

North Bay Village Memorandum

1666 Kennedy Causeway, Suite 300 North Bay Village, FL 33141
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Date: December 6, 2021
TO: Angela Atkinson, Chief Financial Officer
FROM: Marlon Lobban, Director Public Works *ML*
Subject: BUDGET AMENDMENT MEMORANDUM

BACKGROUND

Insufficient funds for the payment of FY2020 Holiday Lights Invoice

CURRENT

Transferring funds from GL# in Street Maintenance to one GL# in Street Maintenance set-up to cover this invoice.

FINANCIAL

Transfer funds FROM: GL#112-18-541-4605 TO: 112-18-541-3133


Department	Public Works	Date 12/03/2021
Fund(s) to be changed:		

GL Account	GL Line Item	Transfer to:	Transfer from:
<u>Repair & Maintenance og Grounds</u>	112-18-541-4605		\$ 6,223.89
<u>Holiday Lights</u>	112-18-541-3133	\$ 6,223.89	
-			
TOTAL (Columns must be equal)		\$ 6,223.89	\$ 6,223.89

Description:

The invoice from 2020 from Artistic Holiday Designs is for \$6,223.89 and the GL Account has \$00.00 as it was just set-up.

Approved By:

Department Director:  Date: 12/6/21

Chief Financial Officer: Angela Atkinson Date: 12/7/2021

Village Manager:  Date: 12/7/2021