
From: Angela Atkinson
Sent: Friday, September 2, 2022 12:13 PM
To: commissioners
Cc: Ralph Rosado, PhD, AICP; Carla M. Gomez; Kaelynn Crawford; Sandra Siefken
Subject: Budget Amendment - Public Works
Attachments: 09.02.22 Budget Amendment Public Works.pdf

Good afternoon Mayor, Vice Mayor, and Commissioners,

Attached you will find a budget amendment request from the Director of Public Works. The Public Works Department is transferring \$1,200 from Maintenance of Building and \$3,800 from Temporary Personnel in the Street Maintenance Fund to the Street & Road Improvements Project SFM#2307 for the Conceptual Design for the Entryway Sign East. In the Sanitation Fund, due to the increase in fuel costs, a transfer from the Repair & Maintenance of Vehicles of \$13,000 to Gas & Oil for Garbage Trucks. Please see attached for the Budget amendment and Memos for more details.

This amendment is less than 5% of the total budget of each department per the Village Ordinance therefore is being distributed to the Commission and will be posted on the Village website for transparency. If you have any questions, please let me know.

Respectfully,

Angela



NORTH BAY VILLAGE
EST. 1945

North Bay Village Memorandum

1666 Kennedy Causeway, Suite 300 North Bay Village, FL 33141
Tel: (305) 756-7171 Fax: (305) 756-7722 Website:
www.northbayvillage-fl.gov

Date: 8/29/2022

To: Angela Atkinson, CFO, Finance Department

From: Delroy Peters, CIP Manager, PW Department

Subject: Budget Amendment Entryway Sign East- Project #SFM 2307

North Bay Village Commission recently passed the new NBV Brand Guide. Based on the approved Brand Guide, the Village would like to develop concepts for an entry sign on Kennedy Causeway / NE 79th Street. This phase of work will include one sign for westbound traffic located at the east end of Treasure Island, on the north swale, north of the bridge, where other improvements are planned.

The Village contracted Stantec, under their continuing service contract, to create conceptual designs for review and approval by the Community Enhancement Board and the Village Commission.

The Public Works Department requests that five thousand (\$5,000) be transferred from Public Relations to Street & Roadway Improvements for the conceptual drawings. Since the project is not funded in the current year's budget, funds need to be transferred from an available line item to support this project phase. The required budget amendment form is attached along with the work order describing the project and the associated cost.



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Date: September 1, 2022

To: Angela Atkinson, Village CFO

From: Marlon Lobban, Director Public Works

Subject: Sanitation Fuel Cost Shortage Budget Amendment

Due to significant increases in fuel costs nationwide, causing the depletion of solid waste fuel reserves quicker than anticipated. Public Works operation now requires additional funding to continue solid waste service throughout the remainder of the fiscal year. A budget amendment is being requested to transfer \$13,000 from the solid waste repair and maintenance account to gas and oil for garbage trucks.