



ADOPTED BUDGET

NORTH BAY VILLAGE, FL

FY 2022-23



OCTOBER 1, 2022



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**North Bay Village
Florida**

For the Fiscal Year Beginning

October 01, 2021

Christopher P. Morill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the **North Bay Village, FL** for its Annual Budget for the fiscal year beginning **October 1, 2021**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial guide, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



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Transmittal Letter

October 1, 2022

Honorable Mayor, Vice Mayor and Commissioners,

I am pleased to present North Bay Village's Fiscal Year 2023 Adopted Budget.

The Village was incorporated on June 4, 1945 and is a political subdivision of the State of Florida. The Village operates under a Commission-Manager form of government and provides General Government, Public Safety, Utility and Community Services to its residents and business community. The Mayor and four (4) Commissioners are responsible for establishing the Village's policies. The Mayor and Commission appoint the Village Manager, who is the Chief Administrative Officer of the Village and is responsible for implementing policies adopted by the Commission.

This adopted budget includes all of the funds for which the Village is financially accountable. Although Miami-Dade County, Miami-Dade Fire and Rescue, the Miami-Dade Library System, Florida Inland Navigation District, South Florida Water Management District and the Children's Trust levy and collect taxes on property located within the Village's corporate limits, financial information on these taxing authorities is not included in this budget since each has a separate elected governing body, are legally separate and are fiscally independent of the Village. Annual budget reports of these units of government are available upon request from each authority.

The Village consists of an area of approximately .82 square miles, with a population of approximately 9,100 residents. The actual land area is .37 square miles, and the remaining is the waters of Biscayne Bay that surrounds the Village.

The Fiscal Year 2023 Budget is a balanced, responsible budget with a proactive spending plan that will benefit North Bay Village taxpayers for years to come. All funds are considered to be in a fiscally positive and prudent position. The General Fund Budget for Fiscal Year 2023 is \$10,192,065 and the total budget (including Water/Sewer, Solid Waste, Stormwater, Street Maintenance, and several special revenue funds) is \$58,282,013. The millage rate is set at 5.7159 mills, which includes 0.5 mil dedicated solely to street projects and related maintenance. With a net increase of four employees, the Village's total workforce will be 84 employees.

As we review the issues relating to the Fiscal Year 2023 Budget, it is important to note that property values have increased. The overall property assessment value is now about 18%, or \$200 million, over the prior year's final gross taxable value. The increased rate of 5.7159 mills will generate the revenue required to fund the Fiscal Year 2023 budget. The prior year millage rate was adopted at 5.8484.

Staff and I are working diligently to enhance services while minimizing the financial impact to Village taxpayers. The Fiscal Year 2023 budget achieves these goals with a slight annual tax decrease of approximately \$27 on an assessed property value of \$100,000.



We still face rapidly changing and uncertain times caused by the COVID-19 pandemic. The one thing that I can promise the Commission and the community is that the assumptions underlying the budget I present today will change tomorrow, so adaptability and flexibility have been our guiding principles in preparing this budget. This proposal “bridges” us to the post-pandemic world.

Despite the uncertainty caused by the pandemic, our top priorities are clear. The adopted budget follows the guidance laid out by the Village, while addressing our other ongoing priorities.

I am incredibly proud of our workforce. Our Police Department and Public Works Departments continued services without interruption; more than half of our administrative staff continued to report in person to serve our residents and in all departments, the innovation and creativity they have shown in reinventing service delivery has been inspiring.

The major expense of the General Fund is the cost of the Police Department. This consumes approximately 63% of the General Fund budget. This budget adds (1) one new full-time Midnight Patrol Officer, reclassifies (1) one part-time Patrol Officer to a part-time Admin/Special Events Projects Commander, reclassifies (1) one part-time Patrol Officer to a part-time Commander, and reclassifies (1) part-time Code Enforcement Officer to (1) full-time Code Enforcement Assistant. The department expands specialized public safety services, community policing, training/police reform, and diversity, while closing in on their accreditation goal.

The Fiscal Year 2023 transfers the Commission Aide position from Commission to Village Clerk budget, reclassifies the Deputy Village Clerk to a Community Liaison position under the Village Manager’s Department, and changes the title from Director of Communications and Special Events to Director of Communications. The Utility Front Desk Supervisor’s title was changed to Customer Service Manager, as well as the Multi-Clerical Specialists title was changed to Customer Service Supervisors.

The funding for the STEAM Program at Treasure Island Elementary School, the IB Program was added back to the budget and additional funding for school supplies will continue.

Village Staff has taken on the challenge of improving efficiencies and effectiveness related to various initiatives to improve services for our community. The following are a few of those items:

Youth Services: The Children’s Trust granted the Village funding for the After-School Program and Summer Camp at TIES. This program has been a big success and will continue for Fiscal Year 2023 as they have approved the continuation of the program for the next two years. The Police Department will enhance the existing resources of the TIES summer program with elements of the NBV Youth Summer Program to enhance the summer experience for our youth.



Personnel Programs: The staff has implemented personnel manuals as well as a compensation plan for all positions. This standardized compensation between similar positions and utilized in performance or merit-based compensation. The new personnel system was incorporated into the Collective Bargaining Agreement (CBA) contracts where possible. The Village has CBAs in place with two unions. One union (FOP) is for sworn police officers, and their CBA expires September 30, 2022. The other union (FOPA) covers the non-managerial and blue collar workforce, and their CBA also expires September 30, 2022.

Investing In Our Workforce: The employees of North Bay Village are our greatest asset, just like in the private sector. As such, the following have been included:

- All employees will receive a 5% cost-of-living adjustment on October 1st. In addition, non-union employees will be eligible to earn up to 4% merit on anniversary date of hire or anniversary date of previous job change based on performance.
- Step employees will maintain the public safety step plans which provides for a step increase on their anniversary date.
- Increased the workforce to 84 by adding 4 new positions at a cost of \$481,227, which includes one Procurement/Grants Accountant, one Marketing and Special Events Coordinator, one Patrol Officer and one Director of Information Technology.
- A cost increase of approximately \$262,438 across all funds to cover the 9% health insurance premium increase.

Revenue Forecasting

Recent events have made it particularly important to calculate likely changes in revenue sources. The combination of a mix of small (older) and larger (newer) condominiums, along with the Village location on Biscayne Bay, allowed the taxable value to recover from real estate volatility. The Village's current taxable value of approximately \$1.3 billion shows a 75% improvement since the lowest taxable values in 2013. The property tax base decreased 1% in 2021, increased 3% in 2022 and increased 18% for Fiscal Year 2023.

The Fiscal Year 2023 budget for General Fund is a total of \$9,619,873 plus the required transfer of \$572,192 to other funds. The major source of revenue to fund the General Fund is the revenue from Ad Valorem taxes.

This Budget includes the Adopted Ad Valorem Millage Rate of 5.7159, which is \$ 5.7159 per \$1,000 of assessed property within the Village. This millage rate will provide sufficient revenue to fund the budget. The Village Commission sets the adopted Millage Rate prior to August 4 each year and officially notifies the Miami-Dade Property Appraiser of the Adopted Millage Rate and the date, time and place of the two required public hearings on the Village's Fiscal Year 2023 budget. The Property Appraiser is required to notify all property owners of this information and how much the adopted millage rates will be.



The Debt Service Ad Valorem Millage rate is adopted at 0.8299 mills. This will provide the revenues necessary to pay the debt service on the voter-approved General Obligation Bonds. The General Ad Valorem and the Debt Ad Valorem combined Millages for Fiscal Year 2023 is 6.5458.

The Village has several important debt-related priorities to consider. Our recommendations at this time are as follows:

- The Village has three General Obligation (GO) bond issues outstanding. They were issued in 2010, 2011, and 2022; will be paid off in December 2031, June 2028, and 2032 respectively. The total principal outstanding on the GO bonds as of September 30, 2021 is \$4,101,430.
- The Village issued in May 2018 a \$2,350,000 taxable note for the purchase of the Sakura property. The purchase price was \$2,295,000 and had a coupon interest rate of 3.336%. This is a 3-year Note with a balloon payment of \$2,270,000 in July 2021. In May 2021, the note was refinanced for a 15-year term.
- The Village issued in 2022 the balance of \$3,100,000 of General Obligation bonds approved in 2008. This debt will pay for the initial improvements to the Treasure Island Elementary School (TIES) Community Park project, which is estimated to cost \$4.722 million. The additional voted debt service millage rate for this project is estimated at 0.2609 mills.

Roadway Improvements: The Village issued in Fiscal Year 2020 a \$1,500,000 of non-General Obligation debt for roadway improvements. This debt is paid for with CITT funds and will have no impact on the adopted budget as it has been factored in at this time. This loan will be paid off in July 2035.

Water & Sewer Improvements: The Village has seven infrastructure loans through the Florida Department of Environmental Protection. The seven loans are accounted for entirely in the utility fund and are paid from customers' charges for services. We are proposing a rate increase to fund the 2020 debt issuance for sewer improvement project that was completed last year. These loans have various interest rates ranging from 0.9% to 2.99%. The last loan will be paid off in October 2037. The principal outstanding on the water and sewer infrastructure loans as of September 30, 2021 totaled \$7,470,865. Additionally a State Revolving Loan was approved to build an underground sanitary sewer pump station located at 1851 Galleon Street, the payments on the new loan will begin once the project is complete, and this can take up to two years, the design is complete, and we are ready to begin the construction phase.

The Stormwater system will be needing significant capital improvements in the near future, and it is anticipated that rate increases will be necessary in that system to support debt that will need to be issued to pay for those improvements. We will need to undertake a rate study in that system before we can proceed with those projects. The rate increase being adopted for Fiscal Year 2023 is to pay for the Stormwater master plan Capital Improvements Projects and the design of a Stormwater pump for North Bay Island.



The adopted Fiscal Year 2023 General Fund, Utility Fund, Special Revenue Funds and Capital Funds budgets are respectfully submitted to the Commission. The Fiscal Year 2023 budget was adopted after two required Public Hearings in September 2022. The Fiscal Year 2023 General Fund budget is funded with the adopted operating millage rate of 5.7159 mills, and the Village's Fiscal Year 2023 General Fund adopted expenditures are funded in the amount of \$9,619,873 plus the required transfer of \$572,192. The voter-approved debt service to fully fund the GO debt service for Fiscal Year 2023 is 0.8299 mills. The overall adopted total millage went from 6.8155 to 6.5458 or a decrease of 0.2697 mills.

Especially in this challenging public health and economic climate, I am proud of the work of the Village Commission and Village Staff in ensuring that we provide quality services in a responsible, balanced manner, for the betterment of our shared community.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Ralph Rosado".

Ralph Rosado, PhD, AICP
Village Manager



GUIDE TO READERS

The Fiscal Year 2023 Budget for North Bay Village serves four fundamental purposes:

1. **Policy Document** - as a policy document, the Budget serves to educate the reader about the Village and its policies. The Budget contains organization-wide financial and programmatic policies and goals that address long-term concerns and issues. It also includes short-term financial and operational policies that guide the development of the annual Budget. This Budget document details the services that the Village will provide during the twelve-month period from October 1, 2022 through September 30, 2023.
2. **Financial Plan** - as a financial plan, the Budget details the costs associated with providing municipal services and how these services will be funded. The General Fund section includes a summary and detailed description of all revenues and expenditures. Specific Fund sections also describe revenues and expenditures. The Budget document explains the underlying assumptions for the revenue estimates and discusses significant revenue trends. In addition, there is a discussion of the Village's accounting structure and budgetary policies.
3. **Operations Guide** - as an operations guide, the Budget details how departments and funds are organized. The Budget informs the reader of all activities, services and functions carried out by each department. Each departmental budget section includes a description of the department's function, measurable goals, budget highlights, and budgetary appropriation.
4. **Communications Device** - as a communications device, the Budget provides summary information to aid the reader in interpreting the document. Charts, graphs, tables and text are included to consolidate the information as much as possible. The budget document also includes a detailed table of contents and a glossary of terms to make it easy to locate and understand its contents. Finally, the Budget includes the Budget Message section, which provides readers with a condensed analysis of the fiscal plans of North Bay Village for the upcoming fiscal year.



ADOPTED BUDGET Fiscal Year 2022-23

NORTH BAY VILLAGE Submitted by the Village Manager to the Mayor & Commission Fiscal Year 2023

Village Commission

Mayor Brent Latham
Vice Mayor Marvin Wilmoth
Commissioner Dr. Richard Chervony
Commissioner Rachel Streitfeld
Commissioner Julianna Strout



Mayor
Brent Latham



Vice Mayor
Marvin Wilmoth



Commissioner
Richard Chervony



Commissioner
Julianna Strout



Commissioner
Rachel Streitfeld



NORTH BAY VILLAGE

Administrative Officials

Ralph Rosado, PhD, AICP
Village Manager

Alba L. Chang, CMC
Village Clerk

Haydee S. Sera, Esq.
Village Attorney

Incorporated on August 1, 1945

Administrative Staff

- Carla Gomez, Deputy Village Manager/
Human Resources Director
- Angela Atkinson, Chief Financial Officer
- Carlos Noriega, Chief of Police
- Marlon Lobban, Public Works Director
- Pedro Martinez, Building Official



Mission Statement

North Bay Village is committed to serving a diverse community and enhancing the quality of life and experience for all residents, businesses, and visitors.

Village-Wide Goals

- ❖ Provide Transparent and Effective Leadership Through Quality Services to the Community
- ❖ Maintain, Enhance and Preserve the Village's Natural Resources
- ❖ Stimulate Economic Activity and Encourage Business Development
- ❖ Strive to Achieve Better Communication and Public Participation and Collaboration



ADVISORY BOARDS

Planning & Zoning Board

- Timothy Denis, Chair
- Ryan Shaw, Vice Chair
- Jack Rattner
- Paul Murphy
- Maxine Ducharme
- Sherry Abramson

Business Development Advisory Board

- Nazrul Khan
- Patricia Cruz
- Doris Acosta
- Claudia Alvarez

Animal Control Advisory Board

- Maria De La Cruz Marquez Areachea, Chair
- Rosaura Lopez
- Ruth Prado, Secretary
- Amy Siegal

Financial Advisory Board

- Nicholas Martin, Chair
- Goran Cuk, Vice Chair
- Pedro Galdamez, Secretary
- Paul Jacob
- Sandi Horowitz

Community Enhancement Board

- Robert McKnight, Chair
- Cesar Aguado, Vice Chair
- Andy Rotondaro, Secretary
- Rizzy Byckovas
- Virginia Johnson



ADVISORY BOARDS

Sustainability & Resiliency Task Force Board

- Denise O'Brien, Chair
- Neil Krasner, Vice Chair
- Julie Stutts, Secretary
- Brenda Krebs
- Alisha Graham

Resident Services Board (Youth & Education Services Board)

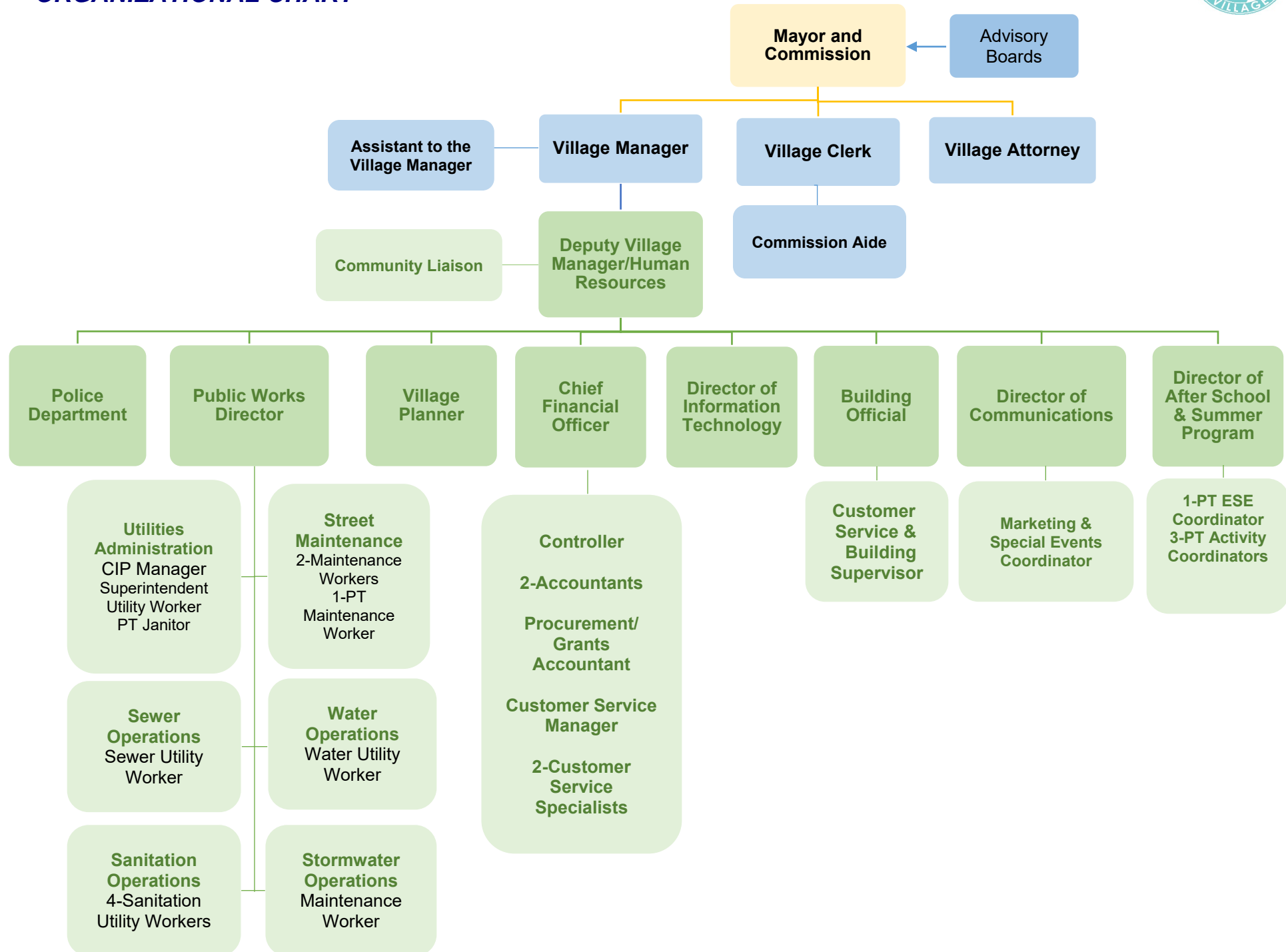
- Indira Dejtiar, Chair
- Okan Misirli, Vice Chair
- Lidia Cantave, Secretary
- Sondra Shumaker
- Cristina Mistri

The Heart of the Bay Task Force

- Nick Quay, Chair
- Horacio Gennari, Vice Chair
- Nicole Rihanek
- Joey Gonzalez
- Camila Cisneros
- Silvia Vieira

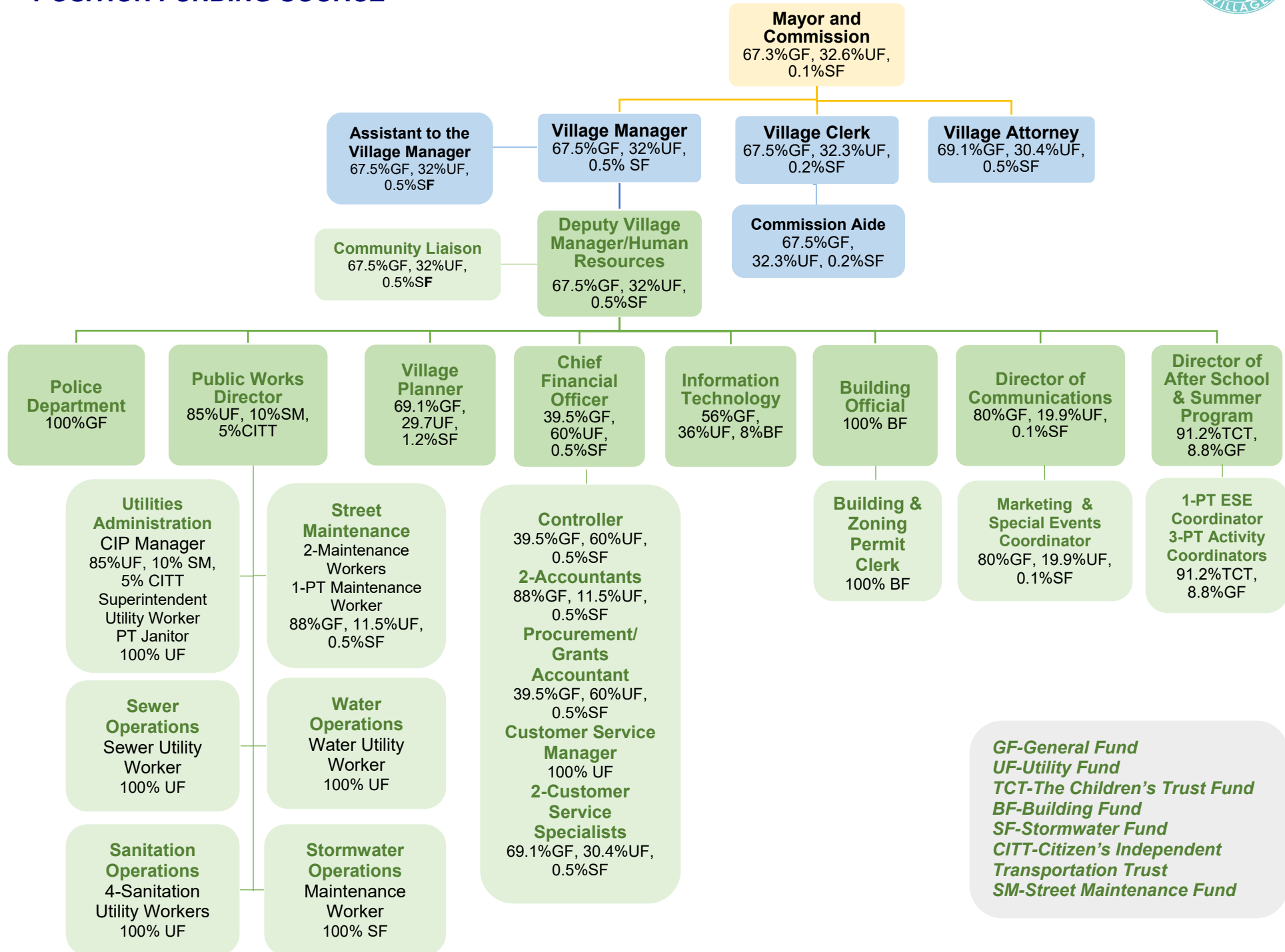


ORGANIZATIONAL CHART





POSITION FUNDING SOURCE



*GF-General Fund
 UF-Utility Fund
 TCT-The Children's Trust Fund
 BF-Building Fund
 SF-Stormwater Fund
 CITT-Citizen's Independent Transportation Trust
 SM-Street Maintenance Fund*



AUTHORIZED STAFFING LEVELS

GENERAL FUND	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Village Commission Department	2.5	2.5	2.5	3.5	2.5
Village Manager Department	3.0	3.0	3.0	3.0	4.0
Village Clerk Department	2.0	2.0	2.0	2.0	2.0
Finance Department	4.0	5.0	4.0	4.0	5.0
General Government Department	4.5	3.5	3.0	2.0	3.0
Police Department	42.5	41.5	39.5	41.0	42.5
Recreation & Human Services Department	0.0	1.0	1.0	3.5	4.5
TOTAL GENERAL FUND	58.5	58.5	55.0	59.0	63.5
SPECIAL REVENUE FUNDS					
Building	1.5	1.5	1.5	1.5	1.5
Street Maintenance	2.0	2.0	2.5	2.5	2.5
After School & Summer	3.5	3.5	3.5	3.5	2.5
Transportation	1.0	1.0	0.0	0.0	0.5
TOTAL SPECIAL REVENUE FUNDS	8.0	8.0	7.5	7.5	7.0
ENTERPRISE FUNDS					
Utility Administration	2.5	3.5	4.5	6.5	6.5
Water Operation	1.0	1.0	1.0	1.0	1.0
Sewer Operation	2.0	2.0	2.0	1.0	1.0
Sanitation Department	4.0	4.0	4.0	4.0	4.0
Storm Water	1.0	1.0	1.0	1.0	1.0
TOTAL ENTERPRISE FUNDS	10.5	11.5	12.5	13.5	13.5
TOTAL ALL FUNDS	77.0	78.0	75.0	80.0	84.0

Budget Staffing Level Changes

- Village Commission: Transfer Commission Aide position from Commission to Village Clerk budget.
- Village Manager: Reclassify the Deputy Village Clerk position to a Community Liaison, and transfer from Village Clerk budget.
- Finance Department: Add (1) Grants/Procurement Accountant Position.
- General Government Department: Reclassify (1) PT IT Contractor to (1) full-time Director of Information Technology.
- General Government: Reclassify (2) Multi-Clerical Specialist positions to (2) Customer Service Specialist positions.
- Police Department: Reclassify (1) part-time Patrol Officer positions to a part-time Admin/Special Projects Commander.
- Utilities Administration: Reclassify (1) full-time Front Desk Services Supervisor position to (1) Customer Service Manager position.
- Transportation Department: Add (1) part-time Bus Driver position.
- Police Department: Add (1) full-time Midnight Patrol Officer positions.
- Recreation Department: Change Title from Director of Communications & Special Events to Director of Communications.
- Recreation Department: Add (1) Marketing & Special Events Coordinator.
- Building Department: Reclassify Building Clerk to Customer Service & Building Supervisor.
- After School & Summer Program: Eliminate (2) part-time Summer Activity Coordinators.
- Transportation Department: Add (1) part-time Bus Driver position.
- Utilities Administration: Reclassify (1) full-time Front Desk Services Supervisor position to (1) Customer Service Manager position.



ALL FUNDS-BUDGET ANALYSIS BY DEPARTMENT FY 2023

FUND	NUMBER OF PERSONNEL	PERSONNEL SERVICES	MATERIALS SUPPLIES AND SERVICES	TOTAL OPERATING BUDGET	CAPITAL OUTLAY & OTHER	ADOPTED BUDGET
GENERAL FUND						
Village Commission Department	2.5	\$ 7,225	\$ 51,272	\$ 58,497	\$ -	\$ 58,497
Village Manager Department	4.0	474,345	13,380	487,725	-	479,949
Village Clerk Department	2.0	137,743	50,750	188,493	27,000	215,493
Finance Department	5.0	409,699	14,905	424,604	-	424,604
Legal Services Department	-	-	368,765	368,765	-	368,765
General Government Department	3.0	305,231	756,177	1,061,407	219,394	1,280,801
Police Department	42.5	5,720,261	629,106	6,349,367	21,516	6,378,659
Recreation & Human Svces Dep.	4.5	210,197	202,908	413,105	-	413,105
TOTAL GENERAL FUND	63.5	7,264,700	2,087,263	9,351,963	267,910	9,619,873
SPECIAL REVENUE FUNDS						
Building Fund	1.5	108,909	432,950	541,859	65,000	606,859
Street Maintenance Fund	2.5	204,087	137,020	341,107	480,000	821,107
After School & Summer Program Fund	2.5	160,398	25,145	185,543	-	185,543
Transportation Fund	0.5	52,125	65,500	117,625	1,057,000	1,174,625
American Recovery Plan Act (ARPA) Fund	-	-	2,660,378	2,660,378	-	2,660,378
Grant Administration Fund	-	-	45,000	45,000	93,293	138,293
TOTAL SPECIAL REVENUE FUNDS	7.0	525,519	3,365,993	3,891,512	1,695,293	5,586,805
TOTAL CAPITAL PROJECTS FUND	-	-	-	-	9,327,000	9,327,000
ENTERPRISE FUNDS						
Utility Administration	6.5	2,244,403	899,990	3,144,394	98,000	3,242,394
Water Operation	1.0	86,534	826,700	913,234	-	913,234
Sewer Operation	1.0	123,876	1,232,800	1,356,676	40,000	1,396,676
Sanitation Department	4.0	425,045	921,364	1,346,409	10,000	1,356,409
TOTAL UTILITY FUND	12.5	2,879,859	3,880,855	6,760,713	148,000	6,908,713
Water Improvements Trust	-	-	-	-	398,326	398,326
Sewer Improvements Trust	-	-	-	-	6,949,145	6,949,145
TOTAL IMPROVEMENTS TRUST	-	-	-	-	7,347,471	7,347,471
Storm Water	1.0	68,782	158,689	227,471	350,000	577,471
TOTAL STORMWATER	1.0	68,782	158,689	227,471	350,000	577,471
Debt Service	-	-	-	-	1,144,734	1,144,734
TOTAL DEBT SERVICE	-	-	-	-	1,144,734	1,144,734
TOTAL ALL FUNDS	84.0	\$ 10,738,859	\$ 9,492,800	\$ 20,231,659	\$ 20,280,409	\$ 40,512,067



TOTAL PAYROLL COST FY 2023

Occupation	Adopted Earnings	COLA	Shift Diff	LON	Add'l Benefits	RET	FICA	W/Comp	Insurance	Employee Total
<u>General Fund-Village Commission</u>										
Mayor	\$ 7,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 597	\$ 22	\$ -	\$ 8,419
Vice-Mayor	6,300	-	-	-	-	-	482	18	-	6,800
Commissioner	6,300	-	-	-	-	-	482	18	-	6,800
Commissioner	6,300	-	-	-	-	-	482	18	-	6,800
Commissioner	6,300	-	-	-	-	-	482	18	-	6,800
Total Village Commission	33,000	-	-	-	-	-	2,525	94	-	35,619
<u>General Fund-Village Manager</u>										
Village Manager	184,500	9,225	-	-	32,000	70,387	17,268	490	1,518	315,388
Deputy Village Manager/HR Director	124,829	6,241	-	-	4,500	42,508	10,371	332	18,599	207,380
Assistant to the Village Manager	60,500	3,025	-	-	200	7,763	4,875	161	12,100	88,624
Community Liaison	55,639	2,782	-	-	200	7,141	4,484	148	12,176	82,570
Total Village Manager	425,468	21,273	-	-	36,900	127,799	36,999	1,130	44,392	693,962
<u>General Fund-Village Clerk</u>										
Village Clerk	85,000	4,250	-	-	-	28,747	6,828	226	26,463	151,514
Commission Aide	50,772	2,539	-	-	200	6,519	4,094	148	25,852	90,123
Total Village Clerk	135,772	6,789	-	-	200	35,266	10,921	374	52,315	241,637
<u>General Fund-Finance Department</u>										
Chief Financial Officer	124,720	6,236	-	-	-	42,181	10,018	331	18,673	202,160
Controller	102,118	5,106	-	1,500	4,500	13,794	8,662	283	25,894	161,856
Grant/Procurement Accountant	80,000	-	-	-	200	9,770	6,135	203	20,405	116,714
Accountant	65,599	3,280	-	1,500	200	8,598	5,399	175	17,999	102,751
Accountant	53,956	2,698	-	-	200	6,926	4,349	144	25,767	94,040
Total Finance Department	426,394	17,320	-	3,000	5,100	81,269	34,564	1,135	108,738	677,520
<u>General Fund-General Government</u>										
Director of Information Technology	110,000	-	-	-	-	13,401	8,415	278	19,877	151,971
Customer Service Specialist	44,386	2,219	-	-	200	5,678	3,581	118	11,948	68,130
Customer Service Specialist	44,386	2,219	-	-	200	5,678	3,581	118	11,948	68,129
Total General Government	198,772	4,439	-	-	400	24,756	15,576	515	43,773	288,231
<u>General Fund-Police Department</u>										
Exec Assist to the Chief of Police	87,256	4,363	-	1,500	1,100	11,454	7,192	262	26,139	139,265
PSA	63,750	3,187	2,550	500	200	8,526	5,354	195	17,743	102,005
Dispatch Supervisor	79,706	3,985	-	1,500	680	11,501	6,554	238	12,093	116,257
Dispatcher	40,271	2,014	1,611	-	200	5,348	3,358	122	25,744	78,667
Dispatcher	53,968	2,698	-	-	200	6,903	4,335	158	25,506	93,769
Dispatcher	44,399	2,220	1,776	-	200	5,896	3,702	135	11,961	70,289
Dispatcher	46,602	2,330	-	-	200	5,961	3,743	136	11,997	70,970
Records Clerk	47,687	2,384	-	1,500	200	6,283	3,945	144	17,986	80,128
Code Enforcement Director	87,328	4,366	-	-	200	11,171	7,015	7,167	18,213	135,460
Code Enforcement Officer	70,607	3,530	-	500	200	9,093	5,710	5,834	17,855	113,328
Code Enforcement Assistant	39,520	1,976	-	-	200	5,055	3,174	115	12,320	62,361
PT Accreditation Coordinator	36,764	1,838	-	-	-	4,703	2,953	107	-	46,365
(3) School Crossing Guards	28,080	1,404	-	-	-	3,592	2,256	1,513	-	36,844
Total Non-Sworn Officers	725,937	36,297	5,937	5,500	3,580	95,484	59,291	16,126	197,557	1,145,710
Sub-Total	\$ 1,945,342	\$ 86,117	\$ 5,937	\$ 8,500	\$ 46,180	\$ 364,576	\$ 159,876	\$ 19,375	\$ 446,776	\$ 3,082,678



TOTAL PAYROLL COST FY 2023

Occupation	Adopted Earnings	COLA	MERIT/STEP INCREASE	Shift Diff	LON	Add'l Benefits	RET	FICA	W/COMP	Insurance	Employee Total
General Fund-Police Department											
Chief of Police	\$ 124,155	\$ 6,208	\$ 3,811	\$ -	\$ 500	\$ 6,900	\$ 39,747	\$ 10,739	\$ 6,547	\$ 2,345	\$ 200,951
Deputy Chief	120,703	6,035	1,365	-	300	14,291	37,971	10,259	6,255	1,386	198,564
Lieutenant	114,989	5,749	-	-	1,500	2,180	34,867	9,420	5,743	12,634	187,083
Lieutenant	114,989	5,749	-	-	1,500	1,580	34,867	9,420	5,743	26,366	200,215
Sergeant	99,323	4,966	-	688	1,500	4,600	31,055	8,390	5,115	26,460	182,098
Sergeant	94,593	4,730	2,063	-	1,500	3,060	29,500	7,970	4,859	18,475	166,750
Sergeant	90,089	4,504	1,965	-	500	2,000	27,652	7,471	4,555	26,160	164,895
Sergeant	77,821	3,891	1,259	539	300	3,200	24,343	6,577	4,010	12,353	134,292
Detective	90,376	4,519	-	-	1,500	1,700	27,549	7,443	4,538	26,243	163,869
Detective	77,257	3,863	1,825	3,245	1,500	1,940	25,084	6,777	4,132	13,024	138,646
Detective	68,672	3,434	2,995	476	-	2,540	21,655	5,851	3,567	12,408	121,597
Corporal	89,516	4,476	-	3,760	1,500	1,280	28,273	7,639	4,657	18,435	159,535
Corporal	89,516	4,476	-	620	1,500	2,240	27,384	7,398	4,511	18,094	155,739
Corporal	89,516	4,476	-	3,760	1,500	2,360	28,273	7,639	4,657	26,227	168,407
Corporal	68,025	3,401	1,854	471	300	2,600	21,579	5,830	3,555	26,165	133,781
Patrol Officer	62,886	3,144	1,714	-	-	1,640	19,182	5,182	3,160	12,418	109,327
Patrol Officer-K9	79,581	3,979	1,735	3,342	500	3,200	25,681	6,938	4,230	26,110	155,297
Patrol Officer-NRO	65,408	3,270	1,189	2,747	-	5,960	21,920	5,922	3,611	1,447	111,474
Patrol Officer	86,073	4,304	-	3,615	1,500	6,080	28,398	7,672	4,678	2,345	144,664
Patrol Officer	58,834	2,942	1,390	-	-	1,400	17,885	4,832	2,946	26,160	116,390
Patrol Officer	61,659	3,083	1,345	2,590	300	5,720	20,890	5,644	3,441	12,422	117,094
Patrol Officer	58,834	2,942	2,566	2,471	-	1,640	18,918	5,111	3,116	26,243	121,842
Patrol Officer	86,073	4,304	-	596	1,500	1,400	26,184	7,074	4,313	12,443	143,887
Patrol Officer	70,745	3,537	1,286	981	500	440	21,816	5,894	3,594	26,144	134,937
Patrol Officer	58,834	2,942	1,283	-	-	2,960	18,297	4,943	3,014	18,009	110,282
Patrol Officer	62,893	3,145	1,143	2,641	-	6,200	21,129	5,709	3,480	2,032	108,372
Patrol Officer-New Position	58,834	-	-	2,353	-	2,160	17,325	4,681	2,854	26,517	114,725
PT Major	67,500	3,375	-	-	-	-	20,068	5,422	3,306	-	99,671
PT Patrol Officer	45,000	2,250	1,799	-	-	-	13,888	3,752	2,288	-	68,977
PT Admin/Special Projects Commander	48,000	-	-	-	-	-	13,591	3,672	2,239	-	67,502
PT Commander	54,000	-	-	-	-	-	15,290	4,131	2,519	-	75,940
PT Marine Patrol	43,637	2,182	1,110	-	-	-	13,288	3,590	2,189	-	65,996
Total Sworn-Officers	2,478,332	115,875	33,696	34,897	19,700	91,271	773,549	208,993	127,418	459,067	4,342,798
General Fund-Recreation & Human Services Department											
Summer Camp Counselors	20,000	-	-	-	-	-	-	1,530	51	-	21,581
Director of Communications	85,425	4,271	-	-	-	-	10,927	6,862	227	12,318	120,030
Marketing & Special Events Coordinator	60,300	3,015	-	-	-	-	7,713	4,844	160	20,120	96,152
Total Recreation Dept.	165,725	7,286	-	-	-	-	18,641	13,235	438	32,438	237,763
Building Fund											
Chief Building Official	7,200	-	-	-	-	-	877	551	315	-	8,943
Customer Service & Building Supervisor	64,031	3,202	-	-	500	200	8,276	5,197	170	17,890	99,466
Total Building Dept.	71,231	3,202	-	-	500	200	9,153	5,748	485	17,890	108,409
Sub-total	\$ 2,715,289	\$ 126,363	\$ 33,696	\$ 34,897	\$ 20,200	\$ 91,471	\$ 801,343	\$ 227,976	\$ 128,341	\$ 489,274	\$ 4,688,970



TOTAL PAYROLL COST FY 2023

Occupation	Adopted Earnings	COLA	MERIT/STEP INCREASE	Shift Diff	LON	Add'l Benefits	RET	FICA	W/Comp	Insurance	Employee Total
Street Maintenance Fund											
Maintenance UT Worker	\$ 53,963	\$ 2,698	\$ -	\$ -	\$ 300	\$ 200	\$ 6,964	\$ 4,373	\$ 7,912	\$ 11,984	\$ 88,394
Maintenance UT Worker	42,284	2,114	-	-	300	200	5,470	3,435	6,206	11,918	71,927
PT Maintenance Worker	27,414	1,371	-	-	-	200	3,531	2,217	4,033	-	38,766
Total Street Maintenance	123,661	6,183	-	-	600	600	15,964	10,025	18,151	23,902	199,087
After School & Summer Program											
Program Director	62,913	-	-	-	-	4,800	8,249	5,180	321	-	81,463
Activity Coordinator 4	18,153	-	-	-	-	-	2,211	1,389	93	-	21,846
ESE Coordinator	14,643	-	-	-	-	-	1,784	1,120	75	-	17,622
Activity Coordinator 1	14,643	-	-	-	-	-	1,784	1,120	75	-	17,622
Activity Coordinator 2	18,153	-	-	-	-	-	2,211	1,389	93	-	21,846
Total After School & Summer Program	128,505	-	-	-	-	4,800	16,240	10,198	655	-	160,398
Transportation Fund											
PT Bus Driver	31,826	1,591	-	-	-	-	4,071	2,556	2,081	-	42,125
Total Transportation Fund	31,826	1,591	-	-	-	-	4,071	2,556	2,081	-	42,125
Utilities Administration											
Inspector-Vacant	70,000	-	-	-	-	-	8,528	5,355	4,974	13,424	102,281
Public Works Director	128,960	6,448	-	-	-	-	43,615	10,359	9,622	12,703	211,706
Enginner & CIP Manager	81,867	4,093	-	-	-	200	10,496	6,591	217	12,654	116,119
Public Works Superintendent	74,183	3,709	-	-	-	200	9,514	5,974	5,535	25,542	124,657
Customer Service Manager	68,250	3,413	-	-	300	200	8,791	5,520	181	11,984	98,639
Maintenance Worker	38,345	1,917	-	-	-	200	4,929	3,095	2,861	11,929	63,278
Janitorial Services	29,225	1,461	-	-	-	-	3,738	2,347	1,620	-	38,392
Total Utilities Administration	490,830	21,041	-	-	300	800	89,612	39,242	25,011	88,236	755,072
Water Department											
Water UT Worker	48,939	2,447	-	-	-	200	6,284	3,946	2,702	12,016	76,534
Total Water Department	48,939	2,447	-	-	-	200	6,284	3,946	2,702	12,016	76,534
Sewer Department											
Sewer UT Worker	65,578	3,279	-	-	1,500	200	8,596	5,398	3,620	25,706	113,876
Total Sewer Department	65,578	3,279	-	-	1,500	200	8,596	5,398	3,620	25,706	113,876
Sanitation Department											
Sanitation UT Worker	50,437	2,522	-	-	1,500	200	7,227	4,181	5,202	11,967	83,237
Sanitation UT Worker	37,630	1,882	-	-	-	200	4,838	3,038	3,881	25,093	76,562
Sanitation Truck Driver	51,387	2,569	-	-	1,500	200	6,780	4,258	5,300	19,766	91,760
Sanitation Truck Driver	46,602	2,330	-	-	1,500	200	6,168	3,873	4,807	12,057	77,537
Total Sanitation Department	186,056	9,303	-	-	4,500	800	25,014	15,350	19,190	68,882	329,095
Stormwater Department											
Maintenance Worker	40,298	2,015	-	-	-	200	5,179	3,252	5,916	11,923	68,782
Total Stormwater Department	40,298	2,015	-	-	-	200	5,179	3,252	5,916	11,923	68,782
Sub-Total	1,115,692	45,859	-	-	6,900	7,600	170,960	89,968	77,327	230,664	1,744,970
Grand Total	\$ 5,776,323	\$ 258,340	\$ 33,696	\$ 40,833	\$ 35,600	\$ 145,251	\$ 1,336,878	\$ 477,820	\$ 225,042	\$ 1,186,835	\$ 9,516,619
*Retirement includes:	FRS General	FRS Department Head	FRS Police	ICMA REG							
10/1/22-9/30/23	12.46%	32.85%	28.80%	13.50%							
*Additional Benefits Include: Car Allowance, Health Benefit, Educational Incentive, Clothing Allowance											
*Unemployment Compensation and Overtime are not included in this chart.											



VILLAGE MANAGER MESSAGE

October 1, 2022



Honorable Mayor, Vice Mayor and Village Commissioners:

On behalf of the staff of North Bay Village, we are pleased to present for your consideration the North Bay Village Fiscal Year 2023 Adopted Budget. This budget meets the requirements of State Law and represents an effort to deliver the Village’s required services, improvements and infrastructure under sound financial principles.

Over the past few years, North Bay Village has faced many challenges, including a global pandemic, and the ongoing concern of storm events and aging infrastructure; yet our community has demonstrated consummate resilience. We have been at the forefront in responding to all challenges. Our staff has worked tirelessly to support the safety and well-being of our community.

At the Village Commission’s urging, staff has worked diligently to achieve three critical goals: enhance services, minimize the financial impact on Village taxpayers, and increase the village’s reserves. The Fiscal Year 2023 budget achieves these goals with an annual tax decrease of approximately \$27 on a property assessed at \$100,000.

At the September 29th, 2022, Special Commission Meeting, Commission members voted on the Final Operating Millage Rate of 5.7159 presented by staff. The debt service millage rate is being adopted at 0.8299 mills to fully fund the Fiscal Year 2023 Debt Service Fund. Two budget workshops were held in June, and two budget hearings were held in September; these four opportunities allowed the Commission to discuss the budget and solicit community feedback.

It is important to note that property values have increased over the past year. The overall property assessment is now more than 18%, or \$200 million, over the prior year’s final gross taxable value. The Fiscal Year 2023 General Fund revenue and transfers are adopted at \$10,192,065 as compared to the Fiscal Year 2022 adopted budget of \$9,217,300. The General Fund budget is increased by \$925,538 over Fiscal Year 2021-22 mainly due to the additional ad valorem tax revenue.

The Village has undertaken several infrastructure projects including sewer, water, and stormwater repairs. The following are some of the major tasks the Village is undertaking during Fiscal Year 2023:

1. The Public Works Department will continue with major infrastructure repairs and upgrades to the Village’s sewer pump station system. These are funded primarily through the State Revolving Loan Program.



2. The Village will receive additional funding through a State grant and user fees to begin stormwater infrastructure improvements.
3. With the guidance of the Mayor, Vice Mayor and Commission, the Village continues to demonstrate our commitment to our youth by enhancing the development of educational and recreational projects. This includes adding community events and continuing scholarship programs.
4. The Village will continue with the design and development of a Public Safety or Municipal Complex. Miami-Dade County will contribute all costs associated with the construction of the Fire Rescue portion of the building. Our Village Hall and Police Department currently lease space at an annual cost of \$339,446. Development of this complex should result in a yearly lease reduction for the Village and a long-term solution to our need for additional space.
5. The Village is working to make improvements to park signage, landscaping, and pavilion repairs. Improvements to Village parks are typically funded through grants, remaining General Obligation bonds and impact fees.
6. We are currently working with Miami-Dade County Public Schools to develop a new community park surrounding Treasure Island Elementary School.
7. We are continuing with the development of the plans and specifications for the Island Walk project.
8. Village Staff has taken on the challenge to improve efficiencies and effectiveness as they relate to various initiatives to improve services for our community, including but not limited to:

Youth Services:

The Children's Trust granted the Village funding for the After-School Program and Summer Camp at TIES. This program has been quite successful and has been approved for the next two years. The Police Department will enhance the existing resources of the TIES summer program with elements of the NBV Youth Summer Program to enhance the summer experience for our youth. In addition, the Police Department maintains its partnership with the PAL (Police Athletic League) and will phase-in additional related programming as pandemic protocol evolve and permit.

Personnel Programs:

Village staff continues its process of reviewing and assessing all Village-wide personnel policies and procedures, and our Village's compensation plan is being evaluated to ensure that our positions remain competitive in order to attract and retain a quality workforce. The Village currently has two bargaining units that represent approximately half of the existing workforce. Both collective bargaining agreements are set to expire on September 30, 2022. Negotiations with the Fraternal Order of Police have already been initiated in order to obtain a successor collective bargaining agreement.



Several personnel changes are identified in the budget. These changes include:

- Transferring one (1) full-time Commission Aide position from Commission Budget to Village Clerk Budget.
- Reclassifying one (1) full-time Deputy Village Clerk position to a Community Liaison position and transferring to Village Manager department budget.
- Reclassifying two (2) Multi-Clerical Specialist positions to (2) Customer Service Specialist positions.
- Reclassifying (1) part-time Information Technology Contractor to (1) full-time Director of Information Technology.
- Adding one (1) full-time Grants/Procurement Accountant position.
- Adding one (1) full-time Midnight Patrol Officer position.
- Reclassifying one (1) part-time Patrol Officer to a part-time Commander.
- Reclassifying one (1) part-time Patrol Officer to a part-time Administrative and Special Projects Commander.
- Reclassifying one (1) part-time Code Enforcement Officer position to a full-time Code Enforcement Assistant position.
- Adding one (1) Marketing & Special Events Coordinator Position.
- Reclassifying the Director of Communications & Special Events position to Director of Communications.
- Eliminating two (2) part-time Summer Activity positions from the After School & Summer Program.
- Adding one (1) part-time Bus Driver.
- Reclassifying one (1) full-time Front Desk Services Supervisor position to (1) Customer Service Manager Position.
- Reclassifying the Building Clerk position to Customer Service and Building Supervisor position.

Other Funds:

The Utility Fund in Fiscal Year 2018 and Fiscal Year 2020 included several capital projects, with the majority of these projects being completed. In those years, the Village made extensive repairs to the existing water and sewer systems. In Fiscal Year 2015, the Village applied for and received three loan commitments from the Florida Department of Environmental Protection for upgrades and repairs to the Village's water and sewer systems. The Utility projects are now substantially completed. This also includes the rehabilitation of stormwater outfall pipes. In Fiscal Year 2021 the Village applied for a loan commitment for a Sewer Pump Rehabilitation.

Police:

This adopted budget includes an additional full-time patrol officer position and reclassifies a part-time officer to a part-time administrative and special projects commander to the Police Department, and expands areas for specialized public safety services, community policing, training/police reform and diversity, while closing in on their accreditation goal. It is designed to optimize organizational efficiencies, performance, transparency, and accountability through supervisory oversight. It also continues the process for succession and continuity of operations as the organization evolves. Our Agency designed to raise the bar with of law enforcement excellence, in line with industry best practices and the



Department's unwavering commitment to achieving CFA Accreditation through an emphasis on professionalism, accountability, transparency and performance. Our Police Department will purchase a new Body Worn Camera system (i.e., expected 24 new cameras, storage of video in the cloud, software, etc.) to provide the highest levels of safety to our officers as well as to our community. This new system is expected to be purchased by the first quarter of the fiscal year and will be implemented within Fiscal Year 2023.

Transportation:

The Transportation Fund was established to account for the revenues and expenditures for the Citizens' Independent Transportation Trust (CITT) Surtax monies the Village currently receives from CITT. The transit portion of CITT funding will be directed to redesign the bus shelters, and the Village will be able to utilize the transportation portion of the CITT funds for the repaving of Village streets and pay for the street repaving loan debt principal and interest. The Local Option Gas Tax that is levied on gasoline and diesel sales is collected and distributed by the State of Florida. These monies must also be used like the CITT funds, for transportation needs of the Village, and are accounted for in the Transportation Fund.

Stormwater:

Like other coastal communities, North Bay Village grapples with concerns related to proper management of its excess stormwater. The Village must maintain and enhance existing facilities while also planning for the future in a comprehensive manner by undertaking a Comprehensive Stormwater Master Plan. The budget includes, in descending priority order, projects aimed to address this important need, as follows:

1. **Replacement of Inlet Outfall Structures/Install Discharge Valves.** Until a stormwater master plan is developed, maintenance of the existing system is critical and the best option to address current flooding issues. Continuing to conduct scheduled pipe and drain cleaning, repairing outfalls, installing tidal valves will be most effective way to address and reduce flooding issues until improvement projects are initiated. This item can include the Mayor's request to install inlet filtration devices.
2. **Stormwater Pump Station (North Bay Island).** A condition assessment and evaluation of the station has been completed and design for improvements to the pump station has been initiated based on the condition assessment recommendation. The evaluation was essentially a stormwater plan for the Island. Understanding the condition of the pump station and flooding potential for the island will help to better understand how to address flooding problems. The assessment report will be used to provide data for the Village's comprehensive Stormwater Master Plan. Once the design of the pump station is complete, construction can be postponed until such time as the master plan is complete and we determine how the station fits into the overall master plan.
3. **Stormwater Master Plan.** The plan will provide a comprehensive understanding of the frequency, severity, duration, and impact of the flooding issue the village currently faces, while offering recommendations the village can use to develop



projects. The village can use the plan to identify potential flood hazard and problem areas, prioritize capital improvement projects to help reduce flooding frequency, recommended improvement to enhance water quality and other sustainable goals, while increasing the village's stormwater resilience.

North Bay Village was selected to receive a \$50,000 grant by the Florida Department of Economic Opportunity (DEO), one of the largest DEO grants awarded this year, in support of our Stormwater Master Plan. This grant will be used to address current and future stormwater infrastructure needs.

Debt Service:

The Debt Service Fund was established to account for the General Obligation Ad Valorem tax revenues and the principal and interest payments on the Village's two (2) General Obligation bonds. The Fiscal Year 2022 debt millage rate was 0.9671 mills, which allowed the Village to fully fund this Debt Service Trust Fund. \$1,033,678 is the amount required to fund the Fiscal Year 2023 debt service. This will require a millage of 0.8299 to fund the Fiscal Year 2023 GO Bond debt service, which equates to a 0.1372 mill increase.

Building & Zoning:

The NBV100 Master Plan is an award-winning plan, equipping North Bay Village with the tools to become a more livable, sustainable and prosperous community that can adapt to the challenges of a changing climate.

While celebrating its 77th anniversary in 2022, this diverse and engaged community is having serious, candid discussions on the issues that will shape the Village's next 25 years. Helping to structure the Master Plan's vision are four pillars: Livability, Resilience Prosperity and Efficiency.

Weaving together through these four pillars, a new zoning code will provide the framework for building sensibly, encouraging sustainable streetscapes and providing transparent and predictable rules for the benefit of residents, as well as developers.

The pillars are:

Livability

By centering on people – residents, business owners and visitors – North Bay Village will become a more attractive place to work, live and do business. The NBV100 Livability pillar puts the focus on placemaking in four ways:

- Prioritizing people over cars,
- Embracing the waterfront,
- Improving the quality of life, and
- Refreshing the NBV identity.

Resilience

Adaptive, proactive measures on climate change are necessary for our water-privileged community. NBV100 initiatives prepare for further environmental changes through three stages:



- Created in water,
- Thriving with water, and
- Protected from water

Prosperity

North Bay Village's prime location and residential areas offer a unique experience to visitors and business owners. The NBV100 plan highlights the community's abundance of potential by creating a compelling destination in these ways:

- Attracting economic development,
- Synergizing public space, and
- Increasing property values.

Efficiency

North Bay Village seeks to minimize the wasting of materials, energy, efforts, money, and time in doing something or in producing a desired result.

Adopted Budget:

The adopted Fiscal Year 2023 General Fund, Utility Fund, Special Revenue Funds, and Capital Funds budgets are respectfully submitted to the Commission.

The Fiscal Year 2023 General Fund budget is funded with the adopted operating millage rate of 5.7159 mills, and the Village's Fiscal Year 2023 General Fund adopted expenditures include \$9,619,873 and transfers of \$572,192. Total **\$9,924,155** for all General Fund operating expenditures. The voter-approved debt service to fully fund the GO debt service for Fiscal Year 2023 is 0.8299 mills. The overall adopted total millage went from 6.8155 to 6.5458 resulting in a decrease of 0.2697 mills.

Legislative Appropriations and Grants Awards

The Village received several appropriations and grants this fiscal year. Below are just a few:

Governor DeSantis approved the Village's two State appropriations, totaling \$650,000:

1. North Bay Village Stormwater Inlet Filter Installation: \$150,000.
2. North Bay Village Wastewater Pump Station Improvements: \$500,000.

This is in addition to grant funding we recently received from the Florida Department of Environmental Protection, including:

1. Island Walk Seawall Coastal Resiliency: \$3,000,000.
2. Stormwater Collection System: \$2,100,000.
3. Stormwater Master Plan – Vulnerability Assessment and Adaptation Plan: \$150,000.
4. Land and Water Conservation Fund Grant for Civic Park: \$850,000.

This makes this the most successful year in Village history in terms of State appropriations and State grant funding. We could not have accomplished this incredible feat without the support of our Commission; our Commission has advocated passionately for our projects in Tallahassee.



Special Recognition

Just a few months after being selected among all municipalities in the State of Florida as the recipient of the Award of Merit for a community under 50,000 from the American Planning Association Florida Chapter for our NBV100 Master Plan, the Village received yet another award—the 2021 Gold Coast Award of Excellence in the category of Best Plan from the Miami-Dade/Monroe Chapter of the American Planning Association.

The Finance Department received the Distinguished Budget Presentation Award from the Government Financial Officers Association (GFOA) for the thirteenth consecutive year. The award is the highest form of recognition in governmental budgeting and represents a significant achievement for the Village and its budget. We believe the current budget will meet the guidelines of the Program's requirements to receive the award.

The GFOA awarded the Village the Certificate of Achievement for Excellence in Financial Reporting for its Annual Comprehensive Financial Report for the seventh consecutive year. This prestigious award meets the program requirements and satisfies generally accepted accounting principles and applicable legal requirements.

Conclusion

The 2023 Fiscal Year Budget will allow us to continue to provide our residents, businesses and guests with high-quality municipal services. The budget also provides the required resources for us to enhance our facilities, infrastructure, and amenities.

We sincerely appreciate the leadership and support from the Village Commission in planning and guiding the financial affairs of the Village in a progressive manner.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Ralph Rosado".

Ralph Rosado, Ph.D., AICP
Village Manager



FINANCIAL POLICIES AND PROCEDURES

Debt Service

Investment strategies for debt service funds shall have as the primary objective the assurance of investment liquidity adequate to cover the debt service obligation on the required payment date. Securities purchased shall not have a stated final maturity date that exceeds the debt service payment date. Funds shall be managed and invested with the objectives of safety, liquidity and yield (listed in order of priority). The performance of the debt service funds will be measured against the 3-month U.S. Treasury Bill index.

I. Purpose and Objective the purpose of this policy is to establish guidelines governing the amount and type of debt issued by the Village of North Bay Village, the issuance process, and the management of the debt portfolio. The Village, in keeping with its Village-wide goals, must issue debt from time to time in order to make certain improvements and to continue to create a positive atmosphere for its inhabitants.

The adoption of a written debt policy by the Village's Commission and its active use help ensure a consistent approach to debt issuance which will benefit existing and future holders of Village debt. Access to capital markets at reasonable interest rates and credit terms is a fundamental goal that is facilitated through the adoption of appropriate debt policies taking into consideration the amount and types of fixed and variable rate debt given the Village's risk tolerance to market fluctuations, capital market outlook, future capital needs, credit, rating agency considerations, tax implications and industry competition.

II. Scope This policy shall apply to all debt obligations of the Village, whether for the purpose of acquisition or construction of Village assets or the refunding of existing debt.

III. Exceptions Exceptions to this policy will be approved by the Village Commission.

IV. Debt Management Policy

Debt Limits

a. Legal limits- The Village shall incur no debt unless the incurrence of such debt is approved by a majority of the Commission. Any General Obligation debt must be approved by the voters. The legal debt limits are set as follows:

- (i) Acquisition of real property – The Commission may acquire property within or without the corporate limits of the Village for any municipal purpose, in fee simple or any lesser interest or estate, by purchase; gift, devise, or lease provided such amount of expenditure for real property shall not exceed twenty (20) percent of the current annual fiscal budget of the Village.*
- (ii) Capital improvement projects – The Commission may, through proper procedure, propose, undertake and finance capital improvement projects to fulfill the necessary needs of the Village, provided that the amount of total expenditures for all such projects shall not exceed twenty (20) percent of the current annual budget of the Village in any one fiscal year.*



- (iii) *Excess of 20 percent of annual budget. In the event that the Adopted purchase (s) of property and/or total expenditure(s) do exceed twenty (20) percent of the current annual budget of the Village in any fiscal year, then a referendum will be held of the qualified electors of the Village and it shall require a majority of those voting in such election to authorize such projects. Any funds specifically designated for the particular project, which are received from the Federal Government, State, County or from any source, other than municipal taxation, will not be included in calculating the project cost for the purposes of section 3.06, or the Village Charter*
- (iv) *Waiver of referendum. This referendum requirement may be waived, however, if the Commission by four affirmative votes, finds and declares that an emergency exists, and that there is a threat to the health, welfare and safety of the citizens so the Village.*
- (v) *Sale and lease of real property. The Commission shall not undertake to sell, mortgage, assign or otherwise dispose of or alienate the title to any real property owned by the Village, without first having secured the approval of the qualified electors of the Village, through a majority vote of the qualified electors participating in a regular or special election for such purpose. Such referendum shall state, generally and in substance, the terms and conditions of the Adopted sale, mortgage, assignment or other disposition or alienation of title.*

Except where referendum is otherwise required by Miami-Dade County law, the Commission may lease any real property owned by the Village to any other individual, group, business, corporation or other entity for a period not to exceed one (1) year and may renew the lease each year thereafter that it so desires. Leases for a period longer than one (1) year require approval in a referendum by the qualified electors of the Village. However, nothing contained herein shall preclude the Village, without referendum, from leasing Village real property to a governmental agency for governmental use for a period not to exceed ten (10) years; and except as prohibited by the Florida Constitution Miami-Dade County Charter or statutes of this state or restricted in this Charter.

Independent audits

At the beginning of each calendar year, or as soon thereafter as practical, the Commission shall designate one or more qualified certified public accountants, who may be the regular auditors of the Village and who, as of the end of the fiscal year, shall make an independent audit of accounts and other evidences of financial transaction of the Village government. They shall submit their report to the Commission no later than at a regularly scheduled April Commission meeting. A copy of the audit shall be made available for inspection in the office of the Village Manager. The accountants shall have no personal interest, direct or indirect, in the fiscal affairs of the Village. Within specifications approved by the Commission the accountants shall post-audit the books and documents kept by or under the direction of the Village Manager and any and all separate or subordinate accounts kept by any other office, department or agency of the Village government. The Commission may also designate one or more qualified certified public accountants to conduct special audits at other times, or monthly or continuing audits as it may consider in the public interest. A copy of such special audits will also be made available for public inspection.



Annual Budget Policies and Procedures

The Village Manager, at least sixty (60) days prior to the beginning of each fiscal year, shall submit to the Commission a budget and an explanatory budget message in the form and with the contents provided by the Village Charter, (Section 7.03). For such purpose, he shall obtain from the head of each office, department or agency of the Village estimates of revenue and expenditure of that office, department or agency detailed by organization units and character and object of expenditure, and such other supporting data as he may request; together with an estimate of all municipal projects pending, or which such department head believes should be undertaken:

- A. Within the budget year, and
- B. Within the five (5) next succeeding years.

In preparing the budget, the Village Manager shall review and revise the estimates as he may deem advisable.

I. Balanced Budget

Each annual budget adopted by the Village Commission shall be a balanced budget in accordance with the Village of North Bay Village Code (Section 35.22). A budget ordinance is balanced when the sum of estimated net revenues and appropriated fund balances is equal to appropriations.

II. Budget Adoption

The Commission shall, by resolution, adopt the budget on or before the thirtieth day of September of each year. If it fails to adopt the budget by this date, the Commission, by resolution, may direct that the amounts appropriated for current operation for the current fiscal year shall be deemed adopted for the ensuing fiscal year for a period of thirty (30) days and renewed by resolution each thirty (30) days with all items in it prorated accordingly, until such time as the Commission adopts a budget for the ensuing fiscal year. A resolution adopting an annual budget shall constitute appropriations of the amounts specified therein as expenditures from the funds indicated. Village Charter Article VII (Section 7.03.L).

III. Specific Appropriation

Except where formal contracting, bidding, or other procedures are required by law as a condition precedent to the expenditures of funds, the Village Manager is authorized to expend Village funds in accordance with the Village's annual adopted budget as it may exist from time to time, including all mid-year adjustments, without further action of the Village Commission.

IV. Budget Amendments

The Village's annual budget may be amended from time to time in the following manner:

- (A) Minor amendments. Transfers between line items within a departmental budget, or decreases in line items, not amounting to more than 5% of the total budget of each department, may be made by the Village Manager by written statement describing the transfers and the reasons therefore. A copy of such statement shall be filed with the Village Clerk and delivered to the Mayor and each of the Village Commissioners. A copy shall also be posted at a conspicuous place in Village Hall. The transfers shall become effective 14 days after posting, unless within that time, the Mayor or any Village Commissioner shall



notify the Village Clerk that they wish the transfer placed upon the Village Commission agenda for consideration by the Village Commission. Any transfer considered by the Commission must be approved by majority vote of the Commission.

(B) Other amendments. All other budgetary transfers shall be approved by resolution of the Village Commission.

(C) Nothing in this section shall authorize the Village Manager to expend unanticipated revenues which may accrue to the Village during the course of the fiscal year, unless and until the unanticipated revenues have been budgeted by the Village Commission. (Ord. 84-14, passed 10-23-84)

V. Budget Basis

The budgets of the governmental funds (for example, the General Fund, Street Maintenance, Building Fund, and the Debt Service Fund) are prepared on a modified accrual basis of accounting. This means revenues must be both measurable and available to liquidate liabilities of the current period. Likewise, expenditures generally are recognized when an event or transaction is expected to draw upon current expendable resources. There are no exceptions between the basis of budgeting and the basis of accounting for the governmental funds. Budgets for the proprietary funds and fiduciary funds are Adopted on the accrual basis of accounting, which means transactions and events are recognized as revenues/gains or expenditures/losses when they occur, regardless of the timing of related cash flows. The following are exceptions to the accrual basis of accounting, in the case of proprietary funds:

- Capital outlays are budgeted as expenditures.
- Proceeds from the issuance of debt are considered to be revenues, not an increase in liabilities.
- Principal payments are shown as expenditures rather than reductions of liabilities.

The Village applies all applicable Government Accounting Standards Board (GASB) pronouncements as well as the following pronouncements issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements: Financial Accounting Standards Board (FASB) statements and interpretations, Accounting Principles Board (APB) opinions and Accounting Research Bulletins. During June 1999, GASB issued Statement No. 34. This statement established new accounting and financial reporting standards for state and local governments. The Village implemented the new financial reporting requirements of GASB 34. From a budgetary perspective, the statement requires a budget to actual comparison, showing both the original Adopted budget and the final working budget.

Enterprise Funds

The Utility Fund and Stormwater Fund are budgeted on a full accrual basis. Expenditures are recognized when a commitment is made, but revenues are also recognized when they are earned and obligated to the Village.

Investment Policy

It is the policy of the Village of North Bay Village (the "Village") that all available funds shall be invested in conformance with these legal and administrative guidelines.

Effective cash management is recognized as essential to good fiscal management. An effective cash management and investment policy will be pursued to take advantage of investment interest as viable and material revenue to all operating and capital funds. The



Village's portfolio shall be designed and managed in a manner responsive to the public trust and consistent with state and federal law.

Investments shall be made with the primary objectives in order of importance:

- ❖ Safety,
- ❖ Liquidity, and
- ❖ Risk-appropriate Yield.

To ensure these objectives are attained, the Village will pursue:

- ❖ Preservation of capital and protection of principal,
- ❖ Maintenance of sufficient liquidity to meet operating needs,
- ❖ Security of Village funds and investments,
- ❖ Diversification of investments to avoid unreasonable or avoidable risks, and Optimization of interest earnings.

This Policy is to be authorized by the Village Commission in accordance with Chapter 218, Section 415 of the Florida Statutes.

Annual Investment Policy Review

The Policy shall be subject to revisions consistent with changing laws, regulations, and needs of the Village. The Village Commission shall review the Policy on an annual basis and adopt a resolution stating that it has reviewed the Policy and approves any changes or modifications.

Fund Balance/Retained Earnings Reserves

The Village shall maintain 20% of the current fiscal year general fund and Utility Fund as a reserve fund balance/retained earnings balance. The fund balance/retained earnings may be utilized for the following purposes: unscheduled natural disasters/emergencies, unanticipated capital improvements and infrastructure needs, unforeseen contingent liabilities, acts of God or war, for the emergency health, safety, and welfare needs of the Village. For a more detailed discussion of the Fund Balance/Retained Earnings Reserves please refer to section 35.22 in the Village's Code.

Revenue Policies

1. The Village will attempt to maintain a diversified and stable revenue system as a shelter from short-run fluctuations in any single revenue source.
2. The Village will attempt to obtain additional major revenue sources as a way of ensuring a balanced budget.
3. The Village will establish user charges and fees at a level to recover the full cost (direct and indirect) of providing the service in the Utility Fund, which is self-sustaining.
4. The Village will review fees/charges annually and will design or modify revenue systems to include provisions that automatically allow charges to grow at a rate that keeps pace with the cost of providing the service.
5. The Village will consider market rates and charges levied by other public and private organizations for similar services in establishing fees and charges.



BUDGET CALENDAR	
MARCH 23	First departmental budget kick-off meeting to start department budget requests
APRIL 13	Departmental Overview (Department Mission Statements, Budget Messages, Description of Services & Activities and Department Goals) due to Finance
APRIL 20	Performance Measures due to Finance
APRIL 27	Capital Expenditures-Projects Request due to Finance
APRIL 29	Departmental Budget Worksheets for FY 2023 and the preliminary year-end estimates 9/30/2022 due to Finance
MAY 2-13	One-on-One Meetings between Village Manager's Office, Department Heads and Finance review Departmental Budget Worksheets
MAY 16-JUNE 2	Village Manager and Finance Finalize Proposed FY 2023 Budget Changes
JUNE 1	Property Appraiser estimated assessment of the value of all property no later than June 1 of each year (CH200.065(7)F.S.). Property Appraiser delivers the estimated 2022 assessment of roll values.
JUNE 8	Village Commission hold Five Year Capital Improvement workshop on the Proposed FY 2023 Budget to Review General Fund Budget and Ad Valorem Millage Rate
JUNE 22	Village Commission hold workshop on the Proposed FY 2023 Budget to Review General Fund Budget and Ad Valorem Millage Rate
JULY 19	Adoption of the Proposed Budget, Tentative Millage Rates and Dates for Two (2) Public Hearings in September
JULY 30	Village Manager submits Tentative FY 2023 Budget to Commission
NO LATER THAN AUGUST 4	Village Notify Property Appraiser of Proposed Millage Rates and Dates for Public Hearing on FY 2023 Budget
SEPTEMBER 7	School Board of Miami-Dade County final public hearing on FY 2023 budget
SEPTEMBER 15	North Bay Village's first Public Hearing on FY 2023 Tentative Budget and Tentative Millage Rates
SEPTEMBER 8	County Commission holds first public hearing on county FY 2023 budget
SEPTEMBER 20	County Commission holds second public hearing on FY 2023 county budget
SEPTEMBER 29	North Bay Village's Second Public Hearing to adopt FY 2023 Final Budget, Final Millage Rates and Five-Year Capital Improvement Program
OCTOBER 1, 2022	Implement FY 2023 adopted budget




MAXIMUM MILLAGE LEVY CALCULATION FINAL DISCLOSURE

For municipal governments, counties, and special districts

DR-420MM
R. 5/12
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year : 2022	County : MIAMI-DADE		
Principal Authority : NORTH BAY VILLAGE	Taxing Authority : CITY OF NORTH BAY VILLAGE		
1. Is your taxing authority a municipality or independent special district that has levied ad valorem taxes for less than 5 years?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/> No (1)
IF YES, STOP HERE. SIGN AND SUBMIT. You are not subject to a millage limitation.			
2. Current year rolled-back rate from Current Year Form DR-420, Line 16	4.9584	per \$1,000	(2)
3. Prior year maximum millage rate with a majority vote from 2021 , Form DR-420MM, Line 13	5.8905	per \$1,000	(3)
4. Prior year operating millage rate from Current Year Form DR-420, Line 10	5.8484	per \$1,000	(4)
If Line 4 is equal to or greater than Line 3, skip to Line 11. If less, continue to Line 5.			
Adjust rolled-back rate based on prior year majority-vote maximum millage rate			
5. Prior year final gross taxable value from Current Year Form DR-420, Line 7	\$	1,111,289,895	(5)
6. Prior year maximum ad valorem proceeds with majority vote <i>(Line 3 multiplied by Line 5 divided by 1,000)</i>	\$	6,546,053	(6)
7. Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value from Current Year Form DR-420 Line 12	\$	0	(7)
8. Adjusted prior year ad valorem proceeds with majority vote <i>(Line 6 minus Line 7)</i>	\$	6,546,053	(8)
9. Adjusted current year taxable value from Current Year form DR-420 Line 15	\$	1,310,746,908	(9)
10. Adjusted current year rolled-back rate <i>(Line 8 divided by Line 9, multiplied by 1,000)</i>	4.9941	per \$1,000	(10)
Calculate maximum millage levy			
11. Rolled-back rate to be used for maximum millage levy calculation <i>(Enter Line 10 if adjusted or else enter Line 2)</i>	4.9941	per \$1,000	(11)
12. Adjustment for change in per capita Florida personal income <i>(See Line 12 Instructions)</i>		1.0613	(12)
13. Majority vote maximum millage rate allowed <i>(Line 11 multiplied by Line 12)</i>	5.3002	per \$1,000	(13)
14. Two-thirds vote maximum millage rate allowed <i>(Multiply Line 13 by 1.10)</i>	5.8302	per \$1,000	(14)
15. Current year adopted millage rate	5.7159	per \$1,000	(15)
16. Minimum vote required to levy adopted millage: (Check one)	(16)		
<input type="checkbox"/> a. Majority vote of the governing body: Check here if Line 15 is less than or equal to Line 13. The maximum millage rate is equal to the majority vote maximum rate. Enter Line 13 on Line 17.			
<input checked="" type="checkbox"/> b. Two-thirds vote of governing body: Check here if Line 15 is less than or equal to Line 14, but greater than Line 13. The maximum millage rate is equal to adopted rate. Enter Line 15 on Line 17.			
<input type="checkbox"/> c. Unanimous vote of the governing body, or 3/4 vote if nine members or more: Check here if Line 15 is greater than Line 14. The maximum millage rate is equal to the adopted rate. Enter Line 15 on Line 17.			
<input type="checkbox"/> d. Referendum: The maximum millage rate is equal to the adopted rate. Enter Line 15 on Line 17.			
17. The selection on Line 16 allows a maximum millage rate of <i>(Enter rate indicated by choice on Line 16).</i>	5.7159	per \$1,000	(17)
18. Current year gross taxable value from Current Year Form DR-420, Line 4	\$	1,311,100,447	(18)

Taxing Authority :		DR-420MM R. 5/12 Page 2	
19.	Current year adopted taxes <i>(Line 15 multiplied by Line 18, divided by 1,000).</i>	\$ 7,494,119	(19)
20.	Total taxes levied at the maximum millage rate <i>(Line 17 multiplied by Line 18, divided by 1,000).</i>	\$ 7,494,119	(20)
DEPENDENT SPECIAL DISTRICTS AND MSTUs			STOP HERE. SIGN AND SUBMIT.
21.	Enter the current year adopted taxes of all dependent special districts & MSTUs levying a millage. <i>(The sum of all Lines 19 from each district's Form DR-420MM)</i>	\$ 0	(21)
22.	Total current year adopted taxes <i>(Line 19 plus Line 21).</i>	\$ 7,494,119	(22)
Total Maximum Taxes			
23.	Enter the taxes at the maximum millage of all dependent special districts & MSTUs levying a millage <i>(The sum of all Lines 20 from each district's Form DR-420MM).</i>	\$ 0	(23)
24.	Total taxes at maximum millage rate <i>(Line 20 plus Line 23).</i>	\$ 7,494,119	(24)
Total Maximum Versus Total Taxes Levied			
25.	Are total current year adopted taxes on Line 22 equal to or less than total taxes at the maximum millage rate on Line 24? (Check one)	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	(25)
S I G N H E R E	Taxing Authority Certification		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.
	Signature of Chief Administrative Officer :		Date :
	Electronically Certified by Taxing Authority		9/30/2022 9:41 AM
	Title : Dr. Ralph Rosado, Village Manager	Contact Name and Contact Title : Angela Atkinson, CFO	
	Mailing Address : 1666 Kennedy Causeway, Suite 300	Physical Address : 1666 Kennedy Causeway, Suite 300	
City, State, Zip : North Bay Village, FL 33141	Phone Number : 3057567171	Fax Number :	



CERTIFICATION OF VOTED DEBT MILLAGE

Rset Form

Print Form

DR-420DEBT
R. 6/10
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year : 2022	County : MIAMI-DADE
Principal Authority : NORTH BAY VILLAGE	Taxing Authority : CITY OF NORTH BAY VILLAGE

Levy Description :
VOTED DEBT

SECTION I: COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	\$	1,281,200,595	(1)
2.	Current year taxable value of personal property for operating purposes	\$	29,899,852	(2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$	0	(3)
4.	Current year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$	1,311,100,447	(4)

SIGN HERE	Property Appraiser Certification		I certify the taxable values above are correct to the best of my knowledge.		
	Signature of Property Appraiser :		Date :		
	Electronically Certified by Property Appraiser		7/1/2022 11:40 AM		

SECTION II: COMPLETED BY TAXING AUTHORITY

5.	Current year proposed voted debt millage rate	0.8299	per \$1,000	(5)
6.	Current year proposed millage voted for 2 years or less under s. 9(b) Article VII, State Constitution	0.0000	per \$1,000	(6)

S I G N H E R E	Taxing Authority Certification		I certify the proposed millages and rates are correct to the best of my knowledge.		
	Signature of Chief Administrative Officer :		Date :		
	Electronically Certified by Taxing Authority		7/21/2022 4:55 PM		
	Title : Dr. Ralph Rosado, Village Manager		Contact Name and Contact Title : Angela Atkinson, CFO		
	Mailing Address : 1666 Kennedy Causeway, Suite 300		Physical Address : 1666 Kennedy Causeway, Suite 300		
City, State, Zip : North Bay Village, FL 33141		Phone Number : 3057567171		Fax Number :	

INSTRUCTIONS

Property appraisers must complete and sign Section I of this form with the DR-420, *Certification of Taxable Value*, and DR-420S, *Certification of School Taxable Value*, and provide it to all taxing authorities levying a

- Voted debt service millage levied under Section 12, Article VII of the State Constitution or
- Millage voted for two years or less under s. 9(b), Article VII of the State Constitution

Section I: Property Appraiser

Use a separate DR-420DEBT for each voted debt service millage that's levied by a taxing authority. The property appraiser should check the Yes box on Line 9 of DR-420, *Certification of Taxable Value*, or Line 8 of DR-420S, *Certification of School Taxable Value*. The property appraiser should provide the levy description and complete Section I, Lines 1 through 4 of this form, for each voted debt service millage levied.

Enter only taxable values that apply to the voted debt service millage indicated.

Sign, date, and forward the form to the taxing authority with the DR-420.

Section II: Taxing Authority

Each taxing authority levying a voted debt service millage requiring this form must provide the proposed voted debt millage rate on Line 5.

If a DR-420DEBT wasn't received for any

- Voted debt service millages or
- Millages voted for two years or less

contact the property appraiser as soon as possible and request a DR-420DEBT.

Sign, date, and return the form to your property appraiser with the DR-420 or DR-420S.

All TRIM forms for taxing authorities are available on our website at <http://dor.myflorida.com/dor/property/trim>



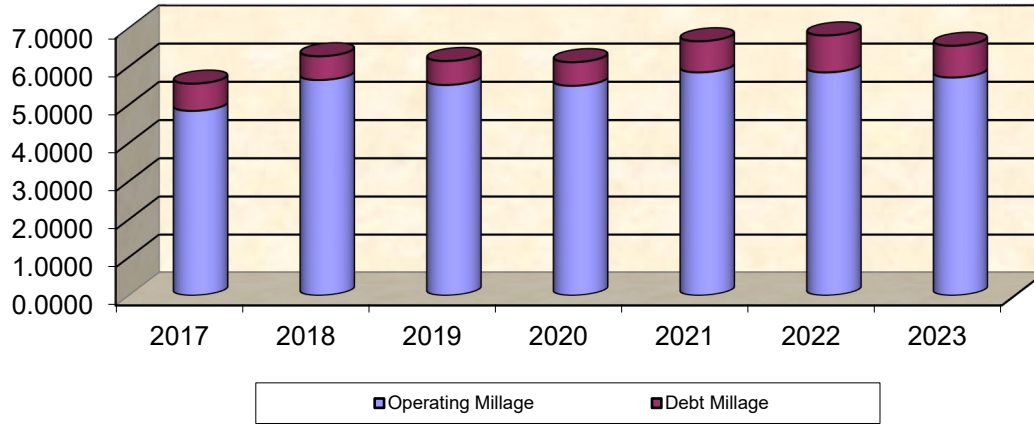
TAX RATE COMPARISON

TAX RATE COMPARISON				TAX ROLL COMPARISON	
Fiscal Year	General Fund	Debt Service	TOTAL	Fiscal Year	Taxable Value
1995	5.1120	0.6310	5.7430	1995	\$ 205,281,409
1996	5.0730	0.6410	5.7140	1996	\$ 209,085,760
1997	5.1190	0.6540	5.7730	1997	\$ 212,927,190
1998	4.8870	0.6260	5.5130	1998	\$ 221,773,650
1999	4.8870	0.6172	5.5042	1999	\$ 227,572,848
2000	4.8870	0.5680	5.4550	2000	\$ 240,381,315
2001	5.2300	0.5538	5.7838	2001	\$ 248,830,321
2002	5.7642	0.5169	6.2811	2002	\$ 253,254,682
2003	5.7642	0.4481	6.2123	2003	\$ 293,815,457
2004	5.8094	0.4029	6.2123	2004	\$ 324,965,284
2005	5.9250	0.2873	6.2123	2005	\$ 502,503,719
2006	5.9783	0.2340	6.2123	2006	\$ 606,687,342
2007	5.9000	0.1980	6.0980	2007	\$ 726,025,509
2008	4.6697	0.1290	4.7987	2008	\$ 979,310,707
2009	4.6697	0.1290	4.7987	2009	\$ 1,162,487,427
2010	4.2772	0.5215	4.7987	2010	\$ 939,526,353
2011	4.7772	0.5008	5.2780	2011	\$ 691,801,219
2012	4.7772	1.2355	6.0127	2012	\$ 644,791,383
2013	4.7772	1.2355	6.0127	2013	\$ 636,142,982
2014	5.4740	1.0405	6.5145	2014	\$ 669,073,746
2015	5.4740	0.8573	6.3313	2015	\$ 747,944,185
2016	5.3834	0.8254	6.2088	2016	\$ 824,421,583
2017	4.8432	0.7108	5.5540	2017	\$ 959,707,508
2018	5.6500	0.6198	6.2698	2018	\$ 1,032,057,949
2019	5.5200	0.6263	6.1463	2019	\$ 1,079,858,914
2020	5.4992	0.6160	6.1152	2020	\$ 1,090,094,727
2021	5.8500	0.8118	6.6618	2021	\$ 1,074,905,255
2022	5.8484	0.9671	6.8155	2022	\$ 1,111,289,895
2023	5.7159	0.8299	6.5458	2023	\$ 1,311,100,447



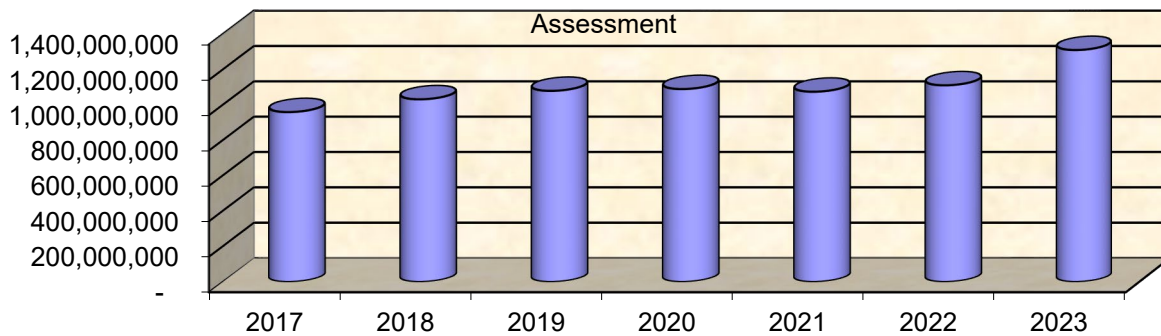
AD VALOREM TAX GRAPHS

7 Year Tax Rates



	2017	2018	2019	2020	2021	2022	2023
Operating Millage	4.8432	5.6500	5.5200	5.4992	5.8500	5.8484	5.7159
Debt Millage	0.7108	0.6198	0.6263	0.6160	0.8118	0.9671	0.8299
Total Millage	5.5540	6.2698	6.1463	6.1152	6.6618	6.8155	6.5458

7 Year Property Assessments



Tax Year	2017	2018	2019	2020	2021	2022	2023
Assessment	\$ 959,707,508	\$ 1,032,057,949	\$ 1,079,858,914	\$ 1,090,094,727	\$ 1,074,905,255	\$ 1,111,289,895	\$ 1,311,100,447



PROPERTY TAX IMPACT/AVERAGE HOME

OPERATING MILLAGE RATE (\$) FOR A HOME APPRAISED AT \$100,000				
	ADOPTED FY 2022 MILLAGE RATE AT		ADOPTED FY 2023 MILLAGE RATE AT	
	5.8484		5.7159	
TAXABLE VALUE OF HOME	\$	100,000	\$	100,000
DIVIDED BY \$1,000	\$	100	\$	100
MULTIPLIED BY MILLAGE RATE	\$	585	\$	572
(DECREASE) / INCREASE MUNICIPAL TAX				(\$13)

DEBT MILLAGE RATE (\$) FOR A HOME APPRAISED AT \$100,000				
	ADOPTED FY 2022 DEBT MILLAGE RATE AT		ADOPTED FY 2022 DEBT MILLAGE RATE AT	
	0.9671		0.8299	
TAXABLE VALUE OF HOME	\$	100,000	\$	100,000
DIVIDED BY \$1,000	\$	100	\$	100
MULTIPLIED BY MILLAGE RATE	\$	97	\$	83
(DECREASE) / INCREASE DEBT MILLAGE				(\$14)



BUDGET SUMMARY

	GENERAL FUND	BUILDING FEE FUND	STREET MAINTENANCE FUND	AFTER SCHOOL & SUMMER FUND	TRANSPORTATION FUND	GRANTS FUND	CAPITAL FUND	WATER SEWER SANITATION	WATER TRUST	SEWER TRUST	(ARPA) FUND	STORM WATER FUND	DEBT SERVICE FUND	TOTAL
TAXES: MILLAGE PER \$1,000														
Ad Valorem Taxes 5.7159	\$ 7,119,413													\$ 7,119,413
Ad Valorem Taxes 0.8299 (voted debt)													1,033,678	1,033,678
Local Option Gas Tax			128,007											128,007
Sur-Tax - T transportation					410,000									410,000
Franchise Fees	507,632													507,632
Utility Tax Revenue	840,026													840,026
License & Permits	399,408	547,759												947,168
Grant/Intergovernmental Revenue	1,009,442		190,947	169,252	840,500	138,293	4,579,500					200,000		7,127,934
Charges for Services	122,680													122,680
Fine & Forfeitures	116,500				3,000									119,500
Miscellaneous Revenue	76,963		1,500		350			7,000						85,813
Debt Proceeds							11,957,285			6,200,000				18,157,285
Water/Sewer/Sanitation Revenue								7,826,937						7,826,937
State Appropriations										500,000		150,000		650,000
Other Sources														-
Storm Water Fees												458,652		458,652
TOTAL REVENUES	10,192,065	547,759	320,454	169,252	1,253,850	138,293	16,536,785	7,833,937	-	6,700,000	-	808,652	1,033,678	45,534,725
Transfers In	-	-	500,653	16,291	55,248	-	-	-	398,326	249,145	-	-	111,056	1,330,719
Fund Balances/Reserves/Net Assets	2,901,072	887,248	-	-	1,047,330	-	1,147,768	2,593,832	-	-	2,660,378	178,940	-	11,416,568
Total Rev., Transfers & Bal	13,093,137	1,435,007	821,107	185,543	2,356,428	138,293	17,684,553	10,427,769	398,326	6,949,145	2,660,378	987,592	1,144,734	58,282,012
EXPENDITURES														
Village Commission Department	58,497													58,497
Village Manager Department	479,949													479,949
Village Clerk Department	215,493													215,493
Finance Department	424,604													424,604
Legal Services Department	368,765													368,765
General Government Department	1,280,801													1,280,801
Police Department	6,378,659					138,293								6,378,659
Recreation/Human Services Dept.	413,105													413,105
Building Department		606,859												606,859
Public Works/Maintenance Division			821,107											821,107
After School & Summer				185,543										185,543
Transportation					1,174,625									1,174,625
Capital Projects Fund							9,327,000							9,327,000
Utilities Admin/Water/Sewer/Sanitation								6,908,713						6,908,713
Storm Water												577,471		577,471
Debt Service									398,326	249,145			1,144,734	1,792,205
TOTAL EXPENDITURES	9,619,873	606,859	821,107	185,543	1,174,625	138,293	9,327,000	6,908,713	398,326	249,145	-	577,471	1,144,734	31,151,689
Sewer Improvement Trust										6,700,000	750,000			7,450,000
Stormwater Improvement Trust											1,910,378			1,910,378
TOTAL CAPITAL IMPROVEMENTS	-	-	-	-	-	-	-	-	-	6,700,000	2,660,378	-	-	9,360,378
TOTAL EXP & CAP IMPROVEMENTS	9,619,873	606,859	821,107	185,543	1,174,625	138,293	9,327,000	6,908,713	398,326	6,949,145	2,660,378	577,471	1,144,734	40,512,067
Transfers Out	572,192	-	-	-	111,056	-	-	647,471	-	-	-	-	-	1,330,719
Fund Balances/Reserves/Net Assets	2,901,072	828,148	-	-	1,070,748	0	8,357,553	2,871,585	-	-	-	410,121	-	16,439,226
Total Appropriated Expenditures	\$ 13,093,137	\$ 1,435,007	\$ 821,107	\$ 185,543	\$ 2,356,428	\$ 138,293	\$ 17,684,553	\$ 10,427,769	\$ 398,326	\$ 6,949,145	\$ 2,660,378	\$ 987,592	\$ 1,144,734	\$ 58,282,013

THE TENTATIVE, ADOPTED AND / OR FINAL BUDGETS ARE ON FILE IN THE OFFICE OF THE ABOVE MENTIONED TAXING AUTHORITY AS A PUBLIC RECORD



FUND STRUCTURE

- **Governmental Funds Group – General Fund**

General Fund

Building Fund

Street Maintenance Fund

- **Non-Major Governmental Funds Group –**

- Special Revenue Funds**

After School & Summer Fund

Transportation Fund

The Coronavirus State & Local Fiscal Recovery Fund (SLFRF)
American Recovery Plan Act (ARPA)

Grant Administration Fund

- **Governmental Funds Group – Debt Service Fund**

Debt Service Fund – Series 2010 and 2010 Refunding Note

Debt Service Fund – Series 2020 Roadway Improvements Note

Debt Service Fund – Series 2022 Refunding Note

- **Governmental Funds Group – Capital Projects Fund**

Capital Projects Fund

Roadway Improvements Capital Projects Fund

- **Proprietary Funds Group – Enterprise Funds**

Enterprise Fund – Water, Sewer, Sanitation Fund

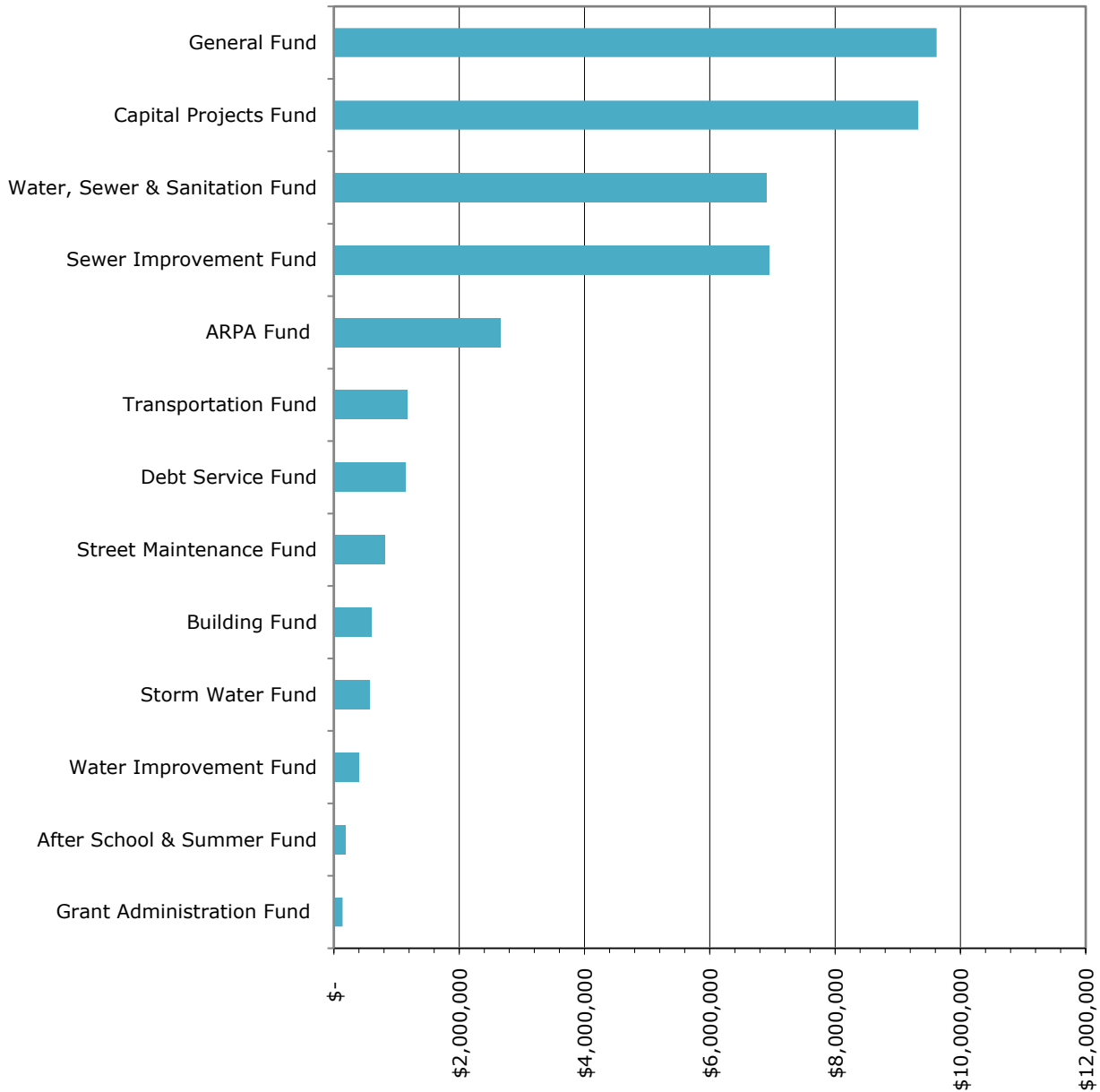
Water, Sewer & Sanitation Improvements Trust Fund

Enterprise Fund – Storm Water Fund



NORTH BAY VILLAGE

Summary of all Expenditures and Revenues (Balanced Budget) Fiscal Year 2023





FINANCIAL SUMMARY

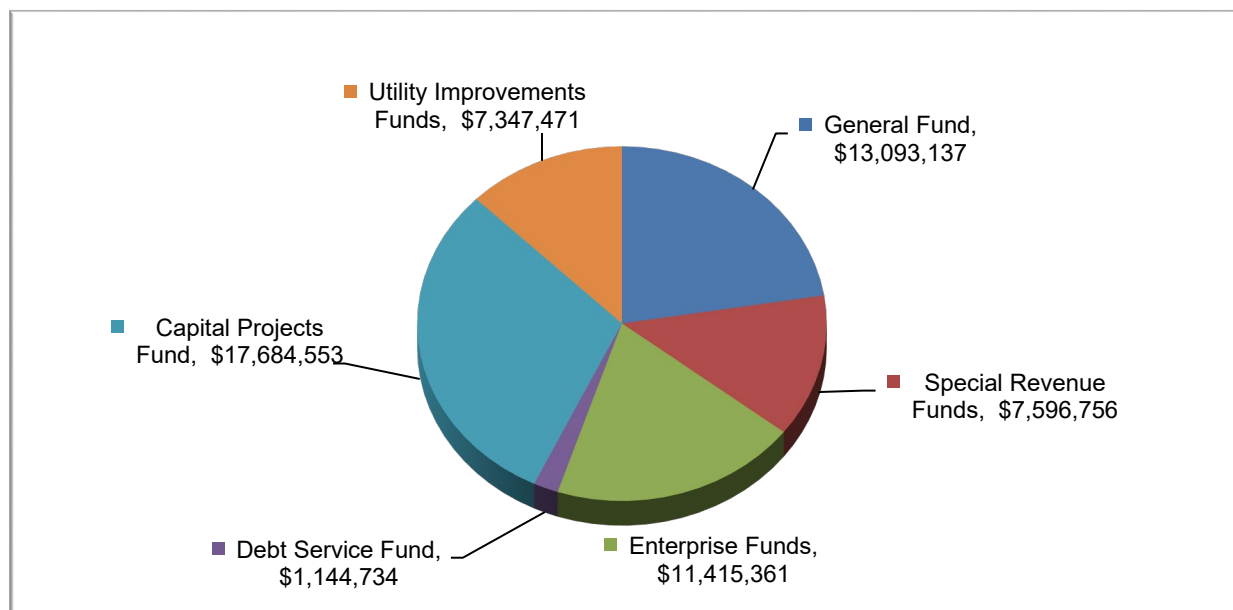
Budget Format

This Budget is prepared to meet the conformity of the Government Finance Officers Association's (GFOA) recommended budget format for municipal governments. This format provides that the budget be a policy document, financial plan, operations guide, and communications device. The budget, as presented, answers all four criteria while at the same time continuing to ensure that the goals established in the budget process are translated into results with resource allocation.

Summary of all funds

The Adopted Fiscal Year 2023 budget for North Bay Village totals \$58,282,013 including revenues, expenditures, inter-fund transfers and fund balances.

- General Fund totals \$13,093,137
- Building Fee Fund \$1,435,007
- Street Maintenance Fund \$821,107
- After School and Summer Fund \$185,543
- Transportation Fund \$2,356,428
- American Recovery Plan Act (ARPA) Fund \$2,660,378
- Grant Administration Fund \$138,293
- Debt Service Fund GOB \$1,033,678
- Debt Service Fund Roadway Improvements \$111,056
- Capital Projects Funds Infrastructure \$17,684,553
- Enterprise Fund-Water Sewer & Sanitation Utility \$10,427,769
- Sewer improvements Trust Fund \$6,949,145
- Water Improvements Trust Fund \$398,326
- Storm Water Fund \$987,592





FUND BALANCE

General Fund	FY 2022	FY 2023
Beginning Fund Balance	\$ 3,247,650	\$ 2,901,072
Total Revenues	9,594,888	10,192,065
Transfer to Capital Projects	(36,540)	-
Total Expenditures	(9,530,730)	(9,619,873)
Transfer to Street Maintenance Fund	(302,658)	(500,653)
Transfer to After School & Summer Fund	(16,291)	(16,291)
Transfer to Transportation Fund	(55,248)	(55,248)
Transfer to Building Fund	-	-
Transfer to Stormwater Fund	-	-
Ending Balance for General Fund	2,901,072	2,901,072
Building Fee Fund		
Beginning Fund Balance	(289)	887,248
Total Revenues	1,791,750	509,759
Transfer from Education Fees	3,000	3,000
Transfer from Technology Surcharge	8,500	35,000
Transfer from Document Preservation	8,000	-
Transfer from General Fund	-	-
Total Expenditures	(923,713)	(606,859)
Ending Balance for Building Fee Fund	887,248	828,148
Street Maintenance Fund		
Beginning Fund Balance	36,193	-
Total Revenues	226,111	320,454
Transfer from General Fund	302,658	500,653
Transfer from Utility Fund	-	-
Transfer from Stormwater Fund	-	-
Total Expenditures	(564,962)	(821,107)
Ending Balance for Street Maintenance Fund	-	-
After School & Summer Fund		
Beginning Fund Balance	14,873	-
Total Revenues	152,331	169,252
Transfer from General Fund	16,291	16,291
Total Operating Expenditures	(183,495)	(185,543)
Ending Balance for After School & Summer Fund	-	-
Transportation Fund		
Beginning Fund Balance	1,477,805	1,047,330
Total Revenues	422,719	1,253,850
Transfer from General Fund	55,248	55,248
Transfer to Capital Improvements Project Fund	(544,176)	-
Transfer to Debt Roadway Improvement Fund	(112,216)	(111,056)
Total Expenditures	(252,049)	(1,174,625)
Ending Balance for Transportation Fund	1,047,330	1,070,748
American Recovery Plan Act (ARPA) Fund		
Beginning Fund Balance	2,017,689	2,660,378
Total Revenues	2,017,689	-
Transfer to Stormwater Fund	-	-
Transfer to Sewer Improvements Trust Fund	-	-
Total Expenditures	(1,375,000)	(2,660,378)
Ending Balance for (ARPA) Fund	2,660,378	-
Sub-Total Ending Fund Balance	\$ 7,496,028	\$ 4,799,967



FUND BALANCE

Grant Administration Fund	FY 2022	FY 2023
Beginning Fund Balance	\$ -	\$ -
Total Revenues	-	138,293
Total Expenditures	-	(138,293)
Ending Balance for Grant Administration Fund	-	-
Debt Funds		
	FY 2022	FY 2023
Beginning Fund Balance	-	-
Total Revenues	1,136,444	1,033,678
Transfer from CITT Transportation Fund	112,216	111,056
Total Expenditures	(1,248,660)	(1,144,734)
Ending Balance for Debt Service Fund	-	-
Capital Improvements Projects Funds		
	FY 2022	FY 2023
Beginning Fund Balance	1,519,965	1,147,768
Total Revenues	243,245	16,536,785
Transfer from Park Impact Fees Fund	45,304	-
Transfer from CITT Transportation Fund	544,176	-
Total Operating Expenditures	(1,204,922)	(9,327,000)
Ending Balance for Capital Fund	1,147,768	8,357,553
Water/Sewer/Sanitation Fund		
	FY 2022	FY 2023
Beginning Fund Balance	1,770,390	2,593,832
Total Revenues	7,652,232	7,833,937
Total Expenditures	(6,045,504)	(6,760,713)
Total Capital	(165,499)	(148,000)
Transfer to Water Improvement Trust Fund	(368,733)	(398,326)
Transfer to Sewer Improvement Trust Fund	(249,054)	(249,145)
Ending Balance for Water/Sewer/Sanitation Fund	2,593,832	2,871,585
Water Improvements Fund		
	FY 2022	FY 2023
Beginning Fund Balance	-	-
Transfer from Water Operations	368,733	398,326
Total Expenditures	(368,733)	(398,326)
Ending Balance for Water Improvements Trust Fund	-	-
Sewer Improvement Fund		
	FY 2022	FY 2023
Beginning Fund Balance	-	-
Total Revenues	-	6,700,000
Transfer from Sewer Operations	249,054	249,145
Total Expenditures	(249,054)	(249,145)
Total Capital Improvements	-	(6,700,000)
Ending Balance for Sewer Trust Fund	-	-
Stormwater Fund		
	FY 2022	FY 2023
Beginning Fund Balance	336,238	178,940
Total Revenues	280,281	808,652
Transfer from Emergency Fund (ARPA)	-	-
Total Expenditures	(437,579)	(577,471)
Ending Balance for Stormwater Fund	178,940	410,121
Sub-Total Ending Fund Balance	3,920,540	11,639,259
Total Ending Fund Balance	\$ 11,416,568	\$ 16,439,226

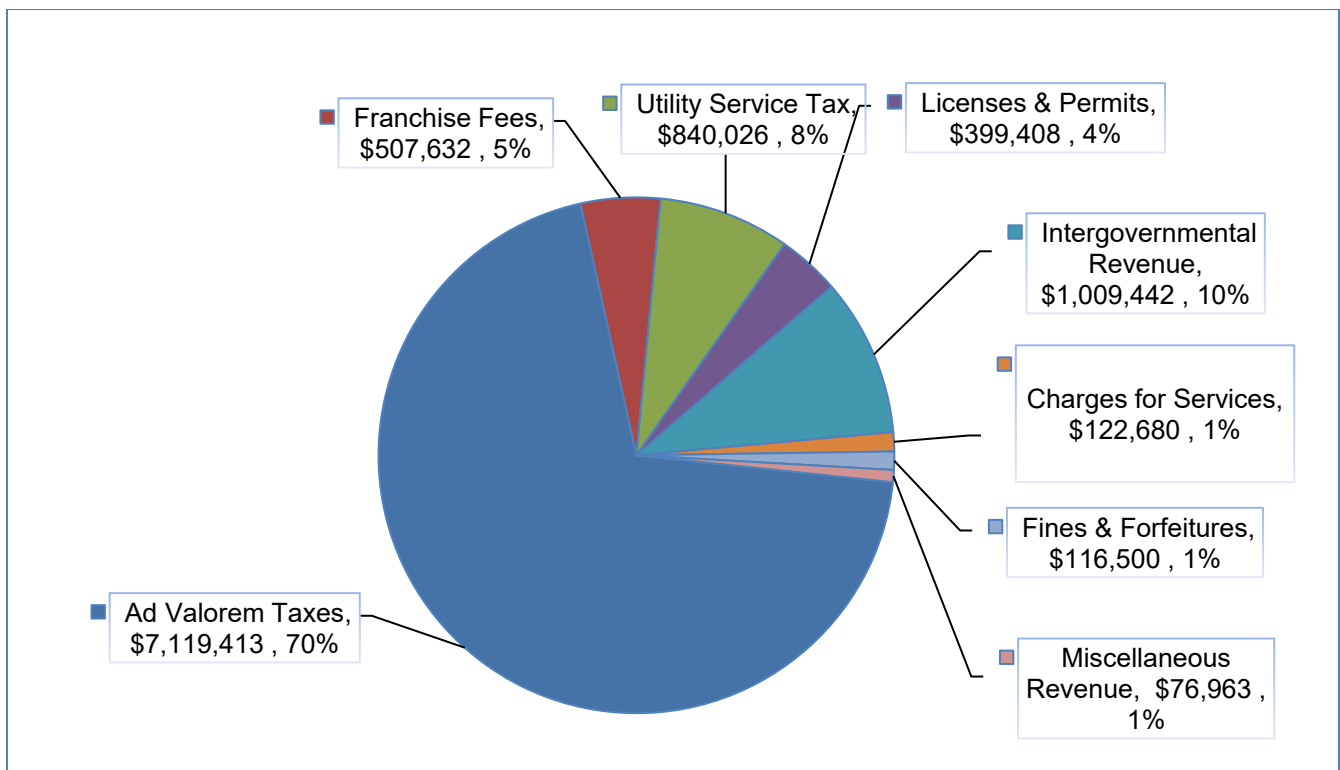


SUMMARY OF GENERAL FUND

General Fund Revenues

The General Fund is used to account for resources and expenditures that are available for the general operation of the Village government.

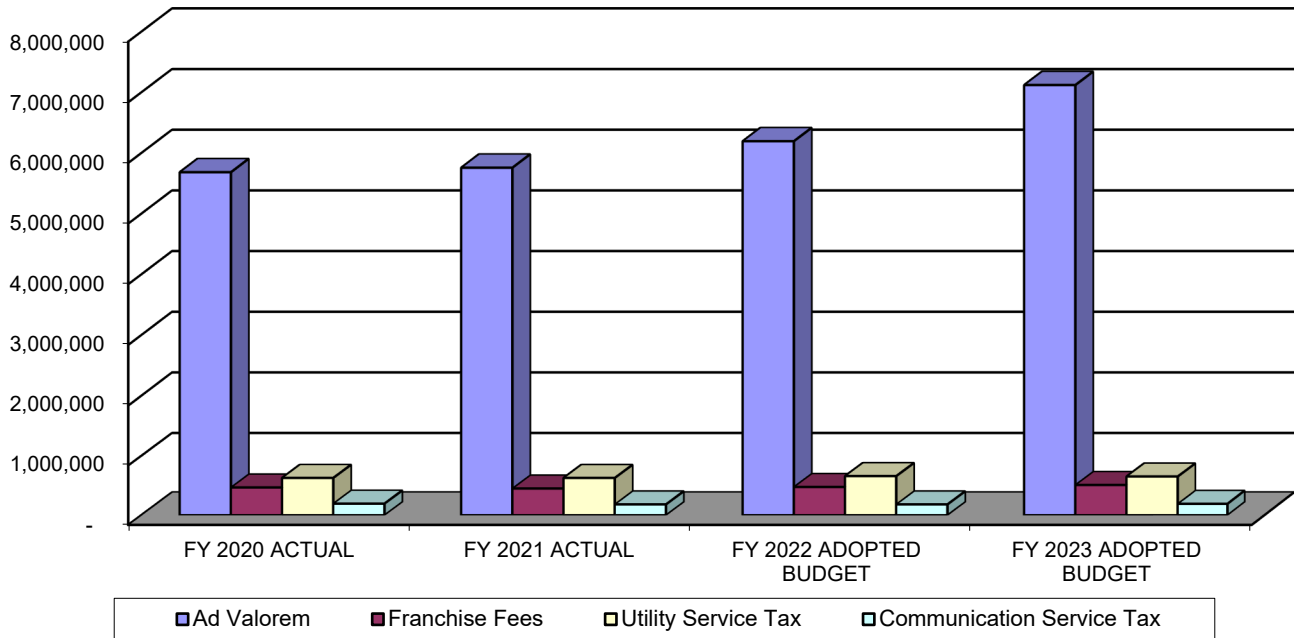
The revenues available for allocation in the Fiscal Year 2023 General Fund Budget total \$10,192,065 and represent an increase of \$974,765 from last year's budget, mainly due to an increase in the property values.





Locally Levied Taxes

This category includes Ad Valorem Taxes, Franchise Fees, Utility Taxes, and the Communications Service Tax. The total revenue amount anticipated from this category is estimated at \$8,467,071. This amount includes \$7,119,413 from Ad Valorem Taxes based on operating millage rate of 5.7159. The debt millage rate is 0.8299. The operating millage rate decreased by 0.1325 mills, and the debt millage increased by 0.1372 mills compared to last fiscal year. Ad Valorem Taxes increased \$925,538 from last year, due to an increase in the property values.



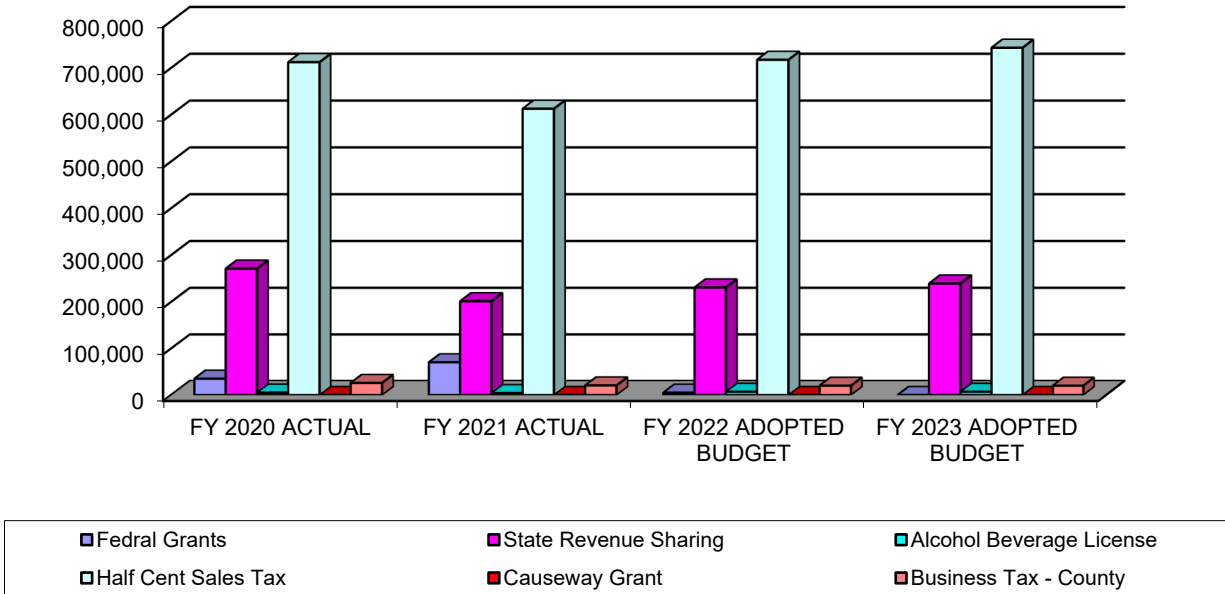
Licenses and Permits

This revenue category represents revenues from Village and County Local Business Tax. Total revenue anticipated to be collected in this category is \$399,408. This amount includes \$85,000 from Business Tax Receipts (BTR's), \$223,408 from Bayshore Yacht & Tennis Club & Treasure Isle Care Center parking fees, Harbor Island new parking program and other minor miscellaneous fees. Parking Fees increased by \$74,000 from last year, mainly due to the implementation of the new parking enforcement program pay by phone.



Intergovernmental Revenues

Total revenues in this category are projected to reach \$1,009,442 representing an increase of \$29,156 from last year's budget, mainly due to an increase of local ½ cents sales tax and state revenue sharing.



Charges for Services

This category is composed of revenues relating to services provided by the Village, such as Record Research Fee, Passport Fees and Advertising Fees. The total revenue anticipated to be collected in this category is \$122,680 representing an increase of \$14,000 from last year's budget, due to an increase in lien searches and passport applications.

Fines and Forfeitures

Revenues projected to be available for allocation from this category total \$116,500. This represents a decrease of \$76,450 from last year's budget, due to hard enforcement of STVRs has seen the elimination of all illegal STVR properties in the Village. These high dollar amount citations are not being issued to the frequency as previous years.

Hard enforcement and fining residents on items such as high vegetation, work without permits, etc. usually deters them from committing the same violation twice. However, code enforcement fine frequency is something difficult to predict. We may get into an average, if administration, agency planning, or staffing does not change. Another variable that creates fluctuation is the amount of new development projects and increased population.



Miscellaneous Revenue

Projected revenues are anticipated to reach \$76,963 and are derived from interest earnings on the Village's general fund balance and other miscellaneous revenues that the Village does not account for in other revenue line items. This category reflects a decrease of \$28,346 from last year's budget, mainly due to lower interest earnings.

Grants and Other Sources

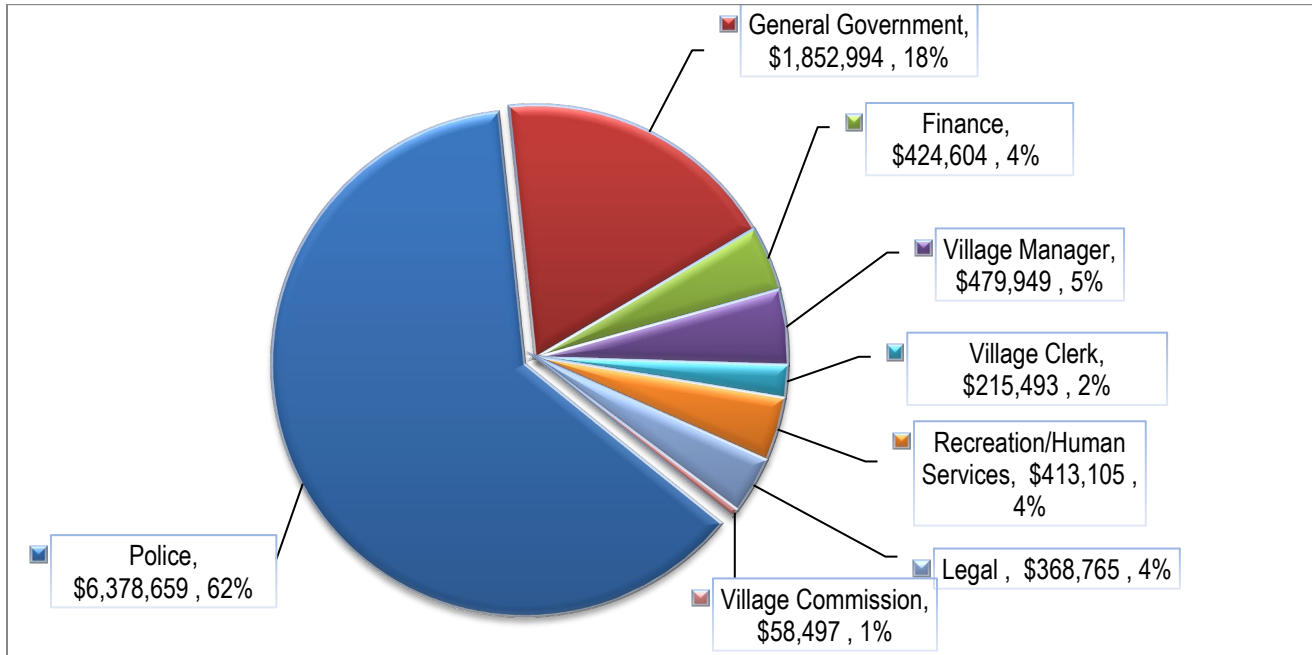
The Village was awarded a Children's Trust Grant for After School and Summer Camp. These programs will be aimed at serving the elementary school children living within North Bay Village. The goal is to offer the child enriching activities and to alleviate any circumstances that either the child or parents are going through by the child being able to attend the after school and/or summer camp.

The total revenue from the Children's Trust for the grant is \$169,252 and the Village will match the grant with \$16,291 for Fiscal Year 2023.



General Fund Expenditures

The Fiscal Year 2023 General Fund operating expenditures total \$10,192,065 and are comprised of the following:



Personnel Services

Personnel Services expenditures reflect the salaries and benefits of full and part time employees of the Village. Personnel Services account for \$7,256,924 or 75.4% of total General Fund Budget. This category reflects an increase of \$971,887 from last year’s budget.

Operating Expenditures

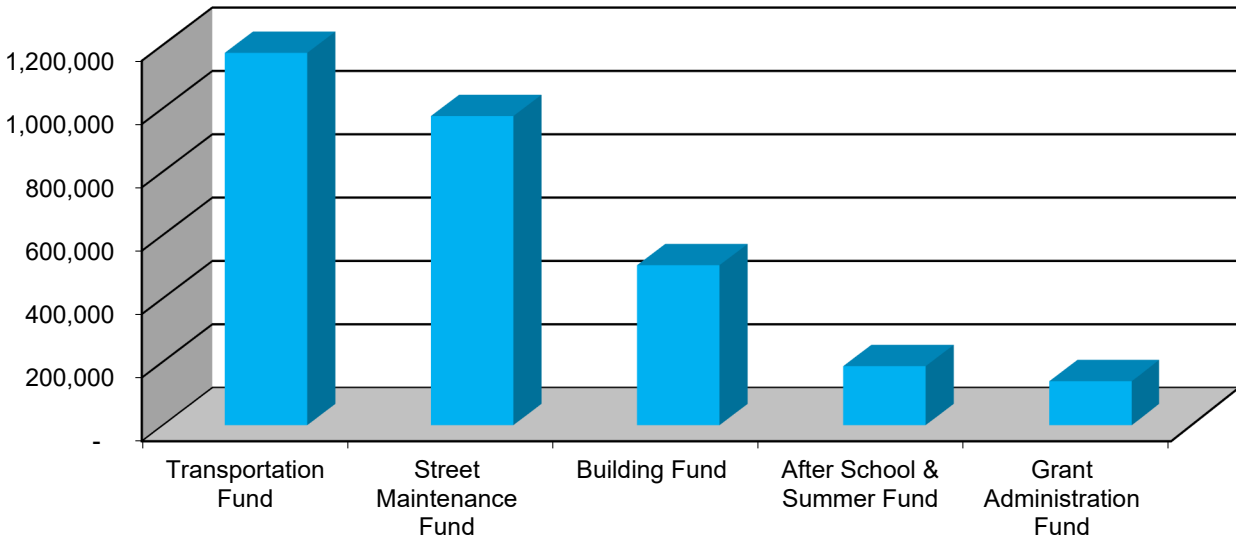
Operating Expenditures represent the general non-personnel services related costs of the Village and at \$2,095,039 represent 21.8% of the General Fund Budget. This category reflects a decrease of \$244,937 from last year’s budget.

Capital Outlay & Other Non-Operating Expenditures

With expenses of \$267,910 Capital Outlay represents 2.8% of the Budget. This category reflects a decrease of \$168,368 from last year’s budget.



SUMMARY OF SPECIAL REVENUE FUNDS



Building Fee Fund

This fund is used to account for restricted revenues and expenses associated with the Building Department. Fiscal Year 2023 expenditures include Contractual Services for the Building Department, Customer Service & Building Supervisor’s Salary and other miscellaneous expenditures for office needs. The total revenue anticipated to be collected in this category for Fiscal Year 2023 is \$547,759 and represents an increase of \$71,089 from last year’s budget.

Street Maintenance Fund

This fund is used to account for restricted local option gas tax revenues and expenditures which are designated by State Statutes for road maintenance and other related expenses. Fiscal Year 2023 expenditures total \$821,107 and include repair, maintenance of roads, road drainage, street sweeping, signage, safety, re-striping Village’s streets and miscellaneous improvements. The total revenue anticipated to be collected in this category for Fiscal Year 2023 is \$320,454 and \$500,653 is the total transfer from General Fund. This category reflects an increase of \$367,150 from last year’s budget, mainly due to additional funding for East Sign Project and Landscape Improvement Project.

Transportation Fund

This fund is used to account for restricted revenues and expenditures associated with a county levied surtax and designated for public transit & transportation purposes. Fiscal Year 2023 budget includes Surtax revenues in an amount of \$410,000 and represents an increase of \$25,111 from last year’s budget. It also includes \$ 840,500 from FDOT grants for an ECO Bus & Charging Station, and Treasure Island ADA improvements.



After School & Summer Program Fund

This fund is used to account for restricted revenues and expenditures associated with the Children's Trust Grant and serving Treasure Island Elementary School. Fiscal Year 2023 revenue & expenditures include a grant in the amount of \$169,252 which is the same as last year and the Village will match the grant with \$16,291 for Fiscal Year 2023.

The Coronavirus State and Local Fiscal Recovery Fund (SLFRF) American Recovery Plan Act (ARPA) Fund

This fund provides a unique opportunity for local governments to make strategic investments in long-lived assets, to enhance financial stability, and to cover temporary operating shortfalls until economic conditions and operations normalize. Village budget and finance staff play a critical role in ensuring that the budget for Fiscal Year 2023 in the amount of \$2,660,378 are prudently implemented within the parameters established by the Federal government.

CAPITAL PROJECTS FUNDS

The Capital Projects budget is \$16,536,785 for Fiscal Year 2023.

The GOB Capital Projects fund is established to account for restricted funds anticipated from ad valorem debt proceeds. This fund includes \$ 2,703,546 for community parks and \$ 470,000 for construction plan that will allow the design and construction of the fire complex and police station at the present site or new location.

The Capital Projects Fund is established to account for restricted funds anticipated from debt proceeds, community contribution fees, grants and impact fees. Fiscal Year 2023 includes \$50,000 for Public Art at Vogel Park, \$850,000 for Islandwalk design, permitting and construction phase I. \$1,077,000 to develop Island Walk Plaza on FDOT Easement located at the east end of the causeway. \$ 3,000,000 for Islandwalk connector-construction. The budget also includes \$400,000 for a Marine Facility at Vogel Park, \$150,000 for Civic Park construction and \$200,000 for Kennedy causeway lane re-purposing.

The Roadway Capital Improvement Fund is established for restricted funds anticipated from CITT and debt proceeds for roadway improvements. The budget for Fiscal Year 2023 appropriates fund balance in the amount of \$1,147,768 for Treasure Island Roadway Improvement design, and \$50,000 for Harbor Island Roadway Improvement design.

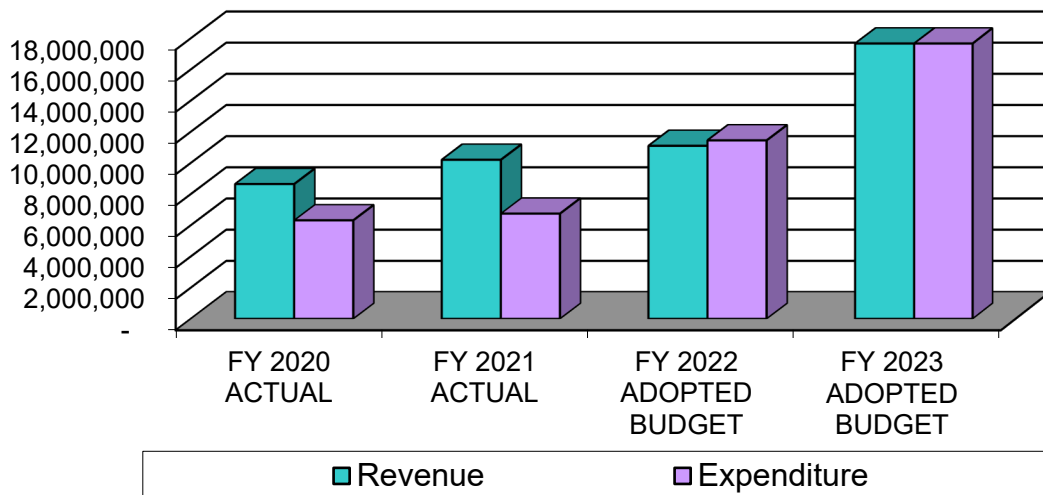


ENTERPRISE FUNDS

Utility Funds - Water, Sewer and Sanitation Fund

This fund is used to account for the revenues and expenditures associated with the provision of water, sewer and sanitation services to the residents of the Village. The revenues available for allocation in the Fiscal Year 2023 Budget are \$8,483,937 and represent an increase of \$1,454,527 from last year’s budget.

**WATER, SEWER AND SANITATION FUND
COMPARISON OF CURRENT FINANCIAL
RESOURCES AND CURRENT EXPENDITURES
FISCAL YEARS 2020-2023**



Storm Water Fund

This fund is used to account for the revenues and expenditures associated with the provision of Stormwater services to the residents of the Village. The revenues available consist of \$808,652 for allocation in the Fiscal Year 2023 budget. The Stormwater system needs significant capital improvements in the near future and a rate increases included in the budget is necessary to support those improvements. The Stormwater Master Plan (SWMP) that was approved by the Village Commission identifies approximately \$60 million of vital improvements to prevent flooding and improve roadways to keep our Village high and dry over the next several decades. These improvements will help us combat climate change and sea level rise, which are the main factors causing increased flooding on Village roads. A bond issue of this size must be approved by our Village’s taxpayers through a Bond Referendum. Therefore, the Village Commission has approved a Bond Referendum question that will be included on the North Bay Village election ballot this November.



BUDGET SUMMARY-UTILITIES FUND & STORM WATER EXPENDITURES

UTILITY FUNDS WATER, SEWER, SANITATION

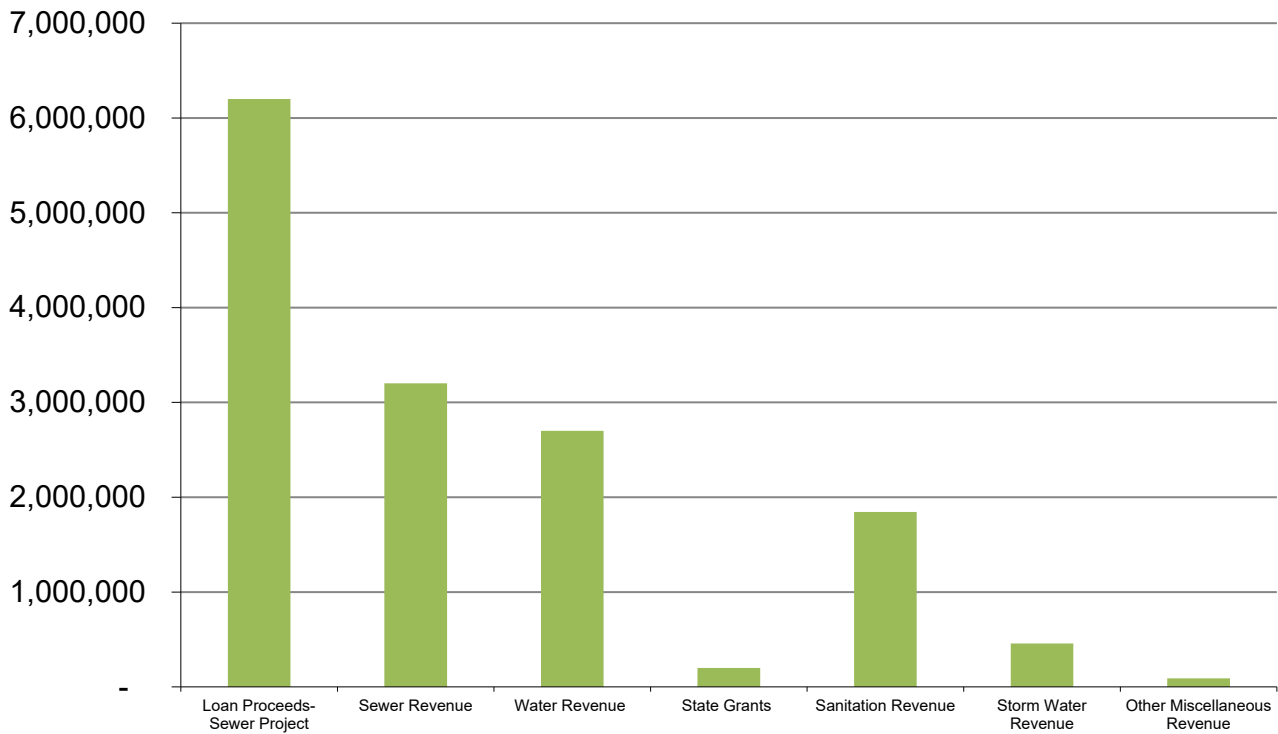
ACTUAL FY 2020	ACTUAL FY 2021	ADOPTED BUDGET FY 2022	UTILITY FUND	ADOPTED BUDGET FY 2023	% OF TOTAL ADOPTED BUDGET	INCREASE/ (DECREASE)
\$ 2,168,326	\$ 2,046,911	\$ 2,618,970	Utilities Administration	\$ 3,242,394	43%	\$ 623,423
1,322,313	1,360,782	852,492	Water	913,234	12%	60,742
1,481,175	1,440,618	1,748,858	Sewer	1,396,676	18%	(352,182)
1,368,952	1,186,817	1,195,457	Sanitation	1,356,409	18%	160,952
338,809	338,847	249,054	Transfer to Sewer Improvement Fund	249,145	3%	91
-	-	368,733	Transfer to Water Improvement Fund	398,326	5%	29,593
\$ 6,679,575	\$ 6,373,975	\$ 7,033,564	TOTAL	\$ 7,556,184	100%	522,620

STORMWATER FUND

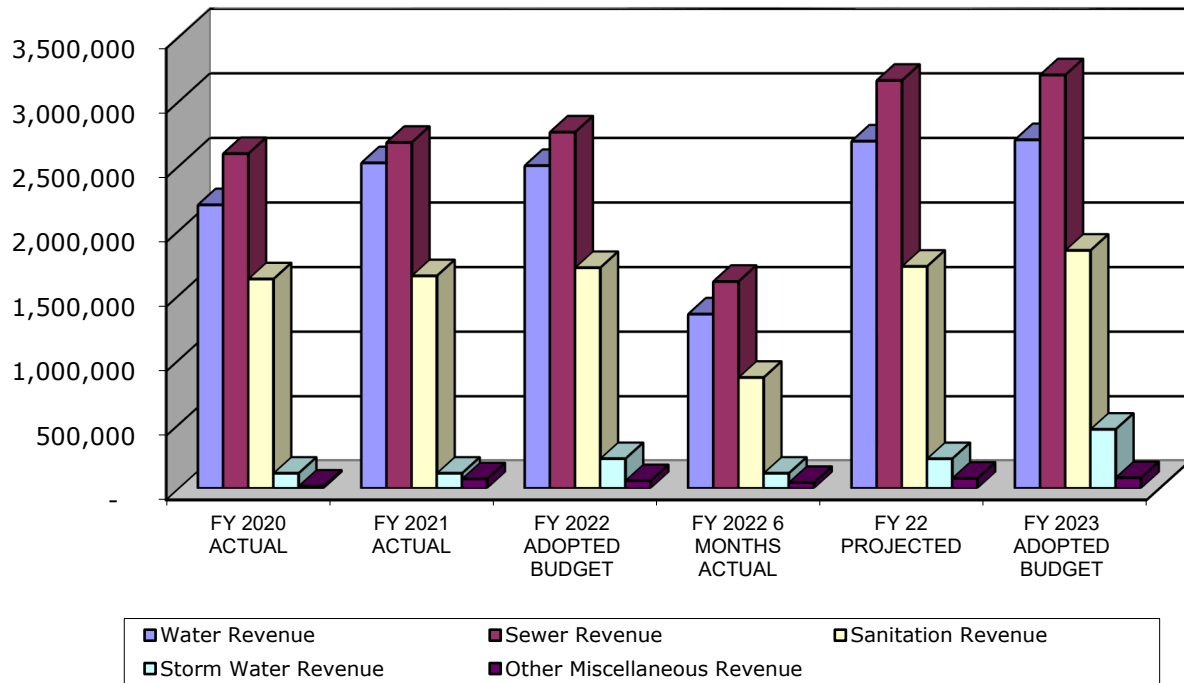
ACTUAL FY 2020	ACTUAL FY 2021	ADOPTED BUDGET FY 2022	STORMWATER FUND	ADOPTED BUDGET FY 2023	% OF TOTAL ADOPTED BUDGET	INCREASE/ (DECREASE)
\$140,880	\$563,907	\$578,940	Storm Water	\$577,471	100%	-\$1,469
-	-	-	Transfer to Street Maintenance	-	0%	0%
\$140,880	\$563,907	\$578,940	TOTAL	\$577,471	100%	-\$1,469



ENTERPRISE FUNDS-REVENUE SUMMARY FY 2023



ENTERPRISE FUNDS REVENUE-SUMMARY FY 2020-2023





DEBT SERVICE FUNDS

North Bay Village Debt Service Funds are used to account for the accumulation of resources, payments of general obligation bond principal, Village's Series 2010 debt interest, Series 2010 Refunding Note Project Fund principal and Series 2022 principal and interest. Ad Valorem taxes in the amount of \$1,033,678 will be levied to fund this year's annual debt service requirement. The Village has several important debt-related priorities to consider.

Additionally, in July 2022 the balance of the General Obligation Bonds was issued in the amount of \$3,525,000 approved in 2008. This debt would pay for the initial improvements to the Treasure Island Elementary School (TIES), Islandwalk, Civic Park and other Park Projects as needed. The additional voted debt service millage rate for this project is estimated at 0.2609 mills.

The Village issued \$1,500,000 of non-GO debt for roadway improvements. This debt is paid for with CITT funds and will have no impact on the adopted budget as it has been factored in at this time. Annual transfer of \$111,056 from CITT fund to debt fund to pay for the loan principal and interest.

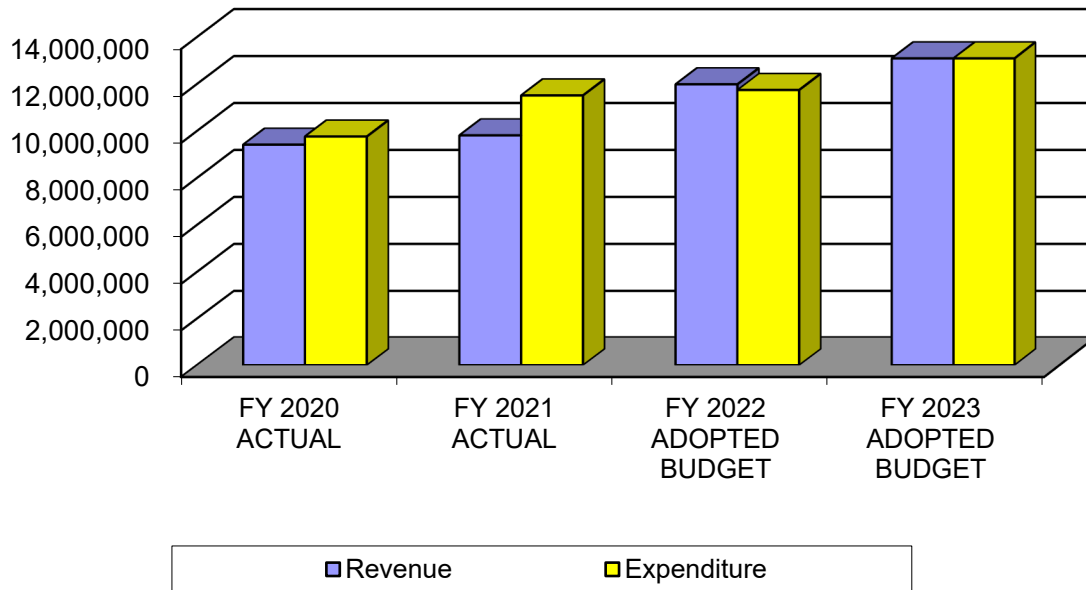
Other debt has been issued for water and sewer system improvements in the amount of \$10.2 million. That debt is being repaid from revenues generated from those systems. There is no impact to the General Fund.

The Stormwater system needs significant capital improvements in the near future and a rate increase is necessary to pay for the Stormwater master plan and design of North Bay Island pump station, in addition an additional rate increase will also be necessary to support debt that will need to be issued to pay for those improvements. We will need to undertake a rate study. A bond issue of this size must be approved by our Village's taxpayers through a Bond Referendum. Therefore, the Village Commission has approved a Bond Referendum question that will be included on the North Bay Village election ballot this November. If approved, the bond money will be taken out in tranches of \$10-15 million, as needed. Residents will be taxed only on the amount taken out each time, not on the full amount of approximately \$60 million.



GENERAL FUND

COMPARISON OF CURRENT REVENUES AND EXPENDITURES





GENERAL FUND REVENUES & EXPENDITURES

ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
Ad Valorem Taxes	\$ 5,682,945	\$ 5,757,425	\$ 6,193,875	\$ 5,973,920	\$ 6,246,199	\$ 7,119,413
Franchise Fees	465,276	447,585	473,900	154,585	472,725	507,632
Utility Service Tax	819,767	805,815	836,891	335,501	825,202	840,026
Licenses & Permits	66,200	244,465	325,408	218,051	356,306	399,408
Intergovernmental Revenue	1,051,086	909,278	980,286	630,926	1,175,272	1,009,442
General Service	96,000	133,543	108,680	98,323	129,056	122,680
Fines & Forfeitures	215,520	253,208	192,950	133,919	235,948	116,500
Miscellaneous Revenue	124,481	152,206	105,309	69,234	154,180	76,963
Total Operating Revenues	8,521,276	8,703,524	9,217,300	7,614,459	9,594,888	10,192,065
Other Non-Operating Revenues						
Unassigned Fund Balance	705,186	1,594,078	693,773	1,594,078	1,594,078	1,030,679
Fund Balance required 20%	1,843,724	1,653,572	1,725,003	1,725,003	1,312,592	1,870,393
Interfund Transfer	896,724	1,110,046	-	-	-	-
Appropriation of Fund Balance	-	352,580	352,580	352,580	340,980	-
Total Non-Operating Revenues	3,445,634	4,710,276	2,771,356	3,671,661	3,247,650	2,901,072
TOTAL GENERAL FUND REVENUE	\$ 11,966,910	\$ 13,413,801	\$ 11,988,656	\$ 11,286,120	\$ 12,842,538	\$ 13,093,137
Operating Expenditures						
Village Commission	\$ 61,939	\$ 58,006	\$ 148,430	\$ 61,529	\$ 134,794	\$ 58,497
Village Manager	538,427	233,001	335,958	146,227	365,023	479,949
Village Clerk	210,685	197,443	237,123	113,263	180,642	188,493
Legal Services Department	387,838	321,834	362,887	108,742	358,319	368,765
Finance	479,436	173,916	265,189	122,341	263,349	424,604
General Government	1,482,874	1,650,561	1,196,178	585,515	1,265,226	1,061,407
Police	5,837,263	5,677,216	5,781,087	3,111,437	6,241,243	6,357,143
Recreation & Human Services Department	331,689.1	320,365.2	298,161.1	136,751.4	302,357.4	413,105
Total Operating Expenditures	9,330,151	8,632,343	8,625,013	4,385,805	9,110,952	9,351,963
Total Debt Service for General Fund	121,566	2,348,956	195,124	35,062	195,124	196,394
Total Capital Outlay for General Fund	-	-	241,154	49,619	224,654	71,516
Transfer to Building Fund	-	-	-	-	-	-
Transfers to After School & Summer Fund	6,291	6,671	16,291	8,146	16,291	16,291
Transfers to Street Maintenance	251,796	321,128	244,471	122,235	302,658	500,653
Transfers to Transportation Fund	55,248	55,248	55,248	27,624	55,248	55,248
Transfer to Capital Projects Fund	-	151,041	-	-	36,540	-
Transfer to Stormwater Fund	-	-	-	-	-	-
Total Operating & Transfers	9,643,486	9,166,430	9,182,176	4,593,429	9,746,343	9,995,671
Fund Balances/Reserves/Net Assets	2,201,859	1,898,415	2,611,356	6,657,629	2,901,072	2,901,072
Total Non- Operating Expense	2,636,760	\$ 4,781,458	\$ 3,122,489	\$ 6,850,696	\$ 3,506,933	\$ 3,741,174
TOTAL GENERAL FUND EXPENDITURES	\$ 11,966,910	\$ 13,413,801	\$ 11,747,502	\$ 11,236,501	\$ 12,617,885	\$ 13,093,137

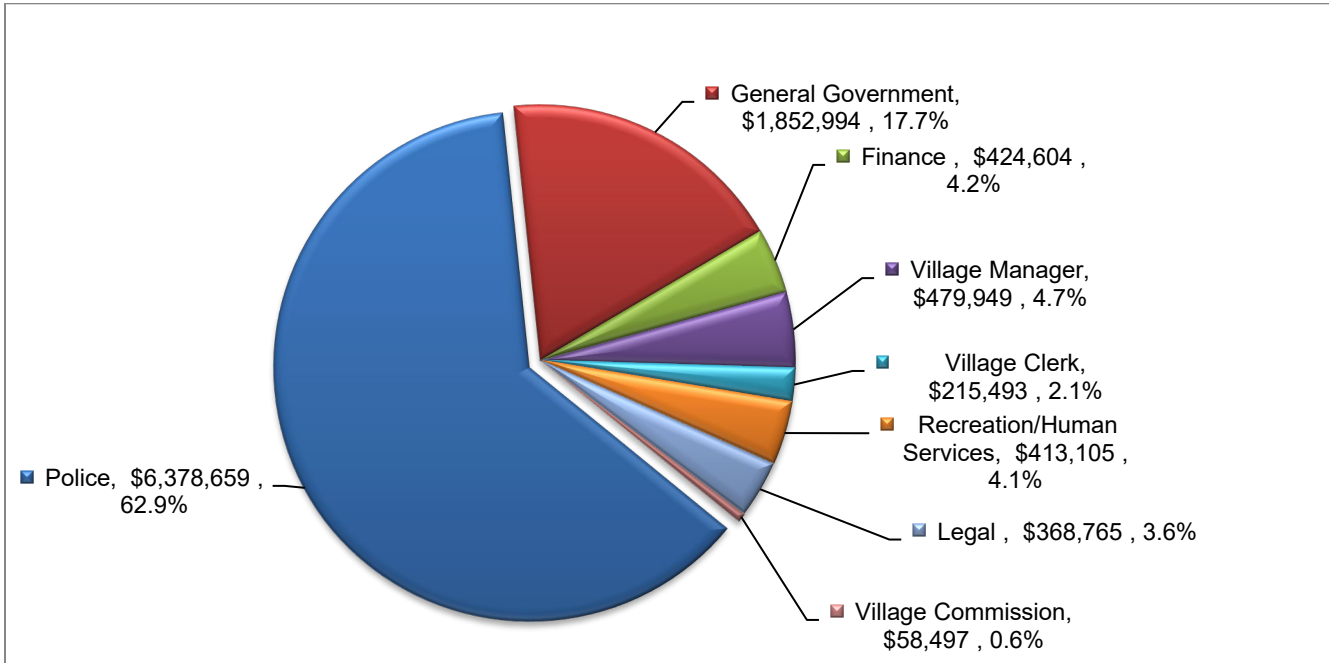


GENERAL FUND REVENUES-DETAIL

ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
Ad Valorem Taxes	\$ 5,682,945	\$ 5,757,425	\$ 6,193,875	\$ 5,973,920	\$ 6,246,199	\$ 7,119,413
Franchise - Sanitation	327	529	1,000	-	400	500
Utility Tax -Electric	615,743	609,072	645,000	250,484	621,162	638,026
Utility Tax - Gas	10,814	11,802	12,000	5,382	12,917	12,000
Communication Service Tax	193,210	184,941	179,891	79,635	191,123	190,000
Franchise Fee - Electric	436,126	418,392	445,000	140,812	439,435	476,632
Franchise Fee - Gas	10,289	10,165	9,400	5,996	14,390	12,000
Franchise Fee - Solid Waste	-	-	-	-	-	-
Franchise - US Postal Service	18,534	18,499	18,500	7,778	18,500	18,500
Sub - Total	6,967,989	7,010,825	7,504,666	6,464,007	7,544,126	8,467,071
Debt Proceeds	-	-	-	-	-	-
Sub - Total	-	-	-	-	-	-
Licenses & Permits						
Impact Fees Administrative	-	3,885	-	-	-	-
Local Business Tax	55,875	83,604	92,000	78,206	80,206	85,000
Registration Fee	1,925	1,500	1,000	725	1,250	1,000
Parking Fees	-	144,676	223,408	130,616	225,359	223,408
Foreclosure Registry	8,400	10,800	8,000	2,400	6,760	7,000
Miscellaneous Permits	-	-	1,000	-	-	1,000
Parking Fees-Pay by Phone	-	-	-	6,104	42,730	82,000
Sub - Total	66,200	244,465	325,408	218,051	356,306	399,408
Intergovernmental Revenues						
County Grants	35,088	70,334	5,000	147,540	147,540	-
Other Grants	1,500	-	-	-	-	-
State Revenue Sharing	271,166	201,476	230,944	107,763	233,487	239,398
Alcoholic Beverage License	5,164	4,160	7,000	175	5,350	7,000
Local 1/2 Cent Sales Tax	712,273	612,775	717,343	364,243	768,485	743,044
Business Tax - County	25,895	20,533	20,000	11,205	20,410	20,000
Sub - Total	1,051,086	909,278	980,286	630,926	1,175,272	1,009,442
Charges For Services						
Administrative Fee for Off-Duty Detail	8,210	3,385	2,000	4,220	8,440	8,000
Record Research and Review	31,914	33,192	40,000	40,310	50,620	50,000
Passport Fee	21,777	11,900	17,000	7,843	15,686	15,000
Short Term Vacation Rental	12,350	28,250	45,000	43,600	49,600	45,000
Burglar Alarm Revenues	10	30	-	10	30	-
Advertising / Bus Stop	4,680	4,680	4,680	2,340	4,680	4,680
Youth Summer Program-Police	17,059	630	-	-	-	-
Sub - Total	96,000	133,543	108,680	98,323	129,056	122,680
Fines & Forfeitures						
Court Fines	82,448	59,439	40,000	29,514	55,833	45,000
Police Education	1,636	1,528	1,000	693	1,663	1,500
Traffic Safety System	166	85	-	58,528	108,085	-
Code Enforcement Fines	131,270	192,155	151,950	45,184	70,368	70,000
Sub - Total	215,520	253,208	192,950	133,919	235,948	116,500
Miscellaneous Revenues						
Reimbursement-OCDETF	-	-	-	-	2,367	-
Sales of Surplus Equipment & Materials	2,716	-	-	-	-	-
Interest Earnings	31,213	28,629	28,000	858	1,716	2,000
Contributions & Donations	5,790	781	-	5,100	6,300	-
Reimbursement-Insurance Claims	6,084	39,699	-	34,844	34,844	-
Reimbursement-School Crossing Guard	838	1,091	1,000	815	815	1,000
Reimbursement-Mileage (take home veh)	21,913	21,307	20,000	9,390	19,485	20,000
Other Financial Assistance-Federal Resource	-	-	-	-	20,836	-
Other Miscellaneous Revenue	49,852	57,473	53,309	11,377	57,119	49,963
Lobbyist Registration Fee	6,075	3,225	3,000	6,850	10,700	4,000
Sub - Total	124,481	152,206	105,309	69,234	154,180	76,963
Transfer in from Utility Fund	871,526	1,083,276	-	-	-	-
Transfer in from Building Fund	25,198	26,770	-	-	-	-
Sub - Total	896,724	1,110,046	-	-	-	-
TOTAL REVENUE	\$ 9,418,000	\$ 9,813,571	\$ 9,217,300	\$ 7,614,459	\$ 9,594,888	\$ 10,192,065



GENERAL FUND EXPENDITURES BY DEPARTMENT



GENERAL FUND EXPENDITURES BY DEPARTMENT

ACTUAL FY 2020	ACTUAL FY 2021	ADOPTED BUDGET FY 2022	GENERAL FUND EXPENDITURES	ADOPTED BUDGET FY 2023	% OF TOTAL ADOPTED BUDGET	INCREASE/ (DECREASE)
\$61,939	\$58,006	\$148,430	Village Commission Department	\$58,497	0.6%	(\$89,933)
538,427	233,001	335,958	Village Manager Department	479,949	4.7%	151,766
210,685	197,443	262,019	Village Clerk Department	215,493	2.1%	(46,526)
479,436	173,916	265,189	Finance Department	424,604	4.2%	159,415
387,838	321,834	362,887	Legal Services Department	368,765	3.6%	5,877
1,917,775	2,033,607	1,405,302	General Government Department	1,280,801	12.6%	(124,500)
5,837,263	5,677,216	5,983,344	Police Department	6,370,883	62.9%	387,539
331,689	320,365	298,161	Recreation & Human Services Dept.	413,105	4.1%	114,944
6,291	6,671	16,291	Transfers to After School & Summer Fund	16,291	0.2%	-
251,796	321,128	244,471	Transfers to Street Maintenance	500,653	4.9%	256,183
55,248	55,248	55,248	Transfers to Transportation Fund	55,248	0.5%	-
-	151,041	-	Transfer to Capital Projects Fund	-	0%	-
\$10,078,387	\$9,549,477	\$9,377,300	TOTAL	\$10,192,065	100%	\$ 814,765



GENERAL FUND-VILLAGE COMMISSION

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Village Commission is the legislative body, which acts as the policy-making entity that establishes legislation through ordinances and resolutions to meet the needs of the residents.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The Village Commission consists of five elected officials; Mayor at large, Vice Mayor and three Commissioners; one at large and one representative for each island district, North Bay Island, Treasure Island, Harbor Island.
- ❖ The Village Commission represents the residents and businesses of North Bay Village by formulating Village legislation & policies.
- ❖ Commission activities include regular Commission Meetings the second Tuesday of each month and other meetings necessary to govern the Village of North Bay Village.

DEPARTMENT GOALS

- ☀ *Develop a legislative action plan in the best interest of the residents, businesses and visitors of the Village.*
- ☀ *To act as a responsible governing body serving in the best interests of the Village*

PERFORMANCE INDICATORS

Regular Village Commission meetings are held the second Tuesday of every month at a site determined by the Commission.

Village Commission meetings are noted on the Village’s website and the public is always welcome.

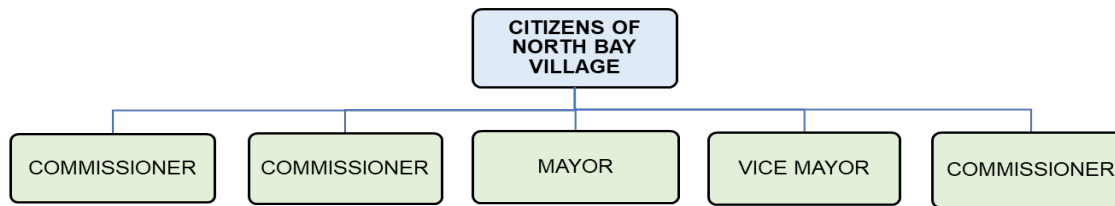
Village Commission meetings are also broadcast on North Bay Village TV & streamed live on NBV Website.

Expenditure Category Summary

<u>ACCOUNT DESCRIPTION</u>	<u>FY 2020 ACTUAL</u>	<u>FY 2021 ACTUAL</u>	<u>FY 2022 ADOPTED BUDGET</u>	<u>FY 2022 6 MONTHS ACTUAL</u>	<u>FY 2022 PROJECTED ACTUAL</u>	<u>FY 2023 ADOPTED BUDGET</u>
PERSONNEL SERVICES	\$ 34,970	\$ 25,233	\$ 96,558	\$ 44,352	\$ 87,186	\$ 7,225
MATERIALS, SUPPLIES, SERVICES	26,969	32,774	51,872	17,177	47,607	51,272
TOTAL OPERATING BUDGET	61,939	58,006	148,430	61,529	134,794	58,497
CAPITAL	-	-	-	-	-	-
DEBT SERVICE	-	-	-	-	-	-
GRANTS & AIDS	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	-	-	-	-	-	-
TOTAL DEPARTMENT BUDGET	\$ 61,939	\$ 58,006	\$ 148,430	\$ 61,529	\$ 134,794	\$ 58,497



GENERAL FUND-VILLAGE COMMISSION



Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
Salaries Commission	\$ 32,879	\$ 31,625	\$ 33,000	\$ 15,125	\$ 33,000	\$ 33,000
Regular Salaries	-	-	51,201	24,695	41,391	-
Retirement Contributions	-	-	6,303	3,240	6,730	-
Fica	1,998	2,419	6,441	1,104	5,691	2,525
Workers' Compensation	94	94	237	119	237	94
Health, Life, Dental	-	-	10,104	5,433	10,866	-
Cost Allocation	-	(8,905)	(10,729)	(5,364)	(10,729)	(28,394)
TOTAL PERSONNEL SERVICES	34,970	25,233	96,558	44,352	87,186	7,225
Travel, Conferences & Meetings	-	-	-	-	-	-
Telephone	3,932	4,360	6,600	1,579	5,789	6,000
Travel, Conf, Meetings & Sponsored Events-Mayor	5,846	11,393	9,500	4,005	9,412	9,500
Travel, Conf, Meetings & Sponsored Events-Vice Mayor	1,715	963	7,000	2,477	6,477	7,000
Travel, Conf, Meetings & Sponsored Events-At Large Comm	4,013	5,199	7,000	1,209	6,409	7,000
Travel, Conf, Meetings & Sponsored Events-TI Comm	2,585	3,657	7,000	1,232	6,750	7,000
Travel, Conf, Meetings & Sponsored Events-NBI Comm	122	40	7,000	1,311	6,033	7,000
Dues, Subscriptions & Memberships	8,755	7,163	7,772	5,364	6,736	7,772
TOTAL MATERIALS, SUPPLIES, SERVICES	26,969	32,774	51,872	17,177	47,607	51,272
TOTAL OPERATING BUDGET	61,939	58,006	148,430	61,529	134,794	58,497
TOTAL DEPARTMENT BUDGET	\$ 61,939	\$ 58,006	\$ 148,430	\$ 61,529	\$ 134,794	\$ 58,497

FY 2023 DEPARTMENTAL BUDGET WORKSHEETS



Village Commission

Type	Description	Qty	Cost	Extended Amount	Comment
001.11.511.1100	COMMISSION SALARIES	1	\$ 7,800	\$ 7,800	MAYOR
	COMMISSION SALARIES	1	6,300	6,300	VICE MAYOR
	COMMISSION SALARIES	1	6,300	6,300	COMMISSIONER
	COMMISSION SALARIES	1	6,300	6,300	COMMISSIONER
	COMMISSION SALARIES	1	6,300	6,300	COMMISSIONER
				<u>33,000</u>	
001.11.511.2100	FICA	1	597	597	MAYOR
	FICA	1	482	482	VICE MAYOR
	FICA	1	482	482	COMMISSIONER
	FICA	1	482	482	COMMISSIONER
	FICA	1	482	482	COMMISSIONER
				<u>2,525</u>	
001.11.511.2400	Workers Compensation	1	22	22	MAYOR
	WORKERS COMP	4	18	72	COMMISSIONERS W/COMP
				<u>94</u>	
001.11.511.2700	COST ALLOCATION	1	(28,394)	<u>(28,394)</u>	COST ALLOCATION
001.11.511.5345	Travel, Conferences, Meetings & Sponsored Events -Mayor	1	9,500	9,500	MAYOR TRAVEL/CONF/MEETINGS/EVENTS
001.11.511.5341	Travel, Conferences, Meetings & Sponsored Events -Vice Mayor	1	7,000	7,000	VICE MAYOR TRAVEL/CONF/MEETINGS/EVENTS
001.11.511.5342	Travel, Conferences, Meetings & Sponsored Events-At Large Commissioner	1	7,000	7,000	AT LARGE COMM TRAVEL/CONF/MTGS/EVENTS
001.11.511.5343	Travel, Conferences, Meetings & Sponsored Events-TI Commissioner	1	7,000	7,000	TI COMM TRAVEL/CONF/MEETINGS/EVENTS
001.11.511.5344	Travel, Conferences, Meetings & Sponsored Events NBI Commissioner	1	7,000	7,000	NBI COMM TRAVEL/CONF/MEETINGS/EVENTS
				<u>37,500</u>	
001.11.511.5360	Telephone				
	CELL PHONE- SERVICE	12	100	1,200	MAYOR
	CELL PHONE- SERVICE	12	100	1,200	VICE MAYOR
	CELL PHONE- SERVICE	12	100	1,200	COMMISSIONER
	CELL PHONE- SERVICE	12	100	1,200	COMMISSIONER
	CELL PHONE- SERVICE	12	100	1,200	COMMISSIONER
				<u>6,000</u>	
001.11.511.5405	Dues, Subscriptions & Memberships				
		1	890	890	FL LEAGUE OF CITIES-INCLUDES MAGAZINE/AD
		1	350	350	FL LEAGUE OF MAYORS
		1	160	160	MIAMI HERALD
		1	5,200	5,200	MIAMI BEACH CHAMBER OF COMMERCE
		1	1,172	1,172	NATIONAL LEAGUE OF CITIES
				<u>7,772</u>	
	TOTAL			<u><u>\$ 58,497</u></u>	



GENERAL FUND-OFFICE OF THE VILLAGE MANAGER

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Village Manager is the Chief Executive Officer of the Village, whose primary responsibility is to carry out policies and directives of the Village Commission through the Village Administration and to ensure the proper conduct of the Village's day to day operations.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The Village Manager directs and coordinates the operation of all Village departments. The Village Manager implements policy guidelines established by the Village Commission. The Village Manager is responsible for providing appropriate studies, recommendations, and reports to the Village Commission on all matters of interest or concern to the Village.
- ❖ The Village Manager has the Charter assigned authority to see that all laws and ordinances are enforced, to appoint Village Department Directors with approval of the Village Commission, and to recommend an annual budget
- ❖ The Village Manager's Office also maintains positive and open relations with the media, Federal, State and County agencies and the general public; and prepares and presents reports to the Village Commission on the daily operation of the Village.
- ❖ The Village Manager is responsible for the preparation of the annual budget and for overseeing the approved annual budget expenditures.

DEPARTMENT GOALS

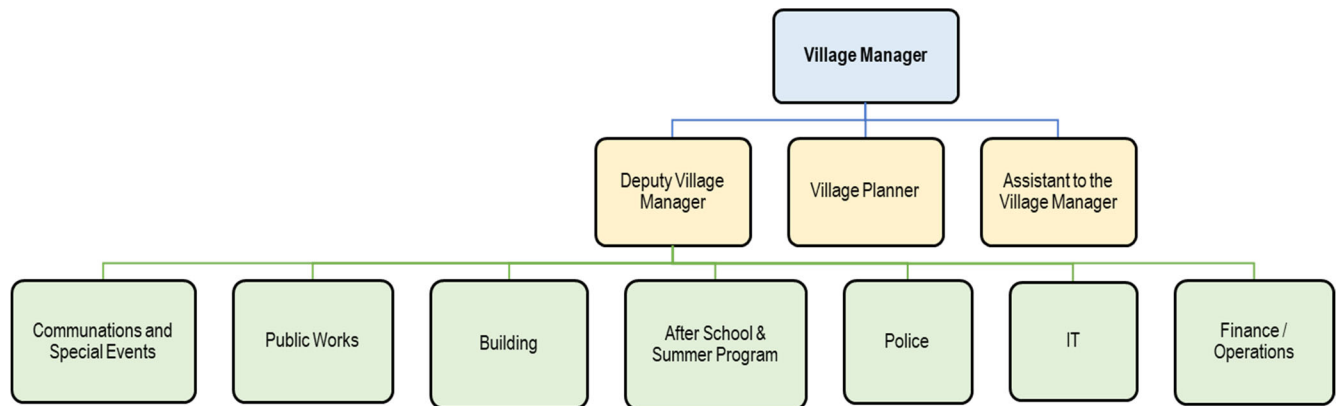
- ☀ *Ensure programs, policies and projects are implemented as approved by the Village Commission.*
- ☀ *Ensure Capital Projects are established and implemented.*
- ☀ *Continue to improve communications with the residents.*
- ☀ *Coordinate the application of funding for Capital Projects.*

Expenditure Category Detail

<u>ACCOUNT DESCRIPTION</u>	<u>FY 2020 ACTUAL</u>	<u>FY 2021 ACTUAL</u>	<u>FY 2022 ADOPTED BUDGET</u>	<u>FY 2022 6 MONTHS ACTUAL</u>	<u>FY 2022 PROJECTED ACTUAL</u>	<u>FY 2023 ADOPTED BUDGET</u>
PERSONNEL SERVICES	\$ 522,858	\$ 230,045	\$ 324,538	\$ 139,097	\$ 354,837	\$ 466,569
MATERIALS, SUPPLIES, SERVICES	15,569	2,956	11,420	7,130	10,186	13,380
TOTAL OPERATING BUDGET	538,427	233,001	335,958	146,227	365,023	479,949
CAPITAL	-	-	-	-	-	-
DEBT SERVICE	-	-	-	-	-	-
GRANTS & AIDS	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	-	-	-	-	-	-
TOTAL DEPARTMENT BUDGET	\$ 538,427	\$ 233,001	\$ 335,958	\$ 146,227	\$ 365,023	\$ 479,949



GENERAL FUND-OFFICE OF THE VILLAGE MANAGER



Village Manager's Department Performance Measures/Indicators	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.
Complete RFP for Village Hall/Fire Station	X			
Construct Kayak Launch at Marine Patrol Dock at Vogel Park				X
Complete 3 Art in Public Places (AIPP) Projects			X	
Approval of Stormwater Bond Referendum and begin design of at least 2 components of the projects			X	
Obtain Miami-Dade County School Board Approval for the TIES Joint Private-Public Partnership Project		X		
Prepare & Present FY 2024 Budget by July 31, 2023			X	
Ensure the FY 2023 Budget and long-term plans are adopted and implemented in accordance with the direction of the Village Commission	X	X	X	X
Continue to implement initiatives relating to NBV100	X	X	X	X
Ratify a Successor Collective Bargaining with the FOP for Sworn Officers for a successor agreement that shall become effective retroactively to October 1, 2022	X			
Ratify a Collective Bargaining with the General Employees Union (FOPA) for a successor agreement that shall become effective retroactively to October 1, 2022	X			
Implement and enroll employees into health, dental and vision plans that help to support fiscal resilience for the Village, while ensuring employees receive competitive benefits	X			
Continue to enhance employee training program		X		
Complete re-organization of all employee personnel files & update of all Employee manuals				X
Develop a more robust Employee Safety Training Program			X	



GENERAL FUND-OFFICE OF THE VILLAGE MANAGER

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
Regular Salaries	\$ 349,811	\$ 348,934	\$ 357,380	\$ 169,064	\$ 379,301	\$ 472,411
Compensation Personnel	-	-	8,500	4,427	4,427	4,000
Overtime	-	-	-	-	-	-
Car/Clothing Allowance	14,408	11,373	11,000	5,387	10,829	11,200
Fica	26,648	24,868	28,181	11,267	30,184	36,999
Retirement Contributions	94,387	76,672	99,922	42,179	114,468	127,799
Health, Life, Dental	36,767	32,688	29,408	11,520	25,480	44,392
Worker's Compensation	837	723	839	600	839	1,130
Cost Allocation	-	(265,213)	(210,692)	(105,346)	(210,692)	(231,393)
TOTAL PERSONNEL SERVICES	522,858	230,045	324,538	139,097	354,837	466,569
Travel, Conferences & Meetings	9,255	(832)	5,500	4,629	5,500	6,500
Telephone	2,029	1,301	1,920	374	858	2,880
Professional Services	-	-	-	-	-	-
Gas and Oil	-	-	-	-	-	-
Special Department Supplies	-	-	-	-	-	-
Dues, Subscriptions & Memberships	4,285	2,487	4,000	2,127	3,828	4,000
TOTAL MATERIALS, SUPPLIES, SERVICES	15,569	2,956	11,420	7,130	10,186	13,380
TOTAL OPERATING BUDGET	538,427	233,001	335,958	146,227	365,023	479,949
TOTAL DEPARTMENT BUDGET	\$ 538,427	\$ 233,001	\$ 335,958	\$ 146,227	\$ 365,023	\$ 479,949

FY 2023 DEPARTMENTAL BUDGET WORKSHEETS



Village Manager

Type	Description	Qty	Cost	Extended Amount	Comment
001.12.512.1200	Regular Salaries	1	\$ 184,500	\$ 184,500	VILLAGE MANAGER
	REGULAR SALARY	1	124,829	124,829	DEPUTY VILLAGE MANAGER/HR DIR
	REGULAR SALARY	1	60,500	60,500	ASSISTANT TO THE VILLAGE MANAGER
	REGULAR SALARY	1	55,639	55,639	COMMUNITY LIAISON
	COLA	1	9,225	9,225	VILLAGE MANAGER
	COLA	1	6,241	6,241	DEPUTY VILLAGE MANAGER/HR DIR
	COLA	1	3,025	3,025	ASSISTANT TO THE VILLAGE MANAGER
	COLA	1	2,782	2,782	COMMUNITY LIAISON
	STIPEND	1	24,800	24,800	VILLAGE MANAGER STIPEND
	CELL PHONE STIPEND	1	900	900	DEPUTY VILLAGE MANAGER/HR DIR
				472,441	
001.12.512.1570	Clothing Allowance	2	200	400	CLOTHING ALLOWANCE
					COMPENSATED ABSENCES/CASH OUT SICK & VACATION
001.12.512.1600	Compensation Personnel	1	4,000	4,000	
001.12.512.1501	Car Allowance				
	CAR ALLOWANCE	1	7,200	7,200	VILLAGE MANAGER
	CAR ALLOWANCE	1	3,600	3,600	DEPUTY VILLAGE MANAGER/HR DIR
				10,800	
001.12.512.2100	Fica				
	FICA	1	17,268	17,268	VILLAGE MANAGER
	FICA	1	10,371	10,371	DEPUTY VILLAGE MANAGER/HR DIR
	FICA	1	4,875	4,875	ASSISTANT TO THE VILLAGE MANAGER
	FICA	1	4,484	4,484	COMMUNITY LIAISON
				36,999	
001.12.512.2200	Retirement Contribution				
	RETIREMENT CONTRIBUTION	1	70,387	70,387	VILLAGE MANAGER
	RETIREMENT CONTRIBUTION	1	42,508	42,508	DEPUTY VILLAGE MANAGER/HR DIR
	RETIREMENT CONTRIBUTION	1	7,763	7,763	ASSISTANT TO THE VILLAGE MANAGER
	RETIREMENT CONTRIBUTION	1	7,141	7,141	COMMUNITY LIAISON
				127,799	
001.12.512.2300	Health, Dental & Life				
	HEALTH, DENTAL, LIFE & DISAB.	1	1,518	1,518	VILLAGE MANAGER
	HEALTH, DENTAL, LIFE & DISAB.	1	18,599	18,599	DEPUTY VILLAGE MANAGER/HR DIR
	HEALTH, DENTAL, LIFE & DISAB.	1	12,100	12,100	ASSISTANT TO THE VILLAGE MANAGER
	HEALTH, DENTAL, LIFE & DISAB.	1	12,176	12,176	COMMUNITY LIAISON
				44,392	
001.12.512.2400	Workers Compensation				
	WORKERS COMP	1	490	490	VILLAGE MANAGER
	WORKERS COMP	1	332	332	DEPUTY VILLAGE MANAGER/HR DIR
	WORKERS COMP	1	161	161	ASSISTANT TO THE VILLAGE MANAGER
	WORKERS COMP	1	148	148	COMMUNITY LIAISON
				1,130	
001.12.512.2700	Cost Allocation	1	(231,393)	(231,393)	COST ALLOCATION
	Travel, Conferences & Legislative Meetings				
001.12.512.5340	Meetings	1	3,500	3,500	VILLAGE MANAGER
	TRAVEL & CONFERENCES	1	2,000	2,000	DEPUTY VILLAGE MANAGER/HR DIR
	TRAVEL & CONFERENCES	1	1,000	1,000	ASSISTANT TO THE VILLAGE MANAGER
				6,500	

FY 2023 DEPARTMENTAL BUDGET WORKSHEETS



Village Manager

Type	Description	Qty	Cost	Extended Amount	Comments
001.12.512.5360	Telephone				
	CELL PHONE/DATA	12	80	960	VILLAGE MANAGER
	CELL PHONE/DATA	12	80	960	ASSISTANT TO THE VILLAGE MANAGER
	CELL PHONE/DATA	12	80	960	COMMUNITY LIAISON
				2,880	
001.12.512.5405	Dues, Subscriptions & Memberships				
	<u>ICMA</u> (INTERNATIONAL CITY/COUNTY MANAGEMENT ASSOCIATION)	1	2,161	2,161	VILLAGE MANAGER & DEPUTY VILLAGE MANAGER
	<u>APA</u> (AMERICAN PLANNING ASSOC)/ <u>SHRM</u> (SOCIETY FOR HR MANAGEMENT)/ <u>IPMA-HR</u> (INTERNATIONAL PUBLIC MANAGEMENT ASSOCIATION FOR HR)	1	625	625	DEPUTY VILLAGE MANAGER
	<u>MDCCMA</u> (Miami-Dade City & County Management Assoc.)	2	150	300	VILLAGE MANAGER & DEPUTY VILLAGE MANAGER/HR DIRECTOR
	OTHER	1	914	914	MEMBERSHIP TO VARIOUS ORGANIZATIONS
				4,000	
	TOTAL			<u>\$ 479,949</u>	



GENERAL FUND-OFFICE OF THE VILLAGE CLERK

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of the Village Clerk's office is to ensure the integrity of the municipal governance process, act as the official resource center and records custodian while providing quality customer service to members of the public, Village Commission and staff by utilizing the best technology to provide documents from the Village's archived official records.

DESCRIPTION OF SERVICES AND ACTIVITIES

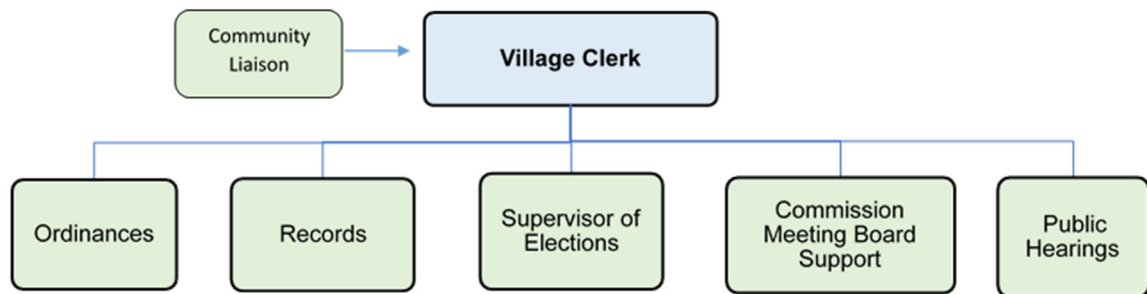
- ❖ The Village Clerk serves as the Corporate Secretary to the Municipal Corporation, Secretary to the Village Commission, Records Custodian and Supervisor of Elections for North Bay Village.
- ❖ The Village Clerk is responsible for the scheduling, preparation and recording of all Village meetings.
- ❖ The Village Clerk handles all public records requests for the Village in accordance with Florida Statutes and maintains custody of the Village's vital records.
- ❖ The Village Clerk's Office coordinates with the other departments to conduct the business of the Village.

Village Clerk's Department Performance Measures/Indicators	FY 2021 Actual	FY 2022 Proj. Actual	FY 2023 Estimated
Public records requests	178	181	300
Public notices posted	49	52	70
Municode codifications	2	1	4
Ordinances processed	10	8	20
Resolutions processed	83	92	150
Lobbyist registrations processed	3	4	8
Commission Meetings	19	15	30
Advisory Board/Task Force meetings	42	55	85

The above tally and projections are part of the 21-22 Village Clerk's Office budget documents.



GENERAL FUND-OFFICE OF THE VILLAGE CLERK



DEPARTMENT GOALS

- ✦ Continue to Update the Village Code.
- ✦ Continue to be responsible for the preparation of all Boards and Committees agendas and agenda packets, attendance at all meetings and the preparation and submittal of all minutes.
- ✦ Continue to process all Public Records Requests within reasonable time.
- ✦ Continue to provide citizens with the most updated documents in an efficient matter.
- ✦ Begin implementation for an Agenda Management software to support transparency and public meeting workflow initiatives.
- ✦ Continue to update the Village Clerk’s page and Meeting Calendar with the most current and accurate information.
- ✦ Continue the efforts of the Village wide Records Management plan.
- ✦ Continue to purge documents after retention has been met in accordance with State Law.
- ✦ Continue the digitization of all historic and permanent records in order to access them electronically.
- ✦ Implement a Public Records Management Software to organize, manage and track public records requests.
- ✦ Implement a Lien Search Request Software to organize, manage and process lien search request.

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
PERSONNEL SERVICES	\$ 180,631	\$ 143,393	\$ 196,045	\$ 106,270	\$ 157,293	\$ 137,743
MATERIALS, SUPPLIES, SERVICES	30,054	54,050	41,078	6,993	23,349	50,750
TOTAL OPERATING BUDGET	210,685	197,443	237,123	113,263	180,642	188,493
CAPITAL	-	-	24,897	24,897	24,897	27,000
TOTAL NON-OPERATING BUDGET	-	-	24,897	24,897	24,897	27,000
TOTAL DEPARTMENT BUDGET	\$ 210,685	\$ 197,443	\$ 262,019	\$ 138,160	\$ 205,539	\$ 215,493



GENERAL FUND-OFFICE OF THE VILLAGE CLERK

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
Regular Salaries	\$ 124,090	\$ 122,588	\$ 142,571	\$ 83,917	\$ 120,932	\$ 142,560
Car Allowance	3,607	3,598	3,600	1,173	1,173	0
Clothing Allowance	200	200	200	200	200	200
Fica Tax	9,906	9,811	11,197	6,580	9,356	10,921
Retirement Contributions	24,435	21,833	34,812	14,746	27,259	35,266
Health, Life, Dental	18,067	21,728	22,225	10,128	18,934	52,315
Workers' Compensation	326	283	361	251	361	374
Compensation Personnel	-	-	2,528	-	528	-
Cost Allocation	-	(36,647)	(21,450)	(10,725)	(21,450)	(103,894)
TOTAL PERSONNEL SERVICES	180,631	143,393	196,045	106,270	157,293	137,743
Professional Services	3,058	3,809	6,000	999	1,998	3,000
Travel, Conferences & Meeting	837	2,067	4,300	387	3,774	500
Telephone	940	1,001	1,200	404	807	1,200
Contract Services-Data Processing	3,531	29,778	5,028	68	136	6,000
Advertising	10,572	9,215	12,000	2,798	5,595	15,000
Ordinance Codification	8,809	6,397	9,000	-	8,000	9,000
Election Expense	29	-	-	-	-	12,000
Office Supplies	-	-	-	-	-	-
Gas & Oil	-	-	-	-	-	-
Special Department Supplies	-	-	-	-	-	-
Dues, Subscriptions & Memberships	1,219	1,183	3,050	2,338	3,038	3,550
Education & Training	1,060	600	500	-	-	500
TOTAL MATERIALS, SUPPLIES, SVCS	30,054	54,050	41,078	6,993	23,349	50,750
TOTAL OPERATING BUDGET	210,685	197,443	237,123	113,263	180,642	188,493
OFFICE EQUIPMENT	-	-	24,897	24,897	24,897	27,000
TOTAL CAPITAL	-	-	24,897	24,897	24,897	27,000
DEBT SERVICE	-	-	-	-	-	-
GRANTS & AIDS	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON OPERATING BUDGET	-	-	24,897	24,897	24,897	27,000
TOTAL DEPARTMENT BUDGET	\$ 210,685	\$ 197,443	\$ 262,019	\$ 138,160	\$ 205,539	\$ 215,493

FY 2023 DEPARTMENTAL BUDGET WORKSHEETS



Village Clerk

Type	Description	Qty	Cost	Extended Amount	Comment
001.13.512.1200	Regular Salaries	1	\$ 85,000	\$ 85,000	VILLAGE CLERK
	REG SALARY	1	50,772	50,772	COMMISSION AIDE
	COLA	1	4,250	4,250	VILLAGE CLERK
	COLA	1	2,539	2,539	COMMISSION AIDE
				<u>142,560</u>	
001.13.512.1570	Clothing Allowance	1	200	<u>200</u>	CLOTHING ALLOWANCE
001.13.512.2100	Fica				
	FICA	1	6,828	6,828	VILLAGE CLERK
	FICA	1	4,094	4,094	COMMISSION AIDE
				<u>10,921</u>	
001.13.512.2200	Retirement Contribution				
	RETIREMENT CONTRIBUTION	1	28,747	28,747	VILLAGE CLERK
	RETIREMENT CONTRIBUTION	1	6,519	6,519	COMMISSION AIDE
				<u>35,266</u>	
001.13.512.2300	Health, Dental & Life				
	HEALTH, DENTAL, LIFE & DISAB.	1	26,463	26,463	VILLAGE CLERK
	HEALTH, DENTAL, LIFE & DISAB.	1	25,852	25,852	COMMISSION AIDE
				<u>52,315</u>	
001.13.512.2400	Workers Compensation				
	WORKERS COMP	1	226	226	VILLAGE CLERK
	WORKERS COMP	1	148	148	COMMISSION AIDE
				<u>374</u>	
001.13.513.2700	Cost Allocation	1	(103,894)	<u>(103,894)</u>	COST ALLOCATION
001.13.512.3120	Ordinance Codification				
		1	5,000	5,000	TO INCORPORATE NEW LEGISLATION INTO VILLAGE CODE
		1	4,000	4,000	CODIFY REVISIONS TO ENTIRE VILLAGE CODE
				<u>9,000</u>	
001.13.512.3131	Contract Services-Data Processing	1	6,000	<u>6,000</u>	SOFTWARE-ANNUAL FEE
001.13.512.3160	Professional Services	1	3,000	<u>3,000</u>	DOCUMENT SCANNING/SHREDDING/MAILING
				<u>3,000</u>	
001.13.512.3403	Election Expense				
	GENERAL	1	12,000	<u>12,000</u>	ELECTION EXPENSE
001.13.512.4809	Advertising	1	15,000	<u>15,000</u>	TO PROVIDE REQUIRED LEGAL ADVERTISING
001.13.512.5340	Travel, Conferences & Meetings				
	CONF REGIST/TRV/LODGING	1	-	-	FACC SUMMER & FALL CONFERENCE (REGISTRATION & LODGING)
		1	500	500	OTHER CONFERENCES & MEETINGS
				<u>500</u>	
001.13.512.5360	Telephone				
	CELL PHONE	12	50	600	VILLAGE CLERK
	CELL PHONE	12	50	600	COMMISSION AIDE
				<u>1,200</u>	
001.13.512.5405	Dues, Subscriptions & Memberships				
	MEMBERSHIP	2	75	150	MIAMI-DADE COUNTY MUNICIPAL CLERKS
		2	175	350	FLORIDA ASSOCIATION OF CITY CLERKS
		2	175	350	INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS
		1	2,175	2,175	MUNICIPAL CODE CORPORATION-GRL & ULDS
		1	525	525	OTHER DUES & MEMBERSHIPS
				<u>3,550</u>	
001.13.512.5500	Education & Training	1	500	<u>500</u>	TRAINING FOR CERTIFICATION
001.13.512.6410	Office Equipment				
	Proj# GF23-01	1	27,000	27,000	CLOSE CAPTIONING SERVICES SOFTWARE
				<u>27,000</u>	
	TOTAL			<u>\$ 215,493</u>	



GENERAL FUND-FINANCE DEPARTMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of the Finance Department is to account for all financial transactions of the Village using Generally Accepted Accounting Principles to maintain fiscal responsibility, and to provide quality information in a timely manner, while maintaining the highest level of ethical professional standards.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The Finance Department processes and records all fiscal activity of the Village, as well as, manages Village computer hardware and network system. All cash receipts are recorded and deposited intact in the bank. Direct deposits of payroll are prepared biweekly in addition to other related functions as required. All Village expenditures are verified, recorded and disbursed weekly.
- ❖ Utility bills are prepared and mailed on a monthly basis. All the above fiscal information and activity is maintained on the Village's current computer system.
- ❖ All checks, bills and financial statements are generated by the Finance Department.

DEPARTMENT GOALS

- ✳ *Monitor and secure funding for voter approved capital projects.*
- ✳ *Ensure grant compliance.*
- ✳ *Review and improve procurement process.*
- ✳ *Reduce accounts receivable and implement performance measures to reflect the difference per year.*
- ✳ *Ensure that Departments and the public have timely and accurate reports.*
- ✳ *Prepare Budget on time and administer carefully during the year.*

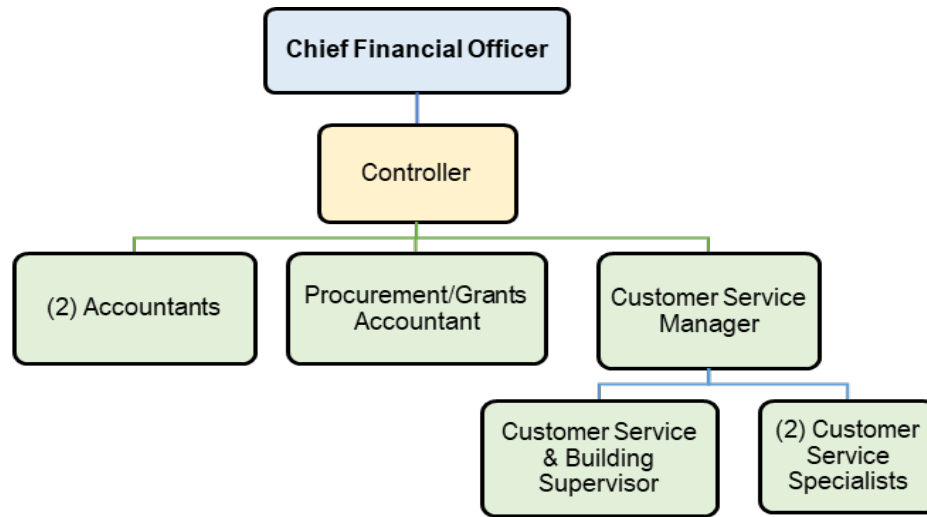
Finance Department Performance Measures/Indicators	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.
Complete Annual Financial Report		X		
Complete and Submit for GFOA Annual Distinguished Financial Award			X	
Complete and Submit for GFOA Annual Distinguished Budget Award		X		
Complete bank reconciliations no later than 15 days after end of month closing.	X	X	X	X
Recruit and train newly budgeted Procurement/Grant position.	X			

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
PERSONNEL SERVICES	\$ 368,010	\$ 156,095	\$ 251,589	\$ 120,522	\$ 250,883	\$ 409,699
MATERIALS, SUPPLIES, SERVICES	111,426	17,821	13,600	1,818	12,465	14,905
TOTAL OPERATING BUDGET	479,436	173,916	265,189	122,341	263,349	424,604
TOTAL NON-OPERATING BUDGET	-	-	-	-	-	-
TOTAL DEPARTMENT BUDGET	\$ 479,436	\$ 173,916	\$ 265,189	\$ 122,341	\$ 263,349	\$ 424,604



GENERAL FUND-FINANCE DEPARTMENT



Expenditure Category Detail						
ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
Regular Salaries	\$ 264,304	\$ 319,962	\$ 336,164	\$ 162,761	\$ 343,874	\$ 447,613
Overtime	6,924	8,051	5,000	2,443	4,943	5,000
Car/Clothing Allowance	3,788	4,255	4,000	2,325	4,000	4,200
Fica Tax	19,092	23,407	26,023	12,508	26,990	34,564
Retirement Contributions	28,698	41,414	62,228	29,396	62,014	81,269
Life, Health, Dental Insurance	44,283	74,410	87,015	42,858	82,570	108,738
Workers' Compensation	921	754	853	615	853	1,135
Compensation Personnel	-	-	14,261	9,595	9,595	10,000
Cost Allocation	-	(316,158)	(283,955)	(141,978)	(283,955)	(282,821)
TOTAL PERSONNEL SERVICES	368,010	156,095	251,589	120,522	250,883	409,699
Professional Svc.	107,632	16,100	-	-	-	-
Travel, Conferences & Meeting	2,046	525	9,680	80	9,180	9,680
Telephone	860	-	1,920	917	1,834	2,880
Special Department Supplies	216	110	360	238	318	360
Dues, Subscriptions & Memberships	672	1,085	640	583	633	985
Education & Training	-	-	1,000	-	500	1,000
TOTAL MATERIALS, SUPPLIES, SERVICES	111,426	17,821	13,600	1,818	12,465	14,905
TOTAL OPERATING BUDGET	479,436	173,916	265,189	122,341	263,349	424,604
TOTAL DEPARTMENT BUDGET	\$ 479,436	\$ 173,916	\$ 265,189	\$ 122,341	\$ 263,349	\$ 424,604

FY 2023 DEPARTMENTAL BUDGET WORKSHEETS



Finance

Type	Description	Qty	Cost	Extended Amount	Comment
001.14.513.1200	Regular Salaries				
	REG SALARY	1	\$ 124,720	\$ 124,720	CHIEF FINANCIAL OFFICER
	REG SALARY	1	102,118	102,118	CONTROLLER
	REG SALARY	1	65,599	65,599	ACCOUNTANT
	REG SALARY	1	53,956	53,956	ACCOUNTANT
	REG SALARY	1	80,000	80,000	GRANT/PROCUREMENT ACCOUNTANT
	LONGEVITY	1	1,500	1,500	CONTROLLER
	LONGEVITY	1	1,500	1,500	ACCOUNTANT
	PHONE STIPEND	1	900	900	CONTROLLER
	COLA	1	6,236	6,236	CHIEF FINANCIAL OFFICER
	COLA	1	5,106	5,106	CONTROLLER
	COLA	1	3,280	3,280	ACCOUNTANT
	COLA	1	2,698	2,698	ACCOUNTANT
				447,613	
001.14.513.1600	Compensation Personnel	1	10,000	10,000	COMPENSATED ABSENCES/CASH OUT SICK & VACATION
001.14.513.1400	Overtime	1	5,000	5,000	OVERTIME FOR ACCOUNTANTS
001.14.513.1501	Car Allowance	1	3,600	3,600	CONTROLLER
001.14.513.1501	Clothing Allowance	3	200	600	ACCOUNTANTS
001.14.513.2100	Fica				
	FICA	1	10,018	10,018	CHIEF FINANCIAL OFFICER
	FICA	1	8,662	8,662	CONTROLLER
	FICA	1	6,135	6,135	GRANT/PROCUREMENT ACCOUNTANT
	FICA	1	5,399	5,399	ACCOUNTANT
	FICA	1	4,349	4,349	ACCOUNTANT
				34,564	
001.14.513.2200	Retirement Contribution				
	RET CONTR	1	42,181	42,181	CHIEF FINANCIAL OFFICER
	RET CONTR	1	13,794	13,794	CONTROLLER
	RET CONTR	1	9,770	9,770	GRANT/PROCUREMENT ACCOUNTANT
	RET CONTR	1	8,598	8,598	ACCOUNTANT
	RET CONTR	1	6,926	6,926	ACCOUNTANT
				81,269	
001.14.513.2300	Health, Life, Dental				
	HEALTH, DENTAL, LIFE & DISAB.	1	18,673	18,673	CHIEF FINANCIAL OFFICER
	HEALTH, DENTAL, LIFE & DISAB.	1	25,894	25,894	CONTROLLER
	HEALTH, DENTAL, LIFE & DISAB.	1	20,405	20,405	GRANT/PROCUREMENT ACCOUNTANT
	HEALTH, DENTAL, LIFE & DISAB.	1	17,999	17,999	ACCOUNTANT
	HEALTH, DENTAL, LIFE & DISAB.	1	25,767	25,767	ACCOUNTANT
				108,738	
001.14.513.2400	Workers Compensation				
	W/COMP	1	331	331	CHIEF FINANCIAL OFFICER
	W/COMP	1	283	283	CONTROLLER
	W/COMP	1	203	203	GRANT/PROCUREMENT ACCOUNTANT
	W/COMP	1	175	175	ACCOUNTANT
	W/COMP	1	144	144	ACCOUNTANT
				1,135	
001.14.513.2700	Cost Allocation	1	(282,821)	(282,821)	COST ALLOCATION
001.14.513.5340	Travel, Conferences & Meetings				
	CONF REG/TRAVEL/LODGING	1	2,000	2,000	APA (REGISTRATION & LODGING)
	CONF REG/TRAVEL/LODGING	2	2,000	4,000	FGFOA CONFERENCE (REGISTRATION & LODGING)
	CONF REG/TRAVEL/LODGING	1	2,000	2,000	TYLER USER CONFERENCE (REGISTRATION & LODGING)
	CONF REG/TRAVEL/LODGING	1	1,500	1,500	SCHOOL OF FINANCE CONF (REGISTRATION & LODGING)
	LOCAL MEETINGS	6	30	180	ATTEND LOCAL CHAPTER MEETINGS
				9,680	
001.14.513.5360	Telephone				
	CELL PHONE/DATA	2	480	960	CFO CELL PHONE/DATA
	CELL PHONE/DATA	2	480	960	ACCOUNTANT CELL PHONE/DATA
	CELL PHONE/DATA	2	480	960	GRANT/PROCUREMENT ACCOUNTANT CELL PHONE/DATA
				2,880	
001.14.513.5231	Special Department Supplies	1	360	360	PROVIDE 1099'S AS NEEDED/& OTHER
				360	

FY 2023 DEPARTMENTAL BUDGET WORKSHEETS



Finance

Type	Description	Qty	Cost	Extended Amount	Comment
001.14.513.5405	Dues, Subscriptions & Membersh	1	345	345	APA ANNUAL DUES
		4	25	100	SFGFOA ANNUAL DUES
	FINANCE STAFF DUES	4	50	200	FGFOA ANNUAL DUES
		2	170	340	GFOA ANNUAL DUES
				985	
001.14.513.5500	Education & Training				
	INVESTMENT CE'S	1	1,000	1,000	CONTINUING EDU REQ ON INVESTMENTS
				1,000	
	TOTAL			\$ 424,604	



GENERAL FUND LEGAL DEPARTMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of the Legal Department is to provide guidance and assistance on legislative and administrative actions for effective and ethical deliverance of the public trust.

PERFORMANCE INDICATORS

Evaluate lawsuits to reduce litigations cost.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ Advise Village Commission, Village Manager, and Staff on legal issues.
- ❖ Prepare and recommend ordinances, resolutions and contracts.
- ❖ Prosecute Violations of Village ordinances, act as trial and appellate counsel in litigation matters, and represent the Village in all legal proceedings.
- ❖ Provide the Village with superior contracted legal services that are flexible, multi-specialized, and economically competitive. Deliver legal services that are integrated and supportive of other Village departments.

DEPARTMENT GOALS

- ☀ *Practice preventative law with Village Commission and Village Administration to anticipate and avoid legal issues, challenges and litigation before they arise.*
- ☀ *Assist Village with contractual issues pertaining to completion of pending capital projects and implementation of new capital projects to ensure the Village is adequately legally protected in design, construction, grant and financing transactions from procurement through project completion.*
- ☀ *Assist Village on all legal issues pertaining to its Comprehensive Plan and Land Development regulations in all Quasi-judicial proceedings.*
- ☀ *Timely and cost effectively defend all litigation, including administrative labor proceedings, on behalf of the Village, implementing the policy direction of the Village Commission on all litigation matters.*
- ☀ *Provide guidance to Village Commission, Village Administration and staff on ethics laws, including sunshine law, public records, voting conflicts and gifts.*
- ☀ *Assist Village Administration with implementation of updated human resources policies and union contracts to ensure Management's ability to effectively manage Village departments.*

Expenditure Category Detail						
ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
TOTAL MATERIALS, SUPPLIES, SERVICES	\$ 387,838	\$ 321,834	\$ 362,887	\$ 108,742	\$ 358,319	\$ 368,765
TOTAL OPERATING BUDGET	387,838	321,834	362,887	108,742	358,319	368,765
TOTAL NON-OPERATING BUDGET	-	-	-	-	-	-
TOTAL DEPARTMENT BUDGET	\$ 387,838	\$ 321,834	\$ 362,887	\$ 108,742	\$ 358,319	\$ 368,765



GENERAL FUND-LEGAL DEPARTMENT

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
Village Attorney-General	\$ 236,957	\$ 201,075	\$ 220,708	\$ 74,113	\$ 220,708	\$ 235,839
Village Attorney-Litigation	26,029	21,670	35,000	9,700	29,100	100,000
Labor Negotiations	100,285	99,814	40,000	12,152	36,455	40,000
Other legal issues	20,067	52,404	100,000	29,938	104,876	150,000
Code Enforcement Special Master	4,500	5,250	7,500	3,000	7,500	7,500
Cost Allocation	-	(58,379)	(40,321)	(20,160)	(40,321)	(164,574)
TOTAL MATERIALS, SUPPLIES, SERVICES	387,838	321,834	362,887	108,742	358,319	368,765
TOTAL OPERATING BUDGET	387,838	321,834	362,887	108,742	358,319	368,765
TOTAL DEPARTMENT BUDGET	\$ 387,838	\$ 321,834	\$ 362,887	\$ 108,742	\$ 358,319	\$ 368,765

FY 2023 DEPARTMENTAL BUDGET WORKSHEETS



Legal Department

Type	Description	Qty	Cost	Extended Amount	Comment
001.15.514.3101	Labor	1	\$ 40,000	\$ 40,000	COLLECTIVE BARGANING/LABOR EMPLOYMENT
001.15.514.5311	Litigation	1	100,000	100,000	LITIGATION - VILLAGE ATTORNEY \$50,000 VELKEN CASE SETTLEMENT
001.15.514.5310	General	12	19,653	235,839	VILLAGE ATTORNEY
001.15.514.3102	Other Issues	1	150,000	150,000	PROVIDE ADDT'L LEGAL SVCES AS NEEDED (BOND CONSTRUCTION/REAL ESTATE MATTERS, CHARTER REVIEW, CONTINGENCY, ETC)
001.15.514.5535	Code Enforcement Special Master	1	7,500	7,500	SPECIAL MAGISTRATE CODE ENFORCEMENT
001.15.514.5261	Cost Allocation	1	(164,574)	(164,574)	COST ALLOCATION
TOTAL				\$ 368,765	



GENERAL FUND-GENERAL GOVERNMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

This Department is responsible for managing the Village Post Office and all Services that are non-departmental related.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The budget reflects services not assigned to a particular department such as the post office, consulting services, utilities, and Village-wide general liability insurance, public relations, citizen boards, general fund contingencies and Hurricane Disaster Emergency.

DEPARTMENT GOALS

- ☀ *Improve the availability and operation of public services and facilities.*
- ☀ *Rezoning of Harbor Island and the non-causeway portions of Treasure Island.*

General Government Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Continue to implement the Village's new parking program while identifying opportunities to enhance the program and/or process.	X	X	X	X
Ensure a minimum of one (1) first floor Staff member obtains Post Office training/certification.				X
Train Customer Service Specialist on all task related to Front Desk.			X	

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
PERSONNEL SERVICES	\$ 199,151	\$ 167,546	\$ 96,035	\$ 24,087	\$ 65,725	\$ 305,231
MATERIALS, SUPPLIES, SERVICES	1,283,722	1,089,676	1,100,143	561,428	1,199,501	756,177
TOTAL OPERATING BUDGET	1,482,874	1,257,222	1,196,178	585,515	1,265,226	1,061,407
CAPITAL	-	26,000	14,000	-	14,000	23,000
DEBT SERVICE	121,566	2,348,956	195,124	35,062	195,124	196,394
GRANTS & AIDS	-	-	-	7,540	7,540	-
OTHER NON-OPERATING EXPENSES	313,335	750,385	-	-	-	-
TOTAL NON-OPERATING BUDGET	434,901	3,125,341	209,124	42,602	216,664	219,394
TOTAL DEPARTMENT BUDGET	\$ 1,917,775	\$ 4,382,563	\$ 1,405,302	\$ 628,117	\$ 1,481,890	\$ 1,280,801



GENERAL FUND-GENERAL GOVERNMENT

Expenditure Category Detail						
ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
Regular Salaries	\$ 126,494	\$ 122,955	\$ 98,305	\$ 36,872	\$ 84,575	\$ 203,210
Overtime	2,182	1,378	2,000	273	1,773	2,000
Clothing Allowance	600	400	400	400	400	400
FICA	9,895	9,642	7,551	4,880	6,636	15,576
Retirement Contributions	11,443	11,125	11,241	3,641	9,907	24,756
Life, Health & Dental Insurance	25,672	27,246	21,590	9,116	19,289	43,773
Workers' Compensation	335	302	249	200	249	515
Unemployment Compensation	22,530	(5,502)	10,000	-	6,843	5,000
Compensation Personnel	-	-	10,000	1,355	1,355	10,000
Cost Allocation for Personnel	-	-	(65,302)	(32,649)	(65,302)	-
TOTAL PERSONNEL SERVICES	199,151	167,546	96,035	24,087	65,725	305,231
Bank fees	3,220	3,747	4,200	2,302	4,604	5,000
Accounting & Auditing	29,928	15,700	20,000	13,800	20,000	20,000
Professional Services	271,450	363,092	343,815	113,564	396,500	406,675
Advertising	1,233	775	2,000	139	278	2,000
Contract Services/Data Processing	120,669	120,257	133,458	55,961	131,922	96,658
Contract Services/Pre-Employment	1,518	1,183	2,500	624	2,047	2,500
Contract Services	-	-	-	3,160	3,160	-
Travel, Conferences & Meetings	10,230	1,575	4,000	483	3,983	6,000
Telephone	12,706	12,373	14,500	5,325	12,780	17,500
Postage	6,467	8,116	6,000	3,881	7,762	7,183
Equipment Rental	6,041	6,028	6,183	3,107	6,213	7,000
Building Lease	204,910	197,695	184,667	104,456	180,947	187,344
General Insurance	369,726	414,294	384,282	253,905	378,540	427,559
R & R Equipment/Bldg	7,436	11,574	20,620	4,668	13,336	16,620
Promotions - Public Relations	900	-	-	-	-	-
Public Relations/Newsletter	9,975	478	500	478	479	500
Animal Control	2,944	7,490	2,500	493	2,500	2,500
Cost Allocation	-	(134,055)	(108,925)	(54,462)	(108,925)	(556,427)
Legal Settlement Expense	75,609	6,000	-	-	-	-
Office Supplies	15,196	8,175	16,000	3,351	7,902	10,000
Uniforms	1,589	2,769	3,000	2,412	2,912	5,250
Copier Lease	15,293	13,477	15,000	6,764	14,927	15,000
Property Taxes-Sakura Lot	-	-	-	18,635	74,869	23,000
Special Departmental Supplies	17,470	18,827	30,900	14,372	29,744	28,900
Dues, Subscriptions & Memberships	6,761	10,105	11,944	3,205	10,410	12,416
Education & Training	3,103	-	3,000	806	2,611	6,000
Disaster Emergency	89,348	-	-	-	-	-
TOTAL MATERIALS, SUPPLIES, SERVICES	1,283,722	1,089,676	1,100,143	561,428	1,199,501	749,177
TOTAL OPERATING BUDGET	1,482,874	1,257,222	1,196,178	585,515	1,265,226	1,061,407
Office Equipment	-	-	14,000	-	14,000	23,000
TOTAL CAPITAL	-	26,000	14,000	-	14,000	23,000
Debt Principal-Sakura Lot	40,000	2,270,000	125,000	-	125,000	130,000
Debt Interest-Sakura Lot	81,566	78,956	70,124	35,062	70,124	66,394
TOTAL DEBT SERVICE	121,566	2,348,956	195,124	35,062	195,124	196,394
Transfer to After School & Summer Program	6,291	6,671	-	-	-	-
Transfer to Street Maintenance	251,796	321,128	-	-	-	-
Transfer to Transportation	55,248	55,248	-	-	-	-
TOTAL NON-OPERATING EXPENSES	313,335	750,385	-	-	-	-
TOTAL NON-OPERATING EXPENSES	434,901	3,125,341	209,124	42,602	216,664	219,394
TOTAL DEPARTMENT BUDGET	\$ 1,917,775	\$ 4,382,563	\$ 1,405,302	\$ 628,117	\$ 1,481,890	\$ 1,280,801

FY 2023 DEPARTMENTAL BUDGET WORKSHEETS



General Government

Type	Description	Qty	Cost	Extended Amount	Comments
001.19.519.1200	Regular Salary	1	\$ 110,000	\$ 110,000	DIRECTOR OF INFORMATION TECHNOLOGY
	Regular Salary	1	44,386	44,386	CUSTOMER SERVICE SPECIALIST
	Regular Salary	1	44,386	44,386	CUSTOMER SERVICE SPECIALIST
	COLA	1	2,219	2,219	CUSTOMER SERVICE SPECIALIST
	COLA	1	2,219	2,219	CUSTOMER SERVICE SPECIALIST
				203,210	
001.19.519.1400	Overtime	1	2,000	2,000	OVERTIME
001.19.519.1570	Clothing Allowance	1	200	200	CUSTOMER SERVICE SPECIALIST
		1	200	200	CUSTOMER SERVICE SPECIALIST
				400	
001.19.519.1600	Compensation Personnel	1	10,000	10,000	COMPENSATED ABSENCES/CASH OUT SICK & VACATION
001.19.519.2100	FICA	1	8,415	8,415	DIRECTOR OF INFORMATION TECHNOLOGY
	FICA	1	3,581	3,581	CUSTOMER SERVICE SPECIALIST
	FICA	1	3,581	3,581	CUSTOMER SERVICE SPECIALIST
				15,576	
001.19.519.2200	Retirement Contributions	1	13,401	13,401	CUSTOMER SERVICE SPECIALIST
	RETIREMENT CONTRIBUTION	1	5,678	5,678	CUSTOMER SERVICE SPECIALIST
	RETIREMENT CONTRIBUTION	1	5,678	5,678	CUSTOMER SERVICE SPECIALIST
				24,756	
001.19.519.2300	Health, Dental, Life & Disability	1	19,877	19,877	DIRECTOR OF INFORMATION TECHNOLOGY
	HEALTH, DENTAL, LIFE & DISAB.	1	11,948	11,948	CUSTOMER SERVICE SPECIALIST
	HEALTH, DENTAL, LIFE & DISAB.	1	11,948	11,948	CUSTOMER SERVICE SPECIALIST
				43,773	
001.19.519.2400	Worker's Compensation	1	278	278	DIRECTOR OF INFORMATION TECHNOLOGY
	WORKERS COMP	1	118	118	CUSTOMER SERVICE SPECIALIST
	WORKERS COMP	1	118	118	CUSTOMER SERVICE SPECIALIST
				515	
001.19.519.5250	Unemployment Compensation	1	5,000	5,000	UNEMPLOYMENT ESTIMATED PAYMENTS
001.19.519.3116	Bank/Merchant Fees	1	5,000	5,000	MERCHANT FEES
001.19.519.3131	Contract Services-Data Processing	0.36	-	-	NETWORK & COMPUTER MTNCE 36%GG 20% PD 36%UT 8%BD
		0.5	98,100	49,050	SOFTWARE LICENSE & UPGRADES-AVAST F.WALL /IDRIVE SMARSH/STVR
		0.5	80,000	40,000	SOFTWARE/SNAPBLOX/LASERFICHE/ADOBE/OFFICE/EXCHAN
		12	634	7,608	ERP SOFTWARE MAINTENANCE 50%GG 50%UT
				96,658	INTERNET MODEM
001.19.519.3132	Contract Services - Pre-Employment	1	2,500	2,500	NEW HIRE PHYSICAL EXAM & BACKGROUNDS
001.19.519.3160	Professional Services				
	VILLAGE PLANNER	1	236,860	236,860	VILLAGE PLANNER
	LOBBYIST-STATE	1	55,000	55,000	LOBBYIST FEES
	LOBBYIST-FEDERAL	12	4,917	59,000	FEDERAL LOBBYIST FEES
	ADP H/R RESOURCES & PAYROLL	0.7	60,000	42,000	ADP HR & PAYROLL FEES 70%GG 30%UT
	GRANT WRITER/ADMIN.	0.1	50,000	5,000	GRANT WRITER/ADMIN (CONTRACTUAL) 10%GG 90%UT
	OTHER PLANNER SERVICES	1	8,815	8,815	EAR PROCESS (NEW PROPERTY RIGHTS ELEMENTS/AMENDMENTS TO COASTAL MGM ELEMENTS)
				406,675	
001.19.519.3200	Accounting and Auditing	0.4	50,000	20,000	GENERAL GOV SHARE OF AUDIT FEES
001.19.519.4201	Postage	1	7,183	7,183	POSTAGE/FEDEX/COURIER SERVICE
001.19.519.4390	Animal Control	1	2,500	2,500	VARIOUS ANIMAL SAFETY AND CONTROL NEEDS
001.19.519.4403	Building Lease	1	35,242	35,242	ANNUAL LEASE SUITE 402 100% GG
	BUILDING LEASE	0.5	304,204	152,102	ANNUAL LEASE SUITE 101/300 50%GG, 40%UT & 10%BD
				187,344	
001.19.519.4500	General Insurance				
	W/COMP	0.65	277,310	180,252	65% W/COMP INSURANCE
	GRL LIABILITY INSURANCE	0.65	223,897	145,533	65% GEN LIABILITY INSURANCE
	GRL AUTO INSURANCE	0.65	90,711	58,962	65% AUTOMOBILE INSURANCE
	GRL PROPERTY INSURANCE	0.65	65,865	42,813	65% PROPERTY
				427,559	

FY 2023 DEPARTMENTAL BUDGET WORKSHEETS



General Government

Type	Description	Qty	Cost	Extended Amount	Comments
001.19.519.4602	R&R Equip. & Bldg.	1	10,000	10,000	REPAIR/REPLACE EQUIPMENT
		4	405	1,620	PHONES MAINTENANCE-DIGITEL QTRLY
		1	5,000	5,000	REPAIRS TO VILLAGE OWNED FACILITIES
				<u>16,620</u>	
001.19.519.4809	Advertising	1	2,000	2,000	EMPLOYMENT/OTHER
001.19.519.4810	Public Relations/Newsletter/Book	1	500	500	TIES AGENDA BOOK
				<u>500</u>	
001.19.519.5100	Office Supplies				
	VC/VM/VCIK/FD/GG/BD	1	10,000	10,000	ALL DESK SUPPLIES, CHECKS FOR PRINTING
	OFFICE SUPPLIES				COPY & LETTERHEAD BUSINESS CARDS, HOLIDAY CARDS, ALL PAPERS, ETC.
				<u>10,000</u>	
001.19.519.5215	Copy Machine Lease/Supplies	12	1,250	15,000	TOSHIBA COPIER-ADMIN OFFICES
				<u>15,000</u>	
001.19.519.5130	Property Taxes-Sakura Lot	1	23,000	23,000	PROPERTY TAXES-SAKURA LOT
001.19.519.5231	Special Department Supplies				CLEANING SUPPLIES, AID KIT,
	VC/VM/VCIK/FD/GG/BD	1	22,000	22,000	KITCHEN SUPPLIES, COFFEE SERVICE FOR CITY
		0.6	11,500	6,900	HOLIDAY BONUS \$50x130 (40% UT) 60% GG) & EMPLOYEE REWARD & RECOGNITION
				<u>28,900</u>	
001.19.519.5340	Travel, Conferences & Meetings	1	2,000	2,000	FABTO MEETING
		1	4,000	4,000	SNACKS & DRINKS FOR PUBLIC MEETINGS
				<u>6,000</u>	
001.19.519.5360	Telephone	1	17,500	17,500	ANNUAL TELEPHONE SERVICES
001.19.519.4410	Equipment Rental				
	EQUIPMENT RENTAL	4	400	1,600	MAILING EQUIP-POST OFFICE
	EQUIPMENT RENTAL	4	500	2,000	MAILING EQUIPMENT
	EQUIPMENT RENTAL	4	850	3,400	FOLDER/SORTER
				<u>7,000</u>	
001.19.519.5405	Dues, Subscriptions & Membership				
	MEMBERSHIP/DUES	1	2,500	2,500	OTHER MEMB & DUES, (NOTARY,COSTCO,ETC)
	MEMBERSHIP/DUES	1	5,000	5,000	WELLNESS PROGRAM FOR ALL EMPLOYEES
	MEMBERSHIP/DUES	1	810	810	GFOA CAFR AND BUDGET AWARD ANNUAL DUES
	MEMBERSHIP/DUES	1	2,000	2,000	AMERICAN EXPRESS
	MEMBERSHIP/DUES	1	606	606	ZOOM LICENCES
	MEMBERSHIP/DUES	1	1,500	1,500	MDCLC ANNUAL MEMBERSHIP
				<u>12,416</u>	
001.19.519.5555	Uniforms	35	150	5,250	ADMIN STAFF & COMMISSION SHIRTS WITH VILLAGE LOGO (\$150XEMPLOYEE)
001.19.519.5500	Education & Training	1	6,000	6,000	STAFF TRAINING
001.19.519.5261	Cost Allocation	1	(556,427)	(556,427)	COST ALLOCATION
001.19.519.6410	Office & Operational Equipment				
	MF23-01	0.5	8,000	4,000	COMPUTER EQUIPMENT
	MF23-02	0.5	-	-	CCTV EQUIPMENT
	MF23-03	0.5	30,000	15,000	OFFICE 365 PRO
	MF23-04	0.5	8,000	4,000	SECURITY EQUIPMENT
				<u>23,000</u>	
001.19.519.7100	Debt Principal	1	130,000	130,000	DEBT PRINCIPAL-SAKURA LOT SERIES 2021
					DEBT INTEREST LOAN SERIES 2021 NOTE-SAKURA LOT
001.19.519.7200	Debt Interest	2	33,197	66,394	(JAN/JUL)
001.19.519.9000	Contingency	1	7,000	7,000	CONTINGENCY
	TOTAL			<u><u>\$ 1,280,801</u></u>	



GENERAL FUND-POLICE DEPARTMENT

DEPARTMENT MISSION STATEMENT

The North Bay Village Police Department is committed to providing public safety excellence through efficient and effective services, designed to deter crime and disorder. Through fiscally responsible proactive and comprehensive strategies, we will optimize our community's quality of life and create the safest environment possible.

MISSION STATEMENT

As a proud Team of Law Enforcement Professionals committed to delivering superior community based police services, we will always adhere to the highest ethical industry standards with an emphasis on accountability and transparency.

VISION STATEMENT

Our Police Department will deliver the highest level of efficient and effective community based public safety services through our unwavering commitment to organizational excellence.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The Police Department is entrusted with the responsibility of providing the highest level of public safety services to the Village and we will optimize the community's confidence in our ability to keep them safe. We continue to accomplish this aspect of our mission by maximizing our community policing strategies and developing strong and effective community partnerships.
- ❖ Through the Department's Field, Support, and Code Enforcement Operations, strategic plans will be used to optimize the efficiencies and effectiveness of all organizational/operational areas. Using a comprehensive approach of progressive, specialized and traditional enforcement, the Police Department will not only meet, but exceed, the community's public safety expectations

DEPARTMENT GOALS

- ✦ *Continue to vigorously pursue CFA (Commission for Florida Law Enforcement Accreditation) accreditation preparedness for our upcoming on-site inspections to finalize this process.*
- ✦ *Continue to identify internal and external training opportunities to develop the knowledge, skills, and abilities of our sworn and civilian personnel.*
- ✦ *Continue promoting and hosting youth, school, and community related programs/events, as well as community based initiatives to maximize police/citizen engagement and interaction.*
- ✦ *Continue to proactively provide comprehensive public safety services, including Code Enforcement operations, to maintain the safest environment and quality of life possible for the community we serve.*



GENERAL FUND-POLICE DEPARTMENT

Performance Measure #1: CFA Accreditation				
The Police Department will continue the accreditation preparation process to fully complete the CFA Law Enforcement Accreditation process for our Agency.				
CFA Accreditation/Body Worn Camera Initiatives	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Complete Policies, Directives, Forms/Reports and General Orders for all Department SOPs and Standards	X	X	X	X
Complete identification and collection of proof for every standard required to conclude the preparation process	X	X	X	X
Complete both the Mock and On-Site CFA Assessments, and receive Accreditation award designation at a CFA Conference	X	X	X	X
Phase in the new Body Worn Camera Program for Departmental transparency, accountability, and Criminal Justice Grant opportunities	X	X	X	X

Performance Measure #2: Departmental Training				
The Police Department has developed a Training Team to address the developmental and continuing education needs for all required/high liability and specialized areas of the Organization.				
Departmental Training	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Expand FY2023 Training Calendar (In-House and Free Training / Schools)	X		X	
Conduct, Bi-Annual Firearms & Rifle Qualifications / Descretionary Shooting		X		X
Conduct, Annual Use of Force / Hate Crimes / Code Enforcement / Narcan Refresher Training, Field Critical Care Training / CPR / AED / CIT / Autism		X		
Implement / Host Female (RAD) Self-defense course (Bi-Annual) with the assistance of Miami-Dade Crime Watch and/or the MBPD	X			X
Conduct / Participate in Active Shooter Training (TIES) in-conjunction with Miami Dade School Board PD			X	
Expand and Identify training personnel, equipment, and venue locations, for refresher, certification, and High-Liability Training	X	X	X	X

Performance Measure #3: Code Enforcement				
The Village has a comprehensive Short Term Vacation Rental (STVR) Ordinance and the Code Enforcement Team will be responsible for all administrative/enforcement related activities, as well as all other Code related matter of the Village.				
Code Enforcement	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Continue to track all STVRs in the Village and ensure they are in compliance with the ordinance requirements. Ensure that proper enforcement is carried out, and fines and citations are issued for violations	X	X	X	X
Continue to regularly schedule Special Magistrate hearings for all cases that have not achieved compliance	X	X	X	X
Review and update the North Bay Village Code of Ordinances to ensure compliance with new State/local regulations, Village strategic plan, and the recommendations of the elected officials.	X	X	X	X



GENERAL FUND-POLICE DEPARTMENT

Code Enforcement	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Proactively inspect and monitor new and existing commercial/residential developments to ensure compliance with Chapter 104 "Construction site maintenance"	X	X	X	X
Proactively monitor and address code violations in the Village that create conditions of blight, such as property and landscape maintenance, bulk trash, and work without required permits	X	X	X	X
Maintain productive working relationships with local property owners, HOA's, and condo boards to encourage compliance with Village codes while regularly engaging in proactive community outreach and enhancement projects	X	X	X	X

Performance Measure #4: New Public Safety Enforcement Initiatives

The Police Department will expand specialized unit resources and certifications, as opportunities become available to further deter and enforce criminal / traffic / parking activity and ordinance violations.

New Public Safety Enforcement Initiatives	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Implement Department wide traffic initiatives with the Traffic Team and Motor Unit, as well as Multi-Agency operations, designed to deter and control traffic related challenges throughout the Village	X	X	X	X
Expand Marine Patrol coverage to maximize community visibility, conduct enhanced enforcement and effectively address all maritime related challenges, to include Multi-Agency operations	X	X	X	X
Develop public safety strategies to deter crime and successfully resolve cases, through proven patrol and proven investigative techniques, to include a crime analysis component and assistance from other Agencies	X	X	X	X

Performance Measure #5: Expand Community Policing Initiatives

The Police Department will implement additional community policing initiatives, as opportunities become available, which will address citizen public safety concerns and also focus on school, youth and community programs.

Expand Community Policing and Youth Programming Initiatives	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Implement proactive crime prevention strategies to include community surveys, public safety programs and crime watch initiatives (Community Affairs)	X	X	X	X
Work with the Miami Dade School Board Police Department to implement children/students programs at TIES	X	X	X	X
Promote youth programming for all eligible age groups throughout the Village (Community Affairs)	X	X	X	X
Attend any free Crime Prevention Through Environmental Design (CPTED)/Neighborhood Resource Officer (NRO) training and work with neighboring agencies to develop proficiencies in this specialized public safety area (Community Affairs)	X	X	X	X

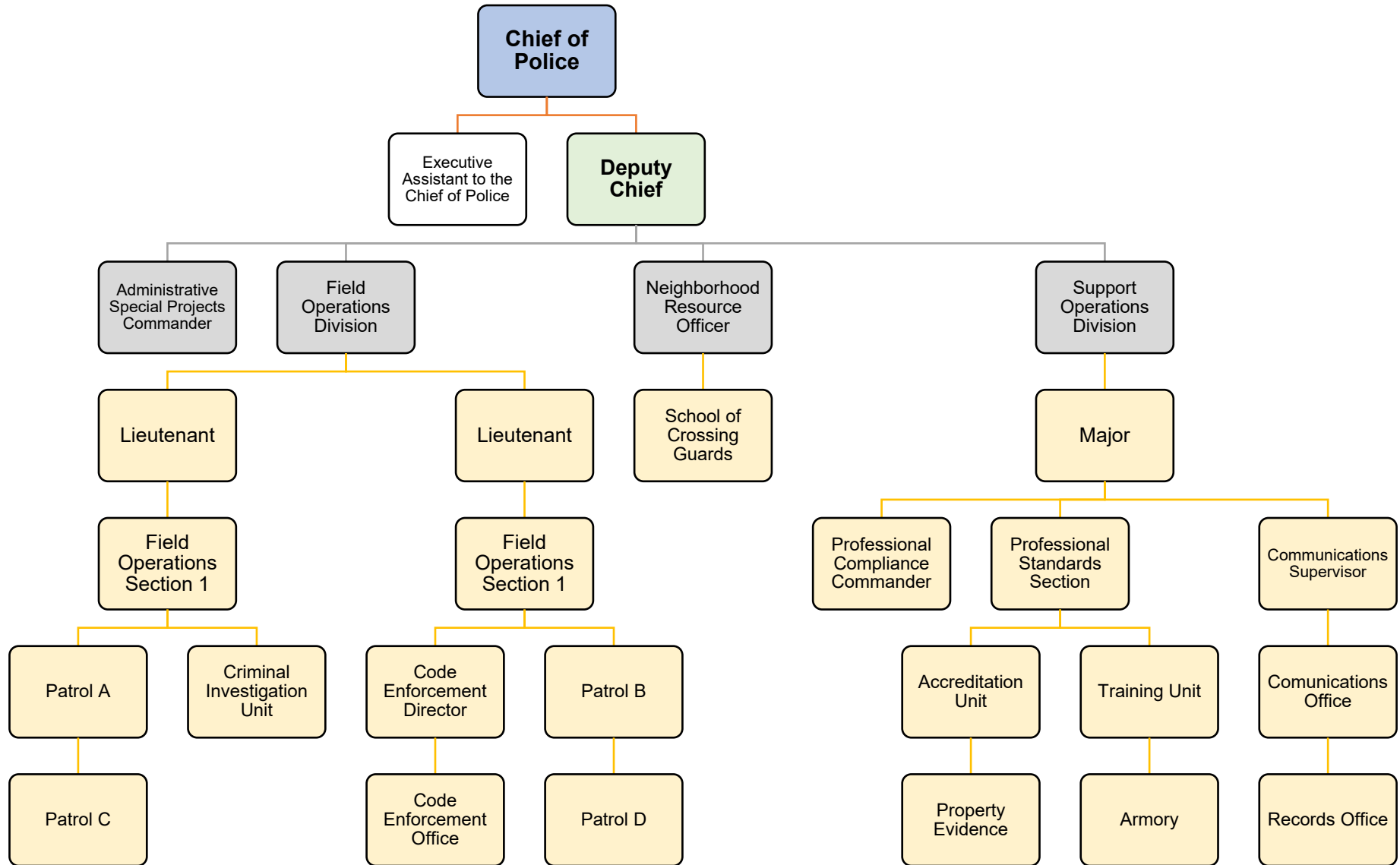


GENERAL FUND-POLICE DEPARTMENT

Expenditure Category Detail						
ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
PERSONNEL SERVICES	\$ 5,232,694	\$ 4,946,212	\$ 5,239,961	\$ 2,796,829	\$ 5,537,600	\$ 5,720,261
MATERIALS, SUPPLIES, SERVICES	604,569	665,312	541,126	314,608	703,643	636,682
TOTAL OPERATING BUDGET	5,837,263	5,611,524	5,781,087	3,111,437	6,241,243	6,357,143
CAPITAL	-	59,937	202,257	24,722	185,757	21,516
DEBT SERVICE	-	-	-	-	-	-
GRANTS & AIDS	-	5,756	-	76,042	142,540	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	-	65,693	202,257	100,764	328,297	21,516
TOTAL DEPARTMENT BUDGET	\$ 5,837,263	\$ 5,677,216	\$ 5,983,344	\$ 3,212,201	\$ 6,569,540	\$ 6,378,659



POLICE DEPARTMENT ORGANIZATIONAL CHART





GENERAL FUND-POLICE DEPARTMENT

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
Regular Salaries	\$ 3,396,930	\$ 3,113,826	\$ 3,301,234	\$ 1,699,196	\$ 3,377,596	\$ 3,506,991
Overtime	73,949	146,971	145,000	66,944	192,027	125,000
Educational Incentive	22,950	22,538	29,805	14,178	29,506	34,231
Special Off-Duty Detail	50,261	48,769	0	50,671	108,085	0
Clothing Allowance	9,550	9,150	9,200	6,950	8,150	9,800
Fica Tax	262,630	259,342	263,637	144,720	299,379	277,847
Retirement Contributions	818,299	705,759	874,198	403,356	836,511	900,394
Health, Life, Dental, Ins.	465,843	501,304	536,073	226,603	493,341	656,624
Workers Compensation	132,282	135,239	143,862	139,421	147,965	149,374
Cost Allocation	0	(160,543)	(153,048)	(76,524)	(153,048)	0
Compensation Personnel	0	163,858	90,000	121,313	198,089	60,000
TOTAL PERSONNEL SERVICES	5,232,694	4,946,212	5,239,961	2,796,829	5,537,600	5,720,261
Contract Services -Data Processing	50,393	112,346	64,600	42,852	71,239	51,000
Contract Services	6,612	32,702	13,826	22,746	46,545	14,900
Contract Services - Pre-Employment	570	4,423	2,000	1,060	2,570	2,000
Contract Services - Crossing Guards	0	0	0	0	0	0
Travel, Conferences & Meetings	11,588	5,291	5,000	2,002	14,000	10,000
Telephone	33,263	35,086	32,000	16,662	36,402	29,400
Professional Services	8,526	0	0	0	0	0
Equipment Rental	19,189	0	0	0	0	0
Vehicle Lease	241,439	236,340	234,000	112,741	235,753	253,400
Repair & Maintain -Vehicle/Boat	59,883	47,442	35,000	28,507	58,462	40,000
Repair, Replace & Maintain - Equipment	9,963	4,396	3,000	1,985	2,985	12,982
Repair & Maintenance of Building	1,889	140	2,000	0	2,000	2,000
Accreditation	0	0	0	0	0	0
Vehicle Rental	9,064	9,906	9,900	3,365	9,968	13,200
Compensation Personnel	0	0	0	0	0	0
Youth Services	6,417	7,997	0	0	0	0
Crime Watch/Community Policing	1,253	1,258	4,000	0	4,000	4,000
Investigations	0	0	0	0	0	0
Office Supplies	6,353	4,500	4,500	3,056	4,500	4,500
Uniforms & Accessories	9,319	25,772	6,000	9,501	13,959	6,000
Uniform Cleaning & Maintenance	4,515	3,805	5,000	840	2,521	5,000
Copier Lease/Supplies	6,064	8,984	6,800	3,737	7,473	11,000
Gas & Oil	78,658	91,795	90,000	45,559	158,589	135,000
K-9 Operating Expenses	2,372	2,632	3,500	1,232	3,500	3,500
PAL	767	2,000	1,000	94	1,000	1,000
Ammunition	2,590	1,016	5,000	5,293	6,293	10,000
MDC Radio System-Promissory Note	0	0	0	0	0	0
Special Departmental Supplies	7,440	11,624	6,000	3,994	6,000	10,000
Dues, Subscriptions & Memberships	13,928	4,077	3,000	2,883	3,383	3,000
Education & Training	12,513	11,778	5,000	6,496	12,500	15,000
TOTAL MATERIALS, SUPPLIES, SERVICES	604,569	665,312	541,126	314,608	703,643	636,882
TOTAL OPERATING BUDGET	5,837,263	5,611,524	5,781,087	3,111,437	6,241,243	6,357,143
Counter Terrorism Initiative	0	0	0	0	0	0
Office Equipment	0	34,406	0	0	0	0
Machinery & Equipment	0	25,531	202,257	24,722	185,757	21,516
Vehicles	0	0	0	0	0	0
TOTAL CAPITAL	0	59,937	202,257	24,722	185,757	21,516
Other Grants & Aids	0	5,756	0	76,042	142,540	0
TOTAL GRANTS & AIDS	0	5,756	0	76,042	142,540	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	0	65,693	202,257	100,764	328,297	21,516
TOTAL DEPARTMENT BUDGET	\$ 5,837,263	\$ 5,677,216	\$ 5,983,344	\$ 3,212,201	\$ 6,569,540	\$ 6,378,659

FY 2023 DEPARTMENTAL BUDGET WORKSHEETS



Police

Type	Description	Qty	Cost	Extended Amount	Comment
001.21.521.1200	REGULAR SALARY	3	\$ 9,360	\$ 28,080	(3) SCHOOL CROSSING GUARDS
	REGULAR SALARY	1	87,256	87,256	EXECUTIVE ASSIST TO THE CHIEF
	COLA	1	4,363	4,363	EXECUTIVE ASSIST TO THE CHIEF
	LONGEVITY	1	1,500	1,500	EXECUTIVE ASSIST TO THE CHIEF
	REGULAR SALARY	1	63,750	63,750	PSA
	COLA	1	3,187	3,187	PSA
	LONGEVITY	1	500	500	PSA
	SHIFT DIFFERENTIAL	0.04	63,750	2,550	PSA
	REGULAR SALARY	1	47,687	47,687	RECORDS CLERK
	COLA	1	2,384	2,384	RECORDS CLERK
	LONGEVITY	1	1,500	1,500	RECORDS CLERK
	REGULAR SALARY	1	79,706	79,706	DISPATCH SUPERVISOR
	COLA	1	3,985	3,985	DISPATCH SUPERVISOR
	LONGEVITY	1	1,500	1,500	DISPATCH SUPERVISOR
	REGULAR SALARY	1	44,399	44,399	DISPATCHER
	COLA	1	2,220	2,220	DISPATCHER
	SHIFT DIFFERENTIAL	0.04	44,399	1,776	DISPATCHER
	INSURANCE STIPEND	1	-	-	DISPATCHER
	LONGEVITY	1	-	-	DISPATCHER
	REGULAR SALARY	1	40,271	40,271	DISPATCHER
	COLA	1	2,014	2,014	DISPATCHER
	LONGEVITY	1	-	-	DISPATCHER
	SHIFT DIFFERENTIAL	0.04	40,271	1,611	DISPATCHER
	REGULAR SALARY	1	46,602	46,602	DISPATCHER
	COLA	1	2,330	2,330	DISPATCHER
	REGULAR SALARY	1	53,968	53,968	DISPATCHER
	COLA	1	2,698	2,698	DISPATCHER
	REGULAR SALARY	1	87,328	87,328	CODE ENFORCEMENT DIRECTOR
	COLA	1	4,366	4,366	CODE ENFORCEMENT DIRECTOR
	REGULAR SALARY	1	70,607	70,607	CODE ENFORCEMENT OFFICER
	COLA	1	3,530	3,530	CODE ENFORCEMENT OFFICER
	LONGEVITY	1	500	500	CODE ENFORCEMENT OFFICER
	REGULAR SALARY	1	39,520	39,520	CODE ENFORCEMENT ASSISTANT
	COLA	1	1,976	1,976	CODE ENFORCEMENT ASSISTANT
	REGULAR SALARY	1	36,764	36,764	PT ACCREDITATION COORDINATOR
	COLA PT NON-SWORN PERSONNEL	1	3,242	3,242	COLA PT NON-SWORN PERSONNEL
	REGULAR SALARY & COLA	1	130,363	130,363	CHIEF OF POLICE
	INSURANCE STIPEND	1	4,800	4,800	CHIEF OF POLICE
	LONGEVITY	1	500	500	CHIEF OF POLICE
	STEP INCREASE	1	3,811	3,811	CHIEF OF POLICE
	REGULAR SALARY & COLA	1	126,738	126,738	DEPUTY CHIEF
	INSURANCE STIPEND	1	4,800	4,800	DEPUTY CHIEF
	LONGEVITY	1	300	300	DEPUTY CHIEF
	STEP INCREASE	1	1,365	1,365	DEPUTY CHIEF
	REGULAR SALARY & COLA	1	120,739	120,739	LIEUTENANT
	LONGEVITY	1	1,500	1,500	LIEUTENANT
	REGULAR SALARY & COLA	1	120,739	120,739	LIEUTENANT
	LONGEVITY	1	1,500	1,500	LIEUTENANT
	REGULAR SALARY & COLA	1	104,289	104,289	SERGEANT
	SHIFT DIFFERENTIAL	0.02	34,415	688	SERGEANT
	SPECIALTY ASSIGNMENT	1	2,600	2,600	SERGEANT
	LONGEVITY	1	1,500	1,500	SERGEANT
	REGULAR SALARY & COLA	1	90,377	90,377	POLICE OFFICER
	INSURANCE STIPEND	1	4,800	4,800	POLICE OFFICER
	SHIFT DIFFERENTIAL	0.04	90,377	3,615	POLICE OFFICER
	LONGEVITY	1	1,500	1,500	POLICE OFFICER
	REGULAR SALARY & COLA	1	94,895	94,895	DETECTIVE
	LONGEVITY	1	1,500	1,500	DETECTIVE
	REGULAR SALARY & COLA	1	94,593	94,593	SERGEANT
	LONGEVITY	1	500	500	SERGEANT
	STEP INCREASE	1	1,965	1,965	SERGEANT
	REGULAR SALARY & COLA	1	93,992	93,992	CORPORAL
	LONGEVITY	1	1,500	1,500	CORPORAL
	SHIFT DIFFERENTIAL	0.04	93,992	3,760	CORPORAL

FY 2023 DEPARTMENTAL BUDGET WORKSHEETS



Type	Description	Qty	Cost	Extended Amount	Comment
	REGULAR SALARY & COLA	1	93,992	93,992	CORPORAL
	LONGEVITY	1	1,500	1,500	CORPORAL
	SHIFT DIFFERENTIAL	0.04	93,992	3,760	CORPORAL
	REGULAR SALARY & COLA	1	93,992	93,992	CORPORAL
	SHIFT DIFFERENTIAL	0.02	31,017	620	CORPORAL
	LONGEVITY	1	1,500	1,500	CORPORAL
	REGULAR SALARY & COLA	1	64,742	64,742	PATROL OFFICER
	INSURANCE STIPEND	1	4,800	4,800	PATROL OFFICER
	SHIFT DIFFERENTIAL	0.04	64,742	2,590	PATROL OFFICER
	LONGEVITY	1	300	300	PATROL OFFICER
	STEP INCREASE	1	1,345	1,345	PATROL OFFICER
	REGULAR SALARY & COLA	1	61,776	61,776	PATROL OFFICER
	STEP INCREASE	1	1,390	1,390	PATROL OFFICER
	REGULAR SALARY & COLA	1	61,776	61,776	PATROL OFFICER
	STEP INCREASE	1	1,283	1,283	PATROL OFFICER
	LONGEVITY	1	-	-	PATROL OFFICER
	SPECIALTY ASSIGNMENT	1	1,560	1,560	PATROL OFFICER
	REGULAR SALARY & COLA	1	72,106	72,106	DETECTIVE
	STEP INCREASE	1	2,995	2,995	DETECTIVE
	SHIFT DIFFERENTIAL	0.02	23,795	476	DETECTIVE
	REGULAR SALARY & COLA	1	90,377	90,377	PATROL OFFICER
	SHIFT DIFFERENTIAL	0.02	29,824	596	PATROL OFFICER
	LONGEVITY	1	1,500	1,500	PATROL OFFICER
	REGULAR SALARY & COLA	1	61,776	61,776	PATROL OFFICER
	SHIFT DIFFERENTIAL	0.04	61,776	2,471	PATROL OFFICER
	STEP INCREASE	1	2,566	2,566	PATROL OFFICER
	REGULAR SALARY & COLA	1	68,679	68,679	PATROL OFFICER-NRO
	SHIFT DIFFERENTIAL	0.04	68,679	2,747	PATROL OFFICER-NRO
	STEP INCREASE	1	1,189	1,189	PATROL OFFICER-NRO
	INSURANCE STIPEND	1	4,800	4,800	PATROL OFFICER-NRO
	REGULAR SALARY & COLA	1	66,037	66,037	PATROL OFFICER
	STEP INCREASE	1	1,143	1,143	PATROL OFFICER
	INSURANCE STIPEND	1	4,800	4,800	PATROL OFFICER
	SHIFT DIFFERENTIAL	0.04	66,037	2,641	PATROL OFFICER
	REGULAR SALARY & COLA	1	99,323	99,323	SERGEANT
	LONGEVITY	1	1,500	1,500	SERGEANT
	STEP INCREASE	1	2,063	2,063	SERGEANT
	REGULAR SALARY & COLA	1	83,560	83,560	PATROL OFFICER-K9
	STEP INCREASE	1	1,735	1,735	PATROL OFFICER-K9
	SHIFT DIFFERENTIAL	0.04	83,560	3,342	PATROL OFFICER-K9
	LONGEVITY	1	500	500	PATROL OFFICER-K9
	SPECIALTY ASSIGNMENT	1	1,560	1,560	PATROL OFFICER-K9
	REGULAR SALARY & COLA	1	81,712	81,712	SERGEANT
	STEP INCREASE	1	1,259	1,259	SERGEANT
	SHIFT DIFFERENTIAL	0.02	26,965	539	SERGEANT
	SPECIALTY ASSIGNMENT	1	1,560	1,560	SERGEANT
	LONGEVITY	1	300	300	SERGEANT
	REGULAR SALARY & COLA	1	74,283	74,283	PATROL OFFICER
	STEP INCREASE	1	1,286	1,286	PATROL OFFICER
	LONGEVITY	1	500	500	PATROL OFFICER
	SHIFT DIFFERENTIAL	0.04	24,513	981	PATROL OFFICER
	REGULAR SALARY & COLA	1	81,119	81,119	DETECTIVE
	STEP INCREASE	1	1,825	1,825	DETECTIVE
	SHIFT DIFFERENTIAL	0.04	81,119	3,245	DETECTIVE
	LONGEVITY	1	1,500	1,500	DETECTIVE
	REGULAR SALARY & COLA	1	71,426	71,426	PATROL OFFICER-TRAFFIC
	STEP INCREASE	1	1,854	1,854	PATROL OFFICER-TRAFFIC
	SHIFT DIFFERENTIAL	0.02	23,570	471	PATROL OFFICER-TRAFFIC
	SPECIALTY ASSIGNMENT	1	1,560	1,560	PATROL OFFICER-TRAFFIC
	LONGEVITY	1	300.00	300	PATROL OFFICER-TRAFFIC
	REGULAR SALARY & COLA	1	66,030	66,030	CORPORAL
	STEP INCREASE	1	1,714	1,714	CORPORAL
	REGULAR SALARY & COLA	1	70,875	70,875	PT ACCREDITATION SWORN MAJOR
	REGULAR SALARY & COLA	1	45,819	45,819	PT MARINE PATROL OFFICER
	STEP INCREASE	1	1,110	1,110	PT MARINE PATROL OFFICER
	REGULAR SALARY & COLA	1	47,250	47,250	PT DETECTIVE
	STEP INCREASE	1	1,799	1,799	PT DETECTIVE
	REGULAR SALARY & COLA	1	48,000	48,000	PT ADMIN/SPECIAL PROJ COMMANDER
	REGULAR SALARY	1	54,000	54,000	PT COMMANDER
	REGULAR SALARY	1	58,834	58,834	FT PATROL OFFICER-VACANT
	SHIFT DIFFERENTIAL	0.04	58,834	2,353	PATROL OFFICER
				3,493,811	Total Wages

FY 2023 DEPARTMENTAL BUDGET WORKSHEETS



Type	Description	Qty	Cost	Extended Amount	Comment
001.21.521.1400	Overtime	1	125,000	125,000	OVERTIME
				<u>125,000</u>	
001.21.521.1500	Educational Incentives	1	34,231	34,231	EDUCATIONAL INCENTIVE
001.21.521.1200	Cell Phone Allowance	1	13,180	13,180	CELL PHONE ALLOWANCE
001.21.521.1570	Clothing Allowance	1	9,800	9,800	CLOTHING ALLOWANCE
001.21.521.1600	Compensation Personnel	1	60,000	60,000	COMPENSATED ABSENCES/CASH OUT SICK & VACATION-RETIREMENT CASH OUT
001.21.521.2100	Fica	1	59,291	59,291	FICA FOR NON SWORN PERSONNEL
		1	208,993	208,993	FICA FOR SWORN OFFICERS
		1	9,563	9,563	FICA FOR OVERTIME
				<u>277,847</u>	
001.21.521.2200	Retirement Contributions	1	95,484	95,484	NON SWORN PERSONNEL
		1	773,549	773,549	SWORN OFFICERS
		1	31,361	31,361	RETIREMENT-OVERTIME
				<u>900,394</u>	
001.21.521.2300	Health, Life, Dental	1	197,557	197,557	NON SWORN PERSONNEL
	HEALTH, DENTAL, LIFE & DISAB.	1	459,067	459,067	SWORN OFFICERS
				<u>656,624</u>	
001.21.521.2400	Workers Compensation	1	5,830	5,830	WCOMP FOR OVERTIME
	WORKERS' COMP	1	16,126	16,126	NON SWORN PERSONNEL
	WORKERS' COMP	1	127,418	127,418	SWORN OFFICERS
				<u>149,374</u>	
001.21.521.3131	Contract Services - Data Processing	1	51,000	51,000	POWER DMS/ LEXINEXIS/DIBRI & OTHER SOFTWARE
001.21.521.3132	Contract Services - Pre-Employment	1	2,000	2,000	MEDICAL ANNUAL AND EMPLOYMENT REQUIRED TESTING/PHYSICAL EXAMS
001.21.521.3136	Contract Services	1	7,500	7,500	GPS OPERATIONS
		1	5,900	5,900	RADIO CONTRACT MAINTENANCE
		1	1,500	1,500	COURT STANDBY \$1,500
				<u>14,900</u>	
001.21.521.4410	Vehicle Lease	1	253,400	253,400	POLICE VEHICLE LEASE
				<u>253,400</u>	
001.21.521.4601	Repair & Maintenance Vehicle/Boat	1	40,000	40,000	R&M VEH (INCLUDING THE BOAT)
001.21.521.4602	Repair, Replace & Maintain Equip	1	12,982	12,982	VEHICLES CALIBRATION/RADAR REPAIRS AND UPGRADES/FIRST AID KITS
001.21.521.5100	Office Supplies	1	4,500	4,500	VARIOUS OFFICE SUPPLIES
001.21.521.5205	Gas & Oil	1	135,000	135,000	GAS & OIL POLICE VEHICLES & BOAT
001.21.521.5215	Copy Machine Lease & Supplies	1	11,000	11,000	DISPATCH/ADMIN COPIER
001.21.521.5230	K-9 Operating Expenses	1	3,500	3,500	K-9 OPERATING EXPENSES
001.21.521.5231	Special Departmental Supplies	1	10,000	10,000	PLAQUES/COFFEE/WATER/CLEANING SUPPLIES
001.21.521.2700	Cost Allocation	1	-	0	COST ALLOCATION
001.21.521.5340	Travel, Conferences & Meeting	1	10,000	10,000	POLICE WEEK/HONOR GUARD DETAIL/MDCACP ISLANDS CHIEFS DINNER

FY 2023 DEPARTMENTAL BUDGET WORKSHEETS



Type	Description	Qty	Cost	Extended Amount	Comment
001.21.521.5360	Telephone	1	29,400	<u>29,400</u>	T1 TELEPHONE AND EMERGENCY LINES
001.21.521.4604	Repair & Maintenance Building	1	2,000	<u>2,000</u> 2,000	E-NOTIFY COURT SUBPOENA PROJECT
001.21.521.5401	Vehicle Rental	12	1,100	<u>13,200</u>	(1) UNMARKED VEHICLE RENTAL PER MONTH-DEA DETACHED DETECTIVE
001.21.521.5405	Dues, Subscriptions & Memberships	1	3,000	<u>3,000</u> 3,000	ANNUAL FOR MDCACP,FPCA/IACP/FLA-PAC/911 CERT/CODE ENF FACE
001.21.521.5489	P.A.L	1	1,000	<u>1,000</u>	P.A.L ACTIVITIES
001.21.521.3125	Crime Watch/Community Policing	1	4,000	<u>4,000</u>	HURRICANE PREP,BIKE RODEO,MOTHER'S DAY COFFEE W/CHIEF/OTHER EVENTS
001.21.521.5500	Education & Training	1	15,000	<u>15,000</u>	TRAINING FOR ALL DEPARTMENT-PLI
001.21.521.5555	Uniforms	1	6,000	<u>6,000</u> 6,000	UNIFORMS
001.21.521.5560	Uniform Cleaning	1	5,000	<u>5,000</u>	DRYCLEANING
001.21.521.5221	Ammunition	1	10,000	<u>10,000</u>	REPLACEMENT, TEAR GAS
001.21.521.6430	Machinery & Equipment	1	21,516	<u>21,516</u> 21,516	TASERS - LEASE
	Proj# GF23-02				
TOTAL				<u>\$ 6,378,659</u>	



GENERAL FUND- RECREATION AND HUMAN SERVICES

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of the Recreation & Human Services Department is to enhance the quality of life for residents and visitors of North Bay Village by providing safe public parks and special event activities that are accessible and available to all members of the community.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ This department through the management of the Director of Communications and Special Events, implements community-wide special events and programs for various holidays and observances.

DEPARTMENT GOALS

- ☀ Continue to improve Village Events in order to promote community cohesiveness and involvement.
- ☀ Promote additional services for all Village residents.
- ☀ Obtain one sponsor for Village events and initiatives each quarter.
- ☀ Reach Target Give Miami Day goal of 20 sponsors.

Recreation and Human Services Department Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Increase newsletter mailing list by 5% each quarter	X	X	X	X
Increase social media followers by 5% each quarter	X	X	X	X
Reach 4,000 webpage views monthly	X	X	X	X
Reach 150 media mentions in the year				X
Produce 15 videos in the year				X
Increase sponsors to Village events by having at least one sponsor per quarter	X	X	X	X
Send out monthly newsletters a minimum of twice a month	X	X	X	X
Maintain or increase attendance numbers to Village events compared to last fiscal year	X	X	X	X

Expenditure Category Detail						
ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
PERSONNEL SERVICES	\$ 78,825	\$ 111,375	\$ 80,311	\$ 31,960	\$ 79,194	\$ 210,197
MATERIALS, SUPPLIES, SERVICES	-	5,000	7,000	-	7,000	7,000
TOTAL OPERATING BUDGET	331,689	320,365	298,161	136,751	302,357	413,105
TOTAL NON-OPERATING BUDGET	-	-	-	-	-	-
TOTAL DEPARTMENT BUDGET	\$ 331,689	\$ 320,365	\$ 298,161	\$ 136,751	\$ 302,357	\$ 413,105



GENERAL FUND- RECREATION AND HUMAN SERVICES

Expenditure Category Detail						
ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
Regular Salaries	\$ 60,336	\$ 88,378	\$ 101,207	\$ 43,268	\$ 100,823	\$ 173,011
Overtime	-	-	-	-	-	15,670
Fica	4,611	6,771	7,742	3,323	7,713	13,235
Retirement	5,416	6,507	9,515	4,650	9,355	18,641
Health, Life, Dental Ins.	8,379	9,558	11,491	5,500	10,947	32,438
Workers' Compensation	83	161	211	146	211	438
Cost Allocation	-	-	(49,855)	(24,927)	(49,855)	(43,236)
TOTAL PERSONNEL SERVICES	78,825	111,375	80,311	31,960	79,194	210,197
Contract Services-Data Processing	-	-	10,000	4,040	9,580	11,000
Contract Services-Lighting	40,000	18,672	26,000	24,896	24,896	-
Professional Services-for IB Program	128,798	87,466	-	-	-	17,000
Professional Services-School Nurse	6,192	6,600	6,600	6,600	6,600	6,600
Lease-Storage	5,688	5,244	6,600	3,390	6,330	7,308
Public Relations/Promotions/Newsletter	5,000	-	41,000	7,689	41,000	30,000
Banners/Signage for Special Events	1,080	2,151	3,000	123	3,000	3,000
Halloween Event	7,248	5,000	5,000	4,820	4,820	5,000
Winter Holiday Event	7,539	7,500	7,500	6,834	6,834	7,500
Spring Event	-	-	5,000	675	4,950	5,000
4th of July Event	-	5,000	7,000	-	7,000	7,000
Community Special Events-Soccer	-	-	-	-	-	6,000
NBY Youth Summer Program run by PD	9,248	4,418	28,000	5,566	28,000	28,000
Travel, Conferences & Meeting	-	-	1,650	-	1,650	2,500
Dues, Subscriptions & Memberships	-	-	-	-	-	-
Scholarship Program	-	2,000	2,000	-	2,000	5,500
Advisory Board Annual Event	454	-	500	-	500	500
Public Relations/Newsletter & PSA	8,900	13,248	-	-	-	-
Community Special Events-Senior Programs	2,280	-	2,500	-	3,185	2,500
Community Special Events-Sports Events	9,190	20,300	14,750	11,027	15,435	8,750
Community Special Events-After School Program at Ties	2,460	1,000	-	-	-	-
Community Special Events-Sponsored by Commission	6,788	-	29,000	16,058	29,000	28,000
Youth Services Community Programs-Village	-	-	4,000	-	4,000	4,000
Community Special Events-STEAM	9,500	18,143	9,750	9,000	9,750	9,750
Community Special Events-Music in the Park	2,500	12,248	8,000	4,075	14,634	8,000
TOTAL MATERIALS, SUPPLIES, SVCS	252,864	208,990	217,850	104,792	223,163	202,908
TOTAL OPERATING BUDGET	331,689	320,365	298,161	136,751	302,357	413,105
TOTAL NON-OPERATING BUDGET	-	-	-	-	-	-
TOTAL DEPARTMENT BUDGET	\$ 331,689	\$ 320,365	\$ 298,161	\$ 136,751	\$ 302,357	\$ 413,105

FY 2023 DEPARTMENTAL BUDGET WORKSHEETS



Recreation & Human Services

Type	Description	Qty	Cost	Extended Amount	Comment
001.71.571.1200	Regular Salaries	1	\$ 85,425	\$ 85,425	DIRECTOR OF COMMUNICATIONS
	Regular Salaries	1	60,300	60,300	MARKETING & SPECIAL EVENTS COORDINATOR
	COLA	1	4,271	4,271	DIRECTOR OF COMMUNICATIONS
	COLA	1	3,015	3,015	MARKETING & SPECIAL EVENTS COORDINATOR
001.71.574.1200	Regular Salaries	1	20,000	20,000	SUMMER CAMP COUNSELORS
				<u>173,011</u>	
001.71.571.2100	Fica	1	6,862	6,862	DIRECTOR OF COMMUNICATIONS
	Fica	1	4,844	4,844	MARKETING & SPECIAL EVENTS COORDINATOR
001.71.574.2100	Fica	1	1,530	1,530	SUMMER CAMP COUNSELORS
				<u>13,235</u>	
001.71.571.1400	Overtime for Events	1	15,670	15,670	OVERTIME FOR EVENTS-PWKS AND POLICE
001.71.571.2200	Retirement Contributions	1	10,927	10,927	DIRECTOR OF COMMUNICATIONS
		1	7,713	7,713	MARKETING & SPECIAL EVENTS COORDINATOR
				<u>18,641</u>	
001.71.571.2300	Health, Dental & Life	1	12,318	12,318	DIRECTOR OF COMMUNICATIONS
		1	20,120	20,120	MARKETING & SPECIAL EVENTS COORDINATOR
				<u>32,438</u>	
001.71.571.2400	Workers Compensation	1	227	227	DIRECTOR OF COMMUNICATIONS
		1	160	160	MARKETING & SPECIAL EVENTS COORDINATOR
		1	51	51	
				<u>438</u>	
001.71.571.2700	Cost Allocation	1	(43,236)	(43,236)	COST ALLOCATION
001.71.571.3131	Contract Services-Data Processing	1	11,000	11,000	(MAILCHIMP,HOOTSUITE,GRAMMARLY,BITLY, CANVA, ARCHIVE SOCIAL, SURVEYMONKEY, ADOBE, etc.)
001.71.571.3133	Contract Services-Lighting	1	-	0	HOLIDAY VILLAGE DÉCOR: TRF TO UT
001.71.571.3166	Professional Services-IB Program	1	17,000	17,000	IB PROGRAM-TIES
001.71.571.3160	Professional Services	1	6,600	6,600	SCHOOL MENTAL HEALTH NURSE-TIES
					Branding-Step & Repeat, Tablecloths, Business Cards, Letterhead, Envelopes, Signage, Reusable bags, Water
001.71.571.4808	Public Relations/Promotions	1	10,000	10,000	Bottles, Sunglasses, Stickers, Shirts, Pens, Towels
001.71.571.4808	Public Relations	1	20,000	20,000	PSA's, OUTREACH, MAILERS, VIDEO SERVICES, PAID ADVERTISING, FRAMES
001.71.571.4403	Lease-Storage	12	609	7,308	STORAGE SPACE FOR EVENT SUPPLIES
001.71.571.5340	Travel, Conferences & Meetings	1	2,500	2,500	DIRECTOR OF COMMUNICATIONS TRAINING
					BANNERS-EVENTS & SIGNAGE & OUTDOOR BULLETING BOARD
001.71.571.5450	Special Events-Banner/Signage	1	3,000	3,000	
001.71.571.5451	Halloween Event	1	5,000	5,000	HALLOWEEN PARTY EVENT
001.71.571.5452	Winter Holiday Event	1	7,500	7,500	WINTER WONDERLAND EVENT
001.71.571.5453	Spring Event	1	5,000	5,000	SPRING EGG HUNT EVENT
001.71.571.5456	Community Special Events-Sports	1	8,750	8,750	AFTER SCHOOL PROGRAM
001.71.571.5454	4th of July Event	1	7,000	7,000	SUPPLIES FOR 4TH OF JULY PARADE/EVENT
					SOFIA & MARIA SAIDI MEMORIAL SCHOLARSHIPS - RESIDENTS BOARD
001.71.571.5459	Scholarship Program	1	5,500	5,500	
001.71.571.5489	Youth Services Community Programs (PD)	1	28,000	28,000	YOUTH SERVICES COMMUNITY PROGRAMS-POLICE
001.71.571.5460	Youth Services Community Programs	1	4,000	4,000	YOUTH SERVICES COMMUNITY PROGRAMS-NBV
001.71.571.5464	Community Special Events-Soccer	1	6,000	6,000	SOCCER
001.71.571.5461	Community Special Events	1	3,000	3,000	YOGA IN THE PARK
001.71.571.5455	Community Special Events	1	2,500	2,500	SENIOR PROGRAM EVENTS
001.71.571.5463	Community Special Events	1	25,000	25,000	MAYOR, VM & COMM \$5,000 EACH
001.71.571.5457	Community Special Events	1	9,750	9,750	STEAM PROGRAM/NO PLACE FOR HATE
001.71.571.5462	Community Special Events	1	500	500	BDB ADVISORY BOARD ACTIVITIES
001.71.571.5490	Community Special Events	1	8,000	8,000	MUSIC IN THE PARK AND ART FESTIVAL
	TOTAL			<u>\$ 413,105</u>	



BUILDING FUND

Detail of Revenues & Expenditures

ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
BUILDING FEE FUND						
<i>Operating Revenues</i>						
Building Permit Fees	\$ 279,621	\$ 324,016	\$ 310,000	\$ 183,845	\$ 1,620,043	\$ 388,000
Electrical Permits	28,643	20,396	30,000	12,069	18,138	25,000
Plumbing Permits	48,217	26,258	35,000	13,648	21,296	25,000
Sign Permits	-	-	-	-	-	-
Mechanical Permits	29,050	22,350	45,000	11,658	35,316	25,000
Structural Permits	-	-	-	-	-	-
Misc Permits	17,468	16,171	2,000	2,396	2,792	3,000
Other Miscellaneous Revenue	30,234	17,006	16,671	31,722	94,165	43,759
Total Operating Revenues	433,232	426,197	438,671	255,338	1,791,750	509,759
<i>Non-Operating Revenue</i>						
Fund Balance	(64,433)	(109,541)	-	-	(289)	887,248
Transfer from General Fund	-	141,339	-	-	-	-
Transfer from Education Fees	-	-	3,000	3,000	3,000	3,000
Transfer from Technology Surcharge	-	-	8,500	8,500	8,500	35,000
Transfer from Document Preservation	-	-	8,000	8,000	8,000	-
Total Non-Operating Revenue	(64,433)	31,797	19,500	19,500	19,211	925,248
TOTAL REVENUE	368,798	457,995	458,171	274,838	1,810,961	1,435,007
<i>Expenditures</i>						
Personnel Services	88,617	94,630	97,340	45,568	96,970	108,909
Operating Expenses	362,953	363,654	357,331	101,502	823,245	432,950
Total Operating Expense	451,570	458,284	454,671	147,070	920,215	541,859
<i>Non-Operating Expenses</i>						
Transfer to General Fund	26,770	-	-	-	-	-
Capital	-	-	3,500	749	3,498	65,000
Debt Service	-	-	-	-	-	-
Total Non-Operating Expenses	26,770	-	3,500	749	3,498	65,000
Fund Balance/Reserves/Net Assets	(109,541)	(289)	-	127,019	887,248	828,148
TOTAL EXPENDITURES	\$ 368,798	\$ 457,995	\$ 458,171	\$ 274,838	\$ 1,810,961	\$ 1,435,007



BUILDING FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The primary mission of the Building Department is to provide quality service to the community that is knowledgeable, efficient, comprehensive and helpful to the public. We will demonstrate honesty, integrity and fairness in all aspects of our responsibilities. The intention is to safeguard life, health, property and public welfare by regulating and controlling the construction, quality of materials, use of all buildings and structures within North Bay Village. The department is responsible for the administration and enforcement of the Florida Building Code, the National Electrical Code, and Village adopted laws and ordinances.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The Department enforces the Florida Building Code, the Dade County Code, the National Fire Protection Agency Code, the National Electrical Code, and is responsible for implementing the Village's Zoning and Land Use Regulations. We will make sure that the appropriate permits are issued either to licensed and insured contractors, or to the homeowners directly, in accordance with the Florida Statutes.

DEPARTMENT GOALS

- ☀ *Coordinate and oversee code amendments to ensure consistency throughout the code; with the Village's Master Plan and with the Village's Comprehensive Plan.*
- ☀ *Continue to improve the turnaround time for permit processing.*
- ☀ *Train other users in the CAP-IDT (Electronic Plan Review System) for online submittals.*
- ☀ *Improve online forms for ease of use by customers.*
- ☀ *Train Customer Service Specialists in Building Department tasks.*

Building Fund Performance Measures/Indicators	FY 2019	FY 2020	FY 2021	FY 2022
Number of Permits Issued	886	541	725	900
Number of Inspections	2,134	1,499	1,656	2,070

**denotes projected amount for fiscal year 2022*

FY 2022 permits issued to date: 350

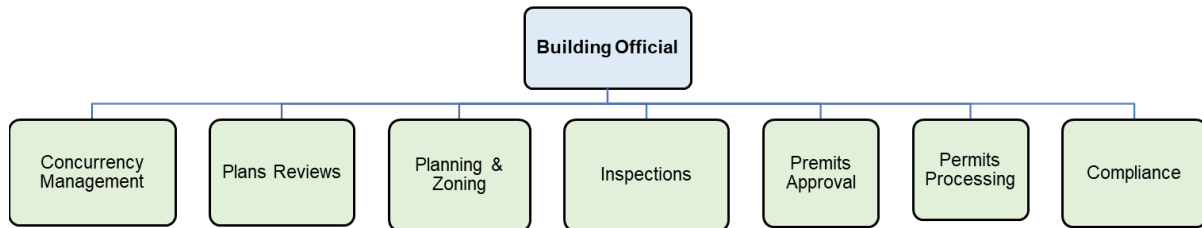
FY 2022 inspections completed to date: 930

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
PERSONNEL SERVICES	\$ 88,617	\$ 94,630	\$ 97,340	\$ 45,568	\$ 96,970	\$ 108,909
MATERIALS, SUPPLIES, SERVICES	362,953	363,654	357,331	101,502	823,245	432,950
TOTAL OPERATING BUDGET	451,570	458,284	454,671	147,070	920,215	541,859
CAPITAL	-	-	3,500	749	3,498	65,000
DEBT SERVICE	-	-	-	-	-	-
GRANTS & AIDS	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	26,770	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	53,540	-	3,500	749	3,498	65,000
TOTAL DEPARTMENT BUDGET	\$ 505,110	\$ 458,284	\$ 458,171	\$ 147,819	\$ 923,713	\$ 606,859



BUILDING FUND



Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
Regular Salaries	\$ 64,552	\$ 67,235	\$ 67,391	\$ 31,305	\$ 67,336	\$ 74,933
Overtime	119	105	500	-	-	500
Clothing Allowance	200	200	-	200	200	200
Fica	4,696	4,890	5,155	2,263	5,167	5,748
Retirement Contributions	5,366	5,830	7,706	3,409	7,648	9,153
Health,Life,Dental, Disability	13,230	15,949	16,121	8,053	16,153	17,890
Workers Compensation	453	421	466	338	466	485
TOTAL PERSONNEL SERVICES	88,617	94,630	97,340	45,568	96,970	108,909
Professional Services	290,320	292,425	305,400	73,853	766,567	384,700
Bank Fees	2,707	3,476	3,000	1,657	3,315	3,500
Contract Services-Data Processing	8,597	9,846	8,500	5,460	10,920	2,100
Travel, Conference & Meetings	13	-	3,000	-	3,000	3,000
Telephone	4,112	3,452	3,500	1,738	3,476	3,500
Equipment Rental	1,375	-	1,680	788	1,576	1,680
Building Rental/Lease	51,941	52,000	29,251	16,936	31,454	30,420
Office Supplies	3,888	2,454	3,000	1,069	2,938	4,000
TOTAL MATERIALS, SUPPLIES, SVCS	362,953	363,654	357,331	101,502	823,245	432,950
TOTAL OPERATING BUDGET	451,570	458,284	454,671	147,070	920,215	541,859
Office Equipment	-	-	3,500	749	3,498	65,000
TOTAL CAPITAL	-	-	3,500	749	3,498	65,000
TOTAL NON-OPERATING BUDGET	26,770	-	3,500	749	3,498	65,000
TOTAL DEPARTMENT BUDGET	\$ 478,340	\$ 458,284	\$ 458,171	\$ 147,819	\$ 923,713	\$ 606,859

FY 2023 DEPARTMENTAL BUDGET WORKSHEETS



Building

Type	Description	Qty	Cost	Extended Amount	Comment
111.25.524.1200	Regular Salaries				
	REG SALARY	1	\$ 7,200	\$ 7,200	PT BUILDING OFFICIAL
	REG SALARY	1	64,031	64,031	CUSTOMER SERVICE & BUILDING SUPERVISOR
	COLA	1	3,202	3,202	CUSTOMER SERVICE & BUILDING SUPERVISOR
	LONGEVITY	1	500	500	CUSTOMER SERVICE & BUILDING SUPERVISOR
				74,933	
111.25.524.1570	CLOTHING ALLOWANCE	1	200	200	CUSTOMER SERVICE & BUILDING SUPERVISOR
111.25.524.1400	Overtime	1	500	500	OVERTIME
111.25.524.2100	Fica				
	FICA	1	551	551	PT BUILDING OFFICIAL
	FICA	1	5,197	5,197	CUSTOMER SERVICE & BUILDING SUPERVISOR
				5,748	
111.25.524.2200	Retirement Contributions				
	RET CONTRIB	1	877	877	PT BLDG OFFICIAL
	RET CONTRIB	1	8,276	8,276	CUSTOMER SERVICE & BUILDING SUPERVISOR
				9,153	
111.25.524.2300	Health, Dental & Life				
	HEALTH/LIFE/DENTAL	1	17,890	17,890	CUSTOMER SERVICE & BUILDING SUPERVISOR
				17,890	
111.25.524.2400	Workers Compensation				
	W/C	1	315	315	PT BUILDING OFFICIAL
	W/C	1	170	170	CUSTOMER SERVICE & BUILDING SUPERVISOR
				485	
111.25.524.3131	Contract Service -Data Processing				
					NETWORK & COMPUTER MTNCE 36%GG 20% PD
	IT	0.08	-	-	36%UT 8%BD
	GIS	0.5	4,200	2,100	GIS HOSTING FOR ENERGOV 50% BD/50% UT
				2,100	
111.25.524.3160	Professional Services				
		1	8,000	8,000	COMMUNITY RATING SYSTEM
		1	10,000	10,000	MICROFILMING BLDG PERMITS
		1	366,700	366,700	CAP GOVERNMENT CONTRACT SERVICES
				384,700	
111.25.524.5215	Copy Machine Lease				
	TOSHIBA COPIER	12	140	1,680	TOSHIBA COPIER ANNUAL RENTAL
				1,680	
111.25.524.4403	Building Rental/Lease				
					ANNUAL LEASE SUITE 101/300 50%GG, 40%UT &
	CSWY TOWER	0.1	304,204	30,420	10%BD
				30,420	
111.25.524.5100	Office Supplies				
	VARIOUS SUPPLIES	1	4,000	4,000	VARIOUS OFFICE SUPPLIES
				4,000	
111.25.524.5340	Travel, Conferences & Meetings	1	3,000	3,000	CONFERENCES & MEETINGS
111.25.524.3116	Bank/Merchant Fees	1	3,500	3,500	MERCHANT FEES
111.25.524.5360	Telephone	1	3,500	3,500	ANNUAL PHONE SVCES
111.25.524.5630	Dues, Subscriptions & Memberships				
	B.O.A.F	1	50	50	MEMBERSHIP IN BOAF
111.25.524.6410	Office Equipment				
	Project# BF23-01	1	35,000	35,000	GIS DATABASE
	Project# BF23-02	1	30,000	30,000	ENERGOV UPDATE
				65,000	
	TOTAL			\$ 606,859	



STREET MAINTENANCE FUND

Detail of Revenues & Expenditures

Expenditure Category Detail						
ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
STREET MAINTENANCE FUND						
<i>Operating Revenues</i>						
Local Option Gas Tax	\$ 83,680	\$ 85,952	\$ 88,875	\$ 37,644	\$ 90,346	\$ 92,421
Capital Imp Local Opt Gas Tax	31,482	32,528	33,936	14,555	34,933	35,586
Total Operating Revenues	115,162	118,480	122,811	52,199	125,279	128,007
Grants	-	131,184	-	-	-	100,000
Motor Fuel Tax	62,616	72,843	80,175	33,491	78,147	83,111
Total Intergovernmental Revenues	62,616	204,027	80,175	33,491	78,147	183,111
<i>Non-Operating Revenues</i>						
Transfer from General Fund	251,796	321,128	244,471	122,235	302,658	500,653
Transfer from Utility Fund	53,208	-	-	-	-	-
Transfer from Stormwater Fund	13,020	-	-	-	-	-
Bulk Trask Pick-up	7,162	6,071	1,500	3,160	4,660	1,500
Grants-Cswy Maintenance	709	2,500	5,000	1,250	5,000	7,836
Contributions & Donations	4,000	521	-	6,500	6,500	-
Other Miscellaneous Revenue	-	-	-	-	6,526	-
Fund Balance	(86,608)	(53,528)	-	36,193	36,193	-
Total Non-Operating Revenues	243,287	330,219	250,971	133,145	325,344	509,989
TOTAL REVENUE	421,065	652,726	453,957	218,836	528,769	821,107
<i>Expenditures</i>						
Expenditures	138,705	164,840	192,892	91,926	192,721	204,087
Personnel Services	284,755	205,885	221,065	73,896	170,891	137,020
Operating Expenses	423,460	370,725	413,957	165,822	363,612	341,107
<i>Non-Operating Expenses</i>						
Capital	51,132	192,281	40,000	14,341	201,350	480,000
Debt Service	-	-	-	-	-	-
Total Non-Operating Expenses	51,132	192,281	40,000	14,341	201,350	480,000
Fund Balance/Reserves/Net Assets	(53,528)	36,193	0	74,866	(0)	(0)
TOTAL EXPENDITURES	\$ 474,592	\$ 563,006	\$ 453,957	\$ 180,163	\$ 564,962	\$ 821,107



STREET MAINTENANCE FUND- PUBLIC WORKS DEPARTMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

This fund is used to account for Restricted Revenues and expenditures associated with state distributed fuel taxes. Serve the Village by providing the most cost effective, high quality street maintenance service possible, through a highly qualified workforce.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The Public Works Department maintains all Village streets including resurfacing, potholes repair, re-stripping, signage, sidewalks and landscaping.

DEPARTMENT GOALS

- ☀ Ensure sidewalks are maintained to be ADA (American Disability Act) safe.
- ☀ Continued replacement of damage landscaping and maintenance of Village parks and waste stations.
- ☀ Implement roadway signage replacement programs for all roadways within Village.

Street Maintenance Fund Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Ensure sidewalks are maintained to be ADA (American Disability Act) safe	X	X	X	X
Conduct a public property landscape assessment plan			X	
Initiate overhaul of electrical infrastructure on the JFK Causeway medians				X
Maintain FDOT Bridge # 870084 & 870550 Flat Fixed Bridges (Twin Structures); 870085 & 870551 Flat Fixed Bridges (Twin Structures) and Movable Steel Bridge free of debris	X	X	X	X
Complete beautification of curbs and bulb outs on Harbor Island as an Art in Public Places installment	X			
Design, permit and commence Art in Public Spaces (AIPP) Initiatives		X		
Completion of design and installation of entryway signage for east entrances to the Village			X	

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
PERSONNEL SERVICES	\$ 138,705	\$ 164,840	\$ 192,892	\$ 91,926	\$ 96,970	\$ 108,909
MATERIALS, SUPPLIES, SERVICES	284,755	205,885	221,065	73,896	823,245	432,950
TOTAL OPERATING BUDGET	423,460	370,725	413,957	165,822	920,215	541,859
CAPITAL	51,132	192,281	40,000	14,341	201,350	480,000
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	51,132	192,281	40,000	14,341	201,350	480,000
TOTAL DEPARTMENT BUDGET	\$ 474,592	\$ 563,006	\$ 453,957	\$ 180,163	\$ 564,962	\$ 821,107



STREET MAINTENANCE FUND- PUBLIC WORKS DEPARTMENT

Expenditure Category Detail						
ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
Regular Salaries	\$ 87,146	\$ 105,615	\$ 124,506	\$ 53,989	\$ 122,263	\$ 130,444
Clothing Allowance	400	400	600	400	400	600
Overtime	6,281	5,043	5,000	3,744	7,488	5,000
Fica Tax	7,299	8,607	9,571	4,479	9,926	10,025
Retirement Contributions	8,437	9,301	14,306	6,290	14,005	15,964
Health, Life, Dental Insurance	17,315	20,378	21,585	10,657	21,315	23,902
Workers' Compensation	11,828	15,496	17,325	12,367	17,325	18,151
TOTAL PERSONNEL SERVICES	138,705	164,840	192,892	91,926	192,721	204,087
Contract Services - Grounds Maint	108,975	109,916	115,000	56,200	112,400	115,000
Temporary Personnel	81,548	20,000	15,000	-	6,540	5,000
Electric, Gas and Water	46,547	40,658	42,000	16,338	41,711	42,000
Vehicle Lease	10,181	12,794	15,600	5,840	15,015	15,600
R & M Vehicles	977	1,623	2,000	1,631	3,263	2,500
R & M Equipment	4,964	15,986	15,000	2,767	8,533	10,000
R & M Building	4,996	8,701	15,000	1,491	12,983	10,000
R & M Roads/Streets/Grounds	10,112	43,188	75,000	12,044	32,044	30,000
Uniforms	1,443	1,778	2,500	515	1,630	2,500
Gasoline, CNG & Oil	2,271	3,214	3,500	1,550	3,720	5,000
Cost Allocation	-	(77,473)	(91,335)	(45,668)	(91,335)	(112,380)
Telephone	1,194	535	1,800	600	1,800	1,800
Special Department Supplies	2,997	4,992	10,000	8,184	10,184	10,000
Contract Services-Holiday Lighting	-	-	-	6,224	6,224	-
TOTAL MATERIALS, SUPPLIES, SERVICES	284,755	205,885	221,065	73,896	170,891	137,020
TOTAL OPERATING BUDGET	423,460	370,725	413,957	165,822	363,612	341,107
Park Improvements	-	-	-	-	-	-
Roads & Streets Improvements	-	119,084	-	-	117,239	125,000
Other Machinery & Equipment	-	-	5,000	-	5,000	5,000
Landscape Improvements	51,132	73,197	35,000	14,341	79,111	350,000
TOTAL CAPITAL	51,132	192,281	40,000	14,341	201,350	480,000
GRANTS & AIDS	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON OPERATING BUDGET	51,132	192,281	40,000	14,341	201,350	480,000
TOTAL DEPARTMENT BUDGET	\$ 474,592	\$ 563,006	\$ 453,957	\$ 180,163	\$ 564,962	\$ 821,107

FY 2023 DEPARTMENTAL BUDGET WORKSHEETS



Street Maintenance

Type	Description	Qty	Cost	Extended Amount	Comment
112.18.541.1200	Regular Salaries				
	REGULAR SALARY	1	\$ 53,963	\$ 53,963	MAINTENANCE UTILITY WORKER
	REGULAR SALARY	1	42,284	42,284	MAINTENANCE UTILITY WORKER
	REGULAR SALARY	1	27,414	27,414	PT MAINTENANCE UTILITY WORKER
	LONGEVITY	1	300	300	MAINTENANCE UTILITY WORKER
	LONGEVITY	1	300	300	MAINTENANCE UTILITY WORKER
	COLA	1	2,698	2,698	MAINTENANCE UTILITY WORKER
	COLA	1	2,114	2,114	MAINTENANCE UTILITY WORKER
	COLA	1	1,371	1,371	MAINTENANCE UTILITY WORKER
				130,444	
112.18.541.1570	Clothing Allowance	3	200	600	CLOTHING ALLOWANCE-SAFETY SHOES
112.18.541.1400	Overtime	1	5,000	5,000	OVERTIME
112.18.541.2100	Fica				
	FICA	1	4,373	4,373	MAINTENANCE UTILITY WORKER
	FICA	1	3,435	3,435	MAINTENANCE UTILITY WORKER
	FICA	1	2,217	2,217	PT MAINTENANCE UTILITY WORKER
				10,025	
112.18.541.2200	Retirement Contribution				
	RETIREMENT CONTRIBUT	1	6,964	6,964	MAINTENANCE UTILITY WORKER
	RETIREMENT CONTRIBUT	1	5,470	5,470	MAINTENANCE UTILITY WORKER
	RETIREMENT CONTRIBUT	1	3,531	3,531	PT MAINTENANCE UTILITY WORKER
				15,964	
112.18.541.2300	Health, Life, Dental				
	HEALTH, DENTAL & LIFE	1	11,984	11,984	MAINTENANCE UTILITY WORKER
	HEALTH, DENTAL & LIFE	1	11,918	11,918	MAINTENANCE UTILITY WORKER
				23,902	
112.18.541.2400	Workers Compensation				
	WORKERS COMP	1	7,912	7,912	MAINTENANCE UTILITY WORKER
	WORKERS COMP	1	6,206	6,206	MAINTENANCE UTILITY WORKER
	WORKERS COMP	1	4,033	4,033	PT MAINTENANCE UTILITY WORKER
				18,151	
112.18.541.3138	Contract Services - Grounds Maint	1	115,000	115,000	VILLAGE/WIDE LANDSCAPE MAINT. CONTRACT
112.18.541.4315	Electric, Gas & Water				
		1	10,000	10,000	MEDIAN LIGHTS -FPL
		1	32,000	32,000	WATER SERVICES ALL VILLAGE BLDGS/IRRIGATION
				42,000	
112.18.541.2700	Cost Allocation	1	(112,380)	(112,380)	COST ALLOCATION
112.18.541.4410	Vehicle Lease	12	1,300	15,600	ANNUAL LEASE FOR 2 PICK-UP TRUCKS
112.18.541.4601	Repair & Maintenance Vehicle	1	2,500	2,500	R&M OF PICK-UP TRUCKS
112.18.541.4602	Repair & Replace Equipment	1	10,000	10,000	REPAIR & REPLACE EQUIPMENT-PARK SIGNS
				10,000	
112.18.541.4604	Repairs & Maintenance of Bldg/Parks	1	10,000	10,000	BUILDING REPAIRS (PARKS/PWKS BLDG)
112.18.541.4605	Repair & Maintenance of Grounds	1	30,000	30,000	STREET REPAIRS/SOD/ROADWAY REPAIR
112.18.541.5205	Gas & Oil	1	5,000	5,000	GAS & OIL FOR PICK-UP TRUCKS
112.18.541.5360	Telephone	12	150	1,800	(3) MAINTENANCE WORKERS CELL PHONE
112.18.541.5231	Special Department Supplies	1	10,000	10,000	SAFETY EQUIP/BARRICADES/SAFETY VESTS
112.18.541.5324	Temporary Personnel	1	5,000	5,000	STREET MAINTENANCE-TEMP PERSONNEL
112.18.541.5555	Uniforms	1	2,500	2,500	UNIFORMS

FY 2023 DEPARTMENTAL BUDGET WORKSHEETS



Street Maintenance

Type	Description	Qty	Cost	Extended Amount	Comment
112.18.541.6200	Park Improvements				
	Proj# SMF23-09	1	-	-	VOGEL PARK SIGN
112.18.541.6308	Streets & Roads Improvements				
	Proj# SMF23-01	1	25,000	25,000	TREASURE ISLAND PARKING STUDY
	Proj# SMF23-03	1	-	-	DECORATIVE LANDSCAPE IMPROVEMENTS
	Proj# SMF23-04	1	-	-	LOCAL STREET SIGN REPLACEMENT
	Proj# SMF23-07	1	100,000	100,000	ENTRANCE WAY SIGN EAST
	Proj# SMF23-08	1	-	-	ENTRANCE WAY SIGN WEST
				<u>125,000</u>	
112.18.541.6430	Machinery & Equipment				
	Proj# SMF23-02	1	5,000	5,000	LANDSCAPE EQUIPMENT
112.18.541.6320	Landscape Improvements				
	Proj# SMF22-05	1	275,000	275,000	LANDSCAPE IMPROVEMENT PROJECT
	Proj# SMF23-06	1	75,000	75,000	CAUSEWAY MEDIAN AND BEAUTIFICATION
				<u>350,000</u>	
	TOTAL			<u><u>\$ 821,107</u></u>	



AFTER SCHOOL & SUMMER PROGRAM FUND

Detail of Revenues & Expenditures

ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
AFTER SCHOOL & SUMMER PROGRAM						
<i>Non-Operating Revenue</i>						
Grant from the Children's Trust	\$ 130,563	\$ 134,618	\$ 169,253	\$ 42,910	\$ 152,331	\$ 169,252
Transfer from General Fund	6,291	6,671	16,291	8,146	16,291	16,291
Fund Balance	9,015	10,481	-	-	14,873	-
Total Non-Operating Revenues	145,869	151,769	185,543	51,055	183,495	185,543
TOTAL REVENUES	145,869	151,769	185,543	51,055	183,495	185,543
<i>Expenditures</i>						
Personnel Services	128,363	127,885	163,032	52,007	160,832	160,398
Operating Expenses	7,025	9,011	22,511	4,928	22,664	25,145
Total Operating Expense	135,388	136,896	185,543	56,935	183,495	185,543
Fund Balance/Reserves/Net Assets	10,481	14,873	0	(5,880)	-	-
TOTAL AFTER SCHOOL & SUMMER PROGRAM	\$ 145,869	\$ 151,769	\$ 185,544	\$ 51,055	\$ 183,495	\$ 185,543



AFTER SCHOOL & SUMMER PROGRAM FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

These programs will be aimed at serving the elementary school children living within the Village of North Bay Village with 1st priority for enrollment provided to children who currently live within the Village of North Bay Village, 2nd priority provided to children who already attend Treasure Island Elementary School and 3rd priority offered to families who have the following special circumstances: Military families, migrant families, children of incarcerated parents, abused, neglected and foster children, children affected by natural disasters, children of single or sick parents and low income families. The Village of North Bay Village has a diverse population consisting of Hispanic, Anglo, low income to middle income families.

DESCRIPTION OF SERVICES AND ACTIVITIES

(Include overall intention of program, outline of program activities, target population to be served, etc.)

- ❖ After School/Summer Camp
- ❖ For the After School and Summer Camp Program we intend to serve 60 elementary school children approximate ages 5-11 for each program. Out of those 60, 9 child slots will be for special needs children.
- ❖ Serving elementary school children who live within the Village of North Bay Village and/or those who do not live within the Village but attend Treasure Island Elementary School or those who have "special circumstances".
- ❖ Programs will provide daily nutritious food and a daily schedule of literacy, physical fitness, social skills and family involvement.

DEPARTMENT GOAL

- ☀ Offer the child enriching activities and to alleviate any circumstances that either the child or parents are going through by the child being able to attend the after school and/or summer camp.

Expenditure Category Detail						
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ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
PERSONAL SERVICES:	\$ 128,363	\$ 127,885	\$ 163,032	\$ 52,007	\$ 160,832	\$ 160,398
MATERIALS, SUPPLIES, SERVICES	7,025	9,011	22,511	4,928	22,664	25,145
TOTAL OPERATING BUDGET	135,388	136,896	185,543	56,935	183,495	185,543
CAPITAL	-	-	-	-	-	-
DEBT SERVICE	-	-	-	-	-	-
GRANTS & AIDS	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	-	-	-	-	-	-
TOTAL DEPARTMENT BUDGET	\$ 135,388	\$ 136,896	\$ 185,543	\$ 56,935	\$ 183,495	\$ 185,543



AFTER SCHOOL & SUMMER FUND

Expenditure Category Detail						
ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
Regular Salaries	\$ 110,309	\$ 111,048	\$ 136,341	\$ 43,917	\$ 135,641	\$ 133,305
Fica Tax	8,388	8,464	10,430	3,351	9,930	10,198
Retirement	9,337	8,045	15,591	4,492	14,591	16,240
Workers' Compensation	329	329	328	246	328	321
Unemployment	-	-	342	-	342	334
TOTAL PERSONNEL SERVICES	128,363	127,885	163,032	52,007	160,832	160,398
Professional Services	-	980	1,680	-	1,680	1,872
Accounting & Audit	2,000	2,500	2,500	-	2,500	2,500
Admission to Field Trips	-	-	4,900	-	4,900	4,900
Meals (participants)	-	-	3,360	-	3,360	3,900
Telephone	506	548	540	202	474	540
Building Lease-Storage	2,767	3,036	3,384	1,810	3,620	4,332
Indirect Costs	1,388	1,231	1,987	1,289	1,933	2,451
Travel (Participants)	-	-	1,260	391	1,260	1,750
Office Supplies	111	413	1,000	-	1,000	1,000
Minor Tools & Equipment	-	-	-	-	-	-
Program Supplies	25	302	1,200	1,237	1,237	1,200
Advertising	-	-	-	-	-	-
Education & Training	228	-	700	-	700	700
TOTAL MATERIALS, SUPPLIES, SERVICES	7,025	9,011	22,511	4,928	22,664	25,145
TOTAL OPERATING BUDGET	135,388	136,896	185,543	56,935	183,495	185,543
TOTAL DEPARTMENT BUDGET	\$ 135,388	\$ 136,896	\$ 185,543	\$ 56,935	\$ 183,495	\$ 185,543

FY 2023 DEPARTMENTAL BUDGET WORKSHEETS



After School & Summer Program

Type	Description	Qty	Cost	Extended Amount	Comment
114.71.572.1200	Regular Salaries				
	REG SALARY	1	\$ 62,913	\$ 62,913	PROGRAM DIRECTOR-(After School & Summer)
	HEALTH STIPEND	1	4,800	4,800	PROGRAM DIRECTOR-(After School & Summer) NBV Cost
	REG SALARY	1	18,153	18,153	ACTIVITY COORDINATOR 4-(After School & Summer)
	REG SALARY	1	14,643	14,643	ESE COORDINATOR (After School/Summer)
	REG SALARY	1	14,643	14,643	ACTIVITY COORDINATOR 1 (After School & Summer)
	REG SALARY	1	18,153	18,153	ACTIVITY COORDINATOR 2 (After School & Summer)
				<u>133,305</u>	
114.71.572.2100	Fica				
	FICA	1	5,180	5,180	PROGRAM DIRECTOR-(After School & Summer)
	FICA	1	1,389	1,389	ACTIVITY COORDINATOR 4-(After School & Summer)
	FICA	1	1,120	1,120	ESE COORDINATOR (After School/Summer)
	FICA	1	1,120	1,120	ACTIVITY COORDINATOR 1 (After School & Summer)
	FICA	1	1,389	1,389	ACTIVITY COORDINATOR 2 (After School & Summer)
				<u>10,198</u>	
114.71.572.2200	Retirement	1	16,240	16,240	RETIREMENT CONTRIBUTION (NBV MATCH)
114.71.572.2400	Workers Compensation				
	WORKERS COMP	1	157	157	PROGRAM DIRECTOR-(After School & Summer)
	WORKERS COMP	1	45	45	ACTIVITY COORDINATOR 4-(After School & Summer)
	WORKERS COMP	1	37	37	ESE COORDINATOR (After School/Summer)
	WORKERS COMP	1	37	37	ACTIVITY COORDINATOR 1 (After School & Summer)
	WORKERS COMP	1	45	45	ACTIVITY COORDINATOR 2 (After School & Summer)
				<u>321</u>	
114.71.572.2500	Unemployment				
	UNEMPLOYMENT	1	164	164	PROGRAM DIRECTOR-(After School & Summer)
	UNEMPLOYMENT	1	47	47	ACTIVITY COORDINATOR 4-(After School & Summer)
	UNEMPLOYMENT	1	38	38	ESE COORDINATOR (After School/Summer)
	UNEMPLOYMENT	1	38	38	ACTIVITY COORDINATOR 1 (After School & Summer)
	UNEMPLOYMENT	1	47	47	ACTIVITY COORDINATOR 2 (After School & Summer)
				<u>334</u>	
114.71.572.3156	Indirect Cost	1	2,451	2,451	ADMIN / INDIRECT COSTS FOR AFTER SCHOOL AND SUMMER
114.71.572.3160	Professional Services	7.8	160	1,248	(2) SOCCER COACHES FOR 1HR PER WEEK FOR 7.8 WEEKS
	INSTRUCTORS	7.8	80	624	BASKETBALL-1HR PER CLASS -7.8 WKS
				<u>1,872</u>	
114.71.572.4403	Building Lease	12	361	4,332	PUBLIC STORAGE
				<u>4,332</u>	
114.71.572.3200	Accounting & Auditing	1	2,500	2,500	PROGRAM SPECIFIC AUDIT
114.71.572.5100	Office Supplies				
	OFFICE SUPPLIES	1	1,000	1,000	STANDARD SUPPLIES(PENS*PAPERS*STAPLES*SCISSORS, ETC)
				<u>1,000</u>	

FY 2023 DEPARTMENTAL BUDGET WORKSHEETS



After School & Summer Program

Type	Description	Qty	Cost	Extended Amount	Comment
114.71.572.5231	Program Supplies				
	AFTER SCHOOL	30	30	900	BOOKS, PLAYBOOKS, SPARK RECREATIONAL SUPPLIES, KITS EBP PEACEWORKS (CRAYONS*PAPER, SCISSORS, GLUE), ON-GOING CURRICULA EXPENSE 60 CHILDREN
	SUMMER	30	10	300	PEACEWORKS WORKBOOKS & LESSON PLAN MATERIAL FOR 60 CHILDREN
				<u>1,200</u>	
114.71.572.5340	Travel, Conf & Meetings				
	ADMISSION TO SUMMER (FIELD TRIPS)	7	700	4,900	ADMISSION TO FIELD TRIPS 7 FIELD TRIPS <i>(Ind. Cost \$700)</i>
				<u>4,900</u>	
114.71.572.5340	Meals (participants)				
	SUMMER ONLY: FIELD TRIP LUNCH FOR 60 CHILDREN	1	3,900	3,900	FIELD TRIP LUNCH \$8 PER CHILD X 60 CHILDREN X 7 FIELD TRIPS = \$3,360 <i>(Ind Cost \$1,800)</i> Match: Snacks and Lunch is provided by a Miami-Dade County Public School approved vendor in the amount of \$24,583.
				<u>3,900</u>	
114.71.572.5360	Telephone				
	CELL PHONE/AIRCARD	12	45	540	PROGRAM DIRECTOR
				<u>540</u>	
114.71.572.5482	Travel (participants) Buses				
	SUMMER CAMP	7	250	1,750	BUS PER TRIP @ \$250 X 7 FIELD TRIPS
				<u>1,750</u>	
114.71.572.5500	Education & Training				
		1	700	700	MILEAGE REIMB AND OTHER TRAINING RELATED EXPENSES
				<u>700</u>	
	TOTAL			<u><u>\$ 185,543</u></u>	



TRANSPORTATION FUND

Detail of Revenues & Expenditures

ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
TRANSPORTATION FUND						
<i>Operating Revenues</i>						
SurTax Revenue	\$ 310,643	\$ 400,976	\$ 384,889	\$ 173,422	\$ 416,213	\$ 410,000
Total Operating Revenues	310,643	400,976	384,889	173,422	416,213	410,000
Handicap Parking Fines	4,095	2,797	3,000	6,149	6,149	3,000
Interest Earnings	14,235	14,610	9,600	178	357	350
Grant	-	10,886	50,000	-	-	840,500
Transfer from General Fund	55,248	55,248	55,248	27,624	55,248	55,248
Fund Balance	1,577,431	1,498,953	623,345	1,477,805	1,477,805	1,047,330
Total Non-Operating Revenues	1,651,009	1,582,494	741,193	1,511,756	1,539,559	1,946,428
TOTAL REVENUE	1,961,652	1,983,470	1,126,082	1,685,178	1,955,772	2,356,428
<i>Expenditures</i>						
Personnel Services	21,466	10,000	10,000	4,998	18,112	52,125
Operating Expenses	93,910	40,549	127,389	16,350	83,937	65,500
Total Operating Expense	115,376	50,549	137,389	21,348	102,049	117,625
Capital Projects	35,225	28,741	50,000	-	150,000	1,057,000
Transfer to Debt Roadway Improvement	-	8,394	112,216	112,216	112,216	111,056
Transfer to Capital Improvements	312,099	417,981	644,176	50,066	544,176	-
Fund Balance/Reserves/Net Assets	1,498,953	1,477,805	182,301	1,501,548	1,047,330	1,070,748
Total Non-Operating Expenses	347,324	455,116	806,392	162,282	806,392	1,168,056
TOTAL TRANSPORTATION FUND	\$ 1,961,652	\$ 1,983,470	\$ 1,126,082	\$ 1,685,178	\$ 1,955,772	\$ 2,356,428



TRANSPORTATION FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

This fund is used to account for revenues and expenditures for the administration and maintenance of the Village's Transportation program.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ Miami-Dade County passed a one-half cent Sales & Use Tax, Rentals, Admission and Other Transactions Chapter 212, Florida Statutes, providing for the use and expenditure of Surtax Proceeds to support, maintain and operate the county transit system.

DEPARTMENT GOALS

- ☀ *Install electric vehicle charging stations.*
- ☀ *Complete roadway improvements on Village Islands promoting traffic calming, walkability, and landscaping*
- ☀ *Upgrade Miami-Dade transit stops along JFK corridor with benches & bus shelters.*

Transportation Fund Performance Measures/Indicators	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.
Install electric vehicle charging stations			X	
Complete roadway improvements on Village Islands promoting traffic calming, walkability, and landscaping				X
Upgrade Miami-Dade transit stops along JFK corridor with benches & bus shelters				X

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
PERSONNEL SERVICES	\$ 21,466	\$ 10,000	\$ 10,000	\$ 4,998	\$ 18,112	\$ 52,125
MATERIALS, SUPPLIES, SERVICES	93,910	40,549	127,389	16,350	83,937	65,500
TOTAL OPERATING BUDGET	115,376	50,549	137,389	21,348	102,049	117,625
CAPITAL	35,225	28,741	50,000	-	150,000	1,057,000
DEBT SERVICE	-	-	-	-	-	-
GRANTS & AIDS	312,099	-	417,981	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	347,324	455,116	50,000	-	150,000	1,057,000
TOTAL DEPARTMENT BUDGET	\$ 462,699	\$ 505,666	\$ 187,389	\$ 21,348	\$ 252,049	\$ 1,174,625



TRANSPORTATION FUND

Expenditure Category Detail							
ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET	
Regular Salaries	\$ 9,566	\$ -	\$ -	\$ -	\$ 6,800	\$ 33,417	
Fica	473	-	-	-	521	2,556	
Retirement	523	-	-	-	791	4,071	
Workers Compensation	904	-	-	-	-	2,081	
Cost Allocation	10,000	10,000	10,000	4,998	10,000	10,000	
TOTAL PERSONNEL SERVICES	21,466	10,000	10,000	4,998	18,112	52,125	
Telephone	59	-	-	-	-	-	
Street Lights	24,886	32,108	35,000	16,350	32,700	35,000	
Professional Services	-	-	-	-	-	-	
Engineering & Planning	65,585	8,441	-	-	-	-	
Contract Services	(9,509)	-	82,270	-	40,118	-	
Repair & Maintenance Vehicle	8,403	-	6,619	-	8,619	20,000	
Contract Services Data Processing	2,942	-	-	-	-	-	
Uniforms	868	-	-	-	-	500	
Gas & Oil	2,161	-	3,500	-	2,500	10,000	
Tires	(1,485)	-	-	-	-	-	
Special Department Supplies	-	-	-	-	-	-	
TOTAL MATERIALS, SUPPLIES, SVCS	93,910	40,549	127,389	16,350	83,937	65,500	
TOTAL OPERATING BUDGET	115,376	50,549	137,389	21,348	102,049	117,625	
Bus Shelters on Kennedy Causeway	-	-	50,000	-	-	1,057,000	
Roads & Streets	-	28,741	-	-	150,000	-	
Vehicles	-	-	-	-	-	-	
Streetscape Improvements	35,225	-	-	-	-	-	
TOTAL CAPITAL	35,225	28,741	50,000	-	150,000	1,057,000	
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-	
TOTAL DEPARTMENT BUDGET	\$ 462,699	\$ 505,666	\$ 187,389	\$ 183,630	\$ 252,049	\$ 1,174,625	

FY 2023 DEPARTMENTAL BUDGET WORKSHEETS



Transportation

Type	Description	Qty	Cost	Extended Amount	Comment
115.18.541.1200	Regular Salaries				
	Regular Salaries	1	\$ 31,826	\$ 31,826	BUS DRIVER
	COLA	1	1,591	1,591	BUS DRIVER
				<u>33,417</u>	
115.18.541.2100	Fica				
	FICA	1	2,556	2,556	BUS DRIVER
				<u>2,556</u>	
115.18.541.2400	Workers Compensation				
	WORKER COMP	1	2,081	2,081	BUS DRIVER
				<u>2,081</u>	
115.18.541.2200	Retirement	1	4,071	4,071	RETIREMENT CONTRIBUTION -FRS 5% ADMIN FEE ALLOWED BY CITT (PWKS DIR
115.18.541.2700	Cost Allocation	1	10,000	10,000	SALARY)
115.18.541.5395	Street Lights	1	35,000	35,000	FPL STREET LIGHTS
115.18.541.3110	Engineering & Planning	1	-	-	
115.18.541.3136	Contract Services	1	-	-	NBV TRANSIT SERVICES
115.18.541.3136	Contract Services	12	-	-	ON-DEMAND TRANSIT OPERATIONS FREEBEE ELECT.SHUTTLE & HOPPER
115.18.541.3160	Professional Services	1	-	-	PROFESSIONAL SERVICES
115.18.541.4601	Repair & Maintenance Vehicles	1	20,000	20,000	MAINTAIN VILLAGE BUS
115.18.541.3131	Contract Services-Data Processin	1	-	-	TRANSIT OPERATIONS IMPROVEMENTS (BUS STOP SIGNAGE, GUIDES, TRACKING SOFTWARE)
115.18.541.5555	Uniforms	1	500	500	UNIFORMS
115.18.541.5205	Gas & Oil	1	10,000	10,000	GAS & OIL FOR VILLAGE BUS
115.18.541.5580	Tires	1	-	-	TIRES FOR VILLAGE BUS
115.18.541.5231	Special Dept. Supplies	1	-	-	BUS STOP SIGNAGE/GUIDES/TRACKING SOFTWARE
115.18.541.6431	Vehicles	1	-	-	PURCHASE OF NEW BUS
115.18.541.6308	Roads and Streets				
	Name: Pavement Resurfacing of NBV Streets	1	-	-	PAVEMENT RESURFACING OF NORTH BAY VILLAGE STREETS
	Project #: TF23-02	1	25,000	25,000	DESIGN: BUS SHELTERS ON KENNEDY CAUSEWAY
	Project #: TF23-03	1	50,000	50,000	STREET SIGN REPLACEMENT
	Project #: TF23-04	1	25,000	25,000	ELECTRICAL VEHICLE CHARGING STATIONS
	Project #: TF23-05	1	750,000	750,000	ECO BUS & CHARGING STATION
	Project #: TF23-01	1	207,000	207,000	T.I ADA IMPROVEMENTS PHASE II CONST.
				<u>1,057,000</u>	
	TOTAL			<u>\$ 1,174,625</u>	



AMERICAN RESCUE PLAN ACT (ARPA) FUND

Summary of Revenues & Expenditures

ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
<i>Non-Operating Revenue</i>						
Federal Recovery Funds	-	2,017,689	-	-	-	2,017,689
Operating Revenues	-	-	-	-	-	-
Appropriation of Fund Balance	-	-	2,017,689	25,000	1,375,000	642,689
Total Non-Operating Revenues	-	2,017,689	2,017,689	25,000	1,375,000	2,660,378
TOTAL REVENUE:	-	2,017,689	2,017,689	25,000	1,375,000	2,660,378
<i>Expenditures</i>						
Capital	\$ -	\$ -	\$ 2,017,689	\$ 25,000	\$ 1,375,000	\$ 2,660,378
Total Non-Operating Expenses	-	-	2,017,689	25,000	1,375,000	2,660,378
TOTAL DEPARTMENT BUDGET	\$ -	\$ -	\$ 2,017,689	\$ 25,000	\$ 1,375,000	\$ 2,660,378

FY 2023 DEPARTMENTAL BUDGET WORKSHEETS



ARPA (American Rescue Plan Act) Fund

Type	Description	Qty	Cost	Extended Amount	Comment
<i>Revenue</i>					
317.00.389.3890	Appropriation of Fund Balance	1	(2,660,378)	<u>(2,660,378)</u>	APPROPRIATION OF FUND BALANCE
<i>Expenditure</i>					
317.20.525.6307	Stormwater Improvements				
	SW23-01	1	75,000	75,000	VILLAGE WIDE VULNERABILITY STUDY
	SW23-02	1	150,000	<u>150,000</u>	INLET & CATCH BASIN FILTERS
				225,000	
317.20.525.6322	Stormwater Masterplan CIP				
	SW23-03	1	1,685,378	<u>1,685,378</u>	VILLAGEWIDE STORMWATER MASTER CIP
				1,685,378	
317.20.525.6532	SSES Evaluation Repairs				
	SI23-02	1	750,000	<u>750,000</u>	SSES EVALUATION REPAIRS FOR HI & NBI
				750,000	
	TOTAL			<u><u>\$ 2,660,378</u></u>	



GRANT ADMINISTRATION FUND

Detail of Revenues & Expenditures

ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
GRANT ADMINISTRATION FUND						
<i>Non-Operating Revenue</i>						
Federal Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 97,000
State Grants	-	-	-	-	-	41,293
Operating Revenues	-	-	-	-	-	-
Appropriation of Fund Balance	-	-	-	-	-	-
Total Non-Operating Revenues	-	-	-	-	-	138,293
TOTAL REVENUE:	-	-	-	-	-	138,293
<i>Expenditures</i>						
Personnel Services	-	-	-	-	-	-
Materials, Supplies & Services	-	-	-	-	-	45,000
Total Operating Expense	-	-	-	-	-	45,000
Capital	-	-	-	-	-	93,293
Other Non-Operating Expenses	-	-	-	-	-	-
Total Non-Operating Budget	-	-	-	-	-	93,293
Fund Balance/Reserves/Net Assets	-	-	-	-	-	93,293
TOTAL GRANT ADMINISTRATION FUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 138,293

FY 2023 DEPARTMENTAL BUDGET WORKSHEETS



Grant Administration Fund

Type	Description	Qty	Cost	Extended Amount	Comment
Expenditure					
101.21.521.3129	Accreditation				
	ACCREDITATION	1	\$ 45,000	\$ 45,000	ACCREDITATION EXPENSE
				45,000	
101.21.521.6430	Machinery & Equipment				
	GAF23-01	28	1,429	40,000	BODY WORN CAMERA
	GAF23-02	23	522	12,000	BODY ARMOR
	GAF23-03	22	1,877	41,293	LAPTOPS
				93,293	
	TOTAL			\$ 138,293	

Funding Source:

101.00.331.3310	Accreditation Federal Grant	1	\$ 45,000	\$ 45,000	ACCREDITATION GRANT
101.00.331.3311	BWC Federal Grant	1	40,000	40,000	BODY WORN CAMERAS GRANT
101.00.331.3312	Body Armor Federal Grant	1	12,000	12,000	BODY ARMOR GRANT
101.00.337.3370	FDLE FIBER State Grant	1	41,293	41,293	LAPTOP GRANT
				\$ 138,293	



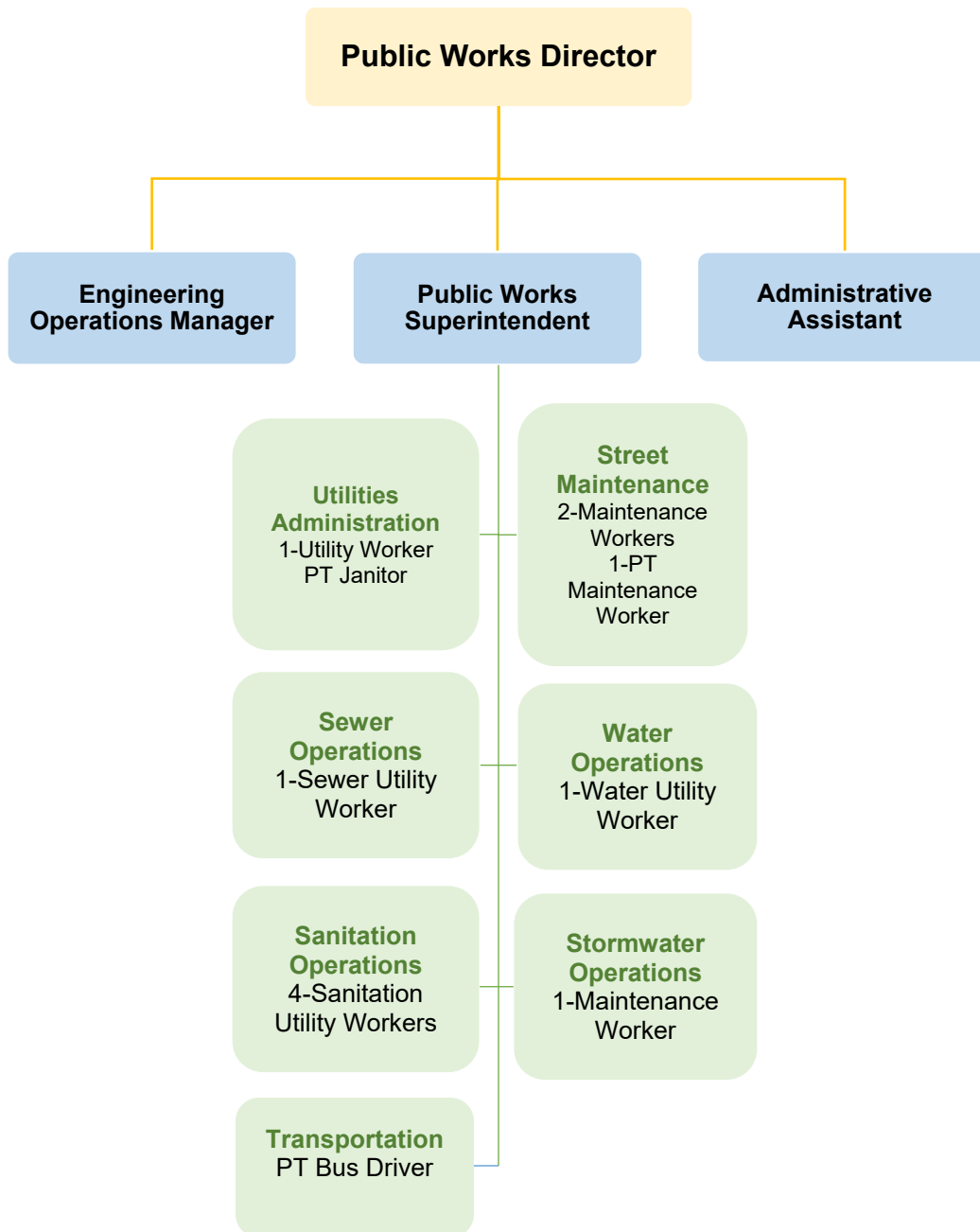
ENTERPRISE FUND

Detail of Revenues & Expenditures

ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
Water Revenue	\$ 2,196,308	\$ 2,521,184	\$ 2,500,000	\$ 1,350,759	\$ 2,689,518	\$ 2,700,000
Sewer Revenue	2,592,842	2,679,293	2,759,296	1,603,187	3,159,507	3,201,937
Sanitation Revenue	1,622,339	1,646,620	1,710,000	859,963	1,719,926	1,844,000
Storm Water Revenue	115,218	115,301	228,826	115,234	228,469	457,652
Service & Late Charges	14,660	70,886	57,095	43,124	76,248	81,000
Total Operating Revenue	6,541,367	7,033,284	7,255,217	3,972,267	7,873,668	8,284,589
Licenses, Permits & Fees						
324.2130 Impact Fees-Water	6,673	814	-	-	-	-
324.2135 Impact Fees-Sewer	-	2,159	-	-	-	-
324.2136 Impact Fees-Sewer Lines	-	3,239	-	-	-	-
Charges for Licenses,Fees & Permits	6,673	6,212	-	-	-	-
Federal Grants	115,895	-	-	-	-	-
Water Meter Fee	-	-	1,000	-	-	1,000
Interest Earnings	-	-	20	-	-	-
Other Revenue/ State Grants / Stormwater	225,000	150,000	50,000	-	50,000	200,000
Other Miscellaneous Revenue	5,562	15,396	3,000	7,302	7,605	6,000
Water Disconnect Fee	1,230	620	1,000	620	1,240	1,000
State Appropriations	-	-	-	-	-	650,000
Utilities Loan Proceeds-Sewer Projects	-	-	2,200,000	-	-	6,200,000
Stormwater-Referendum	-	-	-	-	-	-
Fund Balance-Utilities	1,770,390	2,777,178	1,770,390	-	1,770,390	2,593,832
Fund Balance-Stormwater	211,679	336,238	41,932	-	336,238	178,940
Total Non-Operating Revenue:	2,336,429	3,285,644	4,417,342	7,922	2,515,473	9,830,772
TOTAL ENTERPRISE REVENUE	8,877,796	10,318,928	11,672,559	3,980,190	10,389,141	18,115,361
Expenditures						
Utilities Administration	1,029,486	2,045,430	2,618,970	1,197,707	2,594,244	3,144,394
Water Operations	777,158	829,326	852,492	387,540	895,458	913,234
Sewer	1,481,175	1,440,618	1,723,858	592,670	1,370,309	1,356,676
Sanitation	1,368,952	1,186,817	1,195,457	527,274	1,185,493	1,346,409
Storm Water	127,860	525,535	228,940	97,847	195,833	227,471
Total Operating Expenses	4,784,630	6,027,726	6,619,717	2,803,039	6,241,337	6,988,184
Transfer from SW to Street Maintenance Fund	13,020	-	-	-	-	-
Transfer from UT to General Fund	1,083,276	-	-	-	-	-
Transfer from UT to Street Maintenance Fund	53,208	-	-	-	-	-
Debt Principal	-	-	515,801	202,551	515,801	536,987
Debt Interest	23,151	48,473	101,986	39,977	101,986	110,485
UT Capital Outlay & other non-oper	2,356	39,853	25,000	114,186	165,499	148,000
Capital Improvements- Water	5,287	320,562	-	-	-	-
Capital Improvements- Sewer	460,745	420,152	2,200,000	-	-	6,700,000
Capital Improvement -Stormwater	-	-	350,000	150,792	241,746	350,000
Fund Balances/Reserves/Net Assets	2,452,122	3,462,162	1,860,054	669,645	3,122,772	3,281,705
Total Non- Operating Expense	4,093,165	4,291,202	5,052,842	1,177,151	4,147,804	11,127,177
TOTAL ENTERPRISE EXPENSES	\$ 8,877,796	\$ 10,318,928	\$ 11,672,559	\$ 3,980,190	\$ 10,389,141	\$ 18,115,361



PUBLIC WORKS ORGANIZATIONAL CHART





ENTERPRISE FUND-UTILITIES ADMINISTRATION

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of the Utilities Administration Department is to provide management and technical support and administer policy throughout its divisions.

DESCRIPTION OF SERVICES & ACTIVITIES

- ❖ Provide administrative and decision making duties for above mentioned divisions, so that the Public Works Department can operate efficiently.

DEPARTMENT GOALS

- ☀ Update fixed asset inventory.
- ☀ Renovation of Galleon Street Facility to improve building functionality and storage of equipment and materials.
- ☀ Establish Certified Flood Plan Manager for administration of the Community Rating Systems program.

Utilities Administration Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Update fixed asset inventory	X			
Demolition of Galleon Street Facility to improve building functionality and storage of equipment and materials, predicated on the joint venture agreement with the MDC School Board and AFA				X

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
PERSONNEL SERVICES	\$ 494,644	\$ 1,444,424	\$ 1,772,660	\$ 836,458	\$ 1,712,990	\$ 2,244,403
MATERIALS, SUPPLIES, SERVICES	534,842	601,006	846,310	361,249	881,254	899,990
TOTAL OPERATING BUDGET	1,029,486	2,045,430	2,618,970	1,197,707	2,594,244	3,144,394
CAPITAL	2,356	1,481	-	-	-	98,000
DEBT SERVICE	0	-	-	-	-	-
GRANTS & AIDS	53,208	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	1,136,484	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	1,192,048	1,481	-	-	-	98,000
TOTAL DEPARTMENT BUDGET	\$ 2,221,534	\$ 2,046,911	\$ 2,618,970	\$ 1,197,707	\$ 2,594,244	\$ 3,242,394



ENTERPRISE FUND-UTILITIES ADMINISTRATION

Expenditure Category Detail						
ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
Regular Salaries	\$ 299,236	\$ 311,414	\$ 550,206	\$ 188,072	\$ 439,543	\$ 512,171
Overtime	-	-	-	3,510	3,510	3,500
Compensation Personnel	-	-	65,000	46,756	64,756	10,000
Clothing Allowance	400	400	600	800	800	800
Car Allowance	3,007	-	-	-	-	-
FICA Tax	21,471	23,983	37,164	17,931	38,909	39,242
Retirement Contribution	134,428	39,398	81,086	34,814	72,413	89,612
Life, Dental & Health Insurance	43,814	44,415	80,616	32,536	70,071	88,236
Workers Compensation	2,288	2,182	23,663	12,377	23,663	25,011
Cost Allocation	(10,000)	1,022,633	999,325	499,662	999,325	1,475,831
TOTAL PERSONNEL SERVICES	494,644	1,444,424	1,772,660	836,458	1,712,990	2,244,403
Contract Svcses Lighting	-	-	-	-	-	39,000
Bank Fees	21,652	26,587	20,000	11,325	22,650	23,000
Professional Services	111,613	118,502	147,500	42,094	152,500	163,000
Accounting and Auditing	31,428	18,300	30,000	20,700	30,000	30,000
Engineering & Planning	24,320	86,561	50,000	12,885	51,843	40,000
Contract Services-Data processing	81,878	72,046	145,850	69,692	167,260	109,050
Contract Services-Pre-Employment	1,202	940	1,000	-	300	1,000
Telephone	17,604	15,470	20,000	7,452	18,885	20,000
Postage	4,996	6,414	5,000	3,778	7,555	8,000
Vehicle Lease	10,723	9,448	21,785	7,004	16,809	21,785
Building Lease	51,941	71,399	117,004	67,745	116,634	121,682
General Insurance	123,650	137,299	206,921	100,674	201,348	230,224
Depreciation - Equipment	12,809	13,124	-	-	14,000	-
Animal Control	-	-	2,500	300	2,500	2,500
Repairs & Maintenance of Building	14,465	9,597	10,000	691	9,890	10,000
Repairs & Maintenance of Office Equipmei	109	-	3,250	778	3,250	3,250
Repairs & Maintenance of Vehicles	2,810	2,855	3,500	1,162	2,824	3,500
Uniforms	398	1,295	3,000	654	2,908	3,000
Gasoline, CNG & Oil	3,608	568	8,000	1,163	7,792	8,000
Office Supplies	1,171	1,720	2,000	1,807	3,613	3,000
Special Department Supplies	4,919	4,333	8,000	5,036	10,072	9,000
Dues, Subscriptions & Memberships	5,030	2,910	23,500	4,950	21,400	33,500
Education & Training	5,207	(135)	4,500	1,360	4,220	4,500
Equipment Rental	3,309	1,773	3,000	-	3,000	3,000
Miscellaneous	-	-	10,000	-	10,000	10,000
TOTAL MATERIALS, SUPPLIES, SVCS	534,842	601,006	846,310	361,249	881,254	899,990
TOTAL OPERATING BUDGET	1,029,486	2,045,430	2,618,970	1,197,707	2,594,244	3,144,393
Machinery & Equipment	2,356	1,481	-	-	-	48,000
Building Improvements	-	-	-	-	-	50,000
TOTAL CAPITAL OUTLAYS	2,356	1,481	-	-	-	98,000
Transfer to General Fund	1,083,276	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	1,136,484	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	1,138,840	1,481	-	-	-	98,000
TOTAL DEPARTMENT BUDGET	\$ 2,168,326	\$ 2,046,911	\$ 2,618,970	\$ 1,197,707	\$ 2,594,244	\$ 3,242,394

FY 2023 DEPARTMENTAL BUDGET WORKSHEETS



Utilities Administration

Type	Description	Qty	Cost	Extended Amount	Comment
430.30.533.1200	Regular Salaries				
	REG SALARY	1	\$ 128,960	\$ 128,960	PUBLIC WORKS DIRECTOR
	REG SALARY	1	74,183	74,183	PUBLIC WORKS SUPERINTENDENT
	REG SALARY	1	68,250	68,250	CUSTOMER SERVICE MANAGER
	REG SALARY	1	81,867	81,867	ENGINEERING OPERATIONS MANAGER
	REG SALARY	1	29,225	29,225	PT CUSTODIAL
	REG SALARY	1	70,000	70,000	INSPECTOR-VACANT
	REG SALARY	1	38,345	38,345	UTILITIES MAINTENANCE WORKER
	LONGEVITY	1	300	300	CUSTOMER SERVICE MANAGER
	COLA	1	6,448	6,448	PUBLIC WORKS DIRECTOR
	COLA	1	3,709	3,709	PUBLIC WORKS SUPERINTENDENT
	COLA	1	3,413	3,413	CUSTOMER SERVICE MANAGER
	COLA	1	4,093	4,093	ENGINEERING OPERATIONS MANAGER
	COLA	1	1,917	1,917	UTILITIES MAINTENANCE WORKER
	COLA	1	1,461	1,461	PT CUSTODIAL
				512,171	
430.30.533.1400	Overtime	1	3,500	3,500	OVERTIME
430.30.533.1600	Compensation Personnel	1	10,000	10,000	COMPENSATED ABSENCES/CASH OUT SICK & VACATION
430.30.533.1570	Clothing Allowance	1	800	800	CLOTHING ALLOWANCE
430.30.533.2100	Fica				
	FICA	1	10,359	10,359	PUBLIC WORKS DIRECTOR
	FICA	1	6,591	6,591	ENGINEERING OPERATIONS MANAGER
	FICA	1	5,974	5,974	PUBLIC WORKS SUPERINTENDENT
	FICA	1	5,520	5,520	CUSTOMER SERVICE MANAGER
	FICA	1	2,347	2,347	PT CUSTODIAL
	FICA	1	5,355	5,355	INSPECTOR-VACANT
	FICA	1	3,095	3,095	UTILITIES MAINTENANCE WORKER
				39,242	
430.30.533.2200	Retirement Contributions				
	RETIREMENT CONTRIBUT	1	43,615	43,615	PUBLIC WORKS DIRECTOR
	RETIREMENT CONTRIBUT	1	10,496	10,496	ENGINEERING OPERATIONS MANAGER
	RETIREMENT CONTRIBUT	1	9,514	9,514	PUBLIC WORKS SUPERINTENDENT
	RETIREMENT CONTRIBUT	1	8,791	8,791	CUSTOMER SERVICE MANAGER
	RETIREMENT CONTRIBUT	1	3,738	3,738	PT CUSTODIAL
	RETIREMENT CONTRIBUT	1	8,528	8,528	INSPECTOR-VACANT
	RETIREMENT CONTRIBUT	1	4,929	4,929	UTILITIES MAINTENANCE WORKER
				89,612	
430.30.533.2300	Health, Life, Dental				
	HEALTH/LIFE/DENTAL/DISABILITY	1	12,703	12,703	PUBLIC WORKS DIRECTOR
	HEALTH/LIFE/DENTAL/DISABILITY	1	12,654	12,654	ENGINEERING OPERATIONS MANAGER
	HEALTH/LIFE/DENTAL/DISABILITY	1	25,542	25,542	PUBLIC WORKS SUPERINTENDENT
	HEALTH/LIFE/DENTAL/DISABILITY	1	11,984	11,984	CUSTOMER SERVICE MANAGER
	HEALTH/LIFE/DENTAL/DISABILITY	1	13,424	13,424	INSPECTOR-VACANT
	HEALTH/LIFE/DENTAL/DISABILITY	1	11,929	11,929	UTILITIES MAINTENANCE WORKER
				88,236	
430.30.533.2400	Workers Compensation				
	WORKERS COMP	1	9,622	9,622	PUBLIC WORKS DIRECTOR
	WORKERS COMP	1	217	217	ENGINEERING OPERATIONS MANAGER
	WORKERS COMP	1	5,535	5,535	PUBLIC WORKS SUPERINTENDENT
	WORKERS COMP	1	181	181	CUSTOMER SERVICE MANAGER
	WORKERS COMP	1	1,620	1,620	PT CUSTODIAL
	WORKERS COMP	1	4,974	4,974	INSPECTOR-VACANT
	WORKERS COMP	1	2,861	2,861	UTILITIES MAINTENANCE WORKER
				25,011	
430.30.533.3116	Bank/Merchant Fees	1	23,000	23,000	MERCHANT FEES
430.30.533.3160	Professional Services				
		0.3	60,000	18,000	ADP HR & PAYROLL FEES 70%GG 30%UT
		1	100,000	100,000	ADMIN SPECIALIST
		0.9	50,000	45,000	GRANT WRITER/ADMIN (CONTRACTUAL) 10%GG 90%UT
				163,000	
430.30.533.3110	Engineering & Planning	1	40,000	40,000	ENGINEERING SERVICES /PLANNING
430.30.533.2700	Cost Allocation	1	1,485,831	1,485,831	COST ALLOCATION
430.30.533.2700	Cost Allocation	1	(10,000)	(10,000)	CITT 5 % ALLOWED
430.30.533.3200	Accounting & Auditing	0.6	50,000	30,000	UTILITY FUND SHARE OF AUDIT FEES
					HOLIDAY VILLAGE DÉCOR:CONTRACT PROJECT#
430.30.533.3133	Contract Services-Lighting	1	39,000	39,000	UF23-06
430.30.533.3132	Contract Services-Pre-Employment	1	1,000	1,000	NEW HIRE

FY 2023 DEPARTMENTAL BUDGET WORKSHEETS



Utilities Administration

Type	Description	Qty	Cost	Extended Amount	Comment
430.30.533.3131	Contract Services-Data Processing	0.36	-	-	NETWORK & COMPUTER MTNCE 36%GG 20% PD 36%UT 8%BD
		0.5	80,000	40,000	SOFTWARE MAINTENANCE 50%GG 50%UT-TYLER
		0.5	98,100	49,050	SOFTWARE LICENSE & UPGRADES-AVAST F.WALL /IDRIVE SMARSH/STVR SOFTWARE/SNAPBLOX/LASERFICHE/ADOBE/OFFICE/EX CHANGE/LPR/ADDITIONAL IT SERVICES
		1	20,000	20,000	GIS HOSTING/ENERGOV/TYLER
				<u>109,050</u>	
430.30.533.5360	Telephone				
	CELL PHONE VERIZON	12	500	6,000	UT EMPLOYEES MONTHLY CELL PHONE EXPENSE
	UT ADMIN % OF PHONE BILL	1	14,000	14,000	ANNUAL PHONE SVCES
				<u>20,000</u>	
430.30.533.4201	Postage	1	8,000	8,000	POSTAGE
430.30.533.4390	Animal Control	1	2,500	2,500	VARIOUS ANIMAL SAFETY AND CONTROL NEEDS
430.30.533.4403	Building Lease	0.40	304,204	121,682	ANNUAL LEASE SUITE 101/300 50%GG, 40%UT & 10%BD
430.30.533.4500	General Insurance				
	GENERAL LIABILITY INS.	0.35	223,897	78,364	UT 35% /GF 65% GENERAL LIABILITY
	GENERAL AUTO INS.	0.35	90,711	31,749	UT 35% /GF 65% AUTOMOBILE INSURANCE
	GENERAL PROPERTY INS.	0.35	65,865	23,053	UT 35% /GF 65% PROPERTY
	WORKER'S COMP	0.35	277,310	97,059	UT 35% /GF 65% W/COMP INSURANCE
				<u>230,224</u>	
430.30.533.4604	Repair & Maintenance Building				
	BUILDING MAINTENANCE	1	10,000	10,000	BUILDING MAINTENANCE
				<u>10,000</u>	
430.30.533.4606	Repair & Maintenance Office Equipment				
	R&M OFFICE EQUIPMENT	1	3,250	3,250	R&M OFFICE MAINTENANCE
430.30.533.4601	Repair & Maintenance of Vehicles	1	3,500	3,500	PICK-UP TRUCKS REPAIRS
430.30.533.5555	Uniforms	1	3,000	3,000	SHIRTS W/LOGO
430.30.533.5205	Gas & Oil				
	GAS & OIL	1	8,000	8,000	PICK-UP TRUCKS
				<u>8,000</u>	
430.30.533.5100	Office Supplies				
	Office Supplies	1	3,000	3,000	DEPARTMENTS SHARE OF SUPPLIES
430.30.533.5231	Special Department Supplies				
	SPECIAL DEPT SUPPLIES	2	700	1,400	UTILITY BILLS & ENVELOPES
					HOLIDAY BONUS \$50x130 (40% UT) 60% GG) &
	SPECIAL DEPT SUPPLIES	0.4	11,500	4,600	EMPLOYEE REWARD & RECOGNITION
	SPECIAL DEPT SUPPLIES	1	3,000	3,000	OTHER SUPPLIES
				<u>9,000</u>	
430.30.533.5405	Dues, Subscriptions & Memberships	1	30,000	30,000	SAMPLING & TESTING PERMITTING -WATERKEEPER ANNUAL OPERATING LICENSE FL DEPT HEALTH/GPS
430.30.533.5405	Dues, Subscriptions & Memberships	1	3,500	3,500	OPER.DEP WT PRG 358
430.30.533.5500	Education & Training	1	4,500	4,500	EDU/TRAINING PWKS EMPLOYEES
				<u>4,500</u>	
430.30.533.5400	Equipment Rental				
	GPS	12	250	3,000	GPS SYSTEM FOR PWKS TRUCKS-MONTHLY
430.30.533.4900	Miscellaneous				
	MISCELLANEOUS	1	10,000	10,000	TO ENSURE OPERATIONS IN CASE OF EMERGENCY
430.30.533.6410	Equipment				
	UF23-05	1	10,000	10,000	FORKLIFT
	UF23-03	1	15,000	15,000	UPGRADE FINANCIAL SOFTWARE
	MF23-01	0.5	8,000	4,000	COMPUTER EQUIPMENT
	MF23-02	0.5	-	-	CCTV EQUIPMENT
	MF23-03	0.5	30,000	15,000	OFFICE 365 PRO
	MF23-04	0.5	8,000	4,000	SECURITY EQUIPMENT
				<u>48,000</u>	
430.30.533.4410	Vehicle Lease	12	1,815	21,785	LEASE VEHICLES-(4) VEHICLES
430.30.533.6201	Building Improvements	1	50,000	50,000	SATELLITE OPERATION YARD IMPROVEMENT
	TOTAL			<u>\$ 3,242,394</u>	



ENTERPRISE FUND-WATER DEPARTMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of the Water Service Division is to operate the water facility and to maintain Village owned water lines and water meters in a reliable, efficient, and cost effective manner while keeping the water system free from known health and environmental risks.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The Water Division monitors water purchased from Miami-Dade Water & Sewer Authority, measures water consumption through residential and commercial water meters and changes and repairs water meters/pipes. Federally mandated water tests are conducted and meter readings are provided to the Finance Department for monthly billing.

DEPARTMENT GOALS

- ✱ *Create an inventory of smart water meters and boxes.*
- ✱ *Establish a preventive maintenance program on water valves & fire hydrants.*
- ✱ *Establish a water valve replacement schedule.*
- ✱ *Maintain a quality water distribution system by conducting necessary testing.*
- ✱ *Increase the efficiency of water sales.*

Water Department Performance Measures/Indicators	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.
Ensure compliance and a quality distribution by conducting daily water testing on chlorine levels in order to provide the purest water to the residents	X	X	X	X
Conduct preventive maintenance program and annual water valves testing	X	X	X	X
Conduct preventive maintenance program and bi-annual fire hydrant testing in coordination with Miami Dade County bi-annually	X		X	

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
PERSONNEL SERVICES	\$ 134,036	\$ 77,128	\$ 75,959	\$ 41,988	\$ 86,862	\$ 86,534
MATERIALS, SUPPLIES, SERVICES	643,122	752,198	776,533	345,552	808,596	826,700
TOTAL OPERATING BUDGET	777,158	829,326	852,492	387,540	895,458	913,234
CAPITAL	-	-	-	-	-	-
DEBT SERVICE	0.21	-	-	-	-	-
GRANTS & AIDS	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	545,155	531,456	-	-	-	-
TOTAL NON-OPERATING BUDGET	545,155.21	531,456	-	-	-	-
TOTAL DEPARTMENT BUDGET	\$ 1,322,313	\$ 1,360,782	\$ 852,492	\$ 387,540	\$ 895,458	\$ 913,234



ENTERPRISE FUND-WATER DEPARTMENT

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
Regular Salaries	\$ 44,359	\$ 43,180	\$ 48,944	\$ 22,506	\$ 48,997	\$ 51,386
Overtime	1,876	5,764	4,000	6,614	13,227	10,000
Clothing Allowance	200	200	200	200	200	200
Fica Tax	3,451	3,705	3,759	2,264	4,775	3,946
Retirement Contribution	65,970	3,238	5,620	3,172	6,345	6,284
Health, Life, Dental & Disability Ins.	16,178	18,745	10,863	5,372	10,744	12,016
Workers Compensation	2,002	2,296	2,573	1,861	2,573	2,702
TOTAL PERSONNEL SERVICES	134,036	77,128	75,959	41,988	86,862	86,534
Professional Services	-	-	-	-	-	-
Water Purchases	586,855	718,996	727,160	338,853	778,947	780,500
R & M Vehicles	1,420	132	2,500	180	1,861	2,000
R & M Equipment	500	2,851	4,400	480	2,960	2,500
R & M Water Lines	40,000	18,449	25,000	-	8,000	20,000
Uniforms	771	419	1,000	331	961	1,500
Gasoline, CNG & Oil	1,614	2,984	3,000	2,034	5,899	6,000
Vehicle Lease	5,337	6,066	7,200	3,658	6,936	7,200
Minor Tools and Equipment	232	45	273	16	32	1,000
Special Department Supplies	6,393	2,255	6,000	-	3,000	6,000
TOTAL MATERIALS, SUPPLIES, SERVICES	643,122	752,198	776,533	345,552	808,596	826,700
TOTAL OPERATING BUDGET	777,158	829,326	852,492	387,540	895,458	913,234
Water Meters	-	-	-	-	-	-
TOTAL CAPITAL OUTLAYS	-	-	-	-	-	-
Transfer to Water Improvements Trust Fund	545,155	531,456	-	-	-	-
OTHER NON-OPERATING EXPENSES	545,155	531,456	-	-	-	-
TOTAL NON-OPERATING BUDGET	545,155.21	531,456	-	-	-	-
TOTAL DEPARTMENT BUDGET	\$ 1,322,313	\$ 1,360,782	\$ 852,492	\$ 387,540	\$ 895,458	\$ 913,234

FY 2023 DEPARTMENTAL BUDGET WORKSHEETS



Water Operations

Type	Description	Qty	Cost	Extended Amount	Comment
430.31.533.1200	Regular Salaries				
	REGULAR SALARY	1	\$ 48,939	\$ 48,939	WATER UTILITY WORKER
	COLA	1	2,447	2,447	WATER UTILITY WORKER
				51,386	
430.31.533.1400	Overtime				
	OVERTIME	1	10,000	10,000	OVERTIME
430.31.533.1570	Clothing Allowance	1	200	200	CLOTHING ALLOWANCE
430.31.533.2100	Fica				
	FICA	1	3,946	3,946	WATER UTILITY WORKER
				3,946	
430.31.533.2200	Retirement Contribution				
	FRS CONTRIBUTION	1	6,284	6,284	WATER UTILITY WORKER
				6,284	
430.31.533.2300	Health, Life, Dental				
	HEALTH, DENTAL & LIFE	1	12,016	12,016	WATER UTILITY WORKER
				12,016	
430.31.533.2400	Workers Compensation				
	WORKERS COMP	1	2,702	2,702	WATER UTILITY WORKER
				2,702	
430.31.533.5375	Water Purchases				
	WATER PURCHASES	1	780,500	780,500	WATER PURCHASES FROM MIAMI-DADE COUNTY
430.31.533.4601	Repair & Maintenance Vehicles				
	R&M VEHICLES	1	2,000	2,000	R&M FOR VAN & WRAPPING
				2,000	
430.31.533.4602	Repair & Maintenance Equipment				
	R&M EQUIPMENT	1	2,500	2,500	REPLACEMENT OF EQUIPMENT
430.31.533.4609	Repair & Maintenance Water Lines				
	WATER LINE REPAIRS	1	20,000	20,000	EMERGENCY REPAIRS TO WATER LINES
430.31.533.5555	Uniforms				
	UNIFORMS	1	1,500	1,500	CLEANING OF UNIFORMS
				1,500	
430.31.533.5205	Gas & Oil				
	GAS & OIL	1	6,000	6,000	GAS & OIL FOR VAN
430.31.533.4410	Vehicle Lease				
	Vehicle Lease	12	600	7,200	VAN LEASE
430.31.533.5220	Minor Tools & Equip				
	MINOR TOOLS/EQUIPMENT	1	1,000	1,000	TOOLS & EQUIP
430.31.533.5231	Special Department Supplies	1	6,000	6,000	WT VALVES/FITTINGS/BACTERIA SAMPLE
	TOTAL			\$ 913,234	



ENTERPRISE FUND-SEWER DEPARTMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Mission of the Sewer Service Division is to operate and maintain the wastewater collection system which includes the main station, lift stations, and their related infrastructures in a safe, reliable, efficient, and environmentally safe manner.

DESCRIPTION OF SERVICES & ACTIVITIES

- ❖ Maintain the Village-wide sanitary sewer system. Sewage is pumped from three branch lift stations to the main pumping facility where it is re-pumped to Miami-Dade regional treatment plant (WASA). The Sewer Division provides funding to support necessary Village equipment and personnel, as well as to cover the cost to the City of Miami for the transmission of the sewage.

DEPARTMENT GOALS

- ☀ *Ensure reserves funding for future needs of sewer utility systems.*
- ☀ *Establish a sewer inspection, cleaning and replacement schedule.*
- ☀ *Reduce infiltration and inflow of storm water into the sewer system.*
- ☀ *Ensure sewer capacity and transmission for current demand and future growth.*
- ☀ *Maintain a quality sewer transmission system.*
- ☀ *Increase the efficiency of sewer sales.*

Sewer Department Performance Measures/Indicators	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.
Ensure compliance of Inflow & Infiltration of the main basin in accordance with the requirements of Miami Dade County	X			
Begin replacement program of the Village's 4 Pump Stations			X	
Complete Sanitary Sewer Infiltration (SSI) testing	X			
Begin implementation of adopted recommendations derived from the SSI testing in order to reduce infiltration and inflow of storm water into the sewer system				X

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
PERSONNEL SERVICES	\$ 200,117	\$ 203,674	\$ 111,653	\$ 62,327	\$ 123,579	\$ 123,876
MATERIALS, SUPPLIES, SERVICES	1,281,058	1,236,944	1,612,205	530,343	1,246,730	1,232,800
TOTAL OPERATING BUDGET	1,481,175	1,440,618	1,723,858	592,670	1,370,309	1,356,676
CAPITAL	-	0.29	25,000	114,186	165,499	40,000
DEBT SERVICE	-	-	-	-	-	-
GRANTS & AIDS	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	338,809	338,847	-	-	-	-
TOTAL NON-OPERATING BUDGET	338,809	338,847	25,000	114,186	165,499	40,000
TOTAL DEPARTMENT BUDGET	\$ 1,819,984	\$ 1,779,465	\$ 1,748,858	\$ 706,856	\$ 1,535,808	\$ 1,396,676



ENTERPRISE FUND-SEWER DEPARTMENT

Expenditure Category Detail						
ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
Regular Salaries	\$ 125,639	\$ 141,984	\$ 67,089	\$ 32,876	\$ 66,779	70,357
Overtime	5,182	5,306	5,000	7,426	15,084	10,000
Clothing Allowance	400	400	200	200	200	200
Fica	9,067	10,912	5,148	2,810	6,278	5,398
Retirement Contribution	25,455	8,429	7,695	4,382	8,902	8,596
Health, Life, Dental, Disability Ins.	28,712	30,783	23,073	11,444	22,889	25,706
Workers' Compensation	5,662	5,860	3,449	3,190	3,449	3,620
TOTAL PERSONNEL SERVICES	200,117	203,674	111,653	62,327	123,579	123,876
Engineering & Planning	14,552	-	-	5,562	5,562	-
Temporary Personnel	-	440	1,000	-	-	1,000
Electric, Gas & WT	49,378	43,304	56,000	21,850	52,439	60,000
Sewerage Disposal	988,925	1,143,616	1,325,329	445,514	1,006,371	1,010,000
R & M Vehicles	2,709	2,526	2,500	262	523	2,500
R & M Equipment	56,270	2,339	10,000	5,806	11,612	10,000
R & M Building	547	1,849	2,000	69	138	2,000
R & M Lift Stations	90,000	2,887	65,000	38,618	62,237	50,000
R & M Sewer Lines	59,863	16,439	65,000	3,600	17,200	25,000
Uniforms	1,486	1,401	1,500	195	1,391	1,500
Gasoline, CNG & Oil	4,757	8,846	3,500	4,528	9,057	10,000
Tires	-	-	-	-	-	-
Chemicals	-	-	600	-	600	600
Minor Tools & Equipment	400	-	700	181	700	700
Special Department Supplies	1,069	586	1,000	114	813	1,000
Vehicle Lease	11,064	12,711	8,076	4,044	8,088	8,500
Contingency	-	-	70,000	-	70,000	50,000
TOTAL MATERIALS, SUPPLIES, SVCS	1,281,058	1,236,944	1,612,205	530,343	1,246,730	1,232,800
TOTAL OPERATING BUDGET	1,481,175	1,440,618	1,723,858	592,670	1,370,309	1,356,676
Transfers to Sewer Trust	338,809	338,847	-	-	-	-
TOTAL OTHER NON-OPERATING EXPENSES	338,809	338,847	-	-	-	-
TOTAL NON OPERATING BUDGET	338,809	338,847	25,000	114,186	165,499	40,000
TOTAL DEPARTMENT BUDGET	\$ 1,819,984	\$ 1,779,465	\$ 1,748,858	\$ 706,856	\$ 1,535,808	1,396,676

FY 2023 DEPARTMENTAL BUDGET WORKSHEETS



Sewer Operations

Type	Description	Qty	Cost	Extended Amount	Comment
430.35.535.1200	Regular Salaries				
	REGULAR SALARY	1	\$ 65,578	\$ 65,578	SEWER UTILITY WORKER
	LONGEVITY	1	1,500	1,500	SEWER UTILITY WORKER
	COLA	1	3,279	3,279	SEWER UTILITY WORKER
				70,357	
430.35.535.1400	Overtime	1	10,000	10,000	TO COVER VACATION, SICK TIME
430.35.535.1570	Clothing Allowance	1	200	200	CLOTHING ALLOWANCE/BOOT STIPEND
430.35.535.2100	FICA				
	FICA	1	5,398	5,398	SEWER UTILITY WORKER
				5,398	
430.35.535.2200	Retirement Contribution				
	FRS CONTRIBUTION	1	8,596	8,596	SEWER UTILITY WORKER
				8,596	
430.35.535.2300	Health, Life, Dental				
	HEALTH, LIFE	1	25,706	25,706	SEWER UTILITY WORKER
				25,706	
430.35.535.2400	Workers Compensation				
	WORKERS COMP	1	3,620	3,620	SEWER UTILITY WORKER
				3,620	
430.35.535.3110	Engineering & Planning	1	-	-	ENGINEERING
430.35.535.5324	Temporary Personnel	1	1,000	1,000	TO COVER FOR VAC, SICKNESS ETC.
430.35.535.4315	Electric, Gas & Water	1	60,000	60,000	UTILITIES FOR VILLAGE OWNED FACILITIES
430.35.535.5390	Sewage Disposal	1	1,010,000	1,010,000	COST TO DISPOSE SEWAGE INCREASE
430.35.535.4601	Repair & Maintenance Vehicles	1	2,500	2,500	R&M VEHICLES
430.35.535.4602	Repair & Maintenance Equipment	1	10,000	10,000	MAINTAIN ELEC PANELS & PUMP EQUIP
430.35.535.4604	Repair & Maintenance Building	1	2,000	2,000	R&M TO MAIN STATION
430.35.535.4607	Repair & Maintenance Lift Stations	1	50,000	50,000	R&M LIFT STATION
430.35.535.4608	Repair & Maintenance Sewer Lines	1	25,000	25,000	EMERGENCY REPAIR TO SEWER LINES
430.35.535.5555	Uniforms	1	1,500	1,500	UNIF CLEANING SUMMER SHIRTS
				1,500	
430.35.535.5205	Gas & Oil	1	10,000	10,000	SEWER TRUCKS GAS & OIL
430.35.535.5202	Chemicals	1	600	600	ODOR REDUCTION, LINE CLEANING
430.35.535.5220	Minor Tools & Equip	1	700	700	MINOR TOOLS & EQUIPMENT
430.35.535.5231	Special Department Supplies	1	1,000	1,000	SPECIAL SUPPLIES
430.35.535.4410	Vehicle Lease	12	708	8,500	(1) PICK-UP TRUCK LEASE PAYMENT
				8,500	
430.35.535.6430	Machinery & Equipment	1	-	-	MACHINERY & EQUIPMENT
430.35.535.9000	Contingency	1	50,000	50,000	FUNDS FOR UNUSUAL OR UNEXPECTED NEEDS
430.35.535.6300	Improvements Other than Bldg.				
	Proj# UF22-01	1	40,000	40,000	SSES CYCLE 4 REPORT & SMOKE TEST
	TOTAL			\$ 1,396,676	



ENTERPRISE FUND-SANITATION DEPARTMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of the Sanitation Division is to collect solid waste from Village customers for transfer to the county land fill in a timely, safe and cost effective manner, while protecting the environment.

DESCRIPTION OF SERVICES & ACTIVITIES

- ❖ The Sanitation Division is responsible for pick up and disposal of solid wastes, which includes garbage (food and household waste), trash (tree and limbs) and white goods (discarded appliances). Recycling products are collected by a private hauler hired by the Village.

DEPARTMENT GOALS

- ☀ *Create an inventory and replacement schedule for vehicles.*
- ☀ *To provide waste hauling services to the Village as economically and efficient as possible.*
- ☀ *To optimize the routes as needed throughout the year.*
- ☀ *Create an inventory and replacement schedule for dumpsters.*

Sanitation Department Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Reduce the amount of solid waste produced in the District by expanding the number of public recycling and litter receptacles			X	
Increase cleanliness to neighborhoods and high visibility commercial areas by ensuring trash and debris is removed on a daily basis, and sweeping of streets is conducted on a timely basis.	X	X	X	X

Expenditure Category Detail						
ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
PERSONNEL SERVICES	\$ 592,730	\$ 312,041	\$ 323,192	\$ 180,724	\$ 348,883	\$ 425,045
MATERIALS, SUPPLIES, SERVICES	776,222	874,776	872,264	346,550	836,611	921,364
TOTAL OPERATING BUDGET	1,368,952	1,186,817	1,195,457	527,274	1,185,493	1,346,409
CAPITAL	-	-	-	-	-	10,000
DEBT SERVICE	-	-	-	-	-	-
GRANTS & AIDS	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	-	-	-	-	-	10,000
TOTAL DEPARTMENT BUDGET	\$ 1,368,952	\$ 1,186,817	\$ 1,195,457	\$ 527,274	\$ 1,185,493	\$ 1,356,409



ENTERPRISE FUND-SANITATION DEPARTMENT

Expenditure Category Detail						
ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
Regular Salaries	\$ 204,791	\$ 183,224	\$ 204,343	\$ 101,604	\$ 203,209	\$ 199,859
Overtime	14,206	19,954	15,000	17,297	34,594	30,000
Clothing Allowance	800	800	800	800	800	800
Fica	16,027	16,824	15,693	8,887	18,253	17,645
Retirement Contribution	299,685	17,352	24,403	13,452	26,904	28,668
Life, Health, Dental, Disability Ins.	39,072	43,709	43,470	24,770	46,572	68,882
Workers' Compensation	18,149	30,178	19,483	13,913	18,551	19,190
Compensation Personnel	-	-	-	-	-	60,000
TOTAL PERSONNEL SERVICES	592,730	312,041	323,192	180,724	348,883	425,045
Vehicle Lease	88,642	86,687	86,687	43,343	86,687	86,687
Temporary Personnel	108,358	139,705	100,000	39,215	94,116	100,000
Solid Waste Disposal	379,417	401,820	453,597	169,885	437,724	476,277
Recycling Service Contract	104,583	110,902	113,280	56,102	112,203	134,400
R & M Vehicles	40,000	69,304	50,000	19,092	43,184	50,000
R & M Equipment	35,000	36,789	35,000	10,667	21,334	25,000
Uniforms	2,650	2,730	3,700	781	3,562	4,000
Gasoline, CNG & Oil	15,403	25,674	25,000	7,400	32,801	40,000
Depreciation-Equipment	874	440	-	-	-	-
Chemicals	-	-	3,000	-	3,000	3,000
Special Department Supplies	990	725	1,000	65	1,000	1,000
Education & Training	307	-	1,000	-	1,000	1,000
TOTAL MATERIALS, SUPPLIES, SERVICES	776,222	874,776	872,264	346,550	836,611	921,364
TOTAL OPERATING BUDGET	1,368,952	1,186,817	1,195,457	527,274	1,185,493	1,346,409
Lease Purchase Principal	-	-	-	-	-	-
Lease Purchase Interest	-	-	-	-	-	-
TOTAL DEBT SERVICE	-	-	-	-	-	-
Transfers to Sanitation Improvements	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON OPERATING BUDGET	-	-	-	-	-	10,000
TOTAL DEPARTMENT BUDGET	\$ 1,368,952	\$ 1,186,817	\$ 1,195,457	\$ 527,274	\$ 1,185,493	\$ 1,356,409

FY 2023 DEPARTMENTAL BUDGET WORKSHEETS



Sanitation Operations

Type	Description	Qty	Cost	Extended Amount	Comment
430.37.534.1200	Regular Salaries				
	REGULAR SALARY	1	\$ 46,602	\$ 46,602	SANITATION TRUCK DRIVER
	REGULAR SALARY	1	51,387	51,387	SANITATION TRUCK DRIVER
	REGULAR SALARY	1	50,437	50,437	SANITATION UTILITY WORKER
	REGULAR SALARY	1	37,630	37,630	SANITATION UTILITY WORKER
	LONGEVITY	1	1,500	1,500	SANITATION TRUCK DRIVER
	LONGEVITY	1	1,500	1,500	SANITATION TRUCK DRIVER
	LONGEVITY	1	1,500	1,500	SANITATION UTILITY WORKER
	LONGEVITY	1	-	-	SANITATION UTILITY WORKER
	COLA	1	2,330	2,330	SANITATION TRUCK DRIVER
	COLA	1	2,569	2,569	SANITATION TRUCK DRIVER
	COLA	1	2,522	2,522	SANITATION UTILITY WORKER
	COLA	1	1,882	1,882	SANITATION UTILITY WORKER
				199,859	
430.37.534.1600	Compensation Personnel	1	60,000	60,000	COMPENSATED ABSENCES/CASH OUT SICK & VACATION
430.37.534.1400	Overtime	1	30,000	30,000	OVERTIME
430.37.534.1570	Clothing Allowance	4	200	800	SAFETY SHOES FOR 4 EMPL \$200 EACH
430.37.534.2100	Fica				
	FICA	1	2,295	2,295	OVERTIME FICA
	FICA	1	3,873	3,873	SANITATION TRUCK DRIVER
	FICA	1	4,258	4,258	SANITATION TRUCK DRIVER
	FICA	1	4,181	4,181	SANITATION UTILITY WORKER
	FICA	1	3,038	3,038	SANITATION UTILITY WORKER
				17,645	
430.37.534.2200	Retirement Contributions				
	FRS CONTRIBUTION	1	3,655	3,655	OVERTIME RETIREMENT
	FRS CONTRIBUTION	1	6,168	6,168	SANITATION TRUCK DRIVER
	FRS CONTRIBUTION	1	6,780	6,780	SANITATION TRUCK DRIVER
	FRS CONTRIBUTION	1	7,227	7,227	SANITATION UTILITY WORKER
	FRS CONTRIBUTION	1	4,838	4,838	SANITATION UTILITY WORKER
				28,668	
430.37.534.2300	Health, Life, Dental				
	HEALTH, LIFE	1	12,057	12,057	SANITATION TRUCK DRIVER
	HEALTH, LIFE	1	19,766	19,766	SANITATION TRUCK DRIVER
	HEALTH, LIFE	1	11,967	11,967	SANITATION UTILITY WORKER
	HEALTH, LIFE	1	25,093	25,093	SANITATION UTILITY WORKER
				68,882	
430.37.534.2400	Workers Compensation				
	WORKER COMP	1	4,807	4,807	SANITATION TRUCK DRIVER
	WORKER COMP	1	5,300	5,300	SANITATION TRUCK DRIVER
	WORKER COMP	1	5,202	5,202	SANITATION UTILITY WORKER
	WORKER COMP	1	3,881	3,881	SANITATION UTILITY WORKER
				19,190	
430.37.534.5324	Temporary Personnel	1	100,000	100,000	TEMPORARY PERSONNEL
430.37.534.5380	Solid Waste Disposal				
	SOLID WASTE DISPOSAL	1	476,277	476,277	DISPOSAL FEES
				476,277	
430.37.534.4304	Recycling Services				
	SINGLE FAMILY HOMES	12	1,200	14,400	RECYCLING SINGLE FAMILY HOMES
	COMM'L/MULTI-FAMILY	12	10,000	120,000	RECYCLING COMM'L/MULTI-FAM
				134,400	
430.37.534.4601	Repair & Maintenance Vehicles				
	R&M VEHICLES	1	50,000	50,000	R&M SANITATION & TRASH TRUCKS
430.37.534.4602	Repair & Maintenance Equipment				
	R&M EQUIPMENT	1	25,000	25,000	DUMPSTER REPAIRS
430.37.534.5555	Uniforms				
	UNIFORMS	1	4,000	4,000	CLEANING OF UNIFORMS FOR 4 EMPL
				4,000	
430.37.534.5205	Gas & Oil	1	40,000	40,000	DIESEL FOR SANIT & TRASH TRUCKS
430.37.534.5202	Chemicals	1	3,000	3,000	CLEAN TRUCKS/DUMPSTERS
430.37.534.5231	Special Department Supplies	1	1,000	1,000	SAFETY VESTS, GLOVES & EQUIPM

FY 2023 DEPARTMENTAL BUDGET WORKSHEETS



Type	Description	Qty	Cost	Extended Amount	Comment
430.37.534.5500	Education & Training	1	1,000	<u>1,000</u>	TRAINING / CDL SAFETY CLASSES
430.37.534.6430	Machinery & Equipment				
	Project# UF23-01	1	10,000	10,000	DUMPSTERS
				10,000	
430.37.534.4410	Vehicle Lease				LEASE TRASH TRUCK W/CLAM SHELL PICK-UP ARM
					LEASE (2) REAR PACKER GARBAGE TRUCKS W/CABLE
		12	7,224	86,687	MODIFICATIONS
				<u>86,687</u>	
	TOTAL			<u><u>\$ 1,356,409</u></u>	



ENTERPRISE FUND-STORMWATER FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Storm Water Division was established in response to the Federal EPA Mandate to reduce stormwater pollution from entering into Biscayne Bay.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ All municipalities within Miami-Dade County have to obtain a National Pollutant Discharge Elimination System (NPDES) permit. These are federal regulations requiring local governments to institute management programs that will reduce and eliminate the harmful pollutants associated with storm water runoff into a natural body of water.

DEPARTMENT GOALS

- ✱ *Develop a stormwater master plan.*
- ✱ *Ensure reserves funding for future needs of storm water utility systems.*
- ✱ *Upgrade Storm water inlets, lines and outfalls as needed.*
- ✱ *Maintain a quality storm water transmission system.*
- ✱ *Continue maintaining a street sweeping program.*

Stormwater Fund Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Upgrade Storm water inlets, lines and outfalls as needed		X		
Maintain a quality storm water transmission system	X	X	X	X
North Bay Island stormwater pump station improvements			X	

Expenditure Category Detail						
ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
PERSONNEL SERVICES	\$ 45,783	\$ 63,680	\$ 64,633	\$ 31,347	\$ 64,939	\$ 68,782
MATERIALS, SUPPLIES, SERVICES	82,077	461,855	164,307	66,500	130,894	158,689
TOTAL OPERATING BUDGET	127,860	525,535	228,940	97,847	195,833	227,471
CAPITAL	-	38,372	350,000	150,792	241,746	350,000
DEBT SERVICE	-	-	-	-	-	-
GRANTS & AIDS	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	13,020	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	13,020	38,372	350,000	150,792	241,746	350,000
TOTAL DEPARTMENT BUDGET	\$ 140,881	\$ 563,907	\$ 578,940	\$ 248,639	\$ 437,579	\$ 577,471



ENTERPRISE FUND-STORMWATER FUND

Expenditure Category Detail						
ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
Regular Salaries	29,394	39,149	40,304	18,170	38,340	42,312
Workers' Compensation	5,816	4,786	5,636	4,015	8,029	5,916
Overtime	441	2,753	-	217	434	-
FICA Tax	2,262	3,214	3,099	1,418	2,982	3,252
Retirement Contribution	2,687	3,760	4,632	2,011	4,322	5,179
Life, Health, Dental, Disability Ins.	5,183	9,818	10,762	5,316	10,632	11,923
Clothing Allowance	-	200	200	200	200	200
TOTAL PERSONNEL SERVICES	45,783	63,680	64,633	31,347	64,939	68,782
Professional Services	13,240	-	-	-	-	-
Storm Water Compliance	3,409	2,820	10,000	3,106	3,106	10,000
Cost Allocation	-	24,740	26,286	13,143	26,286	37,289
Electric, Gas & Water	509	143	1,400	74	147	1,400
Depreciation of Equipment	36,893	420,370	-	-	-	-
R & M Vehicles	-	-	-	-	-	-
R & M Equipment	1,897	1,469	5,000	-	2,000	5,000
R & M Lines	12,849	5,367	34,622	8,240	10,480	50,000
R & M of Grounds	4,596	1,860	15,000	-	-	15,000
Vehicle Lease	-	-	-	-	-	-
Minor tools and equipment	-	-	-	-	-	-
Contract Services-Flood Plain Manager	-	5,085	72,000	41,938	88,875	40,000
Miscellaneous	-	-	-	-	-	-
Contingency	8,684	-	-	-	-	-
TOTAL MATERIALS, SUPPLIES, SERVICES	82,077	461,855	164,307	66,500	130,894	158,689
TOTAL OPERATING BUDGET	127,860	525,535	228,940	97,847	195,833	227,471
Master Plan Project	-	-	350,000	150,792	150,792	-
Stormwater Improvements	-	-	-	-	90,953	150,000
Storm Drains	-	38,372	-	-	-	200,000
TOTAL CAPITAL	-	38,372	350,000	150,792	241,746	350,000
Transfer to Street Maintenance	13,020	-	-	-	-	-
TOTAL OTHER NON-OPERATING EXPENSES	13,020	-	-	-	-	-
TOTAL NON OPERATING BUDGET	13,020	38,372	350,000	150,792	241,746	350,000
TOTAL DEPARTMENT BUDGET	\$ 140,880	\$ 563,907	\$ 578,940	\$ 248,639	\$ 437,579	577,471

FY 2023 DEPARTMENTAL BUDGET WORKSHEETS



Stormwater

Type	Description	Qty	Cost	Extended Amount	Comment
440.36.538.1200	Regular Salaries				
	REGULAR WAGES	1	\$ 40,298	\$ 40,298	MAINTENANCE WORKER
	COLA	1	2,015	2,015	MAINTENANCE WORKER
				<u>42,312</u>	
430.36.538.1570	Clothing Allowance	1	200	<u>200</u>	SAFETY SHOES
440.36.538.2100	Fica				
	FICA	1	3,252	<u>3,252</u>	MAINTENANCE WORKER
				3,252	
440.36.538.2200	Retirement Contributions				
	FRS CONTRIBUTION	1	5,179	<u>5,179</u>	MAINTENANCE WORKER
				5,179	
440.36.538.2300	Health, Life, Dental				
	HEALTH, LIFE, DENTAL	1	11,923	<u>11,923</u>	MAINTENANCE WORKER
				11,923	
440.36.538.2400	Workers Compensation				
	WORKER COMP	1	5,916	<u>5,916</u>	MAINTENANCE WORKER
				5,916	
440.36.538.5260	Cost Allocation	1	37,289	<u>37,289</u>	COST ALLOCATION TO STREET MAINTENANCE
440.36.538.3160	Professional Services	1	-	<u>-</u>	COMMUNITY RATING SYSTEM-PHASE II
440.36.538.3134	Contract Services - Storm Water	1	10,000	<u>10,000</u>	NPDES INTERLOCAL AGREEMENT \$10,000
				10,000	
440.36.538.3136	Contract Services	1	40,000	<u>40,000</u>	FLOOD PLAIN MANAGER SERVICES
440.36.538.4315	Electric, Gas & Water	1	1,400	<u>1,400</u>	ELECTRIC SEWER PUMP STATION
440.36.538.4602	Repair & Maintenance Equipment	1	5,000	<u>5,000</u>	R&M STORMWATER EQUIP
440.36.538.4609	Repair & Maintenance of Storm Drain Lines	1	50,000	<u>50,000</u>	R&M DRAIN LINES
440.36.538.4605	Repair & Maintenance of Grounds	1	15,000	<u>15,000</u>	CONTRACT SERVICES STREET SWEEPING
440.36.538.6307	Stormwater Improvements				
	Project # SW23-01	1	150,000	<u>150,000</u>	VILLAGE WIDE VULNERABILITY STUDY
	Project # SW24-01	1	-	<u>-</u>	INLET & CATCH BASINS
	Project # SW21-01	1	200,000	<u>200,000</u>	NORTH BAY ISLAND STORMWATER PUMP STATION DESIGN & CONST.
	Project # SW24-03	1	-	<u>-</u>	REPLACEMENT OF INLET OUTFALL STRUCTURES/INSTALL DISCHARGE VALVES UNFUNDED
	TOTAL			<u><u>\$ 577,471</u></u>	



ENTERPRISE FUND-WATER IMPROVEMENTS TRUST FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Water Improvement Division has been established to maintain the Village's water mains and laterals. The Division is primarily financed by a transfer from the water division of the Village's Utility Fund. By setting aside a relatively small amount of funds each fiscal year, the Village will be in a better position to address its future water system needs. In 1997, the Village estimated the cost for future improvements for the water laterals would be approximately \$150,000. This established a reserve to fund the cost of repairs over a 5 year period.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ Replacement of existing water mains, which deteriorate throughout the years and eventually cause low water pressure.
- ❖ Funds are used to increase the water pressure and replace damaged water mains and laterals.
- ❖ Upgrade water meters.

DEPARTMENT GOALS

- ✨ Establish a meter and valve replacement program.
- ✨ Maintain a quality water distribution system.

Water Improvements Trust Fund Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Maintain the Village's water meter and valve replacement program in conjunction with the SSI testing.	X	X	X	X
Maintain the Village's Lateral Replacement Program	X	X	X	X

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MATERIALS, SUPPLIES, SERVICES	11,428	320,562	-	-	-	-
TOTAL OPERATING BUDGET	11,428	320,562	-	-	-	-
CAPITAL	-	-	-	-	-	-
DEBT SERVICE	-	27,802	368,733	117,976	368,733	398,326
GRANTS & AIDS	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	-	27,802	368,733	117,976	368,733	398,326
TOTAL DEPARTMENT BUDGET	\$ 11,428	\$ 348,364	\$ 368,733	\$ 117,976	\$ 368,733	\$ 398,326



ENTERPRISE FUND-WATER IMPROVEMENTS TRUST FUND

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
Depreciation -Water Lines	\$ 11,428	\$ 241,480	\$ -	\$ -	\$ -	\$ -
Bank Fees	-	79,082	-	-	-	-
TOTAL MATERIALS, SUPPLIES, SERVICES	11,428	320,562	-	-	-	-
TOTAL OPERATING BUDGET	11,428	320,562	-	-	-	-
Meters & Service Line Replacement	-	-	-	-	-	-
Water Transmission & Distribution Project	-	-	-	-	-	-
TOTAL CAPITAL	-	-	-	-	-	-
Loan Principal	-	-	290,786	90,248	290,786	398,326
Loan Interest	-	27,802	77,947	27,728	77,947	88,332
DEBT SERVICE	-	27,802	368,733	117,976	368,733	398,326
GRANTS & AIDS	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	-	27,802	368,733	117,976	368,733	398,326
TOTAL DEPARTMENT BUDGET	\$ 11,428	\$ 348,364	\$ 368,733	\$ 117,976	\$ 368,733	\$ 398,326

FY 2023 DEPARTMENTAL BUDGET WORKSHEETS



Water Improvement Trust

Type	Description	Qty	Cost	Extended Amount	Comment
360.31.533.7100	Debt Service	1	\$ 183,620	\$ 183,620	DEBT PRINCIPAL LOAN 130400
		1	126,373	126,373	DEBT PRINCIPAL LOAN 130420
				309,994	
360.31.533.7200	Debt Interest	1	52,334	52,334	DEBT INTEREST LOAN 130400
		1	35,999	35,999	DEBT INTEREST LOAN 130420
				88,332	
TOTAL				\$ 398,326	



ENTERPRISE FUND-SEWER IMPROVEMENTS TRUST FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Sewer Improvements Division funds provide for sewer upgrades, primarily financed by the State of Florida low interest (under 3%) loan program.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The Division's funds are used for engineering services, loan repayments, and contingency items. Funding is also provided to eliminate infiltration from ground water and exfiltration that contaminates ground water.

DEPARTMENT GOALS

- ☀ *Initiate improvements to wastewater pump station.*

Sewer Improvement Trust Fund Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Initiate improvements to wastewater pump station	X			

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MATERIALS, SUPPLIES, SERVICES	460,745	420,152	-	-	-	-
TOTAL OPERATING BUDGET	460,745	420,152	-	-	-	-
CAPITAL	-	-	2,200,000	-	-	6,700,000
DEBT SERVICE	23,151	48,473	249,054	124,552	249,054	249,145
GRANTS & AIDS	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	23,151	48,473	2,449,054	124,552	249,054	6,949,145
TOTAL DEPARTMENT BUDGET	\$ 483,896	\$ 468,625	\$ 2,449,054	\$ 124,552	\$ 249,054	\$ 6,949,145



ENTERPRISE FUND-SEWER IMPROVEMENTS TRUST FUND

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
TOTAL PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Depreciation Equipment	400,450	415,736	-	-	-	-
Bank Fees	60,295	4,417	-	-	-	-
TOTAL MATERIALS, SUPPLIES, SERVICES	460,745	420,152	-	-	-	-
TOTAL OPERATING BUDGET	460,745	420,152	-	-	-	-
Sewer Mains Clnng, Videoing & Rehab	-	-	-	-	-	-
Sewer Improvement Project	-	-	2,200,000	-	-	6,700,000
West Bound Sewer Transmission	-	-	-	-	-	-
TOTAL CAPITAL	-	-	2,200,000	-	-	6,700,000
Loan Principal	0.03	0.45	225,015	112,303	225,015	226,993
Loan Interest	23,151	48,473	24,040	12,249	24,040	22,153
TOTAL DEBT SERVICE	23,151	48,473	249,054	124,552	249,054	249,145
TOTAL NON OPERATING BUDGET	23,151	48,473	2,449,054	124,552	249,054	6,949,145
TOTAL DEPARTMENT BUDGET	\$ 483,896	\$ 468,625	\$ 2,449,054	\$ 124,552	\$ 249,054	\$ 6,949,145

FY 2023 DEPARTMENTAL BUDGET WORKSHEETS



Sewer Improvement Trust

Type	Description	Qty	Cost	Extended Amount	Comment
365.60.535.6304	Lift Stations Project# SI21-01	1	\$ 6,700,000	\$ 6,700,000	WASTEWATER PUMP STATION IMPR FOR (4) PUMPS-CONST.
365.61.535.6302	Sewer Improvements Project# SI23-02	1	-	-	TI SEWER LATERAL REPLACEMENT: DESIGN, PERMITTING & CONST.
365.35.535.7100	Debt Principal				
	DEBT PRINCIPAL	1	2,471	2,471	DEBT PRINCIPAL LOAN 130410 (2) OCT/APR
	DEBT PRINCIPAL	1	141,957	141,957	DEBT PRINCIPAL LOAN 130411 (2) OCT/APR
	DEBT PRINCIPAL	1	9,835	9,835	DEBT PRINCIPAL LOAN 130460 (2) NOV/MAY
	DEBT PRINCIPAL	1	55,388	55,388	DEBT PRINCIPAL LOAN 803060 (2) NOV/MAY
	DEBT PRINCIPAL	1	17,342	17,342	DEBT PRINCIPAL LOAN 803061 (2) FEB/AUG
				226,993	
365.35.535.7200	Debt Interest				
	DEBT INTEREST	1	781	781	DEBT INTEREST LOAN 130410 (2) OCT/APR
	DEBT INTEREST	1	3,727	3,727	DEBT INTEREST LOAN 130411 (2) OCT/APR
	DEBT INTEREST	1	3,659	3,659	DEBT INTEREST LOAN 130460 (2) NOV/MAY
	DEBT INTEREST	1	10,135	10,135	DEBT INTEREST LOAN 803060 (2) NOV/MAY
	DEBT INTEREST	1	3,851	3,851	DEBT INTEREST LOAN 803061 (2) FEB/AUG
				22,153	
	TOTAL			\$ 6,949,145	



DEBT SERVICE FUND

Detail of Revenues & Expenditures

ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
G/O Bond Ad Valorem Debt Service Tax	\$ 642,938	\$ 651,563	\$ 797,694	\$ 639,886	\$ 1,024,228	\$ 1,033,678
Loan Debt Proceeds	-	-	-	-	-	-
Rent Proceeds-Sakura Lot	62,400	-	-	-	-	-
Transfer in from General Fund	60,067	-	-	-	-	-
Transfer in from Transportation Fund	-	-	-	-	112,216	111,056
Fund Balance	-	123,996	38,122	-	-	-
TOTAL FUND REVENUE	765,405	775,559	835,816	639,886	1,136,444	1,144,734
<i>Expenditures</i>						
OPERATING BUDGET	-	-	-	-	-	-
DEBT SERVICE	641,409	737,438	1,136,444	185,083	1,136,444	1,144,734
Fund Balance/Reserves/Net Assets	123,996	38,122	(300,628.35)	454,803	-	(0)
TOTAL DEPARTMENT BUDGET	\$ 765,405	\$ 775,559	\$ 835,816	\$ 639,886	\$ 1,136,444	\$ 1,144,734



DEBT SERVICE FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

This Fund accounts for revenues and debt service expenditures associated with the Village's General Obligation Debt Refunding Notes.

DESCRIPTION OF SERVICES & ACTIVITIES

- ❖ This fund will continue to account for payments of debt service expenditure on Village General Government and Capital Improvements.

DEPARTMENT GOALS

- ✦ *Ensure timely payment of Debt Service.*
- ✦ *To ensure the Debt and Investment Policies are updated and remain current.*
- ✦ *Issue the balance of \$3,100,000 of General obligation bonds approved in 2008, but not yet issued. This debt would pay for the initial improvements to the Treasure Island Elementary School (TIES) Community Park project, which is estimated to cost \$4.722 million.*

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
CAPITAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DEBT SERVICE	641,409	737,438	1,136,444	185,083	1,136,444	1,144,734
TRANSFER TO CAPITAL PROJECTS FUND	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	641,409	737,438	1,136,444	185,083	1,136,444	1,144,734
TOTAL DEPARTMENT BUDGET	\$ 641,409	\$ 737,438	\$ 1,136,444	\$ 185,083	\$ 1,136,444	\$ 1,144,734



DEBT SERVICE FUND

Expenditure Category Detail						
ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
G/O Bonds Interest	\$ 178,552	\$ 162,029	\$ 145,287	\$ 73,621	\$ 145,287	\$ 210,474
Debt Principal-Roadway Improvement Loan	-	90,000	95,000	-	95,000	95,000
Debt Interest-Roadway Improvement Loan	-	17,552	17,216	8,605	17,216	16,056
TOTAL DEBT SERVICE	641,409	737,438	1,136,444	185,083	1,136,444	1,144,734
TOTAL NON OPERATING BUDGET	641,409	737,438	1,136,444	185,083	1,136,444	1,144,734
TOTAL DEPARTMENT BUDGET	\$ 641,409	\$ 737,438	\$ 1,136,444	\$ 185,083	\$ 1,136,444	\$ 1,144,734

FY 2023 DEPARTMENTAL BUDGET WORKSHEETS



Debt Service Fund -GOB

Type	Description	Qty	Cost	Extended Amount	Comment
250.000.311.3110	Real & Personal Property				
	REALPRO	1	\$(1,033,678)	\$ (1,033,678)	% ADV TAX DEBT MILLAGE RATE
250.19.517.7100	Debt Principal				
	<i>Mills</i> 0.0829	1	103,204	103,204	SERIES 2008 VOTER APPROVED BOND FOR CONSTRUCTION OF A LANDSCAPING AND AESTHETIC IMPROVEMENTS TO JF KENNEDY CAUSEWAY
	<i>Mills</i> 0.3171	1	395,000	395,000	SERIES 2010 REFUNDING NOTE (PROJ FUND) FOR PARKS & RECREATIONAL OPPORTUNITIES
	<i>Mills</i> 0.2609	1	325,000	325,000	SERIES 2022/PARK IMPROVEMENTS
				823,204	
250.19.517.7200	Debt Interest				
	<i>Mills</i> 0.0662	1	82,434	82,434	SERIES 2022/PARK IMPROVEMENTS
	<i>Mills</i> 0.0730	2	45,455	90,909	SERIES 2010 REFUNDING NOTE-PROJ FUND. DEC/JUN
	<i>Mills</i> 0.0157	1	19,543	19,543	SERIES 2008 DEC/JUN
	<i>Mills</i> 0.0141	1	17,589	17,589	SERIES 2008 DEC/JUN
				210,474	
	TOTAL			\$ 1,033,678	

FY 2023 DEPARTMENTAL BUDGET WORKSHEETS



Debt Service Roadway Improvement Fund

Type	Description	Qty	Cost	Extended Amount	Comment
<i>Revenue</i>					
215.000.381.3815	Transfer in from CITT Fund	1	\$(111,056)	\$ (111,056)	FUNDING SOURCE-CITT
 <i>Expenditure</i>					
215.18.517.7100	Debt Principal	1	95,000	95,000	PRINCIPAL ANNUAL DEBT \$1.5M LOAN STREET PAVING
215.18.517.7200	Debt Interest	2	8,028	16,056	INTEREST ON \$1.5M LOAN FOR STREET PAVING
	TOTAL			\$ 111,056	



CAPITAL PROJECTS FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of the Capital Projects fund is to account for the revenue and expenditures associated with large capital projects that will enhance Village infrastructure and beautify the Village.

DESCRIPTION OF SERVICES & ACTIVITIES

- ❖ Provide specified enhancements that will improve the quality and standard of life in North Bay Village

DEPARTMENT GOALS

- ✨ *Develop a Capital Improvements Program (CIP).*
- ✨ *Update and coordinate implementation of Capital Projects over the next five years.*
- ✨ *Administer competitive consultant's selection processes related to capital projects.*
- ✨ *Coordinate grant processes for capital projects.*
- ✨ *Assist in creating marketing materials for Village initiatives and projects.*
- ✨ *Release of an RFP to build a village hall/fire station at Sakura.*

Capital Projects Performance Measures/Indicators	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.
Update and coordinate implementation of Capital Projects over the next 5 years	X	X	X	X
Maintain Capital Improvement Program	X	X	X	X
Administer competitive consultant's selection processes related to capital projects.	X	X	X	X
Coordinate grant processes for capital projects.	X	X	X	X
Assist in creating marketing materials for Village initiatives and projects.	X	X	X	X

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MATERIALS, SUPPLIES, SERVICES	33,000	57,234	-	-	-	-
TOTAL OPERATING BUDGET	33,000	57,234	-	-	-	-
CAPITAL	611,957	409,921	9,125,000	-	1,204,922	9,327,000
DEBT SERVICE	-	-	-	-	-	-
GRANTS & AIDS	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET	611,957	409,921	9,125,000	-	1,204,922	9,327,000
TOTAL DEPARTMENT BUDGET	\$ 644,957	\$ 467,154	\$ 9,125,000	\$ -	\$ 1,204,922	\$ 9,327,000



CAPITAL PROJECTS FUND

Expenditure Category Detail						
ACCOUNT DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 6 MONTHS ACTUAL	FY 2022 PROJECTED ACTUAL	FY 2023 ADOPTED BUDGET
Bank fees	\$ -		\$ -	\$ -	\$ -	\$ -
Engineering & Planning	-	43,675	-	-	-	-
Professional Services	33,000	13,559	-	-	-	-
TOTAL MATERIALS, SUPPLIES, SERVICES	33,000	57,234	-	-	-	-
TOTAL OPERATING BUDGET	33,000	57,234	-	-	-	-
City Hall and Public Safety Facility	5,858	-	-	-	-	470,000
Park Improvements-Vogel Park	-	20,979	310,000	-	133,662	400,000
Park Improvements	232,909	10,481	-	-	-	150,000
Park Improvements-TIES	1,342	61,998	3,100,000	-	334,456	3,000,000
Building Improvements	-	-	15,000	-	15,000	200,000
Roadway Capital Improvements	312,099	285,148	2,100,000	-	544,176	150,000
Islandwalk Plaza	59,750	31,315	3,600,000	-	69,600	4,957,000
Roads & Streets Improvements (ADA Sidewalk)	-	-	-	-	108,028	-
TOTAL CAPITAL	611,957	409,921	9,125,000	-	1,204,922	9,327,000
OTHER NON-OPERATING EXPENSES						
Transfer to General Fund	-	-	-	-	-	-
TOTAL NON OPERATING BUDGET	611,957	409,921	9,125,000	-	1,204,922	9,327,000
TOTAL DEPARTMENT BUDGET	\$ 611,957	\$ 409,921	\$ 9,125,000	\$ -	\$ 1,204,922	\$ 9,327,000

FY 2023 DEPARTMENTAL BUDGET WORKSHEETS



Capital Projects Funds

Type	Description	Qty	Cost	Extended Amount	Comment
Capital Project Fund 320					
320.61.630.6204 PARK IMPROVEMENTS					
	Project# CP22-10	1	150,000	<u>150,000</u>	CIVIC PARK DESIGN
320.61.630.6201 PARK IMPROVEMENTS					
	Project # CP22-08	1	15,000	15,000	VOGEL PARK PUBLIC ART-BATHROOM
	Project # CP22-09	1	35,000	35,000	VOGEL PARK PUBLIC ART-SCULPTURE
	Project # CP23-05	1	350,000	<u>350,000</u>	MARINE FACILITY AT VOGEL PARK CONSTRUCTION
				400,000	
320.61.630.6203 ISLAND WALK NORTH PLAZA					
	Project# CP23-02	1	1,077,000	<u>1,077,000</u>	DEVELOP ISLAND WALK PLAZA ON FDOT EASEMENT LOCATED AT THE EAST END OF THE CSWY
320.61.630.6203 BUILDING					
	Project# CP23-03	1	850,000	<u>850,000</u>	ISLAND WALK PROJECT (NORTH & BRIDGE CONNECTOR DESIGN)
	Project# CP23-04	1	3,000,000	<u>3,000,000</u>	ISLAND WALK-CONNECTOR-CONSTRUCTION
320.61.630.6206 BUILDING					
	Project# CP23-01	1	200,000	<u>200,000</u>	CSWY LANE RE-PURPOSING DESIGN
Capital Project Fund-GOB Funds					
326.61.572.6201 ISLAND WALK					
	Project# CP23-07	1	30,000	<u>30,000</u>	ISLAND WALK SOUTH PLAZA PUBLIC ART
326.61.572.6200 PARK IMPROVEMENTS					
	Project# CP22-02	1	296,454	296,454	TIES COMMUNITY PARK DESIGN
	Project# CP23-06	1	2,703,546	<u>2,703,546</u>	TIES COMMUNITY PARK CONSTRUCTION PHASE I
				3,000,000	
325.60.630.6201 PUBLIC SAFETY/FIRE COMPLEX					
	Project# CP23-08	1	470,000	<u>470,000</u>	CONSTRUCTION PLAN OF THIS CAPITAL EXPENDITURE THAT WILL ALLOW THE DESIGN AND CONSTRUCTION OF A FIRE COMPLEX AND POLICE STATION, AT THE PRESENT SITE OR NEW LOCATION. (TOTAL PROJECT APPROXIMATELY \$15,000,000)
TOTAL				<u>\$ 9,177,000</u>	

Funding Sources

TPO CGP Grant - Kennedy Causeway Project	\$ 25,000
FDOTLAP - No Match Required, NBV responsible for anything over \$1M	927,000
FIND - NBV Match, Reimb Grant that is not reimbursable until construction contract	425,000
Island Walk Seawall Coastal Resiliency Grant-Matching (Island Walk)	3,000,000
FIND -NBV Match, FRDAP can be used as part of match	100,000
FRDAP - VOGEL CONSTRUCTION - No Match	42,500
FIND - Civic Park Project	60,000
General Obligation Bond - TIES	3,456,000
General Obligation Bond - Village Hall	7,501,285
Financing for Civic Park Project that is not fully funded	
Financing for Village Hall Project that is not fully funded	
Financing for Island Walk Projects that are not fully funded	435,000
Financing for Kennedy Causeway Project that is not fully funded	175,000
Community Contribution Fees from 7918 WD for Vogel Park and Civic Park	390,000
Total Funding Sources \$ 16,536,785	

FY 2023 DEPARTMENTAL BUDGET WORKSHEETS



Roadway Capital Improvement Fund

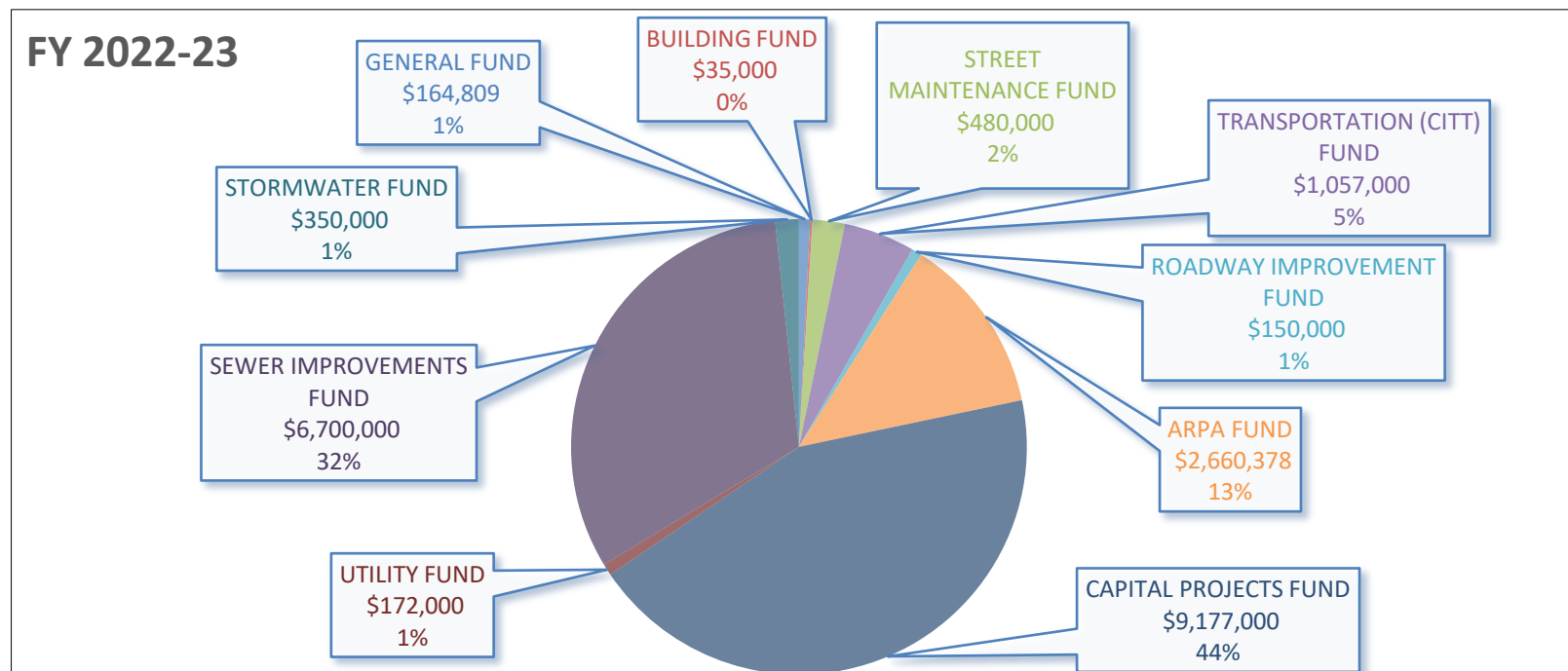
Type	Description	Qty	Cost	Extended Amount	Comment
<i>Revenue</i>					
315.000.381.3815	Transfer in from CITT Fund	1	\$ -	\$ -	FUNDING SOURCE-CITT
315.00.389.3890	Appropriation of Fund Balance	1	(150,000)	(150,000)	APPROPRIATION OF FUND BALANCE
<i>Expenditure</i>					
315.18.541.6308	Roads & Streets Improvements				
	RCP22-00	1	100,000	100,000	T.I. ROADWAY IMPR. PROJECT-DESIGN
	RCP22-02	1	50,000	50,000	H.I. ROADWAY PROJECT-DESIGN
				150,000	
	TOTAL			\$ 150,000	



IX. FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

NORTH BAY VILLAGE, FLORIDA FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM FY 2022-23 THROUGH FY 2026-27

	Cost of Five-Year Program	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
GENERAL FUND	\$ 565,873	\$ 164,809	\$ 99,016	\$ 99,016	\$ 99,016	\$ 104,016
BUILDING FUND	\$ 35,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -
STREET MAINTENANCE FUND	\$ 690,000	\$ 480,000	\$ 50,000	\$ 55,000	\$ 50,000	\$ 55,000
TRANSPORTATION (CITT) FUND	\$ 1,257,000	\$ 1,057,000	\$ 75,000	\$ 75,000	\$ 25,000	\$ 25,000
ROADWAY IMPROVEMENT FUND	\$ 1,350,000	\$ 150,000	\$ -	\$ 1,000,000	\$ 100,000	\$ 100,000
ARPA FUND	\$ 2,660,378	\$ 2,660,378	\$ -	\$ -	\$ -	\$ -
CAPITAL PROJECTS FUND	\$ 31,507,000	\$ 9,177,000	\$ 12,530,000	\$ 9,800,000	\$ -	\$ -
UTILITY FUND	\$ 622,000	\$ 172,000	\$ 187,500	\$ 87,500	\$ 87,500	\$ 87,500
WATER IMPROVEMENTS FUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SEWER IMPROVEMENTS FUND	\$ 6,700,000	\$ 6,700,000	\$ -	\$ -	\$ -	\$ -
STORMWATER FUND	\$ 24,650,000	\$ 350,000	\$ 9,300,000	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000
TOTAL VILLAGE FUNDS	\$ 70,037,251	\$ 20,946,187	\$ 22,241,516	\$ 16,116,516	\$ 5,361,516	\$ 5,371,516





**NORTH BAY VILLAGE, FLORIDA
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM
FY 2022-23 THROUGH FY 2026-27**

GENERAL FUND			Cost of					
PROJECT	DESCRIPTION	CIE	Five-Year Program	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
GENERAL GOVERNMENT & INFORMATION SERVICES								
MF23-03	Office 365	G	\$ 85,000	\$ 15,000	\$ 17,500	\$ 17,500	\$ 17,500	\$ 17,500
MF23-02	CCTV Equipment	R	5,000	-	-	-	-	5,000
MF23-04	Security Equipment	R	4,000	4,000	-	-	-	-
MF23-01	Computer Equipment	R	24,000	4,000	5,000	5,000	5,000	5,000
GENERAL GOVERNMENT & INFORMATION SERVICES TOTAL			\$ 118,000	\$ 23,000	\$ 22,500	\$ 22,500	\$ 22,500	\$ 27,500
POLICE & CODE COMPLIANCE								
GF23-02	Tasers (24)	CL	\$ 107,580	\$ 21,516	\$ 21,516	\$ 21,516	\$ 21,516	\$ 21,516
GAF23-01	Body Worn Camera (28)	CL	160,000	40,000	30,000	30,000	30,000	30,000
GAF23-02	Panasonic Laptops (22)	R	41,293	41,293	-	-	-	-
GAF23-03	Body Armor (23)	R	12,000	12,000	-	-	-	-
POLICE & CODE COMPLIANCE TOTAL			\$ 320,873	\$ 114,809	\$ 51,516	\$ 51,516	\$ 51,516	\$ 51,516
VILLAGE CLERK								
GF23-01	Closed Captioning Software	R	\$ 127,000	\$ 27,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
VILLAGE CLERK TOTAL			\$ 127,000	\$ 27,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
TOTAL GENERAL FUND			\$ 565,873	\$ 164,809	\$ 99,016	\$ 99,016	\$ 99,016	\$ 104,016

CIE: Capital Improvement Element
 CL: Capital Lease
 D: Deficiency
 G: Growth
 R: Replacement



**NORTH BAY VILLAGE, FLORIDA
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM
FY 2022-23 THROUGH FY 2026-27**

BUILDING FUND			Cost of					
PROJECT DESCRIPTION	CIE		Five-Year Program	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
TECHNOLOGY IMPROVEMENTS								
BF23-01	GIS DATABASE	D	\$ 35,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -
TECHNOLOGY IMPROVEMENT TOTAL			\$ 35,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -
TOTAL BUILDING FUND			\$ 35,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -
PROJECTED FUNDING								
Cash Carried Forward				887,248	858,148	905,776	957,642	1,014,165
Building Permits				466,000	512,600	563,860	620,246	682,271
Other Revenue				43,759	44,197	44,639	45,085	45,536
Transfer from Technology Fees				35,000	-	-	-	-
Transfer from Educational Fees				3,000	-	-	-	-
Less:Non-Capital use for Maintenance				(541,859)	(509,169)	(556,633)	(608,808)	(666,166)
TOTAL FUNDING AVAILABLE				\$ 893,148	\$ 905,776	\$ 957,642	\$ 1,014,165	\$ 1,075,805
BALANCE AVAILABLE AT SEPTEMBER 30				\$ 858,148	\$ 905,776	\$ 957,642	\$ 1,014,165	\$ 1,075,805

CIE: Capital Improvement Element
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**NORTH BAY VILLAGE, FLORIDA
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM
FY 2022-23 THROUGH FY 2026-27**

STREET MAINTENANCE FUND			Cost of					
PROJECT	DESCRIPTION	CIE	Five-Year Program	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
STREETS PROJECTS								
SMF23-02	Landscaping Equipment	G	\$ 15,000	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000
SMF23-03	Decorative Street Lighting Project	R	-	-	-	-	-	-
SMF22-05	Village-wide Landscaping along Kennedy Causeway Medians (Design & Construction)	G	275,000	275,000	-	-	-	-
SMF23-06	Village-wide Landscaping Projects	G	275,000	75,000	50,000	50,000	50,000	50,000
SMF23-07	Entrance-Way Sign East	D	100,000	100,000	-	-	-	-
STREETS TOTAL			\$ 665,000	\$ 455,000	\$ 50,000	\$ 55,000	\$ 50,000	\$ 55,000
TRAFFIC CONTROL PROJECTS								
SMF23-01	Treasure Island Parking Study	G	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -
TRAFFIC CONTROL TOTAL			\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -
TOTAL STREET MAINTENANCE FUND			\$ 690,000	\$ 480,000	\$ 50,000	\$ 55,000	\$ 50,000	\$ 55,000
PROJECTED FUNDING								
	Cash Carried Forward			0	0	0	0	0
	1 to 6 Cents Local Option Fuel Tax			92,421	97,042	101,894	106,989	112,338
	1 to 5 Cents Local Option Fuel Tax			35,586	37,365	39,234	41,195	43,255
	Motor Fuel Tax			83,111	87,266	91,629	96,211	101,021
	FDOT Maintenance MOU			7,836	5,000	5,000	5,000	5,000
	FDOT Grant-FY22 Causeway Beautification Grant SFM23-05			100,000	-	-	-	-
	Other Revenue			1,500	1,545	1,591	1,639	1,688
	Transfer from General Fund			500,653	166,300	163,615	150,409	146,654
	Less: Non-capital Use for Maintenance			(341,107)	(344,518)	(347,963)	(351,443)	(354,957)
	Less: Engineering Overhead			-	-	-	-	-
TOTAL FUNDING AVAILABLE			\$ 480,000	\$ 50,000	\$ 55,000	\$ 50,000	\$ 50,000	\$ 55,000
BALANCE AVAILABLE AT SEPTEMBER 30			\$ -	0	\$ 0	\$ 0	\$ 0	0

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**NORTH BAY VILLAGE, FLORIDA
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM
FY 2022-23 THROUGH FY 2026-27**

CITIZEN'S INDEPENDENT TRANSPORTATION TRUST FUND (CITT)

PROJECT	DESCRIPTION	CIE	Cost of Five-Year Program	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
ADA IMPROVEMENTS								
TF23-01	Treasure Island ADA Improvements (Phase II) - Construction *	D	\$ 207,000	\$ 207,000	\$ -	\$ -	\$ -	\$ -
ADA IMPROVEMENTS TOTAL			\$ 207,000	\$ 207,000	\$ -	\$ -	\$ -	\$ -
TRANSIT IMPROVEMENTS								
TF23-02	Causeway Bus Shelters - Design & Construction	G	\$ 125,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
TF23-03	Street Sign Replacement	G	150,000	50,000	50,000	50,000	-	-
TF23-04	Electrical Vehicle Charging Station(s)	D	25,000	25,000	-	-	-	-
TF23-05	ECO Bus & Charging Station	G	750,000	750,000	-	-	-	-
TRANSIT IMPROVEMENTS TOTAL			\$ 1,050,000	\$ 850,000	\$ 75,000	\$ 75,000	\$ 25,000	\$ 25,000
TOTAL CITIZEN'S INDEPENDENT TRANSPORTATION TRUST FUND			\$ 1,257,000	\$ 1,057,000	\$ 75,000	\$ 75,000	\$ 25,000	\$ 25,000

PROJECTED FUNDING

Cash Carried Forward	\$ 1,047,330	1,070,748	1,298,895	1,479,642	1,713,945
Surtax	410,000	414,100	418,241	422,423	426,648
Less Non-Capital Use for Maintenance	(45,500)	(47,250)	(49,613)	(52,093)	(54,698)
Less: Downtown Express	(72,125)	(72,125)	(72,125)	(72,125)	(72,125)
Transfer to Debt Service - Roadway Improvements Capital Projects Fund	(111,056)	(110,056)	(109,896)	(108,736)	(112,576)
Transfer from General Fund (MOU)	55,248	55,248	55,248	55,248	55,248
Other Revenues	3,350	13,230	13,892	14,586	15,315
FDOTL *	153,000	-	-	-	-
FDOT Grant For Low Emission Buses (85%) - Not Matching	637,500	-	-	-	-
FDOT **	50,000	50,000	-	-	-

TOTAL FUNDING AVAILABLE

\$ 2,127,748 \$ 1,373,895 \$ 1,554,642 \$ 1,738,945 \$ 1,971,758

BALANCE AVAILABLE AT SEPTEMBER 30

\$ 1,070,748 \$ 1,298,895 \$ 1,479,642 \$ 1,713,945 \$ 1,946,758

* Grant to be awarded by FDOTL for Treasure Island ADA Improvements Phase II.

**Pending approval from FDOT

CIE: Capital Improvement Element

CL: Capital Lease

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R: Replacement



**NORTH BAY VILLAGE, FLORIDA
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM
FY 2022-23 THROUGH FY 2026-27**

ROADWAY IMPROVEMENT CAPITAL PROJECT FUND			Cost of					
PROJECT DESCRIPTION	CIE	Five-Year Program	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
ROADWAY IMPROVEMENTS								
RCP22-00	Treasure Island Roadway Improvement Project - Design	G	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -
RCP22-02	Harbor Island Roadway Improvement Project - Design & Construction	G	1,050,000	50,000	-	1,000,000	-	-
RCP26-01	North Bay Island Roadway Improvement Project- Design	G	200,000	-	-	-	100,000	100,000
ROADWAY IMPROVEMENTS TOTAL			\$ 1,350,000	\$ 150,000	\$ -	\$ 1,000,000	\$ 100,000	\$ 100,000
TOTAL ROADWAY IMPROVEMENT CAPITAL PROJECT FUND			\$ 1,350,000	\$ 150,000	\$ -	\$ 1,000,000	\$ 100,000	\$ 100,000
PROJECTED FUNDING								
	Cash Carried Forward			\$ 1,147,768	\$ 997,768	\$ 997,768	\$ -	\$ -
	Transfer from CITT Fund			-	-	2,232	100,000	-
	Financing			-	-	-	-	1,000,000
TOTAL FUNDING AVAILABLE				\$ 1,147,768	\$ 997,768	\$ 1,000,000	\$ 100,000	\$ 1,000,000
BALANCE AVAILABLE AT SEPTEMBER 30				\$ 997,768	\$ 997,768	\$ -	\$ -	\$ 900,000

CIE: Capital Improvement Element
 CL: Capital Lease
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**NORTH BAY VILLAGE, FLORIDA
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM
FY 2022-23 THROUGH FY 2026-27**

CAPITAL PROJECTS FUND			Cost of Five-Year Program	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
PROJECT DESCRIPTION	CIE							
CAPITAL PROJECTS								
CP23-01 Kennedy Cswy Complete Streets - Lane re-purposing Design%	G	200,000	200,000	-	-	-	-	-
CP25-01 Kennedy Cswy Complete Streets - Lane re-purposing Construction%	G	1,500,000	-	-	1,500,000	-	-	-
CP23-02 Island Walk (Baywalk) North Plaza - Construction*	G	927,000	927,000	-	-	-	-	-
CP23-02 Island Walk (Baywalk) North Plaza - CEI*	G	150,000	150,000	-	-	-	-	-
CP23-03 Island Walk (Baywalk) Phase I - Design**	G	850,000	850,000	-	-	-	-	-
CP23-04 Island Walk (Baywalk) Phase I - Construction**	G	6,000,000	3,000,000	3,000,000	-	-	-	-
CP23-07 Island Walk South Plaza Public Art #	G	30,000	30,000	-	-	-	-	-
CP23-05 Vogel Park Marine Facility- Construction***	G	350,000	350,000	-	-	-	-	-
CP22-08 Vogel Park Public Art -Bathroom &	G	15,000	15,000	-	-	-	-	-
CP22-09 Vogel Park Public Art -Sculpture ^	G	35,000	35,000	-	-	-	-	-
CP22-02 Treasure Island Elementary School Community Park - Design@	G	296,454	296,454	-	-	-	-	-
CP23-06 Treasure Island Elementary School Community Park - Construction@	G	2,703,546	2,703,546	-	-	-	-	-
CP24-01 Schonberger Park-Improvements, including Picnic Facility ****	R	400,000	-	200,000	200,000	-	-	-
CP24-02 7560 West Treasure Dr-Land Acquisition @@@	G	1,200,000	-	1,200,000	-	-	-	-
CP22-10 Civic Park Dock - Design+	G	150,000	150,000	-	-	-	-	-
CP24-03 Civic Park Dock - Construction++	G	1,700,000	-	850,000	850,000	-	-	-
CP23-08 Village Hall Facility (Fire/Police Station/Village Hall) @@	G	15,000,000	470,000	7,280,000	7,250,000	-	-	-
		-						
CAPITAL PROJECTS TOTAL			\$ 31,507,000	\$ 9,177,000	\$ 12,530,000	\$ 9,800,000	\$ -	\$ -
TOTAL CAPITAL PROJECTS FUND			\$ 31,507,000	\$ 9,177,000	\$ 12,530,000	\$ 9,800,000	\$ -	\$ -



**NORTH BAY VILLAGE, FLORIDA
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM
FY 2022-23 THROUGH FY 2026-27**

PROJECTED FUNDING

Cash Carried Forward	\$	-	\$ 7,359,785	\$ 7,883,000	\$	328,500	\$	328,500
% TPO CGP Grant - Kennedy Causeway Project		25,000	-	207,000		-		-
Transfer from CITT Fund		-	-	-		-		-
Transfer From Park Improvement Fund		-	-	-		-		-
Future Grants		-	-	-		-		-
* FDOTLAP - No Match Required, NBV responsible for anything over \$1M		927,000	-	-		-		-
** FIND - NBV Match, Reimb Grant that is not reimbursable until construction contract		-	-	-		-		-
** FIND - NBV Match, Reimb Grant that is not reimbursable until construction contract		-	-	-		-		-
** FIND - NBV Match, Reimb Grant that is not reimbursable until construction contract		425,000	-	-		-		-
** Islandwalk Seawall Coastal Resiliency Grant-Matching (Island Walk)		3,000,000	-	-		-		-
*** FIND -NBV Match, FRDAP can be used as part of match for Vogel Park		100,000	-	-		-		-
*** FRDAP - VOGEL CONSTRUCTION - No Match		42,500	-	-		-		-
+ FIND - Civic Park Project		60,000	-	-		-		-
++ LWCF - Civic Park Project		-	850,000	-		-		-
@ General Obligation Bond - TIES / Park Bond Series 2022		3,000,000	-	-		-		-
* General Obligation Bond - TIES / Park Bond Series 2022		290,000	-	-		-		-
@ General Obligation Bond Series 2022 - Island Walk		136,000	-	-		-		-
# General Obligation Bond Series 2022/Island Walk South Plaza		30,000	-	-		-		-
@@ Miami-Dade County - Fire Station		-	4,670,000	-		-		-
@@ General Obligation Bond - Village Hall		7,501,285	-	-		-		-
++ Financing for Civic Park Project that is not fully funded		-	-	545,500		-		-
@@ Financing for Village Hall Project that is not fully funded		-	2,828,715	-		-		-
** Financing for Island Walk Projects that are not fully funded		435,000	3,000,000	-		-		-
% Financing for Kennedy Causeway Project that is not fully funded		175,000	-	1,293,000		-		-
*** Restricted Fund Balance from Community Contribution fee from 7918 West Drive/Vogel Park		250,000	-	-		-		-
& Restricted Fund Balance from Community Contribution fee from 7918 West Drive/Vogel Park		15,000	-	-		-		-
^ Restricted Fund Balance from Community Contribution fee from 7918 West Drive/Vogel Park		35,000	-	-		-		-
*** Restricted Fund Balance from Community Contribution fee from 7918 West Drive/Civic Park		90,000	304,500	-		-		-
**** Potential FRDAP - Schonberger Park		-	200,000	-		-		-
**** Park Impact Fees for Schonberger Park		-	-	200,000		-		-
@@@ Potential FRDAP - 7560 West Treasure Dr		-	200,000	-		-		-
@@@ Park Impact Fees for 7560 West Treasure Dr		-	1,000,000	-		-		-

TOTAL FUNDING AVAILABLE		\$ 16,536,785	\$ 20,413,000	\$ 10,128,500		\$ 328,500		\$ 328,500
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BALANCE AVAILABLE AT SEPTEMBER 30		\$ 7,359,785	\$ 7,883,000	\$ 328,500		\$ 328,500		\$ 328,500
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CIE: Capital Improvement Element
 CL: Capital Lease
 D: Deficiency
 G: Growth
 R;Replacement



**NORTH BAY VILLAGE, FLORIDA
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM
FY 2022-23 THROUGH FY 2026-27**

UTILITY FUND			Cost of Five-Year Program	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
PROJECT DESCRIPTION	CIE							
UTILITIES ADMINISTRATION								
UF23-04	Satellite Operation Yard Improvements	G	\$ 90,000	\$ 50,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
UF23-05	Small Fork Lift	G	10,000	10,000	-	-	-	-
MF23-03	Office 365	G	85,000	15,000	17,500	17,500	17,500	17,500
MF23-04	Security Equipment	R	4,000	4,000	-	-	-	-
MF23-01	Computer Equipment	R	24,000	4,000	5,000	5,000	5,000	5,000
UF23-06	Holiday Lights	R	\$ 219,000	\$ 39,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000
UTILITIES ADMINISTRATION TOTAL			\$ 432,000	\$ 122,000	\$ 77,500	\$ 77,500	\$ 77,500	\$ 77,500
SEWER UTILITY PROJECTS								
UF22-01	SSES Evaluation Study	G	\$ 40,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -
SEWER TOTAL			\$ 40,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -
SANITATION PROJECTS								
UF23-01	Dumpsters	R	\$ 50,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
UF24-01	Sanitation Assessment Study	D	100,000	-	100,000	-	-	-
SANITATION TOTAL			\$ 150,000	\$ 10,000	\$ 110,000	\$ 10,000	\$ 10,000	\$ 10,000
TOTAL UTILITY FUND			\$ 622,000	\$ 172,000	\$ 187,500	\$ 87,500	\$ 87,500	\$ 87,500
PROJECTED FUNDING								
Cash Carried Forward				\$ 2,593,832	\$ 3,497,585	\$ 4,824,306	\$ 6,387,528	\$ 8,203,253
Water & Sewer Revenues				5,982,937	6,282,084	6,596,188	6,925,998	7,272,298
Sanitation Revenues				1,844,000	1,936,200	2,033,010	2,134,661	2,241,394
Other Non-Operating Revenues				657,000	689,850	724,343	760,560	798,588
Transfer to Water Improvement Fund				(398,326)	(368,733)	(368,733)	(368,733)	(368,733)
Transfer to Sewer Improvement Fund				(249,145)	(249,145)	(249,145)	(249,145)	(249,145)
Less Non-Capital Use for Maintenance				(3,840,855)	(3,956,080)	(4,074,763)	(4,197,006)	(4,322,916)
Less Non-Capital Use for Operating				(2,879,858)	(2,966,254)	(3,055,242)	(3,146,899)	(3,241,306)
Less Non-Capital Use for Engineering/Planning				(40,000)	(41,200)	(42,436)	(43,709)	(45,020)
TOTAL FUNDING AVAILABLE				\$ 3,669,585	\$ 4,824,306	\$ 6,387,528	\$ 8,203,253	\$ 10,288,411
BALANCE AVAILABLE AT SEPTEMBER 30				\$ 3,497,585	\$ 4,824,306	\$ 6,387,528	\$ 8,203,253	\$ 10,200,911

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**NORTH BAY VILLAGE, FLORIDA
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM
FY 2022-23 THROUGH FY 2026-27**

WATER IMPROVEMENT FUND		Cost of						
PROJECT DESCRIPTION	CIE	Five-Year	FY	FY	FY	FY	FY	FY
		Program	22-23	23-24	24-25	25-26	26-27	
DISTRIBUTION SYSTEM - WATER MAINS								
	G	\$ -						
DISTRIBUTION SYSTEM - WATER MAINS TOTAL		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
					\$ -			
TOTAL WATER IMPROVEMENT FUND		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECTED FUNDING

Cash Carried Forward								
Impact Fees								
Federal Project								
Transfer From Utility Fund			398,326	368,733	368,733	368,733	368,733	368,733
State Revolving Loan Debt & Interest Annual Payment			(398,326)	(368,733)	(368,733)	(368,733)	(368,733)	(368,733)
TOTAL FUNDING AVAILABLE			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BALANCE AVAILABLE AT SEPTEMBER 30			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

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**NORTH BAY VILLAGE, FLORIDA
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM
FY 2022-23 THROUGH FY 2026-27**

SEWER IMPROVEMENT FUND			Cost of Five-Year Program	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
PROJECT DESCRIPTION	CIE							
WASTEWATER PUMP STATIONS								
SI21-01		Wastewater Pump Station Improvements All 4 Pumps - Construction	R	\$ 6,700,000	\$ 6,700,000	\$ -	\$ -	\$ -
WASTEWATER PUMP STATIONS TOTAL				\$ 6,700,000	\$ 6,700,000	\$ -	\$ -	\$ -
SEWER LATERAL SYSTEMS								
SEWER LATERAL SYSTEMS TOTAL				\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL SEWER IMPROVEMENT FUND				\$ 6,700,000	\$ 6,700,000	\$ -	\$ -	\$ -
PROJECTED FUNDING								
		Cash Carried Forward		\$ -	\$ -	\$ -	\$ -	\$ -
		Impact Fees		-	-	-	-	-
		State Revolving Loan* - Approved in June 2021		6,700,000	-	-	-	-
		Project Contingency		(500,000)	-	-	-	-
		State Appropriation***		500,000	-	-	-	-
		Transfer From Utility Fund		249,145	249,054	249,054	249,054	249,054
		State Revolving Loan Debt & Interest Annual Payment		(249,145)	(249,054)	(249,054)	(249,054)	(249,054)
TOTAL FUNDING AVAILABLE				\$ 6,700,000	\$ -	\$ -	\$ -	\$ -
BALANCE AVAILABLE AT SEPTEMBER 30				\$ -	\$ -	\$ -	\$ -	\$ -

* A State Revolving Loan from FDEP was approved for the Wastewater Pump Station Improvement Project for all pump stations in the Village. The loan increased from \$2.2M to \$6.7M.

** Financing, through a State Revolving Loan, will need to be obtained to fund the Sewer Lateral Project. Funding must be approved prior to work being started on the Design and Construction phases of the project.

*** The Legislative Appropriation by Florida Department of Economic Opportunity for the WasteWater Pump Station Project.

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**NORTH BAY VILLAGE, FLORIDA
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM
FY 2022-23 THROUGH FY 2026-27**

STORMWATER FUND			Cost of Five-Year Program	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
PROJECT DESCRIPTION	CIE							
STORMWATER								
SW24-01	Inlet and Catch Basin Filters***	D	\$ 150,000	\$ -	\$ 150,000	\$ -	\$ -	\$ -
SW21-01	North Bay Island Stormwater Pump Station - Design & Construction**	R	3,200,000	200,000	3,000,000	-	-	-
SW24-02	Treasure Island Stormwater Pump Station - Design	R	150,000	-	150,000	-	-	-
SW24-03	Stormwater Improvements	D	21,000,000	-	6,000,000	5,000,000	5,000,000	5,000,000
SW23-01	Village Wide Vulnerability Study	G	150,000	150,000				
STORMWATER TOTAL			\$ 24,650,000	\$ 350,000	\$ 9,300,000	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000
TOTAL STORMWATER FUND			\$ 24,650,000	\$ 350,000	\$ 9,300,000	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000
PROJECTED FUNDING								
	Cash Carried Forward			\$ 178,940	\$ 410,121	\$ 27,279	\$ 1,130,213	\$ 2,668,711
	Stormwater Fees			228,826	457,652	900,424	1,343,197	1,785,969
	Stormwater Fee Increase			228,826	442,772	442,772	442,772	442,772
	Less Non-Capital Use for Maintenance			(226,471)	(233,265)	(240,263)	(247,471)	(254,895)
	FDEP Grant **			200,000	2,100,000	-	-	-
	State Appropriation*			150,000	150,000	-	-	-
	REFERENDUM/GO BOND FINANCING			0	6,000,000	5,000,000	5,000,000	5,000,000
TOTAL FUNDING AVAILABLE				\$ 760,121	\$ 9,327,279	\$ 6,130,213	\$ 7,668,711	\$ 9,642,557
BALANCE AVAILABLE AT SEPTEMBER 30				\$ 410,121	\$ 27,279	\$ 1,130,213	\$ 2,668,711	\$ 4,642,557

* \$150,000 award by the Florida Department of Economic Opportunity for the Vulnerability Study.

** NBI Stormwater Pump Station Design expected to take 8-10 months, with the construction expected to take 9-12 months.

The Legislative Appropriation by FDEP for the NBI Pump Station is currently for the construction phase of the project. Public Works is looking into

** being able to apply the appropriation to the design phase of the project.

*** \$150,000 State appropriation for Inlet Filters

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**NORTH BAY VILLAGE, FLORIDA
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM
FY 2022-23 THROUGH FY 2026-27**

ARPA (AMERICAN RESCUE PLAN ACT) FUND			Cost of						
PROJECT DESCRIPTION		CIE	Five-Year	FY	FY	FY	FY	FY	FY
			Program	22-23	23-24	24-25	25-26	26-27	
IMPROVEMENTS									
SW23-03	Villagewide Stormwater Master Plan CIP	G	\$ 1,685,378	\$ 1,685,378	\$ -	\$ -	\$ -	\$ -	\$ -
SW23-01	Village Wide Vulnerability Study	G	75,000	75,000	-	-	-	-	-
SW23-02	Inlet & Catch Basin Filters	G	150,000	150,000	-	-	-	-	-
SI23-02	SSES Evaluation Repairs for HI & NBI	G	750,000	750,000	-	-	-	-	-
IMPROVEMENTS TOTAL			\$ 2,660,378	\$ 2,660,378	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL ARPA FUND			\$ 2,660,378	\$ 2,660,378	\$ -	\$ -	\$ -	\$ -	\$ -
PROJECTED FUNDING									
Cash Carried Forward				\$ 2,660,378	\$ 2,017,689	\$ 2,017,689	\$ 2,017,689	\$ -	\$ -
ARPA				2,017,689	-	-	-	-	-
Less Non-Capital Use for Maintenance				-	-	-	-	-	-
TOTAL FUNDING AVAILABLE				\$ 4,678,067	\$ 2,017,689	\$ 2,017,689	\$ 2,017,689	\$ -	\$ -
BALANCE AVAILABLE AT SEPTEMBER 30				\$ 2,017,689	\$ 2,017,689	\$ 2,017,689	\$ 2,017,689	\$ -	\$ -

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CENSUS

Miscellaneous Statistics

General Information

Date of incorporation	1945
Form of Government	Commission - Manager
Area in square miles	2.2

Culture & Recreation

Tot Lot & Community Park (West Drive)	2
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Fire Protection

Number of Stations	1
Number of fire personnel	7
Number of calls answered (Approximate)	1,440
Number of inspections conducted (Approximate)	360

Police Protection

Number of Stations	1
Chief	1
Deputy Chief	1
Detectives	3
Lieutenants	2
Sergeants	4
Corporals	4
Patrol Officers	11FT & 5PT

Number of Violations:

Arrest	523
Traffic violations	2,240
Parking violations	1,676

Sewage System

Miles of sanitary sewers	5.6
Daily average treatment in gallons	1.2 MGD

Water System

Miles of water mains	5.6
Number of service connections	725
Number of fire hydrants	57

Post Office

Station	1
Postal Workers	1 FT

Education

Number of Elementary Schools	1
Number of Students	701
Number of Teachers	57



North Bay Village Demographics Profile

Population in June 4, 2020 (estimated) 9,074

Population change since 2010: +26.8% (*ranked top 9 in FL by percent change in population from 2010-2020*)

Males: 4,809 (53.0%)

Females: 4,625 (47.0%)

Median resident age: 39.6 years

Florida median age: 41.8 years

Zip codes: 33141

Estimated median household income in 2019: \$55,000 (it was \$34,354 in 2000)

North Bay Village: \$55,000

FL: \$53,267

Estimated per capita income: \$33,369 (it was \$21,017 in 2000)

North Bay Village city income, earnings, and wages data

Estimated median house or condo value in 2017: \$239,998 (it was \$94,300 in 2000)

North Bay Village: \$239,998

FL: \$214,000

Mean prices in 2017: All housing units: \$412,171;

Detached houses: \$452,188;

Townhouses or other attached units: \$290,267;

In 2-unit structures: \$240,090;

In 3-to-4-unit structures: \$296,848;

In 5-or-more-unit structures: \$387,365;

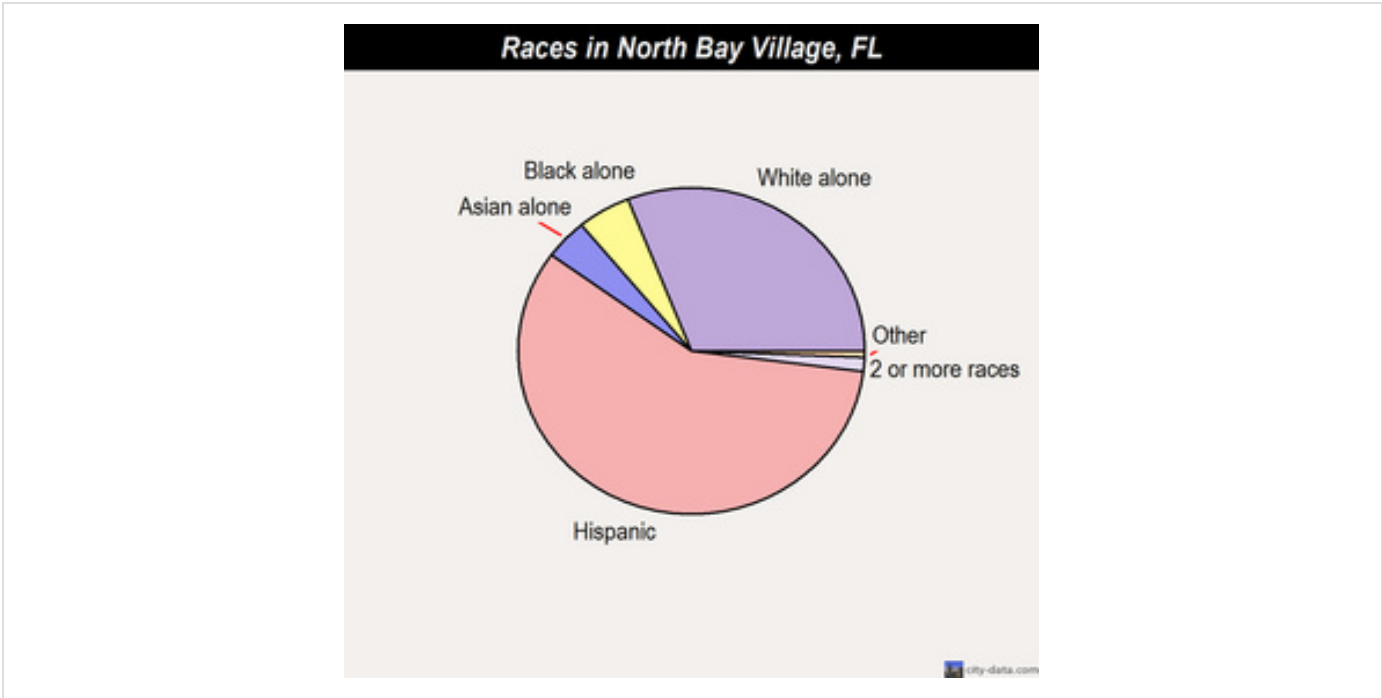
Mobile homes: \$113,644;

Occupied boats, RVs, vans, etc.: \$154,031

Median gross rent in 2017: \$1,835.

Read more: <http://www.city-data.com/city/North-Bay-Village-Florida.html#ixzz4vt6m976S>

Races in North Bay Village, FL (2019)



Hispanic	63.1%	5,726
White alone	30.1%	2,731
Black alone	2.5%	227
Asian alone	2.2%	200
Two or more races	1.6%	145
Other race alone	0.5%	45

For population 25 years and over in North Bay Village:

- **High school or higher:** 93.3%
- **Bachelor's degree or higher:** 45.9%
- **Graduate or professional degree:** 17.7%
- **Unemployed:** 7.1%
- **Mean travel time to work (commute):** 28.9 minutes



For population 15 years and over in North Bay Village:

- **Never married:** 35.5%
- **Now married:** 41.6%
- **Separated:** 1.8%
- **Widowed:** 3.5%
- **Divorced:** 17.6%

4,278 residents are foreign born (42.6% Latin America).

This city: 52.7%

Florida: 100%

Median real estate property taxes paid for housing units with mortgages in 2017:

\$2,746 (0.7%)

Median real estate property taxes paid for housing units with no mortgage in

2017: \$3,283 (1.1%)



NORTH BAY VILLAGE-ADDITIONAL DATA

Village History

Prior to 1940, most of what is now North Bay Village lay beneath the waters of Biscayne Bay. The only dry land was Broadcast Key, a five-acre island from which pioneer radio station WIOD began broadcasting in 1926. Today, television station WSVN-TV maintains its headquarters at this same site, now joined with Treasure Island.

In 1940, dredging and bulk-heading created North Bay Island. By 1941, palm-lined streets had been laid out, and 12 homes had been built and occupied. Today, the island has grown into a lush neighborhood of attractive single-family residences.

During the mid-1940's, dredging and filling created Harbor Island and Treasure Island. Harbor Island is composed primarily of multi-family buildings. Treasure Island, whose street names were drawn from Robert Louis Stevenson's novel Treasure Island, is a mixture of single family dwellings on the westerly end and multi-family dwellings on the eastern end.

North Bay Village was incorporated in 1945. Harbor and Treasure Islands were annexed several years later. Broadcast Key, also known as Cameo Island, was annexed in 1963. During its early years, North Bay Village was primarily a haven for winter residents. The Village became widely known for its popular restaurants and nightclubs, which attracted celebrities like Frank Sinatra and Judy Garland.

Most of today's residents live here year-round. North Bay Village continues to be home to several of South Florida's most popular restaurants, as well as a variety of business enterprises, apartment buildings, condominiums and 390 single-family homes.



GLOSSARY

- A -

Account. A term used to identify an individual asset, liability, expenditure control, revenue control, encumbrance control, or fund balance.

Accounting System. The total structure of records and procedures which discover, record, classify, summarize, and report information on the financial position and results of operations of a government or any of its funds, fund types, balanced account groups, or organizational components.

Accrual Basis of Accounting. The method which records revenues when earned (whether or not cash is then received) and records expenditures when goods or services are received (whether or not cash is disbursed at that time)

Ad Valorem Tax. Property taxes calculated as a percentage of the value of real or personal property. The percentage is expressed in mils (thousandths of dollars).

Appropriation. The authorization by the governing body to make payments or incur obligations for specific purposes.

Appropriated Fund Balance. The amount of surplus funds available to finance operations of that fund in a subsequent year or years.

Assessed Value. A valuation set upon real estate by County Property Appraiser as a basis for levying real property taxes (Ad Valorem Tax).

Asset. Resources owned or held by a government, which have monetary value.

- B -

Balanced Budget - State of Florida definition. Occurs when planned expenditures equal anticipated revenues. In Florida, it is a requirement that all budgets be balanced.

Balanced Budget - Village of North Bay Village definition. Occurs when current operating expenditures equal current revenues and appropriated fund balance.

Balance Sheet. The basic financial statement, which discloses the assets, liabilities, and equities of an entity at a specified date in conformity with Generally Accepted Accounting Principals (GAAP).

Bond. A written promise to pay a designated sum of money (the principal) at a specific date in the future, along with periodic interest at a specific rate. The payment on bonds are identified as Debt Service. Bonds are generally used to obtain long-term financing for capital improvements.

Bond Funds. Resources derived from issuance of bonds for specific purposes and related Federal project grants used to finance capital expenditures.

Bond Rating. A rating (made by an established bond rating company) from a schedule of grades indicating the probability of timely repayment of principal and interest on bonds issued.

Budget (capital). A fiscal year budget for capital expenditures, i.e. items or projects of significant value with a probable life of one or more years, and the means of financing them.



GLOSSARY

Budget (operating). A plan of financial operation embodying an estimate of Adopted expenditures for a given fiscal year and the Adopted means of financing them (revenue estimates). The term is also used for the officially authorized maximum expenditure under which a government and its departments operate.

Budget Basis. The specific method used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAAP, cash, or modified accrual.

Budget Document (Program and Financial Plan). The official written statement prepared by the Village staff reflecting the decisions made by the Commission in their budget deliberations.

Budget Message. A general discussion of the Adopted budget written by the Village Manager to the Village Commission.

Budget Schedule. The schedule of key dates which a government follows in the preparation and adoption of the budget.

- C -

Capital Improvement Program. A projection of capital (long-lived and significant) expenditures over the coming five years. The method of financing is also indicated.

Capital Improvement Fund. An account used to segregate a portion of the government's equity to be used for future capital program expenditures.

Capital Outlay. Expenditures on fixed assets, which have a value of \$750 or more and have a useful economic lifetime of more than one year; or assets of any value if the nature of the item is such that it must be controlled for custody purposes as a fixed asset.

Capital Project. Major construction, acquisition, or renovation activities, which add value to a government's physical assets or significantly increase their useful life. Also called capital improvement.

Consumer Price Index (CPI). A statistical description of price levels provided by the U.S. Department of labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

Contingency Account. An appropriation of money set aside for unexpected expenses.

Contractual Services. Services rendered to a government by private firms, individuals, or other governmental agencies. In North Bay Village, a number of services are provided on a contractual basis.

- D -

Debt Service Fund. Fund used to account for the accumulation of resources for and payment of general long term debt principal, interest, and related costs. The payment of principal and interest on borrowed funds.

Department. A major administrative segment of the Village, which indicates overall management responsibility for an operation or a group of related operations within a functional area. A department usually has more than one program and may have more than one fund.

Disbursement. The expenditure of monies from an account.

Distinguished Budget Presentation Awards Program. A voluntary award program administered by the Government Finance Officers Association (GFOA) to encourage governments to prepare effective budget documents.



GLOSSARY

- E -

Employee (or Fringe), Benefits.

Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government's share of costs for Social Security and the deferred compensation, medical, and life insurance plans.

Encumbrance. Commitments of funds for contracts and services to be performed. When encumbrances are recorded, available appropriations are correspondingly reduced.

Enterprise Fund. Funds established to account for operations, which are financed and operated in a manner similar to private enterprises. The intent is that the expense of providing services to the public on a continuing basis (including depreciation) be financed or recovered primarily through user fees.

Estimated Revenues. Projections of funds to be received during the fiscal year.

Expenditure. The cost of goods delivered or services provided, including operating expenses, capital outlays, and debt service. Includes such things as paying salaries of police, fire and others, purchasing materials, electricity, water and gas and making long-term debt payments.

- F -

Financial Policy. A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investments. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year. The 12-month period to which the annual budget applies. The Village's

fiscal year begins October 1st and ends on September 30th.

Fixed Assets. Assets of long-term character that are intended to continue to be held or used, such as land, building, machinery, furniture, and other equipment.

Franchise. A special privilege granted by a government permitting the continuing use of public property, such as Village streets, and usually involving the elements of monopoly and regulation.

Franchise Fees. Fees levied by the Village in return for granting a privilege, which permits the continual use of public property such as Village streets, and usually involves the elements of monopoly and regulation.

Fund. An independent fiscal and accounting entity with a self-balancing set of accounts. Funds are established to attain certain objectives or to simply segregate activities. Examples are the General Fund and the Enterprise Fund - Water & Sewer Utility.

Fund Balance. The excess of entity's assets over liabilities for a fund. A negative fund balance is sometimes called a deficit.

- G -

Generally Accepted Accounting Principles (GAAP). Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

General Fund. The fund that is available for any legal authorized purpose and which is therefore used to account for all revenues and all activities except those required to be accounted for in another fund.



GLOSSARY

General Ledger. A book, file, or other device, which contains the accounts needed to reflect the financial position and the results of operations of an entity. In double entry bookkeeping, the debits and credits in the general ledger are equals.

General Obligation Bonds. Bonds for the payment of which the full faith and credit of the issuing government are pledged. The Village currently has one series of General Obligations Bonds outstanding.

Goal. An attainable target for an organization. An organization's vision of the future.

Grant. A contribution by one governmental unit to another. The contribution is usually made to aid in the support of a specified function (for example recreation), but it is sometimes also for general purposes.

- I -

Infrastructure. The physical assets of a government (e.g., streets, water, sewer, public buildings and parks).

Inter-fund Transfer. Funds transferred from one fund to another.

Intergovernmental Revenue. Funds received from federal, state, and other local governmental sources in the form of shared revenues.

- L -

Liabilities. Debts or other legal obligation arising out of transactions in the past, which must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.

Line Item. A specific item defined by detail in a separate account in the financial records. Revenue and expenditure

Justifications are reviewed, anticipated, and appropriated at this level.

- M -

Mil of Tax. A rate of tax equal to \$1 for each \$1,000 of assessed property value. For instance, if a property has a taxable value of \$250,000 and the millage rate is 1, then the tax amount would be \$250.

Millage Rate. One mil equals \$1 of tax for each \$1,000 of property value. The millage rate is the total number of mils of tax assessed against this value.

Modified Accrual Accounting. A basis of accounting in which revenues are recorded when collectable within the current period or soon enough thereafter to be used to pay liabilities of the current period, and expenditures are recognized when the related liability is incurred.

- O -

Objective. A specific, measurable and observable activity which advances the organization toward its goal.

Objects of Expenditure. Expenditure classifications based upon the types or categories of goods and services purchased.

Obligations. Amounts which a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

Operating Revenue. Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earning, and grant revenues. Operating revenues are used to pay for day to day services.



GLOSSARY

Ordinance. A formal legislative enactment by a government. A law.

-P-

Personnel Services. Expenditures for salaries, wages, and related employee benefits.

Policy. A plan, course of action or guiding principle, designed to set parameters for decisions and actions.

Productivity. A measure of the service output of Village programs compared to the per unit of resource input invested.

Programs and Objectives. The descriptions of the structure, purposes, activities, tasks and volumes or frequencies of each organizational unit shown in the budget. The period spans the fiscal year.

Property Tax Rate. A tax based on the value of the property. It is also called an Ad Valorem tax. The tax is determined by multiplying the taxable value of the property by the millage rate.

- R -

Reserve. An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

Revenue. Money that the Village receives from a variety of sources such as taxes, fees and charges, grants, etc. that it uses to pay for service delivery and other items.

Risk Management. The identification and control of risk and liabilities incurred by a local government to conserve resources from accidental loss.

Rollback Millage Rate. The millage necessary to raise the same amount of Ad Valorem tax revenue as the previous year, excluding taxes from new construction. It represents the millage rate level for no tax increase.

-S-

Special Assessment. A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties. Some tax-exempt property in the affected area will also have to pay the special assessment. In Weston there are currently special assessments for the Indian Trace and Bonaventure

Surplus. The use of the term "surplus" in governmental accounting is generally discouraged because it creates a potential for misleading inference. Undesignated fund balance is used instead. The concept of "net worth" in commercial accounting is comparable to "fund balance" in government accounting. That portion of the fund balance, which is not reserved for specific purposes or obligations is called the undesignated fund balance: it is the true "surplus".

-T -

Tax Base. Total assessed valuation of real property within the Village.

Tax Levy. The total amount to be raised by general property taxes for purposes specified in the Tax Levy Ordinance.

Tax Rate. The amount of tax levied for each \$1,000 of assessed valuation.

Taxing Limit. The maximum rate at which the Village may levy a tax, which for Florida municipalities is 10 mils, or \$10 per thousand dollars of assessed value.



GLOSSARY

Truth-in-Millage (TRIM). A statement sent to all taxpayers in Florida advising them of the changes in the specific amounts of taxes they may be required to pay in the upcoming year and providing them with information on public hearing dates during which these tax levies will be decided (section 200.065)

-U -

Undesignated Fund Balance. That portion of the fund balance available for use in subsequent budgets

User Fees. Charges for specific services provided only to those paying such charges

Utility Taxes. Municipal charges levied by the Village on every purchase of a public service within its corporate limits. Public service levied by the Village of North Bay Village include electric and gas service utility taxes.