

From: [Angela Atkinson](#)
To: [Commissioners](#)
Cc: [Ralph Rosado](#); [Sandra Siefken](#); [Carla Gomez](#); [Chris Molina](#)
Subject: Public Works Budget Amendment 08.08.23
Date: Tuesday, August 8, 2023 8:39:49 PM
Attachments: [08.08.23 BA Sanitation Department.pdf](#)

Good evening Mayor, Vice Mayor, and Commissioners,

Attached you will find a budget amendment request from the Director of Public Works. The Public Works Sanitation Department is transferring \$10,000 from Health, Life, & Dental Insurance to Temporary Personnel - Sanitation to provide coverage in temporary personnel for the Sanitation Department throughout the remainder of the fiscal year. The savings in the Insurance account is available due to the new hire stipend selection. Please see attached for the Budget amendment and Memos for more details.

This amendment is less than 5% of the total budget of each department per the Village Ordinance therefore is being distributed to the Commission and will be posted on the Village website for transparency. If you have any questions, please let me know.

Respectfully,

Angela



Angela Atkinson

CHIEF FINANCIAL OFFICER

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NORTH BAY VILLAGE
EST. 1945

North Bay Village Memorandum

1666 Kennedy Causeway, Suite 300 North Bay Village, FL 33141
Tel: (305) 756-7171 Fax: (305) 756-7722 Website:
www.northbayvillage-fl.gov

Date: 08/08/2023

To: Angela Atkinson, CFO

From: Marlon Lobban, Public Works Director *ML*

Subject: Budget Amendment

Pursuant to the applicable Village Code, Section §35.21, Village staff is requesting a budget amendment to transfer funds originally allocated to Health, Life & Dental Insurance to Temporary Personnel.

This amendment is less than 5% per the Village Ordinance therefore is being distributed to the Commission and will be posted on the Village website for transparency.



Budget Amendment Form

| | |
|---------------------------------|-------------------------|
| Department Sanitation | Date 8/8/2023 |
|---------------------------------|-------------------------|

Fund(s) to be changed: **Utility Fund**

| GL Account | GL Line Item | Transfer to: | Transfer from: |
|--------------------------------------|---------------------------------|---------------------|---------------------|
| 430.37.534.2300 | Health, Life & Dental Insurance | \$ - | \$ 10,000.00 |
| 430.37.534.5324 | Temporary Personnel | \$ 10,000.00 | \$ - |
| | | | |
| TOTAL (Columns must be equal) | | \$ 10,000.00 | \$ 10,000.00 |

Description:

Transfer \$10,000 from Health, Life & Dental Insurance to Temporary Personnel.

Department Director: Marlon Lobban Date: 8/8/2023

Chief Financial Officer: Angela Atkinson Date: 8/8/2023

Acting Village Manager: Carla Gomez Date: 8/8/2023
Carla Gomez



North Bay Village, FL

Detail vs Budget Report Account Summary

Date Range: 10/01/2022 - 09/30/2023

| Account | Name | Encumbrances | Fiscal Budget | Beginning Balance | Total Activity | Ending Balance | Budget Remaining | % Remaining |
|---|--|--------------|------------------|-------------------|------------------|------------------|------------------|---------------|
| 430 - UTILITIES | | | | | | | | |
| Expense | | | | | | | | |
| Department: 534 - GARBAGE/SOLID WASTE SERVI | | | | | | | | |
| 430-37-534-2300 | Health, Life, Dental | 0.00 | 68,882.00 | 0.00 | 38,851.78 | 38,851.78 | 30,030.22 | 43.60% |
| | Totals: | 0.00 | 68,882.00 | 0.00 | 38,851.78 | 38,851.78 | 30,030.22 | 43.60% |
| | 534 - GARBAGE/SOLID WASTE SERVI Totals: | 0.00 | 68,882.00 | 0.00 | 38,851.78 | 38,851.78 | 30,030.22 | 43.60% |
| | Expense Totals: | 0.00 | 68,882.00 | 0.00 | 38,851.78 | 38,851.78 | 30,030.22 | 43.60% |
| | 430 - UTILITIES Totals: | 0.00 | 68,882.00 | 0.00 | 38,851.78 | 38,851.78 | 30,030.22 | 43.60% |
| | Report Total: | 0.00 | 68,882.00 | 0.00 | 38,851.78 | 38,851.78 | 30,030.22 | 43.60% |

Fund Summary

| Fund | Encumbrances | Fiscal Budget | Beginning Balance | Total Activity | Ending Balance | Budget Remaining | % Remaining |
|----------------------|--------------|------------------|-------------------|------------------|------------------|------------------|---------------|
| 430 - UTILITIES | 0.00 | 68,882.00 | 0.00 | 38,851.78 | 38,851.78 | 30,030.22 | 43.60% |
| Report Total: | 0.00 | 68,882.00 | 0.00 | 38,851.78 | 38,851.78 | 30,030.22 | 43.60% |