

Sandra Siefken

From: Angela Atkinson
Sent: Tuesday, May 31, 2022 11:36 AM
To: commissioners
Cc: Ralph Rosado, PhD, AICP; Carla M. Gomez; Sandra Siefken
Subject: Budget Amendment - After School & Summer Program
Attachments: Budget Amendment -After School and Summer Program 05.31.22.pdf

Good morning Mayor, Vice Mayor, and Commissioners,

Attached you will find a budget amendment request from the Program Director of the After School & Summer Camp Fund (Children's Trust). The Program Director is transferring \$2,845.92 from Regular Salaries to the Indirect Cost account, thereby eliminating a Summer Activity Coordinator Position and transferring the funds for the use of Program Supplies & Activities. Please see the attached for the Budget amendment and Memo for more details.

This amendment is less than 5% of the department's total budget per the Village Ordinance therefore is being distributed to the Commission and will be posted on the Village website for transparency. If you have any questions, please let me know.

Respectfully,

Angela




Budget Amendment Form

Department		After School & Summer Program	Date		5/31/2022
Fund(s) to be changed After School & Summer Program					
GL Account	GL Line Item	Transfer to:	Transfer from:		
114.71.572.1200	Regular Salary	\$ -	\$ 2,845.92		
114.71.572.3156	Indirect Cost	\$ 2,845.92			
TOTAL (Columns must be equal)		\$ 2,845.92	\$ 2,845.92		
Description:					
Eliminate one Summer Activity Coordinator Position and transfer the funds to Indirect Cost to be used for program supplies and program activities.					

APPROVED BY:

Department Director:  Date: 5/25/2022

Chief Financial Officer:  Date: 5/31/2022

Village Manager:  Date: 5/31/2022



NORTH BAY VILLAGE
EST. 1945

North Bay Village Memorandum

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Date: 05/25/2022

To: Angela Atkinson, CFO

From: Inga Smith Forbes, Program Director

Subject: Budget Amendment

Pursuant to the applicable Village Code, Section §35.21, I am requesting a budget amendment to eliminate a Summer Activity Coordinator Position. The funds should be transferred to indirect cost. The funds will be spent on program activities and supplies for the participants.

This amendment is less than 5% of the department's total budget, per the Village Ordinance, and therefore is being distributed to the Commission and will be posted on the Village website for transparency.