From: Angela Atkinson
To: commissioners

Cc: Ralph Rosado, PhD, AICP; Carla M. Gomez; Sandra Siefken; Julie Leonardi

Subject: Recreation & Human Services Budget Amendment

 Date:
 Tuesday, May 23, 2023 5:11:22 PM

 Attachments:
 05.23.23 BudgetAmendment-Recreation.pdf

Good afternoon Mayor, Vice Mayor, and Commissioners,

Attached you will find a budget amendment request from the Director of Communications. The Recreation & Human Services Department is transferring the remaining \$933.18 from the Spring Event Expense in the General Fund to the 4^{th} of July Event Expense. Please see attached for the Budget amendment and Memo for more details.

This amendment is less than 5% of the total budget of the department per the Village Ordinance therefore is being distributed to the Commission and will be posted on the Village website for transparency. If you have any questions, please let me know.

Respectfully,

Angela



North Bay Village

1666 Kennedy Causeway, Suite 300 North Bay Village, FL 33141 Tel: (305) 756-7171 Fax: (305) 756-7722 Website: www.northbayvillage-fl.gov

DATE: May 23, 2023

FROM: Julie Leonardi, Director of Communications

SUBJECT: July 4 Event

The Recreation & Human Services Department needs to transfer unused funds from the Spring event into the budget for the July 4 event. This is a larger scale event and we need to use the funds leftover.

Approved by:

Ralph Rosado, PhD, AICP

Village Manager

05/23/23 Date



Budget Amendment Form

Ī	Department Recreation & Human Services	Date	5/23/2023		
Fund(s) to be changed: General Fund					

GL Account	GL Line Item	Transfer to:		Transfer from:	
001.71.571.5453	Spring Event	\$	-	\$	933.18
001.71.571.5454	4th of July Event	\$	933.18	\$	-
TOTAL (Columns must be equal)		\$	933.18	\$	933.18

Description:

The Recreation & Human Services Department needs to transfer unused funds from the Spring event into the budget for the July 4 event. This is a larger scale event and we need to use the funds leftover.

Department Director:	Julie Leonardi	Date:	05/23/23	
Chief Financial Officer	augila attinson	Deter	5/23/2023	
Chief Financial Officer:	Coochest acceptions	Date:	3/23/2023	

Village Manager: Date: <u>5/23/23</u>