

ADOPTED BUDGET 2023-24



October 1, 2023



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**North Bay Village
Florida**

For the Fiscal Year Beginning

October 01, 2022

Christopher P. Morill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the **North Bay Village, FL** for its Annual Budget for the fiscal year beginning **October 1, 2022**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial guide, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



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Transmittal Letter

October 1, 2023

Honorable Mayor, Vice Mayor and Commissioners,

I am pleased to present North Bay Village's Fiscal Year 2024 Adopted Budget.

The Village was incorporated on June 4, 1945, and is a political subdivision of the State of Florida. The Village operates under a Commission-Manager form of government and provides General Government, Public Safety, Utility and Community Services to its residents and business community. The Mayor and four (4) Commissioners are responsible for establishing the Village's policies. The Mayor and Commission appoint the Village Manager, who is the Chief Administrative Officer of the Village and is responsible for implementing policies adopted by the Commission.

This adopted budget includes all the funds for which the Village is financially accountable. Although Miami-Dade County, Miami-Dade Fire and Rescue, the Miami-Dade Library System, Florida Inland Navigation District, South Florida Water Management District, and the Children's Trust levy and collect taxes on property located within the Village's corporate limits, financial information on these taxing authorities is not included in this budget since each has a separate elected governing body, are legally separate and are fiscally independent of the Village. Annual budget reports of these units of government are available upon request from each authority.

The Village consists of an area of approximately .82 square miles, with a population of approximately 8,206 residents. The actual land area is .37 square miles, and the remaining is the waters of Biscayne Bay that surrounds the Village.

The Fiscal Year 2024 Budget is a balanced, responsible budget with a proactive spending plan that will benefit North Bay Village taxpayers for years to come. All funds are in a fiscally positive and prudent position. The General Fund Budget for Fiscal Year 2024 is \$11,310,005 and the total budget (including Water/Sewer, Solid Waste, Stormwater, Street Maintenance, Capital Projects and several special revenue funds) is \$80,835,419. The tentative millage rate is set at 5.7062 mills, which includes 0.0678 mills dedicated solely to street projects and related maintenance. With a net decrease of one employee, the Village's total workforce will be 83 employees.

As we review the issues relating to the Fiscal Year 2024 Budget, it is important to note that property values have increased. The overall property assessment value is now approximately 12.1%, or \$158 million, over the prior year's final gross taxable value. The increased rate of 5.7062 mills will generate the revenue required to fund the Fiscal Year 2024 budget. The prior year millage rate was adopted at 5.7159 mills.

Staff and I are working diligently to enhance services while minimizing the financial impact to Village taxpayers. The Fiscal Year 2024 budget achieves these goals with a slight annual tax increase of approximately \$37 per each assessed property value of \$100,000.



The major expense of the General Fund is the cost of the Police Department. This consumes approximately 65.58% of the General Fund budget. This budget adds (1) one new full-time Lieutenant and reclassifies (1) one Detective to Detective/Corporal. The department expands specialized public safety services, community policing, training/police reform, and diversity, while closing in on their accreditation goal.

The Fiscal Year 2024 reclassifies the Community Liaison position to the Assistant to the Village Clerk and transfers the Information Technology Services Director from General Government Department to the Information Technology Services Department. The Assistant to the Village Manager's title was changed to Chief of Staff, as well as the Commission Aide to Legislative Aide. An Inspector is being reclassified as Project Manager and a contractor to a Public Works Executive Assistant Full-time Position.

The funding for the STEAM Program at Treasure Island Elementary School, the IB Program and the additional funding for school supplies will continue.

Village Staff has taken on the challenge of improving efficiencies and effectiveness related to various initiatives to improve services for our community. The following are a few of those items:

Youth Services: The Children's Trust removed the grant funding for the After-School Program and the Summer Camp at TIES. These programs will not continue for Fiscal Year 2024; therefore 2.5 FTE's have been removed from the budget.

Personnel Programs: The Staff has implemented personnel manuals, as well as a compensation plan for all positions. This standardized compensation between similar positions is traditionally utilized in performance or merit-based compensation. The new personnel system was incorporated into the Collective Bargaining Agreement (CBA) contracts where possible. The Village has CBAs in place with two unions. One union Fraternal Order of Police (FOP) is for sworn police officers, with the CBA expiring on September 30, 2025. The other union Fraternal Order of Police (FOPA) covers the non-managerial and blue-collar workforce, with the CBA also expiring on September 30, 2025.

Investing In Our Workforce: The employees of North Bay Village are our greatest asset, just like in the private sector. As such, the following have been included:

- All employees will receive a 5% cost-of-living adjustment on October 1st. In addition, non-union employees will be eligible to earn up to 4% merit on anniversary date of hire or anniversary date of previous job change based on performance. Employees covered under the CBA agreement shall receive a pay increase effective in the second pay period in October 2024, that reflects the impacts of inflation consistent with the non-seasonally-adjusted Consumer Price Index for all Urban customers ("CPI-U") for the Miami-Ft. Lauderdale region for the one (1) year time period from June of 2023 through June of 2024, as reported on the Department of Labor's Bureau of Labor Statistics website (bls.gov) during the month of July of 2024, which shall be no less than a pay increase of three percent (3%) and not to exceed a maximum pay increase of five percent (5%).



- Employees who are not maxed out in the pay plans for fiscal year 2024-2025 will be eligible (based upon a successful merit evaluation) to receive a step increase on their anniversary date. An employee who receives a successful merit evaluation will move up one (1) step. An employee who does not receive a successful merit evaluation will remain at his current step until next year's merit evaluation. An employee who is maxed out in his pay grade is not eligible for any further merit increases.

Revenue Forecasting

Recent events have made it particularly important to calculate likely changes in revenue sources. The combination of a mix of small (older) and larger (newer) condominiums, along with the Village location on Biscayne Bay, allowed the taxable value to recover from real estate volatility. The Village's current taxable value of approximately \$1.47 billion shows a 131% improvement since the lowest taxable values in 2013. The property tax base increased 3.4% in 2022, increased 18% in 2023 and increased 12.1% for Fiscal Year 2024.

The Fiscal Year 2024 budget for General Fund is a total of \$11,037,714 plus a transfer of \$3,151,041 to other funds. The major source of revenue to fund the General Fund is the revenue from Ad Valorem taxes.

This Budget includes the Adopted Ad Valorem Millage Rate of 5.7062, which is \$5.7062 per \$1,000 of assessed property within the Village. This millage rate will provide sufficient revenue to fund the budget. The Village Commission sets the adopted Millage Rate prior to August 3 each year and officially notifies the Miami-Dade Property Appraiser of the Adopted Millage Rate and the date, time, and place of the two required public hearings on the Village's Fiscal Year 2024 budget. The Property Appraiser is required to notify all property owners of this information and how much the adopted millage rates will be.

The Debt Service Ad Valorem Millage rate is Adopted at 1.2094 mills. This will provide the revenues necessary to pay the debt service on the voter-approved General Obligation Bonds. The General Ad Valorem and the Debt Ad Valorem combined Millages for Fiscal Year 2024 is 6.9156.

The Village has several important debt-related priorities to consider. Our recommendations currently are as follows:

- The Village has four General Obligation (GO) bond issues outstanding. They were issued in 2010, 2011, 2022, and 2023; will be paid off in December 2031, June 2028, 2032, and 2038 respectively. The total principal outstanding on the GO bonds as of September 30, 2022, is \$7,143,573.
- The Village issued in May 2018 a \$2,350,000 taxable note for the purchase of the Sakura property. The purchase price was \$2,295,000 and had a coupon interest rate of 3.336%. This is a 3-year Note with a balloon payment of \$2,270,000 in July 2021. In May 2021, the note was refinanced for a 15-year term.



- The Village issued in 2022 the balance of \$3,525,000 of General Obligation bonds approved in 2008. This debt will pay for the initial improvements to the Treasure Island Elementary School (TIES) Community Park project, which is estimated to cost \$4.722 million. The voted debt service millage rate for this project is estimated at 0.2883 mills for the fiscal year.
- The Village issued in 2023 a \$7,500,000 taxable note for the design and construction of Village Hall and Public Safety Complex. The General Obligation bond was approved in 2008. The additional voted debt service millage rate for this project is estimated at 0.4468 mills for the fiscal year.

Roadway Improvements: In fiscal year ended September 30, 2020, the Village borrowed \$1,500,000 relating to a Road Improvement Revenue Note, Series 2020, for the purpose of financing the costs of improvements to the Village's roadways and paying costs of issuance of the note. The note bears interest of 1.221% and is payable semiannually while principal ranging from \$90,000 to \$110,000 is payable annually on July 1 of each year through July 1, 2035, when the remaining balance of \$1,500,000 is due. The note is secured by all non-ad valorem revenues which are legally available to make debt payments when due. The outstanding principal balance as of September 30, 2022, is \$1,315,000.

Water & Sewer Improvements: The Village has seven infrastructure loans through the Florida Department of Environmental Protection. The seven loans are accounted for entirely in the utility fund and are paid from customers' charges for services. These loans have various interest rates ranging from 0.9% to 2.99%. The last loan will be paid off in October 2042. The principal outstanding on the water and sewer infrastructure loans as of September 30, 2022, totaled \$9,825,067. Additionally, a State Revolving Loan was approved to build an underground sanitary sewer pump station located at 1851 Galleon Street, the payments on the new loan will begin once the project is complete, and this can take up to two years, the design is complete, and we are ready to begin the construction phase.

Stormwater Improvements: The Village developed a Village-wide Stormwater Master Plan (SWMP) that enables NBV to assess the existing Stormwater infrastructure, evaluate current and future drainage conditions, determine allowable level of flooding, and identify improvements to address future rain, flood, and water quality concerns based on scientifically backed projections and state of the art modeling tools. On November 8, 2022, North Bay Village voters participated in a bond referendum and approved the issuance of up to \$60 million to finance the cost of capital projects for Flood Prevention and Related Roadway Improvements to mitigate the effects of sea level rise and flooding, based on the Village's recently completed and adopted Stormwater Plan (SWMP). Financing will be issued as necessary for project expenditures. We are planning on six issuances of \$10 million each, which must be spent within the initial three years, occurring every ten years. All debt issuances will need to be approved by the Village Commission. On January 30, 2023, the Village issued a RFQ (Request for Qualifications) to select a firm to perform professional engineering, project management, and related services for the Village's Stormwater Improvements and Roadway Reconstruction Program Management Services. On March 24, 2023, the evaluation committee ranked the firms, and on April 18, 2023, the Village Commission ranked the firms, and adopted a resolution selecting a consultant



to perform the services. The first borrowing is expected to happen in the form of a Series 2023 General Obligation Line of Credit up to \$10,000,000. The Adopted Debt Service Millage of 1.2094 includes the estimated interest cost of \$192,289 for the line of credit.

The Adopted Fiscal Year 2024 General Fund, Utility Fund, Special Revenue Funds and Capital Projects Funds budgets are respectfully submitted to the Commission. The FY 2024 budget will be adopted after two required Public Hearings in September 2023.

The Fiscal Year 2024 General Fund budget is funded with the Adopted operating millage rate of 5.7062 mills, and the Village's Fiscal Year 2024 General Fund Adopted expenditures are funded in the amount of \$11,037,714 plus a transfer of \$3,151,041. The Adopted voter-approved debt service to fully fund the GO debt service for Fiscal Year 2024 is 1.2094 mills. The overall adopted total millage went from 6.5458 to 6.9156 or an increase of 0.3698 mills.

Especially in this challenging economic climate, I am proud of the work of the Village Commission and Village Staff in ensuring that we provide quality services in a responsible, balanced manner, for the betterment of our shared community.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Ralph Rosado".

Ralph Rosado, PhD, AICP
Village Manager



GUIDE TO READERS

The Fiscal Year 2024 Budget for North Bay Village serves four fundamental purposes:

1. **Policy Document** - as a policy document, the Budget serves to educate the reader about the Village and its policies. The Budget contains organization-wide financial and programmatic policies and goals that address long-term concerns and issues. It also includes short-term financial and operational policies that guide the development of the annual Budget. This Budget document details the services that the Village will provide during the twelve-month period from October 1, 2023, through September 30, 2024.
2. **Financial Plan** - as a financial plan, the Budget details the costs associated with providing municipal services and how these services will be funded. The General Fund section includes a summary and detailed description of all revenues and expenditures. Specific Fund sections also describe revenues and expenditures. The Budget document explains the underlying assumptions for the revenue estimates and discusses significant revenue trends. In addition, there is a discussion of the Village's accounting structure and budgetary policies.
3. **Operations Guide** - as an operations guide, the Budget details how departments and funds are organized. The Budget informs the reader of all activities, services and functions carried out by each department. Each departmental budget section includes a description of the department's function, measurable goals, budget highlights, and budgetary appropriation.
4. **Communications Device** - as a communications device, the Budget provides summary information to aid the reader in interpreting the document. Charts, graphs, tables, and text are included to consolidate the information as much as possible. The budget document also includes a detailed table of contents and a glossary of terms to make it easy to locate and understand its contents. Finally, the Budget includes the Budget Message section, which provides readers with a condensed analysis of the fiscal plans of North Bay Village for the upcoming fiscal year.



ADOPTED BUDGET Fiscal Year 2023-24

NORTH BAY VILLAGE Submitted by the Village Manager to the Mayor & Commission Fiscal Year 2024

Village Commission

Mayor Brent Latham
Vice Mayor Dr. Richard Chervony
Commissioner Goran Cuk
Commissioner Andrew Rotondaro
Commissioner Rachel Streitfeld



Mayor
Brent Latham



Vice Mayor
Dr. Richard Chervony



Commissioner
Goran Cuk



Commissioner
Andrew Rotondaro



Commissioner
Rachel Streitfeld



NORTH BAY VILLAGE

Administrative Officials

Ralph Rosado, PhD, AICP
Village Manager

Alba L. Chang, CMC
Village Clerk

Haydee S. Sera, Esq.
Village Attorney

Incorporated on August 1, 1945

Administrative Staff

- Carla Gomez, Deputy Village Manager/
Human Resources Director
- Angela Atkinson, Chief Financial Officer
- Carlos Noriega, Chief of Police
- Marlon Lobban, Public Works Director
- Pedro Martinez, Building Official



Mission Statement

North Bay Village is committed to serving a diverse community and enhancing the quality of life and experience for all residents, businesses, and visitors.

Village-Wide Goals

- ❖ Provide Transparent and Effective Leadership Through Quality Services to the Community
- ❖ Maintain, Enhance and Preserve the Village's Natural Resources
- ❖ Stimulate Economic Activity and Encourage Business Development
- ❖ Strive to Achieve Better Communication and Public Participation and Collaboration



ADVISORY BOARDS

Planning & Zoning Board

- Timothy Denis, Chair
- Ryan Shaw, Vice Chair
- Jon Andras
- Paul Murphy
- Ruslanas Byckovas
- Sherry Abramson

Animal Control Advisory Board

- Maria De La Cruz Marquez Areachea, Chair
- Rosaura Lopez, Vice Chair/Secretary
- Sandra Garcia
- Indira Shakti
- Amy Siegal

Financial Advisory Board

- Nicholas Martin, Chair
- Paul Jacob, Vice Chair
- Nicole Rihanek, Secretary
- Gila Brock
- Sandi Horowitz

Community Enhancement Board

- Nicholas Quay, Chair
- David Collado, Vice Chair
- Silvia Santilli
- Bree Farrugia



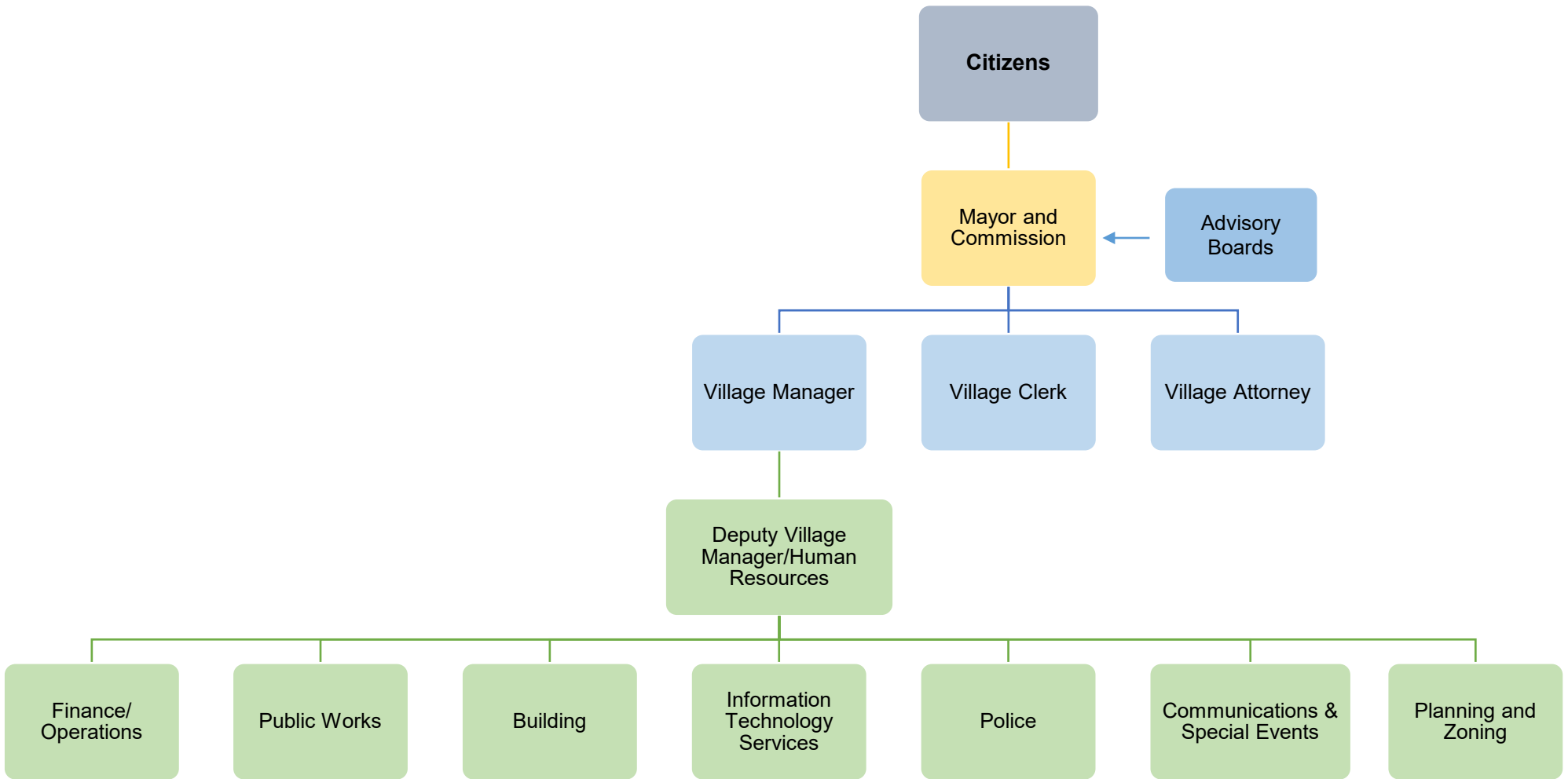
ADVISORY BOARDS

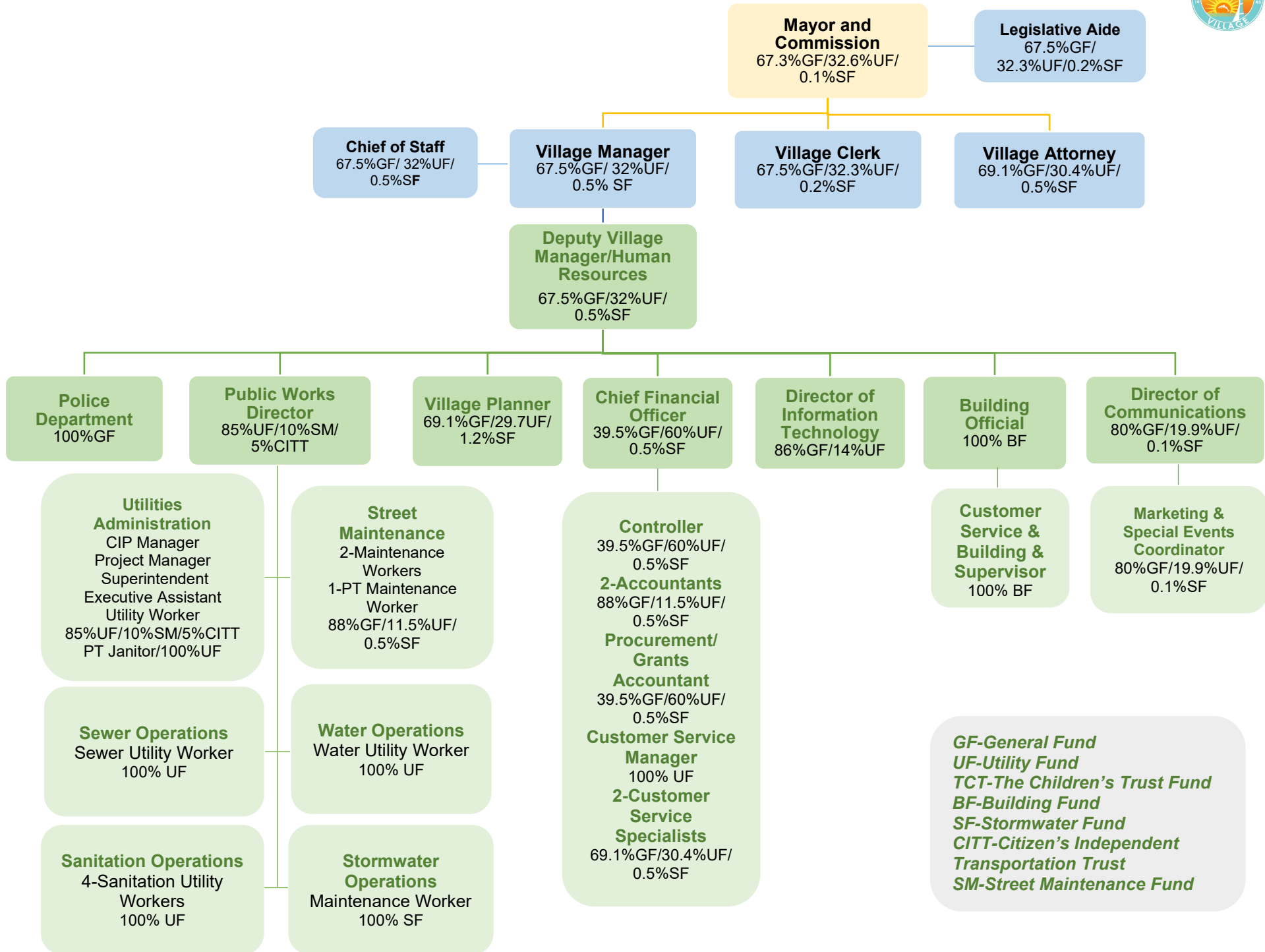
Sustainability & Resiliency Task Force Board

- Denise O'Brien, Chair
- Alisha Graham, Vice Chair
- Julie Stutts, Secretary
- Brenda Krebs
- Neil Krasner

Resident Services Board (Youth & Education Services Board)

- Lidia Cantave, Chair
- Jose Parada, Vice Chair
- Sondra Shumaker, Secretary
- Claudia Alvarez
- Laura Cuellar de Somoza





GF-General Fund
UF-Utility Fund
TCT-The Children's Trust Fund
BF-Building Fund
SF-Stormwater Fund
CITT-Citizen's Independent Transportation Trust
SM-Street Maintenance Fund



AUTHORIZED STAFFING LEVELS

GENERAL FUND	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Village Commission Department	2.5	2.5	3.5	2.5	3.5
Village Manager Department	3.0	3.0	3.0	4.0	3.0
Village Clerk Department	2.0	2.0	2.0	2.0	2.0
Finance Department	5.0	4.0	4.0	5.0	5.0
Information Technology Services Department	-	-	-	-	1.0
General Government Department	3.5	3.0	2.0	3.0	2.0
Police Department	41.5	39.5	41.0	42.5	43.5
Recreation & Human Services Department	1.0	1.0	3.5	4.5	4.5
TOTAL GENERAL FUND	58.5	55.0	59.0	63.5	64.5
SPECIAL REVENUE FUNDS					
Building	1.5	1.5	1.5	1.5	1.5
Street Maintenance	2.0	2.5	2.5	2.5	2.5
After School & Summer	3.5	3.5	3.5	2.5	-
Transportation	1.0	0.0	0.0	0.5	-
TOTAL SPECIAL REVENUE FUNDS	8.0	7.5	7.5	7.0	4.0
ENTERPRISE FUNDS					
Utility Administration	3.5	4.5	6.5	6.5	7.5
Water Operation	1.0	1.0	1.0	1.0	1.0
Sewer Operation	2.0	2.0	1.0	1.0	1.0
Sanitation Department	4.0	4.0	4.0	4.0	4.0
Stormwater	1.0	1.0	1.0	1.0	1.0
TOTAL ENTERPRISE FUNDS	11.5	12.5	13.5	13.5	14.5
TOTAL ALL FUNDS	78.0	75.0	80.0	84.0	83.0

Budget Staffing Level Changes

- Village Commission: Transfer Legislative Aide position from Village Manager to Commission budget.
- Village Manager: Reclassify Assistant to the Village Manager to Chief of Staff.
- Village Manager: Reclassify the Community Liaison to Assistant to the Village Clerk.
- General Government: Transfer IT Director position to Information Technology Services Department.
- Police Department: Reclassify Detective to Detective/Corporal.
- Police Department: Add (1) full-time Patrol Officer position.
- Police Department: Freeze (1) full-time Patrol Officer position.
- Police Department: Add (1) Lieutenant position.
- After School & Summer Program: Eliminate (2.5) part-time employees.
- Transportation Department: Remove (1) part-time Bus Driver position.
- Utilities Administration Department: Reclassify (1) contractor to a full-time Public Works Executive Assistant position.
- Utilities Administration: Reclassify (1) full-time Inspector position to (1) Project Manager.



ALL FUNDS-BUDGET ANALYSIS BY DEPARTMENT FY 2024

FUND	NUMBER OF PERSONNEL	PERSONNEL SERVICES	MATERIALS SUPPLIES AND SERVICES	TOTAL OPERATING BUDGET	CAPITAL OUTLAY & OTHER	ADOPTED BUDGET
GENERAL FUND						
Village Commission Department	3.5	\$ 119,207	\$ 81,101	\$ 200,308	\$ -	\$ 200,308
Village Manager Department	3.0	476,098	14,920	491,018	-	491,018
Village Clerk Department	2.0	162,155	64,170	226,325	-	226,325
Finance Department	5.0	440,828	14,905	455,733	-	455,733
Legal Services Department	-	-	455,899	455,899	-	455,899
Information Technology Services Department	1.0	172,472	225,069	397,541	20,100	417,641
General Government Department	2.0	166,924	749,912	916,836	197,515	1,114,351
Police Department	43.5	6,436,121	765,474	7,201,595	37,360	7,238,955
Recreation & Human Svces Dep.	4.5	219,627	217,856	437,483	-	437,483
TOTAL GENERAL FUND	64.5	8,193,433	2,589,306	10,782,739	254,975	11,037,714
SPECIAL REVENUE FUNDS						
Building Fund	1.5	116,751	498,263	615,015	96,121	711,136
Street Maintenance Fund	2.5	209,149	177,941	387,090	325,000	712,090
After School & Summer Program Fund	-	-	-	-	-	-
Transportation Fund	-	10,000	155,312	165,312	796,412	961,724
American Recovery Plan Act (ARPA) Fund	-	-	389,500	389,500	-	389,500
Grant Administration Fund	-	-	45,000	45,000	30,000	75,000
TOTAL SPECIAL REVENUE FUNDS	4.0	335,901	1,266,016	1,601,916	1,247,533	2,849,449
Capital Projects Funds						
Capital Projects Fund	-	-	-	-	4,998,520	4,998,520
Capital Projects Fund-GOB	-	-	-	-	26,336,000	26,336,000
Capital Projects Fund-Parks	-	-	-	-	2,868,985	2,868,985
Capital Projects Fund-Roadway Improvement	-	-	-	-	1,292,119	1,292,119
Capital Projects Fund-Stormwater	-	-	-	-	2,820,146	2,820,146
TOTAL CAPITAL PROJECTS FUND	-	-	-	-	38,315,770	38,315,770
ENTERPRISE FUNDS						
Utility Administration	7.5	2,478,326	880,960	3,359,286	58,000	3,417,286
Water Operation	1.0	88,579	786,842	875,421	-	875,421
Sewer Operation	1.0	128,713	1,251,232	1,379,945	-	1,379,945
Sanitation Department	4.0	369,248	971,387	1,340,635	10,000	1,350,635
TOTAL UTILITY FUND	13.5	3,064,867	3,890,420	6,955,288	68,000	7,023,288
Water Improvements Trust	-	-	-	-	398,326	398,326
Sewer Improvements Trust	-	-	-	-	249,105	249,105
TOTAL IMPROVEMENTS TRUST	-	-	-	-	647,431	647,431
Stormwater	1.0	72,022	110,480	182,503	-	182,503
TOTAL STORMWATER	1.0	72,022	110,480	182,503	-	182,503
Debt Service	-	-	-	-	1,946,595	1,946,595
TOTAL DEBT SERVICE	-	-	-	-	1,946,595	1,946,595
TOTAL ALL FUNDS	83.0	\$ 11,666,223	\$ 7,856,223	\$ 19,522,446	\$ 42,480,304	\$ 62,002,749



TOTAL PAYROLL COST FY 2024

Occupation	Proposed Earnings	COLA	Merit /Step Increase	Shift Diff	LON	Add'l Benefits	RET	FICA	W/Comp	Insurance	Employee Total
<u>General Fund-Village Commission</u>											
Mayor	\$ 7,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 597	\$ 22	\$ -	\$ 8,419
Vice-Mayor	6,300	-	-	-	-	-	-	482	18	-	6,800
Commissioner	6,300	-	-	-	-	-	-	482	18	-	6,800
Commissioner	6,300	-	-	-	-	-	-	482	18	-	6,800
Commissioner	6,300	-	-	-	-	-	-	482	18	-	6,800
Legislative Aide	55,000	2,750	578	-	-	200	8,775	4,477	166	11,642	83,588
Total Village Commission	88,000	2,750	578	-	-	200	8,775	7,002	260	11,642	119,207
<u>General Fund-Village Manager</u>											
Village Manager	198,450	9,923	5,209	-	300	62,500	76,675	21,143	540	1,518	376,259
Deputy Village Manager/HR Directo	131,921	6,596	4,617	-	300	4,500	50,292	11,317	362	18,076	227,981
Chief of Staff	70,000	3,500	2,205	-	-	200	10,572	5,807	192	11,739	104,215
Total Village Manager	400,371	20,019	12,032	-	600	67,200	137,539	38,267	1,094	31,334	708,455
<u>General Fund-Village Clerk</u>											
Village Clerk	110,000	5,500	-	-	-	-	40,497	8,836	292	18,354	183,479
Assistant to the Village Clerk	55,000	2,750	1,155	-	-	200	8,232	4,522	149	11,446	83,453
Total Village Clerk	165,000	8,250	1,155	-	-	200	48,729	13,357	441	29,800	266,933
<u>General Fund-Finance Department</u>											
Chief Financial Officer	131,805	6,590	4,613	-	-	-	50,142	10,940	362	18,151	222,604
Controller-Vacant	109,426	-	4,377	-	-	900	15,850	8,775	290	25,145	164,763
Grant/Procurement Accountant	68,869	3,443	2,892	-	-	200	10,502	5,768	191	25,018	116,884
Accountant	68,869	3,443	1,880	-	1,500	200	10,570	5,806	188	17,477	109,933
Accountant	65,582	3,279	819	-	-	200	9,733	5,346	177	17,422	102,558
Total Finance Department	444,551	16,756	14,582	-	1,500	1,500	96,797	36,635	1,208	103,214	716,743
<u>General Fund-Information Technology Services Department</u>											
Director of Information Technology	110,000	5,500	4,620	-	-	900	16,730	9,258	292	25,172	172,472
Total I.T.	110,000	5,500	4,620	-	-	900	16,730	9,258	292	25,172	172,472
<u>General Fund-General Government</u>											
Customer Service Specialist	51,397	2,570	1,619	-	-	200	7,770	4,268	141	11,613	79,577
Customer Service Specialist	51,397	2,570	2,249	-	-	200	7,857	4,316	143	11,616	80,347
Total General Government	102,794	5,140	3,868	-	-	400	15,627	8,583	284	23,229	159,924
<u>General Fund-Police Department</u>											
Exec Assist to the Chief of Police	91,615	4,581	-	-	1,500	1,100	13,732	7,543	274	25,390	145,734
PSA	65,582	3,279	530	2,776	500	200	10,121	5,559	202	17,261	106,010
Dispatch Supervisor	83,720	4,186	-	-	1,500	680	12,519	6,876	250	11,762	121,493
Dispatcher	48,943	2,447	237	2,065	-	5,000	8,147	4,475	163	988	72,465
Dispatcher	61,714	3,086	179	-	-	200	9,050	4,971	181	24,781	104,161
Dispatcher	51,390	2,569	249	2,168	-	200	7,852	4,313	157	11,630	80,528
Dispatcher	56,653	2,833	824	-	-	200	8,400	4,614	168	11,665	85,356
Records Clerk	48,942	2,447	-	-	1,500	200	7,366	4,046	147	17,464	82,112
Code Enforcement Director	99,950	4,998	4,198	-	300	200	15,243	8,373	8,555	17,690	159,506
Code Enforcement Officer	75,599	3,780	2,117	-	500	200	11,420	6,273	6,409	17,350	123,648
Code Enforcement Assistant	42,286	2,114	1,820	-	-	200	6,437	3,536	129	11,988	68,511
PT Accreditation Coordinator	36,400	-	-	-	-	-	5,070	2,785	101	-	44,356
(3) School Crossing Guards	27,000	-	-	-	-	-	3,760	2,066	1,385	-	34,211
Total Non-Sworn Officers	789,794	36,320	10,154	7,009	5,800	8,380	119,116	65,427	18,122	167,970	1,228,091
Sub-Total	\$ 2,100,510	\$ 94,734	\$ 46,988	\$ 7,009	\$ 7,900	\$ 78,780	\$ 443,312	\$ 178,530	\$ 21,701	\$ 392,361	\$ 3,371,825



TOTAL PAYROLL COST FY 2024

Occupation	Proposed Earnings	COLA	Merit/Step Increase	Shift Diff	LON	Add'l Benefits	RET	FICA	W/COMP	Insurance	Employee Total
General Fund-Police Department											
Chief of Police	\$ 135,574	\$ 6,779	\$ 4,271	\$ -	\$ 500	\$ 6,900	\$ 51,013	\$ 11,691	\$ 7,128	\$ 2,242	\$ 226,097
Deputy Chief	131,801	6,590	1,384	-	500	15,168	48,727	11,167	6,808	1,386	223,531
Lieutenant	120,969	6,048	-	-	1,500	2,180	43,199	9,900	6,036	12,303	202,136
Lieutenant	120,969	6,048	-	-	1,500	1,580	43,199	9,900	6,036	25,617	214,850
Lieutenant	111,257	5,563	-	-	1,500	4,460	40,316	9,240	5,633	25,711	203,680
Sergeant	109,503	5,475	-	-	1,500	3,060	39,314	9,010	5,493	17,952	191,308
Sergeant	104,289	5,214	4,928	-	500	2,240	38,564	8,838	5,388	25,411	195,373
Sergeant	90,088	4,504	4,257	624	500	3,200	34,092	7,813	4,764	12,021	161,864
Detective/Corporal	97,742	4,887	-	-	1,500	1,700	35,059	8,035	4,899	25,495	179,316
Detective	88,259	4,413	2,085	3,707	1,500	2,180	33,668	7,716	4,704	12,640	160,872
Detective	74,998	3,750	3,407	520	300	2,540	27,997	6,416	3,912	12,076	135,917
Corporal	98,691	4,935	-	4,145	1,500	1,760	36,675	8,405	5,124	17,913	179,148
Corporal	98,691	4,935	-	684	1,500	2,240	35,520	8,140	4,963	17,613	174,285
Corporal	98,691	4,935	-	4,145	1,500	2,360	36,675	8,405	5,124	25,478	187,313
Corporal	77,991	3,900	2,126	540	300	2,840	29,046	6,657	4,058	25,417	152,875
Patrol Officer	72,112	3,606	2,490	-	-	3,200	26,627	6,102	3,720	12,087	129,944
Patrol Officer-K9	91,246	4,562	3,316	3,832	500	3,200	35,055	8,034	4,898	25,361	180,004
Sergeant	80,398	4,020	1,023	3,377	300	7,520	31,870	7,304	4,453	1,409	141,673
Patrol Officer	64,803	3,240	1,413	2,722	-	200	24,093	5,522	3,366	12,371	117,730
Patrol Officer	64,803	3,240	3,062	-	-	200	23,735	5,440	3,316	12,611	116,406
Patrol Officer	72,112	3,606	1,835	3,029	300	5,720	28,600	6,555	3,996	1,423	127,176
Patrol Officer	72,138	3,607	1,180	3,030	-	6,440	28,291	6,484	3,953	1,487	126,608
Patrol Officer	94,896	4,745	-	658	1,500	2,960	34,501	7,907	4,821	12,111	164,098
Patrol Officer	81,117	4,056	737	1,124	500	2,000	29,740	6,816	4,155	25,395	155,641
Patrol Officer	69,339	3,467	2,646	-	-	3,200	25,707	5,891	3,592	17,527	131,369
Patrol Officer	74,997	3,750	681	3,150	-	6,200	29,167	6,684	4,075	1,929	130,634
Patrol Officer	72,112	3,606	2,490	3,029	-	400	27,117	6,215	3,789	12,429	131,186
Patrol Officer-Vacant	68,043	-	-	449	-	1,040	22,863	5,240	3,194	12,085	112,914
PT Admin/Special Projects Commander	60,000	-	-	-	-	-	20,028	4,590	2,798	-	87,416
PT Commander	56,000	-	-	-	-	-	18,693	4,284	2,612	-	81,589
PT Major	70,166	-	-	-	-	-	23,421	5,368	3,273	-	102,227
PT Marine Patrol	45,819	-	-	-	-	-	15,294	3,505	2,137	-	66,755
PT Patrol Officer	47,250	-	-	-	-	-	15,772	3,615	2,204	-	68,840
Total Sworn-Officers	2,816,863	123,479	43,331	38,764	19,200	96,688	1,033,638	236,888	144,424	407,500	4,960,776
General Fund-Recreation & Human Services Department											
Summer Camp Counselors	20,000	-	-	-	-	-	-	1,530	51	-	21,581
Director of Communications	100,000	-	-	-	-	-	13,928	7,650	253	12,327	134,157
Marketing & Special Events Coordinator	63,000	3,150	992	-	-	-	9,351	5,136	162	12,012	93,804
Total Recreation Dept.	183,000	3,150	992	-	-	-	23,279	14,316	466	24,339	249,542
Building Fund											
Chief Building Official	7,200	-	-	-	-	-	1,003	551	315	-	9,069
Customer Service & Building Supervisor	67,233	3,362	2,824	-	500	200	10,323	5,670	186	17,386	107,682
Total Building Dept.	74,433	3,362	2,824	-	500	200	11,326	6,221	501	17,386	116,751
Sub-total	\$ 3,074,296	\$ 129,991	\$ 47,147	\$ 38,764	\$ 19,700	\$ 96,888	\$ 1,068,242	\$ 257,425	\$ 145,391	\$ 449,224	\$ 5,327,069



TOTAL PAYROLL COST FY 2024

Occupation	Proposed Earnings	COLA	Merit/Step Increase	Shift Diff	LON	Addtl Benefits	RET	FICA	W/Comp	Insurance	Employee Total
<u>Street Maintenance Fund</u>											
Maintenance UT Worker	\$ 56,659	\$ 2,833	\$ 2,746	\$ -	\$ 300	\$ 200	\$ 8,738	\$ 4,799	\$ 8,688	\$ 11,652	\$ 96,616
Maintenance UT Worker	40,271	2,014	1,952	-	300	200	6,231	3,422	6,183	11,586	72,159
PT Maintenance Worker	26,108	-	-	-	-	-	3,636	1,997	3,633	-	35,375
Total Street Maintenance	123,038	4,847	4,697	-	600	400	18,605	10,219	18,504	23,239	204,149
<u>Utilities Administration</u>											
Public Works Director	135,408	6,770	5,687	-	-	-	51,845	11,312	10,507	12,371	233,901
Enginner & CIP Manager	85,960	4,298	4,742	-	-	200	13,231	7,283	240	12,282	128,236
Project Manager	110,000	-	-	-	-	-	15,320	8,415	7,817	25,829	167,381
Public Works Superintendent	77,892	3,895	818	-	300	200	11,547	6,358	5,870	24,817	131,696
Customer Service Manager	74,530	3,726	1,866	-	300	200	11,201	6,168	203	17,093	115,286
Public Works Executive Assistant	70,000	-	-	-	-	200	9,749	5,370	177	11,811	97,307
Maintenance Worker	40,269	2,013	1,496	-	-	200	6,097	3,364	3,111	11,597	68,148
Janitorial Services	29,225	-	-	-	-	-	4,070	2,236	1,543	-	37,074
Total Utilities Administration	623,283	20,703	14,610	-	600	1,000	123,061	50,505	29,468	115,800	979,029
<u>Water Department</u>											
Water UT Worker	48,939	2,447	1,186	-	-	200	7,322	4,037	2,764	11,685	78,579
Total Water Department	48,939	2,447	1,186	-	-	200	7,322	4,037	2,764	11,685	78,579
<u>Sewer Department</u>											
Sewer UT Worker	68,869	3,443	-	-	1,500	200	10,280	5,662	3,802	24,957	118,713
Total Sewer Department	68,869	3,443	-	-	1,500	200	10,280	5,662	3,802	24,957	118,713
<u>Sanitation Department</u>											
Sanitation UT Worker-Vacant	40,290	-	-	-	-	200	5,611	3,097	3,958	11,635	64,791
Sanitation UT Worker	46,862	2,343	1,968	-	-	5,000	7,796	4,297	5,027	940	74,233
Sanitation Truck Driver	56,659	2,833	-	-	1,500	200	8,495	4,681	5,844	19,209	99,421
Sanitation UT Worker-Vacant	40,269	-	-	-	-	200	5,608	3,096	3,956	11,725	64,854
Total Sanitation Department	184,080	5,176	1,968	-	1,500	5,600	27,510	15,172	18,784	43,508	303,299
<u>Stormwater Department</u>											
Maintenance Worker	40,269	2,013	1,870	-	300	200	6,191	3,416	6,172	11,591	72,022
Total Stormwater Department	40,269	2,013	1,870	-	300	200	6,191	3,416	6,172	11,591	72,022
Sub-Total	1,088,478	38,629	24,331	-	4,500	7,600	192,969	89,011	79,494	230,779	1,755,792
Grand Total	\$ 6,263,284	\$ 263,354	\$ 118,466	\$ 45,773	\$ 32,100	\$ 183,268	\$ 1,704,523	\$ 524,966	\$ 246,586	\$ 1,072,365	\$ 10,454,686
*Retirement includes: FRS General 14.29% FRS Department Head 35.61% FRS Police 34.09% ICMA REG 13.50%											
*Additional Benefits Include: Car Allowance, Health Benefit, Educational Incentive, Clothing Allowance											
*Unemployment Compensation and Overtime are not included in this chart.											



VILLAGE MANAGER MESSAGE

October 1, 2023

Honorable Mayor, Vice Mayor and Village Commissioners:

I am pleased to present the Fiscal Year (FY) 2023-2024 Annual Budget for your review and consideration. This Adopted budget represents the goals and priorities expressed by you at our annual planning session and budget workshop. Staff has worked hard to align your goals with the recommended projects and operational items. Continuous improvement is always at the forefront of our decision-making process.



The Adopted annual budget was prepared in accordance with article VII Section 7.03 of the charter of North Bay Village. All funds within the Adopted budget are balanced, and all revenues and expenditures are identified for FY 2024. I want to offer a special thanks to our Deputy Village Manager, Chief Financial Officer, Controller, and all Department Directors for their commitment to developing a budget that enhances the excellent service provided to our citizens.

When we started this process, I had four main goals to accomplish.

The first goal was to involve the Village Commission in the development of the priorities for this next fiscal year. Through individual meetings with the Commission and our administrative team, we were able to freely discuss what the goals were for the future of our Village. A special thank you to the Commission for their guidance and open dialogue to discuss what the vision and goals are for this upcoming year. Their message was clear, enhance services, minimize the financial impact on Village taxpayers, and increase the village's reserves. The Fiscal Year 2024 budget achieves these goals with an annual tax increase of approximately \$37 on a property assessed at \$100,000.

The second goal was to thoroughly involve the staff in this process. As it is, the department heads and their team that must execute the work that this budget represents needed to be involved at every step. After they heard your vision, they were tasked with doing the research to provide a professional assessment of what was possible, how to do it, and what it would cost. Every department was directed to look at their budget from a fresh perspective, prioritizing needs over wants. Every department head was provided the tools they needed to get to work and submit a comprehensive, responsible budget. This was followed by one-on-one meetings with each department and my office to review their submissions. We scrutinized each division and cut where it was possible and added where necessary to meet the vision you provided. I thank our Finance team and our department heads who took on this challenge and made the hard decisions to provide this balanced budget that asked to do more with less.



The third goal was to develop a budget that remained fiscally responsible and ensure that our residents continue to receive the high-quality services that they expect while fulfilling the initiatives set by the Commission. This budget achieves these goals. The filing of the 2023-2024 Fiscal Year Budget reflects an assessed value that has increased 12.1%, or \$158 million over the prior year's final gross taxable value. The Village Commission adopted a millage rate of 5.7062 mills, and a debt service millage rate at 1.2094 mills to fully fund the FY2024 General Fund. The Fiscal Year 2024 General Fund revenue and transfers are adopted at \$11,310,005 as compared to the Fiscal Year 2023 adopted budget of \$10,192,065. The General Fund budget is increased by \$1,117,939 over Fiscal Year 2022-23 mainly due to the additional ad valorem tax revenue.

We developed a budget that keeps us competitive in the employment market. This is critical to recruit and retain qualified personnel to maintain the quality of life for our residents. Fiscal responsibility is at the forefront of our entire management team. The phrase "do more with less" has been felt by every department these past few years where they had to do more work with less staff (for less pay than their counterparts in other cities). Between the supply chain issues, the extraordinary increase in CPI of over 10.6% from June 2022 to June 2023, we are fortunate to have the dedicated team that we have that has kept the wheels turning. We developed a budget that is conservative on our revenues and hopeful in our expenses. We hope to be able to maintain all positions. We hope to purchase every budgeted item. We hope to fulfill every Commission goal.

And finally, the fourth, and to me, most important goal remains to be fully transparent. When I took this position, I promised to be fully transparent in my decisions and actions. I hide nothing and welcome your questions and comments. I worked closely with the Commission, the Finance Department and Village staff to present an honest and manageable budget. This budget advances our initiatives in sustainability, innovation, safety, and quality.

We listened to the residents through public outreach and surveys and worked closely with our Commission and dedicated staff to deliver this fully transparent, thorough, and comprehensive budget that fulfills several initiatives as Adopted by our community in a cost-effective and fiscally responsible manner.

At the September 28th, 2023, Special Commission Meeting, Commission members voted on the Final Operating Millage Rate of 5.7062 presented by staff. The debt service millage rate is being adopted at 1.2094 mills to fully fund the Fiscal Year 2024 Debt Service Fund. Two budget workshops were held in June, and two budget hearings were held in September; these four opportunities allowed the Commission to discuss the budget and solicit community feedback.

The Village has undertaken several infrastructure projects including sewer, water, and Stormwater repairs. The following are some of the major tasks the Village is undertaking during Fiscal Year 2024:

1. We're improving the existing Wastewater Pump Station by replacing the current system with a state-of-the-art underground facility, for enhanced performance and efficiency. This will also allow the Village to turn the current pump station area into recreational space. This project is supported by North Bay Village Mayor Brent Latham, Vice Mayor Dr. Richard Chervony, Commissioner Goran



- Cuk, Commissioner Andy Daro, Commissioner Rachel Streitfeld, Village Manager Dr. Ralph Rosado, and Public Works Director Marlon Lobban and Village Engineer/Capital Improvements Project Manager Delroy Peters. This project is funded by the Clean Water State Revolving Fund from the Florida Department of Environmental Protection, and by State Appropriations, thanks to Governor Ron DeSantis, Senator Shevrin 'Shev' Jones, and Rep. Fabian Basabe. The project is set to be completed in summer 2024.
2. The Village will receive additional funding through a state grant and user fees to begin Stormwater infrastructure improvements.
 3. With the guidance of the Mayor, Vice Mayor and Commission, the Village continues to demonstrate our commitment to our youth by enhancing the development of educational and recreational projects. This includes adding community events, continuing scholarship programs, and adding a competitive Soccer League.
 4. The Village will continue with the design and development of a Public Safety or Municipal Complex. Miami-Dade County will contribute all costs associated with the construction of the Fire Rescue portion of the building. Our Village Hall and Police Department currently lease space at an annual cost of \$339,446. Development of this complex should result in a yearly lease reduction for the Village and a long-term solution to our need for additional space.
 5. The Village is working to make improvements to park signage, landscaping, and pavilion repairs. Improvements to Village parks are typically funded through grants, remaining General Obligation bonds and impact fees.
 6. NBV seeks to develop a community park in partnership with the Miami-Dade County Public School (MDCPS) Board and the Argentinian Football Association (AFA) that would result in a major renovation to the perimeter of TIES and include a community center and paddle courts on Galleon Street. Negotiations with both MDCPS and AFA are ongoing. The community park will include approximately half a mile of walking/jogging trail, multi-purpose fields, publicly-accessible restrooms. Efforts will be made to design all elements to be adaptable to future climate change. The TIES façade will also undergo improvements including landscaping and more attractive fencing, for enhanced curb appeal.
 7. We are continuing with the development of the plans and specifications for the Island Walk project. The Island Walk project will provide waterfront access to the public through pedestrian walkways along the northern boundaries of Treasure Island and at key locations on Harbor Island. The project will raise the seawall along this pathway and will incorporate an over-water connector linking the North and South Island Walk Plazas. According to Village Code 8.14 – Shoreline accessibility, the RM-70 and CG districts contiguous to Biscayne Bay shall provide and maintain a shoreline walkway adjacent to and parallel to the riparian right-of-way. The shoreline walkway shall be provided continuously along the water for the full width of the property and shall be at least 25 feet wide. In 2019, the Village completed the Island Walk South Plaza, located between the East 79th Street Bridge and the Grandview Palace Condominium.



- Work on the North Plaza, located between the East 79th Street Bridge and the Bridgewater Condominium, is expected to commence in the Fall of 2023 and be completed by Summer 2024.
8. NBV is working to make Kennedy Causeway, the Village's main thoroughfare, a boulevard that better serves the Village's core, prioritizing pedestrian safety, enhancing multi-modal mobility and connectivity, supporting economic growth by making the corridor a more attractive place for businesses, and promoting a healthy network people can use for walking and biking. The Village is currently in the planning phase of this project, which includes additional traffic and safety analysis, conceptual design, public engagement, and compiling an engineering report on the feasibility of implementing the project concepts.
 9. Treasure Island ADA Sidewalk Improvement project is currently in the bid phase. It includes new construction and upgrades to sidewalks, installation of audible beacons, and construction of crosswalks to meet ADA requirements not addressed in the first phase. Construction on the next phase is estimated to begin in Fall 2023.
 10. The Civic Park on East Drive project will give residents access to Biscayne Bay by constructing a civic park with boat dock, picnic area with pavilion, nature trail with signage, lighting, landscaping, and a bike rack. The conceptual designs were completed in January 2023 and the project is now in the design and permitting phase. Construction will begin Spring 2024 and is expected to be completed by Spring 2025.
 11. Bus shelters in the Village will be redesigned to match the new NBV branding. The Village just commenced design concepts, and the first shelter will be fabricated by Fall 2023 with subsequent shelters installed over the next two years.
 12. Residents will finally have public access to Biscayne Bay! The Marine Facility at Vogel Park will include a dock for our Marine Patrol and a kayak launch site for residents to enjoy. Construction is set to begin in Fall 2023.
 13. Village-wide Landscaping Improvements project, begun in 2019, improves the green spaces in the area by planting ground cover and shade trees that enlarge the Village's canopy – creating more shade and reducing heat island effects while enhancing the aesthetic beauty of NBV. Between 2019 and 2022, under the leadership of the Village Commission, the Village planted 64 shade trees across our 3 islands. In 2023, it is poised to plant 68 more. Half the costs of acquiring and planting the trees was covered by County Neat Streets grants the Village was able to secure.
 14. Village Staff has taken on the challenge to improve efficiencies and effectiveness as they relate to various initiatives to improve services for our community, including but not limited to:



Youth Services:

The Village is adding a Soccer Competitive League. The Police Department will enhance the existing resources of the TIES summer program with elements of the NBV Youth Summer Program to enhance the summer experience for our youth. In addition, the Police Department maintains its partnership with the PAL (Police Athletic League) and will phase-in additional related programming as pandemic protocol evolve and permit.

Personnel Programs:

The Staff has implemented personnel manuals, as well as a compensation plan for all positions. This standardized compensation between similar positions is traditionally utilized in performance or merit-based compensation. The new personnel system was incorporated into the Collective Bargaining Agreement (CBA) contracts where possible. The Village has CBAs in place with two unions. One union Fraternal Order of Police (FOP) is for sworn police officers, with the CBA expiring on September 30, 2025. The other union Fraternal Order of Police (FOPA) covers the non-managerial and blue-collar workforce, with the CBA also expiring on September 30, 2025.

Several personnel changes are identified in the budget. These changes include:

- Transferring one (1) full-time Legislative Aide position from Village Manager to Village Clerk Budget.
- Reclassifying one (1) full-time Community Liaison position to Assistant to the Village Clerk.
- Reclassifying one (1) full-time Assistant to the Village Manager position, to Chief of Staff.
- Transferring one (1) full-time Director of Information Technology from General Government Department to a new Information Technology Services Department.
- Reclassifying one (1) contractor to a full-time Public Works Executive Assistant position.
- Reclassifying one (1) full-time Inspector to one (1) full-time Project Manager position.
- Reclassifying one (1) full-time Detective to one (1) full-time Detective/Corporal.
- Adding one (1) full-time Lieutenant position.
- Adding one (1) full-time Patrol Officer Position.
- Freezing one (1) full-time Patrol Officer Position.
- Removing (2.5) part-time positions in the After School and Summer Program funded by the children's Trust.
- Removing one (1) part-time Bus Driver position.

Police:

This adopted budget includes an additional full-time patrol officer position and an additional Lieutenant position, reclassifies a Detective to a Detective/Corporal Position, and freezes a full-time Patrol Officer Position. The Police Department expands areas for specialized public safety services, community policing, training/police reform and diversity, while closing in on their accreditation goal. It is designed to optimize organizational efficiencies, performance, transparency, and accountability through



supervisory oversight. It also continues the process for succession and continuity of operations as the organization evolves. Our Agency designed to raise the bar with of law enforcement excellence, in line with industry best practices and the Department's unwavering commitment to achieving CFA Accreditation through an emphasis on professionalism, accountability, transparency and performance. Our Police Department will purchase a new Body Worn Camera system (i.e., expected 24 new cameras, storage of video in the cloud, software, etc.) to provide the highest levels of safety to our officers as well as to our community. This new system is expected to be purchased by the first quarter of the fiscal year and will be implemented within Fiscal Year 2024.

Transportation:

The Transportation Fund was established to account for the revenues and expenditures for the Citizens' Independent Transportation Trust (CITT) Surtax monies the Village currently receives from CITT. The transit portion of CITT funding will be directed to redesign the bus shelters, and the Village will be able to utilize the transportation portion of the CITT funds for the repaving of Village streets and pay for the street repaving loan debt principal and interest. The Local Option Gas Tax that is levied on gasoline and diesel sales is collected and distributed by the State of Florida. These monies must also be used like the CITT funds, for the transportation needs of the Village, and are accounted for in the Transportation Fund.

Stormwater:

Like other coastal communities, North Bay Village grapples with concerns related to proper management of its excess Stormwater. The Village must maintain and enhance existing facilities while also planning for the future in a comprehensive manner by undertaking a Comprehensive Stormwater Master Plan. The budget includes, in descending priority order, projects aimed to address this important need, as follows:

1. **Replacement of Inlet Outfall Structures/Install Discharge Valves.** Until a Stormwater master plan is developed, maintenance of the existing system is critical and the best option to address current flooding issues. Continuing to conduct scheduled pipe and drain cleaning, repairing outfalls, installing tidal valves will be most effective way to address and reduce flooding issues until improvement projects are initiated. This item can include the Mayor's request to install inlet filtration devices.
2. **Stormwater Pump Station (North Bay Island).** North Bay Island has been reported to experience chronic flooding for typical Florida summer storm events, especially during high tide conditions. More specifically, residents have seen excessive flooding of more than one foot or more at the southeast corner of the island, at the intersection of Bay Terrace and Coquina Drive, and on Beach View Drive. The existing stormwater collection system consists of catch basins, drainage pipes, pumps, and other drainage structures (culverts) used as a backup in case of pump failures. The existing pump needs replacement, as it operates intermittently for a minute before triggering an automatic 'shut-off' switch. Without an operational pump, the storm sewer system solely depends on the gravity outfall culverts, which are small in diameter and limited in effectiveness. Consequently,



prolonged periods of flooding are observed, with the existing conveyance system incapable of adequately serving the neighborhood.

3. **Stormwater Master Plan.** In 2022 NBV developed a Village-wide Stormwater Master Plan intended to enable the Village to assess the existing stormwater infrastructure, elevate current and future drainage conditions, determine allowable level of flooding, and identify improvements to address future rain, flood, and water quality concerns based on scientifically backed projections and state-of-the-art modeling tools. In November 2022, over 66% of NBV voters approved issuance of up to \$60 million in general obligation bonds to address stormwater and associated roadway projects.
4. **Community Rating System.** The Community Rating System (CRS) is a voluntary incentive program that recognizes and encourages community floodplain management practices that exceed the minimum requirements of the National Flood Insurance Program (NFIP). Over 1,500 communities participate nationwide. NBV began the process of applying for membership in the CRS program in 2021. In early 2022, the Village was admitted to the CRS program as a class 8 municipality with a 10% reduction rate for all flood insurance policies starting in October of that year. The goal of the Village is to continue progressing in the CRS and achieve a class 4 ranking by 2030, saving residents at least 30% off their flood insurance premiums.

Debt Service:

The Debt Service Fund was established to account for the General Obligation Ad Valorem tax revenues and the principal and interest payments on the Village's two (2) General Obligation bonds. The Fiscal Year 2022 debt millage rate was 0.8299 mills, which allowed the Village to fully fund this Debt Service Trust Fund. 635,002 is the amount required to fund the Fiscal Year 2023 debt service. This will require a millage of 1.2094 to fund the Fiscal Year 2023 GO Bond debt service, which equates to a 0.3795 mill increase.

Building & Zoning:

The NBV100 Master Plan is an award-winning plan, equipping North Bay Village with the tools to become a more livable, sustainable, and prosperous community that can adapt to the challenges of a changing climate.

While celebrating its 77th anniversary in 2022, this diverse and engaged community is having serious, candid discussions on the issues that will shape the Village's next 25 years. Helping to structure the Master Plan's vision are four pillars: Livability, Resilience Prosperity, and Efficiency.

Weaving together through these four pillars, a new zoning code will provide the framework for building sensibly, encouraging sustainable streetscapes, and providing transparent and predictable rules for the benefit of residents, as well as developers.



The pillars are:

Livability

By centering on people – residents, business owners and visitors – North Bay Village will become a more attractive place to work, live and do business. The NBV100 Livability pillar puts the focus on placemaking in four ways:

- Prioritizing people over cars,
- Embracing the waterfront,
- Improving the quality of life, and
- Refreshing the NBV identity.

Resilience

Adaptive, proactive measures on climate change are necessary for our water-privileged community. NBV100 initiatives prepare for further environmental changes through three stages:

- Created in water,
- Thriving with water, and
- Protected from water

Prosperity

North Bay Village's prime location and residential areas offer a unique experience to visitors and business owners. The NBV100 plan highlights the community's abundance of potential by creating a compelling destination in these ways:

- Attracting economic development,
- Synergizing public space, and
- Increasing property values.

Efficiency

North Bay Village seeks to minimize the wasting of materials, energy, efforts, money, and time in doing something or in producing a desired result.

Adopted Budget:

The adopted Fiscal Year 2024 General Fund, Utility Fund, Special Revenue Funds, and Capital Funds budgets are respectfully submitted to the Commission.

The Fiscal Year 2024 General Fund budget is funded with the adopted operating millage rate of 5.7062 mills, and the Village's Fiscal Year 2024 General Fund adopted expenditures include \$11,037,714 and transfers of \$3,151,041 for a total of \$14,188,755 for all General Fund operating expenditures. The voter-approved debt service to fully fund the GO debt service for Fiscal Year 2024 is 1.2094 mills. The overall adopted total millage went from 6.5458 to 6.9156 resulting in a decrease of 0.3698 mills.



Legislative Appropriations and Grants Awards

The Village received several appropriations and grants this fiscal year. Below are just a few:

Governor DeSantis approved the Village's two State appropriations, totaling \$650,000:

1. North Bay Village Stormwater Inlet Filter Installation: \$150,000.
2. North Bay Village Wastewater Pump Station Improvements: \$500,000.
3. North Bay Village Sidewalk and ADA Improvements: \$350,000

This is in addition to grant funding we recently received from the Florida Department of Environmental Protection, including:

1. Island Walk Seawall Coastal Resiliency: \$3,000,000.
2. Stormwater Collection System: \$2,100,000.
3. Stormwater Master Plan – Vulnerability Assessment and Adaptation Plan: \$150,000.
4. Land and Water Conservation Fund Grant for Civic Park: \$850,000.

This makes this the most successful year in Village history in terms of State appropriations and State grant funding. We could not have accomplished this incredible feat without the support of our Commission; our Commission has advocated passionately for our projects in Tallahassee.

Special Recognition

The Finance Department received the Distinguished Budget Presentation Award from the Government Financial Officers Association (GFOA) for the fourteenth consecutive year. The award is the highest form of recognition in governmental budgeting and represents a significant achievement for the Village and its budget. We believe the current budget will meet the guidelines of the Program's requirements to receive the award.

The GFOA awarded the Village the Certificate of Achievement for Excellence in Financial Reporting for its Annual Comprehensive Financial Report for the eight consecutive year. This prestigious award meets the program requirements and satisfies generally accepted accounting principles and applicable legal requirements.

Conclusion

The 2024 Fiscal Year Budget will allow us to continue to provide our residents, businesses and guests with high-quality municipal services. The budget also provides the required resources for us to enhance our facilities, infrastructure, and amenities.

We sincerely appreciate the leadership and support from the Village Commission in planning and guiding the financial affairs of the Village in a progressive manner.

Respectfully Submitted,

Ralph Rosado, Ph.D., AICP
Village Manager



FINANCIAL POLICIES AND PROCEDURES

Debt Service

Investment strategies for debt service funds shall have as the primary objective the assurance of investment liquidity adequate to cover the debt service obligation on the required payment date. Securities purchased shall not have a stated final maturity date that exceeds the debt service payment date. Funds shall be managed and invested with the objectives of safety, liquidity and yield (listed in order of priority). The performance of the debt service funds will be measured against the 3-month U.S. Treasury Bill index.

I. Purpose and Objective the purpose of this policy is to establish guidelines governing the amount and type of debt issued by the Village of North Bay Village, the issuance process, and the management of the debt portfolio. The Village, in keeping with its Village-wide goals, must issue debt from time to time in order to make certain improvements and to continue to create a positive atmosphere for its inhabitants.

The adoption of a written debt policy by the Village's Commission and its active use help ensure a consistent approach to debt issuance which will benefit existing and future holders of Village debt. Access to capital markets at reasonable interest rates and credit terms is a fundamental goal that is facilitated through the adoption of appropriate debt policies taking into consideration the amount and types of fixed and variable rate debt given the Village's risk tolerance to market fluctuations, capital market outlook, future capital needs, credit, rating agency considerations, tax implications and industry competition.

II. Scope This policy shall apply to all debt obligations of the Village, whether for the purpose of acquisition or construction of Village assets or the refunding of existing debt.

III. Exceptions Exceptions to this policy will be approved by the Village Commission.

IV. Debt Management Policy

Debt Limits

a. Legal limits- The Village shall incur no debt unless the incurrence of such debt is approved by a majority of the Commission. Any General Obligation debt must be approved by the voters. The legal debt limits are set as follows:

- (i) *Acquisition of real property – The Commission may acquire property within or without the corporate limits of the Village for any municipal purpose, in fee simple or any lesser interest or estate, by purchase; gift, devise, or lease provided such amount of expenditure for real property shall not exceed twenty (20) percent of the current annual fiscal budget of the Village.*
- (ii) *Capital improvement projects – The Commission may, through proper procedure, propose, undertake and finance capital improvement projects to fulfill the necessary needs of the Village, provided that the amount of total expenditures for all such projects shall not exceed twenty (20) percent of the current annual budget of the Village in any one fiscal year.*



- (iii) *Excess of 20 percent of annual budget. In the event that the Adopted purchase(s) of property and/or total expenditure(s) do exceed twenty (20) percent of the current annual budget of the Village in any fiscal year, then a referendum will be held of the qualified electors of the Village and it shall require a majority of those voting in such election to authorize such projects. Any funds specifically designated for the particular project, which are received from the Federal Government, State, County or from any source, other than municipal taxation, will not be included in calculating the project cost for the purposes of section 3.06, or the Village Charter*
- (iv) *Waiver of referendum. This referendum requirement may be waived, however, if the Commission by four affirmative votes, finds and declares that an emergency exists, and that there is a threat to the health, welfare, and safety of the citizens so the Village.*
- (v) *Sale and lease of real property. The Commission shall not undertake to sell, mortgage, assign or otherwise dispose of or alienate the title to any real property owned by the Village, without first having secured the approval of the qualified electors of the Village, through a majority vote of the qualified electors participating in a regular or special election for such purpose. Such referendum shall state, generally and in substance, the terms and conditions of the Adopted sale, mortgage, assignment or other disposition or alienation of title.*

Except where referendum is otherwise required by Miami-Dade County law, the Commission may lease any real property owned by the Village to any other individual, group, business, corporation, or other entity for a period not to exceed one (1) year and may renew the lease each year thereafter that it so desires. Leases for a period longer than one (1) year require approval in a referendum by the qualified electors of the Village. However, nothing contained herein shall preclude the Village, without referendum, from leasing Village real property to a governmental agency for governmental use for a period not to exceed ten (10) years; and except as prohibited by the Florida Constitution Miami-Dade County Charter or statutes of this state or restricted in this Charter.

Independent audits

At the beginning of each calendar year, or as soon thereafter as practical, the Commission shall designate one or more qualified certified public accountants, who may be the regular auditors of the Village and who, as of the end of the fiscal year, shall make an independent audit of accounts and other evidence of financial transaction of the Village government. They shall submit their report to the Commission no later than at a regularly scheduled April Commission meeting. A copy of the audit shall be made available for inspection in the office of the Village Manager. The accountants shall have no personal interest, direct or indirect, in the fiscal affairs of the Village. Within specifications approved by the Commission the accountants shall post-audit the books and documents kept by or under the direction of the Village Manager and any and all separate or subordinate accounts kept by any other office, department or agency of the Village government. The Commission may also designate one or more qualified certified public accountants to conduct special audits at other times, or monthly or continuing audits as it may consider in the public interest. A copy of such special audits will also be made available for public inspection.



Annual Budget Policies and Procedures

The Village Manager, at least sixty (60) days prior to the beginning of each fiscal year, shall submit to the Commission a budget and an explanatory budget message in the form and with the contents provided by the Village Charter, (Section 7.03). For such purpose, he shall obtain from the head of each office, department or agency of the Village estimates of revenue and expenditure of that office, department or agency detailed by organization units and character and object of expenditure, and such other supporting data as he may request; together with an estimate of all municipal projects pending, or which such department head believes should be undertaken:

- A. Within the budget year, and
- B. Within the five (5) next succeeding years.

In preparing the budget, the Village Manager shall review and revise the estimates as he may deem advisable.

I. Balanced Budget

Each annual budget adopted by the Village Commission shall be a balanced budget in accordance with the Village of North Bay Village Code (Section 35.22). A budget ordinance is balanced when the sum of estimated net revenues and appropriated fund balances is equal to appropriations.

II. Budget Adoption

The Commission shall, by resolution, adopt the budget on or before the thirtieth day of September of each year. If it fails to adopt the budget by this date, the Commission, by resolution, may direct that the amounts appropriated for current operation for the current fiscal year shall be deemed adopted for the ensuing fiscal year for a period of thirty (30) days and renewed by resolution each thirty (30) days with all items in it prorated accordingly, until such time as the Commission adopts a budget for the ensuing fiscal year. A resolution adopting an annual budget shall constitute appropriations of the amounts specified therein as expenditures from the funds indicated. Village Charter Article VII (Section 7.03.L).

III. Specific Appropriation

Except where formal contracting, bidding, or other procedures are required by law as a condition precedent to the expenditures of funds, the Village Manager is authorized to expend Village funds in accordance with the Village's annual adopted budget as it may exist from time to time, including all mid-year adjustments, without further action of the Village Commission.

IV. Budget Amendments

The Village's annual budget may be amended from time to time in the following manner:

(A) Minor amendments. Transfers between line items within a departmental budget, or decreases in line items, not amounting to more than 5% of the total budget of each department, may be made by the Village Manager by written statement describing the transfers and the reasons, therefore. A copy of such statement shall be filed with the Village Clerk and delivered to the Mayor and each of the Village Commissioners. A copy shall also be posted at a conspicuous place in Village Hall. The transfers shall become effective 14 days after posting, unless within that time, the Mayor or any Village Commissioner shall notify the Village Clerk that they wish the transfer placed upon the



Village Commission agenda for consideration by the Village Commission. Any transfer considered by the Commission must be approved by majority vote of the Commission.

(B) Other amendments. All other budgetary transfers shall be approved by resolution of the Village Commission.

(C) Nothing in this section shall authorize the Village Manager to expend unanticipated revenues which may accrue to the Village during the course of the fiscal year, unless and until the unanticipated revenues have been budgeted by the Village Commission. (Ord. 84-14, passed 10-23-84)

V. Budget Basis

The budgets of the governmental funds (for example, the General Fund, Street Maintenance, Building Fund, and the Debt Service Fund) are prepared on a modified accrual basis of accounting. This means revenues must be both measurable and available to liquidate liabilities of the current period. Likewise, expenditures generally are recognized when an event or transaction is expected to draw upon current expendable resources. There are no exceptions between the basis of budgeting and the basis of accounting for the governmental funds. Budgets for the proprietary funds and fiduciary funds are Adopted on the accrual basis of accounting, which means transactions and events are recognized as revenues/gains or expenditures/losses when they occur, regardless of the timing of related cash flows. The following are exceptions to the accrual basis of accounting, in the case of proprietary funds:

- Capital outlays are budgeted as expenditures.
- Proceeds from the issuance of debt are considered to be revenues, not an increase in liabilities.
- Principal payments are shown as expenditures rather than reductions of liabilities.

The Village applies all applicable Government Accounting Standards Board (GASB) pronouncements as well as the following pronouncements issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements: Financial Accounting Standards Board (FASB) statements and interpretations, Accounting Principles Board (APB) opinions and Accounting Research Bulletins. During June 1999, GASB issued Statement No. 34. This statement established new accounting and financial reporting standards for state and local governments. The Village implemented the new financial reporting requirements of GASB 34. From a budgetary perspective, the statement requires a budget to actual comparison, showing both the original Adopted budget and the final working budget.

Enterprise Funds

The Utility Fund and Stormwater Fund are budgeted on a full accrual basis. Expenditures are recognized when a commitment is made, but revenues are also recognized when they are earned and obligated to the Village.

Investment Policy

It is the policy of the Village of North Bay Village (the "Village") that all available funds shall be invested in conformance with these legal and administrative guidelines.

Effective cash management is recognized as essential to good fiscal management. An effective cash management and investment policy will be pursued to take advantage of investment interest as viable and material revenue to all operating and capital funds. The Village's portfolio shall be designed and managed in a manner responsive to the public trust and consistent with state and federal law.



Investments shall be made with the primary objectives in order of importance:

- ❖ Safety,
- ❖ Liquidity, and
- ❖ Risk-appropriate Yield.

To ensure these objectives are attained, the Village will pursue:

- ❖ Preservation of capital and protection of principal,
- ❖ Maintenance of sufficient liquidity to meet operating needs,
- ❖ Security of Village funds and investments,
- ❖ Diversification of investments to avoid unreasonable or avoidable risks, and Optimization of interest earnings.

This Policy is to be authorized by the Village Commission in accordance with Chapter 218, Section 415 of the Florida Statutes.

Annual Investment Policy Review

The Policy shall be subject to revisions consistent with changing laws, regulations, and needs of the Village. The Village Commission shall review the Policy on an annual basis and adopt a resolution stating that it has reviewed the Policy and approves any changes or modifications.

Fund Balance/Retained Earnings Reserves

The Village shall maintain 20% of the current fiscal year general fund and Utility Fund as a reserve fund balance/retained earnings balance. The fund balance/retained earnings may be utilized for the following purposes: unscheduled natural disasters/emergencies, unanticipated capital improvements and infrastructure needs, unforeseen contingent liabilities, acts of God or war, for the emergency health, safety, and welfare needs of the Village. For a more detailed discussion of the Fund Balance/Retained Earnings Reserves please refer to section 35.22 in the Village's Code.

Revenue Policies

1. The Village will attempt to maintain a diversified and stable revenue system as a shelter from short-run fluctuations in any single revenue source.
2. The Village will attempt to obtain additional major revenue sources as a way of ensuring a balanced budget.
3. The Village will establish user charges and fees at a level to recover the full cost (direct and indirect) of providing the service in the Utility Fund, which is self-sustaining.
4. The Village will review fees/charges annually and will design or modify revenue systems to include provisions that automatically allow charges to grow at a rate that keeps pace with the cost of providing the service.
5. The Village will consider market rates and charges levied by other public and private organizations for similar services in establishing fees and charges.



BUDGET CALENDAR	
MARCH 20	First departmental budget kick-off meeting to start department budget requests
APRIL 13	Departmental Overview (Department Mission Statements, Budget Messages, Description of Services & Activities and Department Goals) due to Finance
APRIL 20	Performance Measures due to Finance
APRIL 27	Capital Expenditures-Projects Request due to Finance
MAY 1	Departmental Budget Worksheets for FY 2024 and the preliminary year-end estimates 9/30/2023 due to Finance
MAY 3-12	One-on-One Meetings between Village Manager's Office, Department Heads and Finance review Departmental Budget Worksheets
MAY 15-JUNE 2	Village Manager and Finance Finalize Proposed FY 2024 Budget Changes
JUNE 1	Property Appraiser estimated assessment of the value of all property no later than June 1 of each year (CH200.065(7)F.S.). Property Appraiser delivers the estimated 2023 assessment of roll values.
JUNE 8	Village Commission hold Five Year Capital Improvement workshop on the Proposed FY 2024 Budget to Review General Fund Budget and Ad Valorem Millage Rate
JUNE 22	Village Commission hold workshop on the Proposed FY 2024 Budget to Review General Fund Budget and Ad Valorem Millage Rate
JULY 19	Adoption of the Proposed Budget, Tentative Millage Rates and Dates for Two (2) Public Hearings in September
JULY 31	Village Manager submits Tentative FY 2024 Budget to Commission
NO LATER THAN AUGUST 4	Village Notify Property Appraiser of Proposed Millage Rates and Dates for Public Hearing on FY 2024 Budget
SEPTEMBER 6	School Board of Miami-Dade County final public hearing on FY 2024 budget
SEPTEMBER 12	North Bay Village's first Public Hearing on FY 2024 Tentative Budget and Tentative Millage Rates
SEPTEMBER 7	County Commission holds first public hearing on county FY 2024 budget
SEPTEMBER 21	County Commission holds second public hearing on FY 2024 county budget
SEPTEMBER 28	North Bay Village's Second Public Hearing to adopt FY 2024 Final Budget, Final Millage Rates and Five-Year Capital Improvement Program
OCTOBER 1, 2023	Implement FY 2024 adopted budget

Notes: The Village cannot hold hearings on September 6th, 7th, and 21st because it would conflict with the meetings of the School Board or County Commission. Also, within 15 days of the Village's first hearing, it must hold its second hearing, and within 2 to 5 days of the advertisement. Hearings cannot be held on Sunday and if held during a weekday must be after 5:00pm. Hearings on Saturdays are permitted and can be held at any time.



Reset Form

Print Form

MAXIMUM MILLAGE LEVY CALCULATION FINAL DISCLOSURE

For municipal governments, counties, and special districts

DR-420MM
R. 5/12
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year: 2023		County: MIAMI-DADE	
Principal Authority: NORTH BAY VILLAGE		Taxing Authority: CITY OF NORTH BAY VILLAGE	
1.	Is your taxing authority a municipality or independent special district that has levied ad valorem taxes for less than 5 years?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No (1)
IF YES, STOP STOP HERE. SIGN AND SUBMIT. You are not subject to a millage limitation.			
2.	Current year rolled-back rate from Current Year Form DR-420, Line 16	5.0599	per \$1,000 (2)
3.	Prior year maximum millage rate with a majority vote from 2022, Form DR-420MM, Line 13	5.3002	per \$1,000 (3)
4.	Prior year operating millage rate from Current Year Form DR-420, Line 10	5.7159	per \$1,000 (4)
If Line 4 is equal to or greater than Line 3, skip to Line 11. If less, continue to Line 5.			
Adjust rolled-back rate based on prior year majority-vote maximum millage rate			
5.	Prior year final gross taxable value from Current Year Form DR-420, Line 7	\$	0 (5)
6.	Prior year maximum ad valorem proceeds with majority vote <i>(Line 3 multiplied by Line 5 divided by 1,000)</i>	\$	0 (6)
7.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value from Current Year Form DR-420 Line 12	\$	0 (7)
8.	Adjusted prior year ad valorem proceeds with majority vote <i>(Line 6 minus Line 7)</i>	\$	0 (8)
9.	Adjusted current year taxable value from Current Year form DR-420 Line 15	\$	0 (9)
10.	Adjusted current year rolled-back rate <i>(Line 8 divided by Line 9, multiplied by 1,000)</i>	0.0000	per \$1,000 (10)
Calculate maximum millage levy			
11.	Rolled-back rate to be used for maximum millage levy calculation <i>(Enter Line 10 if adjusted or else enter Line 2)</i>	5.0599	per \$1,000 (11)
12.	Adjustment for change in per capita Florida personal income <i>(See Line 12 Instructions)</i>		1.0284 (12)
13.	Majority vote maximum millage rate allowed <i>(Line 11 multiplied by Line 12)</i>	5.2036	per \$1,000 (13)
14.	Two-thirds vote maximum millage rate allowed <i>(Multiply Line 13 by 1.10)</i>	5.7240	per \$1,000 (14)
15.	Current year adopted millage rate	5.7062	per \$1,000 (15)
16.	Minimum vote required to levy adopted millage: (Check one) (16)		
<input type="checkbox"/>	a. Majority vote of the governing body: Check here if Line 15 is less than or equal to Line 13. The maximum millage rate is equal to the majority vote maximum rate. Enter Line 13 on Line 17.		
<input checked="" type="checkbox"/>	b. Two-thirds vote of governing body: Check here if Line 15 is less than or equal to Line 14, but greater than Line 13. The maximum millage rate is equal to adopted rate. Enter Line 15 on Line 17.		
<input type="checkbox"/>	c. Unanimous vote of the governing body, or 3/4 vote if nine members or more: Check here if Line 15 is greater than Line 14. The maximum millage rate is equal to the adopted rate. Enter Line 15 on Line 17.		
<input type="checkbox"/>	d. Referendum: The maximum millage rate is equal to the adopted rate. Enter Line 15 on Line 17.		
17.	The selection on Line 16 allows a maximum millage rate of <i>(Enter rate indicated by choice on Line 16).</i>	5.7062	per \$1,000 (17)
18.	Current year gross taxable value from Current Year Form DR-420, Line 4	\$	1,469,291,321 (18)

Continued on page 2



Taxing Authority :		DR-420MM R. 5/12 Page 2	
19.	Current year adopted taxes <i>(Line 15 multiplied by Line 18, divided by 1,000).</i>	\$ 8,384,070	(19)
20.	Total taxes levied at the maximum millage rate <i>(Line 17 multiplied by Line 18, divided by 1,000).</i>	\$ 8,384,070	(20)
DEPENDENT SPECIAL DISTRICTS AND MSTUs			STOP HERE. SIGN AND SUBMIT.
21.	Enter the current year adopted taxes of all dependent special districts & MSTUs levying a millage. <i>(The sum of all Lines 19 from each district's Form DR-420MM)</i>	\$ 0	(21)
22.	Total current year adopted taxes <i>(Line 19 plus Line 21).</i>	\$ 8,384,070	(22)
Total Maximum Taxes			
23.	Enter the taxes at the maximum millage of all dependent special districts & MSTUs levying a millage <i>(The sum of all Lines 20 from each district's Form DR-420MM).</i>	\$ 0	(23)
24.	Total taxes at maximum millage rate <i>(Line 20 plus Line 23).</i>	\$ 8,384,070	(24)
Total Maximum Versus Total Taxes Levied			
25.	Are total current year adopted taxes on Line 22 equal to or less than total taxes at the maximum millage rate on Line 24? (Check one)	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	(25)
S I G N H E R E	Taxing Authority Certification	I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.	
	Signature of Chief Administrative Officer :	Date :	
	Electronically Certified by Taxing Authority	10/2/2023 5:06 PM	
	Title : Dr. Ralph Rosado, Village Manager	Contact Name and Contact Title : Angela Atkinson, CFO	
	Mailing Address : 1666 Kennedy Causeway, Suite 300	Physical Address : 1666 Kennedy Causeway, Suite 300	
	City, State, Zip : North Bay Village, FL 33141	Phone Number : 3057567171	Fax Number :

Complete and submit this form to the Department of Revenue with the completed DR-487, Certification of Compliance, within 30 days of the final hearing.



Reset Form

Print Form

CERTIFICATION OF VOTED DEBT MILLAGE

DR-420DEBT
R. 6/10
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year : 2023	County : MIAMI-DADE
Principal Authority : NORTH BAY VILLAGE	Taxing Authority : CITY OF NORTH BAY VILLAGE
Levy Description : VOTED DEBT	

SECTION I: COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	\$	1,435,801,686	(1)
2.	Current year taxable value of personal property for operating purposes	\$	33,489,635	(2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$	0	(3)
4.	Current year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$	1,469,291,321	(4)

SIGN HERE	Property Appraiser Certification I certify the taxable values above are correct to the best of my knowledge.	
	Signature of Property Appraiser : Electronically Certified by Property Appraiser	Date : 6/30/2023 4:32 PM

SECTION II: COMPLETED BY TAXING AUTHORITY

5.	Current year proposed voted debt millage rate	1.2119	per \$1,000	(5)
6.	Current year proposed millage voted for 2 years or less under s. 9(b) Article VII, State Constitution	0.0000	per \$1,000	(6)

S I G N H E R E	Taxing Authority Certification I certify the proposed millages and rates are correct to the best of my knowledge.		
	Signature of Chief Administrative Officer : Electronically Certified by Taxing Authority	Date : 7/24/2023 9:43 AM	
	Title : Dr. Ralph Rosado, Village Manager	Contact Name and Contact Title : Angela Atkinson, CFO	
	Mailing Address : 1666 Kennedy Causeway, Suite 300	Physical Address : 1666 Kennedy Causeway, Suite 300	
	City, State, Zip : North Bay Village, FL 33141	Phone Number : 3057567171	Fax Number :

INSTRUCTIONS

Property appraisers must complete and sign Section I of this form with the DR-420, *Certification of Taxable Value*, and DR-420S, *Certification of School Taxable Value*, and provide it to all taxing authorities levying a

- Voted debt service millage levied under Section 12, Article VII of the State Constitution or
- Millage voted for two years or less under s. 9(b), Article VII of the State Constitution

Section I: Property Appraiser

Use a separate DR-420DEBT for each voted debt service millage that's levied by a taxing authority. The property appraiser should check the Yes box on Line 9 of DR-420, *Certification of Taxable Value*, or Line 8 of DR-420S, *Certification of School Taxable Value*. The property appraiser should provide the levy description and complete Section I, Lines 1 through 4 of this form, for each voted debt service millage levied.

Enter only taxable values that apply to the voted debt service millage indicated.
Sign, date, and forward the form to the taxing authority with the DR-420.

Section II: Taxing Authority

Each taxing authority levying a voted debt service millage requiring this form must provide the proposed voted debt millage rate on Line 5.

If a DR-420DEBT wasn't received for any
- Voted debt service millages or
- Millages voted for two years or less
contact the property appraiser as soon as possible and request a DR-420DEBT.

Sign, date, and return the form to your property appraiser with the DR-420 or DR-420S.

All TRIM forms for taxing authorities are available on our website at <http://dor.myflorida.com/dor/property/trim>



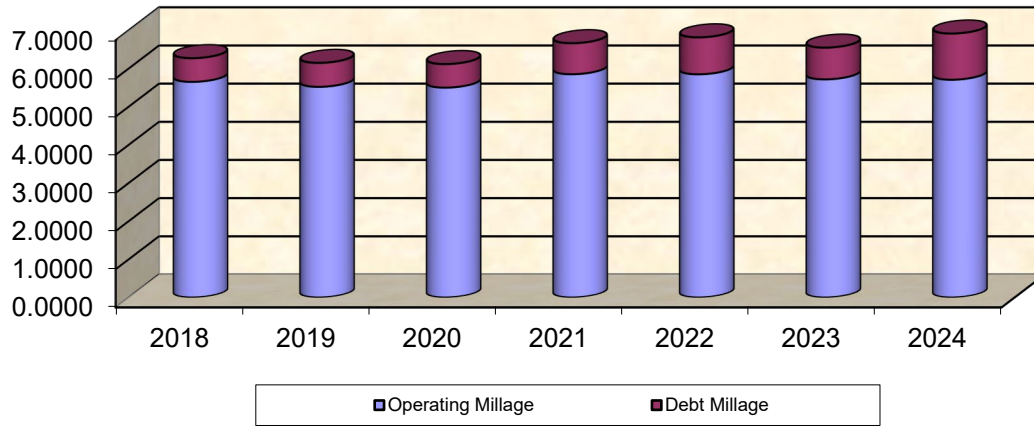
TAX RATE COMPARISON

TAX RATE COMPARISON				TAX ROLL COMPARISON	
Fiscal Year	General Fund	Debt Service	TOTAL	Fiscal Year	Taxable Value
1995	5.1120	0.6310	5.7430	1995	\$ 205,281,409
1996	5.0730	0.6410	5.7140	1996	\$ 209,085,760
1997	5.1190	0.6540	5.7730	1997	\$ 212,927,190
1998	4.8870	0.6260	5.5130	1998	\$ 221,773,650
1999	4.8870	0.6172	5.5042	1999	\$ 227,572,848
2000	4.8870	0.5680	5.4550	2000	\$ 240,381,315
2001	5.2300	0.5538	5.7838	2001	\$ 248,830,321
2002	5.7642	0.5169	6.2811	2002	\$ 253,254,682
2003	5.7642	0.4481	6.2123	2003	\$ 293,815,457
2004	5.8094	0.4029	6.2123	2004	\$ 324,965,284
2005	5.9250	0.2873	6.2123	2005	\$ 502,503,719
2006	5.9783	0.2340	6.2123	2006	\$ 606,687,342
2007	5.9000	0.1980	6.0980	2007	\$ 726,025,509
2008	4.6697	0.1290	4.7987	2008	\$ 979,310,707
2009	4.6697	0.1290	4.7987	2009	\$ 1,162,487,427
2010	4.2772	0.5215	4.7987	2010	\$ 939,526,353
2011	4.7772	0.5008	5.2780	2011	\$ 691,801,219
2012	4.7772	1.2355	6.0127	2012	\$ 644,791,383
2013	4.7772	1.2355	6.0127	2013	\$ 636,142,982
2014	5.4740	1.0405	6.5145	2014	\$ 669,073,746
2015	5.4740	0.8573	6.3313	2015	\$ 747,944,185
2016	5.3834	0.8254	6.2088	2016	\$ 824,421,583
2017	4.8432	0.7108	5.5540	2017	\$ 959,707,508
2018	5.6500	0.6198	6.2698	2018	\$ 1,032,057,949
2019	5.5200	0.6263	6.1463	2019	\$ 1,079,858,914
2020	5.4992	0.6160	6.1152	2020	\$ 1,090,094,727
2021	5.8500	0.8118	6.6618	2021	\$ 1,074,905,255
2022	5.8484	0.9671	6.8155	2022	\$ 1,111,289,895
2023	5.7159	0.8299	6.5458	2023	\$ 1,311,100,447
2024	5.7021	1.2094	6.9115	2024	\$ 1,469,291,321



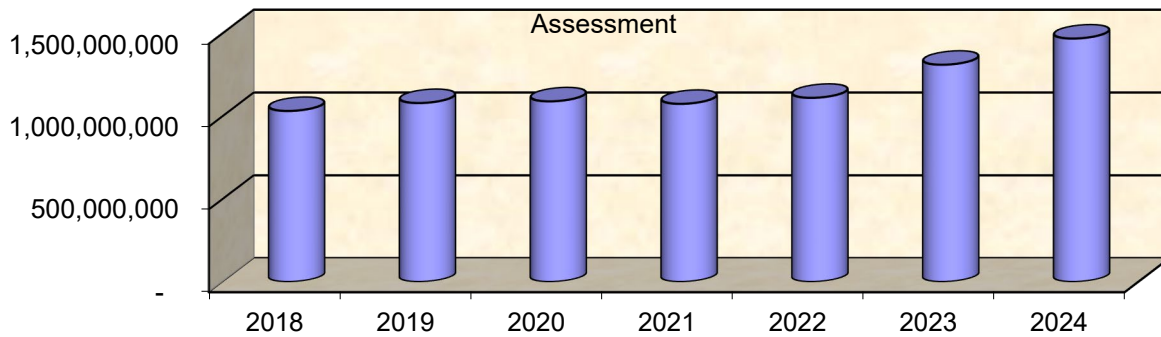
AD VALOREM TAX GRAPHS

7 Year Tax Rates



	2018	2019	2020	2021	2022	2023	2024
Operating Millage	5.6500	5.5200	5.4992	5.8500	5.8484	5.7159	5.7021
Debt Millage	0.6198	0.6263	0.6160	0.8118	0.9671	0.8299	1.2094
Total Millage	6.2698	6.1463	6.1152	6.6618	6.8155	6.5458	6.9115

7 Year Property Assessments



Tax Year	2018	2019	2020	2021	2022	2023	2024
Assessment	\$ 1,032,057,949	\$ 1,079,858,914	\$ 1,090,094,727	\$ 1,074,905,255	\$ 1,111,289,895	\$ 1,311,100,447	\$ 1,469,291,321



PROPERTY TAX IMPACT/AVERAGE HOME

OPERATING MILLAGE RATE (\$) FOR A HOME APPRAISED AT \$100,000		
	ADOPTED FY 2023 MILLAGE RATE AT	ADOPTED FY 2024 MILLAGE RATE AT
	5.7159	5.7021
TAXABLE VALUE OF HOME	\$ 100,000	\$ 100,000
DIVIDED BY \$1,000	\$ 100	\$ 100
MULTIPLIED BY MILLAGE RATE	\$ 572	\$ 570
(DECREASE) / INCREASE MUNICIPAL TAX		-\$1

DEBT MILLAGE RATE (\$) FOR A HOME APPRAISED AT \$100,000		
	ADOPTED FY 2023 DEBT MILLAGE RATE AT	ADOPTED FY 2024 DEBT MILLAGE RATE AT
	0.8299	1.2094
TAXABLE VALUE OF HOME	\$ 100,000	\$ 100,000
DIVIDED BY \$1,000	\$ 100	\$ 100
MULTIPLIED BY MILLAGE RATE	\$ 83	\$ 121
(DECREASE) / INCREASE DEBT MILLAGE		\$38



BUDGET SUMMARY

	GENERAL FUND	BUILDING FEE FUND	STREET MAINTENANCE FUND	GRANTS FUND	TRANSPORTATION FUND	CAPITAL GOB FUNDS	CAPITAL PROJECT FUNDS	WATER SEWER SANITATION	WATER TRUST	SEWER TRUST	(ARPA) FUND	STORM WATER FUND	DEBT SERVICE FUNDS	TOTAL
TAXES: MILLAGE PER \$1,000														
Ad Valorem Taxes 5.7021	\$ 7,964,867													\$ 7,964,867
Ad Valorem Taxes 1.2094 (voted debt)													1,688,113	1,688,113
Local Option Gas Tax			116,043											116,043
Sur-Tax - Transportation					532,781									532,781
Franchise Fees	509,575													509,575
Utility Tax Revenue	851,811													851,811
License & Permits	481,808	632,759												1,114,568
Grant/Intergovernmental Revenue	1,115,445		101,809	75,000	350,000		4,032,010							5,674,264
Charges for Services	130,680													130,680
Fine & Forfeitures	171,500				6,000									177,500
Miscellaneous Revenue	84,318		1,500		350	41,000	10,000	11,000						148,169
Debt Proceeds						2,820,146	289,000							3,109,146
Water/Sewer/Sanitation Revenue								8,085,384						8,085,384
State Appropriations						2,808,000								2,808,000
Other Sources						16,645,250								16,645,250
Stormwater Fees												461,652		461,652
TOTAL REVENUES	11,310,005	632,759	219,352	75,000	889,131	22,314,396	4,331,010	8,096,384	-	-	-	461,652	1,688,113	50,017,802
Transfers In	-	-	94,643	-	162,648	2,878,750	392,710	-	398,326	249,105	-	-	108,736	4,284,918
Fund Balances/Reserves/Net Assets	7,377,290	894,898	398,096	-	1,690,218	9,815,068	1,566,919	3,785,162	-	-	389,500	465,802	149,746	26,532,699
Total Rev., Transfers & Bal	18,687,295	1,527,658	712,090	75,000.00	2,741,997	35,008,214	6,290,639	11,881,547	398,326	249,105	389,500	927,454	1,946,595	80,835,419
EXPENDITURES														
Village Commission Department	200,308													200,308
Village Manager Department	491,018													491,018
Village Clerk Department	226,325													226,325
Finance Department	455,733													455,733
Legal Services Department	455,899													455,899
Information Technology Services Dept	417,641													417,641
General Government Department	1,114,351													1,114,351
Police Department	7,238,955			75,000										7,313,955
Recreation/Human Services Dept.	437,483													437,483
Building Department		711,136												711,136
Public Works/Maintenance Division			712,090											712,090
Transportation					961,724									961,724
Capital Projects Fund						29,204,985	6,290,639							35,495,624
Utilities Admin/Water/Sewer/Sanitation								7,023,288						7,023,288
Stormwater												182,503		182,503
Debt Service									398,326	249,105			1,946,595	2,594,026
TOTAL EXPENDITURES	11,037,714	711,136	712,090	75,000	961,724	29,204,985	6,290,639	7,023,288	398,326	249,105	-	182,503	1,946,595	58,793,104
Stormwater Improvement Trust						2,820,146					389,500			3,209,646
TOTAL CAPITAL IMPROVEMENTS	-	-	-	-	-	-	-	-	-	-	389,500	-	-	3,209,646
TOTAL EXP & CAP IMPROVEMENTS	11,037,714	711,136	712,090	75,000	961,724	32,025,131	6,290,639	7,023,288	398,326	249,105	389,500	182,503	1,946,595	62,002,750
Transfers Out	3,151,041	-	-	-	486,446	-	-	647,431	-	-	-	-	-	4,284,918
Fund Balances/Reserves/Net Assets	4,498,540	816,522	(0)	-	1,293,827	2,983,083	-	4,210,828	-	-	-	744,951	0	14,547,751
Total Appropriated Expenditures	\$ 18,687,295	\$ 1,527,658	\$ 712,090	\$ 75,000	\$ 2,741,997	\$ 35,008,214	\$ 6,290,639	\$ 11,881,547	\$ 398,326	\$ 249,105	\$ 389,500	\$ 927,454	\$ 1,946,595	\$ 80,835,419

THE TENTATIVE, ADOPTED AND / OR FINAL BUDGETS ARE ON FILE IN THE OFFICE OF THE ABOVE MENTIONED TAXING AUTHORITY AS A PUBLIC RECORD



FUND STRUCTURE

- **Governmental Funds Group – General Fund**

 - General Fund

 - Building Fund

 - Street Maintenance Fund

- **Non-Major Governmental Funds Group – Special Revenue Funds**

 - Transportation Fund

 - The Coronavirus State & Local Fiscal Recovery Fund (SLFRF)
American Recovery Plan Act (ARPA)

 - Grant Administration Fund

- **Governmental Funds Group – Debt Service Fund**

 - Debt Service Fund – Series 2010 and 2010 Refunding Note

 - Debt Service Fund – Series 2020 Roadway Improvements Note

 - Debt Service Fund – Series 2022 Refunding Note

 - Debt Service Fund – Series 2023 Refunding Note

- **Governmental Funds Group – Capital Projects Fund**

 - Roadway Improvements Capital Projects Fund

 - Capital Projects Fund

 - Capital Projects Fund-GOB

 - Capital Projects Fund-Parks

- **Proprietary Funds Group – Enterprise Funds**

 - Enterprise Fund – Water, Sewer, Sanitation Fund

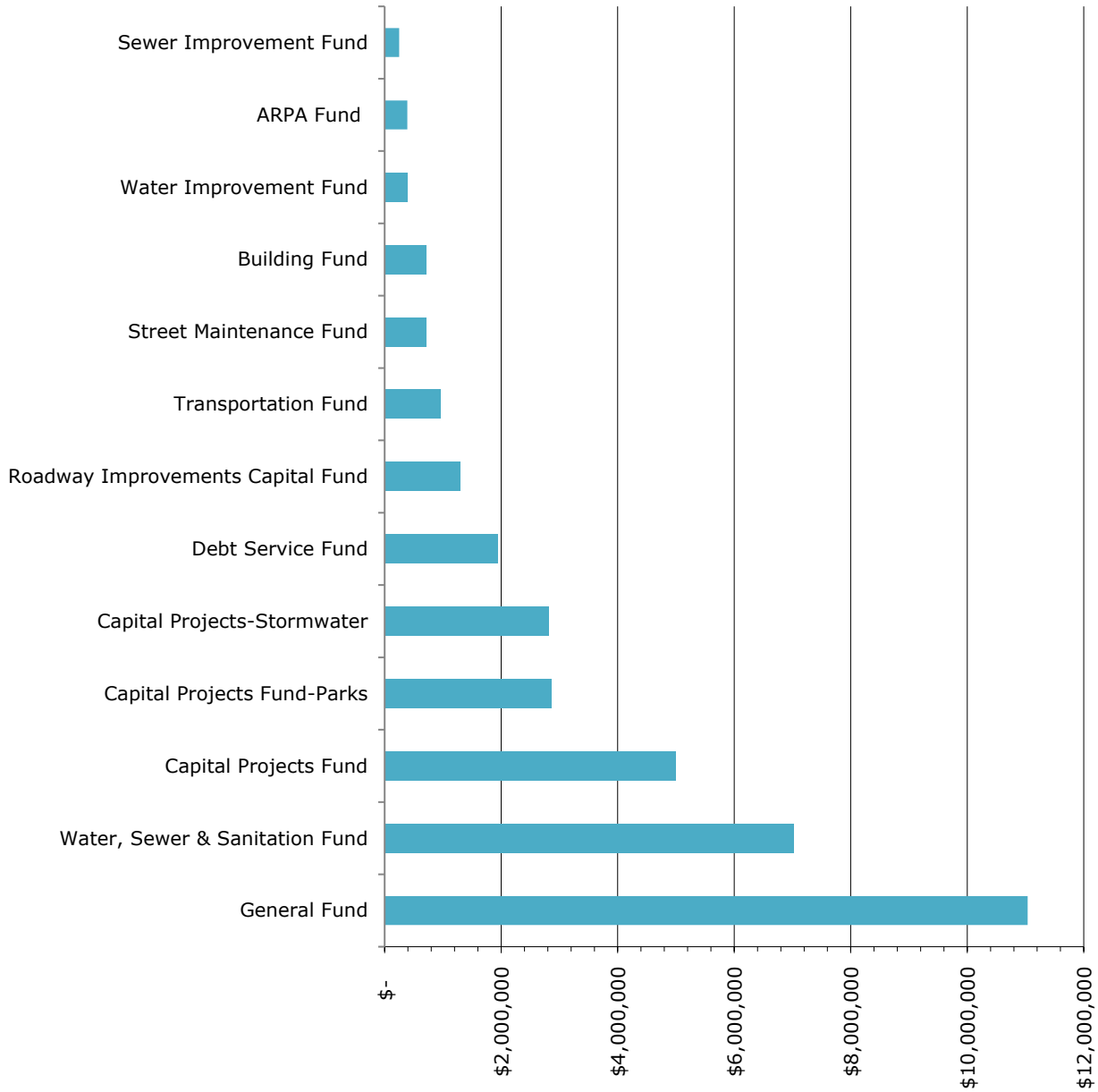
 - Water, Sewer & Sanitation Improvements Trust Fund

 - Enterprise Fund – Stormwater Fund



NORTH BAY VILLAGE

Summary of all Expenditures and Revenues (Balanced Budget) Fiscal Year 2024





FINANCIAL SUMMARY

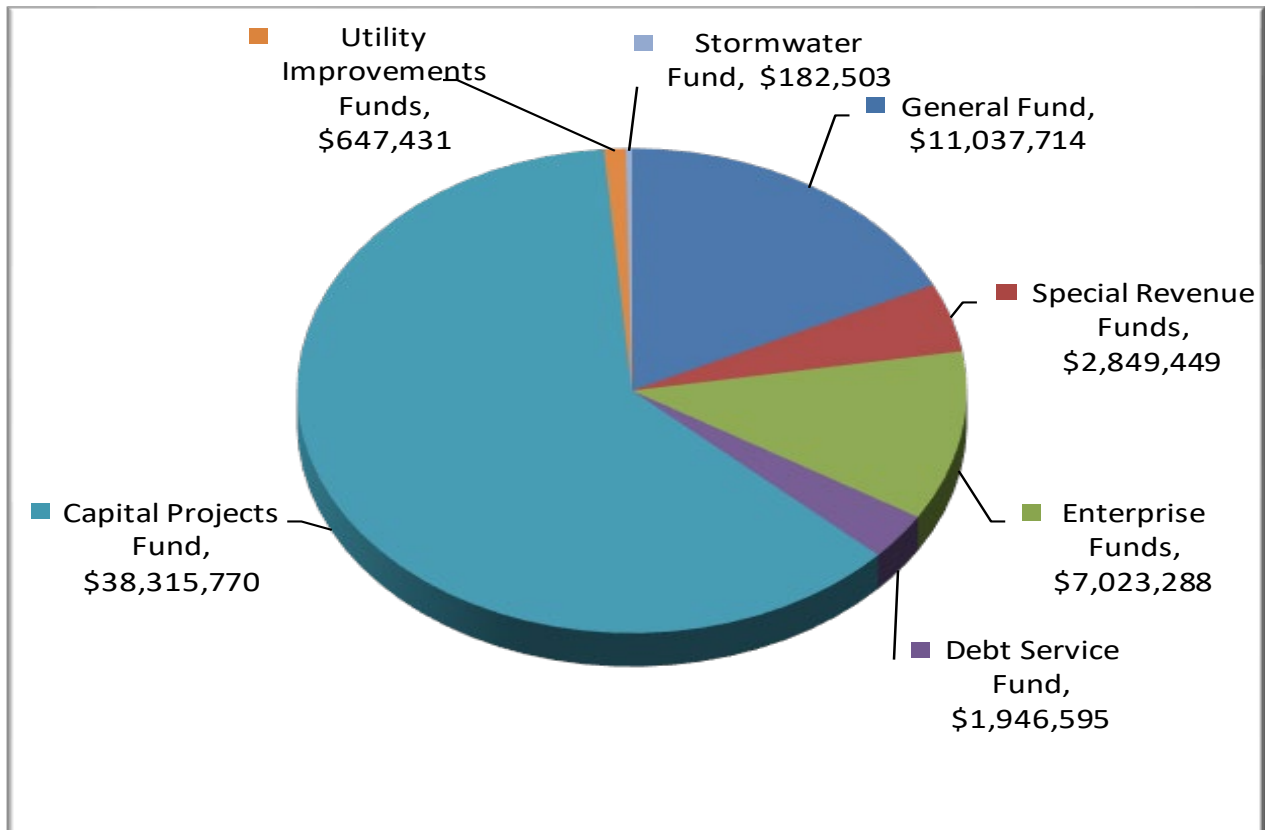
Budget Format

This Budget is prepared to meet the conformity of the Government Finance Officers Association’s (GFOA) recommended budget format for municipal governments. This format provides that the budget be a policy document, financial plan, operations guide, and communications device. The budget, as presented, answers all four criteria while at the same time continuing to ensure that the goals established in the budget process are translated into results with resource allocation.

Summary of all funds

The Adopted Fiscal Year 2024 budget for North Bay Village totals \$62,002,750 including revenues, and expenditures.

- General Fund totals \$11,037,714
- Special Revenue Funds \$2,849,449
- Debt Service Funds \$1,946,595
- Capital Projects Funds Infrastructure \$38,315,770
- Enterprise Fund-Water Sewer & Sanitation Utility \$7,023,288
- Utility Improvements Trust Fund \$647,431
- Stormwater Fund \$182,503





FUND BALANCE

General Fund	FY 2023	FY 2024
Beginning Fund Balance	\$ 3,984,269	\$ 7,377,290
Total Revenues	13,832,355	11,304,282
Transfer to Capital Projects - GOB	-	(2,878,750)
Total Expenditures	(9,808,198)	(11,031,991)
Transfer to Street Maintenance Fund	(500,653)	(94,643)
Transfer to After School & Summer Fund	-	-
Transfer to Transportation Fund	(130,483)	(162,648)
Transfer to Building Fund	-	-
Transfer to Capital Projects Fund	-	(15,000)
Ending Balance for General Fund	7,377,290	4,498,540
Building Fee Fund	FY 2023	FY 2024
Beginning Fund Balance	926,266	894,898
Total Revenues	1,020,513	579,759
Transfer from Education Fees	3,000	3,000
Transfer from Technology Surcharge	35,000	50,000
Transfer from Document Preservation	-	-
Transfer from General Fund	-	-
Total Expenditures	(1,089,881)	(711,136)
Ending Balance for Building Fee Fund	894,898	816,522
Street Maintenance Fund	FY 2023	FY 2024
Beginning Fund Balance	190,699	398,095.60
Total Revenues	374,993	219,352
Transfer from General Fund	500,653	94,643
Transfer from Utility Fund	-	-
Transfer from Stormwater Fund	-	-
Total Expenditures	(668,249)	(712,090)
Ending Balance for Street Maintenance Fund	398,096	-
After School & Summer Fund	FY 2023	FY 2024
Beginning Fund Balance	19,409	-
Total Revenues	164,782	-
Transfer from General Fund	-	-
Total Operating Expenditures	(184,191)	-
Ending Balance for After School & Summer Fund	-	-
Transportation Fund	FY 2023	FY 2024
Beginning Fund Balance	1,434,874	1,690,218
Total Revenues	667,945	889,131
Transfer from General Fund	130,483	162,648
Transfer to Capital Improvements Project Fund	-	(377,710)
Transfer to Debt Roadway Improvement Fund	(111,056)	(108,736)
Total Expenditures	(432,028)	(961,724)
Ending Balance for Transportation Fund	1,690,218	1,293,827
American Recovery Plan Act (ARPA) Fund	FY 2023	FY 2024
Beginning Fund Balance	2,017,689	389,500
Total Revenues	2,017,689	-
Transfer to Sewer Improvements Trust Fund	-	-
Total Expenditures	(3,645,878)	(389,500)
Ending Balance for (ARPA) Fund	389,500	-
Sub-Total Ending Fund Balance	\$ 10,750,002	\$ 6,608,889



FUND BALANCE

Grant Administration Fund	FY 2023	FY 2024
Beginning Fund Balance	\$ -	\$ -
Total Revenues	93,293.00	75,000
Total Expenditures	(93,293.00)	(75,000)
Ending Balance for Grant Administration Fund	-	-
Debt Funds		
	FY 2023	FY 2024
Beginning Fund Balance	149,746	149,746
Total Revenues	1,144,734	1,688,113
Transfer from CITT Transportation Fund	111,056	108,736
Total Expenditures	(1,255,789)	(1,946,595)
Ending Balance for Debt Service Fund	149,746	-
Water/Sewer/Sanitation Fund		
	FY 2023	FY 2024
Beginning Fund Balance	3,833,921	3,785,162
Total Revenues	7,432,517	8,096,384
Total Expenditures	(6,696,255)	(6,959,696)
Total Capital	(138,000)	(68,000)
Transfer to Water Improvement Trust Fund	(398,326)	(398,326)
Transfer to Sewer Improvement Trust Fund	(248,695)	(249,105)
Ending Balance for Water/Sewer/Sanitation Fund	3,785,162	4,206,419
Water Improvements Fund		
	FY 2023	FY 2024
Beginning Fund Balance	-	-
Transfer from Water Operations	398,326	398,326
Total Expenditures	(398,326)	(398,326)
Ending Balance for Water Improvements Trust Fund	-	-
Sewer Improvement Fund		
	FY 2023	FY 2024
Beginning Fund Balance	-	-
Total Revenues	6,478,729	-
Transfer from Sewer Operations	248,695	249,105
Total Expenditures	(249,145)	(249,105)
Total Capital Improvements	(6,478,279)	-
Ending Balance for Sewer Trust Fund	-	-
Stormwater Fund		
	FY 2023	FY 2024
Beginning Fund Balance	266,477	465,802
Total Revenues	666,044	461,652
Transfer to Stormwater Capital Fund	-	-
Total Expenditures	(466,720)	(182,525)
Ending Balance for Stormwater Fund	465,802	744,929
Sub-Total Ending Fund Balance	\$ 4,400,710	\$ 4,951,348



FUND BALANCE

Roadway Improvements Capital Fund	FY 2023	FY 2024
Beginning Fund Balance	\$ 1,463,682	\$ 1,282,119
Total Revenues	10,138	10,000
Transfer from General Fund	-	-
Transfer from CITT Transportation Fund	23,615	-
Total Operating Expenditures	(215,316)	(1,292,119)
Ending Balance for Roadway Improvements Capital Fund	1,282,119	-
Capital Projects Fund	FY 2023	FY 2024
Beginning Unassigned Fund Balance	980,296	-
Restricted Fund Balance from Community Contribution fee from 7918 West Drive/Vogel Park	-	284,800
Total Revenues	1,246,758	4,321,010
Transfer from General Fund	-	15,000
Transfer from CITT Transportation Fund	39,182	377,710
Transfer from Park Improvements Fund	0	0
Total Operating Expenditures	(1,981,436)	(4,998,520)
Ending Balance for Capital Projects Fund	284,800	-
Capital Projects Fund-GOB	FY 2023	FY 2024
Beginning Fund Balance	(34,917)	6,977,083
Total Revenues	7,500,000	7,560,000
Transfer from General Fund -Restricted Balance	-	2,878,750
Sunbeam CCF Fees	-	8,121,250
Shuckers Impact Fees	-	974,000
Transfer from CITT Transportation Fund	-	-
Total Operating Expenditures	(488,000)	(26,336,000)
Ending Balance for Capital Projects Fund-GOB	6,977,083	175,083
Capital Projects Fund-Parks	FY 2023	FY 2024
Beginning Fund Balance	3,456,020	2,837,985
Total Revenues	31,433	31,000
Transfer from General Fund	-	-
Transfer from CITT Transportation Fund	-	-
Total Operating Expenditures	(649,468)	(2,868,985)
Ending Balance for Capital Projects Fund-Parks	2,837,985	-
Capital Projects Fund-Stormwater GOB Fund	FY 2023	FY 2024
Beginning Fund Balance	-	-
Total Revenues	-	5,628,146
Transfer from Stormwater Operating Fund	-	-
Total Expenditures	-	(5,628,146)
Ending Balance for Debt Service Fund	-	-
Sub-Total Ending Fund Balance	11,381,987	175,083
Total Ending Fund Balance	\$ 26,532,699	\$ 11,739,751

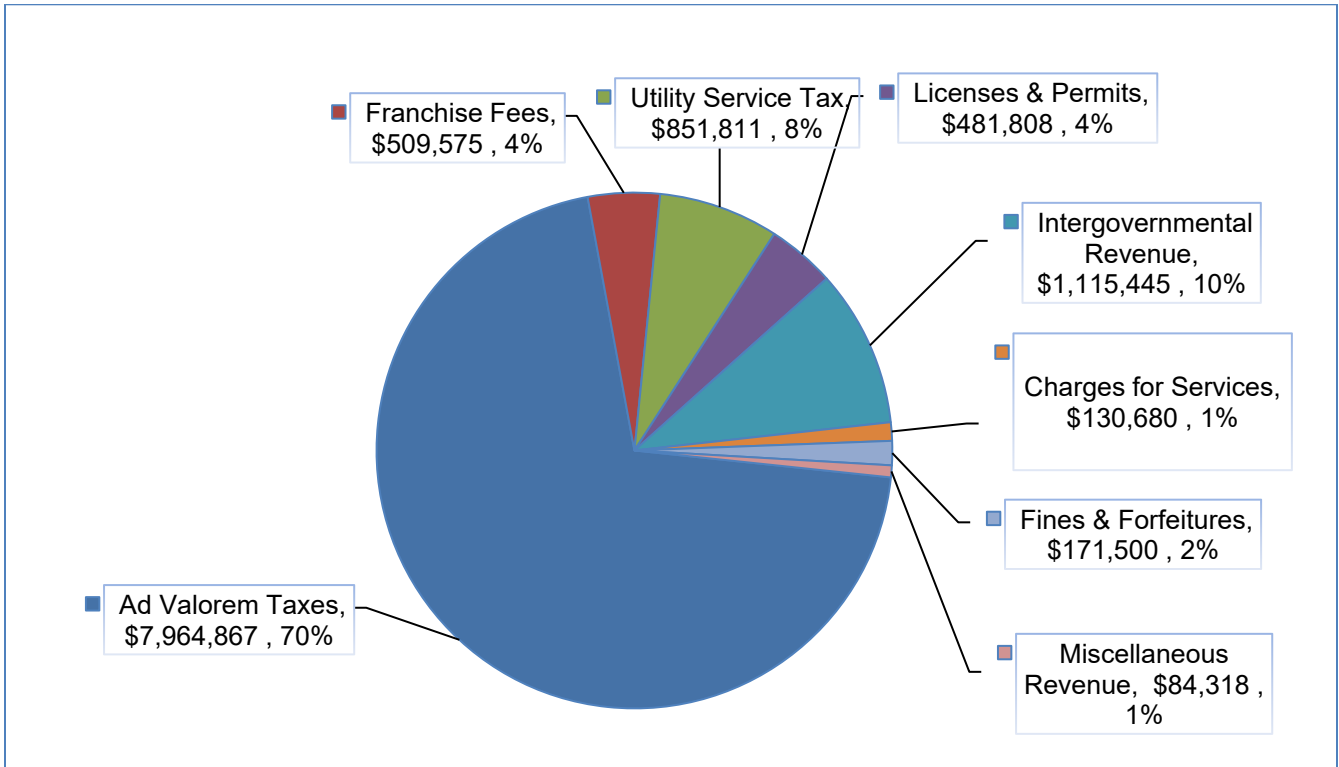


SUMMARY OF GENERAL FUND

General Fund Revenues

The General Fund is used to account for resources and expenditures that are available for the general operation of the Village government.

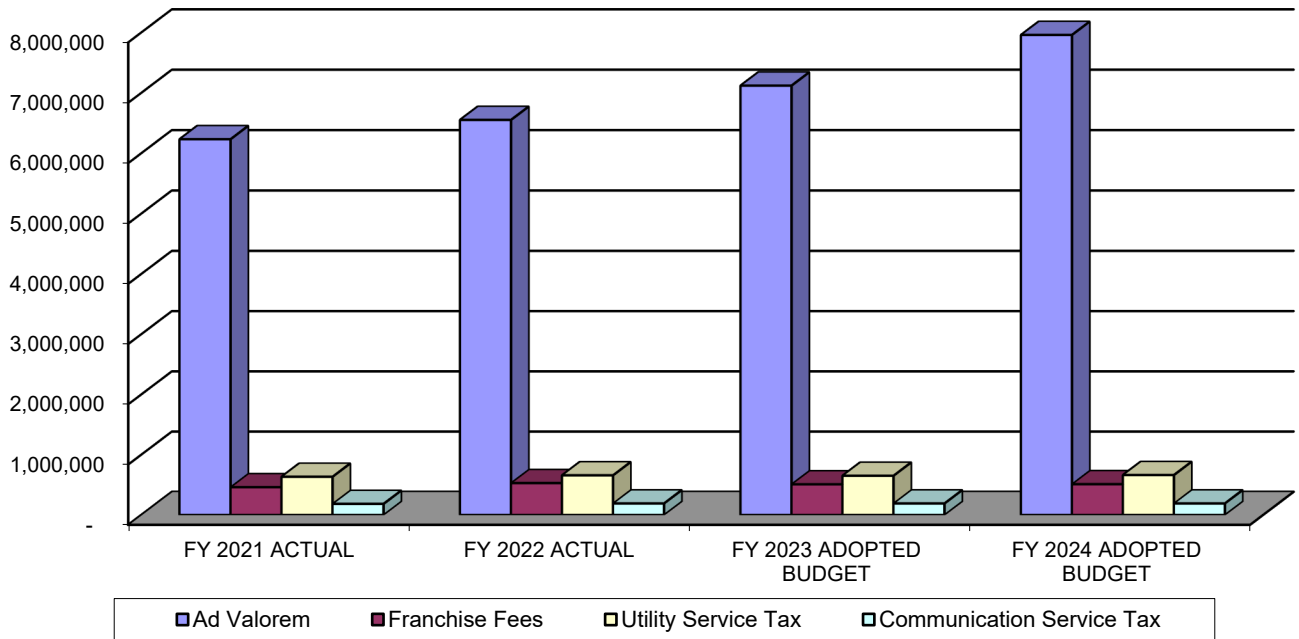
The revenues available for allocation in the Fiscal Year 2024 General Fund Budget total \$11,310,005 and represent an increase of \$1,117,939 from last year's budget, mainly due to an increase in the property values.





Locally Levied Taxes

This category includes Ad Valorem Taxes, Franchise Fees, Utility Taxes, and the Communications Service Tax. The total revenue amount anticipated from this category is estimated at \$9,326,253. This amount includes \$7,964,867 from Ad Valorem Taxes based on operating millage rate of 5.7062. The debt millage rate is 1.2094. The operating millage rate decreased by -0.0097 mills, and the debt millage increased by 0.3795 mills compared to last fiscal year. Ad Valorem Taxes increased \$845,454 from last year, due to an increase in the property values.



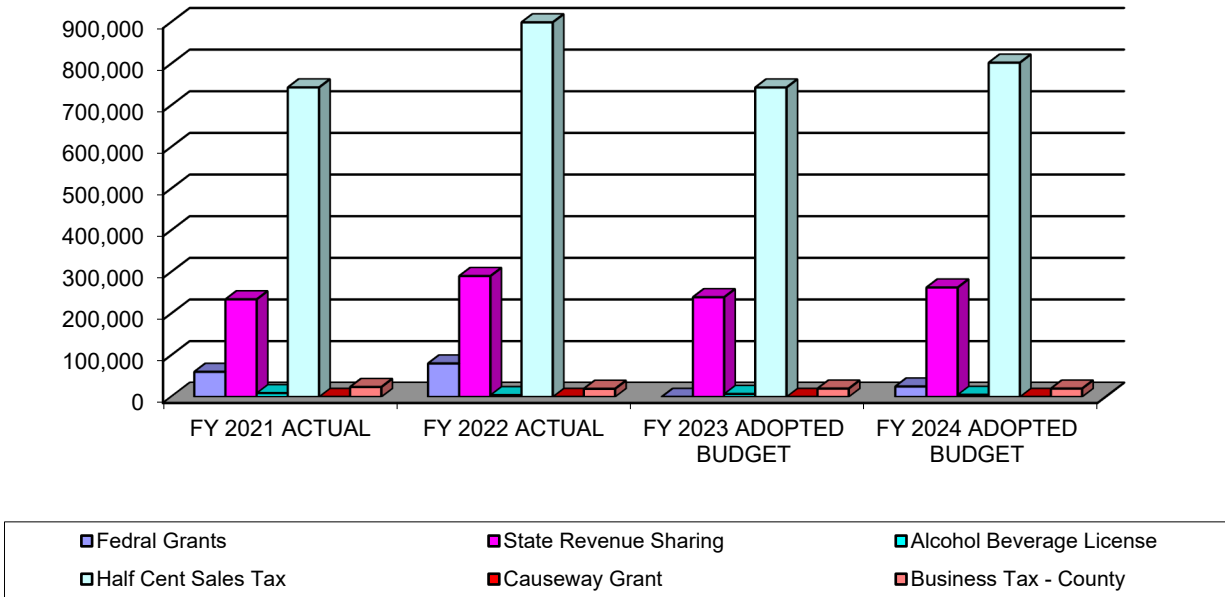
Licenses and Permits

This revenue category represents revenues from Village and County Local Business Tax. Total revenue anticipated to be collected in this category is \$481,808. This amount includes \$85,000 from Business Tax Receipts (BTR's), \$223,408 from Bayshore Yacht & Tennis Club, Treasure Isle Care Center, 7918 West Drive parking fees, Harbor Island new parking program and other minor miscellaneous fees. Parking Fees increased by \$74,000 from last year, mainly due to the new parking fees collected for 7918 West Drive.



Intergovernmental Revenues

Total revenues in this category are projected to reach \$1,115,445 representing an increase of \$106,003 from last year’s budget, mainly due to an increase of local ½ cents sales tax and state revenue sharing.



Charges for Services

This category is composed of revenues relating to services provided by the Village, such as Record Research Fee, Passport Fees, and Advertising Fees. The total revenue anticipated to be collected in this category is \$130,680 representing an increase of \$8,000 from last year’s budget, due to the implementation of the new fees for Youth Service Sports Program.

Fines and Forfeitures

Revenues projected to be available for allocation from this category total \$171,500. This represents an increase of \$55,000 from last year’s budget, due to an increase in court and code enforcement fines.

Miscellaneous Revenue

Projected revenues are anticipated to reach \$84,318 and are derived from interest earnings on the Village’s general fund balance and other miscellaneous revenues that the Village does not account for in other revenue line items. This category reflects an increase of \$7,355 from last year’s budget, mainly due to higher interest earnings.

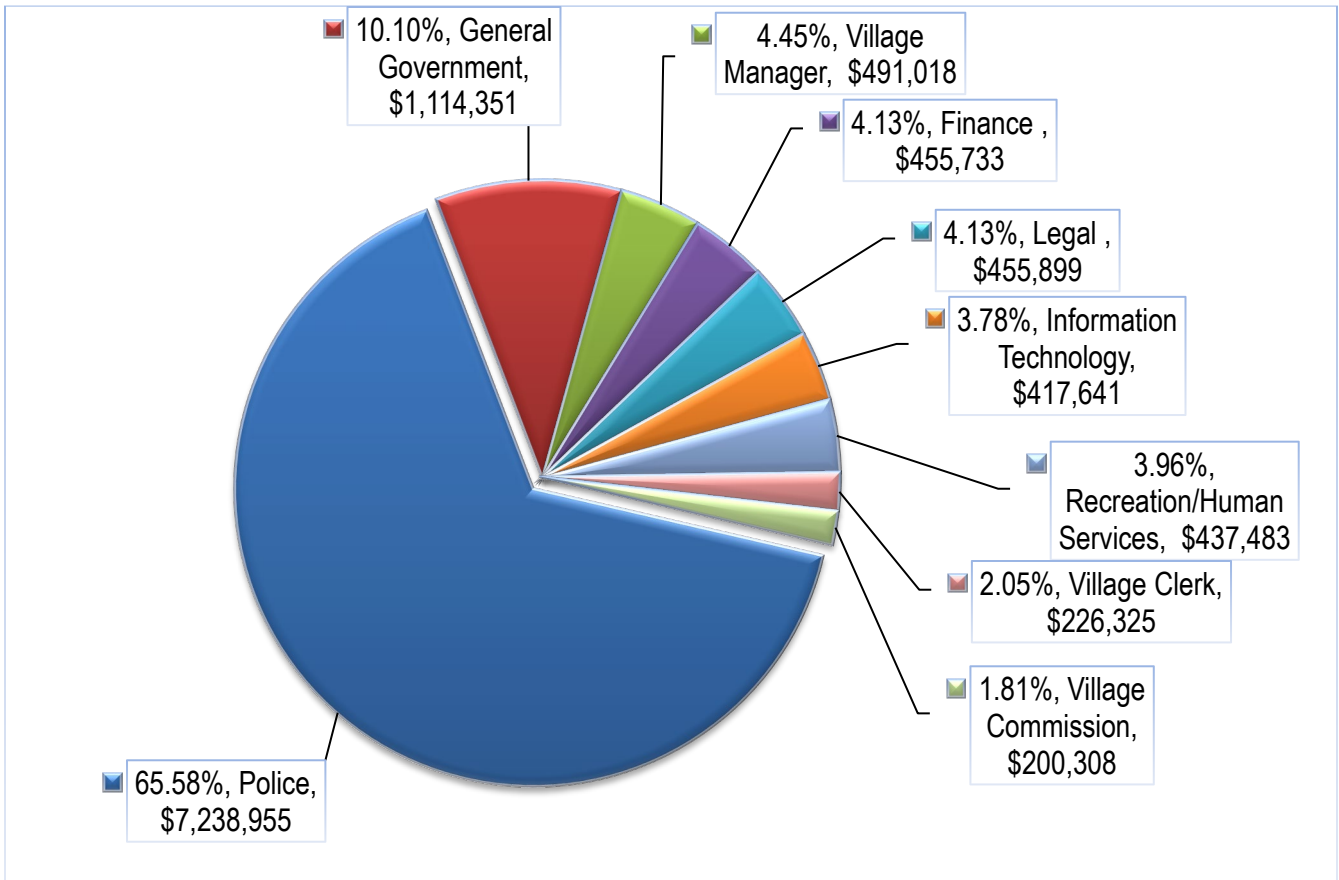
Grants and Other Sources

The Village was not awarded a Children’s Trust Grant for After School and Summer Camp.



General Fund Expenditures

The Fiscal Year 2024 General Fund expenditures total \$11,037,714 and are comprised of the following:



Personnel Services

Personnel Services expenditure reflects the salaries and benefits of full-time and part-time employees of the Village. Personnel Services account for \$8,193,433 or 74.2% of total General Fund Budget. This category reflects an increase of \$913,115 from last year's budget.

Operating Expenditures

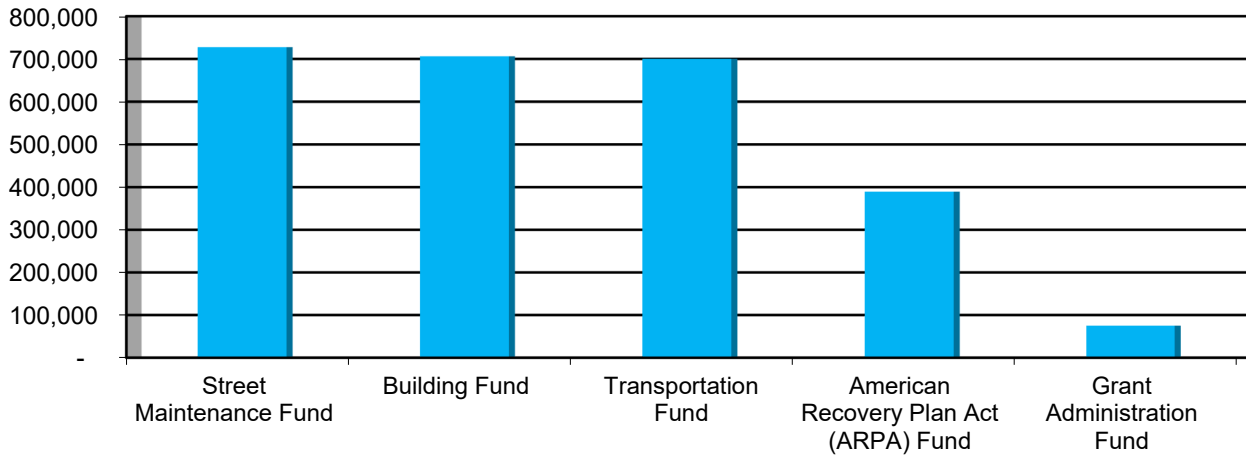
Operating Expenditures represent the general non-personnel services related costs of the Village and at \$2,589,306 represent 23.5% of the General Fund Budget. This category reflects an increase of \$517,662 from last year's budget.

Capital Outlay & Other Non-Operating Expenditures

With expenses of \$254,975 Capital Outlay & other non-operating expenditures represents 2.3% of the Budget. This category reflects a decrease of -\$12,935 from last year's budget.



SUMMARY OF SPECIAL REVENUE FUNDS



Building Fee Fund

This fund is used to account for restricted revenues and expenses associated with the Building Department. Fiscal Year 2024 expenditures include Contractual Services for the Building Department, Customer Service & Building Supervisor’s Salary, and other miscellaneous expenditures for office needs. The total revenue anticipated to be collected in this category for Fiscal Year 2024 is \$632,759 and represents an increase of \$70,000 from last year’s budget.

Street Maintenance Fund

This fund is used to account for restricted local option gas tax revenues and expenditures which are designated by State Statutes for road maintenance and other related expenses. Fiscal Year 2024 expenditures total \$712,090 and include repair, maintenance of roads, road drainage, street sweeping, signage, safety, re-striping Village’s streets and miscellaneous improvements. The total revenue anticipated to be collected in this category for Fiscal Year 2024 is \$219,352 and \$94,643 is the total transfer from General Fund. This category reflects a decrease of -\$209,017 from last year’s budget.

Transportation Fund

This fund is used to account for restricted revenues and expenditures associated with a county levied surtax and designated for public transit & transportation purposes. Fiscal Year 2024 budget includes Surtax revenues in an amount of \$532,781 and represents an increase of \$122,781 from last year’s budget. It also includes \$350,000 from FDOT grants for Charging Station, and Treasure Island ADA improvements.



After School & Summer Program Fund

This fund is used to account for restricted revenues and expenditures associated with the Children’s Trust Grant and serving Treasure Island Elementary School. Fiscal Year 2024 revenue & expenditures do not include the funding for the grant.

**The Coronavirus State and Local Fiscal Recovery Fund (SLFRF)
American Recovery Plan Act (ARPA) Fund**

This fund provides a unique opportunity for local governments to make strategic investments in long-lived assets, to enhance financial stability, and to cover temporary operating shortfalls until economic conditions and operations normalize. Village budget and finance staff play a critical role in ensuring that the budget for Fiscal Year 2024 in the amount of \$389,500 are prudently implemented within the parameters established by the Federal government.



CAPITAL PROJECTS FUNDS

The Capital Projects budget is \$6,290,639 for Fiscal Year 2024.

The GOB Capital Projects fund is established to account for restricted funds anticipated from ad valorem debt proceeds. This fund includes \$2,868,985 for community parks, and \$ 26,336,000 the design and construction of the Village Hall & Public Safety Complex (Including Fire Complex and Police Station).

The Capital Projects Fund is established to account for restricted funds anticipated from debt proceeds, community contribution fees, grants, and impact fees. Fiscal Year 2024 includes \$ 692,500 for the Marine Facility and \$ 15,000 for electrical system and lighting improvements at Vogel Park. \$ 714,000 to develop Island Walk Plaza on FDOT Easement located at the east end of the causeway. \$ 3,000,000 for Islandwalk connector-construction. The budget also includes \$ 577,020 for Kennedy causeway lane re-purposing.

The Roadway Capital Improvement Fund is established for restricted funds anticipated from CITT and debt proceeds for roadway improvements. The budget for Fiscal Year 2024 appropriates fund balance in the amount of \$1,292,119 for Treasure Island Roadway Improvement design.

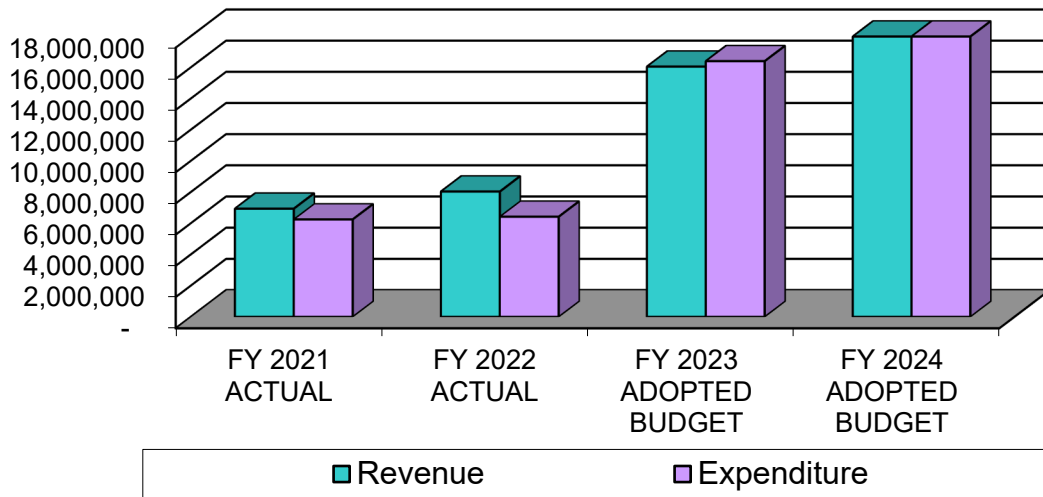


ENTERPRISE FUNDS

Utility Funds - Water, Sewer and Sanitation Fund

This fund is used to account for the revenues and expenditures associated with the provision of water, sewer and sanitation services to the residents of the Village. The revenues available for allocation in the Fiscal Year 2024 Budget are \$8,099,384 and represent an increase of \$266,447 from last year's budget.

**WATER, SEWER AND SANITATION FUND
COMPARISON OF CURRENT FINANCIAL
RESOURCES AND CURRENT EXPENDITURES
FISCAL YEARS 2021-2024**



Stormwater Fund

This fund is used to account for the revenues and expenditures associated with the provision of Stormwater services to the residents of the Village. The revenues available consist of \$461,652 for allocation in the Fiscal Year 2024 budget. The Stormwater system needs significant capital improvements in the near future and a rate increase included in the budget is necessary to support those improvements. The Stormwater Master Plan (SWMP) that was approved by the Village Commission identifies approximately \$60 million of vital improvements to prevent flooding and improve roadways to keep our Village high and dry over the next several decades. These improvements will help us combat climate change and sea level rise, which are the main factors causing increased flooding on Village roads. A bond issue of this size must be approved by our Village's taxpayers through a Bond Referendum. The Village Commission approved a bond referendum question, and it was included and passed by the voters on the North Bay Village election ballot in November of 2022. The Village is now in the process of issuing an RFP for a \$10,000,000 Stormwater General Obligation Series 2023 Line of Credit.



BUDGET SUMMARY-UTILITIES FUND & STORMWATER EXPENDITURES

UTILITY FUNDS WATER, SEWER, SANITATION

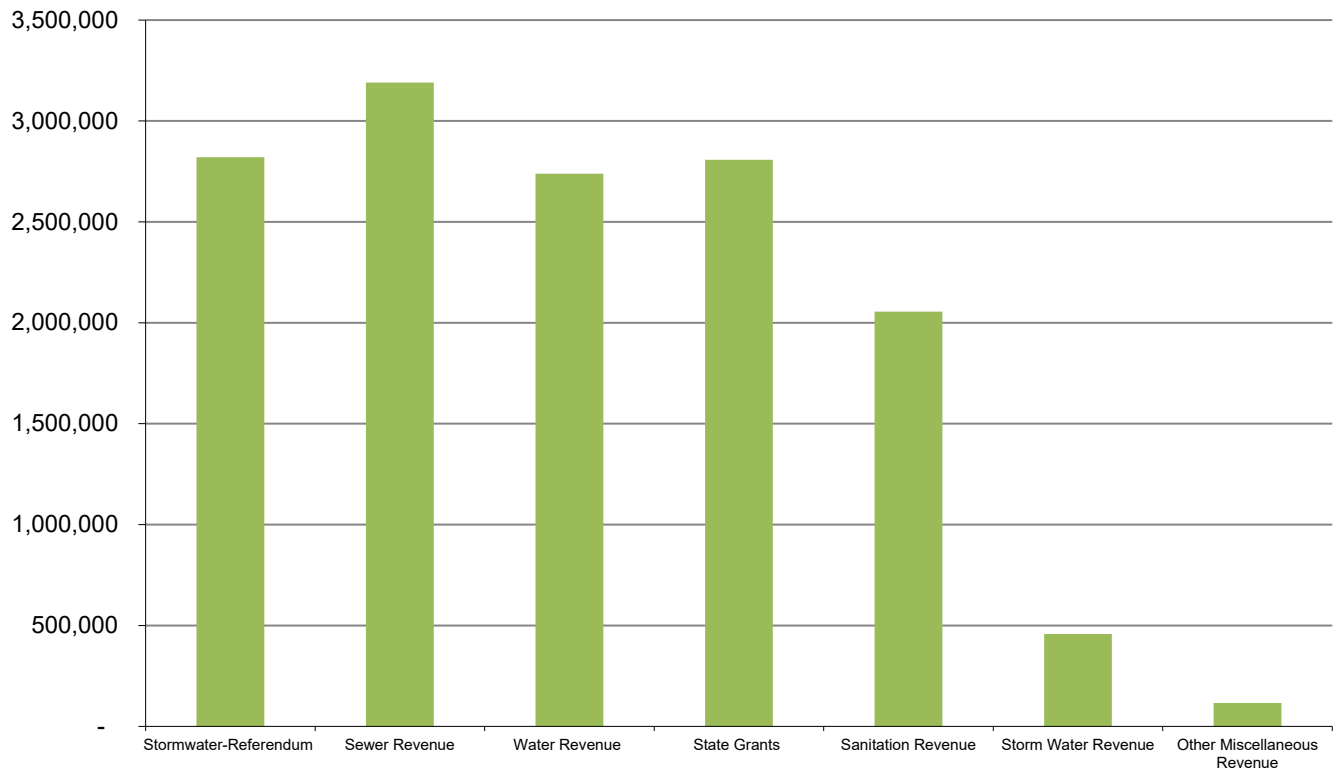
ACTUAL FY 2021	ACTUAL FY 2022	ADOPTED BUDGET FY 2023	UTILITY FUND	ADOPTED BUDGET FY 2024	% OF TOTAL ADOPTED BUDGET	INCREASE/ (DECREASE)
\$ 2,046,911	\$ 2,383,894	\$ 3,242,393	Utilities Administration	\$ 3,417,286	45%	\$ 174,892
1,360,782	1,261,061	913,234	Water	875,421	11%	(37,813)
1,440,618	1,431,372	1,396,676	Sewer	1,379,945	18%	(16,731)
1,186,817	1,126,228	1,356,409	Sanitation	1,350,635	18%	(5,774)
338,847	249,055	249,145	Transfer to Sewer Improvement Fund	249,105	3%	(40)
531,456	368,733	398,326	Transfer to Water Improvement Fund	398,326	5%	-
\$ 6,905,431	\$ 6,820,343	\$ 7,556,184	TOTAL	\$ 7,670,719	100%	114,534

STORMWATER FUND

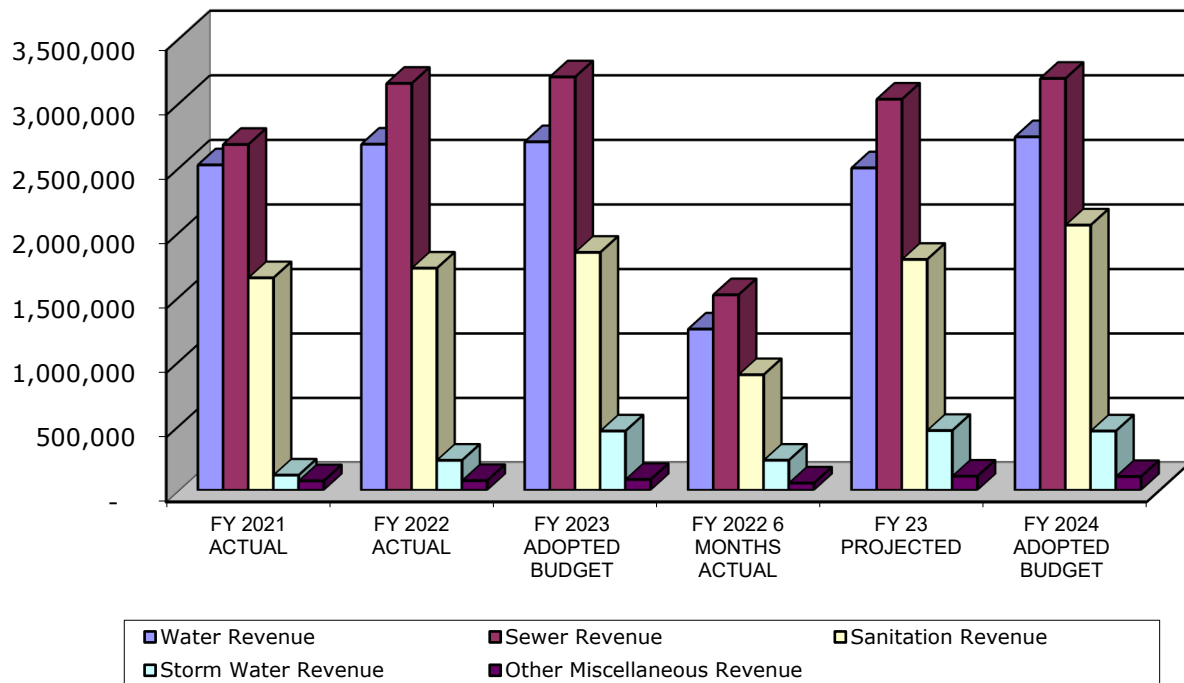
ACTUAL FY 2021	ACTUAL FY 2022	ADOPTED BUDGET FY 2023	STORMWATER FUND	ADOPTED BUDGET FY 2024	% OF TOTAL ADOPTED BUDGET	INCREASE/ (DECREASE)
\$563,907	\$593,018	\$577,471	Stormwater	\$182,503	100%	-\$394,969
-	-	-	Transfer to Street Maintenance	-	0%	0%
\$563,907	\$593,018	\$577,471	TOTAL	\$182,503	100%	-\$394,969



ENTERPRISE FUNDS-REVENUE SUMMARY FY 2024



ENTERPRISE FUNDS REVENUE-SUMMARY FY 2021-2024





DEBT SERVICE FUNDS

North Bay Village Debt Service Funds are used to account for the accumulation of resources, payments of general obligation bond principal, Village's Series 2010 debt interest, Series 2010 Refunding Note Project Fund principal and Series 2022 principal and interest. Ad Valorem taxes in the amount of \$1,688,113 will be levied to fund this year's annual debt service requirement. The Village has several important debt-related priorities to consider.

Additionally, in July 2022 the balance of the General Obligation Bonds was issued in the amount of \$3,525,000 approved in 2008. This debt would pay for the initial improvements to the Treasure Island Elementary School (TIES), Islandwalk, Civic Park and other Park Projects as needed. The additional voted debt service millage rate for this project is estimated at 0.2293 mills.

The Village issued \$1,500,000 of non-GO debt for roadway improvements. This debt is paid for with CITT funds and will have no impact on the budget as it has been factored in at this time. Annual transfer of \$108,736 from CITT fund to debt fund to pay for the loan principal and interest.

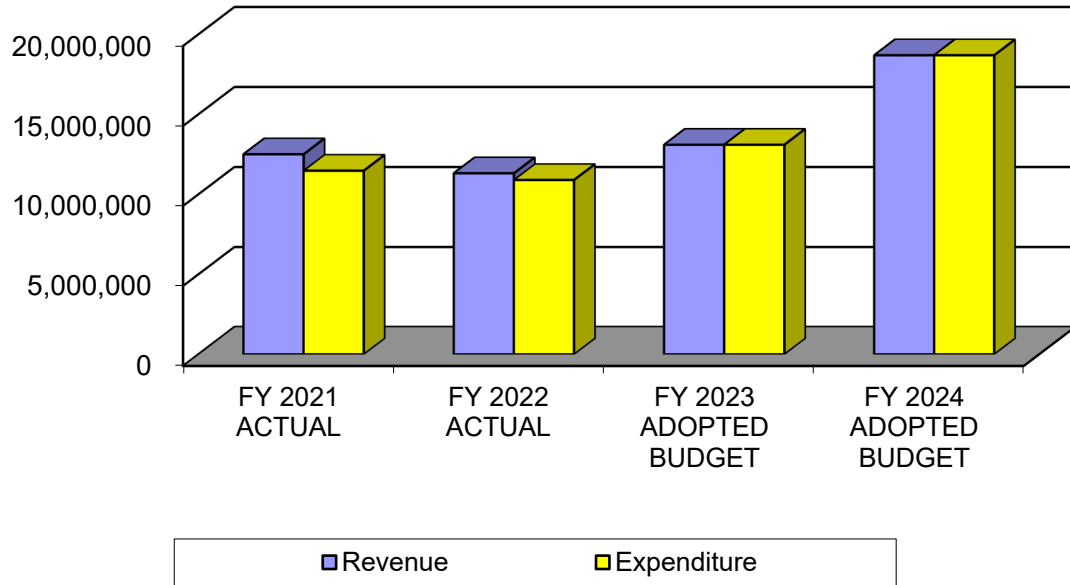
Other debt has been issued for water and sewer system improvements in the amount of \$10.2 million. That debt is being repaid from revenues generated from those systems. There is no impact to the General Fund.

The Stormwater system needs significant capital improvements in the near future and a rate increase is necessary to pay for the Stormwater master plan and design of North Bay Island pump station, in addition an additional rate increase will also be necessary to support debt that will need to be issued to pay for those improvements. We will need to undertake a rate study. A bond issue of this size must be approved by our Village's taxpayers through a Bond Referendum. The Village Commission approved a bond referendum question, and it was included and passed by the voters on the North Bay Village election ballot in November of 2022. The Village is now in the process of issuing an RFP for a \$10,000,000 Stormwater General Obligation Series 2023 Line of Credit.



GENERAL FUND

COMPARISON OF CURRENT REVENUES AND EXPENDITURES





GENERAL FUND REVENUES & EXPENDITURES

ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
Ad Valorem Taxes	\$ 6,232,033	\$ 6,552,054	\$ 7,119,413	\$ 6,451,668	\$ 7,151,668	\$ 7,964,867
Franchise Fees	459,674	528,447	507,632	174,330	515,567	509,575
Utility Service Tax	815,625	847,049	840,026	359,854	839,649	851,811
Licenses & Permits	316,701	347,012	399,408	222,856	3,320,365	481,808
Intergovernmental Revenue	1,104,902	1,353,731	1,009,442	500,563	1,101,592	1,115,445
General Service	180,732	296,294	122,680	81,646	117,291	130,680
Fines & Forfeitures	217,591	154,202	116,500	186,566	404,383	171,500
Miscellaneous Revenue	823,055	995,578	76,964	55,087	381,838	84,318
Total Operating Revenues	10,150,313	11,074,368	10,192,065	8,032,570	13,832,355	11,310,005
Other Non-Operating Revenues						
Unassigned Fund Balance	1,594,078	1,522,647	1,030,679	1,522,647	1,522,647	5,220,742
Fund Balance required 20%	1,653,572	1,725,003	1,870,393	1,870,393	2,461,622	2,156,548
Interfund Transfer	2,350,000	236,306	-	-	-	-
Appropriation of Fund Balance	-	352,580	-	-	-	-
Total Non-Operating Revenues	5,597,650	3,836,536	2,901,072	3,393,040	3,984,269	7,377,290
TOTAL GENERAL FUND REVENUE	\$ 15,747,963	\$ 14,910,904	\$ 13,093,137	\$ 11,425,610	\$ 17,816,624	\$ 18,687,295
Operating Expenditures						
Village Commission	\$ 58,006	\$ 116,010	\$ 58,497	\$ 27,168	\$ 131,844	\$ 200,308
Village Manager	233,001	336,896	479,949	202,120	380,565	491,018
Village Clerk	197,443	236,504	188,493	73,973	125,394	226,325
Legal Services Department	321,834	382,654	368,765	88,471	350,933	455,899
Finance	157,816	255,890	424,604	168,711	376,770	455,733
Information Technology Services Dept	-	-	-	-	-	397,541
General Government	1,650,560	1,983,719	1,061,407	464,668	1,047,686	916,836
Police	5,677,216	6,477,087	6,357,143	3,263,639	6,724,705	7,201,595
Recreation & Human Services Department	293,195.1	294,830.3	413,104.7	166,987.9	386,604.3	437,483.4
Total Operating Expenditures	8,589,072	10,083,591	9,351,963	4,455,736	9,524,500	10,782,739
Total Debt Service for General Fund	2,348,956	391,628	196,394	33,197	196,394	197,515
Total Capital Outlay for General Fund	-	-	71,516	34,762	87,303	57,460
Transfer to Building Fund	-	-	-	-	-	-
Transfers to After School & Summer Fund	6,671	16,291	16,291	8,146	-	-
Transfers to Street Maintenance	321,128	344,721	500,653	250,327	500,653	94,643
Transfers to Transportation Fund	55,248	55,248	55,248	27,624	130,483	162,648
Transfer to Capital Projects Fund - GOB	151,041	-	-	-	-	2,878,750
Transfer to Capital Projects Fund	-	-	-	-	-	15,000
Total Operating & Transfers	9,123,160	10,499,851	9,995,671	4,776,594	10,242,940	13,991,240
Fund Balances/Reserves/Net Assets	4,275,847	4,019,425	2,901,072	6,615,819	7,377,290	4,498,540
Total Non- Operating Expense	7,158,890	\$ 4,827,313	\$ 3,741,174	\$ 6,969,874	\$ 8,292,123	\$ 7,904,555
TOTAL GENERAL FUND EXPENDITURES	\$ 15,747,963	\$ 14,910,904	\$ 13,093,137	\$ 11,425,610	\$ 17,816,624	\$ 18,687,295

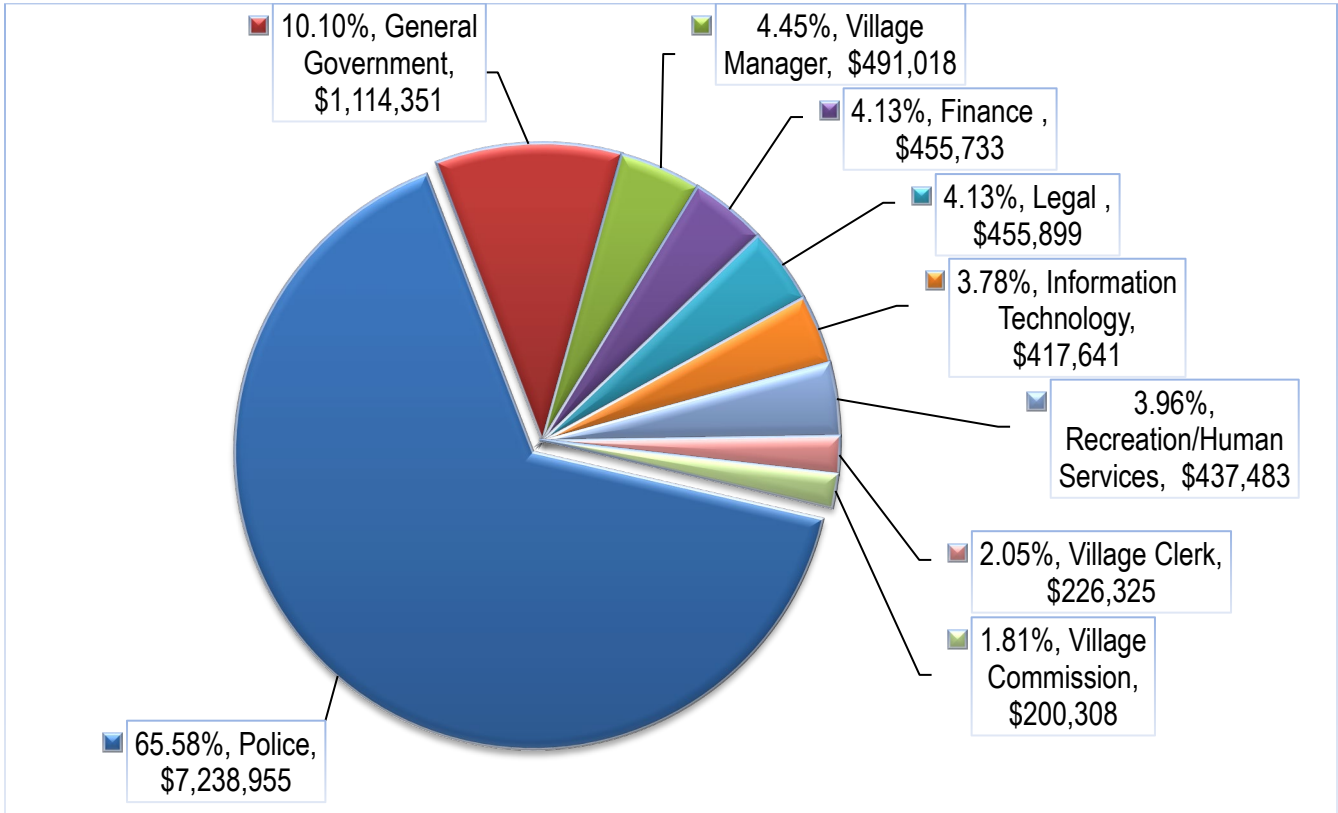


GENERAL FUND REVENUES-DETAIL

ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
Ad Valorem Taxes	\$ 6,232,033	\$ 6,552,054	\$ 7,119,413	\$ 6,451,668	\$ 7,151,668	\$ 7,964,867
Franchise - Sanitation	555	342	500	125	374	500
Utility Tax -Electric	620,957	644,657	638,026	278,797	639,112	649,811
Utility Tax - Gas	11,876	17,247	12,000	6,060	14,543	12,000
Communication Service Tax	182,792	185,145	190,000	74,998	185,994	190,000
Franchise Fee - Electric	428,730	501,869	476,632	161,833	485,500	478,575
Franchise Fee - Gas	11,889	7,737	12,000	4,664	11,193	12,000
Franchise - US Postal Service	18,499	18,499	18,500	7,708	18,500	18,500
Sub - Total	7,507,332	7,927,550	8,467,071	6,985,852	8,506,885	9,326,253
Licenses & Permits						
Contribution Fees	679	-	-	-	2,893,750	-
Local Business Tax	99,131	79,481	85,000	52,009	72,009	85,000
Registration Fee	1,100	1,025	1,000	525	850	1,000
Parking Fees -Sakura lot/Senior Center	205,890	222,985	223,408	142,096	221,408	223,408
Foreclosure Registry	9,900	5,100	7,000	1,650	3,960	4,000
Miscellaneous Permits	-	-	1,000	-	-	1,000
Parking Fees-7918 West Drive	-	-	-	-	75,235	107,400
Parking Fees-Pay by Phone	-	38,421	82,000	26,577	53,153	60,000
Sub - Total	316,701	347,012	399,408	222,856	3,320,365	481,808
Intergovernmental Revenues						
County Grants	60,290	80,266	-	2,988	2,988	25,000
Other Grants	34,103	60,000	-	-	-	-
State Revenue Sharing	234,382	290,254	239,398	124,275	268,923	262,802
Alcoholic Beverage License	9,082	4,237	7,000	175	5,350	5,000
Local 1/2 Cent Sales Tax	743,227	899,478	743,044	370,204	808,490	802,643
Business Tax - County	23,819	19,496	20,000	2,921	15,841	20,000
Sub - Total	1,104,902	1,353,731	1,009,442	500,563	1,101,592	1,115,445
Charges For Services						
Administrative Fee for Off-Duty Detail	2,960	7,783	8,000	5,290	10,580	8,000
Record Research and Review	56,398	72,300	50,000	16,967	33,934	35,000
Passport Fee	22,478	13,120	15,000	2,549	7,598	8,000
Special Off-Duty Detail Income	51,996	148,402	-	-	-	-
Short Term Vacation Rental	42,200	50,000	45,000	54,500	60,500	50,000
Burglar Alarm Revenues	-	10	-	-	-	-
Advertising / Bus Stop	4,680	4,680	4,680	2,340	4,680	4,680
Youth Summer Program-Police	-	-	-	-	-	25,000
Sub - Total	180,732	296,294	122,680	81,646	117,291	130,680
Fines & Forfeitures						
Court Fines	44,907	81,512	45,000	30,949	82,847	80,000
Police Education	700	1,422	1,500	424	1,019	1,500
Traffic Safety System	75	179	-	100,375	220,883	-
Code Enforcement Fines	171,909	71,090	70,000	54,818	99,635	90,000
Sub - Total	217,591	154,202	116,500	186,566	404,383	171,500
Miscellaneous Revenues						
Reimbursement-OCDETF	17,868	3,906	-	-	3,259	-
Community Contribution Fees	-	794,750	-	-	-	-
Interest Earnings	20,204	3,122	2,000	13,393	26,786	15,000
Contributions & Donations	181,351	14,120	-	6,733	57,933	-
Reimbursement-Insurance Claims	16,216	37,129	-	(258)	146,599	-
Reimbursement-School Crossing Guard	747	1,968	1,000	645	1,291	1,000
Reimbursement-Mileage (take home veh)	23,117	20,439	20,000	10,777	19,485	20,000
Other Financial Assistance-Federal Resource	524,479	35,271	-	-	79,591	-
Other Miscellaneous Revenue	37,274	71,623	49,964	14,597	37,193	40,318
Lobbyist Registration Fee	1,800	13,250	4,000	9,200	9,700	8,000
Sub - Total	823,055	995,578	76,964	55,087	381,838	84,318
Loan Debt Proceeds	2,350,000	-	-	-	-	-
Other Financing Sources-Lease Obligation	-	236,306	-	-	-	-
Sub - Total	2,350,000	236,306	-	-	-	-
TOTAL REVENUE	\$ 12,500,313	\$ 11,310,674	\$ 10,192,065	\$ 8,032,570	\$ 13,832,355	\$ 11,310,005



GENERAL FUND EXPENDITURES BY DEPARTMENT



GENERAL FUND EXPENDITURES BY DEPARTMENT

ACTUAL FY 2021	ACTUAL FY 2022	ADOPTED BUDGET FY 2023	GENERAL FUND EXPENDITURES	ADOPTED BUDGET FY 2024	% OF TOTAL ADOPTED BUDGET	INCREASE/ (DECREASE)
\$58,006	\$116,010	\$58,497	Village Commission Department	\$200,308	1.4%	\$141,811
233,001	336,896	479,949	Village Manager Department	491,018	3.5%	11,069
197,443	236,504	215,493	Village Clerk Department	226,325	1.6%	10,832
321,834	382,654	368,765	Legal Services Department	455,899	3.2%	87,134
157,816	255,890	424,604	Finance Department	455,733	3.2%	31,129
-	-	-	Information Technology Services Department	417,641	2.9%	417,641
4,382,562	2,399,979	1,280,801	General Government Department	1,114,351	7.9%	(166,450)
5,677,216	6,477,087	6,378,659	Police Department	7,238,955	51.0%	860,297
293,195	294,830	413,105	Recreation & Human Services Dept.	437,483	3.1%	24,379
6,671	16,291	16,291	Transfers to After School & Summer Fund	-	0.0%	(16,291.00)
321,128	344,721	500,653	Transfers to Street Maintenance	94,643	0.7%	(406,011)
55,248	55,248	55,248	Transfers to Transportation Fund	162,648	1.1%	107,400
151,041	-	-	Transfer to Capital Projects Fund - GOB	2,878,750	20.3%	2,878,750
-	-	-	Transfer to Capital Projects Fund	15,000	0.1%	15,000
\$11,855,162	\$10,916,111	\$10,192,065	TOTAL	\$14,188,755	100%	\$ 3,996,690



GENERAL FUND-VILLAGE COMMISSION

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Village Commission is the legislative body, which acts as the policy-making entity that establishes legislation through ordinances and resolutions to meet the needs of the residents.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The Village Commission consists of five elected officials; Mayor at large, Vice Mayor and three Commissioners; one at large and one representative for each island district, North Bay Island, Treasure Island, Harbor Island.
- ❖ The Village Commission represents the residents and businesses of North Bay Village by formulating Village legislation & policies.
- ❖ Commission activities include regular Commission Meetings the second Tuesday of each month and other meetings necessary to govern the Village of North Bay Village.

DEPARTMENT GOALS

- *Develop a legislative action plan in the best interest of the residents, businesses and visitors of the Village.*
- *To act as a responsible governing body serving in the best interests of the Village*

PERFORMANCE INDICATORS

Regular Village Commission meetings are held the second Tuesday of every month at a site determined by the Commission.

Village Commission meetings are noted on the Village’s website and the public is always welcome.

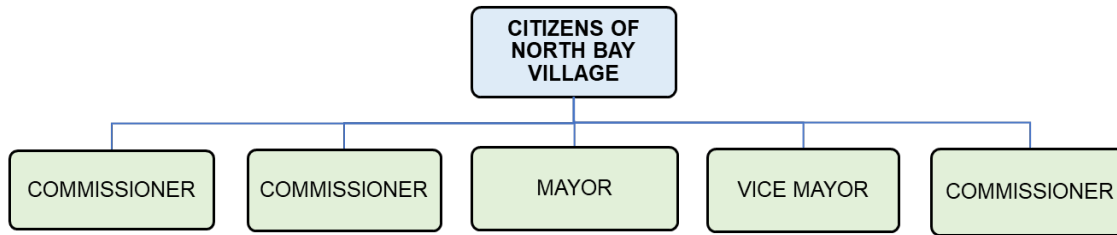
Village Commission meetings are also broadcast on North Bay Village TV & streamed live on NBV Website.

Expenditure Category Summary

<u>ACCOUNT DESCRIPTION</u>	<u>FY 2021 ACTUAL</u>	<u>FY 2022 ACTUAL</u>	<u>FY 2023 ADOPTED BUDGET</u>	<u>FY 2023 6 MONTHS ACTUAL</u>	<u>FY 2023 PROJECTED ACTUAL</u>	<u>FY 2024 ADOPTED BUDGET</u>
PERSONNEL SERVICES	\$ 34,138	\$ 85,203	\$ 35,619	\$ 15,491	\$ 109,226	\$ 119,207
MATERIALS, SUPPLIES, SERVICES	23,869	30,807	22,878	11,676	22,617	81,101
TOTAL OPERATING BUDGET	58,006	116,010	58,497	27,168	131,844	200,308
CAPITAL	-	-	-	-	-	-
DEBT SERVICE	-	-	-	-	-	-
GRANTS & AIDS	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	-	-	-	-	-	-
TOTAL DEPARTMENT BUDGET	\$ 58,006	\$ 116,010	\$ 58,497	\$ 27,168	\$ 131,844	\$ 200,308



GENERAL FUND-VILLAGE COMMISSION



Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
Salaries Commission	\$ 31,625	\$ 31,351	\$ 33,000	\$ 14,325	\$ 32,400	\$ 33,000
Regular Salaries	-	40,041	-	-	58,854	58,328
Clothing Allowance	-	-	-	-	-	200
Fica	2,419	3,081	2,525	1,096	6,981	7,002
Retirement Contributions	-	4,156	-	-	7,598	8,775
Health, Life, Dental	-	6,337	-	-	3,300	11,642
Workers' Compensation	94	237	94	71	94	260
TOTAL PERSONNEL SERVICES	34,138	85,203	35,619	15,491	109,226	119,207
Cost Allocation	(8,905)	(10,729)	(28,394)	(14,197)	(28,394)	(29,771)
Other-Legal	-	-	-	-	-	25,000
Travel, Conf, Meetings-Mayor	11,393	10,990	9,500	9,425	9,500	14,000
Travel, Conf, Meetings-Vice Mayor	963	4,543	7,000	422	7,000	7,000
Travel, Conf, Meetings-At Large Comm	5,199	3,201	7,000	2,488	7,000	7,000
Travel, Conf, Meetings-TI Comm	3,657	5,976	7,000	3,557	7,000	7,000
Travel, Conf, Meetings-HI Comm	40	7,000	7,000	713	7,000	7,000
Telephone	4,360	3,722	6,000	1,617	5,660	6,000
Dues, Subscriptions & Memberships	7,163	6,103	7,772	7,651	7,851	7,872
Community Sponsored Events-Mayor	-	-	-	-	-	10,000
Community Sponsored Events-Vice	-	-	-	-	-	5,000
Community Sponsored Events-At Large Comm	-	-	-	-	-	5,000
Community Sponsored Events-HI Comm	-	-	-	-	-	5,000
Special Project	-	-	-	-	-	-
TOTAL MATERIALS, SUPPLIES, SERVICES	23,869	30,807	22,878	11,676	22,617	81,101
TOTAL OPERATING BUDGET	58,006	116,010	58,497	27,168	131,844	200,308
TOTAL DEPARTMENT BUDGET	\$ 58,006	\$ 116,010	\$ 58,497	\$ 27,168	\$ 131,844	\$ 200,308



GENERAL FUND-VILLAGE COMMISSION

Departmental Budget Worksheet

Type	Description	Qty	Cost	Extended Amount	Comment
001.11.511.1100	Commission Salaries				
	MAYOR SALARY	1	\$ 7,800	\$ 7,800	MAYOR
	COMMISSION SALARIES	1	6,300	6,300	VICE MAYOR
	COMMISSION SALARIES	1	6,300	6,300	COMMISSIONER
	COMMISSION SALARIES	1	6,300	6,300	COMMISSIONER
	COMMISSION SALARIES	1	6,300	6,300	COMMISSIONER
				<u>33,000</u>	
001.11.511.1200	Regular Salary				
	REGULAR SALARY	1	55,578	55,578	LEGISLATIVE AIDE
	COLA	1	2,750	2,750	LEGISLATIVE AIDE
				<u>58,328</u>	
001.11.511.1570	Clothing Allowance				
	CLOTHING ALLOWANCE	1	200	200	LEGISLATIVE AIDE
001.11.511.2100	Fica				
	FICA	1	597	597	MAYOR
	FICA	1	482	482	VICE MAYOR
	FICA	1	482	482	COMMISSIONER
	FICA	1	482	482	COMMISSIONER
	FICA	1	482	482	COMMISSIONER
	FICA	1	4,477	4,477	LEGISLATIVE AIDE
				<u>7,002</u>	
001.11.511.2200	Retirement Contributions				
	RETIREMENT CONTRIBUTIONS	1	8,775	8,775	LEGISLATIVE AIDE
001.11.511.2300	Health, Dental & Life				
	HEALTH, DENTAL & LIFE	1	11,642	11,642	LEGISLATIVE AIDE
001.11.511.2400	Workers Compensation				
	WORKERS COMP	1	22	22	MAYOR
	WORKERS COMP	4	18	72	COMMISSIONERS W/COMP
	WORKERS COMP	1	166	166	LEGISLATIVE AIDE
				<u>260</u>	
001.11.511.2700	Cost Allocation	1	(29,771)	(29,771)	COST ALLOCATION
001.11.511.3102	Other-Legal	1	25,000	25,000	DEFENSE EXPENSE-MAYOR & COMMISSION
001.11.511.5345	Travel, Conferences & Meetings	1	14,000	14,000	MAYOR
001.11.511.5341	Travel, Conferences & Meetings	1	7,000	7,000	VICE MAYOR
001.11.511.5342	Travel, Conferences & Meetings	1	7,000	7,000	AT LARGE COMMISSIONER
001.11.511.5343	Travel, Conferences & Meetings	1	7,000	7,000	TREASURE ISLAND COMMISSIONER
001.11.511.5344	Travel, Conferences & Meetings	1	7,000	7,000	HARBOR ISLAND COMMISSIONER
001.11.511.5360	Telephone				
	CELL PHONE- SERVICE/DATA	12	100	1,200	MAYOR
	CELL PHONE- SERVICE/DATA	12	100	1,200	VICE MAYOR
	CELL PHONE- SERVICE/DATA	12	100	1,200	COMMISSIONER
	CELL PHONE- SERVICE/DATA	12	100	1,200	COMMISSIONER
	CELL PHONE- SERVICE/DATA	12	100	1,200	COMMISSIONER
				<u>6,000</u>	
001.11.511.5405	Dues, Subscriptions & Memberships				
		1	890	890	FL LEAGUE OF CITIES-INCLUDES MAGAZINE/AD
		1	350	350	FL LEAGUE OF MAYORS
		1	230	230	MIAMI HERALD
		1	5,200	5,200	MIAMI BEACH CHAMBER OF COMMERCE
		1	1,202	1,202	NATIONAL LEAGUE OF CITIES
				<u>7,872</u>	
001.11.511.5465	Community Sponsored Events				
		1	5,000	5,000	MAYOR
		1	5,000	5,000	COASTAL MAYOR'S GROUP EVENT
				<u>10,000</u>	
001.11.511.5466	Community Sponsored Events	1	5,000	5,000	VICE MAYOR
001.11.511.5467	Community Sponsored Events	1	5,000	5,000	AT LARGE COMMISSIONER
001.11.511.5468	Community Sponsored Events	1	5,000	5,000	TREASURE ISLAND COMMISSIONER
001.11.511.5469	Community Sponsored Events	1	5,000	5,000	HARBOR ISLAND COMMISSIONER
	TOTAL			<u>\$ 200,308</u>	



GENERAL FUND-OFFICE OF THE VILLAGE MANAGER

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Village Manager is the Chief Executive Officer of the Village, whose primary responsibility is to carry out policies and directives of the Village Commission through the Village Administration and to ensure the proper conduct of the Village's day to day operations.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The Village Manager directs and coordinates the operation of all Village departments. The Village Manager implements policy guidelines established by the Village Commission. The Village Manager is responsible for providing appropriate studies, recommendations, and reports to the Village Commission on all matters of interest or concern to the Village.
- ❖ The Village Manager has the Charter assigned authority to see that all laws and ordinances are enforced, to appoint Village Department Directors with approval of the Village Commission, and to recommend an annual budget.
- ❖ The Village Manager's Office also maintains positive and open relations with the media, Federal, State and County agencies and the public; and prepares and presents reports to the Village Commission on the daily operation of the Village.
- ❖ The Village Manager is responsible for the preparation of the annual budget and for overseeing the approved annual budget expenditures.

DEPARTMENT GOALS

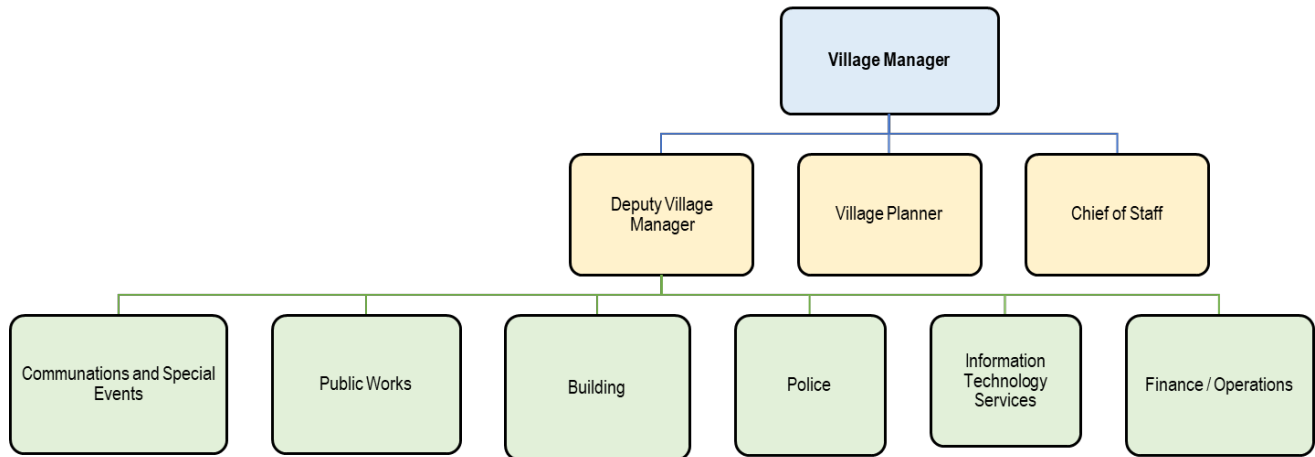
- *Ensure programs, policies and projects are implemented as approved by the Village Commission.*
- *Ensure Capital Projects are established and implemented.*
- *Continue to improve communications with the residents.*
- *Coordinate the application of funding for Capital Projects.*

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
PERSONNEL SERVICES	\$ 230,045	\$ 326,433	\$ 466,569	\$ 196,840	\$ 367,750	\$ 476,098
MATERIALS, SUPPLIES, SERVICES	2,956	10,462	13,380	5,280	12,815	14,920
TOTAL OPERATING BUDGET	233,001	336,896	479,949	202,120	380,565	491,018
CAPITAL	-	-	-	-	-	-
DEBT SERVICE	-	-	-	-	-	-
GRANTS & AIDS	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	-	-	-	-	-	-
TOTAL DEPARTMENT BUDGET	\$ 233,001	\$ 336,896	\$ 479,949	\$ 202,120	\$ 380,565	\$ 491,018



GENERAL FUND-OFFICE OF THE VILLAGE MANAGER



Village Manager's Department Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Village Hall / Fire Station – finish negotiations on MOU with Miami-Dade Fire Rescue.	X			
Village Hall / Fire Station – finish design and hold groundbreaking.			X	
AFA / TIES – finish negotiating agreement with Miami-Dade County Public Schools.	X			
AFA / TIES – finish design and hold groundbreaking at Treasure Island Elementary School.			X	
AFA / TIES – finish design and hold groundbreaking at Galleon Street property.				X
Ensure the FY 2024 Budget and long-term plans are adopted and implemented in accordance with the direction of the Village Commission.	X	X	X	X
Negotiate development agreements.		X	X	X
Secure 4 new grants.				X
Secure 2 new legislative appropriations.			X	
Implement and enroll employees into health, dental and vision plans that help to support fiscal resilience for the Village, while ensuring employees receive competitive benefits.	X			
Continue to enhance employee training program.		X		
Complete re-organization of all employee personnel files & update of Employee manuals.				X
Prepare & Present FY 2025 Budget by July 31, 2024.		X	X	X



GENERAL FUND-OFFICE OF THE VILLAGE MANAGER

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
Regular Salaries	\$ 348,934	\$ 377,811	\$ 472,441	\$ 215,294	\$ 383,649	\$ 489,221
Car/Clothing Allowance	11,373	10,863	11,200	5,434	10,868	11,000
Compensation Personnel	-	-	4,000	-	4,000	4,000
Fica	24,868	26,397	36,999	13,956	30,487	38,267
Retirement Contributions	76,672	95,047	127,799	54,990	124,980	137,539
Health, Life, Dental	32,688	26,168	44,392	22,015	44,029	31,334
Worker's Compensation	723	839	1,130	848	1,130	1,094
Cost Allocation	(265,213)	(210,692)	(231,393)	(115,697)	(231,393)	(236,357)
TOTAL PERSONNEL SERVICES	230,045	326,433	466,569	196,840	367,750	476,098
Travel, Conferences & Meetings	(832)	5,468	6,500	3,435	6,500	9,000
Telephone	1,301	993	2,880	825	2,475	1,920
Professional Services	-	-	-	-	-	-
Gas and Oil	-	-	-	-	-	-
Special Department Supplies	-	-	-	-	-	-
Dues, Subscriptions & Memberships	2,487	4,001	4,000	1,020	3,840	4,000
TOTAL MATERIALS, SUPPLIES, SERVICES	2,956	10,462	13,380	5,280	12,815	14,920
TOTAL OPERATING BUDGET	233,001	336,896	479,949	202,120	380,565	491,018
TOTAL DEPARTMENT BUDGET	\$ 233,001	\$ 336,896	\$ 479,949	\$ 202,120	\$ 380,565	\$ 491,018



GENERAL FUND-OFFICE OF THE VILLAGE MANAGER

Departmental Budget Worksheet

Type	Description	Qty	Cost	Extended Amount	Comment
001.12.512.1200	Regular Salaries				
	REGULAR SALARY	1	\$ 203,659	\$ 203,659	VILLAGE MANAGER
	REGULAR SALARY	1	136,538	136,538	DEPUTY VILLAGE MANAGER/HR DIR
	REGULAR SALARY	1	72,205	72,205	CHIEF OF STAFF
	COLA	1	9,923	9,923	VILLAGE MANAGER
	COLA	1	6,596	6,596	DEPUTY VILLAGE MANAGER/HR DIR
	COLA	1	3,500	3,500	CHIEF OF STAFF
	LONGEVITY	1	300	300	VILLAGE MANAGER
	LONGEVITY	1	300	300	DEPUTY VILLAGE MANAGER/HR DIR
	STIPEND/BONUS	1	55,300	55,300	VILLAGE MANAGER
	CELL PHONE STIPEND	1	900	900	DEPUTY VILLAGE MANAGER/HR DIR
				<u>489,221</u>	
001.12.512.1501	Car Allowance				
	CAR ALLOWANCE	1	7,200	7,200	VILLAGE MANAGER
	CAR ALLOWANCE	1	3,600	3,600	DEPUTY VILLAGE MANAGER/HR DIR
				<u>10,800</u>	
001.12.512.1570	Clothing Allowance	1	200	<u>200</u>	CLOTHING ALLOWANCE
					COMPENSATED ABSENCES/CASH
001.12.512.1600	Compensation Personnel	1	4,000	<u>4,000</u>	OUT SICK & VACATION
001.12.512.2100	Fica				
	FICA	1	21,143	21,143	VILLAGE MANAGER
	FICA	1	11,317	11,317	DEPUTY VILLAGE MANAGER/HR DIR
	FICA	1	5,807	5,807	CHIEF OF STAFF
				<u>38,267</u>	
001.12.512.2200	Retirement Contribution				
	ICMA CONTRIBUTION	1	76,675	76,675	VILLAGE MANAGER
	FRS CONTRIBUTION	1	50,292	50,292	DEPUTY VILLAGE MANAGER/HR DIR
	FRS CONTRIBUTION	1	10,572	10,572	CHIEF OF STAFF
				<u>137,539</u>	
001.12.512.2300	Health, Dental & Life				
	HEALTH, DENTAL, LIFE & DISAB.	1	1,518	1,518	VILLAGE MANAGER
	HEALTH, DENTAL, LIFE & DISAB.	1	18,076	18,076	DEPUTY VILLAGE MANAGER/HR DIR
	HEALTH, DENTAL, LIFE & DISAB.	1	11,739	11,739	CHIEF OF STAFF
				<u>31,334</u>	
001.12.512.2400	Workers Compensation				
	WORKERS COMP	1	540	540	VILLAGE MANAGER
	WORKERS COMP	1	362	362	DEPUTY VILLAGE MANAGER/HR DIR
	WORKERS COMP	1	192	192	CHIEF OF STAFF
				<u>1,094</u>	
001.12.512.2700	Cost Allocation	1	(236,357)	<u>(236,357)</u>	COST ALLOCATION
001.12.512.5340	Travel, Conferences & Legislative Meetings				
	TRAVEL & CONFERENCES	1	4,000	4,000	VILLAGE MANAGER
	TRAVEL & CONFERENCES	1	3,000	3,000	DEPUTY VILLAGE MANAGER/HR DIR
	TRAVEL & CONFERENCES	1	2,000	2,000	CHIEF OF STAFF
				<u>\$ 9,000</u>	



GENERAL FUND-OFFICE OF THE VILLAGE MANAGER

Departmental Budget Worksheet

Type	Description	Qty	Cost	Extended Amount	Comment
001.12.512.5360	Telephone				
	CELL PHONE/DATA	12	\$ 80	\$ 960	VILLAGE MANAGER
	CELL PHONE/DATA	12	80	960	CHIEF OF STAFF
				<u>1,920</u>	
001.12.512.5405	Dues, Subscriptions & Memberships				
	ICMA (INTERNATIONAL CITY/COUNTY MANAGEMENT ASSOCIATION	1	2,161	2,161	VILLAGE MANAGER & DEPUTY VILLAGE MANAGER
	APA(AMERICAN PLANNING ASSOC)/SHRM(SOCIETY FOR HR MANAGEMENT)/IPMA-HR (INTERNATIONAL PUBLIC MANAGEMENT ASSOCIATION FOR HR)	1	625	625	DEPUTY VILLAGE MANAGER
	MDCCMA (Miami-Dade City & County Management Assoc.)	2	150	300	VILLAGE MANAGER & DEPUTY VILLAGE MANAGER/HF
	OTHER	1	914	914	MEMBERSHIP TO VARIOUS ORGANIZATIONS
				<u>4,000</u>	
	TOTAL			<u><u>\$ 491,018</u></u>	



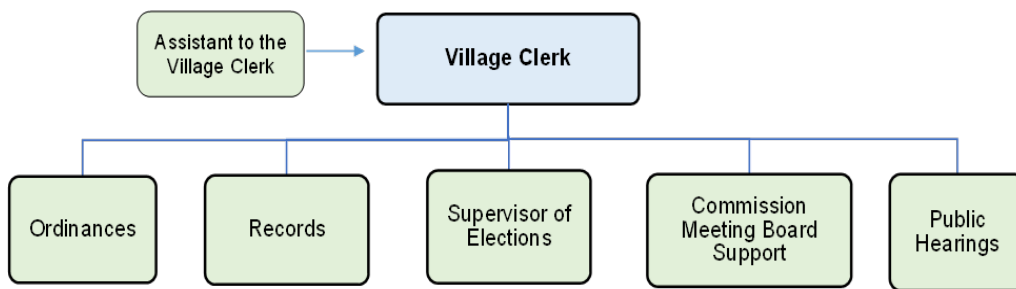
GENERAL FUND-OFFICE OF THE VILLAGE CLERK

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Office of the Village Clerk strives to provide transparency in government processes, act as the official resource center for the Village archives, and provide courteous service to the Village Commission, Village Administration, and the general public.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The Village Clerk serves as the Municipal Supervisor of Elections, in conjunction and coordination with the Miami-Dade County Department of Elections.
- ❖ Serves as the Records Management Liaison Officer (RMLO) for the Village and is also responsible for establishing and coordinating the Village's Records management program.
- ❖ Handles all public records requests for the Village in accordance with Florida Statutes.
- ❖ Advertise all of the Village Public Meetings, Public Hearings, Ordinances, public notices, Request for Proposals (RFP), Request for Qualifications (RFQ), Invitation to Bid (ITB), and any other legal advertising as required by law.
- ❖ Serves as the Financial Disclosure Coordinator with the State of Florida Commission on Ethics.
- ❖ Maintains custody of the Village's vital records including Agreements, Contracts, Minutes, Ordinances, and Resolutions.
- ❖ Coordinates the agenda preparation for the following:
 - o Village Commission Meetings (Regular, Special, and Workshops)
 - o All of the Resident Advisory Board Meetings
 - o Special Magistrate Hearings
 - o Town Hall Meetings
 - o Sunshine Meetings (where any two or more elected or appointed officials meet)
- ❖ Administers the publication of the Village Code.
- ❖ Records and archives the Meeting Minutes and all official actions of the Village Commission and all of the Resident's Advisory Boards.
- ❖ Responsible for the scheduling, preparation, and recording of all Village meetings.
- ❖ Administer the oath of office to the elected officials, appointed advisory board members, and staff.
- ❖ Coordinate the Annual ethics training for all elected officials and resident advisory board members.





GENERAL FUND-OFFICE OF THE VILLAGE CLERK

Village Clerk's Department Performance Measures/Indicators	FY 2021 Actual	FY 2022 Actual	FY 2023 Proj. Actual	FY 2024 Estimated
Public records requests	178	181	300	200
Public notices prepared	49	52	70	100
Municode codifications	2	1	4	4
Ordinances processed	10	8	20	15
Resolutions processed	83	92	150	130
No. of Agreements/Contracts Processed	92	23	60	60
Oath of Office	3	4	33	15
Lobbyist registrations processed	42	55	85	30
Commission Meetings	27	22	22	22
Advisory Board/Task Force meetings	62	47	60	60
Meeting Minutes(Village Commission, PZB and Sunshine Meetings)	34	26	30	30

The above tally and projections are part of the 22-23 Village Clerk's Office budget documents.

DEPARTMENT GOALS

- Continue to administer the publication and maintenance of the Village Code of Ordinances, including approved supplements.
- Finalize the pending Code Supplements (RM-70) for codification.
- Provide legal advertising to fulfill statutory requirements of local and State laws.
- Conclude the EasyVote Software implementation, in preparation for the 2024 Election Cycle.
- Finalize reconciliation and management of the Village contracts/agreements.
- Implement a Public Records Portal of Village Records.
- Prepare a "Candidate Handbook" for the 2024 General / Special Election.

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
PERSONNEL SERVICES	\$ 143,393	\$ 177,570	\$ 137,743	\$ 46,727	\$ 78,434	\$ 162,155
MATERIALS, SUPPLIES, SERVICES	54,050	34,037	50,750	27,247	46,961	64,170
TOTAL OPERATING BUDGET	197,443	211,608	188,493	73,973	125,394	226,325
CAPITAL	-	24,897	27,000	4,314	26,628	-
TOTAL NON-OPERATING BUDGET	-	24,897	27,000	4,314	26,628	-
TOTAL DEPARTMENT BUDGET	\$ 197,443	\$ 236,504	\$ 215,493	\$ 78,287	\$ 152,022	\$ 226,325



GENERAL FUND-OFFICE OF THE VILLAGE CLERK

Expenditure Category Detail						
ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
Regular Salaries	\$ 122,588	\$ 125,529	\$ 142,560	\$ 66,259	\$ 117,793	\$ 174,405
Car Allowance	3,598	1,173	-	-	-	-
Clothing Allowance	200	200	200	200	200	200
Fica Tax	9,811	11,280	10,921	5,004	9,026	13,357
Retirement Contributions	21,833	26,364	35,266	16,480	32,749	48,729
Health, Life, Dental	21,728	12,987	52,315	10,451	22,186	29,800
Workers' Compensation	283	360	374	281	374	441
Compensation Personnel	-	21,126	-	-	-	-
Cost Allocation	(36,647)	(21,449)	(103,894)	(51,947)	(103,894)	(104,777)
TOTAL PERSONNEL SERVICES	143,393	177,570	137,743	46,727	78,434	162,155
Ordinance Codification	6,397	-	9,000	2,350	8,900	9,000
Professional Services	3,809	11,384	3,000	2,114	2,929	4,000
Election Expense	-	1,250	12,000	15,582	16,899	15,000
Advertising	9,215	13,503	15,000	1,687	6,748	24,000
Contract Services-Data Processing	29,778	1,896	6,000	4,805	6,008	-
Travel, Conferences & Meeting	2,067	1,627	500	-	500	5,720
Telephone	1,001	1,045	1,200	404	1,166	1,200
Office Supplies	-	-	-	-	-	-
Gas & Oil	-	-	-	-	-	-
Special Department Supplies	-	-	-	-	-	-
Dues, Subscriptions & Memberships	1,183	3,333	3,550	305	3,310	4,250
Education & Training	600	-	500	-	500	1,000
TOTAL MATERIALS, SUPPLIES, SVCS	54,050	34,037	50,750	27,247	46,961	64,170
TOTAL OPERATING BUDGET	197,443	211,608	188,493	73,973	125,394	226,325
OFFICE EQUIPMENT	-	24,897	27,000	4,314	26,628	-
TOTAL CAPITAL	-	24,897	27,000	4,314	26,628	-
DEBT SERVICE	-	-	-	-	-	-
GRANTS & AIDS	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON OPERATING BUDGET	-	24,897	27,000	4,314	26,628	-
TOTAL DEPARTMENT BUDGET	\$ 197,443	\$ 236,504	\$ 215,493	\$ 78,287	\$ 152,022	\$ 226,325



GENERAL FUND-OFFICE OF THE VILLAGE CLERK

Departmental Budget Worksheet

Type	Description	Qty	Cost	Extended Amount	Comment
001.13.512.1200	Regular Salaries				
	REG SALARY	1	\$ 110,000	\$ 110,000	VILLAGE CLERK
	REG SALARY	1	56,155	56,155	ASSISTANT TO THE VILLAGE CLERK
	COLA	1	5,500	5,500	VILLAGE CLERK
	COLA	1	2,750	2,750	ASSISTANT TO THE VILLAGE CLERK
				<u>174,405</u>	
001.13.512.1570	Clothing Allowance				
	CLOTHING ALLOWANCE	1	200	200	CLOTHING ALLOWANCE
001.13.512.2100	Fica				
	FICA	1	8,836	8,836	VILLAGE CLERK
	FICA	1	4,522	4,522	ASSISTANT TO THE VILLAGE CLERK
				<u>13,357</u>	
001.13.512.2200	Retirement Contribution				
	FRS CONTRIBUTION	1	40,497	40,497	VILLAGE CLERK
	FRS CONTRIBUTION	1	8,232	8,232	ASSISTANT TO THE VILLAGE CLERK
				<u>48,729</u>	
001.13.512.2300	Health, Dental & Life				
	HEALTH, DENTAL, LIFE & DISAB.	1	18,354	18,354	VILLAGE CLERK
	HEALTH, DENTAL, LIFE & DISAB.	1	11,446	11,446	ASSISTANT TO THE VILLAGE CLERK
				<u>29,800</u>	
001.13.512.2400	Workers Compensation				
	WORKERS COMP	1	292	292	VILLAGE CLERK
	WORKERS COMP	1	149	149	ASSISTANT TO THE VILLAGE CLERK
				<u>441</u>	
001.13.513.2700	Cost Allocation	1	(104,777)	(104,777)	COST ALLOCATION
001.13.512.3120	Ordinance Codification				
	ORDINANCE CODIFICATION	1	5,000	5,000	TO INCORPORATE NEW LEGISLATION INTO VILLAGE CODE
	ORDINANCE CODIFICATION	1	4,000	4,000	CODIFY REVISIONS TO ENTIRE VILLAGE CODE
				<u>9,000</u>	
001.13.512.3160	Professional Services				
	PROFESSIONAL SERVICES	1	4,000	4,000	DOCUMENT SCANNING/SHREDDING/MAILING
001.13.512.3403	Election Expense				
	GENERAL	1	15,000	15,000	ELECTION EXPENSE
001.13.512.4809	Advertising				
	ADVERTISING	1	24,000	24,000	TO PROVIDE REQUIRED LEGAL ADVERTISING
001.13.512.5340	Travel, Conferences & Meetings				
	CONF REGIST/TRV/LODGING	1	420	420	FAU RECORDS MANAGEMENT TRAINING
	CONF REGIST/TRV/LODGING	1	1,800	1,800	IIMC CONFERENCE (REGISTRATION & LODGING)
	CONF REGIST/TRV/LODGING	1	3,000	3,000	FACC CONFERENCE (REGISTRATION & LODGING)
		1	500	500	OTHER CONFERENCES & MEETINGS
				<u>5,720</u>	
001.13.512.5360	Telephone				
	CELL PHONE	12	50	600	VILLAGE CLERK
	CELL PHONE	12	50	600	ASSISTANT TO THE VILLAGE CLERK
				<u>1,200</u>	
001.13.512.5405	Dues, Subscriptions & Memberships				
	MEMBERSHIP	2	75	150	MIAMI-DADE COUNTY MUNICIPAL CLERKS
		2	175	350	FLORIDA ASSOCIATION OF CITY CLERKS
		2	175	350	INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS
		1	2,175	2,175	MUNICIPAL CODE CORPORATION-GRL & ULDS
		1	525	525	OTHER DUES & MEMBERSHIPS
		2	350	700	FLORIDA ASSOCIATION OF RECORDS MANAGEMENT
				<u>4,250</u>	
001.13.512.5500	Education & Training	1	1,000	1,000	TRAINING FOR CERTIFICATION
	TOTAL			<u>\$ 226,325</u>	



GENERAL FUND-FINANCE DEPARTMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of the Finance Department is to account for all financial transactions of the Village using Generally Accepted Accounting Principles to maintain fiscal responsibility, and to provide quality information in a timely manner, while maintaining the highest level of ethical professional standards.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The Finance Department processes and records all fiscal activity of the Village, as well as manages Village computer hardware and network system. All cash receipts are recorded and deposited intact in the bank. Direct deposits of payroll are prepared biweekly in addition to other related functions as required. All Village expenditures are verified, recorded and disbursed weekly.
- ❖ Utility bills are prepared and mailed on a monthly basis. All the above fiscal information and activity is maintained on the Village's current computer system.
- ❖ All checks, bills and financial statements are generated by the Finance Department.

DEPARTMENT GOALS

- Monitor and secure funding for voter approved capital projects.
- Ensure grant compliance.
- Review and improve procurement process.
- Reduce accounts receivable and implement performance measures to reflect the difference per year.
- Ensure that Departments and the public have timely and accurate reports.
- Prepare Budget on time and administer carefully during the year.

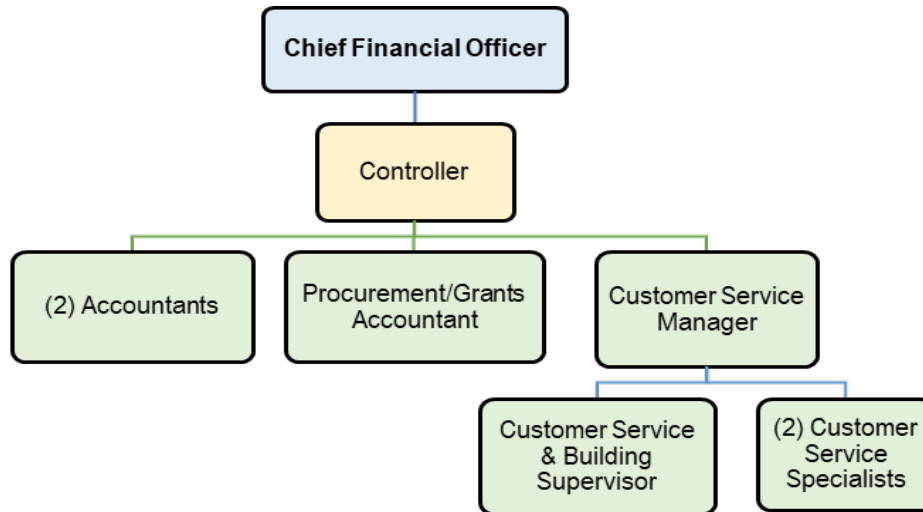
Finance Department Performance Measures/Indicators	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.
Complete Annual Financial Report		X		
Complete and Submit for GFOA Annual Distinguished Financial Award			X	
Complete and Submit for GFOA Annual Distinguished Budget Award		X		
Complete bank reconciliations no later than 15 days after end of month closing.	X	X	X	X
Recruit and train newly budgeted Procurement/Grant position.	X			

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
PERSONNEL SERVICES	\$ 156,095	\$ 246,301	\$ 409,699	\$ 166,304	\$ 362,754	\$ 440,828
MATERIALS, SUPPLIES, SERVICES	1,721	9,589	14,905	2,406	14,017	14,905
TOTAL OPERATING BUDGET	157,816	255,890	424,604	168,711	376,770	455,733
TOTAL NON-OPERATING BUDGET	-	-	-	-	-	-
TOTAL DEPARTMENT BUDGET	\$ 157,816	\$ 255,890	\$ 424,604	\$ 168,711	\$ 376,770	\$ 455,733



GENERAL FUND-FINANCE DEPARTMENT



Expenditure Category Detail						
ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
Regular Salaries	\$ 319,962	\$ 335,970	\$ 447,613	\$ 199,425	\$ 426,026	\$ 478,290
Overtime	8,051	4,888	5,000	-	2,500	5,000
Car/Clothing Allowance	4,255	4,200	4,200	2,313	4,200	600
Compensation Personnel	-	9,595	10,000	6,950	12,019	16,787
Fica Tax	23,407	25,428	34,564	14,454	33,104	36,635
Retirement Contributions	41,414	62,364	81,269	36,370	77,015	96,797
Life, Health, Dental Insurance	74,410	86,959	108,738	47,352	89,576	103,214
Workers' Compensation	754	853	1,135	851	1,135	1,208
Cost Allocation	(316,158)	(283,955)	(282,821)	(141,411)	(282,821)	(297,703)
TOTAL PERSONNEL SERVICES	156,095	246,301	409,699	166,304	362,754	440,828
Special Department Supplies	110	238	360	277	357	360
Travel, Conferences & Meeting	525	6,896	9,680	836	9,380	9,680
Telephone	-	1,835	2,880	818	2,455	2,880
Dues, Subscriptions & Memberships	1,085	620	985	475	825	985
Education & Training	-	-	1,000	-	1,000	1,000
TOTAL MATERIALS, SUPPLIES, SERVICES	1,721	9,589	14,905	2,406	14,017	14,905
TOTAL OPERATING BUDGET	157,816	255,890	424,604	168,711	376,770	455,733
TOTAL DEPARTMENT BUDGET	\$ 157,816	\$ 255,890	\$ 424,604	\$ 168,711	\$ 376,770	\$ 455,733



GENERAL FUND-FINANCE DEPARTMENT

Departmental Budget Worksheet

Type	Description	Qty	Cost	Extended Amount	Comment
001.14.513.1200	Regular Salaries				
	REGULAR SALARY	1	\$ 136,418	\$ 136,418	CHIEF FINANCIAL OFFICER
	REGULAR SALARY	1	\$ 113,803	\$ 113,803	CONTROLLER-VACANT
	REGULAR SALARY	1	\$ 71,761	\$ 71,761	GRANT/PROCUREMENT ACCOUNTANT
	REGULAR SALARY	1	\$ 70,749	\$ 70,749	ACCOUNTANT
	REGULAR SALARY	1	\$ 66,402	\$ 66,402	ACCOUNTANT
	LONGEVITY	1	\$ -	\$ -	CONTROLLER-VACANT
	LONGEVITY	1	\$ 1,500	\$ 1,500	ACCOUNTANT
	PHONE STIPEND	1	\$ 900	\$ 900	CONTROLLER-VACANT
	COLA	1	\$ 6,590	\$ 6,590	CHIEF FINANCIAL OFFICER
	COLA	1	\$ -	\$ -	CONTROLLER-VACANT
	COLA	1	\$ 3,443	\$ 3,443	GRANT/PROCUREMENT ACCOUNTANT
	COLA	1	\$ 3,443	\$ 3,443	ACCOUNTANT
	COLA	1	\$ 3,279	\$ 3,279	ACCOUNTANT
				<u>478,290</u>	
001.14.513.1400	Overtime				
	OVERTIME	1	5,000	<u>5,000</u>	OVERTIME FOR ACCOUNTANTS
001.14.513.1501	Clothing Allowance				
	CLOTHING ALLOWANCE	3	200	<u>600</u>	ACCOUNTANTS
001.14.513.1501	Car Allowance				
	CAR ALLOWANCE	1	0	<u>0</u>	CONTROLLER-VACANT
001.14.513.1600	Compensation Personnel				
	Compensation Personnel	1	16,787	<u>16,787</u>	COMPENSATED ABSENCES/CASH OUT SICK & VACATION
001.14.513.2100	Fica				
	FICA	1	10,940	10,940	CHIEF FINANCIAL OFFICER
	FICA	1	8,775	8,775	CONTROLLER-VACANT
	FICA	1	5,768	5,768	GRANT/PROCUREMENT ACCOUNTANT
	FICA	1	5,806	5,806	ACCOUNTANT
	FICA	1	5,346	<u>5,346</u>	ACCOUNTANT
				<u>36,635</u>	
001.14.513.2200	Retirement Contribution				
	FRS CONTRIBUTION	1	50,142	50,142	CHIEF FINANCIAL OFFICER
	FRS CONTRIBUTION	1	15,850	15,850	CONTROLLER-VACANT
	FRS CONTRIBUTION	1	10,502	10,502	GRANT/PROCUREMENT ACCOUNTANT
	FRS CONTRIBUTION	1	10,570	10,570	ACCOUNTANT
	FRS CONTRIBUTION	1	9,733	<u>9,733</u>	ASSISTANT TO THE VILLAGE CLERK
				<u>96,797</u>	
001.14.513.2300	Health, Life, Dental				
	HEALTH, DENTAL, LIFE & DISAB.	1	18,151	18,151	CHIEF FINANCIAL OFFICER
	HEALTH, DENTAL, LIFE & DISAB.	1	25,145	25,145	CONTROLLER-VACANT
	HEALTH, DENTAL, LIFE & DISAB.	1	25,018	25,018	GRANT/PROCUREMENT ACCOUNTANT
	HEALTH, DENTAL, LIFE & DISAB.	1	17,477	17,477	ACCOUNTANT
	HEALTH, DENTAL, LIFE & DISAB.	1	17,422	<u>17,422</u>	ACCOUNTANT
				<u>103,214</u>	
001.14.513.2400	Workers Compensation				
	W/COMP	1	362	362	CHIEF FINANCIAL OFFICER
	W/COMP	1	290	290	CONTROLLER-VACANT
	W/COMP	1	191	191	GRANT/PROCUREMENT ACCOUNTANT
	W/COMP	1	188	188	ACCOUNTANT
	W/COMP	1	177	<u>177</u>	ACCOUNTANT
				<u>1,208</u>	
001.14.513.2700	Cost Allocation	1	\$ (297,703)	<u>\$ (297,703)</u>	COST ALLOCATION



GENERAL FUND-FINANCE DEPARTMENT

Departmental Budget Worksheet

Type	Description	Qty	Cost	Extended Amount	Comment
001.14.513.5231	Special Department Supplies SPECIAL DEPT. SUPPLIES	1	\$ 360	\$ 360	PROVIDE 1099'S AS NEEDED/& OTHER
				360	
001.14.513.5340	Travel, Conferences & Meetings				
	CONF REG/TRAVEL/LODGING	1	\$ 2,000	\$ 2,000	APA (REGISTRATION & LODGING)
	CONF REG/TRAVEL/LODGING	2	2,000	4,000	FGFOA CONFERENCE (REGISTRATION & LODGING)
	CONF REG/TRAVEL/LODGING	1	2,000	2,000	TYLER USER CONFERENCE (REGISTRATION & LODGING)
	CONF REG/TRAVEL/LODGING	1	1,500	1,500	SCHOOL OF FINANCE CONF (REGISTRATION & LODGING)
	LOCAL MEETINGS	6	30	180	ATTEND LOCAL CHAPTER MEETINGS
				9,680	
001.14.513.5360	Telephone				
	CELL PHONE/DATA	2	480	960	CFO CELL PHONE/DATA
	CELL PHONE/DATA	2	480	960	ACCOUNTANT CELL PHONE/DATA
	CELL PHONE/DATA	2	480	960	GRANT/PROCUREMENT ACCOUNTANT CELL PHONE/DATA
				2,880	
001.14.513.5405	Dues, Subscriptions & Memberships				
	ANNUAL DUES	1	345	345	APA ANNUAL DUES
	ANNUAL DUES	4	25	100	SFGFOA ANNUAL DUES
	ANNUAL DUES	4	50	200	FGFOA ANNUAL DUES
	ANNUAL DUES	2	170	340	GFOA ANNUAL DUES
				985	
001.14.513.5500	Education & Training				
	INVESTMENT CE'S	1	1,000	1,000	CONTINUING EDU REQ ON INVESTMENTS
				1,000	
	TOTAL			\$ 455,733	



GENERAL FUND-LEGAL DEPARTMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of the Legal Department is to provide guidance and assistance on legislative and administrative actions for effective and ethical deliverance of the public trust.

PERFORMANCE INDICATORS

Evaluate lawsuits to reduce litigations cost.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ Advise Village Commission, Village Manager, and Staff on legal issues.
- ❖ Prepare and recommend ordinances, resolutions and contracts.
- ❖ Prosecute Violations of Village ordinances, act as trial and appellate counsel in litigation matters, and represent the Village in all legal proceedings.
- ❖ Provide the Village with superior contracted legal services that are flexible, multi-specialized, and economically competitive. Deliver legal services that are integrated and supportive of other Village departments.

DEPARTMENT GOALS

- *Practice preventative law with Village Commission and Village Administration to anticipate and avoid legal issues, challenges and litigation before they arise.*
- *Assist Village with contractual issues pertaining to completion of pending capital projects and implementation of new capital projects to ensure the Village is adequately legally protected in design, construction, grant and financing transactions from procurement through project completion.*
- *Assist Village on all legal issues pertaining to its Comprehensive Plan and Land Development regulations in all Quasi-judicial proceedings.*
- *Timely and cost effectively defend all litigation, including administrative labor proceedings, on behalf of the Village, implementing the policy direction of the Village Commission on all litigation matters.*
- *Provide guidance to Village Commission, Village Administration and staff on ethics laws, including sunshine law, public records, voting conflicts and gifts.*
- *Assist Village Administration with implementation of updated human resources policies and union contracts to ensure Management's ability to effectively manage Village departments.*

Expenditure Category Summary						
ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
TOTAL MATERIALS, SUPPLIES, SERVICES	\$ 321,834	\$ 382,654	\$ 368,765	\$ 88,471	\$ 350,933	\$ 455,899
TOTAL OPERATING BUDGET	321,834	382,654	368,765	88,471	350,933	455,899
TOTAL NON-OPERATING BUDGET	-	-	-	-	-	-
TOTAL DEPARTMENT BUDGET	\$ 321,834	\$ 382,654	\$ 368,765	\$ 88,471	\$ 350,933	\$ 455,899



GENERAL FUND-LEGAL DEPARTMENT

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
Labor Negotiations	\$ 99,814	\$ 53,196	\$ 40,000	\$ 27,272	\$ 37,272	\$ 20,000
Other legal issues	52,404	77,872	150,000	21,733	143,465	210,000
Cost Allocation	(58,379)	(40,321)	(164,574)	(82,287)	(164,574)	(173,337)
Village Attorney-General	201,075	221,339	235,839	98,317	235,962	241,735
Village Attorney-Litigation	21,670	64,561	100,000	20,436	91,308	150,000
Code Enforcement Special Master	5,250	6,007	7,500	3,000	7,500	7,500
TOTAL MATERIALS, SUPPLIES, SERVICES	321,834	382,654	368,765	88,471	350,933	455,899
TOTAL OPERATING BUDGET	321,834	382,654	368,765	88,471	350,933	455,899
TOTAL DEPARTMENT BUDGET	\$ 321,834	\$ 382,654	\$ 368,765	\$ 88,471	\$ 350,933	\$ 455,899

Departmental Budget Worksheet

Type	Description	Qty	Cost	Extended Amount	Comment
001.15.514.3101	Labor LABOR	1	\$ 20,000	\$ 20,000	COLLECTIVE BARGANING/LABOR EMPLOYMENT/GRIEVANCE ARBITRATION
				<u>20,000</u>	
001.15.514.3102	Other Issues OTHER LEGAL ISSUES	1	210,000	210,000	PROVIDE ADDTL LEGAL SVCES AS NEEDED (BOND CONSTRUCTION/REAL ESTATE MATTERS, CHARTER REVIEW, CONTINGENCY, ETC)
				<u>210,000</u>	
001.15.514.5261	Cost Allocation	1	(173,337)	<u>(173,337)</u>	COST ALLOCATION
001.15.514.5310	General GENERAL	12	20,145	<u>241,735</u>	VILLAGE ATTORNEY
				241,735	
001.15.514.5311	Litigation LITIGATION	1	150,000	<u>150,000</u>	LITIGATION - VILLAGE ATTORNEY \$50,000 VELKEN CASE SETTLEMENT
				150,000	
001.15.514.5535	Code Enforcement Special Master SPECIAL MAGISTRATE	1	7,500	<u>7,500</u>	SPECIAL MAGISTRATE CODE ENFORCEMENT
				7,500	
	TOTAL			<u>\$ 455,899</u>	



GENERAL FUND-INFORMATION TECHNOLOGY SERVICES DEPARTMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Information Technology Services Department is responsible for providing and maintaining a range of technology services that support the Village’s business and productivity objectives. These services encompass: camera systems, security systems, user support and problem resolution, hardware/software acquisition, software applications, web development, email, server operations, network security, telecommunications, mobile communications and project planning and management. The IT Department’s goal is to ensure the effective and efficient alignment of technology solutions with the Village’s objectives and the needs of our employees, residents, visitors, and businesses.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ Village Website: The IT Department develops and maintains the Village’s website and ensures its functionality, security, and performance.
- ❖ Technical Support: The IT Department provides user support and problem resolution for hardware, software, network, and system issues.
- ❖ Administration: The IT Department installs and sets up the computer network, hardware, software, and systems in the Village.
- ❖ Data and Information Security: The IT Department provides access to and security of sensitive information and data, prevents and responds to cyberattacks, and ensures compliance with relevant standards and regulations.
- ❖ Data Center: The IT Department modernizes and manages the data center facilities and adopts cloud strategies.
- ❖ Service Management: The IT Department ensures the availability, reliability, and quality of IT services and systems.
- ❖ Project Management: The IT Department plans, executes, and monitors IT projects and initiatives.
- ❖ Innovation: The IT Department researches and implements new technologies, features, or solutions that can improve the organization’s IT capabilities and performance.

Information Technology Services Performance Measures/Indicators	FY 2022 Actual	FY 2023 Projected Actual	FY 2024 Estimated
Percentage of devices up to date.	NA	NA	99.0%
Percentage of machines backed up on a daily (or hourly) basis.	NA	NA	99.0%
Percent of Help Desk Issues Resolved within 4 hours.	NA	NA	99.0%
Percent of Critical Issues Responded to within 4 hours.	NA	NA	99.0%



GENERAL FUND-INFORMATION TECHNOLOGY SERVICES DEPARTMENT

DEPARTMENT GOALS

- *Automation and integration: The IT Department aims to improve efficiency, productivity, and how tools and platforms work together.*
- *Business processes and communication: The IT Department aims to improve workflows and collaboration.*
- *Data and information security: The IT Department aims to provide access to and security of sensitive information.*
- *Data center: The IT Department aims to modernize data center facilities and adopt cloud strategies.*
- *Infrastructure: The IT Department aims to provide core infrastructure and operational elements for the organization, including hardware and software.*
- *Risk management: The IT Department aims to identify threats and mitigate risks.*
- *Self-service: The IT Department aims to empower teams and individuals to complete tasks without reaching out to IT.*
- *Software delivery: The IT Department aims to improve release management processes, deployments, and quality assurance.*

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 172,472
TOTAL MATERIALS, SUPPLIES, SERVICES	-	-	-	-	-	225,069
TOTAL OPERATING BUDGET	-	-	-	-	-	397,541
CAPITAL	-	-	-	-	-	20,100
DEBT SERVICE	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	-	-	-	-	-	20,100
TOTAL DEPARTMENT BUDGET	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 417,641



GENERAL FUND-INFORMATION TECHNOLOGY SERVICES DEPARTMENT

Expenditure Category Detail						
ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
Regular Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 121,020
FICA	-	-	-	-	-	9,258
Retirement Contributions	-	-	-	-	-	16,730
Life, Health & Dental Insurance	-	-	-	-	-	25,172
Workers' Compensation	-	-	-	-	-	292
TOTAL PERSONNEL SERVICES	-	-	-	-	-	172,472
Cost Allocation	-	-	-	-	-	(62,090)
Contract Services/Data Processing	-	-	-	-	-	192,290
Contract Services	-	-	-	-	-	7,500
Telephone	-	-	-	-	-	45,000
Communication Services	-	-	-	-	-	20,777
Operating Supplies & Equipment	-	-	-	-	-	10,000
Copier Lease	-	-	-	-	-	11,592
TOTAL MATERIALS, SUPPLIES, SERVICES	-	-	-	-	-	225,069
TOTAL OPERATING BUDGET	-	-	-	-	-	397,541
Office Equipment	-	-	-	-	-	20,100
TOTAL CAPITAL	-	-	-	-	-	20,100
DEBT SERVICE	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON-OPERATING EXPENSES	-	-	-	-	-	20,100
TOTAL DEPARTMENT BUDGET	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 417,641



GENERAL FUND-INFORMATION TECHNOLOGY SERVICES DEPARTMENT

Departmental Budget Worksheet

Type	Description	Qty	Cost	Extended Amount	Comment
001.16.516.1200	Regular Salary				
	REGULAR SALARY	1	\$114,620	\$ 114,620	DIRECTOR OF INFORMATION TECHNOLOGY
	COLA	1	5,500	5,500	DIRECTOR OF INFORMATION TECHNOLOGY
	PHONE STIPEND	1	900	900	DIRECTOR OF INFORMATION TECHNOLOGY
				<u>121,020</u>	
001.16.516.2100	Fica				
	FICA	1	9,258	9,258	DIRECTOR OF INFORMATION TECHNOLOGY
				<u>9,258</u>	
001.16.516.2200	Retirement Contributions				
	FRS CONTRIBUTION	1	16,730	16,730	DIRECTOR OF INFORMATION TECHNOLOGY
				<u>16,730</u>	
001.16.516.2300	Health, Dental, Life & Disability				
	HEALTH, DENTAL, LIFE & DISAB.	1	25,172	25,172	DIRECTOR OF INFORMATION TECHNOLOGY
				<u>25,172</u>	
001.16.516.2400	Worker's Compensation				
	W/COMP	1	292	292	DIRECTOR OF INFORMATION TECHNOLOGY
				<u>292</u>	
001.16.516.5261	Cost Allocation	1	(62,090)	(62,090)	COST ALLOCATION
001.16.516.3131	Contract Services-Data Processing				
		1	1,500	1,500	EASYVOTE SOFTWARE (VILLAGE CLERK)
	VC24-01	1	8,225	8,225	LASERFICHE SOFTWARE (VILLAGE CLERK)
	VC24-02	1	6,000	6,000	GRANICUS-PEAK AGENDA MANAGEMENT (VILLAGE CLERK)
	MF24-01	1	17,808	8,904	OFFICE 365 PRO (MULTIPLE DEPTS)
		1	2,350	2,350	MUNICODE-ONLINE CODE HOSTING (V.CLERK)
		1	750	750	MOTOROLA SOLUTIOS ONLINE MAP CRIME (POLICE)
		1	288	288	MESSAGE BOARD LICENSES (POLICE DEPT)
		1	720	720	DUO SECURITY (POLICE DEPT)
		1	1,000	1,000	AMSIG-MESSAGE BOARD (POLICE DEPT)
		1	6,000	6,000	POWER DMS-ACCREDITATION SOFTWARE & POLICY MGR
		1	6,600	6,600	LEXISNEXIS INVESTIGATE SOFTWARE (POLICE)
		1	750	750	CISCO (POLICE)
		1	1,000	1,000	POLICE TRACK SYSTEM
		1	900	900	GREENRADIUS LICENSE & ANNUAL SUPPORT (POLICE)
		1	1,200	1,200	QUALITY RECORDING SOLUTIONS (POLICE DISPATCH)
		1	1,050	1,050	VIGILANT LPR MAINTENANCE (POLICE)
		1	29,929	29,929	CIS -POLICE DISPATCH SOFTWARE
		1	6,000	6,000	LTAS-STVR COMPLIANCE (CODE ENFORCEMENT)
		1	200	200	ELEMENTOR-WEBSITE SOFTWARE (IT)
		1	1,120	1,120	DAMEWARE REMOTE SUPPORT/CONTROL (IT)
		1	1,350	1,350	UNTANGLE-NBV FIREWALL (IT)
		1	4,700	4,700	SMARSH-ARCHIVE TEXT (IT)
		1	6,680	6,680	SNAPBLOX-EMAIL SECURITY (IT)
		1	1,500	1,500	IDRIVE-CLOUD BACK-UP SERVICES (IT)
		1	169	169	CELLPHONE RECOVERY AND TOOLS (IT)
		1	294	294	HOOTSUITE (COMMUNICATIONS)
		1	1,683	1,683	WEBSITE MTNCE-(WORDPRESS/SECURITY/SSL/DOMAIN)
		1	710	710	MAILCHIMP-EMAIL MARKETING (COMMUNICATIONS)
		1	350	350	BITLY-URL SHORTENER (COMMUNICATIONS)
		1	468	468	SURVEY MONKEY (COMMUNICATIONS)
		1	3,000	3,000	ARCHIVE SOCIAL (COMMUNICATIONS)
		1	150	150	GRAMMARLY (COMMUNICATIONS)
		1	120,000	60,000	TYLER-ERP SOFTWARE (MULTIPLE DEPTS)
		1	4,500	4,500	DROPBOX-(MULTIPLE DEPTS)
		1	600	600	ZOOM (MULTIPLE DEPTS)
		1	8,000	8,000	ADOBE LICENSES (MULTIPLE DEPTS)
		1	15,000	15,000	OTHER SOFTWARE
		1	150	150	QR CODES
				<u>\$ 192,290</u>	



GENERAL FUND-INFORMATION TECHNOLOGY SERVICES DEPARTMENT

Departmental Budget Worksheet

Type	Description	Qty	Cost	Extended Amount	Comment
001.16.516.3136	Contract Services				
	CONTRACT SERVICES	1	\$ 7,500	\$ 7,500	GPS OPERATIONS (POLICE DEPT)
				<u>7,500</u>	
001.16.516.4100	Telephone				
	TELEPHONE	1	45,000	45,000	ANNUAL TELEPHONE SERVICES
				<u>45,000</u>	
001.16.516.4101	Communication Services				
		12	456	5,469	INTERNET-PD DISPATCH- BL 5221
		12	138	1,661	INTERNET-PD SUITE402- BL 3291
		12	305	3,657	INTERNET-PD SQUAD ROOM-BL 1491
		12	456	5,469	INTERNET-SUITE 300-BL1598
		12	102	1,221	INTERNET-7920 WD VOGEL PK-BL 6141
		12	140	1,679	INTERNET-7903 ED BL 9808
		4	405	1,620	PHONES MAINTENANCE-DIGITEL QTRLY
		1	-	-	(45) MIFI JET PACK DEVICES (UPGRADE) POLICE
				<u>20,777</u>	
001.16.516.5215	Copy Machine Leases				
		12	323	3,878	TOSHIBA COPIER LEASE-ADMIN OFFICES EST 7516
		12	295	3,541	TOSHIBA COPIER LEASE-DISPATCH OFFICE EST 6516
		12	180	2,157	TOSHIBA COPIER LEASE-PD SUITE 402 EST 4525AC
		12	168	2,016	TOSHIBA COPIER LEASE-PD SQUAD ROOM EST 3525
				<u>11,592</u>	
001.16.516.5230	Operating Supplies/Equipment				
		1	10,000	10,000	REPAIR/REPLACE EQUIPMENT
				<u>10,000</u>	
001.16.516.6410	Office & Operational Equipment				
	VC24-03	1	5,500	5,500	GRANICUS ENCODER REPLACEMENT WITH NEW VIDEO
	PD24-01	8	700	5,600	COMPUTERS FOR COMMS, CHIEF & CODE
	MF24-02	1	10,000	5,000	COMPUTER EQUIPMENT
	IT24-01	1	8,000	4,000	SECURITY EQUIPMENT
				<u>20,100</u>	
	TOTAL			<u><u>\$ 417,641</u></u>	



GENERAL FUND-GENERAL GOVERNMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

This Department is responsible for managing the Village Post Office and all Services that are non-departmental related.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The budget reflects services not assigned to a particular department such as the post office, consulting services, utilities, and Village-wide general liability insurance, public relations, citizen boards, general fund contingencies and Hurricane Disaster Emergency.

DEPARTMENT GOALS

- *Improve the availability and operation of public services and facilities.*
- *Rezoning of Harbor Island and the non-causeway portions of Treasure Island.*

General Government Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Continue to implement the Village's new parking program while identifying opportunities to enhance the program and/or process.	X	X	X	X
Ensure a minimum of one (1) first floor Staff member obtains Post Office training/certification.				X
Train Customer Service Specialist on all task related to Front Desk.			X	

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
PERSONNEL SERVICES	\$ 173,048	\$ 48,981	\$ 300,231	\$ 145,552	\$ 303,219	\$ 166,924
MATERIALS, SUPPLIES, SERVICES	1,084,174	950,642	761,177	319,116	744,467	749,912
TOTAL OPERATING BUDGET	1,257,222	999,623	1,061,407	464,668	1,047,686	916,836
CAPITAL	26,000	245,516	23,000	-	23,000	-
DEBT SERVICE	2,348,956	391,628	196,394	33,197	196,394	197,515
GRANTS & AIDS	-	7,540	-	-	-	-
OTHER NON-OPERATING EXPENSES	750,385	1,147,300	-	-	-	-
TOTAL NON-OPERATING BUDGET	3,125,341	1,791,984	219,394	33,197	219,394	197,515
TOTAL DEPARTMENT BUDGET	\$ 4,382,562	\$ 2,791,607	\$ 1,280,801	\$ 497,865	\$ 1,267,080	\$ 1,114,351



GENERAL FUND-GENERAL GOVERNMENT

Expenditure Category Detail						
ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
Regular Salaries	\$ 122,955	\$ 74,642	\$ 203,210	\$ 98,330	\$ 207,871	\$ 111,801
Overtime	1,378	390	2,000	372	744	2,000
Clothing Allowance	400	400	400	400	400	400
Compensation Personnel	-	1,355	10,000	-	2,770	5,000
FICA	9,642	8,187	15,576	7,447	15,990	8,583
Retirement Contributions	11,125	8,530	24,756	11,749	25,499	15,627
Life, Health & Dental Insurance	27,246	17,931	43,773	26,567	49,430	23,229
Workers' Compensation	302	249	515	686	515	284
Cost Allocation for Personnel	-	(62,702)	-	-	-	-
TOTAL PERSONNEL SERVICES	173,048	48,981	300,231	145,552	303,219	166,924
Bank/Merchant fees	3,747	5,782	5,000	3,066	6,133	6,000
Contract Services/Pre-Employment	1,183	2,205	2,500	179	1,159	2,000
Contract Services/Data Processing	120,257	95,136	96,658	46,871	97,743	-
Contract Services	-	9,954	-	-	6,206	4,200
Professional Services	363,092	338,366	406,675	118,821	389,554	258,200
Legal Settlement Expense	6,000	22,500	-	-	-	34,565
Accounting & Auditing	15,700	13,800	20,000	16,800	20,000	24,000
Postage	8,116	10,209	7,183	1,698	7,197	7,183
Animal Control	7,490	1,848	2,500	340	2,500	5,000
Building Lease	197,695	-	187,344	91,690	183,824	192,804
Equipment Rental	6,028	1,200	7,000	1,153	6,807	7,000
General Insurance	414,294	383,875	427,559	246,980	420,980	534,449
Repair & Maintenance of Building	11,574	20,467	16,620	8,852	31,605	5,000
Copier Lease	13,477	8,382	15,000	2,214	14,429	-
Printing & Binding	-	-	-	-	-	9,000
Advertising	775	2,000	2,000	1,009	2,018	2,000
Public Relations/Newsletter	478	478	500	391	391	500
Office Supplies	8,175	8,339	10,000	2,982	9,164	10,000
Property Taxes-Sakura Lot	-	74,869	23,000	20,294	20,294	23,000
Operating Supplies/Equipment	18,827	28,906	28,900	19,633	28,266	28,900
Unemployment Compensation	(5,502)	2,847	5,000	368	735	5,000
Cost Allocation	(134,055)	(111,525)	(556,427)	(278,214)	(556,427)	(483,555)
Travel, Conferences & Meetings	1,575	4,061	6,000	1,408	5,908	6,000
Telephone	12,373	11,474	17,500	5,400	16,199	-
Dues, Subscriptions & Memberships	10,105	9,737	12,416	4,817	12,235	12,416
Education & Training	-	2,771	6,000	1,689	5,377	6,000
Uniforms	2,769	2,961	5,250	673	5,173	5,250
Contingency	-	-	7,000	-	7,000	45,000
TOTAL MATERIALS, SUPPLIES, SERVICES	1,084,174	950,642	761,177	319,116	744,467	749,912
TOTAL OPERATING BUDGET	1,257,222	999,623	1,061,407	464,668	1,047,686	916,836
Capital Outlay	-	236,306	-	-	-	-
Office Equipment	-	9,210	23,000	-	23,000	-
Machinery and Equipment	26,000	-	-	-	-	-
TOTAL CAPITAL	26,000	245,516	23,000	-	23,000	-
Debt Principal	2,270,000	312,231	130,000	-	130,000	135,000
Debt Interest	78,956	79,397	66,394	33,197	66,394	62,515
TOTAL DEBT SERVICE	2,348,956	391,628	196,394	33,197	196,394	197,515
Transfer to After School & Summer Program	6,671	16,291	-	-	-	-
Transfer to Building Fund	141,339	-	-	-	-	-
Transfer to Street Maintenance	321,128	344,721	-	-	-	-
Transfer to Transportation	55,248	55,248	-	-	-	-
Transfer to Capital Projects	226,000	731,040	-	-	-	-
TOTAL NON-OPERATING EXPENSES	750,385	1,147,300	-	-	-	-
TOTAL NON-OPERATING BUDGET	3,125,341	1,791,984	219,394	33,197	219,394	197,515
TOTAL DEPARTMENT BUDGET	\$ 4,382,562	\$ 2,791,607	\$ 1,280,801	\$ 497,865	\$ 1,267,080	\$ 1,114,351



GENERAL FUND-GENERAL GOVERNMENT DEPARTMENT

Departmental Budget Worksheet

Type	Description	Qty	Cost	Extended	
				Amount	Comment
001.19.519.1200	Regular Salary				
	REGULAR SALARY	1	\$ 53,016	\$ 53,016	CUSTOMER SERVICE SPECIALIST
	REGULAR SALARY	1	53,645	53,645	CUSTOMER SERVICE SPECIALIST
	COLA	1	2,570	2,570	CUSTOMER SERVICE SPECIALIST
	COLA	1	2,570	2,570	CUSTOMER SERVICE SPECIALIST
				\$ 111,801	
001.19.519.1400	Overtime				
	OVERTIME	1	2,000	2,000	OVERTIME
				2,000	
001.19.519.1570	Clothing Allowance				
	CLOTHING ALLOWANCE	1	200	200	CUSTOMER SERVICE SPECIALIST
	CLOTHING ALLOWANCE	1	200	200	CUSTOMER SERVICE SPECIALIST
				400	
001.19.519.1600	Compensation Personnel				
	COMPENSATION PERSONNEL	1	5,000	5,000	COMPENSATED ABSENCES/CASH OUT SICK & VACATION
				5,000	
001.19.519.2100	FICA				
	FICA	1	4,268	4,268	CUSTOMER SERVICE SPECIALIST
	FICA	1	4,316	4,316	CUSTOMER SERVICE SPECIALIST
				8,583	
001.19.519.2200	Retirement Contributions				
	FRS CONTRIBUTION	1	7,770	7,770	CUSTOMER SERVICE SPECIALIST
	FRS CONTRIBUTION	1	7,857	7,857	CUSTOMER SERVICE SPECIALIST
				15,627	
001.19.519.2300	Health, Dental, Life & Disability				
	HEALTH, DENTAL, LIFE & DISAB.	1	11,613	11,613	CUSTOMER SERVICE SPECIALIST
	HEALTH, DENTAL, LIFE & DISAB.	1	11,616	11,616	CUSTOMER SERVICE SPECIALIST
				23,229	
001.19.519.2400	Worker's Compensation				
	WORKERS COMP	1	141	141	CUSTOMER SERVICE SPECIALIST
	WORKERS COMP	1	143	143	CUSTOMER SERVICE SPECIALIST
				284	
001.19.519.3116	Bank/Merchant Fees				
	MERCHANT FEES	1	6,000	6,000	MERCHANT FEES
				6,000	
001.19.519.3132	Contract Services - Pre-Employment				
		1	2,000	2,000	NEW HIRE PHYSICAL EXAM & BACKGROUNDS
				2,000	
001.19.519.3136	Contract Services - Pay-by-Phone				
	CONTRACT SERVICES	12	350	4,200	PARKING PROGRAM PAY-BY-PHONE FEES
				4,200	
001.19.519.3160	Professional Services				
	VILLAGE PLANNER	12	12,933	155,200	VILLAGE PLANNER
	LOBBYIST-STATE	12	4,583	55,000	LOBBYIST FEES
	LOBBYIST-FEDERAL	12	0	0	FEDERAL LOBBYIST FEES
	ADP H/R RESOURCES & PA	0.70	60,000	42,000	ADP HR & PAYROLL FEES 70%GG 30%UT
	GRANT WRITER/ADMIN.	0.10	60,000	6,000	GRANT WRITER/ADMIN (CONTRACTUAL) 10%GG 90%UT
				258,200	
001.19.519.3185	Legal Settlement Expense				
	LEGAL SETTLEMENT	1	34,565	34,565	FRS SETTLEMENT AGREEMENT-VELKEN
				34,565	
001.19.519.3200	Accounting and Auditing				
	AUDIT FEES	0.40	60,000	24,000	GENERAL GOV SHARE OF AUDIT FEES
				24,000	
001.19.519.4201	Postage				
	POSTAGE	1	7,183	7,183	POSTAGE/FEDEX/COURIER SERVICE
				7,183	
001.19.519.4390	Animal Control				
	ANIMAL CONTROL	1	5,000	5,000	VARIOUS ANIMAL SAFETY AND CONTROL NEEDS
				5,000	
001.19.519.4403	Building Lease				
	BUILDING LEASE	1	36,218	36,218	ANNUAL LEASE SUITE 402 100% GG
	BUILDING LEASE	0.5	313,173	156,586	ANNUAL LEASE SUITE 101/300 50%GG, 40%UT & 10%BD
				\$ 192,804	



GENERAL FUND-GENERAL GOVERNMENT DEPARTMENT

Departmental Budget Worksheet					
Type	Description	Qty	Cost	Extended Amount	Comment
001.19.519.4410	Equipment Rental				
	EQUIPMENT RENTAL	4	400	1,600	MAILING EQUIP-POST OFFICE
	EQUIPMENT RENTAL	4	500	2,000	MAILING EQUIPMENT
	EQUIPMENT RENTAL	4	850	3,400	FOLDER/SORTER
				<u>7,000</u>	
001.19.519.4500	General Insurance				
	W/COMP	0.65	346,638	225,314	65% W/COMP INSURANCE
	GRL LIABILITY INSURANCE	0.65	279,871	181,916	65% GEN LIABILITY INSURANCE
	GRL AUTO INSURANCE	0.65	113,388	73,702	65% AUTOMOBILE INSURANCE
	GRL PROPERTY INSURANCE	0.65	82,332	53,516	65% PROPERTY
				<u>534,449</u>	
001.19.519.4602	Repair & Maintenance of Building				
	BUILDING REPAIRS	1	5,000	5,000	REPAIRS TO VILLAGE OWNED FACILITIES
				<u>5,000</u>	
001.19.519.4700	Printing & Binding				
	PRINTING	12	750	9,000	TOSHIBA COPIES-ADMIN OFFICES
				<u>9,000</u>	
001.19.519.4809	Advertising				
	ADVERTISING	1	2,000	2,000	EMPLOYMENT/OTHER
				<u>2,000</u>	
001.19.519.4810	Public Relations/Newsletter/Book				
	AGENDA BOOK	1	500	500	TIES AGENDA BOOK
				<u>500</u>	
001.19.519.5100	Office Supplies				
	OFFICE SUPPLIES	1	10,000	10,000	OFFICE SUPPLIES ADMIN OFFICES
				<u>10,000</u>	
001.19.519.5130	Property Taxes-Sakura Lot				
	PROPERTY TAXES	1	23,000	23,000	PROPERTY TAXES-SAKURA LOT
				<u>23,000</u>	
001.19.519.5230	Operating Supplies/Equipment				
	VC/VM/VCIK/FD/GG/BD	1	22,000	22,000	CLEANING SUPPLIES, AID KIT, KITCHEN SUPPLIES, COFFEE
		1	11,500	6,900	HOLIDAY BONUS \$50x130 (40% UT) 60% GG) & EMPLOYEE
				<u>28,900</u>	
001.19.519.5250	Unemployment Compensation				
	UNEMPLOYMENT	1	5,000	5,000	UNEMPLOYMENT ESTIMATED PAYMENTS
				<u>5,000</u>	
001.19.519.5261	Cost Allocation				
		1	(483,555)	(483,555)	COST ALLOCATION
				<u>(483,555)</u>	
001.19.519.5340	Travel, Conferences & Meetings				
	CONFERENCE	1	2,000	2,000	FABTO CONFERENCE MEETING
	PUBLIC MEETINGS	1	4,000	4,000	SNACKS & DRINKS FOR PUBLIC MEETINGS
				<u>6,000</u>	
001.19.519.5405	Dues, Subscriptions & Membership				
	MEMBERSHIP/DUES	1	2,500	2,500	OTHER MEMB & DUES, (NOTARY,COSTCO,AMAZON, ETC)
	MEMBERSHIP/DUES	1	5,000	5,000	WELLNESS PROGRAM FOR ALL EMPLOYEES
	MEMBERSHIP/DUES	1	810	810	GFOA CAFR AND BUDGET AWARD ANNUAL DUES
	MEMBERSHIP/DUES	1	2,000	2,000	AMERICAN EXPRESS
	MEMBERSHIP/DUES	1	606	606	ZOOM LICENCES
	MEMBERSHIP/DUES	1	1,500	1,500	MDCLC ANNUAL MEMBERSHIP
				<u>12,416</u>	
001.19.519.5500	Education & Training				
	TRAINING	1	6,000	6,000	STAFF TRAINING
				<u>6,000</u>	
001.19.519.5555	Uniforms				
	UNIFORMS	35	150	5,250	ADMIN STAFF & COMMISSION SHIRTS WITH VILLAGE LOGO
				<u>5,250</u>	
001.19.519.7100	Debt Principal				
	DEBT PRINCIPAL	1	135,000	135,000	DEBT PRINCIPAL-SAKURA LOT SERIES 2021
				<u>135,000</u>	
001.19.519.7200	Debt Interest				
	DEBT INTEREST	2	31,257	62,515	DEBT INTEREST LOAN SERIES 2021 NOTE-SAKURA LOT
				<u>62,515</u>	
001.19.519.9000	Contingency				
	CONTINGENCY	1	45,000	45,000	CONTINGENCY
				<u>45,000</u>	
	TOTAL			<u>\$ 1,114,351</u>	



GENERAL FUND-POLICE DEPARTMENT

DEPARTMENT MISSION STATEMENT

The North Bay Village Police Department is committed to providing public safety excellence through efficient and effective services, designed to deter crime and disorder. Through fiscally responsible proactive and comprehensive strategies, we will optimize our community's quality of life and create the safest environment possible.

MISSION STATEMENT

As a proud Team of Law Enforcement Professionals committed to delivering superior community based police services, we will always adhere to the highest ethical industry standards with an emphasis on accountability and transparency.

VISION STATEMENT

Our Police Department will deliver the highest level of efficient and effective community based public safety services through our unwavering commitment to organizational excellence.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The Police Department is entrusted with the responsibility of providing the highest level of public safety services to the Village and we will optimize the community's confidence in our ability to keep them safe. We continue to accomplish this aspect of our mission by maximizing our community policing strategies and developing strong and effective community partnerships.
- ❖ Through the Department's Field, Support, and Code Enforcement Operations, strategic plans will be used to optimize the efficiencies and effectiveness of all organizational/operational areas. Using a comprehensive approach of progressive, specialized and traditional enforcement, the Police Department will not only meet, but exceed, the community's public safety expectations

DEPARTMENT GOALS

- *Successfully complete the on-site Accreditation Inspections and receive the final award from CFA (Commission for Florida Law Enforcement Accreditation) at a future scheduled conference.*
- *Continue to pursue internal and external training opportunities to include specialized training (Traffic, Investigative, Leadership / Command, etc.) to develop the knowledge, skills, and abilities of our sworn and civilian personnel, as well as implement an organizational succession/ transition plan.*
- *Continue expanding, promoting and hosting youth, school, and community related programs/events, to include PAL related activities, as well as community based initiatives to maximize police/citizen engagement and interaction.*
- *Continue to proactively provide comprehensive and effective public safety services, including Code Enforcement operations, to maintain the safest environment and quality of life possible for the community we serve.*



GENERAL FUND-POLICE DEPARTMENT

Performance Measure #1: CFA Accreditation				
The Police Department will finalized the accreditation preparation process to fully complete the CFA Law Enforcement Accreditation process for our Agency.				
CFA Accreditation/Body Worn Camera Initiatives	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.
Complete Policies, Directives, Forms/Reports and General Orders for all Department SOPs and Standards.	X	X		
Complete identification and collection of proof for every standard required to conclude the preparation process.	X	X		
Complete the Pre-Mock, Mock and On-Site CFA Assessments, and receive Accreditation award designation at a CFA Conference.	X	X	X	X
Continue development and implementation of the new Body Worn Camera initiative for Departmental transparency, accountability, and Criminal Justice Grant opportunities.	X	X	X	X

Performance Measure #2: Departmental Training				
The Police Department has developed a Training Team to address the developmental and continuing education needs for all required/high liability, specialized, and leadership areas of the Organization.				
Departmental Training	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.
Conduct, Bi-Annual Firearms & Rifle Qualifications / Discretionary Shooting.		X		X
Conduct, Annual Use of Force / Hate Crimes / Code Enforcement / Narcan Refresher Training, Field Critical Care Training / CPR / AED / CIT / Autism.		X		
Conduct / Participate in Active Shooter Training (TIES) in-conjunction with Miami Dade School Board PD.			X	
Create a Department wide training program for new handguns with Red Dot Sights and weapon mounted flashlights for all sworn personnel.	X	X	X	X

Performance Measure #3: Code Enforcement				
The Village has a newly adopted comprehensive Short Term Vacation Rental (STVR) Ordinance and the Code Enforcement Team will be responsible for all administrative/enforcement related activities, as well as all other Code related matters of the Village.				
Code Enforcement	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.
Continue to track all STVRs in the Village and ensure they are in compliance with the ordinance requirements. Ensure that proper enforcement is carried out, and fines and citations are issued for violations.	X	X	X	X
Continue to regularly schedule Special Magistrate hearings for all cases that have not achieved compliance.	X	X	X	X
Review and update the North Bay Village Code of Ordinances to ensure compliance with new State/local regulations, Village strategic plan, and the recommendations of the elected officials.	X	X	X	X
Proactively inspect and monitor new and existing commercial/residential developments to ensure compliance with the Village's construction maintenance standards.	X	X	X	X
Proactively monitor and address code violations in the Village that create conditions of blight, such as property and landscape maintenance, bulk trash, and work without required permits.	X	X	X	X
Proactively monitor and ensure compliance with all Village code sections that focus on resiliency such as recycling, illicit discharge, single use plastics, fertilizer prohibitions, gas powered blowers, etc.	X	X	X	X
Maintain productive working relationships with local property owners, HOA's, and condo boards to encourage compliance with Village codes while regularly engaging in proactive community outreach and enhancement projects.	X	X	X	X



GENERAL FUND-POLICE DEPARTMENT

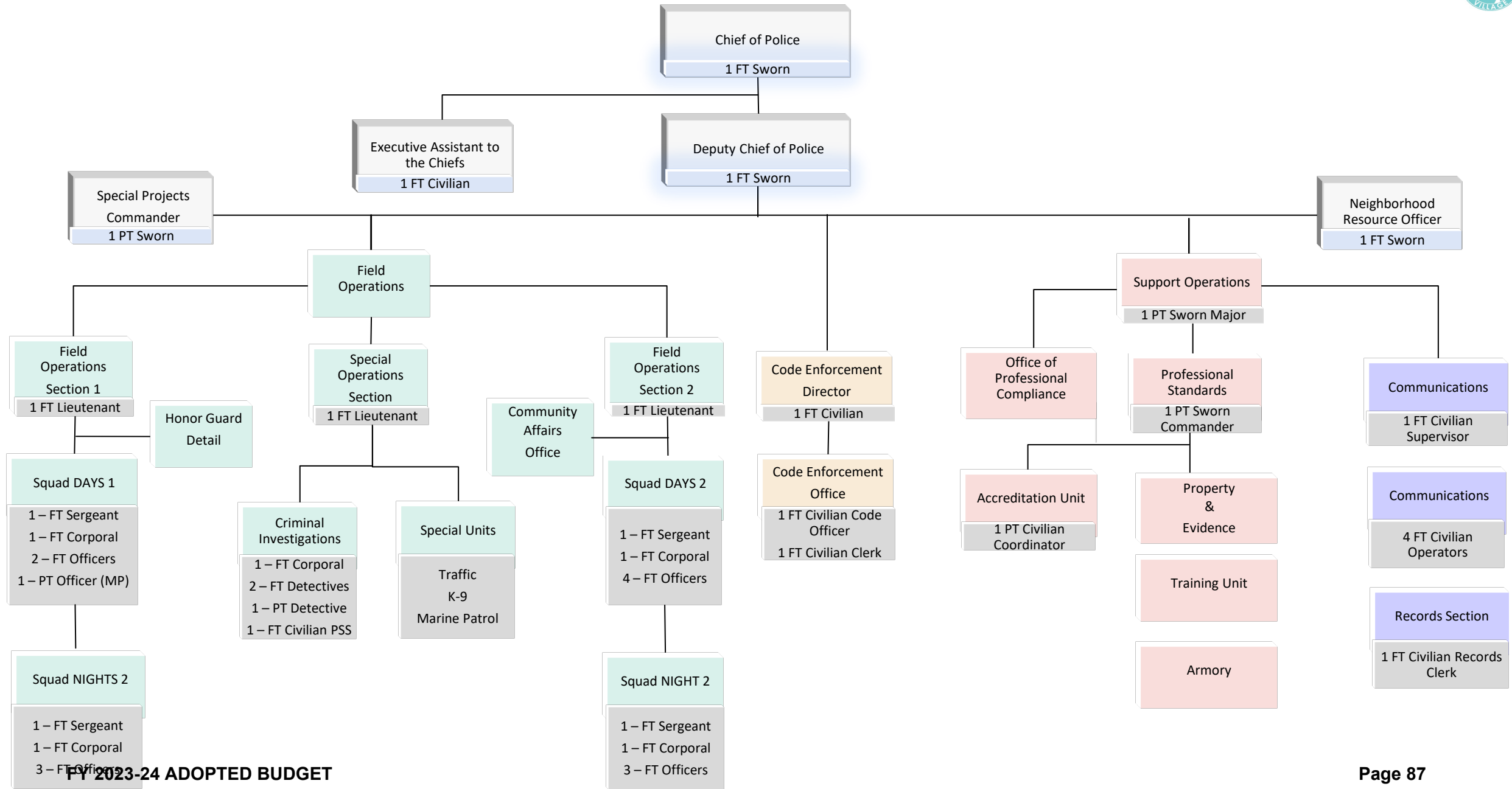
Performance Measure #4: New Public Safety Enforcement Initiatives				
In addition to Patrol and Investigative resources, the Police Department will expand specialized unit resources and certifications, as opportunities become available to further deter and enforce criminal / traffic / parking activity and ordinance violations.				
New Public Safety Enforcement Initiatives	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.
Expand Department wide traffic initiatives with the Traffic Team and the Motor Unit, as well as Multi-Agency operations, designed to deter and control traffic related challenges throughout the Village.	X	X	X	X
Expand Marine Patrol coverage with our new state of the art Marine Patrol vessel and new PD wave runner to maximize community visibility, conduct enhanced enforcement and effectively address all maritime related challenges, to include Multi-Agency operations.	X	X	X	X
Develop public safety strategies to deter crime and successfully resolve cases, through proven patrol and proven investigative techniques (traditional and proactive), to include a crime analysis component and assistance from other Agencies.	X	X	X	X

Performance Measure #5: Expand Community Policing Initiatives				
The Police Department will implement additional community policing initiatives, as opportunities become available, which will address citizen public safety concerns and also focus on school, youth and community programs.				
Expand Community Policing and Youth Programming Initiatives	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.
Implement proactive crime prevention strategies to include community surveys, public safety programs (i.e. RAD) and crime watch initiatives (Community Affairs).	X	X	X	X
Work with the Miami Dade School Board Police Department to implement children/students programs at TIES, to include D.A.R.E., Kindergarten Cop, etc.	X	X		X
Promote youth programming, to include expanding PAL opportunities, for all eligible age groups throughout the Village (Community Affairs).	X	X	X	X
Attend any Crime Prevention Through Environmental Design (CPTED)/Neighborhood Resource Officer (NRO) training and work with neighboring agencies to develop proficiencies in this specialized public safety area (Community Affairs).	X	X	X	X

GENERAL FUND-POLICE DEPARTMENT

Expenditure Category Summary						
ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
PERSONNEL SERVICES	\$ 4,946,212	\$ 5,526,233	\$ 5,720,261	\$ 2,993,842	\$ 6,051,387	\$ 6,436,121
MATERIALS, SUPPLIES, SERVICES	665,312	459,507	636,882	269,796	673,318	765,474
TOTAL OPERATING BUDGET	5,611,524	5,985,740	6,357,143	3,263,639	6,724,705	7,201,595
CAPITAL	59,937	138,711	21,516	30,448	37,675	37,360
DEBT SERVICE	-	226,593	-	-	-	-
GRANTS & AIDS	5,756	126,044	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	65,693	491,347	21,516	30,448	37,675	37,360
TOTAL DEPARTMENT BUDGET	\$ 5,677,216	\$ 6,477,087	\$ 6,378,659	\$ 3,294,086	\$ 6,762,380	\$ 7,238,955

NORTH BAY VILLAGE POLICE ORGANIZATION CHART





GENERAL FUND-POLICE DEPARTMENT

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
Regular Salaries	\$ 3,113,826	\$ 3,329,262	\$ 3,506,991	\$ 1,658,771	\$ 3,554,767	\$ 3,951,834
Overtime	146,971	199,804	125,000	137,531	260,829	125,000
Educational Incentive	22,538	29,958	34,231	15,485	31,851	33,348
Special Off-Duty Detail	48,769	131,828	-	89,955	169,910	-
Clothing Allowance	9,150	8,150	9,800	7,950	9,250	10,600
Compensation Personnel	163,858	195,770	60,000	64,743	66,064	70,000
Fica Tax	259,342	288,561	277,847	147,212	313,089	311,878
Retirement Contributions	705,759	875,839	900,394	444,962	935,585	1,189,615
Health, Life, Dental, Ins.	501,304	476,372	656,624	314,393	555,860	575,470
Workers Compensation	135,239	143,738	149,374	112,839	154,183	168,376
Cost Allocation	(160,543)	(153,048)	-	-	-	-
TOTAL PERSONNEL SERVICES	4,946,212	5,526,233	5,720,261	2,993,842	6,051,387	6,436,121
Contract Services - Pre-Employment	4,423	2,751	2,000	922	1,844	2,000
Crime Watch/Community Policing	1,258	-	4,000	557	4,000	4,750
Contract Services -Data Processing	112,346	79,870	51,000	32,541	50,596	-
Contract Services	32,702	48,193	14,900	4,419	13,394	14,400
Vehicle Lease	236,340	-	253,400	79,544	253,400	288,200
Repair & Maintain -Vehicle/Boat	47,442	61,269	40,000	37,520	75,040	55,400
Repair, Replace & Maintain - Equipment	4,396	2,823	12,982	12,982	12,982	12,300
Repair & Maintenance of Building	140	-	2,000	-	2,000	2,000
Copier Lease/Supplies	8,984	1,657	11,000	2,956	8,689	-
Printing & Binding	-	-	-	-	-	2,150
Office Supplies	4,500	5,097	4,500	1,734	4,500	4,500
Gas & Oil	91,795	137,003	135,000	49,749	133,866	260,000
Ammunition	1,016	7,161	10,000	24	9,357	10,000
Operating Supplies/Equipment	-	-	-	-	-	16,662
Special Departmental Supplies	11,624	7,300	10,000	4,225	7,225	10,240
K-9 Operating Expenses	2,632	4,184	3,500	3,410	5,728	5,700
Travel, Conferences & Meetings	5,291	19,014	10,000	10,921	18,833	14,000
Vehicle Rental	9,906	9,141	13,200	4,453	14,721	17,292
Dues, Subscriptions & Memberships	4,077	3,072	3,000	2,885	2,885	4,000
PAL	2,000	174	1,000	-	1,000	1,000
Education & Training	11,778	14,894	15,000	4,223	9,134	22,000
Uniforms & Accessories	25,772	14,190	6,000	5,934	10,794	13,880
Uniform Cleaning & Maintenance	3,805	3,270	5,000	1,017	3,987	5,000
Youth Services	7,997	26	-	-	-	-
Telephone	35,086	38,416	29,400	9,781	29,344	-
TOTAL MATERIALS, SUPPLIES, SERVICES	665,312	459,507	636,882	269,796	673,318	765,474
TOTAL OPERATING BUDGET	5,611,524	5,985,740	6,357,143	3,263,639	6,724,705	7,201,595
Counter Terrorism Initiative	-	-	-	-	-	-
Office Equipment	34,406	-	-	-	-	-
Machinery & Equipment	25,531	138,711	21,516	30,448	37,675	37,360
TOTAL CAPITAL	59,937	138,711	21,516	30,448	37,675	37,360
Debt Principal	-	148,104	-	-	-	-
Debt Interest	-	78,489	-	-	-	-
TOTAL DEBT SERVICE	-	226,593	-	-	-	-
Other Grants & Aids	5,756	126,044	-	-	-	-
TOTAL GRANTS & AIDS	5,756	126,044	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	65,693	491,347	21,516	30,448	37,675	37,360
TOTAL DEPARTMENT BUDGET	\$ 5,677,216	\$ 6,477,087	\$ 6,378,659	\$ 3,294,086	\$ 6,762,380	\$ 7,238,955



GENERAL FUND-POLICE DEPARTMENT

Departmental Budget Worksheet

Type	Description	Qty	Cost	Extended Amount	Comment
001.21.521.1200	Regular Salary				
	REGULAR SALARY	3	\$ 9,000	\$ 27,000	(3) SCHOOL CROSSING GUARDS
	REGULAR SALARY	1	91,615	91,615	EXECUTIVE ASSIST TO THE CHIEF
	COLA	1	4,581	4,581	EXECUTIVE ASSIST TO THE CHIEF
	LONGEVITY	1	1,500	1,500	EXECUTIVE ASSIST TO THE CHIEF
	REGULAR SALARY	1	66,112	66,112	PSA
	COLA	1	3,279	3,279	PSA
	LONGEVITY	1	500	500	PSA
	SHIFT DIFFERENTIAL	0.04	69,391	2,776	PSA
	REGULAR SALARY	1	48,942	48,942	RECORDS CLERK
	COLA	1	2,447	2,447	RECORDS CLERK
	LONGEVITY	1	1,500	1,500	RECORDS CLERK
	REGULAR SALARY	1	83,720	83,720	DISPATCH SUPERVISOR
	COLA	1	4,186	4,186	DISPATCH SUPERVISOR
	LONGEVITY	1	1,500	1,500	DISPATCH SUPERVISOR
	REGULAR SALARY	1	51,639	51,639	DISPATCHER
	COLA	1	2,569	2,569	DISPATCHER
	SHIFT DIFFERENTIAL	0.04	54,208	2,168	DISPATCHER
	REGULAR SALARY	1	49,181	49,181	DISPATCHER
	COLA	1	2,447	2,447	DISPATCHER
	INSURANCE STIPEND	1	4,800	4,800	DISPATCHER
	SHIFT DIFFERENTIAL	0	51,628	2,065	DISPATCHER
	REGULAR SALARY	1	57,477	57,477	DISPATCHER
	COLA	1	2,833	2,833	DISPATCHER
	REGULAR SALARY	1	61,893	61,893	DISPATCHER
	COLA	1	3,086	3,086	DISPATCHER
	REGULAR SALARY	1	104,148	104,148	CODE ENFORCEMENT DIRECTOR
	COLA	1	4,998	4,998	CODE ENFORCEMENT DIRECTOR
	LONGEVITY	1	300	300	CODE ENFORCEMENT DIRECTOR
	REGULAR SALARY	1	77,716	77,716	CODE ENFORCEMENT OFFICER
	COLA	1	3,780	3,780	CODE ENFORCEMENT OFFICER
	LONGEVITY	1	500	500	CODE ENFORCEMENT OFFICER
	REGULAR SALARY	1	44,106	44,106	CODE ENFORCEMENT ASSISTANT
	COLA	1	2,114	2,114	CODE ENFORCEMENT ASSISTANT
	REGULAR SALARY	1	36,400	36,400	PT ACCREDITATION COORDINATOR
	REGULAR SALARY & COLA	1	142,353	142,353	CHIEF OF POLICE
	INSURANCE STIPEND	1	4,800	4,800	CHIEF OF POLICE
	LONGEVITY	1	500	500	CHIEF OF POLICE
	STEP INCREASE	1	4,271	4,271	CHIEF OF POLICE
	REGULAR SALARY & COLA	1	138,391	138,391	DEPUTY CHIEF
	INSURANCE STIPEND	1	4,800	4,800	DEPUTY CHIEF
	LONGEVITY	1	500	500	DEPUTY CHIEF
	STEP INCREASE	1	1,384	1,384	DEPUTY CHIEF
	REGULAR SALARY & COLA	1	127,017	127,017	LIEUTENANT
	LONGEVITY	1	1,500	1,500	LIEUTENANT
	REGULAR SALARY & COLA	1	127,017	127,017	LIEUTENANT
	LONGEVITY	1	1,500	1,500	LIEUTENANT
	REGULAR SALARY & COLA	1	116,820	116,820	LIEUTENANT
	SPECIALTY ASSIGNMENT	1	1,560	1,560	LIEUTENANT
	LONGEVITY	1	1,500	1,500	LIEUTENANT
	REGULAR SALARY & COLA	1	114,978	114,978	SERGEANT
	LONGEVITY	1	1,500	1,500	SERGEANT
	REGULAR SALARY & COLA	1	109,503	109,503	SERGEANT
	LONGEVITY	1	500	500	SERGEANT
	STEP INCREASE	1	4,928	4,928	SERGEANT
	REGULAR SALARY & COLA	1	94,593	94,593	SERGEANT
	STEP INCREASE	1	4,257	4,257	SERGEANT
	SHIFT DIFFERENTIAL	0.02	31,216	624	SERGEANT
	SPECIALTY ASSIGNMENT	1	1,560	1,560	SERGEANT
	LONGEVITY	1	500	500	SERGEANT
	REGULAR SALARY & COLA	1	84,417	84,417	SERGEANT
	SHIFT DIFFERENTIAL	0.04	84,417	3,377	SERGEANT
	STEP INCREASE	1	1,023	1,023	SERGEANT
	INSURANCE STIPEND	1	4,800	4,800	SERGEANT
	SPECIALTY ASSIGNMENT	1	1,560	1,560	SERGEANT
	LONGEVITY	1	\$ 300	\$ 300	SERGEANT



GENERAL FUND-POLICE DEPARTMENT

Departmental Budget Worksheet

Type	Description	Qty	Cost	Extended Amount	Comment
001.21.521.1200	Regular Salary				
	REGULAR SALARY & COLA	1	\$ 102,629	\$ 102,629	DETECTIVE/CORPORAL
	LONGEVITY	1	1,500	1,500	DETECTIVE
	REGULAR SALARY & COLA	1	78,748	78,748	DETECTIVE
	STEP INCREASE	1	3,407	3,407	DETECTIVE
	SHIFT DIFFERENTIAL	0.02	25,987	520	DETECTIVE
	LONGEVITY	1	300	300	DETECTIVE
	REGULAR SALARY & COLA	1	92,671	92,671	DETECTIVE
	STEP INCREASE	1	2,085	2,085	DETECTIVE
	SHIFT DIFFERENTIAL	0.04	92,671	3,707	DETECTIVE
	LONGEVITY	1	1,500	1,500	DETECTIVE
	REGULAR SALARY & COLA	1	103,626	103,626	CORPORAL
	LONGEVITY	1	1,500	1,500	CORPORAL
	SHIFT DIFFERENTIAL	0.04	103,626	4,145	CORPORAL
	REGULAR SALARY & COLA	1	103,626	103,626	CORPORAL
	SHIFT DIFFERENTIAL	0.02	34,197	684	CORPORAL
	LONGEVITY	1	1,500	1,500	CORPORAL
	REGULAR SALARY & COLA	1	103,626	103,626	CORPORAL
	LONGEVITY	1	1,500	1,500	CORPORAL
	SHIFT DIFFERENTIAL	0.04	103,626	4,145	CORPORAL
	REGULAR SALARY & COLA	1	75,718	75,718	CORPORAL
	STEP INCREASE	1	2,490	2,490	CORPORAL
	SPECIALTY ASSIGNMENT	1	1,560	1,560	CORPORAL
	REGULAR SALARY & COLA	1	75,718	75,718	PATROL OFFICER
	INSURANCE STIPEND	1	4,800	4,800	PATROL OFFICER
	SHIFT DIFFERENTIAL	0.04	75,718	3,029	PATROL OFFICER
	LONGEVITY	1	300	300	PATROL OFFICER
	STEP INCREASE	1	1,835	1,835	PATROL OFFICER
	REGULAR SALARY & COLA	1	68,043	68,043	PATROL OFFICER
	STEP INCREASE	1	3,062	3,062	PATROL OFFICER
	REGULAR SALARY & COLA	1	72,806	72,806	PATROL OFFICER
	STEP INCREASE	1	2,646	2,646	PATROL OFFICER
	SPECIALTY ASSIGNMENT	1	1,560	1,560	PATROL OFFICER
	REGULAR SALARY & COLA	1	99,640	99,640	PATROL OFFICER
	SHIFT DIFFERENTIAL	0.02	32,881	658	PATROL OFFICER
	LONGEVITY	1	1,500	1,500	PATROL OFFICER
	REGULAR SALARY & COLA	1	75,744	75,744	PATROL OFFICER
	SPECIALTY ASSIGNMENT	1	1,560	1,560	PATROL OFFICER
	SHIFT DIFFERENTIAL	0	75,744	3,030	PATROL OFFICER
	STEP INCREASE	1	1,180	1,180	PATROL OFFICER
	INSURANCE STIPEND	1	4,800	4,800	PATROL OFFICER
	REGULAR SALARY & COLA	1	68,043	68,043	PATROL OFFICER
	SHIFT DIFFERENTIAL	0.04	68,043	2,722	PATROL OFFICER
	STEP INCREASE	1	1,413	1,413	PATROL OFFICER
	REGULAR SALARY & COLA	1	78,747	78,747	PATROL OFFICER
	STEP INCREASE	1	681	681	PATROL OFFICER
	INSURANCE STIPEND	1	4,800	4,800	PATROL OFFICER
	SHIFT DIFFERENTIAL	0.04	78,747	3,150	PATROL OFFICER
	REGULAR SALARY & COLA	1	75,718	75,718	PATROL OFFICER
	SHIFT DIFFERENTIAL	0	75,718	3,029	PATROL OFFICER
	STEP INCREASE	1	2,490	2,490	PATROL OFFICER
	REGULAR SALARY & COLA	1	95,808	95,808	PATROL OFFICER-K9
	STEP INCREASE	1	3,316	3,316	PATROL OFFICER-K9
	SHIFT DIFFERENTIAL	0.04	95,808	3,832	PATROL OFFICER-K9
	LONGEVITY	1	500	500	PATROL OFFICER-K9
	SPECIALTY ASSIGNMENT	1	1,560	1,560	PATROL OFFICER-K9
	REGULAR SALARY & COLA	1	85,173	85,173	PATROL OFFICER
	STEP INCREASE	1	737	737	PATROL OFFICER
	LONGEVITY	1	500	500	PATROL OFFICER
	SHIFT DIFFERENTIAL	0.04	28,107	1,124	PATROL OFFICER
	SPECIALTY ASSIGNMENT	1	1,560	1,560	PATROL OFFICER
	REGULAR SALARY & COLA	1	81,890	81,890	PATROL OFFICER-TRAFFIC
	STEP INCREASE	1	2,126	2,126	PATROL OFFICER-TRAFFIC
	SHIFT DIFFERENTIAL	0.02	27,024	540	PATROL OFFICER-TRAFFIC
	SPECIALTY ASSIGNMENT	1	1,560	1,560	PATROL OFFICER-TRAFFIC
	LONGEVITY	1	300	300	PATROL OFFICER-TRAFFIC
	REGULAR SALARY	1	68,043	68,043	PATROL OFFICER
	SHIFT DIFFERENTIAL	0.02	22,454	449	PATROL OFFICER-TRAFFIC
	REGULAR SALARY	1	70,166	70,166	PT ACCREDITATION SWORN MAJOR
	REGULAR SALARY	1	45,819	45,819	PT MARINE PATROL OFFICER
	REGULAR SALARY	1	47,250	47,250	PT DETECTIVE
	REGULAR SALARY	1	60,000	60,000	PT ADMIN/SPECIAL PROJ COMMANDER
	REGULAR SALARY	1	56,000	56,000	PT COMMANDER
	CELL PHONE ALLOWANCE	1	13,480	13,480	CELL PHONE ALLOWANCE
				<u>\$ 3,951,834</u>	



GENERAL FUND-POLICE DEPARTMENT

Departmental Budget Worksheet

Type	Description	Qty	Cost	Extended Amount	Comment
001.21.521.1400	Overtime OVERTIME	1	125,000	<u>125,000</u> 125,000	OVERTIME
001.21.521.1500	Educational Incentives EDUCATIONAL INCENTIVES	1	33,348	<u>33,348</u> 33,348	EDUCATIONAL INCENTIVE
001.21.521.1570	Clothing Allowance CLOTHING ALLOWANCE	1	10,600	<u>10,600</u> 10,600	CLOTHING ALLOWANCE
001.21.521.1600	Compensation Personnel COMPENSATION PERSONNEL	1	70,000	<u>70,000</u>	COMPENSATED ABSENCES/CASH OUT SICK & VACATION-RETIREMENT CASH OUT
001.21.521.2100	Fica FICA FICA FICA	1 1 1	65,427 236,888 9,563	65,427 236,888 <u>9,563</u> 311,878	FICA FOR NON SWORN PERSONNEL FICA FOR SWORN OFFICERS FICA FOR OVERTIME
001.21.521.2200	Retirement Contributions RETIREMENT RETIREMENT RETIREMENT	1 1 1	119,116 1,033,638 36,862	119,116 1,033,638 <u>36,862</u> 1,189,615	NON SWORN PERSONNEL SWORN OFFICERS RETIREMENT-OVERTIME
001.21.521.2300	Health, Life, Dental HEALTH, DENTAL, LIFE & DISAB. HEALTH, DENTAL, LIFE & DISAB.	1 1	167,970 407,500	167,970 <u>407,500</u> 575,470	NON SWORN PERSONNEL SWORN OFFICERS
001.21.521.2400	Workers Compensation W/COMP W/COMP W/COMP	1 1 1	5,830 18,122 144,424	5,830 18,122 <u>144,424</u> 168,376	WCOMP FOR OVERTIME NON SWORN PERSONNEL SWORN OFFICERS
001.21.521.3132	Contract Services - Pre-Employment CONTRACT SERVICES	1	2,000	<u>2,000</u> 2,000	MEDICAL ANNUAL AND EMPLOYMENT REQUIRED TESTING/
001.21.521.3125	Crime Watch/Community Policing	1	4,750	<u>4,750</u> 4,750	HURRICANE PREP, BIKE RODEO, MOTHER'S DAY COFFEE W/CHIEF/OTHER EVENTS
001.21.521.3136	Contract Services PROMOTIONAL EXAM CONTRACT FEES COURT STANDBY	1 1 1	7,000 5,900 1,500	7,000 5,900 <u>1,500</u> 14,400	PROMOTIONAL EXAM RADIO CONTRACT MAINTENANCE COURT STANDBY
001.21.521.4410	Vehicle Lease VEHICLE LEASES	1	288,200	<u>288,200</u> 288,200	POLICE VEHICLE LEASE/(INCLUDES \$23,200 FOR NEW OFFICER)
001.21.521.4601	Repair & Maintenance Vehicle/Boat R&M OF VEHICLES & BOAT	1	55,400	<u>55,400</u> 55,400	R&M VEH (INCLUDING THE BOAT)
001.21.521.4602	Repair, Replace & Maintain Equip R&M OF EQUIPMENT	1	12,300	<u>12,300</u> 12,300	VEHICLES CALIBRATION/FIRST AID KITS/AED
001.21.521.4604	Repair & Maintenance Building R&M OF BUILDING	1	2,000	<u>2,000</u> 2,000	E-NOTIFY COURT SUBPOENA PROJECT
001.21.521.4700	Printing & Binding PRINTING	1	2,150	<u>2,150</u> 2,150	DISPATCH/ADMIN/SQUAD CHARGE FOR COPIES
001.21.521.5100	Office Supplies OFFICE SUPPLIES	1	4,500	<u>4,500</u> \$ 4,500	VARIOUS OFFICE SUPPLIES



GENERAL FUND-POLICE DEPARTMENT

Departmental Budget Worksheet

Type	Description	Qty	Cost	Extended Amount	Comment
001.21.521.5205	Gas & Oil GAS & OIL	1	\$ 260,000	\$ 260,000	GAS & OIL POLICE VEHICLES & BOAT
001.21.521.5221	Ammunition AMMUNITION	1	10,000	10,000	REPLACEMENT, TEAR GAS
001.21.521.5230	Operating Supplies/Equipment OPERATING SUPPLIES	1	16,662	16,662	(\$2,000 ACTIVE SHOOTER HELMET/PLATES NEW OFFICER)/(\$1,600MFAK/AED NEW OFFICER)/(\$10,062 (6) STAI KFR RADARS)/(\$3,000 (3) RAI I I STIC: HFI MFTS)
001.21.521.5231	Special Departmental Supplies DEPARTMENTAL SUPPLIES	1	10,240	10,240	PLAQUES/COFFEE/WATER/CLEANING SUPPLIES
001.21.521.5232	K-9 Operating Expenses K-9 OPERATING EXPENSES	1	5,700	5,700	K-9 OPERATING EXPENSES
001.21.521.5340	Travel, Conferences & Meeting TRAVEL, CONFERENCES, & MEETINGS	1	14,000	14,000	POLICE WEEK/HONOR GUARD DETAIL/MDCACP ISLANDS CHIEFS DINNER
001.21.521.5401	Vehicle Rental VEHICLE RENTAL	12	1,441	17,292	(1) UNMARKED VEHICLE RENTAL PER MONTH-DEA DETACHED DETECTIVE
001.21.521.5405	Dues, Subscriptions & Memberships MEMBERSHIPS/DUES	1	4,000	4,000	ANNUAL FOR MDCACP,FPCA/IACP/FLA-PAC/911 CERT/CODE ENF FACE
001.21.521.5489	P.A.L P.A.L	1	1,000	1,000	P.A.L ACTIVITIES
001.21.521.5500	Education & Training EDUCATION & TRAINING	1	22,000	22,000	TRAINING FOR ALL DEPARTMENT-PLI
001.21.521.5555	Uniforms UNIFORMS	1	13,880	13,880	UNIFORMS/INCLUDES \$3,880 FOR NEW OFFICER
001.21.521.5560	Uniform Cleaning UNIFORM CLEANING	1	5,000	5,000	DRYCLEANING
001.21.521.6430	Machinery & Equipment				
	Proj# PD24-04	1	7,500	7,500	A-15 RIFFLES
	Proj# PD24-03	1	7,500	7,500	VEHICLE RADIO FOR NEW OFFICER
	Proj# PD24-02	1	22,360	22,360	TASERS - LEASE
				37,360	
	TOTAL			\$ 7,238,955	



GENERAL FUND-RECREATION AND HUMAN SERVICES

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of the Recreation & Human Services Department is to enhance the quality of life for residents and visitors of North Bay Village by providing safe public parks and special event activities that are accessible and available to all members of the community.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ This department through the management of the Director of Communications and Special Events, implements community-wide special events and programs for various holidays and observances.

DEPARTMENT GOALS

- Continue to improve Village Events in order to promote community cohesiveness and involvement.
- Promote additional services for all Village residents.
- Obtain one sponsor for Village events and initiatives each quarter.
- Reach Target Give Miami Day goal of 20 sponsors.

Recreation and Human Services Department Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Increase newsletter mailing subscribers by 5% each quarter	X	X	X	X
Increase social media followers by 5% each quarter	X	X	X	X
Reach 4,000 webpage views monthly	X	X	X	X
Reach 150 media mentions in the year	X	X	X	X
Produce 10 videos in the year	X	X	X	X
Increase sponsors to Village events by having at least one sponsor per quarter	X	X	X	X
Send out one off e-blasts a minimum of twice a month	X	X	X	X
Maintain or increase attendance numbers to Village events compared to last fiscal year	X	X	X	X

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
PERSONNEL SERVICES	\$ 111,375	\$ 83,095	\$ 210,197	\$ 68,815	\$ 163,866	\$ 219,627
MATERIALS, SUPPLIES, SERVICES	181,820	211,735	202,908	98,173	222,738	217,856
TOTAL OPERATING BUDGET	293,195	294,830	413,105	166,988	386,604	437,483
TOTAL NON-OPERATING BUDGET	-	-	-	-	-	-
TOTAL DEPARTMENT BUDGET	\$ 293,195	\$ 294,830	\$ 413,105	\$ 166,988	\$ 386,604	\$ 437,483



GENERAL FUND- RECREATION AND HUMAN SERVICES

Expenditure Category Detail						
ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
Regular Salaries	\$ 88,378	\$ 106,388	\$ 173,011	\$ 65,058	\$ 139,975	\$ 187,142
Overtime	-	-	15,670	-	15,670	15,670
Fica	6,771	8,051	13,235	5,031	10,708	14,316
Retirement	6,507	10,025	18,641	7,803	18,071	23,279
Health, Life, Dental Ins.	9,558	8,276	32,438	12,213	22,241	24,339
Workers' Compensation	161	211	438	329	438	466
Cost Allocation	-	(49,855)	(43,236)	(21,618)	(43,236)	(45,584)
TOTAL PERSONNEL SERVICES	111,375	83,095	210,197	68,815	163,866	219,627
Contract Services	-	-	-	-	12,500	50,000
Contract Services-Data Processing	-	9,400	11,000	622	9,744	-
Community Special Events	-	-	-	-	-	42,500
Professional Services-School Nurse	6,600	6,600	6,600	6,600	6,600	6,600
Professional Services-for IB Program	87,466	22,500	17,000	12,500	17,000	17,000
Lease-Storage	5,244	7,044	7,308	3,812	7,940	8,256
Public Relations/Promotions/Newsletter	-	30,916	30,000	8,803	30,000	30,000
Travel, Conferences & Meeting	-	1,638	2,500	-	2,500	2,500
Banners/Signage for Special Events	2,151	3,000	3,000	451	3,000	3,000
Community Special Events-Sports Events	20,300	16,677	8,750	9,380	9,435	8,750
Community Special Events-STEAM Program	18,143	9,625	9,750	9,000	9,750	9,750
Scholarship Program	2,000	2,000	5,500	-	5,500	5,500
Community Special Events-Soccer	-	-	6,000	-	6,000	6,000
NBY Youth Summer Program run by PD	4,418	34,844	28,000	8,393	28,000	28,000
Halloween Event	5,000	4,820	5,000	4,999	4,999	-
Winter Holiday Event	7,500	6,834	7,500	7,209	7,209	-
Spring Event	-	5,000	5,000	3,891	4,950	-
4th of July Event	5,000	6,893	7,000	840	7,000	-
Youth Services Community Programs-Village	4,750	-	4,000	3,867	4,000	-
Advisory Board Annual Event	-	500	500	500	500	-
Community Special Events-Senior Programs	-	2,523	2,500	310	2,500	-
Community Special Events-Music in the Park	12,248	14,019	8,000	-	8,000	-
Public Relations/Newsletter & PSA	-	-	-	-	-	-
Community Special Events-After School Program at Ties	1,000	-	-	-	-	-
Community Special Events-Sponsored by Commission	-	26,903	28,000	16,996	35,611	-
TOTAL MATERIALS, SUPPLIES, SVCS	181,820	211,735	202,908	98,173	222,738	217,856
TOTAL OPERATING BUDGET	293,195	294,830	413,105	166,988	386,604	437,483
TOTAL NON-OPERATING BUDGET	-	-	-	-	-	-
TOTAL DEPARTMENT BUDGET	\$ 293,195	\$ 294,830	\$ 413,105	\$ 166,988	\$ 386,604	\$ 437,483



GENERAL FUND-RECREATION & HUMAN SERVICES DEPARTMENT

Departmental Budget Worksheet

Type	Description	Qty	Cost	Extended Amount	Comment
001.72.572.1200	Regular Salary				
	REGULAR SALARY	1	\$ 100,000	\$ 100,000	DIRECTOR OF COMMUNICATIONS
	REGULAR SALARY	1	63,992	63,992	MARKETING & SPECIAL EVENTS COORDINATOR
	COLA	1	0	0	DIRECTOR OF COMMUNICATIONS
	COLA	1	3,150	3,150	MARKETING & SPECIAL EVENTS COORDINATOR
001.74.574.1200	REGULAR SALARIES	1	20,000	<u>20,000</u>	SUMMER CAMP COUNSELORS
				187,142	
001.72.572.1400	Overtime for Events				
	OVERTIME	1	15,670	<u>15,670</u>	OVERTIME FOR EVENTS-PWKS AND POLICE
				15,670	
001.72.572.2100	Fica				
	FICA	1	7,650	7,650	DIRECTOR OF COMMUNICATIONS
	FICA	1	5,136	5,136	MARKETING & SPECIAL EVENTS COORDINATOR
001.74.574.2100	FICA	1	1,530	<u>1,530</u>	SUMMER CAMP COUNSELORS
				14,316	
001.72.572.2200	Retirement Contributions				
	RETIREMENT	1	13,928	13,928	DIRECTOR OF COMMUNICATIONS
	RETIREMENT	1	9,351	<u>9,351</u>	MARKETING & SPECIAL EVENTS COORDINATOR
				23,279	
001.72.572.2300	Health, Dental & Life				
	HEALTH, DENTAL, LIFE & DISABILITY	1	12,327	12,327	DIRECTOR OF COMMUNICATIONS
	HEALTH, DENTAL, LIFE & DISABILITY	1	12,012	<u>12,012</u>	MARKETING & SPECIAL EVENTS COORDINATOR
				24,339	
001.72.572.2400	Workers Compensation				
	W/COMP	1	253	253	DIRECTOR OF COMMUNICATIONS
	W/COMP	1	162	162	MARKETING & SPECIAL EVENTS COORDINATOR
	W/COMP	1	51	<u>51</u>	SUMMER CAMP COUNSELORS
				466	
001.72.572.2700	Cost Allocation	1	(45,584)	<u>(45,584)</u>	COST ALLOCATION
001.72.572.3136	Contract Services				
	CONTRACT SERVICES	1	50,000	<u>50,000</u>	PARK & REC PROGR EXEC SUPERVISOR
				50,000	
001.72.572.3151	Community Special Events				
	SPRING	1	5,000	5,000	SPRING EGG HUNT EVENT
	WINTER HOLIDAY	1	7,500	7,500	WINTER WONDERLAND EVENT
	4TH OF JULY	1	7,000	7,000	SUPPLIES FOR 4TH OF JULY PARADE/EVENT
	HALLOWEEN	1	5,000	5,000	HALLOWEEN PARTY EVENT
	YOUTH SERVICES	1	4,000	4,000	YOUTH SERVICES
	SENIOR PROGRAMS	1	2,500	2,500	SENIOR PROGRAM EVENTS
	YOGA	1	3,000	3,000	YOGA IN THE PARK
	ADVISORY BOARDS	1	500	500	BDB ADVISORY BOARD ACTIVITIES
	MUSIC IN THE PARK	1	8,000	<u>8,000</u>	MUSIC IN THE PARK AND ART FESTIVAL
				42,500	
001.72.572.3160	Professional Services				
	PROFESSIONAL SVCS	1	6,600	<u>6,600</u>	SCHOOL MENTAL HEALTH NURSE-TIES
				6,600	
001.72.572.3166	Professional Services-IB Program				
	IB PROGRAM	1	17,000	<u>17,000</u>	IB PROGRAM-TIES
				17,000	
001.72.572.4403	Lease-Storage				
	LEASE STORAGE	12	688	<u>8,256</u>	STORAGE SPACE FOR EVENT SUPPLIES
				8,256	
001.72.572.4808	Public Relations/Promotions				
	PUBLIC RELATIONS	1	10,000	10,000	BRANDING-STEP & REPEAT, PROMOTIONAL
	PUBLIC RELATIONS	1	20,000	20,000	PSA's, OUTREACH, MAILERS, VIDEO SERVICES, PAID ADVERTISING, FRAMES
				<u>30,000</u>	
001.72.572.5340	Travel, Conferences & Meetings				
	MEETINGS	1	2,500	<u>2,500</u>	DIRECTOR OF COMMUNICATIONS TRAINING
				2,500	
001.72.572.5450	Special Events-Banner/Signage				
	BANNER/SIGNAGE	1	3,000	3,000	BANNERS-EVENTS & SIGNAGE & OUTDOOR BULLETIN BOARD
				<u>\$ 3,000</u>	



GENERAL FUND-RECREATION & HUMAN SERVICES DEPARTMENT

Departmental Budget Worksheet

Type	Description	Qty	Cost	Extended Amount	Comment
001.72.572.5456	Community Special Events-Sports SPORTS PROGRAM	1	\$ 8,750	<u>\$ 8,750</u> 8,750	AFTER SCHOOL PROGRAM
001.72.572.5457	Community Special Events STEAM PROGRAM	1	9,750	<u>9,750</u> 9,750	STEAM PROGRAM/NO PLACE FOR HATE
001.72.572.5459	Scholarship Program SCHOLASRSHIPS	1	5,500	<u>5,500</u> 5,500	SOFIA & MARIA SAIDI MEMORIAL SCHOLARSHIPS
001.72.572.5464	Community Special Events-Soccer SOCCER PROGRAM	1	6,000	<u>6,000</u> 6,000	SOCCER PROGRAM
001.72.572.5489	Youth Services Community Programs (PD) POLICE PROGRAM	1	28,000	<u>28,000</u> 28,000	YOUTH SERVICES COMMUNITY PROGRAMS- POLICE
TOTAL				<u><u>\$437,483</u></u>	



BUILDING FUND

Detail of Revenues & Expenditures

ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
BUILDING FEE FUND						
<i>Operating Revenues</i>						
Building Permit Fees	\$ 324,016	\$ 1,620,095	\$ 388,000	\$ 196,127	\$ 392,255	\$ 458,000
Electrical Permits	20,396	18,024	25,000	124,235	248,471	25,000
Plumbing Permits	26,258	21,347	25,000	40,245	80,490	25,000
Sign Permits	-	-	-	-	-	-
Mechanical Permits	22,350	35,973	25,000	112,344	224,688	25,000
Structural Permits	-	-	-	-	-	-
Misc Permits	16,171	2,396	3,000	-	-	3,000
Other Miscellaneous Revenue	17,006	117,609	43,759	43,097	66,194	43,759
Total Operating Revenues	426,197	1,815,555	509,759	520,257	1,020,513	579,759
<i>Non-Operating Revenue</i>						
Fund Balance	33,473	(289)	887,248	887,248	926,266	894,898
Transfer from General Fund	-	-	-	-	-	-
Transfer from Education Fees	-	-	3,000	3,000	3,000	3,000
Transfer from Technology Surcharge	-	-	35,000	35,000	35,000	50,000
Transfer from Document Preservation	-	-	-	-	-	-
Total Non-Operating Revenue	33,473	(289)	925,248	925,248	964,266	947,898
TOTAL REVENUE	459,670	1,815,266	1,435,007	1,445,505	1,984,779	1,527,658
<i>Expenditures</i>						
Personnel Services	94,630	96,185	108,909	53,742	106,369	116,751
Operating Expenses	365,329	761,406	432,950	166,169	918,512	498,263
Total Operating Expense	459,960	857,591	541,859	219,912	1,024,881	615,015
<i>Non-Operating Expenses</i>						
Transfer to General Fund	-	-	-	-	-	-
Capital	-	751	65,000	-	65,000	96,121
Debt Service	-	30,658	-	-	-	-
Total Non-Operating Expenses	-	31,409	65,000	-	65,000	96,121
Fund Balance/Reserves/Net Assets	(289)	926,266	828,148	1,225,593	894,898	816,522
TOTAL EXPENDITURES	\$ 459,670	\$ 1,815,266	\$ 1,435,007	\$ 1,445,505	\$ 1,984,779	\$ 1,527,658



BUILDING FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The primary mission of the Building Department is to provide quality service to the community that is knowledgeable, efficient, comprehensive and helpful to the public. We will demonstrate honesty, integrity and fairness in all aspects of our responsibilities. The intention is to safeguard life, health, property and public welfare by regulating and controlling the construction, quality of materials, use of all buildings and structures within North Bay Village. The department is responsible for the administration and enforcement of the Florida Building Code, the National Electrical Code, and Village adopted laws and ordinances.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The Department enforces the Florida Building Code, the Dade County Code, the National Fire Protection Agency Code, the National Electrical Code, and is responsible for implementing the Village's Zoning and Land Use Regulations. We will make sure that the appropriate permits are issued either to licensed and insured contractors, or to the homeowners directly, in accordance with the Florida Statutes.

DEPARTMENT GOALS

- *Coordinate and oversee code amendments to ensure consistency throughout the code; with the Village's Master Plan and with the Village's Comprehensive Plan.*
- *Continue to improve the turnaround time for permit processing.*
- *Train other users in the CAP-IDT (Electronic Plan Review System) for online submittals.*
- *Improve online forms for ease of use by customers.*
- *Train Customer Service Specialists in Building Department tasks.*

Building Fund Performance Measures/Indicators	FY 2020	FY 2021	FY 2022	FY 2023
Number of Permits Issued	886	541	725	669
Number of Inspections	2,134	1,499	1,656	1,714

**Denotes projected amount for fiscal year 2023*

FY 2023 permits issued to date: 457

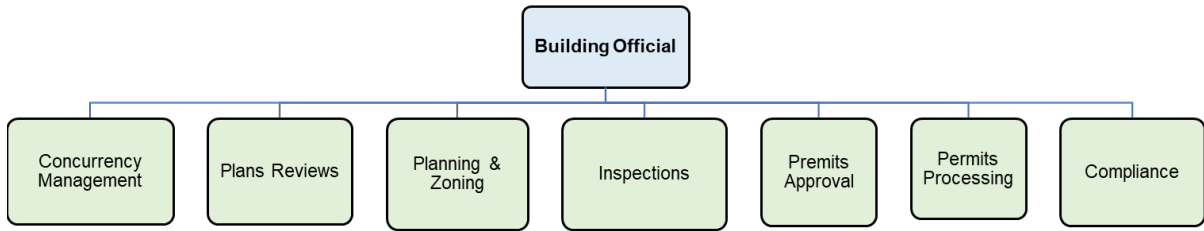
FY 2023 inspections completed to date: 1,257

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
PERSONNEL SERVICES	\$ 94,630	\$ 96,185	\$ 108,909	\$ 53,742	\$ 106,369	\$ 116,751
MATERIALS, SUPPLIES, SERVICES	365,329	761,406	432,950	166,169	918,512	498,263
TOTAL OPERATING BUDGET	459,960	857,591	541,859	219,912	1,024,881	615,015
CAPITAL	-	751	65,000	-	65,000	96,121
DEBT SERVICE	-	30,658	-	-	-	-
GRANTS & AIDS	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	-	31,409	65,000	-	65,000	96,121
TOTAL DEPARTMENT BUDGET	\$ 459,960	\$ 889,000	\$ 606,859	\$ 219,912	\$ 1,089,881	\$ 711,136



BUILDING FUND



Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
Regular Salaries	\$ 67,235	\$ 67,070	\$ 74,933	\$ 36,122	\$ 73,744	\$ 81,118
Overtime	105	-	500	-	-	-
Clothing Allowance	200	200	200	200	200	200
Fica	4,890	4,833	5,748	2,621	5,657	6,221
Retirement Contributions	5,830	7,461	9,153	4,326	8,952	11,326
Health,Life,Dental, Disability	15,949	16,156	17,890	10,110	17,331	17,386
Workers Compensation	421	466	485	364	485	501
TOTAL PERSONNEL SERVICES	94,630	96,185	108,909	53,742	106,369	116,751
Bank/Merchant fees	3,476	4,063	3,500	2,221	4,442	4,500
Contract Services-Data Processing	9,846	10,180	2,100	2,100	2,100	7,200
Professional Services	292,425	737,538	384,700	143,404	868,023	440,700
Communication Services	-	-	-	-	-	1,920
Building Rental/Lease	52,000	-	30,420	14,948	29,896	31,317
Printing and Binding	-	-	-	-	-	1,560
Office Supplies	2,454	2,880	4,000	-	2,980	3,000
Copy Machine Lease	1,676	143	1,680	726	3,453	2,016
Travel, Conference & Meetings	-	3,060	3,000	786	3,000	3,000
Telephone	3,452	3,542	3,500	1,984	4,568	3,000
Dues, Subscriptions & Memberships	-	-	50	-	50	50
TOTAL MATERIALS, SUPPLIES, SVCS	365,329	761,406	432,950	166,169	918,512	498,263
TOTAL OPERATING BUDGET	459,960	857,591	541,859	219,912	1,024,881	615,015
Office Equipment	-	751	65,000	-	65,000	96,121
TOTAL CAPITAL	-	751	65,000	-	65,000	96,121
Debt Principal	-	27,122	-	-	-	-
Debt Interest	-	3,536	-	-	-	-
TOTAL DEBT	-	30,658	-	-	-	-
TOTAL NON-OPERATING BUDGET	-	31,409	65,000	-	65,000	96,121
TOTAL DEPARTMENT BUDGET	\$ 459,960	\$ 889,000	\$ 606,859	\$ 219,912	\$ 1,089,881	\$ 711,136



BUILDING FUND

Departmental Budget Worksheet					
Type	Description	Qty	Cost	Extended Amount	Comment
111.25.524.1200	Regular Salaries				
	REG SALARY	1	\$ 7,200	\$ 7,200	PT BUILDING OFFICIAL
	REG SALARY	1	70,057	70,057	CUSTOMER SERVICE & BUILDING SUPERVISOR
	COLA	1	3,362	3,362	CUSTOMER SERVICE & BUILDING SUPERVISOR
	LONGEVITY	1	500	500	CUSTOMER SERVICE & BUILDING SUPERVISOR
				<u>81,118</u>	
111.25.524.1570	Clothing Allowance				
	CLOTHING ALLOWANCE	1	200	200	CUSTOMER SERVICE & BUILDING SUPERVISOR
				<u>200</u>	
111.25.524.2100	Fica				
	FICA	1	551	551	PT BUILDING OFFICIAL
	FICA	1	5,670	5,670	CUSTOMER SERVICE & BUILDING SUPERVISOR
				<u>6,221</u>	
111.25.524.2200	Retirement Contributions				
	RETIREMENT	1	1,003	1,003	PT BLDG OFFICIAL
	RETIREMENT	1	10,323	10,323	CUSTOMER SERVICE & BUILDING SUPERVISOR
				<u>11,326</u>	
111.25.524.2300	Health, Dental & Life				
	HEALTH, DENTAL, LIFE &	1	17,386	17,386	CUSTOMER SERVICE & BUILDING SUPERVISOR
				<u>17,386</u>	
111.25.524.2400	Workers Compensation				
	W/COMP	1	315	315	PT BUILDING OFFICIAL
	W/COMP	1	186	186	CUSTOMER SERVICE & BUILDING SUPERVISOR
				<u>501</u>	
111.25.524.3116	Bank/Merchant Fees				
	MERCHANT FEES	1	4,500	4,500	MERCHANT FEES
				<u>4,500</u>	
111.25.524.3131	Contract Service -Data Processing				
	SOFTWARE	1	3,000	3,000	BLUE BEAM STUDIO SOFTWARE FOR PLAN REVIEWS
	GIS	1	4,200	4,200	GIS HOSTING FOR OKTA
				<u>7,200</u>	
111.25.524.3160	Professional Services				
	CRS	1	15,000	15,000	FLOOD PLAIN MANAGER
	PERMITS	1	10,000	10,000	MICROFILMING BLDG PERMITS
	CONTRACT SERVICES	1	415,700	415,700	CAP GOVERNMENT CONTRACT SERVICES
				<u>440,700</u>	
111.25.524.4101	Communication Services				
	INTERNET	12	160	1,920	1000 MBPS BANDWIDTH/INTERNET
				<u>1,920</u>	
111.25.524.4403	Building Rental/Lease				
	CSWY TOWER	0.10	313,173	31,317	ANNUAL LEASE SUITE 101/300 50%GG, 40%UT & 10%BD
				<u>31,317</u>	
111.25.524.4700	Printing & Binding				
	PRINTING	12	130	1,560	COST OF COPIES
				<u>1,560</u>	
111.25.524.5100	Office Supplies				
	VARIOUS SUPPLIES	1	3,000	3,000	VARIOUS OFFICE SUPPLIES
				<u>3,000</u>	
111.25.524.5215	Copy Machine Lease				
	TOSHIBA COPIER	12	168	2,016	TOSHIBA COPIER ANNUAL LEASE
				<u>2,016</u>	
111.25.524.5340	Travel, Conferences & Meetings				
	CONFERENCES	1	3,000	3,000	CONFERENCES & MEETINGS
				<u>3,000</u>	
111.25.524.5360	Telephone				
	PHONE SVCES	1	3,000	3,000	ANNUAL PHONE SVCES
				<u>3,000</u>	
111.25.524.5630	Dues, Subscriptions & Memberships				
	MEMBERSHIP	1	50	50	MEMBERSHIP IN BOAF
				<u>50</u>	
111.25.524.6410	Office Equipment				
	BF24-01	1	96,121	96,121	TYLER EPL SOFTWARE
				<u>96,121</u>	
	TOTAL			<u>\$ 711,136</u>	



STREET MAINTENANCE FUND

Detail of Revenues & Expenditures

ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
STREET MAINTENANCE FUND						
<i>Operating Revenues</i>						
Local Option Gas Tax	\$ 85,952	\$ 91,140	\$ 92,421	\$ 37,283	\$ 89,478	\$ 84,047
Capital Imp Local Opt Gas Tax	32,528	34,868	35,586	13,941	33,457	31,996
Total Operating Revenues	118,480	126,008	128,007	51,223	122,935	116,043
Grants	131,184	89,945	100,000	-	144,801	-
Motor Fuel Tax	72,843	82,611	83,111	31,383	73,226	93,973
Total Intergovernmental Revenues	204,027	172,556	183,111	31,383	218,027	93,973
<i>Non-Operating Revenues</i>						
Transfer from General Fund	321,128	344,721	500,653	250,327	500,653	94,643
Transfer from Utility Fund	-	-	-	-	-	-
Transfer from Stormwater Fund	-	-	-	-	-	-
Bulk Trask Pick-up	6,071	7,063	1,500	1,997	2,994	1,500
Grants-Cswy Maintenance	2,500	5,709	7,836	1,959	7,836	7,836
Contributions & Donations	520	6,500	-	-	-	-
Other Miscellaneous Revenue	-	6,526	-	11,600	23,200	-
Fund Balance	(53,528)	36,192	-	190,699	190,699	398,096
Total Non-Operating Revenues	407,875	370,519	509,989	265,883	534,683	103,979
TOTAL REVENUE	730,382	669,083	821,107	348,489	875,646	313,994
<i>Expenditures</i>						
Expenditures	164,840	184,713	204,087	86,662	187,021	209,149
Personnel Services	205,885	114,601	137,020	76,946	157,907	177,941
Operating Expenses	370,725	299,314	341,107	163,609	344,928	387,090
<i>Non-Operating Expenses</i>						
Capital	192,281	206,119	480,000	24,787	323,321	325,000
Debt Service	-	9,144	-	-	-	-
Total Non-Operating Expenses	192,281	215,263	480,000	24,787	323,321	325,000
Fund Balance/Reserves/Net Assets	36,192	190,699	0	350,791	398,096	(0)
TOTAL EXPENDITURES	\$ 563,006	\$ 514,576	\$ 821,107	\$ 188,396	\$ 668,249	\$ 712,090



STREET MAINTENANCE FUND-PUBLIC WORKS DEPARTMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

This fund is used to account for Restricted Revenues and expenditures associated with state distributed fuel taxes. Serve the Village by providing the most cost-effective, high-quality street maintenance service possible, through a highly qualified workforce.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The Public Works Department maintains all Village streets including resurfacing, potholes repair, re-striping, signage, sidewalks, and landscaping.

DEPARTMENT GOALS

- Ensure sidewalks are maintained to be ADA (American Disability Act) safe.
- Continued replacement of damage landscaping and maintenance of Village parks and waste stations.
- Implement roadway signage replacement programs for all roadways within Village.

Street Maintenance Fund Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Improve sidewalks and curb ramps to maintained ADA (American Disability Act) compliant.	X	X	X	
Develop village wide roadway restoration plan.	X	X		
Improve aesthetics and quality of village wide landscaping.	X	X	X	X
Improve the aesthetics of Village parks, open spaces, and rights-of-way through trash and weed abatement, landscaping, hardscaping, and other methods of enrichment.	X	X	X	X
Educate the public on the dangers of improper drainage and vegetation in rights-of way to minimize damage due to poorly designed landscaping.	X			
Work with Code Enforcement to ensure compliance with all right-of-way maintenance and construction rules and regulations.	X	X	X	X

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
PERSONNEL SERVICES	\$ 164,840	\$ 184,713	\$ 204,087	\$ 86,662	\$ 106,369	\$ 116,751
MATERIALS, SUPPLIES, SERVICES	205,885	114,601	137,020	76,946	918,512	498,263
TOTAL OPERATING BUDGET	370,725	299,314	341,107	163,609	1,024,881	615,015
CAPITAL	192,281	206,119	480,000	24,787	323,321	325,000
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	192,281	215,263	480,000	24,787	323,321	325,000
TOTAL DEPARTMENT BUDGET	\$ 563,006	\$ 514,576	\$ 821,107	\$ 188,396	\$ 668,249	\$ 712,090



STREET MAINTENANCE FUND-PUBLIC WORKS DEPARTMENT

Expenditure Category Detail						
ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
Regular Salaries	\$ 105,615	\$ 115,793	\$ 130,444	\$ 48,215	\$ 121,430	\$ 133,182
Overtime	5,043	6,696	5,000	1,260	4,521	5,000
Clothing Allowance	400	400	600	400	400	400
Fica Tax	8,607	9,456	10,025	3,836	7,672	10,219
Retirement Contributions	9,301	13,647	15,964	5,940	11,880	18,605
Health, Life, Dental Insurance	20,378	21,396	23,902	13,397	22,967	23,239
Workers' Compensation	15,496	17,325	18,151	13,613	18,151	18,504
TOTAL PERSONNEL SERVICES	164,840	184,713	204,087	86,662	187,021	209,149
Cost Allocation	(77,473)	(91,335)	(112,380)	(56,190)	(112,380)	(97,459)
Contract Services - Grounds Maint	109,916	112,646	115,000	57,000	114,000	115,000
Electric, Gas and Water	40,658	34,598	42,000	12,109	42,326	42,000
Vehicle Lease	12,794	-	15,600	8,239	15,477	15,600
R & M Vehicles	1,623	2,000	2,500	2,437	2,437	3,000
R & M Equipment	15,986	5,300	10,000	6,444	7,500	17,500
R & M Building	8,701	3,348	10,000	3,688	7,500	7,500
R & M Roads/Streets/Grounds	43,188	16,897	30,000	30,034	57,542	50,000
Gasoline, CNG & Oil	3,214	5,433	5,000	2,578	5,157	5,000
Telephone	535	1,757	1,800	645	1,549	1,800
Operating Supplies/Equipment	4,992	9,975	10,000	6,914	10,000	10,000
Temporary Personnel	20,000	278	5,000	2,208	4,416	5,000
Uniforms	1,778	1,300	2,500	842	2,383	3,000
Contract Services-Holiday Lighting	-	6,224	-	-	-	-
TOTAL MATERIALS, SUPPLIES, SERVICES	205,885	114,601	137,020	76,946	157,907	177,941
TOTAL OPERATING BUDGET	370,725	299,314	341,107	163,609	344,928	387,090
Park Improvements	-	-	-	-	-	15,000
Roads & Streets Improvements	119,084	122,239	125,000	-	100,000	90,000
Landscape Improvements	73,197	83,880	350,000	24,787	218,321	200,000
Other Machinery & Equipment	-	-	5,000	-	5,000	20,000
TOTAL CAPITAL	192,281	206,119	480,000	24,787	323,321	325,000
GRANTS & AIDS	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON OPERATING BUDGET	192,281	215,263	480,000	24,787	323,321	325,000
TOTAL DEPARTMENT BUDGET	\$ 563,006	\$ 514,576	\$ 821,107	\$ 188,396	\$ 668,249	\$ 712,090



STREET MAINTENANCE FUND-PUBLIC WORKS DEPARTMENT

Departmental Budget Worksheet

Type	Description	Qty	Cost	Extended Amount	Comment
112.18.541.1200	Regular Salaries				
	REGULAR SALARY	1	\$ 59,405	\$ 59,405	MAINTENANCE UTILITY WORKER
	REGULAR SALARY	1	42,222	42,222	MAINTENANCE UTILITY WORKER
	REGULAR SALARY	1	26,108	26,108	PT MAINTENANCE UTILITY WORKER
	LONGEVITY	1	300	300	MAINTENANCE UTILITY WORKER
	LONGEVITY	1	300	300	MAINTENANCE UTILITY WORKER
	COLA		2,833	2,833	MAINTENANCE UTILITY WORKER
	COLA		2,014	2,014	MAINTENANCE UTILITY WORKER
	COLA		-	-	PT MAINTENANCE UTILITY WORKER
				133,182	
112.18.541.1400	Overtime				
	OVERTIME	1	5,000	5,000	OVERTIME
				5,000	
112.18.541.1570	Clothing Allowance				
	CLOTHING ALLOWANCE	2	200	400	CLOTHING ALLOWANCE-SAFETY SHOES
				400	
112.18.541.2100	Fica				
	FICA	1	4,799	4,799	MAINTENANCE UTILITY WORKER
	FICA	1	3,422	3,422	MAINTENANCE UTILITY WORKER
	FICA	1	1,997	1,997	PT MAINTENANCE UTILITY WORKER
				10,219	
112.18.541.2200	Retirement Contribution				
	FRS CONTRIBUTION	1	8,738	8,738	MAINTENANCE UTILITY WORKER
	FRS CONTRIBUTION	1	6,231	6,231	MAINTENANCE UTILITY WORKER
	FRS CONTRIBUTION	1	3,636	3,636	PT MAINTENANCE UTILITY WORKER
				18,605	
112.18.541.2300	Health, Life, Dental				
	HEALTH, DENTAL & LIFE	1	11,652	11,652	MAINTENANCE UTILITY WORKER
	HEALTH, DENTAL & LIFE	1	11,586	11,586	MAINTENANCE UTILITY WORKER
				23,239	
112.18.541.2400	Workers Compensation				
	WORKERS COMP	1	8,688	8,688	MAINTENANCE UTILITY WORKER
	WORKERS COMP	1	6,183	6,183	MAINTENANCE UTILITY WORKER
	WORKERS COMP	1	3,633	3,633	PT MAINTENANCE UTILITY WORKER
				18,504	
112.18.541.2700	Cost Allocation	1	(97,459)	(97,459)	COST ALLOCATION
112.18.541.3138	Contract Services - Grounds Maint				
	CONTRACT SERVICES	1	115,000	115,000	VILLAGE/WIDE LANDSCAPE MAINT. CONTRACT
				115,000	
112.18.541.4315	Electric, Gas & Water				
	ELECTRIC	1	10,000	10,000	MEDIAN LIGHTS -FPL
	WATER	1	32,000	32,000	WATER SERVICES ALL VILLAGE BLDGS/IRRIGATION
				42,000	
112.18.541.4410	Vehicle Lease				
	VEHICLE LEASE	12	1,300	15,600	ANNUAL LEASE FOR 2 PICK-UP TRUCKS
				15,600	
112.18.541.4601	Repair & Maintenance Vehicle				
	R&M OF VEHICLES	1	3,000	3,000	R&M OF PICK-UP TRUCKS
				3,000	
112.18.541.4602	Repair & Replace Equipment				
	R&M OF EQUIPMENT	1	17,500	17,500	REPAIR & REPLACE EQUIPMENT-PARK SIGNS
				17,500	
112.18.541.4604	Repairs & Maintenance of Bldg./Parks				
	R&M OF BLDGS/PARKS	1	7,500	7,500	BUILDING REPAIRS (PARKS/PWKS BLDG)
				7,500	
112.18.541.4605	Repair & Maintenance of Grounds				
	R&M OF GROUNDS	1	50,000	50,000	STREET REPAIRS/SOD/ROADWAY REPAIR (DOG PARK \$20K)
				50,000	
112.18.541.5205	Gas & Oil				
	GAS& OIL	1	5,000	5,000	GAS & OIL FOR PICK-UP TRUCKS
				5,000	
112.18.541.5360	Telephone				
	TELEPHONE	12	150	1,800	(3) MAINTENANCE WORKERS CELL PHONE
				\$ 1,800	



STREET MAINTENANCE FUND-PUBLIC WORKS DEPARTMENT

Departmental Budget Worksheet

Type	Description	Qty	Cost	Extended Amount	Comment
112.18.541.5230	Operating Supplies/Equipment DEPT. SUPPLIES	1	\$ 10,000	\$ 10,000	SAFETY EQUIP/BARRICADES/SAFETY VESTS
				10,000	
112.18.541.5324	Temporary Personnel LABOR	1	5,000	5,000	STREET MAINTENANCE-TEMP PERSONNEL
				5,000	
112.18.541.5555	Uniforms LABOR	1	3,000	3,000	UNIFORMS
				3,000	
112.18.541.6200	Park Improvements Proj# SMF24-06	1	15,000	15,000	VOGEL PARK SIGN
				15,000	
112.18.541.6308	Streets & Roads Improvements				
	Proj# SMF24-01	1	55,000	55,000	TREASURE ISLAND PARKING STUDY
	Proj# SMF24-07	1	10,000	10,000	CAUSEWAY ANNEXATION
	Proj# SMF24-03	1	25,000	25,000	ENTRANCE WAY SIGN WEST (IMPROVEMENTS)
				90,000	
112.18.541.6320	Landscape Improvements				
	Proj# SMF24-04	1	150,000	150,000	VILLAGE-WIDE LANDSCAPING MEDIANS & BULBOUT IMPROVEMENTS (DESIGN & CONTRUCTION)
	Proj# SMF24-05	1	50,000	50,000	VILLAGE-WIDE LANDSCAPING PROJECTS
				200,000	
112.18.541.6430	Machinery & Equipment Proj# SMF24-02	1	20,000	20,000	LANDSCAPE EQUIPMENT
				20,000	
	TOTAL			<u><u>\$ 712,090</u></u>	



AFTER SCHOOL & SUMMER PROGRAM FUND

Detail of Revenues & Expenditures

ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
AFTER SCHOOL & SUMMER PROGRAM						
<i>Non-Operating Revenue</i>						
Grant from the Children's Trust	\$ 134,618	\$ 131,278	\$ 169,253	\$ 52,341	\$ 164,782	
Transfer from General Fund	6,671	16,291	16,291	8,146	-	-
Fund Balance	10,481	14,873	-	-	19,409	-
Total Non-Operating Revenues	151,770	162,442	185,543	60,486	184,191	-
TOTAL REVENUES	151,770	162,442	185,543	60,486	184,191	-
<i>Expenditures</i>						
Personnel Services	127,885	122,355	160,398	66,506	159,424	-
Operating Expenses	9,011	20,677	25,145	4,684	24,767	-
Total Operating Expense	136,896	143,033	185,543	71,190	184,191	-
Fund Balance/Reserves/Net Assets	14,873	19,409	0	(10,704)	-	-
TOTAL AFTER SCHOOL & SUMMER PROGRAM	\$ 151,770	\$ 162,442	\$ 185,544	\$ 60,486	\$ 184,191	\$ -



AFTER SCHOOL & SUMMER PROGRAM FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

These programs will be aimed at serving the elementary school children living within the Village of North Bay Village with 1st priority for enrollment provided to children who currently live within the Village of North Bay Village, 2nd priority provided to children who already attend Treasure Island Elementary School and 3rd priority offered to families who have the following special circumstances: Military families, migrant families, children of incarcerated parents, abused, neglected and foster children, children affected by natural disasters, children of single or sick parents and low income families. The Village of North Bay Village has a diverse population consisting of Hispanic, Anglo, low income to middle income families.

DESCRIPTION OF SERVICES AND ACTIVITIES

(Include overall intention of program, outline of program activities, target population to be served, etc.)

- ❖ After School/Summer Camp
- ❖ For the After School and Summer Camp Program we intend to serve 60 elementary school children approximate ages 5-11 for each program. Out of those 60, 9 child slots will be for special needs children.
- ❖ Serving elementary school children who live within the Village of North Bay Village and/or those who do not live within the Village but attend Treasure Island Elementary School or those who have "special circumstances".
- ❖ Programs will provide daily nutritious food and a daily schedule of literacy, physical fitness, social skills and family involvement.

DEPARTMENT GOAL

- Offer the child enriching activities and to alleviate any circumstances that either the child or parents are going through by the child being able to attend the after school and/or summer camp.

Expenditure Category Summary

<u>ACCOUNT DESCRIPTION</u>	<u>FY 2021 ACTUAL</u>	<u>FY 2022 ACTUAL</u>	<u>FY 2023 ADOPTED BUDGET</u>	<u>FY 2023 6 MONTHS ACTUAL</u>	<u>FY 2023 PROJECTED ACTUAL</u>	<u>FY 2024 ADOPTED BUDGET</u>
PERSONAL SERVICES:	\$ 127,885	\$ 122,355	\$ 160,398	\$ 66,506	\$ 159,424	\$ -
MATERIALS, SUPPLIES, SERVICES	9,011	20,677	25,145	4,684	24,767	-
TOTAL OPERATING BUDGET	136,896	143,033	185,543	71,190	184,191	-
CAPITAL	-	-	-	-	-	-
DEBT SERVICE	-	-	-	-	-	-
GRANTS & AIDS	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	-	-	-	-	-	-
TOTAL DEPARTMENT BUDGET	\$ 136,896	\$ 143,033	\$ 185,543	\$ 71,190	\$ 184,191	\$ -



AFTER SCHOOL & SUMMER FUND

Expenditure Category Detail						
ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
Regular Salaries	\$ 111,048	\$ 103,197	\$ 133,305	\$ 55,477	\$ 132,955	\$ -
Fica Tax	8,464	7,859	10,198	4,220	10,171	-
Retirement	8,045	10,971	16,240	6,321	15,643	-
Workers' Compensation	329	-	321	246	321	-
Unemployment	-	-	334	-	334	-
TOTAL PERSONNEL SERVICES	127,885	122,355	160,398	66,506	159,424	-
Professional Services	980	1,680	1,872	-	1,872	-
Accounting & Audit	2,500	-	2,500	-	2,500	-
Admission to Field Trips	-	-	4,900	-	4,900	-
Meals (participants)	-	-	3,900	-	3,900	-
Telephone	548	484	540	202	473	-
Building Lease-Storage	3,036	3,856	4,332	2,164	4,328	-
Indirect Costs	1,231	4,394	2,451	727	2,405	-
Travel (Participants)	-	7,146	1,750	346	1,750	-
Office Supplies	413	620	1,000	306	1,000	-
Minor Tools & Equipment	-	-	-	-	-	-
Program Supplies	302	1,237	1,200	940	940	-
Advertising	-	-	-	-	-	-
Education & Training	-	1,260	700	-	700	-
TOTAL MATERIALS, SUPPLIES, SERVICES	9,011	20,677	25,145	4,684	24,767	-
TOTAL OPERATING BUDGET	136,896	143,033	185,543	71,190	184,191	-
TOTAL DEPARTMENT BUDGET	\$ 136,896	\$ 143,033	\$ 185,543	\$ 71,190	\$ 184,191	\$ -



TRANSPORTATION FUND

Detail of Revenues & Expenditures

ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
TRANSPORTATION FUND						
<i>Operating Revenues</i>						
SurTax Revenue	\$ 400,976	\$ 504,345	\$ 410,000	\$ 130,987	\$ 485,239	\$ 532,781
Total Operating Revenues	400,976	504,345	410,000	130,987	485,239	532,781
Handicap Parking Fines	2,797	6,149	3,000	8,846	8,846	6,000
Interest Earnings	14,610	345	350	1,118	2,235	350
Grants	10,886	-	840,500	-	153,000	350,000
Transfer from General Fund	55,248	55,248	55,248	27,624	130,483	162,648
Fund Balance	1,498,952	1,477,804	1,047,330	1,434,874	1,434,874	1,690,218
Total Non-Operating Revenues	1,582,494	1,539,546	1,946,428	1,472,462	1,748,063	2,209,216
TOTAL REVENUE	1,983,470	2,043,891	2,356,428	1,603,449	2,233,302	2,741,997
<i>Expenditures</i>						
Personnel Services	10,000	10,302	52,125	4,998	10,000	10,000
Operating Expenses	40,549	32,884	65,500	17,511	59,931	155,312
Total Operating Expense	50,549	43,186	117,625	22,509	69,931	165,312
Capital Projects	28,741	12,991	1,057,000	-	362,096	796,412
Transfer to Debt Roadway Improvement	8,394	112,216	111,056	-	111,056	108,736
Transfer to Capital Improvements	417,981	440,624	-	31,644	-	377,710
Fund Balance/Reserves/Net Assets	1,477,804	1,434,874	1,070,747	1,549,296	1,690,218	1,293,827
Total Non-Operating Expenses	455,116	565,831	1,168,056	31,644	473,152	1,282,858
TOTAL TRANSPORTATION FUND	\$ 1,983,470	\$ 2,043,891	\$ 2,356,428	\$ 1,603,449	\$ 2,233,302	\$ 2,741,997



TRANSPORTATION FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

This fund is used to account for revenues and expenditures for the administration and maintenance of the Village's Transportation program.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ Miami-Dade County passed a one-half cent Sales & Use Tax, Rentals, Admission and Other Transactions Chapter 212, Florida Statutes, providing for the use and expenditure of Surtax Proceeds to support, maintain and operate the county transit system.

DEPARTMENT GOALS

- *Install electric vehicle charging stations.*
- *Complete roadway improvements on Village Islands promoting traffic calming, walkability, and landscaping*
- *Upgrade Miami-Dade transit stops along JFK corridor with benches & bus shelters.*

Transportation Fund Performance Measures/Indicators	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.
Establish On Demand Transit Service.	X			
Develop village wide plan to upgrade traffic calming and connectivity.	X	X		
Upgrade Miami-Dade transit stops along JFK corridor with benches & bus shelters.		X	X	X
Ensure parking signage and regulation are clear to visitors and residents.	X	X		
Develop Treasure Island Parking Study.		X	X	
Complete of Treasure Island ADA Improvements Projects.		X		

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
PERSONNEL SERVICES	\$ 10,000	\$ 10,302	\$ 52,125	\$ 4,998	\$ 10,000	\$ 10,000
MATERIALS, SUPPLIES, SERVICES	40,549	32,884	65,500	17,511	59,931	155,312
TOTAL OPERATING BUDGET	50,549	43,186	117,625	22,509	69,931	165,312
CAPITAL	28,741	12,991	1,057,000	-	362,096	796,412
DEBT SERVICE	-	-	-	-	-	-
GRANTS & AIDS	417,981	-	440,624	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	455,116	565,831	1,168,056	-	504,796	796,412
TOTAL DEPARTMENT BUDGET	\$ 505,666	\$ 609,017	\$ 1,285,681	\$ 22,509	\$ 574,728	\$ 961,724



TRANSPORTATION FUND

Expenditure Category Detail						
ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
Regular Salaries	\$ -	\$ 255	\$ 33,417	\$ -	\$ -	\$ -
Fica	-	19	2,556	-	-	-
Retirement	-	28	4,071	-	-	-
Workers Compensation	-	-	2,081	-	-	-
Cost Allocation	10,000	10,000	10,000	4,998	10,000	10,000
TOTAL PERSONNEL SERVICES	10,000	10,302	52,125	4,998	10,000	10,000
Telephone	-	-	-	-	-	-
Street Lights	32,108	32,884	35,000	17,511	35,023	35,000
Professional Services	-	-	-	-	-	-
Engineering & Planning	8,441	-	-	-	24,909	-
Contract Services	-	-	-	-	-	119,812
Repair & Maintenance Vehicle	-	-	20,000	-	-	-
Contract Services Data Processing	-	-	-	-	-	-
Uniforms	-	-	500	-	-	500
Gas & Oil	-	-	10,000	-	-	-
Tires	-	-	-	-	-	-
Special Department Supplies	-	-	-	-	-	-
TOTAL MATERIALS, SUPPLIES, SVCS	40,549	32,884	65,500	17,511	59,931	155,312
TOTAL OPERATING BUDGET	50,549	43,186	117,625	22,509	69,931	165,312
Bus Shelters on Kennedy Causeway	-	-	25,000	-	25,000	25,000
Roads & Streets	28,741	12,991	1,032,000	-	-	771,412
Vehicles	-	-	-	-	-	-
Streetscape Improvements	-	-	-	-	337,096	-
TOTAL CAPITAL	28,741	12,991	1,057,000	-	362,096	796,412
Debt Principal	-	-	-	-	-	-
Debt Principal	-	-	-	-	-	-
TOTAL DEBT SERVICE	-	-	-	-	-	-
Transfer to Debt Roadway Improvement Fund	8,394	112,216	111,056	-	111,056	-
Transfer to Capital Improvements Fund	417,981	440,624	-	31,644	31,644	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	455,116	565,831	1,168,056	31,644	504,796	796,412
TOTAL DEPARTMENT BUDGET	\$ 505,666	\$ 609,017	\$ 1,285,681	\$ 54,153	\$ 574,728	\$ 961,724



TRANSPORTATION FUND

Departmental Budget Worksheet					
Type	Description	Qty	Cost	Extended Amount	Comment
115.18.541.2700	Cost Allocation	1	\$ 10,000	<u>10,000</u>	5% ADMIN FEE ALLOWED BY CITT (PWKS DIR SALARY)
115.18.541.5395	Street Lights STREET LIGHTS	1	35,000	<u>35,000</u>	FPL STREET LIGHTS
115.18.541.3136	Contract Services CONTRACT SERVICES	1	119,812	<u>119,812</u>	ON-DEMAND TRANSIT OPERATIONS FREEBEE TESLA
115.18.541.5555	Uniforms UNIFORMS	1	500	<u>500</u>	UNIFORMS
115.18.541.6308	Roads and Streets				
	Project #: TF24-02	1	568,500	568,500	H.I.,N.B.I.& T.I. SIDEWALK & CROSSWALK IMPROVEMENTS
	Project #: TF23-02	1	25,000	25,000	DESIGN: BUS SHELTERS ON KENNEDY CAUSEWAY
	Project #: TF23-03	1	77,912	77,912	STREET SIGN REPLACEMENT
	Project #: TF24-01	1	25,000	25,000	ELECTRICAL VEHICLE CHARGING STATIONS
	Project #: TF24-03	1	75,000	75,000	H.I. ENTRANCE W/TRAFFIC OVALS
	Project #: TF23-01	1	25,000	25,000	TREASURE ISLAND ADA IMPROVEMENTS (PHASE II) - CONSTRUCTION
				<u>796,412</u>	
	TOTAL			<u>\$ 961,724</u>	



AMERICAN RESCUE PLAN ACT (ARPA) FUND

Detail of Revenues & Expenditures

ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
<i>Non-Operating Revenue</i>						
Federal Recovery Funds	\$ -	\$ 2,017,689	\$ -	\$ -	\$ -	\$ -
Operating Revenues	-	-	-	-	-	-
Appropriation of Fund Balance	-	-	2,017,689	25,000	1,375,000	389,500
Total Non-Operating Revenues	-	2,017,689	2,017,689	25,000	1,375,000	389,500
TOTAL REVENUE:	-	2,017,689	2,017,689	25,000	1,375,000	389,500
<i>Expenditures</i>						
Capital	\$ -	\$ -	\$ 2,660,378	\$ 336,009	\$ 3,645,878	\$ 389,500
Total Non-Operating Expenses	-	-	2,660,378	362,969	3,645,878	389,500
TOTAL DEPARTMENT BUDGET	\$ -	\$ -	\$ 2,660,378	\$ 362,969	\$ 3,645,878	\$ 389,500

Departmental Budget Worksheet					
Type	Description	Qty	Cost	Extended Amount	Comment
317.20.525.6307	Stormwater Improvements				
	Proj# SW24-03	1	389,500	389,500	TIES STORMWATER PROJECT
				389,500	
	TOTAL			\$ 389,500	



GRANT ADMINISTRATION FUND

Detail of Revenues & Expenditures

ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
<i>Non-Operating Revenues</i>						
Federal Grants	\$ -	\$ -	\$ 97,000	\$ -	\$ 52,000	\$ 75,000
State Grants	-	-	41,293	-	41,293	-
Operating Revenues	-	-	-	-	-	-
Appropriation of Fund Balance	-	-	-	-	-	-
Total Non-Operating Revenues	-	-	138,293	-	93,293	75,000
TOTAL REVENUE:	-	-	138,293	-	93,293	75,000
<i>Expenditures</i>						
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Materials, Supplies, & Services	-	-	45,000	-	-	45,000
Total Operating Budget	-	-	45,000	-	-	45,000
Capital	-	-	93,293	-	93,293	30,000
Other Non-Operating Expenses	-	-	-	-	-	-
Total Non-Operating Budget	-	-	93,293	-	93,293	30,000
TOTAL GRANT ADMINISTRATION FUND	\$ -	\$ -	\$ 138,293	\$ -	\$ 93,293	\$ 75,000

Departmental Budget Worksheet					
Type	Description	Qty	Cost	Extended Amount	Comment
101.21.521.3129	Accreditation ACCREDITATION	1	\$ 45,000	\$ 45,000 45,000	ACCREDITATION EXPENSE
101.21.521.6430	Machinery & Equipment GAF23-01	21	\$ 1,429	\$ 30,000 30,000	BODY WORN CAMERA
	TOTAL			\$ 75,000	



ENTERPRISE FUND

Detail of Revenues & Expenditures

ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
Water Revenue	\$ 2,521,184	\$ 2,681,245	\$ 2,700,000	\$ 1,248,890	\$ 2,497,781	\$ 2,738,567
Sewer Revenue	2,679,293	3,152,140	3,201,937	1,514,769	3,029,537	3,190,709
Sanitation Revenue	1,646,620	1,721,396	1,844,000	894,510	1,789,020	2,055,109
Stormwater Revenue	115,301	230,528	457,652	230,776	461,553	457,652
Service & Late Charges	70,886	72,792	81,000	53,413	106,826	104,000
Total Operating Revenue	7,033,284	7,858,100	8,284,589	3,942,359	7,884,717	8,546,036
Licenses, Permits & Fees						
324.2130 Impact Fees-Water	814	-	-	-	-	-
324.2135 Impact Fees-Sewer	2,159	-	-	-	-	-
324.2136 Impact Fees-Sewer Lines	3,239	-	-	-	-	-
Charges for Licenses, Fees & Permits	6,212	-	-	-	-	-
Federal Grants	-	-	-	-	-	-
Water Meter Fee	-	292	1,000	552	1,104	1,000
Interest Earnings	-	85	-	-	-	-
Other Revenue/ State Grants / Stormwater	150,000	50,000	200,000	-	200,000	2,808,000
Other Miscellaneous Revenue	15,399	9,125	6,000	8,250	11,500	10,000
Water Disconnect Fee	620	2,080	1,000	620	1,240	1,000
State Appropriations	-	-	-	-	-	-
Utilities Loan Proceeds-Sewer Projects	-	-	6,200,000	-	5,978,729	-
Stormwater-Referendum	-	-	-	-	-	2,820,146
Fund Balance-Utilities	2,777,178	3,020,920	1,770,390	-	3,833,921	3,785,162
Fund Balance-Stormwater	336,238	266,477	41,932	-	266,477	465,802
Total Non-Operating Revenue:	3,285,647	3,740,672	8,570,322	9,422	10,642,971	9,891,110
TOTAL ENTERPRISE REVENUE	10,318,931	11,598,772	16,854,911	3,951,781	18,527,689	18,437,146
Expenditures						
Utilities Administration	2,045,430	2,383,894	3,144,393	1,485,205	3,006,486	3,359,286
Water Operations	829,326	892,328	913,234	360,848	824,169	875,421
Sewer	1,440,618	1,431,372	1,356,676	690,967	1,568,599	1,379,945
Sanitation	1,186,817	1,126,228	1,346,409	575,183	1,297,001	1,340,635
Stormwater	525,535	588,428	227,471	61,440	144,286	182,503
Total Operating Expenses	6,027,726	6,422,250	6,988,184	3,173,643	6,840,541	7,137,790
Transfer from SW to Street Maintenance Fund	-	-	-	-	-	-
Transfer from UT to General Fund	-	-	-	-	-	-
Transfer from UT to Street Maintenance Fund	-	-	-	-	-	-
Debt Principal	-	-	536,987	267,719	536,987	543,059
Debt Interest	76,275	111,421	110,485	55,997	110,485	104,372
UT Capital Outlay & other non-oper	39,853	4,590	148,000	1,449	138,000	68,000
Capital Improvements- Water	320,562	310,120	-	-	-	-
Capital Improvements- Sewer	420,152	387,726	6,700,000	-	6,478,279	-
Capital Improvement -Stormwater	-	-	350,000	15,401	322,433	-
Fund Balances/Reserves/Net Assets	3,434,363	4,362,666	2,021,256	437,572	4,100,964	10,583,925
Total Non- Operating Expense	4,291,205	5,176,522	9,866,727	778,138	11,687,148	11,299,356
TOTAL ENTERPRISE EXPENSES	\$ 10,318,931	\$ 11,598,772	\$ 16,854,911	\$ 3,951,781	\$ 18,527,689	\$ 18,437,146



ENTERPRISE FUND-UTILITIES ADMINISTRATION

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of the Utilities Administration Department is to provide management and technical support and administer policy throughout its divisions.

DESCRIPTION OF SERVICES & ACTIVITIES

- ❖ Provide administrative and decision-making duties for above mentioned divisions, so that the Public Works Department can operate efficiently.

DEPARTMENT GOALS

- Update fixed asset inventory.
- Establish Certified Flood Plan Manager for administration of the Community Rating Systems program.

Utilities Administration Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Complete annual employee reviews by determined due dates.				X
Develop operations service and maintenance reporting and tracking forms and procedures.		X		

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
PERSONNEL SERVICES	\$ 1,444,424	\$ 1,630,341	\$ 2,244,403	\$ 1,051,359	\$ 2,125,871	\$ 2,478,326
MATERIALS, SUPPLIES, SERVICES	601,006	753,553	899,990	433,846	880,615	880,960
TOTAL OPERATING BUDGET	2,045,430	2,383,894	3,144,393	1,485,205	3,006,486	3,359,286
CAPITAL	1,481	-	98,000	1,449	98,000	58,000
DEBT SERVICE	-	-	-	-	-	-
GRANTS & AIDS	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	1,481	-	98,000	1,449	98,000	58,000
TOTAL DEPARTMENT BUDGET	\$ 2,046,911	\$ 2,383,894	\$ 3,242,393	\$ 1,486,654	\$ 3,104,486	\$ 3,417,286



ENTERPRISE FUND-UTILITIES ADMINISTRATION

Expenditure Category Detail						
ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
Regular Salaries	\$ 311,414	\$ 391,469	\$ 512,171	\$ 197,368	\$ 434,737	\$ 659,196
Overtime	-	395	3,500	1,284	2,567	3,000
Clothing Allowance	400	800	800	800	800	1,000
Compensation Personnel	-	46,756	10,000	-	5,000	10,000
FICA Tax	23,983	33,218	39,242	14,844	33,897	50,505
Retirement Contribution	39,398	70,289	89,612	36,424	72,848	123,061
Life, Dental & Health Insurance	44,415	64,425	88,236	43,466	74,513	115,800
Workers Compensation	2,182	23,663	25,011	19,258	25,678	29,468
Cost Allocation	1,022,633	999,325	1,475,831	737,915	1,475,831	1,486,297
TOTAL PERSONNEL SERVICES	1,444,424	1,630,341	2,244,403	1,051,359	2,125,871	2,478,326
Engineering & Planning	86,561	40,330	40,000	6,455	35,405	40,000
Bank/Merchant fees	26,587	27,350	23,000	15,232	30,465	30,000
Professional Services	118,502	137,173	163,000	75,772	161,544	72,000
Contract Services-Data processing	72,046	109,319	109,050	53,350	106,700	103,904
Contract Services-Pre-Employment	940	381	1,000	-	350	1,000
Contract Services Lighting	-	-	39,000	13,980	27,960	45,000
Accounting and Auditing	18,300	20,700	30,000	25,200	30,000	36,000
Communication Services	-	-	-	-	-	1,222
Postage	6,414	7,757	8,000	1,629	6,629	8,000
Animal Control	-	1,300	2,500	400	1,199	2,000
Building Lease	71,399	116,996	121,682	59,793	119,585	125,269
Vehicle Lease	9,448	13,092	21,785	9,026	21,663	21,785
General Insurance	137,299	180,399	230,224	134,899	220,691	287,780
Depreciation - Equipment	13,124	21,044	-	-	18,000	-
Repairs & Maintenance of Vehicles	2,855	1,840	3,500	1,136	3,271	3,500
Repairs & Maintenance of Building	9,597	6,601	10,000	4,984	10,577	10,000
Repairs & Maintenance of Office Equip.	-	1,537	3,250	-	2,991	2,000
Miscellaneous	-	9,408	10,000	4,693	10,000	7,500
Office Supplies	1,720	1,961	3,000	1,033	2,956	3,000
Gasoline, CNG & Oil	568	5,903	8,000	4,521	9,043	8,000
Special Department Supplies	4,333	7,100	9,000	4,999	9,997	9,000
Telephone	15,470	19,123	20,000	8,838	19,676	20,000
Equipment Rental	1,773	-	3,000	-	3,000	3,000
Dues, Subscriptions & Memberships	2,910	17,063	33,500	6,388	22,776	33,500
Education & Training	(135)	4,691	4,500	849	3,198	4,500
Uniforms	1,295	2,485	3,000	671	2,941	3,000
TOTAL MATERIALS, SUPPLIES, SVCS	601,006	753,553	899,990	433,846	880,615	880,960
TOTAL OPERATING BUDGET	2,045,430	2,383,894	3,144,393	1,485,205	3,006,486	3,359,286
Machinery & Equipment	1,481	-	48,000	1,449	48,000	8,000
Building Improvements	-	-	50,000	-	50,000	50,000
TOTAL CAPITAL OUTLAYS	1,481	-	98,000	1,449	98,000	58,000
Transfer to General Fund	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	1,481	-	98,000	1,449	98,000	58,000
TOTAL DEPARTMENT BUDGET	\$ 2,046,911	\$ 2,383,894	\$ 3,242,393	\$ 1,486,654	\$ 3,104,486	\$ 3,417,286



ENTERPRISE FUND-UTILITIES ADMINISTRATION

Departmental Budget Worksheet

Type	Description	Qty	Cost	Extended Amount	Comment
430.30.533.1200	Regular Salaries				
	REG SALARY	1	\$ 141,095	\$ 141,095	PUBLIC WORKS DIRECTOR
	REG SALARY	1	78,710	78,710	PUBLIC WORKS SUPERINTENDENT
	REG SALARY	1	76,396	76,396	CUSTOMER SERVICE MANAGER
	REG SALARY	1	90,702	90,702	ENGINEERING OPERATIONS MANAGER
	REG SALARY	1	29,225	29,225	PT CUSTODIAL
	REG SALARY	1	110,000	110,000	PROJECT MANAGER-VACANT
	REG SALARY	1	41,765	41,765	UTILITIES MAINTENANCE WORKER
	REG SALARY	1	70,000	70,000	PUBLIC WORKS EXECUTIVE ASSISTANT
	LONGEVITY	1	300	300	PUBLIC WORKS SUPERINTENDENT
	LONGEVITY	1	300	300	CUSTOMER SERVICE MANAGER
	COLA	1	6,770	6,770	PUBLIC WORKS DIRECTOR
	COLA	1	3,895	3,895	PUBLIC WORKS SUPERINTENDENT
	COLA	1	3,726	3,726	CUSTOMER SERVICE MANAGER
	COLA	1	4,298	4,298	ENGINEERING OPERATIONS MANAGER
	COLA	1	2,013	2,013	UTILITIES MAINTENANCE WORKER
	COLA	1	-	-	PT CUSTODIAL
				659,196	
430.30.533.1400	Overtime				
	OVERTIME	1	3,000	3,000	OVERTIME
				3,000	
430.30.533.1570	Clothing Allowance				
	CLOTHING ALLOWANCE	1	1,000	1,000	CLOTHING ALLOWANCE
				1,000	
430.30.533.1600	Compensation Personnel				
	COMPENSATION PERSONNEL	1	10,000	10,000	COMPENSATED ABSENCES/CASH OUT SICK & VACATION
				10,000	
430.30.533.2100	Fica				
	FICA	1	11,312	11,312	PUBLIC WORKS DIRECTOR
	FICA	1	7,283	7,283	ENGINEERING OPERATIONS MANAGER
	FICA	1	6,358	6,358	PUBLIC WORKS SUPERINTENDENT
	FICA	1	6,168	6,168	CUSTOMER SERVICE MANAGER
	FICA	1	3,364	3,364	UTILITIES MAINTENANCE WORKER
	FICA	1	5,370	5,370	PUBLIC WORKS EXECUTIVE ASSISTANT
	FICA	1	8,415	8,415	PROJECT MANAGER-VACANT
	FICA	1	2,236	2,236	PT CUSTODIAL
				50,505	
430.30.533.2200	Retirement Contributions				
	FRS CONTRIBUTION	1	51,845	51,845	PUBLIC WORKS DIRECTOR
	FRS CONTRIBUTION	1	13,231	13,231	ENGINEERING OPERATIONS MANAGER
	FRS CONTRIBUTION	1	11,547	11,547	PUBLIC WORKS SUPERINTENDENT
	FRS CONTRIBUTION	1	11,201	11,201	CUSTOMER SERVICE MANAGER
	FRS CONTRIBUTION	1	6,097	6,097	UTILITIES MAINTENANCE WORKER
	FRS CONTRIBUTION	1	9,749	9,749	PUBLIC WORKS EXECUTIVE ASSISTANT
	FRS CONTRIBUTION	1	15,320	15,320	PROJECT MANAGER-VACANT
	FRS CONTRIBUTION	1	4,070	4,070	PT CUSTODIAL
				123,061	
430.30.533.2300	Health, Life, Dental				
	HEALTH/LIFE/DENTAL/DISABILIT	1	12,371	12,371	PUBLIC WORKS DIRECTOR
	HEALTH/LIFE/DENTAL/DISABILIT	1	12,282	12,282	ENGINEERING OPERATIONS MANAGER
	HEALTH/LIFE/DENTAL/DISABILIT	1	24,817	24,817	PUBLIC WORKS SUPERINTENDENT
	HEALTH/LIFE/DENTAL/DISABILIT	1	17,093	17,093	CUSTOMER SERVICE MANAGER
	HEALTH/LIFE/DENTAL/DISABILIT	1	11,811	11,811	PUBLIC WORKS EXECUTIVE ASSISTANT
	HEALTH/LIFE/DENTAL/DISABILIT	1	25,829	25,829	PROJECT MANAGER-VACANT
	HEALTH/LIFE/DENTAL/DISABILIT	1	11,597	11,597	PT CUSTODIAL
				115,800	
430.30.533.2400	Workers Compensation				
	WORKERS COMP	1	10,507	10,507	PUBLIC WORKS DIRECTOR
	WORKERS COMP	1	240	240	ENGINEERING OPERATIONS MANAGER
	WORKERS COMP	1	5,870	5,870	PUBLIC WORKS SUPERINTENDENT
	WORKERS COMP	1	203	203	CUSTOMER SERVICE MANAGER
	WORKERS COMP	1	1,543	1,543	UTILITIES MAINTENANCE WORKER
	WORKERS COMP	1	177	177	PUBLIC WORKS EXECUTIVE ASSISTANT
	WORKERS COMP	1	7,817	7,817	PROJECT MANAGER-VACANT
	WORKERS COMP	1	3,111	3,111	PT CUSTODIAL
				\$ 29,468	



ENTERPRISE FUND-UTILITIES ADMINISTRATION

Departmental Budget Worksheet

Type	Description	Qty	Cost	Extended Amount	Comment
430.30.533.2700	Cost Allocation				
	COST ALLOCATION	1	\$ 1,496,297	\$ 1,496,297	COST ALLOCATION
	COST ALLOCATION	1	(10,000)	(10,000)	CITT 5 % ALLOWED
				<u>1,486,297</u>	
430.30.533.3110	Engineering & Planning				
	ENGINEERING & PLANNING	1	40,000	<u>40,000</u>	ENGINEERING SERVICES /PLANNING
				40,000	
430.30.533.3116	Bank/Merchant Fees				
	MERCHANT FEES	1	30,000	<u>30,000</u>	MERCHANT FEES
				30,000	
430.30.533.3160	Professional Services				
	PAYROLL FEES	0.30	60,000	18,000	ADP HR & PAYROLL FEES 70%GG 30%UT
	PROJECT MANAGEMENT	1	-	-	CAP-PROJECT MANAGER
	ADMINISTRATION FEES	1	-	-	ADMIN SPECIALIST
	GRANT WRITER FEES	1	60,000	54,000	GRANT WRITER/ADMIN (CONTRACTUAL) 10%GG 90%UT
				<u>72,000</u>	
430.30.533.3131	Contract Services-Data Processing				
	SOFTWARE CONTRACT	1	35,000	35,000	SOFTWARE MAINTENANCE (ITRON /OTHER)
	SOFTWARE CONTRACT	0.5	120,000	60,000	TYLER SOFTWARE
	Proj# MF24-01	0.5	17,808	8,904	OFFICE 365 PRO (MULTIPLE DEPTS)
				<u>103,904</u>	
430.30.533.3132	Contract Services-Pre-Employment				
	CONTRACT SERVICES	1	1,000	<u>1,000</u>	NEW HIRE
				1,000	
430.30.533.3133	Contract Services-Lighting				
	CONTRACT SERVICES	1	45,000	<u>45,000</u>	HOLIDAY VILLAGE DÉCOR:CONTRACT
				45,000	
430.30.533.3200	Accounting & Auditing				
	AUDIT FEES	1	60,000	<u>36,000</u>	UTILITY FUND SHARE OF AUDIT FEES
				36,000	
430.30.533.4101	Communication Services				
	INTERNET	12	102	<u>1,222</u>	INTERNET-PW 1841 GS-BL 6310
				1,222	
430.30.533.4201	Postage				
	POSTAGE	1	8,000	<u>8,000</u>	POSTAGE
				8,000	
430.30.533.4390	Animal Control				
	ANIMAL CONTROL	1	2,000	<u>2,000</u>	VARIOUS ANIMAL SAFETY AND CONTROL NEEDS
				2,000	
430.30.533.4403	Building Lease				
	BUILDING LEASE	0.40	313,173	125,269	ANNUAL LEASE SUITE 101/300 50%GG, 40%UT & 10%BD
				<u>125,269</u>	
430.30.533.4410	Vehicle Lease				
	VEHICLE LEASE	12	1,815	<u>21,785</u>	LEASE VEHICLES-(4) VEHICLES
				21,785	
430.30.533.4500	General Insurance				
	GENERAL LIABILITY INS.	0.35	279,871	97,955	UT 35% /GF 65% GENERAL LIABILITY
	GENERAL AUTO INS.	0.35	113,388	39,686	UT 35% /GF 65% AUTOMOBILE INSURANCE
	GENERAL PROPERTY INS.	0.35	82,332	28,816	UT 35% /GF 65% PROPERTY
	WORKER'S COMP	0.35	346,638	121,323	UT 35% /GF 65% W/COMP INSURANCE
				<u>287,780</u>	
430.30.533.4601	Repair & Maintenance of Vehicles				
	R&M OF VEHICLES	1	3,500	<u>3,500</u>	PICK-UP TRUCKS REPAIRS
				3,500	
430.30.533.4604	Repair & Maintenance Building				
	BUILDING MAINTENANCE	1	10,000	<u>10,000</u>	BUILDING MAINTENANCE
				10,000	
430.30.533.4606	Repair & Maintenance Office Equipment				
	R&M OFFICE EQUIPMENT	1	2,000	<u>2,000</u>	R&M OFFICE MAINTENANCE
				\$ 2,000	



ENTERPRISE FUND-UTILITIES ADMINISTRATION

Departmental Budget Worksheet

Type	Description	Qty	Cost	Extended Amount	Comment
430.30.533.4900	Miscellaneous MISCELLANEOUS	1	\$ 7,500	\$ 7,500	TO ENSURE OPERATIONS IN CASE OF EMERGENCY
				<u>7,500</u>	
430.30.533.5100	Office Supplies OFFICE SUPPLIES	1	3,000	3,000	DEPARTMENTS SHARE OF SUPPLIES
				<u>3,000</u>	
430.30.533.5205	Gas & Oil GAS & OIL	1	8,000	8,000	PICK-UP TRUCKS
				<u>8,000</u>	
430.30.533.5231	Special Department Supplies SPECIAL DEPT SUPPLIES	2.00	700	1,400	UTILITY BILLS & ENVELOPES
	SPECIAL DEPT SUPPLIES	0.40	11,500	4,600	HOLIDAY BONUS \$50x130 (40% UT) 60% GG) & EMPLOYEE REWARD & RECOGNITION
	SPECIAL DEPT SUPPLIES	1	3,000	3,000	OTHER SUPPLIES
				<u>9,000</u>	
430.30.533.5360	Telephone CELL PHONE VERIZON	12	500	6,000	UT EMPLOYEES MONTHLY CELL PHONE EXPENSE
	UT ADMIN % OF PHONE BILL	1	14,000	14,000	ANNUAL PHONE SVCES
				<u>20,000</u>	
430.30.533.5400	Equipment Rental GPS	12	250	3,000	GPS SYSTEM FOR PWKS TRUCKS-MONTHLY
				<u>3,000</u>	
430.30.533.5405	Dues, Subscriptions & Memberships FEES	1	3,500	3,500	ANNUAL OPERATING LICENSE FL DEPT HEALTH/GPS OPE
	DUES	1	30,000	30,000	SAMPLING & TESTING PERMITTING -WATERKEEPER
				<u>33,500</u>	
430.30.533.5500	Education & Training EDU/TRAINING	1	4,500	4,500	EDU/TRAINING PWKS EMPLOYEES
				<u>4,500</u>	
430.30.533.5555	Uniforms UNIFORMS	1	3,000	3,000	SHIRTS W/LOGO
				<u>3,000</u>	
430.30.533.6201	Building Improvements Proj# UF24-01	1	50,000	50,000	SATELLITE OPERATION YARD IMPROVEMENT
				<u>50,000</u>	
430.30.533.6410	Equipment Proj# MF24-02	1	8,000	4,000	COMPUTER EQUIPMENT
	Proj# MF24-03	0.50	8,000	4,000	SECURITY EQUIPMENT
				<u>8,000</u>	
	TOTAL			<u><u>\$ 3,417,286</u></u>	



ENTERPRISE FUND-WATER DEPARTMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of the Water Service Division is to operate the water facility and to maintain Village owned water lines and water meters in a reliable, efficient, and cost effective manner while keeping the water system free from known health and environmental risks.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The Water Division monitors water purchased from Miami-Dade Water & Sewer Authority, measures water consumption through residential and commercial water meters and changes and repairs water meters/pipes. Federally mandated water tests are conducted, and meter readings are provided to the Finance Department for monthly billing.

DEPARTMENT GOALS

- Create an inventory of smart water meters and boxes.
- Establish a preventive maintenance program on water valves & fire hydrants.
- Establish a water valve replacement schedule.
- Maintain a quality water distribution system by conducting necessary testing.
- Increase the efficiency of water sales.

Water Department Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Ensure compliance and a quality distribution by conducting daily water testing on chlorine levels to provide the purest water to the residents.	X	X	X	X
Conduct preventive maintenance program and annual water valves testing.	X	X	X	X
Improve agency's customer service personnel to help provide better service delivery.				
Conduct preventive maintenance program and bi-annual fire hydrant testing in coordination with Miami Dade County bi-annually.	X		X	

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
PERSONNEL SERVICES	\$ 77,128	\$ 82,241	\$ 86,534	\$ 42,731	\$ 86,391	\$ 88,579
MATERIALS, SUPPLIES, SERVICES	752,198	810,087	826,700	318,117	737,778	786,842
TOTAL OPERATING BUDGET	829,326	892,328	913,234	360,848	824,169	875,421
CAPITAL	-	-	-	-	-	-
DEBT SERVICE	-	-	-	-	-	-
GRANTS & AIDS	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	531,456	368,733	-	-	-	-
TOTAL NON-OPERATING BUDGET	531,456.00	368,733	-	-	-	-
TOTAL DEPARTMENT BUDGET	\$ 1,360,782	\$ 1,261,061	\$ 913,234	\$ 360,848	\$ 824,169	\$ 875,421



ENTERPRISE FUND-WATER DEPARTMENT

Expenditure Category Detail							
ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET	
Regular Salaries	\$ 43,180	\$ 48,118	\$ 51,386	\$ 23,086	\$ 50,171	\$ 52,571	
Overtime	5,764	9,665	10,000	5,116	10,231	10,000	
Clothing Allowance	200	200	200	200	200	200	
Fica Tax	3,705	4,475	3,946	2,189	4,636	4,037	
Retirement Contribution	3,238	6,436	6,284	3,383	6,765	7,322	
Health, Life, Dental & Disability Ins.	18,745	10,774	12,016	6,731	11,685	11,685	
Workers Compensation	2,296	2,573	2,702	2,027	2,702	2,764	
TOTAL PERSONNEL SERVICES	77,128	82,241	86,534	42,731	86,391	88,579	
Vehicle Lease	6,066	5,810	7,200	3,658	7,316	7,200	
Professional Services	-	-	-	-	-	-	
R & M Vehicles	132	199	2,000	28	1,556	2,000	
R & M Equipment	2,851	480	2,500	1,577	3,155	2,500	
R & M Water Lines	18,449	5,500	20,000	25,441	50,883	30,000	
Gasoline, CNG & Oil	2,984	6,323	6,000	295	5,899	6,000	
Minor Tools and Equipment	45	57	1,000	28	756	1,000	
Special Department Supplies	2,255	83	6,000	-	55	5,000	
Water Purchases	718,996	790,866	780,500	286,816	667,313	731,642	
Uniforms	419	769	1,500	273	846	1,500	
TOTAL MATERIALS, SUPPLIES, SERVICES	752,198	810,087	826,700	318,117	737,778	786,842	
TOTAL OPERATING BUDGET	829,326	892,328	913,234	360,848	824,169	875,421	
Water Meters	-	-	-	-	-	-	
TOTAL CAPITAL OUTLAYS	-	-	-	-	-	-	
Transfer to Water Improvements Trust Fund	531,456	368,733	-	-	-	-	
OTHER NON-OPERATING EXPENSES	531,456	368,733	-	-	-	-	
TOTAL NON-OPERATING BUDGET	531,456.00	368,733	-	-	-	-	
TOTAL DEPARTMENT BUDGET	\$ 1,360,782	\$ 1,261,061	\$ 913,234	\$ 360,848	\$ 824,169	\$ 875,421	



ENTERPRISE FUND-WATER DEPARTMENT

Departmental Budget Worksheet

Type	Description	Qty	Cost	Extended Amount	Comment
430.31.533.1200	Regular Salaries				
	REGULAR SALARY	1	\$ 50,124	\$ 50,124	WATER UTILITY WORKER
	COLA	1	2,447	2,447	WATER UTILITY WORKER
				<u>52,571</u>	
430.31.533.1400	Overtime				
	OVERTIME	1	10,000	10,000	OVERTIME
				<u>10,000</u>	
430.31.533.1570	Clothing Allowance				
	CLOTHING ALLOWANCE	1	200	200	CLOTHING ALLOWANCE
				<u>200</u>	
430.31.533.2100	Fica				
	FICA	1	4,037	4,037	WATER UTILITY WORKER
				<u>4,037</u>	
430.31.533.2200	Retirement Contribution				
	FRS CONTRIBUTION	1	7,322	7,322	WATER UTILITY WORKER
				<u>7,322</u>	
430.31.533.2300	Health, Life, Dental				
	HEALTH, DENTAL & LIFE	1	11,685	11,685	WATER UTILITY WORKER
				<u>11,685</u>	
430.31.533.2400	Workers Compensation				
	WORKERS COMP	1	2,764	2,764	WATER UTILITY WORKER
				<u>2,764</u>	
430.31.533.4410	Vehicle Lease				
	Vehicle Lease	12	600	7,200	VEHICLE LEASE
				<u>7,200</u>	
430.31.533.4601	Repair & Maintenance Vehicles				
	R&M VEHICLES	1	2,000	2,000	R&M FOR VAN & WRAPPING
				<u>2,000</u>	
430.31.533.4602	Repair & Maintenance Equipment				
	R&M EQUIPMENT	1	2,500	2,500	REPLACEMENT OF EQUIPMENT
				<u>2,500</u>	
430.31.533.4609	Repair & Maintenance Water Lines				
	WATER LINE REPAIRS	1	30,000	30,000	EMERGENCY REPAIRS TO WATER LINES
				<u>30,000</u>	
430.31.533.5205	Gas & Oil				
	GAS & OIL	1	6,000	6,000	GAS & OIL FOR VEHICLE
				<u>6,000</u>	
430.31.533.5220	Minor Tools & Equip				
	MINOR TOOLS/EQUIPMENT	1	1,000	1,000	TOOLS & EQUIP
				<u>1,000</u>	
430.31.533.5231	Special Department Supplies				
	Special Department Supplies	1	5,000	5,000	WT VALVES/FITTINGS/BACTERIA SAMPLE
				<u>5,000</u>	
430.31.533.5375	Water Purchases				
	WATER PURCHASES	1	731,642	731,642	WATER PURCHASES FROM MIAMI-DADE COUNTY
				<u>731,642</u>	
430.31.533.5555	Uniforms				
	UNIFORMS	1	1,500	1,500	CLEANING OF UNIFORMS
				<u>1,500</u>	
	TOTAL			<u>\$ 875,421</u>	



ENTERPRISE FUND-SEWER DEPARTMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Mission of the Sewer Service Division is to operate and maintain the wastewater collection system which includes the main station, lift stations, and their related infrastructures in a safe, reliable, efficient, and environmentally safe manner.

DESCRIPTION OF SERVICES & ACTIVITIES

- ❖ Maintain the Village-wide sanitary sewer system. Sewage is pumped from three branch lift stations to the main pumping facility where it is re-pumped to Miami-Dade regional treatment plant (WASA). The Sewer Division provides funding to support necessary Village equipment and personnel, as well as to cover the cost to the City of Miami for the transmission of the sewage.

DEPARTMENT GOALS

- *Ensure reserves funding for future needs of sewer utility systems.*
- *Establish a sewer inspection, cleaning and replacement schedule.*
- *Reduce infiltration and inflow of Stormwater into the sewer system.*
- *Ensure sewer capacity and transmission for current demand and future growth.*
- *Maintain a quality sewer transmission system.*
- *Increase the efficiency of sewer sales.*

Sewer Department Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Complete phase II of SSES repair to release moratorium on Village Hall and S. Treasure Basins.	X			
Establish sewer inspection and maintenance program.		X		

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
PERSONNEL SERVICES	\$ 203,674	\$ 117,942	\$ 123,876	\$ 62,428	\$ 117,408	\$ 128,713
MATERIALS, SUPPLIES, SERVICES	1,236,944	1,313,430	1,232,800	628,539	1,451,191	1,251,232
TOTAL OPERATING BUDGET	1,440,618	1,431,372	1,356,676	690,967	1,568,599	1,379,945
CAPITAL	-	0.29	40,000	-	40,000	-
DEBT SERVICE	-	-	-	-	-	-
GRANTS & AIDS	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	338,847	249,055	-	-	-	-
TOTAL NON-OPERATING BUDGET	338,847	249,055	40,000	-	40,000	-
TOTAL DEPARTMENT BUDGET	\$ 1,779,465	\$ 1,680,427	\$ 1,396,676	\$ 690,967	\$ 1,608,599	\$ 1,379,945



ENTERPRISE FUND-SEWER DEPARTMENT

Expenditure Category Detail						
ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
Regular Salaries	\$ 141,984	\$ 67,925	\$ 70,357	\$ 37,820	\$ 70,296	73,812
Overtime	5,306	9,471	10,000	2,932	5,864	10,000
Clothing Allowance	400	200	200	200	200	200
Fica	10,912	5,350	5,398	2,968	5,842	5,662
Retirement Contribution	8,429	8,593	8,596	4,577	9,154	10,280
Health, Life, Dental, Disability Ins.	30,783	22,954	25,706	11,216	22,431	24,957
Workers' Compensation	5,860	3,449	3,620	2,715	3,620	3,802
TOTAL PERSONNEL SERVICES	203,674	117,942	123,876	62,428	117,408	128,713
Engineering & Planning	-	5,562	-	-	-	40,000
Electric, Gas & Water	43,304	47,821	60,000	26,605	63,851	60,000
Vehicle Lease	12,711	6,615	8,500	3,842	7,683	8,500
Repair & Maintenance of Vehicles	2,526	426	2,500	1,352	2,705	2,500
Repair & Maintenance of Equipment	2,339	9,138	10,000	-	6,000	7,500
Repair & Maintenance of Building	1,849	69	2,000	-	500	-
Repair & Maintenance of Lift Stations	2,887	57,258	50,000	44,709	44,709	20,000
Repair & Maintenance of Sewer Lines	16,439	30,695	25,000	16,400	72,590	10,000
Chemicals	-	365	600	-	600	500
Gasoline, CNG & Oil	8,846	12,862	10,000	488	976	10,000
Minor Tools & Equipment	-	501	700	88	700	500
Special Department Supplies	586	954	1,000	24	698	500
Temporary Personnel	440	-	1,000	-	500	1,000
Sewerage Disposal	1,143,616	1,140,517	1,010,000	534,468	1,198,551	1,063,732
Uniforms	1,401	648	1,500	563	1,127	1,500
Contingency	-	-	50,000	-	50,000	25,000
TOTAL MATERIALS, SUPPLIES, SVCS	1,236,944	1,313,430	1,232,800	628,539	1,451,191	1,251,232
TOTAL OPERATING BUDGET	1,440,618	1,431,372	1,356,676	690,967	1,568,599	1,379,945
Transfers to Sewer Trust	338,847	249,055	-	-	-	-
TOTAL NON-OPERATING EXPENSES	338,847	249,055	-	-	-	-
TOTAL NON-OPERATING BUDGET	338,847	249,055	40,000	-	40,000	-
TOTAL DEPARTMENT BUDGET	\$ 1,779,465	\$ 1,680,427	\$ 1,396,676	\$ 690,967	\$ 1,608,599	\$ 1,379,945



ENTERPRISE FUND-SEWER DEPARTMENT

Departmental Budget Worksheet					
Type	Description	Qty	Cost	Extended Amount	Comment
430.35.535.1200	Regular Salaries				
	REGULAR SALARY	1	\$ 68,869	\$ 68,869	SEWER UTILITY WORKER
	LONGEVITY	1	1,500	1,500	SEWER UTILITY WORKER
	COLA	1	3,443	3,443	SEWER UTILITY WORKER
				<u>73,812</u>	
430.35.535.1400	Overtime				
	OVERTIME	1	10,000	10,000	TO COVER VACATION, SICK TIME
				<u>10,000</u>	
430.35.535.1570	Clothing Allowance				
	CLOTHING ALLOWANCE	1	200	200	CLOTHING ALLOWANCE/BOOT STIPEND
				<u>200</u>	
430.35.535.2100	FICA				
	FICA	1	5,662	5,662	SEWER UTILITY WORKER
				<u>5,662</u>	
430.35.535.2200	Retirement Contribution				
	FRS CONTRIBUTION	1	10,280	10,280	SEWER UTILITY WORKER
				<u>10,280</u>	
430.35.535.2300	Health, Life, Dental				
	HEALTH, DENTAL,LIFE	1	24,957	24,957	SEWER UTILITY WORKER
				<u>24,957</u>	
430.35.535.2400	Workers Compensation				
	WORKERS COMP	1	3,802	3,802	SEWER UTILITY WORKER
				<u>3,802</u>	
430.35.535.3110	Engineering & Planning				
	ENGINEERING	1	40,000	40,000	SSES CYCLE 4 REPORT & SMOKE TEST
				<u>40,000</u>	
430.35.535.4315	Electric, Gas & Water				
	UTILITIES	1	60,000	60,000	UTILITIES FOR VILLAGE OWNED FACILITIES
				<u>60,000</u>	
430.35.535.4410	Vehicle Lease				
	VEHICLE LEASE	12	708	8,500	(1) PICK-UP TRUCK LEASE PAYMENT
				<u>8,500</u>	
430.35.535.4601	Repair & Maintenance Vehicles				
	R&M OF VEHICLES	1	2,500	2,500	R&M VEHICLES
				<u>2,500</u>	
430.35.535.4602	Repair & Maintenance Equipment				
	R&M OF EQUIPMENT	1	7,500	7,500	MAINTAIN ELEC PANELS & PUMP EQUIP
				<u>7,500</u>	
430.35.535.4607	Repair & Maintenance Lift Stations				
	R&M OF LIFT STATIONS	1	20,000	20,000	R&M LIFT STATION
				<u>20,000</u>	
430.35.535.4608	Repair & Maintenance Sewer Lines				
	R&M OF SEWER LINES	1	10,000	10,000	EMERGENCY REPAIR TO SEWER LINES
				<u>10,000</u>	
430.35.535.5202	Chemicals				
	CHEMICALS	1	500	500	ODOR REDUCTION, LINE CLEANING
				<u>500</u>	
430.35.535.5205	Gas & Oil				
	GAS & OIL	1	10,000	10,000	SEWER TRUCKS GAS & OIL
				<u>10,000</u>	
430.35.535.5220	Minor Tools & Equipment				
	MINOR TOOLS & EQUIPMENT	1	500	500	MINOR TOOLS & EQUIPMENT
				<u>500</u>	
430.35.535.5231	Special Department Supplies				
	OPERATING SUPPLIES	1	500	500	SPECIAL SUPPLIES
				<u>500</u>	
430.35.535.5324	Temporary Personnel				
	TEMP. PERSONEEL	1	1,000	1,000	TO COVER FOR VAC, SICKNESS ETC.
				<u>1,000</u>	
430.35.535.5390	Sewage Disposal				
	SEWAGE DISPOSAL	1	1,063,732	1,063,732	COST TO DISPOSE SEWAGE INCREASE
				<u>1,063,732</u>	
430.35.535.5555	Uniforms				
	UNIFORMS	1	1,500	1,500	UNIF CLEANING SUMMER SHIRTS
				<u>1,500</u>	
430.35.535.9000	Contingency				
	CONTINGENCY	1	25,000	25,000	FUNDS FOR UNUSUAL OR UNEXPECTED NEEDS
				<u>25,000</u>	
	TOTAL			<u>\$ 1,379,945</u>	



ENTERPRISE FUND-SANITATION DEPARTMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of the Sanitation Division is to collect solid waste from Village customers for transfer to the county land fill in a timely, safe and cost-effective manner, while protecting the environment.

DESCRIPTION OF SERVICES & ACTIVITIES

- ❖ The Sanitation Division is responsible for pick up and disposal of solid wastes, which includes garbage (food and household waste), trash (tree and limbs) and white goods (discarded appliances). Recycling products are collected by a private hauler hired by the Village.

DEPARTMENT GOALS

- Create an inventory and replacement schedule for vehicles.
- To provide waste hauling services to the Village as economically and efficient as possible.
- To optimize the routes as needed throughout the year.
- Create an inventory and replacement schedule for dumpsters.

Sanitation Department Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Reduce the amount of vehicle accident to zero annually.				X
Increase cleanliness to neighborhoods and high visibility commercial areas by ensuring trash and debris is removed on a daily basis, and sweeping of streets is conducted on a timely basis.	X	X	X	X
Develop replacement schedule for trucks.				X

Expenditure Category Summary						
ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
PERSONNEL SERVICES	\$ 312,041	\$ 356,573	\$ 425,045	\$ 176,675	\$ 335,123	\$ 369,248
MATERIALS, SUPPLIES, SERVICES	874,776	769,655	921,364	398,509	961,878	971,387
TOTAL OPERATING BUDGET	1,186,817	1,126,228	1,346,409	575,183	1,297,001	1,340,635
CAPITAL	-	-	10,000	-	-	10,000
DEBT SERVICE	-	-	-	-	-	-
GRANTS & AIDS	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	-	-	10,000	-	-	10,000
TOTAL DEPARTMENT BUDGET	\$ 1,186,817	\$ 1,126,228	\$ 1,356,409	\$ 575,183	\$ 1,297,001	\$ 1,350,635



ENTERPRISE FUND-SANITATION DEPARTMENT

Expenditure Category Detail						
ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
Regular Salaries	\$ 183,224	\$ 196,245	\$ 199,859	\$ 95,459	\$ 190,917	\$ 197,524
Overtime	19,954	42,490	30,000	13,476	26,953	30,000
Compensation Personnel	-	6,704	60,000	5,762	11,524	30,000
Clothing Allowance	800	800	800	800	800	800
Fica	16,824	18,068	17,645	8,640	16,728	17,467
Retirement Contribution	17,352	27,766	28,668	13,242	26,483	31,165
Life, Health, Dental, Disability Ins.	43,709	45,257	68,882	24,472	41,952	43,508
Workers' Compensation	30,178	19,243	19,190	14,824	19,766	18,784
Unemployment	-	-	-	-	-	-
TOTAL PERSONNEL SERVICES	312,041	356,573	425,045	176,675	335,123	369,248
Recycling Service Contract	110,902	122,006	134,400	70,003	140,006	147,109
Vehicle Lease	86,687	86,687	86,687	43,343	86,687	86,687
Depreciation-Equipment	440	404	-	-	-	-
Repair & Maintenance of Vehicles	69,304	34,959	50,000	23,843	47,686	50,000
Repair & Maintenance of Equipment	36,789	20,453	25,000	7,455	31,910	30,000
Chemicals	-	73	3,000	45	1,000	1,500
Gasoline, CNG & Oil	25,674	32,166	40,000	27,659	55,319	50,000
Special Department Supplies	725	424	1,000	365	741	1,000
Temporary Personnel	139,705	90,164	100,000	49,318	110,928	100,000
Solid Waste Disposal	401,820	380,022	476,277	175,372	484,892	500,091
Education & Training	-	-	1,000	-	500	1,000
Uniforms	2,730	2,297	4,000	1,104	2,209	4,000
TOTAL MATERIALS, SUPPLIES, SVCS	874,776	769,655	921,364	398,509	961,878	971,387
TOTAL OPERATING BUDGET	1,186,817	1,126,228	1,346,409	575,183	1,297,001	1,340,635
Other Machinery & Equipment	-	-	10,000	-	-	10,000
TOTAL CAPITAL OUTLAYS	-	-	10,000	-	-	10,000
TOTAL NON-OPERATING BUDGET	-	-	10,000	-	-	10,000
TOTAL DEPARTMENT BUDGET	\$ 1,186,817	\$ 1,126,228	\$ 1,356,409	\$ 575,183	\$ 1,297,001	\$ 1,350,635



ENTERPRISE FUND-SANITATION DEPARTMENT

Departmental Budget Worksheet

Type	Description	Qty	Cost	Extended Amount	Comment
430.37.534.1200	Regular Salaries				
	REGULAR SALARY	1	\$ 56,659	\$ 56,659	SANITATION TRUCK DRIVER
	REGULAR SALARY	1	48,831	48,831	SANITATION UTILITY WORKER
	REGULAR SALARY	1	40,269	40,269	SANITATION UT WORKER-VACANT
	REGULAR SALARY	1	40,290	40,290	SANITATION UT WORKER-VACANT
	LONGEVITY	1	1,500	1,500	SANITATION TRUCK DRIVER
	COLA	1	2,833	2,833	SANITATION TRUCK DRIVER
	COLA	1	2,343	2,343	SANITATION UTILITY WORKER
	INSURANCE STIPEND	1	4,800	4,800	INSURANCE STIPEND
				<u>197,524</u>	
430.37.534.1600	Compensation Personnel				
	COMPENSATION PERSONNEL	1	30,000	30,000	COMPENSATED ABSENCES/CASH OUT SICK & VACATION
				<u>30,000</u>	
430.37.534.1400	Overtime				
	OVERTIME	1	30,000	30,000	OVERTIME
				<u>30,000</u>	
430.37.534.1570	Clothing Allowance				
	CLOTHING ALLOWANCE	4	200	800	SAFETY SHOES FOR 4 EMPL \$200 EACH
				<u>800</u>	
430.37.534.2100	FICA				
	FICA	1	4,681	4,681	SANITATION TRUCK DRIVER
	FICA	1	4,297	4,297	SANITATION UTILITY WORKER
	FICA	1	3,097	3,097	SANITATION UT WORKER-VACANT
	FICA	1	3,096	3,096	SANITATION UT WORKER-VACANT
	FICA	1	2,295	2,295	OVERTIME FICA
				<u>17,467</u>	
430.37.534.2200	Retirement Contributions				
	FRS CONTRIBUTION	1	8,495	8,495	SANITATION TRUCK DRIVER
	FRS CONTRIBUTION	1	7,796	7,796	SANITATION UTILITY WORKER
	FRS CONTRIBUTION	1	5,611	5,611	SANITATION UT WORKER-VACANT
	FRS CONTRIBUTION	1	5,608	5,608	SANITATION UT WORKER-VACANT
	FRS CONTRIBUTION	1	3,655	3,655	OVERTIME RETIREMENT
				<u>31,165</u>	
430.37.534.2300	Health, Life, Dental				
	HEALTH, LIFE	1	19,209	19,209	SANITATION TRUCK DRIVER
	HEALTH, LIFE	1	940	940	SANITATION UTILITY WORKER
	HEALTH, LIFE	1	11,635	11,635	SANITATION UT WORKER-VACANT
	HEALTH, LIFE	1	11,725	11,725	SANITATION UT WORKER-VACANT
				<u>43,508</u>	
430.37.534.2400	Workers Compensation				
	WORKER COMP	1	5,844	5,844	SANITATION TRUCK DRIVER
	WORKER COMP	1	5,027	5,027	SANITATION UTILITY WORKER
	WORKER COMP	1	3,956	3,956	SANITATION UT WORKER-VACANT
	WORKER COMP	1	3,958	3,958	SANITATION UT WORKER-VACANT
				<u>18,784</u>	
430.37.534.4304	Recycling Services				
	SINGLE FAMILY HOMES	12	2,259	27,109	RECYCLING SINGLE FAMILY HOMES
	COMM'L/MULTI-FAMILY	12	10,000	120,000	RECYCLING COMM'L/MULTI-FAM
				<u>147,109</u>	
430.37.534.4410	Vehicle Lease				
	VEHICLE LEASE	12	7,224	86,687	LEASE TRASH TRUCK W/CLAM SHELL
				<u>86,687</u>	
430.37.534.4601	Repair & Maintenance Vehicles				
	R&M VEHICLES	1	50,000	50,000	R&M SANITATION & TRASH TRUCKS
				<u>50,000</u>	
430.37.534.4602	Repair & Maintenance Equipment				
	R&M EQUIPMENT	1	30,000	30,000	DUMPSTER REPAIRS
				<u>\$ 30,000</u>	



ENTERPRISE FUND-SANITATION DEPARTMENT

Departmental Budget Worksheet					
Type	Description	Qty	Cost	Extended Amount	Comment
430.37.534.5202	Chemicals Chemicals	1	\$ 1,500	<u>1,500</u> 1,500	CLEAN TRUCKS/DUMPSTERS
430.37.534.5205	Gas & Oil GAS & OIL	1	50,000	<u>50,000</u> 50,000	DUMPSTERS
430.37.534.5324	Temporary Personnel TEMPORARY PERSONNEL	1	100,000	<u>100,000</u> 100,000	TEMPORARY PERSONNEL
430.37.534.5380	Solid Waste Disposal SOLID WASTE DISPOSAL	1	500,091	<u>500,091</u> 500,091	DISPOSAL FEES
430.37.534.5500	Education & Training EDUCATION & TRAINING	1	1,000	<u>1,000</u> 1,000	TRAINING / CDL SAFETY
430.37.534.5555	Uniforms UNIFORMS	1	4,000	<u>4,000</u> 4,000	CLEANING OF UNIFORMS FOR 4 EMPLOYEES
430.37.534.5231	Special Department Supplies OPERATING SUPPLIES	1	1,000	<u>1,000</u> 1,000	SAFETY VESTS, GLOVES & EQUIPM
430.37.534.6430	Machinery & Equipment Project# UF24-02	1	10,000	<u>10,000</u> 10,000	DUMPSTERS
TOTAL				<u><u>\$ 1,350,635</u></u>	



ENTERPRISE FUND-STORMWATER FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Stormwater Division was established in response to the Federal EPA Mandate to reduce Stormwater pollution from entering into Biscayne Bay.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ All municipalities within Miami-Dade County have to obtain a National Pollutant Discharge Elimination System (NPDES) permit. These are federal regulations requiring local governments to institute management programs that will reduce and eliminate the harmful pollutants associated with Stormwater runoff into a natural body of water.

DEPARTMENT GOALS

- *Develop a Stormwater master plan.*
- *Ensure reserves funding for future needs of stormwater utility systems.*
- *Upgrade Stormwater inlets, lines and outfalls as needed.*
- *Maintain a quality Stormwater transmission system.*
- *Continue maintaining a street sweeping program.*

Stormwater Fund Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Establish Stormwater/Roadway Improvement Bond CIP Budget and Schedule.	X	X		
Initiate Design of Stormwater improvements projects.		X	X	X
Complete Design of North Bay Island Stormwater pump station improvements.		X		

Expenditure Category Summary						
ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
PERSONNEL SERVICES	\$ 63,680	\$ 62,803	\$ 68,782	\$ 33,923	\$ 67,683	\$ 72,022
MATERIALS, SUPPLIES, SERVICES	461,855	525,625	158,689	27,517	76,603	110,480
TOTAL OPERATING BUDGET	525,535	588,428	227,471	61,440	144,286	182,503
CAPITAL	38,372.00	4,590	350,000	15,401	322,433	-
DEBT SERVICE	-	-	-	-	-	-
GRANTS & AIDS	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	38,372	4,590	350,000	15,401	322,433	-
TOTAL DEPARTMENT BUDGET	\$ 563,908	\$ 593,018	\$ 577,471	\$ 76,841	\$ 466,720	\$ 182,503



ENTERPRISE FUND-STORMWATER FUND

Expenditure Category Detail						
ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
Regular Salaries	\$ 39,149	\$ 38,749	\$ 42,312	\$ 18,766	\$ 41,533	\$ 44,452
Overtime	2,753	217	-	111	221	-
Clothing Allowance	200	200	200	200	200	200
FICA Tax	3,214	2,985	3,252	1,452	3,209	3,416
Retirement Contribution	3,760	4,346	5,179	2,272	5,144	6,191
Life, Health, Dental, Disability Ins.	9,818	10,672	11,923	6,685	11,460	11,591
Workers' Compensation	4,786	5,636	5,916	4,437	5,916	6,172
TOTAL PERSONNEL SERVICES	63,680	62,803	68,782	33,923	67,683	72,022
Storm Water Compliance	2,820	3,106	10,000	3,604	7,208	10,000
Contract Services-Flood Plain Manager	5,085	79,722	40,000	-	15,000	-
Professional Services	-	-	-	2,205	2,205	16,000
Electric, Gas & Water	143	209	1,400	163	1,028	1,000
Repair & Maintenance of Equipment	1,469	-	5,000	-	3,000	5,000
Repair & Maintenance of Grounds	1,860	-	15,000	-	5,000	15,000
Repair & Maintenance of Lines	5,367	24,690	50,000	2,900	5,874	25,000
Depreciation of Equipment	420,370	391,612	-	-	-	-
Cost Allocation	24,740	26,286	37,289	18,645	37,289	34,336
TOTAL MATERIALS, SUPPLIES, SERVICES	461,855	525,625	158,689	27,517	76,603	110,480
TOTAL OPERATING BUDGET	525,535	588,428	227,471	61,440	144,286	182,503
Stormwater Improvements	-	4,590	150,000	-	239,069	-
Storm Drains	38,372	-	200,000	15,401	83,364	-
TOTAL CAPITAL	38,372	4,590	350,000	15,401	322,433	-
TOTAL NON OPERATING BUDGET	38,372	4,590	350,000	15,401	322,433	-
TOTAL DEPARTMENT BUDGET	\$ 563,907	\$ 593,018	\$ 577,471	\$ 76,841	\$ 466,720	182,503



ENTERPRISE FUND-STORMWATER DEPARTMENT

Departmental Budget Worksheet

Type	Description	Qty	Cost	Extended Amount	Comment
440.36.538.1200	Regular Salaries				
	REGULAR WAGES	1	\$ 42,282	\$ 42,282	MAINTENANCE WORKER
	COLA	1	1,870	1,870	MAINTENANCE WORKER
	LONGEVITY	1	300	300	MAINTENANCE WORKER
				44,452	
430.36.538.1570	Clothing Allowance				
	CLOTHING ALLOWANCE	1	200	200	MAINTENANCE WORKER
				200	
440.36.538.2100	Fica				
	FICA	1	3,416	3,416	MAINTENANCE WORKER
				3,416	
440.36.538.2200	Retirement Contributions				
	FRS CONTRIBUTION	1	6,191	6,191	MAINTENANCE WORKER
				6,191	
440.36.538.2300	Health, Life, Dental				
	HEALTH, LIFE, DENTAL	1	11,591	11,591	MAINTENANCE WORKER
				11,591	
440.36.538.2400	Workers Compensation				
	WORKER COMP	1	6,172	6,172	MAINTENANCE WORKER
				6,172	
440.36.538.3134	Contract Services - Storm Water				
	NPDES	1	10,000	10,000	NPDES INTERLOCAL AGREEMENT \$10,000
				10,000	
440.36.538.3136	Contract Services				
	FLOOD PLAIN MANAGER	1	0	0	FLOOD PLAIN MANAGER SERVICES
				-	
440.36.538.3160	Professional Services				
	PROFESSIONAL SERVICES	1	16,000	16,000	COMMUNITY RATING SYSTEM-PHASE II
				16,000	
440.36.538.4315	Electric, Gas & Water				
	ELECTRIC	1	1,000	1,000	ELECTRIC SEWER PUMP STATION
				1,000	
440.36.538.4602	Repair & Maintenance Equipment				
	R&M OF EQUIPMENT	1	5,000	5,000	R&M STORMWATER EQUIP
				5,000	
440.36.538.4605	Repair & Maintenance of Grounds				
	R&M OF GROUNDS	1	15,000	15,000	CONTRACT SERVICES STREET SWEEPING
				15,000	
440.36.538.5500	Education & Training				
	EDU & TRAINING	1	4,144	4,144	ASI (AMERICAN SW INST) SW INSP. ONLINE CERT FOR 5 EMPLOYEES
				4,144	
440.36.538.4609	Repair & Maintenance of Storm Drain Lines				
	R&M OF STORM DRAIN LINES	1	25,000	25,000	R&M DRAIN LINES
				25,000	
440.36.538.5260	Cost Allocation				
	COST ALLOCATION	1	34,336	34,336	COST ALLOCATION TO STREET MAINTENANCE
				34,336	



ENTERPRISE FUND-WATER IMPROVEMENTS TRUST FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Water Improvement Division has been established to maintain the Village's water mains and laterals. The Division is primarily financed by a transfer from the water division of the Village's Utility Fund. By setting aside a relatively small amount of funds each fiscal year, the Village will be in a better position to address its future water system needs. In 1997, the Village estimated the cost for future improvements for the water laterals would be approximately \$150,000. This established a reserve to fund the cost of repairs over a 5 year period.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ Replacement of existing water mains, which deteriorate throughout the years and eventually cause low water pressure.
- ❖ Funds are used to increase the water pressure and replace damaged water mains and laterals.
- ❖ Upgrade water meters.

DEPARTMENT GOALS

- *Establish a meter and valve replacement program.*
- *Maintain a quality water distribution system.*

Water Improvements Trust Fund Performance Measures/Indicators	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.
Maintain the Village's Water Meter and Valve Replacement Program in conjunction with the SSI testing.	X	X	X	X
Maintain the Village's Lateral Replacement Program.	X	X	X	X

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MATERIALS, SUPPLIES, SERVICES	320,562	310,120	-	-	-	-
TOTAL OPERATING BUDGET	320,562	310,120	-	-	-	-
CAPITAL	-	-	-	-	-	-
DEBT SERVICE	27,802	86,156	398,326	199,163	398,326	398,326
GRANTS & AIDS	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	27,802	86,156	398,326	199,163	398,326	398,326
TOTAL DEPARTMENT BUDGET	\$ 348,364	\$ 396,276	\$ 398,326	\$ 199,163	\$ 398,326	\$ 398,326



ENTERPRISE FUND-WATER IMPROVEMENTS TRUST FUND

Expenditure Category Detail						
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ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
Depreciation -Water Lines	\$ 241,480	\$ 255,422	\$ -	\$ -	\$ -	\$ -
Bank Fees	79,082	54,698	-	-	-	-
TOTAL MATERIALS, SUPPLIES, SERVICE	320,562	310,120	-	-	-	-
TOTAL OPERATING BUDGET	320,562	310,120	-	-	-	-
Meters & Service Line Replacement	-	-	-	-	-	-
Water Transmission & Distribution Project	-	-	-	-	-	-
TOTAL CAPITAL	-	-	-	-	-	-
Loan Principal	-	-	309,994	154,477	309,994	398,326
Loan Interest	27,802	86,156	88,332	44,686	88,332	84,144
DEBT SERVICE	27,802	86,156	398,326	199,163	398,326	398,326
GRANTS & AIDS	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	27,802	86,156	398,326	199,163	398,326	398,326
TOTAL DEPARTMENT BUDGET	\$ 348,364	\$ 396,276	\$ 398,326	\$ 199,163	\$ 398,326	\$ 398,326

Departmental Budget Worksheet				
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Type	Description	Qty	Cost	Extended Amount	Comment
360.31.533.7100	Debt Service				
	DEBT PRINCIPAL	1	\$ 186,157	\$ 186,157	DEBT PRINCIPAL LOAN 130400
	DEBT PRINCIPAL	1	128,025	128,025	DEBT PRINCIPAL LOAN 130420
				314,182	
360.31.533.7200	Debt Interest				
	DEBT INTEREST	1	49,797	49,797	DEBT INTEREST LOAN 130400
	DEBT INTEREST	1	34,347	34,347	DEBT INTEREST LOAN 130420
				84,144	
	TOTAL			\$ 398,326	



ENTERPRISE FUND-SEWER IMPROVEMENTS TRUST FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Sewer Improvements Division funds provide for sewer upgrades, primarily financed by the State of Florida low interest (under 3%) loan program.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The Division's funds are used for engineering services, loan repayments, and contingency items. Funding is also provided to eliminate infiltration from ground water and exfiltration that contaminates ground water.

DEPARTMENT GOALS

- *Initiate improvements to wastewater pump station.*

Sewer Improvement Trust Fund Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Complete Wastewater Pump Station Construction.				X
Sewer Moratorium Lifted.		X		

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MATERIALS, SUPPLIES, SERVICES	420,152	387,726	-	-	-	-
TOTAL OPERATING BUDGET	420,152	387,726	-	-	-	-
CAPITAL	-	-	6,700,000	-	6,478,279	-
DEBT SERVICE	48,473	25,266	249,145	124,553	249,145	249,105
GRANTS & AIDS	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	48,473	25,266	6,949,145	124,553	6,727,424	249,105
TOTAL DEPARTMENT BUDGET	\$ 468,625	\$ 412,991	\$ 6,949,145	\$ 124,553	\$ 6,727,424	\$ 249,105



ENTERPRISE FUND-SEWER IMPROVEMENTS TRUST FUND

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
TOTAL PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Depreciation Equipment	415,736	387,726	-	-	-	-
Bank Fees	4,417	-	-	-	-	-
TOTAL MATERIALS, SUPPLIES, SERVICES	420,152	387,726	-	-	-	-
TOTAL OPERATING BUDGET	420,152	387,726	-	-	-	-
Sewer Mains Clnng, Videoing & Rehab	-	-	-	-	-	-
Sewer Improvement Project	-	-	6,700,000	-	6,478,279	-
West Bound Sewer Transmission	-	-	-	-	-	-
TOTAL CAPITAL	-	-	6,700,000	-	6,478,279	-
Loan Principal	-	0.45	226,993	113,242	226,993	228,877
Loan Interest	48,473	25,265	22,153	11,311	22,153	20,228
TOTAL DEBT SERVICE	48,473	25,266	249,145	124,553	249,145	249,105
TOTAL NON OPERATING BUDGET	48,473	25,266	6,949,145	124,553	6,727,424	249,105
TOTAL DEPARTMENT BUDGET	\$ 468,625	\$ 412,991	\$ 6,949,145	\$ 124,553	\$ 6,727,424	\$ 249,105

Departmental Budget Worksheet

Type	Description	Qty	Cost	Extended Amount	Comment
365.35.535.7100	Debt Principal				
	DEBT PRINCIPAL	1	2,517	2,517	DEBT PRINCIPAL LOAN 130410 (2) OCT/APR
	DEBT PRINCIPAL	1	142,198	142,198	DEBT PRINCIPAL LOAN 130411 (2) OCT/APR
	DEBT PRINCIPAL	1	10,012	10,012	DEBT PRINCIPAL LOAN 130460 (2) NOV/MAY
	DEBT PRINCIPAL	1	56,462	56,462	DEBT PRINCIPAL LOAN 803060 (2) NOV/MAY
	DEBT PRINCIPAL	1	17,688	17,688	DEBT PRINCIPAL LOAN 803061 (2) FEB/AUG
				228,877	
365.35.535.7200	Debt Interest				
	DEBT INTEREST	1	734	734	DEBT INTEREST LOAN 130410 (2) OCT/APR
	DEBT INTEREST	1	3,485	3,485	DEBT INTEREST LOAN 130411 (2) OCT/APR
	DEBT INTEREST	1	3,482	3,482	DEBT INTEREST LOAN 130460 (2) NOV/MAY
	DEBT INTEREST	1	9,062	9,062	DEBT INTEREST LOAN 803060 (2) NOV/MAY
	DEBT INTEREST	1	3,464	3,464	DEBT INTEREST LOAN 803061 (2) FEB/AUG
				\$ 20,228	
	TOTAL			\$ 249,105	



DEBT SERVICE FUND

Detail of Revenues & Expenditures

ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
G/O Bond Ad Valorem Debt Service Tax	\$ 642,938	\$ 651,563	\$ 156,286	\$ 639,886	\$ 1,033,678	\$ 1,688,113
Loan Debt Proceeds	-	-	-	-	-	-
Rent Proceeds-Sakura Lot	62,400	-	-	-	-	-
Transfer in from General Fund	60,067	-	-	-	-	-
Transfer in from Transportation Fund	-	-	-	-	111,056	108,736
Fund Balance	-	27,967	679,530	-	-	149,746
TOTAL FUND REVENUE	765,405	679,530	835,816	639,886	1,144,734	1,946,595
<i>Expenditures</i>						
OPERATING BUDGET	-	-	-	-	-	-
DEBT SERVICE	737,438	-	1,144,734	185,083	1,144,734	1,946,595
Fund Balance/Reserves/Net Assets	27,967	679,530	(308,917.74)	454,803	0	0
TOTAL DEPARTMENT BUDGET	\$ 765,405	\$ 679,530	\$ 835,816	\$ 639,886	\$ 1,144,734	\$ 1,946,595



DEBT SERVICE FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

This fund accounts for the Villages General Obligation Debt Notes/Bonds and other Notes such as the Roadway Improvement Bond Debt Service.

DESCRIPTION OF SERVICES & ACTIVITIES

- ❖ This fund will continue to account for payments of debt service expenditure on Village General Government and Capital Improvements.

DEPARTMENT GOALS

- *Ensure timely payment of Debt Service.*
- *To ensure the Debt and Investment Policies are updated and remain current.*
- *Issue GOB for the Stormwater \$60,000,000 Referendum approved in November 2022.*

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
CAPITAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DEBT SERVICE	737,438	-	1,144,734	185,083	1,144,734	1,946,595
TRANSFER TO CAPITAL PROJECTS FUND	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	737,438	-	1,144,734	185,083	1,144,734	1,946,595
TOTAL DEPARTMENT BUDGET	\$ 737,438	\$ -	\$ 1,144,734	\$ 185,083	\$ 1,144,734	\$ 1,946,595



DEBT SERVICE FUND

Expenditure Category Detail						
ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
G/O Bonds Interest	\$ 162,029	\$ -	\$ 210,474	\$ 73,621	\$ 210,474	\$ 635,002
Debt Principal-Roadway Improvement Loan	90,000	-	95,000	-	95,000	95,000
Debt Interest-Roadway Improvement Loan	17,552	-	16,056	8,605	16,056	13,736
TOTAL DEBT SERVICE	737,438	-	1,144,734	185,083	1,144,734	1,946,595
TOTAL NON OPERATING BUDGET	737,438	-	1,144,734	185,083	1,144,734	1,946,595
TOTAL DEPARTMENT BUDGET	\$ 737,438	\$ -	\$ 1,144,734	\$ 185,083	\$ 1,144,734	\$ 1,946,595

Departmental Budget Worksheet					
Debt Service Roadway Improvement Fund					
Type	Description	Qty	Cost	Extended Amount	Comment
215.18.517.7100	Debt Principal	1	\$ 95,000	\$ 95,000	PRINCIPAL ANNUAL DEBT \$1.5M LOAN STREET PAVING
				95,000	
215.18.517.7200	Debt Interest	2	6,868	13,736	INTEREST ON \$1.5M LOAN FOR STREET PAVING
				13,736	
	SUB-TOTAL			108,736	

Departmental Budget Worksheet					
Debt Service Fund-GOB					
Type	Description	Qty	Cost	Extended Amount	Comment
250.19.517.7100	Debt Principal				
	Mills 0.2651	1	\$ 370,000	\$ 370,000	SERIES 2023/VILLAGE HALL
	Mills 0.0737	1	102,857	102,857	SERIES 2008 VOTER APPROVED BOND FOR CONSTRUCTION OF A LANDSCAPING AND AESTHETIC IMPROVEMENTS TO JF KENNEDY CAUSEWAY
	Mills 0.2937	1	410,000	410,000	SERIES 2010 REFUNDING NOTE (PROJ FUND) FOR PARKS & RECREATIONAL OPPORTUNITIES
	Mills 0.2293	1	320,000	320,000	SERIES 2022/PARK IMPROVEMENTS
				1,202,857	
250.19.517.7200	Debt Interest				
	Mills 0.0591	1	82,434	82,434	SERIES 2022/PARK IMPROVEMENTS
	Mills 0.0552	2	38,522	77,045	SERIES 2010 REFUNDING NOTE-PROJ FUND. DEC/JUN
	Mills 0.0126	1	17,589	17,589	SERIES 2008 DEC/JUN
	Mills 0.0112	1	15,634	15,634	SERIES 2008 DEC/JUN
	Mills 0.1817	1	253,619	253,619	SERIES 2023/VILLAGE HALL
	Mills 0.1352	1	188,682	188,682	SERIES 2023/STORMWATER & ROADWAY IMPROVEMENTS
				635,002	
	SUB-TOTAL			1,837,859	
	TOTAL			\$ 1,946,595	



CAPITAL PROJECTS FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of the Capital Projects fund is to account for the revenue and expenditures associated with large capital projects that will enhance Village infrastructure and beautify the Village.

DESCRIPTION OF SERVICES & ACTIVITIES

- ❖ Provide specified enhancements that will improve the quality and standard of life in North Bay Village

DEPARTMENT GOALS

- *Develop a Capital Improvements Program (CIP).*
- *Update and coordinate implementation of Capital Projects over the next five years.*
- *Administer competitive consultant’s selection processes related to capital projects.*
- *Coordinate grant processes for capital projects.*
- *Assist in creating marketing materials for Village initiatives and projects.*

Capital Projects Performance Measures/Indicators	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.
Award continuing consultant service contract for on call engineering services.	X	X	X	X
Maintain Capital Improvement Program.	X	X	X	X
Administer competitive consultant’s selection processes related to capital projects.	X	X	X	X
Coordinate grant processes for capital projects.	X	X	X	X
Assist in creating marketing materials for Village initiatives and projects.	X	X	X	X
Complete Baywalk North Plaza construction.		X		
Design of Complete Street Project.	X			
East Entry Sign Design and Construction.				X
Civic Park Improvements Groundbreaking.		X		



CAPITAL PROJECT FUND-ROADWAY IMPROVEMENTS

Detail of Revenues & Expenditures

ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
Transfer from CITT	\$ 285,148	\$ 392,065	\$ -	\$ 23,616	\$ 23,615	\$ -
Interest Earnings	660	566	-	5,069	10,138	10,000
Appropriation of Fund Balance	-	-	150,000	150,000	150,000	1,282,119
Fund Balance	1,467,000	1,467,660	1,313,682	1,313,682	1,313,682	-
TOTAL FUND REVENUE	\$ 1,752,808	\$ 1,860,291	\$ 1,463,682	\$ 1,492,367	\$ 1,497,435	\$ 1,292,119

Expenditures

TOTAL OPERATING BUDGET	-	-	-	-	-	-
TOTAL DEBT SERVICE	-	-	-	-	-	-
CAPITAL	285,148	396,609	150,000	32,668	215,316	1,292,119
Fund Balance/Reserves/Net Assets	1,467,660	1,463,682	1,313,682	1,459,699	1,282,119	-
TOTAL FUND EXPENDITURES	\$ 1,752,808	\$ 1,860,291	\$ 1,463,682	\$ 1,492,367	\$ 1,497,435	\$ 1,292,119

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
PERSONAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MATERIALS, SUPPLIES, SERVICES	-	-	-	-	-	-
TOTAL OPERATING BUDGET	-	-	-	-	-	-
TOTAL CAPITAL	285,148	396,609	150,000	32,668	215,316	1,292,119
TOTAL DEBT SERVICE	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	285,148	396,609	150,000	32,668	215,316	1,292,119
TOTAL DEPARTMENT BUDGET	\$ 285,148	\$ 396,609	\$ 150,000	\$ 32,668	\$ 215,316	\$ 1,292,119



CAPITAL PROJECT FUND-ROADWAY IMPROVEMENT

Expenditure Category Detail						
ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
TOTAL PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
T.I. Roadway Capital Improvements	285,148	396,609	100,000	1,119	165,683	1,292,119
CAPITAL	285,148	396,609	150,000	32,668	215,316	1,292,119
DEBT SERVICE	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON OPERATING BUDGET	285,148	396,609	150,000	32,668	215,316	1,292,119
TOTAL DEPARTMENT BUDGET	\$ 285,148	\$ 396,609	\$ 150,000	\$ 32,668	\$ 215,316	\$ 1,292,119

Departmental Budget Worksheet

Roadway Capital Improvement Fund

Type	Description	Qty	Cost	Extended Amount	Comment
315.18.541.6308	Roads & Streets Improvements				
	RCP22-00	1	\$ 1,292,119	\$ 1,292,119	T.I. ROADWAY IMPR. PROJECT-DESIGN
				1,292,119	
	TOTAL			\$ 1,292,119	



CAPITAL PROJECTS FUND

Detail of Revenues & Expenditures

ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
Federal Grant	\$ -	\$ -	\$ 3,000,000	\$ -	\$ -	\$ 3,000,000
State Grant	180,000	-	1,067,500	-	1,025,000	207,010
Contributions & Donations	-	-	9,492	9,492	9,492	-
FIND Grant	-	34,800	762,466	-	177,466	825,000
Transfer in from General Fund	-	731,040	-	-	-	15,000
Transfer from Park Improvements	114,904	125,454	-	-	34,800	34,800
Transfer in from CITT	33,676	48,558	-	-	39,182	377,710
Loan/Debt Proceeds	-	-	571,500	-	-	289,000
State Grant -G1073	60,000	-	-	-	-	-
Appropriation of Fund Balance	-	-	-	-	-	-
Fund Balance	-	311,280	980,296	-	-	284,800
TOTAL FUND REVENUE	\$ 388,580	\$ 1,251,133	\$ 6,391,254	\$ 9,492	\$ 1,285,940	\$ 5,033,320
<i>Expenditures</i>						
OPERATING BUDGET	\$ 57,234	\$ -	\$ -	\$ -	\$ -	\$ -
DEBT SERVICE	-	-	-	-	-	-
CAPITAL	20,065	236,036	5,541,000	96,829	1,981,436	4,998,520
OTHER NON-OPERATING EXPENSES	-	34,800	-	-	-	-
TOTAL NON-OPERATING BUDGET	20,065	270,836	5,541,000	96,829	1,981,436	4,998,520
Fund Balance/Reserves/Net Assets	311,280	980,296	850,254	(87,337)	(695,496)	34,800
TOTAL EXPENDITURES	\$ 388,580	\$ 1,251,133	\$ 6,391,254	\$ 9,492	\$ 1,285,940	\$ 5,033,320

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
PERSONAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MATERIALS, SUPPLIES, SERVICES	57,234	-	-	-	-	-
TOTAL OPERATING BUDGET	57,234	-	-	-	-	-
TOTAL CAPITAL	20,065	236,036	5,541,000	96,829	1,981,436	4,998,520
TOTAL DEBT SERVICE	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	34,800	-	-	-	-
TOTAL NON-OPERATING BUDGET	20,065	270,836	5,541,000	96,829	1,981,436	4,998,520
TOTAL DEPARTMENT BUDGET	\$ 77,299	\$ 270,836	\$ 5,541,000	\$ 96,829	\$ 1,981,436	\$ 4,998,520



CAPITAL PROJECTS FUND

Expenditure Category Detail						
ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
TOTAL PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering & Planning	43,675	-	-	-	-	-
Professional Services	13,559	-	-	-	-	-
TOTAL OPERATING BUDGET	57,234	-	-	-	-	-
T.I. Roadway Capital Improvements	285,148	396,609	100,000	1,119	165,683	1,292,119
Machinery & Equipment	-	36,540	-	-	-	-
Park Improvements-Civic Park	-	-	150,000	65,221	394,500	-
Park Improvements-Vogel Park	20,065	64,289	400,000	31,074	107,475	707,500
Park Improvements-TIES	-	-	-	-	-	-
Building-Lane Repurposing	-	72,530	200,000	-	139,777	577,020
Roadway Capital Improvements	-	-	-	-	-	-
Islandwalk Plaza	-	62,677	4,791,000	534	1,339,684	3,714,000
TOTAL CAPITAL	20,065	236,036	5,541,000	96,829	1,981,436	4,998,520
TOTAL DEBT SERVICE	-	-	-	-	-	-
Transfer to Park Improvements	-	34,800	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	34,800	-	-	-	-
TOTAL NON-OPERATING BUDGET	20,065	270,836	5,541,000	96,829	1,981,436	4,998,520
TOTAL DEPARTMENT BUDGET	\$ 77,299	\$ 270,836	\$ 5,541,000	\$ 96,829	\$ 1,981,436	\$ 4,998,520

Departmental Budget Worksheet

Capital Projects Fund

Type	Description	Qty	Cost	Extended Amount	Comment
320.61.630.6201	PARK IMPROVEMENTS				
	Project # CP24-05	1	80,000	80,000	MARINE FACILITY AT VOGEL PARK CONSTRUCTION-CEI
	Project # CP24-05	1	612,500	612,500	MARINE FACILITY AT VOGEL PARK CONSTRUCTION
				707,500	
320.61.630.6203	BUILDING				
	Project# CP24-03	1	714,000	714,000	ISLAND WALK PROJECT (NORTH & BRIDGE CONNECTOR DESIGN)
	Project# CP24-04	1	3,000,000	3,000,000	ISLAND WALK-CONNECTOR-CONSTRUCTION
				3,714,000	
320.61.630.6206	BUILDING				
	Project# CP23-01	1	63,000	63,000	CSWY LANE RE-PURPOSING SHORT-TERM DESIGN
	Project# CP24-01	1	414,020	414,020	CSWY LANE RE-PURPOSING SHORT-TERM
	Project# CP24-02	1	100,000	100,000	CSWY LANE RE-PURPOSING LONG-TERM DESIGN
				577,020	
	TOTAL			\$ 4,998,520	



CAPITAL PROJECT FUND-GOB

Detail of Revenues & Expenditures

ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
Contributions & Donations	\$ 1,200	\$ -	\$ -	\$ -	\$ -	\$ -
Sunbeam Community Contribution Fees (Trf from Gral Fund)	-	-	-	-	-	8,121,250
Shuckers-Parks Impact Fees	-	-	-	-	-	974,000
Interest Earnings	-	-	-	-	-	10,000
Appropriation of Fund Balance	-	-	-	-	-	-
Transfer in from General Fund	226,000	-	-	-	-	2,878,750
Miami-Dade Fire Station	-	-	-	-	-	7,550,000
GOB Revenue	-	-	7,501,285	-	7,500,000	-
Fund Balance	(78,421)	52,512	(34,917)	87,429	(34,917)	6,977,083
TOTAL FUND REVENUE	\$ 148,779	\$ 52,512	\$ 7,466,368	\$ 87,429	\$ 7,465,083	\$ 26,511,083
<i>Expenditures</i>						
OPERATING BUDGET	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DEBT SERVICE	-	-	-	-	18,000	-
CAPITAL	96,267	87,429	470,000	-	470,000	26,336,000
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	96,267	87,429	470,000	-	488,000	26,336,000
Fund Balance/Reserves/Net Assets	311,280	980,296	850,254	(87,337)	(695,496)	34,800
TOTAL EXPENDITURES	\$ 96,267	\$ 87,429	\$ 470,000	\$ -	\$ 488,000	\$ 26,336,000

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
PERSONAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MATERIALS, SUPPLIES, SERVICES	-	-	-	-	-	-
TOTAL OPERATING BUDGET	-	-	-	-	-	-
TOTAL CAPITAL	96,267	87,429	470,000	-	470,000	26,336,000
TOTAL DEBT SERVICE	-	-	-	-	18,000	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	96,267	87,429	470,000	-	488,000	26,336,000
TOTAL EXPENDITURES	\$ 96,267	\$ 87,429	\$ 470,000	\$ -	\$ 488,000	\$ 26,336,000



CAPITAL PROJECT FUND-GOB

Expenditure Category Detail						
ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
TOTAL PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL OPERATING BUDGET	-	-	-	-	-	-
Village Hall and Public Safety Facility	-	-	470,000	-	470,000	26,336,000
Park Improvements-Kayak Launch	914	-	-	-	-	-
Park Improvements-TIES	61,998	87,429	-	-	-	-
Park Improvements-Dog Park	2,041	-	-	-	-	-
Islandwalk Plaza	31,315	-	-	-	-	-
TOTAL CAPITAL	96,267	87,429	470,000	-	470,000	26,336,000
Cost of Issuance	-	-	-	-	18,000	-
TOTAL DEBT SERVICE	-	-	-	-	18,000	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON OPERATING BUDGET	96,267	87,429	470,000	-	488,000	26,336,000
TOTAL DEPARTMENT BUDGET	\$ 96,267	\$ 87,429	\$ 470,000	\$ -	\$ 488,000	\$ 26,336,000

Departmental Budget Worksheet

Capital Projects Fund - GOB

Type	Description	Qty	Cost	Extended Amount	Comment
0		0			
	VILLAGE HALL & PUBLIC SAFETY FACILITY				
	Project# CP23-08	1	26,336,000	26,336,000	CONSTRUCTION PLAN OF THIS CAPITAL EXPENDITURE THAT WILL ALLOW THE DESIGN AND CONSTRUCTION OF A VILLAGE HALL AND PUBLIC SAFETY FACILITY (INCLUDING FIRE COMPLEX & POLICE STATION).
				26,336,000	
	TOTAL			\$ 26,336,000	



CAPITAL PROJECT FUND-PARKS

Detail of Revenues & Expenditures

ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
Contributions & Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer from CITT	-	-	-	-	-	-
Interest Earnings	-	14	-	11,647	31,433	31,000
Appropriation of Fund Balance	-	-	-	-	-	-
From Utility Fund 30	-	-	-	-	-	-
Transfer from General Fund	-	-	-	-	-	-
Debt / Loan Proceeds	-	3,525,000	-	-	-	-
Fund Balance	-	-	3,456,020	3,456,020	3,456,020	2,837,985
TOTAL FUND REVENUE	\$ -	\$ 3,525,014	\$ 3,456,020	\$ 3,467,667	\$ 3,487,453	\$ 2,868,985
<i>Expenditures</i>						
TOTAL OPERATING BUDGET	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL DEBT SERVICE	-	59,000	-	-	-	-
TOTAL CAPITAL	-	9,994	3,413,027	-	649,468	2,868,985
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	-	68,994	3,413,027	-	649,468	2,868,985
Fund Balance/Reserves/Net Assets	-	3,456,020	42,993	3,467,667	2,837,985	-
TOTAL EXPENDITURES	\$ -	\$ 3,525,014	\$ 3,456,020	\$ 3,467,667	\$ 3,487,453	\$ 2,868,985

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
PERSONAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MATERIALS, SUPPLIES, SERVICES	-	-	-	-	-	-
TOTAL OPERATING BUDGET	-	-	-	-	-	-
TOTAL CAPITAL	-	9,994	3,413,027	-	649,468	2,868,985
TOTAL DEBT SERVICE	-	59,000	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	-	68,994	3,413,027	-	649,468	2,868,985
TOTAL EXPENDITURES	\$ -	\$ 68,994	\$ 3,413,027	\$ -	\$ 649,468	\$ 2,868,985



CAPITAL PROJECT FUND-PARKS

Expenditure Category Detail							
ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET	
TOTAL PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL OPERATING BUDGET	-	-	-	-	-	-	-
Park Improvements-TIES	-	-	3,247,027	-	483,468	2,732,985	
Islandwalk Plaza	-	9,994	166,000	-	166,000	136,000	
TOTAL CAPITAL	-	9,994	3,413,027	-	649,468	2,868,985	
Cost of Issuance	-	59,000	-	-	-	-	
TOTAL DEBT SERVICE	-	59,000	-	-	-	-	
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-	
TOTAL NON OPERATING BUDGET	-	68,994	3,413,027	-	649,468	2,868,985	
TOTAL DEPARTMENT BUDGET	\$ -	\$ 68,994	\$ 3,413,027	\$ -	\$ 649,468	\$ 2,868,985	

Departmental Budget Worksheet

Capital Projects Fund-Parks

Type	Description	Qty	Cost	Extended Amount	Comment
326.61.630.6203	Buildings ISLAND WALK NORTH PLAZA				
	Project# CP24-03	1	\$ 136,000	\$ 136,000	ISLAND WALK PROJECT (NORTH & BRIDGE CONNECTOR DESIGN)
				136,000	
326.61.572.6200	PARK IMPROVEMENTS				
	Project# CP22-02	1	29,439	29,439	TIES COMMUNITY PARK DESIGN
	Project# CP24-06	1	2,703,546	2,703,546	TIES COMMUNITY PARK CONSTRUCTION PHASE I
				2,732,985	
	TOTAL			\$ 2,868,985	

CAPITAL PROJECT FUND-STORMWATER

Detail of Revenues & Expenditures

ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
State Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,808,000
Debt / Loan Proceeds	-	-	-	-	-	2,820,146
TOTAL FUND REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,628,146
<i>Expenditures</i>						
TOTAL CAPITAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,820,146
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	-	-	-	-	-	-
Fund Balance/Reserves/Net Assets	-	-	-	-	-	2,808,000
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,628,146

<b style="color: #000080;">Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
PERSONAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MATERIALS, SUPPLIES, SERVICES	-	-	-	-	-	-
TOTAL OPERATING BUDGET	-	-	-	-	-	-
TOTAL CAPITAL	-	-	-	-	-	2,820,146
TOTAL DEBT SERVICE	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	-	-	-	-	-	2,820,146
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,820,146

CAPITAL PROJECT FUND-STORMWATER

Expenditure Category Detail							
ACCOUNT DESCRIPTION	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 6 MONTHS ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET	
TOTAL PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL OPERATING BUDGET	-	-	-	-	-	-	-
Stormwater Improvements	-	-	-	-	-	2,820,146	-
TOTAL CAPITAL	-	-	-	-	-	2,820,146	-
Cost of Issuance	-	-	-	-	-	-	-
TOTAL DEBT SERVICE	-	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-	-
TOTAL NON OPERATING BUDGET	-	-	-	-	-	2,820,146	-
TOTAL DEPARTMENT BUDGET	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,820,146	\$ -

Departmental Budget Worksheet

Capital Projects Fund-Stormwater

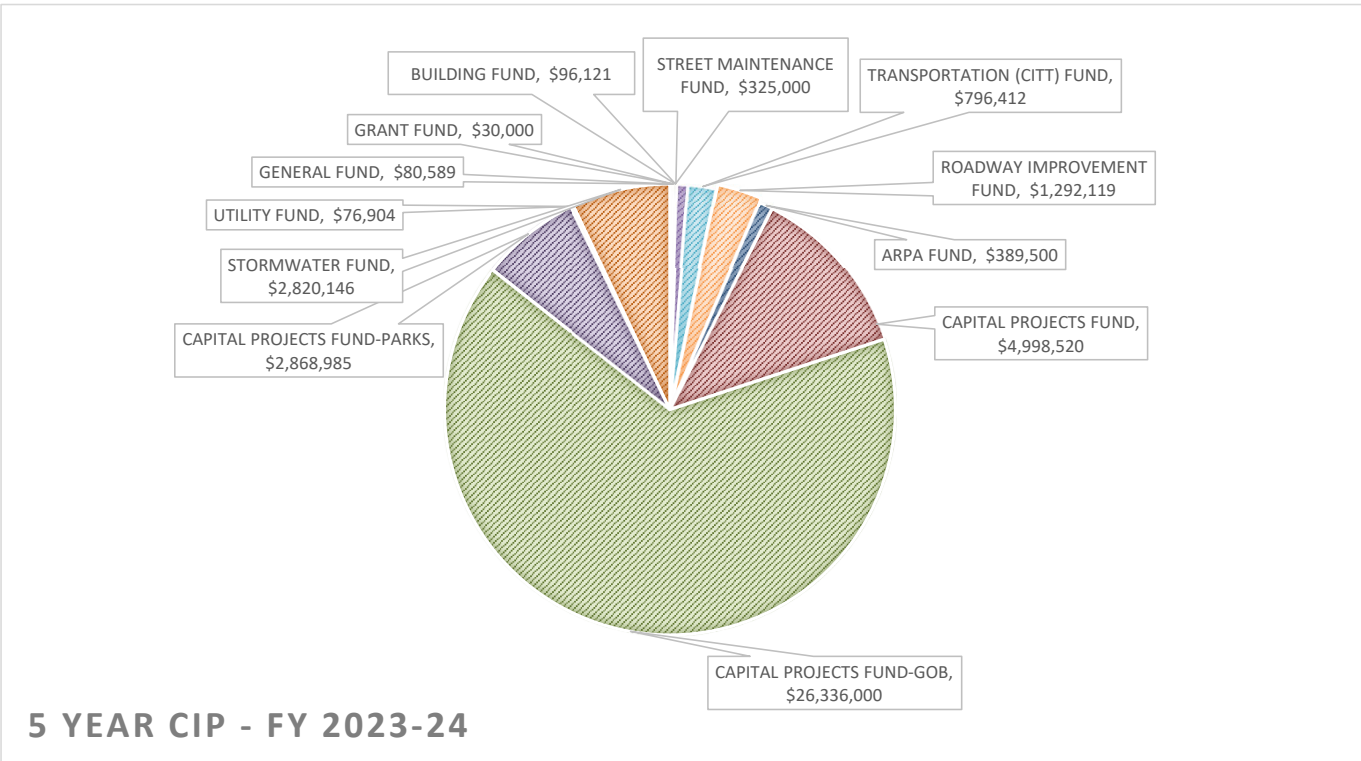
Type	Description	Qty	Cost	Extended Amount	Comment
340.36.538.6307	Stormwater Improvements				
Project#	SW24-01	1	\$ 147,598	\$ 147,598	HI Project Pkg 1 (PS & Outfall)+
Project#	SW24-02	1	344,294	\$ 344,294	NBI Project Pkg 1 (PS & Outfall)*
Project#	SW24-03	1	223,518	\$ 223,518	NBI Project Pkg 2 (PS & Outfall)
Project#	SW24-04	1	540,792	\$ 540,792	TI Project Pkg 1 (PS & Outfall)**
Project#	SW24-05	1	564,143	\$ 564,143	TI Project Pkg 2 (PS & Outfall)***
Project#	SW24-06	1	407,301	\$ 407,301	TI Project Pkg 3 (PS & Outfall)****
Project#	SW24-07	1	542,500	\$ 542,500	Outfall Rehabilitation
Project#	SW24-08	1	50,000	\$ 50,000	Conceptual Roadway Design
TOTAL				<u>\$ 2,820,146</u>	



FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

NORTH BAY VILLAGE, FLORIDA FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM FY 2023-24 THROUGH FY 2027-28

	Cost of Five-Year Program	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28
GENERAL FUND	\$ 263,653	\$ 80,589	\$ 43,385	\$ 34,967	\$ 55,489	\$ 49,223
GRANT FUND	\$ 150,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
BUILDING FUND	\$ 474,563	\$ 96,121	\$ 116,721	\$ 81,721	\$ 90,000	\$ 90,000
STREET MAINTENANCE FUND	\$ 1,050,000	\$ 325,000	\$ 310,000	\$ 140,000	\$ 135,000	\$ 140,000
TRANSPORTATION (CITT) FUND	\$ 1,378,912	\$ 796,412	\$ 25,000	\$ 25,000	\$ 507,500	\$ 25,000
ROADWAY IMPROVEMENT FUND	\$ 1,292,119	\$ 1,292,119	\$ -	\$ -	\$ -	\$ -
ARPA FUND	\$ 389,500	\$ 389,500	\$ -	\$ -	\$ -	\$ -
CAPITAL PROJECTS FUND	\$ 15,198,520	\$ 4,998,520	\$ 10,200,000	\$ -	\$ -	\$ -
CAPITAL PROJECTS FUND-GOB	\$ 27,120,510	\$ 26,336,000	\$ 784,510	\$ -	\$ -	\$ -
CAPITAL PROJECTS FUND-PARKS	\$ 2,868,985	\$ 2,868,985	\$ -	\$ -	\$ -	\$ -
UTILITY FUND	\$ 176,520	\$ 76,904	\$ 23,904	\$ 23,904	\$ 23,904	\$ 27,904
STORMWATER FUND	\$ 72,344,694	\$ 2,820,146	\$ 6,696,094	\$ 27,924,647	\$ 26,561,311	\$ 8,342,496
TOTAL VILLAGE FUNDS	\$ 122,707,977	\$ 40,110,296	\$ 18,229,614	\$ 28,260,239	\$ 27,403,204	\$ 8,704,623





**NORTH BAY VILLAGE, FLORIDA
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM
FY 2023-24 THROUGH FY 2027-28**

GENERAL FUND

PROJECT	DESCRIPTION	CIE	Cost of Five-Year Program	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28
INFORMATION TECHNOLOGY SERVICES								
MF24-01	Office 365	G	\$ 44,520	\$ 8,904	\$ 8,904	\$ 8,904	\$ 8,904	\$ 8,904
MF24-02	Computer Equipment	R	25,000	5,000	5,000	5,000	5,000	5,000
IT24-01	Security Equipment	R	8,000	4,000	-	-	-	4,000
IT25-01	CCTV Equipment	R	10,000	-	5,000	-	5,000	-
VC24-01	Laserfiche Software and Implementation of Cloud Services	G	41,125	8,225	8,225	8,225	8,225	8,225
VC24-02	Granicus Peak Agenda Management Software	G	30,000	6,000	6,000	6,000	6,000	6,000
VC24-03	Granicus encoder replacement with new video solution	R	5,500	5,500	-	-	-	-
INFORMATION TECHNOLOGY SERVICES TOTAL			\$ 164,145	\$ 37,629	\$ 33,129	\$ 28,129	\$ 33,129	\$ 32,129
POLICE & CODE COMPLIANCE								
PD24-01	(11) Desktop/Laptop (Communications/Code/Motor/Chief's Office)	R	\$ 5,600	\$ 5,600	\$ -	\$ -	\$ -	\$ -
PD24-02	Tasers (24)	CL	78,908	22,360	10,256	6,838	22,360	17,094
PD24-03	Vehicle Radio for New Patrol Officer	R	7,500	7,500	-	-	-	-
PD24-04	(3) A-15 Rifles	R	7,500	7,500	-	-	-	-
POLICE & CODE COMPLIANCE TOTAL			\$ 99,508	\$ 42,960	\$ 10,256	\$ 6,838	\$ 22,360	\$ 17,094
TOTAL GENERAL FUND			\$ 263,653	\$ 80,589	\$ 43,385	\$ 34,967	\$ 55,489	\$ 49,223

CIE: Capital Improvement Element
 CL: Capital Lease
 D: Deficiency
 G: Growth
 R: Replacement



**NORTH BAY VILLAGE, FLORIDA
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM
FY 2023-24 THROUGH FY 2027-28**

GRANT FUND

PROJECT	DESCRIPTION	CIE	Cost of Five-Year Program	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28
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POLICE & CODE COMPLIANCE								
GAF23-01	Body Worn Camera	CL	\$ 150,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
POLICE & CODE COMPLIANCE TOTAL			\$ 150,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000

TOTAL GRANT FUND	\$ 150,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
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PROJECTED FUNDING						
Cash Carried Forward		\$ -	\$ -	\$ -	\$ -	\$ -
BWC Federal Grant		30,000	30,000	30,000	30,000	30,000
TOTAL FUNDING AVAILABLE		\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000

BALANCE AVAILABLE AT SEPTEMBER 30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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CIE: Capital Improvement Element
 CL: Capital Lease
 D: Deficiency
 G: Growth
 R: Replacement



**NORTH BAY VILLAGE, FLORIDA
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM
FY 2023-24 THROUGH FY 2027-28**

BUILDING FUND

PROJECT	DESCRIPTION	CIE	Cost of Five-Year Program	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28
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TECHNOLOGY IMPROVEMENTS

BF24-01	ELP TYLER SOFTWARE	R	\$ 439,563	\$ 96,121	\$ 81,721	\$ 81,721	\$ 90,000	\$ 90,000
BF25-01	GIS DATABASE	R	35,000	-	35,000	-	-	-

TECHNOLOGY IMPROVEMENT TOTAL			\$ 474,563	\$ 96,121	\$ 116,721	\$ 81,721	\$ 90,000	\$ 90,000
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TOTAL BUILDING FUND			\$ 474,563	\$ 96,121	\$ 116,721	\$ 81,721	\$ 90,000	\$ 90,000
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PROJECTED FUNDING

Cash Carried Forward	\$ 894,898	\$ 816,522	\$ 674,782	\$ 514,785	\$ 319,235
Building Permits	536,000	589,600	648,560	713,416	784,758
Other Revenue	43,759	44,197	44,639	45,085	45,536
Transfer from Technology Fees	50,000	30,000	-	-	-
Transfer from Educational Fees	3,000	-	-	-	-
Less: Non-Capital use for Maintenance	(615,015)	(688,816)	(771,474)	(864,051)	(967,737)

TOTAL FUNDING AVAILABLE	\$ 912,643	\$ 791,503	\$ 596,506	\$ 409,235	\$ 181,792
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BALANCE AVAILABLE AT SEPTEMBER 30	\$ 816,522	\$ 674,782	\$ 514,785	\$ 319,235	\$ 91,792
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CIE: Capital Improvement Element
 CL: Capital Lease
 D: Deficiency
 G: Growth
 R: Replacement



**NORTH BAY VILLAGE, FLORIDA
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM
FY 2023-24 THROUGH FY 2027-28**

STREET MAINTENANCE FUND

PROJECT	DESCRIPTION	CIE	Cost of Five-Year Program	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28
STREETS PROJECTS								
SMF24-02	Landscaping Equipment	G	\$ 30,000	\$ 20,000	\$ -	\$ 5,000	\$ -	\$ 5,000
SMF24-03	Entrance-Way Sign West	R	25,000	25,000	-	-	-	-
SMF24-04	Village-wide Landscaping Medians & Bulbouts Improvements (Design & Construction)	G	475,000	150,000	100,000	75,000	75,000	75,000
SMF24-05	Village-wide Landscaping Projects	G	250,000	50,000	50,000	50,000	50,000	50,000
SMF24-06	Vogel Park Sign	R	15,000	15,000	-	-	-	-
SMF24-07	Causeway Annexation	R	50,000	10,000	10,000	10,000	10,000	10,000
SMF25-01	Decorative Street Lighting Project	R	50,000	-	50,000	-	-	-
SMF25-02	Dog Park Turf	R	100,000	-	100,000	-	-	-
STREETS TOTAL			\$ 995,000	\$ 270,000	\$ 310,000	\$ 140,000	\$ 135,000	\$ 140,000
TRAFFIC CONTROL PROJECTS								
SMF24-01	Treasure Island Parking Study	G	\$ 55,000	\$ 55,000	\$ -	\$ -	\$ -	\$ -
TRAFFIC CONTROL TOTAL			\$ 55,000	\$ 55,000	\$ -	\$ -	\$ -	\$ -
TOTAL STREET MAINTENANCE FUND			\$ 1,050,000	\$ 325,000	\$ 310,000	\$ 140,000	\$ 135,000	\$ 140,000

PROJECTED FUNDING

Cash Carried Forward	\$ 398,096	\$ -	\$ -	\$ -	\$ -
1 to 6 Cents Local Option Fuel Tax	84,047	88,249	92,662	97,295	102,160
1 to 5 Cents Local Option Fuel Tax	31,996	33,596	35,276	37,039	38,891
Motor Fuel Tax	93,973	98,671	103,605	108,785	114,224
FDOT Maintenance MOU	7,836	7,836	7,836	7,836	7,836
FDOT Grant-FY22 Causeway Beautification Grant SFM23-05	-	-	-	-	-
Other Revenue	1,500	1,545	1,591	1,639	1,688
Transfer from General Fund	94,643	471,063	293,901	281,225	278,008
Less: Non-capital Use for Maintenance	(387,090)	(390,961)	(394,870)	(398,819)	(402,807)
Less: Engineering Overhead	-	-	-	-	-
TOTAL FUNDING AVAILABLE	\$ 325,000	\$ 310,000	\$ 140,000	\$ 135,000	\$ 140,000
BALANCE AVAILABLE AT SEPTEMBER 30	\$ -	\$ -	\$ -	\$ -	\$ -

CIE: Capital Improvement Element
 CL: Capital Lease
 D: Deficiency
 G: Growth
 R: Replacement



**NORTH BAY VILLAGE, FLORIDA
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM
FY 2023-24 THROUGH FY 2027-28**

CITIZEN'S INDEPENDENT TRANSPORTATION TRUST FUND (CITT)

PROJECT	DESCRIPTION	CIE	Cost of Five-Year Program	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28
ADA IMPROVEMENTS								
TF23-01	Treasure Island ADA Improvements (Phase II) - Construction	D	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -
TF24-02	Harbor Island, North Bay Island, & Treasure Island Sidewalk & Crosswalk Improvements (Phase III)-Design &	D	568,500	568,500	-	-	-	-
TF24-03	Harbor Island Reconfiguration - Entrance with Traffic Oval-Design & Construction*	D	557,500	75,000	-	-	482,500	-
ADA IMPROVEMENTS TOTAL			\$ 1,151,000	\$ 668,500	\$ -	\$ -	\$ 482,500	\$ -
TRANSIT IMPROVEMENTS								
TF24-01	Electrical Vehicle Charging Station	D	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -
TF23-02	Causeway Bus Shelters - Design & Construction	G	125,000	25,000	25,000	25,000	25,000	25,000
TF23-03	Street Sign Replacement	G	77,912	77,912	-	-	-	-
TRANSIT IMPROVEMENTS TOTAL			\$ 227,912	\$ 127,912	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
TOTAL CITIZEN'S INDEPENDENT TRANSPORTATION TRUST FUND			\$ 1,378,912	\$ 796,412	\$ 25,000	\$ 25,000	\$ 507,500	\$ 25,000

TOTAL CITIZEN'S INDEPENDENT TRANSPORTATION TRUST FUND

Cash Carried Forward	\$ 1,690,218	\$ 1,293,827	\$ 1,593,184	\$ 1,892,741	\$ 2,141,070
Surtax	532,781	538,109	543,490	548,925	554,414
Transfer from General Fund	107,400	-	-	-	-
Less: Non-Capital Use for Maintenance	(45,500)	(46,865)	(48,271)	(49,719)	(51,211)
Less: FreeBee	(119,812)	(119,812)	(119,812)	(119,812)	(119,812)
Transfer to Capital Projects Fund	(377,710)	-	-	-	-
Transfer to Debt Service - Roadway Improvements Capital Projects Fund	(108,736)	(108,736)	(112,576)	(111,355)	(110,134)
Transfer from General Fund (MOU)	55,248	55,248	55,248	55,248	55,248
Other Revenues	6,350	6,414	6,478	6,542	6,608
State Appropriation*	350,000	-	-	-	-

TOTAL FUNDING AVAILABLE **\$ 2,090,239** **\$ 1,618,184** **\$ 1,917,741** **\$ 2,648,570** **\$ 2,476,183**

BALANCE AVAILABLE AT SEPTEMBER 30 **\$ 1,293,827** **\$ 1,593,184** **\$ 1,892,741** **\$ 2,141,070** **\$ 2,451,183**

*Projects TF24-02 & TF24-03 funding to be phased into 2 separate projects, pending FDOT approval.

CIE: Capital Improvement Element
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**NORTH BAY VILLAGE, FLORIDA
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM
FY 2023-24 THROUGH FY 2027-28**

ROADWAY IMPROVEMENT CAPITAL PROJECT FUND

PROJECT	DESCRIPTION	CIE	Cost of Five-Year Program	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28
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ROADWAY IMPROVEMENTS								
RCP22-00	Treasure Island Roadway Improvement Resurfacing Project - Design & Construction	G	\$ 1,292,119	\$ 1,292,119	\$ -	\$ -	\$ -	\$ -
ROADWAY IMPROVEMENTS TOTAL			\$ 1,292,119	\$ 1,292,119	\$ -	\$ -	\$ -	\$ -

TOTAL ROADWAY IMPROVEMENT CAPITAL PROJECT FUND	\$ 1,292,119	\$ 1,292,119	\$ -	\$ -	\$ -	\$ -
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PROJECTED FUNDING						
Cash Carried Forward		\$ 1,282,119	\$ -	\$ -	\$ -	\$ -
Interest Earnings		10,000	-	-	-	-
TOTAL FUNDING AVAILABLE		\$ 1,292,119	\$ -	\$ -	\$ -	\$ -

BALANCE AVAILABLE AT SEPTEMBER 30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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CIE: Capital Improvement Element
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**NORTH BAY VILLAGE, FLORIDA
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM
FY 2023-24 THROUGH FY 2027-28**

CAPITAL PROJECTS FUND

PROJECT	DESCRIPTION	CIE	Cost of Five-Year Program	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28
PROJECT DESCRIPTION								
CP23-01	Kennedy Cswy Complete Streets - Lane repurposing Short-Term Design%	G	\$ 63,000	\$ 63,000	\$ -	\$ -	\$ -	\$ -
CP24-01	Kennedy Cswy Complete Streets - Lane repurposing Short-Term Construction%	G	414,020	414,020	-	-	-	-
CP24-02	Kennedy Cswy Complete Streets - Lane repurposing Long-Term Design%	G	100,000	100,000	-	-	-	-
CP25-01	Kennedy Cswy Complete Streets - Lane repurposing Long-Term Construction%	G	2,000,000	-	2,000,000	-	-	-
CP24-03	Island Walk (Baywalk) - Design**	G	714,000	714,000	-	-	-	-
CP24-04	Island Walk (Baywalk)- Construction**	G	6,000,000	3,000,000	3,000,000	-	-	-
CP24-05	Vogel Park Marine Facility- Construction***	G	612,500	612,500	-	-	-	-
CP24-05	Vogel Park Marine Facility- CEI***	G	80,000	80,000	-	-	-	-
CP25-02	Schonberger Park-Improvements, including Picnic Facility ****	R	400,000	-	400,000	-	-	-
CP25-03	7560 West Treasure Dr-Land Acquisition @@@	G	2,400,000	-	2,400,000	-	-	-
CP24-06	Vogel Park Electrical System Lighting Improvements ^	G	15,000	15,000	-	-	-	-
CP25-04	Civic Park Dock - Construction++	G	2,400,000	-	2,400,000	-	-	-
CAPITAL PROJECTS TOTAL			\$ 15,198,520	\$ 4,998,520	\$ 10,200,000	\$ -	\$ -	\$ -
TOTAL CAPITAL PROJECTS FUND			\$ 15,198,520	\$ 4,998,520	\$ 10,200,000	\$ -	\$ -	\$ -

CAPITAL PROJECTS FUND

PROJECT DESCRIPTION	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28
PROJECTED FUNDING					
Cash Carried Forward	34,800	-	-	-	-
^ Transfer from General Fund	15,000	-	-	-	-
% FDOT CIGP State Grant - Kennedy Causeway Project-Potential	207,010	1,000,000	-	-	-
% Transfer from CITT Fund	377,710	-	-	-	-
*** Transfer From Park Improvement Fund	-	-	-	-	-
** FIND - NBV Match, Reimb Grant that is not reimbursable until construction	425,000	-	-	-	-
** Islandwalk Seawall Coastal Resiliency Grant-Matching (Island Walk)	3,000,000	-	-	-	-
*** FIND - Vogel Boating Access Phase II	300,000	-	-	-	-
+ FIND - Civic Park Project	-	-	-	-	-
++ Parks Contribution-1755 Kennedy Causeway	-	592,455	-	-	-
++ LWCF - Civic Park Project	-	828,500	-	-	-
++ Potential FIND Construction Grant	-	979,045	-	-	-
** Property Owner Contribution	-	3,000,000	-	-	-
** Financing for Island Walk Projects that are not fully funded	289,000	-	-	-	-
*** Restricted Fund Balance from Community Contribution fee from 7918	250,000	-	-	-	-
++ Restricted Fund Balance from Community Contribution fee from 7918	-	-	-	-	-
**** Potential FRDAP - Schonberger Park	-	200,000	-	-	-
**** Park Impact Fees for Schonberger Park	-	200,000	-	-	-
@@@ Potential FRDAP - 7560 West Treasure Dr	-	200,000	-	-	-
@@@ Park Impact Fees for 7560 West Treasure Dr	-	1,000,000	-	-	-
@@@ Potential Grant Florida Communities Trust Grants	-	1,200,000	-	-	-
TOTAL FUNDING AVAILABLE	\$ 4,998,520	\$ 10,200,000	\$ -	\$ -	\$ -
BALANCE AVAILABLE AT SEPTEMBER 30	\$ -	\$ -	\$ -	\$ -	\$ -

CIE: Capital Improvement Element
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**NORTH BAY VILLAGE, FLORIDA
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM
FY 2023-24 THROUGH FY 2027-28**

CAPITAL PROJECTS FUND-GOB VILLAGE HALL

PROJECT	DESCRIPTION	CIE	Cost of Five-Year Program	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28
CAPITAL PROJECTS								
CP23-08	Village Hall Facility (Fire/Police Station/Village Hall) @@	G	\$ 27,120,510	\$ 26,336,000	\$ 784,510	\$ -	\$ -	\$ -

CAPITAL PROJECTS TOTAL \$ 27,120,510 \$ 26,336,000 \$ 784,510 \$ - \$ - \$ -

TOTAL CAPITAL PROJECTS FUND-GOB \$ 27,120,510 \$ 26,336,000 \$ 784,510 \$ - \$ - \$ -

PROJECTED FUNDING

	Cash Carried Forward		\$ -	\$ 784,510	\$ -	\$ -	\$ -
@@	Sunbeam Contribution fees - Village Hall Fire Services (Trf from Gen Fund)		1,375,000	-	-	-	-
@@	Sunbeam Contribution fees - Village Hall (Trf from Gen Fund)		1,503,750	-	-	-	-
@@	Miami-Dade County - Fire Station		7,550,000	-	-	-	-
@@	General Obligation Bond - Village Hall		7,596,510	-	-	-	-
@@	Sunbeam impact fees - Village Hall		8,121,250	-	-	-	-
@@	Shuckers Parks impact fees - Village Hall		974,000	-	-	-	-

TOTAL FUNDING AVAILABLE \$ 27,120,510 \$ 784,510 \$ - \$ - \$ -

BALANCE AVAILABLE AT SEPTEMBER 30 \$ 784,510 \$ - \$ - \$ - \$ -

CIE: Capital Improvement Element
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**NORTH BAY VILLAGE, FLORIDA
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM
FY 2023-24 THROUGH FY 2027-28**

CAPITAL PROJECTS FUND-GOB SERIES 2022-PARKS/TIES

PROJECT	DESCRIPTION	CIE	Cost of Five-Year Program	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28
CAPITAL PROJECTS								
CP24-03	Island Walk (Baywalk) - Design**	G	\$ 136,000	\$ 136,000	\$ -	\$ -	\$ -	\$ -
CP22-02	Treasure Island Elementary School Community Park - Design@	G	29,439	29,439	-	-	-	-
CP24-06	Treasure Island Elementary School Community Park - Construction@	G	2,703,546	2,703,546	-	-	-	-
CAPITAL PROJECTS TOTAL			\$ 2,868,985	\$ 2,868,985	\$ -	\$ -	\$ -	\$ -
TOTAL CAPITAL PROJECTS FUND-PARKS			\$ 2,868,985	\$ 2,868,985	\$ -	\$ -	\$ -	\$ -
PROJECTED FUNDING								
	Cash Carried Forward			\$ -	\$ -	\$ -	\$ -	\$ -
	@ General Obligation Bond - TIES / Park Bond Series 2022			2,732,985	-	-	-	-
	** General Obligation Bond - TIES / Park Bond Series 2022			136,000	-	-	-	-
TOTAL FUNDING AVAILABLE			\$ 2,868,985	\$ -	\$ -	\$ -	\$ -	\$ -
BALANCE AVAILABLE AT SEPTEMBER 30			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

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**NORTH BAY VILLAGE, FLORIDA
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM
FY 2023-24 THROUGH FY 2027-28**

STORMWATER CAPITAL FUND

PROJECT	DESCRIPTION	CIE	Cost of Five-Year Program	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28
STORMWATER								
SW24-01	HI Project Pkg 1 (PS & Outfall)+	R	\$ 3,446,982	\$ 147,598	\$ 74,878	\$ 3,224,506	\$ -	\$ -
SW24-02	NBI Project Pkg 1 (PS & Outfall)*	R	5,094,517	344,294	4,750,223	-	-	-
SW24-03	NBI Project Pkg 2 (PS & Outfall)	R	4,936,406	223,518	110,091	4,602,797	-	-
SW24-04	TI Project Pkg 1 (PS & Outfall)**	R	11,943,406	540,792	266,360	11,136,254	-	-
SW24-05	TI Project Pkg 2 (PS & Outfall)***	R	12,459,122	564,143	277,861	-	11,617,118	-
SW24-06	TI Project Pkg 3 (PS & Outfall)****	R	8,995,261	407,301	200,611	8,387,349	-	-
SW24-07	Outfall Rehabilitation	R	542,500	542,500	-	-	-	-
SW24-08	Conceptual Roadway Design	R	775,000	50,000	-	-	725,000	-
SW25-01	NBI Project Pkg 3 (SW & Road Elev.)	D	2,537,544	-	114,899	56,592	2,366,053	-
SW25-02	NBI Project Pkg 4 (SW & Road Elev.)	D	2,836,209	-	128,422	63,253	2,644,534	-
SW25-03	TI Project Pkg 4 (SW & Road Elev.)++	D	7,949,156	-	359,934	177,281	7,411,941	-
SW25-04	TI Project Pkg 5 (SW & Road Elev.)+++	D	7,230,027	-	327,372	161,243	-	6,741,412
SW25-05	TI Project Pkg 6 (SW & Road Elev.)++++	D	1,887,012	-	85,443	42,084	1,759,485	-
SW26-01	HI Project Pkg 2 (SW & Road Elev.)	D	941,397	-	-	40,310	20,450	880,637
SW26-02	HI Project Pkg 3 (SW & Road Elev.)	D	770,155	-	-	32,978	16,730	720,447

STORMWATER CAPITAL FUND TOTAL **\$ 72,344,694** **\$ 2,820,146** **\$ 6,696,094** **\$ 27,924,647** **\$ 26,561,311** **\$ 8,342,496**

TOTAL STORMWATER FUND **\$ 72,344,694** **\$ 2,820,146** **\$ 6,696,094** **\$ 27,924,647** **\$ 26,561,311** **\$ 8,342,496**

PROJECTED FUNDING

Cash Carried Forward	\$ -	\$ 2,808,000	\$ 2,439,906	\$ 716,159	\$ 8,677
Stormwater Fees	-	-	-	-	-
Stormwater Fee Increase	-	-	-	-	-
Less Capital Use for PM and Other Allocated Costs	(1,000,000)	(1,050,000)	(1,102,500)	(1,157,625)	(1,215,506)
FDEP Grants \$1.5M / \$ 600,000*	2,100,000	-	-	-	-
DOT Protect/FDEP RFGP Grants - Potential**	354,000	480,000	2,720,000	-	-
DOT Protect/FDEP RFGP Grants - Potential***	354,000	480,000	-	2,770,000	-
DOT Protect/FDEP RFGP Grants - Potential****	-	851,000	2,000,000	-	-
FDEP RFGP Grant - Potential+	-	48,000	2,020,000	-	-
DOT Protect/FDEP RFGP Grants - Potential++	-	173,000	480,000	1,760,000	-
DOT Protect/FDEP RFGP Grants - Potential+++	-	173,000	480,000	-	1,600,000
DOT Protect/FDEP RFGP Grants - Potential++++	-	173,000	480,000	425,000	-
REFERENDUM/GO BOND FINANCING	3,820,146	5,000,000	19,123,400	22,056,454	10,000,000

TOTAL FUNDING AVAILABLE **\$ 5,628,146** **\$ 9,136,000** **\$ 28,640,806** **\$ 26,569,988** **\$ 10,393,171**

BALANCE AVAILABLE AT SEPTEMBER 30 **\$ 2,808,000** **\$ 2,439,906** **\$ 716,159** **\$ 8,677** **\$ 2,050,675**

* NBI Stormwater Pump Station Design expected to take 8-10 months, with the construction expected to take 9-12 months.

The Legislative Appropriation by FDEP for the NBI Pump Station is currently for the construction phase of the project. Public Works is looking into being able to apply the appropriation to the design phase of the project.

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**NORTH BAY VILLAGE, FLORIDA
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM
FY 2023-24 THROUGH FY 2027-28**

ARPA (AMERICAN RESCUE PLAN ACT) FUND

PROJECT	DESCRIPTION	CIE	Cost of Five-Year Program	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28
IMPROVEMENTS								
SW24-04	TIES Stormwater Project	G	389,500	389,500	-	-	-	-
IMPROVEMENTS TOTAL			\$ 389,500	\$ 389,500	\$ -	\$ -	\$ -	\$ -
TOTAL ARPA FUND			\$ 389,500	\$ 389,500	\$ -	\$ -	\$ -	\$ -
PROJECTED FUNDING								
Cash Carried Forward				389,500	-	-	-	-
ARPA				-	-	-	-	-
Less Non-Capital Use for Maintenance				-	-	-	-	-
TOTAL FUNDING AVAILABLE				\$ 389,500	\$ -	\$ -	\$ -	\$ -
BALANCE AVAILABLE AT SEPTEMBER 30				\$ -	\$ -	\$ -	\$ -	\$ -

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**NORTH BAY VILLAGE, FLORIDA
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM
FY 2023-24 THROUGH FY 2027-28**

UTILITY FUND

PROJECT	DESCRIPTION	CIE	Cost of Five-Year Program	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28
UTILITIES ADMINISTRATION								
UF24-01	Satellite Operation Yard Improvements	G	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -
UTILITIES ADMINISTRATION TOTAL			\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -

INFORMATION SERVICES								
MF24-01	Office 365	G	\$ 44,520	\$ 8,904	\$ 8,904	\$ 8,904	\$ 8,904	\$ 8,904
MF24-03	Security Equipment	R	8,000	4,000	-	-	-	4,000
MF24-02	Computer Equipment	R	24,000	4,000	5,000	5,000	5,000	5,000
INFORMATION SERVICES TOTAL			\$ 76,520	\$ 16,904	\$ 13,904	\$ 13,904	\$ 13,904	\$ 17,904

SANITATION PROJECTS								
UF24-02	Dumpsters	R	\$ 50,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
SANITATION TOTAL			\$ 50,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000

TOTAL UTILITY FUND			\$ 176,520	\$ 76,904	\$ 23,904	\$ 23,904	\$ 23,904	\$ 27,904
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PROJECTED FUNDING							
Cash Carried Forward			\$ 3,785,162	\$ 4,210,828	\$ 4,915,514	\$ 5,830,618	\$ 6,970,952
Water & Sewer Revenues			6,029,275	6,330,739	6,647,276	6,979,640	7,328,622
Sanitation Revenues			2,055,109	2,157,864	2,265,758	2,379,046	2,497,998
Other Non-Operating Revenues			12,000	12,600	13,230	13,892	14,586
Transfer to Water Improvement Fund			(398,326)	(368,733)	(368,733)	(368,733)	(368,733)
Transfer to Sewer Improvement Fund			(249,105)	(249,105)	(249,105)	(249,105)	(249,105)
Less Non-Capital Use for Maintenance			(3,801,516)	(3,915,562)	(4,033,029)	(4,154,020)	(4,278,640)
Less Non-Capital Use for Personnel			(3,064,867)	(3,156,813)	(3,251,517)	(3,349,063)	(3,449,535)
Less Non-Capital Use for Engineering/Planning			(80,000)	(82,400)	(84,872)	(87,418)	(90,041)

TOTAL FUNDING AVAILABLE	\$ 4,287,732	\$ 4,939,418	\$ 5,854,522	\$ 6,994,856	\$ 8,376,103
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BALANCE AVAILABLE AT SEPTEMBER 30	\$ 4,210,828	\$ 4,915,514	\$ 5,830,618	\$ 6,970,952	\$ 8,348,199
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CIE: Capital Improvement Element
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**NORTH BAY VILLAGE, FLORIDA
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM
FY 2023-24 THROUGH FY 2027-28**

WATER IMPROVEMENT FUND

PROJECT	DESCRIPTION	CIE	Cost of Five-Year Program	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28
DISTRIBUTION SYSTEM - WATER MAINS				\$ -	\$ -	\$ -	\$ -	\$ -
DISTRIBUTION SYSTEM - WATER MAINS TOTAL				\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL WATER IMPROVEMENT FUND				\$ -	\$ -	\$ -	\$ -	\$ -

PROJECTED FUNDING

Cash Carried Forward	\$ -	\$ -	\$ -	\$ -	\$ -
Impact Fees	-	-	-	-	-
Federal Project	-	-	-	-	-
Transfer From Utility Fund	398,326	368,733	368,733	368,733	368,733
State Revolving Loan Debt & Interest Annual Payment	\$ (398,326)	\$ (368,733)	\$ (368,733)	\$ (368,733)	\$ (368,733)

TOTAL FUNDING AVAILABLE	\$ -	\$ -	\$ -	\$ -	\$ -
BALANCE AVAILABLE AT SEPTEMBER 30	\$ -	\$ -	\$ -	\$ -	\$ -

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**NORTH BAY VILLAGE, FLORIDA
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM
FY 2023-24 THROUGH FY 2027-28**

SEWER IMPROVEMENT FUND

PROJECT	DESCRIPTION	CIE	Cost of Five-Year Program	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28
WASTEWATER PUMP STATIONS								
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
WASTEWATER PUMP STATIONS TOTAL			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SEWER LATERAL SYSTEMS								
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL SEWER IMPROVEMENT FUND			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECTED FUNDING

Cash Carried Forward	\$ -	\$ -	\$ -	\$ -	\$ -
Impact Fees	-	-	-	-	-
State Revolving Loan* - Approved in June 2021	-	-	-	-	-
Project Contingency	-	-	-	-	-
State Appropriation***	-	-	-	-	-
Transfer From Utility Fund	249,105	249,054	249,054	249,054	249,054
State Revolving Loan Debt & Interest Annual Payment	(249,105)	(249,054)	(249,054)	(249,054)	(249,054)
TOTAL FUNDING AVAILABLE	\$ -	\$ -	\$ -	\$ -	\$ -
BALANCE AVAILABLE AT SEPTEMBER 30	\$ -	\$ -	\$ -	\$ -	\$ -

CIE: Capital Improvement Element
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**NORTH BAY VILLAGE, FLORIDA
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM
FY 2023-24 THROUGH FY 2027-28**

STORMWATER OPERATING FUND

PROJECT	DESCRIPTION	CIE	Cost of Five-Year Program	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28
STORMWATER								
SW21-01	North Bay Island Stormwater Pump Station - Design & Construction*	R	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SW24-01	Land Acquisition 1356 Bay Terrace-Pump Installation **	G	-	-	-	-	-	\$ -
SW24-02	Stormwater Improvements **	D	-	-	-	-	-	-
STORMWATER OPERATING FUND TOTAL			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL STORMWATER FUND			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

TOTAL STORMWATER FUND

Cash Carried Forward	\$ 465,802	\$ 740,951	\$ 1,006,975	\$ 1,263,418	\$ 1,738,626
Stormwater Fees	457,652	457,652	457,652	457,652	686,478
Stormwater Fee Increase	-	-	-	228,826	343,239
Less Non-Capital Use for Maintenance	(182,503)	(191,628)	(201,209)	(211,270)	(221,833)
FDEP Grants * \$1.5M / \$ 600,000	-	-	-	-	-
Loan Payment	-	-	-	-	-
REFERENDUM/GO BOND FINANCING**	-	-	-	-	-

TOTAL FUNDING AVAILABLE

\$ 740,951 \$ 1,006,975 \$ 1,263,418 \$ 1,738,626 \$ 2,546,510

BALANCE AVAILABLE AT SEPTEMBER 30

\$ 740,951 \$ 1,006,975 \$ 1,263,418 \$ 1,738,626 \$ 2,546,510

* NBI Stormwater Pump Station Design expected to take 8-10 months, with the construction expected to take 9-12 months.

The Legislative Appropriation by FDEP for the NBI Pump Station is currently for the construction phase of the project. Public Works is looking into being able to apply the appropriation to the design phase of the project.

CIE: Capital Improvement Element

CL: Capital Lease

D: Deficiency

G: Growth

R: Replacement



CENSUS

Miscellaneous Statistics

General Information

Date of incorporation	1945
Form of Government	Commission - Manager
Area in square miles	2.2

Culture & Recreation

Tot Lot & Community Park (West Drive)	2
---------------------------------------	---

Fire Protection

Number of Stations	1
Number of fire personnel	7
Number of calls answered (Approximate)	1,440
Number of inspections conducted (Approximate)	360

Police Protection

Number of Stations	1
Chief	1
Deputy Chief	1
Detectives	3
Lieutenants	2
Sergeants	4
Corporals	4
Patrol Officers	11FT & 5PT

Number of Violations:

Arrest	523
Traffic violations	2,240
Parking violations	1,676

Sewage System

Miles of sanitary sewers	5.6
Daily average treatment in gallons	1.2 MGD

Water System

Miles of water mains	5.6
Number of service connections	725
Number of fire hydrants	57

Post Office

Station	1
Postal Workers	1 FT

Education

Number of Elementary Schools	1
Number of Students	701
Number of Teachers	57



North Bay Village Demographics Profile

Population in June 4, 2021 (estimated): 7,956

Population change since 2010: +18.2%

Males: 4,195 (52.7%)

Females: 3,761 (47.3%)

Median resident age: 41.2 years

Florida median age: 42.8 years

Zip codes: 33141

Estimated median household income in 2021: \$67,257 (it was \$34,354 in 2000)

North Bay Village: \$67,257

FL: \$63,062

Estimated per capita income in 2021: \$38,984 (it was \$21,017 in 2000)

North Bay Village city income, earnings, and wages data

Estimated median house or condo value in 2021: \$382,919 (it was \$94,300 in 2000)

North Bay Village: \$382,919

FL: \$290,700

Mean prices in 2021: All housing units: \$494,015;

Detached houses: \$535,118;

Townhouses or other attached units: \$354,987;

In 2-unit structures: \$402,234;

In 3-to-4-unit structures: \$253,438;

In 5-or-more-unit structures: \$464,451;

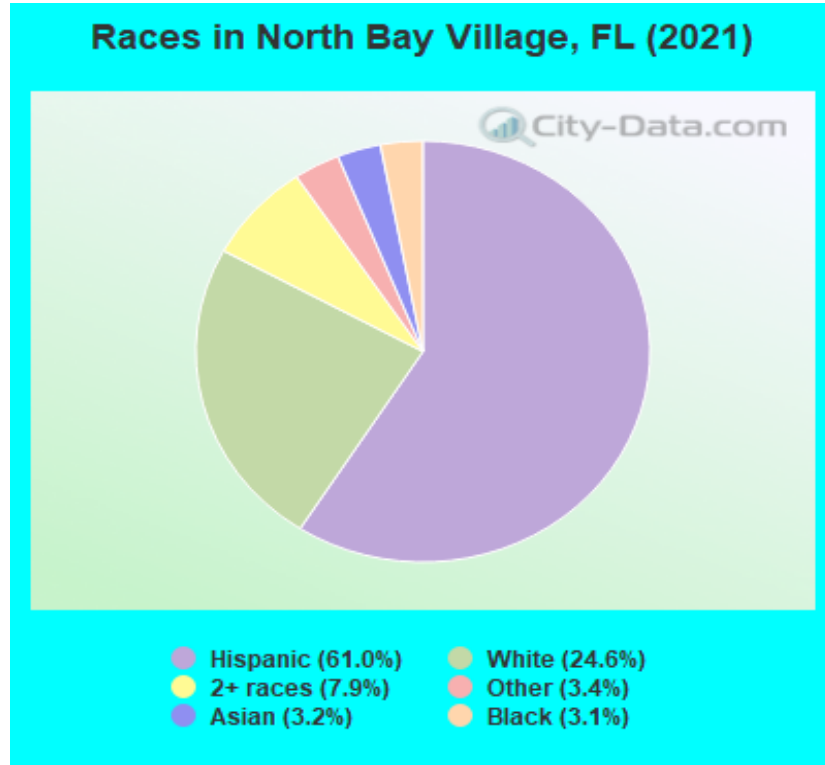
Mobile homes: \$137,595;

Occupied boats, RVs, vans, etc.: \$197,009

Median gross rent in 2021: \$1,905.

Read more: <http://www.city-data.com/city/North-Bay-Village-Florida.html>

Races in North Bay Village, FL (2021)



Hispanic	61.0%	4,867
White alone	24.6%	1,962
Two or more races	7.9%	634
Other race alone	3.4%	275
Asian alone	3.2%	253
Black alone	3.1%	244

For population 25 years and over in North Bay Village:

- High school or higher: 95.1%
- Bachelor's degree or higher: 44.5%
- Graduate or professional degree: 15.4%
- Unemployed: 7.1%
- Mean travel time to work (commute): 23.1 minutes



For population 15 years and over in North Bay Village:

- **Never married:** 31.0%
- **Now married:** 48.1%
- **Separated:** 2.9%
- **Widowed:** 3.0%
- **Divorced:** 15%

4,365 residents are foreign born (40.5% Latin America, 8.2% Asia).

This city: 54.7%

Florida: 21.0%

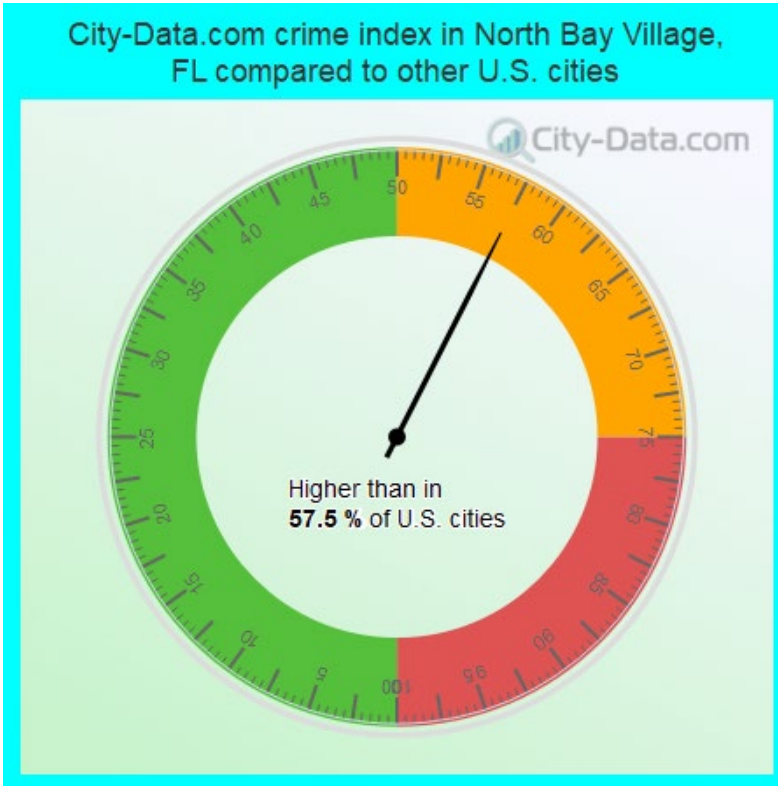
Median real estate property taxes paid for housing units with mortgages in 2021:

\$3,194 (0.9%)

Median real estate property taxes paid for housing units with no mortgage in

2021: \$5,032 (1.2%)

Crime Rate in North Bay Village, FL murders, rapes, robberies, assaults, burglaries, thefts, auto thefts, arson, law enforcement employees, police officers, crime map

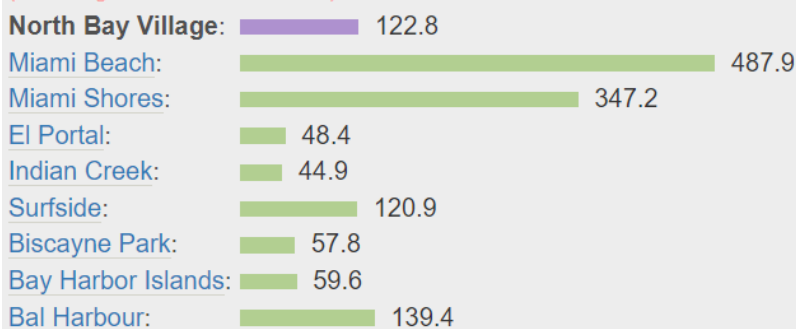


Crime rate in North Bay Village, FL

The 2020 crime rate in North Bay Village, FL is 123 (City-Data.com crime index), which is 2.1 times lower than the U.S. average. It was higher than in 57.5% U.S. cities. The 2020 North Bay Village crime rate rose by 18% compared to 2019. In the last 5 years North Bay Village has seen decreasing violent crime and decreasing property crime.

See how dangerous North Bay Village, FL is compared to the nearest cities:

(Note: Higher means more crime)

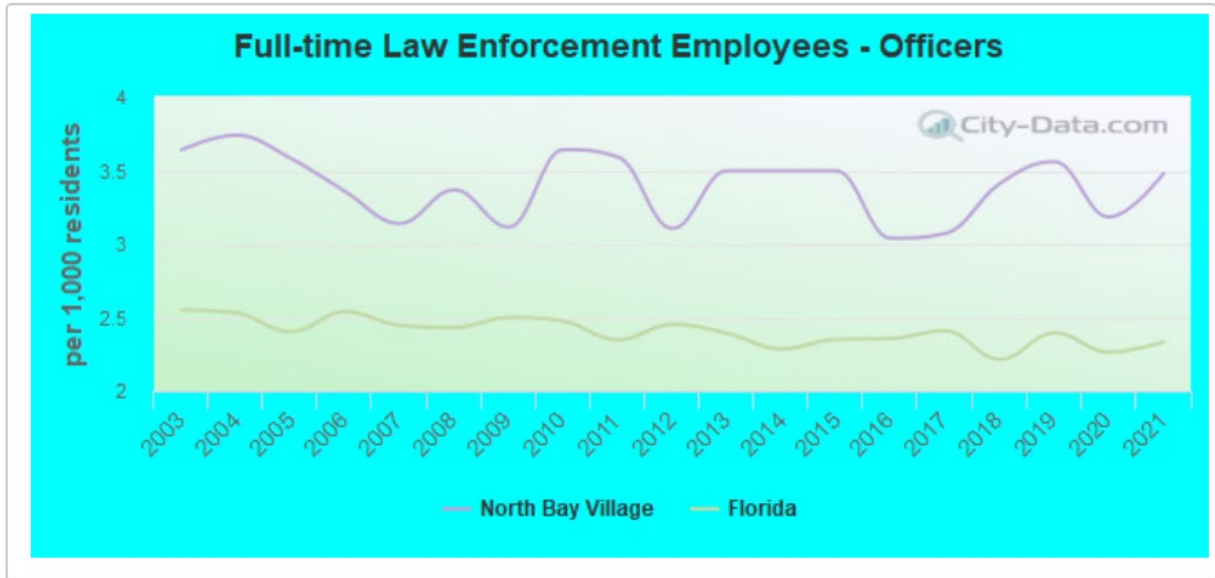


Read more: <http://www.city-data.com/crime/crime-North-Bay-Village-Florida.html>




Crime rates in North Bay Village by year														
Type	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Murders (per 100,000)	0 (0.0)	0 (0.0)	0 (0.0)	0 (0.0)	0 (0.0)	1 (13.5)	0 (0.0)	0 (0.0)	0 (0.0)	0 (0.0)	0 (0.0)	0 (0.0)	0 (0.0)	0 (0.0)
Rapes (per 100,000)	1 (12.1)	2 (25.0)	0 (0.0)	0 (0.0)	1 (13.8)	2 (27.0)	1 (13.5)	1 (13.4)	2 (24.8)	3 (35.1)	2 (23.6)	0 (0.0)	1 (11.9)	2 (24.5)
Robberies (per 100,000)	4 (48.3)	0 (0.0)	2 (24.9)	0 (0.0)	2 (27.6)	6 (81.0)	2 (26.9)	1 (13.4)	4 (49.6)	2 (23.4)	1 (11.8)	2 (23.5)	4 (47.5)	1 (12.2)
Assaults (per 100,000)	5 (60.4)	18 (224.6)	7 (87.2)	9 (126.1)	14 (193.5)	16 (216.1)	5 (67.3)	6 (80.4)	14 (173.7)	11 (128.6)	11 (130.0)	9 (105.9)	8 (95.0)	13 (159.2)
Burglaries (per 100,000)	36 (434.8)	65 (811.0)	119 (1,483)	59 (826.7)	22 (304.1)	29 (391.6)	20 (269.1)	25 (335.0)	12 (148.9)	22 (257.2)	10 (118.2)	12 (141.2)	3 (35.6)	7 (85.7)
Thefts (per 100,000)	145 (1,751)	113 (1,410)	92 (1,147)	103 (1,443)	149 (2,060)	149 (2,012)	98 (1,319)	120 (1,608)	108 (1,340)	88 (1,029)	97 (1,146)	91 (1,071)	78 (925.8)	88 (1,078)
Auto thefts (per 100,000)	30 (362.4)	24 (299.4)	24 (299.1)	19 (266.2)	24 (331.8)	20 (270.1)	14 (188.4)	22 (294.8)	20 (248.2)	28 (327.4)	29 (342.7)	20 (235.3)	23 (273.0)	19 (232.7)
Arson (per 100,000)	0 (0.0)	0 (0.0)	0 (0.0)	0 (0.0)	0 (0.0)	0 (0.0)	0 (0.0)	0 (0.0)	0 (0.0)	0 (0.0)	0 (0.0)	0 (0.0)	0 (0.0)	1 (12.2)
City-Data.com crime index	165.7	202.0	198.5	162.1	188.3	245.6	119.0	142.2	153.4	146.2	130.0	99.8	104.1	122.8

The City-Data.com crime index weighs serious crimes and violent crimes more heavily. Higher means more crime, U.S. average is 254.8. It adjusts for the number of visitors and daily workers commuting into cities.



Full-time law enforcement employees in 2021, including police officers: 34 (28 officers - 24 male; 4 female).

Officers per 1,000 residents here:  3.48

Florida average:  2.33

Read more: <http://www.city-data.com/crime/crime-North-Bay-Village-Florida.html>



NORTH BAY VILLAGE-ADDITIONAL DATA

Village History

Prior to 1940, most of what is now North Bay Village lay beneath the waters of Biscayne Bay. The only dry land was Broadcast Key, a five-acre island from which pioneer radio station WIOD began broadcasting in 1926. Today, television station WSVN-TV maintains its headquarters at this same site, now joined with Treasure Island.

In 1940, dredging and bulk-heading created North Bay Island. By 1941, palm-lined streets had been laid out, and 12 homes had been built and occupied. Today, the island has grown into a lush neighborhood of attractive single-family residences.

During the mid-1940's, dredging and filling created Harbor Island and Treasure Island. Harbor Island is composed primarily of multi-family buildings. Treasure Island, whose street names were drawn from Robert Louis Stevenson's novel *Treasure Island*, is a mixture of single-family dwellings on the westerly end and multi-family dwellings on the eastern end.

North Bay Village was incorporated in 1945. Harbor and Treasure Islands were annexed several years later. Broadcast Key, also known as Cameo Island, was annexed in 1963. During its early years, North Bay Village was primarily a haven for winter residents. The Village became widely known for its popular restaurants and nightclubs, which attracted celebrities like Frank Sinatra and Judy Garland.

Most of today's residents live here year-round. North Bay Village continues to be home to several of South Florida's most popular restaurants, as well as a variety of business enterprises, apartment buildings, condominiums and 390 single-family homes.



GLOSSARY

- A -

Account. A term used to identify an individual asset, liability, expenditure control, revenue control, encumbrance control, or fund balance.

Accounting System. The total structure of records and procedures which discover, record, classify, summarize, and report information on the financial position and results of operations of a government or any of its funds, fund types, balanced account groups, or organizational components.

Accrual Basis of Accounting. The method which records revenues when earned (whether or not cash is then received) and records expenditures when goods or services are received (whether or not cash is disbursed at that time)

Ad Valorem Tax. Property taxes calculated as a percentage of the value of real or personal property. The percentage is expressed in mils (thousandths of dollars).

Appropriation. The authorization by the governing body to make payments or incur obligations for specific purposes.

Appropriated Fund Balance. The amount of surplus funds available to finance operations of that fund in a subsequent year or years.

Assessed Value. A valuation set upon real estate by County Property Appraiser as a basis for levying real property taxes (Ad Valorem Tax).

Asset. Resources owned or held by a government, which have monetary value.

- B -

Balanced Budget - State of Florida definition. Occurs when planned expenditures equal anticipated revenues. In Florida, it is a requirement that all budgets be balanced.

Balanced Budget - Village of North Bay Village definition. Occurs when current operating expenditures equal current revenues and appropriated fund balance.

Balance Sheet. The basic financial statement, which discloses the assets, liabilities, and equities of an entity at a specified date in conformity with Generally Accepted Accounting Principals (GAAP).

Bond. A written promise to pay a designated sum of money (the principal) at a specific date in the future, along with periodic interest at a specific rate. The payment on bonds are identified as Debt Service. Bonds are generally used to obtain long-term financing for capital improvements.

Bond Funds. Resources derived from issuance of bonds for specific purposes and related Federal project grants used to finance capital expenditures.

Bond Rating. A rating (made by an established bond rating company) from a schedule of grades indicating the probability of timely repayment of principal and interest on bonds issued.

Budget (capital). A fiscal year budget for capital expenditures, i.e. items or projects of significant value with a probable life of one or more years, and the means of financing them.



GLOSSARY

Budget (operating). A plan of financial operation embodying an estimate of Adopted expenditures for a given fiscal year and the Adopted means of financing them (revenue estimates). The term is also used for the officially authorized maximum expenditure under which a government and its departments operate.

Budget Basis. The specific method used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAAP, cash, or modified accrual.

Budget Document (Program and Financial Plan). The official written statement prepared by the Village staff reflecting the decisions made by the Commission in their budget deliberations.

Budget Message. A general discussion of the Adopted budget written by the Village Manager to the Village Commission.

Budget Schedule. The schedule of key dates which a government follows in the preparation and adoption of the budget.

- C -

Capital Improvement Program. A projection of capital (long-lived and significant) expenditures over the coming five years. The method of financing is also indicated.

Capital Improvement Fund. An account used to segregate a portion of the government's equity to be used for future capital program expenditures.

Capital Outlay. Expenditures on fixed assets, which have a value of \$750 or more and have a useful economic lifetime of more than one year; or assets of any value if the nature of the item is such that it must be controlled for custody purposes as a fixed asset.

Capital Project. Major construction, acquisition, or renovation activities, which add value to a government's physical assets or significantly increase their useful life. Also called capital improvement.

Consumer Price Index (CPI). A statistical description of price levels provided by the U.S. Department of labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

Contingency Account. An appropriation of money set aside for unexpected expenses.

Contractual Services. Services rendered to a government by private firms, individuals, or other governmental agencies. In North Bay Village, a number of services are provided on a contractual basis.

- D -

Debt Service Fund. Fund used to account for the accumulation of resources for and payment of general long term debt principal, interest, and related costs. The payment of principal and interest on borrowed funds.

Department. A major administrative segment of the Village, which indicates overall management responsibility for an operation or a group of related operations within a functional area. A department usually has more than one program and may have more than one fund.

Disbursement. The expenditure of monies from an account.

Distinguished Budget Presentation Awards Program. A voluntary award program administered by the Government Finance Officers Association (GFOA) to encourage governments to prepare effective budget documents.



GLOSSARY

- E -

Employee (or Fringe), Benefits.

Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government's share of costs for Social Security and the deferred compensation, medical, and life insurance plans.

Encumbrance. Commitments of funds for contracts and services to be performed. When encumbrances are recorded, available appropriations are correspondingly reduced.

Enterprise Fund. Funds established to account for operations, which are financed and operated in a manner similar to private enterprises. The intent is that the expense of providing services to the public on a continuing basis (including depreciation) be financed or recovered primarily through user fees.

Estimated Revenues. Projections of funds to be received during the fiscal year.

Expenditure. The cost of goods delivered, or services provided, including operating expenses, capital outlays, and debt service. Includes such things as paying salaries of police, fire and others, purchasing materials, electric, water and gas and making long-term debt payments.

- F -

Financial Policy. A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investments. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year. The 12-month period to which the annual budget applies. The Village's

fiscal year begins October 1st and ends on September 30th.

Fixed Assets. Assets of long-term character that are intended to continue to be held or used, such as land, building, machinery, furniture, and other equipment.

Franchise. A special privilege granted by a government permitting the continuing use of public property, such as Village streets, and usually involving the elements of monopoly and regulation.

Franchise Fees. Fees levied by the Village in return for granting a privilege, which permits the continual use of public property such as Village streets, and usually involves the elements of monopoly and regulation.

Fund. An independent fiscal and accounting entity with a self-balancing set of accounts. Funds are established to attain certain objectives or to simply segregate activities. Examples are the General Fund and the Enterprise Fund - Water & Sewer Utility.

Fund Balance. The excess of entity's assets over liabilities for a fund. A negative fund balance is sometimes called a deficit.

- G -

Generally Accepted Accounting Principles (GAAP). Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

General Fund. The fund that is available for any legal authorized purpose and which is therefore used to account for all revenues and all activities except those required to be accounted for in another fund.



GLOSSARY

General Ledger. A book, file, or other device, which contains the accounts needed to reflect the financial position and the results of operations of an entity. In double entry bookkeeping, the debits and credits in the general ledger are equals.

General Obligation Bonds. Bonds for the payment of which the full faith and credit of the issuing government are pledged. The Village currently has one series of General Obligations Bonds outstanding.

Goal. An attainable target for an organization. An organization's vision of the future.

Grant. A contribution by one governmental unit to another. The contribution is usually made to aid in the support of a specified function (for example recreation), but it is sometimes also for general purposes.

- I -

Infrastructure. The physical assets of a government (e.g., streets, water, sewer, public buildings and parks).

Inter-fund Transfer. Funds transferred from one fund to another.

Intergovernmental Revenue. Funds received from federal, state, and other local governmental sources in the form of shared revenues.

- L -

Liabilities. Debts or other legal obligation arising out of transactions in the past, which must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.

Line Item. A specific item defined by detail in a separate account in the financial records. Revenue and expenditure

Justifications are reviewed, anticipated and appropriated at this level.

- M -

Mil of Tax. A rate of tax equal to \$1 for each \$1,000 of assessed property value. For instance, if a property has a taxable value of \$250,000 and the millage rate is 1, then the tax amount would be \$250.

Millage Rate. One mil equals \$1 of tax for each \$1,000 of property value. The millage rate is the total number of mils of tax assessed against this value.

Modified Accrual Accounting. A basis of accounting in which revenues are recorded when collectable within the current period or soon enough thereafter to be used to pay liabilities of the current period, and expenditures are recognized when the related liability is incurred.

- O -

Objective. A specific, measurable and observable activity which advances the organization toward its goal.

Objects of Expenditure. Expenditure classifications based upon the types or categories of goods and services purchased.

Obligations. Amounts which a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

Operating Revenue. Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earning, and grant revenues. Operating revenues are used to pay for day-to-day services.



GLOSSARY

Ordinance. A formal legislative enactment by a government. A law.

-P-

Personnel Services. Expenditures for salaries, wages, and related employee benefits.

Policy. A plan, course of action or guiding principle, designed to set parameters for decisions and actions.

Productivity. A measure of the service output of Village programs compared to the per unit of resource input invested.

Programs and Objectives. The descriptions of the structure, purposes, activities, tasks and volumes or frequencies of each organizational unit shown in the budget. The period spans the fiscal year.

Property Tax Rate. A tax based on the value of the property. It is also called an Ad Valorem tax. The tax is determined by multiplying the taxable value of the property by the millage rate.

- R -

Reserve. An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

Revenue. Money that the Village receives from a variety of sources such as taxes, fees and charges, grants, etc. that it uses to pay for service delivery and other items.

Risk Management. The identification and control of risk and liabilities incurred by a local government to conserve resources from accidental loss.

Rollback Millage Rate. The millage necessary to raise the same amount of Ad Valorem tax revenue as the previous year, excluding taxes from new construction. It represents the millage rate level for no tax increase.

-S-

Special Assessment. A compulsory levy made against certain properties to defray part, or all of the cost of a specific improvement or service deemed to primarily benefit those properties. Some tax-exempt property in the affected area will also have to pay the special assessment. In Weston there are currently special assessments for the Indian Trace and Bonaventure

Surplus. The use of the term "surplus" in governmental accounting is generally discouraged because it creates a potential for misleading inference. Undesignated fund balance is used instead. The concept of "net worth" in commercial accounting is comparable to "fund balance" in government accounting. That portion of the fund balance, which is not reserved for specific purposes or obligations is called the undesignated fund balance: it is the true "surplus".

-T -

Tax Base. Total assessed valuation of real property within the Village.

Tax Levy. The total amount to be raised by general property taxes for purposes specified in the Tax Levy Ordinance.

Tax Rate. The amount of tax levied for each \$1,000 of assessed valuation.

Taxing Limit. The maximum rate at which the Village may levy a tax, which for Florida municipalities is 10 mils, or \$10 per thousand dollars of assessed value.



GLOSSARY

Truth-in-Millage (TRIM). A statement sent to all taxpayers in Florida advising them of the changes in the specific amounts of taxes they may be required to pay in the upcoming year and providing them with information on public hearing dates during which these tax levies will be decided (section 200.065)

-U -

Undesignated Fund Balance. That portion of the fund balance available for use in subsequent budgets

User Fees. Charges for specific services provided only to those paying such charges.

Utility Taxes. Municipal charges levied by the Village on every purchase of a public service within its corporate limits. Public service levied by the Village of North Bay Village include electric and gas service utility taxes.