



North Bay Village Memorandum

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NORTH BAY VILLAGE
EST. 1945

Date: April 26, 2023
To: Angela Atkinson, Chief Financial Officer
From: Marlon Lobban, Director of Public Works *ML*
Subject: BUDGET AMENDMENT

I am requesting a budget amendment, to transfer \$8,242.00 from Landscape improvements line item to Repair & Maintenance of Grounds in the streets department. The funds were used to repair damage and cracked sidewalk around Harbor Island.

Please see attached for the Budget amendment. This amendment is less than 5% of the total budget of the streets department per the Village Ordinance therefore it needs to be distributed to the Commission and posted on the Village website for transparency.



Budget Amendment Form

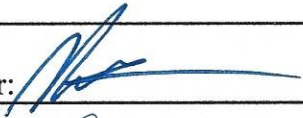

Department	Public Works	4/25/2023
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Fund(s) to be changed: STREET MAINTENANCE

GL Account	GL Line Item	Transfer to:	Transfer from:
<u>112.18.541.4605</u>	REPAIR & MAINTENANCE OF GROUNDS	\$ 8,242.00	
<u>112.18.541.6320</u>	Landscape Improvements		\$ 8,242.00
TOTAL (Columns must be equal)		\$ 8,242.00	\$ 8,242.00

Description:
 Transfer funds in order to repair the sidewalks on East and West Drives on Harbor Island. Additional work requested and additional \$5000 to end of Fiscal Year.

Approved By:

Department Director: 	Date: <u>5/2/23</u>
Chief Financial Officer: <u>Angela Atkinson</u>	Date: 5/3/2023
Village Manager: 	Date:

