,994,812, an increase of \$11,922,414 from the prior year. Approximately 32%, or \$8,121,422, of the combined fund balance represents the spendable and unrestricted portion of the fund balance. Approximately \$1,870,393, is assigned as a reserve. It represents 20% of the year's General Fund budgeted expenditures, as required by the Village's code. The remainder of the fund balance is either non-spendable or restricted to purposes:

- 1) not in spendable form, all as prepaid expenditures (\$197,609)
- 2) restricted by external sources, law, or legislation legally restricting its use for purposes (\$16,675,781)

The 20% assignment of fund balance represents a North Bay Village code requirement for a type of reserve that can only be used for non-emergency uses limited to unanticipated capital improvements and infrastructure needs and unforeseen contingent liabilities or for emergency uses including unscheduled natural disasters/emergencies, acts of God or war, and for the emergency health, safety and welfare needs of the Village. The Village Code specifies the way the funds can be appropriated and how they must be replenished or established. While the Code requires a super majority vote to enact appropriation, the underlying code can be amended by a simple majority vote.

The General Fund is the chief operating fund of the Village. By definition, it accounts for all activity not accounted for in another fund.

The American Recovery Plan Act (ARPA) Fund saw a decrease in fiscal year 2023 in unearned revenue of \$1,320,145, leaving a balance as of September 30, 2023 of \$2,050,160. These revenues from the U.S. Treasury are restricted for specific use and are on pace to be expended or obligated by the December 31, 2024 deadline.

The Village maintains eight additional (non-major) special revenue funds (Building Fees, Street Maintenance, Transportation, State Forfeiture, Federal Forfeiture, Children's Services, Police Improvement and Grant Administration), two debt service funds, and six Capital Project Funds (Parks Improvements, CITT Roadway Improvements, ARPA Capital Projects, General Obligation Bond Capital Projects, General Obligation Bond 2022 Parks Project and Capital Projects). The General Obligation Bond Capital Projects and General Obligation Bond 2022 Parks Project funds were major funds in fiscal year 2023, with a combined fund balance of \$10,247,454. The combined fund balances for non-major funds total of \$6,358,957 at fiscal year-end, of which \$1,789,610 came from the Transportation fund (also sometimes called the CITT fund).

**Proprietary funds** - The Village's two proprietary funds (Utility fund and Stormwater Utility fund) provide the same type of information found in the government-wide financial statements, but in more detail. The net position of the proprietary funds at the end of the year amounted to \$12,709,319 and included an unrestricted net position of \$3,801,707 in the Utility Fund. The \$780,787 increase of unrestricted net position in the Utility Fund was primarily due to transfers in from the Village's General Fund. This improved the overall proprietary unrestricted net position by \$1,438,984 and increased the net investment in capital assets by \$344,867.

**General Fund Budgetary Highlights**

General fund revenues exceeded final budgeted amounts by \$4,006,074. The variances were generally across all major categories of revenues; however, the primary source of revenues more than the budgeted amounts came from contributions of \$3,493,750 from community and corporate sources. Excluding debt service and capital outlay, all the departmental expenditures were under budget. After the debt service payments and capital outlay, actual expenditures were less than amounts budgeted by \$219,004. During the year, the Village amended their budget to increase appropriations by \$675,193, primarily to accommodate the needs of the Village's public safety departments.



**NORTH BAY VILLAGE, FLORIDA**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**SEPTEMBER 30, 2023**

**Capital Assets and Debt Administration**

**Capital assets** - The Village's capital assets, less accumulated depreciation, for its governmental and business-type activities as of September 30, 2023, amounted to \$14,193,388, and \$18,241,343, respectively, and consists of land, construction in progress, buildings and improvements, improvements other than buildings, vehicles, and machinery and equipment. During the year, the Village added \$1,291,703 of new capital assets to its governmental activities. The Village's business-type activities added \$1,591,182 of new assets, predominately related to the Village's underground utilities projects. A more detailed schedule can be found on pages 27 and 28 of the notes to the financial statements.

**Long-term debt** - At the end of the current fiscal, the Village has governmental activities debt outstanding of \$18,436,400. Of that amount, \$13,820,716 is General Obligation bond debt. The Village levies an additional voter-approved property tax rate to pay for the annual principal and interest on this debt. The Village also has a Series 2021 Note outstanding for \$2,095,000 which is secured by non-ad valorem revenues. This debt was used to purchase an additional parcel of land for a new Village Hall/Police/Fire complex. The Village also has a Series 2020 Road Improvement Revenue Note of \$1,220,000. Proceeds from this debt issuance is being used to fund CITT Roadway Improvements.

The Village's Utility Fund has State Revolving Fund (SRF) debt outstanding of \$9,286,897. The State Revolving Fund debt is secured by the gross revenues derived yearly from the operation of the Utility Fund after payment of operating and maintenance expenses.

The Village's financial advisor has computed that the existing rate structure would be sufficient to support all issued, unissued, and anticipated debt.

**Authorized but unissued debt** - In 2006 and again in 2008, Village voters approved General Obligation bonds totaling \$28,400,000 for various community improvements, of which \$19,435,000 has been issued as of September 30, 2023. Additional bonds, if issued, would be repaid with a separate voted debt service millage rate each year the bonds are outstanding. The Village does not believe this would adversely affect its finances but does increase the local burden to property owners.

Additional information related to long-term debt can be found under Note 7 to the financial statements, found on pages 30 through 34.

**Requests for Information**

This financial report is designed to provide a general overview of the Village's finances for all those with an interest. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Village Manager, North Bay Village, 1666 Kennedy Causeway, Suite 300, North Bay Village, FL, 33141.

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## **BASIC FINANCIAL STATEMENTS**

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**NORTH BAY VILLAGE, FLORIDA**  
**STATEMENT OF NET POSITION**  
**SEPTEMBER 30, 2023**

|   | <b>Governmental<br/>Activities</b> | <b>Business-Type<br/>Activities</b> | <b>Total</b>         |
|---|------------------------------------|-------------------------------------|----------------------|
| <b>ASSETS</b>                                   |                                    |                                     |                      |
| Cash and cash equivalents                       | \$ 26,169,946                      | \$ 5,801,772                        | \$ 31,971,718        |
| Investments                                     | 60,656                             | 10,505                              | 71,161               |
| Receivables, net                                | 644,183                            | 985,755                             | 1,629,938            |
| Prepaid items                                   | 197,609                            | 78,182                              | 275,791              |
| Restricted cash                                 | 1,472,191                          | 517,209                             | 1,989,400            |
| Total current assets                            | <u>28,544,585</u>                  | <u>7,393,423</u>                    | <u>35,938,008</u>    |
| Non-current assets                              |                                    |                                     |                      |
| Capital assets, non-depreciated                 | 8,385,170                          | 2,041,294                           | 10,426,464           |
| Capital assets, net of accumulated depreciation | 5,808,218                          | 16,200,049                          | 22,008,267           |
| Total capital assets                            | <u>14,193,388</u>                  | <u>18,241,343</u>                   | <u>32,434,731</u>    |
| Total assets                                    | <u>42,737,973</u>                  | <u>25,634,766</u>                   | <u>68,372,739</u>    |
| <b>DEFERRED OUTFLOWS OF RESOURCES</b>           |                                    |                                     |                      |
| Pension   | 2,299,668                          | 376,681                             | 2,676,349            |
| Total deferred outflows of resources            | <u>2,299,668</u>                   | <u>376,681</u>                      | <u>2,676,349</u>     |
| <b>LIABILITIES</b>                              |                                    |                                     |                      |
| Accounts payable and accrued liabilities        | 987,452                            | 654,190                             | 1,641,642            |
| Retainage payable                               | 275                                | 10,815                              | 11,090               |
| Payroll liabilities                             | 302,694                            | 26,088                              | 328,782              |
| Accrued interest payable                        | 152,824                            | 28,815                              | 181,639              |
| Unearned revenues                               | 2,108,536                          | 350,000                             | 2,458,536            |
| Customer deposits                               | -                                  | 517,209                             | 517,209              |
| Noncurrent liabilities:                         |                                    |                                     |                      |
| Portion due within one year:                    |                                    |                                     |                      |
| Compensated absences                            | 708,000                            | 78,300                              | 786,300              |
| Leases  | 361,408                            | 276,743                             | 638,151              |
| Subscriptions                                   | 12,370                             | -                                   | 12,370               |
| Claims payable                                  | 34,565                             | -                                   | 34,565               |
| Notes payable                                   | 1,432,857                          | 543,059                             | 1,975,916            |
| Portion due in more than one year:              |                                    |                                     |                      |
| Other post-employment benefits                  | 223,978                            | 35,983                              | 259,961              |
| Net pension liability                           | 9,211,960                          | 1,383,968                           | 10,595,928           |
| Compensated absences                            | 1,205,100                          | 132,708                             | 1,337,808            |
| Leases  | 886,821                            | 349,898                             | 1,236,719            |
| Subscriptions                                   | 40,085                             | -                                   | 40,085               |
| Claims payable                                  | 311,089                            | -                                   | 311,089              |
| Notes payable                                   | 15,702,859                         | 8,743,838                           | 24,446,697           |
| Total liabilities                               | <u>33,682,873</u>                  | <u>13,131,614</u>                   | <u>46,814,487</u>    |
| <b>DEFERRED INFLOWS OF RESOURCES</b>            |                                    |                                     |                      |
| Pension   | 953,214                            | 170,514                             | 1,123,728            |
| Total deferred inflows of resources             | <u>953,214</u>                     | <u>170,514</u>                      | <u>1,123,728</u>     |
| <b>NET POSITION</b>                             |                                    |                                     |                      |
| Net investment in capital assets                | 6,710,170                          | 8,327,805                           | 15,037,975           |
| Restricted for:                                 |                                    |                                     |                      |
| Capital projects                                | 11,043,375                         | -                                   | 11,043,375           |
| Debt service                                    | 637,378                            | -                                   | 637,378              |
| Building, planning, and zoning                  | 1,058,064                          | -                                   | 1,058,064            |
| Public works                                    | 368,848                            | -                                   | 368,848              |
| Transportation projects                         | 3,250,866                          | -                                   | 3,250,866            |
| Law enforcement                                 | 264,601                            | -                                   | 264,601              |
| Recreation and human services                   | 52,649                             | -                                   | 52,649               |
| Unrestricted                                    | (12,984,397)                       | 4,381,514                           | (8,602,883)          |
| Total net position                              | <u>\$ 10,401,554</u>               | <u>\$ 12,709,319</u>                | <u>\$ 23,110,873</u> |

See notes to basic financial statements.

**NORTH BAY VILLAGE, FLORIDA**  
**STATEMENT OF ACTIVITIES**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**

| Functions/Programs                          | Expenses      | Program Revenue      |                                    |                                  | Net Revenue (Expense) and Changes in Net Position |                          |               |
|---|---------------|----------------------|------------------------------------|----------------------------------|---|--------------------------|---------------|
|   |               | Charges for Services | Operating Grants and Contributions | Capital Grants and Contributions | Governmental Activities                           | Business-Type Activities | Total         |
| Governmental activities                     |               |                      |                                    |                                  |   |                          |               |
| General government                          | \$ 2,844,138  | \$ 348,863           | \$ 2,178,471                       | \$ -                             | \$ (316,804)                                      | \$ -                     | \$ (316,804)  |
| Public safety                               | 8,352,880     | 465,833              | 107,341                            | -                                | (7,779,706)                                       | -                        | (7,779,706)   |
| Public Works                                | 642,273       | -                    | 633,725                            | 1,420,145                        | 1,411,597   | -                        | 1,411,597     |
| Building, planning and zoning               | 753,462       | 950,150              | -                                  | -                                | 196,688   | -                        | 196,688       |
| Recreation and human services               | 688,294       | 8,550                | 151,932                            | 25,366                           | (502,446)   | -                        | (502,446)     |
| Interest on long-term debt                  | 421,563       | -                    | -                                  | -                                | (421,563)   | -                        | (421,563)     |
| Total governmental activities               | \$ 13,702,610 | \$ 1,773,396         | \$ 3,071,469                       | \$ 1,445,511                     | (7,412,234)                                       | -                        | (7,412,234)   |
| Business-type activities                    |               |                      |                                    |                                  |   |                          |               |
| Utility Fund                                | 7,563,731     | 7,373,104            | -                                  | 228,766                          | -   | 38,139                   | 38,139        |
| Stormwater Utility                          | 425,473       | 461,131              | -                                  | 15,402                           | -   | 51,060                   | 51,060        |
| Total business-type activities              | 7,989,204     | 7,834,235            | -                                  | 244,168                          | -   | 89,199                   | 89,199        |
| <b>General revenues:</b>                    |               |                      |                                    |                                  |   |                          |               |
| Property taxes, levied for general purposes |               |                      |                                    |                                  | 8,251,135   | -                        | 8,251,135     |
| Franchise fees based on gross receipts      |               |                      |                                    |                                  | 591,822   | -                        | 591,822       |
| Utility taxes                               |               |                      |                                    |                                  | 754,331   | -                        | 754,331       |
| Sales Tax                                   |               |                      |                                    |                                  | 875,828   | -                        | 875,828       |
| Intergovernmental (unrestricted)            |               |                      |                                    |                                  | 554,563   | -                        | 554,563       |
| Interest income                             |               |                      |                                    |                                  | 134,546   | 29,640                   | 164,186       |
| Miscellaneous                               |               |                      |                                    |                                  | 1,840,825   | -                        | 1,840,825     |
| Transfers                                   |               |                      |                                    |                                  | (1,320,145)                                       | 1,320,145                | -             |
| Loss on disposal of capital assets          |               |                      |                                    |                                  | (4,308)   | -                        | (4,308)       |
| Total general revenues and transfers        |               |                      |                                    |                                  | 11,678,597  | 1,349,785                | 13,028,382    |
| Change in net position                      |               |                      |                                    |                                  | 4,266,363   | 1,438,984                | 5,705,347     |
| Net position - beginning                    |               |                      |                                    |                                  | 6,173,528   | 11,270,335               | 17,443,863    |
| Prior period adjustment (Note 12)           |               |                      |                                    |                                  | (38,337)  | -                        | (38,337)      |
| Net position - beginning as restated        |               |                      |                                    |                                  | 6,135,191   | 11,270,335               | 17,405,526    |
| Net position - ending                       |               |                      |                                    |                                  | \$ 10,401,554                                     | \$ 12,709,319            | \$ 23,110,873 |

See notes to basic financial statements.

**NORTH BAY VILLAGE, FLORIDA**  
**BALANCE SHEET**  
**GOVERNMENTAL FUNDS**  
**SEPTEMBER 30, 2023**

|  | <b>Major funds</b>  |   |                                  |  |  |                                 |
|--|---------------------|---|----------------------------------|--|--|---------------------------------|
|  | <b>General Fund</b> | <b>American Recovery Plan Act (ARPA) Fund</b> | <b>Capital Projects GOB Fund</b> | <b>Capital Projects GOB 2022 Parks Project</b> | <b>Other Nonmajor Governmental Funds</b> | <b>Total Governmental Funds</b> |
| <b>ASSETS</b>  |                     |   |                                  |  |  |                                 |
| Cash and cash equivalents  | \$ 8,034,666        | \$ 2,059,525                                  | \$ 7,458,214                     | \$ 3,494,968                                   | 5,122,573                                | \$ 26,169,946                   |
| Investments  | 60,656              | -   | -                                | -  | -  | 60,656                          |
| Accounts receivable  | 319,879             | -   | -                                | -  | 324,304                                  | 644,183                         |
| Due from other funds   | 597,279             | -   | -                                | -  | -  | 597,279                         |
| Prepaid costs  | 192,858             | -   | -                                | -  | 4,751                                    | 197,609                         |
| Restricted cash  | -                   | -   | -                                | -  | 1,472,191                                | 1,472,191                       |
| Total assets   | <u>\$ 9,205,338</u> | <u>\$ 2,059,525</u>                           | <u>\$ 7,458,214</u>              | <u>\$ 3,494,968</u>                            | <u>\$ 6,923,819</u>                      | <u>\$ 29,141,864</u>            |
| <b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES</b> |                     |   |                                  |  |  |                                 |
| Liabilities:   |                     |   |                                  |  |  |                                 |
| Accounts payable and accrued liabilities                             | \$ 470,116          | \$ -  | \$ 116,341                       | \$ 18,468                                      | \$ 382,527                               | \$ 987,452                      |
| Retainage payable  | -                   | -   | -                                | -  | 275                                      | 275                             |
| Accrued payroll and benefits   | 297,810             | -   | -                                | -  | 4,884                                    | 302,694                         |
| Due to other funds   | -                   | -   | -                                | 570,919  | 26,360                                   | 597,279                         |
| Unearned revenue   | 58,376              | 2,050,160                                     | -                                | -  | -  | 2,108,536                       |
| Total liabilities  | <u>826,302</u>      | <u>2,050,160</u>                              | <u>116,341</u>                   | <u>589,387</u>                                 | <u>414,046</u>                           | <u>3,996,236</u>                |
| Deferred inflows of resources:                                       |                     |   |                                  |  |  |                                 |
| Unavailable revenue  | -                   | -   | -                                | -  | 150,816                                  | 150,816                         |
| Total deferred inflows of resources                                  | <u>-</u>            | <u>-</u>                                      | <u>-</u>                         | <u>-</u>                                       | <u>150,816</u>                           | <u>150,816</u>                  |
| Fund balances:   |                     |   |                                  |  |  |                                 |
| Nonspendable   |                     |   |                                  |  |  |                                 |
| Prepaid items  | 192,858             | -   | -                                | -  | 4,751                                    | 197,609                         |
| Restricted   |                     |   |                                  |  |  |                                 |
| Capital projects   | -                   | -   | 7,341,873                        | 2,905,581                                      | 795,921                                  | 11,043,375                      |
| Debt service   | -                   | -   | -                                | -  | 637,378                                  | 637,378                         |
| Building, planning, and zoning                                       | -                   | -   | -                                | -  | 1,058,064                                | 1,058,064                       |
| Public works   | -                   | -   | -                                | -  | 368,848                                  | 368,848                         |
| Transportation projects  | -                   | -   | -                                | -  | 3,250,866                                | 3,250,866                       |
| Law enforcement  | -                   | -   | -                                | -  | 264,601                                  | 264,601                         |
| Recreation and human services  | -                   | -   | -                                | -  | 52,649                                   | 52,649                          |
| Assigned   |                     |   |                                  |  |  |                                 |
| Operating reserves   | 1,870,393           | -   | -                                | -  | -  | 1,870,393                       |
| Unassigned   | 6,315,785           | 9,365   | -                                | -  | (74,121)                                 | 6,251,029                       |
| Total fund balances  | <u>8,379,036</u>    | <u>9,365</u>                                  | <u>7,341,873</u>                 | <u>2,905,581</u>                               | <u>6,358,957</u>                         | <u>24,994,812</u>               |
| Total liabilities, deferred inflows of resources and fund balances   | <u>\$ 9,205,338</u> | <u>\$ 2,059,525</u>                           | <u>\$ 7,458,214</u>              | <u>\$ 3,494,968</u>                            | <u>\$ 6,923,819</u>                      | <u>\$ 29,141,864</u>            |

See notes to basic financial statements.



**NORTH BAY VILLAGE, FLORIDA**  
**RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS**  
**TO THE STATEMENT OF NET POSITION**  
**SEPTEMBER 30, 2023**

**Fund balances - total governmental funds (see page 12)** **\$ 24,994,812**

Amounts reported for governmental activities in the statement of net position are different as a result of:

Capital assets, used in governmental activities are not current financial resources and therefore are not reported in the governmental funds.

|                               |                    |            |
|-------------------------------|--------------------|------------|
| Governmental capital assets   | 20,689,550         |            |
| Less accumulated depreciation | <u>(6,496,162)</u> |            |
|                               |                    | 14,193,388 |

Long-term liabilities, (excluding those reported in the internal service funds) including bonds payable, are not due and payable in the current period and therefore are not reported in the funds.

|   |                  |              |
|---|------------------|--------------|
| Compensated absences                                      | (1,913,100)      |              |
| Leases  | (1,248,229)      |              |
| Subscriptions   | (52,455)         |              |
| Notes payable   | (17,135,716)     |              |
| Claims payable  | (345,654)        |              |
| Accrued interest on long term debt                        | (152,824)        |              |
| Net pension activity:                                     |                  |              |
| Net pension liability                                     | (9,211,960)      |              |
| Deferred outflows of resources                            | 2,299,668        |              |
| Deferred inflows of resources                             | (953,214)        |              |
| Other Postemployment Benefits Obligation (OPEB) activity: |                  |              |
| OPEB liability  | <u>(223,978)</u> |              |
|   |                  | (28,937,462) |

Revenue collected outside of the period of availability is not available to pay for current period expenditures and therefore, is a deferred inflow in the funds.

|  |                |                                    |
|--|----------------|------------------------------------|
|  | <u>150,816</u> |                                    |
| <b>Net position of governmental activities (see page 10)</b> |                | <b><u><u>\$ 10,401,554</u></u></b> |

**NORTH BAY VILLAGE, FLORIDA**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**  
**GOVERNMENTAL FUNDS**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**

|   | <b>Major Funds</b>  |   |                                  |  |  |                                 |
|---|---------------------|---|----------------------------------|--|--|---------------------------------|
|   | <b>General Fund</b> | <b>American Recovery Plan Act (ARPA) Fund</b> | <b>Capital Projects GOB Fund</b> | <b>Capital Projects GOB 2022 Parks Project</b> | <b>Other Nonmajor Governmental Funds</b> | <b>Total Governmental Funds</b> |
| <b>REVENUES</b>   |                     |   |                                  |  |  |                                 |
| Taxes   | \$ 8,007,803        | \$ -  | \$ -                             | \$ -   | \$ 1,502,251                             | \$ 9,510,054                    |
| Grants  | -                   | -   | -                                | -  | 82,816                                   | 82,816                          |
| Licenses and permits                                      | 56,248              | -   | -                                | -  | 756,402                                  | 812,650                         |
| Franchise fees  | 574,865             | -   | -                                | -  | -  | 574,865                         |
| Intergovernmental revenue                                 | 1,356,578           | 1,320,145                                     | -                                | -  | 375,055                                  | 3,051,778                       |
| Charges for services                                      | 369,486             | -   | -                                | -  | 5,803                                    | 375,289                         |
| Fines and forfeitures                                     | 476,836             | -   | -                                | -  | 26,285                                   | 503,121                         |
| Interest income   | 28,757              | 9,365   | 16,238                           | 38,948   | 41,238                                   | 134,546                         |
| Other   | 3,788,838           | -   | -                                | -  | 316,305                                  | 4,105,143                       |
| Total revenues  | 14,659,411          | 1,329,510                                     | 16,238                           | 38,948   | 3,106,155                                | 19,150,262                      |
| <b>EXPENDITURES</b>                                       |                     |   |                                  |  |  |                                 |
| Current:  |                     |   |                                  |  |  |                                 |
| General government  | 2,195,304           | -   | -                                | -  | 533                                      | 2,195,837                       |
| Public safety   | 6,607,282           | -   | -                                | -  | 204,691                                  | 6,811,973                       |
| Public Works  | -                   | -   | -                                | -  | 397,161                                  | 397,161                         |
| Building, planning and zoning                             | -                   | -   | -                                | -  | 751,663                                  | 751,663                         |
| Recreation and human services                             | 379,336             | -   | -                                | -  | 155,009                                  | 534,345                         |
| Debt Service:   |                     |   |                                  |  |  |                                 |
| Principal   | 459,075             | -   | -                                | 325,000  | 645,898                                  | 1,429,973                       |
| Interest and other charges                                | 101,302             | -   | 51,001                           | 82,433   | 148,942                                  | 383,678                         |
| Capital outlay  | 333,761             | -   | 348,315                          | 31,185   | 617,692                                  | 1,330,953                       |
| Total expenditures  | 10,076,060          | -   | 399,316                          | 438,618  | 2,921,589                                | 13,835,583                      |
| Excess (deficiency) of revenues over (under) expenditures | 4,583,351           | 1,329,510                                     | (383,078)                        | (399,670)                                      | 184,566                                  | 5,314,679                       |
| <b>OTHER FINANCING SOURCES (USES)</b>                     |                     |   |                                  |  |  |                                 |
| Proceeds from sale of capital assets                      | 5,325               | -   | -                                | -  | 39,150                                   | 44,475                          |
| Proceeds from long-term debt, net                         | -                   | -   | 7,500,000                        | -  | -  | 7,500,000                       |
| Lease proceeds  | 240,441             | -   | -                                | -  | -  | 240,441                         |
| Issuance of debt - subscriptions                          | -                   | -   | -                                | -  | 66,865                                   | 66,865                          |
| Transfers in  | -                   | -   | 183,769                          | -  | 962,796                                  | 1,146,565                       |
| Transfers out   | (599,762)           | (260,218)                                     | -                                | (150,769)                                      | (1,455,961)                              | (2,466,710)                     |
| Total other financing sources (uses)                      | (353,996)           | (260,218)                                     | 7,683,769                        | (150,769)                                      | (387,150)                                | 6,531,636                       |
| Net change in fund balances                               | 4,229,355           | 1,069,292                                     | 7,300,691                        | (550,439)                                      | (202,584)                                | 11,846,315                      |
| Fund balances - beginning                                 | 4,149,681           | (1,059,927)                                   | (34,917)                         | 3,456,020                                      | 6,561,541                                | 13,072,398                      |
| Prior period adjustment (See Note 12)                     | -                   | -   | 76,099                           | -  | -  | 76,099                          |
| Fund balances - beginning as restated                     | 4,149,681           | (1,059,927)                                   | 41,182                           | 3,456,020                                      | 6,561,541                                | 13,148,497                      |
| Fund balances - ending                                    | \$ 8,379,036        | \$ 9,365                                      | \$ 7,341,873                     | \$ 2,905,581                                   | \$ 6,358,957                             | \$ 24,994,812                   |

See notes to basic financial statements.

**NORTH BAY VILLAGE, FLORIDA**  
**RECONCILIATION OF THE STATEMENT OF REVENUES**  
**EXPENDITURES, AND CHANGES IN FUND BALANCE OF GOVERNMENTAL FUNDS**  
**TO THE STATEMENT OF ACTIVITIES**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**

**Net change in fund balances - total government funds (see page 14)**

**\$ 11,846,315**

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures while the Statement of Activities reports depreciation expense on capital assets. This is the amount by which capital outlays exceeded depreciation in the current period. The details of the difference (excluding the internal service fund) are as follows:

|  |           |         |
|--|-----------|---------|
| Expenditures for capital outlay                          | 1,330,953 |         |
| Capital outlays not meeting threshold for capitalization | (39,250)  |         |
| Less current year depreciation                           | (908,816) |         |
| Net adjustment   |           | 382,887 |
| Disposal of lease  |           | (4,308) |

The issuance of long-term debt provides current financial resources to governmental funds. Repayment of the principal consumes current financial resources of governmental funds. Neither transaction, however, has any effect on net position. The details of the difference (excluding the internal service fund) are as follows:

|                                  |             |             |
|----------------------------------|-------------|-------------|
| Issuance of debt                 | (7,500,000) |             |
| Issuance of debt - leases        | (240,441)   |             |
| Issuance of debt - subscriptions | (66,865)    |             |
| Principal payments:              |             |             |
| Notes payable                    | 1,047,857   |             |
| Lease liability                  | 367,700     |             |
| Subscription liability           | 14,410      |             |
|                                  |             | (6,377,339) |

Under the modified accrual basis of accounting used in the governmental funds, revenues are not recognized until funds are measurable and available to finance current expenditures. In the statement of activities, however, which is presented on the accrual basis, revenues are reported when earned.

98,689

Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.

|   |             |             |
|---|-------------|-------------|
| Change in:  |             |             |
| Compensated absences                                      | (438,192)   |             |
| Accrued interest  | (88,880)    |             |
| Net pension activity:                                     |             |             |
| Net pension liability                                     | (1,246,230) |             |
| Deferred outflow of resources                             | (277,229)   |             |
| Deferred inflow of resources                              | 386,178     |             |
| Other Postemployment Benefits Obligation (OPEB) activity: |             |             |
| OPEB liability  | (15,528)    |             |
|   |             | (1,679,881) |

**Change in net position of governmental activities (see page 11)**

**\$ 4,266,363**

**NORTH BAY VILLAGE, FLORIDA**  
**STATEMENT OF NET POSITION**  
**PROPRIETARY FUNDS**  
**SEPTEMBER 30, 2023**

|  | Business-Type Activities |                         |               |
|--|--------------------------|-------------------------|---------------|
|  | Enterprise Funds         |                         |               |
|  | Major Fund               | Nonmajor Fund           |               |
|  | Utility Fund             | Stormwater Utility Fund | Total         |
| <b>ASSETS</b>                            |                          |                         |               |
| Current assets:                          |                          |                         |               |
| Cash and cash equivalents                | \$ 4,897,666             | \$ 904,106              | \$ 5,801,772  |
| Investments                              | 10,505                   | -                       | 10,505        |
| Accounts receivable                      | 926,872                  | 58,883                  | 985,755       |
| Prepaid costs                            | 76,639                   | 1,543                   | 78,182        |
| Restricted cash                          | 517,209                  | -                       | 517,209       |
| Total current assets                     | 6,428,891                | 964,532                 | 7,393,423     |
| Non-current assets:                      |                          |                         |               |
| Capital assets:                          |                          |                         |               |
| Capital assets not being depreciated     | 1,501,034                | 540,260                 | 2,041,294     |
| Capital assets being depreciated, net    | 15,666,544               | 533,505                 | 16,200,049    |
| Total non-current assets                 | 17,167,578               | 1,073,765               | 18,241,343    |
| Total assets                             | 23,596,469               | 2,038,297               | 25,634,766    |
| <b>DEFERRED OUTFLOWS OF RESOURCES</b>    |                          |                         |               |
| Pension                                  | 376,681                  | -                       | 376,681       |
| Total deferred outflows of resources     | 376,681                  | -                       | 376,681       |
| <b>LIABILITIES</b>                       |                          |                         |               |
| Current liabilities:                     |                          |                         |               |
| Accounts payable and accrued liabilities | 620,465                  | 33,725                  | 654,190       |
| Retainage payable                        | 10,815                   | -                       | 10,815        |
| Accrued payroll and benefits             | 25,088                   | 1,000                   | 26,088        |
| Accrued interest payable                 | 28,815                   | -                       | 28,815        |
| Unearned revenue                         | -                        | 350,000                 | 350,000       |
| Payable from restricted assets:          |                          |                         |               |
| Customer deposits                        | 517,209                  | -                       | 517,209       |
| Total current liabilities                | 1,202,392                | 384,725                 | 1,587,117     |
| Non-current liabilities:                 |                          |                         |               |
| Portion due within one year:             |                          |                         |               |
| Compensated absences                     | 78,300                   | -                       | 78,300        |
| Leases                                   | 276,743                  | -                       | 276,743       |
| Note payable                             | 543,059                  | -                       | 543,059       |
| Portion due in more than one year:       |                          |                         |               |
| Other post-employment benefits           | 35,983                   | -                       | 35,983        |
| Net pension liability                    | 1,383,968                | -                       | 1,383,968     |
| Compensated absences                     | 132,708                  | -                       | 132,708       |
| Leases                                   | 349,898                  | -                       | 349,898       |
| Note payable                             | 8,743,838                | -                       | 8,743,838     |
| Total non-current liabilities            | 11,544,497               | -                       | 11,544,497    |
| Total liabilities                        | 12,746,889               | 384,725                 | 13,131,614    |
| <b>DEFERRED INFLOWS OF RESOURCES</b>     |                          |                         |               |
| Pension                                  | 170,514                  | -                       | 170,514       |
| Total deferred inflows of resources      | 170,514                  | -                       | 170,514       |
| <b>NET POSITION</b>                      |                          |                         |               |
| Net investment in capital assets         | 7,254,040                | 1,073,765               | 8,327,805     |
| Unrestricted                             | 3,801,707                | 579,807                 | 4,381,514     |
| Total net position                       | \$ 11,055,747            | \$ 1,653,572            | \$ 12,709,319 |

See notes to basic financial statements.

**NORTH BAY VILLAGE, FLORIDA**  
**STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION**  
**PROPRIETARY FUNDS**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**

|   | Business-Type Activities<br>Enterprise Funds |                            |               |
|---|--|----------------------------|---------------|
|   | Major Fund                                   | Nonmajor Fund              |               |
|   | Utility<br>Fund                              | Stormwater<br>Utility Fund | Total         |
| <b>REVENUES</b>                             |  |                            |               |
| Sanitation charges                          | \$ 1,783,348                                 | \$ -                       | \$ 1,783,348  |
| Sewer charges                               | 3,084,784                                    | -                          | 3,084,784     |
| Metered water charges                       | 2,504,972                                    | -                          | 2,504,972     |
| Stormwater user fees                        | -  | 461,131                    | 461,131       |
| Total operating revenues                    | 7,373,104                                    | 461,131                    | 7,834,235     |
| <b>OPERATING EXPENSES</b>                   |  |                            |               |
| Payroll and related expenses                | 3,071,243                                    | 104,898                    | 3,176,141     |
| Sewage disposal fees                        | 1,290,314                                    | -                          | 1,290,314     |
| Materials, supplies, repairs, and other     | 1,010,770                                    | 18,303                     | 1,029,073     |
| Water purchases                             | 676,115                                      | -                          | 676,115       |
| Solid waste disposal and recycling services | 527,232                                      | -                          | 527,232       |
| Depreciation                                | 855,572                                      | 302,272                    | 1,157,844     |
| Total operating expenses                    | 7,431,246                                    | 425,473                    | 7,856,719     |
| Operating income                            | (58,142)                                     | 35,658                     | (22,484)      |
| <b>NON-OPERATING REVENUES (EXPENSES)</b>    |  |                            |               |
| Interest income                             | 21,972                                       | 3,268                      | 25,240        |
| Interest expense                            | (132,485)                                    | -                          | (132,485)     |
| Miscellaneous income                        | -  | 4,400                      | 4,400         |
| Total non-operating revenues (expenses)     | (110,513)                                    | 7,668                      | (102,845)     |
| Income before contributions and transfers   | (168,655)                                    | 43,326                     | (125,329)     |
| Grants and contributions                    | 228,766                                      | 15,402                     | 244,168       |
| Transfers in                                | 1,262,125                                    | 58,020                     | 1,320,145     |
| Total transfers and contributions           | 1,490,891                                    | 73,422                     | 1,564,313     |
| Change in net position                      | 1,322,236                                    | 116,748                    | 1,438,984     |
| Total net position - beginning              | 9,733,511                                    | 1,536,824                  | 11,270,335    |
| Total net position - ending                 | \$ 11,055,747                                | \$ 1,653,572               | \$ 12,709,319 |

See notes to basic financial statements.



**NORTH BAY VILLAGE, FLORIDA**  
**STATEMENT OF CASH FLOWS**  
**PROPRIETARY FUND**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**

|  | Business-Type Activities<br>Enterprise Funds |                            | Total               |
|--|--|----------------------------|---------------------|
|  | Major Fund                                   | Nonmajor Fund              |                     |
|  | Utility<br>Fund                              | Stormwater<br>Utility Fund |                     |
| Cash flows from operating activities:  |  |                            |                     |
| Cash received from customers and users   | \$ 7,215,993                                 | \$ 425,098                 | \$ 7,641,091        |
| Cash payments to suppliers   | (3,643,766)                                  | (12,144)                   | (3,655,910)         |
| Cash payments to employees   | (2,949,017)                                  | (104,956)                  | (3,053,973)         |
| Net cash provided by operating activities  | <u>623,210</u>                               | <u>307,998</u>             | <u>931,208</u>      |
| Cash flows from non-capital financing activities:  |  |                            |                     |
| Grants and contributions   | 228,766                                      | 15,402                     | 244,168             |
| Transfers from other funds   | 1,262,125                                    | 58,020                     | 1,320,145           |
| Net cash provided by non-capital financing activities                                      | <u>1,490,891</u>                             | <u>73,422</u>              | <u>1,564,313</u>    |
| Cash flows from capital related financing activities:                                      |  |                            |                     |
| Acquisition and construction of capital assets   | (1,485,492)                                  | (105,690)                  | (1,591,182)         |
| Principal paid on revolving state loans  | (724,530)                                    | -                          | (724,530)           |
| Interest and other charges   | (129,696)                                    | -                          | (129,696)           |
| Net cash used in capital and related financing activities                                  | <u>(2,339,718)</u>                           | <u>(105,690)</u>           | <u>(2,445,408)</u>  |
| Cash flows from investing activities:  |  |                            |                     |
| Investment income  | 21,972                                       | 4,400                      | 26,372              |
| Net cash provided by investing activities  | <u>21,972</u>                                | <u>4,400</u>               | <u>26,372</u>       |
| Net increase (decrease) in cash and investments  | (203,645)                                    | 280,130                    | 76,485              |
| Cash and investments, beginning  | 5,629,025                                    | 620,708                    | 6,249,733           |
| Cash and investments, ending   | <u>\$ 5,425,380</u>                          | <u>\$ 900,838</u>          | <u>\$ 6,326,218</u> |
| Reported in statement of net position as follows:  |  |                            |                     |
| Cash and cash equivalents  | \$ 4,897,666                                 | \$ 904,106                 | \$ 5,801,772        |
| Investments  | 10,505                                       | -                          | 10,505              |
| Restricted   |  |                            |                     |
| Customer deposits  | 517,209                                      | -                          | 517,209             |
|  | <u>\$ 5,425,380</u>                          | <u>\$ 904,106</u>          | <u>\$ 6,329,486</u> |
| Reconciliation of operating income to net cash<br>provided by operating activities:        |  |                            |                     |
| Operating income (loss)  | \$ (58,142)                                  | \$ 35,658                  | \$ (22,484)         |
| Adjustments to reconcile operating income to net<br>cash provided by operating activities: |  |                            |                     |
| Depreciation   | 855,572                                      | 302,272                    | 1,157,844           |
| Change in assets and liabilities:  |  |                            |                     |
| (Increase) decrease in:  |  |                            |                     |
| Accounts receivable  | (168,888)                                    | (36,033)                   | (204,921)           |
| Prepaid expenses   | (9,957)                                      | (64)                       | (10,021)            |
| Deferred outflows of resources pension   | 28,942                                       | -                          | 28,942              |
| Increase (decrease) in:  |  |                            |                     |
| Accounts payable and accrued liabilities   | (140,193)                                    | 6,223                      | (133,970)           |
| Retainage payable  | 10,815                                       | -                          | 10,815              |
| Payroll liabilities  | 7,364  | (58)                       | 7,306               |
| Compensated Absences   | (7,049)                                      | -                          | (7,049)             |
| Customer deposits  | 11,777                                       | -                          | 11,777              |
| Net pension liability  | 130,104                                      | -                          | 130,104             |
| Net OPEB liability   | 3,181  | -                          | 3,181               |
| Deferred inflows of resources pension  | (40,316)                                     | -                          | (40,316)            |
| Total adjustments  | <u>681,352</u>                               | <u>272,340</u>             | <u>953,692</u>      |
| Net cash provided by operating activities  | <u>\$ 623,210</u>                            | <u>\$ 307,998</u>          | <u>\$ 931,208</u>   |

See notes to basic financial statements.

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## **NOTES TO BASIC FINANCIAL STATEMENTS**

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**NORTH BAY VILLAGE, FLORIDA**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2023**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

North Bay Village, Florida (the "Village") was incorporated in 1945 as a municipality under the laws of the State of Florida Statute 234-27. The Village operates under the Commission-Manager form of government, with the legislative function vested in a five-member Village Commission. The Village provides the following services as authorized by its charter: general government, public safety, water and sewer, sanitation, public works, planning and zoning, building inspection, code enforcement, health and social services, culture and recreation.

The financial statements of the Village have been prepared in conformity with accounting principles generally accepted in the United States of America ("GAAP") as applicable to state and local governments. The Governmental Accounting Standards Board ("GASB") is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

Significant accounting and reporting policies and practices of the Village are described below.

**A. Financial Reporting Entity**

In accordance with GASB pronouncements, the Village's financial statements include all funds, departments, agencies, boards, and other organizations over which Village officials are considered to be financially accountable.

Financial accountability includes such aspects as appointment of a component unit's governing body members, budget review, approval of property tax levies, outstanding debt secured by the full faith credit of the Village or its revenue stream, and responsibility for funding deficits.

In evaluating how to define the government, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria set forth by the GASB. Based upon the application of these criteria, the Village has no funds, agencies, boards, commissions or authorities considered to be potential component units.

**B. Government-Wide and Fund Financial Statements**

The basic financial statements include both government-wide (based on the Village as a whole) and fund financial statements.

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all activities of the Village. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for services.

The government-wide statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those expenses that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Interfund services provided and used are not eliminated in the process of consolidation. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Separate fund financial statements are provided for governmental funds and proprietary funds. The focus of fund financial statements is on major funds. Major governmental and proprietary funds are reported as separate columns in the fund financial statements. All remaining governmental funds are aggregated and reported as nonmajor funds.

**NORTH BAY VILLAGE, FLORIDA**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2023**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation**

The government-wide focus is more on the sustainability of the Village as an entity and the change in aggregate financial position resulting from the activities of the fiscal period. The focus of the fund financial statements is on the major individual funds of the governmental and business-type categories. Each presentation provides valuable information that can be analyzed and compared to enhance the usefulness of the information.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year when an enforceable lien exists and when levied for. Grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Village considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when due. General capital asset acquisitions are reported as expenditures in governmental funds. Issuance of long-term debt and acquisitions under capital leases are reported as other financial sources.

Property taxes when levied for, franchise fees, utility taxes, charges for services, impact fees, intergovernmental revenues when eligibility requirements are met and interest associated with the current fiscal period are all considered to be measurable and have been recognized as revenues of the current fiscal period, if available. All other revenue items such as fines and forfeitures and licenses and permits are considered to be measurable and available only when cash is received by the Village.

The proprietary funds are reported using the economic resources measurement focus and the accrual basis of accounting for reporting its assets and liabilities. Proprietary fund-type operating statements present increases (e.g., revenues) and decreases (e.g., expenses) in net total position. Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the proprietary fund are charges to customers for sales and services. Operating expenses for proprietary funds include the costs of sales and service, administrative expenses and depreciation on capital assets. All revenues and expenses that do not meet this definition are reported as non-operating revenues or expenses.

The Village reports the following major governmental funds:

General Fund – This fund is the principal operating fund of the Village. It accounts for all financial resources of the general government except those accounted for in another fund.

American Recovery Plan Act (ARPA) Fund – This fund is used to account for restricted revenues and expenditures for capital projects associated with funds received from ARPA.

Capital Projects GOB Fund – This fund is used to account for the revenues and expenditures for capital projects related to voter approved General Obligation Bond debt.

Capital Projects GOB 2022 Parks Project Fund – This fund is used to account for the revenues and expenditures for capital projects related to voter approved General Obligation Bond debt.

**NORTH BAY VILLAGE, FLORIDA**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2023**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation**

The Village reports one major proprietary fund:

Utility Fund – This fund is used to account for the Village's water, sewer and sanitation utility system, which is financed and operated in a manner similar to private business enterprises. The intent of the Village is that the costs (expenses including depreciation) of providing services to the general public on a continuing basis be financed or recovered primarily through user charges.

**D. Assets, Liabilities, Deferred Outflows/Inflows of Resources and Net Position or Equity**

1. Deposits and Investments – The Village's cash and cash equivalents are considered to be cash and short-term investments with original maturities of three months or less when purchased. Deposits include cash on hand and interest-bearing checking accounts.

Village administration is authorized to invest in those instruments authorized by the Florida Statutes. Investments include the Local Government Surplus Funds Trust Fund. Investment in the Local Government Surplus Funds Trust Fund administered by the State Board of Administration is reported at the fair value of its position in the pool, which is the same as the value of the pool shares.

2. Interfund transactions – As the Village does not have any lending/borrowing arrangements between funds, all outstanding balances between funds are reported as "due to/from other funds". All amounts receivable from or payable to other funds are to be settled with expendable, available financial resources. Transactions which are recurring annual transfers between two or more funds are recorded as transfers in and out. Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."
3. Receivables – Receivables include amounts due from other governments and others for services provided by the Village. Receivables, including special assessments, are recorded when the related service is provided. Allowances for uncollectible receivables are based upon historical trends and the periodic aging of receivables.
4. Allowance for doubtful accounts – The Village considers all amounts receivable in the governmental funds to be fully collectible; consequently, no allowance for doubtful accounts was estimated. An allowance of \$15,000 was deemed necessary for the proprietary funds. This amount is primarily past due customer accounts and related penalties due as of September 30, 2023.
5. Restricted assets – Proceeds from impact fees, CITT surtax and 2nd local option gas taxes are classified as restricted in various special revenue funds since these resources are specifically earmarked for restricted purposes including law enforcement, transportation and recreational eligible items.
6. Restricted cash – The Village reports amounts paid by customers for water and sewer deposits as restricted cash.
7. Prepaid items – Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both the government-wide and fund financial statements. These costs are accounted for under the consumption method.
8. Capital assets – Capital assets, which include land, construction in progress, buildings and improvements, improvements other than buildings, machinery and equipment, vehicles, and infrastructure assets (e.g., sidewalks and other similar items grouped within buildings and improvements other than buildings), are reported in the applicable governmental or business-type activities column in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed.

**NORTH BAY VILLAGE, FLORIDA**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2023**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**D. Assets, Liabilities, Deferred Outflows/Inflows of Resources and Net Position or Equity (Continued)**

**8. Capital assets (Continued)**

Capital assets of the Village are depreciated using the straight-line method over the following estimated useful lives:

|                                  | <u>Years</u> |
|----------------------------------|--------------|
| Improvements other than building | 5-40         |
| Buildings and improvements       | 5-30         |
| Vehicles                         | 3-5          |
| Machinery and equipment          | 3-10         |
| Equipment and vehicles           | 3-5          |
| Street improvements              | 30           |

9. Deferred outflows/deferred inflows of resources - In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net assets that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The Village has one item presented as a deferred outflow of resources associated with the pension plan that qualifies for reporting in this category and is discussed in further detail in Note 8.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net assets that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The Village has one item, deferred inflows relating to pensions plans, that qualifies for reporting in this category and is discussed in further detail in Note 8.

10. Compensated absences – Village employees are granted vacation, sick and compensatory leave in varying amounts based on length of service. Upon separation in good standing, employees receive full reimbursement for accumulated vacation and compensatory hours, as well as reimbursement for sick hours if the required length of service is met. All vacation pay is accrued when incurred in the government-wide and proprietary funds and reported as a liability. The current portion of this obligation is estimated based on historical trends. A liability for these amounts is recorded in the governmental funds only if the liability has matured as a result of employee resignation or retirements.
11. Long-Term Obligations – In the government-wide financial statements and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or propriety fund type statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the straight-line method. Bonds payable are reported net of the applicable bond premium and discounts.

In the fund financial statements, governmental fund types recognize bond premiums and discounts during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Payments of principal and interest are reported as debt service expenditures.

12. Leases (Right-of-use Assets) – The leases (right-of-use assets) are initially measured at an amount equal to the initial measurement of the related lease liability plus any lease payments made prior to the lease term, less lease incentives, and plus ancillary charges necessary to place the lease into service. The leases (right-of-use assets) are amortized on a straight-line basis over the life of the related lease.



**NORTH BAY VILLAGE, FLORIDA**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2023**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**D. Assets, Liabilities, Deferred Outflows/Inflows of Resources and Net Position or Equity (Continued)**

13. Net Position – Net position is the result of assets and deferred outflows of resources less liabilities and deferred inflows of resources. The net position of the government-wide and proprietary funds are categorized into three components:

Net investment in capital assets – this category consists of capital assets, reduced by accumulated depreciation and any outstanding debt incurred to acquire, construct or improve those assets excluding unexpended bond proceeds.

Restricted net position – this category consists of all net position that has been restricted for general use by external parties (creditors, grantors, contributors, or laws or regulations of other governments) or imposed by law through constitutional provisions or enabling legislation.

Unrestricted net position – consists of the net position not meeting the definition of either of the other two components.

Restricted consists of net position with constraints placed on their use by external parties (creditors, grantors, contributors, or laws and regulations of other governments) or imposed by law through constitutional provisions or enabling legislation. Unrestricted indicates that portion of net position that is available to fund future operations.

Sometimes the government will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted net position and unrestricted net position in the government-wide and proprietary fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied.

It is the Village's policy to consider restricted net position to have been depleted before unrestricted net position is applied.

14. Fund Balance – As of September 30, 2023, fund balances of the governmental fund financial statements are classified as follows:

Nonspendable – This classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) are legally or contractually required to be maintained intact. "Not in spendable form" includes items that are not expected to be converted to cash (such as inventories and prepaid amounts) and items such as long-term amount of loans and notes receivable, as well as property acquired for resale.

Restricted – This classification includes amounts for which constraints have been placed on the use of the resources either (a) externally imposed by creditors (such as through a debt covenant), grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation.

Committed – This classification includes amounts that can be used only for specific purposes pursuant to constraints imposed by formal action of the Village Commission. Commitments may be established, modified, or rescinded only through ordinances approved by the Village Commission.

Assigned – This classification includes amounts that are constrained by the Village's intent to be used for a specific purpose but are neither restricted nor committed. This intent can be expressed by the Commission or through the Commission delegating this responsibility to Village management. In addition, amounts deemed by a Village Ordinance as a minimum General Fund balance requirement is included in this category. Section 35.22 of the Village Code of Ordinances assigns an operating reserve of 20% of the current fiscal year original budget. This amount has been classified as assigned operating reserves in the accompanying financial statements.

**NORTH BAY VILLAGE, FLORIDA**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2023**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**D. Assets, Liabilities, Deferred Outflows/Inflows of Resources and Net Position or Equity (Continued)**

**14. Fund Balance (Continued)**

Unassigned - This classification includes the residual fund balance for the General Fund. The General Fund is the only fund that reports a positive unassigned fund balance amount. In other governmental funds it is not appropriate to report a positive unassigned fund balance amount. However, in governmental funds other than the General Fund, if expenditures incurred for specific purposes exceeds the amounts that are restricted, committed, or assigned to those purposes, it may be necessary to report a negative unassigned fund balance in that fund.

Sometimes the Village will fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements a flow assumption must be made about the order in which the resources are considered to be applied. It is the Village's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

15. Net position policy – The Village has adopted a Net Position Policy for the Enterprise Funds. This policy lists the criteria to be used in evaluating net position requirements, and establishes a minimum target balance for the unrestricted category of net position. In addition, the policy establishes a process in reaching and maintaining the targeted level of unrestricted net position, the condition under which the targeted balance may be spent and the required replenishment of balances.
16. Use of estimates - The preparation of financial statements in conformity with accounting principles generally accepted in the United States requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Although these estimates are based on management's knowledge of current events and actions, actual results may ultimately differ from those estimates.
17. Implementation of New Accounting Standards – The City adopted the provisions of GASB Statement No. 96, *Subscription-Based Information Technology Arrangements* (SBITAs). The objective of this Statement is to better meet the information needs of financial statement users by establishing uniform accounting and financial reporting requirements for SBITAs, improving the comparability of financial statements among governments that have entered into SBITAs, and enhancing the understandability, reliability, relevance, and consistency of information about SBITAs. These effect of the changes incorporated in the Village's 2023 financial statements are described in Note 7.

**NOTE 2 – PROPERTY TAXES**

Under Florida Law, the assessment of all properties and the collection of all county, municipal and school board property taxes are consolidated in the offices of the County Property Appraiser and County Tax Collector. The laws of the State regulating tax assessments are also designed to assure a consistent property valuation method statewide. State statutes permit municipalities to levy property taxes at a rate of up to 10.0 mills (\$10 per \$1,000 of assessed taxable valuation). The tax rate to finance general governmental services for the fiscal year ended September 30, 2023 was 5.7159 mills. The tax rate to finance debt services for the fiscal year ended September 30, 2023, was 1.2119 mills.

**NORTH BAY VILLAGE, FLORIDA**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2023**

**NOTE 2 – PROPERTY TAXES (CONTINUED)**

The tax levy of the Village is established by the Village Commission prior to October 1 each year, and the County Property Appraiser incorporates the millage into the total tax levy, which includes Miami-Dade County, Miami-Dade County School Board and various special taxing districts. All property is reassessed according to its fair market value as of January 1 each year, at which time taxes become an enforceable lien on property. Each assessment roll is submitted to the Executive Director of the State Department of Revenue for review to determine if the roll meets all of the appropriate requirements of State statutes. State of Florida Amendment #10 to the Florida Constitution known as "Save our Homes" limits assessment increases on homestead property to the lesser of 3% or the Consumer Price Index.

All real and tangible personal property taxes are due and payable on November 1 each year or as soon as practicable thereafter as the assessment roll is certified by the County Property Appraiser. Miami-Dade County mails to each property owner on the assessment roll a notice of the taxes due and Miami-Dade County also collects the taxes for the Village. Taxes may be paid upon receipt of such notice from Miami-Dade County, with discounts at the rate of four percent (4%) if paid in the month of November, three percent (3%) if paid in the month of December, two percent (2%) if paid in the month of January and one percent (1%) if paid in the month of February. Taxes paid during the month of March are without discount, and all unpaid taxes on real and tangible personal property become delinquent and liens are placed on April 1 of the year following the year in which taxes were assessed. Procedures for the collection of delinquent taxes by Miami-Dade County are provided for in the laws of Florida. State law provides for enforcement of collection of personal property taxes by seizure of the property, by the sale of the property, or by the sale of interest-bearing tax certificates to satisfy unpaid property taxes. The procedures result in the collection of essentially all taxes prior to July 31 of the year following the year of assessment.

**NOTE 3 – DEPOSITS AND INVESTMENTS**

Deposits

In addition to insurance provided by the Federal Depository Insurance Corporation, all deposits which consist of cash on hand and interest bearing checking accounts are held in banking institutions approved by the State Treasurer of the State of Florida to hold public funds. Under Florida Statutes Chapter 280, Florida Security for Public Deposits Act, the State Treasurer requires all Florida qualified public depositories to deposit with the Treasurer or another banking institution eligible collateral. In the event of a failure of a qualified public depository, the remaining public depositories would be responsible for covering any resulting losses. Therefore, all amounts presented as deposits are insured or collateralized.

Investments

As required by Florida Statutes, the Village has adopted an investment policy designating the investments which are allowable. The authorized investments include direct obligations of the United States Treasury, its Agencies or Instrumentalities, fully insured or collateralized certificates of deposit, Securities and Exchange Commission ("SEC") registered money market funds, repurchase agreements secured by direct obligations of the United States Government, its Agencies or instrumentalities, and the Local Government Surplus Funds Trust Fund. The investments follow the investment rules defined in Florida Statutes Chapter 215. The investment policy defined in the statutes attempts to promote, through state assistance, the maximization of net interest earnings on invested surplus funds of local units of governments while limiting the risk to which the funds are exposed.

The Village invests surplus funds in an external investment pool, the Local Government Surplus Funds Trust Fund ("Florida PRIME"). Florida PRIME is administered by the Florida State Board of Administration ("SBA"), who provides regulatory oversight. The Florida PRIME investment is exempt from Fair Value Measurement and Application disclosures.

The Florida PRIME has adopted operating procedures consistent with the requirement for a 2a7-like fund. The Village's investment in the Florida PRIME is reported at amortized cost. The fair value of the position in the pool is equal to the value of the pool shares. As of September 30, 2023, the Village's fair value of its investment in Florida PRIME was \$71,161.

**NORTH BAY VILLAGE, FLORIDA**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2023**

**NOTE 3 – DEPOSITS AND INVESTMENTS (CONTINUED)**

Interest rate risk

The Village has an investment policy of structuring investment portfolios to meet cash requirements and diversifying maturities and staggering purchase dates to minimize the impact of market movements over time. The weighted average maturity (WAM) of the securities held in Florida PRIME is 35 days. The weighted average life (WAL) of Florida PRIME is 75 days.

Credit risk

The Village's investment policy limits investments to the safest types of issuers. The Florida PRIME is rated AAAM by Standard and Poor's.

Concentration of credit risk

The Village's investment Policy does not stipulate any limit on the percentage that can be invested in any one issuer. GASB Statement No. 40 requires disclosure when the percent is 5% or more in any one issuer. as of September 30, 2023, the value of each position held in the Village's portfolio comprised of less than 5% of the village's investment assets.

**NOTE 4 – RECEIVABLES AND PAYABLES**

As of September 30, 2023, receivables for the Village's individual major and nonmajor funds, in the aggregate including applicable allowances for uncollectible accounts, are as follows:

|                                  | General Fund      | Non-major<br>Funds | Utilities Fund    | Non-major<br>Stormwater<br>Utility Fund | Total               |
|----------------------------------|-------------------|--------------------|-------------------|---|---------------------|
| Customers billed                 | \$ -              | \$ -               | \$ 713,106        | \$ 43,481                               | \$ 756,587          |
| Franchise fees and utility taxes | 194,074           | -                  | -                 | -                                       | 194,074             |
| Intergovernmental                | 110,977           | 324,304            | 228,766           | 15,402                                  | 679,449             |
| Other receivables                | 14,828            | -                  | -                 | -                                       | 14,828              |
| Allowance for doubtful accounts  | -                 | -                  | (15,000)          | -                                       | (15,000)            |
|                                  | <u>\$ 319,879</u> | <u>\$ 324,304</u>  | <u>\$ 926,872</u> | <u>\$ 58,883</u>                        | <u>\$ 1,629,938</u> |

As of September 30, 2023, accounts payable and accrued liabilities for the Village's individual major and non-major funds are as follows:

|                   | General Fund      | Capital<br>Projects<br>GOB Fund | Capital<br>Projects<br>GOB 2022<br>Parks Project | Non-major<br>Governmental<br>Funds | Utility Fund      | Non-major<br>Stormwater<br>Utility Fund | Total               |
|-------------------|-------------------|---------------------------------|--|------------------------------------|-------------------|---|---------------------|
| Vendors           | \$ 470,116        | \$ 116,341                      | \$ 18,468  | \$ 382,527                         | \$ 620,465        | \$ 33,725                               | \$ 1,641,642        |
| Retainage Payable | -                 | -                               | -  | 275                                | 10,815            | -                                       | 11,090              |
|                   | <u>\$ 470,116</u> | <u>\$ 116,341</u>               | <u>\$ 18,468</u>                                 | <u>\$ 382,802</u>                  | <u>\$ 631,280</u> | <u>\$ 33,725</u>                        | <u>\$ 1,652,732</u> |

**NORTH BAY VILLAGE, FLORIDA**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2023**

**NOTE 5 – CAPITAL ASSETS**

Capital asset activity for the year ended September 30, 2023 was as follows:

|  | Beginning<br>Balance* | Increases  | Decreases | Ending<br>Balance |
|--|-----------------------|------------|-----------|-------------------|
| <b>Governmental activities:</b>                            |                       |            |           |                   |
| Capital assets, not being depreciated nor amortized:       |                       |            |           |                   |
| Land   | \$ 7,433,633          | \$ -       | \$ -      | \$ 7,433,633      |
| Construction in progress                                   | 348,178               | 603,359    | -         | 951,537           |
| Total capital assets, not being depreciated nor amortized  | 7,781,811             | 603,359    | -         | 8,385,170         |
| Capital assets, being depreciated and amortized:           |                       |            |           |                   |
| Buildings and improvements                                 | 5,564,787             | 250,034    | 2,760     | 5,812,061         |
| Street improvements  | 2,496,170             | 36,868     | -         | 2,533,038         |
| Vehicles   | 913,880               | 94,136     | 313,870   | 694,146           |
| Machinery and equipment                                    | 1,086,645             | -          | 541,122   | 545,523           |
| Vehicles - leased  | 1,164,557             | 240,441    | -         | 1,404,998         |
| Buildings - leased   | 1,206,540             | -          | -         | 1,206,540         |
| Machinery and equipment - leased                           | 41,209                | -          | -         | 41,209            |
| Subscriptions  | -                     | 66,865     | -         | 66,865            |
| Total capital assets, being depreciated and amortized      | 12,473,788            | 688,344    | 857,752   | 12,304,380        |
| Less accumulated depreciation and amortization for:        |                       |            |           |                   |
| Buildings and improvements                                 | 2,768,841             | 373,786    | 2,760     | 3,139,867         |
| Street improvements  | 826,011               | 80,816     | -         | 906,827           |
| Vehicles   | 776,315               | 39,250     | 313,870   | 501,695           |
| Machinery and equipment                                    | 1,003,695             | 24,737     | 536,814   | 491,618           |
| Vehicles - leased  | 850,396               | 161,323    | -         | 1,011,719         |
| Buildings - leased   | 201,090               | 201,090    | -         | 402,180           |
| Machinery and equipment - leased                           | 14,442                | 14,442     | -         | 28,884            |
| Subscriptions  | -                     | 13,372     | -         | 13,372            |
| Total accumulated depreciation and amortization            | 6,440,790             | 908,816    | 853,444   | 6,496,162         |
| Total capital assets, being depreciated and amortized, net | 6,032,998             | (220,472)  | 4,308     | 5,808,218         |
| Governmental activities capital assets, net                | \$ 13,814,809         | \$ 382,887 | \$ 4,308  | \$ 14,193,388     |

**NORTH BAY VILLAGE, FLORIDA**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2023**

**NOTE 5 – CAPITAL ASSETS (CONTINUED)**

|  | Beginning<br>Balance | Increases         | Decreases   | Ending<br>Balance    |
|--|----------------------|-------------------|-------------|----------------------|
| <b>Business-type activities:</b>                           |                      |                   |             |                      |
| Capital assets, not being depreciated nor amortized:       |                      |                   |             |                      |
| Construction in progress                                   | \$ 673,480           | \$ 1,367,814      | \$ -        | \$ 2,041,294         |
| Total capital assets, not being depreciated nor amortized  | 673,480              | 1,367,814         | -           | 2,041,294            |
| Capital assets, being depreciated and amortized:           |                      |                   |             |                      |
| Improvements other than buildings                          | 25,270,344           | 214,581           | 15,058      | 25,469,867           |
| Equipment and vehicles                                     | 679,200              | 8,787             | -           | 687,987              |
| Buildings - leased   | 674,138              | -                 | -           | 674,138              |
| Equipment and vehicles - leased                            | 592,900              | -                 | -           | 592,900              |
| Total capital assets, being depreciated and amortized      | 27,216,582           | 223,368           | 15,058      | 27,424,892           |
| Less accumulated depreciation and amortization for:        |                      |                   |             |                      |
| Improvements other than buildings                          | 8,895,489            | 948,889           | 15,058      | 9,829,320            |
| Equipment and vehicles                                     | 641,743              | 12,896            | -           | 654,639              |
| Buildings - leased   | 112,356              | 112,356           | -           | 224,712              |
| Equipment and vehicles - leased                            | 432,469              | 83,703            | -           | 516,172              |
| Total accumulated depreciation and amortization            | 10,082,057           | 1,157,844         | 15,058      | 11,224,843           |
| Total capital assets, being depreciated and amortized, net | 17,134,525           | (934,476)         | -           | 16,200,049           |
| Business-type activities capital assets, net               | <u>\$ 17,808,005</u> | <u>\$ 433,338</u> | <u>\$ -</u> | <u>\$ 18,241,343</u> |

Depreciation expense for the fiscal year ended September 30, 2023 was charged to functions/programs as follows:

|   |                     |
|---|---------------------|
| Governmental Activities:                              |                     |
| General government                                    | \$ 335,609          |
| Public safety   | 227,857             |
| Public works  | 221,292             |
| Recreation and human services                         | 123,656             |
| Building, planning and zoning                         | 402                 |
| Total depreciation expense - governmental activities  | <u>\$ 908,816</u>   |
| Business-Type Activities:                             |                     |
| Water and sewer systems                               | \$ 855,572          |
| Stormwater utility                                    | 302,272             |
| Total depreciation expense - business-type activities | <u>\$ 1,157,844</u> |



**NORTH BAY VILLAGE, FLORIDA**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2023**

**NOTE 6 – INTERFUND BALANCES AND TRANSFERS**

Interfund balances result from the time lag between the dates (1) Interfund goods and services are provided or reimbursable expenditures occur, (2) transactions are recorded in the accounting system, and (3) payments are actually made between funds.

Interfund receivables and payables for the year ended September 30, 2023 are summarized as follows:

|   | Due From/To       |                   |
|---|-------------------|-------------------|
|   | Due From          | Due To            |
| General Fund                            | \$ 597,279        | \$ -              |
| Capital Projects GOB 2022 Parks Project | -                 | 570,919           |
| Non-major Governmental Funds            | -                 | 26,360            |
|   | <u>\$ 597,279</u> | <u>\$ 597,279</u> |

Interfund transfers for the year ended September 30, 2023 are summarized as follows:

|   | Interfund Transfers |                     |
|---|---------------------|---------------------|
|   | Transfers In        | Transfers Out       |
| General Fund                            | \$ -                | \$ 599,762          |
| American Recovery Plan Act (ARPA) Fun   | -                   | 260,218             |
| Capital Projects GOB Fund               | 183,769             | -                   |
| Capital Projects GOB 2022 Parks Project | -                   | 150,769             |
| Non-major Governmental Funds            | 962,796             | 1,455,961           |
| Utility Fund                            | 1,262,125           | -                   |
| Stormwater Utility Fund                 | 58,020              | -                   |
|   | <u>\$ 2,466,710</u> | <u>\$ 2,466,710</u> |

The transfer out of the General Fund to the nonmajor governmental funds was to fund the Children Services Fund for additional expenditures that the Children's Trust grant does not pay for, to fund the Transportation Fund for a local effort the Village must make to continue to receive Miami Dade CITT revenue, to the Street Maintenance Fund for sidewalk improvements, and to the Capital Projects GOB Fund for City hall project. The transfer out from the American Recovery Plan Act Fund was to fund future capital projects for stormwater and infrastructure improvements throughout the Village. The transfer out from the Non-major Governmental Funds was to fund future capital projects for stormwater and infrastructure improvements throughout the Village and debt service requirements. The transfer out from the Capital Projects GOB 2022 Parks Project was to fund previous capital projects for parks covered by the Capital Projects GOB Fund.

**NORTH BAY VILLAGE, FLORIDA**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2023**

**NOTE 7 – LONG-TERM DEBT**

The following is a summary of changes in long-term liabilities of the Village for the fiscal year ended September 30, 2023.

|  | October 1,<br>2022* | Additions           | Reductions          | September 30,<br>2023 | Due Within<br>One Year |
|--|---------------------|---------------------|---------------------|-----------------------|------------------------|
| <b>Governmental Activities</b>                                     |                     |                     |                     |                       |                        |
| General Obligation Note, Series 2010                               | \$ 1,028,573        | \$ -                | \$ 102,857          | \$ 925,716            | \$ 102,857             |
| General Obligation Refunding Note, Series 2010                     | 2,590,000           | -                   | 395,000             | 2,195,000             | 410,000                |
| Road Improvement Revenue Note, Series 2020                         | 1,315,000           | -                   | 95,000              | 1,220,000             | 95,000                 |
| Refinancing Capital Asset Acquisition Taxable<br>Note, Series 2021 | 2,225,000           | -                   | 130,000             | 2,095,000             | 135,000                |
| General Obligation Note, Series 2022                               | 3,525,000           | -                   | 325,000             | 3,200,000             | 320,000                |
| General Obligation Note, Series 2023                               | -                   | 7,500,000           | -                   | 7,500,000             | 370,000                |
| Leases   | 1,375,488           | 240,441             | 367,700             | 1,248,229             | 361,408                |
| Subscriptions  | -                   | 66,865              | 14,410              | 52,455                | 12,370                 |
| Claim payable  | 345,654             | -                   | -                   | 345,654               | 34,565                 |
| Compensated Absences   | 1,474,908           | 1,711,981           | 1,273,789           | 1,913,100             | 708,000                |
| Net Pension Liability  | 7,965,730           | 1,246,230           | -                   | 9,211,960             | -                      |
| OPEB liability   | 208,450             | 15,528              | -                   | 223,978               | -                      |
| Total Governmental Activities long term liabilities                | <u>\$22,053,803</u> | <u>\$10,781,045</u> | <u>\$ 2,703,756</u> | <u>\$30,131,092</u>   | <u>\$ 2,549,200</u>    |
| <b>Business Type Activities</b>                                    |                     |                     |                     |                       |                        |
| Revolving state loans  | \$ 9,825,067        | \$ -                | \$ 538,170          | \$ 9,286,897          | \$ 543,059             |
| Net pension liability  | 1,253,864           | 130,104             | -                   | 1,383,968             | -                      |
| Leases   | 813,001             | -                   | 186,360             | 626,641               | 276,743                |
| Compensated absences   | 218,057             | 78,320              | 85,369              | 211,008               | 78,300                 |
| OPEB liability   | 32,802              | 3,181               | -                   | 35,983                | -                      |
| Total Business Type Activities long term liabilities               | <u>\$12,142,791</u> | <u>\$ 211,605</u>   | <u>\$ 809,899</u>   | <u>\$11,544,497</u>   | <u>\$ 898,102</u>      |

\*Beginning balances restated, refer to Note 12

For governmental activities, compensated absences, net pension liability and total OPEB liability are generally liquidated by the General Fund. The Village does not currently have unused lines of credit in its governmental activities.

Governmental activities

During the fiscal year ended September 30, 2010, the Village borrowed \$2,160,000 relating to a General Obligation Note, Series 2010, for the purpose of financing all or a part of the costs of (i) the creation and improvement of parks and recreational opportunities, (ii) the construction of a Public Safety and Village Hall complex, (iii) landscaping and aesthetic improvements to the John F. Kennedy Causeway, and (iv) related capital costs. The note is secured by the proceeds of ad valorem taxes levied on all taxable property in the Village. The note bears interest of 3.80% and is payable semi-annually while principal of \$102,857 is payable annually on December 1 of each year through the maturity date of December 1, 2031. The outstanding principal balance as of September 30, 2023, is \$925,716. The note contains a provision that in an event of default, the bank may declare all obligations of the Village to be immediately due and payable including accrued interest.

During the fiscal year ended September 30, 2011, the Village refinanced a \$6,250,000 General Obligation Note with the proceeds of a \$6,325,000 General Obligation Refunding Note. The proceeds were used to legally defease the original note and to pay costs of the refinancing. The note bears interest at 3.51% and is payable semi-annually while principal is payable annually on June 1 of each year through the maturity date of June 1, 2028. The outstanding principal balance as of September 30, 2023, is \$2,195,000. The note contains a provision that in an event of default, the bank may declare all obligations of the Village to be immediately due and payable, including accrued interest.

**NORTH BAY VILLAGE, FLORIDA**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2023**

**NOTE 7 – LONG-TERM DEBT (CONTINUED)**

During the fiscal year ended September 30, 2020, the Village borrowed \$1,500,000 relating to a Road Improvement Revenue Note, Series 2020, for the purpose of financing the costs of improvements to the Village's roadways and paying costs of issuance of the note. The note bears interest of 1.221% and is payable semiannually while principal ranging from \$90,000 to \$110,000 is payable annually on July 1 of each year through July 1, 2035, when the remaining balance of \$1,500,000 is due. The note is secured by all non-ad valorem revenues which are legally available to make debt payments when due. The outstanding principal balance as of September 30, 2023 is \$1,220,000. If an event of default occurs, the interest rate shall be the then current interest rate on the Note at the time of the event of default plus 2%. Additionally, the Noteholder may pursue any available remedy by suit, at law or in equity in the State of Florida, to enforce the payment of the principal of and interest on the Note then outstanding.

During the fiscal year ended September 30, 2021, the Village borrowed \$2,350,000 relating to the Capital Asset Acquisition Taxable Refunding Note, Series 2021 for the purpose of refunding the Village's Capital Asset Acquisition Taxable Note, Series 2018 and paying the costs of issuance. The note bears interest of 2.984% and is payable semiannually while principal ranging from \$125,000 to \$190,000 is payable annually on July 1 of each year through July 1, 2036. The note is secured by all non-ad valorem revenues which are legally available to make debt payments when due. The outstanding principal balance as of September 30, 2023 is \$2,095,000. If an event of default occurs, the interest rate shall be the then current interest rate on the Note at the time of the event of default plus 2%. Additionally, the Noteholder may pursue any available remedy by suit, at law or in equity in the State of Florida, to enforce the payment of the principal of and interest on the Note then outstanding.

During the fiscal year ended September 30, 2022, the Village borrowed \$3,525,000 relating to the General Obligation Note, Series 2022 for the purpose of financing the costs of park improvements at the Treasure Island Elementary School site and other Village Parks, funding recreation projects within the Village, and paying the costs of issuance of the Note. The Note bears interest of 2.707% with debt service ranging from \$405,692 to \$407,434 payable annually on June 1 of each year through June 1, 2032. The note is secured by all non-ad valorem revenues which are legally available to make debt payments when due. The outstanding principal balance as of September 30, 2023 is \$3,200,000. If an event of default occurs, the interest rate shall be immediately increased to be the then current interest rate on the Note plus the greatest of the Prime Rate plus 3%, the Overnight Bank Funding Rate plus 3.5%, and the default rate of 7%. Additionally, the Noteholder may pursue any available remedy by suit, at law or in equity in the State of Florida, to enforce the payment of the principal of and interest on the Note then outstanding.

During the fiscal year ended September 30, 2023, the Village borrowed \$7,500,000 relating to the General Obligation Note, Series 2023 for the purpose of financing the costs of the 2023 Village Hall project and paying the costs of issuance of the Note. The Note bears interest of 3.750% with debt service ranging from \$405,692 to \$407,434 payable annually on June 1 of each year through June 1, 2038. The note is secured by all non-ad valorem revenues which are legally available to make debt payments when due. The outstanding principal balance as of September 30, 2023 is \$7,500,000. If an event of default occurs, the interest rate shall be immediately increased to be the then current interest rate on the Note plus 2.0%. Additionally, the Noteholder may pursue any available remedy by suit, at law or in equity in the State of Florida, to enforce the payment of the principal of and interest on the Note then outstanding.

**NORTH BAY VILLAGE, FLORIDA**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2023**

**NOTE 7 – LONG-TERM DEBT (CONTINUED)**

Business-type activities

The Village has seven separate loan agreements with the State of Florida Department of Environmental Protection. The loans provided the funding for various sewer improvement, water main replacement, and automated water meter replacement projects on a cost reimbursement basis. Pursuant to the terms of the individual agreements, the Village began making semi-annual principal and interest payments on the loans six months subsequent to the completion of the related projects.

The Village is required to maintain rates and charges for the services furnished by the water and sewer systems which will be sufficient to provide pledged revenues equal to 1.15 times the sums of the semi-annual payments due in such fiscal year. At September 30, 2023, the Village was in compliance with these covenants. The significant terms of the loans are as follows:

|   | <u>Outstanding<br/>Debt</u> |
|---|-----------------------------|
| Revolving state loan of \$1,079,032 dated December 24, 2009; financing rate of 1.93%. The Village makes semi-annual principal and interest payments of \$39,929 on May 15 and November 15. The loan matures on May 15, 2031 and is collateralized by water and sewer revenues.                                | \$ 483,576                  |
| Revolving state loan of \$352,416 dated December 9, 2014; financing rate of 2.18%. The Village makes semi-annual principal and interest payments of \$10,597 on February 15 and August 15. The loan matures on August 15, 2031 and is collateralized by water and sewer revenues.                             | 163,306                     |
| Revolving state loan of \$52,590 dated March 10, 2017; financing rate of .935%. The Village makes semi-annual principal and interest payments of \$1,626 on October 15 and April 15. The loan matures on April 15, 2035 and is collateralized by water and sewer revenues.                                    | 39,884                      |
| Revolving state loan of \$ 2,546,720 dated May 16, 2017; financing rate of .085%. The Village makes semi-annual principal and interest payments of \$124,649 on October 15 and April 15. The loan matures on October 15, 2027 and is collateralized by water and sewer revenues.                              | 2,085,715                   |
| Revolving state loan of \$4,032,795 dated July 12, 2018; interest rate of 1.34%. The Village makes semi-annual principal and interest payments of \$117,976 on November 15 and May 15. The loan matures on November 15, 2040 and is collateralized by water and sewer revenues.                               | 3,656,964                   |
| Revolving state loan of \$2,788,008 dated July 2, 2018; interest rate of 1.24%. The Village makes semi-annual principal and interest payments based on the actual amount of the principal drawn under the agreement. The loan matures on February 15, 2042 and is collateralized by water and sewer revenues. | 2,660,418                   |
| Revolving state loan of \$216,531 dated November 5, 2019; interest rate of .895%. The Village makes semi-annual principal and interest payments of \$6,747 on November 15 and May 15. The loan matures on May 15, 2040 and is collateralized by water and sewer revenues.                                     | <u>197,034</u>              |
|   | <u><u>\$ 9,286,897</u></u>  |

**NORTH BAY VILLAGE, FLORIDA**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2023**

**NOTE 7 – LONG-TERM DEBT (CONTINUED)**

Combined aggregate maturities for all long-term liabilities for each of the next five years and to maturity are as follows:

| Fiscal year<br>ending | Governmental Activities |                     |                      | Business-type Activities * |                   |                      |
|-----------------------|-------------------------|---------------------|----------------------|----------------------------|-------------------|----------------------|
|                       | Principal               | Interest            | Total                | Principal                  | Interest          | Total                |
| 2024                  | 1,432,857               | 527,921             | 1,960,778            | 543,059                    | 104,372           | 647,431              |
| 2025                  | 1,482,857               | 496,693             | 1,979,550            | 549,257                    | 98,174            | 647,431              |
| 2026                  | 1,537,857               | 449,627             | 1,987,484            | 555,548                    | 91,883            | 647,431              |
| 2027                  | 1,577,857               | 400,843             | 1,978,700            | 561,932                    | 85,499            | 647,431              |
| 2028                  | 1,622,857               | 350,726             | 1,973,583            | 568,412                    | 79,019            | 647,431              |
| 2029-2033             | 5,756,431               | 1,125,315           | 6,881,746            | 2,777,689                  | 296,690           | 3,074,379            |
| 2034-2038             | 3,725,000               | 361,367             | 4,086,367            | 2,573,491                  | 154,192           | 2,727,683            |
| 2039-2043             | -                       | -                   | -                    | 1,157,509                  | 27,218            | 1,184,727            |
|                       | <u>\$ 17,135,716</u>    | <u>\$ 3,712,492</u> | <u>\$ 20,848,208</u> | <u>\$ 9,286,897</u>        | <u>\$ 937,047</u> | <u>\$ 10,223,944</u> |

\* Amounts above do not include all of the Village's State Revolving Fund debt service requirements. Only loans that have reached project completion are included above.

Leases

A lease is defined as a contractual agreement that conveys control of the right to use another entity's nonfinancial asset, for a minimum contractual period of greater than one year, in an exchange or exchange-like transaction. The Village leases a significant amount of nonfinancial assets such as buildings and equipment. The related obligations are presented in the amounts equal to the present value of lease payments, payable during the remaining lease term. As the lessee, a lease liability and the associated lease asset is recognized on the government-wide *Statement of Net Position*.

In September 2017, the Village entered into three (3) seven (7) year leases for solid waste vehicles. A lease liability was recorded as of October 1, 2021 in the amount of \$316,694. The Village is required to make fixed monthly payments of \$7,224. The lease has an interest rate of 4.1268%.

In July 2021, the Village entered into multiple three (3) year leases for offices for the Village Hall. A lease liability was recorded as of October 1, 2021 in the amount of \$1,880,678. The Village is required to make monthly payments ranging from \$27,020 to \$31,371. The lease has a imputed interest rate of 2.33%.

The Village has contracted for lease copiers from Toshiba for various village departments. These assets are recognized as right-to-use leased assets with a corresponding lease liability. The lease liability has been discounted at 2.33%, the imputed interest rate.

From 2017 to 2023, the Village entered into three (3) to five (5) year leases as lessee for thirty-two (32) vehicles. A total lease liability as of October 1, 2022 for existing leases and as of the inception date for new leases during the year was recorded in the amount of \$568,018. As of September 30, 2023, the value of the total lease liability is \$407,203. The Village is required to make monthly fixed payments totaling \$21,405.

**NORTH BAY VILLAGE, FLORIDA**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2023**

**NOTE 7 – LONG-TERM DEBT (CONTINUED)**

Leases (Continued)

The future minimum lease obligations and the net present value of these minimum lease payments as of September 30, 2023, are as follows:

| For the fiscal year ended<br>September 30, | Governmental Activities |                  |                     |
|--|-------------------------|------------------|---------------------|
|  | Principal               | Interest         | Total               |
| 2024                                       | \$ 361,408              | \$ 36,547        | \$ 397,955          |
| 2025                                       | 329,123                 | 24,470           | 353,593             |
| 2026                                       | 309,002                 | 14,144           | 323,146             |
| 2027                                       | 225,033                 | 4,909            | 229,942             |
| 2028                                       | 23,663                  | 760              | 24,423              |
| Total                                      | <u>\$ 1,248,229</u>     | <u>\$ 80,830</u> | <u>\$ 1,329,059</u> |

| For the fiscal year ended<br>September 30, | Business-type Activities |                  |                   |
|--|--------------------------|------------------|-------------------|
|  | Principal                | Interest         | Total             |
| 2023                                       | \$ 276,743               | \$ 14,273        | \$ 291,016        |
| 2024                                       | 121,298                  | 6,623            | 127,921           |
| 2025                                       | 128,176                  | 3,716            | 131,892           |
| 2026                                       | 100,424                  | 781              | 101,205           |
| Total                                      | <u>\$ 626,641</u>        | <u>\$ 25,393</u> | <u>\$ 652,034</u> |

Subscriptions

The Village implemented Governmental Accounting Standards Board Statement No. 96, *Subscription-Based Information Technology Arrangements*, in fiscal year 2023. The Village has one software arrangement that requires recognition under GASBS No. 96. The software amortization expense is included on the Statement of Revenues, Expenses and Changes in Fund Net Position related to the Village's intangible asset of one software system, which is included in the capital asset table as Subscriptions. The Village now recognizes a subscription-based information technology arrangements (SBITA) liability and an intangible right-to-use asset for body camera software in Public Safety.

On October 1, 2022, the Village entered into a five (5) year subscription-based information technology arrangement for a body camera systems. There are no options to extend the 2022 arrangement or options to purchase the software. The Village has used a 3.90% discount to determine the present value of the intangible right-to-use asset and SBITA liability.

\$66,861 has been recorded as intangible right-to-use software arrangement in the General Fund capital assets. Due to the implementation of GASB Statement No. 96, this arrangement for records management software met the criteria of a SBITA; thus, requiring it to be recorded by the City as intangible assets and a SBITA liability. This asset will be amortized over the remaining lease term of two (2) years and three (3) months. There are no residual value guarantees in the arrangement provisions. The public safety software arrangement will end in fiscal year 2027.

A summary of the principal and interest amounts for the remaining arrangements includes the following principal and interest payments:

| For the fiscal year ended<br>September 30, | Governmental Activities |                 |                  |
|--|-------------------------|-----------------|------------------|
|  | Principal               | Interest        | Total            |
| 2024                                       | \$ 12,370               | \$ 2,045        | \$ 14,415        |
| 2025                                       | 12,848                  | 1,567           | 14,415           |
| 2026                                       | 13,353                  | 1,062           | 14,415           |
| 2027                                       | 13,874                  | 541             | 14,415           |
| Total                                      | <u>\$ 52,445</u>        | <u>\$ 5,215</u> | <u>\$ 57,660</u> |



**NORTH BAY VILLAGE, FLORIDA**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2023**

**NOTE 8 – RETIREMENT PLANS**

Florida Retirement System

As provided by Chapters 121 and 112, Florida Statutes, the Florida Retirement System ("FRS") provides two cost sharing, multiple employer defined benefit plans administered by the Florida Department of Management Services, Division of Retirement, including the FRS Pension Plan ("Pension Plan") and the Retiree Health Insurance Subsidy ("HIS Plan").

As a general rule, membership in the FRS is compulsory for all employees working in a regularly established position for a state agency, county government, district school board, state university, community college, or a participating city or special district within the State of Florida. The FRS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefits are established by Chapter 121, Florida Statutes, and Chapter 60S, Florida Administrative Code. Amendments to the law can be made only by an act of the Florida State Legislature.

The State of Florida annually issues a publicly available financial report that includes financial statements and required supplementary information for the FRS. The latest available report may be obtained by writing to the State of Florida Division of Retirement, Department of Management Services, P.O. Box 9000, Tallahassee, Florida 32315-9000, or by calling (877) 377-1737 or by visiting the Website: [http://www.dms.myflorida.com/workforce\\_operations/retirement/publications](http://www.dms.myflorida.com/workforce_operations/retirement/publications).

**Pension Plan**

Plan description

The Pension Plan is a cost-sharing multiple-employer defined benefit pension plan, with a Deferred Retirement Option Program ("DROP") for eligible employees.

Benefits Provided

Benefits under the Pension Plan are computed on the basis of age, average final compensation, and service credit. For Pension Plan members enrolled before July 1, 2011, Regular class members who retire at or after age 62 with at least six years of creditable service or 30 years of service regardless of age are entitled to a retirement benefit payable monthly for life, equal to 1.6% times years of service times final average compensation based on the five highest years of salary. Vested members with less than 30 years of service may retire before age 62 and receive reduced retirement benefits. Special Risk Administrative Support class members who retire at or after age 55 with at least six years of creditable service or 25 years of service regardless of age are entitled to a retirement benefit payable monthly for life, equal to 1.6% times years of service times final average compensation based on the five highest years of salary. Special Risk class members (sworn law enforcement officers, firefighters, and correctional officers) who retire at or after age 55 with at least six years of creditable service, or with 25 years of service regardless of age, are entitled to a retirement benefit payable monthly for life, equal to 3.0% times the years of service times their final average compensation based on the five highest years of salary for each year of creditable service. Senior Management Service class members who retire at or after age 62 with at least six years of creditable service or 30 years of service regardless of age are entitled to a retirement benefit payable monthly for life, equal to 2.0% times the years of service times their final average compensation based on the five highest years of salary for each year of creditable service. Elected Officers' class members who retire at or after age 62 with at least six years of creditable service or 30 years of service regardless of age are entitled to a retirement benefit payable monthly for life, equal to 3.0% times the years of service (3.33% for judges and justices) times their final average compensation based on the five highest years of salary for each year of creditable service.

For Plan members enrolled on or after July 1, 2011, the vesting requirement is extended to eight years of creditable service for all these members and increasing normal retirement to age 65 or 33 years of service regardless of age for Regular, Senior Management Service, and Elected Officers' class members, and to age 60 or 30 years of service regardless of age for Special Risk and Special Risk Administrative Support class members. Also, the final average compensation for all these members will be based on the eight highest years of salary.

As provided in Section 121.101, Florida Statutes, if the member is initially enrolled in the Pension Plan before August 1, 2011, the annual cost of living adjustment ("COLA") is three percent per year. The COLA formula for retirees with an effective retirement date or DROP begin date on or after August 1, 2011, will be the sum of the pre-July 2011 service credit divided by the total service credit at retirement multiplied by 3 percent. Plan members initially enrolled on or after July 1, 2011, will not have a cost-of-living adjustment after retirement.

**NORTH BAY VILLAGE, FLORIDA**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2023**

**NOTE 8 – RETIREMENT PLANS (CONTINUED)**

Benefits Provided (Continued)

In addition to the above benefits, the DROP program allows eligible members to defer receipt of monthly retirement benefit payments while continuing employment with a FRS employer for a period not to exceed 60 months after electing to participate. Deferred monthly benefits are held in the FRS Trust Fund and accrue interest. There are no required contributions by DROP participants.

Contributions

Effective July 1, 2011, all enrolled members of the FRS, other than DROP participants, are required to contribute three percent of their salary to the FRS. In addition to member contributions, governmental employers are required to make contributions to the FRS based on state-wide contribution rates established by the Florida Legislature. These rates are updated as of July 1 of each year. The employer contribution rates by job class for the periods from October 1, 2022 through June 30, 2023 and from July 1, 2023 through September 30, 2023, respectively, were as follows: Regular – 11.91% and 13.57%; Special Risk Administrative Support – 38.65% and 39.82%; Special Risk – 27.83% and 32.67%; Senior Management Service – 31.57% and 34.52%; Elected Officers' – 57.00% and 58.68%; and DROP participants – 18.60% and 21.13%. These employer contribution rates include 1.66% and 2.00%, respectively, HIS Plan subsidy for the period October 1, 2022 through June 30, 2023 and July 1, 2023 through September 30, 2023.

HIS Plan

Plan description

The HIS Plan is a cost-sharing multiple-employer defined benefit pension plan established under Section 112.363, Florida Statutes, and may be amended by the Florida legislature at any time. The benefit is a monthly payment to assist retirees of State-administered retirement systems in paying their health insurance costs and is administered by the Florida Department of Management Services, Division of Retirement.

Benefits provided

For the fiscal year ended September 30, 2023, eligible retirees and beneficiaries received a monthly HIS payment of \$5 for each year of creditable service completed at the time of retirement, with a minimum HIS payment of \$30 and a maximum HIS payment of \$150 per month. To be eligible to receive these benefits, a retiree under a State-administered retirement system must provide proof of health insurance coverage, which may include Medicare.

Contributions

The HIS Plan is funded by required contributions from FRS participating employers as set by the Florida Legislature. Employer contributions are a percentage of gross compensation for all active FRS members. For the fiscal year ended September 30, 2023, the HIS contribution was 1.66% from October 1, 2023 through June 30, 2023 and 2.00% from July 1, 2023 through September 30, 2023. The Village contributed 100% of its statutorily required contributions for the current and preceding three years. HIS Plan contributions are deposited in a separate trust fund from which payments are authorized. HIS Plan benefits are not guaranteed and are subject to annual legislative appropriation. In the event legislative appropriation or available funds fail to provide full subsidy benefits to all participants, benefits may be reduced or cancelled.

Pension liabilities, pension expense, and deferred outflows of resources and deferred inflows of resources related to pensions

At September 30, 2023, the Village reported liabilities of \$8,290,485 for its proportionate share of the Pension Plan's net pension liability and \$2,305,443 for the HIS Plan's net pension liability for a total net pension liability of \$10,595,928. The net pension liability was measured as of June 30, 2023, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2023. At June 30, 2023, the Village's proportion was 0.020805881 percent for the Pension Plan and 0.014516684 percent for the HIS Plan, which was an increase of 0.00022967 percent and a decrease of 0.000245868 percent respectively, from the proportionate share measured as of June 30, 2022.

**NORTH BAY VILLAGE, FLORIDA**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2023**

**NOTE 8 – RETIREMENT PLANS (CONTINUED)**

For the year ended September 30, 2023, the Village recognized pension expense of \$1,568,011 for the Pension Plan and pension expense of \$881,431 for the HIS Plan for a total pension expense of \$2,449,442. At September 30, 2023, the Village reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

|  | Deferred Outflows of Resources |                   |                     |
|--|--------------------------------|-------------------|---------------------|
|  | Pension Plan                   | HIS Plan          | Total               |
| Differences between expected and actual experience   | \$ 778,405                     | \$ 33,750         | \$ 812,155          |
| Changes in assumptions   | 540,443                        | 60,609            | 601,052             |
| Net difference between projected and actual earnings on pension plan investments                             | 346,233                        | 1,191             | 347,424             |
| Changes in proportion and differences between Village contributions and proportionate share of contributions | 392,303                        | 163,719           | 556,022             |
| Village contributions subsequent to the measurement date   | 326,252                        | 33,444            | 359,696             |
| Total  | <u>\$ 2,383,636</u>            | <u>\$ 292,713</u> | <u>\$ 2,676,349</u> |

|  | Deferred Inflows of Resources |                   |                     |
|--|-------------------------------|-------------------|---------------------|
|  | Pension Plan                  | HIS Plan          | Total               |
| Differences between expected and actual experience   | \$ -                          | \$ 5,411          | \$ 5,411            |
| Changes in assumptions   | -                             | 199,774           | 199,774             |
| Net difference between projected and actual earnings on pension plan investments                             | -                             | -                 | -                   |
| Changes in proportion and differences between Village contributions and proportionate share of contributions | 793,959                       | 124,584           | 918,543             |
| Total  | <u>\$ 793,959</u>             | <u>\$ 329,769</u> | <u>\$ 1,123,728</u> |

Deferred outflows of resources in the amount of \$359,696 related to employer contributions made after the measurement date of the net pension liability but before the end of the Village's fiscal year ended September 30, 2023 will be recognized as a reduction of the net pension liability in the subsequent fiscal year ending September 30, 2024 rather than in the current fiscal year ended September 30, 2023. The amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

| Year Ended<br>September 30, | Employer Share of Deferred Outflows/Inflows |                    |                     |
|-----------------------------|---|--------------------|---------------------|
|                             | Pension Plan                                | HIS Plan           | Total               |
| 2024                        | \$ 59,759                                   | \$ (3,370)         | \$ 56,389           |
| 2025                        | (205,010)                                   | (11,505)           | (216,515)           |
| 2026                        | 1,223,719                                   | (5,045)            | 1,218,674           |
| 2027                        | 144,232                                     | (29,007)           | 115,225             |
| 2028                        | 40,725                                      | (18,686)           | 22,039              |
| Thereafter                  | -   | (2,887)            | (2,887)             |
|                             | <u>\$ 1,263,425</u>                         | <u>\$ (70,500)</u> | <u>\$ 1,192,925</u> |

**NORTH BAY VILLAGE, FLORIDA**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2023**

**NOTE 8 – RETIREMENT PLANS (CONTINUED)**

Actuarial assumptions

The Florida Retirement System Actuarial Assumption Conference is responsible for setting the assumptions used in the funding valuations of both pension plans pursuant to section 216.136 (10), Florida Statutes. The Pension Plan's valuation is performed annually. The HIS Plan has a valuation performed biennially that is updated for GASB reporting in the year a valuation is not performed. The most recent experience study for the Pension Plan was completed in 2019 for the period July 1, 2013, through June 30, 2018. Because the HIS Plan is funded on a pay-as-you-go basis, no experience study has been completed for that program. The actuarial assumptions that determined the total pension liability for the HIS Plan were based on certain results of the most recent experience study for the Pension Plan. The total pension liability in the June 30, 2023 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

|                           | Pension Plan   | HIS Plan  |
|---------------------------|--|---|
| Inflation                 | 2.40%  | 2.40%   |
| Salary Increases          | 3.25% average, including inflation                                 | 3.25% average, including inflation                  |
| Investment rate of return | 6.70%, net of pension plan investment expense, including inflation | N/A   |
| Municipal bond rates      | N/A  | 3.65%   |
| Actuarial cost method     | Individual entry age   | Individual entry age                                |
| Mortality table           | Generational PUB-2010 with Projection Scale MP-2018                | Generational PUB-2010 with Projection Scale MP-2018 |

Long-term expected rate of return

The long-term expected rate of return on Pension Plan investments was not based on historical returns, but instead is based on a forward-looking capital market economic model. The allocation policy's description of each asset class was used to map the target allocation to the asset classes shown below. Each asset class assumption is based on a consistent set of underlying assumptions and includes an adjustment for the inflation assumption. The target allocation and best estimates of arithmetic and geometric real rates of return for each major asset class are summarized in the following table:

| Asset Class            | Target Allocation <sup>1</sup> | Annual Arithmetic Return | Compound Annual (Geometric) Return | Standard Deviation |
|------------------------|--------------------------------|--------------------------|------------------------------------|--------------------|
| Cash                   | 1.0%                           | 2.9%                     | 2.9%                               | 1.1%               |
| Fixed income           | 19.8%                          | 4.5%                     | 4.4%                               | 3.4%               |
| Global equity          | 54.0%                          | 8.7%                     | 7.1%                               | 18.1%              |
| Real estate (property) | 10.3%                          | 7.6%                     | 6.6%                               | 14.8%              |
| Private equity         | 11.1%                          | 11.9%                    | 8.8%                               | 26.3%              |
| Strategic investments  | 3.8%                           | 6.3%                     | 6.1%                               | 7.7%               |
|                        | <u>100%</u>                    |                          |                                    |                    |
| Assumed inflation-Mean |                                |                          | 2.4%                               | 1.4%               |

Note: (1) As outlined in the Plan's investment policy

**NORTH BAY VILLAGE, FLORIDA**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2023**

**NOTE 8 – RETIREMENT PLANS (CONTINUED)**

Discount rate

The discount rate used to measure the total pension liability was 6.70% for the Pension Plan. The Pension Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the discount rate for calculation the total pension liability is equal to the long-term expected rate of return.

The discount rate used to measure the total pension liability was 3.65% for the HIS Plan. In general, the discount rate for calculating the HIS Plan's total pension liability is equal to the single rate equivalent to discounting at the long-term expected rate of return for benefit payments prior to the projected depletion date. Because the HIS Plan benefit is essentially funded on a pay-as-you-go basis, the depletion date is considered to be immediate, and the municipal bond rate of 3.65% was used to determine the total pension liability. The Bond Buyer General Obligation 20-Bond Municipal Bond Index was adopted as the applicable municipal bond index.

Sensitivity of the village's proportionate share of the net position liability to changes in the discount rate

The following table presents the sensitivity of the Village's proportionate share of the net pension liability to changes in the discount rate. The sensitivity analysis, below, shows the impact to the Village's proportionate share of the net pension liability if the discount rate was 1.00% lower or 1.00% higher than the current discount rate at June 30, 2023.

|   | 1%<br>Decrease<br>5.70% | Current<br>Discount Rate<br>6.70% | 1%<br>Increase<br>7.70% |
|---|-------------------------|-----------------------------------|-------------------------|
| Village's proportionate share of<br>the net pension liability - FRS | \$ 14,161,837           | \$ 8,290,485                      | \$ 3,378,397            |
|   | 1%<br>Decrease<br>2.65% | Current<br>Discount Rate<br>3.65% | 1%<br>Increase<br>4.65% |
| Village's proportionate share of<br>the net pension liability - HIS | \$ 2,630,151            | \$ 2,305,443                      | \$ 2,036,282            |

Investment plan

The SBA (State Board of Administration) administered the defined contribution plan officially titled the FRS Investment Plan. The Investment Plan is reported in the SBA's annual financial statements and in the State of Florida Annual Comprehensive Financial Report.

As provided in Section 121.4501, Florida Statutes, eligible FRS members may elect to participate in the Investment Plan in lieu of the FRS Defined Benefit Plan. Village employees participating in DROP are not eligible to participate in the Investment Plan. Employer and employee contributions, including amounts contributed to individual members' accounts, are defined by law, but the ultimate benefit depends, in part, on the performance of investment funds. Benefit terms, including contribution requirements, for the Investment Plan are established and may be amended by the Florida Legislature. The Investment Plan is funded with the same employer and employee contribution rates that are based on salary and membership class, as the Pension Plan. Contributions are directed to individual member accounts, and the individual members allocate contributions and account balances among various approved investment choices. Costs of administering the Investment Plan, including the FRS Financial Guidance Program, are funded through an employer contribution of 0.06 percent of payroll and by forfeited benefits of plan members. Allocations to the investment members' accounts during the 2022-2023 fiscal year, as established by Section 121.72, Florida Statutes, are based on percentage of gross compensation, by class, as follows:

| <u>Class</u>      | <u>Allocation Rate</u> |
|-------------------|------------------------|
| Elected Officials | 13.34%                 |
| Senior Management | 9.67%                  |
| Special Risk      | 16.00%                 |
| Regular Employees | 8.30%                  |

**NORTH BAY VILLAGE, FLORIDA**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2023**

**NOTE 8 – RETIREMENT PLANS (CONTINUED)**

For all membership classes, employees are immediately vested in their own contributions and are vested after one year of service for employer contributions and investment earnings. If an accumulated benefit obligation for service credit originally earned under the Pension Plan vesting is transferred to the Investment Plan, the member must have the years of service required for Pension Plan vesting (including the service credit represented by the transferred funds) to be vested for these funds and the earnings on these funds. Non-vested employer contributions are placed in a suspense account for up to five years. If the employee returns to FRS-covered employment within the five-year period, the employee will regain control over his or her account. If the employee does not return within the five-year period, the employee will forfeit the accumulated account balance. For the fiscal year ended September 30, 2023, the information for the amount of forfeitures was unavailable from the SBA; however, management believes that these amounts, if any, would be immaterial to the Village.

After termination and applying to receive benefits, the member may rollover vested funds to another qualified plan, structure a periodic payment under the Investment Plan, receive a lump sum distribution, leave the funds invested for future distribution, or any combination of these options. Disability coverage is provided; the member may either transfer the account balance to the Pension Plan when approved for disability retirement to receive guaranteed lifetime monthly benefits under the Pension Plan or remain in the Investment Plan and rely upon that account balance for retirement income.

**NOTE 9 – DEFINED CONTRIBUTION PLAN**

The Village also has a defined contribution plan ("Plan") in accordance with Internal Revenue Code Section 401(a). There are two employees that did not transfer their balances to FRS that remain in this Plan. The Plan provides for required employer and employee contributions of 13.5% and 5.5% of employee earnings for the Plan year, respectively. The Village contributed approximately \$23,139 and the employees contributed approximately \$10,488 for the year ended September 30, 2023. Plan amendments must be approved by the Village Commission. The Plan is administered by ICMA Retirement Corp.

**NOTE 10 – OTHER POST-EMPLOYMENT BENEFITS**

Plan description and funding policy

Employees who retire from the Village and their dependents are eligible to continue to participate in the Village's single-employer defined benefit healthcare plan (the "Plan") currently offered through the Village at the "blended" employee group rate which, is determined annually by the Village. The retiree must continue to meet all participation requirements and pay all applicable premiums by the specified due date.

The Village provides no funding for any portion of the premiums after retirement. However, the Village recognizes that there is an "implicit subsidy" arising as a result of the blended rate premium since retiree health care costs, on average are higher than active employee healthcare costs. There are no assets accumulated in a trust that meet the criteria of the GASB to pay related benefits for the OPEB plan. The Plan does not issue a separate financial report. It is the City's current policy to fund the Plan on a "pay-as-you-go" basis from the General Fund.

The following table provides a summary of the number of participants in the Plan as of October 1, 2021:

|   |           |
|---|-----------|
| Inactive plan members or beneficiaries    |           |
| currently receiving benefits              | -         |
| Inactive plan members entitled to but not |           |
| yet receiving benefits                    | -         |
| Active plan members                       | 52        |
| Total plan members                        | <u>52</u> |

Actuarial methods and assumptions

The actuarial valuation of the calculation of OPEB involves estimates of the value of reported amounts and assumptions about the probability of events in the future. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared to past expectations and new estimates are made about the future.

**NORTH BAY VILLAGE, FLORIDA**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2023**

**NOTE 10 – OTHER POST-EMPLOYMENT BENEFITS (CONTINUED)**

Projections of benefits for financial reporting purposes are based on the substantive Plan (the Plan as understood by the City and Plan members) and include the types of benefits in force at the valuation date and the historical pattern of sharing benefit costs between the City and the Plan members to that point. Actuarial calculations reflect a long-term perspective and employ methods and assumptions that are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets.

The total OPEB liability at September 30, 2023 was based on an actuarial valuation dated October 1, 2021 with a measurement date of September 30, 2023, using the following actuarial assumptions:

|                             |  |
|-----------------------------|--|
| Actuarial cost method       | Entry age normal   |
| Inflation                   | 2.25%  |
| Discount rate               | 4.63%  |
| Salary increases            | 3.00%  |
| Retirement age              | Earlier of age 62 with at least 6 years of service, or at least 30 years of service at any age; participants who have attained such age as of the valuation date are assumed to retire one year after the valuation date.  |
| Mortality                   | Mortality tables used in the July 1, 2021 actuarial valuation of the Florida Retirement System for non-K-12 Instructional Regular Class members. These rates were taken from adjusted PUB-2010 mortality tables published by the Society of Actuaries with generational improvements using Scale MP-2018. Adjustments to referenced tables are based on the results of a statewide experience study covering the period 2013 through 2018. |
| Healthcare Cost Trend Rates | 6.00% for fiscal year beginning 2022, 5.75% for fiscal year beginning 2023 and then gradually decreasing to an ultimate trend rate of 4.00%.   |

Discount rate

The discount rate used to measure the total OPEB liability at September 30, 2023 was 4.63%. Because the Village's OPEB costs are funded on a pay-as-you-go funding structure, the return on the Fidelity 20-Year Municipal GO AA Index as of the measurement date was used to determine the total OPEB liability.

Total OPEB liability of the Village

The components and changes of the Village's total OPEB liability at September 30, 2023, are as follows:

|   | Total OPEB<br>Liability |
|---|-------------------------|
| Balance at September 30, 2022   | \$ 241,252              |
| Changes for the year:   |                         |
| Service cost  | 11,980                  |
| Interest on Total OPEB liability  | 11,142                  |
| Assumption changes  | (4,413)                 |
| Net changes   | 18,709                  |
| Balance at September 30, 2023   | \$ 259,961              |
| Total OPEB liability  | \$ 259,961              |
| OPEB Plan fiduciary net position  | -                       |
| Village's net OPEB liability  | \$ 259,961              |
| OPEB Plan fiduciary net position as a<br>percentage of total OPEB liability | 0.00%                   |



**NORTH BAY VILLAGE, FLORIDA**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2023**

**NOTE 10 – OTHER POST-EMPLOYMENT BENEFITS (CONTINUED)**

Sensitivity of the total OPEB liability to changes in the discount rate

The following table presents the total OPEB liability, calculated using the discount rate of 4.63%, as well as what the Village's total OPEB liability would be if it were calculated using a discount rate that is one percentage-point lower or one percentage-point higher than current discount rate:

|                      | 1% Decrease<br>3.63% | Current Discount<br>Rate Assumption<br>4.63% | 1% Increase<br>5.63% |
|----------------------|----------------------|--|----------------------|
| Total OPEB liability | <u>\$ 279,892</u>    | <u>\$ 259,961</u>                            | <u>\$ 241,740</u>    |

Sensitivity of the total OPEB liability to changes in the healthcare cost trend rates

The following table presents the total OPEB liability of the Village, as well as what the Village's total OPEB liability would be if it were calculated using a healthcare cost trend rate that is one percentage-point lower or one percentage-point higher than the current trend rate:

|                      | 1% Decrease       | Current<br>Healthcare Cost<br>Trend Rate<br>Assumption | 1% Increase       |
|----------------------|-------------------|--|-------------------|
| Total OPEB liability | <u>\$ 234,438</u> | <u>\$ 259,961</u>                                      | <u>\$ 289,471</u> |

OPEB expense and deferred outflows of resources

For the year ended September 30, 2023, the Village recognized OPEB expense of 18,709. At September 30, 2023, the Village reported no deferred outflows of resources related to OPEB.

**NOTE 11 – COMMITMENTS AND CONTINGENCIES**

Litigation

The Village is involved in several lawsuits incidental to its operations, the outcome of which, in the opinion of management and legal counsel, should not have material adverse effect on the financial position of the Village.

Risk management

The Village is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets, errors and omissions, and natural disasters for which the Village carries commercial insurance. There were no significant reductions in insurance coverage from coverage in the prior year and there were no settlements that exceeded insurance coverage for each of the past three years. The Village provides employee medical benefits through commercial insurance coverage.

Grants contingency

The Village receives grants from governmental agencies that require compliance with certain provisions stated in the grant agreements and are subject to audit by their grantor agencies. Failure to comply with the provisions or the results of any grantor audit could result in the return of funds and are subject to audit by their grantor agencies. Management of the Village deems the likelihood of this contingency remote since, in its opinion, the Village has complied in all material respects with the provisions of the grants.

**NORTH BAY VILLAGE, FLORIDA**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2023**

**NOTE 11 – COMMITMENTS AND CONTINGENCIES (CONTINUED)**

Encumbrances

Encumbrance accounting is utilized to the extent necessary to assure effective budgetary control and accountability and to facilitate effective cash planning and control. At September 30, 2023, following encumbrances were outstanding:

|  |                     |
|--|---------------------|
| General Fund   |                     |
| The Island walk for the Islander Club                    | \$ 24,194           |
| PD GPS Base Plan and Support Monthly                     | 1,001               |
| Total  | <u>\$ 25,195</u>    |
| Street Maintenance Fund                                  |                     |
| Kennedy Causeway Median Beautification Project           | \$ 140,608          |
| East Sign Conceptual Design                              | 37,905              |
| Total  | <u>\$ 178,513</u>   |
| Transportation Fund                                      |                     |
| Kennedy Causeway Lane Reduction - Design Phase           | \$ 9,801            |
| Treasure Island ADA Improvements Phase II Construction   | 340,532             |
| Bus Shelters on Kennedy Causeway Design                  | 2,609               |
| Total  | <u>\$ 352,942</u>   |
| Roadway Capital Improvements Fund                        |                     |
| Treasure Island Mill and Overlay                         | \$ 164,564          |
| Harbor Island Entranceway Improvement                    | 13,566              |
| Total  | <u>\$ 178,130</u>   |
| ARPA Capital Projects Fund                               |                     |
| Phase 2 of the Infiltration and Inflow Rehabilitation    | \$ 1,040,542        |
| North Bay Island Stormwater Station Improvements Project | 123,221             |
| North Bay Village Vulnerability Assessment               | 47,135              |
| Stormwater Inlet Filters                                 | 146,800             |
| Total  | <u>\$ 1,357,698</u> |
| Capital Projects GOB Fund                                |                     |
| Island Walk North Plaza - Design                         | \$ 6,922            |
| Vogel Park Boating Access Project                        | 111,064             |
| Civic Park on East Drive-Phase II                        | 356,549             |
| Kennedy Causeway Lane Reduction - Design Phase           | 56,492              |
| Island Walk East End of the Causeway                     | 1,353,238           |
| Total  | <u>\$ 1,884,265</u> |
| Utility Fund   |                     |
| Wastewater Pump Station Improvements                     | \$ 6,254,990        |
| Total  | <u>\$ 6,254,990</u> |
| Stormwater Utility Fund                                  |                     |
| North Bay Island Pump Station Improvements               | \$ 55,198           |
| North Bay Island Stormwater Station Improvements Project | 152,195             |
| North Bay Village Vulnerability Assessment               | 54,603              |
| Total  | <u>\$ 261,996</u>   |

**NORTH BAY VILLAGE, FLORIDA**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2023**

**NOTE 12 – PRIOR PERIOD ADJUSTMENT**

During the fiscal year ended September 30, 2023, the net positions of the Government-Wide Governmental Activities were restated to adjust capital leases effective prior to the current fiscal year and retainage payable. Additionally, the opening fund balance for the Capital Projects GOB Fund was adjusted to correct retainage payable.

|  | Government-Wide<br>Financial<br>Statements<br>Governmental<br>Activities |
|--|--|
| Net position, beginning, as previously reported  | \$ 6,173,528   |
| Correction for leases                            | (114,436)  |
| Correction for retainage payable                 | 76,099   |
| Net position, beginning, as restated             | <u>\$ 6,135,191</u>  |
|  | Fund Financial<br>Statements<br>Capital Projects<br>GOB Fund             |
| Fund balance - beginning, as previously reported | \$ (34,917)  |
| Correction for retainage payable                 | 76,099   |
| Fund balance - beginning, as restated            | <u>\$ 41,182</u>   |

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## REQUIRED SUPPLEMENTARY INFORMATION

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**NORTH BAY VILLAGE, FLORIDA**  
**REQUIRED SUPPLEMENTARY INFORMATION**  
**BUDGETARY COMPARISON SCHEDULE - GENERAL FUND**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**

|  | <b>Budgeted Amounts</b> |              | <b>Actual</b>       | <b>Variance with</b>  |
|--|-------------------------|--------------|---------------------|-----------------------|
|  | <b>Original</b>         | <b>Final</b> | <b>Amounts</b>      | <b>Final Budget -</b> |
|  |                         |              |                     | <b>Positive</b>       |
|  |                         |              |                     | <b>(Negative)</b>     |
| <b>REVENUES</b>  |                         |              |                     |                       |
| Taxes  | \$ 7,769,438            | \$ 7,769,439 | \$ 8,007,803        | \$ 238,364            |
| Licenses and permits   | 86,000                  | 86,000       | 56,248              | (29,752)              |
| Franchise fees   | 489,132                 | 489,132      | 574,865             | 85,733                |
| Intergovernmental revenue                                    | 1,172,442               | 1,218,830    | 1,356,578           | 137,748               |
| Charges for services   | 122,680                 | 362,236      | 369,486             | 7,250                 |
| Fines and forfeitures  | 339,908                 | 361,195      | 476,836             | 115,641               |
| Interest income  | 2,000                   | 2,000        | 28,757              | 26,757                |
| Other  | 210,463                 | 364,505      | 3,788,838           | 3,424,333             |
| Total revenues   | 10,192,063              | 10,653,337   | 14,659,411          | 4,006,074             |
| <b>EXPENDITURES</b>  |                         |              |                     |                       |
| Current:   |                         |              |                     |                       |
| General government:  |                         |              |                     |                       |
| Village commission   | 58,497                  | 58,596       | 46,644              | 11,952                |
| Village manager  | 479,948                 | 482,026      | 465,089             | 16,937                |
| Village clerk  | 188,492                 | 219,377      | 135,318             | 84,059                |
| Finance  | 424,603                 | 424,604      | 418,128             | 6,476                 |
| Village attorney   | 368,765                 | 368,765      | 308,776             | 59,989                |
| Nondepartmental  | 1,061,408               | 1,179,607    | 821,349             | 358,258               |
| Public safety  | 6,357,143               | 6,811,331    | 6,607,282           | 204,049               |
| Recreation and human services                                | 413,105                 | 436,416      | 379,336             | 57,080                |
| Debt Service:  |                         |              |                     |                       |
| Principal  | 130,000                 | 130,000      | 459,075             | (329,075)             |
| Interest and other charges                                   | 66,394                  | 66,394       | 101,302             | (34,908)              |
| Capital outlay   | 71,516                  | 117,948      | 333,761             | (215,813)             |
| Total expenditures   | 9,619,871               | 10,295,064   | 10,076,060          | 219,004               |
| Excess (deficiency) of revenues<br>over (under) expenditures | 572,192                 | 358,273      | 4,583,351           | 4,225,078             |
| <b>OTHER FINANCING SOURCES (USES)</b>                        |                         |              |                     |                       |
| Proceeds from sale of capital assets                         | -                       | 4,515        | 5,325               | (810)                 |
| Lease proceeds   | -                       | -            | 240,441             | (240,441)             |
| Transfers out  | (572,192)               | (619,178)    | (599,762)           | (19,416)              |
| Total other financing sources (uses)                         | (572,192)               | (614,663)    | (353,996)           | (260,667)             |
| Net change in fund balance                                   | \$ -                    | \$ (256,390) | 4,229,355           | \$ 3,964,411          |
| Fund balances - beginning                                    |                         |              | 4,149,681           |                       |
| Fund balances - ending                                       |                         |              | <u>\$ 8,379,036</u> |                       |

See notes to basic financial statements.

**NORTH BAY VILLAGE, FLORIDA**  
**REQUIRED SUPPLEMENTARY INFORMATION**  
**BUDGETARY COMPARISON SCHEDULE - AMERICAN RECOVERY PLAN ACT (ARPA) FUND**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**

|  | <b>Budgeted Amounts</b> |              | <b>Actual</b>    | <b>Variance with</b>  |
|--|-------------------------|--------------|------------------|-----------------------|
|  | <b>Original</b>         | <b>Final</b> | <b>Amounts</b>   | <b>Final Budget -</b> |
|  |                         |              |                  | <b>Positive</b>       |
|  |                         |              |                  | <b>(Negative)</b>     |
| <b>REVENUES</b>  |                         |              |                  |                       |
| Intergovernmental revenue                                    | \$ -                    | \$ -         | \$ 1,320,145     | \$ 1,320,145          |
| Total revenues   | -                       | -            | 1,320,145        | 1,329,510             |
| <b>EXPENDITURES</b>  | -                       | -            | -                | -                     |
| Excess (deficiency) of revenues<br>over (under) expenditures | -                       | -            | 1,320,145        | 1,329,510             |
| <b>OTHER FINANCING SOURCES (USES)</b>                        |                         |              |                  |                       |
| Transfers out  | -                       | -            | (260,218)        | 260,218               |
| Total other financing sources (uses)                         | -                       | -            | (260,218)        | 260,218               |
| Net change in fund balance                                   | <u>\$ -</u>             | <u>\$ -</u>  | <u>1,059,927</u> | <u>\$ 1,589,728</u>   |
| Fund balances - beginning                                    |                         |              | (1,059,927)      |                       |
| Fund balances - ending                                       |                         |              | <u>\$ -</u>      |                       |

See notes to basic financial statements.

**NORTH BAY VILLAGE, FLORIDA**  
**NOTES TO BUDGETARY COMPARISON SCHEDULES**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**

**NOTE 1 – BUDGETS AND BUDGETARY ACCOUNTING**

The Village legally adopts annual budgets for all governmental funds, with the exception of Federal Forfeiture Fund, State Forfeiture Fund, Parks Improvement Fund and Police Improvement Trust Fund.

The budgets are prepared on a basis consistent with accounting principles generally accepted in the United States. At least 60 days prior to the close of the fiscal year, the Village Commission is presented with a proposed budget including proposed expenditures and the means of financing them. After Commission review and public hearings, the budget is adopted prior to October 1. Budgets are approved on a fund-by-fund basis and management may transfer amounts between line items within the various activities in a department as long as the transfer does not amount to more than 5% of the total budget of the department. There were no budgetary transfers within a department for the year ending September 30, 2023. All other budgetary transfers must be approved by resolution of the Village Commission. Expenditures may not exceed appropriations at the departmental level.

Budgets are considered a management control and planning tool and as such are incorporated into the accounting system of the Village. The Village Commission, by resolution, may make supplemental appropriations for the year up to the amount of revenues in excess of those estimated. Appropriations lapse at year-end. There were no amendments to the budget for the current fiscal year.

**NOTE 2 – EXCESS OF EXPENDITURES OVER APPROPRIATIONS**

For the year ended September 30, 2023, expenditures exceeded appropriations in the following:

|                               |         |
|-------------------------------|---------|
| General Fund - Capital Outlay | 215,813 |
| General Fund - Debt Service   | 363,983 |

These unfavorable variances were caused by unbudgeted costs related to unforeseen circumstances and occurrences during the year and were covered by revenues in excess of budget and unassigned fund balance.

The Village had supplemental appropriations of \$675,193 for the General Fund.



**NORTH BAY VILLAGE, FLORIDA**  
REQUIRED SUPPLEMENTARY INFORMATION  
SCHEDULE OF THE VILLAGE'S PROPORTIONATE SHARE  
OF NET PENSION LIABILITY  
FLORIDA RETIREMENT SYSTEM PENSION PLAN (FRS)  
SEPTEMBER 30, 2023

|  | <u>2023</u>  | <u>2022</u>  | <u>2021</u>  | <u>2020</u>   | <u>2019</u>  | <u>2018</u>  | <u>2017</u>  | <u>2016</u>  | <u>2015</u>  | <u>2014</u>  |
|--|--------------|--------------|--------------|---------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Village's proportion of the FRS net pension liability  | 0.020805881% | 0.020576212% | 0.020472927% | 0.024522006%  | 0.020790053% | 0.025202817% | 0.023842196% | 0.024321282% | 0.020411165% | 0.019243398% |
| Village's proportionate share of the FRS net pension liability   | \$ 8,290,485 | \$ 7,656,004 | \$ 1,546,497 | \$ 10,628,199 | \$ 7,159,805 | \$ 7,591,219 | \$ 7,054,782 | \$ 6,141,143 | \$ 2,636,736 | \$ 1,174,130 |
| Village's covered payroll  | 5,944,873    | 5,573,264    | 5,278,204    | 5,116,961     | 4,878,677    | 3,749,563    | 4,260,039    | 4,191,730    | 3,811,541    | 3,442,706    |
| Village's proportionate share of the FRS net pension liability<br>as a percentage of its covered payroll | 139.46%      | 137.37%      | 29.30%       | 207.71%       | 146.76%      | 202.46%      | 165.60%      | 146.51%      | 69.18%       | 34.10%       |
| FRS Plan fiduciary net position as a percentage of the total<br>pension liability                        | 82.38%       | 82.89%       | 96.40%       | 78.85%        | 82.61%       | 84.26%       | 83.69%       | 84.88%       | 92.00%       | 96.09%       |

\* The amounts presented for each fiscal year were determined as of 6/30 (measurement date of the collective net pension liability).

**NORTH BAY VILLAGE, FLORIDA**  
**REQUIRED SUPPLEMENTARY INFORMATION**  
**SCHEDULE OF THE VILLAGE'S PROPORTIONATE SHARE**  
**OF NET PENSION LIABILITY**  
**HEALTH INSURANCE SUBSIDY PENSION PLAN (HIS)**  
**SEPTEMBER 30, 2023**

|  | <u>2023</u>  | <u>2022</u>  | <u>2021</u>  | <u>2020</u>  | <u>2019</u>  | <u>2018</u>  | <u>2017</u>  | <u>2016</u>  | <u>2015</u>  | <u>2014</u>  |
|--|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Village's proportion of the HIS net pension liability  | 0.014516684% | 0.014762552% | 0.013945917% | 0.014798881% | 0.013212112% | 0.014794946% | 0.013346042% | 0.013577049% | 0.012524760% | 0.011525625% |
| Village's proportionate share of the HIS net pension liability   | \$ 2,305,443 | \$ 1,563,590 | \$ 1,710,676 | \$ 1,806,919 | \$ 1,478,303 | \$ 1,565,914 | \$ 1,427,020 | \$ 1,582,349 | \$ 1,277,329 | \$ 1,077,674 |
| Village's covered payroll  | 5,944,873    | 5,573,264    | 5,278,204    | 5,116,961    | 4,878,677    | 3,749,563    | 4,260,039    | 4,191,730    | 3,811,541    | 3,442,706    |
| Village's proportionate share of the HIS net pension liability<br>as a percentage of its covered payroll | 38.78%       | 28.06%       | 32.41%       | 35.31%       | 30.30%       | 41.76%       | 33.50%       | 37.75%       | 33.51%       | 31.30%       |
| HIS Plan fiduciary net position as a percentage of the total<br>pension liability                        | 4.12%        | 4.81%        | 3.56%        | 3.00%        | 2.63%        | 2.15%        | 1.64%        | 0.97%        | 0.50%        | 0.99%        |

\* The amounts presented for each fiscal year were determined as of 6/30 (measurement date of the collective net pension liability).

**NORTH BAY VILLAGE, FLORIDA**  
**REQUIRED SUPPLEMENTARY INFORMATION**  
**SCHEDULE OF THE VILLAGE'S CONTRIBUTIONS -**  
**FLORIDA RETIREMENT SYSTEM PENSION PLAN (FRS)**  
**SEPTEMBER 30, 2023**

|   | <u>2023</u>        | <u>2022</u>      | <u>2021</u>      | <u>2020</u>      | <u>2019</u>      | <u>2018</u>      | <u>2017</u>      | <u>2016</u>      | <u>2015</u>      | <u>2014</u>      |
|---|--------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| Contractually required FRS contribution                                 | \$ 1,000,897       | \$ 878,024       | \$ 779,930       | \$ 814,758       | \$ 644,642       | \$ 718,260       | \$ 620,671       | \$ 593,113       | \$ 497,642       | \$ 421,512       |
| FRS contribution in relation to the contractually required contribution | <u>(1,000,897)</u> | <u>(878,024)</u> | <u>(779,930)</u> | <u>(814,758)</u> | <u>(644,642)</u> | <u>(718,260)</u> | <u>(620,671)</u> | <u>(593,113)</u> | <u>(497,642)</u> | <u>(421,512)</u> |
| FRS contribution deficiency (excess)                                    | <u>\$ -</u>        | <u>\$ -</u>      | <u>\$ -</u>      | <u>\$ -</u>      | <u>\$ -</u>      | <u>\$ -</u>      | <u>\$ -</u>      | <u>\$ -</u>      | <u>\$ -</u>      | <u>\$ -</u>      |
| Village's covered payroll   | 6,238,866          | 5,658,906        | 5,278,204        | 5,386,505        | 4,858,170        | 4,172,564        | 4,275,799        | 4,088,434        | 3,807,189        | 3,554,672        |
| FRS contribution as a percentage of covered payroll                     | 16.04%             | 15.52%           | 14.78%           | 15.13%           | 13.27%           | 17.21%           | 14.52%           | 14.51%           | 13.07%           | 11.86%           |

**NORTH BAY VILLAGE, FLORIDA**  
**REQUIRED SUPPLEMENTARY INFORMATION**  
**SCHEDULE OF THE VILLAGE'S CONTRIBUTIONS -**  
**HEALTH INSURANCE SUBSIDY PENSION PLAN (HIS)**  
**SEPTEMBER 30, 2023**

|   | <u>2023</u>     | <u>2022</u>     | <u>2021</u>     | <u>2020</u>     | <u>2019</u>     | <u>2018</u>     | <u>2017</u>     | <u>2016</u>     | <u>2015</u>     | <u>2014</u>     |
|---|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| Contractually required HIS contribution                                 | \$ 95,493       | \$ 89,326       | \$ 81,974       | \$ 85,279       | \$ 73,366       | \$ 80,233       | \$ 70,631       | \$ 69,591       | \$ 47,877       | \$ 39,483       |
| HIS contribution in relation to the contractually required contribution | <u>(95,493)</u> | <u>(89,326)</u> | <u>(81,974)</u> | <u>(85,279)</u> | <u>(73,366)</u> | <u>(80,233)</u> | <u>(70,631)</u> | <u>(69,591)</u> | <u>(47,877)</u> | <u>(39,483)</u> |
| HIS contribution deficiency (excess)                                    | <u>\$ -</u>     | <u>\$ -</u>     | <u>\$ -</u>     | <u>\$ -</u>     | <u>\$ -</u>     | <u>\$ -</u>     | <u>\$ -</u>     | <u>\$ -</u>     | <u>\$ -</u>     | <u>\$ -</u>     |
| Village's covered payroll   | 6,238,866       | 5,658,906       | 5,278,204       | 5,386,505       | 4,858,170       | 5,276,247       | 4,275,799       | 4,088,434       | 3,807,189       | 3,554,672       |
| HIS contribution as a percentage of covered payroll                     | 1.53%           | 1.58%           | 1.55%           | 1.58%           | 1.51%           | 1.52%           | 1.65%           | 1.70%           | 1.26%           | 1.11%           |

**NORTH BAY VILLAGE, FLORIDA**  
**REQUIRED SUPPLEMENTARY INFORMATION**  
**SCHEDULE OF CHANGES IN TOTAL OPEB LIABILITY AND RELATED RATIOS**  
**OTHER POST-EMPLOYMENT BENEFITS (OPEB)**  
**SEPTEMBER 30, 2023**

|  |                   |                   |                   |                   |                   |                   |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Fiscal Year:   | 9/30/2023         | 9/30/2022         | 9/30/2021         | 9/30/2020         | 9/30/2019         | 9/30/2018         |
| Measurement Date:  | <u>9/30/2023</u>  | <u>9/30/2022</u>  | <u>9/30/2021</u>  | <u>9/30/2020</u>  | <u>9/30/2019</u>  | <u>9/30/2018</u>  |
| Total OPEB liability:  |                   |                   |                   |                   |                   |                   |
| Service cost   | \$ 11,980         | \$ 15,079         | \$ 14,180         | \$ 43,385         | \$ 42,121         | \$ 41,645         |
| Interest   | 11,142            | 6,156             | 6,164             | 26,143            | 23,681            | 21,872            |
| Differences between expected and actual experience               | -                 | (7,756)           | -                 | -                 | -                 | -                 |
| Assumption changes   | (4,413)           | (38,245)          | 4,101             | (514,832)         | 3,705             | -                 |
| Benefit payments   | -                 | -                 | -                 | -                 | (3,965)           | (2,809)           |
| Net change in total OPEB liability                               | \$ 18,709         | \$ (24,766)       | \$ 24,445         | \$ (445,304)      | \$ 65,542         | \$ 60,708         |
| Total OPEB liability-beginning                                   | <u>241,252</u>    | <u>266,018</u>    | <u>241,573</u>    | <u>686,877</u>    | <u>621,335</u>    | <u>560,627</u>    |
| Total OPEB liability-ending                                      | <u>\$ 259,961</u> | <u>\$ 241,252</u> | <u>\$ 266,018</u> | <u>\$ 241,573</u> | <u>\$ 686,877</u> | <u>\$ 621,335</u> |
| Covered-employee payroll   | \$ 5,490,994      | \$ 5,331,062      | \$ 5,175,788      | \$ 5,025,037      | \$ 4,878,677      | \$ 3,069,048      |
| Total OPEB liability as a percentage of covered-employee payroll | 4.73%             | 4.53%             | 5.14%             | 4.81%             | 14.08%            | 20.25%            |

\*There are no assets accumulated in a trust that meets the criteria of GASB codification P22.101 or P52.101 to pay related benefits for the OPEB plan.

Note: The schedule is intended to show information for the last ten (10) fiscal years. Additional years will be displayed as they become available.

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## **COMBINING FINANCIAL STATEMENTS**

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## NONMAJOR GOVERNMENTAL FUNDS

### SPECIAL REVENUE FUNDS

Special revenue funds are used to account for specific revenues that are legally restricted to expenditures for particular purposes.

**Grant Administration Fund** – This fund is used to account for the various federal, state and local grants awarded to the Village.

**State Forfeiture Fund** – This fund is used to account for State forfeitures restricted for law enforcement purposes.

**Federal Forfeiture Fund** – This fund is used to account for Federal forfeitures restricted for law enforcement purposes.

**Building Fees Fund** – This fund is used to account for the operations of building, planning, and zoning.

**Street Maintenance Fund** – This fund is used to account for the operations of street maintenance and construction costs.

**Children's Services Fund** – This fund is used to account for certain grants and programs that provide for summer programs as well as other adolescent activities.

**Transportation Fund** – This fund is used to account for restricted revenues and expenditures associated with a county levied surtax and designated for public transportation purposes.

**Police Improvement Fund** – This fund is used to account for revenues and expenditures for law enforcement purposes.

### DEBT SERVICE FUNDS

Debt service funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

**Roadway Improvement Projects Debt Service Fund** – This fund is used to accumulate resources and distribute principal and interest on governmental long-term debt payable by the Village for roadway capital improvements.

**Debt Service Fund** – This fund is used to accumulate resources and distribute principal and interest on governmental long-term debt payable by the Village.

### CAPITAL PROJECTS FUNDS

Capital projects funds are used to account for the acquisition or construction of various major capital projects.

**Parks Improvement Fund** - This fund is used to account for the revenues and expenditures associated with park acquisition, improvements and enhancements.

**CITT Roadway Improvements Capital Projects Fund** - This fund accounts for the acquisition or construction of various road improvements throughout the Village.

**Capital Projects Fund – ARPA** – This fund is used to account for the revenues and expenditures for capital projects related to funds received from the American Recovery Plan Act.

**Capital Projects Fund** - This fund accounts for the acquisition or construction of various capital projects.

**NORTH BAY VILLAGE**  
**COMBINING BALANCE SHEET**  
**NONMAJOR GOVERNMENTAL FUNDS**  
**SEPTEMBER 30, 2023**

|   | <b>Special Revenue Funds</b>             |                                      |  |                               |  |   |                                |  |  |
|---|--|--------------------------------------|--|-------------------------------|--|---|--------------------------------|--|--|
|   | <b>Grant<br/>Administration<br/>Fund</b> | <b>State<br/>Forfeiture<br/>Fund</b> | <b>Federal<br/>Forfeiture<br/>Fund</b> | <b>Building Fees<br/>Fund</b> | <b>Street<br/>Maintenance<br/>Fund</b> | <b>Children's<br/>Services<br/>Fund</b> | <b>Transportation<br/>Fund</b> | <b>Police<br/>Improvement<br/>Fund</b> | <b>Total<br/>Special Revenue<br/>Funds</b> |
| <b>ASSETS</b>   |  |                                      |  |                               |  |   |                                |  |  |
| Cash and cash equivalents   | \$ -                                     | \$ 128,952                           | \$ 121,680                             | \$ 1,127,127                  | \$ 375,635                             | \$ 17,740                               | \$ 1,761,987                   | \$ 39,804                              | 3,572,925                                  |
| Accounts receivable   | 13,081                                   | -                                    | -                                      | -                             | 129,563                                | -                                       | 117,794                        | -                                      | 260,438                                    |
| Prepaid costs   | -  | -                                    | -                                      | 125                           | 4,626                                  | -                                       | -                              | -                                      | 4,751                                      |
| Total assets  | <u>\$ 13,081</u>                         | <u>\$ 128,952</u>                    | <u>\$ 121,680</u>                      | <u>\$ 1,127,252</u>           | <u>\$ 509,824</u>                      | <u>\$ 17,740</u>                        | <u>\$ 1,879,781</u>            | <u>\$ 39,804</u>                       | <u>\$ 3,838,114</u>                        |
| <b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES<br/>AND FUND BALANCES</b> |  |                                      |  |                               |  |   |                                |  |  |
| Liabilities:  |  |                                      |  |                               |  |   |                                |  |  |
| Accounts payable and accrued liabilities                                | \$ -                                     | \$ -                                 | \$ 13,675                              | \$ 67,013                     | \$ 33,516                              | \$ 40                                   | \$ 39,355                      | \$ -                                   | 153,599                                    |
| Accrued payroll and benefits  | -  | -                                    | -                                      | 2,050                         | 2,834                                  | -                                       | -                              | -                                      | 4,884                                      |
| Due to other funds  | 5,401                                    | -                                    | 19,840                                 | -                             | -                                      | -                                       | -                              | -                                      | 25,241                                     |
| Total liabilities   | <u>5,401</u>                             | <u>-</u>                             | <u>33,515</u>                          | <u>69,063</u>                 | <u>36,350</u>                          | <u>40</u>                               | <u>39,355</u>                  | <u>-</u>                               | <u>183,724</u>                             |
| Deferred inflows of resources:  |  |                                      |  |                               |  |   |                                |  |  |
| Unavailable revenue   | -  | -                                    | -                                      | -                             | 100,000                                | -                                       | 50,816                         | -                                      | 150,816                                    |
| Total deferred inflows of resources                                     | <u>-</u>                                 | <u>-</u>                             | <u>-</u>                               | <u>-</u>                      | <u>100,000</u>                         | <u>-</u>                                | <u>50,816</u>                  | <u>-</u>                               | <u>150,816</u>                             |
| Fund balances:  |  |                                      |  |                               |  |   |                                |  |  |
| Nonspendable  |  |                                      |  |                               |  |   |                                |  |  |
| Prepaid items   | -  | -                                    | -                                      | 125                           | 4,626                                  | -                                       | -                              | -                                      | 4,751                                      |
| Restricted  |  |                                      |  |                               |  |   |                                |  |  |
| Capital projects  | -  | -                                    | -                                      | -                             | -                                      | -                                       | -                              | -                                      | -  |
| Debt service  | -  | -                                    | -                                      | -                             | -                                      | -                                       | -                              | -                                      | -  |
| Building, planning, and zoning  | -  | -                                    | -                                      | 1,058,064                     | -                                      | -                                       | -                              | -                                      | 1,058,064                                  |
| Public works  | -  | -                                    | -                                      | -                             | 368,848                                | -                                       | -                              | -                                      | 368,848                                    |
| Transportation projects   | -  | -                                    | -                                      | -                             | -                                      | -                                       | 1,789,610                      | -                                      | 1,789,610                                  |
| Law enforcement   | 7,680                                    | 128,952                              | 88,165                                 | -                             | -                                      | -                                       | -                              | 39,804                                 | 264,601                                    |
| Recreation and human services   | -  | -                                    | -                                      | -                             | -                                      | 17,700                                  | -                              | -                                      | 17,700                                     |
| Total fund balances   | <u>7,680</u>                             | <u>128,952</u>                       | <u>88,165</u>                          | <u>1,058,189</u>              | <u>373,474</u>                         | <u>17,700</u>                           | <u>1,789,610</u>               | <u>39,804</u>                          | <u>3,503,574</u>                           |
| Total liabilities, deferred inflows of<br>resources, and fund balances  | <u>\$ 13,081</u>                         | <u>\$ 128,952</u>                    | <u>\$ 121,680</u>                      | <u>\$ 1,127,252</u>           | <u>\$ 509,824</u>                      | <u>\$ 17,740</u>                        | <u>\$ 1,879,781</u>            | <u>\$ 39,804</u>                       | <u>\$ 3,838,114</u>                        |

See notes to basic financial statements.



**NORTH BAY VILLAGE**  
**COMBINING BALANCE SHEET**  
**NONMAJOR GOVERNMENTAL FUNDS**  
**SEPTEMBER 30, 2023**

|   | Debt Service Funds                                      |                      |                                | Capital Project Funds         |   |                                 |                          | Total<br>Capital projects<br>Funds | Total<br>Nonmajor<br>Governmental<br>Funds |
|---|---|----------------------|--------------------------------|-------------------------------|---|---------------------------------|--------------------------|------------------------------------|--|
|   | Roadway<br>Improvement<br>Projects Debt<br>Service Fund | Debt Service<br>Fund | Total<br>Debt Service<br>Funds | Parks<br>Improvements<br>Fund | CITT<br>Roadway<br>Improvements<br>Fund | Capital Projects<br>Fund - ARPA | Capital Projects<br>Fund |                                    |  |
| <b>ASSETS</b>   |   |                      |                                |                               |   |                                 |                          |                                    |  |
| Cash and cash equivalents   | \$ 3  | \$ 633,764           | \$ 633,767                     | \$ 34,949                     | \$ -                                    | \$ 32,774                       | \$ 848,158               | \$ 915,881                         | \$ 5,122,573                               |
| Accounts receivable   | -   | 3,700                | 3,700                          | -                             | -                                       | -                               | 60,166                   | 60,166                             | 324,304                                    |
| Prepaid costs   | -   | -                    | -                              | -                             | -                                       | -                               | -                        | -                                  | 4,751                                      |
| Restricted cash   | -   | -                    | -                              | -                             | 1,472,191                               | -                               | -                        | 1,472,191                          | 1,472,191                                  |
| Total assets  | <u>\$ 3</u>   | <u>\$ 637,464</u>    | <u>\$ 637,467</u>              | <u>\$ 34,949</u>              | <u>\$ 1,472,191</u>                     | <u>\$ 32,774</u>                | <u>\$ 908,324</u>        | <u>\$ 2,448,238</u>                | <u>\$ 6,923,819</u>                        |
| <b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES<br/>AND FUND BALANCES</b> |   |                      |                                |                               |   |                                 |                          |                                    |  |
| Liabilities:  |   |                      |                                |                               |   |                                 |                          |                                    |  |
| Accounts payable and accrued liabilities                                | \$ -  | \$ 89                | \$ 89                          | \$ -                          | \$ 9,816                                | \$ 106,895                      | \$ 112,128               | \$ 228,839                         | \$ 382,527                                 |
| Retainage payable   | -   | -                    | -                              | -                             | -                                       | -                               | 275                      | 275                                | 275  |
| Accrued payroll and benefits  | -   | -                    | -                              | -                             | -                                       | -                               | -                        | -                                  | 4,884                                      |
| Due to other funds  | -   | -                    | -                              | -                             | 1,119                                   | -                               | -                        | 1,119                              | 26,360                                     |
| Total liabilities   | <u>-</u>  | <u>89</u>            | <u>89</u>                      | <u>-</u>                      | <u>10,935</u>                           | <u>106,895</u>                  | <u>112,403</u>           | <u>230,233</u>                     | <u>414,046</u>                             |
| Deferred inflows of resources:  |   |                      |                                |                               |   |                                 |                          |                                    |  |
| Unavailable revenue   | -   | -                    | -                              | -                             | -                                       | -                               | -                        | -                                  | 150,816                                    |
| Total deferred inflows of resources                                     | <u>-</u>  | <u>-</u>             | <u>-</u>                       | <u>-</u>                      | <u>-</u>                                | <u>-</u>                        | <u>-</u>                 | <u>-</u>                           | <u>150,816</u>                             |
| Fund balances:  |   |                      |                                |                               |   |                                 |                          |                                    |  |
| Nonspendable  |   |                      |                                |                               |   |                                 |                          |                                    |  |
| Prepaid items   | -   | -                    | -                              | -                             | -                                       | -                               | -                        | -                                  | 4,751                                      |
| Restricted  |   |                      |                                |                               |   |                                 |                          |                                    |  |
| Capital projects  | -   | -                    | -                              | -                             | -                                       | -                               | 795,921                  | 795,921                            | 795,921                                    |
| Debt service  | 3   | 637,375              | 637,378                        | -                             | -                                       | -                               | -                        | -                                  | 637,378                                    |
| Building, planning, and zoning  | -   | -                    | -                              | -                             | -                                       | -                               | -                        | -                                  | 1,058,064                                  |
| Public works  | -   | -                    | -                              | -                             | -                                       | -                               | -                        | -                                  | 368,848                                    |
| Transportation projects   | -   | -                    | -                              | -                             | 1,461,256                               | -                               | -                        | 1,461,256                          | 3,250,866                                  |
| Law enforcement   | -   | -                    | -                              | -                             | -                                       | -                               | -                        | -                                  | 264,601                                    |
| Recreation and human services   | -   | -                    | -                              | 34,949                        | -                                       | -                               | -                        | 34,949                             | 52,649                                     |
| Unassigned  | -   | -                    | -                              | -                             | -                                       | (74,121)                        | -                        | (74,121)                           | (74,121)                                   |
| Total fund balances   | <u>3</u>  | <u>637,375</u>       | <u>637,378</u>                 | <u>34,949</u>                 | <u>1,461,256</u>                        | <u>(74,121)</u>                 | <u>795,921</u>           | <u>2,218,005</u>                   | <u>6,358,957</u>                           |
| Total liabilities, deferred inflows of<br>resources, and fund balances  | <u>\$ 3</u>   | <u>\$ 637,464</u>    | <u>\$ 637,467</u>              | <u>\$ 34,949</u>              | <u>\$ 1,472,191</u>                     | <u>\$ 32,774</u>                | <u>\$ 908,324</u>        | <u>\$ 2,448,238</u>                | <u>\$ 6,923,819</u>                        |

See notes to basic financial statements.

**NORTH BAY VILLAGE**  
**COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES**  
**NONMAJOR GOVERNMENTAL FUNDS**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**

|   | Special Revenue Funds           |                             |                               |                       |                               |                                |                        |                               |                                   |
|---|---------------------------------|-----------------------------|-------------------------------|-----------------------|-------------------------------|--------------------------------|------------------------|-------------------------------|-----------------------------------|
|   | Grant<br>Administration<br>Fund | State<br>Forfeiture<br>Fund | Federal<br>Forfeiture<br>Fund | Building Fees<br>Fund | Street<br>Maintenance<br>Fund | Children's<br>Services<br>Fund | Transportation<br>Fund | Police<br>Improvement<br>Fund | Total<br>Special Revenue<br>Funds |
| REVENUES  |                                 |                             |                               |                       |                               |                                |                        |                               |                                   |
| Taxes   | \$ -                            | \$ -                        | \$ -                          | \$ -                  | \$ -                          | \$ -                           | \$ 504,588             | \$ -                          | \$ 504,588                        |
| Grants  | 82,816                          | -                           | -                             | -                     | -                             | -                              | -                      | -                             | 82,816                            |
| Licenses and permits                                      | -                               | -                           | -                             | 756,402               | -                             | -                              | -                      | -                             | 756,402                           |
| Intergovernmental revenue                                 | -                               | -                           | -                             | -                     | 207,249                       | 142,440                        | -                      | -                             | 349,689                           |
| Charges for services                                      | -                               | -                           | -                             | 5,803                 | -                             | -                              | -                      | -                             | 5,803                             |
| Fines and forfeitures                                     | -                               | -                           | 17,160                        | -                     | -                             | -                              | 9,125                  | -                             | 26,285                            |
| Interest income   | -                               | 239                         | 1,834                         | 5,819                 | 1,353                         | -                              | 6,802                  | 170                           | 16,217                            |
| Other   | -                               | 85,470                      | 19,025                        | 171,640               | 12,053                        | -                              | 18,625                 | -                             | 306,813                           |
| Total revenues  | 82,816                          | 85,709                      | 38,019                        | 939,664               | 220,655                       | 142,440                        | 539,140                | 170                           | 2,048,613                         |
| EXPENDITURES  |                                 |                             |                               |                       |                               |                                |                        |                               |                                   |
| Current:  |                                 |                             |                               |                       |                               |                                |                        |                               |                                   |
| Public safety   | 67,928                          | -                           | 136,763                       | -                     | -                             | -                              | -                      | -                             | 204,691                           |
| Public Works  | -                               | -                           | -                             | -                     | 305,684                       | -                              | 91,477                 | -                             | 397,161                           |
| Building, planning and zoning                             | -                               | -                           | -                             | 751,663               | -                             | -                              | -                      | -                             | 751,663                           |
| Recreation and human services                             | -                               | -                           | -                             | -                     | -                             | 155,009                        | -                      | -                             | 155,009                           |
| Debt Service:   |                                 |                             |                               |                       |                               |                                |                        |                               |                                   |
| Principal   | 7,208                           | -                           | 7,208                         | 28,023                | 10,602                        | -                              | -                      | -                             | 53,041                            |
| Interest and other charges                                | -                               | -                           | -                             | 3,055                 | 1,790                         | -                              | -                      | -                             | 4,845                             |
| Capital outlay  | 33,433                          | -                           | 48,499                        | 24,999                | 232,057                       | -                              | 12,360                 | -                             | 351,348                           |
| Total expenditures  | 108,569                         | -                           | 192,470                       | 807,740               | 550,133                       | 155,009                        | 103,837                | -                             | 1,917,758                         |
| Excess (deficiency) of revenues over (under) expenditures | (25,753)                        | 85,709                      | (154,451)                     | 131,924               | (329,478)                     | (12,569)                       | 435,303                | 170                           | 130,855                           |
| OTHER FINANCING SOURCES (USES)                            |                                 |                             |                               |                       |                               |                                |                        |                               |                                   |
| Proceeds from sale of capital assets                      | -                               | 27,550                      | -                             | -                     | 11,600                        | -                              | -                      | -                             | 39,150                            |
| Proceeds from subscriptions                               | 33,433                          | -                           | 33,432                        | -                     | -                             | -                              | -                      | -                             | 66,865                            |
| Transfers in  | -                               | -                           | -                             | -                     | 500,653                       | 10,861                         | 55,248                 | -                             | 566,762                           |
| Transfers out   | -                               | -                           | -                             | -                     | -                             | -                              | (135,816)              | -                             | (135,816)                         |
| Total other financing sources (uses)                      | 33,433                          | 27,550                      | 33,432                        | -                     | 512,253                       | 10,861                         | (80,568)               | -                             | 536,961                           |
| Net change in fund balances                               | 7,680                           | 113,259                     | (121,019)                     | 131,924               | 182,775                       | (1,708)                        | 354,735                | 170                           | 667,816                           |
| Fund balances - beginning                                 | -                               | 15,693                      | 209,184                       | 926,265               | 190,699                       | 19,408                         | 1,434,875              | 39,634                        | 2,835,758                         |
| Fund balances - ending                                    | \$ 7,680                        | \$ 128,952                  | \$ 88,165                     | \$ 1,058,189          | \$ 373,474                    | \$ 17,700                      | \$ 1,789,610           | \$ 39,804                     | \$ 3,503,574                      |

See notes to basic financial statements.

**NORTH BAY VILLAGE**  
**COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES**  
**NONMAJOR GOVERNMENTAL FUNDS**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**

|   | Debt Service Funds                             |                   |                          | Capital Project Funds   |                                |                              |                       |                              | Total Nonmajor Governmental Funds |
|---|--|-------------------|--------------------------|-------------------------|--------------------------------|------------------------------|-----------------------|------------------------------|-----------------------------------|
|   | Roadway Improvement Projects Debt Service Fund | Debt Service Fund | Total Debt Service Funds | Parks Improvements Fund | CITT Roadway Improvements Fund | Capital Projects Fund - ARPA | Capital Projects Fund | Total Capital projects Funds |                                   |
| <b>REVENUES</b>   |  |                   |                          |                         |                                |                              |                       |                              |                                   |
| Taxes   | \$ -   | \$ 997,663        | \$ 997,663               | \$ -                    | \$ -                           | \$ -                         | \$ -                  | \$ -                         | \$ 1,502,251                      |
| Grants  | -  | -                 | -                        | -                       | -                              | -                            | -                     | -                            | 82,816                            |
| Licenses and permits                                      | -  | -                 | -                        | -                       | -                              | -                            | -                     | -                            | 756,402                           |
| Intergovernmental revenue                                 | -  | -                 | -                        | -                       | -                              | -                            | 25,366                | 25,366                       | 375,055                           |
| Charges for services                                      | -  | -                 | -                        | -                       | -                              | -                            | -                     | -                            | 5,803                             |
| Fines and forfeitures                                     | -  | -                 | -                        | -                       | -                              | -                            | -                     | -                            | 26,285                            |
| Interest income   | -  | 1,914             | 1,914                    | 149                     | 16,443                         | 2,500                        | 4,015                 | 23,107                       | 41,238                            |
| Other   | -  | -                 | -                        | -                       | -                              | -                            | 9,492                 | 9,492                        | 316,305                           |
| Total revenues  | -  | 999,577           | 999,577                  | 149                     | 16,443                         | 2,500                        | 38,873                | 57,965                       | 3,106,155                         |
| <b>EXPENDITURES</b>                                       |  |                   |                          |                         |                                |                              |                       |                              |                                   |
| Current:  |  |                   |                          |                         |                                |                              |                       |                              |                                   |
| General government  | -  | -                 | -                        | -                       | -                              | -                            | 533                   | 533                          | 533                               |
| Public safety   | -  | -                 | -                        | -                       | -                              | -                            | -                     | -                            | 204,691                           |
| Public Works  | -  | -                 | -                        | -                       | -                              | -                            | -                     | -                            | 397,161                           |
| Building, planning and zoning                             | -  | -                 | -                        | -                       | -                              | -                            | -                     | -                            | 751,663                           |
| Recreation and human services                             | -  | -                 | -                        | -                       | -                              | -                            | -                     | -                            | 155,009                           |
| Debt Service:   |  |                   |                          |                         |                                |                              |                       |                              |                                   |
| Principal   | 95,000   | 497,857           | 592,857                  | -                       | -                              | -                            | -                     | -                            | 645,898                           |
| Interest and other charges                                | 16,056   | 128,041           | 144,097                  | -                       | -                              | -                            | -                     | -                            | 148,942                           |
| Capital outlay  | -  | -                 | -                        | -                       | 42,485                         | -                            | 223,859               | 266,344                      | 617,692                           |
| Total expenditures  | 111,056  | 625,898           | 736,954                  | -                       | 42,485                         | -                            | 224,392               | 266,877                      | 2,921,589                         |
| Excess (deficiency) of revenues over (under) expenditures | (111,056)                                      | 373,679           | 262,623                  | 149                     | (26,042)                       | 2,500                        | (185,519)             | (208,912)                    | 184,566                           |
| <b>OTHER FINANCING SOURCES (USES)</b>                     |  |                   |                          |                         |                                |                              |                       |                              |                                   |
| Proceeds from sale of capital assets                      | -  | -                 | -                        | -                       | -                              | -                            | -                     | -                            | 39,150                            |
| Proceeds from subscriptions                               | -  | -                 | -                        | -                       | -                              | -                            | -                     | -                            | 66,865                            |
| Transfers in  | 111,056  | -                 | 111,056                  | -                       | 23,616                         | 260,218                      | 1,144                 | 284,978                      | 962,796                           |
| Transfers out   | -  | -                 | -                        | -                       | -                              | (1,320,145)                  | -                     | (1,320,145)                  | (1,455,961)                       |
| Total other financing sources (uses)                      | 111,056  | -                 | 111,056                  | -                       | 23,616                         | (1,059,927)                  | 1,144                 | (1,035,167)                  | (387,150)                         |
| Net change in fund balances                               | -  | 373,679           | 373,679                  | 149                     | (2,426)                        | (1,057,427)                  | (184,375)             | (1,244,079)                  | (202,584)                         |
| Fund balances - beginning                                 | 3  | 263,696           | 263,699                  | 34,800                  | 1,463,682                      | 983,306                      | 980,296               | 3,462,084                    | 6,561,541                         |
| Fund balances - ending                                    | \$ 3   | \$ 637,375        | \$ 637,378               | \$ 34,949               | \$ 1,461,256                   | \$ (74,121)                  | \$ 795,921            | \$ 2,218,005                 | \$ 6,358,957                      |

See notes to basic financial statements.

**NORTH BAY VILLAGE, FLORIDA**  
**REQUIRED SUPPLEMENTARY INFORMATION**  
**BUDGETARY COMPARISON SCHEDULE - GRANT ADMINISTRATION**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**

|  | <b>Budgeted Amounts</b> |              | <b>Actual</b>  | <b>Variance with</b>  |
|--|-------------------------|--------------|----------------|-----------------------|
|  | <b>Original</b>         | <b>Final</b> | <b>Amounts</b> | <b>Final Budget -</b> |
|  |                         |              |                | <b>Positive</b>       |
|  |                         |              |                | <b>(Negative)</b>     |
| <b>REVENUES</b>  |                         |              |                |                       |
| Grants   | \$ 138,293              | \$ 139,511   | \$ 82,816      | \$ (56,695)           |
| Total revenues   | 138,293                 | 139,511      | 82,816         | (56,695)              |
| <b>EXPENDITURES</b>  |                         |              |                |                       |
| Current:   |                         |              |                |                       |
| Public safety  | 45,000                  | 46,218       | 67,928         | (21,710)              |
| Debt Service:  |                         |              |                |                       |
| Principal  | -                       | -            | 7,208          | (7,208)               |
| Capital outlay   | 93,293                  | 93,293       | 33,433         | 59,860                |
| Total expenditures   | 138,293                 | 139,511      | 108,569        | 30,942                |
| Excess (deficiency) of revenues<br>over (under) expenditures | -                       | -            | (25,753)       | (25,753)              |
| <b>OTHER FINANCING SOURCES (USES)</b>                        |                         |              |                |                       |
| Issuance of debt - subscription                              | -                       | -            | 33,433         | (33,433)              |
| Total other financing sources (uses)                         | -                       | -            | 33,433         | (33,433)              |
| Net change in fund balance                                   | \$ -                    | \$ -         | 7,680          | \$ (59,186)           |
| Fund balances - beginning                                    |                         |              | -              |                       |
| Fund balances - ending                                       |                         |              | \$ 7,680       |                       |

See notes to basic financial statements.

**NORTH BAY VILLAGE, FLORIDA**  
**REQUIRED SUPPLEMENTARY INFORMATION**  
**BUDGETARY COMPARISON SCHEDULE - BUILDING FEES FUND**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**

|  | <b>Budgeted Amounts</b> |              | <b>Actual</b>       | <b>Variance with</b>  |
|--|-------------------------|--------------|---------------------|-----------------------|
|  | <b>Original</b>         | <b>Final</b> | <b>Amounts</b>      | <b>Final Budget -</b> |
|  |                         |              |                     | <b>Positive</b>       |
|  |                         |              |                     | <b>(Negative)</b>     |
| <b>REVENUES</b>  |                         |              |                     |                       |
| Licenses and permits   | \$ 466,000              | \$ 657,409   | \$ 756,402          | \$ 98,993             |
| Charges for services   | -                       | -            | 5,803               | 5,803                 |
| Other  | 43,759                  | 43,759       | 171,640             | 127,881               |
| Total revenues   | 509,759                 | 701,168      | 933,845             | 238,496               |
| <b>EXPENDITURES</b>  |                         |              |                     |                       |
| Current:   |                         |              |                     |                       |
| Building, planning and zoning                                | 541,859                 | 733,268      | 751,663             | (18,395)              |
| Debt Service:  |                         |              |                     |                       |
| Principal  | -                       | -            | 28,023              | (28,023)              |
| Interest and other charges                                   | -                       | -            | 3,055               | (3,055)               |
| Capital outlay   | 65,000                  | 65,000       | 24,999              | 40,001                |
| Total expenditures   | 606,859                 | 798,268      | 807,740             | (9,472)               |
| Excess (deficiency) of revenues<br>over (under) expenditures | (97,100)                | (97,100)     | 126,105             | 229,024               |
| <b>OTHER FINANCING SOURCES (USES)</b>                        |                         |              |                     |                       |
| Transfers in   | 38,000                  | 38,000       | -                   | 38,000                |
| Total other financing sources (uses)                         | 38,000                  | 38,000       | -                   | 38,000                |
| Net change in fund balance                                   | \$ (59,100)             | \$ (59,100)  | 126,105             | \$ 267,024            |
| Fund balances - beginning                                    |                         |              | 926,265             |                       |
| Fund balances - ending                                       |                         |              | <u>\$ 1,052,370</u> |                       |

See notes to basic financial statements.

**NORTH BAY VILLAGE, FLORIDA**  
**REQUIRED SUPPLEMENTARY INFORMATION**  
**BUDGETARY COMPARISON SCHEDULE - STREET MAINTENANCE FUND**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**

|  | <b>Budgeted Amounts</b> |              | <b>Actual</b>  | <b>Variance with</b>  |
|--|-------------------------|--------------|----------------|-----------------------|
|  | <b>Original</b>         | <b>Final</b> | <b>Amounts</b> | <b>Final Budget -</b> |
|  |                         |              |                | <b>Positive</b>       |
|  |                         |              |                | <b>(Negative)</b>     |
| <b>REVENUES</b>  |                         |              |                |                       |
| Intergovernmental revenue                                    | \$ 311,118              | \$ 311,118   | \$ 207,249     | \$ (103,869)          |
| Other  | 9,335                   | 9,336        | 12,053         | 2,717                 |
| Total revenues   | 320,453                 | 320,454      | 219,302        | (99,799)              |
| <b>EXPENDITURES</b>  |                         |              |                |                       |
| Current:   |                         |              |                |                       |
| Public Works   | 341,106                 | 363,649      | 305,684        | 57,965                |
| Debt Service:  |                         |              |                |                       |
| Principal  | -                       | -            | 10,602         | (10,602)              |
| Interest and other charges                                   | -                       | -            | 1,790          | (1,790)               |
| Capital outlay   | 480,000                 | 495,841      | 232,057        | 263,784               |
| Total expenditures   | 821,106                 | 859,490      | 550,133        | 309,357               |
| Excess (deficiency) of revenues<br>over (under) expenditures | (500,653)               | (539,036)    | (330,831)      | 209,558               |
| <b>OTHER FINANCING SOURCES (USES)</b>                        |                         |              |                |                       |
| Proceeds from sale of capital assets                         | -                       | -            | 11,600         | (11,600)              |
| Transfers in   | 500,653                 | 500,653      | 500,653        | -                     |
| Total other financing sources (uses)                         | 500,653                 | 500,653      | 512,253        | (11,600)              |
| Net change in fund balance                                   | \$ -                    | \$ (38,383)  | 181,422        | \$ 197,958            |
| Fund balances - beginning                                    |                         |              | 190,699        |                       |
| Fund balances - ending                                       |                         |              | \$ 372,121     |                       |

See notes to basic financial statements.

**NORTH BAY VILLAGE, FLORIDA**  
**REQUIRED SUPPLEMENTARY INFORMATION**  
**BUDGETARY COMPARISON SCHEDULE - CHILDREN'S SERVICES FUND**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**

|  | <b>Budgeted Amounts</b> |              | <b>Actual</b>  | <b>Variance with</b>  |
|--|-------------------------|--------------|----------------|-----------------------|
|  | <b>Original</b>         | <b>Final</b> | <b>Amounts</b> | <b>Final Budget -</b> |
|  |                         |              |                | <b>Positive</b>       |
|  |                         |              |                | <b>(Negative)</b>     |
| <b>REVENUES</b>  |                         |              |                |                       |
| Intergovernmental revenue                                    | \$ 169,252              | \$ 169,252   | \$ 142,440     | \$ (26,812)           |
| Total revenues   | 169,252                 | 169,252      | 142,440        | (26,812)              |
| <b>EXPENDITURES</b>  |                         |              |                |                       |
| Current:   |                         |              |                |                       |
| Recreation and human services                                | 185,543                 | 185,543      | 155,009        | 30,534                |
| Total expenditures   | 185,543                 | 185,543      | 155,009        | 30,534                |
| Excess (deficiency) of revenues<br>over (under) expenditures | (16,291)                | (16,291)     | (12,569)       | 3,722                 |
| <b>OTHER FINANCING SOURCES (USES)</b>                        |                         |              |                |                       |
| Transfers in   | 16,291                  | 16,291       | 10,861         | 5,430                 |
| Total other financing sources (uses)                         | 16,291                  | 16,291       | 10,861         | 5,430                 |
| Net change in fund balance                                   | \$ -                    | \$ -         | (1,708)        | \$ 9,152              |
| Fund balances - beginning                                    |                         |              | 19,408         |                       |
| Fund balances - ending                                       |                         |              | \$ 17,700      |                       |

See notes to basic financial statements.

**NORTH BAY VILLAGE, FLORIDA**  
**REQUIRED SUPPLEMENTARY INFORMATION**  
**BUDGETARY COMPARISON SCHEDULE - TRANSPORTATION FUND**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**

|  | <b>Budgeted Amounts</b> |              | <b>Actual</b>  | <b>Variance with</b>  |
|--|-------------------------|--------------|----------------|-----------------------|
|  | <b>Original</b>         | <b>Final</b> | <b>Amounts</b> | <b>Final Budget -</b> |
|  |                         |              |                | <b>Positive</b>       |
|  |                         |              |                | <b>(Negative)</b>     |
| <b>REVENUES</b>  |                         |              |                |                       |
| Taxes  | \$ 410,000              | \$ 410,000   | \$ 504,588     | \$ 94,588             |
| Intergovernmental revenue                                    | 840,500                 | 840,500      | -              | (840,500)             |
| Fines and forfeitures  | 3,000                   | 3,000        | 9,125          | 6,125                 |
| Interest income  | 350                     | 350          | 6,802          | 6,452                 |
| Other  | -                       | -            | 18,625         | 18,625                |
| Total revenues   | 1,253,850               | 1,253,850    | 539,140        | (714,710)             |
| <b>EXPENDITURES</b>  |                         |              |                |                       |
| Current:   |                         |              |                |                       |
| Public Works   | 117,625                 | 117,625      | 91,477         | 26,148                |
| Capital outlay   | 1,057,000               | 1,158,638    | 12,360         | 1,146,278             |
| Total expenditures   | 1,174,625               | 1,276,263    | 103,837        | 1,172,426             |
| Excess (deficiency) of revenues<br>over (under) expenditures | 79,225                  | (22,413)     | 435,303        | 457,716               |
| <b>OTHER FINANCING SOURCES (USES)</b>                        |                         |              |                |                       |
| Transfers in   | 55,248                  | 55,248       | 55,248         | -                     |
| Transfers out  | (111,056)               | (111,056)    | (135,816)      | 24,760                |
| Total other financing sources (uses)                         | (55,808)                | (55,808)     | (80,568)       | 24,760                |
| Net change in fund balance                                   | \$ 23,417               | \$ (78,221)  | 354,735        | \$ 482,476            |
| Fund balances - beginning                                    |                         |              | 1,434,875      |                       |
| Fund balances - ending                                       |                         |              | \$ 1,789,610   |                       |

See notes to basic financial statements.



**NORTH BAY VILLAGE, FLORIDA**  
**REQUIRED SUPPLEMENTARY INFORMATION**  
**BUDGETARY COMPARISON SCHEDULE - ROADWAY IMPROVEMENT PROJECTS DEBT**  
**SERVICE FUND**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**

|  | <b>Budgeted Amounts</b> |              | <b>Actual</b>  | <b>Variance with</b>  |
|--|-------------------------|--------------|----------------|-----------------------|
|  | <b>Original</b>         | <b>Final</b> | <b>Amounts</b> | <b>Final Budget -</b> |
|  |                         |              |                | <b>Positive</b>       |
|  |                         |              |                | <b>(Negative)</b>     |
| <b>REVENUES</b>  | \$ -                    | \$ -         | \$ -           | \$ -                  |
| <b>EXPENDITURES</b>  |                         |              |                |                       |
| Debt Service:  |                         |              |                |                       |
| Principal  | 95,000                  | 95,000       | 95,000         | -                     |
| Interest and other charges                                   | 16,056                  | 16,056       | 16,056         | -                     |
| Total expenditures   | 111,056                 | 111,056      | 111,056        | -                     |
| Excess (deficiency) of revenues<br>over (under) expenditures | (111,056)               | (111,056)    | (111,056)      | -                     |
| <b>OTHER FINANCING SOURCES (USES)</b>                        |                         |              |                |                       |
| Transfers in   | 111,056                 | 111,056      | 111,056        | -                     |
| Total other financing sources (uses)                         | 111,056                 | 111,056      | 111,056        | -                     |
| Net change in fund balance                                   | \$ -                    | \$ -         | -              | \$ -                  |
| Fund balances - beginning                                    |                         |              | 3              |                       |
| Fund balances - ending                                       |                         |              | \$ 3           |                       |

See notes to basic financial statements.

**NORTH BAY VILLAGE, FLORIDA**  
**REQUIRED SUPPLEMENTARY INFORMATION**  
**BUDGETARY COMPARISON SCHEDULE - DEBT SERVICE FUND**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**

|  | <b>Budgeted Amounts</b> |              | <b>Actual</b>     | <b>Variance with</b>  |
|--|-------------------------|--------------|-------------------|-----------------------|
|  | <b>Original</b>         | <b>Final</b> | <b>Amounts</b>    | <b>Final Budget -</b> |
|  |                         |              |                   | <b>Positive</b>       |
|  |                         |              |                   | <b>(Negative)</b>     |
| <b>REVENUES</b>  |                         |              |                   |                       |
| Taxes  | \$ 1,033,678            | \$ 1,033,678 | \$ 997,663        | \$ (36,015)           |
| Total revenues   | 1,033,678               | 1,033,678    | 997,663           | (34,101)              |
| <b>EXPENDITURES</b>  |                         |              |                   |                       |
| Debt Service:  |                         |              |                   |                       |
| Principal  | 823,204                 | 823,204      | 497,857           | 325,347               |
| Interest and other charges                                   | 210,474                 | 210,474      | 128,041           | 82,433                |
| Total expenditures   | 1,033,678               | 1,033,678    | 625,898           | 407,780               |
| Excess (deficiency) of revenues<br>over (under) expenditures | -                       | -            | 371,765           | 373,679               |
| Net change in fund balance                                   | \$ -                    | \$ -         | 371,765           | \$ 373,679            |
| Fund balances - beginning                                    |                         |              | 263,696           |                       |
| Fund balances - ending                                       |                         |              | <u>\$ 635,461</u> |                       |

See notes to basic financial statements.

**NORTH BAY VILLAGE, FLORIDA**  
**REQUIRED SUPPLEMENTARY INFORMATION**  
**BUDGETARY COMPARISON SCHEDULE - CITT ROADWAY CAPITAL IMPROVEMENTS FUND**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**

|  | <b>Budgeted Amounts</b> |              | <b>Actual</b>       | <b>Variance with</b>  |
|--|-------------------------|--------------|---------------------|-----------------------|
|  | <b>Original</b>         | <b>Final</b> | <b>Amounts</b>      | <b>Final Budget -</b> |
|  |                         |              |                     | <b>Positive</b>       |
|  |                         |              |                     | <b>(Negative)</b>     |
| <b>REVENUES</b>  |                         |              |                     |                       |
| Interest income  | \$ -                    | \$ -         | \$ 16,443           | \$ 16,443             |
| Total revenues   | -                       | -            | 16,443              | 16,443                |
| <b>EXPENDITURES</b>  |                         |              |                     |                       |
| Capital outlay   | 150,000                 | 350,974      | 42,485              | 308,489               |
| Total expenditures   | 150,000                 | 350,974      | 42,485              | 308,489               |
| Excess (deficiency) of revenues<br>over (under) expenditures | (150,000)               | (350,974)    | (26,042)            | 324,932               |
| <b>OTHER FINANCING SOURCES (USES)</b>                        |                         |              |                     |                       |
| Transfers in   | -                       | -            | 23,616              | (23,616)              |
| Total other financing sources (uses)                         | -                       | -            | 23,616              | (23,616)              |
| Net change in fund balance                                   | \$ (150,000)            | \$ (350,974) | (2,426)             | \$ 301,316            |
| Fund balances - beginning                                    |                         |              | 1,463,682           |                       |
| Fund balances - ending                                       |                         |              | <u>\$ 1,461,256</u> |                       |

See notes to basic financial statements.

**NORTH BAY VILLAGE, FLORIDA**  
**REQUIRED SUPPLEMENTARY INFORMATION**  
**BUDGETARY COMPARISON SCHEDULE - CAPITAL PROJECTS FUND - ARPA**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**

|  | <b>Budgeted Amounts</b> |                       | <b>Actual</b>      | <b>Variance with</b>  |
|--|-------------------------|-----------------------|--------------------|-----------------------|
|  | <b>Original</b>         | <b>Final</b>          | <b>Amounts</b>     | <b>Final Budget -</b> |
|  |                         |                       |                    | <b>Positive</b>       |
|  |                         |                       |                    | <b>(Negative)</b>     |
| <b>REVENUES</b>  | \$ -                    | \$ -                  | \$ -               | \$ -                  |
| <b>EXPENDITURES</b>  |                         |                       |                    |                       |
| Capital outlay   | 2,660,378               | 3,254,181             | -                  | 3,254,181             |
| Total expenditures   | 2,660,378               | 3,254,181             | -                  | 3,254,181             |
| Excess (deficiency) of revenues<br>over (under) expenditures | (2,660,378)             | (3,254,181)           | -                  | 3,256,681             |
| <b>OTHER FINANCING SOURCES (USES)</b>                        |                         |                       |                    |                       |
| Transfers in   | -                       | 110,788               | 260,218            | (149,430)             |
| Transfers out  | -                       | -                     | (1,320,145)        | 1,320,145             |
| Total other financing sources (uses)                         | -                       | 110,788               | (1,059,927)        | 1,170,715             |
| Net change in fund balance                                   | <u>\$ (2,660,378)</u>   | <u>\$ (3,143,393)</u> | <u>(1,059,927)</u> | <u>\$ 4,427,396</u>   |
| Fund balances - beginning                                    |                         |                       | 983,306            |                       |
| Fund balances - ending                                       |                         |                       | <u>\$ (76,621)</u> |                       |

See notes to basic financial statements.

**NORTH BAY VILLAGE, FLORIDA**  
**REQUIRED SUPPLEMENTARY INFORMATION**  
**BUDGETARY COMPARISON SCHEDULE - CAPITAL PROJECTS FUND**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**

|  | <b>Budgeted Amounts</b> |              | <b>Actual</b>  | <b>Variance with</b>  |
|--|-------------------------|--------------|----------------|-----------------------|
|  | <b>Original</b>         | <b>Final</b> | <b>Amounts</b> | <b>Final Budget -</b> |
|  |                         |              |                | <b>Positive</b>       |
|  |                         |              |                | <b>(Negative)</b>     |
| <b>REVENUES</b>  |                         |              |                |                       |
| Grants   | \$ 3,000,000            | \$ 3,000,000 | \$ -           | \$ (3,000,000)        |
| Intergovernmental revenue                                    | 994,500                 | 1,067,500    | 25,366         | (1,042,134)           |
| Other  | 585,000                 | 771,958      | 9,492          | (762,466)             |
| Total revenues   | 4,579,500               | 4,839,458    | 34,858         | (4,800,585)           |
| <b>EXPENDITURES</b>  |                         |              |                |                       |
| Current:   |                         |              |                |                       |
| General government   | -                       | -            | 533            | (533)                 |
| Capital outlay   | 5,541,000               | 6,295,939    | 223,859        | 6,072,080             |
| Total expenditures   | 5,541,000               | 6,295,939    | 224,392        | 6,071,547             |
| Excess (deficiency) of revenues<br>over (under) expenditures | (961,500)               | (1,456,481)  | (189,534)      | 1,270,962             |
| <b>OTHER FINANCING SOURCES (USES)</b>                        |                         |              |                |                       |
| Proceeds from long-term debt, net                            | 571,500                 | 571,500      | -              | 571,500               |
| Transfers in   | -                       | 46,986       | 1,144          | 45,842                |
| Total other financing sources (uses)                         | 571,500                 | 618,486      | 1,144          | 617,342               |
| Net change in fund balance                                   | \$ (390,000)            | \$ (837,995) | (188,390)      | \$ 1,888,304          |
| Fund balances - beginning                                    |                         |              | 980,296        |                       |
| Fund balances - ending                                       |                         |              | \$ 791,906     |                       |

See notes to basic financial statements.

**NORTH BAY VILLAGE, FLORIDA**  
**REQUIRED SUPPLEMENTARY INFORMATION**  
**BUDGETARY COMPARISON SCHEDULE - CAPITAL PROJECTS GOB FUND**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**

|  | <b>Budgeted Amounts</b> |              | <b>Actual</b>  | <b>Variance with</b>  |
|--|-------------------------|--------------|----------------|-----------------------|
|  | <b>Original</b>         | <b>Final</b> | <b>Amounts</b> | <b>Final Budget -</b> |
|  |                         |              |                | <b>Positive</b>       |
|  |                         |              |                | <b>(Negative)</b>     |
| <b>REVENUES</b>  |                         |              |                |                       |
| Interest income  | \$ -                    | \$ -         | \$ 16,238      | \$ 16,238             |
| Total revenues   | -                       | -            | 16,238         | 16,238                |
| <b>EXPENDITURES</b>  |                         |              |                |                       |
| Debt Service:  |                         |              |                |                       |
| Interest and other charges                                   | -                       | -            | 51,001         | (51,001)              |
| Capital outlay   | 470,000                 | 470,000      | 348,315        | 121,685               |
| Total expenditures   | 470,000                 | 470,000      | 399,316        | 70,684                |
| Excess (deficiency) of revenues<br>over (under) expenditures | (470,000)               | (470,000)    | (383,078)      | 86,922                |
| <b>OTHER FINANCING SOURCES (USES)</b>                        |                         |              |                |                       |
| Proceeds from long-term debt, net                            | 7,501,285               | 7,501,285    | 7,500,000      | 1,285                 |
| Transfers in   | -                       | -            | 183,769        | (183,769)             |
| Total other financing sources (uses)                         | 7,501,285               | 7,501,285    | 7,683,769      | (182,484)             |
| Net change in fund balance                                   | \$ 7,031,285            | \$ 7,031,285 | 7,300,691      | \$ (95,562)           |
| Fund balances - beginning                                    |                         |              | 41,182         |                       |
| Fund balances - ending                                       |                         |              | \$ 7,341,873   |                       |

See notes to basic financial statements.

**NORTH BAY VILLAGE, FLORIDA**  
**REQUIRED SUPPLEMENTARY INFORMATION**  
**BUDGETARY COMPARISON SCHEDULE - CAPITAL PROJECTS GOB 2022 PARKS PROJECT**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**

|  | <b>Budgeted Amounts</b> |                       | <b>Actual</b>       | <b>Variance with</b>  |
|--|-------------------------|-----------------------|---------------------|-----------------------|
|  | <b>Original</b>         | <b>Final</b>          | <b>Amounts</b>      | <b>Final Budget -</b> |
|  |                         |                       |                     | <b>Positive</b>       |
|  |                         |                       |                     | <b>(Negative)</b>     |
| <b>REVENUES</b>  |                         |                       |                     |                       |
| Interest income  | \$ -                    | \$ -                  | \$ 38,948           | \$ 38,948             |
| Total revenues   | -                       | -                     | 38,948              | 38,948                |
| <b>EXPENDITURES</b>  |                         |                       |                     |                       |
| Current:   |                         |                       |                     |                       |
| General government   | 290,000                 | 290,000               | -                   | 290,000               |
| Capital outlay   | 3,166,000               | 3,413,027             | 31,185              | 3,381,842             |
| Total expenditures   | 3,456,000               | 3,703,027             | 31,185              | 3,671,842             |
| Excess (deficiency) of revenues<br>over (under) expenditures | (3,456,000)             | (3,703,027)           | 7,763               | 3,710,790             |
| <b>OTHER FINANCING SOURCES (USES)</b>                        |                         |                       |                     |                       |
| Transfers out  | -                       | -                     | (150,769)           | 150,769               |
| Total other financing sources (uses)                         | -                       | -                     | (150,769)           | 150,769               |
| Net change in fund balance                                   | <u>\$ (3,456,000)</u>   | <u>\$ (3,703,027)</u> | <u>(143,006)</u>    | <u>\$ 3,861,559</u>   |
| Fund balances - beginning                                    |                         |                       | 3,456,020           |                       |
| Fund balances - ending                                       |                         |                       | <u>\$ 3,313,014</u> |                       |

See notes to basic financial statements.

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## STATISTICAL SECTION

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## STATISTICAL SECTION

This part of North Bay Village's annual comprehensive financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the Village's overall financial health.

| <b><u>Contents</u></b>  | <b><u>Page</u></b> |
|---|--------------------|
| <b>Financial Trends</b>   |                    |
| <i>These schedules contain trend information to help the reader understand how the Village's financial performance and well-being have changed over time.</i>   | <b>69-73</b>       |
| <b>Revenue Capacity</b>   |                    |
| <i>These schedules contain information to help the reader assess the Village's most significant local revenue source, the property tax.</i>   | <b>74-78</b>       |
| <b>Debt Capacity</b>  |                    |
| <i>These schedules present information to help the reader assess the affordability of the Village's current levels of outstanding debt and the Village's ability to issue additional debt in the future.</i>                    | <b>79-82</b>       |
| <b>Demographic and Economic Information</b>   |                    |
| <i>These schedules offer demographic and economic indicators to help the reader understand the environment within which the Village's financial activities take place.</i>  | <b>83-84</b>       |
| <b>Operating Information</b>  |                    |
| <i>These schedules contain service and infrastructure data to help the reader understand how the information in the Village's financial report relates to the services the Village provides and the activities it performs.</i> | <b>85-87</b>       |

**NORTH BAY VILLAGE, FLORIDA**  
**NET POSITION BY COMPONENT**  
**LAST TEN FISCAL YEARS**  
**(ACCRUAL BASIS OF ACCOUNTING)**

|  | <u>2014</u>          | <u>2015</u>          | <u>2016</u>          | <u>2017 <sup>(1)</sup></u> | <u>2018</u>          | <u>2019</u>          | <u>2020</u>          | <u>2021</u>          | <u>2022 <sup>(2)</sup></u> | <u>2023</u>          |
|--|----------------------|----------------------|----------------------|----------------------------|----------------------|----------------------|----------------------|----------------------|----------------------------|----------------------|
| Governmental Activities:                     |                      |                      |                      |                            |                      |                      |                      |                      |                            |                      |
| Net investment in capital assets             | \$ 3,161,974         | \$ 3,468,637         | \$ 3,887,834         | \$ 4,028,050               | \$ 4,134,161         | \$ 4,728,103         | \$ 3,535,691         | \$ 5,523,934         | \$ 6,049,864               | \$ 6,710,170         |
| Restricted                                   | 1,724,697            | 1,434,461            | 1,838,289            | 1,897,794                  | 2,009,931            | 2,021,147            | 3,939,703            | 3,534,421            | 9,086,678                  | 16,675,781           |
| Unrestricted (deficit)                       | <u>85,083</u>        | <u>(3,300,953)</u>   | <u>(3,387,282)</u>   | <u>(3,951,483)</u>         | <u>(4,512,397)</u>   | <u>(5,603,301)</u>   | <u>(7,025,349)</u>   | <u>(5,665,036)</u>   | <u>(9,001,351)</u>         | <u>(12,984,397)</u>  |
| Total governmental activities, net position  | <u>\$ 4,971,754</u>  | <u>\$ 1,602,145</u>  | <u>\$ 2,338,841</u>  | <u>\$ 1,974,361</u>        | <u>\$ 1,631,695</u>  | <u>\$ 1,145,949</u>  | <u>\$ 450,045</u>    | <u>\$ 3,393,319</u>  | <u>\$ 6,135,191</u>        | <u>\$ 10,401,554</u> |
| Business-Type Activities:                    |                      |                      |                      |                            |                      |                      |                      |                      |                            |                      |
| Net investment in capital assets             | \$ 8,082,710         | \$ 8,402,023         | \$ 8,440,175         | \$ 9,394,287               | \$ 11,055,898        | \$ 11,384,274        | \$ 7,980,181         | \$ 7,208,169         | \$ 7,982,938               | \$ 8,327,805         |
| Unrestricted (deficit)                       | <u>889,675</u>       | <u>270,010</u>       | <u>705,341</u>       | <u>139,561</u>             | <u>(1,243,696)</u>   | <u>(1,886,054)</u>   | <u>1,982,069</u>     | <u>3,113,416</u>     | <u>3,287,397</u>           | <u>4,381,514</u>     |
| Total business-type activities, net position | <u>\$ 8,972,385</u>  | <u>\$ 8,672,033</u>  | <u>\$ 9,145,516</u>  | <u>\$ 9,533,848</u>        | <u>\$ 9,812,202</u>  | <u>\$ 9,498,220</u>  | <u>\$ 9,962,250</u>  | <u>\$ 10,321,585</u> | <u>\$ 11,270,335</u>       | <u>\$ 12,709,319</u> |
| Primary Government:                          |                      |                      |                      |                            |                      |                      |                      |                      |                            |                      |
| Net investment in capital assets             | \$ 11,244,684        | \$ 11,870,660        | \$ 12,328,009        | \$ 13,422,337              | \$ 15,190,059        | \$ 16,112,377        | \$ 11,515,872        | \$ 12,732,103        | \$ 14,032,802              | \$ 15,037,975        |
| Restricted                                   | 1,724,697            | 1,434,461            | 1,838,289            | 1,897,794                  | 2,009,931            | 2,021,147            | 3,939,703            | 3,534,421            | 9,086,678                  | 16,675,781           |
| Unrestricted (deficit)                       | <u>974,758</u>       | <u>(3,030,943)</u>   | <u>(2,681,941)</u>   | <u>(3,811,922)</u>         | <u>(5,756,093)</u>   | <u>(7,489,355)</u>   | <u>(5,043,280)</u>   | <u>(2,551,620)</u>   | <u>(5,675,617)</u>         | <u>(8,602,883)</u>   |
| Total primary government, net position       | <u>\$ 13,944,139</u> | <u>\$ 10,274,178</u> | <u>\$ 11,484,357</u> | <u>\$ 11,508,209</u>       | <u>\$ 11,443,897</u> | <u>\$ 10,644,169</u> | <u>\$ 10,412,295</u> | <u>\$ 13,714,904</u> | <u>\$ 17,443,863</u>       | <u>\$ 23,110,873</u> |

<sup>(1)</sup> Fiscal year 2017 unrestricted net assets have been restated due to the implementation of GASB 75.

<sup>(2)</sup> Fiscal year 2022 unrestricted net assets have been restated due to a correction of an error.

**NORTH BAY VILLAGE, FLORIDA**  
**CHANGES IN NET POSITION**  
**LAST TEN FISCAL YEARS**  
**(ACCRUAL BASIS OF ACCOUNTING)**

|   | <u>2014</u>          | <u>2015</u>          | <u>2016</u>          | <u>2017</u>          | <u>2018</u>          | <u>2019</u>          | <u>2020</u>          | <u>2021</u>          | <u>2022</u>          | <u>2023</u>          |
|---|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Expenses:                                       |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
| Governmental activities:                        |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
| General government                              | \$ 1,736,545         | \$ 1,645,316         | \$ 2,416,720         | \$ 2,954,893         | \$ 3,127,620         | \$ 3,901,795         | \$ 3,325,014         | \$ 2,454,219         | \$ 3,167,123         | \$ 2,844,138         |
| Public safety                                   | 4,393,099            | 4,754,552            | 5,401,548            | 5,974,821            | 6,620,019            | 6,317,731            | 6,714,598            | 5,193,586            | 6,466,389            | 8,352,880            |
| Public works                                    | 581,419              | 595,935              | 662,229              | 765,252              | 792,985              | 977,997              | 1,110,343            | 665,142              | 804,346              | 642,273              |
| Building, planning and zoning                   | 616,483              | 787,048              | 635,329              | 461,411              | 663,846              | 556,734              | 463,238              | 447,401              | 859,978              | 753,462              |
| Recreation and human services                   | 393,421              | 465,644              | 519,026              | 527,163              | 527,727              | 555,941              | 714,022              | 550,391              | 520,723              | 688,294              |
| Interest and fiscal charges                     | 254,548              | 249,618              | 235,061              | 220,145              | 306,276              | 231,575              | 259,283              | 254,551              | 352,615              | 421,563              |
| Total governmental activities                   | <u>7,975,515</u>     | <u>8,498,113</u>     | <u>9,869,913</u>     | <u>10,903,685</u>    | <u>12,038,473</u>    | <u>12,541,773</u>    | <u>12,586,498</u>    | <u>9,565,290</u>     | <u>12,171,174</u>    | <u>13,702,610</u>    |
| Business-type activities:                       |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
| Utility   | 5,033,035            | 5,547,846            | 4,368,279            | 5,105,373            | 4,929,420            | 4,811,930            | 5,154,453            | 6,320,663            | 6,697,064            | 7,563,731            |
| Stormwater utility                              | <u>85,522</u>        | <u>181,792</u>       | <u>100,658</u>       | <u>69,205</u>        | <u>67,303</u>        | <u>77,604</u>        | <u>127,863</u>       | <u>525,536</u>       | <u>593,017</u>       | <u>425,473</u>       |
| Total business-type activities                  | <u>5,118,557</u>     | <u>5,729,638</u>     | <u>4,468,937</u>     | <u>5,174,578</u>     | <u>4,996,723</u>     | <u>4,889,534</u>     | <u>5,282,316</u>     | <u>6,846,199</u>     | <u>7,290,081</u>     | <u>7,989,204</u>     |
| Total primary government expenses               | <u>\$ 13,094,072</u> | <u>\$ 14,227,751</u> | <u>\$ 14,338,850</u> | <u>\$ 16,078,263</u> | <u>\$ 17,035,196</u> | <u>\$ 17,431,307</u> | <u>\$ 17,868,814</u> | <u>\$ 16,411,489</u> | <u>\$ 19,461,255</u> | <u>\$ 21,691,814</u> |
| Program Revenues:                               |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
| Governmental activities:                        |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
| Charges for services:                           |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
| General government                              | \$ 335,664           | \$ 241,624           | \$ 676,382           | \$ 307,184           | \$ 327,257           | \$ 135,049           | \$ 121,997           | \$ 178,852           | \$ 289,527           | \$ 348,863           |
| Public safety                                   | 408,621              | 371,820              | 682,957              | 659,967              | 425,375              | 351,330              | 426,191              | 434,269              | 431,519              | 465,833              |
| Building, planning and zoning                   | 660,858              | 891,984              | 570,814              | 519,083              | 698,376              | 528,311              | 511,296              | 541,223              | 1,801,159            | 950,150              |
| Parks and recreation                            | 539,220              | -                    | -                    | 15,216               | 17,543               | 9,600                | -                    | -                    | -                    | 8,550                |
| Operating grants and contributions              | 406,728              | 2,034                | 475,649              | 840,492              | 536,436              | 990,703              | 840,338              | 1,556,779            | 1,858,690            | 3,071,469            |
| Capital grants and contributions                | <u>110,167</u>       | <u>428,419</u>       | <u>-</u>             | <u>-</u>             | <u>-</u>             | <u>200,000</u>       | <u>61,478</u>        | <u>362,604</u>       | <u>499,818</u>       | <u>1,445,511</u>     |
| Total governmental activities program revenues  | <u>2,461,258</u>     | <u>1,935,881</u>     | <u>2,405,802</u>     | <u>2,341,942</u>     | <u>2,004,987</u>     | <u>2,214,993</u>     | <u>1,961,300</u>     | <u>3,073,727</u>     | <u>4,880,713</u>     | <u>6,290,376</u>     |
| Business-type activities:                       |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
| Charges for services:                           |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
| Utility   | 5,030,856            | 5,002,504            | 5,608,193            | 6,196,972            | 5,923,470            | 5,891,918            | 6,439,021            | 6,930,585            | 7,635,999            | 7,373,104            |
| Stormwater utility                              | 110,868              | 112,927              | 116,178              | 116,575              | 116,111              | 114,606              | 115,218              | 115,301              | 230,544              | 461,131              |
| Operating grants and contributions              | -                    | -                    | -                    | 125,620              | -                    | -                    | -                    | -                    | -                    | -                    |
| Capital grants and contributions                | <u>-</u>             | <u>599,232</u>       | <u>-</u>             | <u>12,195</u>        | <u>6,360</u>         | <u>120,000</u>       | <u>340,895</u>       | <u>150,000</u>       | <u>51,000</u>        | <u>244,168</u>       |
| Total business-type activities program revenues | <u>5,141,724</u>     | <u>5,714,663</u>     | <u>5,724,371</u>     | <u>6,451,362</u>     | <u>6,045,941</u>     | <u>6,126,524</u>     | <u>6,895,134</u>     | <u>7,195,886</u>     | <u>7,917,543</u>     | <u>8,078,403</u>     |
| Total primary government program revenues       | <u>\$ 7,602,982</u>  | <u>\$ 7,650,544</u>  | <u>\$ 8,130,173</u>  | <u>\$ 8,793,304</u>  | <u>\$ 8,050,928</u>  | <u>\$ 8,341,517</u>  | <u>\$ 8,856,434</u>  | <u>\$ 10,269,613</u> | <u>\$ 12,798,256</u> | <u>\$ 14,368,779</u> |

**NORTH BAY VILLAGE, FLORIDA**  
**CHANGES IN NET POSITION**  
**LAST TEN FISCAL YEARS**  
**(ACCRUAL BASIS OF ACCOUNTING)**  
**(CONTINUED)**

|  | Fiscal Year           |                       |                       |                       |                       |                       |                       |                       |                       |                       |
|--|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
|  | <u>2014</u>           | <u>2015</u>           | <u>2016</u>           | <u>2017</u>           | <u>2018</u>           | <u>2019</u>           | <u>2020</u>           | <u>2021</u>           | <u>2022</u>           | <u>2023</u>           |
| Net Expense/Revenue:                     |                       |                       |                       |                       |                       |                       |                       |                       |                       |                       |
| Governmental activities                  | \$ (6,562,232)        | \$ (7,464,111)        | \$ (8,561,743)        | \$ (10,033,486)       | \$ (10,326,780)       | \$ (10,326,780)       | \$ (10,625,198)       | \$ (6,491,563)        | \$ (7,290,461)        | \$ (7,412,234)        |
| Business-type activities                 | <u>(14,975)</u>       | <u>1,255,434</u>      | <u>1,276,784</u>      | <u>1,049,218</u>      | <u>1,236,990</u>      | <u>1,236,990</u>      | <u>1,612,818</u>      | <u>349,687</u>        | <u>627,462</u>        | <u>89,199</u>         |
| Total primary government,<br>net expense | <u>\$ (6,577,207)</u> | <u>\$ (6,208,677)</u> | <u>\$ (7,284,959)</u> | <u>\$ (8,984,268)</u> | <u>\$ (9,089,790)</u> | <u>\$ (9,089,790)</u> | <u>\$ (9,012,380)</u> | <u>\$ (6,141,876)</u> | <u>\$ (6,662,999)</u> | <u>\$ (7,323,035)</u> |
| General Revenues and Other:              |                       |                       |                       |                       |                       |                       |                       |                       |                       |                       |
| Changes in net position:                 |                       |                       |                       |                       |                       |                       |                       |                       |                       |                       |
| Governmental activities:                 |                       |                       |                       |                       |                       |                       |                       |                       |                       |                       |
| Taxes:                                   |                       |                       |                       |                       |                       |                       |                       |                       |                       |                       |
| Ad valorem taxes                         | \$ 4,248,100          | \$ 4,572,398          | \$ 4,973,592          | \$ 5,164,809          | \$ 6,289,190          | \$ 6,325,883          | \$ 6,408,988          | \$ 6,966,828          | \$ 7,327,998          | \$ 8,251,135          |
| Franchise fees                           | 441,194               | 435,354               | 434,029               | 444,495               | 443,794               | 465,277               | 447,585               | 459,673               | 528,447               | 591,822               |
| Utility service taxes                    | 550,901               | 559,998               | 586,646               | 604,737               | 616,445               | 626,557               | 620,874               | 632,833               | 661,904               | 754,331               |
| Sales tax                                | 538,419               | 574,061               | 603,513               | 630,296               | 705,644               | 712,273               | 612,775               | 743,227               | 899,478               | 875,828               |
| Intergovernmental - unrestricted         | 575,123               | 584,677               | 581,142               | 587,791               | 631,448               | 532,515               | 449,033               | 490,017               | 558,010               | 554,563               |
| Interest income                          | 44,599                | 42,624                | 42,983                | 49,654                | 43,418                | 43,992                | 43,221                | 35,608                | 4,122                 | 134,546               |
| Loss on disposal of capital assets       | -                     | -                     | -                     | -                     | -                     | -                     | (1,984)               | (13,938)              | -                     | (4,308)               |
| Miscellaneous revenues                   | 142,255               | 219,456               | 196,902               | 134,976               | 189,837               | 197,445               | 199,298               | 120,589               | 284,449               | 1,840,825             |
| Transfers                                | <u>-</u>              | <u>-</u>              | <u>782,000</u>        | <u>816,303</u>        | <u>771,044</u>        | <u>937,092</u>        | <u>1,149,504</u>      | <u>-</u>              | <u>(391,694)</u>      | <u>(1,320,145)</u>    |
| Total governmental activities            | <u>6,540,591</u>      | <u>6,988,568</u>      | <u>8,200,807</u>      | <u>8,433,061</u>      | <u>9,690,820</u>      | <u>9,841,034</u>      | <u>9,929,294</u>      | <u>9,434,837</u>      | <u>9,872,714</u>      | <u>11,678,597</u>     |
| Business-type activities:                |                       |                       |                       |                       |                       |                       |                       |                       |                       |                       |
| Interest income                          | 13                    | 339                   | 49                    | 100                   | 180                   | 244                   | 716                   | 1,296                 | 1,977                 | 29,640                |
| Miscellaneous                            | -                     | -                     | -                     | -                     | -                     | -                     | -                     | 8,352                 | 176                   | -                     |
| Transfers                                | <u>-</u>              | <u>-</u>              | <u>(782,000)</u>      | <u>(816,303)</u>      | <u>(771,044)</u>      | <u>(937,092)</u>      | <u>(1,149,504)</u>    | <u>-</u>              | <u>391,694</u>        | <u>1,320,145</u>      |
| Total business-type activities           | <u>13</u>             | <u>339</u>            | <u>(781,951)</u>      | <u>(816,203)</u>      | <u>(770,864)</u>      | <u>(936,848)</u>      | <u>(1,148,788)</u>    | <u>9,648</u>          | <u>393,847</u>        | <u>1,349,785</u>      |
| Total primary government                 | <u>\$ 6,540,604</u>   | <u>\$ 6,988,907</u>   | <u>\$ 7,418,856</u>   | <u>\$ 7,616,858</u>   | <u>\$ 8,919,956</u>   | <u>\$ 8,904,186</u>   | <u>\$ 8,780,506</u>   | <u>\$ 9,444,485</u>   | <u>\$ 10,266,561</u>  | <u>\$ 13,028,382</u>  |
| Change in Net Position:                  |                       |                       |                       |                       |                       |                       |                       |                       |                       |                       |
| Governmental activities                  | \$ (21,641)           | \$ (475,543)          | \$ (360,936)          | \$ (1,600,425)        | \$ (635,960)          | \$ (485,746)          | \$ (695,904)          | \$ 2,943,274          | \$ 2,582,253          | \$ 4,266,363          |
| Business-type activities                 | <u>(14,962)</u>       | <u>1,255,773</u>      | <u>494,833</u>        | <u>233,015</u>        | <u>466,126</u>        | <u>300,142</u>        | <u>464,030</u>        | <u>359,335</u>        | <u>1,021,309</u>      | <u>1,438,984</u>      |
| Total primary government                 | <u>\$ (36,603)</u>    | <u>\$ 780,230</u>     | <u>\$ 133,897</u>     | <u>\$ (1,367,410)</u> | <u>\$ (169,834)</u>   | <u>\$ (185,604)</u>   | <u>\$ (231,874)</u>   | <u>\$ 3,302,609</u>   | <u>\$ 3,603,562</u>   | <u>\$ 5,705,347</u>   |

**NORTH BAY VILLAGE, FLORIDA**  
**FUND BALANCES OF GOVERNMENTAL FUNDS**  
**LAST TEN FISCAL YEARS**  
**(MODIFIED ACCRUAL BASIS OF ACCOUNTING)**

|                                    | <u>2014</u>         | <u>2015</u>         | <u>2016</u>         | <u>2017</u>         | <u>2018</u>         | <u>2019</u>         | <u>2020</u>         | <u>2021</u>         | <u>2022 <sup>(1)</sup></u> | <u>2023</u>          |
|------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|----------------------------|----------------------|
| General Fund:                      |                     |                     |                     |                     |                     |                     |                     |                     |                            |                      |
| Nonspendable                       | \$ 79,594           | \$ 98,796           | \$ 95,284           | \$ 22,418           | \$ 39,451           | \$ 27,254           | \$ 55,762           | \$ 155,153          | \$ 165,412                 | \$ 192,858           |
| Restricted                         | 70,455              | -                   | -                   | -                   | -                   | -                   | 226,000             | -                   | -                          | -                    |
| Assigned                           | 1,112,200           | 1,197,180           | 1,282,999           | 1,497,919           | 1,674,570           | 1,759,352           | 1,843,724           | 2,006,152           | 1,812,258                  | 1,870,393            |
| Unassigned                         | 653,681             | 1,014,515           | 1,182,833           | 1,058,737           | 1,236,890           | 995,552             | 705,186             | 1,594,078           | 2,172,011                  | 6,315,785            |
| Total General Fund                 | <u>\$ 1,915,930</u> | <u>\$ 2,310,491</u> | <u>\$ 2,561,116</u> | <u>\$ 2,579,074</u> | <u>\$ 2,950,911</u> | <u>\$ 2,782,158</u> | <u>\$ 2,830,672</u> | <u>\$ 3,755,383</u> | <u>\$ 4,149,681</u>        | <u>\$ 8,379,036</u>  |
| All other governmental funds:      |                     |                     |                     |                     |                     |                     |                     |                     |                            |                      |
| Nonspendable                       | \$ 586              | \$ -                | \$ 1,171            | \$ 1,028            | \$ -                | \$ -                | \$ -                | \$ 4,530            | \$ 4,739                   | \$ 4,751             |
| Restricted                         | 2,850,373           | 2,546,023           | 2,900,551           | 2,592,079           | 2,083,138           | 2,021,981           | 3,724,691           | 3,682,178           | 9,127,860                  | 16,675,781           |
| Unassigned (deficit)               | -                   | -                   | -                   | -                   | -                   | (151,041)           | (641,490)           | 52,106              | (133,783)                  | (64,756)             |
| Total all other governmental funds | <u>\$ 2,850,959</u> | <u>\$ 2,546,023</u> | <u>\$ 2,901,722</u> | <u>\$ 2,593,107</u> | <u>\$ 2,083,138</u> | <u>\$ 1,870,940</u> | <u>\$ 3,083,201</u> | <u>\$ 3,738,814</u> | <u>\$ 8,998,816</u>        | <u>\$ 16,615,776</u> |

<sup>(1)</sup> Fiscal year 2022 unassigned and restricted fund balances have been restated due to a correction of an error.

**NORTH BAY VILLAGE, FLORIDA**  
**CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS**  
**LAST TEN FISCAL YEARS**  
**(MODIFIED ACCRUAL BASIS OF ACCOUNTING)**

|   | 2014                | 2015             | 2016              | 2017                | 2018                | 2019                | 2020                | 2021                | 2022                | 2023                 |
|---|---------------------|------------------|-------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|----------------------|
| <b>Revenues:</b>  |                     |                  |                   |                     |                     |                     |                     |                     |                     |                      |
| Taxes   | \$ 5,076,403        | \$ 5,430,674     | \$ 5,873,265      | \$ 6,097,616        | \$ 7,277,979        | \$ 7,362,598        | \$ 7,340,505        | \$ 8,000,637        | \$ 8,494,247        | \$ 9,510,054         |
| Licenses and permits                                    | 731,398             | 947,087          | 651,276           | 627,290             | 791,439             | 528,311             | 511,296             | 541,223             | 1,801,049           | 812,650              |
| Franchise fees  | 441,194             | 453,853          | 452,528           | 463,044             | 467,772             | 465,277             | 447,585             | 459,673             | 528,447             | 574,865              |
| Intergovernmental                                       | 1,363,533           | 1,294,336        | 1,351,976         | 1,425,940           | 1,808,173           | 1,783,028           | 1,397,870           | 2,487,284           | 2,295,329           | 3,134,594            |
| Charges for services                                    | 61,071              | 61,346           | 75,546            | 53,889              | 98,938              | 245,599             | 132,882             | 180,712             | 296,395             | 375,289              |
| Fines and forfeitures                                   | 311,951             | 416,021          | 748,538           | 712,990             | 454,921             | 420,328             | 580,547             | 497,390             | 543,348             | 503,121              |
| Impact fees   | 768,172             | 2,840            | 400,000           | 5,812               | 2,906               | -                   | 49,008              | 3,520               | -                   | -                    |
| Interest income   | 44,599              | 42,624           | 42,983            | 49,654              | 43,418              | 43,992              | 43,221              | 35,613              | 4,122               | 134,546              |
| Miscellaneous   | 203,528             | 275,668          | 228,497           | 212,770             | 285,817             | 233,497             | 250,407             | 300,182             | 1,176,043           | 4,105,143            |
| Total revenues  | <u>9,001,849</u>    | <u>8,924,449</u> | <u>9,824,609</u>  | <u>9,649,005</u>    | <u>11,231,363</u>   | <u>11,082,630</u>   | <u>10,753,321</u>   | <u>12,506,234</u>   | <u>15,138,980</u>   | <u>19,150,262</u>    |
| <b>Expenditures:</b>                                    |                     |                  |                   |                     |                     |                     |                     |                     |                     |                      |
| Current:  |                     |                  |                   |                     |                     |                     |                     |                     |                     |                      |
| General government                                      | 1,632,209           | 1,602,527        | 2,292,938         | 2,752,828           | 2,987,966           | 3,536,655           | 3,161,202           | 2,452,678           | 2,394,120           | 2,195,837            |
| Public safety   | 4,030,054           | 4,565,865        | 4,995,588         | 5,290,496           | 5,933,373           | 5,774,838           | 6,028,461           | 5,617,279           | 6,122,133           | 6,811,973            |
| Public works  | 410,981             | 448,915          | 491,030           | 557,108             | 636,554             | 764,054             | 919,161             | 540,357             | 464,739             | 397,161              |
| Building, planning and zoning                           | 594,293             | 786,817          | 631,027           | 458,855             | 659,243             | 510,001             | 451,571             | 458,284             | 857,591             | 751,663              |
| Recreation and human services                           | 353,715             | 349,056          | 370,355           | 411,465             | 418,270             | 471,913             | 467,079             | 465,703             | 462,760             | 534,345              |
| Capital outlay  | 154,637             | 424,357          | 566,499           | 637,165             | 3,131,581           | 577,807             | 350,990             | 660,559             | 1,230,668           | 1,330,953            |
| Debt service:   |                     |                  |                   |                     |                     |                     |                     |                     |                     |                      |
| Principal   | 392,857             | 402,857          | 412,857           | 422,857             | 432,857             | 487,857             | 502,857             | 2,827,857           | 1,074,251           | 1,429,973            |
| Interest expense  | 268,518             | 254,430          | 239,991           | 225,191             | 228,558             | 277,548             | 260,118             | 258,538             | 324,129             | 383,678              |
| Cost of issuance  | -                   | -                | -                 | -                   | 62,137              | -                   | -                   | -                   | -                   | -                    |
| Total expenditures                                      | <u>7,837,264</u>    | <u>8,834,824</u> | <u>10,000,285</u> | <u>10,755,965</u>   | <u>14,490,539</u>   | <u>12,400,673</u>   | <u>12,141,439</u>   | <u>13,281,255</u>   | <u>12,930,391</u>   | <u>13,835,583</u>    |
| Excess (deficiency) of revenues over expenditures       | 1,164,585           | 89,625           | (175,676)         | (1,106,960)         | (3,259,176)         | (1,318,043)         | (1,388,118)         | (775,021)           | 2,208,589           | 5,314,679            |
| <b>Other Financing Sources (Uses):</b>                  |                     |                  |                   |                     |                     |                     |                     |                     |                     |                      |
| Issuance of debt  | -                   | -                | -                 | -                   | 2,350,000           | -                   | 1,500,000           | 2,350,000           | 3,525,000           | 7,500,000            |
| Lease proceeds  | -                   | -                | -                 | -                   | -                   | -                   | -                   | -                   | 236,306             | 240,441              |
| Proceeds from sale of capital assets                    | -                   | -                | -                 | -                   | -                   | -                   | -                   | 5,345               | -                   | 44,475               |
| Subscriptions   | -                   | -                | -                 | -                   | -                   | -                   | -                   | -                   | -                   | 66,865               |
| Transfers in  | 239,195             | 75,186           | 860,582           | 922,069             | 3,257,064           | 1,301,012           | 1,801,708           | 1,291,666           | 3,235,394           | 1,146,565            |
| Transfers out   | (239,195)           | (75,186)         | (78,582)          | (105,766)           | (2,486,020)         | (363,920)           | (652,204)           | (1,291,666)         | (3,627,088)         | (2,466,710)          |
| Total other financing sources (uses)                    | <u>-</u>            | <u>-</u>         | <u>782,000</u>    | <u>816,303</u>      | <u>3,121,044</u>    | <u>937,092</u>      | <u>2,649,504</u>    | <u>2,355,345</u>    | <u>3,369,612</u>    | <u>6,531,636</u>     |
| Net change in fund balances                             | <u>\$ 1,164,585</u> | <u>\$ 89,625</u> | <u>\$ 606,324</u> | <u>\$ (290,657)</u> | <u>\$ (138,132)</u> | <u>\$ (380,951)</u> | <u>\$ 1,261,386</u> | <u>\$ 1,580,324</u> | <u>\$ 5,578,201</u> | <u>\$ 11,846,315</u> |
| Debt service as a percentage of noncapital expenditures | 8.61%               | 7.82%            | 6.92%             | 6.40%               | 6.37%               | 6.47%               | 6.47%               | 24.46%              | 11.95%              | 14.50%               |

**NORTH BAY VILLAGE, FLORIDA**  
**GOVERNMENTAL ACTIVITIES TAX REVENUES BY SOURCE**  
**LAST TEN FISCAL YEARS**  
**(ACCRUAL BASIS OF ACCOUNTING)**

| <u>Fiscal<br/>Year</u> | <u>Tax<br/>Roll<br/>Year</u> | <u>Ad Valorem<br/>Taxes</u> | <u>Utility<br/>Taxes</u> | <u>Franchise<br/>Fees</u> | <u>Sales<br/>Tax</u> | <u>Total</u> |
|------------------------|------------------------------|-----------------------------|--------------------------|---------------------------|----------------------|--------------|
| 2014                   | 2013                         | 3,809,173                   | 508,687                  | 392,198                   | 504,473              | 5,214,531    |
| 2015                   | 2014                         | 4,248,100                   | 550,901                  | 441,194                   | 538,419              | 5,778,614    |
| 2016                   | 2015                         | 4,572,398                   | 559,998                  | 435,354                   | 574,061              | 6,141,811    |
| 2017                   | 2016                         | 4,973,592                   | 586,646                  | 434,029                   | 603,513              | 6,597,780    |
| 2018                   | 2017                         | 5,164,809                   | 604,737                  | 444,495                   | 630,296              | 6,844,337    |
| 2019                   | 2018                         | 6,289,190                   | 616,445                  | 443,794                   | 705,644              | 8,055,073    |
| 2020                   | 2019                         | 6,325,883                   | 626,557                  | 465,277                   | 712,273              | 8,129,990    |
| 2021                   | 2020                         | 6,408,988                   | 620,874                  | 447,585                   | 612,775              | 8,090,222    |
| 2022                   | 2021                         | 7,327,998                   | 661,904                  | 528,447                   | 899,478              | 9,417,827    |
| 2023                   | 2022                         | 8,251,135                   | 754,331                  | 591,822                   | 875,828              | 10,473,116   |

**NORTH BAY VILLAGE, FLORIDA**  
**GENERAL GOVERNMENTAL TAX REVENUES BY SOURCE**  
**LAST TEN FISCAL YEARS**  
**(MODIFIED ACCRUAL BASIS OF ACCOUNTING)**

| <u>Fiscal<br/>Year</u> | <u>Taxes</u> | <u>Inter-<br/>Governmental</u> | <u>Licenses<br/>and<br/>Permits</u> | <u>Charges<br/>for<br/>Services</u> | <u>Fines<br/>and<br/>Forfeitures</u> | <u>Interest<br/>Income</u> | <u>Other</u> | <u>Total</u> |
|------------------------|--------------|--------------------------------|-------------------------------------|-------------------------------------|--------------------------------------|----------------------------|--------------|--------------|
| 2014                   | 5,517,597    | 1,363,533                      | 731,398                             | 61,071                              | 311,951                              | 44,599                     | 971,700      | 9,001,849    |
| 2015                   | 5,884,527    | 1,294,336                      | 947,087                             | 61,346                              | 416,021                              | 42,624                     | 278,508      | 8,924,449    |
| 2016                   | 6,325,793    | 1,351,976                      | 651,276                             | 75,546                              | 748,538                              | 42,983                     | 628,497      | 9,824,609    |
| 2017                   | 6,560,660    | 1,425,940                      | 627,290                             | 53,889                              | 712,990                              | 49,654                     | 218,582      | 9,649,005    |
| 2018                   | 7,745,751    | 1,808,173                      | 791,439                             | 98,938                              | 454,921                              | 43,418                     | 288,723      | 11,231,363   |
| 2019                   | 7,827,875    | 1,783,028                      | 528,311                             | 245,599                             | 420,328                              | 43,992                     | 233,497      | 11,082,630   |
| 2020                   | 7,788,090    | 1,397,870                      | 511,296                             | 132,882                             | 580,547                              | 43,221                     | 299,415      | 10,753,321   |
| 2021                   | 8,460,310    | 2,487,284                      | 541,223                             | 180,712                             | 497,390                              | 35,613                     | 303,702      | 12,506,234   |
| 2022                   | 9,022,694    | 2,295,329                      | 1,801,049                           | 296,395                             | 543,348                              | 4,122                      | 1,176,043    | 15,138,980   |
| 2023                   | 10,084,919   | 3,134,594                      | 812,650                             | 375,289                             | 503,121                              | 134,546                    | 4,105,143    | 19,150,262   |



**NORTH BAY VILLAGE, FLORIDA**  
**ASSESSED VALUE AND ESTIMATED ACTUAL ASSESSED VALUE OF TAXABLE PROPERTY**  
**LAST TEN FISCAL YEARS**

| Fiscal<br>Year | Tax<br>Roll<br>Year | Real Property  |                | Personal<br>Property | Less: Exemptions |                      | Total<br>Taxable<br>Assessed<br>Value | Total<br>Direct<br>Tax<br>Rate | Estimated<br>Actual<br>Taxable<br>Value (1) | Assessed<br>Value as a<br>Percentage<br>of Actual<br>Taxable<br>Value |
|----------------|---------------------|----------------|----------------|----------------------|------------------|----------------------|---------------------------------------|--------------------------------|---|---|
|                |                     | Residential    | Commercial     |                      | Real<br>Property | Personal<br>Property |                                       |                                |   |   |
| 2014           | 2013                | \$ 531,354,039 | \$ 178,964,256 | \$ 20,766,472        | \$ 62,828,916    | \$ 1,278,892         | \$ 666,976,959                        | 6.5145                         | \$ 669,073,746                              | 100%  |
| 2015           | 2014                | 616,068,498    | 178,700,999    | 23,938,803           | 60,363,438       | 1,712,888            | 756,631,974                           | 6.3313                         | 747,944,185                                 | 101%  |
| 2016           | 2015                | 814,566,988    | 157,397,809    | 21,208,043           | 62,255,297       | 1,671,676            | 929,245,867                           | 6.2088                         | 824,421,583                                 | 113%  |
| 2017           | 2016                | 930,205,959    | 192,477,866    | 19,580,751           | 64,261,256       | 1,607,228            | 1,076,396,092                         | 5.5540                         | 959,707,508                                 | 112%  |
| 2018           | 2017                | 995,149,725    | 255,499,553    | 21,890,635           | 65,952,699       | 1,993,470            | 1,204,593,744                         | 6.2698                         | 1,032,057,949                               | 117%  |
| 2019           | 2018                | 1,014,194,745  | 263,797,913    | 26,242,586           | 65,844,140       | 2,027,574            | 1,236,363,530                         | 6.1463                         | 1,079,858,914                               | 114%  |
| 2020           | 2019                | 1,123,025,763  | 172,012,042    | 31,777,515           | 233,261,976      | 2,347,055            | 1,091,206,289                         | 6.1152                         | 1,090,094,727                               | 100%  |
| 2021           | 2020                | 1,086,452,791  | 169,512,775    | 32,480,706           | 204,124,571      | 2,312,252            | 1,082,009,449                         | 6.6618                         | 1,074,905,255                               | 101%  |
| 2022           | 2021                | 942,346,155    | 359,351,866    | 31,296,255           | 213,718,312      | 1,563,788            | 1,117,712,176                         | 6.8155                         | 1,111,289,895                               | 101%  |
| 2023           | 2022                | 896,102,123    | 463,525,369    | 32,512,671           | 255,042,484      | 1,359,736            | 1,135,737,943                         | 6.5458                         | 1,311,100,447                               | 87%   |

Note: Florida Law requires that all property be assessed at current fair market value.

**NORTH BAY VILLAGE, FLORIDA**  
**PRINCIPAL PROPERTY TAXPAYERS**  
**CURRENT YEAR AND NINE YEARS AGO**

|                                 |                      | Fiscal Year            |      |                              |                        |      |                              |
|---------------------------------|----------------------|------------------------|------|------------------------------|------------------------|------|------------------------------|
|                                 |                      | 2023                   |      |                              | 2014                   |      |                              |
| Taxpayer                        | Type of Use          |                        |      | Percentage                   |                        |      | Percentage                   |
|                                 |                      | Taxable Assessed Value | Rank | Total Taxable Assessed Value | Taxable Assessed Value | Rank | Total Taxable Assessed Value |
| CLPF NBV LP                     | Rental Apartments    | \$ 65,480,000          | 1    | 5.77%                        | \$ -                   | -    | -                            |
| AG ICC MC Treasures Point LLC   | Condominiums         | 24,500,000             | 2    | 2.16%                        | -                      | -    | -                            |
| Sunbeam Television Corp         | Utilities            | 18,100,212             | 3    | 1.59%                        | -                      | -    | -                            |
| Treasurers on the Bay Master    | Rental Apartments    | 17,520,000             | 4    | 1.54%                        | -                      | -    | -                            |
| Coastal Condos LLC              | Condominiums         | 10,774,171             | 5    | 0.95%                        | 14,582,780             | 4    | 2.19%                        |
| Sunbeam Properties Inc.         | Commercial           | 10,500,000             | 6    | 0.92%                        | -                      | -    | -                            |
| Causeway Tower LLC              | Office Building      | 9,000,000              | 7    | 0.79%                        | -                      | -    | -                            |
| BMS North Bay Village LLC       | Warehouse            | 8,331,204              | 8    | 0.73%                        | -                      | -    | -                            |
| Florida Real Estate Company LLC | Vacant Commercial    | 7,216,710              | 9    | 0.64%                        | -                      | -    | -                            |
| The Inn on the Bay LTD          | Hotel                | 6,200,000              | 10   | 0.55%                        | 7,433,825              | 8    | 1.11%                        |
| KMC EC II LLC                   | Apartments and Condo | -                      | -    | -                            | 61,046,713             | 1    | 9.15%                        |
| Lexi Development                | Condominium          | -                      | -    | -                            | 32,420,173             | 2    | 4.86%                        |
| Casa Marina Development         | Vacant Commercial    | -                      | -    | -                            | 17,680,000             | 3    | 2.65%                        |
| Isle of Dreams LLC              | Utilities            | -                      | -    | -                            | 11,027,010             | 5    | 1.65%                        |
| 360 Developers LLC              | Condominium          | -                      | -    | -                            | 10,880,188             | 6    | 1.63%                        |
| Ness Racquet Club LLC           | Vacant Commercial    | -                      | -    | -                            | 10,080,000             | 7    | 1.51%                        |
| Royal Isle Apartment            | Rental Apartments    | -                      | -    | -                            | 6,810,018              | 9    | 1.02%                        |
| Pennsylvania Invest Prop LP     | Commercial           | -                      | -    | -                            | 5,972,500              | 10   | 0.90%                        |
| Totals                          |                      | <u>\$ 177,622,297</u>  |      | <u>15.64%</u>                | <u>\$ 177,933,207</u>  |      | <u>26.68%</u>                |

Source: Miami-Dade County - Office of the Property Appraiser.

**NORTH BAY VILLAGE, FLORIDA**  
**PROPERTY TAX LEVIES AND COLLECTIONS**  
**LAST TEN FISCAL YEARS**

| Fiscal<br>Year | Tax<br>Roll<br>Year | Property<br>Tax<br>Levy | Current<br>Tax<br>Collection <sup>(1)</sup> | Percentage<br>of Current<br>Tax<br>Collections<br>to Net<br>Tax Levy | Delinquent<br>Tax<br>Collection | Total<br>Tax<br>Collection | Percentage<br>of Total<br>Tax<br>Collection<br>to Property<br>Tax Levy |
|----------------|---------------------|-------------------------|---|--|---------------------------------|----------------------------|--|
| 2014           | 2013                | 4,358,650               | 3,579,598                                   | 82.13%   | *                               | 3,579,598                  | 82.13%   |
| 2015           | 2014                | 4,094,246               | 3,974,467                                   | 97.07%   | *                               | 3,974,467                  | 97.07%   |
| 2016           | 2015                | 4,476,256               | 4,320,744                                   | 96.53%   | *                               | 4,320,744                  | 96.53%   |
| 2017           | 2016                | 4,624,002               | 4,516,750                                   | 97.68%   | *                               | 4,516,750                  | 97.68%   |
| 2018           | 2017                | 5,836,552               | 5,667,670                                   | 97.11%   | *                               | 5,667,670                  | 97.11%   |
| 2019           | 2018                | 5,843,840               | 5,682,945                                   | 97.25%   | *                               | 5,682,945                  | 97.25%   |
| 2020           | 2019                | 5,942,371               | 5,757,425                                   | 96.89%   | *                               | 5,757,425                  | 96.89%   |
| 2021           | 2020                | 6,288,196               | 6,232,033                                   | 99.11%   | *                               | 6,232,033                  | 99.11%   |
| 2022           | 2021                | 6,499,268               | 6,552,054                                   | 100.81%  | *                               | 6,552,054                  | 100.81%  |
| 2023           | 2022                | 7,418,340               | 7,267,775                                   | 97.97%   | *                               | 7,267,775                  | 97.97%   |

Source: Miami-Dade County, Florida, Tax Collector.

Notes: <sup>(1)</sup> Includes discounts taken by property taxpayers.

\* Information is not available

**NORTH BAY VILLAGE, FLORIDA**  
**RATIOS OF OUTSTANDING DEBT BY TYPE**  
**LAST TEN FISCAL YEARS**

| Fiscal<br>Year | Governmental Activities        |                 |                                | Business-Type<br>Activities |  | Total<br>Primary<br>Government | Percentage<br>of Personal<br>Income (1) | Per<br>Capita<br>(1) |
|----------------|--------------------------------|-----------------|--------------------------------|-----------------------------|--|--------------------------------|---|----------------------|
|                | General<br>Obligation<br>Bonds | Loan<br>Payable | Leases<br>and<br>Subscriptions | State<br>Revolving<br>Loans | Capital<br>Leases and<br>Loan<br>Payable |                                |   |                      |
| 2014           | 7,151,429                      | -               | -                              | 1,589,861                   | -  | 8,741,290                      | 2.66%                                   | 1,113                |
| 2015           | 6,748,572                      | -               | -                              | 1,429,373                   | -  | 8,177,945                      | 2.31%                                   | 1,000                |
| 2016           | 6,335,715                      | -               | -                              | 1,257,358                   | -  | 7,593,073                      | 1.87%                                   | 848                  |
| 2017           | 5,912,857                      | -               | -                              | 1,717,110                   | -  | 7,629,967                      | 1.85%                                   | 850                  |
| 2018           | 5,480,001                      | 2,350,000       | -                              | 5,004,174                   | -  | 12,834,175                     | 2.69%                                   | 1,429                |
| 2019           | 5,032,144                      | 2,310,000       | -                              | 6,623,865                   | -  | 13,966,009                     | 2.80%                                   | 1,539                |
| 2020           | 4,569,287                      | 3,770,000       | -                              | 10,263,267                  | -  | 18,602,554                     | 3.56%                                   | 2,052                |
| 2021           | 4,101,430                      | 3,760,000       | -                              | 10,095,098                  | -  | 17,956,528                     | 3.37%                                   | 2,187                |
| 2022           | 7,143,573                      | 3,540,000       | 1,375,488                      | 9,825,067                   | -  | 21,884,128                     | 4.05%                                   | 2,667                |
| 2023           | 13,820,716                     | 3,315,000       | 1,300,684                      | 9,286,897                   | -  | 27,723,297                     | 8.44%                                   | 3,455                |

Notes: Details regarding the City's outstanding debt can be found in the notes to the financial statements.

(1) See the Schedule of Demographic and Economic Statistics for personal income and population data.

(2) Loan Payable is on Note 7 - Long Term Debt

The sum of Road Improvement Revenue Note Series 2020 and Series 2021

|             |             |           |
|-------------|-------------|-----------|
| Series 2020 | Series 2021 |           |
| 1,220,000   | 2,095,000   | 3,315,000 |

(3) Note Long Term Debt the Total of Revolving State amount.

|         |        |           |
|---------|--------|-----------|
| Page 30 | Amount | 9,286,897 |
|---------|--------|-----------|

**NORTH BAY VILLAGE, FLORIDA**  
**RATIOS OF GENERAL BONDED DEBT OUTSTANDING**  
**LAST TEN FISCAL YEARS**

| Fiscal Year | Gross Bonded Debt | Less: Amounts Available in Debt Service Funds | Net Bonded Debt | Estimated Actual Taxable Value | Ratio of Net Bonded Debt to Assessed Value | Net Bonded Debt Per Capita (1) |
|-------------|-------------------|---|-----------------|--------------------------------|--|--------------------------------|
| 2014        | 7,151,429         | -   | 7,151,429       | 669,073,746                    | 1.07%                                      | 910.89                         |
| 2015        | 6,748,572         | -   | 6,748,572       | 747,944,185                    | 0.90%                                      | 825.21                         |
| 2016        | 6,335,715         | 52,229  | 6,283,486       | 824,421,583                    | 0.76%                                      | 702.14                         |
| 2017        | 5,912,857         | 59,356  | 5,853,501       | 959,707,508                    | 0.61%                                      | 652.35                         |
| 2018        | 5,480,001         | -   | 5,480,001       | 1,032,057,949                  | 0.53%                                      | 610.18                         |
| 2019        | 5,032,144         | -   | 5,032,144       | 1,079,858,914                  | 0.47%                                      | 554.57                         |
| 2020        | 4,569,287         | -   | 4,569,287       | 1,090,094,727                  | 0.42%                                      | 504.11                         |
| 2021        | 4,101,430         | -   | 4,101,430       | 1,074,905,255                  | 0.38%                                      | 499.50                         |
| 2022        | 7,143,573         | -   | 7,143,573       | 1,111,289,895                  | 0.64%                                      | 870.53                         |
| 2023        | 13,820,716        | -   | 13,820,716      | 1,311,100,447                  | 1.05%                                      | 1,722.42                       |

Notes: Details regarding the City's outstanding debt can be found in the notes to the financial statements.

(1) See the Schedule of Demographic and Economic Statistics for population data.

**NORTH BAY VILLAGE, FLORIDA**  
**LEGAL DEBT MARGIN INFORMATION**  
**LAST TEN FISCAL YEARS**

|  | Fiscal Year  |              |              |              |              |              |              |              |              |              |
|--|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
|  | 2014         | 2015         | 2016         | 2017         | 2018         | 2019         | 2020         | 2021         | 2022         | 2023         |
| Debt limit   | \$ 1,751,798 | \$ 1,813,321 | \$ 2,090,147 | \$ 2,366,719 | \$ 3,039,721 | \$ 2,519,222 | \$ 2,217,491 | \$ 2,397,791 | \$ 2,618,627 | \$ 2,895,974 |
| Total net debt applicable to limit                                   | -            | -            | -            | -            | 2,350,000    | 2,310,000    | \$ 799,287   | \$ 341,430   | \$ 2,225,000 | \$ 2,095,000 |
| Legal debt margin  | \$ 1,751,798 | \$ 1,813,321 | \$ 2,090,147 | \$ 2,366,719 | \$ 689,721   | \$ 209,222   | \$ 1,418,204 | \$ 2,056,361 | \$ 393,627   | \$ 800,974   |
| Total net debt applicable to the limit as a percentage of debt limit | 0.00%        | 0.00%        | 0.00%        | 0.00%        | 77.31%       | 91.69%       | 36.04%       | 14.24%       | 84.97%       | 72.34%       |

**Legal Debt Margin Calculation for Fiscal Year 2023**

|   |               |
|---|---------------|
| Current annual governmental funds fiscal budget | \$ 14,479,869 |
| Bonded debt limit - 20% of above                | \$ 2,895,974  |
| Amount of debt applicable to debt limit:        |               |
| Total bonded debt:                              | \$ 2,095,000  |
| Less revenue bonds                              | \$ -          |
| Total net debt applicable to limit              | \$ 2,095,000  |
| Legal Debt Margin <sup>(1)</sup>                | \$ 800,974    |

<sup>(1)</sup> General obligation bonds are not subject to the debt limit because they must be approved by referendum of the electorate.

**NORTH BAY VILLAGE, FLORIDA**  
**PLEDGED REVENUE COVERAGE**  
**LAST TEN FISCAL YEARS**

| Fiscal<br>Year | State Revolving Fund Loans |                         |                             | Principal | Interest | Coverage |
|----------------|----------------------------|-------------------------|-----------------------------|-----------|----------|----------|
|                | Gross<br>Revenue           | Operating<br>Expenses * | Net<br>Available<br>Revenue |           |          |          |
| 2014           | 5,030,869                  | 4,631,949               | 398,907                     | 168,850   | 32,807   | 1.98     |
| 2015           | 5,008,300                  | 5,158,918               | (150,618)                   | 160,488   | 40,342   | (0.75)   |
| 2016           | 5,608,242                  | 4,746,754               | 861,488                     | 172,015   | 28,783   | 4.29     |
| 2017           | 6,334,887                  | 4,701,409               | 1,633,478                   | 128,781   | 28,158   | 0.00     |
| 2018           | 5,930,010                  | 4,539,722               | 1,390,288                   | 257,449   | 23,691   | 4.95     |
| 2019           | 5,884,268                  | 4,101,102               | 1,783,166                   | 315,067   | 55,615   | 4.81     |
| 2020           | 6,439,021                  | 4,706,615               | 1,732,406                   | 203,721   | 23,151   | 7.64     |
| 2021           | 6,930,585                  | 5,494,528               | 1,436,057                   | 230,102   | 76,275   | 4.69     |
| 2022           | 7,635,999                  | 5,828,862               | 1,807,137                   | 414,422   | 111,421  | 3.44     |
| 2023           | 7,373,104                  | 6,708,159               | 664,945                     | 538,170   | 132,485  | 0.99     |

\* Total expenses exclude depreciation

**NORTH BAY VILLAGE, FLORIDA**  
**DEMOGRAPHIC AND ECONOMIC STATISTICS**  
**LAST TEN FISCAL YEARS**

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| Fiscal Year | Population<br>(1) | Personal<br>Income<br>(Amounts<br>Expressed in<br>Thousands) | Per Capita<br>Personal<br>Income<br>(2) | Unemployment<br>Rate<br>(3) |
|-------------|-------------------|--|---|-----------------------------|
| 2014        | 7,851             | \$ 328,823   | \$ 41,883                               | 5.0%                        |
| 2015        | 8,178             | 353,927  | 43,278                                  | 6.0%                        |
| 2016        | 8,949             | 406,643  | 45,440                                  | 5.6%                        |
| 2017        | 8,973             | 413,189  | 46,048                                  | 4.7%                        |
| 2018        | 8,981             | 477,322  | 53,148                                  | 3.6%                        |
| 2019        | 9,074             | 498,181  | 54,902                                  | 2.5%                        |
| 2020        | 9,064             | 523,111  | 57,713                                  | 13.0%                       |
| 2021        | 8,211             | 532,475  | 64,849                                  | 4.9%                        |
| 2022        | 8,206             | 540,423  | 65,857                                  | 2.7%                        |
| 2023        | 8,024             | 328,438  | 40,932                                  | 4.3%                        |

Data sources: Years are as of April 1 of each year per the University of Florida  
Bureau of Economics & Business Research.

Represents income per capita for Miami-Dade County as provided  
by the U.S. Department of Commerce, Bureau of Economic Analysis.

Florida Department of Labor, Bureau of Labor Market Information.



**NORTH BAY VILLAGE, FLORIDA**  
**OCCUPATIONAL EMPLOYMENT BY GROUP - MIAMI DADE COUNTY, FLORIDA**  
**CURRENT YEAR AND NINE YEARS AGO**

| Occupational Groups                        | Fiscal Year |      |                                |                     |      |                                |
|--|-------------|------|--------------------------------|---------------------|------|--------------------------------|
|  | 2023        |      |                                | 2013 <sup>(1)</sup> |      |                                |
|  | Employees   | Rank | Percentage of Total Employment | Employees           | Rank | Percentage of Total Employment |
| Office and Administrative Support          | 393,730     | 1    | 14.47%                         |                     |      |                                |
| Sales and Related Occupations              | 306,440     | 2    | 11.26%                         |                     |      |                                |
| Transportation and Material Moving         | 261,940     | 3    | 9.63%                          |                     |      |                                |
| Food Preparation and Serving Occupations   | 239,610     | 4    | 8.80%                          |                     |      |                                |
| Healthcare Practitioner and Technical Occ. | 194,910     | 5    | 7.16%                          |                     |      |                                |
| Business and financial operations          | 181,240     | 6    | 6.66%                          |                     |      |                                |
| Management Occupations                     | 174,870     | 7    | 6.43%                          |                     |      |                                |
| Educational Instruction and Library Occ.   | 116,500     | 8    | 4.28%                          |                     |      |                                |
| Installation, Maintenance, and Repair      | 112,080     | 9    | 4.12%                          |                     |      |                                |
| Construction and Extraction                | 103,120     | 10   | 3.79%                          |                     |      |                                |
| Building and Grounds Cleaning and Maint    | 94,870      | 11   | 3.49%                          |                     |      |                                |
| Protective Service Occupations             | 89,640      | 12   | 3.29%                          |                     |      |                                |
| Healthcare support                         | 85,250      | 13   | 3.13%                          |                     |      |                                |
| Production                                 | 77,760      | 14   | 2.86%                          |                     |      |                                |
| Computer and mathematical science          | 68,660      | 15   | 2.52%                          |                     |      |                                |
| Personal care and service                  | 55,830      | 16   | 2.05%                          |                     |      |                                |
| Legal Occupations                          | 43,770      | 17   | 1.61%                          |                     |      |                                |
| Community and social services              | 40,000      | 18   | 1.47%                          |                     |      |                                |
| Arts, design, entertainment,               | 35,670      | 19   | 1.31%                          |                     |      |                                |
| Architecture and engineering               | 25,170      | 20   | 0.93%                          |                     |      |                                |
| Life, physical and social sciences         | 13,720      | 21   | 0.50%                          |                     |      |                                |
| Farming, fishing and forestry              | 6,710       | 22   | 0.25%                          |                     |      |                                |
| Total                                      | 2,721,490   |      | 100.00%                        |                     |      |                                |

Source: Represents Metropolitan and Nonmetropolitan Area Occupational Employment for the entire Miami-Miami Beach-Kendall, Florida Metropolitan Division as provided by the U.S. Department of Labor, Bureau of Labor Statistics as of May 2021. Estimates do not include self-employed workers.

<sup>(1)</sup> In 2020, the Bureau of Labor Statistics changed the manner in which they measured both the areas and occupational groupings. The Miami-Miami Beach-Kendall area has been replaced with Miami-Fort Lauderdale-West Palm Beach. Because of these changes, comparisons would be misleading.

\*The May 2022 Occupational Employment and Wage Statistics were released on April 25, 2023.  
<https://www.bls.gov/oes/>

**NORTH BAY VILLAGE, FLORIDA**  
**FULL-TIME EQUIVALENT VILLAGE GOVERNMENT EMPLOYEES BY FUNCTION**  
**LAST TEN FISCAL YEARS**

|                                       | Fiscal Year |      |      |      |      |      |      |      |      |      |
|---------------------------------------|-------------|------|------|------|------|------|------|------|------|------|
|                                       | 2014        | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 |
| Function:                             |             |      |      |      |      |      |      |      |      |      |
| General government and public safety: |             |      |      |      |      |      |      |      |      |      |
| Sworn officers                        | 24.0        | 26.0 | 29.0 | 29.0 | 29.0 | 29.0 | 29.5 | 27.0 | 28.0 | 34.0 |
| Civilians                             | 8.0         | 8.0  | 9.5  | 9.5  | 9.0  | 9.0  | 8.5  | 8.5  | 8.5  | 8.5  |
| Administration                        | 16.5        | 17.0 | 17.0 | 17.0 | 17.5 | 17.5 | 18.5 | 20.0 | 24.0 | 24.0 |
| Culture and recreation                | 4.5         | 4.5  | 4.0  | 4.0  | 4.0  | 4.5  | 4.5  | 4.5  | 3.5  | 3.5  |
| Public works:                         |             |      |      |      |      |      |      |      |      |      |
| Administration                        | -           | -    | -    | -    | 2.00 | 3.50 | 3.5  | 4.5  | 6.5  | 6.5  |
| Sanitation                            | 4.0         | 4.0  | 4.0  | 4.0  | 4.0  | 4.0  | 4.0  | 4.0  | 4.0  | 4.0  |
| Water                                 | 1.0         | 1.0  | 1.0  | 1.0  | 1.0  | 1.0  | 1.0  | 1.0  | 1.0  | 1.0  |
| Sewer                                 | 2.0         | 2.0  | 2.0  | 2.0  | 2.0  | 2.0  | 2.0  | 2.0  | 1.0  | 1.0  |
| Streets                               | 3.0         | 3.0  | 3.0  | 3.0  | 2.0  | 2.0  | 2.0  | 2.5  | 2.5  | 2.5  |
| Stormwater                            | 0.0         | 0.0  | 0.0  | 0.0  | 0.0  | 0.0  | 0.0  | 1.0  | 1.0  | 1.0  |
| Transit                               | 2.0         | 2.0  | 2.0  | 2.0  | 2.0  | 2.0  | 1.0  | -    | -    | -    |
| Total                                 | 65.0        | 67.5 | 71.5 | 71.5 | 72.5 | 74.5 | 74.5 | 75.0 | 80.0 | 86.0 |

Source: Various City departments.

**NORTH BAY VILLAGE, FLORIDA**  
**OPERATING INDICATORS BY FUNCTION**  
**LAST TEN FISCAL YEARS**

|   | Fiscal Year |           |           |           |           |           |           |           |           |           |
|---|-------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
|   | 2014        | 2015      | 2016      | 2017      | 2018      | 2019      | 2020      | 2021      | 2022      | 2023      |
| Function:                                 |             |           |           |           |           |           |           |           |           |           |
| General government:                       |             |           |           |           |           |           |           |           |           |           |
| Building permits issued                   | 686         | 740       | 727       | 728       | 807       | 886       | 541       | 725       | 900       | 597       |
| Public safety:                            |             |           |           |           |           |           |           |           |           |           |
| Number of calls for service **            | 30,977      | 27,515    | 33,036    | 39,499    | 26,512    | 25,340    | 45,767    | 44,351    | 59,725    | 72,714    |
| Number of arrests                         | 78          | 141       | 392       | 379       | 400       | 319       | 523       | 77        | 125       | 130       |
| Number of traffic violations              | 1,630       | 1,041     | 2,918     | 3,254     | 3,591     | 2,888     | 2,240     | 4,455     | 7,506     | 6,569     |
| Number of parking violations              | 1,301       | 1,230     | 2,650     | 2,476     | 3,064     | 2,682     | 1,676     | 1,671     | 2,477     | 1,585     |
| Number of school crossing guards          | 4           | 4         | 4         | 4         | 4         | 3         | 3         | 3         | 3         | 3         |
| Public works:                             |             |           |           |           |           |           |           |           |           |           |
| Garbage tons collected and disposed*      | 4,578       | 4,800     | 4,794     | 4,641     | 4,983     | 5,083     | 4,894     | 5,199     | 4,678     | 4,728     |
| Catch basins cleaned                      | 28.00       | 12.00     | 19        | 6         | 6         | 6         | 6         | 46        | 46        | 46        |
| Water average daily consumption (gallons) | 1,092,706   | 1,176,752 | 1,148,480 | 1,192,408 | 1,148,793 | 1,129,240 | 1,159,089 | 1,148,967 | 1,093,289 | 1,016,693 |
| Sewer average daily flow                  | 1,145,298   | 1,186,282 | 1,283,631 | 1,120,561 | 966,919   | 881,717   | 863,010   | 968,243   | 907,196   | 967,750   |
| Number of metered accounts                | 615         | 617       | 617       | 617       | 614       | 614       | 614       | 614       | 614       | 614       |
| Fire hydrants                             | 57          | 57        | 57        | 57        | 57        | 57        | 57        | 57        | 57        | 57        |

Source: Various City departments.

\* Includes white goods

\*\* Police department implemented a new comprehensive reporting system in 2010/2011

1 Information Not available at time of publication

N/A: Information not available.

**NORTH BAY VILLAGE, FLORIDA**  
**CAPITAL ASSET STATISTICS BY FUNCTION**  
**LAST TEN FISCAL YEARS**

|   | Fiscal Year |      |      |      |      |      |      |      |      |      |
|---|-------------|------|------|------|------|------|------|------|------|------|
|   | 2014        | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 |
| Function:                                 |             |      |      |      |      |      |      |      |      |      |
| Public safety:                            |             |      |      |      |      |      |      |      |      |      |
| Number of police stations                 | -           | -    | -    | -    | -    | -    | -    | -    | -    | 1    |
| Number of fire stations                   | -           | -    | -    | -    | -    | -    | -    | -    | -    | -    |
| Number of general government buildings    | 1           | 1    | 1    | 1    | 1    | 2    | 2    | 2    | 2    | 2    |
| Public works:                             |             |      |      |      |      |      |      |      |      |      |
| Miles of water mains                      | 8           | 8    | 8    | 8    | 8    | 8    | 8    | 8    | 8    | 8    |
| Miles of sewer lines                      | 5.7         | 5.7  | 5.7  | 5.7  | 5.7  | 5.7  | 5.7  | 5.7  | 5.7  | 5.7  |
| Miles of storm water drains               | 2.84        | 2.84 | 2.84 | 2.84 | 2.84 | 2.84 | 2.84 | 2.84 | 2.84 | 2.84 |
| Number of lift stations                   | 4           | 4    | 4    | 4    | 4    | 4    | 4    | 4    | 4    | 4    |
| Number of fire hydrants                   | 62          | 62   | 62   | 62   | 62   | 62   | 62   | 62   | 62   | 62   |
| Number of public works buildings          | 1           | 1    | 1    | 1    | 1    | 1    | 1    | 1    | 1    | 1    |
| Recreation and parks:                     |             |      |      |      |      |      |      |      |      |      |
| Number of parks and recreation facilities | 2           | 2    | 2    | 2    | 2    | 2    | 3    | 3    | 3    | 3    |
| Acres of park                             | 1.0         | 1.0  | 1.0  | 1.0  | 1.0  | 1.0  | 1.2  | 1.2  | 1.2  | 1.2  |
| Acres of water                            | 281         | 281  | 281  | 281  | 281  | 281  | 281  | 281  | 281  | 281  |

Source: Various City Departments

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## COMPLIANCE SECTION

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Accountants  
Advisors

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE  
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

Honorable Mayor and Members of the Village Commission  
North Bay Village, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of North Bay Village, Florida (the "Village"), as of and for the year ended September 30, 2023, and the related notes to the financial statements, which collectively comprise the Village's basic financial statements, and have issued our report thereon dated February 28, 2025.

**Report on Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Village's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control. Accordingly, we do not express an opinion on the effectiveness of the Village's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We identified one (1) deficiency in internal control, described in the accompanying schedule of findings and questioned costs as item 2023-02 that we consider to be a significant deficiency.

**Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Village's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed one (1) instance of noncompliance or other matters that is required to be reported under *Government Auditing Standards* and which is described in the accompanying schedule of findings and questioned costs as item 2023-01.

**Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Village's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Village's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Caballero Fierman Llerena & Garcia, LLP*

Caballero Fierman Llerena & Garcia, LLP  
Miami, Florida  
February 28, 2025



**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR THE MAJOR PROGRAM  
AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

Honorable Mayor and Members of the Village Commission  
North Bay Village, Florida

**Report on Compliance for the Major Federal Program**

***Opinion on the Major Federal Program***

We have audited North Bay Village, Florida (the "Village") compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on the Village's major federal program for the fiscal year ended September 30, 2023. the Village's major federal program was identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, the Village complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on the major federal program for the fiscal year ended September 30, 2023.

***Basis for Opinion on the Major Federal Program***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Village and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for the major federal program. Our audit does not provide a legal determination of the Village's compliance with the compliance requirements referred to above.

***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the Village's federal program.

***Auditors' Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Village's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Village's compliance with the requirements of the major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Village's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.

- Obtain an understanding of the Village's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

#### **Report on Internal Control over Compliance**

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*Caballero Fierman Llerena & Garcia, LLP*

Caballero Fierman Llerena & Garcia, LLP  
Miami, Florida  
February 28, 2025



**NORTH BAY VILLAGE, FLORIDA**  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**

| <b>Federal Grantor/Program or Cluster Title</b>                        | <b>Assistance<br/>Listing<br/>Number</b> | <b>Pass Through Agency &amp; Number</b> | <b>Expenditures</b>        |
|--|--|---|----------------------------|
| <b>U.S. DEPARTMENT OF TREASURY</b>                                     |  |   |                            |
| Coronavirus State and Local Fiscal Recovery Funds (CSLFRF)             | 21.027                                   | N/A                                     | \$ 1,320,145               |
| <b>Total U.S. Department of Treasury</b>                               |  |   | <u>1,320,145</u>           |
| <b>U.S. DEPARTMENT OF JUSTICE</b>                                      |  |   |                            |
| Bulletproof Vest Partnership Program (Body Armor)                      | 16.607                                   | BA-2000S-SX03                           | 11,863                     |
| Bulletproof Vest Partnership Program (Body Worn Camera)                | 16.607                                   | 29561464                                | <u>25,735</u>              |
| Total Bulletproof Vest partnership Program                             |  |   | <u>37,598</u>              |
| <b>Passed-through the Florida Department of Law Enforcement</b>        |  |   |                            |
| Edward Byrne Memorial Justice Assistance Grant Program (Defibrillator) | 16.738                                   | 8C241                                   | <u>4,206</u>               |
| Total Edward Byrne Memorial Justice Assistance Grant Program           |  |   | <u>4,206</u>               |
| <b>Total U.S. Department of Justice</b>                                |  |   | <u>41,804</u>              |
| <b>U.S. DEPARTMENT OF TRANSPORTATION</b>                               |  |   |                            |
| <b>Passed-through the Florida Department of Transportation</b>         |  |   |                            |
| Highway Planning and Construction                                      | 20.205                                   | G2785                                   | <u>5,500</u>               |
| <b>Total U.S. Department of Transportation</b>                         |  |   | <u>5,500</u>               |
| <b>Total Expenditures of Federal Awards</b>                            |  |   | <u><u>\$ 1,367,449</u></u> |

See notes to schedule of expenditures of federal awards.

**NORTH BAY VILLAGE, FLORIDA**  
**NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**

**NOTE 1 – BASIS OF PRESENTATION**

The accompanying Schedule of Expenditures of Federal Awards (the "Schedule") includes the federal grant activity of the North Bay Village (the "Village") for the fiscal year ended September 30, 2023. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations, Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the Village, it's not intended to and does not present the financial position, changes in net position/fund balance or cash flows of the Village.

**NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Expenditures reported on the Schedule are reported on the modified accrual basis of accounting for grants which are accounted for in the governmental fund types and on the accrual basis of accounting for grants which are accounted for in the proprietary fund types. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Pass-through entity identifying numbers are presented where available.

**NOTE 3 – CONTINGENCY**

The grant revenue amounts received are subject to audit and adjustment. If any expenditures are disallowed by grantor agency as a result of such an audit, any claim for reimbursement to the grantor agencies would become a liability of the Village. In the opinion of management, all grant expenditures are in compliance with the terms of the grant agreements and applicable federal and state laws and regulations.

**NOTE 4 – INDIRECT COST RECOVERY**

The Village has elected not to use the 10 percent de minimis indirect cost rate allowed under the Uniform Guidance.

**NORTH BAY VILLAGE, FLORIDA**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**

**SECTION I - SUMMARY OF AUDITORS' RESULTS**

**Financial Statements**

Type of auditors' report issued:

*Unmodified Opinion*

Internal control over financial reporting:

Material weakness(es) identified?

\_\_\_\_\_ yes X no

Significant deficiencies identified not considered to be

Material weakness?

X yes \_\_\_\_\_ None reported

Non-compliance material to financial statements noted?

X yes \_\_\_\_\_ no

**Federal Awards Programs**

Internal control over major federal awards programs:

Material weakness(es) identified?

\_\_\_\_\_ yes X no

Significant deficiencies identified not considered to be

Material weakness?

\_\_\_\_\_ yes X None reported

Type of auditors' report issued on compliance for major federal awards:

*Unmodified Opinion*

Any audit findings disclosed that are required to be reported in accordance with 2  
CFR 200.516(a)?

\_\_\_\_\_ yes X no

Identification of major programs:

Federal Assistance

Listing Number

Name of Federal Awards Program or Cluster

21.027

Coronavirus State and Local Fiscal Recovery Funds (CSLFRF)

Dollar threshold used to distinguish between Type A  
and Type B programs:

\$750,000

Auditee qualified as low risk auditee for audit of federal  
awards programs?

\_\_\_\_\_ yes X no

**NORTH BAY VILLAGE, FLORIDA**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**

**SECTION II - FINANCIAL STATEMENT FINDINGS**

**SIGNIFICANT DEFICIENCY**

**2023-01 Payroll**

**Criteria:**

All changes to payroll such as status of employee, salary adjustments, and bonus, should be reviewed and approved by appropriate management and appropriate documentation should be maintained.

**Cause:**

Insufficient controls in place to ensure the payroll changes are processed by one individual and reviewed/approved by another individual to ensure accuracy.

**Effect:**

Without proper documentation of approval of payroll changes, the Village would be exposed to misuse of funds, fraud, and material misstatements due to improper implementation of payroll changes.

**Recommendation:**

We recommend the Plan implement effective internal controls and documentation to mitigate the risks mentioned above. Internal controls should ensure proper review of payroll changes prior to implementation and documentation should be maintained.

**View of Responsible Officials and Planned Corrective Actions:**

The issues have been corrected. Finance implemented scanning of documents. Now the Village has hired an HR Director, and the proper internal controls are implemented in both departments to ensure the documents are correctly filed.

**NONCOMPLIANCE**

**2023-01 Annual Financial Audit Report**

**Criteria:**

Florida Statutes section 218.39 states that local government entity shall have an annual financial audit of its account and records completed within nine (9) months after the end of its fiscal year by an independent certified public accountant retained by it and paid from its public funds.

**Cause:**

The Village did not complete its annual financial audit for the fiscal year ended 2023 within nine (9) months after year end.

**Effect:**

Delays in the financial close and reporting procedures of the Village.

**Recommendation:**

We recommend that, in the future, the Village completes its annual financial audits within nine (9) months after its fiscal year end.

**View of Responsible Officials and Planned Corrective Actions:**

The Village is working to make sure that future annual audits are completed within the nine (9) month period. Finance has the staff in place to make sure that this process is achieved. The Village has also hired a third-party consultant to help with the preparation of the year-end processes heading to the completion of the Annual Financial Report.

**NORTH BAY VILLAGE, FLORIDA**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**

**SECTION III - FEDERAL AWARDS FINDINGS AND QUESTIONED COSTS**

None



Accountants  
Advisors

## MANAGEMENT LETTER IN ACCORDANCE WITH THE RULES OF THE AUDITOR GENERAL OF THE STATE OF FLORIDA

Honorable Mayor and Members of the Village Commission  
North Bay Village, Florida

### Report on the Financial Statements

We have audited the basic financial statements of North Bay Village, Florida (the "Village"), as of and for the fiscal year ended September 30, 2023, and have issued our report thereon dated February 28, 2025.

### Auditors' Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

### Other Reporting Requirements

We have issued our Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards* and Independent Accountants' Report on an examination conducted in accordance with *AICPA Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports and schedule, which are dated February 28, 2025, should be considered in conjunction with this management letter.

### Prior Audit Findings

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding financial audit report. There were no findings or recommendations made in our preceding financial report.

### Official Title and Legal Authority

Section 10.554(1)(i)4., Rules of the Auditor General, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements. This information is disclosed in Note 1 to the notes financial statements.

### Financial Condition and Management

Sections 10.554(1)(i)5.a. and 10.556(7), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether or not the Village has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and to identify the specific condition(s) met. In connection with our audit, we determined that the Village did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.554(1)(i)5.b. and 10.556(8), Rules of the Auditor General, we applied financial condition assessment procedures for the Village. It is management's responsibility to monitor the Village's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same. This assessment has been performed as of the fiscal year end.

### **Financial Condition and Management (Continued)**

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

### **Additional Matters**

Section 10.554(1)(i)3., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

### **Purpose of this Letter**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, Village Commission and applicable management, and is not intended to be and should not be and should not be used by anyone other than these specified parties.

*Caballero Fierman Llerena & Garcia, LLP*

Caballero Fierman Llerena & Garcia, LLP  
Miami, Florida  
February 28, 2025



Accountants  
Advisors

**INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE PURSUANT TO  
SECTION 218.415 FLORIDA STATUTES**

To the Honorable Mayor, Village Commission, and Village Manager  
North Bay Village, Florida

We have examined North Bay Village, Florida's (the "Village") compliance with the requirements of Section 218.415 Florida Statutes during the period of October 1, 2022 to September 30, 2023. Management of the Village is responsible for the Village's compliance with the specified requirements. Our responsibility is to express an opinion on the Village's compliance with the specified requirements based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the Village complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether Village complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

Our examination does not provide a legal determination on the Village's compliance with specified requirements. In our opinion, the Village complied, in all material respects, with the requirements of Section 218.415 Florida Statutes during the period of October 1, 2022 to September 30, 2023.

This report is intended solely for the information and use of management, the Mayor, the Village Commission, others within the Village and the Auditor General of the State of Florida and is not intended to be and should not be used by anyone other than these specified parties.

*Caballero Fierman Llerena & Garcia, LLP*

Caballero Fierman Llerena & Garcia, LLP  
Miami, Florida  
February 28, 2025





## North Bay Village

1666 Kennedy Causeway, Suite 300 North Bay Village, FL 33141  
Tel: (305) 756-7171 Fax: (305) 756-7722 Website: [www.northbayvillage-fl.gov](http://www.northbayvillage-fl.gov)

**NORTH BAY VILLAGE**  
EST. 1945

### **Corrective Action Plan**

February 28, 2025

U.S Department of Treasury

The North Bay Village (the Village) respectfully submits the following corrective action plan for the fiscal year ended September 30, 2023.

Name and address of independent public accounting firm:  
Caballero Fierman Llerena & Garcia, LLP  
8950 SW 74th Court, Suite 1210  
Miami, FL 33156

Audit period: October 1, 2022 – September 30, 2023

The findings from February 28, 2025, Schedule of Findings and Questioned Costs are discussed below.  
The findings are numbered consistently with the numbers assigned in the schedule.

### **FINANCIAL STATEMENTS FINDINGS** **SIGNIFICANT DEFICIENCIES**

#### **2023-02 Payroll** **Recommendation**

We recommend the Plan implement effective internal controls and documentation to mitigate the risks mentioned above. Internal controls should ensure proper review of payroll changes prior to implementation and documentation should be maintained.

#### **Action Taken** **Response:**

The issues have been corrected. Finance implemented scanning of documents. Now the Village has hired an HR Director, and the proper internal controls are implemented in both departments to ensure the documents are correctly filed.

*Responsible Party:* Mayte Gamiotea, Chief Financial Officer

### **NONCOMPLIANCE**

#### **2023-01 Annual Financial Audit Report**

#### **Recommendation**

We recommend that, in the future, the Village completes its annual financial audits within nine (9) months after its fiscal year end.

#### **Action Taken** **Response:**

The Village is working to make sure that future annual audits are completed within the (9) months period. Finance has the staff in place to make sure that this process is achieved. The Village has also hired a third-party consultant to help with the preparation of the year-end processes heading to the completion of the Annual Financial Report.

Responsible Party: Mayte Gamiotea, Chief Financial Officer  
**FEDERAL AWARD PROGRAMS FINDINGS**

*NONE*

If the U.S. Department of Treasury has any questions regarding this plan, please contact Mayte Gamiotea, Chief Financial Officer at (305) 751-7676.

Sincerely,



Mayte Gamiotea  
Chief Financial Officer

## **NORTH BAY VILLAGE, FLORIDA**

Financial and Compliance Reports for The Children's Trust Contract  
For The Fiscal Year Ended September 30, 2023

**NORTH BAY VILLAGE, FLORIDA**  
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**SEPTEMBER 30, 2023**

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Accountants  
Advisors

## INDEPENDENT AUDITORS' REPORT ON THE SCHEDULE OF EXPENDITURES OF THE CHILDREN'S TRUST CONTRACT

Honorable Mayor, Members of the Village Commission, and Village Manager  
North Bay Village, Florida

### Report on the Schedule of Expenditures of The Children's Trust Contract

#### ***Opinion***

We have audited the accompanying Schedule of Expenditures (the "Schedule") of The Children's Trust Contract 2314-7210 (the "Contract") of North Bay Village, Florida (the "Village") for the fiscal year ended September 30, 2023, and the related notes to the Schedule.

In our opinion, the Schedule referred to above presents fairly, in all material respects, expenditures of the Contract of the Village for the fiscal year ended September 30, 2023, in accordance with accounting principles generally accepted in the United States of America.

#### ***Basis for Opinion***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the audit requirements of The Children's Trust Contract. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Schedule section of our report.

We are required to be independent of the Village and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### ***Responsibilities of Management for the Schedule***

Management is responsible for the preparation and fair presentation of the Schedule in accordance with accounting principles generally accepted in the United States of America and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the Schedule that are free from material misstatement, whether due to fraud or error.

#### ***Auditors' Responsibilities for the Audit of the Schedule***

Our objectives are to obtain reasonable assurance about whether the Schedule as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and the *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the schedule.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the schedule, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the schedule.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the schedule.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

*Caballero Fierman Llerena & Garcia, LLP*

Caballero Fierman Llerena & Garcia, LLP  
Miami, Florida  
February 28, 2025

**NORTH BAY VILLAGE, FLORIDA**  
**SCHEDULE OF EXPENDITURES**  
**OF THE CHILDREN'S TRUST CONTRACTS**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**

| Contract Name                          | Contract Term                     | Contract Number | Contract Amount (1) | Total Contract Expenditures (2) | Fiscal Year Expenditures (3) |
|--|-----------------------------------|-----------------|---------------------|---------------------------------|------------------------------|
| After-School Programs and Summer Camps | August 1, 2022 to August 14, 2023 | 2314-7210       | \$ 169,252          | \$ 162,442                      | \$ 142,439                   |
| Totals                                 |                                   |                 | <u>\$ 169,252</u>   | <u>\$ 162,442</u>               | <u>\$ 142,439</u>            |

(1) These amounts represent the total contract amount for the period of the contract.

(2) These amounts represent the actual expenditures from the start of the contract through September 30, 2023.

(3) These amounts represent the actual expenditures incurred from October 1, 2022 through September 30, 2023.

**NORTH BAY VILLAGE, FLORIDA**  
**NOTES TO THE SCHEDULE**  
**SEPTEMBER 30, 2023**

**NOTE 1 - NATURE OF ACTIVITIES**

North Bay Village, Florida (the "Village") is a governmental entity located in Miami-Dade County. The Village provides certain services including literacy, physical fitness, social skills, cultural activities, and nutritious food to approximately sixty elementary school children funded by The Children's Trust.

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Basis of Accounting:** The accompanying Schedule of Expenditures of The Children's Trust Contract is presented on the accrual basis of accounting and includes expenses incurred by the Village during the fiscal year ended September 30, 2023.

**Allocation of Expenditures:** Expenditures are invoiced in accordance with the budget as approved by The Children's Trust. As The Children's Trust Contract are a cost reimbursement method of payment, expenditures allocated to The Children's Trust contract are based upon the specific identification of costs to The Children's Trust program except for approximately 10% of the budget being allocated to indirect costs.

**Due from the Children's Trust:** As of September 30, 2023, there have been no monies owed to the Village by The Children's Trust.

**Capital Equipment Expenditures:** Capital equipment is defined by The Children's Trust as individual items with a value of \$1,000 or greater which have a life expectancy of more than one year. Expenditures less than \$10,000 for capital equipment, purchased with The Children's Trust funds, become assets of the Village unless the contract is subject to termination or early cancellation, in which case the Trust may acquire rights and possession of the equipment if it is not fully depreciated.

Expenditures greater than \$10,000 for capital equipment, purchased with The Children's Trust funds, become assets of The Children's Trust, and The Trust retain all rights to the equipment until it is fully depreciated. The Village did not incur any capital expenditures with TCT funds during the fiscal year ended September 30, 2023.

**Operating Lease/Rent Expenses:** The Village owns the facility where it provides the service contracted for by The Children's Trust. Since the Village owns the space no funds were requested or reimbursed by The Children's Trust regarding this space.

**Advances:** As of September 30, 2023, there have been no monies advanced to the Village by The Children's Trust.

**NOTE 3 - DEPARTMENT OF CHILDREN AND FAMILIES SITE LICENSES ("DCF")**

The Village obtained valid DCF licenses for all sites providing childcare services that were funded by The Children's Trust. At any time during the contract period, if a site and its corresponding DCF license was revoked or there was a lapse in license coverage, direct childcare services were neither performed nor invoiced to The Children's Trust for reimbursement.

For the fiscal year ended September 30, 2023, there were no instances or lapses of DCF license coverage for the contract disclosed in the Schedule of Expenditures of The Children's Trust Contract.





Accountants  
Advisors

## **INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH OF THE CHILDREN'S TRUST CONTRACT AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE**

Honorable Mayor, Village Commission and Village Manager  
North Bay Village, Florida

### **Report on Compliance for Each of the Children's Trust Contract**

#### ***Opinion on Each of The Children's Trust Contract***

We have audited North Bay Village, Florida's (the "Village") compliance with the types of compliance requirements described in The Children's Trust contract that could have a direct and material effect on each of the Village's contract with The Children's Trust (2314-7210) (the "Contract") for the fiscal year ended September 30, 2023.

In our opinion, the Village complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of the Contract for the fiscal year ended September 30, 2023.

#### ***Basis for Opinion on Each of The Children's Trust Contract***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of The Children's Trust Contract. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Village, and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each of the Contract. Our audit does not provide a legal determination of the Village's compliance with the compliance requirements referred to above.

#### ***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with requirements of laws, statutes, regulations, rules, and provisions of contract or grant agreements applicable to Contract.

#### ***Auditors' Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Village's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, and *Government Auditing Standards*, will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Village's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Village's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the Village's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the *Government Auditing Standards*, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

### **Report on Internal Control over Compliance**

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of the Contract on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of the Contract will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of the Contract that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Contract. Accordingly, this report is not suitable for any other purpose.

*Caballero Fierman Llerena & Garcia, LLP*

Caballero Fierman Llerena & Garcia, LLP  
Miami, Florida  
February 28, 2025

**NORTH BAY VILLAGE, FLORIDA**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**SEPTEMBER 30, 2023**

**Section I – Summary of Auditors' Results**

**The Children's Trust Contract Program Specific Audit**

Type of auditors' report issued:

Unmodified

Internal control over program:

Material weakness(es) identified?

\_\_\_\_\_ Yes          X       No

Significant deficiency identified that are  
not considered to be material weakness(es)?

\_\_\_\_\_ Yes          X       None Reported

Any audit findings or questioned costs?

\_\_\_\_\_ Yes          X       No

Amount of questioned cost(s) due to The Children's Trust

N/A



## North Bay Village

1666 Kennedy Causeway, Suite 300 North Bay Village, FL 33141  
Tel: (305) 756-7171 Fax: (305) 756-7722 Website: [www.northbayvillage-fl.gov](http://www.northbayvillage-fl.gov)

**NORTH BAY VILLAGE**  
EST. 1945

February 28, 2025

Caballero Fierman Llerena & Garcia, LLP  
8950 SW 74<sup>th</sup> Court  
Miami, FL 33156

This representation letter is provided in connection with your audit of the compliance with the types of compliance requirements described in The Children's Trust contract that could have a direct and material effect on each of North Bay Village, Florida's (the "Village") Children's Trust Contract for the year ended September 30, 2023.

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, as of February 28, 2025, the following representations made to you during your audit.

### **With respect to the Children's Trust Contract**

- 1) We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated August 27, 2024, including our responsibility for the preparation and fair presentation of the Schedule of Expenditures of the Children's Trust Contract (the "Schedule").
- 2) We are responsible for understanding and complying with and have complied with the requirements of the Children's Trust Contract (the Contract), including requirements relating to preparation of the Schedule.
- 3) We acknowledge our responsibility for presenting the Schedule in accordance with the requirements of the Contract, and we believe the Schedule, including their form and content, are fairly presented in accordance with the Contract. The methods of measurement or presentation of the Schedule has not changed from those used in the prior period, and we have disclosed to you any significant assumptions and interpretations underlying the measurement or presentation of the Schedule.
- 4) We have identified and disclosed to you all of our contract and related activities subject to Contract and included in the Schedule expenditures made during the audit period for all awards provided by the Children's Trust.
- 5) We are responsible for understanding and complying with the requirements of the Contract and have identified and disclosed to you the requirements of the Contract that are considered to have a direct and material effect on each Children's Trust Contract.
- 6) We are responsible for establishing and maintaining, and have established and maintained, effective internal control over compliance with requirements applicable to the Children's Trust Contract that provides reasonable assurance that we are managing our Children's Trust Contract in compliance with provisions that could have a material effect on our Children's Trust Contract. We believe the internal control system is adequate and functions as intended.
- 7) We have made available to you all contracts (including amendments, if any) and any other correspondence with relevant to the Children's Trust Contract and related activities.
- 8) We have disclosed any communications from the Children's Trust (if any) entities concerning possible noncompliance with the direct and material compliance requirements, including communications received from the end of the period covered by the compliance audit to the date of the auditors' report.
- 9) We have disclosed to you the findings received and related corrective actions taken for previous audits, attestation engagements, and internal or external monitoring that directly relate to the objectives of the compliance audit, including findings received and corrective actions taken from the end of the period covered by the compliance audit to the date of the auditors' report (if any).



- 10) We have disclosed to you our interpretation of compliance requirements that may have varying interpretations (if any).
- 11) We have made available to you all documentation related to compliance with the direct and material compliance requirements, including information related to Children's Trust financial reports and claims for advances and reimbursements.
- 12) We have disclosed to you the nature of any subsequent events that provide additional evidence about conditions that existed at the end of the reporting period affecting noncompliance during the reporting period (if any).
- 13) There are no known instances of noncompliance with direct and material compliance requirements that occurred subsequent to the period covered by the auditors' report.
- 14) No changes have been made in internal control over compliance or other factors that might significantly affect internal control, including any corrective action we have taken regarding significant deficiencies in internal control over compliance.
- 15) Children's Trust program financial reports and claims for advances and reimbursements are supported by the books and records from which the financial statements have been prepared.
- 16) The copies of financial reports provided you are true copies of the reports submitted, or electronically transmitted, to the Children's Trust.
- 17) We have identified to you any previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.

**Information Provided**

- 18) We have no knowledge of any instances of noncompliance or suspected noncompliance with laws and regulations whose effects should be considered.
- 19) We acknowledge our responsibility for presenting the Schedule in accordance with The Children's Trust Contract, and we believe the Schedule, including its form and content, is fairly presented in accordance with The Children's Trust Contract. The methods of measurement and presentation of the Schedule has not changed from those used in the prior period, and we have disclosed to you any significant assumptions or interpretations underlying the measurement and presentation of the supplementary information.
- 20) As part of your audit, you assisted us with the preparation of the draft schedule and related notes. We have designated a competent management-level individual to oversee your services and have made all management decisions and performed all management functions. We have reviewed, approved, and accepted responsibility for those schedule and related notes.

Signature: 

Signature: 

Title: Village Manager

Title: Chief Financial Officer