



ITEM NO. 14B2

North Bay Village Recommendation Memorandum

DATE: November 2, 2021

TO: Honorable Mayor, Vice Mayor and Members of the Village Commission

FROM: Delroy Peters,

SPONSORED BY:

SUBJECT: Approval of Change Order No. 1 to Stantec Work Order 004 to Perform Additional Services for the SR 934/79th Street Corridor Study as Required by FDOT - *Village Manager Dr. Ralph Rosado (Capital Improvement Projects Manager Delroy Peters)*

RECOMMENDATION

A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AUTHORIZING THE VILLAGE MANAGER TO ISSUE A CHANGE ORDER TO WORK ORDER NO. 004 WITH STANTEC CONSULTING SERVICES, INC. FOR ADDITIONAL TRAFFIC STUDY SERVICES RELATING TO THE STATE ROAD (SR) 934/79TH STREET CORRIDOR STUDY IN AN AMOUNT NOT TO EXCEED \$23,558.00; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Resolution to approve change order No. 1 to Stantec's Work Order 004, with revised scope, and an additional \$23,558 to fund the Lane Repurposing Study for improvements relating to the Lane Repurposing Project on 79th Street Causeway.

BACKGROUND AND ANALYSIS

North Bay Village contracted Stantec Consulting Services to perform a Context Classification and Lane Repurposing study to support the implementation of improvements along the SR 934/79th Street Causeway. The project was approved through the current NBV General Engineering and Architectural Services contract - RFQ No. 2019-05, dated January 29, 2021. The consultant performs the study based on the Florida Department of Transportation (FDOT's) Lane Repurposing Guidebook, FDOT Design Manual (FDM), and FDOT's Context Classification Guide.

From preliminary submission of the Lane Repurposing study to FDOT and comments from their review, additional services are now required, which will expand the scope of services.

FDOT's comments stipulated collecting other traffic data, traffic simulation, travel demand forecasting, and a multimodal level of service analysis. The consultant did not anticipate the scope change, so the services were not in the original proposal, Work Order 004, which is attached (Stantec Fee Proposal-Lane Repurposing Study-2021-03-25-fully executed).

Expansion of the scope has resulted in a change order. The change order will increase the initial work order from \$93,675.55 to \$117,233.55, a difference of \$23,558 (Please see the attached proposed change order, "WO 004 - Change order 1 - SR 934 Lane Repurposing - 2021-10-11"). Also, the change order will increase the project duration by an additional four (4) months.

The Roadway Improvements Redesign project, approved June 8, 2021, under resolution RESOLUTION NO. 2021-033, for \$331,384, has been rescoped with a reduction in cost for design and permitting to \$220,913. The difference provides a saving of \$110,471. The change order for the Lane Repurposing study will be paid from the amount saved on the roadway redesign project, leaving a balance of \$86,913. Part of the savings will be transferred from the CITT Fund to fund this change order (See Exhibit A). Amending PO 8579, encumbered from 9/30/21, in the original amount of \$93,675.55 to the amended amount of \$117,233.55.

BUDGETARY/FINANCIAL IMPACT (Finance Dept.)

Increase account - Building/Lane Repurposing (320-61-630-6206) \$23,558 using account- Appropriation of Fund Balance (115-00-389-3890) \$23,558. (Exhibit A)

PERSONNEL IMPACT

NONE

Exhibit A



North Bay Village Budget Amendment Form

| | |
|------------------------------------------------------------------------------------|-------------------------|
| Department: Capital Projects | Date: 11/02/2021 |
| Fund(s) to be changed: Fund 320 - Capital Projects Fund/ Fund 115 CITT Fund | |

| GL Account | GL Line Item | Transfer to: | Transfer from: |
|--------------------------------------|----------------------------------|---------------------|---------------------|
| 320.61.630.6206 | Buildings-Lane RePurposing | \$ 23,558.00 | |
| 320.00.381.3815 | Transfer from CITT | | 23,558.00 |
| 115.00.389.3890 | Appropriation from Fund Balance | | 23,558.00 |
| 115.18.541.9132 | Transfer to Capital Project Fund | 23,558.00 | |
| TOTAL (Columns must be equal) | | \$ 47,116.00 | \$ 47,116.00 |

Description:

Transfer from CITT to the Capital Projects Fund for the Lane Re-purposing Project - Agenda Item 14B2

RESOLUTION NO. 2021- 066

A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AUTHORIZING THE VILLAGE MANAGER TO ISSUE A CHANGE ORDER TO WORK ORDER NO. 004 WITH STANTEC CONSULTING SERVICES, INC. FOR ADDITIONAL TRAFFIC STUDY SERVICES RELATING TO THE STATE ROAD (SR) 934/79TH STREET CORRIDOR STUDY IN AN AMOUNT NOT TO EXCEED \$23,558.00; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, North Bay Village (“Village”) issued Request for Qualifications No. 2019-005 (the “RFQ”) for continuing professional engineering services (the “Services”); and

WHEREAS, pursuant to the RFQ, the Village Commission selected Stantec Consulting Services, Inc. (the “Consultant”) as one of the consultants to provide the Services and authorized the Village Manager to execute an agreement with Consultant (the “Agreement”); and

WHEREAS, on March 25, 2021, the Village issued Work Order No. 004 (the “Work Order”) to the Consultant to perform traffic study services relating to the State Road (SR) 934/79th Street Corridor Study (the “Project”); and

WHEREAS, due to additional study requirements requested by the Florida Department of Transportation (FDOT), the Village needs to perform additional traffic study services for the Project, including additional traffic data collection and travel demand modeling services (the “Additional Services”); and

WHEREAS, the Consultant has provided a proposal, attached hereto as Exhibit “A,” (the “Proposal”) to add the Additional Services to the scope of the Project in an amount not to exceed \$23,558.00; and

WHEREAS, the Village Commission desires to authorize the Village Manager to issue a change order to the Work Order to add the Additional Services to the scope of the Project consistent with the Proposal attached hereto as Exhibit “A” and the Agreement previously entered into between the Village and Consultant; and

WHEREAS, the Village Commission finds that this Resolution is in the best interest and welfare of the residents of the Village.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AS FOLLOWS:

Section 1. Recitals. That each of the above-stated recitals are hereby adopted, confirmed, and incorporated herein.

Section 2. Authorization. That the Village Commission hereby authorizes the Village Manager to issue a change order to the Work Order with the Consultant to add the Additional Services to the scope of the Project consistent with the Proposal attached hereto as Exhibit "A" and the Agreement previously executed in an amount not to exceed \$23,558.00.00.

Section 3. Implementation. That the Village Manager and Village Attorney are hereby authorized to take such further action as may be necessary to implement the purpose and provisions of this Resolution.

Section 4. Effective Date. That this Resolution shall be effective immediately upon adoption.

The foregoing Resolution was offered by Commissioner Dr. Chervony who moved its adoption. The motion was seconded by Commissioner Strout and upon being put to a vote, the vote was as follows:

| | |
|--------------------------------|------------|
| Mayor Brent Latham | <u>YES</u> |
| Vice Mayor Marvin Wilmoth | <u>YES</u> |
| Commissioner Richard Chervony | <u>YES</u> |
| Commissioner Rachel Streitfeld | <u>YES</u> |
| Commissioner Julianna Strout | <u>YES</u> |

PASSED AND ADOPTED on this 2nd day of November, 2021.

SIGNATURE PAGE TO FOLLOW

B. Latham

Brent Latham, Mayor

ATTEST:

E. Riera

Elora Riera, MMC
Village Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

Robert Meyers

Weiss Serota Helfman Cole & Bierman, PL
Village Attorney

