



Budget Amendment Form

Department	Public Works	Date	03/22/2024
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Fund(s) to be changed: utilities

GL Account	GL Line Item	Transfer to:	Transfer from:
430-30-533-4900	miscellaneous		\$ 1,400.00
430-30-533-4604	Repair & Maintenance Building		\$ 1,605.05
430-30-533-4601	Repair & Maintenance Vehicles	3,005.05	
TOTAL (Columns must be equal)		\$ 3,005.05	\$ 3,005.05

Description:

Funds almost depleted fro GL430-30-533-4601 (R&M Vehicles) with repairs and maintenance done for two field trucks (#602 & #1903). Requesting transfer funds from GL#430-30-533-4900 (Miscellaneous) and GL#430-30-533-4604 (R&M Building) to GL#430-30-533-4601. This will finance current invoice.

Approved By:

Department Director: Marlon Lobban Date: **March 21, 2023**

Chief Financial Officer: Angela Atkinson Date: **3/25/2024**

Village Manager: [Signature] Date: **March 22, 2023**



NORTH BAY VILLAGE
EST. 1945

North Bay Village Memorandum

1666 Kennedy Causeway, Suite 300 North Bay Village, FL 33141
Tel: (305) 756-7171 Fax: (305) 756-7722 Website: www.northbayvillage-fl.gov

Date: March 22, 2024
TO: Angela Atkinson, Finance Director/CFO
FROM: Marlon Lobban, Director Public Works
Subject: Sanitation Truck Repair Funds Budget Amendment

Due to the high costs of repairing the Sanitation trucks, funds from the repair account have been depleted for this fiscal year. The department is requesting a transfer of funds from account GL#430-30-533-4900 (Miscellaneous) & GL#430-30-533-4604 (Building R&M) to account GL#430-30-533-4601 (Repair & Maintenance Vehicles). The transfer will fund three pending invoices for vehicle repairs.

NBV WO PW FEBRUARY 2024

Util.
Util.
Share

EQ#	WO #	PARTS	LABOR	SUBLET	MISC/CREDITS	WO AMT.
602PW	234277	\$116.97	\$152.89	\$0.00	\$0.00	\$269.86
1903PW	234313	\$2,030.20	\$732.83	\$0.00	\$0.00	\$2,763.03
1803PW	234503	\$0.00	\$81.54	\$0.00	\$0.00	\$81.54
TOTAL:		\$2,147.17	\$967.26	\$0.00	\$0.00	\$3,114.43

TRUCK #1803PW

430.27.534.4601

\$ 81.54

TRUCKS: 602 + 1903

430.30.533.4601

\$3,032.89

Truck #602
EXTRA

WORK ORDER: 234277

ASSET NUMBER: 602PW

Work Order Status: C - CLOSED

Date In: 02/01/2024 10:52:00 AM

Work Order Shop: 01 - FLEET MGMNT - GENERAL

Date Out: 02/06/2024 01:56:44 PM

Work Order Meters: Meter for odometer - 22801

ASSET NUMBER INFORMATION

YEAR: 2015	ORG: NORTH BAY VILLAGE	TIRE SIZE:
MAKE: GMC	DEPT: NORTH BAY VILLAGE PUBLIC WORKS	ENGINE SIZE: 4.3L
MODEL: SIERRA	BILL CODE: YYYYYYYYYNNYYN - N	TRANS: AUTO
LICENSE: XE7740	SITE: NORTH BAY VILLAGE PUBLIC WORKS	FUEL TYPE: U
OPERATOR:	VIN/SERIAL NUMBER: 1GTN1TEH8FZ336454	ASSET AVAIL CODE: Regular 8-5
CLASS: TRUCK 2WD 1/2 TON-115A		

TECHNICIAN REPAIRS PERFORMED

TECH	END DATE	REPAIR DESCRIPTION	HOURS	RATE MODIFIER	LABOR COST
AGUIAR	02/01/2024	General Repair / Light System / Light Exterior / Diagnosis	0.91	Override Labor Rate	\$87.881
AGUIAR	02/01/2024	Preventive Maintenance Service / Preventative Maintenance / PM A Service / Perform	0.67	Override Labor Rate	\$65.010

PARTS ISSUED

PART NUMBER	S/NS	ISS QTY	PART PRICE	ISSUE DATE	TOTAL PART COST
100255	NS	1.000	\$4.110	02/02/2024	\$4.110
PART NAME: OIL FILTER		REPAIR: Preventive Maintenance Service / Preventative Maintenance / PM A Service / Perform			
109329	NS	6.000	\$14.190	02/02/2024	\$85.140
PART NAME: AC DELCO DEXOS OIL 5W30		REPAIR: Preventive Maintenance Service / Preventative Maintenance / PM A Service / Perform			
9012LLN	NS	2.000	\$13.860	02/02/2024	\$27.720
PART NAME: LAMP		REPAIR: General Repair / Light System / Light Exterior / Diagnosis			

WORK ORDER TOTALS

TOTAL PARTS:	\$116.970	TOTAL MISC:	\$0.000	TAX INFORMATION (Included In Totals)	
TOTAL SUBLET:	\$0.000	TOTAL MANUAL ADJUSTMENTS:	\$0.000	PARTS TAX:	\$0.000
TOTAL LABOR:	\$152.891	TOTAL COST:	\$269.861	SUBLET TAX:	\$0.000

NOTES

DATE/TIME	SUBJECT	NOTE TEXT	USER
02/01/2024 10:54 AM	Complaints	PM-A is due Headlight is out	RAFAEL AVILA
02/01/2024 11:58 AM	Light inop	2/1/2024 11:57:47 AM Found front bulbs both broken filaments replaced bulbs recheck ok	JAVIER AGUIAR
02/01/2024 12:35 PM	Pm-a	2/1/2024 12:34:41 PM Performed pm-a oil change inspected unit, topped off fluids recheck ok	JAVIER AGUIAR

Truck # 1903
B. Ford

WORK ORDER: 234313
ASSET NUMBER: 1903PW

Work Order Status: C - CLOSED

Date In: 02/02/2024 01:42:00 PM

Work Order Shop: 01 - FLEET MGMNT - GENERAL

Date Out: 02/27/2024 07:46:02 AM

Work Order Meters: Meter for odometer - 30928

ASSET NUMBER INFORMATION

YEAR: 2019	ORG: NORTH BAY VILLAGE	TIRE SIZE: 255/70R17, 255/70R17
MAKE: GMC	DEPT: NORTH BAY VILLAGE PUBLIC WORKS	ENGINE SIZE: 5.3L
MODEL: SIERRA	BILL CODE: YYYYYYNNYYN - N	TRANS: AUTO
LICENSE: XH4871	SITE: NORTH BAY VILLAGE PUBLIC WORKS	FUEL TYPE: U
OPERATOR:	VIN/SERIAL NUMBER: 2GTR1LEC7K1219389	ASSET AVAIL CODE: Regular 8-5
CLASS: TRUCK 2WD 1/2 TON CREW CAB		

TECHNICIAN REPAIRS PERFORMED

TECH	END DATE	REPAIR DESCRIPTION	HOURS	RATE MODIFIER	LABOR COST
OUTTEN	02/09/2024	General Repair / Cranking System / System / Diagnosis	1.00	Override Labor Rate	\$97.153
OUTTEN	02/12/2024	General Repair / Cranking System / System / Diagnosis	0.09	Override Labor Rate	\$9.057
OUTTEN	02/13/2024	General Repair / Cranking System / System / Diagnosis	0.13	Override Labor Rate	\$12.174
OUTTEN	02/19/2024	General Repair / Fuel System / Pump Fuel / Replace	2.52	Override Labor Rate	\$243.568
AGUIAR	02/21/2024	General Repair / Fuel System / System / Diagnosis	0.98	Override Labor Rate	\$95.191
AGUIAR	02/21/2024	General Repair / Fuel System / System / Diagnosis	1.90	Override Labor Rate	\$183.905
OUTTEN	02/26/2024	General Repair / Light System / Light Exterior / Diagnosis	0.95	Override Labor Rate	\$91.778

PARTS ISSUED

PART NUMBER	S/NS	ISS QTY	PART PRICE	ISSUE DATE	TOTAL PART COST
13510918	NS	1.000	\$388.060	02/14/2024	\$388.060
PART NAME: FUEL PUMP ASSEMBLY		REPAIR: General Repair / Cranking System / System / Diagnosis			
23382215	NS	1.000	\$126.030	02/14/2024	\$126.030
PART NAME: FUEL PUMP MODULE		REPAIR: General Repair / Cranking System / System / Diagnosis			
13538693	NS	1.000	\$173.380	02/20/2024	\$173.380
PART NAME: FUEL PUMP SENDING UNIT		REPAIR: General Repair / Fuel System / Pump Fuel / Replace			
84568272	NS	1.000	\$1,342.730	02/27/2024	\$1,342.730
PART NAME: LEFT HEADLAMP ASSEMBLY		REPAIR: General Repair / Light System / Light Exterior / Diagnosis			

WORK ORDER TOTALS

TOTAL PARTS:	\$2,030.200	TOTAL MISC:	\$0.000	TAX INFORMATION (Included In Totals)	
TOTAL SUBLET:	\$0.000	TOTAL MANUAL ADJUSTMENTS:	\$0.000	PARTS TAX:	\$0.000
TOTAL LABOR:	\$732.826	TOTAL COST:	\$2,763.026	SUBLET TAX:	\$0.000

NOTES

DATE/TIME	SUBJECT	NOTE TEXT	USER
02/02/2024 01:43 PM	Complaints	Unit was towed in for no start	RAFAEL AVILA
02/19/2024 10:29 AM	Fuel pump	221 removed fuel tank and replaced fuel pump reinstall fuel tank.	KEVIN OUTTEN
02/21/2024 02:24 PM	Fuel tank	2/21/2024 2:23:30 PM Removed fuel tank replaced sending unit due to not reading fuel level, replaced fuel module due to no response from module, recheck ok	JAVIER AGUIAR
02/26/2024 11:20 AM	Headlight assembly	221 removed and replaced driver side headlight assembly.	KEVIN OUTTEN

*Truck #1803
clean trash
truck*

WORK ORDER: 234503
ASSET NUMBER: 1803PW

Work Order Status: C - CLOSED
Work Order Shop: 01 - FLEET MGMNT - GENERAL
Work Order Meters: Meter for odometer - 17640

Date In: 02/14/2024 11:19:00 AM
Date Out: 02/28/2024 04:15:54 PM

ASSET NUMBER INFORMATION

YEAR: 2017	ORG: NORTH BAY VILLAGE	TIRE SIZE: 295/75R22.5, 295/75R22.5
MAKE: MACK	DEPT: NORTH BAY VILLAGE PUBLIC WORKS	ENGINE SIZE:
MODEL: GU532	BILL CODE: YYYYYYYYYNNYNN - N	TRANS:
LICENSE: XG1584	SITE: NORTH BAY VILLAGE PUBLIC WORKS	FUEL TYPE: D
OPERATOR:	VIN/SERIAL NUMBER: 1M2AX35B1JM010389	ASSET AVAIL CODE: Regular 8-5
CLASS: TRUCK TRASH LOADER		

TECHNICIAN REPAIRS PERFORMED

TECH	END DATE	REPAIR DESCRIPTION	HOURS	RATE MODIFIER	LABOR COST
OSEJO	02/14/2024	General Repair / Expendable / Fitting Grease / Diagnosis	0.79	Override Labor Rate	\$76.782
OSEJO	02/14/2024	General Repair / Expendable / Fitting Grease / Diagnosis	0.05	Override Labor Rate	\$4.757

WORK ORDER TOTALS

TOTAL PARTS:	\$0.000	TOTAL MISC:	\$0.000	TAX INFORMATION (Included In Totals)	
TOTAL SUBLET:	\$0.000	TOTAL MANUAL ADJUSTMENTS:	\$0.000	PARTS TAX:	\$0.000
TOTAL LABOR:	\$81.539	TOTAL COST:	\$81.539	SUBLET TAX:	\$0.000

NOTES

DATE/TIME	SUBJECT	NOTE TEXT	USER
02/14/2024 12:42 PM	Grease fitting	Diagnosed the unit and found the grease fitting is clogged up and so is the grease passage. Replaced the fitting and cleaned the passage. Greased the pin and moved boom to ensure lubrication is thru.	FRANCISCO OSEJO

INVOICE
CITY OF MIAMI BEACH
1700 CONVENTION CENTER DRIVE
MIAMI BEACH, FL 33139
PHONE: 305-673-7641

Date 03/13/2024

ORIGINATING DEPARTMENT:

Fleet Management

Customer#: 1619

North Bay Village Police Dept.
(PW)
ATT: Det. Manuel Casais, Fleet
Manager
1666 John Kennedy Cswy, Ste 300
North Bay Village, FL 33141

DESCRIPTION

AMOUNT

Billing Services and Repairs for North Bay Village PW Vehicles from February 1, 2024, through February 29, 2024.

Summary and Details Attached:

<u>Parts</u>	<u>Labor</u>	<u>Sublet</u>	<u>Credit</u>	<u>TOTAL</u>
\$2,147.17	\$967.26	\$0.00	\$0.00	\$3,114.43

APPROVED:

DEPARTMENT HEAD: _____

CHIEF ACCOUNTANT: _____

CREDIT DISTRIBUTION

ACCOUNT

AMOUNT

510-0000-369960-00-307-332-00-00-00

\$3,114.43

APPROVED _____

MIAMIBEACH
 1700 CONVENTION CENTER DRIVE
 MIAMI BEACH, FL 33139
 (305) 673-7590

INVOICE #49054

DATE	03/14/2024
ACCOUNT	1619
AMT DUE	\$3,114.43
DUE DATE	04/13/2024

NORTH BAY VILLAGE POLICE DEPARTMENT
 (PUBLIC WORKS)
 1666 John F Kennedy Cswy Suite 300
 North Bay Village, FL 33141
 USA

Description	Original Bill	Adjustments	Penalty and Interest	Paid	Amount Due
Billing Services and Repairs for North Bay Village PW Vehicles from February 1, 2024, through February 29, 2024.	\$3,114.43	\$0.00	\$0.00	\$0.00	\$3,114.43
Interest and Penalty charges may be assessed if amount due is not paid by the due date. Please put Invoice Number on your check. Make Checks Payable to: City of Miami Beach, FL			Invoice Total:		\$3,114.43

MCOOK

INVOICE #49054

DATE	03/14/2024
ACCOUNT	1619
AMT DUE	\$3,114.43
DUE DATE	04/13/2024

MIAMIBEACH
 1700 CONVENTION CENTER DRIVE
 MIAMI BEACH, FL 33139
 (305) 673-7590

NORTH BAY VILLAGE POLICE DEPARTMENT
 (PUBLIC WORKS)
 1666 John F Kennedy Cswy Suite 300
 North Bay Village, FL 33141
 USA

M 3/14