

**From:** [Angela Atkinson](#)  
**To:** [Commissioners](#)  
**Cc:** [Ralph Rosado](#); [Sandra Siefken](#); [Carla Gomez](#); [Marlon Lobban](#)  
**Subject:** Public Works Budget Amendment  
**Date:** Wednesday, June 28, 2023 1:28:53 PM  
**Attachments:** [06.28.23 Budget Amendment - Public Works Sewer Department.pdf](#)

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Good afternoon Mayor, Vice Mayor, and Commissioners,

Attached you will find a budget amendment request from the Director of Public Works. The Public Works Sewer Department is transferring \$6,802.09 from Repairs & Maintenance Sewer Lines and \$9,000 from Repairs & Maintenance Equipment for a total of \$15,802.09, to Repair & Maintenance Vehicles for the Emergency Repair of the Sewer Trailer. Please see attached for the Budget amendment and Memos for more details.

This amendment is less than 5% of the total budget of each department per the Village Ordinance therefore is being distributed to the Commission and will be posted on the Village website for transparency. If you have any questions, please let me know.

Respectfully,

Angela



**Budget Amendment Form**

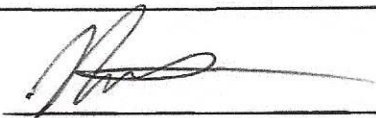
<b>Department</b> Sewer Department	<b>Date</b> 6/21/2023
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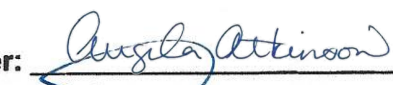
**Fund(s) to be changed: Sewer**

GL Account	GL Line Item	Transfer to:	Transfer from:
430-35-535-4608	Repair & Maintenance Sewer Lines	\$ -	\$ 6,802.09
430-35-535-4601	Repair & Maintenance Vehicles	\$ 15,802.09	\$ -
430-35-535-4602	Repair & Maintenance Equipment		\$ 9,000.00
<b>TOTAL (Columns must be equal)</b>		<b>\$ 15,802.09</b>	<b>\$ 15,802.09</b>

**Description:**

The Sewer trailer had to be fully rebuilt/repared and the invoice for the work totalled \$15,802.09. The fund GL#430-35-535-4601 for Repair & Maintenance of Vehicles does not have the funds to pay this invoice. We are requesting a transfer from GL#430-35-535-4608 Repair & Maintenance of Sewer Lines (\$6,802.09) and GL#430-35-535-4601 Repair & Mainenance of Equipment (\$9,000.00) to GL#430-35-535-4601 to cover this equipment/ trailer repair.

Department Director:  Date: 6/28/23

Chief Financial Officer:  Date: 6/28/2023

Village Manager:  Date: 6/28/2023



## North Bay Village

1666 Kennedy Causeway, Suite 300 North Bay Village, FL 33141  
Tel: (305) 756-7171 Fax: (305) 756-7722 Website: [www.northbayvillage-fl.gov](http://www.northbayvillage-fl.gov)

**NORTH BAY VILLAGE**  
EST. 1945

DATE: June 21, 2023  
FROM: Marlon Lobban, Director of Public Works  
SUBJECT: Emergency Repairs


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City of Miami Beach Garage

Invoice 844173

The Sewer Trailer had to be totally rebuilt as the hydraulic portion broke and several other items were in need of repair.

Approved By: \_\_\_\_\_

  
Ralph Rosado, PhD, AICP  
Village Manager

06/21/2023

Date

Description	Original Bill	Adjustments	Penalty and Interest	Paid	Amount Due
Billing Services and Repairs for North Bay Village PW Vehicles from May 1, 2023 through May 31, 2023	\$17,946.27	\$0.00	\$0.00	\$0.00	\$17,946.27
<b>Interest and Penalty charges may be assessed if amount due is not paid by the due date.  Please put Invoice Number on your check.  Make Checks Payable to: City of Miami Beach, FL</b>				<b>Invoice Total:</b>	<b>\$17,946.27</b>

**APPROVED**  
By Marlon Lobban at 2:09 pm, Jun 21, 2023

**MIAMIBEACH**  
1700 CONVENTION CENTER DRIVE  
MIAMI BEACH, FL 33139  
(305) 673-7590

**INVOICE #44183**

DATE	06/20/2023
ACCOUNT	1619
AMT DUE	\$17,946.27
DUE DATE	07/20/2023

NORTH BAY VILLAGE POLICE DEPARTMENT  
(PUBLIC WORKS)  
1666 John F Kennedy Cswy Suite 300  
North Bay Village, FL 33141  
USA

INVOICE  
CITY OF MIAMI BEACH  
1700 CONVENTION CENTER DRIVE  
MIAMI BEACH, FL 33139  
PHONE: 305-673-7641

Date 6/12/2023

ORIGINATING DEPARTMENT:

Fleet Management

Customer#: 1619

North Bay Village Police Dept.  
(PW)  
ATT: Det. Manuel Casais, Fleet  
Manager  
1666 John Kennedy Cswy, Ste 300  
North Bay Village, FL 33141

DESCRIPTION

AMOUNT

Billing Services and Repairs for North Bay Village PW Vehicles from May 1, 2023 through May 31, 2023.

Summary and Details Attached:

<u>Parts</u>	<u>Labor</u>	<u>Sublet</u>	<u>Credit</u>	<u>TOTAL</u>
\$13,213.64	\$2,417.91	\$2,314.72	\$0.00	\$17,946.27

APPROVED:

DEPARTMENT HEAD: \_\_\_\_\_

*Per Carlos Baric*

CHIEF ACCOUNTANT: \_\_\_\_\_

CREDIT DISTRIBUTION

ACCOUNT

AMOUNT

510-0000-369960-00-307-332-00-00-00

\$17,946.27

APPROVED \_\_\_\_\_

NBV WO PW MAY 2023

sewer  
trailer  
extra  
truck

EQ#	WO #	PARTS	LABOR	SUBLET	MISC/CREDITS	WO AMT.
1804PW	212598	\$11,486.20	\$2,001.17	\$2,314.72	\$0.00	\$15,802.09
602PW	214429	\$1,727.44	\$416.74	\$0.00	\$0.00	\$2,144.18
TOTAL:		\$13,213.64	\$2,417.91	\$2,314.72	\$0.00	\$17,946.27

Truck 602 - Utilities

# 430.30.533.4601

\$2,144.18

Truck 1804 - Sewer

B.A. transfer of funds  
from: 430.35.535.4608 & 4602  
to: 430.35.535.4601

\$15,802.09

MID	Date	Labor Hrs	OT	SH	RTY	REPAIRS PERFORMED	Labor Cost
243	01/24/2023	0.36861	N	N	PMA BS	RTY Description PM Service   PMA Service 11A	35.66
243	01/24/2023	0.38972	N	N	2034LNS100BN	General Repair   Light System   Light Exterior   Replace	37.71
243	01/24/2023	1.08511	N	N	2034WTZ190BN	General Repair   Light System   Wiring Light   Wiring Repair	105.08
243	01/24/2023	0.33056	N	N	2034WTZ190BN	General Repair   Light System   Wiring Light   Wiring Repair	31.98
243	01/24/2023	1.74639	N	N	2450H5M100BN	General Repair   SprayerPressure   Hose   Replace	168.96
243	01/23/2023	0.69722	N	N	2450000001BN	General Repair   SprayerPressure   System   Diagnosis	67.46

Vendor	Date Back	RTY	RTY Description	Sublet Cost
PIPE HUNTE	05/25/2023	2065F55010BN	General Repair   HydraulicSystem   Fluid Hydraulic   Fill Fluids Parts: 0.00 Labor: 0.00 Other: 0.00 Tax: 0.00	203.50
PIPE HUNTE	05/25/2023	2065F55010BN	General Repair   HydraulicSystem   Fluid Hydraulic   Fill Fluids Parts: 0.00 Labor: 0.00 Other: 0.00 Tax: 0.00	2024.00
013547	01/24/2023	2065PS7100BN	General Repair   HydraulicSystem   Pump Hydraulic   Replace Parts: 0.00 Labor: 0.00 Other: 0.00 Tax: 0.00	87.22

Strm	Part Number	Part Description	RTY	RTY Description	QTY	Unit Cost	Total Cost
F	15W40	LUBRICANT OIL 15W40 CJ4 TIER 4	PMA BS	PM Service   PMA Service 11A	9	3.00	27.01
1	7W2326	FILTER OIL ENGINE 11/CAT450E EQ#4788	PMA BS	PM Service   PMA Service 11A	1	14.52	14.52
1	7551527	CONNECTOR, TRAILER 7 POLE	2034CK3100BN	General Repair   Light System   Connector Trail   Replace	1	14.57	14.57
F	4-TIRE FEE	TIRE FEE	2017TM3100BN	General Repair   Tire / Tube   Tire Light   Replace	4	1.21	4.85
1	131745944	TIRE ST235/85R16 LR-E ENDURANCE BSW TL	2155TU0100BN	General Repair   Tire / Wheel   Tube Tire Inner   Replace	4	170.75	682.99
1	3001-0269	GAUGE PRESSURE 6000PSI 18/PIPE HUNTER	2450MH0100BN	General Repair   SprayerPressure   Misc Parts   Replace	1	50.16	50.16
1	90290	TIRE VALVE STEM	2017V1A100BN	General Repair   Tire / Tube   Valve Tire   Replace	1	2.78	2.78
1	83532	TAPE TEFLON 1/2"X520"PTFE THICKER TAPE	2053T900000BN	General Repair   Expendable   Tape   Part Issue	1	5.84	5.84
1	4379200X	PUMP WATER ASSY DUAL SHAFT 1804PW	2042PS4100BN	General Repair   Cooling Engine   PumpEngineWater   Replace	1	9965.00	9965.00
1	3153381	INJECTOR FUEL DIESEL #1804PW	2044J63100BN	General Repair   Fuel System   Injector Fuel D   Replace	1	208.80	208.80
1	3012-0057	ACTUATOR 2"MINI STROKE #1804PW	2044J63100BN	General Repair   Fuel System   Injector Fuel D   Replace	1	509.68	509.68

Code	Code Description	RTY	RTY Description	Misc. Cost
MISCELLANEOUS COSTS				

Date	Description	Credit Amount
CREDITS		

<b>Work Order Total: 15802.09</b>				
Parts: 11486.20	Labor: 2001.17	Sublet: 2314.72	Misc Cost: 0.00	Credit: 0.00

NOTES

# Work Order Report - WO# 0000212598

Operator: RP

6/13/2023 10:20:02 AM

WO Company: 001 FLEET MANAGEMENT DEPARTMENT  
 WO Department: NBVPW NORTH BAY VILLAGE PUBLIC WORKS  
 WO Shop: 01 FLEET MGMT - GENERAL

*Sewer  
Trailer*

Equipment: 1804PW License: XG1585

Color: Charcoal Engine: C 4.4  
 Year: 2018 GVW: 12000  
 Make: PIPEHUNTER Serial: 1T91T1620HP391366  
 Model: 700 TRAILER Misc. Field:  
 Location:

CUSTOMER COPY



**WO#: 0000212598**  
 Date In: 01/17/2023 10:37  
 Date Out: 05/25/2023 07:36  
 WO Total Cost: 15802.09

WO Status: C Last WO#: 0000212598  
 Bill Code: N Last WO Date: 01/17/2023  
 Employee: 15133

Department: NBVPW:NORTH BAY VILLAGE PUBLIC WORKS  
 Class: 238L:SEWER CLEANER TRAILER MOUNTED  
 Company: NBV NORTH BAY VILLAGE  
 Monitor Group: NB:NORTH BAY VILLAGE  
 Site: NBV PW:NORTH BAY VILLAGE PUBLIC WORKS

METERS

WO Meter	Reading	Override?	Eq Meter	Actual	LTD
H	0	A	H	268	268

PM SERVICE

Due	Type	Type Description
100	A	A PM SERVICE 11A
04/24/2023	A	A PM SERVICE 11A

REPAIRS PERFORMED

MID	Date	Labor Hrs	OT	SH	RTY	RTY Description	Labor Cost
243	05/19/2023	1.45250	N	1	2044J63100BN	General Repair   Fuel System   Injector Fuel D   Replace	140.53
243	05/19/2023	0.81611	N	1	2044J63100BN	General Repair   Fuel System   Injector Fuel D   Replace	78.96
243	05/03/2023	1.33056	N	1	2044J63001BN	General Repair   Fuel System   Injector Fuel D   Diagnosis	128.73
243	05/03/2023	0.00611	N	1	2450H5M100BN	General Repair   SprayerPressure   Hose   Replace	0.59
243	05/03/2023	1.20167	N	1	2450H5M100BN	General Repair   SprayerPressure   Hose   Replace	116.26
243	05/02/2023	1.17333	N	1	2450H5M100BN	General Repair   SprayerPressure   Hose   Replace	113.52
243	04/07/2023	2.02944	N	N	2450MH0100BN	General Repair   SprayerPressure   Misc Parts   Replace	196.35
243	04/07/2023	0.22028	N	N	2450MH0100BN	General Repair   SprayerPressure   Misc Parts   Replace	21.31
243	04/05/2023	1.63222	N	N	2450MH0100BN	General Repair   SprayerPressure   Misc Parts   Replace	157.92
243	04/05/2023	0.52806	N	N	2000001210BN	General Repair   Vehicle/Equip.   Complete Unit   Move/Transport	51.09
243	02/15/2023	0.02778	N	N	2017TM1100BN	General Repair   Tire / Tube   Tire Heavy   Replace	2.69
243	02/15/2023	1.58722	N	N	2017TM1100BN	General Repair   Tire / Tube   Tire Heavy   Replace	153.56
243	02/10/2023	0.77944	N	N	2450MH0100BN	General Repair   SprayerPressure   Misc Parts   Replace	75.41
243	02/10/2023	0.78083	N	N	2450MH0100BN	General Repair   SprayerPressure   Misc Parts   Replace	75.55
243	01/26/2023	1.07778	N	N	2450MH0001BN	General Repair   SprayerPressure   Misc Parts   Diagnosis	104.28
243	01/24/2023	0.96806	N	N	2450000001BN	General Repair   SprayerPressure   System   Diagnosis	93.66
243	01/24/2023	0.45389	N	N	PMA BS	PM Service   PMA Service 11A	43.91



c/s

pm-a

driver side light out

check tires

machine loosing pressure

gauge broken

OPERATOR:  
SUPERVISOR:  
TEL CONTACT:  
CONTACT OPERATOR?  
VERIFY EQUIPMENT #  
MILES/HOURS  
RNI MILES AFTER RESET

-will continue working on this tomorrow...243

-diagnosed the hydraulic leak and found leaking hose...removed hose...fittings no in stock...ordered hose...243

-replaced hose with new one, ok at this time...243

-diagnosed the lights on the trailer, trailer connector is not working, will need to replace and continue diagnosis...243

-found the pump is leaking oil...ordered gaskets, front control valve is leaking, ordered valve, tires are worn and dry rotted, ordered tires...ordered new pressure gauge...243

-replaced the trailer connector and front wiring with spare wire from shop 2...rechecked operation of all lights...found one trailer marker light not working...ordered part...243  
-light come in wrong...reordered part...243

-diagnosed the pump assy and found defective packings and valves...ordered parts as needed...243

-vendor delivered pump parts and suggested front hose and leader hose replacement...verified that repairs

were wanted by the vehicle owner...started replacement of the pump valves and packings, upon complete removal of all valves, noticed the pump head is actually also pitted, requested quote for pump head or complete pump depending on pricing...ordered the hose reel hose and the leader hose...243

-started to replace the tires, when getting to the last tire, noticed that the tires were the incorrect size...size

in the system is incorrect...need to reorder the tires...243

-replaced the tires with the correct size...ok at this time...243

-started replacing the pump assy...243

-completed pump replacement...243

-replaced the front water pressure gauge...243

-replaced the front control valve...243

-waiting on hose reel hose and leader hose...243

-replaced the front hose reel hose, waiting on the leader hose...243  
parts in warehouse

05/12/2023 @ 15:54:43

-replaced the leader hose...243

-replaced the #1fuel injector...leaking...243

-replaced the throttle actuator...not working...243

-ready...243

charge pipe hunter in#0115739---\$1840.00 for hose and leader hose---rp

charge pipe hunter in#0115330---\$185.00 for 3/4 " valve---rp

Work Order Report - WO# 0000214429

Operator: JM

6/13/2023 10:20:24 AM


WO Company:001 FLEET MANAGEMENT DEPARTMENT  
 WO Department:NBVPW NORTH BAY VILLAGE PUBLIC WORKS  
 WO Shop:01 FLEET MGMT - GENERAL

Equipment: 602PW License: XE7740

Color: White Engine: 4.3L  
 Year: 2015 GVW: 0  
 Make: GMC Serial: 1GTN1TEH8FZ336454  
 Model: SIERRA Misc. Field:  
 Location:

*Regular  
 Maintenance  
 Truck*

CUSTOMER COPY



WO#: 0000214429 ✓  
 Date In: 05/17/2023 11:05  
 Date Out: 05/30/2023 11:47  
 WO Total Cost: 2144.18

WO Status: C Last WO#:0000214429  
 Bill Code: N Last WO Date: 05/17/2023  
 Employee: 20956

Department: NBVPW:NORTH BAY VILLAGE PUBLIC WORKS  
 Class: 115A:TRUCK 2WD 1/2 TON  
 Company: NBV NORTH BAY VILLAGE  
 Monitor Group:  
 Site: NBV PW:NORTH BAY VILLAGE PUBLIC WORKS

METERS

WO Meter	Reading	Override?	Eq Meter	Actual	LTD
M	14111		M	14111	14111

PM SERVICE

Due	Type	Type Description	Due	Type	Type Description
18111	A	A PM SERVICE 11A	26111	B	B PM SERVICE 11B
09/17/2023	A	A PM SERVICE 11A	05/17/2024	B	B PM SERVICE 11B

REPAIRS PERFORMED

MID	Date	Labor Hrs	OT	SH	RTY	RTY Description	Labor Cost
270	05/18/2023	0.31694	N	1	1031B221008N	Repaired From PM Service   Charging System   Belt Alternator   Replace	30.66
270	05/18/2023	0.12833	N	1	10000010308N	Repaired From PM Service   Vehicle/Equipt.   Complete Unit   Test Drive	12.42
270	05/18/2023	0.28111	N	1	1013R211008N	Repaired From PM Service   Brakes   Rotor Brake   Replace	27.20
270	05/18/2023	0.14583	N	1	1032B001008N	Repaired From PM Service   Cranking System   Battery   Replace	14.11
270	05/18/2023	0.30056	N	1	1001B201008N	Repaired From PM Service   Air Condition   Belt   Replace	29.08
270	05/18/2023	0.72278	N	1	1017TM31008N	Repaired From PM Service   Tire / Tube   Tire Light   Replace	69.93
270	05/18/2023	0.66694	N	1	1013DJ11008N	Repaired From PM Service   Brakes   Disc Pad Brake   Replace	64.53
270	05/17/2023	0.48917	N	1	1013R211008N	Repaired From PM Service   Brakes   Rotor Brake   Replace	47.33
270	05/17/2023	0.56306	N	1	PMB BS	PM Service   PMB Service 11B	54.48
270	05/17/2023	0.69250	N	1	20000010018N	General Repair   Vehicle/Equipt.   Complete Unit   Diagnosis	67.00

SUBLET REPAIRS

Vendor	Date Back	RTY	RTY Description
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PARTS ISSUED

Strm	Part Number	Part Description	RTY	RTY Description	QTY	Unit Cost	Total Cost
F	5W30	LUBRICANT OIL 5W30	PMB BS	PM Service   PMB Service 11B	6	2.78	16.68
1	PF63E	FILTER OIL CHEV.18/CHEV/GMC	PMB BS	PM Service   PMB Service 11B	1	7.04	7.04
1	8-902215	WIPER BLADE 22IN 15/GMC SIERRA	PMB BS	PM Service   PMB Service 11B	2	15.84	31.68
1	116002652	TIRE P255/70/R17 WRL FORT.HT 112T	2155TM31008N	General Repair   Tire / Wheel   Tire Light   Replace	4	162.72	650.88

parts in warehouse.05/17/2023 @ 15:02:08

5/17/23 Tech 270: PMB service completed .engine oil and filter changed. wiper blades replaced, air filter replaced, topped al fluids.

\*\*Front brake pads and rotors replaced.

05/18/2023 @ 08:22:33 Tech 270: Rear Pads and rotors replaced.

Battery replaced .

4 Tires mounted and balanced.

A/c belt replaced. Alternator belt replaced.

\*\*NOTE\*\* Tech 270: unit came on tow truck , with no cranking , no start , Dead battery, after

completed all repairs , took it for test drive and everything workind normal, run and drives as should. transmission shift all gears ok, steering ok. brakes ok, all lights ck and ok , warning lights ck and ok .

PARTS ISSUED

Strm	Part Number	Part Description	RTY	RTY Description	QTY	Unit Cost	Total Cost
F	4-TIRE FEE	TIRE FEE	2017TM3100BN	General Repair   Tire / Tube   Tire Light   Replace	4	1.21	4.84
1	SG8472X	PADS BRAKE FT 15/GMC SIERRA	2013C11100BN	General Repair   Brakes   Caliper Brake   Replace	1	49.19	49.19
1	48880279	ROTORS BRAKE FRONT 12/TAHOE	2013DJ1100BN	General Repair   Brakes   Disc Pad Brake   Replace	2	74.40	148.80
1	SG8312X	PADS BRAKE REAR 15/GMC SIERRA	2013C11100BN	General Repair   Brakes   Caliper Brake   Replace	1	49.19	49.19
1	48881032	ROTORS BRAKE REAR 12/TAHOE	2013DJ1100BN	General Repair   Brakes   Disc Pad Brake   Replace	2	74.40	148.80
1	2139809	ALTERNATOR 15/GMC SIERRA	2031AL0100BN	General Repair   Charging System   Alternator   Replace	1	327.11	327.11
1	25040337SF	BELT SERPENTINE 15/GMC SIERRA	2031AL0100BN	General Repair   Charging System   Alternator   Replace	1	39.42	39.42
1	9848	BATTERY 15/CORVETTE	2032B00100BM	General Repair   Cranking System   Battery   Replace	1	195.86	195.86
F	4-STATE FEE	STATE FEE BATTERY	2032B00100BM	General Repair   Cranking System   Battery   Replace	1	1.20	1.20
1	6PK2220	BELT SERPENTINE 16/GMC SIERRA	2042B24100BN	General Repair   Cooling Engine   Belt Cooling   Replace	1	39.41	39.41
1	2488	FILTER AIR CHEV.12/CHEV TAHOE/YUKON/GMC	PMB BS	PM Service   PMB Service 11B	1	17.34	17.34

MISCELLANEOUS COSTS

Code	Code Description	RTY	RTY Description	Misc. Cost
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CREDITS

Date	Description	Credit Amount
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Work Order Total: 2144.18

Parts: 1727.44      Labor: 416.74      Sublet: 0.00      Misc Cost: 0.00      Credit: 0.00

NOTES

c/s

Unit wont turn on or start.  
 User dept reported no oil on dipstick, check and advise.  
 PM-B due.  
 Check unit over.

OPERATOR:  
 SUPERVISOR:  
 TEL CONTACT: Felix PW NBV  
 CONTACT OPERATOR?  
 VERIFY EQUIPMENT #  
 MILES/HOURS  
 RNI MILES AFTER RESET

05/17/2023 @ 11:39:42 Tech 270: no crank , no start . Unit need a:  
 \*\*New Battery  
 \*\*PMB service.(oil and filter change ,air filter , wiper blades )  
 \*\*\*4 Tires 225/70/R17  
 \*\* A/C belt  
 \*\*ALTERNATOR belt  
 --Front pads and rotors  
 \*\*Rear Pads and rotors.  
 Parts not in stock ..  
 ALL Parts ordered 5/17/23 am