

Budget Amendment Form

Department: Sewer Department	Date:	2/2/2024
Fund(s) to be changed: Enterprise Fund		

GL Account	GL Line Item	Trai	nsfer to:	Trai	nsfer from:
430.35.535.4601	Repair & Maintenance of Vehicles	\$	2,746.73		
430.35.535.9000	Contingency			\$	1,876.76
430.35.535.4607	Repair & Maintenance Lift Stations			\$	869.97
TOTAL (Columns	must be equal)	\$	2,746.73	\$	2,746.73

Description:

Transfer from Contingency (\$1,876.76) and Repair & Maintenance Lift Stations (\$869.97) Accounts to Repair & Maintenance of Vehicles for the Emergency repair of Sewer fleet vehicle due to cracked radiator. The Repair & Maintenance of Vehicles Account currently has a \$1,965.82 budget balance. The total repairs are \$4,712.55.

Department Director:	Date:	_2/2/2024_
Chief Financial Officer: Quala Ottinoon	Date:	2/2/2024
Village Manager:	Date:	02/02/2024

MULTI-POINT VEHICLE INSPECTION REPORT

01/10/2024

Service Advisor: Maria Reyes

2018 GMC SIERRA 1500

Repair Order: 321506

Tag: 5013

VIN: 1GTR1LEC3JZ303358

Tropical Chevrolet 8880 Biscayne Blvd Miami Shores, FL 33138

Checked and OK

May Require Attention Soon

√ Requires Immediate Attention

V

Not Applicable

ONSTAR DIAGNOSTICS

- ✓ OnStar Active
- Enrolled in Advanced Diagnostics Report
- ✓ Dealer Maintenance Notification
- √ Service History/Recall Check

ENGINE OIL & FILTER

Engine oil
Oil life monitor
Reset oil life monitor

LIGHTS

✓ Exterior lights

WINDSHIELD & WIPERS

Wiper blade-driver
Wiper blade-passenger
Wiper blade-rear
Windshield condition
Cracks
Chips

BATTERY

Battery condition*
 Battery cables & connections
 Battery voltage

VISIBLE LEAK INSPECTION

- ✓ Engine oil
- √ Transmission
- ✓ Drive axle
- √ Transfer case
- Engine cooling system
- √ Power steering
- √ Fuel system
- √ Brake fluid reservoir
- √ Windshield washer fluid
- √ Diesel exhaust fluid

TIRE INSPECTION

Driver Front

psi before 35 psi set to 35

- √ Tread depth
- √ Wear pattern/damage

Driver Rear

psi before 35 psi set to 35

- √ Tread depth
- √ Wear pattern/damage

Rotation needed Alignment needed Balance needed

Passenger Front

psi before 35 psi set to 35

- √ Tread depth
- √ Wear pattern/damage

Passenger Rear

psi before 35 psi set to 35

- ✓ Tread depth
- √ Wear pattern/damage

Reset tire pressure monitor Tire sealant expiration date:

BRAKES

Front Brakes: Rear Brakes:

Good: 7mm or greater Good: 4mm or greater OK: 6mm to 4mm

OK: 3mm

Bad: 3mm or less Bad: 2mm or less

Front Brakes

✓ Driver front

/ Passenger front

Rear Brakes

✓ Driver rear

√ Passenger rear

Brake system Parking brake

VISIBLE & FUNCTIONAL INSPECTIONS

INSPECT (FIT, FORM, & FUNCTION)

Exhaust system

Accelerator pedal

D.

Passenger compartment air filter

Engine air filter

Hoses

Belts

Shocks and struts

Steering components

Axle boots or driveshaft & u-joints

Compartment lift struts

Floor mat fit & wear

CHECK OPERATION

Horn

Ignition lock

Starter switch

Evaporative control system

LUBRICATE

Chassis components

*Courtesy battery testing can provide early warning of a potential battery failure. More extensive testing and analysis may be necessary to verify the actual need for battery replacement and/or warranty reimbursement.

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Page 1 of 1

Customer Number:: 160411

321506

INVOICE

CITY OF NORTH BAY VILLAGE **BRIAN VELICO**

1666 KENNDEY

NORTH BAY VILLAGE, FL 33141

. 786-877-7954 Cell:

PAGE 1

8880 BISCAYNE BLVD. - MIAMI SHORES, FLORIDA 33138
DADE: (305) 754-7551 - TOLL FREE: (800) 525-7511
service@tagemail.com - bodyshop@tagemail.com
MIAMI-DADE COUNTY REGISTRATION #393.MVR

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Customer Number: : 160411

321506

INVOICE

PAGE 2

CITY OF NORTH BAY VILLAGE **BRIAN VELICO**

1666 KENNDEY

NORTH BAY VILLAGE, FL 33141

Home: 786-877-7954 Bus: :786-877-7954 Cell:

CHEVROLET

8880 BISCAYNE BLVD. · MIAMI SHORES, FLORIDA 33138 DADE: (305) 754-7551 TOLL FREE: (800) 525-7511 service@tagemail.com bodyshop@tagemail.com MIAMI-DADE COUNTY REGISTRATION #393.MVR

Email: FLORIDA REGISTRATION #MV-92382 2404 Maria Reyes SERVICE ADVISOR COLOR YEAR MAKE/MODEL VIN LICENSE MILEAGE IN / OUT TAG **BLUE WRAP** 18 **GMC SIERRA 1500** 1GTR1LEC3 JZ303358 25215 25223 5013 DEL. DATE IN SERV DATE WARR, EXP. PROMISED PO NO. RATE PAYMENT INV. DATE 01JAN18 18:00 18JAN24 189.99 CASH 24JAN24 R.O. OPENED READY OPTIONS: DLR:26506 07:36 10JAN24 11:35 24JAN24 LINE OPCODE TECH TYPE HOURS LIST NET TOTAL under pressure MISC radiator replacement 2528 C 759.96 759.96 1 84208890 W-(S) RADIATOR 407.41 407.41 407.41 1 12346290 COOLANT 27.90 27.90 27.90 PARTS: 435.31 LABOR: 759.96 OTHER: 0.00 TOTAL LINE E: 1195.27 ,,,,25215 4.00 upon inspection found coolant low pressure tested ,,,,vehicle and found radiator cracked on driver side causing coolant to ,,,,leak. removed and replaced radiator and filled cooling system and ,,,,verified cooling system operating as designed *********** F** PERFORM THROTTLE BODY INTAKE SERVICE \$149.99 CAUSE: PERFORM THROTTLE BODY INTAKE SERVICE \$149.99 TROPEFI PERFORM THROTTLE BODY INTAKE SERVICE \$149.99 2528 189.99 189.99 PARTS: 0.00 LABOR: 189.99 OTHER: 0.00 TOTAL LINE F: 189.99 ,,,,25215 0.70 completed service G** PERFORM BRAKE FLUID SERVICE\$179.99 CAUSE: PERFORM BRAKE FLUID SERVICE\$179.99 BF PERFORM BRAKE FLUID SERVICE\$179.99 2528 C 189.99 189.99 0.00 LABOR: 189.99 OTHER: 0.00 TOTAL LINE G: 189.99 ,,,,25215 1.00 completed service ***************** H** REMOVE & REPLACE ENGINE AIR FILTER \$99.99 (SOME MODELS EXTRA) CAUSE: REMOVE & REPLACE ENGINE AIR FILTER \$99.99 (SOME MODELS EXTRA) AIR REMOVE & REPLACE ENGINE AIR FILTER \$99.99 (SOME MODELS EXTRA) 2528 C 53.99 53.99 1 23349854 (S) ELEMENT 61.00 61.00 61.00 PARTS: 61.00 LABOR: 53.99 OTHER: TOTAL LINE H: 114.99 ,25215 0.30 completed PROJER CAR REPAIR AND YOUR SATISFACTION ARE BOTH IMPORTANT TO US, THE WORK WE PERFORMED IN ACCORDANCE WITH THE MANUFACTURER'S SPECIFICATION, GOVERNMENT REGULATIONS AND OUR PRIDE OF WORKMANSHIP. DESCRIPTION TOTALS LABOR AMOUNT PREVENTATIVE MAINTENANCE IS THE LEAST EXPENSIVE COST OF OPERATING YOUR CAR. LET US SERVICE YOUR CAR REGULARLY TO PREVENT AS MANY MECHANICAL FAILURES AS POSSIBLE. PARTS AMOUNT "A standard charge is made of 13% of total charges to a maximum of \$65.00. This charge represents costs and profits to the motor GAS, OIL, LUBE vehicle facility for items such as miscellaneous shop supplies and/or waste disposal." SUBLET AMOUNT LIMITED WARRANTY: The only warranties applying to the part(s) installed in accordance with this estimate are those which may be offered by the manufacturer. The seller hereby expressly disclaims all warranties, either express or implied, including any implied warranty of methantability or fitness for a particular purpose, and neither assumes nor authorizes any other person to assume for it is including in connection with the sale of products or service sold under the terms of this estimate. Parts and labor are guaranteed for 12 months or 12,000 miles whichever comes first. MISC. CHARGES TOTAL CHARGES LESS INSURANCE CUSTOMER HEREBY ACKNOWLEDGES RECEIPT OF ABOVE MENTIONED VEHICLE AND RECEIPT OF INVOICE COPY HEREOF. SALES TAX PLEASE PAY

X CUSTOMER SIGNATURE

THIS AMOUNT

Customer Number:: 160411

321506

INVOICE

PAGE 3

CITY OF NORTH BAY VILLAGE BRIAN VELICO

1666 KENNDEY

NORTH BAY VILLAGE, FL 33141

Home: 786-877-7954 Bus: :786-877-7954 Cell:

SERVICE IS THE OF OUR BUSINESS

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service@tagemail.com · bodyshop@tagemail.com
MIAMI-DADE COUNTY REGISTRATION #393.MVR
FLORIDA REGISTRATION #MV-92382

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Customer Number: : 160411

321506

INVOICE

CITY OF NORTH BAY VILLAGE **BRIAN VELICO**

1666 KENNDEY NORTH BAY VILLAGE, FL 33141 PAGE 4

OF OUR BUSINES.

8880 BISCAYNE BLVD. • MIAMI SHORES, FLORIDA 33138 DADE: (305) 754-7551 • TOLL FREE: (800) 525-7511 service@tagemail.com • bodyshop@tagemail.com MIAMI-DADE COUNTY REGISTRATION #393.MVR

Home: 786-877-7954 Bus: :786-877-7954 Cell: Email:

FLORIDA REGISTRATION #MV-92382 SERVICE ADVISOR 2404 Maria Reyes COLOR YEAR MAKE/MODEL LICENSE MILEAGE IN / OUT TAG **BLUE WRAP** 18 **GMC SIERRA 1500** 1GTR1LEC3 **JZ303358** 25215 25223 5013 DEL. DATE IN SERV DATE WARR. EXP. PROMISED PO NO. RATE PAYMENT INV. DATE 01JAN18 18:00 18JAN24 189.99 CASH 24JAN24 R.O. OPENED

READY OPTIONS: DLR:26506

07:36 10JAN24

11:35 24JAN24 LINE OPCODE TECH TYPE HOURS

LIST NET TOTAL 7.18 7.18 21.54

1238.80

98.86 LABOR: 1139.94 OTHER: 0.00 TOTAL LINE I :: ,,,,25215 6.00 upon inspection found oil leaking from vehicle cleaned

,,,,all oil from engine block and transmission and test drove vehicle after ,,,,radiator repair, inspected again and found rear main seal leaking,

,,,,removed and replaced rear main seal and test drove vehicle and verified

18**JAN**24 12:31 SA: 2404

,,,,no oil leaking at this time.

3 11546840 (S)BOLT

ESTIMATE: 4,837.56 CONTACT:

ESTIMATE: 2,098.23

11JAN24 08:37 SA: 2404

CONTACT: ******

ESTIMATE: 214.69 CONTACT:

10**JAN**24 07:36 SA: 2404 *******************

CUSTOMER PAY SHOP CHARGE FOR REPAIR ORDER

65.00

At Tropical Chevrolet Our Desire Is To Provide You With The Finest Service In Town And Make You Feel Completely Satisfied On Every Visit.

Thank You For Your Patronage!
"Your Service Team"

PROPER CAR REPAIR AND YOUR SATISFACTION ARE BOTH IMPORTANT TO US. THE WORK WE PERFORMED IN ACCORDANCE WITH THE MANUFACTURER'S SPECIFICATION, GOVERNMENT REGULATIONS AND OUR PRIDE OF WORKMANSHIP.

PREVENTATIVE MAINTENANCE IS THE LEAST EXPENSIVE COST OF OPERATING YOUR CAR. LET US SERVICE YOUR CAREGULARLY TO PREVENT AS MANY MECHANICAL FAILURES AS POSSIBLE.

"A standard charge is made of 13% of total charges to a maximum of \$65.00. This charge represents costs and profits to the motovehicle facility for items such as miscellaneous shop supplies and/or waste disposal."

LIMITED WARRANTY: The only warranties applying to the part(s) installed in accordance with this estimate are those which may be offered by the manufacturer. The seller hereby expressly disclaims all warranties, either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of products or service sold under the terms of this estimate. Parts and labor are guaranteed for 12 months or 12,000 miles whichever comes first.

CUSTOMER HEREBY ACKNOWLEDGES RECEIPT OF ABOVE MENTIONED VEHICLE AND RECEIPT OF INVOICE COPY HEREOF.

X CUSTOMER SIGNATURE

E	DESCRIPTION	TOTALS
R	LABOR AMOUNT	\$ 3731.78
	PARTS AMOUNT	\$ 915.77
	GAS, OIL, LUBE	\$ 0.00
	SUBLET AMOUNT	\$ 0.00
-	MISC. CHARGES	\$ 65.00
d	TOTAL CHARGES	\$ 4712.55
1	LESS INSURANCE	\$ 0.00
1	SALES TAX	\$
	PLEASE PAY THIS AMOUNT	\$ 4712.55

Jane Feary

From:

Maria Reyes <mariar@tropicalchevrolet.com>

Sent:

Wednesday, January 31, 2024 10:49 AM

To:

Jane Feary; Meagan Cook

Cc:

Annabelle Rodriguez

Subject:

Re: [External] INVOICE

yes just make the check with out the sales tax

Maria Reyes
Service Consultant
Tropical Chevrolet
(786)548-5966
(305)754-7551 ext 266
MariaR@TropicalChevrolet.com



From: Jane Feary <pwdocuments@nbvillage.com>

Sent: 31 January 2024 10:47

To: Meagan Cook <mcook@nbvillage.com>; Maria Reyes <mariar@tropicalchevrolet.com>

Cc: Annabelle Rodriguez <arodriguez@nbvillage.com>

Subject: FW: [External] INVOICE

Caution: This email originated from outside of Tropical Chevrolet. Do not open attachments unless you recognize the sender and know the content is safe.

There is still sales tax. NBV does not pay sales tax.

Please remove sales tax and forward a clean invoice.

Regards,

From: Meagan Cook <mcook@nbvillage.com> Sent: Wednesday, January 31, 2024 10:19 AM

To: Annabelle Rodriguez <arodriguez@nbvillage.com>; Jane Feary <pwdocuments@nbvillage.com>

Subject: Fw: [External] INVOICE

From: Maria Reyes < mariar@tropicalchevrolet.com > Sent: Wednesday, January 31, 2024 10:18 AM

To: Meagan Cook < mcook@nbvillage.com>

Subject: Fw: [External] INVOICE

Maria Reyes Service Consultant Tropical Chevrolet (786)548-5966 (305)754-7551 ext 266



From: Jane Feary < pwdocuments@nbvillage.com >

Sent: 24 January 2024 12:50

To: Maria Reyes < mariar@tropicalchevrolet.com >

Cc: Meagan Cook < mcook@nbvillage.com >

Subject: FW: INVOICE

Caution: This email originated from outside of Tropical Chevrolet. Do not open attachments unless you recognize the sender and know the content is safe.

Attached is the sales tax exemption document. Please remove sales tax and reissue the invoice.

Regards,

From: Meagan Cook < mcook@nbvillage.com Sent: Wednesday, January 24, 2024 12:36 PM To: Jane Feary < pwdocuments@nbvillage.com

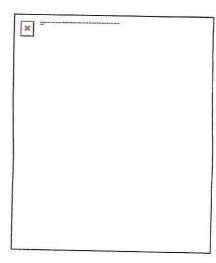
Subject: Fw: INVOICE

From: Maria Reyes < mariar@tropicalchevrolet.com > Sent: Wednesday, January 24, 2024 11:40 AM To: Meagan Cook < mcook@nbvillage.com >

Subject: [External] INVOICE

Maria Reyes
Service Consultant
Tropical Chevrolet
(786)548-5966
(305)754-7551 ext 266
MariaR@TropicalChevrolet.com





Meagan Cook

PUBLIC WORKS SUPERINTENDENT

Phone:

(305) 756-7171

Mobile: Email:

mcook@nbvillage.com

Website: Address:

northbayvillage-fl.gov 1666 Kennedy Causeway Suite 300

North Bay Village, FL.33141



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North Bay Village Memorandum

1666 Kennedy Causeway, Suite 300 North Bay Village, FL 33141 Tel: (305) 756-7171 Fax: (305) 756-7722 Website: www.northbayvillage-fl.gov

Date:

February 2, 2024

TO:

Angela Atkinson, Chief Financial Officer

FROM:

Marlon Lobban, Director Public Works W L

Subject:

BUDGET AMENDMENT MEMORANDUM

BA	Ck	G	RC	11	ND
-		v			110

amount of \$1,876.76 and from	rom the Sewer Contingency, GL Repair & Maintenance Lift Statio hicles to cover Emergency Truc	ns, GL#430-35-535-4607
	——————————————————————————————————————	repair to truck # 1000.
Seldes.		