



North Bay Village Memorandum

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Date: 11/24/2021
To: Angela Atkinson, Chief Financial Officer
From: Samuel Bejar, Deputy Chief of Police
Subject: Budget Amendment - CESF Funds (Laptops)

 11/24/21

The Village has actively worked to mitigate the negative impacts of COVID-19 and help prevent its spread. Part and parcel of this effort is to increase Safety Messaging as part of enhanced outreach and our prophylactic efforts in response to the coronavirus pandemic. It was determined that placement of a portable electronic messaging board at each end of the John F. Kennedy Causeway would have a significant impact upon increasing the visibility of safety messaging.

In that vein, the North Bay Village Police Department applied to the Florida Department of Law Enforcement ("FDLE") for grant funding from the United States Department of Justice's Coronavirus Emergency Supplemental Funding ("CESF") program. The effort was successful and the Village was awarded funds, in part, for the purchase of two (2) portable electronic message boards in the amount of \$41,486, and for two (2) laptops to control / manage the message boards in the amount of \$2,065.16.

The message boards were purchased consistent with the terms of the Florida Sheriffs Association (FSA) Cooperative Purchasing Contract No. FSA20-VEH18.0 (via Crimson Technologies, a Certified Woman & Minority Business, which is a primary bid award vendor under the FSA Contract, and is both S.A.M. and E-Verify compliant) using CESF funding awarded to the Village by the FDLE. This memo details the process for the purchase the two aforementioned laptops using the CESF Grant monies.

The Laptops, and their ancillary vehicular power supplies will be purchased pursuant to the authority of the Village Manager, and in compliance with Section 36.25(J) of the Village Code from our established IT vendor, CDW Government, LLC (CDW-G) - copy of quote attached - an entity which is also S.A.M. and E-Verify compliant (proofs appended to this item).

Pursuant to the attached budget amendment, we are appropriating and transferring funds to pay for the above described Police Department Equipment by amending the FY 2021/22 Budget via an increase in Revenue GL Account 001-00-334-3340 (Grants) and Expenditures GL Account 001-21-521-8300 (Other Grants & Aids) in the amount of \$2,065.16.

The purchase of this equipment and the public safety benefits it affords is in the best interest and welfare of the residents of the Village.



**North Bay Village
Budget Amendment Form**

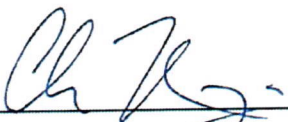
Department	Police Department	Date	11/4/2021
Fund(s) to be changed: General Fund			

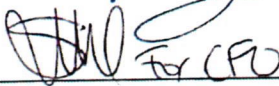
GL Account	GL Line Item	Transfer to:	Transfer from:
001-00-334-3340	Grants	\$ 2,065.16	
001-21-521-8300	Other Grants & Aids		\$ 2,065.16
TOTAL (Columns must be equal)		\$ 2,065	\$ 2,065

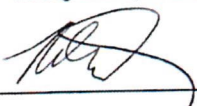
Description:

Transfer CESF Grant Funds for the purchase of two laptops and their car power adapters to control / manage the Electronic Message Boards purchased with the CESF Grant Funds. Full details are available in the accompanying Memo.

APPROVED BY:

Department Director:  Date: 11/24/21

Chief Financial Officer:  for CFO Date: 11/24/21

Village Manager:  Date: 11/24/21