

From: [Angela Atkinson](#)
To: [commissioners](#)
Cc: [Ralph Rosado, PhD, AICP](#); [Carla M. Gomez](#); [Marlon Lobban](#); [Sandra Siefken](#)
Subject: Budget Amendment - Public Works
Date: Thursday, April 21, 2022 12:05:02 PM
Attachments: [BA0000205 - ADA SIDEWALK IMPROVEMENTS.pdf](#)

Good morning Mayor, Vice Mayor, and Commissioners,

Attached you will find a budget amendment request from the Director of Public Works. The Public Works Department is transferring \$6,373.19 from Repairs & Maintenance of Equipment to Roads & Improvements for the Sidewalk and ADA Project – Phase 1 #TF21-01 located in the Street Maintenance Fund. This transfer is needed to close out the project and receive the final reimbursement from the Florida Department of Transportation (FDOT) Local Agency Program (LAP) grant before April 29, 2022. Please see attached for the Budget amendment and Memo for more details.

This amendment is less than 5% per the Village Ordinance therefore is being distributed to the Commission and will be posted on the Village website for transparency. If you have any questions, please let me know.

Respectfully,

Angela



NORTH BAY VILLAGE
EST. 1945

North Bay Village
Budget Amendment Form

Department	Street Maintenance	Date	4/20/2022
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Fund(s) to be changed: Street Maintenance Fund

GL Account	GL Line Item	Debit	Credit
112.18.541.6308	Roads & Improvements	\$ 6,373.19	\$ -
112.18.541.4602	Repair & Maintenance of Equipment	\$ -	\$ 6,373.19
TOTAL (Columns must be equal)		\$ 6,373.19	\$ 6,373.19

Description:

Vendor: Star Paving . To Increase PO#008507 Project #TF21-01

APPROVED BY:

Department Director: Marlon J. Lobban Date: 04/21/2022

Chief Financial Officer: Angela Atkinson Date: 04/20/2022

Village Manager: [Signature] Date: 04/20/2022



NORTH BAY VILLAGE
EST. 1945

North Bay Village Memorandum

1666 Kennedy Causeway, Suite 300 North Bay Village, FL 33141
Tel: (305) 756-7171 Fax: (305) 756-7722 Website:
www.northbayvillage-fl.gov

Date: 4/20/2022

To: Ralph Rosado, Village Manager

From: Delroy Peters, CIP Manager

Subject: Budget Amendment for \$6,373.19 of cost overrun of ADA sidewalk Improvement Project Phase I.

On September 11, 2020, NBV awarded a contract to Star Paving Corporation, the bid winner for "**ITB 2020-004 Sidewalk and ADA Improvements – Phase 1**" in an amount not to exceed \$229,950. A Florida Department of Transportation (FDOT) Local Agency Program (LAP) grant of \$221,690.50 funded the improvements associated with the project. Under the LAP agreement, completion of construction was required by December 29, 2021, and final reimbursement, from the grant, by April 29, 2022.

Several changes occurred during construction, leading to stoppages, an extension of construction time, modifications to the design plans, and pay item quantities. The changes to the project's scope, modification of work, and additional improvements resulted in a final project cost of \$236,323.19. Thus, the final project cost has an overrun of **\$6,373.19** from the awarded contract amount of \$229,950.

The following are details of several issues contributing to the overrun.

1. After the design of the project, staff determined there was a conflict between the design and the proposed parking program on Harbor Island that would result in the loss of forty (40) parking spaces. To resolve the issue, the design team changed the scope of work and removed the proposed pedestrian signal and curbing to allow existing parking spaces to remain. FDOT allowed the Village to use the money saved on the pedestrian signals to fund other ADA improvements, such as damaged sidewalks and curbs around the Treasure & Harbor Islands. NBV requested an approved change order from FDOT to accommodate the changes. The funding agency approved the request, with changes in some quantities and costs elements.
2. In-field modification led to changes in the construction of swale areas on Harbor Island. After the contractor made the changes, residents disagreed with the engineer's design constructed in the field and requested the work be redone, further increasing the construction cost.

3. Since construction occurred during the Covid Pandemic period, material costs to proposed bollards had increased, resulting in change orders increasing construction costs to secure the materials.
4. FDOT did not require revisions to the contract plans for the in-field changes in the scope of work. It took several months; to meet with the contractor, review the improvements detailed in the contract plans, compare the work completed in the field, and reconcile pay applications quantities for final approval. This has led to the final approvals occurring near the project deadline.
5. Staff intends to ask FDOT to reimburse the additional \$15,323.19 in improvements beyond the grant amount of \$221,690.50.

The commission is being asked to approve a budget amendment to facilitate payment of the additional amount for final payment on the contractor Star Paving. The final reimbursement submittal to the FDOT LAP Grant is due by April 28, 2022.