



**North Bay Village
Recommendation Memorandum**

DATE: March 8, 2022

TO: Honorable Mayor, Vice Mayor and Members of the Village Commission

FROM: Angela Atkinson, Chief Financial Officer

SPONSORED BY:

SUBJECT: Resolution Amending FY 21-22 Budget for the American Rescue Plan Act (ARPA) First Tranche of Funding Budget - *Village Manager Dr. Ralph Rosado (Chief Financial Officer Angela Atkinson)*

RECOMMENDATION

A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AMENDING THE BUDGET FOR FISCAL YEAR 2021-2022; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Suggested Action: Approve Resolution Amending FY 2021-2022 Budget

BACKGROUND AND ANALYSIS

On March 11, The American Rescue Plan Act (ARPA) of 2021 (H.R. 1319) approved \$350 billion for state and local governments. The Village received its first tranche of the ARPA funds, \$2,017,689, on September 15, 2021. In addition, on September 30, 2021, the Treasury extended the reporting deadline from October 31, 2021, to April 30, 2022, for Non-Entitlement Units (NEUs). The Final Rule was issued on January 6, 2022 and officially goes in to effect on April 1, 2022. The Treasury also released updated Reporting Compliance, reflecting its Final Rule, on February 28, 2022.

During the FY 2022 Budget cycle, \$350,000 of the ARPA Funds were budgeted for the Stormwater Master Plan. The remaining \$1,667,689, were set aside as Deferred Revenue until ARPA Projects/Expenditures could be identified.

Attached (Exhibit B) you will find four Projects/Expenditures, identified by the Village's Public Works Director. These projects would not be possible, at this time, without the use of the ARPA Funds. Staff recommends the approval of attached budget amendment (Exhibit A). These projects/expenditures will follow the appropriate procurement policies and procedures. The remaining balance, \$627,689, will remain in ARPA Deferred Revenue, until future ARPA projects can be identified.

Approval of these ARPA Projects will help to improve the quality of life of North Bay Village; as such, it promotes the pillar of Livability.

BUDGETARY/FINANCIAL IMPACT (Finance Dept.)

Transfer of \$1,040,000 ARPA -Deferred Revenue (117.00.223.2112) into ARPA Capital Projects ARPA22-01 (\$25,000), ARPA22-02 (\$750,000), ARPA22-03 (\$250,000), and ARPA Emergency Staffing (\$15,000)

PERSONNEL IMPACT

NONE



NORTH BAY VILLAGE
HEART OF THE BAY

Budget Amendment Form

Department	ARPA Fund and ARPA Capital Projects Fund	Date	3/8/2022
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Fund(s) to be changed:

GL Account	GL Line Item	Transfer to:	Transfer from:
117.20.525.5324	Emergency Staffing	\$ 15,000	\$ -
117.00.223.2112	Deferred Revenue		\$ 15,000
317.20.525.6305	V.H. Pump Station Electrical Panel	\$ 25,000	
317.20.525.6531	SSES Eval Repairs	\$ 750,000	
317.20.525.6100	TIES Engineering & Design	\$ 250,000	
317.00.381.3837	Transfer from ARPA Fund		\$ 1,025,000
117.00.223.2112	Deferred Revenue		\$ 1,025,000
117.20.525.9137	Transfer to ARPA Capital Fund	\$ 1,025,000	
TOTAL (Columns must be equal)		\$ 2,065,000	\$ 2,065,000

Description:

Transferring budget from ARPA Deferred Revenue to Capital Projects ARPA22-01, ARPA22-02, ARPA22-03, and Temporary Staffing.

CITY OF NORTH BAY VILLAGE
CAPITAL IMPROVEMENTS

NORTH BAY VILLAGE CAPITAL PROJECTS FORM					
NAME: Village Hall Pump Station Electrical Panel Replacement					
ARPA22-01					
DESCRIPTION: Existing panel is obsolete no longer function correctly to staff to manually pump the station every 3 to 4 hours. The existing panel needs to be replaced with new transformer to eliminate the electrical tripping causing the station to malfunction.					
FUNDING SOURCES:					
	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
ARPA Funding	\$ 25,000				
117-00-223-2112					
TOTAL	\$ 25,000				
APPROPRIATION / COST CENTER					
Electrical Panel Replacement	\$ 25,000				
317-20-525-6305					
TOTAL	\$ 25,000				

CITY OF NORTH BAY VILLAGE
CAPITAL IMPROVEMENTS

NORTH BAY VILLAGE CAPITAL PROJECTS FORM					
NAME: Sanitary Sewer Eval Repairs					
ARPA22-02					
DESCRIPTION: Conduct CCTV and perform repairs village wide to manholes, mains and lateral experiencing INI, causing the village system to be in non compliance with MD County DEP limits for INI. Scope of work will consist of CCTV, along with repairs to damage manhole, mains and laterals.					
FUNDING SOURCES:					
	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
ARPA Funding	\$ 750,000				
117-00-223-2112					
TOTAL	\$ 750,000				
APPROPRIATION / COST CENTER					
Consultant Services	\$ 100,000				
Repair Activities	\$ 650,000				
317-20-525-6531					
TOTAL	\$ 750,000				

CITY OF NORTH BAY VILLAGE
CAPITAL IMPROVEMENTS

NORTH BAY VILLAGE CAPITAL PROJECTS FORM					
NAME: TIES Park Design					
ARPA22-03					
DESCRIPTION: Design needed as part of the development of the TIES Community Parks, which will include a synthic soccer field which will require drainage. Along with detention areas to offset strom runoff created from the newly developed area.					
FUNDING SOURCES:					
	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
ARPA Funding	\$ 250,000				
117-00-223-2112					
TOTAL	\$ 250,000				
APPROPRIATION / COST CENTER					
Engineering & Design	\$ 250,000				
317-20-525-6100					
TOTAL	\$ 250,000				

CITY OF NORTH BAY VILLAGE
CAPITAL IMPROVEMENTS

NORTH BAY VILLAGE CAPITAL PROJECTS FORM					
NAME: Emergency Staffing					
DESCRIPTION: the Village Pump Station existing electrical panel is obsolete no longer function requiring staff to manually pump the station every 3 to 4 hours to prevent overflow. emergency staffing has been and will need to be scheduled for over night and weekends until the electrical system can be replaced.					
FUNDING SOURCES:	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
ARPA Funding	\$ 15,000				
117-00-223-2112					
TOTAL	\$ 15,000				
APPROPRIATION / COST CENTER					
Emergency staffing	\$ 15,000				
117-20-525-5324					
TOTAL	\$ 15,000				

RESOLUTION NO. 2022- 016

A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AMENDING THE BUDGET FOR FISCAL YEAR 2021-2022; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on September 29, 2021, the North Bay Village (the "Village") Commission adopted Resolution No. 2021-54 approving the budget for fiscal year 2021-2022 (the "Budget"); and

WHEREAS, pursuant to Section 166.241(5), Florida Statutes, the Village Commission may amend a budget at any time within a fiscal year; and

WHEREAS, pursuant to Section 35.21 of the Village Code of Ordinances and Florida Law, the Village Commission desires to amend the Budget consistent with the staff memorandum accompanying this resolution by authorizing the line item transfers as further provided in Exhibit "A" attached hereto and incorporated herein; and

WHEREAS, the Village Commission finds that this Resolution is in the best interest and welfare of the residents of the Village.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AS FOLLOWS:

Section 1. Recitals. That each of the above-stated recitals are hereby adopted, confirmed, and incorporated herein.

Section 2. Amending Budget. That the Village Commission hereby approves an amendment to the budget by authorizing the line item transfers as further provided in Exhibit "A" attached hereto and incorporated herein.


Section 3. Implementation. That the Village Manager, Village Clerk, and Village Attorney are hereby authorized to take such further action as may be necessary to implement the purpose and provisions of this Resolution.

Section 4. Effective Date. That this Resolution shall be effective immediately upon adoption.

The foregoing Resolution was offered by Commissioner Chervony who moved its adoption. The motion was seconded by Vice Mayor Wilmoth and upon being put to a vote, the vote was as follows:


Mayor Brent Latham yes
Vice Mayor Marvin Wilmoth yes
Commissioner Richard Chervony yes
Commissioner Rachel Streitfeld yes
Commissioner Julianna Strout absent

PASSED AND ADOPTED on this 8th day of March, 2022.



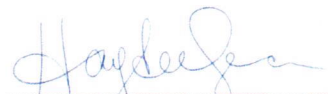
Brent Latham, Mayor

ATTEST:



Debra E. Eastman, MMC
Interim Village Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:



Weiss Serota Helfman Cole & Bierman, PL
Village Attorney