

Sandra Siefken

From: Angela Atkinson
Sent: Thursday, May 26, 2022 5:40 AM
To: commissioners
Cc: Ralph Rosado, PhD, AICP; Carla M. Gomez; Sandra Siefken; Marlon Lobban
Subject: Budget Amendment - Public Works
Attachments: 05.26.22 Budget Amendment - Bus Driver.pdf

Good morning Mayor, Vice Mayor, and Commissioners,

Attached you will find a budget amendment request from the Director of Public Works. The Public Works Department is transferring in the CITT Fund, \$8,112 from Contract Services to Salary & Benefit Accounts, in order to hire a Part-time Bus Driver. Please see attached for the Budget amendment and Memo for more details.

This amendment is less than 5% per the Village Ordinance therefore is being distributed to the Commission and will be posted on the Village website for transparency. If you have any questions, please let me know.

Respectfully,

Angela



NORTH BAY VILLAGE
HEART OF THE BAY

Budget Amendment Form

| | | | |
|--|---------------------|--------------------------|-----------------------|
| Department Transportation | | Date 5/26/2022 | |
| Fund(s) to be changed Transportation Fund | | | |
| GL Account | GL Line Item | Transfer to: | Transfer from: |
| 115.18.541.1200 | Regular Salary | \$ 6,800.00 | \$ - |
| 115.18.541.2100 | FICA | \$ 521.00 | \$ - |
| 115.18.541.2200 | Retirement | \$ 791.00 | |
| 115.18.541.3136 | Contract Services | \$ - | \$ 8,112.00 |
| TOTAL (Columns must be equal) | | \$ 8,112.00 | \$ 8,112.00 |
| Description: | | | |
| Transfer operating budget to personnel budget to pay for a Part-Time Bus Driver. | | | |

APPROVED BY:

Department Director: Marlon Lobban Date: 5/24/2022

Chief Financial Officer: Angela Atkinson Date: 5/24/2022

Village Manager: [Signature] Date: 5/24/2022



North Bay Village Memorandum

1666 Kennedy Causeway, Suite 300 North Bay Village, FL 33141
Tel: (305) 756-7171 Fax: (305) 756-7722 Website: www.nbvillage.com

DATE: May 24, 2022

FROM: Marlon Lobban, Director of Public Works

SUBJECT: Budget Amendment

A budget amendment of \$8,112.00 from transportation contract services is needed to cover salary and benefit of a part time driver hired to operate the service. The cost is estimated to cover salary and service for the remainder of fiscal year 22.