



ADOPTED BUDGET FY 2013

The City of
**NORTH BAY
VILLAGE**
Florida



"Three Island Paradise"



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of North Bay Village
Florida**

For the Fiscal Year Beginning

October 1, 2011

Linda C. Danson *Jeffrey R. Stone*

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the **City of North Bay Village, FL** for its annual budget for the fiscal year beginning **October 1, 2011**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

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GUIDE TO READERS

The Fiscal Year 2013 Budget for the City of North Bay Village serves four fundamental purposes:

1. **Policy Document** - as a policy document, the Budget serves to educate the reader about the Municipality and its policies. The Budget contains organization-wide financial and programmatic policies and goals that address long-term concerns and issues. It also includes short-term financial and operational policies that guide the development of the annual Budget. This Budget document details the services that the City will provide during the twelve-month period from October 1, 2012 through September 30, 2013.
2. **Financial Plan** - as a financial plan, the Budget details the costs associated with providing municipal services and how these services will be funded. The General Fund section includes a summary and detailed description of all revenues and expenditures. Specific Fund sections also describe revenues and expenditures. The Budget document explains the underlying assumptions for the revenue estimates and discusses significant revenue trends. In addition, there is a discussion of the City's accounting structure and budgetary policies.
3. **Operations Guide** - as an operations guide, the Budget details how departments and funds are organized. The Budget informs the reader of all activities, services and functions carried out by each department. Each departmental budget section includes a description of the department's function, goals, budget highlights, and budgetary appropriation.
4. **Communications Device** - as a communications device, the Budget provides summary information to aid the reader in interpreting the document. Charts, graphs, tables and text are included to consolidate the information as much as possible. The budget document also includes a detailed table of contents and a glossary of terms to make it easy to locate and understand its contents. Finally, the Budget includes the Budget Message section, which provides readers with a condensed analysis of the fiscal plans of the City of North Bay Village for the upcoming fiscal year.



CITY OF NORTH BAY VILLAGE

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ADOPTED BUDGET FY 2013

CITY OF NORTH BAY VILLAGE

Submitted by the City Manager
to the Mayor & Commission
Fiscal Year 2013

City Commission

Mayor – Connie Leon-Kreps (Term expires Nov. 2014)
Vice - Mayor – Eddie Lim (Term expires Nov. 2014)
Commissioner – Dr. Richard Chervony (Term expires Nov. 2016)
Commissioner-Stuart Blumberg (Term expires Nov. 2012)
Commissioner-Vacant (Term expires Nov. 2012)

Administrative Officials

Dennis W. Kelly
City Manager

Yvonne P. Hamilton
City Clerk

Nina L. Boniske
Interim City Attorney, Weiss Serota

Incorporated on May 16, 1945



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

CITY OF NORTH BAY VILLAGE

Administrative Staff

- ✚ Samuel Zamacona, Public Works Director
- ✚ Bert Wrains, Finance Director
- ✚ Robert Daniels, Police Chief
- ✚ Richard Annese, Building Official
- ✚ Deputy City Manager/HR Jenice Rosado

City Mission Statement

The City Commission will work to serve the diverse community and enhance the quality of life for all inhabitants of this "Three Island Paradise" by preserving our natural resources, stimulating economic activity, maintaining a safe environment, and improving the appearance of the City through effective and transparent leadership.

*City-Wide Goals**

- ❖ Professional City Government: Financially Responsible, Personal Customer Service.
- ❖ North Bay Village Strong Community Identity and Pride.
- ❖ Beautiful, Quaint Village on the Bay.
- ❖ Great Place to Live for All Generations.

**Page 2 from Strategic Plan.*



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

ADVISORY BOARDS

Citizens Budget & Oversight Board

- ✚ Al Gentry, Chair
- ✚ Alvin Blake, Vice Chair
- ✚ Max Crown
- ✚ Maria Haviland
- ✚ Rick Muller

Planning & Zoning Board

- ✚ Reinaldo Trujillo, Chair
- ✚ Jorge Gonzalez, Vice Chair
- ✚ Barry Beschel
- ✚ James Carter
- ✚ J.F. Bud Farrey

Community Enhancement Board

- ✚ Penelope Friedland, Chair
- ✚ Ann Bakst, Vice Chair
- ✚ Doris A. Acosta
- ✚ Garry Beltran
- ✚ Brian Melton
- ✚ Candis Mason

Arts, Cultural & Special Events Board

- ✚ Scott Grenald
- ✚ Doris A. Acosta
- ✚ Nelida A. Vega
- ✚ Rosa Neely



CITY OF NORTH BAY VILLAGE

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Animal Control Advisory Board

- ✚ Donna Veski
- ✚ Maria Garcia
- ✚ Nancy Sonnet-Selwyn

Youth Services Board

- ✚ Kevin Vericker, Chair
- ✚ Cynthia Roman
- ✚ Rosa Neely
- ✚ Alex Funkhouser
- ✚ Jorge Piedra

Advisory Charter Review Board

- ✚ Alvin Blake
- ✚ Max Crown
- ✚ Robert Pushkin
- ✚ Roy Martayan
- ✚ Jorge Gonzalez
- ✚ Tony E. Crapp, Sr.

Business Development Advisory Board

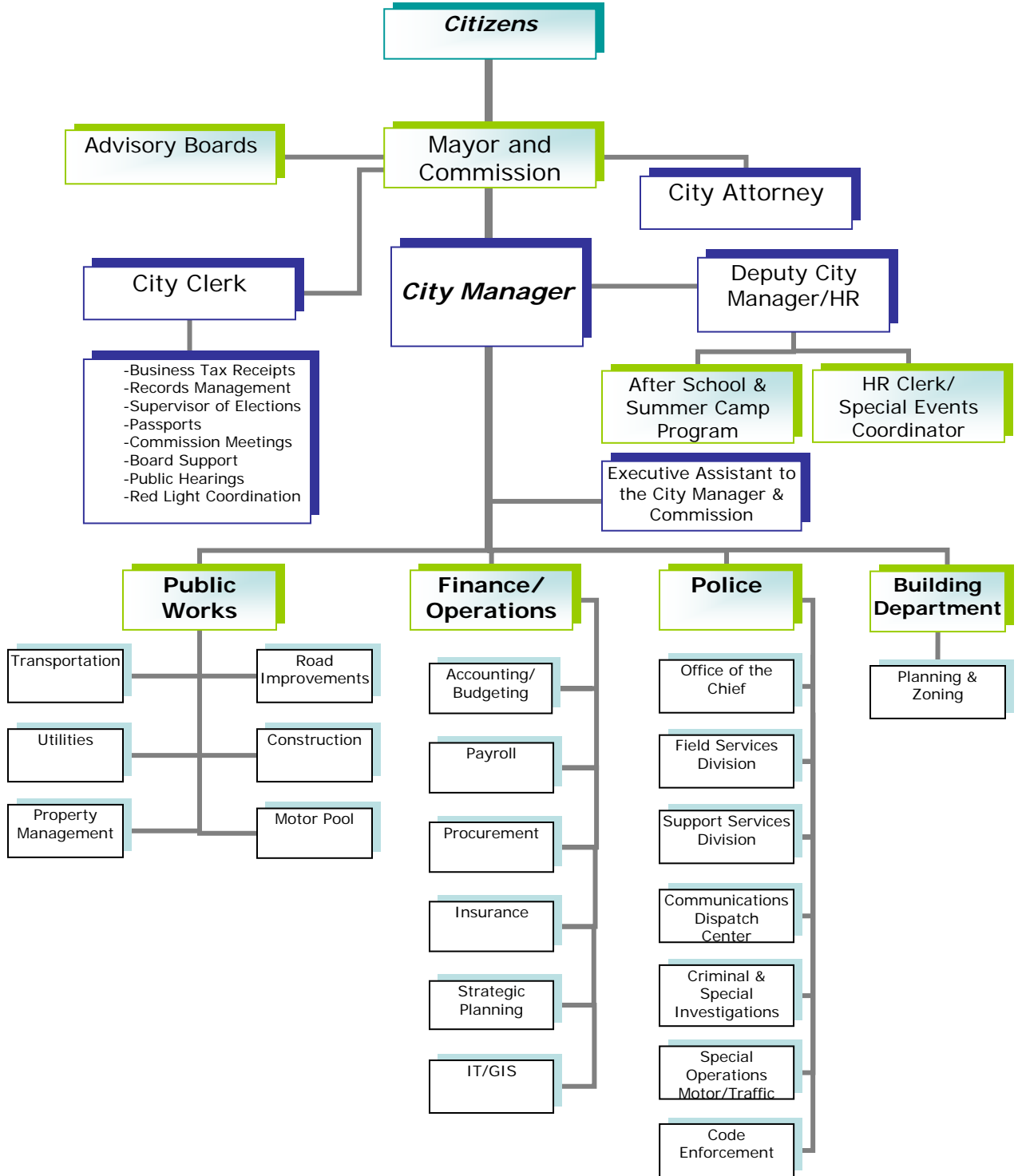
- ✚ Dr. Joshua Forman
- ✚ Mario Joaquin Garcia
- ✚ Jairo E. Reyes
- ✚ Barry J. Smith
- ✚ Jason Wandner, Esq.



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

ORGANIZATIONAL CHART

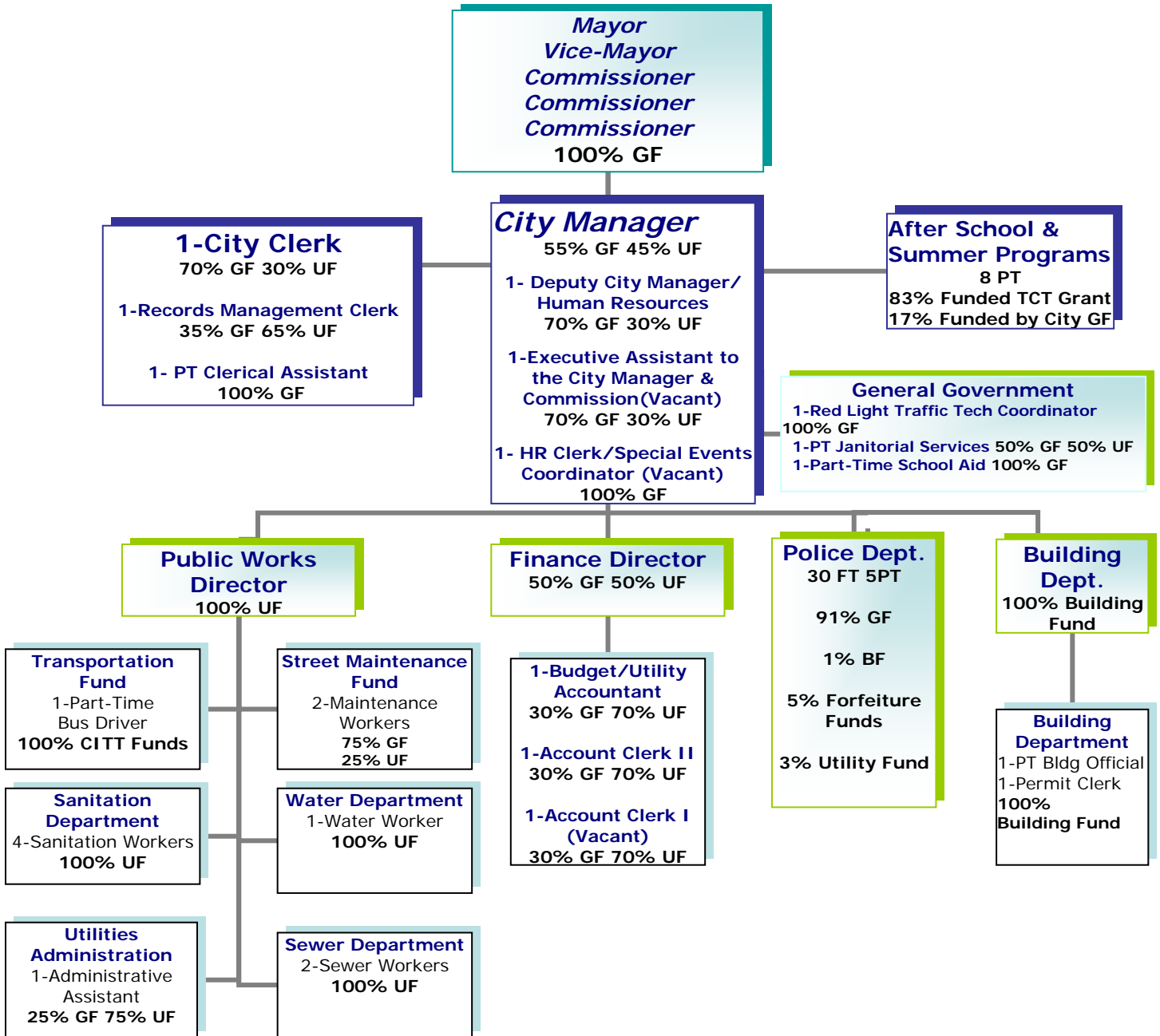




CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

POSITION FUNDING SOURCES



*GF-General Fund
UF-Utility Fund
TCT-The Children's Trust
BF-Building Fund*



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

AUTHORIZED STAFFING LEVELS

GENERAL FUND	FY 2010	FY 2011	FY 2012	FY 2013
City Commission Department	5 PT	5 PT	5 PT	5 PT
City Manager Department	3 FT	1 FT	2 FT	4 FT
City Clerk Department	2 FT	3 FT	2 FT 1 PT	2 FT 1 PT
Finance Department	3 FT	3 FT	3 FT	4 FT
General Government Department	2 FT 4 PT	2 FT 4 PT	2 FT 4 PT	1 FT 3 PT
Police Department	30 FT 5 PT	30 FT 5 PT	30 FT 3 PT	30 FT 5 PT
Recreation & Human Services Department	1 PT	1 PT	1 PT	1 PT
TOTAL GENERAL FUND	55	54	53	56
SPECIAL REVENUE FUNDS				
Building Fee	1 FT	1 FT 1 PT	1 FT 1 PT	1 FT 1 PT
Street Maintenance	3 FT	3 FT	2 FT	2 FT
After School & Summer	0	0	8 PT	8 PT
Transportation	2 PT	1 PT	1 PT	1 PT
TOTAL SPECIAL REVENUE FUNDS	6	6	13	13
ENTERPRISE FUNDS				
Utility Administration	2 FT	2 FT	2 FT	2 FT
Water Operation	1 FT	1 FT	1 FT	1 FT
Sewer Operation	2 FT	2 FT	2 FT	2 FT
Sanitation Department	5 FT	0	4 FT	4 FT
TOTAL UTILITY FUNDS	10	5	9	9
TOTAL ALL FUNDS	71	65	75	78
<u>Budget Staffing Level Changes</u>				
<p>The City Manager Department increased by two positions (Executive Assistant to City Manager and City Commission and HR Clerk/Events Coordinator)The Finance Department increased by one position (Account Clerk I) , The Police Department increased by adding Assistant Chief of Police. Code Enforcement was moved from General Government to Police Department. City Planner was moved from Personnel to Contractual Services.</p>				



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

ALL FUNDS-BUDGET ANALYSIS BY DEPARTMENT

FUND	NUMBER OF PERSONNEL	PERSONNEL SERVICES	MATERIALS SUPPLIES AND SERVICES	TOTAL OPERATING BUDGET	CAPITAL OUTLAY & OTHER	TOTAL ADOPTED BUDGET
GENERAL FUND						
City Commission Department	5 PT	37,287	29,680	66,966	-	66,966
City Manager Department	4 FT	252,287	8,800	261,087	-	261,087
City Clerk Department	2 FT 1 PT	104,595	44,125	148,720	-	148,720
Finance Department	4 FT	128,732	5,745	134,477	-	134,477
Legal Services Department	-	-	262,750	262,750	-	262,750
General Government Department	1 FT 3 PT	44,769	948,801	993,571	20,000	1,013,571
Police Department	30 FT 5 PT	2,933,168	247,200	3,180,368	2,000	3,182,368
Recreation & Human Svces Dep.	1 PT	21,109	48,500	69,609	-	69,609
TOTAL GENERAL FUND	56	3,521,947	1,595,601	5,117,548	22,000	5,139,548
SPECIAL REVENUE FUNDS						
Building Fee	1 FT 1 PT	95,457	102,000	197,457	-	197,457
Street Maintenance	2 FT	48,838	152,000	200,838	30,000	230,838
After School & Summer	8 PT	109,073	45,583	154,656	-	154,656
Transportation	1 PT	31,546	126,100	157,646	59,500	217,146
TOTAL SPECIAL REVENUE FUNDS	13	284,914	425,683	710,596	89,500	800,096
TOTAL CAPITAL	-	-	-	-	1,320,836	1,320,836
ENTERPRISE FUNDS						
Utility Administration	2 FT	771,245	227,580	998,825	7,000	1,005,825
Water Operation	1 FT	68,188	692,300	760,488	-	760,488
Sewer Operation	2 FT	143,265	847,800	991,065	-	991,065
Sanitation Department	4 FT	256,308	524,176	780,484	-	780,484
Reserves	-	-	-	-	483,979	483,979
TOTAL UTILITY FUND	9	1,239,006	2,291,856	3,530,862	490,979	4,021,841
Water Improvements Trust	-	-	-	-	50,000	50,000
Sewer Improvements Trust	-	-	-	-	479,159	479,159
Sanitation Improvements Trust	-	-	-	-	63,000	63,000
TOTAL IMPROVEMENTS TRUST	-	-	-	-	592,159	592,159
Storm Water	-	24,000	26,050	50,050	150,000	200,050
TOTAL STORMWATER	-	24,000	26,050	50,050	150,000	200,050
Debt Service	-	-	-	-	668,672	668,672
TOTAL DEBT SERVICE	-	-	-	-	668,672	668,672
TOTAL ALL FUNDS	78	5,069,866	4,339,190	9,409,056	3,334,146	12,743,202



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

TOTAL PAYROLL COST

Occupation	Proposed Earnings	COLA	BONUS	Shift Diff	LON	Add'l Benefits	RET	FICA	W/Comp	Insurance	Employee Total
General Fund-City Commission											
Mayor	8,089	138	-	-	-	-	-	629	22	-	8,878
Vice-Mayor	6,471	110	-	-	-	-	-	503	17	-	7,102
Commissioner	6,471	110	-	-	-	-	-	503	17	-	7,102
Commissioner	6,471	110	-	-	-	-	-	503	17	-	7,102
Commissioner	6,471	110	-	-	-	-	-	503	17	-	7,102
Total City Commission	33,974	578	-	-	-	-	-	2,643	92	-	37,287
General Fund-City Manager											
City Manager	130,000	-	-	-	-	4,800	8,190	8,775	340	17,305	169,410
Deputy City Manager/HR	76,510	-	-	-	300	3,600	4,820	6,151	200	8,864	100,446
Executive Assist. to City Mgr & Commission	45,696	-	-	-	-	-	2,367	3,496	120	19,356	71,035
HR Clerk/Special Events Coord.	31,623	-	-	-	-	-	1,638	2,419	83	19,632	55,396
Total City Manager	283,829	-	-	-	300	8,400	17,015	20,841	743	65,158	396,287
General Fund-City Clerk											
City Clerk	90,092	-	-	-	1,000	3,600	6,722	7,244	236	9,080	117,975
Records Management Clerk	42,168	-	-	-	500	-	2,184	3,264	110	12,206	60,434
PT Clerical Assistant	15,000	-	-	-	-	-	-	1,148	39	-	16,187
Total City Clerk	147,261	-	-	-	1,500	3,600	8,907	11,656	386	21,286	194,595
General Fund-Finance Department											
Finance Director	84,505	-	-	-	-	3,600	5,324	6,740	243	18,141	118,553
Budget/UT Accountant	64,105	-	-	-	500	1,200	3,321	5,034	185	13,520	87,864
Account Clerk II	51,459	-	-	-	500	-	2,666	3,975	148	17,953	76,701
Account Clerk I	38,014	-	-	-	-	-	1,969	2,908	105	18,617	61,614
Total Finance Department	238,083	-	-	-	1,000	4,800	13,279	18,657	682	68,231	344,732
General Fund-General Government											
ATS Program Technical Coord.	37,780	-	-	-	500	-	1,957	2,928	100	8,696	51,962
Post Office Clerk	11,513	-	-	-	-	-	-	881	30	-	12,424
Post Office Clerk	12,958	-	-	-	-	-	-	991	34	-	13,983
Janitorial Services	13,858	-	-	-	-	-	-	1,060	1,483	-	16,400
Total General Government	76,108	-	-	-	500	-	1,957	5,861	1,647	8,696	94,769
General Fund-Police Department											
Assistant to the Chief of Police	70,221	-	-	-	500	-	3,663	5,410	191	8,878	88,863
Dispatcher	33,549	-	-	1,342	300	-	1,823	2,692	91	9,377	49,174
Dispatcher	55,764	-	-	-	1,000	-	7,663	4,342	153	8,706	77,629
Dispatcher	46,078	-	-	922	300	-	2,450	3,618	125	14,011	67,505
Head Dispatcher	53,389	-	-	-	1,000	-	7,343	4,161	147	8,787	74,827
P.S.A.	40,037	-	-	-	500	-	2,100	3,101	109	19,641	65,488
Code Enforcement	49,088	-	-	-	-	4,800	2,543	4,122	133	631	61,317
PT Records Clerk	21,525	-	-	-	-	-	-	1,647	58	-	23,230
Total Non-Sworn Officers	369,651	-	-	2,264	3,600	4,800	27,585	29,094	1,008	70,031	508,033
Sub-Total	1,148,907	578	-	2,264	6,900	21,600	68,743	88,751	4,557	233,403	1,575,703



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

TOTAL PAYROLL COST

Occupation	Proposed Earnings	Bonus	Shift Diff	LON	Add'l Benefits	RET	FICA	W/COMP	Insurance	Employee Total
General Fund-Police Department										
Police Chief	109,000	-	-	-	1,560	16,241	8,339	4,589	26,673	166,402
Lieutenant	82,484	-	-	1,000	1,080	12,439	6,387	3,515	20,180	127,085
Lieutenant	78,556	-	-	1,000	480	11,854	6,086	3,349	14,146	115,471
Sergeant	74,773	-	2,991	1,000	720	11,736	6,025	3,316	17,905	118,465
Sergeant	74,773	-	-	1,000	1,440	11,290	5,797	3,190	9,240	106,730
Sergeant	71,212	-	1,424	1,000	6,360	10,972	6,000	3,302	2,092	102,362
Detective	68,692	-	-	1,000	600	10,384	5,331	2,934	19,654	108,596
Detective	68,692	-	-	1,000	600	10,384	5,331	2,934	20,126	109,068
Detective	68,692	-	-	1,000	1,680	10,384	5,331	2,934	14,067	104,089
Detective	68,692	-	-	1,000	1,560	10,384	5,331	2,934	14,066	103,968
Detective	68,692	-	-	500	1,680	10,310	5,293	2,913	13,845	103,233
Corporal	67,383	-	1,348	1,000	1,440	10,390	5,334	2,936	13,320	103,151
Corporal	67,383	-	-	500	240	10,115	5,193	2,858	13,820	100,109
Corporal	67,383	-	-	500	840	10,115	5,193	2,858	9,398	96,287
Corporal	64,792	-	2,592	500	4,800	10,115	5,560	3,060	2,022	93,440
Patrol Officer	65,421	-	1,308	500	1,200	10,017	5,143	2,830	14,897	101,317
Patrol Officer	65,421	-	2,617	500	240	10,212	5,243	2,885	9,116	96,234
Patrol Officer	53,771	-	2,151	300	1,200	8,377	4,301	2,367	13,187	85,654
Patrol Officer	65,421	-	-	1,000	480	9,897	5,081	2,796	20,151	104,827
Patrol Officer	58,159	-	1,163	300	240	8,884	4,561	2,510	14,360	90,176
Patrol Officer	65,421	-	1,308	500	1,200	10,017	5,143	2,830	9,133	95,553
Patrol Officer	65,421	-	-	300	6,360	3,404	5,395	2,969	1,568	85,417
Patrol Officer	62,905	-	1,258	500	240	9,635	4,947	2,722	18,279	100,485
PT Patrol Officer	34,847	-	-	-	-	-	2,666	1,467	-	38,979
PT Police Officer	34,847	-	-	-	-	-	2,666	1,467	-	38,979
Total Sworn-Officers	1,672,832	-	18,160	15,900	36,240	237,555	131,679	72,466	311,247	2,496,079
Recreation & Human Services Department										
School Aid	19,115	-	-	-	-	-	1,462	532	-	21,109
Total Rec & Human Serv	19,115	-	-	-	-	-	1,462	532	-	21,109
Building Fund										
Chief Building Official	7,200	-	-	-	-	-	551	278	-	8,029
B&Z Permit Clerk	38,590	-	-	300	-	2,015	2,975	101	19,447	63,428
Total Building Department	45,790	-	-	300	-	2,015	3,526	379	19,447	71,457
Sub-total	1,737,737	-	18,160	16,200	36,240	239,569	136,667	73,378	330,694	2,588,645



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

TOTAL PAYROLL COST

Occupation	Proposed Earnings	Bonus	Shift Diff	LON	Add'l Benefits	RET	FICA	W/Comp	Insurance	Employee Total
Street Maintenance Fund										
Maintenance Worker	34,322	-	-	1,000	-	1,830	2,702	3,243	8,672	51,769
Maintenance Worker	33,324	-	-	500	-	1,752	2,588	3,148	8,657	49,969
Total Street Maintenance	67,646	-	-	1,500	-	3,582	5,290	6,391	17,329	101,738
After School & Summer Program										
Prgram Director	35,100	-	-	-	-	-	2,685	95	-	37,880
Clerical Admin & Activity Coord.	18,825	-	-	-	-	-	1,440	51	-	20,316
Activity Coordinator 1	11,750	-	-	-	-	-	899	32	-	12,681
Activity Coordinator 2	11,750	-	-	-	-	-	899	32	-	12,681
Activity Coordinator 3	2,750	-	-	-	-	-	210	7	-	2,968
Activity Coordinator 4	2,750	-	-	-	-	-	210	7	-	2,968
ESE Coordinator 4	14,100	-	-	-	-	-	1,079	38	-	15,217
ESE Coordinator 5	3,300	-	-	-	-	-	252	9	-	3,561
Total After School & Summer Program	100,325	-	-	-	-	-	7,675	271	-	108,271
Transportation Fund										
PT Bus Driver	19,171	-	-	-	-	-	1,467	1,008	-	21,646
Total Transportation Fund	19,171	-	-	-	-	-	1,467	1,008	-	21,646
Utilities Administration										
Public Works Director	72,500	-	-	-	3,600	4,568	5,822	190	8,852	95,531
Administrative Assistant	47,954	-	-	1,000	-	6,609	3,745	126	9,031	68,464
Total Utilities Administration	120,454	-	-	1,000	3,600	11,176	9,567	315	17,883	163,995
Water Department										
Water Maintenance Worker	43,773	-	-	1,000	-	2,267	3,425	2,038	11,683	64,188
Total Water Department	43,773	-	-	1,000	-	2,267	3,425	2,038	11,683	64,188
Sewer Department										
Sewer Maintenance Worker	51,703	-	-	1,000	-	2,730	4,032	2,407	9,512	71,384
Sewer Maintenance Worker	43,636	-	-	1,000	-	2,312	3,415	2,032	14,486	66,881
Total Sewer Department	95,340	-	-	2,000	-	5,042	7,446	4,439	23,998	138,265
Sanitation Department										
Sanitation Maintenance Wkr	40,059	-	-	1,000	-	2,127	3,141	4,286	8,714	59,327
Sanitation Truck Driver	34,305	-	-	500	-	1,803	2,663	3,670	8,672	51,614
Sanitation Truck Driver	48,531	-	-	1,000	-	2,553	3,789	5,192	8,760	69,826
Sanitation Maintenance Wkr	45,081	-	-	1,000	-	2,374	3,525	4,823	8,738	65,541
Total Sanitation Department	167,977	-	-	3,500	-	8,857	13,118	17,972	34,885	246,308
Sub-Total	614,686	-	-	9,000	3,600	30,924	47,987	32,434	105,778	844,410
Grand Total	3,501,330	-	20,424	32,100	61,440	339,236	273,406	110,369	670,678	5,008,983
*Retirement includes: FRS General 5.18% FRS Department Head 6.30% FRS Police 14.90% ICMA REG 8.50%										
*Additional Benefits Include: Car Allowance, Health Benefit, Educational Incentive, Clothing Allowance										
*Unemployment Compensation and Overtime are not included in this chart.										



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

CITY MANAGER MESSAGE

July 18, 2012

Honorable Mayor and City Commissioners:

I am pleased to present the City of North Bay Village's FY 2013 Proposed General Fund Budget for your consideration. This budget is a result of a preliminary review by staff, along with discussions with experts on the various issues that will affect our community during the next fiscal year. The input from the Citizens Budget and Oversight Board will be solicited at their July 24, 2012 meeting. We are finalizing the Utility and other Fund budgets and they will be available for the budget workshop. The only action that the Commission is required to do is adopting the Tentative Millage rate and establishing the date, time and place of the first Public Hearing for the General and Debt Services Funds by August 4, 2012.

As we review the issues relating to the FY 2013 Budget, it is establish that the property values have started to improve from the decline that has been experienced in the last three years. The increase is 1.83 % over the prior year Final Gross Value. However, the final value of \$623,087,627 is less than that budgeted for FY 2012. This is the result of the County Value Adjustment Board (VAB) hearings on property owners' challenges of the taxable values assessed by Miami-Dade Property Appraiser. The FY 2013 ad valorem revenues are projected to be \$39,250 less than the FY 2012 revenue at the current millage rate of 4.7772 mills.

I have been meeting with several City Boards and many residents. Many have expressed the need to preserve the level of services for the City's residents, property owners and businesses while minimizing the financial impact to the community.

The City will be completing the major renovation of the J F Kennedy Causeway Improvement Project, the west bound sewer force main as well as the Dr. Vogel Park Project prior to September 30, 2012. The following are major areas in which the City will be involved during the FY 2013 budget year:

1. The design and development of the New City Hall/Police/Fire complex.
2. Continued improvements at Dr. Paul Vogel Community Park through grants and impact fees.
3. Development of the educational and recreational projects for the youth of the City including the International Baccalaureate Program (IB)
4. Explore business development activities with the Business Development Advisory Committee
5. Continue the FP&L underground utility community education plan
6. Fund and implement improvements to the City's streets, water and sewer infrastructure through grants and user fees.



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

The staff will be working on these projects during the FY 2013 budget year. Also, there are several items that should have an impact on the efficiency of our staff and providing services to our Citizens. The following are a few of those items:

Youth Services:

The Children's Trust granted the City funding for the After School Program and summer camp at Treasure Island Elementary School, during 2012. This program was a success and will continue for FY 2013 if our grant application is successful.

Dr. Paul Vogel Park:

The park construction is nearing completion and we have already applied to the Florida Inland Navigation District (FIND) for continued funding for the seawall repairs and a modular restroom structure. If the City is successful in securing additional grant funds, we will be able to expand the park facilities by adding gazebo's and signage to the park.

Finance Department:

The FY 2013 budget contains funding for one additional staffing that was outlined in the two (2) audit reports that the City contracted for the current year. This position will also enhance the department staffing during the computer conversion period. The department will be able to provide better service to their many utility billing customers and the citizens of the City, the departments within the City, as well as the vendors to the City. This will include the Building Department, City Clerk, Code Enforcement, Utility Billing, Front Desk operations, and managerial reporting for all Department Heads.

Personnel Programs

The City does not currently have a professional personnel system in place. The staff has prepared personnel manuals as well as a Compensation Plan for all positions. This would standardize compensation between similar positions and would be utilized in a performance or merit based compensation plan. The budget proposes to increase two positions in the City Manager/HR Department; Assistant to City Manager and HR Clerk/Special Events Coordinator.

This year, as well as several years in the past, some of the police department expenses have been paid utilizing State and Federal forfeiture funds. This and other expenditure reductions have allowed the City to provide a higher level of services while maintaining the current Ad Valorem tax rate. The police chief has requested that one of the past personnel positions be reallocated to a position of Assistant Chief or some fac simile. This will provide the chief the management resources to improve the level of services that the City police department provides to the citizens as well as our business community.

This Budget includes funding for a 2% COLA for all employees. The Proposed General Fund budget is a total of \$ 5,309,634 as compared to the current FY 2012 budget of \$4,854,416. There are several other reasons that we were able to hold the total General Fund budget at the current level as FY 2012 excluding the proposed Personnel Changes and COLA. In past years the General Fund had paid some expenses that should have been charged to the Utility Funds. These items have been allocated to the proper Utility Funds.



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

Other Funds:

The Utility Funds in FY 2011 showed a positive operating Income. However, there were several capital projects that utilized those funds and the fund had negative unrestricted net assets. The capital projects have continued in FY 2012. One of the major items is the west bound force main which has been completed. The City will need to complete some retrofitting of the pump stations and put our old force main out of service. This and the ongoing cost of an older collection and distribution system will require the City to have a rate study completed to assist with the proper rates to meet the long-range infrastructure needs of the water, sewer and storm water systems. The rate study will assist the City with implementing a rate structure to meet the long-range infrastructure needs of the water, sewer and storm water systems.

The Transportation Fund was established to account for the revenues and expenditures for the Citizens Independent Transportation Trust (CITT) surtax monies the City receives from Miami-Dade. The transit and transportation needs of the City will be developed within this fund. The Local Option Gas Tax that is levied on gasoline and diesel sales is collected and distributed by the State of Florida. These monies must also be used for transportation needs of the City.

The Debt Service Fund was established to account for the General Obligation Ad Valorem tax revenues and the principle and interest payments on the City's two (2) GO bond obligations. The current millage rate is 1.2335 mills which is sufficient to meet the bond payments for FY 2013. However, there was a deficit in this Fund in FY 2011 of \$164,451 due to the timing of the Ad Valorem tax levy in 2010. The FY 2012 taxes will make up about half of the deficit and we need to maintain the 1.2335 mills for one more year to eliminate the deficit in this Fund.

The Proposed FY 2013 General Fund budget is respectfully submitted for the review and consideration by the Mayor and Commissioners. The other City Funds budget will be submitted next week. The City staff will be in attendance at the July 31, 2012 budget workshop to answer any questions the Commission or the public may have.

The end result is a proposed budget for the City's General Fund in the amount of \$ 5,309,634 and the operating millage rate will remain the same as last year at 4.7772. The voter approved debt service is 1.2355 mills.

Thank you for your attention to these issues. Should you have questions or want to discuss the draft budget in more detail, please feel free to call.

Sincerely,

Dennis H. Kelly
City Manager



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

FINANCIAL POLICIES AND PROCEDURES

Debt Service

Investment strategies for debt service funds shall have as the primary objective the assurance of investment liquidity adequate to cover the debt service obligation on the required payment date. Securities purchased shall not have a stated final maturity date that exceeds the debt service payment date. Funds shall be managed and invested with the objectives of safety, liquidity and yield (listed in order of priority). The performance of the debt service funds will be measured against the 3-month U.S. Treasury Bill index.

I. Purpose and Objective The purpose of this policy is to establish guidelines governing the amount and type of debt issued by the City of North Bay Village, the issuance process, and the management of the debt portfolio. The City, in keeping with its City-wide goals, must issue debt from time to time in order to make certain improvements and to continue to create a positive atmosphere for its inhabitants.

The adoption of a written debt policy by the City's Commission and its active use help ensure a consistent approach to debt issuance which will benefit existing and future holders of City debt. Access to capital markets at reasonable interest rates and credit terms is a fundamental goal that is facilitated through the adoption of appropriate debt policies taking into consideration the amount and types of fixed and variable rate debt given the City's risk tolerance to market fluctuations, capital market outlook, future capital needs, credit, rating agency considerations, tax implications and industry competition.

II. Scope This policy shall apply to all debt obligations of the City, whether for the purpose of acquisition or construction of City assets, the refunding of existing debt and for all interest rate hedging products and derivatives.

III. Exceptions Exceptions to this policy will be approved by the City Commission.

IV. Debt Management Policy

1. Debt Limits

a. Legal limits- The City shall incur no debt unless the incurrence of such debt is approved by a majority of the Commission. Any General Obligation debt must be approved by the voters. The legal debt limits are set as follows:

- (i) *Acquisition of real property* – The commission may acquire property within or without the corporate limits of the City for any municipal purpose, in fee simple or any lesser interest or estate, by purchase, gift, devise, or lease provided such amount of expenditure for real property shall not exceed twenty (20) percent of the current annual fiscal budget of the City.



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

- (ii) *Capital improvement projects* – The commission may, through proper procedure, propose, undertake and finance capital improvement projects to fulfill the necessary needs of the City, provided that the amount of total expenditures for all such projects shall not exceed twenty (20) percent of the current annual budget of the City in any one fiscal year.
- (iii) *Excess of 20 percent of annual budget.* In the event that the proposed purchase(s) of property and/or total expenditure(s) do exceed twenty (20) percent of the current annual budget of the City in any fiscal year, then a referendum will be held of the qualified electors of the city and it shall require a majority of those voting in such election to authorize such projects.

Any funds specifically designated for the particular project, which are received from the Federal Government, State, County or from any source, other than municipal taxation, will not be included in calculating the project cost for the purposes of section 3.06., or the City Charter

- (iv) *Waiver of referendum.* This referendum requirement may be waived, however, if the commission by four affirmative votes, finds and declares that an emergency exists, and that there is a threat to the health, welfare and safety of the citizens so the City.
- (v) *Sale and lease of real property.* The commission shall not undertake to sell, mortgage, assign or otherwise dispose of or alienate the title to any real property owned by the City, without first having secured the approval of the qualified electors of the City, through a majority vote of the qualified electors participating in a regular or special election for such purpose. Such referendum shall state, generally and in substance, the terms and conditions of the proposed sale, mortgage, assignment or other disposition or alienation of title.

Except where referendum is otherwise required by Miami-Dade County law, the commission may lease any real property owned by the City to any other individual, group, business, corporation or other entity for a period not to exceed one (1) year and may renew the lease each year thereafter that it so desires. Leases for a period longer than one (1) year require approval in a referendum by the qualified electors of the City. However, nothing contained herein shall preclude the City, without referendum, from leasing City real property to a governmental agency for governmental use for a period not to exceed ten (10) years; and except as prohibited by the Florida Constitution Miami-Dade County Charter or statutes of this state or restricted in this Charter.



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

Independent audits

At the beginning of each calendar year, or as soon thereafter as practical, the Commission shall designate one or more qualified certified public accountants, who may be the regular auditors of the City and who, as of the end of the fiscal year, shall make an independent audit of accounts and other evidences of financial transaction of the city government. They shall submit their report to the Commission no later than at a regularly scheduled April Commission meeting. A copy of the audit shall be made available for inspection in the office of the City Manager. The accountants shall have no personal interest, direct or indirect, in the fiscal affairs of the City. Within specifications approved by the Commission the accountants shall post-audit the books and documents kept by or under the direction of the City Manager and any and all separate or subordinate accounts kept by any other office, department or agency of the City government. The Commission may also designate one or more qualified certified public accountants to conduct special audits at other times, or monthly or continuing audits as it may consider in the public interest. A copy of such special audits will also be made available for public inspection.

Annual Budget Policies and Procedures

The City Manager, at least sixty (60) days prior to the beginning of each fiscal year, shall submit to the Commission a budget and an explanatory budget message in the form and with the contents provided by the City Charter, (Section 7.03). For such purpose, he shall obtain from the head of each office, department or agency of the City estimates of revenue and expenditure of that office, department or agency detailed by organization units and character and object of expenditure, and such other supporting data as he may request; together with an estimate of all municipal projects pending, or which such department head believes should be undertaken:

- A. Within the budget year, and
- B. Within the five (5) next succeeding years.

In preparing the budget, the City Manager shall review and revise the estimates as he may deem advisable.

I. Balanced Budget

Each annual budget adopted by the City Commission shall be a balanced budget in accordance with the City of North Bay Village Code (Section 35.22). A budget ordinance is balanced when the sum of estimated net revenues and appropriated fund balances is equal to appropriations.

II. Budget Adoption

The Commission shall, by resolution, adopt the budget on or before the thirtieth day of September of each year. If it fails to adopt the budget by this date, the Commission, by resolution, may direct that the amounts appropriated for current operation for the current fiscal year shall be deemed adopted for the ensuing fiscal year for a period of thirty (30) days and renewed by resolution each thirty (30) days with all items in it prorated accordingly, until such time as the Commission adopts a budget for the ensuing fiscal year. A resolution adopting an annual budget shall constitute appropriations of the amounts specified therein as expenditures from the funds indicated. City Charter Article VII (Section 7.03.L).



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

III. Specific Appropriation

Except where formal contracting, bidding, or other procedures are required by law as a condition precedent to the expenditures of funds, the City Manager is authorized to expend city funds in accordance with the city's annual adopted budget as it may exist from time to time, including all mid-year adjustments, without further action of the City Commission.

IV. Budget Amendments

The city's annual budget may be amended from time to time in the following manner:

(A) Minor amendments. Transfers between line items within a departmental budget, or decreases in line items, not amounting to more than 5% of the total budget of each department, may be made by the City Manager by written statement describing the transfers and the reasons therefore. A copy of such statement shall be filed with the City Clerk and delivered to the Mayor and each of the City Commissioners. A copy shall also be posted at a conspicuous place in City Hall. The transfers shall become effective 14 days after posting, unless within that time, the Mayor or any City Commissioner shall notify the City Clerk that they wish the transfer placed upon the City Commission agenda for consideration by the City Commission. Any transfer considered by the Commission must be approved by majority vote of the Commission.

(B) Other amendments. All other budgetary transfers shall be approved by resolution of the City Commission.

(C) Nothing in this section shall authorize the City Manager to expend unanticipated revenues which may accrue to the city during the course of the fiscal year, unless and until the unanticipated revenues have been budgeted by the City Commission.

(Ord. 84-14, passed 10-23-84)

V. Budget Basis

The General Operating Fund Budget of the City of North Bay Village is prepared on a modified accrual basis. Briefly, this means that the obligation of the City, such as outstanding purchase orders, are considered as encumbrances and are budgeted as expenses. The City follows guidelines established by the Florida Department of Banking and Finance, the Government Finance Officers Association in association with the American Institute of Certified Public Accountants, the Charter of the City of North Bay Village, the requirements of GASB and the Auditor General of the State of Florida.

The Annual Financial Report shows the status of the City's finances on the basis of Generally Accepted Accounting Principles (GAAP). In most cases this confirms to the method by which the City prepares its budget. The Annual Financial Report shows fund expenditures and revenues on both a (GAAP) basis and budget basis for comparison purposes. Except that GAAP does not take encumbrances into account until they become payable.



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

Enterprise Funds

The Utility Fund and Stormwater Fund are budgeted on a full accrual basis. Expenditures are recognized when a commitment is made, but revenues are also recognized when they are earned and obligated to the City.

Investment Policy

It is the policy of the City of North Bay Village (the "City") that all available funds shall be invested in conformance with these legal and administrative guidelines.

Effective cash management is recognized as essential to good fiscal management. An effective cash management and investment policy will be pursued to take advantage of investment interest as viable and material revenue to all operating and capital funds. The City's portfolio shall be designed and managed in a manner responsive to the public trust and consistent with state and federal law.

Investments shall be made with the primary objectives in order of importance:

- ❖ Safety,
- ❖ Liquidity, and
- ❖ Risk-appropriate Yield.

To ensure these objectives are attained, the City will pursue:

- ❖ Preservation of capital and protection of principal,
- ❖ Maintenance of sufficient liquidity to meet operating needs,
- ❖ Security of City funds and investments,
- ❖ Diversification of investments to avoid unreasonable or avoidable risks, and Optimization of interest earnings.

This Policy is to be authorized by the City Commission in accordance with Chapter 218, Section 415 of the Florida Statutes.

Annual Investment Policy Review

The Policy shall be subject to revisions consistent with changing laws, regulations, and needs of the City. The City Commission shall review the Policy on an annual basis and adopt a resolution stating that it has reviewed the Policy and approves any changes or modifications.

Fund Balance/Retained Earnings Reserves

The City shall maintain 20% of the current fiscal year general fund and Utility Fund as a reserve fund balance/retained earnings balance. The fund balance/retained earnings may be utilized for the following purposes: unscheduled natural disasters/emergencies, unanticipated capital improvements and infrastructure needs, unforeseen contingent liabilities, acts of God or war, for the emergency health, safety, and welfare needs of the City. For a more detailed discussion of the Fund Balance/Retained Earnings Reserves please refer to section 35.22 in the City's Code.



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

Budget Calendar Fiscal Year 2012-2013

DATE	EVENT
APR 30	Distributed Budget documents to Departments
MAY 25	Department Budgets due to Finance
JUNE 20-27	City Manager and Finance Reviews Budgets with Departments
JULY 1	DR-420 Form received from County Property Appraiser
JULY 20	Proposed budget submitted to City Commission and Citizens Budget and Oversight Board
JULY 25	School Board first budget public hearing
JULY 31	City first budget workshop on preliminary FY 2013 budget and a regular Commission meeting to consider and adopt the Tentative Millage rate and set the first Public Hearing date and time.
AUGUST 3	Final submission of DR-420 forms to County Property Appraiser a. Submit tentative millage rate b. Submit the current roll back rate
SEPTEMBER 5	School Board Final Budget Hearing
SEPTEMBER 6	County First Budget Hearing
SEPTEMBER 13	City of North Bay Village first public hearing on the proposed millage tax rate, FY 2013 budget. Adopt tentative Millage Rate and tentative budget.
SEPTEMBER 20	County Final Budget Hearing
SEPTEMBER 27	City of North Bay Village final public hearing on the final millage tax rate and adoption of the FY 2013 budget.
OCTOBER 1, 2012	FY 2013 Annual Budget starts



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET



CERTIFICATION OF TAXABLE VALUE

DR-420
R. 5/12
Rule 12D-16.002
Florida Administrative Code
Provisional

Year : 2012	County : MIAMI-DADE		
Principal Authority : CITY OF NORTH BAY VILLAGE	Taxing Authority : CITY OF NORTH BAY VILLAGE		
SECTION I : COMPLETED BY PROPERTY APPRAISER			
1. Current year taxable value of real property for operating purposes	\$	614,232,388	(1)
2. Current year taxable value of personal property for operating purposes	\$	21,910,594	(2)
3. Current year taxable value of centrally assessed property for operating purposes	\$	0	(3)
4. Current year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$	636,142,982	(4)
5. Current year net new taxable value <i>(Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)</i>	\$	1,680,055	(5)
6. Current year adjusted taxable value <i>(Line 4 minus Line 5)</i>	\$	634,462,927	(6)
7. Prior year FINAL gross taxable value from prior year applicable Form DR-403 series	\$	623,087,627	(7)
8. Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. If none, enter 0	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Number 0 (8)
9. Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? If yes, enter the number of DR-420DEBT, Certification of Voted Debt Millage forms attached. If none, enter 0	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Number 1 (9)
Property Appraiser Certification		I certify the taxable values above are correct to the best of my knowledge.	
SIGN HERE	Signature of Property Appraiser :		Date :
	Electronically Certified by Property Appraiser on 6/29/2012 2:03 PM		
SECTION II : COMPLETED BY TAXING AUTHORITY			
If this portion of the form is not completed in FULL your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.			
10. Prior year operating millage levy <i>(if prior year millage was adjusted then use adjusted millage from Form DR-422)</i>	4.7772	per \$1,000	(10)
11. Prior year ad valorem proceeds <i>(Line 7 multiplied by Line 10, divided by 1,000)</i>	\$	2,976,614	(11)
12. Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value <i>(Sum of either Lines 6c or Line 7a for all DR-420TIF forms)</i>	\$	0	(12)
13. Adjusted prior year ad valorem proceeds <i>(Line 11 minus Line 12)</i>	\$	2,976,614	(13)
14. Dedicated increment value, if any <i>(Sum of either Line 6b or Line 7e for all DR-420TIF forms)</i>	\$	0	(14)
15. Adjusted current year taxable value <i>(Line 6 minus Line 14)</i>	\$	634,462,927	(15)
16. Current year rolled-back rate <i>(Line 13 divided by Line 15, multiplied by 1,000)</i>	4.6915	per \$1000	(16)
17. Current year proposed operating millage rate	4.7772	per \$1000	(17)
18. Total taxes to be levied at proposed millage rate <i>(Line 17 multiplied by Line 4, divided by 1,000)</i>	\$	3,038,982	(18)

Continued on page 2



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

DR-420
R. 5/12
Page 2

19.	TYPE of principal authority (check one)	<input type="checkbox"/> County	<input type="checkbox"/> Independent Special District	(19)
		<input checked="" type="checkbox"/> Municipality	<input type="checkbox"/> Water Management District	
20.	Applicable taxing authority (check one)	<input checked="" type="checkbox"/> Principal Authority	<input type="checkbox"/> Dependent Special District	(20)
		<input type="checkbox"/> MSTU	<input type="checkbox"/> Water Management District Basin	
21.	Is millage levied in more than one county? (check one)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	(21)
DEPENDENT SPECIAL DISTRICTS AND MSTUs			STOP HERE - SIGN AND SUBMIT	
22.	Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. <i>(The sum of Line 13 from all DR-420 forms)</i>	\$	2,976,614	(22)
23.	Current year aggregate rolled-back rate <i>(Line 22 divided by Line 15, multiplied by 1,000)</i>	4.6915	per \$1,000	(23)
24.	Current year aggregate rolled-back taxes <i>(Line 4 multiplied by Line 23, divided by 1,000)</i>	\$	2,984,465	(24)
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. <i>(The sum of Line 18 from all DR-420 forms)</i>	\$	3,038,982	(25)
26.	Current year proposed aggregate millage rate <i>(Line 25 divided by Line 4, multiplied by 1,000)</i>	4.7772	per \$1,000	(26)
27.	Current year proposed rate as a percent change of rolled-back rate <i>(Line 26 divided by Line 23, minus 1, multiplied by 100)</i>		1.83 %	(27)
First public budget hearing		Date :	Time :	Place :
SIGNATURE	Taxing Authority Certification		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.	
	Signature of Chief Administrative Officer :			Date :
	Title :		Contact Name and Contact Title :	
	CITY MANAGER		BERT WRAINS, INTERIM FINANCE DIRECTOR	
	Mailing Address :		Physical Address :	
1700 KENNEDY CAUSEWAY, SUITE 132		1700 KENNEDY CAUSEWAY, SUITE 132		
City, State, Zip :		Phone Number :	Fax Number :	
NORTH BAY VILLAGE, FL 33141		305/756-7171	305/756-7722	

Instructions on page 3



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET



Print Form

CERTIFICATION OF VOTED DEBT MILLAGE

DR-420DEBT
R. 6/10
Rule 12DER11-10
Florida Administrative Code
Eff. 05/11

Year : 2012	County : MIAMI-DADE
Principal Authority : CITY OF NORTH BAY VILLAGE	Taxing Authority : CITY OF NORTH BAY VILLAGE
Levy Description : VOTED DEBT	
SECTION I: COMPLETED BY PROPERTY APPRAISER	
1. Current year taxable value of real property for operating purposes	\$ 614,232,388 (1)
2. Current year taxable value of personal property for operating purposes	\$ 21,910,594 (2)
3. Current year taxable value of centrally assessed property for operating purposes	\$ 0 (3)
4. Current year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$ 636,142,982 (4)
Property Appraiser Certification I certify the taxable values above are correct to the best of my knowledge.	
SIGN HERE Signature of Property Appraiser : Electronically Certified by Property Appraiser on 6/29/2012 2:03 PM	Date :
SECTION II: COMPLETED BY TAXING AUTHORITY	
5. Current year proposed voted debt millage rate	1.2355 per \$1,000 (5)
6. Current year proposed millage voted for 2 years or less under s. 9(b) Article VII, State Constitution	0.0000 per \$1,000 (6)
Taxing Authority Certification I certify the proposed millages and rates are correct to the best of my knowledge.	
Signature of Chief Administrative Officer :	
Date :	
Title : CITY MANAGER	Contact Name and Contact Title : BERT WRAINS, INTERIM FINANCE DIRECTOR
Mailing Address : 1700 KENNEDY CAUSEWAY, SUITE 132	Physical Address : 1700 KENNEDY CAUSEWAY, SUITE 132
City, State, Zip : NORTH BAY VILLAGE, FL 33141	Phone Number : 305/756-7171
	Fax Number : 305/756-7722

INSTRUCTIONS

Property appraisers must complete and sign Section I of this form with the DR-420, *Certification of Taxable Value*, and DR-420S, *Certification of School Taxable Value*, and provide it to all taxing authorities levying a

- Voted debt service millage levied under Section 12, Article VII of the State Constitution or
- Millage voted for two years or less under s. 9(b), Article VII of the State Constitution

Section I: Property Appraiser

Use a separate DR-420DEBT for each voted debt service millage that's levied by a taxing authority. The property appraiser should check the Yes box on Line 9 of DR-420, *Certification of Taxable Value*, or Line 8 of DR-420S, *Certification of School Taxable Value*. The property appraiser should provide the levy description and complete Section I, Lines 1 through 4 of this form, for each voted debt service millage levied.

Enter only taxable values that apply to the voted debt service millage indicated.

Sign, date, and forward the form to the taxing authority with the DR-420.

Section II: Taxing Authority

Each taxing authority levying a voted debt service millage requiring this form must provide the proposed voted debt millage rate on Line 5.

If a DR-420DEBT wasn't received for any

- Voted debt service millages or
- Millages voted for two years or less

contact the property appraiser as soon as possible and request a DR-420DEBT.

Sign, date, and return the form to your property appraiser with the DR-420 or DR-420S.

All forms for taxing authorities are available on our website at <http://dor.myflorida.com/dor/property/trimmax.html>



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

TAX RATE COMPARISON

TAX RATE COMPARISON				TAX ROLL COMPARISON	
Year	Operating	Debt Service	TOTAL	Year	Taxable Value
1990-1991	4.4730	0.7810	5.2540	1990-1991	198,315,763
1991-1992	4.9900	0.7960	5.7860	1991-1992	201,500,493
1992-1993	5.4000	0.6800	6.0800	1992-1993	200,341,476
1993-1994	5.6200	0.6700	6.2900	1993-1994	197,467,210
1994-1995	5.1120	0.6310	5.7430	1994-1995	205,281,409
1995-1996	5.0730	0.6410	5.7140	1995-1996	209,085,760
1996-1997	5.1190	0.6540	5.7730	1996-1997	212,927,190
1997-1998	4.8870	0.6260	5.5130	1997-1998	221,773,650
1998-1999	4.8870	0.6172	5.5042	1998-1999	227,572,848
1999-2000	4.8870	0.5680	5.4550	1999-2000	240,381,315
2000-2001	5.2300	0.5538	5.7838	2000-2001	248,830,321
2001-2002	5.7642	0.5169	6.2811	2001-2002	253,254,682
2002-2003	5.7642	0.4481	6.2123	2001-2003	293,815,457
2003-2004	5.8094	0.4029	6.2123	2002-2003	324,965,284
2004-2005	5.9250	0.2873	6.2123	2004-2005	502,503,719
2005-2006	5.9783	0.2340	6.2123	2005-2006	606,687,342
2006-2007	5.9000	0.1980	6.0980	2006-2007	726,025,509
2007-2008	4.6697	0.1290	4.7987	2007-2008	979,310,707
2008-2009	4.6697	0.1290	4.7987	2008-2009	1,162,487,427
2009-2010	4.2772	0.5215	4.7987	2009-2010	939,526,353
2010-2011	4.7772	0.5008	5.2780	2010-2011	691,801,219
2011-2012	4.7772	1.2355	6.0127	2011-2012	644,791,383
2012-2013	4.7772	1.2355	6.0127	2012-2013	636,142,982

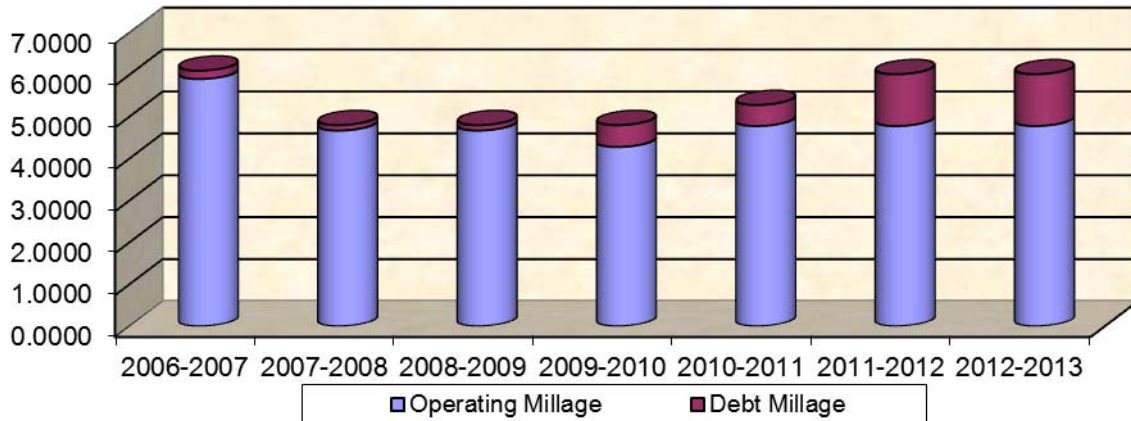


CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

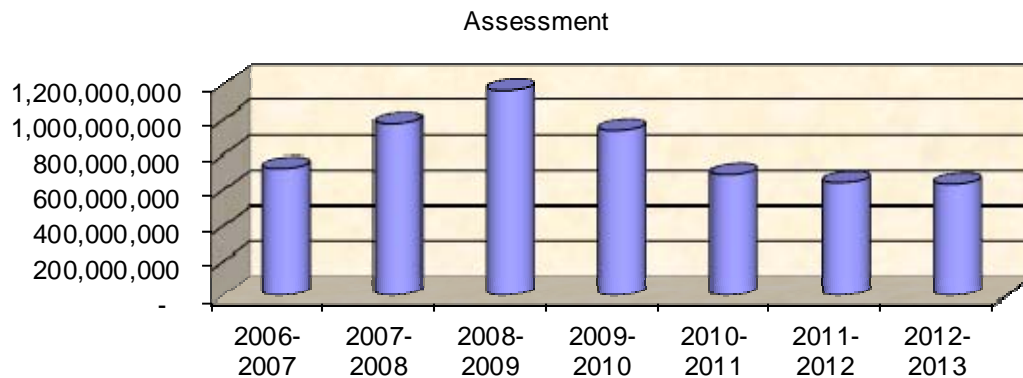
AD VALOREM TAX GRAPHS

7 Year Tax Rates



	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013
Operating Millage	5.9000	4.6697	4.6697	4.2772	4.7772	4.7772	4.7772
Debt Millage	0.1980	0.1290	0.1290	0.5215	0.5008	1.2355	1.2355
Total Millage	6.0980	6.2123	4.7987	4.7987	5.2780	6.0127	6.0127

7 Year Property Assessments



Tax Year	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013
Assessment	726,025,509	979,310,707	1,162,487,427	939,526,353	691,801,219	644,791,383	636,142,982



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

PROPERTY TAX IMPACT/AVERAGE HOME

OPERATING MILLAGE RATE (\$) FOR A HOME APPRAISED AT \$250,000		
	ADOPTED 2011-2012 MILLAGE RATE 4.7772	ADOPTED 2012-2013 MILLAGE RATE 4.7772
APPRAISED VALUE OF HOME	\$250,000	\$250,000
LESS HOMESTEAD EXEMPTION	(\$50,000)	(\$50,000)
DIVIDED BY \$1000	\$200	\$200
MULTIPLIED BY MILLAGE RATE	\$955	\$955
(DECREASE) / INCREASE MUNICIPAL TAX		\$0

DEBT MILLAGE RATE INCREASE (\$) FOR A HOME APPRAISED AT \$250,000		
	ADOPTED 2011-2012 DEBT MILLAGE RATE 1.2355	ADOPTED 2012-2013 DEBT MILLAGE RATE 1.2355
APPRAISED VALUE OF HOME	\$250,000	\$250,000
LESS HOMESTEAD EXEMPTION	(\$50,000)	(\$50,000)
DIVIDED BY \$1000	\$200	\$200
MULTIPLIED BY MILLAGE RATE	\$247	\$247
(DECREASE) / INCREASE DEBT MILLAGE		\$0



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

BUDGET SUMMARY

	GENERAL FUND	BUILDING FEE FUND	STREET MAINTENANCE FUND	AFTER SCHOOL & SUMMER FUND	TRANSPORTATION FUND	CAPITAL FUND	WATER SEWER SANITATION	WATER TRUST	SEWER TRUST	SANITATION TRUST	STORM WATER FUND	DEBT SERVICE FUND	TOTAL
ESTIMATED REVENUES													
TAXES: MILLAGE PER \$1000													
Ad Valorem Taxes 4.7772 Current Value	2,887,033												2,887,033
Ad Valorem Taxes 12355 (voted debt)												746,657	746,657
Local Option Gas Tax			109,955										109,955
Sur-Tax - Transportation					225,000								225,000
Franchise Fees	361,500												361,500
Utility Tax Revenue	736,049												736,049
License & Permits	67,200	200,000											267,200
Grant/Intergovernmental Revenue	701,268		5,300	134,718		315,836			240,000				1,397,122
Charges for Services	49,400												49,400
Fine & Forfeitures	72,000												72,000
Miscellaneous Revenue	38,500						3,000						41,500
Debt Proceeds													-
Water/Sewer/Sanitation Revenue							4,371,000						4,371,000
Water Improvements Trust													-
Sewer Improvement Trust													-
Storm Water Fees											15,000		15,000
TOTAL REVENUES	4,912,950	200,000	115,255	134,718	225,000	315,836	4,374,000	0	240,000	0	115,000	746,657	11,379,416
Transfers In	0	0	15,583	19,938	55,248	0	0	50,000	239,159	63,000	0	0	542,928
Fund Balances/Reserves/Net Assets	1,887,784	0	0	0	258,914	1,005,000	0	0	0	0	85,050	(117,270)	3,119,478
Total Rev., Transfers & Bal	6,800,734	200,000	230,838	154,656	539,162	1,320,836	4,374,000	50,000	479,159	63,000	200,050	629,387	15,041,822
EXPENDITURES													
City Commission Department	66,966												66,966
City Manager Department	261,087												261,087
City Clerk Department	148,720												148,720
Finance Department	134,477												134,477
Legal Services Department	262,750												262,750
General Government Department	1,013,571												1,013,571
Police Department	3,182,368												3,182,368
Recreation/Human Services Dept.	69,609												69,609
Building Department		197,457											197,457
Public Works/Maintenance Division			230,838										230,838
After School & Summer				154,656									154,656
Transportation					217,146								217,146
Capital Projects Fund						1,320,836							1,320,836
Utilities Admin/Water/Sewer/Sanitation							3,537,862						3,537,862
Storm Water											200,050		200,050
Debt Service									239,159			668,672	907,831
Reserve							483,979				0		483,979
TOTAL EXPENDITURES	5,139,548	197,457	230,838	154,656	217,146	1,320,836	4,021,841	0	239,159	0	200,050	668,672	12,390,202
Water Improvement Trust								50,000					50,000
Sewer Improvement Trust									240,000				240,000
Sanitation Improvement Trust										63,000			63,000
TOTAL CAPITAL IMPROVEMENTS	0	0	0	0	0	0	0	50,000	240,000	63,000	0	0	353,000
TOTAL EXP & CAP IMPROVEMENTS:	5,139,548	197,457	230,838	154,656	217,146	1,320,836	4,021,841	50,000	479,159	63,000	200,050	668,672	12,743,202
Transfers Out	190,769	0	0	0	0	0	352,159	0	0	0	0	0	542,928
Fund Balances/Reserves/Net Assets	1,470,417	2,543	0	0	322,016	0	0	0	0	0	0	(39,285)	1,755,692
Total Appropriated Expenditures	6,800,734	200,000	230,838	154,656	539,162	1,320,836	4,374,000	50,000	479,159	63,000	200,050	629,387	15,041,822

THE TENTATIVE, ADOPTED AND / OR FINAL BUDGETS ARE ON FILE IN THE OFFICE OF THE ABOVE MENTIONED TAXING AUTHORITY AS A PUBLIC RECORD



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

FUND STRUCTURE

Governmental Funds Group – General Fund

General Fund

Building Fee Fund

Street Maintenance Fund

Non-Major Governmental Funds Group – Special Revenue Funds

After School & Summer Fund

Transportation Fund

Parks Improvements Fund

Governmental Funds Group – Debt Service Fund

Debt Service Fund – Series 2010 and 2010 Refunding Note

Governmental Funds Group – Capital Projects Fund

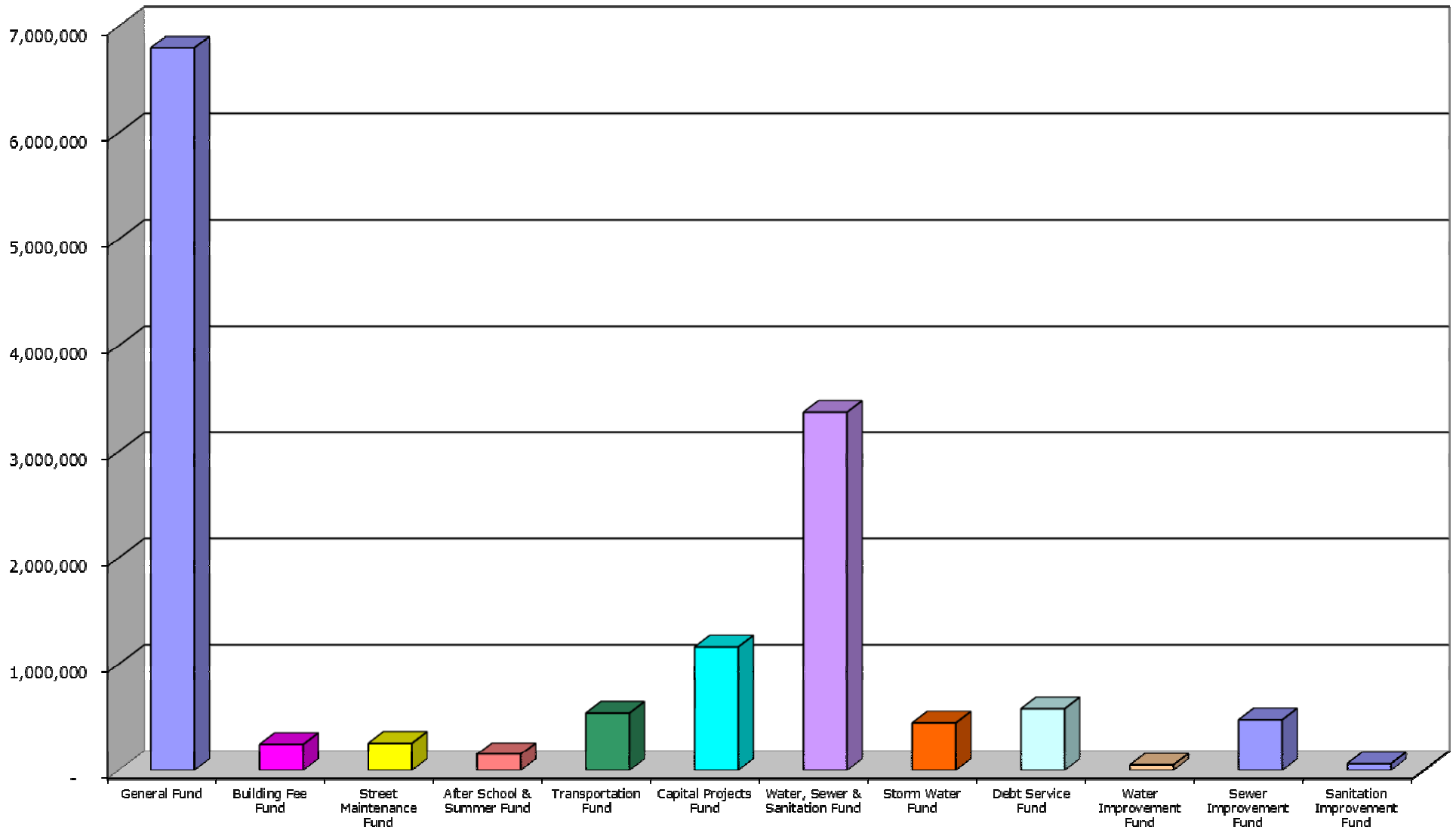
Capital Projects Fund

Proprietary Funds Group – Enterprise Funds

Enterprise Fund – Water, Sewer, Sanitation Fund
Water, Sewer & Sanitation Improvements Trust Fund

Enterprise Fund – Storm Water Fund

CITY OF NORTH BAYVILLE
Summary of all Expenditures and Revenues (Balance Budget)
Fiscal Year 2013





CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

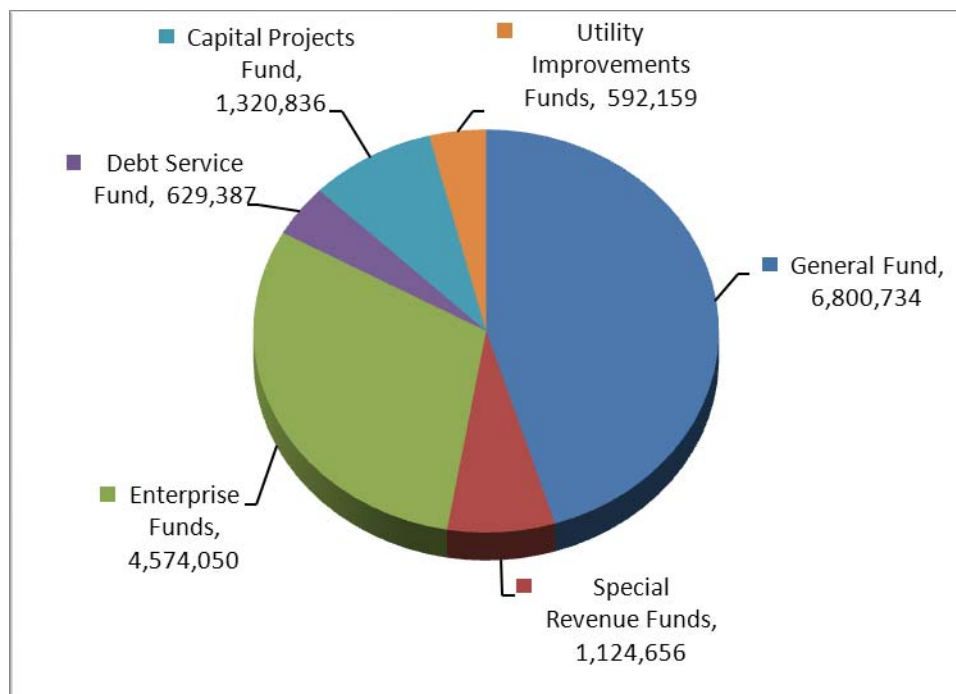
FINANCIAL SUMMARY

Budget Format

This Budget is prepared to meet the conformity of the Government Finance Officers Association's (GFOA) recommended budget format for municipal governments. This format provides that the budget be a policy document, financial plan, operations guide, and communications device. The budget, as presented, answers all four criteria while at the same time continuing to ensure that the goals established in the budget process are translated into results with resource allocation.

Summary of all funds

The total Adopted Fiscal Year 2013 Budget, including revenues, expenditures, inter-fund transfers and fund balances of the City of North Bay Village is \$ 15,041,822 . General Fund totals \$ 6,800,734 , Building Fee Fund \$ 200,000 , Street Maintenance Fund \$ 230,838 , After School and Summer Fund \$ 154,656 Transportation Fund \$ 539,162 , Capital Projects Fund Infrastructure \$ 1,320,836 , Enterprise Fund-Water, Sewer & Sanitation Utility \$ 4,374,000 , Storm Water Fund 200,050 , Water Improvements Trust Fund \$ 50,000 Sewer improvements Trust Fund \$ 479,159 Sanitation Improvements Trust Fund \$ 63,000 and Debt Service Fund \$ 629,387 .





CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

Fund Balance

	FY 2011	FY 2012	FY 2013
General Fund			
Beginning Fund Balance	2,668,696	2,003,995	1,887,784
Total Revenues	11,867,547	5,100,180	4,912,950
Transfer from Utility Fund	217,264	-	-
Total Expenditures	(11,656,055)	(4,854,416)	(5,309,634)
Transfer to Street Maintenance Fund	(390,607)	(218,318)	(115,583)
Transfer to After School & Summer Fund	-	(27,445)	(19,938)
Transfer to Transportation Fund	(55,248)	(55,248)	(55,248)
Transfer to Capital Fund	(1,856)	-	-
Ending Balance for General Fund	2,649,741	1,948,748	1,300,332
Building Fee Fund			
Beginning Fund Balance	-	-	-
Total Revenues	142,700	163,087	200,000
Transfer from General Fund	-	-	-
Total Expenditures	(142,700)	(163,087)	(197,457)
Ending Balance for Building Fee Fund	-	-	2,543
Street Maintenance Fund			
Beginning Fund Balance	-	-	-
Total Revenues	111,386	109,072	115,255
Transfer from General Fund	390,607	218,318	115,583
Total Expenditures	(501,993)	(327,390)	(230,838)
Ending Balance for Street Maintenance Fund	-	-	-
After School & Summer Fund			
Beginning Fund Balance	-	-	-
Total Revenues	-	134,720	134,718
Transfer from General Fund	-	27,445	19,938
Total Operating Expenditures	-	(162,165)	(154,656)
Ending Balance for After School & Summer Fund	-	-	-
Transportation Fund			
Beginning Fund Balance	59,719	127,926	258,914
Total Revenues	269,990	200,000	225,000
Transfer from General Fund	55,248	55,248	55,248
Total Operating Expenditures	(75,887)	(124,260)	(217,146)
Transfer to Capital Fund	(181,144)	-	-
Ending Balance for Transportation Fund	127,926	258,914	322,016
Capital Fund			
Beginning Fund Balance	1,891,006	1,444,735	1,005,000
Total Revenues	40,492	1,082,459	160,418
Transfer from General Fund	1,856	-	-
Transfer from Transportation Fund	181,144	109,130	-
Total Operating Expenditures	(669,763)	(1,631,324)	(1,320,836)
Ending Balance for Capital Fund	1,444,735	1,005,000	(155,418)
Water/Sewer/Sanitation Fund			
Beginning Fund Balance	(944,000)	(977,980)	-
Total Revenues	4,484,392	4,361,526	4,374,000
Total Expenditures	(4,092,150)	(4,142,454)	(4,021,841)
Transfer to General Fund	(217,264)	-	-
Transfer to Water Improvement Trust Fund	(25,000)	(25,000)	(50,000)
Transfer to Sanitation Improvement Trust Fund	-	(63,000)	(63,000)
Transfer to Sewer Improvement Trust Fund	(183,958)	(151,029)	(239,159)
Ending Balance for Water/Sewer/Sanitation Fund	(977,980)	(997,937)	-
Water Trust Fund			
Beginning Fund Balance	-	-	-
Total Revenues	-	-	-
Transfer from Water Operations	25,000	50,000	50,000
Total Capital Improvement	(25,000)	(50,000)	(50,000)
Ending Balance for Water Improvements Trust Fund	-	-	-
Sewer Trust Fund			
Beginning Fund Balance	-	-	-
Total Revenues	4,848,971	339,174	240,000
Transfer from Sewer Operations	183,958	325,498	239,159
Total Expenditures	(183,958)	(239,159)	(239,159)
Total Capital Improvements	(4,848,971)	(425,513)	(240,000)
Ending Balance for Sewer Trust Fund	-	-	-
Sanitation Trust Fund			
Beginning Fund Balance	-	-	-
Total Revenues	-	-	-
Transfer from Water Operations	-	63,000	63,000
Total Capital Improvement	-	(63,000)	(63,000)
Ending Balance for Sanitation Improvements Trust Fund	-	-	-
Stormwater Fund			
Beginning Fund Balance	277,741	405,722	85,050
Total Revenues	165,682	116,000	115,000
Total Expenditures	(37,701)	(94,300)	(200,050)
Transfer to Sewer Improvements	-	(86,339)	-
Ending Balance for Stormwater Fund	405,722	341,083	-
Debt Service Fund			
Beginning Fund Balance	-	(229,103)	(117,270)
Total Revenues	329,108	780,506	746,657
Total Expenditures	(558,211)	(668,672)	(668,672)
Ending Balance for Debt Service Fund	(229,103)	(117,270)	(39,285)
Total Ending Fund Balance	3,421,040	2,438,538	1,430,188



CITY OF NORTH BAY VILLAGE

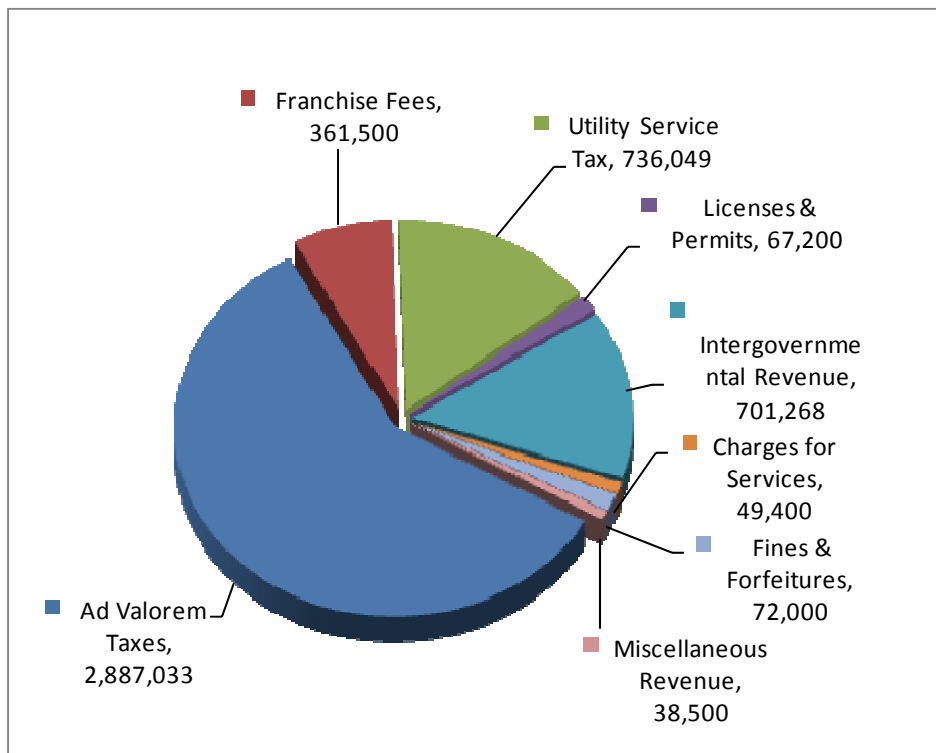
FISCAL YEAR 2013 BUDGET

Summary of General Fund

General Fund Revenues

The General Fund is used to account for resources and expenditures that are available for the general operation of the city government.

The revenues available for allocation in the 2013 Fiscal Year General Fund Proposed Budget total \$ 4,912,950 . This is a decrease of \$ (187,230) over the current year budget.



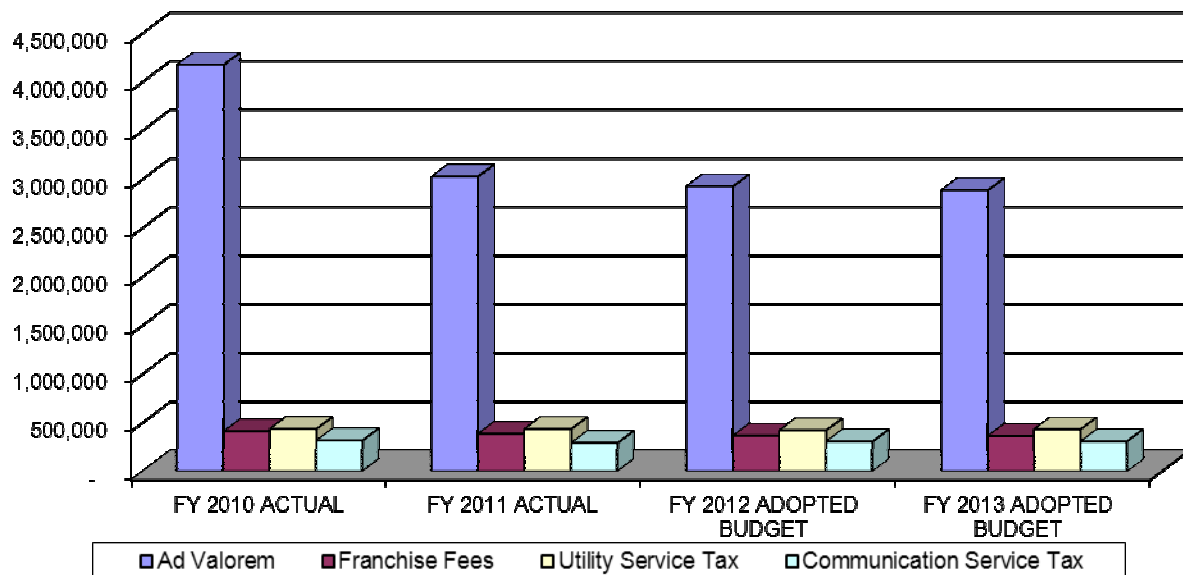


CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

Locally Levied Taxes

This category includes Ad Valorem Taxes, Franchise Fees, Utility Taxes, and the Communications Service Tax. The total revenue amount anticipated from this category is estimated at \$ 3,984,582 . This amount includes \$ 2,887,033 from Ad Valorem Taxes based on operating millage rate of 4.7772. The Adopted debt millage rate is 1.2355. The Adopted operating millage rate and the debt millage are the same rate adopted by the City last fiscal year. Ad Valorem Taxes decreased \$ (39,250) over the current year, due to a reduction in assessed property values.



Licenses and Permits

This revenue category represents revenues from City and County Local Business Tax. Total revenue anticipated to be collected in this category is \$ 67,200 . This is a decrease of \$ (3,400) over the current year.

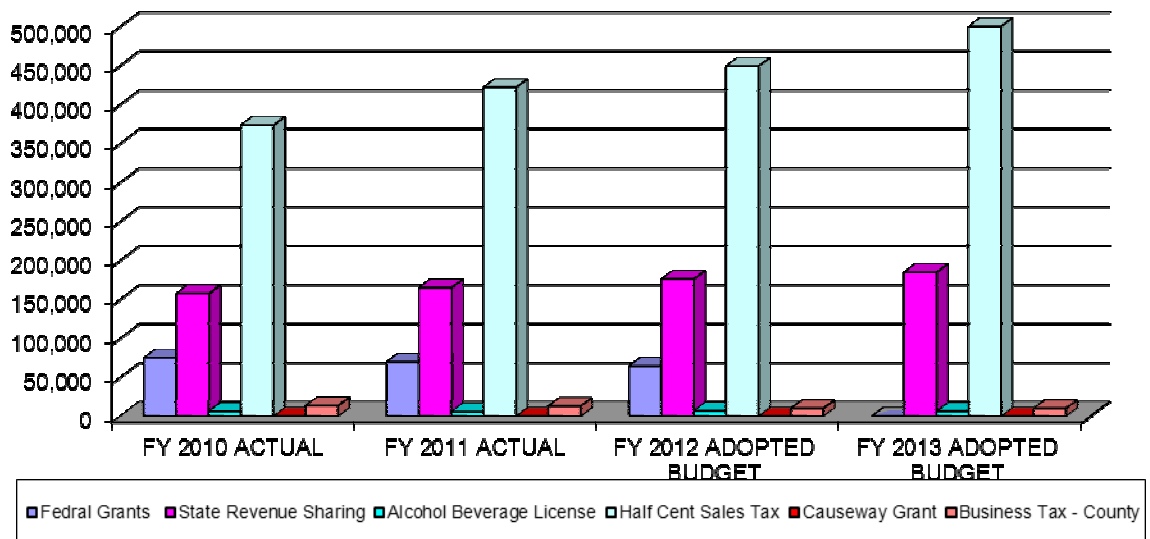


CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

Intergovernmental Revenues

Total revenues in this category are projected to reach \$ 701,268 representing a decrease of \$ (5,480) .



Charges for Services

This category is composed of revenues relating to services provided by the City, such as Record Research Fee, Passport Fees and Advertising Fees. The total revenue anticipated to be collected in this category is \$ 49,400 and represents a decrease of \$ (4,500) from the current year's budget.

Fines and Forfeitures

Revenues projected to be available for allocation from this category total \$ 72,000 . This is a decrease of \$ (133,500) .



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

Miscellaneous Revenue

Projected revenues are anticipated to reach \$ 38,500 and are derived from interest earnings on the City's general fund balance and other miscellaneous revenues that the City does not account for in other revenue line items. The budget reflects a decrease of \$ (5,200) from the current year budget.

Grants and Other Sources

The City was awarded a Children's Grant for After School and Summer Camp. These programs will be aimed at serving the elementary school children living within the City of North Bay Village. The goal is to offer the child enriching activities and to alleviate any circumstances that either the child or parents are going through by the child being able to attend the after school and/or summer camp.

The City will match the grant by \$20,048 and the Total revenue for the grant is \$134,718.

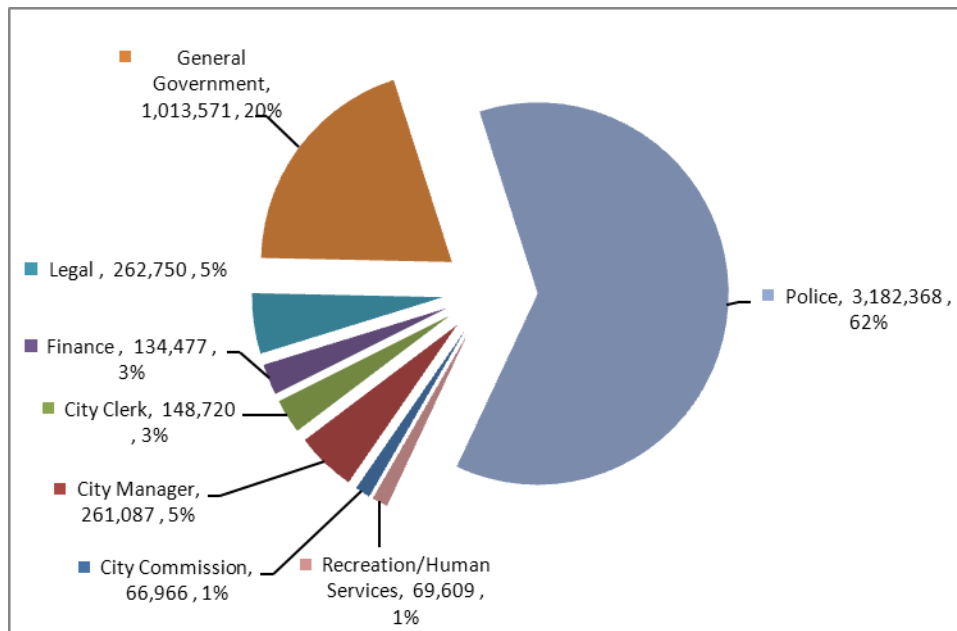


CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

General Fund Expenditures

The estimated Fiscal Year 2013 General Fund expenditures total \$ 5,139,548 and are comprised of the following:



Personnel Services

Personnel Services expenditures reflect the salaries and benefits of full and part time employees of the City. Personnel Services account for \$ 3,521,947 or 68.5% of total General Fund Budget. This category reflects a decrease of \$ (62,778) from the current year budget.

Operating Expenditures

Operating Expenditures represent the general non-personnel services related costs of the City and at \$ 1,413,702 represent 31.0% of the General Fund Budget. This category reflects an increase of \$ 287,638 .

Capital Outlay

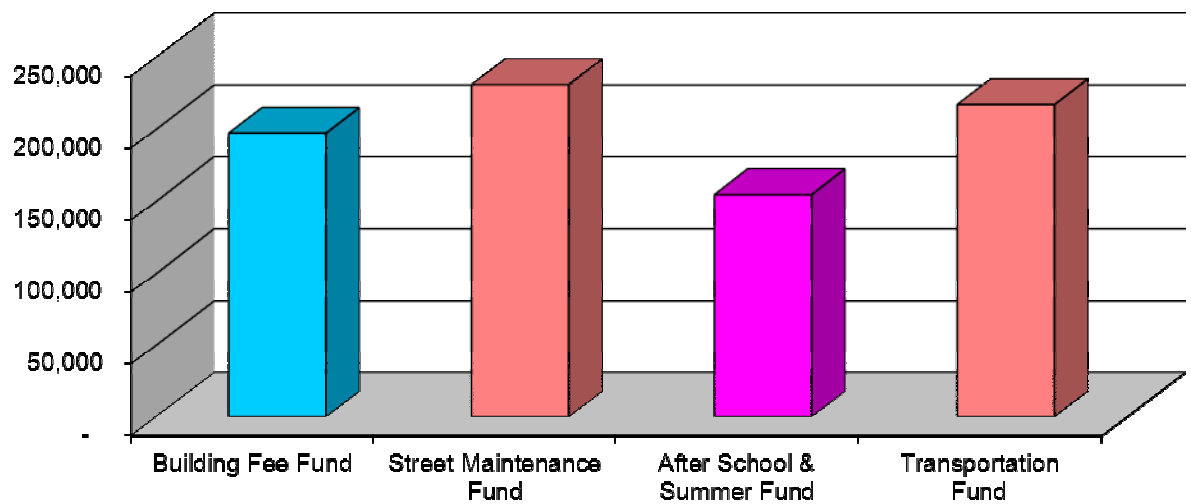
With expenses of \$ 22,000 , Capital Outlay represents 0.4% of the Budget.



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

SUMMARY OF SPECIAL REVENUE FUNDS





CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

Building Fee Fund

This fund is used to account for restricted revenues and expenses associated with the Building Department. Fiscal Year 2013 Adopted expenditures include Contractual Services for the Building Department, Permit Clerk's Salary and other miscellaneous expenditures for office needs. The total revenue anticipated to be collected in this category for FY 2013 is \$ 200,000 this represents an increase of \$ 36,913 over the current years' Budget.

Street Maintenance Fund

This fund is used to account for restricted local option gas tax revenues and expenditures which are designated by State Statutes for road maintenance and other related expenses. Fiscal Year 2013 adopted expenditures include repair and maintenance of roads, road drainage, street sweeping, signage and safety, re-striping city's streets and miscellaneous improvements. Total fund expenditures are \$ 230,838 . This represents a decrease of \$ (101,627) over the current years' Budget.

Transportation Fund

This fund is used to account for restricted revenues and expenditures associated with a county levied surtax and designated for public transportation purposes. During Fiscal Year 2013 Adopted revenue & expenditures include a total amount of \$ 539,162 .

After School & Summer Program Fund

This fund is used to account for restricted revenues and expenditures associated with the Children's Trust Grant and serving Treasure Island Elementary School. During Fiscal Year 2013 Adopted revenue & expenditures include a grant in the amount of \$ 134,718 .



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

Capital Projects Fund

This fund is established to account for restricted funds anticipated from debt proceeds for the following projects: The new City Hall/Police/Fire Complex, Boardwalk Project, Seawall repairs and restrooms for Dr. Paul Vogel Community Park. Expenditures budgeted for Fiscal Year 2013 total \$ 1,320,836 .

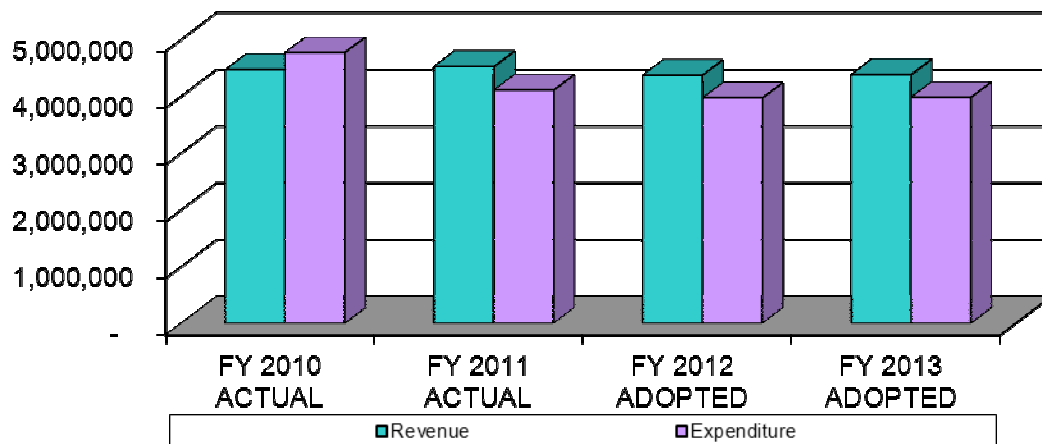
The Fund balance will decrease by more than 25% due to the completion of various capital projects, which include The Kennedy Causeway Redevelopment.

Enterprise Funds

Utility Funds - Water, Sewer and Sanitation Fund

This fund is used to account for the revenues and expenditures associated with the provision of water, sewer and sanitation services to the residents of the City. The revenues available for allocation in the 2013 Fiscal Year Adopted Budget are \$ 4,374,000 . This is an increase of \$ 12,474 over current years' budget.

WATER, SEWER AND SANITATION FUND
 COMPARISON OF CURRENT FINANCIAL
 RESOURCES AND CURRENT EXPENDITURES
 FISCAL YEARS 2010-2013





CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

Storm Water Fund

This fund is used to account for the revenues and expenditures associated with the provision of storm water services to the residents of the City. The revenues available for allocation in the 2013 Fiscal Year Adopted Budget are \$ 115,000 .

The fund balance will increase by more than 10% due to revenues.

BUDGET SUMMARY-UTILITIES FUND & STORM WATER EXPENDITURES

UTILITY FUNDS WATER, SEWER, SANITATION

ACTUAL 2009-2010	ACTUAL 2010-2011	ADOPTED BUDGET 2011-2012		ADOPTED BUDGET 2012-2013	% OF TOTAL ADOPTED BUDGET	INCREASE/ (DECREASE)
1,261,134	883,318	1,316,405	Utilities Administration	1,005,825	25%	(310,581)
932,838	818,566	726,560	Water	760,488	19%	33,928
1,575,657	1,391,561	923,104	Sewer	991,065	25%	67,961
775,166	978,842	697,000	Sanitation	780,484	19%	83,484
0	0	0	Reserves	483,979	12%	483,979
4,544,795	4,072,286	3,663,069	TOTAL	4,021,841	100%	358,772

STORMWATER FUND

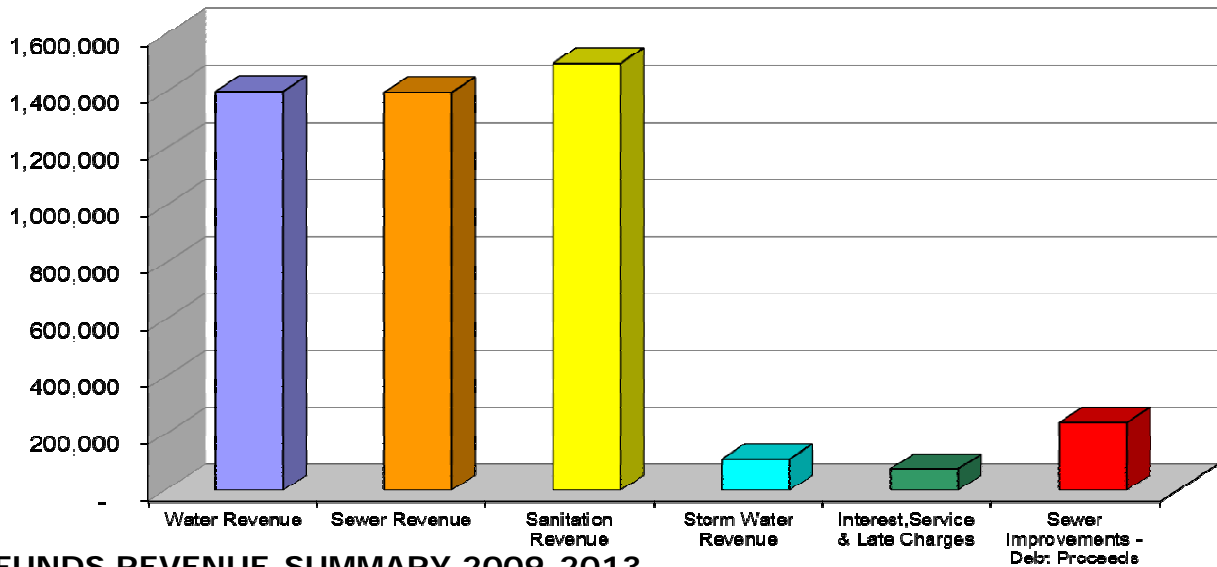
ACTUAL 2009-2010	ACTUAL 2010-2011	ADOPTED BUDGET 2011-2012		ADOPTED BUDGET 2012-2013	% OF TOTAL ADOPTED BUDGET	INCREASE/ (DECREASE)
84,771	52,229	94,300	Storm Water	200,050	100%	105,750
84,771	52,229	94,300	TOTAL	200,050	100%	105,750



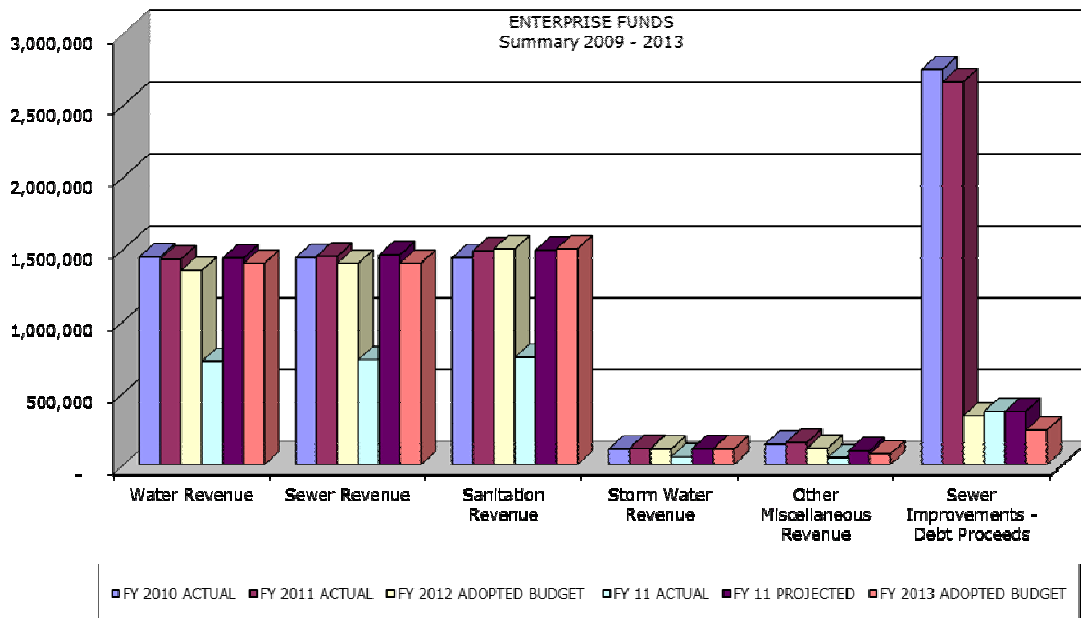
CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

ENTERPRISE FUNDS-REVENUE SUMMARY FY 2013



FUNDS REVENUE-SUMMARY 2009-2013





CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

Debt Service Fund

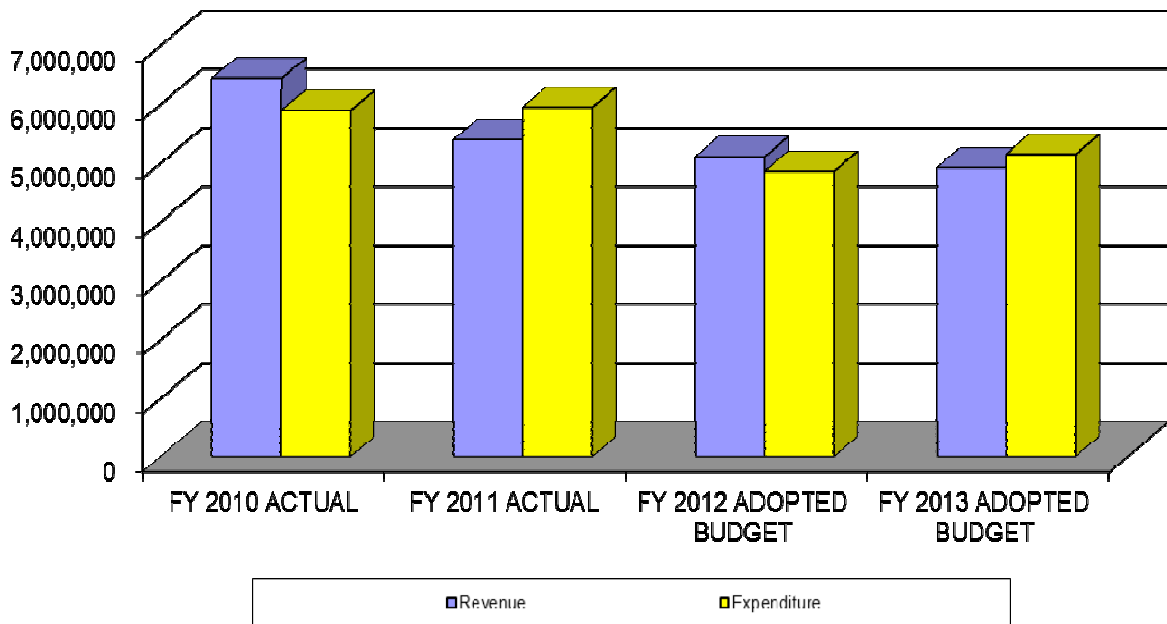
The City of North Bay Village Debt Service Funds are used to account for the accumulation of resources, payments of general obligation bond principal, City's Series 2010 debt interest and Series 2010 Refunding Note Project Fund principal. Ad Valorem taxes in the amount of \$ 746,657 will be levied to fund this year's annual debt service requirement.



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

GENERAL FUND - COMPARISON OF CURRENT REVENUES AND EXPENDITURES





CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

GENERAL FUND REVENUES & EXPENDITURES

ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
Ad Valorem Taxes	4,174,918	3,026,564	2,926,283	2,418,178	3,085,000	2,887,033
Sales and Use Taxes	0	0	0	0	0	0
Franchise Fees	409,809	384,643	364,500	114,279	353,103	361,500
Utility Service Tax	751,469	725,715	726,449	326,107	752,568	736,049
Licenses & Permits	97,752	74,714	72,600	21,626	64,392	67,200
Intergovernmental Revenue	626,074	675,126	706,748	311,648	729,548	701,268
General Service	43,985	63,965	54,400	23,406	53,142	49,400
Fines & Forfeitures	288,020	380,853	205,500	32,815	80,181	72,000
Miscellaneous Revenue	46,545	60,980	43,700	26,878	61,653	38,500
Total Operating Revenues	6,438,572	5,392,561	5,100,180	3,274,938	5,179,587	4,912,950
Non-Operating Revenue:						
Other Source-Refunding Debt Proceeds	0	6,325,000	0	0	0	0
Transfer from Utility Fund	0	0	0	0	0	0
Appropriation of Fund Balance	0	0	2,003,995	0	2,003,995	1,887,784
Total Non-Operating Revenues	0	6,325,000	2,003,995	0	2,003,995	1,887,784
TOTAL GENERAL FUND REVENUE	6,438,572	11,717,561	7,104,175	3,274,938	7,183,582	6,800,734
City Commission	65,313	61,685	65,221	25,260	53,281	66,966
City Manager	229,130	50,888	161,727	61,200	142,843	261,087
City Clerk	180,827	175,127	148,441	62,269	129,343	148,720
Finance	122,453	123,704	124,624	58,146	147,825	134,477
Legal Services Department	392,241	435,529	300,000	101,324	461,855	262,750
General Government	1,174,382	1,167,001	772,710	312,655	748,913	1,013,571
Police	3,573,391	3,897,804	3,245,500	1,663,259	3,277,203	3,182,368
Recreation & Human Svces Dep.	55,071	31,791	36,193	24,483	33,525	69,609
Hurricane Wilma	100,000	0	0	0	0	0
Total Operating Expenses	5,892,809	5,943,529	4,854,416	2,308,595	4,994,787	5,139,548
Non-Operating Expense:						
Debt Service-Payment of Refunded Debt	0	6,253,569	0	0	0	0
Transfer to State Forfeiture	28,287	0	0	0	0	0
Transfer to Parks Improvements	95,000	0	0	0	0	0
Transfers to After School & Summer Fund	0	0	27,445	0	27,445	19,938
Transfers to Street Maintenance	0	0	218,318	0	218,318	115,583
Transfers to Transportation Fund	0	0	55,248	0	55,248	55,248
Transfer to Storm Water Fund	12	0	0	0	0	0
Transfer to Debt Service Fund	29,230	0	0	0	0	0
Fund Balances/Reserves/Net Assets	0	0	1,948,748	0	1,887,784	1,470,417
Total Non- Operating Expense	152,529	6,253,569	2,249,759	0	2,188,795	1,661,186
TOTAL GENERAL FUND EXPENDITURES	6,045,338	12,197,099	7,104,175	2,308,595	7,183,582	6,800,734



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

GENERAL FUND REVENUES-DETAIL

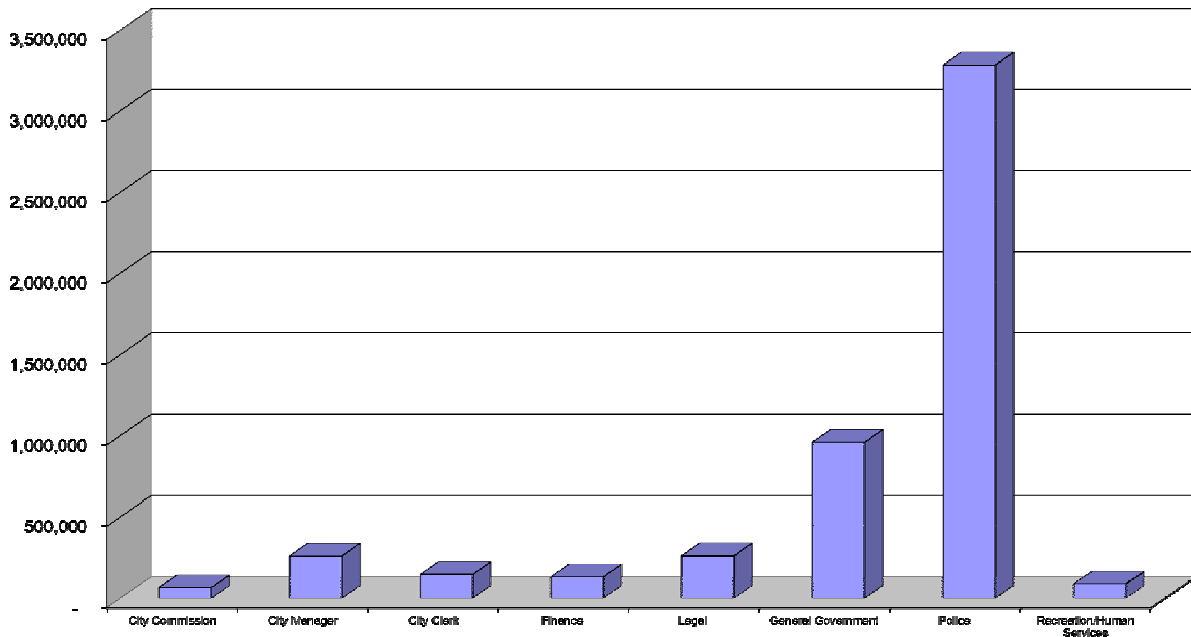
Locally Levied Taxes	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
Locally Levied Taxes						
Ad Valorem Taxes	4,174,918	3,026,564	2,926,283	2,418,178	3,085,000	2,887,033
Franchise - Sanitation	1,204	1,242	1,000	651	1,303	1,000
Utility Tax -Electric	416,635	419,114	400,000	185,250	430,525	410,000
Utility Tax - Gas	18,080	15,022	20,000	7,267	17,440	20,000
Communication Service Tax	316,754	291,579	306,449	133,591	304,603	306,049
Franchise Fee - Electric	366,318	347,236	320,000	97,499	313,514	320,000
Franchise Fee - Gas	22,247	17,667	25,000	8,421	19,787	22,000
Franchise Fee - Solid Waste	0	0	0	0	0	0
Franchise - US Postal Service	20,041	18,499	18,500	7,708	18,499	18,500
Sub - Total	5,336,196	4,136,922	4,017,232	2,858,564	4,190,671	3,984,582
Licenses & Permits						
Local Business Tax	89,071	67,604	60,000	21,086	60,000	60,000
Miscellaneous Permits	0	0	600	400	1,400	600
Variance Fees	8,381	7,010	12,000	140	2,992	6,000
Sub - Total	97,752	74,714	72,600	21,626	64,392	67,200
Intergovernmental Revenues						
Federal Grants	75,089	69,694	64,373	39,111	76,702	0
State Revenue Sharing	157,673	164,892	176,179	71,816	172,358	184,775
Alcoholic Beverage License	6,213	5,751	7,000	98	4,797	6,500
Local 1/2 Cent Sales Tax	373,587	421,916	449,196	194,777	464,000	499,993
Business Tax - County	13,513	12,873	10,000	5,846	11,692	10,000
Sub - Total	626,074	675,126	706,748	311,648	729,548	701,268
Charges For Services						
Radon Fee	51	0	0	0	0	0
Record Research and Review	35,159	49,992	45,000	16,779	39,888	40,000
Passport Fee	6,575	10,850	7,000	4,700	9,400	7,000
Burglar Alarm Revenues	40	124	0	85	170	0
Advertising / Bus Stop	2,160	3,000	2,400	1,842	3,684	2,400
Advertising / Newsletter	0	0	0	0	0	0
Sub - Total	43,985	63,965	54,400	23,406	53,142	49,400
Fines & Forfeitures						
Court Fines	33,581	45,403	55,000	29,407	58,815	55,000
Police Education	2,909	2,365	2,000	1,096	2,191	2,000
Traffic Safety System	247,188	317,135	420,000	201,537	403,074	0
Traffic Fines to ATS/STATE	4,342	0	(420,000)	(201,537)	(403,074)	0
Code Enforcement Hearing	0	15,950	148,500	2,313	19,175	15,000
Sub - Total	288,020	380,853	205,500	32,815	80,181	72,000
Miscellaneous Revenues						
Interest Earnings	9,933	14,225	12,000	7,858	15,715	10,000
Reimbursement-Insurance Claims	8,174	3,754	0	4,641	4,641	0
Reimbursement-School Crossing Guard	1,577	3,534	6,500	324	648	2,500
Reimbursement-Mileage (take home veh)	0	10,495	10,000	5,759	11,517	10,000
Hurricane / Disaster Emergency	7,981	0	0	0	0	0
Other Miscellaneous Revenue	18,330	28,372	14,000	7,272	27,082	15,000
Lobbyist Registration Fee	550	600	1,200	1,025	2,050	1,000
Sub - Total	46,545	60,980	43,700	26,878	61,653	38,500
Transfer in from Utilities						
Refunding Bond Proceeds	0	6,325,000	0	0	0	0
Sub - Total	0	6,325,000	0	0	0	0
TOTAL REVENUE	6,454,451	11,934,825	5,100,180	3,274,938	5,179,587	4,912,950



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

GENERAL FUND EXPENDITURES BY DEPARTMENT



GENERAL FUND EXPENDITURES BY DEPARTMENT

ACTUAL 2009-2010	ACTUAL 2010-2011	ADOPTED BUDGET 2011-2012		ADOPTED BUDGET 2012-2013	% OF TOTAL ADOPTED BUDGET	INCREASE/ (DECREASE)
65,313	61,685	65,221	City Commission Department	66,966	1%	1,745
229,130	50,888	161,727	City Manager Department	261,087	5%	99,359
180,827	175,127	148,441	City Clerk Department	148,720	3%	279
122,453	123,704	124,624	Finance Department	134,477	3%	9,853
392,241	435,529	300,000	Legal Services Department	262,750	5%	(37,250)
1,174,382	1,167,001	772,710	General Government Department	1,013,571	20%	240,861
3,573,391	3,897,804	3,245,500	Police Department	3,182,368	62%	(63,132)
55,071	31,791	36,193	Recreation and Human Services Department	69,609	1%	33,416
15,000	0	0	Capital Improvements	0	0%	0
100,000	0	0	Hurricane Wilma	0	0%	0
0	6,253,569	0	Debt Proceeds	0	0%	0
5,907,809	12,197,099	4,854,416	TOTAL	5,139,548	100%	285,132



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

GENERAL FUND-CITY COMMISSION

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The City Commission is the Municipal Corporation's legislative body, which acts as the decision-making entity that establishes legislation through ordinances and resolutions to meet the needs of the residents.

PERFORMANCE INDICATORS

Regular City Commission meetings are held the second Tuesday of every month at City Administrative Offices at 1700 Kennedy Causeway, Suite 132, North Bay Village, Florida. City Commission meetings are noted on the City's website and the public is always welcome. City Commission meetings are also broadcast on North Bay Village TV.

DEPARTMENT GOALS

- ☀ *Develop a legislative action plan beneficial to the residents of the City and consistent with the City's master plan.*
- ☀ *To act as a responsible governing body serving in the best interests of the City*

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The City Commission consists of five elected officials; Mayor at large, Vice Mayor and three commissioners; one at large and one representative for each island district, North Bay Island, Treasure Island, Harbor Island.
- ❖ The City Commission represents the citizens of North Bay Village by formulating City legislation.
- ❖ Commission activities include regular Commission Meetings the second Tuesday of each month and other meetings necessary to govern the City of North Bay Village.

Expenditure Category Summary

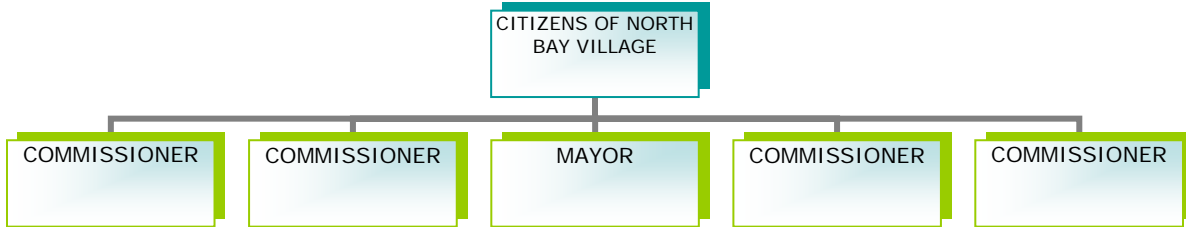
ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
PERSONNEL SERVICES	36,781	34,807	36,573	17,744	35,489	37,287
MATERIALS, SUPPLIES, SERVICES	28,532	26,878	28,648	7,515	17,792	29,680
TOTAL OPERATING BUDGET	65,313	61,685	65,221	25,260	53,281	66,966
CAPITAL	0	0	0	0	0	0
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	0	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	65,313	61,685	65,221	25,260	53,281	66,966



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

GENERAL FUND-CITY COMMISSION



Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
Salaries Commission	33,974	32,334	33,974	16,430	32,860	34,552
Fica	2,807	2,473	2,599	1,257	2,514	2,643
Workers' Compensation	0	0	0	57	115	92
TOTAL PERSONNEL SERVICES	36,781	34,807	36,573	17,744	35,489	37,287
Professional Services	0	0	0	0	0	0
Travel, Conferences & Meetings	22,388	21,120	20,000	5,369	13,500	20,000
Telephone	5,894	5,507	6,648	1,761	3,522	7,680
Equipment Rental	0	0	0	0	0	0
Special Promotions	0	0	0	0	0	0
Office Supplies	0	0	0	0	0	0
Special Department Supplies	0	0	0	0	0	0
Dues, Subscriptions & Memberships	250	250	2,000	385	770	2,000
TOTAL MATERIALS, SUPPLIES, SERVICES	28,532	26,878	28,648	7,515	17,792	29,680
TOTAL OPERATING BUDGET	65,313	61,685	65,221	25,260	53,281	66,966
Office Equipment	0	0	0	0	0	0
TOTAL CAPITAL	0	0	0	0	0	0
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON OPERATING BUDGET	0	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	65,313	61,685	65,221	25,260	53,281	66,966



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

GENERAL FUND CITY MANAGER

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The City Manager is the Chief Executive Officer of the City, whose primary responsibility is to carry out directives of the City Commission through the administrative operations of the City government and to ensure the proper conduct of the City's day to day operations.

DEPARTMENT GOALS

- ✿ *Ensure programs, policies and projects are implemented in Master Plan as adopted by the commission.*
- ✿ *Ensure Capital Projects are established and implemented.*
- ✿ *Ensure the FY 2013 Budget and long term plan are adopted and implemented in accordance with the Vision and Master Plan of the City.*
- ✿ *Continue to improve communications with the residents.*
- ✿ *Improve existing website.*
- ✿ *Coordinate the application of funding for Capital Projects.*

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The City Manager directs and coordinates the operation of all City departments. The City Manager implements policy guidelines established by the Commission. The City Manager is responsible for making appropriate studies, recommendations, and reports to the City Commission on all matters of interest or concern to the City.
- ❖ The City Manager has the Charter assigned authority to see that all laws and ordinances are enforced, to appoint City Department Directors, and to recommend an annual budget
- ❖ The City Manager's Office also maintains positive and open relations with the media, Federal, State and County agencies and the general public; and prepares and presents reports to the commission on the daily operation of the City.

Expenditure Category Summary

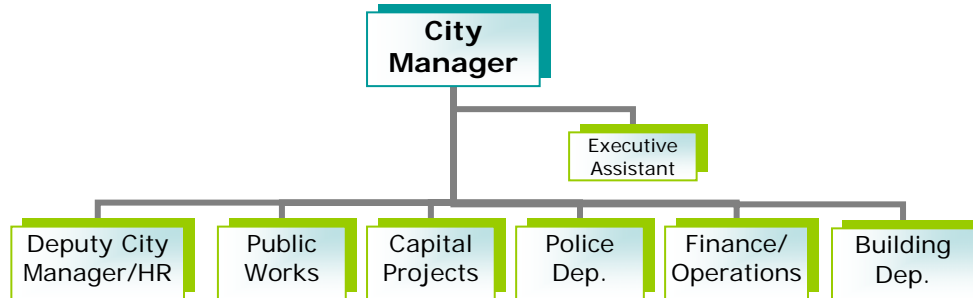
ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED	FY 12 6 MONTHS	FY 12 PROJECTED	FY 13 ADOPTED
PERSONNEL SERVICES	221,781	46,653	153,827	57,229	135,482	252,287
MATERIALS, SUPPLIES, SERVICES	7,349	4,235	7,900	3,971	7,361	8,800
TOTAL OPERATING BUDGET	229,130	50,888	161,727	61,200	142,843	261,087
CAPITAL	0	0	0	0	0	0
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	0	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	229,130	50,888	161,727	61,200	142,843	261,087



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

GENERAL FUND-CITY MANAGER



Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
Regular Salaries	269,187	103,523	192,233	65,616	161,733	284,129
Car Allowance	8,960	3,150	4,800	1,292	3,692	8,400
Fica	17,672	4,957	13,535	5,121	12,660	20,841
Retirement Contributions	22,611	6,413	14,778	3,691	13,141	17,015
Health, Life, Dental	22,401	3,096	29,791	9,694	23,126	65,158
Worker's Compensation	950	514	690	315	630	743
Cost Allocation	(120,000)	(75,000)	(102,000)	(28,500)	(79,500)	(144,000)
TOTAL PERSONNEL SERVICES	221,781	46,653	153,827	57,229	135,482	252,287
Travel, Conferences & Meetings	2,667	1,447	2,500	2,532	2,532	2,500
Telephone	3,874	2,161	2,400	1,049	4,049	4,800
R&M Vehicles	0	0	0	0	0	0
Office Supplies	0	0	0	0	0	0
Gas and Oil	390	627	1,500	0	0	0
Special Department Supplies	0	0	0	0	0	0
Dues, Subscriptions & Memberships	418	0	1,500	390	780	1,500
Education & Training	0	0	0	0	0	0
TOTAL MATERIALS, SUPPLIES, SERVICES	7,349	4,235	7,900	3,971	7,361	8,800
TOTAL OPERATING BUDGET	229,130	50,888	218,520	61,200	142,843	261,087
Office Equipment	0	0	0	0	0	0
TOTAL CAPITAL	0	0	0	0	0	0
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON OPERATING BUDGET	0	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	229,130	50,888	161,727	61,200	142,843	261,087



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

GENERAL FUND-CITY CLERK

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The City Clerk's Department serves as a resource center for the residents, commissioners, and other City departments as the premier Records Custodian. Pursuant to the City Charter, the City Clerk gives notice of all Commission Meetings to its members and to the public and keeps Minutes of the Commission's proceedings. In addition, the City Clerk is the keeper of, legislation, lobbyist registration, bid openings, original contracts, and other records relating to the operation of the City. The City Clerk issues Business Tax Receipts, supervises City elections, and performs other assignments as directed by the City Charter, the City Commission, or by the City Manager.

DEPARTMENT GOALS

- ✦ *To continue to establish and coordinate the City's records management program in compliance with the requirements of State and local laws.*
- ✦ *Prepare and distribute recaps of City Commission Meetings on the website.*
- ✦ *Coordinate with staff for implementation of an electronic Business Tax Receipt program.*
- ✦ *Update City's Code of Ordinance.*

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The City Clerk prepares the City Commission agendas, advertise public hearings, post notices, attend and take minutes of all Commission Meetings, administer follow-up of Commission action items and write Resolutions, Ordinances and Proclamations as necessary.
- ❖ Receive and respond to public records requests and inquiries and post legal notices. Prepares posts and distributes monthly calendars. Codifies all ordinances, register lobbyists and ensure compliance with City regulations.
- ❖ Liaison to Board/Committees relative to memberships advertises vacancies and administers financial disclosure forms. Prepares and distributes agendas for the Planning & Zoning Board Meetings.
- ❖ Scan long-term records, research records upon request, coordinate records disposition destruction with Shred-it recycling in accordance with State law. Maintain all original City documents (ordinances, resolutions, agreements, etc.).

Performance Measures/Indicators	FY 2010 Actual	FY 2011 Actual	FY 2012 Estimated
Number of Business Taxes	272	354	460

Expenditure Category Summary

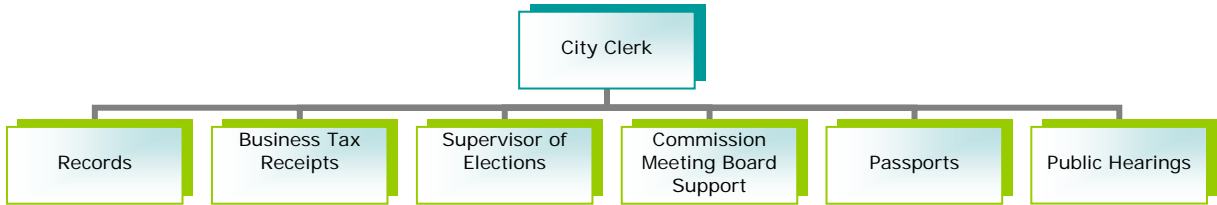
ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
PERSONNEL SERVICES	150,743	151,417	108,516	50,664	103,327	104,595
MATERIALS, SUPPLIES, SERVICES	30,084	23,710	39,925	11,605	26,016	44,125
TOTAL OPERATING BUDGET	180,827	175,127	148,441	62,269	129,343	148,720
TOTAL NON-OPERATING BUDGET	0	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	180,827	175,127	148,441	62,269	129,343	148,720



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

GENERAL FUND-CITY CLERK



Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
Regular Salaries	204,482	202,386	148,761	73,659	147,319	148,761
Car Allowance	2,659	1,267	3,600	1,800	3,600	3,600
Fica Tax	16,211	15,347	11,656	5,612	11,225	11,656
Retirement Contributions	21,923	21,763	11,655	4,142	10,283	8,907
Health, Life, Dental	24,575	29,990	22,316	10,209	20,418	21,286
Workers' Compensation	894	664	529	241	483	386
Cost Allocation	(120,000)	(120,000)	(90,000)	(45,000)	(90,000)	(90,000)
TOTAL PERSONNEL SERVICES	150,743	151,417	108,516	50,664	103,327	104,595
Contractual Services - General	0	0	0	0	0	0
Travel, Conferences & Meeting	1,404	(275)	825	195	390	1,425
Telephone	905	1,377	600	300	600	1,200
R&M Office Equipment	0	0	0	0	0	0
Advertising	23,290	17,364	18,000	7,014	16,832	18,000
Ordinance Codification	3,515	1,091	5,000	3,937	7,874	8,000
Election Expense	0	3,994	15,000	0	0	15,000
Office Supplies	0	0	0	0	0	0
Gas & Oil	525	0	0	0	0	0
Special Department Supplies	0	0	0	0	0	0
Dues, Subscriptions & Memberships	445	160	500	160	320	500
Education & Training	0	0	0	0	0	0
TOTAL MATERIALS, SUPPLIES, SVCS	30,084	23,710	39,925	11,605	26,016	44,125
TOTAL OPERATING BUDGET	180,827	175,127	148,441	62,269	129,343	148,720
OFFICE EQUIPMENT	0	0	0	0	0	0
TOTAL CAPITAL	0	0	0	0	0	0
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON OPERATING BUDGET	0	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	180,827	175,127	148,441	62,269	129,343	148,720



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

GENERAL FUND-FINANCE DEPARTMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of the Finance Department is to account for all financial transactions of the City using Generally Accepted Accounting Principles to maintain fiscal responsibility, and to provide quality information in a timely manner, while maintaining the highest level of ethical professional standards.

DEPARTMENT GOALS

- ☀ *Implement new financial system and Geographic Information System.*
- ☀ *Monitor and secure funding for voter approved capital projects.*
- ☀ *Ensure grant compliance.*
- ☀ *Review and improve procurement process.*
- ☀ *Reduce accounts receivable and implement performance measures to reflect the difference per year.*
- ☀ *Maintain accurate and up to date records.*
- ☀ *Prepare Budget on time and administer carefully during the year.*

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The Finance Department processes and records all fiscal activity of the City, as well as, manages City computer hardware and network system. All cash receipts are recorded and deposited intact in the bank. Direct deposits of payroll are prepared biweekly in addition to other related functions as required. All City expenditures are verified, recorded and disbursed weekly.
- ❖ Utility bills are prepared and mailed on a monthly basis. All the above fiscal information and activity is maintained on the City's current computer system.
- ❖ All checks, bills and financial statements are generated by the Finance Department.

Performance Measures/Indicators	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Estimated
Number of Years awarded the Distinguished Budget Award by GFOA	1	2	3	4
Accounts Receivable Balance for Active Utility Accounts	\$78,746	\$10,408	<\$20,000	<\$20,000

Expenditure Category Summary

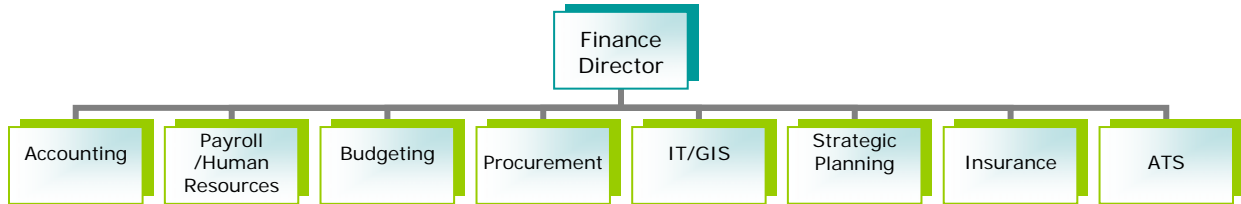
ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
PERSONNEL SERVICES	118,242	120,309	119,374	56,649	144,600	128,732
MATERIALS, SUPPLIES, SERVICES	4,212	3,394	5,250	1,496	3,225	5,745
TOTAL OPERATING BUDGET	122,453	123,704	124,624	58,146	147,825	134,477
CAPITAL	0	0	0	0	0	0
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	0	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	122,453	123,704	124,624	58,146	147,825	134,477



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

GENERAL FUND-FINANCE DEPARTMENT



Expenditure Category Detail						
ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
Regular Salaries	205,355	205,227	200,869	101,563	227,768	239,083
Car Allowance	5,022	2,439	4,800	2,400	4,800	4,800
Fica Tax	15,012	14,666	15,734	7,237	17,424	18,657
Retirement Contributions	20,753	21,759	13,608	5,561	14,833	13,279
Life, Health, Dental Insurance	51,037	49,468	51,573	23,527	47,055	68,231
Workers' Compensation	1,062	751	790	360	721	682
Cost Allocation	(180,000)	(174,000)	(168,000)	(84,000)	(168,000)	(216,000)
TOTAL PERSONNEL SERVICES	118,242	120,309	119,374	56,649	144,600	128,732
Compensation/Personnel	0	0	0	0	0	0
Professional Svc.	0	0	0	0	0	0
Travel, Conferences & Meeting	1,464	562	880	30	60	1,700
Telephone	1,205	1,202	1,260	604	1,209	2,100
R&M Office Equipment	0	0	0	0	0	0
Office Supplies	0	0	0	0	0	0
Gas & Oil	1,120	1,216	1,200	581	1,394	0
Special Department Supplies	2	0	300	111	222	300
Dues, Subscriptions & Memberships	420	415	610	170	340	645
Education & Training	0	0	1,000	0	0	1,000
TOTAL MATERIALS, SUPPLIES, SERVICES	4,212	3,394	5,250	1,496	3,225	5,745
TOTAL OPERATING BUDGET	122,453	123,704	124,624	58,146	147,825	134,477
Office Equipment	0	0	0	0	0	0
TOTAL CAPITAL	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	122,453	123,704	124,624	58,146	147,825	134,477



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

GENERAL FUND LEGAL DEPARTMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of the Legal Department is to provide guidance and assistance on legislative and administrative actions for effective and ethical deliverance of the public trust.

PERFORMANCE INDICATORS

Evaluate lawsuits to reduce litigation cost.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ Advise City Commission, City Manager, and Staff on legal issues.
- ❖ Prepare and recommend ordinances, resolutions and contracts.
- ❖ Prosecute Violations of City ordinances, act as trial and appellate counsel in litigation matters, and represent the City in all legal proceedings.
- ❖ Provide the City with superior contracted legal services that are flexible, multi-specialized, and economically competitive. Deliver legal services that are integrated and supportive of other City departments.

DEPARTMENT GOALS

- ☀ *Practice preventative law with City Commission and City Administration to anticipate and avoid legal issues, challenges and litigation before they arise.*
- ☀ *Assist City with contractual issues pertaining to completion of pending capital projects and implementation of new capital projects to ensure the City is adequately legally protected in design, construction, grant and financing transactions from procurement through project completion.*
- ☀ *Assist City on all legal issues pertaining to its Comprehensive Plan and Land Development regulations in all Quasi judicial proceedings.*
- ☀ *Timely and cost effectively defend all litigation, including administrative labor proceedings, on behalf of the City, implementing the policy direction of the City Commission on all litigation matters.*
- ☀ *Provide guidance to City Commission, City Administration and staff on ethics laws, including sunshine law, public records, voting conflicts and gifts.*
- ☀ *Assist City Administration with implementation of updated human resources policies and union contracts to ensure Management's ability to effectively manage city departments.*

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
MATERIALS, SUPPLIES, SERVICES	392,241	435,529	300,000	101,324	461,855	262,750
TOTAL OPERATING BUDGET	392,241	435,529	300,000	101,324	461,855	262,750
TOTAL NON-OPERATING BUDGET	0	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	392,241	435,529	300,000	101,324	461,855	262,750



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

GENERAL FUND-LEGAL DEPARTMENT

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
General	103,629	169,127	150,000	36,025	142,795	150,000
Other Legal Services	288,532	266,402	150,000	65,298	319,059	150,000
Travel, Conferences & Meetings	80	0	0	0	0	0
Cost Allocation	0	0	0	0	0	(37,250)
TOTAL MATERIALS, SUPPLIES, SERVICES	392,241	435,529	300,000	101,324	461,855	262,750
TOTAL OPERATING BUDGET	392,241	435,529	300,000	101,324	461,855	262,750
TOTAL NON OPERATING BUDGET	0	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	392,241	435,529	300,000	101,324	461,855	262,750



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

GENERAL FUND-GENERAL GOVERNMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

This Department is responsible for managing the City Post Office and all services that are non-departmental related. The City's general contingency and Hurricane / Disaster Emergency are contained in this budget.

DEPARTMENT GOALS

- ✿ *Expand Community Wide Code Enforcement.*
- ✿ *Improve the availability and operation of public services and facilities.*
- ✿ *Promote saving City's funds and our natural resources by establishing an electronic version of the newsletter.*

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The budget reflects services not assigned to a particular department such as the post office, consulting services, utilities, city-wide general liability insurance, public relations, citizen boards, general fund contingencies and Hurricane Disaster Emergency.

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
PERSONNEL SERVICES	20,806	91,980	104,034	29,740	45,348	44,769
MATERIALS, SUPPLIES, SERVICES	696,219	623,968	618,675	280,364	650,158	948,801
TOTAL OPERATING BUDGET	717,024	715,948	722,710	310,104	695,506	993,571
CAPITAL	553	5,198	50,000	2,551	53,407	20,000
DEBT SERVICE	0	6,253,569	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	456,804	445,855	0	0	0	0
TOTAL NON-OPERATING BUDGET	457,358	451,053	50,000	2,551	53,407	20,000
TOTAL DEPARTMENT BUDGET	1,174,382	1,167,001	772,710	312,655	748,913	1,013,571



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

GENERAL FUND-GENERAL GOVERNMENT

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
Regular Salaries	138,710	138,459	159,320	57,470	97,648	76,608
Overtime	0	14	0	0	0	0
FICA	11,063	10,385	11,821	4,288	7,470	5,861
Retirement Contributions	1,545	3,604	4,628	1,391	2,488	1,957
Life, Health & Dental Insurance	2,541	7,313	9,756	4,271	8,543	8,696
Workers' Compensation	3,433	3,806	2,409	1,100	2,199	1,647
Unemployment Compensation	5,515	18,399	10,000	221	5,000	10,000
Cost Allocation	(142,000)	(90,000)	(93,900)	(39,000)	(78,000)	(60,000)
TOTAL PERSONNEL SERVICES	20,806	91,980	104,034	29,740	45,348	44,769
Engineering & Planning	0	0	0	0	0	0
Bank fees	7,932	7,077	7,200	5,431	10,863	7,200
Accounting & Auditing	20,875	20,500	28,000	15,500	28,000	20,500
Professional Services	186,903	128,769	137,000	52,583	165,858	307,000
Contract Services-Alarm System	480	200	0	0	0	0
Contract Services/Data Processing	22,302	29,078	33,100	13,428	32,228	40,100
Contractual Service Medical	215	275	500	275	550	500
Travel, Conferences & Meetings	402	(1,100)	1,000	294	587	1,000
Telephone	7,128	9,326	10,000	4,561	9,122	9,000
Postage	14,533	7,534	10,000	7,078	12,133	7,000
Electric, Water, Sewer, & Garbage	1,479	3,404	9,000	1,423	8,102	3,450
Equipment Rental	9,800	9,128	10,000	4,545	9,090	10,000
Building Lease	151,892	171,042	175,869	86,392	172,784	163,546
General Insurance	152,179	70,000	89,925	53,127	111,075	152,159
R & M Equipment	6,705	6,611	8,082	6,314	8,314	33,082
Promotions - Public Relations	21,356	12,206	4,879	2,435	4,869	2,879
Promotions - Newsletter	13,125	10,570	22,000	6,785	16,284	22,000
Special Promotions	24,889	29,700	20,127	500	20,127	0
Animal Control	590	110	600	0	600	2,500
Bond Referendum Expense	0	0	0	0	0	0
Office Supplies	19,447	15,400	20,000	8,713	17,426	20,000
Copy Machine Supplies	0	411	2,200	0	0	2,200
Gas & Oil	236	776	1,200	464	1,114	0
Special Departmental Supplies	26,424	18,660	24,125	8,954	17,908	24,125
Dues, Subscriptions & Memberships	3,814	3,871	3,868	1,562	3,124	3,560
Education & Training	3,510	419	0	0	0	0
Hurricane Disaster Emergency	0	0	0	0	0	0
Compensation/Personnel	0	0	0	0	0	117,000
Cost of Issuance	0	70,000	0	0	0	0
TOTAL MATERIALS, SUPPLIES, SERVICES	696,219	623,968	618,675	280,364	650,158	948,801
TOTAL OPERATING BUDGET	717,024	715,948	722,710	310,104	695,506	993,571
RESERVES	0	0	0	0	0	0
Buildings	0	0	0	0	0	0
Office Equipment	553	5,198	50,000	856	51,712	20,000
Machinery and Equipment	0	0	0	0	0	0
Audio and video Communications	0	0	0	1,695	1,695	0
TOTAL CAPITAL	553	5,198	50,000	2,551	53,407	20,000
TOTAL DEBT SERVICE	0	6,253,569	0	0	0	0
TOTAL GRANTS & AIDS	0	0	0	0	0	0
Transfer to State Forfeiture	0	0	0	0	0	0
Transfer to Building Fund	75,987	0	0	0	0	0
Transfer to Street Maintenance	325,569	390,607	0	0	0	0
Transfer to Transportation	55,248	55,248	0	0	0	0
Transfer to Utility Fund	0	0	0	0	0	0
Transfer to Debt Service Fund	0	0	0	0	0	0
Transfer to Parks Improvements Fund	0	0	0	0	0	0
Transfer to Storm Water Fund	0	0	0	0	0	0
TOTAL NON-OPERATING EXPENSES	456,804	445,855	0	0	0	0
TOTAL DEPARTMENT BUDGET	1,174,382	7,420,571	772,710	312,655	748,913	1,013,571



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

GENERAL FUND-POLICE DEPARTMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Police Department is the division of City government entrusted with protection of life and property. The Police Department is dedicated to community oriented policing. Specialized patrol units facilitate closer contact with the citizenry.

PERFORMANCE INDICATORS

The Department is involved with various training programs to ensure that our staff is well-equipped with the skills necessary to deliver superior code enforcement services.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The Police Department has the responsibility to provide efficient and effective police services. This includes uniform road patrol with a community policing focus and criminal investigation.
- ❖ The Department develops strategic and tactical plans, providing staffing for special events and natural disasters. City codes are strictly enforced along with County, State and Federal laws. Emphasis is placed upon the "Community Policing" Philosophy, with high visibility patrol.

Performance Measures/Indicators	FY 2010 Actual	FY 2011 Actual	FY 2012 Estimated	FY 2013 Estimated
Increase number of citations & warnings issued for traffic stops by 10%	886	1,331	1,464	1,575
Priority response call (minutes)	NA	3.19	3	3
Routine response call (minutes)	NA	6.07	5	5
Code Compliance issues addressed	NA	1,131	900	1,000

DEPARTMENT GOALS

- ✱ *Develop community policing into a department-wide philosophy.*
- ✱ *Develop comprehensive training programs for employees.*
- ✱ *Open avenues of communications between employees and the public.*
- ✱ *Implement performance measurement system to monitor the response time for calls for service.*



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

GENERAL FUND-POLICE DEPARTMENT

Expenditure Category Summary

<u>ACCOUNT DESCRIPTION</u>	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
PERSONNEL SERVICES	3,320,710	3,626,815	3,041,085	1,567,746	3,067,673	2,933,168
MATERIALS, SUPPLIES, SERVICES	203,946	231,243	202,915	91,648	201,800	247,200
TOTAL OPERATING BUDGET	3,524,657	3,858,058	3,244,000	1,659,394	3,269,473	3,180,368
CAPITAL	20	0	0	0	0	0
DEBT SERVICE	32,133	32,133	0	0	0	0
GRANTS & AIDS	16,582	7,613	1,500	3,865	7,730	2,000
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	48,735	39,746	1,500	3,865	7,730	2,000
TOTAL DEPARTMENT BUDGET	3,573,391	3,897,804	3,245,500	1,663,259	3,277,203	3,182,368



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

GENERAL FUND-POLICE DEPARTMENT

Expenditure Category Detail

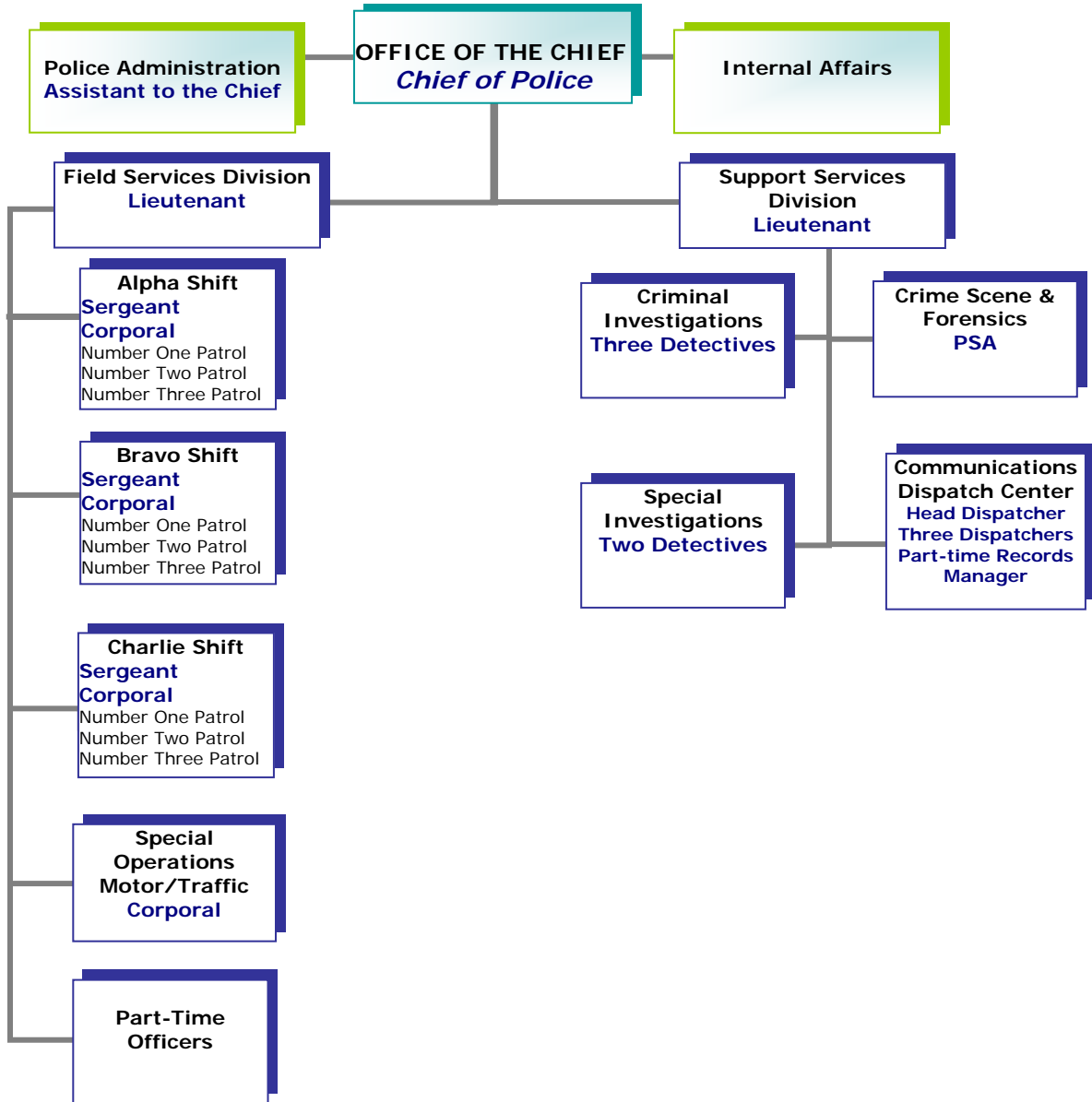
ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
Regular Salaries	2,048,135	2,347,568	2,149,454	1,102,849	2,147,690	2,103,898
Overtime	100,240	129,191	10,000	6,286	6,286	10,000
Education Incentive	17,860	18,810	17,640	9,780	19,560	18,240
Special Duty	(840)	0	0	0	0	0
Clothing Allowance	2,550	2,800	3,000	1,550	3,100	3,600
Fica Tax	194,181	181,283	167,876	91,108	177,214	161,538
Retirement Contributions	436,224	446,759	284,584	154,251	301,810	265,139
Health Ins.	413,602	426,137	422,688	195,105	394,583	381,278
Workers Compensation	108,758	74,268	69,843	48,818	101,430	73,474
Cost Allocation	0	0	(84,000)	(42,000)	(84,000)	(84,000)
TOTAL PERSONNEL SERVICES	3,320,710	3,626,815	3,041,085	1,567,746	3,067,673	2,933,168
Contract Services - Janitorial	1,814	122	1,000	0	0	1,000
Medical	1,050	0	1,000	0	0	500
Contract Services - Crossing Guards	0	0	0	0	0	35,000
Travel, Conferences & Meetings	852	252	500	50	100	7,400
Court Standby	116	702	2,500	303	606	2,000
Telephone	1,047	23	500	19	38	6,500
Electricity & Gas	4,465	309	5,000	0	0	500
Building Lease/Rental	0	0	0	0	0	1,000
R & M - Vehicles	38,621	43,530	36,000	16,809	33,619	25,000
R & M - Equipment	0	1,294	1,000	0	0	1,000
R & M - Radios & Radar	244	2,885	1,000	112	224	1,500
R & M Building	1,832	165	1,115	105	210	1,000
R & M - Office Equipment	0	206	1,000	0	0	1,000
Police ID Cards	0	0	0	0	0	0
Confidential Informant	0	0	0	0	0	0
Youth Services	0	2,483	5,000	0	4,084	9,000
Crime Watch / Community Policing	171	0	0	0	0	0
Investigations	116	6,295	1,000	26	52	1,000
Office Supplies	5,553	6,522	5,000	1,217	4,986	4,000
Uniforms & Accessories	13,409	12,591	14,000	6,597	13,195	13,800
Uniform Cleaning & Maintenance	4,780	8,535	10,000	4,113	8,226	10,000
Copy Machine Supplies	3,822	3,822	4,800	0	0	500
Gas & Oil	105,859	124,613	95,000	53,379	118,627	110,000
Tires	9,412	7,877	6,000	3,400	6,799	5,000
Minor Tools & Equipment	215	206	200	0	0	500
Ammunition	0	0	200	0	0	500
Photography	0	0	100	0	0	500
Special Departmental Supplies	3,283	1,819	4,000	2,697	5,394	4,000
Dues, Subscriptions & Memberships	1,395	992	1,000	820	1,640	2,000
Education & Training	5,890	6,000	6,000	2,000	4,000	3,000
TOTAL MATERIALS, SUPPLIES, SERVICES	203,946	231,243	202,915	91,648	201,800	247,200
TOTAL OPERATING BUDGET	3,524,657	3,858,058	3,244,000	1,659,394	3,269,473	3,180,368
Office Equipment	20	0	0	0	0	0
TOTAL CAPITAL	20	0	0	0	0	0
Principal	28,544	30,285	0	0	0	0
Interest	3,589	1,848	0	0	0	0
TOTAL DEBT SERVICE	32,133	32,133	0	0	0	0
Other Grants & Aids	16,582	7,613	1,500	3,865	7,730	2,000
TOTAL GRANTS & AIDS	16,582	7,613	1,500	3,865	7,730	2,000
TOTAL NON-OPERATING BUDGET	48,735	39,746	1,500	3,865	7,730	2,000
TOTAL DEPARTMENT BUDGET	3,573,391	3,897,804	3,245,500	1,663,259	3,277,203	3,182,368



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

GENERAL FUND-POLICE DEPARTMENT





CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

GENERAL FUND- RECREATION AND HUMAN SERVICES

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of Recreation & Human Services Department is to enhance the quality of life for residents and visitors of the City of North Bay Village by providing safe public parks and special event activities that are accessible and available to all members of the community.

DEPARTMENT GOALS

- ✿ Continue to improve Community Halloween Party, Holiday Street Festival, 4th of July.
- ✿ Promote the use and continued improvements to Vogel Park.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ This department includes the on-going special events and programs of the Arts, Cultural and Special Events Advisory Board.
- ❖ This department in conjunction with the Advisory Board plans and implements community-wide special events for various holidays and observances. In addition to events, this department maintains the City Tot Lot.

PERFORMANCE INDICATORS

In accordance with the City-wide goal of promoting a positive image and beautifying the City, the Recreation and Human Services Department has enacted several community activities and programs. For instance, the City hosted a Halloween Party for the local community. The City has hosted a few other events throughout the year to promote a greater sense of community. Currently, we are participating in a Christmas Toy Drive to provide underprivileged children with gifts for the Holiday Season. Through these community wide events, we can unite our City for the greater good.

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
PERSONNEL SERVICES	20,026	18,113	21,315	9,042	18,085	21,109
MATERIALS, SUPPLIES, SERVICES	35,045	13,678	14,878	15,441	15,441	48,500
TOTAL OPERATING BUDGET	55,071	31,791	36,193	24,483	33,525	69,609
CAPITAL	0	0	0	0	0	0
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	0	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	55,071	31,791	36,193	24,483	33,525	69,609



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

GENERAL FUND-RECREATION AND HUMAN SERVICES

ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
Regular Salaries	17,624	16,174	19,115	8,087	16,174	19,115
Overtime	0	0	0	0	0	0
Fica	1,407	1,237	1,462	619	1,237	1,462
Health, Life, Dental Ins.	0	0	0	0	0	0
Workers' Compensation	995	702	738	337	673	532
TOTAL PERSONNEL SERVICES	20,026	18,113	21,315	9,042	18,085	21,109
R & M Vehicles	0	0	0	0	0	0
R & M Grounds	0	0	0	0	0	0
Special Events	35,045	13,678	14,878	15,441	15,441	48,500
CNG, Gasoline & Oil	0	0	0	0	0	0
Tires	0	0	0	0	0	0
Special Department Supplies	0	0	0	0	0	0
TOTAL MATERIALS, SUPPLIES, SVCS	35,045	13,678	14,878	15,441	15,441	48,500
TOTAL OPERATING BUDGET	55,071	31,791	36,193	24,483	33,525	69,609
Other Machinery & Equipment	0	0	0	0	0	0
TOTAL CAPITAL	0	0	0	0	0	0
DEBT SERVICE	0	0	0	0	0	0
Community Recreation	0	0	0	0	0	0
TOTAL GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	0	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	55,071	31,791	36,193	24,483	33,525	69,609



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

BUILDING FEE FUND

Detail of Revenues & Expenditure

ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
BUILDING FEE FUND						
<i>Operating Revenues</i>						
Building Permit Fees	95,591	85,871	108,387	70,307	140,614	120,000
Electrical Permits	12,672	13,883	10,000	5,460	10,920	10,000
Plumbing Permits	8,997	12,463	10,000	9,920	19,840	15,000
Sign Permits	0	0	0	0	0	0
Mechanical Permits	9,388	8,918	6,500	3,643	7,287	7,000
Structural Permits	3,928	8,062	3,000	4,475	8,950	8,000
Misc Permits	900	1,385	800	1,222	2,445	2,000
Building Inspection Fees	865	750	1,000	519	1,037	1,000
Plans Review	253	500	400	800	1,600	1,000
Other Misc Revenues	22,392	30,830	23,000	27,029	54,058	36,000
Total Operating Revenues	154,986	162,663	163,087	123,375	246,751	200,000
<i>Non-Operating Revenue</i>						
Appropriation of Fund Balance	0	0	0	0	0	0
Transfer from General Fund	75,987	0	0	0	0	0
Total Non-Operating Revenue	75,987	0	0	0	0	0
TOTAL REVENUE	230,973	162,663	163,087	123,375	246,751	200,000
<i>Expenditures</i>						
Expenditures	132,810	66,560	70,865	34,861	70,208	95,457
Personnel Services	97,587	107,027	92,222	41,353	98,945	102,000
Operating Expenses	230,397	173,587	163,087	76,214	169,152	197,457
<i>Non-Operating Expenses</i>						
Capital	0	0	0	0	0	0
Debt Service	5,929	0	0	0	0	0
Fund Balance/Reserves/Net Assets	0	0	0	0	0	2,543
Total Non-Operating Expenses	5,929	0	0	0	0	2,543
TOTAL EXPENDITURES	236,325	173,587	163,087	76,214	169,152	200,000



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

BUILDING FEE FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Building Department serves to protect the health, safety and welfare of the public; and to enhance the general quality of life through interpretation and enforcement of the Florida Building Code, as well as other applicable regulations governing construction and land use.

DESCRIPTION OF SERVICES AND ACTIVITIES

❖ The Division enforces the Florida Building Code, the Dade County Codes, the National Fire Protection agency code, and is responsible for implementing the City's Zoning and Land Use Regulations. It acts as the Code Enforcement Agency for the City and it coordinates Code Enforcement activities between Police, Sanitation and other Departments.

DEPARTMENT GOALS

- ☀ *Coordinate and oversee code amendments to ensure consistency throughout the code; with the City's Master Plan and with the City's Comprehensive Plan.*
- ☀ *Adopt planning and development guidelines to ensure consistency with the master plan.*
- ☀ *Continue to improve the turnaround time for permit processing.*
- ☀ *Implement new permit software.*
- ☀ *Provide expanded professional and consumer based information about the department and its processes over the City's website.*
- ☀ *Review Zoning Code provisions relating to Signs and Hedges.*
- ☀ *Install Operational Manual on the City's website.*
- ☀ *Improve forms for ease of use by customers.*

Performance Measures/Indicators	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2012 ESTIMATED
Permits issued	NA	526	580	620

Expenditure Category Summary

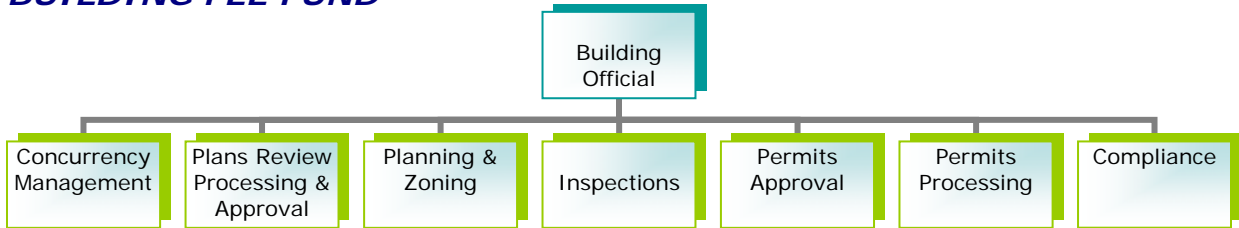
ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
PERSONNEL SERVICES	132,810	66,560	70,865	34,861	70,208	95,457
MATERIALS, SUPPLIES, SERVICES	97,587	107,027	92,222	41,353	98,945	102,000
TOTAL OPERATING BUDGET	230,397	173,587	163,087	76,214	169,152	197,457
CAPITAL	0	0	0	0	0	0
DEBT SERVICE	5,929	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	5,930	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	236,326	173,587	163,087	76,214	169,152	197,457



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

BUILDING FEE FUND



Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
Regular Salaries	102,293	45,574	46,090	22,895	45,790	46,090
Overtime	737	1,003	0	612	1,225	0
Car Allowance	0	0	0	0	0	0
Fica	7,928	3,283	3,526	1,441	2,881	3,526
Retirement Contributions	7,510	3,638	2,056	977	2,439	2,015
Health, Life, Dental, Disability	12,852	12,666	18,777	8,746	17,492	19,447
Workers Compensation	1,490	396	416	190	380	379
Salary Reimbursement	0	0	0	0	0	0
Cost Allocation	0	0	0	0	0	24,000
TOTAL PERSONNEL SERVICES	132,810	66,560	70,865	34,861	70,208	95,457
Accounting & Auditing	0	0	0	0	0	0
Professional Services	94,548	105,127	90,000	40,598	97,434	100,000
Contract Service - Janitorial	0	0	0	0	0	0
Contractual Services	0	0	0	0	0	0
Temporary Personnel	0	0	0	0	0	0
Travel, Conference & Meetings	0	0	0	0	0	0
Telephone	2,900	1,900	2,222	755	1,511	2,000
Equipment Rental	0	0	0	0	0	0
Building Rental/Lease	0	0	0	0	0	0
R & M Building Maintenance	0	0	0	0	0	0
R & M - Office Equipment	0	0	0	0	0	0
Office Supplies	0	0	0	0	0	0
Gas & Oil	41	0	0	0	0	0
Portable Office Rental	0	0	0	0	0	0
Special Departmental Supplies	0	0	0	0	0	0
Dues, Subscriptions & Memberships	98	0	0	0	0	0
Education & Training	0	0	0	0	0	0
TOTAL MATERIALS, SUPPLIES, SVCS	97,587	107,027	92,222	41,353	98,945	102,000
TOTAL OPERATING BUDGET	230,397	173,587	163,087	76,214	169,152	197,457
Office Equipment	0	0	0	0	0	0
Other Machines & Equipment	0	0	0	0	0	0
Buildings	0	0	0	0	0	0
TOTAL CAPITAL	0	0	0	0	0	0
Principal	5,611	0	0	0	0	0
Interest	318	0	0	0	0	0
DEBT SERVICE	5,929	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	5,929	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	236,325	173,587	163,087	76,214	169,152	197,457



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

STREET MAINTENANCE FUND

Detail of Revenues & Expenditures

ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
STREET MAINTENANCE FUND						
<i>Operating Revenues</i>						
Local Option Gas Tax	76,867	76,261	75,079	31,649	75,957	79,055
Capital Imp Local Opt Gas Tax	29,467	29,681	28,693	12,380	29,711	30,900
Total Operating Revenues	106,335	105,943	103,772	44,028	105,667	109,955
<i>Non-Operating Revenue</i>						
Grants-Cswy Maintenance	5,293	6,617	5,300	1,324	5,300	5,300
Appropriation of Fund Balance	0	0	0	0	0	0
Transfer from General Fund	325,569	390,607	218,318	0	218,318	115,583
Transfer from Storm Water Fund	0	0	0	0	0	0
Total Non-Operating Revenue	330,862	397,224	223,618	1,324	223,618	120,883
TOTAL REVENUE	437,197	503,166	327,390	45,352	329,286	230,838
<i>Expenditures</i>						
Personnel Services	177,376	133,070	83,040	41,038	82,119	48,838
Operating Expenses	257,083	399,438	244,350	151,095	352,528	152,000
Total Operating Expense	434,458	532,507	327,390	192,133	434,647	200,838
<i>Non-Operating Expenses</i>						
Debt Service	8,893	0	0	0	0	0
Total Non-Operating Expenses	8,893	0	0	0	0	0
TOTAL EXPENDITURES	443,351	532,507	327,390	192,133	434,647	200,838



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

STREET MAINTENANCE FUND- PUBLIC WORKS DEPARTMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

This fund is used to account for Restricted Revenues and expenditures associated with state distributed fuel taxes.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The Public Works Department maintains all City streets including resurfacing, potholes repair, re-striping, and signage and landscaping.

DEPARTMENT GOALS

- ✿ *Ensure Streets are designed to be ADA (American Disability Act) safe.*
- ✿ *Establish and adopt public property landscape plan.*
- ✿ *Enhance and expand roadside maintenance and mowing.*
- ✿ *Implement stripping and signage programs for all roadways within City.*
- ✿ *Implement a community outreach, anti-littering program.*
- ✿ *Continue implementing and enhancing City's beautification program.*
- ✿ *Implement a community outreach, anti-littering program.*
- ✿ *To review existing infrastructure evaluate needs for future Capital Improvements projects.*

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
PERSONNEL SERVICES	177,377	133,070	83,040	41,038	70,208	95,457
MATERIALS, SUPPLIES, SERVICES	257,084	399,438	244,350	151,095	98,945	102,000
TOTAL OPERATING BUDGET	434,460	532,507	327,390	192,133	169,152	197,457
CAPITAL	0	0	0	0	0	30,000
DEBT SERVICE	8,893	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	8,893	0	0	0	0	30,000
TOTAL DEPARTMENT BUDGET	443,353	532,507	327,390	192,133	434,647	230,838



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

STREET MAINTENANCE FUND- PUBLIC WORKS DEPARTMENT

ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
Regular Salaries	120,366	102,036	68,646	34,908	69,816	69,146
Overtime	8,816	3,947	5,000	2,534	5,068	5,000
Fica Tax	10,172	7,990	5,251	2,875	5,751	5,290
Retirement Contributions	13,432	11,085	3,604	1,838	3,719	3,582
Health, Life, Dental Insurance	32,971	21,975	18,187	7,985	15,970	17,329
Workers' Compensation	15,620	10,036	6,352	2,898	5,796	6,391
Cost Allocation	(24,000)	(24,000)	(24,000)	(12,000)	(24,000)	(57,900)
TOTAL PERSONNEL SERVICES	177,377	133,070	83,040	41,038	82,119	48,838
Contractual Services (Janitorial)	0	0	0	0	0	0
Contract Services - Grounds Maint	83,964	83,964	85,000	41,982	83,964	40,000
Temporary Personnel	16,011	18,132	14,710	13,133	26,266	15,000
Electric, Gas and Water	27,280	24,718	22,000	9,542	19,084	21,000
Street Lights	0	0	0	0	0	0
Equipment Rental	0	0	0	0	0	0
R & M Vehicles	2,750	6,434	5,400	2,716	5,433	5,500
R & M Equipment	3,596	4,236	5,000	792	1,584	4,500
R & M Building	15,933	132,710	16,000	16,406	56,341	10,000
R & M Grounds	93,761	110,295	80,000	61,858	149,823	40,000
Uniforms	1,393	1,116	990	482	963	1,000
Gasoline, CNG & Oil	7,929	8,907	7,800	1,760	4,224	7,500
Tires	1,797	5,325	4,600	1,210	2,420	4,600
Minor tools and equipment	828	231	50	0	0	100
Special Department Supplies	1,842	3,367	2,800	1,213	2,426	2,800
Road Repairs	0	0	0	0	0	0
TOTAL MATERIALS, SUPPLIES, SERVICE	257,084	399,438	244,350	151,095	352,528	152,000
TOTAL OPERATING BUDGET	434,460	532,507	327,390	192,133	434,647	200,838
Vehicles	0	0	0	0	0	0
Other Machinery & Equipment	0	0	0	0	0	30,000
TOTAL CAPITAL	0	0	0	0	0	30,000
Lease Principal	8,416	0	0	0	0	0
Lease Interest	477	0	0	0	0	0
TOTAL DEBT SERVICE	8,893	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON OPERATING BUDGET	8,893	0	0	0	0	30,000
TOTAL DEPARTMENT BUDGET	443,353	532,507	327,390	192,133	434,647	230,838



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

AFTER SCHOOL & SUMMER PROGRAM FUND

ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
AFTER SCHOOL & SUMMER PROGRAM						
<i>Operating Revenues</i>						
Contributions & Donations	0	5,500	0	0	0	0
Total Operating Revenues	0	5,500	0	0	0	0
<i>Non-Operating Revenue</i>						
Grant from the Children's Trust	0	0	134,720	49,309	123,542	134,718
Transfer from General Fund	0	0	27,445	0	27,445	19,938
Appropriation of Fund Balance	0	0	0	0	0	0
Total Non-Operating Revenues	0	0	162,165	49,309	150,987	154,656
TOTAL REVENUES	0	5,500	162,165	49,309	150,987	154,656
<i>Expenditures</i>						
Personnel Services	0	6,334	103,743	38,161	98,680	109,073
Operating Expenses	0	25,580	58,422	8,070	25,676	45,583
Total Operating Expense	0	31,914	162,165	46,231	124,356	154,656
TOTAL AFTER SCHOOL & SUMMER PROGRAM	0	31,914	162,165	46,231	124,356	154,656



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

AFTER SCHOOL & SUMMER PROGRAM FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

These programs will be aimed at serving the elementary school children living within the City of North Bay Village with 1st priority for enrollment provided to children who currently live within the City of North Bay Village, 2nd priority provided to children who already attend Treasure Island Elementary School and 3rd priority offered to families who have the following special circumstances: Military families, migrant families, children of incarcerated parents, abused, neglected and foster children, children affected by natural disasters, children of single or sick parents and low income families. The City of North Bay Village has a diverse population consisting of Hispanic, Anglo, low income to middle income families.

DESCRIPTION OF SERVICES AND ACTIVITIES

(Include overall intention of program, outline of program activities, target population to be served, etc.)

- ❖ After School/Summer Camp
- ❖ For the After School and Summer Camp Program we intend to serve 50 elementary school children approximate ages 5-11 for each program. Out of those 50, 9 child slots will be for special needs children.
- ❖ Serving elementary school children who live within the City of North Bay Village and/or those who do not live within the City but attend Treasure Island Elementary School or those who have "special circumstances".
- ❖ Programs will provided daily nutritious food and a daily schedule of literacy, physical fitness, social skills and family involvement.

DEPARTMENT GOAL

- ☀ Offer the child enriching activities and to alleviate any circumstances that either the child or parents are going through by the child being able to attend the after school and/or summer camp.

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
PERSONAL SERVICES:	0	6,334	103,743	38,161	98,680	109,073
MATERIALS, SUPPLIES, SERVICES	0	25,580	58,422	8,070	25,676	45,583
TOTAL OPERATING BUDGET	0	31,914	162,165	46,231	124,356	154,656
CAPITAL	0	0	0	0	0	0
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	0	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	0	31,914	162,165	46,231	124,356	154,656



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

AFTER SCHOOL & SUMMER FUND

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
Regular Salaries	0	5,884	95,254	35,296	91,361	100,325
Fica Tax	0	450	7,287	2,700	6,989	7,675
Workers' Compensation	0	0	362	165	330	271
Unemployment	0	0	840	0	0	803
TOTAL PERSONNEL SERVICES	0	6,334	103,743	38,161	98,680	109,073
Professional Services	0	0	1,000	1,667	2,142	16,521
Contract Services - Medical	0	0	0	0	0	0
Travel, Conferences & Meeting	0	0	10,900	0	8,228	9,758
Telephone	0	0	1,470	0	0	780
Electric, Gas & Water	0	0	20,000	0	0	0
Advertising	0	0	395	0	0	1,300
After School Program	0	25	5,103	581	1,163	4,129
Summer Program	0	24,805	2,500	0	2,500	2,305
Office Supplies	0	17	6,490	1,853	3,707	5,790
Minor Tools & Equipment	0	0	464	739	1,478	0
Special Department Supplies	0	732	10,100	3,230	6,459	5,000
Dues, Subscriptions & Memberships	0	0	0	0	0	0
Education & Training	0	0	0	0	0	0
TOTAL MATERIALS, SUPPLIES, SERVICES	0	25,580	58,422	8,070	25,676	45,583
TOTAL OPERATING BUDGET	0	31,914	162,165	46,231	124,356	154,656
TOTAL DEPARTMENT BUDGET	0	31,914	162,165	46,231	124,356	154,656



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

TRANSPORTATION FUND

Detail of Revenues & Expenditures

ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
TRANSPORTATION FUND						
<i>Operating Revenues</i>						
SurTax Revenue	200,385	214,742	200,000	62,540	237,652	225,000
Total Operating Revenues	200,385	214,742	200,000	62,540	237,652	225,000
<i>Non-Operating Revenue</i>						
Transfer from General Fund	55,248	55,248	55,248	0	55,248	55,248
Appropriation of Fund Balance	0	0	77,217	0	77,217	258,914
Total Non-Operating Revenues	55,248	55,248	132,465	0	132,465	314,162
TOTAL REVENUE	255,633	269,990	332,465	62,540	370,117	539,162
<i>Expenditures</i>						
Personnel Services	34,467	20,507	31,990	10,442	30,785	31,546
Operating Expenses	41,338	47,615	40,452	17,865	44,838	126,100
Total Operating Expense	75,806	68,122	72,442	28,308	75,622	157,646
<i>Non-Operating Expenses</i>						
Capital Outlay	0	0	0	0	0	0
Capital Projects	369,251	7,288	51,818	0	51,818	59,500
Debt Service	0	0	0	0	0	0
Transfer to Capital Project Fund	0	0	109,130	0	0	0
Fund Balance/Reserves/Net Assets	0	0	99,076	0	0	322,016
Total Non-Operating Expenses	369,251	7,288	160,948	0	51,818	59,500
TOTAL TRANSPORTATION FUND	445,057	75,411	332,465	28,308	127,440	539,162



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

TRANSPORTATION FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

This fund is used to account for revenues and expenditures for the administration and maintenance of the City's Transportation program.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ Miami-Dade County passed a one-half cent Sales & Use Tax, Rentals, Admission and Other Transactions Chapter 212, Florida Statutes, providing for the use and expenditure of Surtax Proceeds to support, maintain and operate the county transit system.

DEPARTMENT GOALS

- ☀ *Routinely update commuter bus route to meet public needs.*
- ☀ *Establish and adopt capital projects which includes: Street Resurfacing, Re-striping, Curb ramps, Landscaping, Crosswalks, Traffic calming devices and Street Lights.*
- ☀ *Enhance crosswalks and street markings to provide for safe operation of vehicular traffic for the benefits of pedestrians.*
- ☀ *Perform assessment of the City right-of-ways to determine the necessity of roadway improvements and sidewalk replacement throughout the City.*

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
PERSONNEL SERVICES	34,467	20,507	31,990	10,442	30,785	31,546
MATERIALS, SUPPLIES, SERVICES	41,338	47,615	40,452	17,865	44,838	126,100
TOTAL OPERATING BUDGET	75,806	68,122	72,442	28,308	75,622	157,646
CAPITAL	369,251	7,288	51,818	0	51,818	59,500
TOTAL NON-OPERATING BUDGET	369,251	7,288	51,818	0	51,818	59,500
TOTAL DEPARTMENT BUDGET	445,057	75,411	124,260	28,308	127,440	217,146



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

TRANSPORTATION FUND

Expenditure Category Detail						
ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
Regular Salaries	19,239	17,767	19,171	9,085	18,170	19,171
Fica	1,537	1,359	1,467	695	1,390	1,467
Workers Compensation	3,691	1,381	1,452	662	1,325	1,008
Cost Allocation	10,000	0	9,900	0	9,900	9,900
TOTAL PERSONNEL SERVICES	34,467	20,507	31,990	10,442	30,785	31,546
Street Lights	33,604	35,830	36,000	15,268	36,643	38,000
Repair & Maintenance Vehicle	302	2,296	500	2,447	4,893	4,000
Repair & Maintenance of Grounds	1,381	4,265	0	0	0	40,000
Uniforms	545	341	502	151	302	500
Gas & Oil	4,966	4,587	3,000	0	3,000	3,000
Tires	540	296	450	0	0	500
Special Department Supplies	0	0	0	0	0	100
TOTAL MATERIALS, SUPPLIES, SVCS	41,338	47,615	40,452	17,865	44,838	126,100
TOTAL OPERATING BUDGET	75,806	68,122	72,442	28,308	75,622	157,646
Roads & Streets	369,251	7,288	51,818	0	51,818	59,500
TOTAL CAPITAL	369,251	7,288	51,818	0	51,818	59,500
TOTAL NON-OPERATING BUDGET	369,251	7,288	51,818	0	51,818	59,500
TOTAL DEPARTMENT BUDGET	<u>445,057</u>	<u>75,411</u>	<u>124,260</u>	<u>28,308</u>	<u>127,440</u>	<u>217,146</u>



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

ENTERPRISE FUND

Detail of Revenues & Expenditures

	FY 10 ACTUAL 0	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
Water Revenue	1,444,022	1,429,024	1,350,000	718,668	1,437,336	1,400,000
Sewer Revenue	1,439,290	1,449,172	1,400,000	729,656	1,459,312	1,400,000
Sanitation Revenue	1,438,999	1,487,068	1,500,000	745,722	1,491,445	1,500,000
Storm Water Revenue	109,514	114,064	110,000	56,213	112,426	110,000
Service & Late Charges	143,293	154,164	115,000	49,037	98,074	75,000
Total Operating Revenue	4,575,118	4,633,492	4,475,000	2,299,297	4,598,593	4,485,000
Water Meter Fee	0	2,197	1,000	(16)	(16)	1,000
Interest Earnings	461	886	0	0	0	0
Other State Grants / Recycling Grant	264,245	46,157	0	53,843	53,843	0
Other Miscellaneous Revenue	1,141	868	526	340	680	1,000
Water Disconnect Fee	1,160	1,820	1,000	1,080	2,160	2,000
Sewer Improvements - GOB Revenue	2,747,164	2,660,844	339,174	370,457	370,457	240,000
Transfer from General Fund	0	0	0	0	0	0
Appropriation of Fund Balance-Utilities	(1,413,506)	(1,413,506)	(650,410)	0	0	0
Appropriation of Fund Balance-Stormwater	282,285	282,285	255,621	0	0	85,050
Total Non-Operating Revenue:	2,033,979	1,765,510	(53,089)	425,704	427,124	329,050
TOTAL ENTERPRISE REVENUE	6,609,097	6,399,001	4,421,911	2,725,001	5,025,717	4,814,050
Expenditures						
Utilities Administration	1,069,844	789,207	883,233	388,701	795,190	998,825
Water Operations	931,970	793,565	718,860	299,122	798,879	760,488
Sewer	1,424,353	1,207,603	923,104	442,754	1,093,824	991,065
Sanitation	775,166	761,578	697,000	358,567	794,300	780,484
Storm Water	39,294	49,320	25,100	12,038	27,829	50,050
Total Operating Expenses	4,240,627	3,601,272	3,247,296	1,501,183	3,510,022	3,580,912
Reserves	0	0	0	0	0	483,979
Debt Principal	0	0	190,392	64,727	130,392	218,522
Debt Interest	28,279	34,427	23,637	10,787	20,637	20,637
UT Capital Outlay & other non-oper	388,351	522,243	510,072	0	256,041	157,000
Capital Improvements- Water	1,785	1,036	25,000	0	0	50,000
Capital Improvements- Sewer	148,609	148,375	425,513	340,944	1,948,898	240,000
Capital Improvement -Sanitation	0	0	0	0	0	63,000
Total Non- Operating Expense	567,024	706,081	1,174,614	416,459	2,355,968	1,233,138
TOTAL ENTERPRISE EXPENSES	4,807,651	4,307,353	4,421,910	1,917,642	5,865,990	4,814,050



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

ENTERPRISE FUND-UTILITIES ADMINISTRATION

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of the Utilities Administration Department is to provide management and technical support and administer policy throughout its divisions.

DESCRIPTION OF SERVICES & ACTIVITIES

- ❖ Provide administrative and decision making duties for above mentioned divisions, so that the Public Works Department can operate efficiently

DEPARTMENT GOALS

- ✦ *Research into methods to improve efficiency.*

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
PERSONNEL SERVICES	885,394	622,256	718,660	332,201	686,362	771,245
MATERIALS, SUPPLIES, SERVICES	184,450	166,951	164,573	56,500	108,829	227,580
TOTAL OPERATING BUDGET	1,069,844	789,207	883,233	388,701	795,190	998,825
CAPITAL	(0)	8,122	42,000	0	42,000	7,000
DEBT SERVICE	159	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	191,131	85,990	391,172	0	200,000	200,000
TOTAL NON-OPERATING BUDGET	191,290	94,112	433,172	0	242,000	207,000
TOTAL DEPARTMENT BUDGET	1,261,134	883,318	1,316,405	388,701	1,037,190	1,205,825



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

ENTERPRISE FUND-UTILITIES ADMINISTRATION

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
Regular Salaries	291,103	97,710	121,454	61,215	122,431	121,454
Overtime	86	(10)	0	17	35	0
Car Allowance	2,700	1,267	3,600	1,800	3,600	3,600
FICA Tax	14,772	9,286	9,567	4,780	9,561	9,567
Retirement Contribution	20,759	13,353	12,866	5,031	6,522	11,176
Life, Dental & Health Insurance	11,358	17,240	18,741	8,659	17,319	17,883
Workers Compensation	615	411	432	197	394	315
Cost Allocation	544,000	483,000	552,000	250,500	526,500	607,250
TOTAL PERSONNEL SERVICES	885,394	622,256	718,660	332,201	686,362	771,245
Professional Services	0	0	0	0	0	9,000
Accounting and Auditing	20,875	20,500	20,500	15,500	20,500	20,500
Contract Services-Janitorial	0	0	0	0	0	0
Contract Services-Data processing	37,264	25,062	34,500	10,810	25,945	47,500
Contract Services-Medical	0	0	0	0	0	0
Telephone	12,499	12,131	13,960	6,005	12,010	13,200
Postage	0	0	0	0	0	3,000
Electric, Gas & Water	0	5,999	6,600	1,841	4,419	3,450
Building Lease	0	0	0	0	0	18,172
General Insurance	30,528	27,265	29,975	17,165	34,329	50,720
Depreciation - Equipment	14,484	6,390	0	0	0	0
Depreciation - Improvements O/T Bldg.	55,731	18,351	0	0	0	0
R & M Building Maintenance	1,025	1,943	0	1,000	2,000	2,000
R & M Office Equipment	0	0	250	0	0	250
Office Supplies	(175)	0	0	0	0	0
Uniforms	0	0	260	0	0	260
Gasoline, CNG & Oil	1,161	1,547	1,200	669	1,605	1,500
Special Department Supplies	3,590	3,999	4,328	2,910	5,821	5,028
Dues, Subscriptions & Memberships	500	1,384	1,000	0	1,000	1,000
Education & Training	1,467	1,350	2,000	600	1,200	2,000
Expenses Not requiring cash outlay	0	0	0	0	0	0
Contingency	5,501	41,031	50,000	0	0	50,000
TOTAL MATERIALS, SUPPLIES, SVCS	184,450	166,951	164,573	56,500	108,829	227,580
TOTAL OPERATING BUDGET	1,069,844	789,207	883,233	388,701	795,190	998,825
Office Equipment	(0)	8,122	42,000	0	42,000	7,000
TOTAL CAPITAL OUTLAYS	(0)	8,122	42,000	0	42,000	7,000
Lease Interest	159	0	0	0	0	0
TOTAL DEBT SERVICE	159	0	0	0	0	0
Uncollectable accounts	191,131	85,990	0	0	200,000	0
Reserve	0	0	391,172	0	0	200,000
OTHER NON-OPERATING EXPENSES	191,131	85,990	391,172	0	200,000	200,000
TOTAL NON-OPERATING BUDGET	191,290	94,112	433,172	0	242,000	207,000
TOTAL DEPARTMENT BUDGET	1,261,134	883,318	1,316,405	388,701	1,037,190	1,205,825



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

ENTERPRISE FUND-WATER DEPARTMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of the Water Service Division is to operate the water facility and to maintain city owned water lines and water meters in a reliable, efficient, and cost effective manner while keeping the water system free from known health and environmental risks.

PERFORMANCE INDICATORS

1. To ensure our water is safe every year by testing bacteria, lead and copper.
2. Reduce number of Utility Water Shut-Off's by improving notification process.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The Water Division monitors water purchased from Miami-Dade Water & Sewer Authority, measures water consumption through residential and commercial water meters and changes and repairs water meters/pipes. Federally mandated water tests are conducted and meter readings are provided to the Finance Department for monthly billing.

Performance Measures/Indicators	FY 2010 Actual	FY 2011 Actual	FY 2012 Estimated	FY 2013 Estimated
Number of Utility Water Shut-Off's	112	91	60	50

DEPARTMENT GOAL

- ☀ *To provide the purest water to the residents by performing annual tests.*
- ☀ *Ensure reserves funding for future needs of water utility systems.*
- ☀ *Create an inventory and replacement schedule for water meters.*
- ☀ *Create an inventory and replacement schedule for water meter box.*
- ☀ *Establish an equipment replacement schedule.*
- ☀ *Maintain a quality water distribution system.*

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
PERSONNEL SERVICES	70,575	69,691	68,629	32,869	65,907	68,188
MATERIALS, SUPPLIES, SERVICES	861,394	723,874	650,231	266,254	732,972	692,300
TOTAL OPERATING BUDGET	931,970	793,565	718,860	299,122	798,879	760,488
CAPITAL	714	0	7,700	0	0	0
DEBT SERVICE	153	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	25,000	0	0	0	0
TOTAL NON-OPERATING BUDGET	868	25,000	7,700	0	0	0
TOTAL DEPARTMENT BUDGET	932,838	818,566	726,560	299,122	798,879	760,488



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

ENTERPRISE FUND-WATER DEPARTMENT

ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
Regular Salaries	46,810	44,139	44,273	22,387	44,773	44,773
Overtime	1,192	3,291	4,000	905	1,810	4,000
Car Allowance	0	0	0	0	0	0
Fica Tax	3,662	3,530	3,387	1,703	3,406	3,425
Retirement Contribution	4,320	4,319	2,332	1,153	2,385	2,267
Health, Life, Dental & Disability Ins.	11,420	12,175	12,284	5,648	11,295	11,683
Workers Compensation	3,171	2,237	2,352	1,073	2,237	2,038
TOTAL PERSONNEL SERVICES	70,575	69,691	68,629	32,869	65,907	68,188
Professional Services	0	0	0	0	0	20,000
Water Purchases	755,168	660,887	606,748	223,120	603,969	600,000
R & M Vehicles	979	1,525	1,175	0	0	2,000
R & M Equipment	71	198	100	0	0	100
R & M Water Lines	98,088	51,462	33,095	38,255	118,842	60,000
Uniforms	588	632	613	364	613	700
Gasoline, CNG & Oil	2,068	2,827	2,800	1,298	3,115	3,000
Tires	100	330	250	0	0	250
Minor Tools and Equipment	437	328	250	31	61	250
Special Department Supplies	3,895	5,685	5,200	3,186	6,372	6,000
TOTAL MATERIALS, SUPPLIES, SERVICES	861,394	723,874	650,231	266,254	732,972	692,300
TOTAL OPERATING BUDGET	931,970	793,565	718,860	299,122	798,879	760,488
Machinery & Equipment	0	0	0	0	0	0
Water Meters	714	0	7,700	0	0	0
TOTAL CAPITAL OUTLAYS	714	0	7,700	0	0	0
Lease Purchase Principal	0	0	0	0	0	0
Lease Interest	153	0	0	0	0	0
DEBT SERVICE	153	0	0	0	0	0
Water Improvements Trust Fund	0	25,000	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	25,000	0	0	0	0
TOTAL NON-OPERATING BUDGET	868	25,000	7,700	0	0	0
TOTAL DEPARTMENT BUDGET	932,838	818,566	726,560	299,122	798,879	760,488



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

ENTERPRISE FUND-SEWER DEPARTMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Mission of the Sewer Service Division is to operate and maintain the wastewater collection system which includes the main station, lift stations, and their related infrastructures in a safe, reliable, efficient, and environmentally safe manner.

DEPARTMENT GOALS

- ✱ *Ensure reserves funding for future needs of sewer utility systems.*
- ✱ *Establish a Sewer Cleaning Machine replacement schedule.*
- ✱ *Reduce infiltration and inflow of storm water into the sewer system.*
- ✱ *Ensure sewer capacity and transmission for current demand and future growth.*
- ✱ *Maintain a quality sewer transmission system.*

DESCRIPTION OF SERVICES & ACTIVITIES

- ❖ *Maintain the City-wide sanitary sewer system. Sewage is pumped from three branch lift stations to the main pumping facility where it is re-pumped to the City of Miami Beach and ultimately to the Virginia Key Treatment Facility. The Sewer Division provides funding to support necessary City equipment and personnel, as well as to cover the cost to the City of Miami Beach for the transmission of the sewage to Virginia Key.*

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
PERSONNEL SERVICES	238,817	167,550	139,779	82,927	165,130	143,265
MATERIALS, SUPPLIES, SERVICES	1,185,536	1,040,053	783,325	359,828	928,694	847,800
TOTAL OPERATING BUDGET	1,424,353	1,207,603	923,104	442,754	1,093,824	991,065
CAPITAL	0	0	0	0	0	0
DEBT SERVICE	276	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	151,029	183,958	0	0	0	0
TOTAL NON-OPERATING BUDGET	151,305	183,958	0	0	0	0
TOTAL DEPARTMENT BUDGET	1,575,657	1,391,561	923,104	442,754	1,093,824	991,065



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

ENTERPRISE FUND-SEWER DEPARTMENT

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
Regular Salaries	121,362	96,842	97,340	49,401	98,802	97,340
Overtime	50,691	16,753	5,000	12,323	24,645	5,000
Car Allowance	0	0	0	0	0	0
Fica	13,259	8,327	7,408	4,597	9,194	7,446
Retirement Contribution	15,585	10,409	5,079	2,994	5,264	5,042
Health, Life, Dental, Disability Ins.	31,340	30,577	19,829	11,275	22,551	23,998
Workers' Compensation	6,578	4,641	5,123	2,337	4,675	4,439
TOTAL PERSONNEL SERVICES	238,817	167,550	139,779	82,927	165,130	143,265
Engineering & Planning	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Temporary Personnel	957	113	1,000	0	0	1,000
Travel, Conferences	0	0	0	0	0	0
Electric, Gas & WT	48,256	45,578	43,800	20,414	48,993	48,000
Sewerage Disposal	1,068,766	764,701	650,000	223,928	690,023	650,000
R & M Vehicles	818	2,081	2,500	0	0	2,500
R & M Equipment	3,902	8,327	9,600	15,114	30,228	18,000
R & M Building	3,664	338	500	2,550	5,100	2,000
R & M Lift Stations	27,049	19,081	7,600	28,457	56,913	35,000
R & M Sewer Lines	(31,815)	50,386	7,000	13,155	31,573	30,000
Uniforms	1,091	1,108	1,225	641	1,283	1,200
Gasoline, CNG & Oil	8,238	9,507	7,500	2,111	5,067	7,500
Tires	497	260	300	0	0	300
Chemicals	577	386	600	0	0	600
Minor Tools & Equipment	3,384	832	700	13	650	700
Special Department Supplies	3,201	1,108	1,000	482	965	1,000
Miscellaneous	0	1,881	0	0	0	0
Contingency	46,951	134,366	50,000	52,962	57,900	50,000
TOTAL MATERIALS, SUPPLIES, SVCS	1,185,536	1,040,053	783,325	359,828	928,694	847,800
TOTAL OPERATING BUDGET	1,424,353	1,207,603	923,104	442,754	1,093,824	991,065
Improvements Other than Bldg	0	0	0	0	0	0
Machinery & Equipment	0	0	0	0	0	0
TOTAL CAPITAL OUTLAYS	0	0	0	0	0	0
Principal	(0)	0.00	0	0	0	0
Interest	276	0	0	0	0	0
DEBT SERVICE	276	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
Transfers to Sewer Trust	151,029	183,958	0	0	0	0
TOTAL OTHER NON-OPERATING EXPENSES	151,029	183,958	0	0	0	0
TOTAL NON OPERATING BUDGET	151,305	183,958	0	0	0	0
TOTAL DEPARTMENT BUDGET	1,575,657	1,391,561	923,104	442,754	1,093,824	991,065



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

ENTERPRISE FUND-SANITATION DEPARTMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of the Sanitation Division is to collect solid waste from City customers for transfer to the county land fill in a timely, safe and cost effective manner, while protecting the environment.

PERFORMANCE INDICATORS

Analyze the amount of waste collected and modify the collection schedule as needed.

DEPARTMENT GOALS

- ✿ Create an inventory and replacement schedule for vehicles.
- ✿ To provide waste hauling services to the City as economically and efficient as possible.
- ✿ To optimize the routes as needed throughout the year.
- ✿ Create an inventory and replacement schedule for dumpsters.

DESCRIPTION OF SERVICES & ACTIVITIES

❖ The Sanitation Division is responsible for pick up and disposal of solid wastes, which includes garbage (food and household waste), trash (tree and limbs) and white goods (discarded appliances). Recycling products are collected by a private hauler.

Performance Measures/Indicators	FY 2010 Actual	FY 2011 Actual	FY 2012 Estimated	FY 2013 Estimated
Residential Recycling Tonnage	72.70	71.38	73	74
Multi-Family Recycling Tonnage	NA	161.09	177.20	180

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
PERSONNEL SERVICES	287,270	275,650	251,398	141,744	275,646	256,308
MATERIALS, SUPPLIES, SERVICES	487,896	485,927	445,602	216,823	518,654	524,176
TOTAL OPERATING BUDGET	775,166	761,578	697,000	358,567	794,300	780,484
CAPITAL	0	0	0	0	0	0
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	217,264	0	0	0	0
TOTAL NON-OPERATING BUDGET	0	217,264	0	0	0	0
TOTAL DEPARTMENT BUDGET	775,166	978,842	697,000	358,567	794,300	780,484



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

ENTERPRISE FUND-SANITATION DEPARTMENT

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
Regular Salaries	159,003	195,487	171,477	91,285	182,570	171,477
Overtime	(97)	505	0	1,345	2,691	10,000
Fica	19,107	14,850	13,118	6,997	13,993	13,118
Retirement Contribution	26,472	22,777	8,949	8,784	9,726	8,857
Life, Health, Dental, Disability Ins.	39,221	41,695	34,766	17,472	34,943	34,885
Workers' Compensation	43,566	337	23,088	15,862	31,723	17,972
Unemployment	0	0	0	0	0	0
TOTAL PERSONNEL SERVICES	287,270	275,650	251,398	141,744	275,646	256,308
Professional Services	0	28	0	0	0	0
Temporary Personnel	44,313	50,494	45,000	20,842	62,525	65,000
Solid Waste Disposal	280,769	293,355	280,000	128,362	315,973	325,440
Recycling Service Contract	71,897	72,889	71,366	36,489	74,200	73,200
R & M Vehicles	42,861	23,535	7,000	8,938	17,876	10,000
R & M Equipment	12,051	12,029	9,400	7,019	14,038	15,000
Uniforms	2,959	2,262	2,036	930	1,860	2,036
Gasoline, CNG & Oil	22,344	21,899	24,000	8,682	20,837	20,000
Tires	8,165	8,463	3,400	4,247	8,718	9,000
Chemicals	2,051	705	2,000	1,313	2,626	3,000
Special Department Supplies	487	267	400	0	0	500
Education & Training	0	0	1,000	0	0	1,000
TOTAL MATERIALS, SUPPLIES, SERVICES	487,896	485,927	445,602	216,823	518,654	524,176
TOTAL OPERATING BUDGET	775,166	761,578	697,000	358,567	794,300	780,484
Transfers to General Fund	0	217,264	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	217,264	0	0	0	0
TOTAL NON OPERATING BUDGET	0	217,264	0	0	0	0
TOTAL DEPARTMENT BUDGET	775,166	978,842	697,000	358,567	794,300	780,484



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

ENTERPRISE FUND-STORMWATER FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Storm Water Division was established in response to the Federal EPA Mandate to reduce storm water pollution from entering into Biscayne Bay.

DEPARTMENT GOALS

- ☀ *Ensure reserves funding for future needs of storm water utility systems.*
- ☀ *Upgrade Storm water inlets, lines and outfalls as needed.*
- ☀ *Rehabilitate the North Bay Island Deep Injection Well.*
- ☀ *Create an inventory and replacement schedule for Deep Injection Pumps.*
- ☀ *Maintain a quality storm water transmission system.*

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ All municipalities within Miami-Dade County have to obtain a National Pollutant Discharge Elimination System (NPDES) permit. These are federal regulations requiring local governments to institute management programs that will reduce and eliminate the harmful pollutants associated with storm water runoff into a natural body of water.

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
PERSONNEL SERVICES	0	0	0	0	0	24,000
MATERIALS, SUPPLIES, SERVICES	39,294	49,320	25,100	12,038	27,829	26,050
TOTAL OPERATING BUDGET	39,294	49,320	25,100	12,038	27,829	50,050
CAPITAL	44,055	0	46,000	0	46,000	150,000
OTHER NON-OPERATING EXPENSES	1,422	2,910	23,200	0	23,200	0
TOTAL NON-OPERATING BUDGET	45,477	2,910	69,200	0	69,200	150,000
TOTAL DEPARTMENT BUDGET	84,772	52,229	94,300	12,038	97,029	200,050



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

ENTERPRISE FUND-STORMWATER FUND

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
Regular Salaries	0	0	0	0	0	0
Overtime	0	0	0	0	0	0
FICA Tax	0	0	0	0	0	0
Retirement Contribution	0	0	0	0	0	0
Life, Health, Dental, Disability Ins.	0	0	0	0	0	0
Cost Allocation	0	0	0	0	0	24,000
TOTAL PERSONNEL SERVICES	0	0	0	0	0	24,000
Storm Water Compliance	5,612	5,612	6,000	5,612	5,612	6,000
General Overhead	30	0	0	0	0	0
Electric, Gas & Water	170	101	250	37	90	200
Depreciation of Equipment	23,704	33,466	0	0	0	0
R & M Vehicles	0	0	0	0	0	0
R & M Equipment	6,843	1,260	2,500	838	1,675	2,500
R & M Lines	0	5,030	7,000	5,551	11,102	8,000
Gas & Oil	0	0	0	0	0	0
Tires	0	345	350	0	350	350
Minor tools and equipment	0	0	0	0	0	0
Bad Debt	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0
Contingency	2,936	3,506	9,000	0	9,000	9,000
TOTAL MATERIALS, SUPPLIES, SERVICES	39,294	49,320	25,100	12,038	27,829	26,050
TOTAL OPERATING BUDGET	39,294	49,320	25,100	12,038	27,829	50,050
Other Machinery & Equipment	0	0	0	0	0	0
Vehicles	0	0	0	0	0	0
Storm Drains	44,055	0	46,000	0	46,000	150,000
TOTAL CAPITAL	44,055	0	46,000	0	46,000	150,000
Loan Principal	0	0	0	0	0	0
Loan Interest	0	0	0	0	0	0
TOTAL DEBT SERVICE	0	0	0	0	0	0
Grants and Aids	0	0	0	0	0	0
TOTAL GRANTS & AIDS	0	0	0	0	0	0
Bad Debts	1,422	2,910	0	0	0	0
Reserves	0	0	23,200	0	23,200	0
TOTAL OTHER NON-OPERATING EXPENSES	1,422	2,910	23,200	0	23,200	0
TOTAL NON OPERATING BUDGET	45,477	2,910	69,200	0	69,200	150,000
TOTAL DEPARTMENT BUDGET	84,771	52,229	94,300	12,038	97,029	200,050



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

ENTERPRISE FUND-WATER IMPROVEMENTS TRUST FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Water Improvement Division has been established to maintain the City's water mains and laterals. The Division is primarily financed by a transfer from the water division of the City's Utility Fund. By setting aside a relatively small amount of funds each fiscal year, the City will be in a better position to address its future water system needs. In 1997, the City estimated the cost for future improvements for the water laterals would be approximately \$150,000. This established a reserve to fund the cost of repairs over a 5 year period.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ Replacement of existing water mains, which deteriorate throughout the years and eventually cause low water pressure.
- ❖ Funds are used to increase the water pressure and replace damaged water mains and laterals.
- ❖ Upgrade water meters.

DEPARTMENT GOALS

- ✿ *Establish a meter replacement program.*
- ✿ *Maintain a quality water distribution system.*

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
PERSONNEL SERVICES	0	0	0	0	0	0
MATERIALS, SUPPLIES, SERVICES	1,785	2,036	0	0	0	0
TOTAL OPERATING BUDGET	1,785	2,036	0	0	0	0
CAPITAL	0	(1,000)	25,000	0	9,459	50,000
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	0	(1,000)	25,000	0	9,459	50,000
TOTAL DEPARTMENT BUDGET	1,785	1,036	25,000	0	9,459	50,000



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

ENTERPRISE FUND-WATER IMPROVEMENTS TRUST FUND

ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
Regular Salaries	0	0	0	0	0	0
TOTAL PERSONNEL SERVICES	0	0	0	0	0	0
Depreciation -Water Lines	1,785	2,036	0	0	0	0
Contingency	0	0	0	0	0	0
TOTAL MATERIALS, SUPPLIES, SERVICES	1,785	2,036	0	0	0	0
TOTAL OPERATING BUDGET	1,785	2,036	0	0	0	0
Water Lateral /Meter Replacements	0	(1,000)	25,000	0	9,459	50,000
TOTAL CAPITAL	0	(1,000)	25,000	0	9,459	50,000
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON OPERATING BUDGET	0	(1,000)	25,000	0	9,459	50,000
TOTAL DEPARTMENT BUDGET	1,785	1,036	25,000	0	9,459	50,000



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

ENTERPRISE FUND-SEWER IMPROVEMENTS TRUST FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Sewer Improvements Division funds provide for sewer upgrades, primarily financed by the State of Florida low interest (under 3%) loan program.

DESCRIPTION OF SERVICES AND ACTIVITIES

❖ The Division's funds are used for engineering services, loan repayments, and contingency items. Funding is also provided to eliminate infiltration from ground water and exfiltration that contaminates ground water.

DEPARTMENT GOALS

- ☀ *Maintain a quality sewer transmission system.*
- ☀ *Reduce infiltration and inflow.*
- ☀ *Ensure sewer capacity and transmission for current demand and future growth.*
- ☀ *Complete Sewer Main Project.*

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
PERSONNEL SERVICES	0	0	0	0	0	0
MATERIALS, SUPPLIES, SERVICES	148,843	148,375	0	0	0	0
TOTAL OPERATING BUDGET	148,843	148,375	0	0	0	0
CAPITAL	(0)	0	425,513	340,944	807,415	240,000
DEBT SERVICE	27,691	34,427	151,029	75,515	151,029	239,159
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	27,691	34,427	576,542	416,459	958,444	479,159
TOTAL DEPARTMENT BUDGET	176,534	182,802	576,542	416,459	958,444	479,159



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

ENTERPRISE FUND-SEWER IMPROVEMENTS TRUST FUND

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
TOTAL PERSONNEL SERVICES	0	0	0	0	0	0
Depreciation Equipment	148,609	148,375	0	0	0	0
Amortization Expense	0	0	0	0	0	0
TOTAL MATERIALS, SUPPLIES, SERVICES	148,843	148,375	0	0	0	0
TOTAL OPERATING BUDGET	148,843	148,375	0	0	0	0
Utilities Relocation	0	0	52,774	1,813	1,813	0
Sewer Mains Clnng, Videoing & Rehab	0	0	162,739	17,700	162,739	150,000
Sewer Improvement Project	0	0	100,000	8,900	17,800	0
West Bound Sewer Transmission	(0)	0	110,000	312,531	625,063	90,000
TOTAL CAPITAL	(0)	0	425,513	340,944	807,415	240,000
Loan Principal	0	0	130,392	64,727	130,392	218,522
Loan Interest	27,691	34,427	20,637	10,787	20,637	20,637
TOTAL DEBT SERVICE	27,691	34,427	151,029	75,515	151,029	239,159
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON OPERATING BUDGET	27,691	34,427	576,542	416,459	958,444	479,159
TOTAL DEPARTMENT BUDGET	176,534	182,802	576,542	416,459	958,444	479,159



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

ENTERPRISE FUND-SANITATION IMPROVEMENTS TRUST FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

Sanitation provides funds for repair and replacement of equipment as needed.

DEPARTMENT GOALS

- ✦ *Continue allocating funds for future replacements of our sanitation trucks.*

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ This account Funds the cost of repairing and replacing equipment to keep Sanitation trucks in good working order.

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
PERSONNEL SERVICES	0	0	0	0	0	0
MATERIALS, SUPPLIES, SERVICES	0	0	0	0	0	0
TOTAL OPERATING BUDGET	0	0	0	0	0	0
CAPITAL	0	0	0	0	0	0
DEBT SERVICE	0	0	63,000	0	0	63,000
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	0	0	63,000	0	0	63,000
TOTAL DEPARTMENT BUDGET	0	0	63,000	0	0	63,000



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

ENTERPRISE FUND-SANITATION IMPROVEMENTS TRUST FUND

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
TOTAL PERSONNEL SERVICES	0	0	0	0	0	0
MATERIALS, SUPPLIES, SERVICES	0	0	0	0	0	0
TOTAL OPERATING BUDGET	0	0	0	0	0	0
Other Machinery & Equipment	0	0	0	0	0	0
TOTAL CAPITAL	0	0	0	0	0	0
TOTAL DEBT	0	0	63,000	0	0	63,000
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	0	0	63,000	0	0	63,000
TOTAL DEPARTMENT BUDGET	0	0	63,000	0	0	63,000



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

DEBT SERVICE FUND

Detail of Revenues & Expenditures

ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
DEBT SERVICE FUND						
G/O Bond Ad Valorem Debt Service Tax	460,380	393,885	756,803	625,470	756,803	746,657
Interest Earnings	665	0	0	0	0	0
TOTAL FUND REVENUE	461,045	393,885	756,803	625,470	625,470	746,657
<i>Expenditures</i>						
OPERATING BUDGET	1,388	0	0	0	0	0
DEBT SERVICE	454,375	558,211	756,803	284,671	756,803	668,672
Fund Balance						
TOTAL DEPARTMENT BUDGET	455,763	558,211	756,803	284,671	756,803	668,672



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

DEBT SERVICE FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

This Fund accounts for revenues and debt service expenditures associated with the the City's 2010 Refunding Note Project Fund.

DESCRIPTION OF SERVICES & ACTIVITIES

- ❖ This fund will continue to account for payments of debt service expenditure on City General Government and Capital Improvements.

DEPARTMENT GOALS

- ☼ *Ensure timely payment of Debt Service.*
- ☼ *To ensure the Debt and Investment Policies are updated and remain current.*

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
TOTAL PERSONNEL SERVICES	0	0	0	0	0	0
MATERIALS, SUPPLIES, SERVICES	1,388	0	0	0	0	0
TOTAL OPERATING BUDGET	1,388	0	0	0	0	0
CAPITAL	0	0	0	0	0	0
DEBT SERVICE	454,375	558,211	756,803	284,671	756,803	668,672
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	454,375	558,211	756,803	284,671	756,803	668,672
TOTAL DEPARTMENT BUDGET	455,763	558,211	756,803	284,671	756,803	668,672



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

DEBT SERVICE FUND

Expenditure Category Detail						
ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
Professional Services	1,388	0	0	0	0	0
TOTAL MATERIALS, SUPPLIES, SVCS	1,388	0	0	0	0	0
TOTAL OPERATING BUDGET	1,388	0	0	0	0	0
G/O Bonds Principal	125,000	180,000	460,987	126,305	460,987	372,857
G/O Bonds Interest	329,375	378,211	295,816	158,366	295,816	295,815
G/O Bonds Miscellaneous Fees	0	0	0	0	0	0
TOTAL DEBT SERVICE	454,375	558,211	756,803	284,671	756,803	668,672
TOTAL NON OPERATING BUDGET	454,375	558,211	756,803	284,671	756,803	668,672
TOTAL DEPARTMENT BUDGET	455,763	558,211	756,803	284,671	756,803	668,672



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

CAPITAL PROJECTS FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of the Capital Projects fund is to account for the revenue and expenditures associated with large capital projects that will enhance City infrastructure and beautify the city.

DESCRIPTION OF SERVICES & ACTIVITIES

- ❖ Provide specified enhancements that will improve the quality and standard of life in North Bay Village

DEPARTMENT GOALS

- ☀ *Develop a Capital Improvements Program (CIP).*
- ☀ *Coordinate implementation of 12 Capital Projects totaling \$31 million in public investment over the next five years.*
- ☀ *Administer competitive consultant's selection processes related to capital projects.*
- ☀ *Coordinate grant processes for capital projects.*
- ☀ *Assist in creating marketing materials for City initiatives and projects.*

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
PERSONNEL SERVICES	32,000	0	0	0	0	0
MATERIALS, SUPPLIES, SERVICES	37,473	130	0	0	0	0
TOTAL OPERATING BUDGET	69,473	130	0	0	0	0
CAPITAL	1,404,254	498,893	2,631,324	838,518	961,907	1,320,836
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	1,404,254	498,893	2,631,324	838,518	961,907	1,320,836
TOTAL DEPARTMENT BUDGET	1,473,728	499,023	2,631,324	838,518	961,907	1,320,836



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

CAPITAL PROJECTS FUND

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ADOPTED BUDGET	FY 12 6 MONTHS ACTUAL	FY 12 PROJECTED ACTUAL	FY 13 ADOPTED BUDGET
Cost Allocation	32,000	0	0	0	0	0
TOTAL PERSONNEL SERVICES	32,000	0	0	0	0	0
Cost of Issuance	32,850	0	0	0	0	0
Professional Services	4,130	65	0	0	0	0
TOTAL MATERIALS, SUPPLIES, SERVICES	37,473	130	0	0	0	0
TOTAL OPERATING BUDGET	69,473	130	0	0	0	0
City Hall and Public Safety Facility	0	0	1,595,000	7,500	105,000	1,000,000
Park Seawall & Restrooms	98,625	1,310	415,000	300,907	300,907	220,336
Street Scape Improvements	1,305,629	497,583	556,324	530,111	556,000	0
Baywalk Project Phase I	0	0	65,000	0	0	100,500
TOTAL CAPITAL	1,404,254	498,893	2,631,324	838,518	961,907	1,320,836
Loan Principal	0	0	0	0	0	0
Loan Interest	0	0	0	0	0	0
TOTAL DEBT SERVICE	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES						
Transfer to General Fund	15,879	0	0	0	0	0
TOTAL NON OPERATING BUDGET	1,420,133	498,893	2,631,324	838,518	961,907	1,320,836
TOTAL DEPARTMENT BUDGET	1,489,607	499,023	2,631,324	961,907	961,907	1,320,836



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

CAPITAL SUMMARY

FUNDING SOURCE	2012-2013					
FUND	DESCRIPTION	Prior Years	2012-2013	2013-2014	2014-2015	2015-2016
15-TRANSPORTATION FUND						
	Name: Treasure Island Resurfacing of Streets	51,818	59,500	50,000	50,000	50,000
	Speed Humps (East & West Dr)	0	4,500	0	0	
	TOTAL TRANSPORTATION FUND CAPITAL IMPROVEMENTS	51,818	64,000	50,000	50,000	50,000
25-CAPITAL IMPROVEMENTS FUND						
	Name: Public Safety / Municipal Complex	5,411	1,000,000	3,387,295	3,387,295	0
	Name: Kennedy Causeway Redevelopment	2,166,880	0	0	0	0
	Name: Parks Facility	5,053,620	220,336	0	2,173,190	2,173,190
	Name: Baywalk Project	0	100,500	200,000	200,000	2,000,000
	Name: Underground Utility Lines Project	0	0	3,000,000	6,100,000	0
	TOTAL CAPITAL IMPROVEMENTS FUND	7,225,911	1,320,836	6,587,295	11,860,485	4,173,190
40-STORM WATER FUND						
	Name: Deep Injection System Repairs	0	150,000	0	0	0
	TOTAL STORM WATER IMPROVEMENTS FUND	0	150,000	0	0	0
60-WATER IMPROVEMENTS FUND						
	Name: Water Lateral/Meter Replacement	0	50,000	50,000	50,000	50,000
	TOTAL WATER IMPROVEMENTS FUND CAPITAL IMPROVEMENTS	0	50,000	50,000	50,000	50,000
65-SEWER IMPROVEMENTS FUND						
	Name: City Hall Lift Station Retrofitting	0	90,000	0	0	0
	Name: Sewer Mains Cleaning, Videoing & Rehabilitation	242,600	150,000	150,000	150,000	150,000
	Name: Main Wastewater Pump Station Crane Installation	0	0	0	0	0
	TOTAL SEWER IMPROVEMENTS FUND CAPITAL IMPROVEMENTS	242,600	240,000	150,000	150,000	150,000
TOTAL ALL FUND CAPITAL IMPROVEMENTS		7,520,329	1,824,836	6,687,295	11,910,485	4,223,190



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

CAPITAL IMPROVEMENTS

Name: Treasure Island Resurfacing of Streets	AMOUNT	59,500			
DESCRIPTION:					
FY 2013 Adventure Avenue from N. Treasure Drive to K. Cswy					
Milling Resurfacing and striping improvements in Treasure Island.					
IMPACT OF CAPITAL IMPROVEMENTS ON GENERAL FUND OPERATING BUDGET:					
There is no effect on the General Fund Operating Budget because the funding source for this project derives from the Citizen Independent Transportation Trust (CITT) Funded by Department of Transportation and LOGT Local Capital Improvements Gas Tax. .No property tax increase was required to fund this project.					
FUNDING SOURCES:					
	Prior Years	2012-2013	2013-2014	2014-2015	2015-2016
Balance Forward	0	0	0	0	0
CIP LOGT (Local Opt Gas Tax)	29,600	34,500	30,000	30,000	30,000
CITT Fund - Surtax	22,218	25,000	20,000	20,000	20,000
TOTAL	51,818	59,500	50,000	50,000	50,000
Planning and Design	0	0	0	0	0
Construction	51,818	55,000	50,000	50,000	50,000
Speed Humps (East & West Dr)	0	4,500	0	0	0
TOTAL	51,818	59,500	50,000	50,000	50,000
PROJECT BALANCE	0	0	0	0	0



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

CAPITAL IMPROVEMENTS

Name: Public Safety / Municipal Complex	AMOUNT	7,900,000			
DESCRIPTION:					
<p>Construction of a facility to house City administrative offices, Commission Chambers, the Police Department, a Fire Rescue Station and a community room, consolidated on City-owned property located at the former municipal facilities site on the Kennedy Causeway. The proposed complex will be constructed to LEED certification standards to deliver a green, energy efficient "landmark" building to serve City and County administrative and public safety functions.</p>					
IMPACT OF CAPITAL IMPROVEMENTS ON GENERAL FUND OPERATING BUDGET:					
<p>The revenues for this project derived from the 2008 General Obligation Bond. The annual Debt Service mileage rate has increased to be able to fund the first phase of this project. The City will save money on Office Rent.</p>					
FUNDING SOURCES:	Prior Years	2012-2013	2013-2014	2014-2015	2015-2016
Balance Forward	0	1,000,000	0	0	0
Debt Proceeds	1,005,411	0	3,387,295	3,387,295	0
TOTAL	1,005,411	1,000,000	3,387,295	3,387,295	0
APPROPRIATION / COST CENTER					
Planning & Design	5,411	1,000,000	827,295	827,295	0
Site Preparation	0	0	0	0	0
Construction	0	0	2,560,000	2,560,000	0
Construction Administration	0	0	0	0	0
TOTAL	5,411	1,000,000	3,387,295	3,387,295	0
PROJECT BALANCE	1,000,000	0	0	0	0
<i>*Plus \$4,600,000 from County Fire Rescue Bonds, 2009 Sale.</i>					



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

CAPITAL IMPROVEMENTS

Name: Kennedy Causeway Redevelopment	AMOUNT	2,166,880			
DESCRIPTION:					
<p>Redevelopment of the Kennedy Causeway to attract and retain new retail, office and service businesses includes an array of proposed improvements including traffic safety upgrades, waterside connectivity, and aesthetic enhancements to boost the core business district, attract more visitors and improve the quality of life for residents. Phase I of the project includes design and construction of landscape improvements at the west end of the Causeway, preparation of a master design concept to be implemented as funding becomes available, and construction of project components along the Causeway in accordance with a general obligation bond fund program, authorized by the voters in 2008.</p>					
IMPACT OF CAPITAL IMPROVEMENTS ON GENERAL FUND OPERATING BUDGET:					
<p>The revenues for this project derived from the 2008 General Obligation Bond. The annual Debt Service millage rate has increased to be able to fund this project.</p>					
FUNDING SOURCES:	Prior Years	2012-2013	2013-2014	2014-2015	2015-2016
Balance Forward	0	0			
Miami-Dade Transit	0		0	0	0
Debt Proceeds	2,000,000	0	0	0	0
FDOT ARRA	31,880		0	0	0
Other	0		0	0	0
CITT	135,000	0	0	0	0
	0	0	0	0	0
TOTAL	2,166,880	0	0	0	0
APPROPRIATION / COST CENTER					
Preliminary Engineering	42,650	0	0	0	0
Design/Building	2,024,445	0	0	0	0
Construction	31,880	0	0	0	0
Construction Administration	66,704	0	0	0	0
Engineer	0	0	0	0	0
Signage	25	0	0	0	0
Lift Station	1,176	0	0	0	0
TOTAL	2,166,880	0	0	0	0
PROJECT BALANCE	0	0	0	0	0



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

CAPITAL IMPROVEMENTS

Name: Parks Facility	AMOUNT					9,620,336
DESCRIPTION:						
Continued park development of a .51 acre waterfront parcel, acquired by the City for park purposes in September 2008. Improvements were made to open the park to the public in April 2009. Proposed improvements during the next phase of the park's development included site grading, berming, installation of additional paver pathways to provide connections between park amenities, playground equipment, construction of a gazebo shelter and installation of a prefab restroom facility.						
IMPACT OF CAPITAL IMPROVEMENTS ON GENERAL FUND OPERATING BUDGET:						
There is no effect on the General Fund Operating Budget because the funding source for this project derives from Miami-Dade General Obligation Bond.						
FUNDING SOURCES:						
	Prior Years	2012-2013	2013-2014	2014-2015	2015-2016	
Balance Forward	0	0	0	0	0	
Debt Proceeds	5,053,620	0	0	2,173,190	2,173,190	
City Parks Trust Fund	0	110,168	0	0	0	
FIND Grant	0	110,168	0	0	0	
STATE DEP Grant	0	0	0	0	0	
TOTAL	5,053,620	220,336	0	2,173,190	2,173,190	
APPROPRIATION / COST CENTER						
Land Acquisition	4,508,494	0	0	1,938,771	1,938,771	
Soft Cost	358,759	0	0	0	0	
Construction	160,737	220,336	0	234,419	234,419	
Construction Administration	25,630	0	0	0	0	
TOTAL	5,053,620	220,336	0	2,173,190	2,173,190	
PROJECT BALANCE	0	0	0	0	0	



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

CAPITAL IMPROVEMENTS

Name: Underground Utility Lines Project	AMOUNT					9,100,000
DESCRIPTION:						
Underground construction of electric, phone and cable lines throughout the City is under consideration, in accordance with the general obligation bond program authorized in 2006 by a voters' referendum for this purpose.						
IMPACT OF CAPITAL IMPROVEMENTS ON GENERAL FUND OPERATING BUDGET:						
There will be an effect on the Debt Fund Budget because the Debt Service Millage rate will increase to be able to fund this project.						
FUNDING SOURCES:						
	Prior Years	2012-2013	2013-2014	2014-2015	2015-2016	
Balance Forward	0	0	0	0	0	0
G.O. Bonds Authorized '06	0	0	3,000,000	6,100,000	0	0
TOTAL	0	0	3,000,000	6,100,000	0	0
APPROPRIATION / COST CENTER						
Preliminary Engineering	0	0	37,500	6,100,000	0	0
Design & Engineering	0	0	417,500	0	0	0
Construction	0	0	2,545,000	0	0	0
TOTAL	0	0	3,000,000	6,100,000	0	0
PROJECT BALANCE	0	0	0	0	0	0



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

CAPITAL IMPROVEMENTS

Name: Deep Injection System Repairs	AMOUNT	150,000			
DESCRIPTION:					
This project involves the repairs to the stormwater deep well injection system located in West Treasure Dr. and in Bay Terrace. Rehabilitation of the pumps, electrical panel and controls. The Bay Terrace well will be rehabilitated as well.					
IMPACT OF CAPITAL IMPROVEMENTS ON GENERAL FUND OPERATING BUDGET:					
There is no effect on the General Fund Operating Budget because the funding source for this project derives from revenues generated by the Stormwater Fund. No property tax increase is required to fund this project.					
FUNDING SOURCES:	Prior Years	2012-2013	2013-2014	2014-2015	2015-2016
Balance Forward	0	0	0	0	0
Debt Proceeds	0	0	0	0	0
Operations	0	150,000	0	0	0
TOTAL	0	150,000	0	0	0
APPROPRIATION / COST CENTER					
Construction	0	150,000	0	0	0
TOTAL	0	150,000	0	0	0
PROJECT BALANCE	0	0	0	0	0



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

CAPITAL IMPROVEMENTS

Name: Water Lateral/Meter Replacement	AMOUNT	200,000			
DESCRIPTION:					
To upgrade/replace water laterals/meters					
IMPACT OF CAPITAL IMPROVEMENTS ON GENERAL FUND OPERATING BUDGET:					
There is no effect on the General Fund Operating Budget because the funding source for this project derives from revenues generated by the Enterprise Utility Fund. No property tax increase was required to fund this project.					
FUNDING SOURCES:	Prior Years	2012-2013	2013-2014	2014-2015	2015-2016
Balance Forward	0	0	0	0	0
Water Operations	0	50,000	50,000	50,000	50,000
TOTAL	0	50,000	50,000	50,000	50,000
APPROPRIATION / COST CENTER					
To upgrade/replace water laterals	0	50,000	50,000	50,000	50,000
TOTAL	0	50,000	50,000	50,000	50,000
PROJECT BALANCE	0	0	0	0	0



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

CAPITAL IMPROVEMENTS

Name: Baywalk Project	AMOUNT					2,500,500
DESCRIPTION:						
Design and development of a linear park along the Biscayne Bay waterfront. The project will include public access point for resident and visitors as ROW is acquired.						
IMPACT OF CAPITAL IMPROVEMENTS ON GENERAL FUND OPERATING BUDGET:						
There is no financial impact on the General Fund Operating Budget because the funding source for this project derives from revenues generated by the Park Improvement Fund and FIND Grants. No property tax increase is required to fund this project.						
FUNDING SOURCES:						
	Prior Years	2012-2013	2013-2014	2014-2015	2015-2016	
Balance Forward	0	0	0	0	0	
City Match (Parks Trust Fund)		50,250	100,000	100,000	1,500,000	
FIND Grant Phase I 50%	0	50,250	0	0	0	
Find Grant Phase II			100,000	100,000	500,000	
TOTAL	0	100,500	200,000	200,000	2,000,000	
APPROPRIATION / COST CENTER						
Design/Permitting	0	100,500	200,000	200,000	0	
Construction	0	0	0	0	2,000,000	
TOTAL	0	100,500	200,000	200,000	2,000,000	
PROJECT BALANCE	0	0	0	0	0	



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

CAPITAL IMPROVEMENTS

Name: City Hall Lift Station Retrofitting	AMOUNT	90,000			
DESCRIPTION:					
The east bound sewer force main to Miami-Dade that was approved by the bond referendum in 2008 is completed.					
The City began pumping sewer through the new system on August 12th. This will replace pumps to allow a direct connection to the new Westbound Force Main.					
IMPACT OF CAPITAL IMPROVEMENTS ON GENERAL FUND OPERATING BUDGET:					
There is no effect on the General Fund Operating Budget because the funding source for this project derives from Miami-Dade General Obligation Bond.					
FUNDING SOURCES:	Prior Years	2012-2013	2013-2014	2014-2015	2015-2016
Balance Forward	0	0	0	0	0
Miami-Dade GOB	0	90,000	0	0	0
State Revolving Loan Fund	0	0	0	0	0
TOTAL	0	90,000	0	0	0
TOTAL					
Design & Engineering	0	0	0	0	0
Equipment	0	0	0	0	0
Construction	0	90,000	0	0	0
Construction Administration	0	0	0	0	0
TOTAL	0	90,000	0	0	0
PROJECT BALANCE	0	0	0	0	0



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

CAPITAL IMPROVEMENTS

Name: Sewer Mains Cleaning, Videoing & Rehabilitation	AMOUNT	392,600			
DESCRIPTION:					
Evaluation of approximately 116,400 linear feet of the existing sewer system by televising the sewer mains and cleaning of 34,100 linear feet to improve capacity, as may be required, as preventative maintenance to keep the system operation.					
IMPACT OF CAPITAL IMPROVEMENTS ON GENERAL FUND OPERATING BUDGET:					
There is no effect on the General Fund Operating Budget because the funding source for this project derives from Miami-Dade General Obligation Bond.					
FUNDING SOURCES:					
	Prior Years	2012-2013	2013-2014	2014-2015	2015-2016
Balance Forward	0	0	0	0	0
DEP Grant LP6845	0	0	0	0	0
Miami-Dade G.O. Bonds /'04	242,600	150,000	150,000	150,000	150,000
TOTAL	242,600	150,000	150,000	150,000	150,000
APPROPRIATION / COST CENTER					
Construction	242,600	150,000	150,000	150,000	150,000
TOTAL	242,600	150,000	150,000	150,000	150,000
PROJECT BALANCE	0	0	0	0	0



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

CENSUS

Miscellaneous Statistics

General Information

Date of incorporation	1945
Form of Government	Commission - Manager
Area in square miles	2.2

Culture & Recreation

Tot Lot & Community Park (West Drive)	2
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Fire Protection

Number of Stations	1
Number of fire personnel	7
Number of calls answered (Approximate)	1440
Number of inspections conducted (Approximate)	360

Police Protection

Number of Stations	2
Chief	1
Detectives	5
Lieutenants	2
Sergeants	3
Corporals	2
Police Officers	16

Number of Violations:

Arrest	340
Traffic violations	1,863
Parking violations	1,042

Sewage System

Miles of sanitary sewers	5.6
Daily average treatment in gallons	1.2 MGD

Water System

Miles of water mains	5.6
Number of service connections	725
Number of fire hydrants	57

Post Office

Station	1
Postal Workers	2 PT

Education

Number of Elementary Schools	1
Number of Students	701
Number of Teachers	57



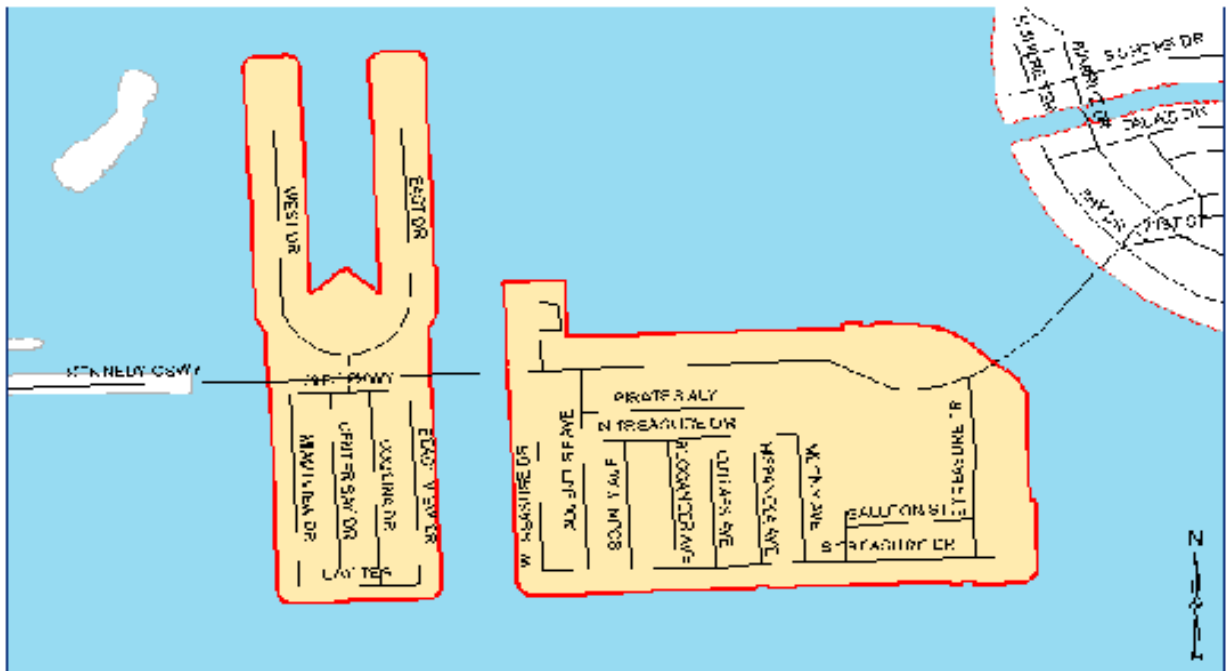
CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

Demographic and Housing Data

2010 Census

North Bay Village, FL



Population	
Total Population	7,137

Population by Ethnicity	
Hispanic or Latino	4,139
Non Hispanic or Latino	2,998

Population by Race	
White	5,895
African American	432
Asian	294
American Indian and Alaska Native	15
Native Hawaiian/Other Pacific Islander	4
Other	252
Identified by two or more	245

Population by Sex/Age	
Male	3,587
Female	3,550
Under 18	1,100
18 & over	6,037
20 - 24	474
25 - 34	1,578
35 - 49	1,971
50 - 64	1,228
65 & over	660

Housing Status (in housing units unless noted)	
Total	4,572
Occupied	3,364
Owner-occupied	1,235
Persons in owner-occupied	2,574
Renter-occupied	2,129
Persons in renter-occupied	4,515
Households with individuals under 18	699
Vacant	1,208
Vacant: for rent	417
Vacant: for sale	248
Vacant: for seasonal/recreational/ occasional use	228

Source: U.S. Census Bureau, Census 2010, SF1, Research Section, Miami-Dade County Planning and Zoning, 2011.





CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

NORTH BAY VILLAGE-ADDITIONAL DATA

Demographics

About one third of the 7,137 residents of North Bay village are between the ages of 25 and 39 and 17% are 18 or under. The median age is 37, which points to a non-retirement oriented community.

About half of the households are family households with 20% having children under 18 years of age. Almost two-thirds of the occupied housing units are rentals, which reflects a fairly mobile population.

40% of the population have a bachelor's degree or higher, which is well above the US population as a whole, of which 28% have a bachelor's degree or higher.

North Bay Village is an international community with 54% of the population foreign-born. 27% of the population does not have US citizenship, and 58% of the population identifies as Hispanic.

The leading industries in North Bay Village are arts, entertainment, recreation, accommodation and food services, 24%; professional, scientific, management, administrative and waste management services, 16%; finance, insurance, real estate and rental and leasing, 13%; retail trade, 11%; and educational, health and social services, 10%.

The leading occupations of North Bay Village residents are in management, business, science and arts, 35%; sales and office, 32.5%; and service related areas, 19%.

According to recent government data, the median income in North Bay Village is \$32,045, and the median income of households in North Bay Village is \$49,386. While median household income is fairly high, 9.4% of persons residing in North Bay Village are living in poverty. This is still well below the national poverty level of 15.3%.

Village History

Prior to 1940, most of what is now North Bay Village lay beneath the waters of Biscayne Bay. The only dry land was Broadcast Key, a five-acre island from which pioneer radio station WIOD began broadcasting in 1926. Today, television station WSVN-TV maintains its headquarters at this same site, now joined with Treasure Island.

In 1940, dredging and bulk-heading created North Bay Island. By 1941, palm-lined streets had been laid out, and 12 homes had been built and occupied. Today, the island has grown into a lush neighborhood of attractive single-family residences.

During the mid 1940's, dredging and filling created Harbor Island and Treasure Island. Harbor Island is composed primarily of multi-family buildings. Treasure Island, whose street names were drawn from Robert Louis Stevenson's novel Treasure Island, is a mixture of single family dwellings on the westerly end and multi-family dwellings on the eastern end.

North Bay Village was incorporated in 1945. Harbor and Treasure Islands were annexed several years later. Broadcast Key, also known as Cameo Island, was annexed in 1963. During its early years, North Bay Village was primarily a haven for winter residents. The City became widely known for its popular restaurants and nightclubs, which attracted celebrities like Frank Sinatra and Judy Garland.

Most of today's residents live here year-round. North Bay Village continues to be home to several of South Florida's most popular restaurants, as well as a variety of business enterprises, apartment buildings, condominiums and 376 single-family homes.



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

GLOSSARY

- A -

Account. A term used to identify an individual asset, liability, expenditure control, revenue control, encumbrance control, or fund balance.

Accounting System. The total structure of records and procedures which discover, record, classify, summarize, and report information on the financial position and results of operations of a government or any of its funds, fund types, balanced account groups, or organizational components.

Accrual Basis of Accounting. The method which records revenues when earned (whether or not cash is then received) and records expenditures when goods or services are received (whether or not cash is disbursed at that time)

Ad Valorem Tax. Property taxes calculated as a percentage of the value of real or personal property. The percentage is expressed in mils (thousandths of dollars).

Appropriation. The authorization by the governing body to make payments or incur obligations for specific purposes.

Appropriated Fund Balance. The amount of surplus funds available to finance operations of that fund in a subsequent year or years.

Assessed Value. A valuation set upon real estate by County Property Appraiser as a basis for levying real property taxes (Ad Valorem Tax).

Asset. Resources owned or held by a government, which have monetary value.

- B -

Balanced Budget - State of Florida definition. Occurs when planned expenditures equal anticipated revenues. In Florida, it is a requirement that all budgets be balanced.

Balanced Budget - City of North Bay Village definition. Occurs when current operating expenditures equal current revenues and appropriated fund balance.

Balance Sheet. The basic financial statement, which discloses the assets, liabilities, and equities of an entity at a specified date in conformity with Generally Accepted Accounting Principals (GAAP).

Bond. A written promise to pay a designated sum of money (the principal) at a specific date in the future, along with periodic interest at a specific rate. The payment on bonds are identified as Debt Service. Bonds are generally used to obtain long-term financing for capital improvements.

Bond Funds. Resources derived from issuance of bonds for specific purposes and related Federal project grants used to finance capital expenditures.

Bond Rating. A rating (made by an established bond rating company) from a schedule of grades indicating the probability of timely repayment of principal and interest on bonds issued.

Budget (capital). A fiscal year budget for capital expenditures, i.e. items or projects of significant value with a probable life of one or more years, and the means of financing them.



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

GLOSSARY

Budget (operating). A plan of financial operation embodying an estimate of Adopted expenditures for a given fiscal year and the Adopted means of financing them (revenue estimates). The term is also used for the officially authorized maximum expenditure under which a government and its departments operate.

Budget Basis. The specific method used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAAP, cash, or modified accrual.

Budget Document (Program and Financial Plan). The official written statement prepared by the City staff reflecting the decisions made by the Commission in their budget deliberations.

Budget Message. A general discussion of the Adopted budget written by the City Manager to the City Commission.

Budget Schedule. The schedule of key dates which a government follows in the preparation and adoption of the budget.

- C -

Capital Improvement Program. A projection of capital (long-lived and significant) expenditures over the coming five years. The method of financing is also indicated.

Capital Improvement Fund. An account used to segregate a portion of the government's equity to be used for future capital program expenditures.

Capital Outlay. Expenditures on fixed assets, which have a value of \$750 or more and have a useful economic lifetime of more than one year; or assets of any value if the nature of the item is such that it must be controlled for custody purposes as a fixed asset.

Capital Project. Major construction, acquisition, or renovation activities, which add value to a government's physical assets or significantly increase their useful life. Also called capital improvement.

Consumer Price Index (CPI). A statistical description of price levels provided by the U.S. Department of labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

Contingency Account. An appropriation of money set aside for unexpected expenses.

Contractual Services. Services rendered to a government by private firms, individuals, or other governmental agencies. In North Bay Village, a number of services are provided on a contractual basis.

- D -

Debt Service Fund. Fund used to account for the accumulation of resources for and payment of general long term debt principal, interest, and related costs. The payment of principal and interest on borrowed funds.

Department. A major administrative segment of the City, which indicates overall management responsibility for an operation or a group of related operations within a functional area. A department usually has more than one program and may have more than one fund.

Disbursement. The expenditure of monies from an account.

Distinguished Budget Presentation Awards Program. A voluntary award program administered by the Government Finance Officers Association (GFOA) to encourage governments to prepare effective budget documents.



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

GLOSSARY

- E -

Employee (or Fringe), Benefits.

Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government's share of costs for Social Security and the deferred compensation, medical, and life insurance plans.

Encumbrance. Commitments of funds for contracts and services to be performed. When encumbrances are recorded, available appropriations are correspondingly reduced.

Enterprise Fund. Funds established to account for operations, which are financed and operated in a manner similar to private enterprises. The intent is that the expense of providing services to the public on a continuing basis (including depreciation) be financed or recovered primarily through user fees.

Estimated Revenues. Projections of funds to be received during the fiscal year.

Expenditure. The cost of goods delivered or services provided, including operating expenses, capital outlays, and debt service. Includes such things as paying salaries of police, fire and others, purchasing materials, electricity, water and gas and making long-term debt payments.

- F -

Financial Policy. A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investments. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year. The 12-month period to which the annual budget applies. The City's fiscal year begins October 1st and ends on September 30th.

Fixed Assets. Assets of long-term character that are intended to continue to be held or used, such as land, building, machinery, furniture, and other equipment.

Franchise. A special privilege granted by a government permitting the continuing use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

Franchise Fees. Fees levied by the City in return for granting a privilege, which permits the continual use of public property such as city streets, and usually involves the elements of monopoly and regulation.

Fund. An independent fiscal and accounting entity with a self-balancing set of accounts. Funds are established to attain certain objectives or to simply segregate activities. Examples are the General Fund and the Enterprise Fund - Water & Sewer Utility.

Fund Balance. The excess of entity's assets over liabilities for a fund. A negative fund balance is sometimes called a deficit.

- G -

Generally Accepted Accounting Principles (GAAP). Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

General Fund. The fund that is available for any legal authorized purpose and which is therefore used to account for all revenues and all activities except those required to be accounted for in another fund.



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

GLOSSARY

General Ledger. A book, file, or other device, which contains the accounts needed to reflect the financial position and the results of operations of an entity. In double entry bookkeeping, the debits and credits in the general ledger are equals.

General Obligation Bonds. Bonds for the payment of which the full faith and credit of the issuing government are pledged. The City currently has one series of General Obligations Bonds outstanding.

Goal. An attainable target for an organization. An organization's vision of the future.

Grant. A contribution by one governmental unit to another. The contribution is usually made to aid in the support of a specified function (for example recreation), but it is sometimes also for general purposes.

- I -

Infrastructure. The physical assets of a government (e.g., streets, water, sewer, public buildings and parks).

Inter-fund Transfer. Funds transferred from one fund to another.

Intergovernmental Revenue. Funds received from federal, state, and other local governmental sources in the form of shared revenues.

- L -

Liabilities. Debts or other legal obligation arising out of transactions in the past, which must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.

Line Item. A specific item defined by detail in a separate account in the financial records. Revenue and expenditure

Justifications are reviewed, anticipated and appropriated at this level.

- M -

Mil of Tax. A rate of tax equal to \$1 for each \$1,000 of assessed property value. For instance, if a property has a taxable value of \$250,000 and the millage rate is 1, then the tax amount would be \$250.

Millage Rate. One mil equals \$1 of tax for each \$1,000 of property value. The millage rate is the total number of mills of tax assessed against this value.

Modified Accrual Accounting. A basis of accounting in which revenues are recorded when collectable within the current period or soon enough thereafter to be used to pay liabilities of the current period, and expenditures are recognized when the related liability is incurred.

- O -

Objective. A specific, measurable and observable activity which advances the organization toward its goal.

Objects of Expenditure. Expenditure classifications based upon the types or categories of goods and services purchased.

Obligations. Amounts which a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

Operating Revenue. Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earning, and grant revenues. Operating revenues are used to pay for day to day services.



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

GLOSSARY

Ordinance. A formal legislative enactment by a government. A law.

-P-

Personnel Services. Expenditures for salaries, wages, and related employee benefits.

Policy. A plan, course of action or guiding principle, designed to set parameters for decisions and actions.

Productivity. A measure of the service output of City programs compared to the per unit of resource input invested.

Programs and Objectives. The descriptions of the structure, purposes, activities, tasks and volumes or frequencies of each organizational unit shown in the budget. The period spans the fiscal year.

Property Tax Rate. A tax based on the value of the property. It is also called an Ad Valorem tax. The tax is determined by multiplying the taxable value of the property by the millage rate.

- R -

Reserve. An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

Revenue. Money that the City receives from a variety of sources such as taxes, fees and charges, grants, etc. that it uses to pay for service delivery and other items.

Risk Management. The identification and control of risk and liabilities incurred by a local government to conserve resources from accidental loss.

Rollback Millage Rate. The millage necessary to raise the same amount of Ad Valorem tax revenue as the previous year, excluding taxes from new construction. It represents the millage rate level for no tax increase.

- S -

Special Assessment. A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties. Some tax-exempt property in the affected area will also have to pay the special assessment. In Weston there are currently special assessments for the Indian Trace and Bonaventure

Surplus. The use of the term "surplus" in governmental accounting is generally discouraged because it creates a potential for misleading inference. Undesignated fund balance is used instead. The concept of "net worth" in commercial accounting is comparable to "fund balance" in government accounting. That portion of the fund balance, which is not reserved for specific purposes or obligations is called the undesignated fund balance: it is the true "surplus".

- T -

Tax Base. Total assessed valuation of real property within the City.

Tax Levy. The total amount to be raised by general property taxes for purposes specified in the Tax Levy Ordinance.

Tax Rate. The amount of tax levied for each \$1,000 of assessed valuation.

Taxing Limit. The maximum rate at which the City may levy a tax, which for Florida municipalities is 10 mils, or \$10 per thousand dollars of assessed value.



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

GLOSSARY

Truth-in-Millage (TRIM). A statement sent to all taxpayers in Florida advising them of the changes in the specific amounts of taxes they may be required to pay in the upcoming year and providing them with information on public hearing dates during which these tax levies will be decided (section 200.065)

- U -

Undesignated Fund Balance. That portion of the fund balance available for use in subsequent budgets

User Fees. Charges for specific services provided only to those paying such charges

Utility Taxes. Municipal charges levied by the City on every purchase of a public service within its corporate limits. Public service levied by the City of North Bay Village include electricity and gas service utility taxes



CITY OF NORTH BAY VILLAGE

FISCAL YEAR 2013 BUDGET

